

**GENESEE COUNTY BOARD OF COMMISSIONERS**

**2017-20**

**ITEMS FOR BOARD ACTION**

**Wednesday, September 27, 2017 @ 9:00 a.m.**

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE TO THE FLAG**
- V. APPROVAL OF MINUTES**
- VI. PUBLIC HEARING ON PROPOSED GENESEE COUNTY BUDGET FOR FISCAL YEAR 2017-2018**
- VII. PUBLIC ADDRESS TO THE BOARD**
- VIII. COMMUNICATIONS**
- IX. REPORTS**

**BOARD OF COMMISSIONERS**

**Mark Young, Chairperson**  
**Drew Shapiro, Vice Chairperson**

- B01 Resolution reappointing Arminda Garcia as a member of the Genesee County Family Independence Agency Board of Directors
- B02 Resolution appointing Ronda Sturgis-VanRaemdonck as a member of the Genesee County Family Independence Agency Board of Directors
- B03 Resolution appointing Commissioner Martin Cousineau as an ex officio member of the Genesee County Board of Health
- B04 Resolution amending Resolution 17-249 to extend the Parks provision of Seasonal Toll Booth Attendants for the County Administration Building public parking lot through calendar year 2017

Report from Chairperson

**COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

**David Martin, Chairperson**  
**Ellen Ellenburg, Vice Chairperson**

## BOARD OF COMMISSIONERS

- C01 Resolution authorizing transfer of Community Development Program funds
- C02 Resolution authorizing extending the HOME Assistance Mortgage with Roxbury Court LDHA, LP

Report from Chairperson

### FINANCE COMMITTEE

**Kim Courts, Chairperson**  
**Martin Cousineau, Vice Chairperson**

- F01 Resolution authorizing purchase of a server for court records from DMC Technology Group
- F02 Resolution authorizing Controller to explore opportunities for the use of surplus 401k Administrative Allowance ICMA-RC funds
- F03 Resolution ratifying expedited action authorizing reclassifying Controller accounting position into Financial System Analyst position
- F04 Resolution authorizing funding for the Friend of the Court relocation
- F05 Resolution authorizing modifying the pay scale for GCCARD Home Maintenance Services Leader
- F06 Resolution authorizing eliminating a Health Department Secretary position and establishing, posting, and filling a Health Technician position
- F07 Resolution ratifying expedited action authorizing eliminating a Public Health Nursing Coordinator position and establishing, posting, and filling a Public Health Coordinator position
- F08 Resolution ratifying expedited action authorizing eliminating a Public Health Nursing Supervisor position and establishing, posting, and filling a Public Health Supervisor position
- F09 Resolution ratifying expedited action authorizing posting and filling a temporary Secretary position within the Health Department to fill a leave of absence
- F10 Resolution authorizing establishing, posting, and filling a Parks Commission Railroad Operations Manager position
- F11 Resolution authorizing the Office of the Prosecuting Attorney's Major Cases Bureau being maintained and fully funded by the general fund
- F12 Resolution approving the Genesee County Budget for the fiscal year commencing October 1, 2017, and ending September 30, 2018

## BOARD OF COMMISSIONERS

- F13 Resolution authorizing GHS payment pending true-up for FY2016-17 (on agenda with consent of Committee and Board Chairpersons)

Report from Chairperson

## GOVERNMENTAL OPERATIONS COMMITTEE

**Bryant W. Nolden, Chairperson**

**Kim Courts, Vice Chairperson**

- G01 Resolution authorizing Circuit Court acceptance of a Drug Court grant award
- G02 Resolution ratifying expedited action authorizing travel and overnight lodging for three employees related to Girls Court
- G03 Resolution ratifying expedited action authorizing Office of the Prosecuting Attorney acceptance of the Automobile Theft Prevention Authority grant award
- G04 Resolution authorizing Office of Genesee County Sheriff submission of FY 2017 EMPG Agreement and acceptance of FY 2016 EMPG Agreement allocation
- G05 Resolution authorizing Animal Control sundry sales
- G06 Resolution authorizing Community Corrections FY 2017 P.A. 511 contract amendments
- G07 Resolution authorizing Community Corrections acceptance of the FY 2017 Prisoner Reentry funding amendment for a one-month extension
- G08 Resolution authorizing Community Corrections one-month extensions of the FY 2017 Prisoner Reentry subcontracts
- G09 Resolution ratifying expedited action authorizing establishing, posting, and filling a Public Health Director position within the Health Department
- G10 Resolution authorizing registration fees for Veterans travel and overnight lodging
- G11 Resolution adopting recommendation of counsel and the Office of the Sheriff in *Wheeler v Tocarchick, Chatterson, Cherry, Parks, and Genesee County*
- G12 Resolution adopting recommendation of counsel in *John Gleason, Genesee County Register of Deeds v County of Genesee Board of Commissioners*
- G13 Resolution authorizing pay increases for the county's Emergency Management manager and the Assistant Emergency Manager (on agenda with consent of Committee and Board Chairpersons)

## **BOARD OF COMMISSIONERS**

- G14 Resolution authorizing contract with the Flint and Genesee Chamber of Commerce to administer the Economic Development Corporation (on agenda with consent of Committee and Board Chairpersons)

Report from Chairperson

## **HUMAN SERVICES COMMITTEE**

**Brenda Clack, Chairperson**  
**Ellen Ellenburg, Vice Chairperson**

- H01 Resolution ratifying expedited action authorizing GCCARD agreement with Michigan Department of Education for The Emergency Food Assistance Program
- H02 Resolution authorizing GCCARD grant agreement with the United States Department of Housing and Urban Development
- H03 Resolution ratifying expedited action authorizing GCCARD contract with Jewish Community Services for the Senior Nutrition program
- H04 Resolution authorizing Health Department acceptance of grant for Healthy Start: Eliminating Disparities in Perinatal Health project
- H05 Resolution authorizing Health Department travel and overnight lodging for Bradlee Snyder
- H06 Resolution authorizing Health Department travel and overnight lodging for Sheila Moore
- H07 Resolution authorizing the use of basement level office space in the County Administration Building for Healthy Start Lead Expansion grant staff

Report from Chairperson

## **PUBLIC WORKS COMMITTEE**

**Ted Henry, Chairperson**  
**Bryant W. Nolden, Vice Chairperson**

- P01 Resolution authorizing Drain Commissioner to refinance KWA Revenue Bonds
- P02 Resolution authorizing amending contract with C.H.M.P., Inc., for the Animal Shelter upgrade
- P03 Resolution ratifying expedited action authorizing contract with Redstone Architects, Inc., for County space utilization advice

## **BOARD OF COMMISSIONERS**

- P04 Resolution ratifying expedited action authorizing amendment to Parks Commission Enabling Resolution regarding County travel and purchasing policies
- P05 Resolution authorizing contract with Carl Walker, Inc., for an updated Engineering Condition Appraisal report for the Administration Building Parking Structure
- P06 Resolution ratifying expedited action authorizing contract with Johnson & Wood to replace existing county facilities' drinking fountains with lead-filtered drinking fountains
- P07 Resolution authorizing GVRC contract extension with Dr. Larry Kage, D.O.
- P08 Resolution authorizing Planning contract with Bedrock Building, Inc., for rehabilitation of a residential property in the Neighborhood Stabilization Program
- P09 Resolution authorizing Sheriff to test drive a mid-size SUV (on agenda with consent of Committee and Board Chairpersons)
- P10 Resolution authorizing removal of Animal Control incinerator (on agenda with consent of Committee and Board Chairpersons)
- P11 Resolution authorizing issuing RFP for construction of McCree Building flat lot (on agenda with consent of Committee and Board Chairpersons)

Report from Chairperson

## **LAUDATORY RESOLUTIONS**

Carl Fivecoate

## **IX. UNFINISHED BUSINESS**

## **X. NEW AND MISCELLANEOUS BUSINESS**

## **XI. OTHER BUSINESS**

## **XII. ADJOURNMENT**

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Genesee County Board of County Commissioners (“this Board”) is authorized to appoint a member to the governing board of the Genesee County Family Independence Agency when an appointment term ends or a vacancy occurs; and

WHEREAS, current board member Arminda Garcia’s term has expired, requiring this Board to fill the position.

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby reappoints Arminda Garcia to be a member of the Genesee County Family Independence Agency Board of Directors for a three-year term expiring September 27, 2020, having found that Ms. Garcia satisfies the requirements set by this Board’s Appointment Policy Resolution, no. 02-124, and any relevant statutory authority.

BE IT FURTHER RESOLVED, that the appointee is subject to removal by this Board pursuant to Resolution no. 02-124 and any relevant statutory authority.

BOARD OF COMMISSIONERS

B \_\_\_\_\_  
BDM:bdm  
09-20-17  
09-27-B01

B01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Genesee County Board of County Commissioners (“this Board”) is authorized to appoint a member to the governing board of the Genesee County Family Independence Agency when an appointment term ends or a vacancy occurs; and

WHEREAS, there is a current vacancy on the Genesee County Family Independence Agency Board of Directors due to the passing of former member Jessie Muldrew, requiring this Board to fill the position.

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby appoints Ronda Sturgis-VanRaemdonck to the Genesee County Family Independence Agency Board of Directors for a three-year term expiring September 27, 2020, having found that Ms. Sturgis-VanRaemdonck satisfies the requirements set by this Board’s Appointment Policy Resolution, no. 02-124, and any relevant statutory authority.

BE IT FURTHER RESOLVED, that the appointee is subject to removal by this Board pursuant to Resolution no. 02-124 and any relevant statutory authority.

BOARD OF COMMISSIONERS

B \_\_\_\_\_  
BDM:bdm  
09-20-17  
09-27-B02

B02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Genesee County Board of County Commissioners (“this Board”) is authorized to appoint a member to the Genesee County Board of Health (“Board of Health”) when an appointment term ends or a vacancy occurs; and

WHEREAS, there is a current vacancy on the Board of Health due to the resignation of current ex officio member Commissioner Ted Henry requiring this Board to fill the position.

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby appoints Commissioner Martin Cousineau as an ex officio member to the Board of Health to complete Commissioner Henry’s five-year term expiring June 30, 2019, having found that Commissioner Cousineau satisfies the requirements set by this Board’s Appointment Policy Resolution, no. 02-124, and any relevant statutory authority.

BE IT FURTHER RESOLVED, that the appointee is subject to removal by this Board pursuant to Resolution no. 02-124 and any relevant statutory authority.

BOARD OF COMMISSIONERS

B \_\_\_\_\_  
BDM:bdm  
09-20-17  
09-27-B03

B03



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, Resolution 17-249, adopted by this Board of County Commissioners on June 19, 2017, authorized the Director of Human Resources and Labor Relations to use seasonal Toll Booth Attendants from the Parks and Recreation Commission to staff the County Administration Building public parking lot for a period of 120 days; and

WHEREAS, it is desired to continue this staffing arrangement beyond that 120-day period.

NOW, THEREFORE, BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that Resolution 17-249 is hereby amended to extend the use of seasonal Toll Booth Attendants to staff the Administration Building public parking lot through the end of calendar year 2017.

BOARD OF COMMISSIONERS

B \_\_\_\_\_  
BDM:bdm  
09-20-17  
09-27-B04

B04

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Director-Coordinator of the Genesee County Metropolitan Planning Commission (“GCMPC”) has requested the following fund transfers within the Community Development Program Funds:

- Transfer \$173.34 from 2015 Thetford Township Senior Services (315.4012.55641) to CDBG available funds; and
- Transfer \$276.00 from 2016 Richfield Township Recreation (316.4012.1011) to 2016 Richfield Township Senior Center Operations (316.4012.1024).

NOW THEREFORE, BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that, for the reasons explained in the memorandum request dated September 18, 2017, on file with the minutes of the September 18, 2017, meeting of the Community and Economic Development Committee, the requested fund transfers are approved, and the GCMPC is authorized to transfer the funds.

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

C091817VIA  
BDM:bdm  
09-15-17  
09-27-C01

C01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director-Coordinator of the Genesee County Metropolitan Planning Commission to authorize amending the HOME Assistance Mortgage between Genesee County and Roxbury Court LDHA, LP (“Roxbury Court”), said amendment being necessary to extend the mortgage through 2052 to match the maturity date of the senior lender’s mortgage, to end the accrual of interest, and to extend the affordability period for the 10 units through 2031, all to allow Roxbury Court to refinance its senior mortgage on the property, is approved (a copy of the memorandum request dated September 18, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Community and Economic Development Committee of this Board), and the Chairperson of this Board is authorized to sign the mortgage extension on behalf of Genesee County.

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

C091817VIB  
BDM:bdm  
09-15-17  
09-27-C02

C02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the joint request by the Court Administrators to authorize purchasing a server from *DMC Technology Group* to host Circuit, Probate, and District Court records, at a quoted cost of \$34,717.60, said cost to be covered by the Courts in the following manner, with no general fund allocation required, is approved:

- The 67<sup>th</sup> District Court will contribute \$10,000.00 from FY2016-17 budgeted funds;
- The Circuit Court will contribute \$18,946.24 from FY2016-17 budget; and
- The Judicial Technology Improvement Fund balance will be retired to cover the remaining \$5,771.36;

(a copy of the memorandum request dated August 18, 2017, being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F091117VIA1  
BDM:mb  
09-14-17  
09-27-F01

F01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Controller to authorize developing a plan to retain a portion of the approximately \$275,000.00 in 401K Administrative Allowance ICMA-RC funds for operating and training opportunities and to return the unused portion to plan shareholders is approved (a copy of the memorandum request dated August 12, 2017, and supporting document being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F091117VIIB1  
BDM:mb  
09-14-17  
09-27-F02

F02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 11, 2017, by the Finance Committee of this Board approving the request by the Controller to authorize eliminating a vacant accounting position within the Controller's Department, reclassifying the position as a Financial System Analyst, and posting and filling the new position (a copy of the memorandum request dated August 12, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board ratifies the finding that extenuating circumstances exist supporting waiver of the hiring freeze, and the directive to the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F091117VIIB2  
BDM:mb  
09-15-17  
09-27-F03

F03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Controller to authorize the funding for the Friend of the Court relocation, construction, system acquisition, and internal modification for the space in the McCree Courts and Human Services Building, at an approximate cost of \$3-3.5 million, said cost to be covered 60% by Federal and State government and 40% by the County general fund, is approved (a copy of the memorandum request dated August 13, 2017, being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F091117VIIB3  
BDM:mb  
09-18-17  
09-27-F04

F04

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Executive Director of the Genesee County Community Action Resource Department to authorize modifying the pay scale of the Home Maintenance Services Team Leader position by removing the first two steps of the current pay scale is approved (a copy of the memorandum request dated August 28, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board), and the Human Resources Department is directed to implement this change.

