



**BOARD COORDINATOR
GENESEE COUNTY BOARD OF COMMISSIONERS**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

AMY ALEXANDER
COORDINATOR

**FINANCE COMMITTEE
Monday, June 5, 2017 at 9:15 a.m.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES – May 15, 2017

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS –

- A. FA060517VIA: REGISTER OF DEEDS – Request to increase the salary of Chief Deputy to that of former Chief Deputy and for retroactive pay of lost salary and retirement contributions incurred from 11/21/16 to current pay period – Attached

VII. NEW BUSINESS

- A. FA060517VIIA: Animal Control: Request approval to accept reimbursement check for the Bissell "Empty the Shelters" Grant - Attached
- B. FA060517VIIB: GCCARD: Request approval to create, post, and fill one (1) GCCARD Nutrition Services Program Specialist position – Attached
- C. FA060517VIIC: GCCARD: Request approval to create, post and fill two (2) Clerical Assistant positions – Attached **(ROLL CALL VOTE REQUESTED)**
- D. FA060517VIID: GCCARD: Request approval to create, post and fill one (1) Senior Stock Clerk position – Attached **(ROLL CALL VOTE REQUESTED)**

- E. FA060517VIIIE: GCCARD: Request approval to create, post and fill five (5) Part-time temporary Kitchen Aide positions – Attached **(ROLL CALL VOTE REQUESTED)**
- F. FA060517VIIF: GCCARD: Request approval to create, post and fill seven (7) Part-time temporary Transportation Aide positions – Attached **(ROLL CALL VOTE REQUESTED)**
- G. FA060517VIIG: Human Resources: Request to approve the Parks and Recreation to staff the Administration Building Public Parking lot - Attached
- H. FA060517VIIH: Information Technology Department: Request approval to realign personnel position – Attached
- I. FA060517VIII: Medical Examiner's Office: Request approval to increase County appropriation in the amount of \$74,000.00 - Attached **(ROLL CALL VOTE REQUESTED)**
- J. FA060517VIIJ: Medical Examiner's Office: Request approval to transfer Money from 0867 Morgue Fees to a new objet, Morgue Operations – Attached **(ROLL CALL VOTE REQUESTED)**
- K. FA060517VIIK: Office of the Sheriff: Request to purchase a closed-circuit System for the Genesee County Jail to monitor the jail operations, both inside and outside the building – Attached
- L. FA060517VIIL: Parks Commission: Request approval of a 10% shift Premium for Seasonal Park Rangers – Attached
- M. FA060517VIIM: Prosecutor: Request a new paralegal position be created in the Prosecutor's Office with immediate effect – Attached
- N. FA060517VIIN: Register of Deeds: Request \$2,000 budget amendment for overtime in fiscal year 2016/2017 (101.2364 Register of Deeds) – Attached

VIII. OTHER BUSINESS

IX. ADJOURNMENT

Genesee County Register of Deeds Office

John J. Gleason

CLERK/REGISTER OF DEEDS

To: Commissioner Kim Courts, Chairperson, Finance Committee

Date: March 24, 2017

From: John J. Gleason Clerk/Register of Deeds

Request: Increase the salary of Chief Deputy Register of Deeds Roy Webber IV to that of the former Chief Deputy ROD at the time of her resignation on 9/21/2016. We also request that Mr. Webber IV be paid retroactively for lost salary and retirement contributions incurred from his start date of 11/21/2016 to the current pay period.

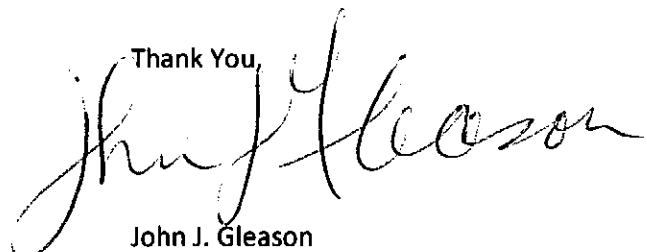
Funding: 101/2364/30015

Discussion: When appointed on 11/21/2016, Chief Deputy Register of Deeds Roy Webber IV was paid at the start salary step based on the 916-02 union contract, Article XXXII, Section 1.

Based on the attached written legal opinion from Corporation Counsel David Leyton, the Union contract plainly violates MCL 45.421 which states "The annual salaries of all salaried county officers shall not be diminished during the term for which such county Officers have been appointed."

It is the opinion of Corporation Counsel that the implementation of this union contract provision plainly violates MCL 45.421 and is unenforceable, therefore we are requesting that Mr. Webber be made whole by increasing his salary to that of the former Chief Deputy ROD and be paid retroactively for lost salary and retirement contributions incurred from 11/21/2016 to current pay period.

Thank You,



John J. Gleason

Genesee County Clerk/Register of Deeds



AFSCME LOCAL 916
CHAPTER 02, 2ND LINE SUPERVISORS

The first full pay period following:

April 1, 2010 (2.5%)

APR 09 Increase waived

DIRECTOR OF FACILITIES MANAGEMENT, PUBLIC HEALTH DIVISION DIRECTOR, DIRECTOR OF NURSING SERVICES

	Start	After 1st Year	After 2nd Year	After 3rd Year	After 4th Year	After 5th Year	After 6th Year
Approx. Annual	56,799	60,201	63,604	71,045	73,537	76,227	79,048
Hourly	27.307	28.9428	30.5787	34.1562	35.3544	36.6476	38.0037

ASSISTANT CONTROLLER, ASSISTANT PLANNING DIRECTOR, DEPUTY DIRECTOR OF PARKS & RECREATION
CHIEF DEPUTY TREASURER

	Start	After 1st Year	After 2nd Year	After 3rd Year	After 4th Year	After 5th Year	After 6th Year
Approx. Annual	61,676	65,079	68,482	76,227	79,048	81,998	85,085
Hourly	29.652	31.2879	32.9238	36.6476	38.0037	39.4223	40.9061

→ CHIEF DEPUTY REGISTER OF DEEDS ←

	Start	After 1st Year	After 2nd Year	After 3rd Year	After 4th Year	After 5th Year	After 6th Year	After 7th Year
Approx. Annual	48,294	51,697	55,100	61,991	64,094	66,256	68,618	71,045
Hourly	23.2184	24.8545	26.4903	29.8034	30.8142	31.854	32.9896	34.1562

FINANCIAL AFFAIRS OFFICER

	Start	After 1st Year	After 2nd Year	After 3rd Year	After 4th Year	After 5th Year
Approx. Annual	57,183	60,469	63,755	710,981	73,680	76,403
Hourly	27.4916	29.0715	30.6515	34.1737	35.4229	36.7324

CHIEF PARK RANGER

	Start	After 1st Year	After 2nd Year	After 3rd Year	After 4th Year	After 5th Year	After 6th Year
Approx. Annual	50,378	53,781	57,184	64,197	66,361	68,725	71,150
Hourly	24.2203	25.8563	27.4923	30.8639	31.9045	33.0407	34.2066

**GENESEE COUNTY
NOTICE OF APPOINTMENT OR TRANSFER**

DEPARTMENT: Register of Deeds

FUND/DEPT. NO. 101/2364/30015

Check all that apply:

<input checked="" type="checkbox"/> Promotion	<input type="checkbox"/> Part Time/P.I. to Full Time
<input type="checkbox"/> New Hire, Full Time	<input type="checkbox"/> Promotion - Police Academy
<input type="checkbox"/> New Hire, Part Time/P.I.	<input type="checkbox"/> Full Time to Part Time/P.I.
<input type="checkbox"/> New Hire, P.T./P.I.—No Benefits	<input type="checkbox"/> Demotion
<input type="checkbox"/> New Hire, Temporary	<input type="checkbox"/> Transfer WITHIN Dept.
<input type="checkbox"/> Re-Employment	<input checked="" type="checkbox"/> Transfer BETWEEN Depts.
<input type="checkbox"/> New Position	<input type="checkbox"/> Benefits to No Benefits Position
	<input type="checkbox"/> No Benefits to Benefits Position

Other: _____

Name: Webber Roy E. S.S. # _____
Last First M.I.

Effective Date: 11/21/16

Position #: 023048

Position: Chief Deputy Register of Deeds

Supervisor (Required for KRONOS): Leslie A. Raleigh

Person last occupying this position: Roberta Sacharski

NEW EMPLOYEES

Pay Step _____
Base Rate _____
Emp. Class _____
Wkrs. Comp _____
Dues Begin _____
Retire RDC/D7 _____
VNA _____

CHANGE CHECKLIST

Prev. Rate	<u>19.5942</u>	Wkrs. Comp	<u>17.705</u>
New Rate	<u>23.2184</u>	VEBA/PRB	_____
Step	<u>3-7.8</u>	VNA	<u>Same</u>
Emp. Class	<u>23932</u>	Dept. No.	_____
Dues	_____	Adj. Serv. Date	_____
Review Date	<u>09-04-2017</u>	Pers. Ben. Date	_____
Retirement	<u>Same</u>	Vac. Ben. Date	_____
		Eval(s) Sent	_____

[Signature]
Department Head Signature

[Signature]
Human Resources Approval

Nov 21, 2016
Date

11.29.16
Date

Raleigh, Leslie

From: Schubert, Rita
Sent: Monday, March 27, 2017 10:11 AM
To: Raleigh, Leslie
Subject: RE: Salary Info Request

Hi Leslie,

Her annual salary was \$68,618.42.

Rita Schubert
HR Representative Coordinator
Genesee County Human Resources
810 257-3235

From: Raleigh, Leslie
Sent: Friday, March 24, 2017 12:37 PM
To: Schubert, Rita
Subject: Salary Info Request

Hello Rita,

Can you please send confirmation of what Roberta Sacharski's salary was on her last day – 9-21-2016?
Position number 023048.

Thanks,

Leslie A. Raleigh
Genesee County Chief Deputy Clerk
900 S. Saginaw St.
Flint, Mi. 48502
810-257-3224
lraleigh@co.genesee.mi.us



GENESEE COUNTY ANIMAL CONTROL

G-4351 W Pasadena Ave. Flint, Michigan 48504 Phone: 810-732-1660 Fax: 810-732-1493
Paul Wallace, Director Renea Kennedy, Deputy Director

May 23, 2017

MEMORANDUM

To: Commissioner Kim Courts, Chair
 Finance Committee

From: Paul Wallace, Director
 Animal Control

Subject: Payment for the Bissell Event

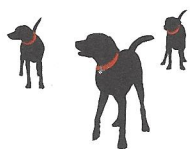
Please accept this Memorandum as formal notification that Animal Control is in receipt of a reimbursement check for the Bissell "Empty the Shelters" grant.

Genesee County was chosen by the Bissell Foundation to participate in their "Empty the Shelters" event on April 29th, 2017, where Bissell reimburses the County for the cost of all animals adopted during the event.

44 adult dogs, 1 pup, and 9 adult cats were adopted during the event, and Bissell has reimbursed us \$4,935.00.

The funds will be deposited into account number **205 00 00 4300 24565**, which is the normal account for animal adoptions. A copy of the check and our final tally as submitted to Bissell are attached.

ACTION REQUESTED: Board approval for the acceptance of these funds.



