



# GASTON COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

991 West Hudson Boulevard • Gastonia, North Carolina 28052  
704-853-5200 • [www.gastonhhs.org](http://www.gastonhhs.org)

## Adult Day Care Facility Plan Review Application

Name of Adult Day Service Program:

Owner of Facility:

Physical Address of Facility:

Mailing Address of Facility:

Phone Number:

Applicant, if not the owner  
of the facility:

Contact Person Phone  
Number:

Applicant:

E-mail

Owner  
Architect  
Employee  
Contractor  
Other

**Please submit this application with plans to Gaston County Environmental Health Department at 991 W Hudson Blvd., Gastonia, NC 28052.  
For additional information, you can email [christina.rodite@gastongov.com](mailto:christina.rodite@gastongov.com).**

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In order to complete your environmental health review, the following must be submitted.

1. Menu (must be detailed and provide all types of foods, whether prepackaged or prepared onsite, and beverages.
2. Plans (includes drawing structures, parking areas, drive ways, trash cans, dumpster, fencing, existing wells or septic tanks, and drainfields, rooms including classrooms and sick care rooms, kitchen, sinks, dining areas, bathrooms, diaper changing stations.) Plans must include food service equipment cut sheets, lockable storage, and can wash area.

Child Care Licensure Information

- New
- Currently Licensed and Remodel
- Change of Ownership

Construction, if any

- New
- Remodel

When will construction begin?

Sewage Disposal Method

- Municipal
- Onsite Septic System
- Other

Water Supply

- Municipal
- Private Well
- Community Well
- Other

Meal Provided to Children at this Child Care

- Breakfast
- Lunch
- Dinner
- Snacks

Meal Preparation will occur:

- Onsite
- Offsite
- Other

If meals are prepared offsite, please indicate the facility that will prepare food:

Proposed Operating Days (please select all that apply):

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday/ Sunday

Numbers of Employees:

Number requested for licensure:

Will Food Prep be Conducted in the Day Service Program?

- Yes
- No

Type of Sanitizer used in the Facility:

**Both Applicant and Child Care Owner/ Director must sign application!**

Applicant

Date

Owner/ Director

Date