FINANCE COMMITTEE

F091117VIIC1  
BDM:mb  
09-15-17  
09-27-F05

F05



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize eliminating a Secretary position and establishing, posting, and filling a Health Technician position within the STD program is approved (a copy of the memorandum request dated August 28, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board finds that extenuating circumstances exist supporting waiver of the hiring freeze, and directs the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F091117VIID1  
BDM:mb  
09-15-17  
09-27-F06

F06

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 11, 2017, by the Finance Committee of this Board approving the request by the Health Officer to authorize eliminating a Public Health Nursing Coordinator position and establishing, posting, and filling a Public Health Coordinator position (a copy of the memorandum request dated August 28, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board ratifies the finding that extenuating circumstances exist supporting waiver of the hiring freeze, and the directive to the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F091117VIID2  
BDM:mb  
09-15-17  
09-27-F07

F07

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 11, 2017, by the Finance Committee of this Board approving the request by the Health Officer to authorize eliminating a Public Health Nursing Supervisor position and establishing, posting, and filling a Public Health Supervisor position (a copy of the memorandum request dated August 28, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board ratifies the finding that extenuating circumstances exist supporting waiver of the hiring freeze, and the directive to the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F091117VIID3  
BDM:mb  
09-15-17  
09-27-F08

F08

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 11, 2017, by the Finance Committee of this Board approving the request by the Health Officer to authorize posting and filling a vacant Secretary position within the STD clinic on a temporary basis, said position being vacant due to the employee in the position taking a leave of absence (a copy of the memorandum request dated August 28, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board ratifies the finding that extenuating circumstances exist supporting waiver of the hiring freeze, and the directive to the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F091117VIID4  
BDM:mb  
09-18-17  
09-27-F09

F09

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize establishing, posting, and filling a new Railroad Operations Manager position to be fully funded by the Genesee County Parks and Recreation Commission, with no additional County general fund appropriation required, is approved (a copy of the memorandum request dated July 27, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board finds that extenuating circumstances exist supporting waiver of the hiring freeze and directs the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F091117VIIE1  
BDM:mb  
09-18-17  
09-27-F10

F10

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, in 2012, the State of Michigan created the “Secure Cities Partnership” with the goal of combatting high violent crime rates in the cities of Flint, Saginaw, Detroit, and Pontiac; and

WHEREAS, the Office of the Prosecuting Attorney received \$250,000.00 in grant funds for FY2012-13 and \$200,000.00 in funds for each fiscal year thereafter to create and maintain a “Major Cases Bureau,” which consists of two senior-level assistant prosecutors and one paralegal; and

WHEREAS, the total salary and fringe benefits costs for the Major Cases Bureau is \$241,465.00, with the \$41,465.00 not covered by the grant being included in the Office of the Prosecuting Attorney’s general fund budget; and

WHEREAS, the State of Michigan has informed the county that it will not provide funding after FY2016-17, because the purpose of the Secure Cities Partnership was to assist the local municipalities in establishing and providing a foundation for the program and;

WHEREAS, with increased revenue streams through the Title IV-E and Crime Victim Services grants, the much-needed Major Cases Bureau program will be able to continue through the Office of the Prosecuting Attorney’s general fund budget.

NOW, THEREFORE, BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of the Prosecuting Attorney to authorize maintaining and fully funding the Major Cases Bureau through the general fund for FY2017-18 is approved (a copy of the memorandum request

dated August 28, 2017, and supporting document being on file with the official records of the September 11, 2017, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F091117VIIF1  
BDM:mb  
09-18-17  
09-27-F11

F11

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Genesee County Board of County Commissioners (“this Board”) in Resolution 17-416, adopted September 11, 2017, (“Resolution 17-416”), adopted a Proposed Budget for Genesee County (“the County”) for the fiscal year commencing October 1, 2017, and ending September 30, 2018 (“the Proposed Budget”); and

WHEREAS, also pursuant to Resolution 17-416, a notice of public hearing regarding the Proposed Budget was published in *The Flint Journal* on September 17, 2017, as required by MCL §141.412, being the notice that was attached to Resolution 17-416; and

WHEREAS, a public hearing regarding the Proposed Budget now has been held this September 27, 2017, as so noticed; and

WHEREAS, the Finance Committee of this Board and this Board have given consideration to the competing needs of Genesee County's many important programs and funded activities, and have considered the budgetary requests of the various County funded budgetary centers (sometimes referenced below as “Departments”); and

WHEREAS, this Board is the statutorily designated “legislative body” for the County, with respect to the County budgeting function under Act No. 2 of the Public Acts of 1968 as amended (“Act 2”), MCL §141.421 et seq.; and

WHEREAS, this Board, acting pursuant to MCL §141.414, now desires to amend the Proposed Budget from that which appeared in the attachment to Resolution 17-416.



NOW, THEREFORE, BE IT RESOLVED, by this Board that:

1. The heretofore Proposed Budget set forth in the attachment to Resolution 17-416, which Proposed Budget now is before this Board for any further action as may be desired pursuant to MCL §141.414, is amended to constitute in its entirety the document attached to this Resolution, being the document entitled "GENESEE COUNTY, MICHIGAN ADOPTED BUDGET Fiscal Year 2017/2018," which document is hereinafter referred to as the Fiscal Year 2017/18 Budget.

2. The estimated revenues which constitute the revenues component of the Fiscal Year 2017/18 Budget are those summarized at pages I through IV of that Budget and detailed, as to General Fund revenues, at pages V through VIII of that Budget in the columns captioned "2017/2018 Adopted Budget," and, as to other revenues, at pages 2 through 208 of that Budget, in the lines making up each "REVENUE Total" and within the columns captioned "2017/2018 Adopted Budget."

3. The expenditures component of the Fiscal Year 2017/18 Budget is a line item expenditures budget, which is summarized at pages IX through XI of that Budget, the specific line items of which, including without limitation the amounts for each such item, and the other designations and respective amounts for which, are all as fully set forth in the Fiscal Year 2017/18 Budget, at pages 2 through 208, with the budgeted expenditures being those entered in the lines making up each "EXPENSE Total" and within the columns under the captions "2017/2018 Adopted Budget".

4. A summary of the Fiscal Year 2017/18 Adopted Budget, with the estimated Fund Balance of the General Fund on October 1, 2017, and the projected Fund Balance of the General Fund on September 30, 2018, is shown on page XII of that Budget.

5. The Proposed Budget, as above amended, is by this Board legislatively found and declared to reflect a reasonable allocation of revenues to the various County funded budgetary centers, and is so found and declared to allow all mandated or required programs and activities to be performed at reasonable, necessary and serviceable levels or at even more adequate levels of performance. In making these findings this Board has considered not only information received by this Board and this Board's Finance Committee during presentations and deliberations formally described as relating to the Fiscal Year 2017/18 Budget, but also other information received by this Board, and by all of its Committees having all County Commissioners as members, regarding County budgetary centers and County funded programs and activities, irrespective of whether such other information was received during presentations or deliberations formally described as relating to that Budget.

6. Any above provisions of this Resolution notwithstanding, the heretofore Proposed Budget, as approved in Resolution 17-416, but as above amended, is adopted as the Budget for Genesee County for the fiscal year commencing October 1, 2017, and ending September 30, 2018, and the line item appropriations necessary to support the budgeted line item expenditures in that Budget are made, and such Fiscal Year 2017/18 Budget is Genesee County's "general appropriations act" within the meaning of Act 2.

7. The Fiscal Year 2017/18 Budget includes the total number of mills of ad valorem property taxes to be levied to support that Budget, as set forth at pages II and III thereof, and the purposes for which that millage is to be levied, as set forth in pages IX through XI thereof, and this Board orders such taxes in the component levies specified at pages II and III, and specific taxes the revenue from which also is included in that Budget,

to be raised, subject to constitutional and statutory limitations. This Board's Chairperson and the County Clerk/Register are authorized to sign State form L-4029 for 2017, on behalf of the County, certifying these levies.

8. The Controller is authorized to execute transfers between appropriations in the Fiscal Year 2017/18 Budget, to the extent provided for on page XI of that Budget.

9. The following fee schedules of the Genesee County Health Department, copies of which are attached to this Resolution, are approved and adopted to be in effect commencing October 1, 2017: a four page schedule for the Division of Environmental Health Services, the first listed fee of which is for "Satellite school kitchen, Senior center...." and the last listed fee of which is for "Tobacco Retailer License." All of the fees on these schedules are to be in effect October 1, 2017, and are to remain in effect, even subsequent to year 2017, unless and until hereafter amended, and the Health Officer is authorized to amend the Fee Schedule throughout the fiscal year, as necessary, in response to manufacturers' price increases.

10. Any and all authority of this Board to amend the herein adopted Fiscal Year 2017/18 Budget, including without limitation any authority to reduce an appropriation herein provided for and the authority to provide for allotment of any appropriation, is fully reserved, and the preceding reference to providing for allotment through Board action is not intended to, and does not, diminish any otherwise existing authority of the County Controller to cause appropriations to be divided into allotments.

11. The provisions of this Resolution, in their applicability to any one budgetary center, or to any one office, position, person or line item, are severable from their applicability to any other budgetary center, office, position, person or line item.

12. Any previous resolution of this Board, or any document adopted in any such resolution, including without limitation the County's Personnel Policy Manual, is rescinded to the extent of application, if any, but only to such extent of application, that would be inconsistent with this Resolution.

13. This Board's Coordinator is directed to inform all Department Heads of the adoption, and to provide each of them with a copy, of this Resolution.

#### FINANCE COMMITTEE

CDB:bdm  
09-21-17  
09-27-F12  
Attachment

F12

**Genesee County, Michigan  
Projected Revenues  
2017/2018 Adopted Budget**

<u>Revenue Source</u>	<u>General Fund</u>	<u>Other</u>	<u>Total</u>
Taxes			
Property Taxes-General Operating	46,770,752		46,770,752
Property Taxes-Health Services Plan		8,544,378	8,544,378
Property Taxes-Emergency Medical Services		4,141,460	4,141,460
Property Taxes-Parks and Recreation		6,541,035	6,541,035
Property Taxes-Senior Citizens		5,981,065	5,981,065
Property Taxes-Veterans		854,438	854,438
Property Taxes-Cooperative Extension		341,775	341,775
Property Taxes-Animal Shelter		1,708,876	1,708,876
Accommodation Ordinance Taxes		1,555,000	1,555,000
Licenses and Permits	563,475	1,128,621	1,692,096
Grants		26,540,023	26,540,023
Intergovernmental Revenues	17,441,831	8,577,678	26,019,509
Charges for Services	9,557,201	8,154,027	17,711,228
Fines and Forfeitures	1,481,960	8,500	1,490,460
Operating Transfers	8,071,014	376,284	8,447,298
Miscellaneous Revenues	6,597,107	7,017,995	13,615,102
Use of Fund Balance		11,213,886	11,213,886
Total Revenues	<u>90,483,340</u>	<u>92,685,041</u>	<u>183,168,381</u>

**GENESEE COUNTY, MICHIGAN  
PROPERTY TAX MILLAGES  
RELATING TO 2017-2018 ADOPTED BUDGET**

The 2017 ad valorem property taxes levied and to be levied by Genesee County will be:

5.5072 mills for general operations  
0.4847 mills for emergency medical services  
0.7500 mills for parks and recreation  
0.7000 mills for senior services  
1.0000 mills for uninsured health services delivery system  
0.1000 mills for veterans services  
0.0400 mills for MSU extension services  
0.2000 mills for animal control services

**8.7819 Total Mills**

Subject to constitutional and statutory limitations and subject to any revisions hereafter authorized by the County's electorate, the County's 2018 ad valorem property taxes will be the same 8.7819 mills, with the same components and purposes, as are stated above with respect to the 2017 taxes. Constitutional and statutory limitations could require these millages to be reduced for the 2017 taxes.

The County's 2017-2018 Budget (the Budget) will be funded by a portion of the revenues from the County's 2017 summer ad valorem property tax, the revenues from the County's December 2017 ad valorem property tax, the revenues from the County's 2018 summer ad valorem property tax, and revenues from sources other than the ad valorem property tax.

The December 2017 levy will include 0.4847 mills for emergency medical services, 0.7500 mills for parks and recreation, 0.7000 mills for senior services, 1.0000 mill for uninsured health services delivery system, 0.1000 mills for veterans services, 0.0400 mills for MSU Extension services, and 0.200 mills for animal control services.

The above identified December 2017 levies are to be used to fund the Budget, to the extent of \$4,141,460 for emergency medical services (also identified as paramedics), \$6,408,284 for parks and recreation, \$5,981,065 for senior services, \$8,544,378 for uninsured health services delivery system, \$854,438 for veterans services, \$341,775 for MSU Extension services, and \$1,708,876 for animal control services.

Subject to constitutional and statutory limitations, and to any revisions hereafter authorized by the County's electorate, the County's 2018 summer tax will be 5.5072 mills for general operations. The estimated revenues from this levy are \$46,770,752. In addition, an estimated \$4,677,075 in collections from the County's 2017 summer tax will be recognized as revenue for general operations for use in the County's 2017/2018 fiscal year.

The mills to be levied in support of this Budget thus are 5.5072 for general operations, 0.4847 for emergency medical services, 0.7500 for parks and recreation, 0.7000 for senior services, 1.0000 for uninsured health services delivery system, 0.1000 for veterans services, 0.0400 for MSU Extension services, and 0.2000 for animal control services for a total of 8.7819 mills. The total revenue estimated from these mills is \$79,728,103.

The various purposes for which the above identified general operations revenue is to be utilized are those identified in pages IX through XI for which there is an amount stated in the column under the heading "General Fund." The respective amounts allocated to those purposes are those stated in that "General Fund" column.

