

**ANDERSON CITY COUNCIL MINUTES  
Regular Meeting**

**April 2, 2013**

**REGULAR SESSION**

The regular session of the City Council was called to order at 6:00 p.m.

**ROLL CALL**

Councilmembers present: Councilmember Day  
Councilmember Baugh  
Councilmember Hunt  
Vice-Mayor Hopkins  
Mayor Yarbrough

Councilmembers absent: None.

Also present: City Manager Jeff Kiser, Assistant City Manager/Finance Director Liz Cottrell, Police Captain Robert Kirvin, Development Services Director Kristen Maze, Deputy Public Works Director David Durette, and City Clerk Juanita Barnett.

**INVOCATION**

Pastor Doug Deese, Anderson-Cottonwood Neighborhood Church, gave the Invocation.

**PLEDGE OF ALLEGIANCE**

Councilmember Day led the Pledge of Allegiance.

**PROCLAMATIONS**

A proclamation proclaiming April 2013 as Child Abuse Prevention Awareness Month was presented to Barbara Jackson, Project Director, with the Child Abuse Prevention Coordinating Council of Shasta County.

Ms. Jackson thanked the Council for their support and gave a brief overview of families served in 2012 and activities scheduled for April in recognition of the Child Abuse Prevention month.

A proclamation proclaiming April 14-20, 2013 as National Public Safety Telecommunications Week was presented to Joy Willis, EPN, Director of SHASCOM 911.

Ms. Willis thanked the Council for their support and gave a brief overview of services provided by SHASCOM 911.

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** – None.

**WORKSHOP**

**CITY COUNCIL WORKSHOP – RECOMMENDED PRIORITY PROGRAMS AND PROJECTS FOR 2013-2015**

The City Council conducted a workshop to develop a preliminary list of priority projects and policies for the July 1, 2013 to June 30, 2015 fiscal years. City Manager Jeff Kiser presented the top projects and priorities the City Council voted on at the meeting of March 19, 2013 as follows:

**Infrastructure**

- ❖ Gateway Drive Extension

- Project Report and Environmental Determination

### **Community and Neighborhood Services**

- ❖ Restore the Code Enforcement Officer
- Create a new CSO position at the Police Department

### **Economic Development/Promoting Economic Opportunity**

- ❖ Attend retail and commercial trade shows to market city wide development opportunities
- ❖ Continue to work with the Gateway Commercial Property owners on enhancing their retail centers\*
- ❖ Development and Construction of a Wedding Gazebo\*
- ❖ Development of a City Center and Police Station\*

### **City Fiscal Health**

- ❖ Restore General Fund Reserves
- ❖ Explore a sales tax initiative for Public Safety
- ❖ Water and Sewer rate study\*
- ❖ Develop long term labor contracts\*

### **Planning and Development**

- ❖ Review current Application Fees – make sure fees are covering our costs
- ❖ Complete the South Anderson commercial and industrial development annexation\*

### **Organizational Effectiveness/Customer Service**

- ❖ Secure the perimeter of the Police Department\*
- ❖ Repair the lights at the men's softball field\*
- ❖ Invest in our aging City facilities (City Hall carpet, City Hall elevator, Police Department roof, and many park facilities)\*
- ❖ Move to paperless City Council agendas, i.e. Ipads\*

### **Public Safety**

- ❖ Seek funding to restore the Motor/Traffic Officer
- ❖ Retire our existing K9 and acquire a new K9 capable of protection and drug detection duties

\*denotes single vote

The City Council discussed priority programs and projects to further delineate those that are of the highest priority for the next budget cycle and directed staff to narrow down the list focusing on the following items and to bring it back to Council with the budget approval in June:

- Restore General Fund Reserves
- Participate in retail trade shows
- Sales tax initiative for Public Safety
- Review current Application fees
  - make sure existing fees cover our costs
- Long term labor contracts
- Water and Sewer Rate study
- Secure the perimeter of the Police Department

### **CONSENT AGENDA**

By motion made, seconded (Hunt/Hopkins), and carried, the Council took the following actions:

Approved the minutes of the regular meeting of March 19, 2013.

Received and filed warrant 126320 to 126383 in the amount of \$76,906.39; warrant 126384 to 126449 in the amount of \$178,365.98; and an ACH in the amount of \$1,837.40.

Waived reading, except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

**ITEMS REMOVED FROM THE CONSENT AGENDA** – None.

**PUBLIC HEARINGS**

**ALL NOTICES WERE GIVEN ACCORDING TO LAW.**

**PUBLIC HEARING - APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR A 2013 COMMUNITY DEVELOPMENT BLOCK GRANT; RESOLUTION NO. 13-11**

City Clerk Juanita Barnett gave a staff report and, together with City Manager Jeff Kiser, answered questions from Council.

