



Gaston County Parks And Recreation Department

P.O. Box 1578 • Gastonia, N.C. • 28053

Phone (704) 922-2160 • Fax (704) 922-2166



Picnic Shelter Reservation Request

Name: _____ Today's Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Purpose of Shelter Rental: _____

E-Mail Address: _____

PLEASE CHECK THE PICNIC SHELTER LOCATION TO BE RESERVED:

Bessemer City Park

Shelter 1 * (Small)

Shelter 2 * (Small)

Dallas Park

Shelter 1 (Large)

Shelter 2 (Large)

Shelter 3 (Small)

Shelter 4 (Small)

N. Belmont Park

Shelter 1 (Small)

Shelter 2 (Small)

Shelter 3 (Small)

Poston Park

Shelter 1 (Large)

Shelter 2 (Small)

Tryon Park

Shelter 1 * (Small)

Shelter 2 * (Small)

* Please note that restrooms at these locations are closed from November 1—April 1 each year.

RESERVATION DATE:

TIME: (Select Option Below)

9AM—3 PM

3:30PM—9:30PM

9AM—9PM

FEES: Small picnic shelter rental fees are \$15 for a 1/2 day, and \$30 for a full day for Gaston County residents.

Large picnic shelter rental fees are \$30 for a 1/2 day, and \$60 for a full day for Gaston County residents.

Please see County Fee Schedule for Out-of-County and Holiday rental fees.

RESERVATION DETAILS: Please see our rental policy for more information.

1. Is your event: A private event OR A public event

If public, please give the sponsoring organization's name: _____

2. How many people will attend? _____

3. Will you bring equipment (games, cooking devices, tents, etc.)? YES or NO

If yes, what equipment? _____

4. Will you publicize the event? YES or NO If yes, to whom and how? _____

5. Do you plan to raise or collect money? YES or NO If yes, what will the money be used for? _____

6. Will decorations be used? YES or NO If yes, what kind? _____

7. Do you plan to give away or sell food? YES or NO

If you answered YES to one or more of the questions above, you may be required to complete a Special Events Application.

SHELTER SIGNAGE INDICATES RENTERS HAVE PRIORITY. Bring your receipt and confirmation for showing to any drop-in shelter users. Politely request drop-in users to vacate the shelter. Drop-in users who fail to vacate the shelter when shown proof of rental will be considered trespassers.

In such cases, you may contact Gaston County law enforcement for assistance by dialing 911.

This application serves as a request for a rental. I certify that I am authorized to act for the above name application, and that said application will be responsible for any and all damages to the equipment or facility, or any injuries that occur while it is used by the applicant, and that the charges stated will be paid. I further certify that the requested equipment and/or facility will be used strictly in accordance with the above stated purpose and type of activity to be conducted, and in accordance with Gaston County Parks and Recreation policies. I understand rentals are "rain or shine" and no rain dates or refunds will be provided. I have read and agree to abide by all policies pertaining to facility rentals.

Applicant Signature: _____ Date: _____

GASTON COUNTY PARKS AND RECREATION

FACILITY RENTAL RESERVATION POLICIES

1. Facilities may be rented by persons 21 years of age or older.
2. Concessions may not be sold at any facility without prior approval of Gaston County Parks and Recreation and the Gaston County Health Department. Food vendors will be subject to fees from Parks and Recreation and the Health Department.
3. Sales of goods and merchandise are prohibited at Gaston County facilities except with a special written permit from Parks and Recreation.
4. Alcoholic beverages are not permitted in any Gaston County Parks and Recreation facilities.
5. Amplified music and sound is not allowed in Gaston County facilities except without prior written approval by Gaston County Parks and Recreation.
6. Charcoal grills are provided at each picnic shelter. Use of personal grills, cookers, or fryers is permitted with prior written approval from Gaston County Parks and Recreation.
7. Personal recreation equipment such as pools and water slides and third party rentals including amusement rides, dunking booths, inflatables, and bounce houses are not permitted with facility rentals. Gaston County Parks and Recreation may approve third party rentals with park special events. Special event organizers will be required to submit applications, provide proper insurance, and provide a detailed plan for control and supervision of the equipment. Approved special events will receive a written permit which must be displayed during the event.
8. All motor vehicles must be parked in designated parking areas in County parks.
9. Groups reserving County facilities are not permitted to disturb or interfere with any person or group using another area of the park.
10. All decorations at park facilities must be immediately removed after the event. No screws, bolts, or nails shall be placed in walls, floors, or fixtures. Any tape, confetti, balloons, glitter, or other items left at the facility or on park grounds may result in a cleaning and/or damage fee for facility users.
11. Picnic tables, benches, and other park amenities may not be moved without prior written permission from the Parks and Recreation Department.
12. All facility reservations for the next calendar year will not be accepted before December 15 of the current year.
13. Facilities are used by reservation and payments are due within 10 business days of making reservation or the reservation may be cancelled. Facility users will receive a written confirmation form which must be brought with you to the park during your facility reservation. All reservations are final and no rain dates or refunds will be issued.
14. All reservations are subject to cancellation due to unforeseen circumstances or maintenance issues. If the reservation is cancelled by Parks and Recreation, the person making the reservation will be offered another date or provided with a full refund.

For a complete list of rules, please see the Ordinance Regulating Use of Gaston County Parks and Recreation sites at <http://www.gastongov.com/departments/parks-recreation/ordinance>.