Genesee County, Michigan  
2017/2018 Revenue Projections Summary

Fund	Taxes	Charges for Services	Fines & Forfeitures	Grants	Licenses & Permits	Operating Transfers	Other Revenues	Intergovernmental Revenues	(Source) Use of Fund Balance	Total
Accommodation Ordinance Tax	1,555,000									1,555,000
Animal Shelter	1,708,876	105,000							164,461	1,978,337
Child Care Fund				2,319,690			357,322		3,244,092	5,921,104
Child Care Fund DHS				1,351,993						1,351,993
Cooperative Extension Millage	341,775									341,775
Copier Fund		30,912						5,730		30,912
Desk Top Hardware										5,730
Delinquent Tax										4,168,183
Drain Equipment Revolving Fund		392,816					43,658			436,474
Drain Service Revolving Fund		1,110,013					40,000			1,110,013
Drain Water Shed Mgmt										40,000
Emergency Medical Services Millage (Paramedics)	4,141,460	512,397					181,220	78,752		4,220,212
Friend of the Court		9,557,201	1,481,960		563,475	8,071,014	6,597,107	1,625,560		9,135,422
General Fund	46,770,752			6,816,245			155,519	17,441,831		90,483,340
GYRC				1,845,237			3,595,859			2,419,666
Health Department Fund		1,340,454		9,431,643	1,128,621			2,562,644		18,220,566
Health Services Millage	8,544,378						1,609,574			8,544,378
Insurance Fund			8,500						0	8,500
Law Library										0
Major Case Detective										0
Medical Examiner Fund		175,000					92,500		158,664	426,164
Motor Pool		923,652								923,652
Parks and Recreation	6,541,035	2,491,183					277,000		487,344	9,796,562
Planning Commission		547,600				210,719	344,849	549,862		3,798,348
Probate-Mental Health court				2,145,318						188,248
Prosecutor Coop. Reimbursement Fund				188,248						1,389,046
Register of Deeds - New Technology Fund		450,000					312,894		117,548	567,548
Reimbursement Fund							3,600		511,759	312,894
Senior Services Millage	5,981,065						4,000			6,496,424
Sheriff-GAIN		48,000		308,830				202,929		563,759
Sheriff-GHS Resource								96,309		96,309
Sheriff-GISD Resource								176,207		176,207
Sheriff Road Patrol-Vienna								1,122,601		1,122,601
Sheriff Road Patrol-Fenton								708,614		708,614
Sheriff Road Patrol-Atlas								586,577		586,577
Sheriff-City of Flint Lockup								2,546,205		2,546,205
Telephone Fund		27,000				165,565				192,565
Traffic Safety				407,340						407,340
Veterans Millage	854,438			336,433					97,268	951,706
Victim Witness Fund										336,433
<b>Total</b>	<b>76,438,779</b>	<b>17,711,228</b>	<b>1,490,460</b>	<b>26,540,023</b>	<b>1,692,096</b>	<b>8,447,298</b>	<b>13,615,102</b>	<b>26,019,509</b>	<b>11,213,886</b>	<b>183,168,381</b>



**Genesee County, Michigan**  
**2017/2018 General Fund Revenue Projections**

			2014/2015	2015/2016	2016/2017	2017/2018
			Year-to-Date	Year-to-Date	Adopted	Adopted
			Actuals	Actuals	Budget	Budget
1311	24192	642 JAIL FEES			2,000	2,000
1311	24193	643 EXTRADITION FEES			750	3,000
1311	24194	644 LATE FEES			40,000	40,000
2160	24245	652 CIRCUIT COURT MOTION FEE	64,740	-	-	-
2165	24245	652 CIRCUIT COURT MOTION FEE		68,310	60,000	60,000
2160	24275	656 JURY DEMAND FEES	56,387	-	-	-
2165	24275	656 JURY DEMAND FEES		78,200	50,000	50,000
1311	24330	660 DEFENDER ADMINISTRATOR-PROT	1,145	1,800	2,000	2,500
2160	24335	662 CIVIL FILING FEES	96,844	-	-	-
2165	24335	662 CIVIL FILING FEES		102,271	92,000	92,000
2160	24345	665 APPEAL FILING FEES	3,396	-	-	-
2165	24345	665 APPEAL FILING FEES		2,571	2,500	2,500
1311	24372	671 LAB FEES			100	-
1313	24373	672 DNA TEST FEE	33	546	100	500
1311	27025	827 FINES & COSTS PROBATE COURT	500	-	-	-
1311	27027	828 CRIME VICTIM FINES			15,000	11,000
1311	28585	874 DRUG FORFEITURE	3,163	2,483	-	2,500
9650	28640	885 JURY DUTY REIMBURSEMENT	126,852	83,943	113,155	80,000
1311	28735	899 REIMBURSEMENTS	1,260	2,173	3,500	-
Charges-Circuit Court Total			354,320	342,297	381,105	346,000
2155	23250	565 VOTER REGIST-STATE REIMBURSE	1,546	1,160	2,500	1,200
2155	28735	899 REIMBURSEMENTS	31,144	254,131	100,000	100,000
2160	24165	634 NOTARY BOND FILING FEES	4,688	3,960	4,000	4,000
2165	24185	639 DISSOLUTION & AMENDMENT FEES	1,723	5,306	1,400	2,000
2160	24200	646 ASSUMED NAME FILING FEE	24,740	24,910	25,000	25,000
2160	24205	647 PARTNER FILING FEES	200	-	-	-
2165	24205	647 PARTNER FILING FEES		290	225	225
2160	24230	649 CONCEALED WEAPON PERM	1,760	-	-	-
2160	24240	651 NOTARY CERTIFICATION FEES	750	170	200	300
2160	24340	663 VIDEO RECORDING FEES	8,470	-	-	-
2165	24340	663 VIDEO RECORDING FEES	770	6,262	6,500	6,000
2160	24342	664 MARRIAGE VIDEO RECORDING FEE		30	50	-
2155	24500	680 ELECTION FINES		4,380	4,500	2,500
2160	24500	680 ELECTION FINES	4,030	-	-	-
2155	24501	681 VOTER REGISTRATION LISTS		680	200	200
2160	24501	681 VOTER REGISTRATION LISTS	482	-	-	-
2160	24975	727 CERTIFIED COPIERS	991,915	1,004,641	925,000	925,000
2160	27015	826 BOND FORFEITURES	7,895	-	-	-
2165	27015	826 BOND FORFEITURES		7,174	4,500	4,500
2160	28685	890 MISCELLANEOUS REVENUE & DONA	181	156	200	300
2155	28735	899 REIMBURSEMENTS	-	-	-	2,200
Charges-County Clerk Total			1,080,294	1,313,250	1,074,275	1,073,425
1360	21063	422 ATTORNEY FEES	-	25	-	-
1360	23240	562 PROSECUTION-STATE CASES	5,471	8,315	5,400	6,500
1360	24360	667 DISTRICT COURT FEES CIVIL	832,425	713,491	751,000	700,000
1360	24370	669 COURT COSTS	728,748	660,135	554,000	554,000
1360	24371	670 JAIL PROCESSING FEE	24,744	13,030	12,500	12,500
1360	24374	673 SOBRIETY COURT FEES	3,730	-	-	10,000
1360	24375	674 BOND FEES	22,739	20,903	19,900	19,900
1360	24377	675 SOBRIETY DRUG COURT FEES	96,557	87,690	70,000	70,000
1360	24378	676 ALCOHOL/DRUG SCREENING FEES	111,098	91,107	101,000	101,000
1360	24985	728 OTHER FEES	11,739	9,191	9,050	9,050
1360	28586	875 DRUNK DRIVING/DRUG AUDIT REV	69,893	77,076	85,000	85,000
1360	28588	876 DISTRICT COURT COLLECTION AGENCY REVENUE	-	-	-	30,000
Charges-District Court Total			1,907,144	1,680,963	1,607,850	1,597,950
1370	21063	422 ATTORNEY FEES	-	250	-	-
1370	24360	667 DISTRICT COURT FEES CIVIL		291,395	351,000	244,000
1370	24370	669 COURT COSTS		285,928	525,000	261,000
1370	24375	674 BOND FEES		1,090	1,880	1,200
1370	24377	675 SOBRIETY DRUG COURT FEES		29,265	42,800	28,260
1370	24378	676 ALCOHOL/DRUG SCREENING FEES		1,224	-	1,300
1370	24985	728 OTHER FEES		5,489	6,700	4,600
1370	27050	731 ORDINANCE FINES & COSTS		-	437,333	293,000
Charges-5th Division District Court Total			-	614,641	1,364,713	833,360
2160	24170	635 GARNISHMENT FEES	15,960	-	-	-
2165	24170	635 GARNISHMENT FEES	-	13,820	10,000	8,700
2250	24765	714 GIS REVENUES	2,886	2,584	-	2,000
2255	24765	714 GIS REVENUES	9,300	13,500	17,400	17,913
2255	24820	889 MAP SALES	10,230	4,016	2,500	3,500
Charges-Other Total			38,376	33,920	29,900	32,113

**Genesee County, Michigan**  
**2017/2018 General Fund Revenue Projections**

			2014/2015	2015/2016	2016/2017	2017/2018
			Year-to-Date	Year-to-Date	Adopted	Adopted
			Actuals	Actuals	Budget	Budget
1485	24110	627 PROBATE COURT MOTION FEE	33,255	32,845	32,000	33,000
1485	24115	628 ESTATE SERVICE FEES	99,113	91,697	90,000	94,000
1485	24120	629 CERTIFIED COPY FEES	39,198	37,930	38,000	40,000
1390	24120	629 CERTIFIED COPY FEES	604	672	800	340
1485	24135	630 STORAGE OF WALLS FEES	7,550	7,200	7,000	6,500
1390	24140	631 CCP - OVERSIGHT FEES	4,947	2,214	5,000	8,380
1390	24145	632 JUVENILE TRUANCY FEE	800	1,037	1,000	833
1390	24177	636 REDIRECT DL ADOP SUB	19,812	11,091	9,000	9,000
1390	24189	640 DL ATTORNEY FEES	2,010	502	2,100	1,791
1390	24190	641 JUVILE ATTORNEY FEES	165	-	-	-
1390	24225	648 CRIME VICTIM ASSESSMENT-JUVE	162	136	225	167
1485	24260	653 SAFETY DEPOSIT BOX ORDER FEE	228	490	250	500
1485	24265	654 MARRIAGE PERFORMANCE FEES	147	76	150	20
2160	24265	654 MARRIAGE PERFORMANCE FEES	260	290	250	250
1390	24270	655 INSPECTION FILING FEES	440	640	350	500
1390	24275	656 JURY DEMAND FEES		30		
1485	24275	656 JURY DEMAND FEES	60	150	120	120
1390	24305	658 ADOPTION FILING FEES	130	200	75	133
1485	24340	663 VIDEO RECORDING FEES	588	660	500	550
1485	24345	665 APPEAL FILING FEES		25	100	100
2160	24385	677 PATERNITY FEE	325	-	-	-
2165	24385	677 PATERNITY FEE		282	300	300
1390	24395	679 DRIVER LICENSES REINST FEE	190	105	120	80
1485	24620	691 RECORD COPYING FEES	7,459	6,793	7,500	8,500
1485	24985	728 OTHER FEES	3,892	2,770	5,000	4,000
1390	27025	827 FINES & COSTS PROBATE COURT	40	79	150	133
1485	27025	827 FINES & COSTS PROBATE COURT	2,500	2,188	2,500	2,500
1485	28790	903 SUBPOENA FEES	45		50	45
Charges-Probate Court Total			223,920	200,102	202,540	211,742
1360	24150	633 OVERSIGHT FEES	263,378	197,090	320,000	225,000
1370	24150	633 OVERSIGHT FEES		4,245	150,000	9,000
1311	24195	645 ADULT PROBATION-COURT COSTS	71,421	62,254	100,000	175,000
1311	24350	666 ADULT PROB-ATTORNEY FEES	34,993	23,417	50,000	50,000
Charges-Probation Fees Total			369,792	287,006	620,000	459,000
2364	24620	691 RECORD COPYING FEES	966,240	363,623	315,000	345,000
2530	24625	692 REAL ESTATE TRANSFER FEE	1,087,568	1,129,762	950,000	1,100,000
2364	24630	693 RECORDING FEES	602,333	949,652	1,850,000	1,850,000
Charges-Register of Deeds Total			2,656,141	2,443,037	3,115,000	3,295,000
3030	24667	642 REMOTE VIDEO VISITATION & TELEPHONE	293,571	233,051	600,000	300,000
3030	23401	502 SCAAP		3,255	13,000	3,000
3050	24070	623 SOCIAL SECURITY INCOME	18,482	15,000	19,500	38,400
3050	24120	629 CERTIFIED COPY FEES	2,474	2,315	3,500	2,200
3030	24240	651 NOTARY CERTIFICATION FEES	10,531	11,218	10,000	10,000
3030	24331	661 WORK DETAIL	3,025	1,778	3,000	1,500
3050	23190	555 TWP LIQUOR LICENSES	3,457	234	-	250
3050	24378	676 ALCOHOLDRUG SCREENING FEES	1,760	490	2,000	300
3030	24610	689 RECORD SEARCH FEES	4,790	3,203	8,000	3,000
3205	24645	695 TETHER REVENUE	357,878	615,238	400,000	400,000
3030	24651	698 SEX OFFENDERS REVENUE	550	700	500	1,060
3110	24652	699 DETECTIVE STINGS		800	2,000	500
3050	24655	701 WORK RELEASE/BOARD	39,505	24,193	25,000	25,000
3110	24657	702 VEHICLE IMPOUND FEES	15,310	14,950	15,000	15,000
3050	24665	704 TRANSPORTING PRISONERS FEE	4,542	1,892	6,500	6,500
3050	24670	705 CARE OF PRISONERS - STATE - PAROLEES	248,011	214,730	250,000	300,000
3025	24672	706 CARE OF PRISONERS- CITY OF FLINT	508,794	127,329	509,000	-
3050	24678	707 CARE OF PRISONERS-FEDERAL	110,799	139,507	125,000	120,000
3050	24680	708 REIMBURSEMENT-DIVERTED FELONS - PROBATIONERS	182,093	268,351	220,000	210,000
3145	24681	709 OVERTIME REIMBURSEMENTS	53,961	34,863	60,000	50,000
3050	24681	709 OVERTIME REIMBURSEMENTS	561	534	-	-
3145	24682	710 SPECIAL DEPUTY REVENUE	78,543	60,432	78,000	78,000
3030	24685	711 FINGERPRINTING REVENUE-SHERI	99,252	121,857	100,000	90,000
3030	24690	712 LAMINATING FEE-GUN REGISTRAT	175	136	350	1,401
3050	38735	896 MISCELLANEOUS REVENUE		3,444		5,000
Charges-Sheriff's Department Total			2,038,064	1,899,500	2,448,350	1,661,111
2530	24235	650 DEED CERTIFICATION FEES	18,425	48,066	34,000	47,000
2530	24760	713 TAX SEARCH FEES	269	414	200	300
2530	28645	889 LAWSUIT SETTLEMENT	2,500	-	-	-
2530	28690	891 NSF CHECK CHARGES	1,075	1,500	950	200
Charges-Treasurer Total			22,269	49,980	35,150	47,500
Total Charges					10,878,883	9,557,201