BISSELL PET FOUNDATION

May 12, 2017

Amy Warner
Genesee County Animal Control
4351 Pasadena Ave
Flint, MI 48504

Dear Amy,

Thank you for your work in making Empty the Shelters a success! BISSELL Pet Foundation is proud to support the efforts of organizations like yours that work tirelessly to give pets a second chance. I am thrilled to award Genesee County Animal Control a **BISSELL Pet Foundation Empty the Shelters Grant** totaling **\$4,935**. The award has been calculated based on the information below.

	Senior Dogs	Adult Dogs	Puppies	Senior Cats	Adult Cats	Kittens	TOTAL AWARD
Number of Adoptions	0	44	1	0	9	0	
Rate of Reimbursement	\$105	\$105	\$135	\$20	\$20	\$65	\$4,935

Acceptance of this grant is subject to the additional conditions included in your grant acceptance agreement. Keep a copy of your signed grant acceptance agreement for your records. Please submit all future updates regarding Empty the Shelters to **Heather Krey** at Heather.Krey@bissell.com.

From all of us at BISSELL Pet Foundation, thank you for all you do to provide hope and a second chance for pets in need!

Until every pet has a home,

Cathy Bissell ♡

Cathy Bissell
Founder, BISSELL Pet Foundation

**BISSELL PET FOUNDATION
GRANT ACCEPTANCE AGREEMENT**

BISSELL Pet Foundation (the "Foundation") has awarded you a **BISSELL Pet Foundation EMPTY THE SHELTERS Grant** which will be reimbursed at:

Senior Dog	Dog	Puppy	Senior Cat	Cat	Kitten
\$105	\$105	\$135	\$20	\$20	\$65

**BISSELL Pet Foundation will reimburse Genesee County Animal Control at the rates above for each adoption finalized on April 29, 2017 (4/29/2017) upon receipt of completed grant report. Reimbursement rate is based on adoption fees listed on your EMPTY THE SHELTERS application, up to \$135 per dog and \$70 per cat.*

Before grant funds are released to you, please read the following and certify to your agreement on behalf of Genesee County Animal Control (the "Recipient").

Your organization will receive a quantity of AdoptBoxes based on the estimated number of dogs (by size) and cats available for adoption during the event. Each AdoptBox given out must have a corresponding, completed survey returned. The number of surveys returned to BISSELL Pet Foundation must match the number of adoptions on your grant report. AdoptBoxes distributed without a survey returned may result in a reduction of \$19.99 per box from your total grant funding.*

**AdoptBoxes remaining after the event may be returned to BISSELL Pet Foundation or distributed to future adopters if a survey is completed and returned in a timely manner.*

I hereby accept this grant on behalf of the Recipient and certify that the Recipient accepts, and will comply with, BISSELL Pet Foundation Terms & Conditions for Monetary Awards posted at bissellpetfoundation.org/terms ("**Terms & Conditions**"), including the requirements to submit Grant Reports in a timely manner submitted through bissellpetfoundation.org/etsgrant. I understand that the Recipient's Grant Report is due May 5, 2017 (5/5/2017).

I acknowledge that the Recipient's failure to comply with the Terms & Conditions may jeopardize the Recipient's ability to receive and/or retain this grant or any future grants offered by the Foundation.

ACKNOWLEDGED AND AGREED TO BY:

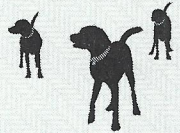
Amy M Warner
(SIGNATURE OF AUTHORIZED REPRESENTATIVE)

Amy M Warner - event coordinator
(PRINT NAME AND TITLE)

Genesee County Animal Control
(ORGANIZATION NAME)

3/29/17
(DATE)

11980



BISELL PET FOUNDATION
2345 WALKER AVE NW
GRAND RAPIDS, MI 49544



5/8/2017

PAY TO THE ORDER OF Genesee County Animal Control

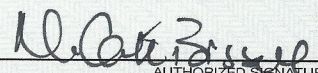
\$**4,935.00

Four Thousand Nine Hundred Thirty-Five and 00/100*****

DOLLARS

Genesee County Animal Control
G-4351 Pasadena Ave
Flint, MI 48504

MEMO


AUTHORIZED SIGNATURE

⑈011980⑈ ⑆072400052⑆ 7166887369⑈

BISELL PET FOUNDATION

11980

Genesee County Animal Control

Date	Type	Reference	Original Amt.	Balance Due	5/8/2017 Discount	Payment
5/8/2017	Bill		4,935.00	4,935.00		4,935.00
				Check Amount		4,935.00

Security features. Details on back.



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986 • TDD: (810) 768-4654

Commissioners

Bryant Nolden
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Brenda Clack
District 2

Ellen Ellenburg
District 3

Kim Courts
District 4

Mark Young
District 5

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District 6

Martin Cousineau
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District 9

Administration

Matthew A. Purcell
Executive Director

Stephanie L. Howard
Deputy Executive Director

Program Directors

Daniel Newcombe
Neighborhood Svcs. Director

Tamitha Taylor
Nutritional Svcs Asst. Director

Chevon Wilborn
Nutritional Svcs Asst. Director


Andre Strater
Asst. Director

Matthew Odette
Home Maint. Asst. Director

Kelli Webb
Head Start Director

MEMORANDUM

TO: Commissioner Kim Courts, Chairperson
Finance Budget Subcommittee

FROM: Matthew A. Purcell, Executive Director 

SUBJECT: Request to Create, Post and Fill (1) GCCARD Nutrition Services Program Specialist.

DATE: May 22, 2017

Background Information:

GCCARD has received additional funding to support the expansion of the Nutrition Services Department, therefore GCCARD is requesting to create (1) Nutrition Services Program Specialist. The addition of this non- union, non- supervisory, full time benefit position will strengthen GCCARD's Nutrition Service programs.

GCCARD positions are fully grant funded and do not require any general fund allocation.

Requested Action:

GCCARD requests authorization from this Committee to create, post, and fill (1) GCCARD Nutrition Services Program Specialist position, with a recommendation to the full Board at its next scheduled meeting

Attachment

MP:sm



NUTRITION SERVICES PROGRAM SPECIALIST

GENERAL STATEMENT OF DUTIES: Performs technical and responsible duties in the area of Nutrition operations and related duties in the day-to-day operations of the GCCARD Nutrition Programs; works under the supervision of the Program Director; performs related duties as required.

STATEMENT OF TASKS:

Accepts and review client referrals for specialized nutrition needs;
Utilizes established criteria to determine eligibility of participants and verifies appropriate documentation for specified nutrition programs;
Provide technical assistance and monitors Nutrition Site Assistants;
Assist with scheduling routing for Mobile Meal Drivers when needed;
Monitors and assess Congregate, After-School & Summer Feeding meal sites for funding & compliance requirements;
Acts as a liaison among all Nutrition programming
Responsible for collecting & organizing site documentation for reports;
Assist with training for Nutrition programming including senior nutrition, after-school & summer feeding;
Assist with planning, organizing and coordinating special events for Nutrition programming;
Makes presentations to community groups and other human service agencies;
Develop and submit monthly reports on activities.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge in administering program requirements for local, state requirements;
Knowledge in organizing and planning of events and/or programs;
Knowledge of GCCARD Senior Nutrition, Summer Feeding & After-School Programs;
Ability to communicate effectively and work with senior participants as well as the youth population and volunteers;
Ability to operate a computer including related software and other office equipment;
Ability to maintain good interpersonal relationships;
Ability to develop presentations and speak in public;
Ability to communicate effectively orally and in writing;
Ability to prepare and maintain required records and reports;
Ability to attend work regularly and work under stressful conditions.

MINIMUM QUALIFICATIONS:

Associates degree in Psychology, Sociology or Social Work AND one (1) year of administrative experience in a human service program.

-OR-

Two (2) years experience working for a human service agency with experience in Senior Nutrition, After-School & Summer Feeding Programming AND one (1) year of administrative experience in a human service program.

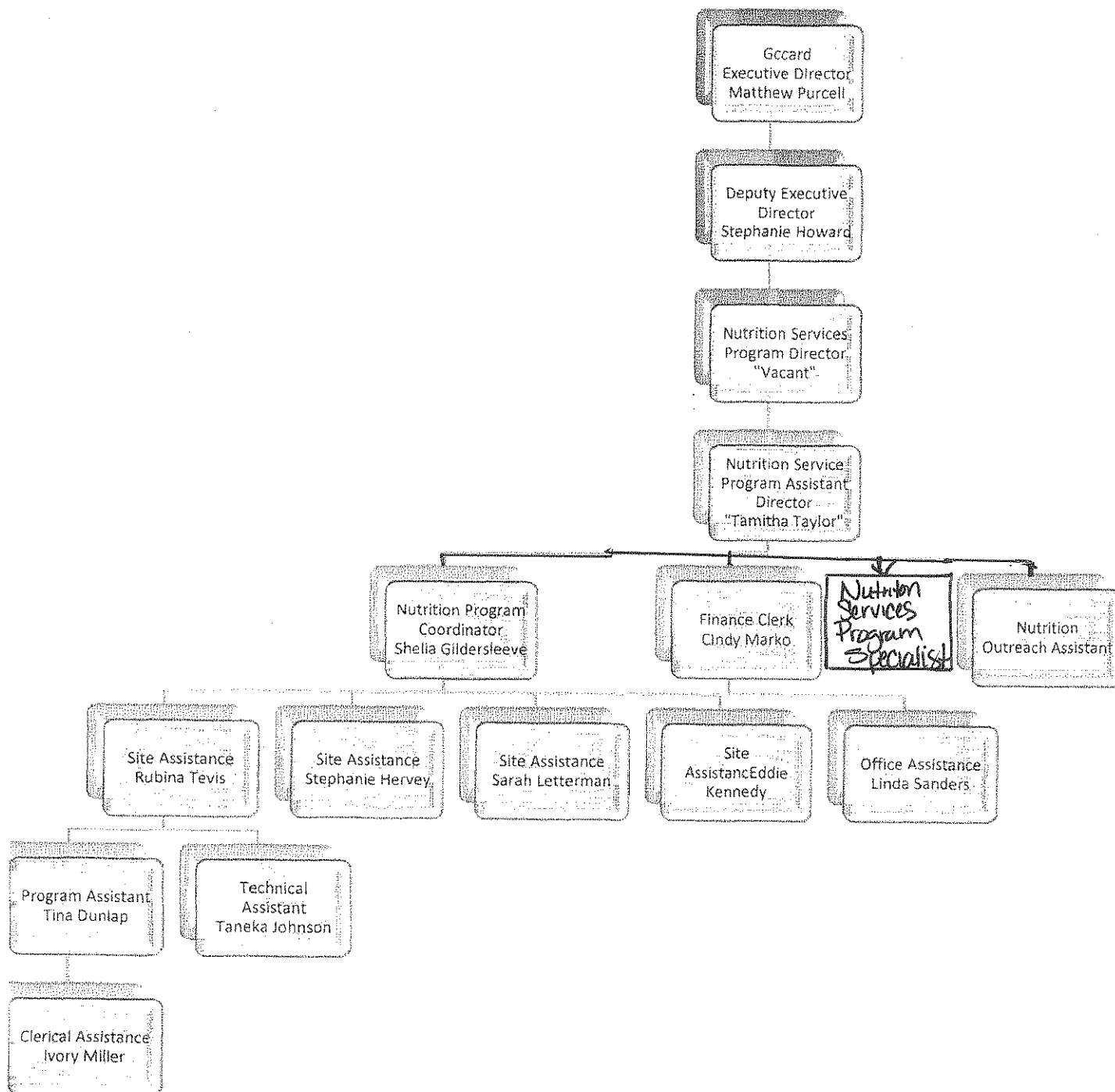
Human Resources

NUTRITION SERVICES PROGRAM SPECIALIST

Approx. Annual Hourly	Start	After 1st Year	After 2nd Year	After 3rd Year	After 4th Year	After 5th Year
	26,152	29,438	32,725	36,243	37,331	38,164
	12.5730	14.1530	15.7330	17.4244	17.9474	18.3482

Genesee County Community Resource Department (GCCARD)
Organizational Chart Fiscal Year 2016-2017

Nutrition Service Program
Administration



APPLICATION TO ESTABLISH A POSITION

The application and required information must be submitted to Human Resources. Completed applications will be submitted by Human Resources to the Finance Committee for initial review. **Incomplete applications will be returned to the submitting department.**

Department: GCCARD

Title of position to be established: Nutrition Services Program Specialist

What bargaining unit (if any) does this position belong to: N/A

Is the departmental organization chart included that identifies the placement of the position? yes

If there are multiple similar positions, is each one identified in the organizational chart? N/A

What is the contemplated source of funding? Grant Funding

Statement of justification for establishment of position: Strengthen the Nutrition Service

HUMAN RESOURCES WILL SECURE THE INFORMATION BELOW

Is current copy of job description included?

