

UNIFORM CITATION



8100 Ewing Boulevard
Florence, KY 41042
859-371-5491
www.florence-ky.gov

CODE ENFORCEMENT BOARD

DEPARTMENT

LOCATION OF VIOLATION

NAME (L-F-M)

MAILING ADDRESS

CITY

ORDINANCE NO.

| | |
|---|----------------------|
| 1 | <input type="text"/> |
| 2 | <input type="text"/> |
| 3 | <input type="text"/> |
| 4 | <input type="text"/> |
| 5 | <input type="text"/> |

DATE ISSUED

VIOLATION DATE

STATE

CITATION NUMBER

TIME ISSUED

VIOLATION TIME

ZIP

VIOLATION TYPE

| | |
|---|----------------------|
| 1 | <input type="text"/> |
| 2 | <input type="text"/> |
| 3 | <input type="text"/> |
| 4 | <input type="text"/> |
| 5 | <input type="text"/> |

DESCRIPTION OF VIOLATION(S)

OFFICIAL'S SIGNATURE

OFFICIAL

PHONE #

CITATION SERVICE TYPE

| |
|---|
| <input type="checkbox"/> Personal Service To Alleged Violator |
| <input type="checkbox"/> Copy To Person 18+ Years Of Age |
| <input type="checkbox"/> Posted On Premesis & Copy Mailed |

CHECK BOX

| |
|--------------------------|
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

SIGNATURE

| |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

Civil fine per violation if this citation is not contested:

Maximum civil fine that may be imposed per violation if this citation is contested:

This citation represents a determination that a violation has been committed. You must respond to this citation within seven (7) days of the date issued by either paying the civil fine set forth in the citation, or requesting, in writing, a hearing to contest the citation. If you fail to pay the civil fine set forth in the citation or contest the citation, within the time allowed, you are deemed to have waived the right to a hearing before the code enforcement board to contest the citation and the determination that a violation was committed shall be final, and you are also deemed to have waived the right to appeal the final order to Boone County District Court. This citation must accompany payment and should be paid in person or by mail to the City of Florence Finance Department, 8100 Ewing Boulevard, Florence, KY 41042. Office hours are 8:30 a.m.-5 p.m., Monday-Friday. Business phone (859) 647-5413.

CONTESTING THE CITATION

A written request for a hearing to contest the citation must be made within seven (7) days of the date issued. Such request for hearing shall be filed in the office of the Florence City Clerk, 8100 Ewing Boulevard, Florence, KY 41042. Office hours are 8:30 a.m.-5 p.m., Monday-Friday. Business phone (859) 647-8177. An appeal from the Code Enforcement Board's determination may be made to the Boone County District Court within thirty (30) days of the determination provided you did not fail to appear. Failure to appear waives the right to appeal the final order to Boone County District Court.