**Genesee County, Michigan**  
**2017/2018 General Fund Revenue Projections**

			2014/2015	2015/2016	2016/2017	2017/2018
			Year-to-Date	Year-to-Date	Adopted	Adopted
			Actuals	Actuals	Budget	Budget
1311	23515	515 CONTRIBUTIONS FROM OTHER FUNDS	-	85,222	-	-
9650	23510	514 REVENUE FROM DELINQUENT TAX	5,000,000	5,000,000	5,000,000	3,000,000
9650	23515	515 TRANSFERS FROM CHILD CARE FUND	2,728,892	3,770,559	2,800,000	4,418,829
9650	23515	515 TRANSFERS FROM PROSECUTORS DRUG FORFEITURE FUND	22,820	-	-	-
9650	23515	515 TRANSFERS FROM SENIOR SERVICES FUND	387,361	-	387,361	387,361
9650	23515	515 TRANSFERS FROM SHERIFF COMMISSARY	225,000	-	225,000	228,824
9650	23515	515 TRANSFERS FROM SAG PRI ADMIN	36,032	-	36,000	36,000
Contributions from Other Total			8,400,105	8,855,781	8,448,361	8,071,014
1390	27015	826 BOND FORFEITURES	355	-	420	80
1370	27027	828 CRIME VICTIM FINES	-	-	9,000	-
1360	27027	828 CRIME VICTIM FINES	34,432	41,211	36,400	36,400
1360	27035	829 FORFEITURES DISTRICT COURT	39,015	55,420	17,000	30,000
1370	27035	829 FORFEITURES DISTRICT COURT	-	2,933	6,400	-
1390	27045	830 JUVENILE TRAFFIC COSTS	410	170	120	80
1360	27060	827 VIOLATION COLLECTIONS	66,493	70,281	43,000	63,000
1370	27060	827 VIOLATION COLLECTIONS	-	39,766	43,000	50,000
Fines & Forfeitures Total			140,705	209,781	155,340	179,560
2160	27050	831 ORDINANCE FINES & COSTS	2,254	-	-	-
2165	27050	831 ORDINANCE FINES & COSTS	-	2,100	2,100	2,400
Fines & Forfeitures-Circuit Court Total			2,254	2,100	2,100	2,400
1360	27050	831 ORDINANCE FINES & COSTS	1,304,328	1,232,050	1,300,000	1,300,000
1370	27050	831 ORDINANCE FINES & COSTS	-	203,935	281,000	-
Fines & Forfeitures-District Court Total			1,304,328	1,435,985	1,581,000	1,300,000
9650	23000	539 STATE REVENUE	-	100,000	-	-
3160	23105	540 MARINE SAFETY PROGRAM STATE	22,300	21,120	22,300	22,362
9620	23120	542 PROBATE JUDGES SALARY	188,390	188,390	188,390	188,390
9620	23130	543 CIRCUIT JUDGES STANDARDIZATION	411,516	409,716	411,516	409,716
9620	23135	544 JUVENILE OFFICERS SALARY	129,461	129,461	129,461	129,461
9620	23145	545 DISTRICT JUDGES STANDARDIZAT	274,344	273,894	274,344	273,894
9620	23146	545 5TH DISTRICT JUDGES STANDARDIZAT	-	171,128	228,620	190,515
9620	23150	546 PROBATE JUDGES STANDARDIZATI	110,110	109,458	110,110	109,458
9620	23175	549 STATE GRANTS-LIQUOR TAX	3,764,943	2,021,920	1,973,629	2,033,902
2656	23185	551 STATE PARTICIPATION	-	20,612	-	-
2292	23186	552 STATE PARTICIPATION-FANG	-	45,762	-	-
2292	23188	554 STATE PARTICIPATION-GAIN ATPA	98,008	38,035	90,000	84,294
9620	23205	556 STATE REVENUE SHARING	9,865,339	9,882,658	9,981,458	9,979,087
4260	23220	559 AID TO CIVIL DEFENSE	68,349	14,841	50,000	35,000
1311	23242	563 PROSECUTION FEES	3,594	2,856	5,000	5,000
9620	23245	564 STATE COURT FUND REIMBURSEMENT	2,160,546	2,114,669	2,182,151	2,114,669
2292	23405	504 FEDERAL PARTICATION	221,899	207,127	180,000	400,000
3025	23515	502 5th DIVISION SECURITY	-	404,966	556,154	572,838
1370	23790	595 5th DIVISION CITY OF FLINT OBLIGATION	-	643,435	807,724	893,225
2656	24950	722 MCCREEE BUILDING RENT	-	47,346	-	-
Intergov. Revenue Total			17,318,799	16,847,394	17,190,857	17,441,831
9610	21010	402 TRAILER FEES	52,656	50,295	51,000	47,800
9600	21040	409 PAYMENT IN LIEU OF TAXES	87,277	95,312	88,000	95,000
2160	22015	471 PROFESSIONAL REGISTRATION	870	1,249	-	-
2165	22015	471 PROFESSIONAL REGISTRATION	-	-	700	675
2160	22020	472 MARRIAGE LICENSES	14,110	13,545	10,000	10,000
2160	22032	474 CONCEALED WEAPONS PHOTO	50,450	9,490	-	-
2160	22035	475 PISTOL PERMITS	98,540	-	-	-
4300	22040	476 DOG LICENSES	508,273	523,054	575,000	410,000
Licenses & Permits Total			812,176	692,945	724,700	563,475
9600	21005	401 CURRENT PROPERTY TAX	42,510,142	44,056,164	46,491,926	46,690,752
9600	21015	403 TAX ADJUSTMENTS	173,420	50,237	-	-
9600	21070	424 DELINQUENT TAXES	68,141	129,600	70,000	80,000
9600	21075	425 CURRENT PERSONAL PROP TAX	3,303,027	3,169,807	-	-
9600	21080	426 INDUSTRIAL FACILITIES TAX	16,900	92,961	-	-
Taxes Total			46,071,630	47,498,769	46,561,926	46,770,752

**Genesee County, Michigan  
2017/2018 General Fund Revenue Projections**

			2014/2015	2015/2016	2016/2017	2017/2018
			Year-to-Date	Year-to-Date	Adopted	Adopted
			Actuals	Actuals	Budget	Budget
2530	21020	404 ACCOM ORD TAX FUND COLLECTIO	20,000	20,000		
2292	23215	558 WELFARE FRAUD PROSECUTOR-REI	9,487	3,525	20,000	20,000
1010	23505	513 TRANSFERS-IN		286,853	8,000	2,000
1050	23505	513 TRANSFERS-IN		2,836		
1311	23505	513 TRANSFERS-IN		243,068		
1320	23505	513 TRANSFERS-IN		2,837		
1360	23505	513 TRANSFERS-IN		71,793		
1390	23505	513 TRANSFERS-IN		43,457		
1485	23505	513 TRANSFERS-IN		39,478		
1510	23505	513 TRANSFERS-IN		977		
2100	23505	513 TRANSFERS-IN		4,649		
2155	23505	513 TRANSFERS-IN		12,926		
2160	23505	513 TRANSFERS-IN		32,018		
2165	23505	513 TRANSFERS-IN		2,097		
2236	23505	513 TRANSFERS-IN		8,064		
2250	23505	513 TRANSFERS-IN		9,038		
2255	23505	513 TRANSFERS-IN		1,512		
2260	23505	513 TRANSFERS-IN		6,507		
2292	23505	513 TRANSFERS-IN		65,217		
2310	23505	513 TRANSFERS-IN		1,314		
2332	23505	513 TRANSFERS-IN		3,684		
2364	23505	513 TRANSFERS-IN		10,477		
2530	23505	513 TRANSFERS-IN		40,123		
2653	23505	513 TRANSFERS-IN		37,238		
2656	23505	513 TRANSFERS-IN		8,214		
2751	23505	513 TRANSFERS-IN		25,067		
2752	23505	513 TRANSFERS-IN		632		
2758	23505	513 TRANSFERS-IN			85,000	85,000
3030	23505	513 TRANSFERS-IN		144,346		
3035	23505	513 TRANSFERS-IN		10,979		
3050	23505	513 TRANSFERS-IN		30,638		
3110	23505	513 TRANSFERS-IN		12,774		
4260	23505	513 TRANSFERS-IN		3,138		
9650	23505	513 TRANSFERS-IN		925,000		
9650	23751	586 GIS DIRECTOR - DRAIN/ROAD	28,834	30,276	28,000	30,000
2292	24380	827 DRIVERS LICENSES RESTOR. CAS	728	1,248	1,000	1,000
1420	26580	815 CSR - FOC COOP REIMB	440,728	464,465		
2292	26580	815 CSR - PROSECUTOR'S COOP REIMB	77,787	72,849		
2370	26580	815 CSR - RETIREMENT	52,667	92,495		
2756	26580	815 CSR - DRAIN SERVICE	35,272	21,791		
3030	26580	815 CITY LOCKUP ADMIN FEE	37,366	34,507		
3155	26580	815 CSR - PARAMEDICS	45,113	52,552		
3261	26580	815 CSR - COMMUNITY CORRECTIONS	20,101	15,642		
4163	26580	815 CSR - PLANNING	63,578	169,716		
4300	26580	815 CSR - ANIMAL CONTROL		215,255		
6010	26580	815 CSR - HEALTH DEPT		859,255		
6630	26580	815 CSR - GVRC (DETENTION CENTER)	127,630	114,326		
6830	26580	815 CSR - VETERANS SERVICES		70,595		
6895	26580	815 CSR - SENIOR SERVICES	29,967	27,516		
7370	26580	815 CSR - GCCARD	151,516	177,736		
7520	26580	815 CSR - PARKS & RECREATION		175,105		
8700	26580	815 CSR - INSURANCE		17,318		
9600	26580	815 CSR - HEALTH SERVICES MILLAGE	5,651	4,955		
9650	26580	815 CSR	562,604	786,938	4,361,110	5,856,281
9650	28055	848 INTEREST EARNED INVEST	77,975	101,951	110,000	125,000
9650	28075	852 OTHER INTEREST INCOME	8,715	4,042		
9650	28190	878 SALE OF FIXED ASSET		1,000	-	5,000
9650	28590	878 FIXED ASSETS GAINS/LOSSES	41,869	700,286		
9650	28600	879 FREEDOM OF INFO REQUEST REVENUE	1,660	12,415	2,000	10,000
1360	28675	888 MISCELLANEOUS REVENUE SYMPOSIUM REVENUE	44,595	68,178	35,725	56,000
1370	28675	888 MISCELLANEOUS REVENUE SYMPOSIUM REVENUE		1,060	500	1,800
2255	28675	888 MISCELLANEOUS REVENUE	7,560			
2236	28680	889 MISCELLANEOUS REVENUE		4,344		
2292	28680	889 MISCELLANEOUS REVENUE	15	150		
2530	28680	889 MISCELLANEOUS REVENUE	5,400			
3020	28680	889 MISCELLANEOUS REVENUE	408	600	6,983	
3050	28680	889 MISCELLANEOUS REVENUE	30,490	5,370		
9650	28675	888 MISCELLANEOUS REVENUE	301	440,324		
2292	28690	891 NSF CHECK CHARGES	12,778	4,697	4,000	3,500
9650	28723	895 G2G REVENUE	17,510	8,176	20,000	10,000
9650	28725	896 REFUNDS	7,695	5,828	8,000	
9650	28726	897 FORFEITED ICMA EMPLOYER CONTRIBUTIONS	216		350,000	270,546
9650	28740	728 RENTS - HALEY BUILDING	120,480	120,480	120,480	120,480
9999	28770	902 SCRAP AND SALVAGE	343	37		
9650	28790	903 SUBPOENA FEES	199	618	500	500
Miscellaneous Total			2,087,238	6,994,572	5,161,298	6,597,107
Grand Total			84,827,555	91,402,023	90,704,465	90,483,340

**Genesee County, Michigan  
2017/2018 Adopted Budget**

**Departments:**

	Salaries	Fringe Benefits	Non-Personnel Costs	Total Adopted Budget	General Fund	Other	Total Adopted Budget
<b>Management and Planning</b>							
Accomodation Tax			20,000	20,000		5,000	5,000
Board Coordinator	206,571	166,082	48,275	420,928	420,928		420,928
Board of Commissioners	296,187	109,294	108,000	513,481	513,481		513,481
County Clerk:							
Election/Campaign Finance	253,524	256,555	381,280	891,359	891,359		891,359
Vital Records	298,241	238,781	278,400	815,422	815,422		815,422
Court Records	928,876	885,889	51,000	1,865,765	1,865,765		1,865,765
Drains:							
Drain Commissioner	731,756	438,473	50,260	1,220,489	1,220,489		1,220,489
Drain Service	656,066	386,114	67,833	1,110,013		1,110,013	1,110,013
Water Shed Mgmt			125,000	125,000	85,000	40,000	125,000
Drain Equipment			436,474	436,474		436,474	436,474
Drain-at-Large			485,000	485,000	485,000		485,000
Equalization	553,420	324,078	33,000	910,498	910,498		910,498
GIS	89,062	51,755	50,325	191,142	191,142		191,142
Planning Commission	1,210,043	714,565	2,338,236	4,262,844	464,496	3,798,348	4,262,844
Register of Deeds	444,190	233,735	492,000	1,169,925	602,377	567,548	1,169,925
Treasurer	891,808	524,115	3,735,486	5,151,409	983,226	4,168,183	5,151,409
Appropriations:							
Appropriations-General		10,000	909,500	919,500	919,500		919,500
Appropriations-Overtime			-	-	-		-
Debt Service (Bond Payments)			3,561,136	3,561,136	3,561,136		3,561,136
Subtotal	6,559,744	4,339,436	13,171,205	24,070,385	13,929,819	10,125,566	24,055,385
<b>Administration of Justice</b>							
Adult Probation			20,292	20,292	20,292		20,292
Circuit Court	2,015,805	1,060,026	2,598,844	5,674,675	5,674,675		5,674,675
GVRG	2,326,427	1,093,066	776,304	4,195,797	1,776,131	2,419,666	4,195,797
District Court	2,662,165	1,642,617	585,815	4,890,597	4,890,597		4,890,597
5th Division District Court	1,035,454	555,534	1,359,494	2,950,482	2,950,482		2,950,482
Friend of the Court:							
Friend of the Court			44,100	44,100	44,100		44,100
Friend of the Court Coop Reimb	4,447,388	3,171,004	4,387,806	12,006,198	2,870,776	9,135,422	12,006,198
Custody and Visitation	-	-	-	-	-	-	-
Jury Board	104,739	43,715	28,246	176,700	176,700		176,700
Law Library			176,724	176,724	168,224	8,500	176,724
Court Services	44,080	60,563	1,544	106,187	106,187		106,187
Probate Court	1,000,337	592,699	277,400	1,870,436	1,870,436		1,870,436
Mental Health Court	58,688	36,077	93,483	188,248		188,248	188,248
Family Court	1,550,526	1,193,915	1,413,175	4,157,616	4,157,616		4,157,616
Prosecutor:							
Prosecutor-General	2,917,333	1,422,210	267,300	4,606,843	4,606,843		4,606,843
Cooperative Reimbursement	920,380	931,633	337,562	2,189,575	800,529	1,389,046	2,189,575
Victim/Witness Assistance Program	183,798	161,156	6,500	351,454	15,021	336,433	351,454
AFIS Contribution			29,500	29,500	29,500		29,500
Subtotal	19,267,120	11,964,215	12,404,089	43,635,424	30,158,109	13,477,315	43,635,424