Controller's (or designee) initials to verify availability of the contemplated funding:



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986 • TDD: (810) 768-4654

Commissioners

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Kelli Webb
Head Start Director

M E M O R A N D U M

TO: Commissioner Kim Courts, Chairperson
Finance Committee

FROM: Matthew Purcell, Executive Director *MP/SH*

SUBJECT: Request to Create Post & Fill 2 Clerical Assistant Positions

DATE: June 5, 2017

BACKGROUND:

GCCARD Nutrition Services Programs have been asked to provide increased meals and nutrition support to the youth of Genesee County to address the Flint Water Crisis. These services will be targeted by increasing the number of summer meal sites, increased participation at current sites and establishing year-round after school meal sites.

To facilitate and coordinate these additional services it is necessary to create two (2) part-time temporary Clerical Assistant positions.

All GCCARD positions are fully grant funded and will require no General Fund Allocation.

REQUESTED ACTION:

GCCARD requests authorization from the Finance Committee, with a recommendation to the full Board, to create post and fill two (2) Clerical Assistant positions. Due to time constraints **a roll call voted is requested.**

Attachment

MP:dp



EMPLOYMENT REQUISITION

Date: 05/22/2017

2 Clerical Assistant Positions

Vacant Position

Check One:

☐ Full Time ☐ Leave of Absence

☐ Part Time w/Benefits ☒ No Benefit Position

Position Number

N/A

Position Formerly Held By

N/A

Effective Date of Vacancy

Reason for Vacancy:

<input type="checkbox"/> Termination	<input type="checkbox"/> Leave of Absence
<input type="checkbox"/> Promotion	<input checked="" type="checkbox"/> New Position
<input type="checkbox"/> Death	<input type="checkbox"/> Transfer

☒ Other: New Position

Check all that apply:

☒ Post as required by union contract or County policy

☒ Post to public simultaneously

☐ Requesting ad to public be placed in additional publications (see attached listed with contact info.)

Individual designated to interview applicants: Tamitha Taylor

Phone number of interviewer: 810-762-4935

Authorized Signature: _____

Department: GCCARD- Nutrition Services Department

APPLICATION TO ESTABLISH A POSITION

The application and required information must be submitted to Human Resources. Completed applications will be submitted by Human Resources to the Finance Committee for initial review. **Incomplete applications will be returned to the submitting department.**

Department: GCCARD

Title of position to be established: 2 Clerical Assistants

What bargaining unit (if any) does this position belong to: N/A

Is the departmental organization chart included that identifies the placement of the position? yes

If there are multiple similar positions, is each one identified in the organizational chart? N/A

What is the contemplated source of funding? Grant Funding

Statement of justification for establishment of position: Summer Nutrition Program

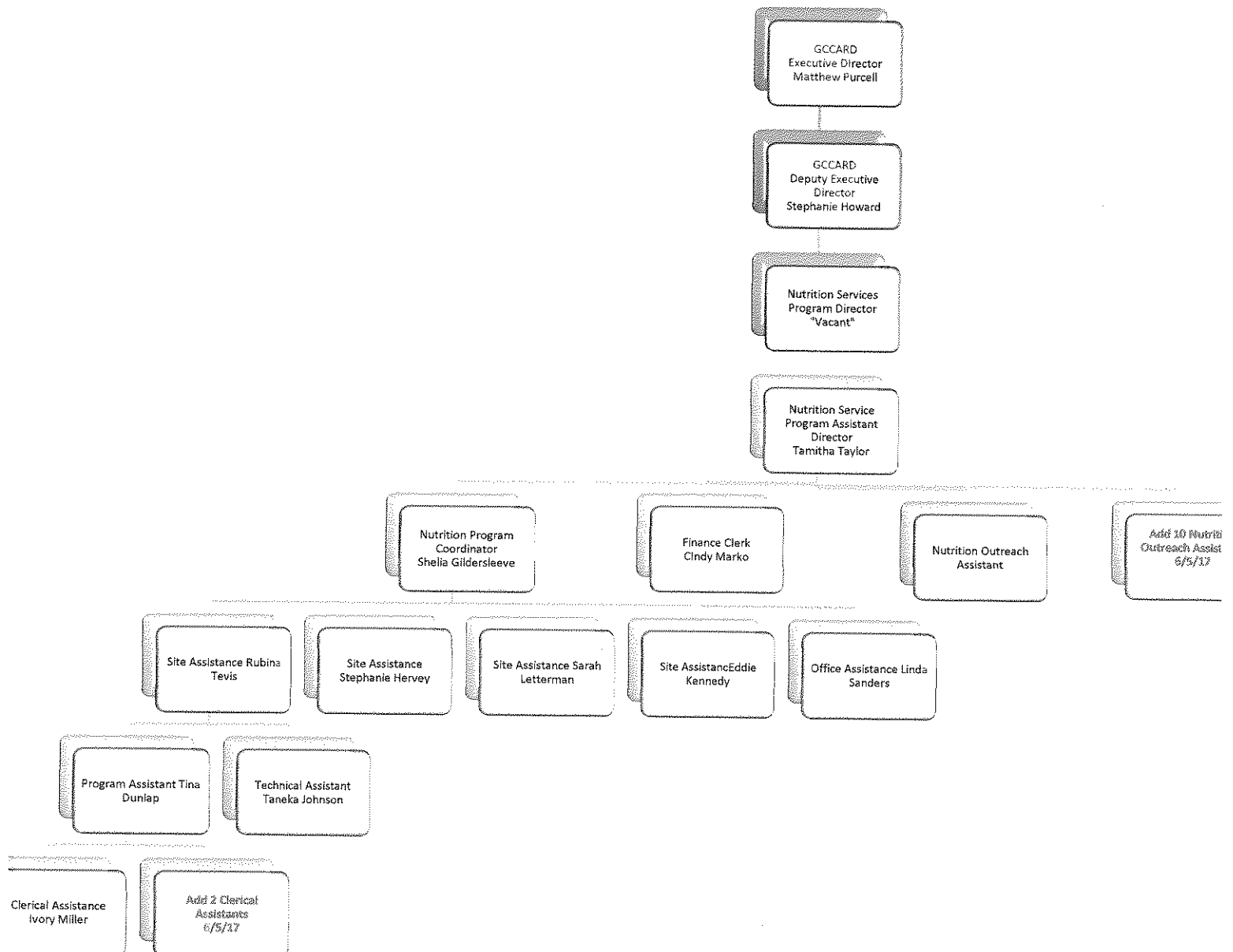
HUMAN RESOURCES WILL SECURE THE INFORMATION BELOW

Is current copy of job description included?

Controller's (or designee) initials to verify availability of the contemplated funding:

Genesee County Community Resource Department (GCCARD)
Organizational Chart Fiscal Year 2016-2017

Nutrition Service Program
Administration



GCCARD CLERICAL ASSISTANT-PT

Hourly Rate: \$16.50 (Part-time, no benefits 12/15/2014)

GENERAL STATEMENT OF DUTIES: Performs responsible clerical work involving financial accounts and records, Client eligibility assessment, Data entry, preparation of communications; work involves account keeping, auditing/monitoring, cashiering and related bookkeeping tasks; assignments are varying in nature and employees are expected to exercise a certain degree of judgment; works under direct supervision; performs related duties as required.

STATEMENT OF TASKS:

Utilizes computer terminals and word processing equipment for data input, data retrieval and word processing;

Contact / interact with the public for eligibility assessment and delivery of department services;

Maintains general and subsidiary records and ledgers according to program requirements posts entries from supporting records, make adjusting entries, balances against other records and prepares reports from such records;

Records/Posts daily cash receipts and activities, makes out all necessary reports;

Answers the telephone and gives/takes general information from the public on a variety of matters;

Prepares and maintains files assuring accuracy and completeness;

Assists in the preparation/processing of the departmental payroll;

Assists in preparation of the departmental budget or grants;

Verifies and enters details of transactions as they occur or in chronological order in account and cash journals from such items as invoices, checks, reports, receipts and requisitions;

Summarizes details on separate ledgers.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of clerical methods used in keeping fiscal accounts and records;

Good knowledge of office terminology and equipment;

Good knowledge of business mathematics and English;

Knowledge of the scope and purpose of the GCCARD program;

GCCARD Clerical Assistant-PTNB

Ability to perform rapid mathematical operations accurately;
Ability to understand and carry out complex oral and written directions;
Ability to maintain good interpersonal relationships;
Ability to pay attention to detail;
Ability to learn to operate computer terminals / software and word processing equipment;
Ability to attend work regularly and work under stressful conditions.

MINIMUM QUALIFICATIONS:

One (1) year of experience in a position requiring bookkeeping or program monitoring skills.

OR

Three (3) years of experience in a position requiring clerical duties in a Human Service Organization.

Established:

Human Resources Director



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986 • TDD: (810) 768-4654

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Home Maint. Asst. Director

Kelli Webb
Head Start Director

MEMORANDUM

TO: Commissioner Kim Courts, Chairperson
Finance Committee

FROM: Matthew Purcell, Executive Director 

SUBJECT: Request to Create Post & Fill 1 Senior Stock Clerk Position

DATE: June 5, 2017

BACKGROUND:

GCCARD Nutrition Services Programs have been asked to provide increased meals and nutrition support to the youth of Genesee County to address the Flint Water Crisis. These services will be targeted by increasing the number of summer meal sites, increased participation at current sites and establishing year-round after school meal sites.

To facilitate and coordinate these additional services it is necessary to create one (1) part-time temporary Senior Stock Clerk position.

All GCCARD positions are fully grant funded and will require no General Fund Allocation.

REQUESTED ACTION:

GCCARD requests authorization from the Finance Committee, with a recommendation to the full Board, to create post and fill one (1) Senior Stock Clerk position. Due to time constraints **a roll call voted is requested.**

Attachment

MP:dp



EMPLOYMENT REQUISITION

Date: 05/22/2017

Senior Stock Clerk

Vacant Position

Check One:

☐ Full Time ☐ Leave of Absence

☐ Part Time w/Benefits ☒ No Benefit Position

Position Number

N/A

Position Formerly Held By

N/A

Effective Date of Vacancy

Reason for Vacancy:

☐ Termination

☐ Promotion

☐ Death

☐ Leave of Absence

☒ New Position

☐ Transfer

☒ Other: New Position

Check all that apply:

☒ Post as required by union contract or County policy

☒ Post to public simultaneously

☐ Requesting ad to public be placed in additional publications (see attached listed with contact info.)