**6:30 p.m.:** The Public Hearing was opened. No comments were received. The Public Hearing was closed.

By motion made, seconded (Hopkins/Day), and carried, the Council:

Adopted Resolution No. 13-11 approving an application for a Community Development Block Grant for a citywide Homebuyer's Assistance program; Sewer Line Improvement Project on Ventura, Ferry, and Piñon Streets; Teen Center Services; and authorizing the execution of a grant agreement and any amendments thereto with the State of California for the purposes of this grant.

**PUBLIC HEARING - THE CITY OF ANDERSON ANNUAL HOUSING PRODUCTION REPORT**

Development Services Director Kristen Maze gave a staff report.

**6:36p.m.:** The Public Hearing was opened. No comments were received.

By motion made, seconded (Baugh/Day), and carried the Council continued the Public Hearing to the next regularly scheduled City Council meeting of April 16, 2013.

**REGULAR AGENDA**

**CITY MANAGER**

**AMEND THE COMMUNITY SERVICE OFFICER JOB DESCRIPTION; RESOLUTION NO. 13-12**

City Manager Jeff Kiser gave a staff report and answered questions from the Council.

By motion made, seconded (Hopkins/Baugh) and carried, the Council adopted Resolution No. 13-12 amending the job description for the Community Service Officer position pending approval of the Teamster Union.

**ASSISTANT CITY MANAGER/FINANCE DEPARTMENT**

**RESOLUTIONS DIRECTING THE FILING OF THE ANNUAL REPORTS FOR ASSESSMENT DISTRICT NO. 1993-2, LANDSCAPE AND LIGHTING DISTRICT NO. 2006-1, SOUTH RIDGE TERRACE – UNIT 1 LANDSCAPING MAINTENANCE DISTRICT, AND SANITARY**

**SEWER MAINTENANCE DISTRICT 1-09, SILVERGATE SUBDIVISION FOR THE 2013/2014 FISCAL YEAR; RESOLUTION NO.'S 13-13, 13-14, 13-15, AND 13-16**

Assistant City Manager/Finance Director Liz Cottrell gave a staff report and, together with City Manager Jeff Kiser, answered questions from the Council.

By motion made, seconded (Hunt/Hopkins), and carried, the Council:

Adopted Resolution No. 13-13 directing PACE Civil Engineering to file the Annual Report for Assessment District No. 1993-2, with no rate increase or change in assessment methodology.

Adopted Resolution No. 13-14 directing David Taussig & Associates, Inc. to file the Annual Report for Landscape and Lighting Assessment District No. 2006-1 for the Vineyards at Anderson, with an authorized cost of living increase.

Adopted Resolution No. 13-15 directing EFS Engineering, Inc. to file the Annual Report for South Ridge Terrace – Unit 1 Landscaping Maintenance District, with an authorized cost of living increase.

Adopted Resolution No. 13-16 directing Pace Civil Engineering, Inc. to file the Annual Report for Sanitary Sewer Maintenance District 01-09, Silvergate Subdivision, with an authorized cost of living increase.

**POLICE DEPARTMENT**

**APPROVAL OF A SPECIAL EVENT PERMIT FOR A CLOSED CRUISE ON FRIDAY, MAY 17, 2013, FOR THE G&B ENTERPRISES HOT-O-RAMA**

City Manager Jeff Kiser gave a staff report, introduced Bob Sanders, and answered questions from the Council.

Bob Sanders, Hot-A-Rama Coordinator, addressed the Council asking that Council approve the application to have a closed cruise again this year.

By motion made, seconded (Hopkins/Baugh) and carried the Council approved the request for the closed cruise with conditions.

**STAFF REPORTS**

Police Captain Kirvin gave an update to the Council on a Code Enforcement effort to clean up several homeless camps in Anderson.

**COUNCIL REPORTS/COMMENTS**

Councilmembers used this time to report on meetings and activities they have participated in and to announce upcoming events.

**CLOSED SESSION**

**Public Comment on Closed Session Item(s):** - None.

**7:05 P.M.:** *The City Council convened to Closed Session.*

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

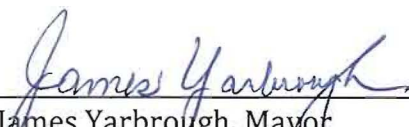
Significant exposure to litigation pursuant to Gov't. Code Section 54956.9(b): One case

**7:44 P.M.:** *The City Council reconvened to Open Session.*

**CLOSED SESSION ANNOUNCEMENT:** Mayor Yarbrough announced that Council sat in Closed Session to receive information on one potential litigation case and to conduct Labor Negotiations with direction given and no reportable action taken.

**ADJOURNMENT**

**7:45 P.M.:**    **The City Council adjourned to April 16, 2013.**

  
James Yarbrough, Mayor

ATTEST:

  
Juanita Barnett, City Clerk