**Genesee County, Michigan  
2017/2018 Adopted Budget**

**Departments:**

	Salaries	Fringe Benefits	Non-Personnel Costs	Total Adopted Budget	General Fund	Other	Total Adopted Budget
<b>Law Enforcement &amp; Community Prot.</b>							
Emergency Management/Homeland Security Sheriff:	128,275	27,111	19,600	174,986	174,986		174,986
Administration	400,554	199,327	44,200	644,081	644,081		644,081
Corrections	6,808,997	5,623,399	2,739,950	15,172,346	15,172,346		15,172,346
Court Security/Transport-Circuit	721,920	871,172	3,100	1,596,192	1,596,192		1,596,192
Court Security/Transport-McCree	594,909	647,429	21,000	1,263,338	1,263,338		1,263,338
Court Security/Transport-Probate	113,948	67,326	1,000	182,274	182,274		182,274
Tether Program	55,688	79,519	353,000	488,207	488,207		488,207
Investigative/Detective	393,383	375,574	38,000	806,957	806,957		806,957
Marine Law	17,000	1,862	3,438	22,300	22,300		22,300
GAIN	74,570	120,378	471,627	666,575	102,816	563,759	666,575
Overtime Reimbursements	30,690	19,689		50,379	50,379		50,379
Road Patrols							
Vienna	491,932	560,483	70,186	1,122,601		1,122,601	1,122,601
Fenton	345,447	302,734	60,433	708,614		708,614	708,614
Atlas	275,960	274,115	36,502	586,577		586,577	586,577
GHS Resource Officer	60,659	34,435	1,215	96,309		96,309	96,309
GISD School Resource Officer	110,450	65,557	200	176,207		176,207	176,207
City of Flint Lockup	1,372,936	880,330	292,939	2,546,205		2,546,205	2,546,205
Traffic Safety-P.A. 416 Grant	191,852	163,279	52,209	407,340		407,340	407,340
Subtotal	12,189,170	10,313,719	4,208,599	26,711,488	20,503,876	6,207,612	26,711,488
<b>Human Services:</b>							
Animal Control							
General	715,355	369,988	892,994	1,978,337		1,978,337	1,978,337
Child Care Fund:							
County	494,122	319,347	9,511,162	10,324,631	4,403,527	5,921,104	10,324,631
Dept. of Human Services			2,703,987	2,703,987	1,351,994	1,351,993	2,703,987
Genesee Health System			2,000,000	2,000,000	2,000,000		2,000,000
Emergency Medical Services	1,877,856	1,497,831	844,525	4,220,212		4,220,212	4,220,212
Public Health	7,145,431	4,546,386	8,312,019	20,003,836	1,783,270	18,220,566	20,003,836
Medical Examiner	626,092	254,663	841,553	1,722,308	1,296,144	426,164	1,722,308
Senior Services	185,242	86,127	6,225,055	6,496,424		6,496,424	6,496,424
Health Services Plan			8,544,378	8,544,378		8,544,378	8,544,378
Veterans Millage	365,716	132,943	453,047	951,706		951,706	951,706
Appropriations:							
Cigarette Tax Appropriation							-
Dept. of Human Services			3,700	3,700	3,700		3,700
Substance Abuse Liquor Tax Allocation			980,000	980,000	980,000		980,000
Subtotal	11,409,814	7,207,285	41,312,420	59,929,519	11,818,635	48,110,884	59,929,519

**Genesee County, Michigan  
2017/2018 Adopted Budget**

**Departments:**

	Salaries	Fringe Benefits	Non-Personnel Costs	Total Adopted Budget	General Fund	Other	Total Adopted Budget
<b>Community Enrichment &amp; Develop.</b>							
Accomodations Tax			1,535,000	1,535,000		1,550,000	1,550,000
Cooperative Extension			341,775	341,775		341,775	341,775
Parks & Recreation	3,978,146	1,203,108	4,615,308	9,796,562		9,796,562	9,796,562
Subtotal	3,978,146	1,203,108	6,492,083	11,673,337	-	11,688,337	11,688,337
<b>General Support</b>							
<b>Buildings &amp; Grounds:</b>							
General	665,109	375,036	1,683,550	2,723,695	2,723,695		2,723,695
Jail	130,694	138,153	1,046,200	1,315,047	1,315,047		1,315,047
McCree Courts & HS Center	116,418	65,248	436,900	618,566	618,566		618,566
Water & Waste			46,400	46,400	46,400		46,400
<b>Controller:</b>							
Controller	961,172	609,357	128,500	1,699,029	1,699,029		1,699,029
Reimbursement	205,259	92,571	15,064	312,894		312,894	312,894
Corporation Counsel	266,943	134,910	25,000	426,853	426,853		426,853
<b>IT:</b>							
IT-General	1,210,894	780,959	1,668,200	3,660,053	3,660,053		3,660,053
Virtual Desktop Interface			92,097	92,097	86,367	5,730	92,097
Insurance	131,320	17,687	3,334,627	3,483,634	1,874,060	1,609,574	3,483,634
Human Resources	481,153	259,196	220,427	960,776	960,776		960,776
<b>Purchasing:</b>							
Administration Services Copier			126,700	126,700	95,788	30,912	126,700
Motor Pool	137,378	161,306	857,512	1,156,196	232,544	923,652	1,156,196
Purchasing	167,512	152,861	13,350	333,723	333,723		333,723
Telephone			192,565	192,565	-	192,565	192,565
Subtotal	4,473,852	2,787,284	9,887,092	17,148,228	14,072,901	3,075,327	17,148,228
<b>Grand Total</b>	<b>57,877,846</b>	<b>37,815,047</b>	<b>87,475,488</b>	<b>183,168,381</b>	<b>90,483,340</b>	<b>92,685,041</b>	<b>183,168,381</b>

TRANSFER AUTHORIZATION: The County Controller is authorized to execute transfers between appropriations in this Budget, without prior approval of the County Board of Commissioners specific to the individual transfers, to the extent provided for in that Board's Resolutions 95-220 and 95-224, both adopted June 6, 1995.

**Genesee County, Michigan**  
**Summary of Fiscal Year 2017/2018 Adopted**  
**General Fund Budget**

Beginning Fund Balance for General Fund 10/01/17		\$24,403,419
2017/2018 Adopted General Fund Revenues	90,483,340	
2017/2018 Adopted General Fund Expenditures	<u>90,483,340</u>	
Projected Fund Balance for General Fund 09/30/18		<u><u>\$24,403,419</u></u>





Genesee County Health Department  
Division of Environmental Health Services  
630 S. Saginaw Street, Ste. 4, Flint, MI 48502  
Phone (810) 257-3603 Fax (810) 257-3125  
www.gchd.us

**2017-2018 Fee Schedule**

<b>Food Service Sanitation Program</b>	<b>Total</b>
<b>Food Service Establishment License Fee:</b>	
Satellite school kitchen, Senior center, Religious organization, Intermittent service, School concession, Government institution	\$350
Serving only, Bar only, Take-out pizza only, Ice cream only, Donut, Bagel or Coffee shop, Concession	\$540
Full service w/o alcohol, Bar with small food menu, Fast food, Pizza & additional menu, Catering, Ethnic menu w/o alcohol	\$705
Full prep school kitchen, Fraternal/Civic organization	\$705
Full service w/alcohol, Institutional setting, Fine dining	\$870
*GCHD portion of license fee for new operations are reduced by 50% after November 1st each year.	
*Local license fees include State of Michigan license fee & surcharges for education funds.	
<b>Food Service License Application Late Fee:</b>	
Delinquent renewal fee for fixed licenses one business day late	\$135
Plus additional fee per business day thereafter	\$7
<b>Temporary Food Service License Fees:</b>	
Temporary Food Service operating up to 14 days in the same location	\$135
Non-Profit Temporary Food Service with proof of current 501(c)(3)	\$90
Establishment applies less than 5 days prior to the event (additional to license fee)	\$76
Fee for operating without a license (additional to license fee)	\$152
Operators applying only 1 day in advance may be denied license	
<b>Other Food Service Licenses:</b>	
Mobile Food Service	\$290
STFU	\$156
Non-Profit STFU with proof of current 501(c)(3)	\$114
Inspection fee for STFU	\$90
Request for food service evaluation (licensed or non-licensed full kitchen facilities)	\$275
Request for food service evaluation (serving site only)	\$137
Vending location	\$88
Operating a vending machine prior to approval	\$50
<b>Food Service Full Plan Review:</b>	
Satellite school kitchen, Senior center, Religious organization, Intermittent service, School concession, Government institution	\$605
Serving only, Bar only, Take-out pizza only, Ice cream only, Donut, Bagel or Coffee shop, Concession	\$900
Full service w/o alcohol, Bar with small food menu, Fast food, Pizza & additional menu, Catering, Ethnic menu w/o alcohol	\$1,100
Full prep school kitchen, Fraternal/Civic organization	\$683
Full service w/alcohol, Institutional setting, Fine dining	\$1,500
Mobile Food Service	\$500
STFU	\$605

<b>Food Service Remodel of a Currently Licensed Establishment by the Current Owner:</b>	
Satellite school kitchen, Senior center, Religious organization, Intermittent service, School concession, Government institution	\$228
Serving only, Bar only, Take-out pizza only, Ice cream only, Donut, Bagel or Coffee shop, Concession	\$400
Full service w/o alcohol, Bar with small food menu, Fast food, Pizza & additional menu, Catering, Ethnic menu w/o alcohol	\$400
Full prep school kitchen, Fraternal/Civic organization	\$228
Full service w/alcohol, Institutional setting, Fine dining	\$400
Mobile Food Service	\$228
STFU	\$228

<b>Food Service New Owner Evaluation:</b>	
Satellite school kitchen, Senior center, Religious organization, Intermittent service, School concession, Government institution	\$76
Serving only, Bar only, Take-out pizza only, Ice cream only, Donut, Bagel or Coffee shop, Concession	\$250
Full service w/o alcohol, Bar with small food menu, Fast food, Pizza & additional menu, Catering, Ethnic menu w/o alcohol	\$400
Full prep school kitchen, Fraternal/Civic organization	\$148
Full service w/alcohol, Institutional setting, Fine dining	\$500
Mobile Food Service	\$228
STFU (new owners of units previously licensed in Genesee County)	\$350

<b>Food Service New Owner and Remodel:</b>	
Satellite school kitchen, Senior center, Religious organization, Intermittent service, School concession, Government institution	\$304
Serving only, Bar only, Take-out pizza only, Ice cream only, Donut, Bagel or Coffee shop, Concession	\$550
Full service w/o alcohol, Bar with small food menu, Fast food, Pizza & additional menu, Catering, Ethnic menu w/o alcohol	\$550
Full prep school kitchen, Fraternal/Civic organization	\$376
Full service w/alcohol, Institutional setting, Fine dining	\$550
Mobile Food Service	\$350
STFU (new owners of units previously licensed in Genesee County)	\$450

<b>Other Food Service Plan Review Service Fees:</b>	
Construction/Remodeling that begins before plans have been submitted and approved	Double Fee
Food Service plan review re-evaluation or re-submission	\$76

<b>Enforcement &amp; Education Food Service Program Fees:</b>	
Office conference fee	\$100
Informal hearing fee	\$200
Formal hearing fee	\$300
Follow up inspection fee to assess compliance with regulations for priority/priority foundation violations of a food service establishment	\$104
Fee for new owner that does not apply for new license prior to start of operation (additional to license fee)	\$326

NOTE: ALL FEES WILL BE ADJUSTED, USING THE CONSUMER PRICE INDEX, EVERY CALENDAR YEAR, AND WILL BECOME EFFECTIVE FEBRUARY 1ST.  
Promulgated by the Genesee County Board of Commissioners through Resolutions 99-477, 99-488, 05-203, 07-91 & 11-396.



Genesee County  
Health Department  
Your Health. Our Work.