Individual designated to interview applicants: Tamitha Taylor

Phone number of interviewer: 810-762-4935

Authorized Signature: _____

Department: GCCARD- Nutrition Services Department

APPLICATION TO ESTABLISH A POSITION

The application and required information must be submitted to Human Resources. Completed applications will be submitted by Human Resources to the Finance Committee for initial review. **Incomplete applications will be returned to the submitting department.**

Department: GCCARD

Title of position to be established: Senior Stock Clerk

What bargaining unit (if any) does this position belong to: N/A

Is the departmental organization chart included that identifies the placement of the position? yes

If there are multiple similar positions, is each one identified in the organizational chart? N/A

What is the contemplated source of funding? Grant Funding

Statement of justification for establishment of position: Summer Nutrition Program

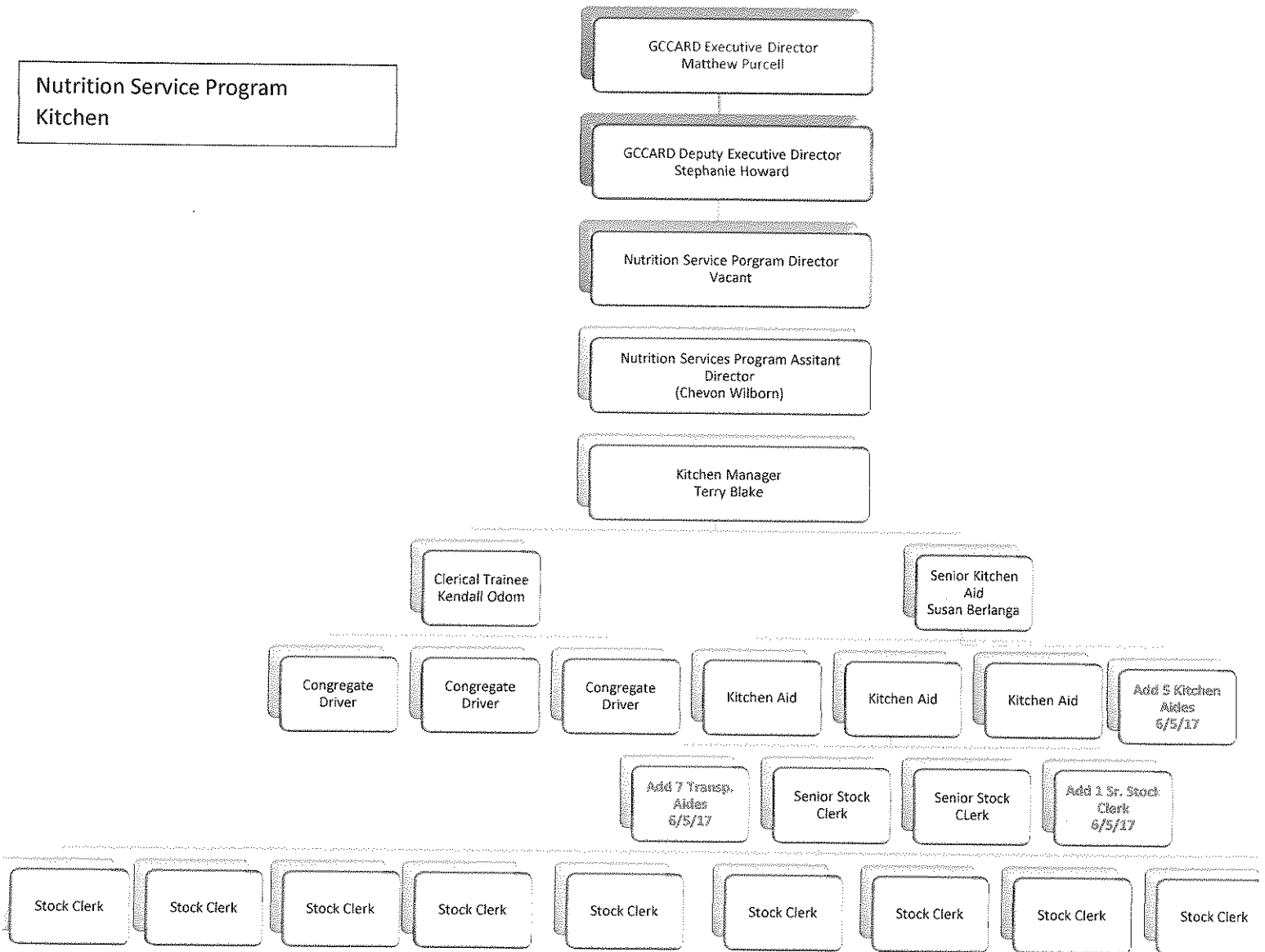
HUMAN RESOURCES WILL SECURE THE INFORMATION BELOW

Is current copy of job description included?

Controller's (or designee) initials to verify availability of the contemplated funding:

Genesee County Community Resource Department (GCCARD)
Organizational Chart Fiscal Year 2016-2017

Nutrition Service Program
Kitchen



SENIOR STOCK CLERK

Hourly rate: 9.90 – Part time no benefits

GENERAL STATEMENT OF DUTIES: Performs routine duties related to inventory control, including but not limited to, stocking inventory and coordinating the activities of stock clerks; works under the supervision of the Commodity Coordinators; performs related duties as required.

STATEMENT OF TASKS:

Maintains commodity storage in line with federal, state and local guidelines as stated in departmental documents;
Prepares required reports and monitors inventory flow to maximize distribution stability;
Coordinates the activities of clerks and/or volunteers as needed;
Maintains distribution areas in a clean and safe condition in accordance with established guidelines;
Insures compliance with State and Federal guidelines at satellite sites;
Utilizes computer printouts for daily operations and reports in accordance with federal guidelines.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to recognize numerical and alphabetical sequences and perform routine mathematical computations;
Ability to prepare required reports;
Ability to communicate both orally and in writing;
Ability to utilize PCs and associated software;
Ability to write legibly;
Ability to lift 70 pounds;
Ability to operate and maintain a forklift;
Ability to work with a diverse group of people;
Ability to follow written and oral directions;
Ability to maintain good interpersonal relationships;
Ability to attend work regularly and work under stressful conditions.

MINIMUM QUALIFICATIONS:

Six (6) months experience in a commodity program or a program supplying services to low-income persons and demonstrated ability to operate a forklift.

Established: July 6, 1994

Revised: April 8, 2002

Human Resources Director



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986 • TDD: (810) 768-4654

Commissioners

Bryant Nolden
District 1

Brenda Clack
District 2

Ellen Ellenburg
District 3

Kim Courts
District 4

Mark Young
District 5

Drew Shapiro
District 6

Martin Cousineau
District 7

Ted Henry
District 8

David Martin
District 9

Administration

Matthew A. Purcell
Executive Director

Stephanie L. Howard
Deputy Executive Director

Program Directors

Daniel Newcombe
Neighborhood Svcs. Director

Tamitha Taylor
Nutritional Svcs Asst. Director

Chevon Wilborn
Nutritional Svcs Asst. Director


Andre Strater
Asst. Director

Matthew Odette
Home Maint. Asst. Director

Kelli Webb
Head Start Director

M E M O R A N D U M

TO: Commissioner Kim Courts, Chairperson
Finance Committee

FROM: Matthew Purcell, Executive Director 

SUBJECT: Request to Create Post & Fill 5 Kitchen Aide Positions

DATE: June 5, 2017

BACKGROUND:

GCCARD Nutrition Services Programs have been asked to provide increased meals and nutrition support to the youth of Genesee County to address the Flint Water Crisis. These services will be targeted by increasing the number of summer meal sites, increased participation at current sites and establishing year-round after school meal sites.

To facilitate and coordinate these additional services it is necessary to create five (5) part-time temporary Kitchen Aide positions.

All GCCARD positions are fully grant funded and will require no General Fund Allocation.

REQUESTED ACTION:

GCCARD requests authorization from the Finance Committee, with a recommendation to the full Board, to create post and fill five (5) Kitchen Aide positions. Due to time constraints **a roll call voted is requested.**

Attachment

MP:dp



EMPLOYMENT REQUISITION

Date: 05/22/2017

5 Kitchen Aide Positions

Vacant Position

Check One:

☐ Full Time ☐ Leave of Absence

☐ Part Time w/Benefits ☒ No Benefit Position

Position Number

N/A

Position Formerly Held By

N/A

Effective Date of Vacancy

Reason for Vacancy:

☐ Termination

☐ Promotion

☐ Death

☐ Leave of Absence

☒ New Position

☐ Transfer

☒ Other: New Position

Check all that apply:

☒ Post as required by union contract or County policy

☒ Post to public simultaneously

☐ Requesting ad to public be placed in additional publications (see attached listed with contact info.)

Individual designated to interview applicants: Tamitha Taylor

Phone number of interviewer: 810-762-4935

Authorized Signature: _____

Department: GCCARD- Nutrition Services Department

APPLICATION TO ESTABLISH A POSITION

The application and required information must be submitted to Human Resources. Completed applications will be submitted by Human Resources to the Finance Committee for initial review. **Incomplete applications will be returned to the submitting department.**

Department: GCCARD

Title of position to be established: 5 Kitchen Aide Positions

What bargaining unit (if any) does this position belong to: N/A

Is the departmental organization chart included that identifies the placement of the position? yes

If there are multiple similar positions, is each one identified in the organizational chart? N/A

