



**BOARD COORDINATOR
GENESEE COUNTY BOARD OF COMMISSIONERS**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

AMY ALEXANDER
COORDINATOR

**FINANCE COMMITTEE
Monday, March 13, 2017, 9:15 a.m.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES – February 27, 2017

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. F031317VIA: Office of the Sheriff: Request approval to fill a leave of absence secretarial position through Trillium Temp Service – Attached
(ROLL CALL VOTE REQUESTED)

VIII. OTHER BUSINESS

IX. ADJOURNMENT



Office of Genesee County Sheriff

SHERIFF ROBERT J. PICKELL

March 1, 2017

UNDERSHERIFF
CHRISTOPHER SWANSON

ADMINISTRATIVE SECRETARY
PAM COOKINGHAM

1002 S. SAGINAW STREET, FLINT, MI 48502
810-257-3407 810-257-3077-FAX

MEMORANDUM

TO: Chairperson Drew Shapiro
Finance Committee

FROM: Sheriff Robert J. Pickell *RJP*

SUBJECT: REQUEST TO FILL LEAVE OF ABSENCE POSITION

On February 14, 2017, a Secretarial position in the Records Division became vacant due to the employee being placed on long-term sick leave. At this time, a return date is approximately April 2017.

I am requesting to fill this position through Trillium Temp Service, with Dawn Sharif-Coon, as she is familiar with the services of the Records Division.

I am requesting a **ROLL CALL VOTE** in order to fill the vacancy as soon as possible.

If you have any questions, please contact Undersheriff Christopher Swanson at 257-3438.