Genesee County Health Department  
Division of Environmental Health Services  
630 S. Saginaw Street, Ste. 4, Flint, MI 48502  
Phone (810) 257-3603 Fax (810) 257-3125  
www.gchd.us

**2017-2018 Fee Schedule**

<b>Water Supply Well Program</b>	<b>Total</b>
Permit to construct or alter a private residential well	\$200
Permit to construct or alter a public non-community Type III well	\$300
Permit to construct or alter an irrigation well or farm non-drinking water well	\$200
Permit to construct or alter a public non-community Type IIa or IIb well	\$350

<b>On-Site Sewage Disposal Program</b>	<b>Total</b>
<b>Septic Permit Fees:</b>	
New residential permit	\$210
New commercial permit	\$280
Renewal of expired residential or commercial permit	
Office transaction	\$18
Field evaluation/consult	\$69
Repair permit for existing on-site sewage system	\$400
Reinspection fee (no shows/avoidable delays/construction non-completion) each occurrence	\$69

<b>Septic Evaluation Fees:</b>	
Application for residential lot and soil evaluation	\$210
Application for commercial lot and soil evaluation	\$280
Renewal of expired residential or commercial application	
Office transaction	\$18
Field evaluation/consult	\$69
Plan review for engineered system	\$420

<b>Body Art Facility Program</b>	<b>Total</b>
Full plan review	\$202
Revised plan review (2nd review)	50% of initial fee
Follow up inspection fee for service to assess compliance with regulations for critical violations	\$104

<b>Campground Inspections</b>	<b>Total</b>
Permanent campground	\$250
Temporary campground: state fees per number of campsites also apply: \$82/\$110/\$138/\$166+	\$82

<b>Pool Inspections</b>	<b>Total</b>
Public swimming pool inspections, first pool	\$278
Each additional pool at same facility	\$136
Coliform bacteria analysis of pool or spa water (each)	\$15

<b>Plat and Condominium Evaluations Act 288 and Act 591</b>		<b>Total</b>
Preliminary soil map review and or office consultation		Free
Preliminary evaluation of land prior to platting or development		
Survey up to 20 acres		\$280
Survey 21 to 40 acres		\$420
Survey 41 or more acres		\$550
Cemetery plat review/survey		\$35
Environmental site review of plat or condo		
On site water OR sewage disposal		\$150
On site water AND sewage disposal		\$250
Municipal water and sewer		\$65

<b>Mortgage Valuation, MDARD Facility Inspections, and General Water Sampling</b>		<b>Total</b>
Water system OR septic system		\$150
Water system AND septic system		\$250
Reinspection fee for water system and/or septic system due to resampling, no-show's or avoidable delays		\$35
Inquiries (file search only) - per transaction		\$18

<b>Child Care and Adult Foster Care Inspections</b>		<b>Total</b>
Partial: on-site water and/or sewage disposal evaluation		\$200
Full: water system/sewage disposal AND building and grounds general sanitation and safety		\$350

<b>Miscellaneous Fees</b>		<b>Total</b>
Coliform bacteria analysis of water (drinking water, swimming pool or spa, or surface water sample)		\$15
Reinstatement fee for suspended license resulting from code violations or due to license revocation (all applicable programs: food, body art, pool, septic installers, etc.)		\$135
Septic system installation contractor yearly license		\$210
Document Reproduction:		
One to five copies/page		\$0.67
Each additional 6 or more copies/page		\$0.40
Returned check charge		\$20
Tobacco Retailer License		\$360

NOTE: ALL FEES WILL BE ADJUSTED, USING THE CONSUMER PRICE INDEX, EVERY CALENDAR YEAR, AND WILL BECOME EFFECTIVE FEBRUARY 1ST  
Promulgated by the Genesee County Board of Commissioners through Resolutions 99-477, 99-488, 05-203, 07-91 & 11-396.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Genesee Health System (GHS) has submitted invoices totaling \$2,050,702 to Genesee County for its share of payment pursuant to state law; and

WHEREAS, the Genesee County Board of County Commissioners (“this Board”) allocated in its FY 2016-17 budget \$2,000,000 for payment to GHS; and

WHEREAS, the Board is willing to pay the allocated amount immediately upon adoption of this resolution with any balance due and owing to GHS or refund due to Genesee County from GHS following the completion of the GHS audit, its report to the state, and the true-up that will occur.

NOW, THEREFORE, BE IT RESOLVED by this Board that the Controller is authorized and directed to transmit payment of \$2,000,000 to GHS, with any balance due to GHS or refund owing back to the County to be calculated upon completion of the GHS audit, its submission to the state, and the true-up that will occur once audit figures are finalized, said activities anticipated to occur in approximately March-April of 2018.

FINANCE COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

F\_\_\_\_\_  
CDB:cdb  
09-25-17  
09-27-F13

F13

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile Section Administrator to authorize accepting the FY 2018 Michigan Drug Court Grant award in the amount of \$35,000.00 to support the Juvenile Drug Court program for the period commencing October 1, 2017, through September 30, 2018, is approved (a copy of the memorandum request dated September 18, 2017, and supporting document being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized, as necessary, to sign any documents on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIA  
BDM:bdm  
09-18-17  
09-27-G01

G01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 18, 2017, by the Governmental Operations Committee of this Board approving the request by the Juvenile Section Administrator to authorize travel and overnight lodging for herself, the Girls Court Coordinator, and the Girls Court Probation Officer to attend the 2<sup>nd</sup> Annual #Stop This Traffic Conference in Grand Rapids, Michigan, on October 6, 2017, at a total cost not to exceed \$900.00 with no additional County appropriation required (a copy of the memorandum request dated September 18, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board).

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIB  
BDM:bdm  
09-18-17  
09-27-G02

G02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 18, 2017, by the Governmental Operations Committee of this Board approving the request by the Office of the Prosecuting Attorney to authorize accepting the Michigan State Police—Automobile Theft Prevention Authority grant in the amount of \$84,293.00, and to enter into an agreement for services for the period commencing October 1, 2017, through September 30, 2018 (a copy of the memorandum request dated September 18, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and Prosecuting Attorney David Leyton, Deputy Chief Assistant Prosecuting Attorney John Potbury, and Joe Palmer of the Controller's Office are authorized to sign the grant contract on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIC  
BDM:bdm  
09-18-17  
09-27-G03

G03



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Emergency Management Coordinator to authorize submission of the FY 2017 Emergency Management Performance Grant (“EMPG”) Agreement to the state of Michigan, and to accept the FY 2016 EMPG Agreement allocation of \$24,446.00, is approved (a copy of the memorandum request dated September 12, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board, the Sheriff, and the Emergency Management Manager are authorized to execute the agreement on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIID  
BDM:bdm  
09-18-17  
09-27-G04

G04

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Animal Control Director to authorize sundry sales at Animal Control, modeled after the Genesee County Parks' existing sales methods, to assist with the rebranding of the Animal Control's image, is approved (a copy of the memorandum request dated August 29, 2017, being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board).

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIE  
BDM:bdm  
09-18-17  
09-27-G05

G05

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Community Corrections to authorize amending the contracts between Genesee County and both Catholic Charities and the Genesee County Circuit Court (Pretrial Assessment Services) related to the budget adjustment request by the Michigan Department of Corrections—Office of Community Corrections to Genesee County's FY 2017 P.A. 511 Comprehensive Plan ending September 30, 2017, said amendment being necessary to decrease Catholic Charities' maximum amount payable by \$24,000.00 and to increase the Circuit Court's maximum amount payable by \$30,000.00, is approved (a copy of the memorandum request dated September 5, 2017, amendments, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the amendments on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIF  
BDM:bdm  
09-19-17  
09-27-G06

G06

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Community Corrections to authorize extending the Agreement for the FY2017 Prisoner Reentry funding between the State of Michigan, Department of Corrections, and the Genesee County Office of Community Corrections for one additional month through October 31, 2017, is approved (a copy of the memorandum request dated September 5, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the extension amendment on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIG  
BDM:bdm  
09-18-17  
09-27-G07

G07

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Community Corrections to authorize amending the subcontracts related to the FY 2017 Genesee/Shiawassee Prisoner Reentry Extension between Genesee County and Catholic Charities, New Paths, Inc., Shiawassee County, and SVRC Industries, said amendments being necessary to extend the subcontracts one additional month through October 31, 2017, is approved (a copy of the memorandum request dated September 5, 2017, amendments, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the amendments on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIIH  
BDM:bdm  
09-19-17  
09-27-G08

G08

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 18, 2017, by the Governmental Operations Committee of this Board approving the request by the Health Officer to authorize establishing, posting, and filling a Public Health Director position to address and prevent lead exposure through the Healthy Start Program, said position to be fully funded by the U.S. Department of Health and Human Services, Health Resources and Services Administration, with no General Fund appropriation required (a copy of the memorandum request dated August 28, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board).

BE IT FURTHER RESOLVED, that this Board ratifies the finding that extenuating circumstances exist supporting waiver of the hiring freeze, and the directive to the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIII  
BDM:bdm  
09-19-17  
09-27-G09

G09

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Veterans Services Director to authorize an additional \$110.00 to the total cost of travel and overnight lodging for the two employees who attended the Michigan Association of County Veterans Counselors Fall Conference in Bay City, Michigan, September 14 – 15, 2017, in order to cover the cost of the two registration fees that were inadvertently left out of the original request, is approved (a copy of the memorandum request dated August 28, 2017, being on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board).

GOVERNMENTAL OPERATIONS COMMITTEE

G091817VIIJ  
BDM:bdm  
09-19-17  
09-27-G10

G10

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee  
County, Michigan, authorizes following the settlement recommendation of counsel, as  
agreed to by the Office of the Genesee County Sheriff, in the pending litigation matter of  
*Wheeler v Tocarchick, Chatterson, Cherry, Parks, and Genesee County*, United States  
District Court no. 13-15410.

GOVERNMENTAL OPERATIONS COMMITTEE

G \_\_\_\_\_  
BDM:bdm  
09-18-17  
09-27-G11

G11



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, authorizes following the recommendation of counsel in the pending litigation matter of *Gleason v Genesee County*, Seventh Circuit Court no. 16-107182, to extend the previously made settlement offer with the following change: the county will agree to authorizing an audit of the automation fund for the years 2013 and 2014, with said offer to expire at 3:00 p.m. two weeks from the date the offer is conveyed to the Clerk's counsel or by this Board's next meeting, whichever occurs first.

GOVERNMENTAL OPERATIONS COMMITTEE

G \_\_\_\_\_  
BDM:bdm  
09-18-17  
09-27-G12

G12

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of the Sheriff to authorize salary increases for the county's Emergency Management Manager and the Assistant Emergency Manager, said increases to place the individuals currently holding those positions at the top of the pay scales as reflected in the memoranda submitted by the Office of the Sheriff, is approved (a copy of the memoranda requests, dated September 20, 2017, and September 21, 2017, to be placed on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board), and the Human Resources Director and the Controller are authorized and directed to implement the increases, effective as of the adoption of this Resolution, said increases to be funded from the county general fund.

GOVERNMENTAL OPERATIONS COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

G \_\_\_\_\_  
CDB:cdb  
09-25-17  
09-27-G13

G13

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that Genesee County agrees to pay to the Flint & Genesee Chamber of Commerce an amount not to exceed \$5,000.00, to be paid from the county general fund, for the administration of the Genesee County Economic Development Corporation for FY2017-18 (a copy of the memorandum request dated September 21, 2017, to be placed on file with the official records of the September 18, 2017, meeting of the Governmental Operations Committee of this Board).

BE IT FURTHER RESOLVED, that Corporation Counsel is directed to draft an agreement memorializing this agreement for services as detailed in the memorandum request, and the Board Chairperson is authorized to execute the final agreement.

GOVERNMENTAL OPERATIONS COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

G\_\_\_\_\_

CDB:mb

09-26-17

09-27-G14

G14

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 11, 2017, by the Human Services Committee of this Board approving the request by the Executive Director of the Genesee County Community Action Resource Department (“GCCARD”) to authorize entering into the Agreement between GCCARD and the Michigan Department of Education whereby GCCARD, as the recognized Lead Agency of The Emergency Food Assistance Program (“TEFAP”) Cooperative, will order, warehouse, and distribute United States Department of Agriculture foods for TEFAP for the period commencing October 1, 2017, through September 30, 2018 (a copy of the memorandum request dated September 11, 2017, and Agreement being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the Agreement on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H091117VIA1  
BDM:mb  
09-11-17  
09-27-H01

H01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Executive Director of the Genesee County Community Action Resource Department to authorize approving the Continuum of Care Program Grant Agreement between Genesee County and the United States Department of Housing and Urban Development to provide funding in the amount of \$46,529.00 for rental assistance in the Samaritan Plus Program is approved (a copy of the memorandum request dated September 11, 2017, and grant agreement being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H091117VIAA2

BDM:mb

09-14-17

09-27-H02

H02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 11, 2017, by the Human Services Committee of this Board approving the request by the Executive Director of the Genesee County Community Action Resource Department ("GCCARD") to authorize the 2017-18 contract between Genesee County and Jewish Community Services, for the period commencing October 1, 2017, through September 30, 2018, to provide Kosher Home Delivered Meals and Congregate Meals to elderly persons in the GCCARD Senior Nutrition Services Program (a copy of the memorandum request dated September 11, 2017, and contract being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board), and both the Executive Director of GCCARD and the Chairperson of this Board are authorized to execute the contract on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H091117VIA3  
BDM:mb  
09-13-17  
09-27-H03

H03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize accepting the U.S. Department of Health and Human Services, Health Resources and Services Administration grant in the amount of \$680,250.00 for the Healthy Start: Eliminating Disparities in Perinatal Health project, for the period commencing April 1, 2017, through March 31, 2018, is approved (a copy of the memorandum request dated September 5, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H091117VIIB1  
BDM:mb  
09-14-17  
09-27-H04

H04

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize travel and overnight lodging for Bradlee Snyder, Community Health Analyst, to attend the 2017 Collective Impact Learning Collaborative Cohort 3 Kickoff Training in Salt Lake City, Utah, October 24 – 26, 2017, at an approximate cost of \$1,067.85, with no County appropriation required, is approved (a copy of the memorandum request dated September 11, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H091117VIIB2  
BDM:mb  
09-13-17  
09-27-H05

H05



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize travel and overnight lodging for Sheila Moore, Emergency Preparedness Coordinator, to attend the 2017 SNS Preparedness Course in Anniston, Alabama, October 15 – 21, 2017, at no cost to the County, is approved (a copy of the memorandum request dated September 11, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H091117VIIB3  
BDM:mb  
09-13-17  
09-27-H06

H06

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize utilizing basement-level space formerly occupied by the Friend of the Court in the County Administration Building as office space for the Healthy Start Lead Expansion grant staff, with the necessary preparation and refurbishing of said space to be funded by the Healthy Start Lead Expansion grant with no County appropriation required, is approved (a copy of the memorandum request dated September 11, 2017, and supporting documents being on file with the official records of the September 11, 2017, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H091117VIIB4  
BDM:mb  
09-14-17  
09-27-H07

H07

**FIRST SUPPLEMENT TO  
KAREGNONDI WATER AUTHORITY FINANCING CONTRACT**

THIS FIRST SUPPLEMENT, dated as of September 1, 2017 (this "Supplement"), is entered into by and among the KAREGNONDI WATER AUTHORITY, a municipal authority and public body corporate of the State of Michigan (the "Authority"), the CITY OF FLINT, located in the County of Genesee, State of Michigan (the "City of Flint"), and the COUNTY OF GENESEE, State of Michigan (the "County of Genesee"). The City of Flint and the County of Genesee may be referred to herein individually as a "Local Unit" or collectively as the "Local Units."