What is the contemplated source of funding? Grant Funding

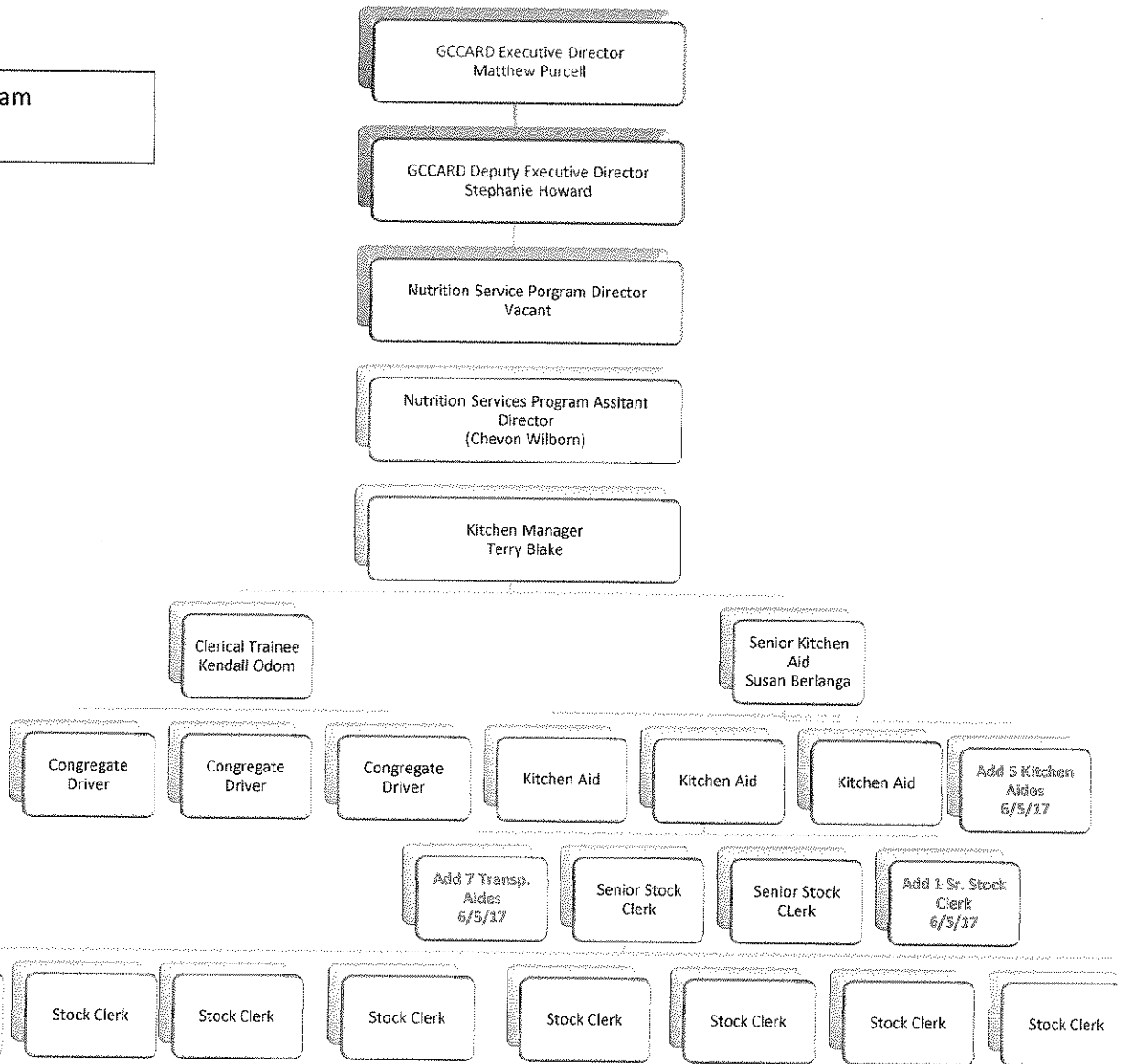
Statement of justification for establishment of position: Summer Nutrition Program

HUMAN RESOURCES WILL SECURE THE INFORMATION BELOW

Is current copy of job description included?

Controller's (or designee) initials to verify availability of the contemplated funding:

Nutrition Service Program
Kitchen



KITCHEN AIDE-GCCARD

Hourly Rate: 10.42 – Part time no benefits

GENERAL STATEMENT OF DUTIES: Performs routine tasks in the preparation of food and distribution of meals for the GCCAA Senior Food Program; works under the supervision of the GCCAA Cook/Manager; performs related duties as required.

STATEMENT OF TASKS:

Prepares salads for daily meals in accordance with established menu cycle;
Assist in the preparation of deserts and other food items;
Assists in wrapping and packaging meats for distribution to food sites;
Assists in cleaning utensils, counters and cupboards and other kitchen equipment;
Assists in unloading and storing supplies when delivered to the kitchen.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Some knowledge of food handling;
Ability to understand and follow directions;
Ability to handle food stuffs in prescribed sanitary manner;
Ability to work with diverse populations;
Ability to maintain good interpersonal relationships;
Ability to attend work regularly and work under stressful conditions.

MINIMUM QUALIFICATIONS:

Six (6) months experience in food handling

SPECIAL REQUIREMENTS:

Submit to a TB test on an annual basis with a negative result.

Established: September 7, 1989

Revised: July 14, 1999

Personnel Director



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986 • TDD: (810) 768-4654

Commissioners

Bryant Nolden
District 1

Brenda Clack
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Nutritional Svcs Asst. Director

Andre Strater
Asst. Director

Matthew Odette
Home Maint. Asst. Director

Kelli Webb
Head Start Director

M E M O R A N D U M

TO: Commissioner Kim Courts, Chairperson
Finance Committee

FROM: Matthew Purcell, Executive Director *MP / SK*

SUBJECT: Request to Create Post & Fill 7 Transportation Aide Positions

DATE: June 5, 2017

BACKGROUND:

GCCARD Nutrition Services Programs have been asked to provide increased meals and nutrition support to the youth of Genesee County to address the Flint Water Crisis. These services will be targeted by increasing the number of summer meal sites, increased participation at current sites and establishing year-round after school meal sites.

To facilitate and coordinate these additional services it is necessary to create seven (7) part-time temporary Transportation Aide positions.

All GCCARD positions are fully grant funded and will require no General Fund Allocation.

REQUESTED ACTION:

GCCARD requests authorization from the Finance Committee, with a recommendation to the full Board, to create post and fill seven (7) Transportation Aide positions. Due to time constraints **a roll call voted is requested.**

Attachment

MP:dp



EMPLOYMENT REQUISITION

Date: 05/22/2017

7 Transportation Aides

Vacant Position

Check One:

☐ Full Time ☐ Leave of Absence
☐ Part Time w/Benefits ☒ No Benefit Position

Position Number

N/A

Position Formerly Held By

N/A

Effective Date of Vacancy

Reason for Vacancy:

☐ Termination ☐ Leave of Absence
☐ Promotion ☒ New Position
☐ Death ☐ Transfer

☒ Other: New Position

Check all that apply:

☒ Post as required by union contract or County policy

☒ Post to public simultaneously

☐ Requesting ad to public be placed in additional publications (see attached listed with contact info.)

Individual designated to interview applicants: Tamitha Taylor

Phone number of interviewer: 810-762-4935

Authorized Signature: _____

Department: GCCARD- Nutrition Services Department

APPLICATION TO ESTABLISH A POSITION

The application and required information must be submitted to Human Resources. Completed applications will be submitted by Human Resources to the Finance Committee for initial review. **Incomplete applications will be returned to the submitting department.**

Department: GCCARD

Title of position to be established: 7 transportation Aide Positions

What bargaining unit (if any) does this position belong to: N/A

Is the departmental organization chart included that identifies the placement of the position? yes

If there are multiple similar positions, is each one identified in the organizational chart? N/A

What is the contemplated source of funding? Grant Funding

Statement of justification for establishment of position: Summer Nutrition Program

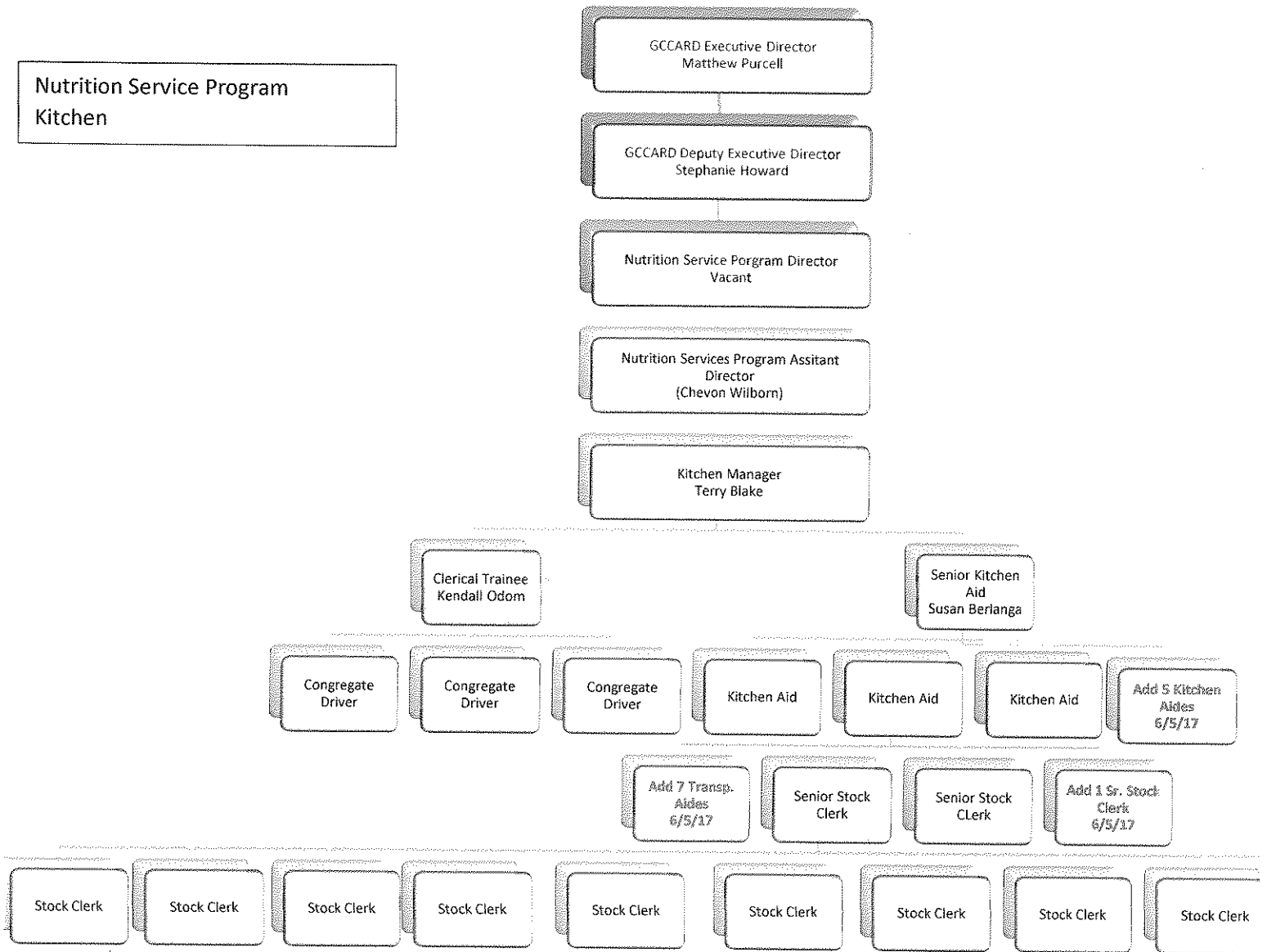
HUMAN RESOURCES WILL SECURE THE INFORMATION BELOW

Is current copy of job description included?

Controller's (or designee) initials to verify availability of the contemplated funding:

Genesee County Community Resource Department (GCCARD)
Organizational Chart Fiscal Year 2016-2017

Nutrition Service Program
Kitchen



TRANSPORTATION AIDE

Hourly Rate: 9.90 – Part time no benefits

GENERAL STATEMENT OF DUTIES: Transports clients and products to work sites and other locations or required services; works under the direction of the HMS Assistant Director performs related duties as required;

STATEMENT OF TASKS:

Transports clients and products to appropriate services and places;
Maintains and cleans vehicle;
Completes logs, forms and simple reports;

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of Flint and Genesee County streets and roads;
Ability to safely operate a motor vehicle;
Ability to work with a wide range of clients;
Ability to communicate effectively verbally and in writing;
Ability to maintain good interpersonal relationships;
Ability to attend work regularly and work under stressful conditions;
Ability to lift 75 pounds often;

MINIMUM QUALIFICATIONS:

Six (6) months of experience working with diverse populations;
Valid drivers license and chauffeur's license and a good driving record.

OTHER REQUIREMENTS:

Willing to work weekends, holiday and irregular hours;
Must maintain valid chauffeur's license;

Established: January 19, 1999

Revised: September 5, 2007

Revised: April 17, 2017

Human Resources Director

Genesee County

Human Resources and Labor Relations



Moving Genesee County Forward

Date: June 5, 2017

To: Commissioner Kimberly Courts, Chairperson
Finance Committee

From: Anita Galajda, Director

Re: Administration Building Parking

The Human Resources and Labor Relations, requests approval for Parks and Recreation to staff the Administration Building Public Parking lot with seasonal Toll Booth Attendants and to allocate the appropriate funds to cover costs (see attached).

County Parking structure

	Hours		
<u>Start-up costs</u>			
Computer Equipment			\$1,500.00
Supervisory Set-up	15	57.38	\$860.70
Initial Startup Total:			\$2,360.70
<u>Weekly costs</u>			
Administrative Support			
Financial affairs officer	1	60.6	\$60.60
Finance clerk(s)	2	16.8	\$33.60
Supervisory Support			
Operations Manager	5	57.38	\$286.90
Tollbooth attendants	60	9.97	\$598.20
Weekly Total:			\$979.30



Genesee County Information Technology

1101 Beach Street, 2nd Floor

Flint MI 48502

Christopher A. Newell, CIO

Phone: (810) 237-6103 Fax: (810) 257-3380

To: Commissioner Kim Courts – Chairperson, Finance Committee

From: Christopher Newell, CIO

Date: May 16, 2017

Topic: IT Department personnel realignment

IT Systems Manager – Jamal Powell

This position was created in October 2014, replacing a Systems Engineer position. The Board resolution (14-409) authorizing this position makes it clear that the position was to be evaluated for re-elevation to Systems Engineer.

As currently implemented, the tasks and duties are evolving to be consistent with that of the Systems Engineer, and I would like to ask that we eliminate the position of IT Systems Manager, replacing it with an additional Systems Engineer position. That change is consistent with both the qualifications and experience of the incumbent employee as well as the job duties of the proposed new classification.

COST: Taking effect June 1, 2017, it is projected that this will result in an increase in cost, for this position, of \$2900.00¹. Annually, the increase is estimated at \$8750.00. The budgetary impact is offset by savings achieved through other positions which have been unfilled for most of the current Fiscal Year.

Genesee County
Schedule for Costing Of Personnel Positions

2016/2017 FISCAL YEAR

IT Systems Manager (Jamal Powell Incumbent)

Position Title: Employee Name (If Known): Time Period of Position: Salary Level (AA,A,B,C,D,E,F) Date Cost Calculated:			Insurance Code Explanations: 1-Single With Medical Insurance 2-2 Dependents with Medical Insurance 3-3 or more dependents with Medical Insurance 4-Single with No Medical Insurance 5-2 Dependents with No Medical Insurance 6-3 or more dependents with no Medical Insurance			
Enter Following Information:			Insurance Rates:			
	Current Year	Next Year		Single	Married No Children	Married W/Children
Rate #1:	34.2000		Medical & Rx	6,197	12,395	16,918
Rate #2:			Optical	50	101	136
Hours-Rate #1:	2080.0		Dental	935	935	935
Hours-Rate #2:			Prescription	0	0	0
Overtime Hours-Rate #1:			Projected Next Year Rate Increase:			0.00
Overtime Hours-Rate #2:						
Premium Time Rate:	0.0000	0.0000				
Longevity Rate:	0.0000	0.0000				
Retirement Rate:	0.0800	0.0800				
Social Security Rate:	0.0765	0.0765				
Workers Comp Rate:	0.0023	0.0023				
Unemployment Rate:	0.0020	0.0020				
Post-Retirement Rate:	0.2000	0.2000				
Insurance Status (See Code)	3					
# of Months of Insurance:	12					

See W/C
Rates Tab

		Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
30015	Salary Permanent	71,136	0	71,136	0	0	0	71,136
30055	Salary Overtime	0	0	0	0	0	0	0
30070	Salary Premium	0	0	0	0	0	0	0
30080	Longevity	0	0	0	0	0	0	0
	Total Salaries	<u>71,136</u>	<u>0</u>	<u>71,136</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>71,136</u>
33010	Social Security	5,442	0	5,442	0	0	0	5,442
33045	Medical Insurance	16,918		16,918	0		0	16,918
33060	Optical Insurance	136		136	0		0	136
33080	Dental Insurance	935		935	0		0	935
33085	Life Health Insurance	852		852	0		0	852
33095	Retirement	5,691	0	5,691	0	0	0	5,691
33110	Workers Compensation	164	0	164	0	0	0	164
33125	Unemployment	142	0	142	0	0	0	142
33126	Post-Retirement	14,227	0	14,227	0	0	0	14,227
	Total Fringe Benefits	<u>44,507</u>	<u>0</u>	<u>44,507</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>44,507</u>
	Total Position Cost	<u>115,643</u>	<u>0</u>	<u>115,643</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>115,643</u>

Genesee County
Schedule for Costing Of Personnel Positions

2016/2017 FISCAL YEAR

Systems Engineer (promotion of Jamal Powell)

Position Title: Employee Name (If Known): Time Period of Position: Salary Level (AA,A,B,C,D,E,F) Date Cost Calculated:			Insurance Code Explanations: 1-Single With Medical Insurance 2-2 Dependents with Medical Insurance 3-3 or more dependents with Medical Insurance 4-Single with No Medical Insurance 5-2 Dependents with No Medical Insurance 6-3 or more dependents with no Medical Insurance			
Enter Following Information:			Insurance Rates:			
	Current Year	Next Year		Single	Married No Children	Married W/Children
Rate #1:	37.2900		Medical & Rx	6,197	12,395	16,918
Rate #2:			Optical	50	101	136
Hours-Rate #1:	2080.0		Dental	935	935	935
Hours-Rate #2:			Prescription	0	0	0
Overtime Hours-Rate #1:			Projected Next Year Rate Increase:			0.00
Overtime Hours-Rate #2:						
Premium Time Rate:	0.0000	0.0000				
Longevity Rate:	0.0000	0.0000				
Retirement Rate:	0.0800	0.0800				
Social Security Rate:	0.0765	0.0765				
Workers Comp Rate:	0.0023	0.0023				
Unemployment Rate:	0.0020	0.0020				
Post-Retirement Rate:	0.2000	0.2000				
Insurance Status (See Code)	3					
# of Months of Insurance:	12					

See W/C
Rates Tab

Maximum Life Health Insurance: 852
 Life Health Insurance Rate: 0.02700
 Life Health Insurance Base: 45,000

		Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
30015	Salary Permanent	77,563	0	77,563	0	0	0	77,563
30055	Salary Overtime	0	0	0	0	0	0	0
30070	Salary Premium	0	0	0	0	0	0	0
30080	Longevity	0	0	0	0	0	0	0
	Total Salaries	<u>77,563</u>	<u>0</u>	<u>77,563</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>77,563</u>
33010	Social Security	5,934	0	5,934	0	0	0	5,934
33045	Medical Insurance	16,918		16,918	0		0	16,918
33060	Optical Insurance	136		136	0		0	136
33080	Dental Insurance	935		935	0		0	935
33085	Life Health Insurance	852		852	0		0	852
33095	Retirement	6,205	0	6,205	0	0	0	6,205
33110	Workers Compensation	178	0	178	0	0	0	178
33125	Unemployment	155	0	155	0	0	0	155
33126	Post-Retirement	15,513	0	15,513	0	0	0	15,513
	Total Fringe Benefits	<u>46,826</u>	<u>0</u>	<u>46,826</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>46,826</u>
	Total Position Cost	<u>124,389</u>	<u>0</u>	<u>124,389</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>124,389</u>



Genesee County Medical Examiner's Office

Brian C. Hunter, M.D.

Medical Examiner

630 South Saginaw Street

Flint, Michigan 48502

Phone: (810) 762-7777 Fax: (810) 762-7786

MEMORANDUM

To: Kim Courts, Chairperson
Finance Committee

From: Brian Hunter, MD
Genesee County Medical Examiner

Date: June 5, 2017

Subject: Approval to increase county appropriation to cover projected shortfalls

Requested Action

Requesting approval for increased county appropriation to cover the cost of projected shortfalls in object 850 in the amount of \$74,000.00.

Approval is requested through a **Roll Call Vote**.



Genesee County Medical Examiner's Office

Brian C. Hunter, M.D.
Medical Examiner

630 South Saginaw Street
Flint, Michigan 48502
Phone: (810) 762-7777 Fax: (810) 762-7786

MEMORANDUM

To: Kim Courts, Chairperson
Finance Committee

From: Brian Hunter, MD
Genesee County Medical Examiner

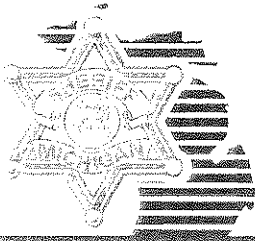
Date: June 5, 2017

Subject: Approval to transfer money from 0867 Morgue Fees to a new
object, Morgue Operations

Requested Action

Requesting approval to transfer money previously budgeted to cover the costs of Morgue Fees (Hurley Medical Center) to a new object, Morgue Operations effective July 1, 2017.

Approval is requested through a **Roll Call Vote**.



Office of Genesee County Sheriff

SHERIFF ROBERT J. PICKELL

May 17, 2017

MEMORANDUM

UNDERSHERIFF
CHRISTOPHER SWANSON

ADMINISTRATIVE SECRETARY
PAM COOKINGHAM

1002 S. SAGINAW STREET, FLINT, MI 48502
810-257-3407 810-257-3077-FAX

TO: Chairperson Ted Henry
Public Works Committee

FROM: Sheriff Robert J. Pickell

SUBJECT: CLOSED-CIRCUIT CAMERA SYSTEM

I am requesting approval to purchase a Closed-Circuit Camera System for the Genesee County Jail to monitor the jail operations, both inside and outside the building.

The Office of Genesee County Sheriff received six quotes for this type of system ranging from \$512,000.00 to \$118,000.00.

Upon review of all systems, I am recommending that this system is purchased from EOS Business Surveillance in the amount of \$226,000.

1. Midstate Security

Jim Salzwedel 866-612-0228
jsalzwedel@midstatesecurity.com

\$378,000

+\$134,000 to include audio

Total **\$512,000**

2. Shebar

Dennis Leitgeb 810-743-4692
dennis@shebarvideo.com

\$233,000

3. Midnight Security

Steve Koch 810-767-2527
Midnightsecurity1@gmail.com

waiting on estimate

4. EOS business Surveillance

Francis Ralabate 810-265-3002
info@nowyoucansee.com

\$ 226,000

5. Johnson Controls

Randy Jeffery 989-280-1097
Randy.jeffery@jci.com

no reply after multiple attempts

6. ASC

Greg Charles 734-793-1417

\$118,000 no elevators, 360 cameras warping



April 17, 2017

Genesee County Jail
1002 S Saginaw St.
Flint, MI 48502

Attn: Captain Jason Gould

Ref: Camera Upgrade

We are pleased to quote you for upgrading the video management system at your facility. In our solution, we have included the following:

- 34 – New 4MP Samsung cameras. These cameras have a view of 180 & 360 degrees
- 80 – New 1.3 MP Samsung cameras to replace existing cameras
- 1 – Video management system to manage cameras
- 1- VMS licenses for cameras
- 3- New servers to allow for 90 days' camera recording 24/7
- Wiring to new cameras
- Converters which allow us to use the cabling to the existing cameras.
- 7 – new network switches for IP cameras
- 2- new wall racks
- 2 – new 43" monitors for sergeant's office
- 4 – new 24" monitors in booking
- 1- 28" monitor in office
- 4- Work Stations
- 2 – 28" monitors in central control
- Fiber optic cabling between networks switches for ethernet backbone
- 16000 Watt ups for network backup of the systems
- 2 – 2200 watt ups units at the 2 new racks
- Connections to existing intercom and door control software
- Electrical work to connect new UPS units

Video Proposal \$ 378,000.00

Notes:

- We are planning to reuse the new 7' rack that is existing in the control center
- Sales Tax is not included
- Bond Cost are not included
- We are tying into existing systems which are obsolete. There is no availability of new parts and limited availability of used parts. There is also very limited technical support for these products.