WITNESSETH:

WHEREAS, the Authority has been incorporated under the provisions of Act No. 233, Public Acts of Michigan, 1955, as amended ("Act 233"); and

WHEREAS, in accordance with the provisions of Act 233, the Authority and the Local Units have entered into that certain Karegnondi Water Authority Financing Contract, dated as of August 1, 2013 (the "Financing Contract"), wherein the Authority agreed to acquire, construct and equip a water supply system to provide untreated water to the Local Units, as more particularly described in the Financing Contract (the "System"); and

WHEREAS, in order to finance the costs of the acquisition, construction and equipping of the System, the Financing Contract authorizes the issuance of bonds of the Authority, in one or more series, in the aggregate principal amount of not to exceed \$300,000,000, to be secured by the contractual obligations of each Local Unit as specified in the Financing Contract; and

WHEREAS, pursuant to the Financing Contract, the Authority has previously issued its Water Supply System Bonds (Karegnondi Water Pipeline), Series 2014A, dated April 16, 2014, in the aggregate principal amount of \$220,500,000; and

WHEREAS, pursuant to the Financing Contract, the Authority has previously issued its Water Supply System Bonds (Karegnondi Water Pipeline), Series 2016, dated June 10, 2016, in the aggregate principal amount of \$74,370,000 (the "Series 2016 Bonds"); and

WHEREAS, the Series 2016 Bonds have a stated maturity date of May 1, 2018, and the Authority and the Local Units have determined that it is necessary and in the best interests of the Authority and the Local Units that the Authority refund all of the outstanding Series 2016 Bonds in order to establish permanent long-term financing for the capital costs of the System; and

WHEREAS, the Authority and the Local Units have further determined that it is necessary for the Authority to issue additional bonds under and pursuant to the terms of the Financing Contract, in the aggregate principal amount of not to exceed \$4,200,000, to pay or to reimburse the Authority for the costs of completing the acquisition, construction and equipping of the System; and

WHEREAS, in order to finance the costs of completing the acquisition, construction and equipping of the System, and to pay the costs of refunding the Series 2016 Bonds, the Authority and the Local Units have determined that it is necessary for the Authority to issue additional bonds under and pursuant to the terms of the Financing Contract, as supplemented by this Supplement, in one or more series, in the aggregate principal amount of not to exceed \$79,000,000 (the "Series 2017 Bonds"); and

WHEREAS, the Authority and the Local Units desire, by the execution of this Supplement, to approve of the issuance of the Series 2017 Bonds by the Authority for the aforesaid purposes and to confirm the contractual obligations of each Local Unit with respect to the Series 2017 Bonds as specified in the Financing Contract; and

WHEREAS, prior to execution of this Supplement, each Local Unit has duly authorized and approved the execution and delivery of this Supplement.

NOW, THEREFORE, in consideration of the premises and the covenants made herein, THE PARTIES HERETO AGREE THAT THE FINANCING CONTRACT SHALL BE SUPPLEMENTED AND AMENDED AS FOLLOWS:

1. Issuance of Series 2017 Bonds by the Authority. Each Local Unit hereby approves of the issuance of the Series 2017 Bonds by the Authority under and pursuant to the terms of the Financing Contract, as supplemented by this Supplement, in one or more series, in the aggregate principal amount of not to exceed \$79,000,000, for the purposes of: (i) paying the costs of completing the acquisition, construction and equipping of the System; (ii) refunding all of the outstanding Series 2016 Bonds; (iii) making any required deposit to the debt service reserve account established for the purpose of securing the Series 2017 Bonds and other bonds of the Authority issued pursuant to the Financing Contract (the "Debt Service Reserve Account"); and (iv) paying costs incidental to the issuance and sale of the Series 2017 Bonds, including the cost of obtaining a municipal bond insurance policy for the Series 2017 Bonds, if determined to be advisable by the Authority in consultation with the Authority's financial advisor (collectively, the "Plan of Financing").

In order to accomplish the issuance of the Series 2017 Bonds for the foregoing purposes in accordance with the provisions of Act 233 and Act 34, Public Acts of Michigan, 2001, as amended, the Authority shall take the following steps:

(a) The Authority will adopt a resolution (the "Series 2017 Bond Resolution") providing for the issuance of the Series 2017 Bonds, in one or more series, in the aggregate principal amount of not to exceed \$79,000,000, to pay the costs of the Plan of Financing. The Series 2017 Bonds shall mature serially or be subject to mandatory sinking fund redemption, as authorized by law, and shall have a final maturity date of not later than November 1, 2045. The Series 2017 Bonds shall be issued in anticipation of and shall be secured by the contractual obligations of each Local Unit as provided in the Financing Contract and as hereinafter provided in this Supplement. After due adoption of the Series 2017 Bond Resolution, the Authority will take all legal procedures and steps within its control necessary to effectuate the sale and delivery of the Series 2017 Bonds.

(b) The Authority, upon receipt of proceeds of sale of the Series 2017 Bonds, will comply with all provisions and requirements of law, the Series 2017 Bond Resolution, the Financing Contract and this Supplement relative to the disposition and use of the proceeds of sale thereof.

(c) The Authority may temporarily invest any proceeds of the Series 2017 Bonds or other funds held by it for the benefit of each Local Unit as permitted by law, and investment income shall accrue to and follow the fund producing such income. The Authority shall not, however, invest, reinvest or accumulate any moneys deemed to be proceeds of the Series 2017 Bonds pursuant to Section 148 of the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder (the "Code"), in such a manner as to cause the Series 2017 Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code.

(d) The Authority, upon receipt of the proceeds of sale of the Series 2017 Bonds, shall take all steps necessary to refund the Series 2016 Bonds.

2. Continuing Effectiveness of Financing Contract; Series 2017 Bonds Governed by Financing Contract. Except as amended by or expressly provided to the contrary in this Supplement, all of the provisions of the Financing Contract shall remain in full force and effect and shall apply with equal effect to the Series 2017 Bonds the same as though the provisions of this Supplement were fully set forth therein. The Series 2017 Bonds constitute "bonds" of the Authority as described in and as contemplated by the Financing Contract, and each reference in the Financing Contract to the "bonds" or to a "series of bonds" shall be construed as referring to, and shall be deemed to include, the Series 2017 Bonds.

Without limiting the foregoing, each Local Unit acknowledges and confirms its contractual obligation, as specified in Section 9 of the Financing Contract and in Exhibit B to the Financing Contract, to pay to the Authority, in the manner and at the times required by the Financing Contract, (i) its share of each annual installment of principal coming due on the Series 2017 Bonds by maturity or mandatory redemption, and (ii) in addition to said principal installments, as accrued interest on the principal amount of the Series 2017 Bonds remaining unpaid, an amount sufficient to pay its share of all interest due on the Series 2017 Bonds on the next succeeding interest payment date for the Series 2017 Bonds. In addition to the foregoing, each Local Unit acknowledges and confirms its contractual obligation as provided in Exhibit B to the Financing Contract to replenish the Debt Service Reserve Account in the event that the Authority is required to draw funds from the Debt Service Reserve Account due to such Local Unit's failure to pay any of its contractual obligations required by the Financing Contract. In the event that the City of Flint fails to fulfill its payment obligations under the Financing Contract, including the obligation of the City of Flint to pay its share of principal of and interest on the Series 2017 Bonds in accordance with the Financing Contract, the County of Genesee has irrevocably covenanted and agreed, in accordance with Exhibit B of the Financing Contract, to make such missed payment within 15 days of being notified of the missed payment.

Pursuant to Section 10 of the Financing Contract, each Local Unit has irrevocably pledged its full faith and credit for the prompt and timely payment of its obligations pledged for

payment of the bonds of the Authority issued pursuant to the Financing Contract, including the Series 2017 Bonds. Pursuant to such pledge, each Local Unit acknowledges and confirms its obligation, as specified in Section 10 of the Financing Contract, to levy an ad valorem tax on all the taxable property in such Local Unit in an amount which, taking into consideration estimated delinquencies in tax collections, will be sufficient to pay such obligations under the Financing Contract becoming due before the time of the following year's tax collections. Such annual tax levies shall be subject to applicable constitutional, statutory and charter tax limitations. Nothing in the Financing Contract or in this Supplement shall be construed to prevent a Local Unit from using any, or any combination of, the means and methods provided in Section 7 of Act 233, as now or hereafter amended, for the purpose of providing funds to meet its obligations under the Financing Contract, and, if at the time of making the annual tax levy there shall be either funds on hand earmarked and set aside, or funds provided in the annual budget of the water supply system of the Local Unit, for the payment of the contractual obligations due prior to the next tax collection period, then such annual tax levy may be reduced by such amount.

Each Local Unit and the Authority covenants and agrees that it will comply with its respective duties and obligations under the terms of the Financing Contract, as supplemented by this Supplement, promptly at the times and in the manner therein set forth. The Authority shall be vested with all rights and remedies provided by the Financing Contract, and as otherwise provided by law or contract, to enforce the obligation of each Local Unit to make its payment obligations with respect to the Series 2017 Bonds in the manner and at the times required by the Financing Contract.

3. Surplus Proceeds. After payment of all costs of the Plan of Financing, any surplus remaining from the proceeds of sale of the Series 2017 Bonds shall be credited by the Authority toward the next payments due to the Authority by the Local Units under the Financing Contract for the payment of debt service on the Series 2017 Bonds.

4. Amendment to Section 18 of the Financing Contract. Section 18 of the Financing Contract is hereby amended and restated in its entirety as follows:

“This Contract shall remain in full force and effect from the effective date hereof (as provided in Section 20) until each series of bonds issued by the Authority is paid in full, together with any deficiency or penalty thereon, at which time this Contract shall terminate.”

5. Binding Upon Successors. This Supplement shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

6. Effective Date of Supplement. This Supplement shall become effective upon (i) due authorization and approval by each Local Unit, (ii) due authorization and approval by the Board of the Authority and (iii) due execution by the authorized officers of each Local Unit and by the Chairman and Secretary of the Authority.

7. Counterparts. This Contract may be executed in several counterparts.

IN WITNESS WHEREOF, the parties hereto have cause this instrument to be executed as of the day and year first above written.

In the presence of :

**KAREGNONDI WATER AUTHORITY**

\_\_\_\_\_

By \_\_\_\_\_  
Its: Chairman

\_\_\_\_\_

By \_\_\_\_\_  
Its: Secretary

In the presence of :

**CITY OF FLINT**

\_\_\_\_\_

By \_\_\_\_\_  
Its: Mayor

\_\_\_\_\_

By \_\_\_\_\_  
Its: Clerk

In the presence of :

**COUNTY OF GENESEE**

\_\_\_\_\_

By \_\_\_\_\_  
Its: Chairperson, Board of Commissioners

\_\_\_\_\_

By \_\_\_\_\_  
Its: Clerk

PUBLIC WORKS COMMITTEE

P091817VIAA

\_\_\_\_\_

09-27-P01

P01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Animal Control Director to authorize amending the contract between Genesee County and C.H.M.P., Inc., said amendment being necessary to increase the original design phase base fee from \$205,900.00 to a new base fee total of \$414,627.00 for the purpose of creating the drawings and plans for the renovation and expansion of the Animal Control facility, to be paid from funds within the Animal Control fund balance with no additional County appropriation being required, is approved (a copy of the memorandum request dated September 13, 2017, being on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the amendment on behalf of Genesee County.

PUBLIC WORKS COMMITTEE

P091817VIIB  
BDM:bdm  
09-19-17  
09-27-P02

P02



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 18, 2017, by the Public Works Committee of this Board authorizing a contract between Genesee County and Redstone Architects, Inc., for the purpose of engaging an advisor to help this Board move forward with a space utilization study for various departments within the County at a cost not to exceed \$25,000.00, said funding initially to come from the Board's budget (a copy of the undated memorandum request and supporting documents being on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

PUBLIC WORKS COMMITTEE

P091817VIIC  
BDM:bdm  
09-20-17  
09-27-P03

P03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, MCL 46.11(p) authorizes county boards of county commissioners to represent the county and have the care and management of the property and business of the county if other provisions are not made, and provides counties with the power and authority to enter into contracts; and

WHEREAS, pursuant to Act no. 261 of the Public Acts of Michigan, 1965, as amended, MCL 46.351 et seq. (Act 261), the county board of commissioners of a county (county board), by resolution adopted by a 2/3 vote of all of its members, may create a county parks and recreation commission which shall be under the general control of the county board; and

WHEREAS, the Genesee County Board of County Commissioners, then known as the Genesee County Board of Supervisors (this Board) so created the Genesee County Parks and Recreation Commission (Parks Commission) by its adoption on April 7, 1966, of the resolution captioned, *Genesee County Parks and Recreation Commission Resolution* (Enabling Resolution); and

WHEREAS, the Parks Commission is an agency of the county, and the County Board may make rules and regulations with respect to the Parks Commission as the County Board considers advisable; and

WHEREAS, certain amendments of the Enabling Resolution creating the Parks Commission, being the amendments adopted in this present Resolution, would improve accountability with respect to the parks and recreation system; and

WHEREAS, on September 18, 2017, the Public Works Committee of this Board directed Corporation Counsel to draft an amendment to the Enabling Resolution to require the Parks Commission to adhere to Genesee County's Travel and Purchasing Policies (a copy of the memorandum request dated September 14, 2017, to be placed on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board).

NOW, THEREFORE, BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the Enabling Resolution, as restated, being the document adopted by this Board on October 5, 1993, and amended by this Board on May 25, 1999, and amended by this Board on February 25, 1997, which document revised and restated the Enabling Resolution adopted on April 7, 1966, is hereby amended and restated by the adoption of this Resolution and the attachment to this Resolution captioned, *Genesee County Parks and Recreation Commission Resolution*, by at least a 2/3 vote of all members of this Board.

PUBLIC WORKS COMMITTEE

P091817VIID  
BDM:bdm  
09-19-17  
09-27-P04  
Attachment

P04

## GENESEE COUNTY PARKS AND RECREATION COMMISSION RESOLUTION

A Resolution to provide a County Parks and Recreation Commission for the County of Genesee, as authorized and empowered by Act No. 261 of the Public Acts of 1965, as amended, with the powers and duties as therein set forth, and as provided hereunder, for the purpose of acquiring, developing, maintaining, operating, and managing County Parks, preserves, parkways, and other recreation and conservation facilities to provide for the recreational needs of the people of the County of Genesee.

The Board of Commissioners of Genesee County, Michigan does resolve:

Section 1. Under authority of Act No. 261 of the Public Acts of 1965, there is hereby established and designated the Genesee County Parks and Recreation Commission, hereinafter referred to as the Parks Commission, with powers and duties as set forth in said Act and as hereinafter provided, and in whom is vested the general administration, management, and responsibility to acquire and take title to lands, and develop, maintain and operate such lands for County Park, preserve, parkway and recreation and other conservation purposes in cooperation with the Genesee County Metropolitan Planning Commission and with other duly constituted authorities of the County and its constituent incorporated and unincorporated areas within said County, as best serve the present and future recreation needs of the inhabitants of the County of Genesee.

## PARKS COMMISSION MEMBERSHIP:

Section 2. The Parks Commission shall consist of ten (10) Commissioners, as follows:

- a. There shall be seven (7) appointed Commissioners, provided, however, at least one (1) and not more than three (3) of the appointed Commissioners shall be members of the Board of County Commissioners, sitting *ex officio*.
- b. The other three (3) Commissioners shall be the Chairperson of the County Road Commission or another Road Commissioner designated by the Board of County Road Commissioners, the County Drain Commissioner, and the Chairperson of the County Planning Commission or another member of the County Planning Commission designated by the County Planning Commission.<sup>1</sup>

## METHOD OF APPOINTMENT AND TERM OF OFFICE OF COMMISSIONERS:

Section 3. The Chairperson of the Board of County Commissioners of Genesee County, Michigan, is hereby delegated the authority to recommend individuals for appointment to the Parks Commission subject to actual appointment by the Board of Commissioners of said Genesee County.

- a. The term of each appointed member, as defined in Section 2, above, shall be three (3) years except upon the first

---

<sup>1</sup> This Section was first amended on October 6, 1992.

appointment of the membership, the terms of office of each member shall be as follows:

(1) Two members for a term ending one year from January 1, 1967.

Two members for a term ending two years from January 1, 1967.

Three members for a term ending three years from January 1, 1967.

(2) The terms of County Board members of the Parks Commission, as defined in Section 2, above, shall correspond to their respective official tenures; provided, however, that a term shall not exceed three (3) years.

(3) Each term shall expire at noon on January 1.

(4) Vacancies, including those for an unexpired term, shall be filled in the same manner as a regular appointment.

(5) Any appointed commissioner can be reappointed.

#### REMOVAL OF COMMISSIONERS:

Section 4. The Genesee County Board of County Commissioners may remove any member of the Parks Commission for habitual, serious or willful neglect in the performance of duty, extortion, conviction of intoxication, conviction of a felony, or incompetency, or official misconduct in a manner as provided by law.

## COMPENSATION OF MEMBERS:

Section 5. All members of the Parks Commission shall receive such per diem allowance and mileage for attendance at meetings as may have been approved by the Board of County Commissioners from time to time.

## OFFICERS OF THE PARK COMMISSION:

Section 6. The Parks Commission shall elect a President, a Vice-President, a Secretary, and such other officers as the Parks Commission shall deem necessary to the proper conduct of their responsibilities. All officers shall be elected by the Parks Commission at its regular meeting held on the second Thursday in January of each year. The term of office shall be for the calendar year in which elected, or until their successors are elected.

a. In the event of a vacancy occurring in any of the elective offices hereinbefore mentioned, the Parks Commission may fill such vacancy at any regular meeting subsequent to the time when said vacancy occurs.

## MEETINGS:

Section 7. Meetings of the Parks Commission shall be held at least monthly at such times and places as may be approved by the Parks Commission for the transaction of such business as may be brought before the meeting. The Regular Monthly Meeting held on the

second Thursday in the month of January shall constitute the Regular Annual Meeting of said Commission.

Meetings shall be conducted in accordance with Robert's Rules of Order (newly revised edition), the Open Meetings Act and such other Rules or Regulations as may be adopted by the Parks Commission from time to time.

#### SPECIAL MEETINGS:

Section 8. Special Meetings of the Parks Commission may be called at any time by the President, or by three or more members of said Parks Commission, at such time, or place, as may be deemed necessary. The Parks Commissioners shall be notified 24 hours prior thereto. Notices of Special Meetings of said Park Commission shall specify the business to be transacted at said Special Meeting, provided, however, that any action may be taken at such special meeting when eighty percent (80%) of the membership of the Parks Commission is present, and the action is approved by sixty percent (60%) of the total membership of the Parks Commission. Any Parks Commissioner shall, however, be deemed to have waived such notice by his attendance at any such meeting. <sup>2</sup>

---

<sup>2</sup> This Section was first amended on April 27, 1967.



QUORUM:

Section 9. A majority of the members of the Parks Commission shall constitute a quorum for the transaction of business. It shall require the concurrence of the majority of the members present at any meeting of said Parks Commission for the passage of any resolutions, or other business. A majority vote of the Commission is required for budget approval and/or amendments thereto, the sale and/or purchase of real property, bond issues, adoption of bylaws or amendments thereto, the hiring or termination of the Executive Director, or as otherwise provided by law or By Law.

BYLAWS:

Section 10. The Parks Commission may adopt bylaws and enter into contracts necessary to the execution of its responsibilities and within the spirit and intent of this resolution and in compliance with Act 261 of the Public Acts of 1965, as amended.

EXECUTIVE OFFICER:

Section 11. The Parks Commission may employ an Executive Officer to be known as the Parks and Recreation Director, provided, however, that no such employment is authorized unless and until the appointment of the person selected by the Parks Commission has been confirmed by the Genesee County Board of County Commissioners (the County Board). One employed as Parks and Recreation Director shall serve at the pleasure of the Parks Commission, provided,

however, that the position of Parks and Recreation Director, as with any personnel position available for employment by the Parks Commission, is subject to elimination by the County Board, and further provided that involuntarily termination of any person serving as Parks and Recreation Director will not be effective unless confirmed by the County Board. The Genesee County Personnel and Labor Relations Department will be utilized in advertising an opening in the position of Parks and Recreation Director and in administratively processing applications for the position. The County Board establishes the compensation of the Parks and Recreation Director. The Parks Commission shall be provided a 30-day opportunity to make a recommendation to the County Board regarding the compensation of the Parks and Recreation Director prior to the compensation being changed by the County Board. The compensation for the Parks and Recreation Director shall be provided for within the budget of the Park Commission. The Parks and Recreation Director will be responsible, in general, for the management of the daily operation of the Genesee County parks and recreation system. The specific job description for the position of Parks and Recreation Director will be as approved by the County Board.<sup>3</sup>

---

<sup>3</sup> This Section was first amended on February 25, 1997, and subsequently amended on May 25, 1999.

PERSONNEL:

Section 12. The Parks Commission may employ such other employees, contract for the full time, or part time, services of consultants, or technicians, as allowed by and all within a budget as approved by the County Board of Commissioners.

- a. All employees shall be considered Genesee County employees and shall be under the same pay classification plan, work schedule, or benefits available to all Genesee County employees.

DUTIES OF THE PRESIDENT:

Section 13. The President shall:

- a. Preside at all meetings of the Parks Commission, and shall have a vote upon all matters as a Parks Commissioner.
- b. Shall sign, with the Secretary, in the name of the Genesee County Parks and Recreation Commission, all contracts and legal documents authorized by said Parks Commission and as allowed by and within the budget as approved by the County Board of Commissioners.

DUTIES OF THE VICE-PRESIDENT:

Section 14. In the event the office of President shall become vacant by death, resignation or otherwise, or in the event of the absence of the President, or in the President's inability to discharge the duties of the

office, such duties shall for the time being devolve upon the Vice-President.

#### DUTIES OF THE SECRETARY:

Section 15. The Secretary shall perform the usual duties of that office, and such other duties as the Parks Commission may direct.

#### REVENUES:

Section 16. All revenues derived from fees for the use of facilities, privileges and conveniences provided within the county parks and recreation system shall be paid over to the County Treasurer and used solely for the expenses incurred in the acquisition of property and in the development, maintenance, or operation of the county parks and recreation system.

#### FEDERAL GRANTS:

Section 17. The Parks Commission may apply for, receive, and accept grants from any governmental agency, or from the Federal Government, and agree to and comply with such terms and conditions as may be necessary, convenient or desirable.

#### GIFTS AND BEQUESTS:

Section 18. The Parks Commission may accept any gifts or bequests and shall pay over to the County Treasurer any monetary gift or bequest, which shall be budgeted and disbursed, as provided for any other Parks

Commission expenditure, unless otherwise specifically directed by the donor, in which case the direction of the donor shall be strictly adhered to, insofar as possible, provided however, the objective of any such gift or bequest shall adhere to and complement the overall plan of the parks and recreation system.

**BUDGET:**

Section 19. The Parks Commission shall submit a budget as is required of any County Department. This budget shall be within the sum of money levied under such millage levy as has been authorized by the voters of the County of Genesee, together with any accepted gift or bequest and revenue derived or to be derived from any operations of the park system. The Parks Commission may submit a separate request for additional sums of money for the acquisition, development, maintenance, and operation of any park lands, which shall be subject to approval by the Board of County Commissioners of Genesee County.

**EXPENDITURES AND DISBURSEMENTS:**

Section 20. All expenditures and disbursements of funds for Parks Commission purposes, shall be made through vouchers presented to the Genesee County Controller and on warrants issued by the Genesee County Treasurer and Clerk as provided by law for other County disbursements.

REPORT:

Section 21           The Parks Commission shall, on or before the first day of March of every year, submit a written report to the Board of Commissioners of the County of Genesee, Michigan, which report shall contain a statement of the doings of the Parks Commission during the preceding calendar year. <sup>4</sup>

COUNTY POLICIES:

Section 22           The Parks Commission is governed and shall abide by the adopted County Travel Policy and Purchasing Policy.<sup>5</sup>

SAVING CLAUSE:

Section 23.           The sentences, sections, articles, schedules and provisions of this Resolution are declared to be severable and any portion which is judicially declared to be unconstitutional or legally inoperative for any reason shall in no way affect the other provisions of this Resolution.

---

<sup>4</sup> This Section was first amended on January 11, 1968.

<sup>5</sup> This Section was first amended on May 25, 1999, with the elimination of Section 22, Amendments. The Section was further amended with the addition of Section 22, County Policies, on September 27, 2017.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Maintenance and Construction to authorize a contract between Genesee County and Carl Walker, Inc., for the purpose of preparing an updated Engineering Condition Appraisal report for the Administration Building Parking Structure, at a cost not to exceed \$8,000.00 to be paid with available funds within the ramp line item 101.2653.0839.8392, is approved (a copy of the memorandum request dated September 13, 2017, being on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board).

PUBLIC WORKS COMMITTEE

P091817VIIE  
BDM:bdm  
09-20-17  
09-27-P05

P05

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, ratifies the expedited action taken on September 18, 2017, by the Public Works Committee of this Board approving the request by the Director of Maintenance and Construction to authorize a \$100,000.00 appropriation from the General Fund to have Johnson & Wood replace existing drinking fountains in County facilities that are supplied by the City of Flint municipal water source with lead-filtered water cooler drinking fountains (a copy of the memorandum request dated September 13, 2017, being on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and the Controller is directed to make an appropriation from the General Fund in an amount not to exceed \$100,000.00 to pay for the new lead-filtered water cooler drinking fountains.

PUBLIC WORKS COMMITTEE

P091817VIIF  
BDM:bdm  
09-20-17  
09-27-P06

P06



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Genesee Valley Regional Center Director to authorize amending the Professional Services Contract between Genesee County and Dr. Larry Kage, D.O., said amendment being necessary to extend the contract for one additional year commencing September 9, 2017, through September 8, 2018, and to increase the Cost Per Visit by \$15.00 to \$195.00 per visit, is approved (a copy of the memorandum request dated September 8, 2017, and Amendment to Professional Services Contract being on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the amendment on behalf of Genesee County.

PUBLIC WORKS COMMITTEE

P091817VIIG  
BDM:bdm  
09-19-17  
09-27-P07

P07

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Interim Purchasing Manager to authorize a Construction Services Contract between Genesee County and Bedrock Building, Inc. ("Bedrock") whereby Bedrock will perform rehabilitation improvements to real property located at 6063 Natchez Drive, Mt. Morris, Michigan, 48458, as part of the Neighborhood Stabilization Program, the cost of said contract not to exceed \$67,941.00 to be paid from account 311/4019/1085, is approved (a copy of the memorandum request dated September 11, 2017, and supporting documents being on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the Construction Services Contract on behalf of Genesee County.

PUBLIC WORKS COMMITTEE

P091817VIIIH  
BDM:bdm  
09-19-17  
09-27-P08

P08

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Controller to authorize the Motor Pool to contact local dealerships and arrange a test drive of a mid-size Sport Utility Vehicle by the Office of Genesee County Sheriff Executive Management is approved (a copy of the memorandum request dated September 20, 2017, to be placed on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and, upon review and approval by Corporation Counsel, the Chairperson of this Board is authorized to execute any necessary agreement governing the test drive arrangement.

PUBLIC WORKS COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

P \_\_\_\_\_  
BDM:bdm  
09-20-17  
09-27-P09

P09

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Animal Control Director to authorize C.H.M.P., Inc., to draft the bid documentation and receive the bids for evaluation for the removal of the incinerator from the Animal Shelter as a separate part of the overall renovation project, to be paid for with available funds within the Animal Control fund balance, is approved (a copy of the memorandum request dated September 20, 2017, to be placed on file with the official records of the September 18, 2017, meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute any resulting contract on behalf of Genesee County.

PUBLIC WORKS COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

P \_\_\_\_\_  
BDM:bdm  
09-20-17  
09-27-P10

P10

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Board Coordinator to authorize issuing a Request for Proposals (“RFP”) related to the construction of a flat parking lot at the site of the former McCree Parking Ramp is approved, and the Purchasing Manager is directed to work with the Board Coordinator and the Chairperson of the Public Works Committee to create and issue the RFP.

PUBLIC WORKS COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

P \_\_\_\_\_  
BDM:bdm  
09-25-17  
09-27-P11

P11



# Resolution

WHEREAS, it is with great honor and pleasure to pay a special tribute to Carl Fivecoate of Boy Scout Troop #31 upon his elevation to the high rank of Eagle Scout at a Court of Honor to be held on Saturday, September 23, 2017 at Court Street United Methodist Church, Flint, Michigan; and

WHEREAS, Carl has been involved in scouting for over 12 years; and

WHEREAS, Carl planned, developed and built a 60 foot cement sidewalk at Woodland Park Academy in Grand Blanc, Michigan as his signature service project; and

WHEREAS, Carl, who graduated from Carman-Baker Academy, where his hobbies included robotics and the Order of the Arrow, now has plans to continue his service to Country by joining the United States Air Force; and

WHEREAS, Carl, the son of Jeffery Fivecoate, exudes the words of President Gerald Ford, himself an Eagle Scout, when he said "Scouting is one of the things that keeps that spark of idealism alive, that plants it in the hearts of young Americans while preparing them for manhood and citizenship"; and

WHEREAS, the Genesee County Board of Commissioners fully supports and encourages the view that youthful idealism acts as a springboard towards the continued greatness of this Country.

NOW, THEREFORE, BE IT RESOLVED, that this County Board of Commissioners of Genesee County, Michigan, on a motion by Commissioner Kim Courts, supported by Commissioner Ellen Ellenburg, does hereby laud and applaud:

## CARL FIVECOATE

upon his distinctive elevation to the high rank and honor of Eagle Scout and wish him continued success.



  
KIM COURTS, DISTRICT 4  
BOARD OF COMMISSIONERS  
GENESEE COUNTY, MICHIGAN

  
ELLEN ELLENBURG, DISTRICT 3  
BOARD OF COMMISSIONERS  
GENESEE COUNTY, MICHIGAN