Midstate Security
5975 Crossroads Commerce Parkway SW | Wyoming, MI 49519
616.257.1100 | 800.955.1317
www.midstatesecurity.com



The old products are based on outdated technology that should interface with the new system but we can't guarantee this.

- Although we will endeavor to make this work as requested. We cannot guarantee a complete integration will be totally successful with the old system.

We would like to recommend adding the following to the project to eliminate the issues possible with tying in the old system. The old field devices will be utilized (Door locks and intercoms), but this solution will integrate new PLC, Graphic user interface, and the intercom headend. The solution for this is as follows:

- New Allen Bradley I/O Modules to accommodate 256 existing input or output points
- New Allen Bradley PLC Controller
- New Factory Talk Graphic user interface which will allow for touch screen controls
- New work stations for new Touch screens
- 4 – New touch screens
- New Harding intercom headend (We utilizing the existing intercom wiring and stations)
- 2 – new master intercom stations
- Reterminate existing wiring on new solution

PLC & Intercom Upgrade

Add \$ 133,300.00

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Salzwedel', written over a horizontal line.

Jim Salzwedel
Sales Consultant

SHEBAR VIDEOTRONICS INC

G-4179 S. SAGINAW ST.
BURTON, MI 48529

TRACKING # 0052879

810-743-4692
FAX 810-742-3850

Estimate

To

GENESEE COUNTY JAIL
S SAGINAW ST
FLINT MI 48502

Ship To

Date: 4/18/2017

Order #:

Sales Person:

Terms:

Shipped By:

Ship Date:

Tracking #:

Qty	Item ID	Description	Tax	Unit Price	TOTAL
25	SB3604MP	360 DEGREE COLOR CAMERA		\$2,345.00	\$58,625.00
9	SB1804MP	180 DEGREE COLOR CAMERA		\$2,295.00	\$20,655.00
38	SBIPIR4MP	COLOR/BW IP 4MP CAMERA		\$739.00	\$28,082.00
		REPLACE BW CAMERAS			
38	SBIPIR4MP	COLOR/BW IP 4MP CAMERA		\$739.00	\$28,082.00
		REPLACE DOOR CAMERAS			
1	SBSESV	SERVER FOR CAMERA STORAGE		\$4,825.00	\$4,825.00
100	SBCAMLIC	LICENSES SOFTWARE CAMERAS		\$135.00	\$13,500.00
2	SBMONIT42	DISPLAY MONITORS 42 IN		\$489.00	\$978.00
2	SBMONIT60	DISPLAY MONITORS 60 IN		\$1,865.00	\$3,730.00
1	SBINPART	SWITCHES / LINE BOOST / ROUTERS		\$4,865.00	\$4,865.00
1	SBINMAT	INSTALLATION MATERIAL		\$2,843.00	\$2,843.00
1	SBLAB	INSTALLATION LABOR		\$67,150.00	\$67,150.00
				SubTotal	\$233,335.00
				Shipping	\$0.00
				TOTAL	\$233,335.00



Exhibit A
(Description of Materials)

Today's Date 5.15.17

eos
5267 Commerce Rd.
Flint, MI 48507
Tel 810-433-3308
Fax 810-629-0711

Company Name: Genesee County Jail
Contact Name: Captain Jason Gould
Address: 1002 S. Saginaw St.
City, State, Zip: Flint, MI 48502
Phone: 810.257.3439
Fax: 810.257.3477
Cell: 810.691.9791
Email: jGould@co.genesee.mi.us

This server will have 16 terabytes installed, with a 16 terabyte redundant server as a back up. Notification software and remote support software included. Outlet costs to be paid by GCJ (Fiber rack locations to be determined upon approval). Man lift to be provided by GCJ.

Cust P.O.	Installation Date	Install Times	Payment Terms
GCJ 2017			

Qty	Part #	Description	Unit Price	Total Price
1	NVRX4	96-144 Channel Network Video Recorder / Rackmount Case with 16 Bay / 250 Gigabyte Solid State HD for OS / 24 Terabyte Purple HD for Storage / 2 x Intel Xeon Ivy Bridge-EP 2.1GHz / 64 GB DDRIII Memory, 20x Multi Format Burner for Video Back-up / Windows 7 Pro OS / Keyboard & Mouse Combo / CD/DVD Burner (30 Days Recording) Installed and Networked price.	\$9,425.00	\$9,425.00
10	ADD8TB	Upgrade 8 Terabyte (8000 Gigabytes) Surveillance Purple Hard Drive Installed	\$550.00	\$5,500.00
1	NVRX3	Redundant Network Video Recorder / 120 Gigabyte Solid State HD for OS / 16 Terabyte Purple HD for Storage / Core i7 3.8 GHz 8MB L3 Cache Quad Core / 16 GB DDRIII Memory / Windows 7 Pro OS / Keyboard & Mouse Combo / 20" LED Monitor (3 Day Recording) Installed and Networked price.	\$5,750.00	\$5,750.00
2	COMMAND	Command Station PC / 120 Gigabyte Solid State HD for OS / Core i5 3.4 GHz Quad Core / 8 GB DDRIII Memory, 32 Gigabyte Flash Drive for Video Back-up / Windows 7 Premium OS / Wireless Keyboard & Mouse Combo / Installed and Networked price. (Central Stores & Sgt. Office)	\$1,050.00	\$2,100.00
2	COMMAND2	Command Station PC / 120 Gigabyte Solid State HD for OS / Core i7 3.8 GHz 8MB L3 Cache Quad Core / 16 GB DDRIII Memory, 32 Gigabyte Flash Drive & 20x Multi Format Burner for Video Back-up / Windows 7 Premium OS / Wireless Keyboard & Mouse Combo / Installed and Networked price. (Central Control & Sgt. Lanning)	\$1,350.00	\$2,700.00
2	32LEDTV	32" Flat Screen LED TV Monitor (Installed Price)	\$425.00	\$850.00
1	40LEDTV	40" Flat Screen LED TV Monitor High Definition (Installed Price)	\$489.00	\$489.00
2	50LEDTV	50" Flat Screen LED TV Monitor High Definition (Installed Price)	\$489.00	\$978.00
5	2642WMII	55" through 42" LCD Wall TV Mount with Tilt and Re-Direct (Installed Price)	\$189.00	\$945.00
11	EO5MP1.3D	1.3 Megapixel h.264 High Definition 1280X960 Infrared Day Night Low Lux IP Dome Camera w/3.6mm MP Lens / Audio Input Available (License Included)	\$550.00	\$6,050.00
35	EO5MP2D	2 Megapixel h.264 High Definition 1920X1080 Infrared Day Night Low Lux IP Dome Camera w/3.6mm MP Lens / Audio Input Available (License Included)	\$725.00	\$25,375.00
49	EO5MP2BLT	2 Megapixel h.264 High Definition 1920X1080 Intelligent Infrared Day Night Exterior Low Lux IP Bullet Camera w/2.8-12mm MP Lens (License Included)	\$725.00	\$35,525.00
8	HDCMNC	1.3 Megapixel h.264 High Definition 1280X960 Impact Resistant IK10 Corner Mount Stainless Steel Network Camera w/2.5mm-6mm Lens / Microphone Included	\$2,240.00	\$17,920.00
5	360FMP	5 Megapixel h.264 High Definition 2560X2048 Rugged Enclosure 360 Degree Fisheye Camera w/Audio & Intelligent Infrared Illumination	\$1,750.00	\$8,750.00
16	ANGBX	High Resolution Analog Box Camera / 700TVL / Day Night Mode / 3.6-12mm Auto Iris Lens	\$275.00	\$4,400.00
33	eosMC2	High Fidelity eos Microphone 8-12ft Radius	\$375.00	\$12,375.00
12	18PORT12V	18 Port, 12V Power Distribution Box	\$150.00	\$1,800.00
1	BATTERYBKUP	Battery Back-up 6 Outlet 1500VA 900W	\$215.00	\$215.00
1	24GIG SWTCH	24 Port Gigabyte Switch Unmanaged (Installed Price)	\$475.00	\$475.00
1	24FIB/GIG SWTCH	24 Port Fiber Up-Link Gigabyte Switch (Mini-GBIC)	\$589.00	\$589.00
1	FBR	400ft Fiber Optic Armor Proof Cable (6 STR)	\$850.00	\$850.00
1	CABINET	6U Wall Mount Steel IT Lockable Cabinet (Built / Installed Price)	\$419.00	\$419.00
147	Cat6	Category 6 Cable w/18-2 and Misc Connections (Per Camera / Below 250')	\$75.00	\$11,025.00
1600	CNDT	Metal Conduit / Junction Boxes / Connection Components (Per Foot)	\$5.00	\$8,000.00
147	INSTALLATION	Standard Installation Labor (Per Camera or Microphone / Below 250')	\$375.00	\$55,125.00
1	EOS PP	Eos Protection Plan Includes All Below	\$4,500.00	\$4,500.00
1	TRAINING	Unlimited Training with Training Manual	INCLUDED	
1	NETWORKING	Networking and Router Configuration	INCLUDED	
1	WEB SITE	Website for Remote Internet Viewing (Must be at least Windows 7 or Mac10)	INCLUDED	
1	WARRANTY	Two Year All Parts and Labor Warranty	INCLUDED	
1	SUPPORT	Two Year On-Line Support	INCLUDED	
1	iPhone	iPhone / Droid Setup - Port Forwarding and Configuration	INCLUDED	

Tax Rate: 6% Subtotal: \$226,461.00
Tax: \$13,587.66
Total: \$240,048.66
Down Payment: \$56,615.25
Remaining Balance: \$183,433.41

Name & Title (Please Print)

Signature

Date

eos Signature

Date



Advanced Satellite Communications, Inc.

A.S.C. Security Systems

12137 Merriman Road, Livonia, Michigan 48150
Ph 734 838 3280 - Fx 734 838 3281

A Commercial Security & Satellite Systems Integrator - Since 1990

Proposal # 19383

Date: May 12, 2017

Prices are firm until: 06/11/2017

Terms: *50% Down/Net 30

Sales Rep: Gregory P. Charles

Genesee County Jail

BILL TO:

Jason Gould
Genesee County Jail
1002 South Saginaw St.
Flint, MI 48502 U.S.A.

SHIP TO:

Jason Gould
Genesee County Jail
1002 South Saginaw St.
Flint, MI 48502 U.S.A.

Genesee County Jail Surveillance System Upgrade with Avigilon

A.S.C. Security through the pursuit of excellence in all that we do is committed to meeting and exceeding our customer's needs by maintaining the highest standards of quality and technical innovation. Creating a partnership between our dedicated workforce and loyal customer base, we strive to achieve professional success through teamwork and uncompromising quality.

A.S.C. Scope of Work;

A.S.C. to provide and install High Resolution and Megapixel Video Cameras in selected areas at the Genesee County Jail as indicated in the body of this quote and Associated Drawings. The new Megapixel IP cameras will provide quality video images of the selected areas and recorded on a 24 TB Network Video Recorder that will be located in the Control Room and displayed on a dedicated High Resolution Flat Screen Color Monitors. The present analog cameras and NEW Megapixel cameras will be recorded and viewed on the new Avigilon HD Recorder for higher quality recorded images. ASC will also Remove the existing Legacy DVRs from the present location and interface the remaining Analog Cameras with the new Avigilon Digital Encoders.

An Avigilon High Performance Remote Workstations will be also installed in the present dispatch / control office and remote viewing locations to provide ability for viewing on up to 10 Monitors.
The Avigilon NVR Recorder will be programmed to only record the cameras during Motion Events there by providing the ability to store and display at least 60 days of video activity.
ASC while on site will connect up to (5) LAN work stations and 1- smart phone for remote viewing of the NVR system on software provided in this quote. ASC to use existing Cabling, Connectors and Power Supplies for the installed remaining Analog Cameras, If additional power or video cabling is needed it would be at an additional pre approved pricing with the Sheriff's Department.

NOTE: FINAL LENGTH OF STORAGE AND SERVER PROCESSING THRESHHOLD WILL BE DETERMINED BY TOTAL NUMBER OF CAMERAS AND MEGAPIXEL RATINGS OF EACH FOR SELECTED AREAS OF COVERAGE.

Genesee County Sheriff's Department to Provide the following;

Elevator Company MUST run and Provide Travel Cable for New Elevator Cameras for these to work.
One Man Lift for Installation of Cables and Cameras
Any Additional LARGE SCREEN HD monitors with HDMI inputs provided by county for county cost savings
GB Network Connectivity at NVR location for remote viewing
Standard 120 vac Duplex Outlet at Head End NVR Location
Static IP Address for the camera server and Network Connectivity
Acceptable Cable Routes from Cameras to Master Control NVR Server
Computers meeting manufacture's specifications to be used for remote viewing of cameras
Internet connection for A.S.C. to be able to provide remote service, programming ,and trouble shooting when needed

If permits are required for this low voltage project, they will be billed seperatly at cost plus admin fees.

Qty	Item ID	Description	UOM
		A.S.C. would like to thank the Genesee County Sheriff's Department for the opportunity to be of service to your facility with it's electronic security needs.	
		THIS SYSTEM CAN BE FINANCED TO OWN FOR APPROX. \$2173.00 PER MONTH FOR 60 MONTHS PENDING CREDIT APPROVAL. CASH TERMS WOULD BE 50% TO START AND BALANCE NET 30 ON COMPLETION.	
		An Extended Warranty and Service plan is available for this system for \$ 800.00 per month and include Comprehensive Service to cover Labor and Materials as stated in the ASC Service Agreement.	
1	99-8610	HD-NVR Server (24TB, Raid 6, 2RU, STD 5 User)	
1	65-4072	Monitor (22", LED, 1080P, BNC, VGA, HDMI, Audio Speakers)	



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Genesee County Jail

2	20-8358	HD Camera License (ACC6, Standard, 24 Cameras)
1	20-8357	HD Camera License (ACC6, Standard, 16 Cameras)
3	20-2092	HD Camera Encoder (4-Port H.264 Analog Video Encoder - Requires 1 camera license)
2	20-2094	HD Camera Encoder Bracket (Mounting Bracket for 3 Encoders, 1U)
36	20-8336	HD Camera (H4, 360 Fisheye, Light Catcher, Integrated IR)
15	20-8337	Mount (Pendant NPT Adapter, For H4F Cameras, Mount ID: 20-8339)
3	99-3120	HD Camera Bullet (H4, 2MP, WDR, Light Catcher, 3-9mm, Integrated IR, POE)
19	99-2970	HD Camera Indoor Dome (H4SL, 3MP, H.264, 1080P, Ceiling Mounted, 3-9mm, P-iris)
10	20-8156	Camera (Mini Bullet Hybrid, Intense Light, .00001 lux, 3mm fixed, 600TVL, white, indoor / outdoor, vandal, 12VDC)
1	20-7067	Power Supply CCTV (12VDC, 4 out, 6A, PTC)
1	20-7047	Power Supply CCTV (12VDC, 9 out, 5A, PTC 550ma)
20	20-8272	Camera (Bullet, 12VDC, 2.8-12mm, 960H, IP66, IR, Grey, -10c to 50c)
1	20-7045	Power Supply CCTV (12VDC, 36 out, 12A, PTC)
1.00	20-8113	Switch (Ethernet, 8 port, POE+, 30Watt per channel, 105Watt Total, Gigabit, Layer 2, Rack Mountable)
7.00	20-8347	Switch (Ethernet, 24 Port, Gigabit, POE+, 30watt per port, Max 370 watts, Rack Mountable)
6	99-11699	Microphone (Covert, Single Gang Plate)
1	40-8055	Microphone Base (Eight Zone Audio Monitoring Base Station)
3	45-1083	Computer (NVR Client 2 Monitors)
1	45-1084	Computer (NVR Client, 4 Monitors)
1	10-10177	Rack Screws (Black, Pkg of 50)
30	50-1016	Conduit Coupler (Sold individually, 1/2 inch Zink Steel Set Screw,)
60	50-1017	Conduit Clamp (Sold in Bag of 100)
40	50-1014	Conduit (Sold in 10' increments, Metal EMT, 1/2 in. x 10 ft. Pole)
300	50-1008	Beam Clamp (Univ, 1/2 in)
300	50-1011	Bridle Ring (2")
2,000	70-4009	Siamese PVC Reel (RG-59/18-2, Reel)
26	20-8127	BNC (Male, Siamese PVC, ICM Compression Fitting)
4	70-5031	CAT5E (3' Patch Cable Blue)
10,000	70-4006	CAT5E (PVC Solid Blue)
130	50-1207	RJ45 Connector for CAT5
3,200	70-2026	CAT6 (Plenum Solid Blue)
32	50-1208	RJ45 Connector for CAT6
12.00	CCTVMISC	Miscellaneous (CCTV, Hardware & Connectors)

1 Security Labor Security Labor

Materials Subtotal: \$85,100.15

Labor Subtotal: \$32,460.00

Total: \$ 117,560.15



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Sales Rep: Gregory P. Charles

Genesee County Jail

ASC offers competitive Financing on most of our products and services...Ask your Account manager for the most affordable option! These systems have been custom designed for your expressed needs...Thank you!

Customer understands that any additional fees that may be incurred to comply with all applicable building codes, zoning ordinances or any other permits needed for installation is their responsibility. Further, reference to Plug and Play is defined herein as utilization of pre-existing cable distribution system for entire property, as is. Delays or distractions caused by customer during installation or service may be billed additionally upon written order to customer. Any alteration or deviation from above quoted specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above this quotation. This is the entire agreement, and no additional services or promise of performance is implied that is not contained herein. Acceptance of quotation - all terms and conditions as written are a part hereof and are binding upon the parties hereto. A.S.C. retains the right to substitute parts of equal or better value to complete a functional system. Upon clients written approval A.S.C. may access clients system(s) for virtual maintenance, trouble shooting and reporting functions. A.S.C. may refer to clients name in various marketing materials unless prohibited by client. A.S.C. shall have no liability for any personal injury, property damage or other loss based on any claim at all including a claim the product failed to perform. A.S.C. will bill after functional completion of the job and expect payment due within the terms stated on this proposal. The Company reserves the right to send the account to a third party for collection. It is understood and agreed that The Company may do so for the entire amount remaining on the contract plus any collection costs incurred in the process. Note: Finance charges of 1.5% per month added to past due invoices. All products shown herein remain the property of A.S.C. until paid in full. Prices contained in this quotation shall be considered firm for a period of (30) days from the date of quotation unless otherwise stated herein. A.S.C. will charge a restocking fee of 20% on all returned or cancelled merchandise. All purchases placed on a credit card for orders over \$2,000. may incur a 2.5% service charge. ATTORNEYS' FEES. In the event of any litigation or arbitration between the parties with respect to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of litigation, as the court or tribunal may determine.

ASC WILL WARRANT LABOR FOR NINETY (90) DAYS AND ALL PARTS FOR ONE (1) YEAR FROM DATE OF COMPLETED INSTALLATION.

**UPON APPROVAL, RETURN THIS DOCUMENT VIA FAX WITH THE AUTHORIZED SIGNATURE BELOW.
A FACSIMILE ACCEPTANCE WILL SERVE AS ORIGINAL.**

Accepted by: _____ Date: _____
Name (Print): _____ Title: _____

INTEROFFICE MEMORANDUM

TO: KIM COURTS, FINANCE CHAIR, MARK YOUNG, BOC CHAIR
FROM: AMY M. MCMILLAN, DIRECTOR
SUBJECT: RANGER SHIFT PREMIUM
DATE: APRIL 5, 2017
CC: CONTROLLER'S OFFICE

Background

The Genesee County Parks and Recreation Seasonal Park Ranger Division consists of active duty and retired police officers from various area law enforcement agencies. We often compete for their time against other employment and personal obligations. The parks busy hours and highest demand for seasonal park rangers is on the weekends and holidays. In order to be competitive, and fulfill the scheduling needs of the parks, the Chief Ranger requests a 10% shift premium for weekend and holiday work performed by Seasonal Park Rangers. Full time rangers will follow their Collective Bargaining Agreement.

A 10% shift premium would be for shifts whose scheduled time starts on an actual weekend day (Saturday or Sunday) or any of the following holidays:

New Year's Day, ML King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving, Friday after Thanksgiving, Christmas Eve and Christmas Day and New Year's Eve.

The funds for this shift premium were included in the FY 2016-17 budget and approved by the Parks Commission and adopted by the Board of Commissioners.

Action Requested

Approve 10% Shift Premium for Seasonal Park Rangers beginning May 20, 2017 and forward to the Board of Commissioners for final approval.

M E M O R A N D U M

TO: Hon. Kim Courts, Chairperson
Finance Committee

FROM: David S. Leyton, Genesee County Prosecutor

DATE: May 22nd Finance Budget Subcommittee Meeting

RE: Request for New Paralegal to Replace Secretarial Appointment

With the recent and unexpected announcement of my longtime secretary to depart in pursuit of other opportunities, there is a rare opportunity to re-structure the administrative personnel in my office to help carry out the various duties and responsibilities of my office.

I am proposing to leave the non-union Administrative Secretary position vacant and establish a new union Paralegal Position. This new Paralegal position would be able to pick up different responsibilities unique to the Paralegal position. This would better serve my office in a variety of ways.

My plan would be to select the administrative office paralegal position from among the current paralegals already employed in my office. We would then post another paralegal position to be made public for the standard interview selection process.

The cost for bringing on a new paralegal position within the administrative wing of my office is expected to be around \$2,000-4,000 more than the current cost of the administrative secretary position. With recent attrition in staff and increased revenues over budget projections, we have more than enough money to absorb this minor increase in costs this budget year and will have more than enough money in future budget years.

ACTION REQUESTED

I respectfully request that a new Paralegal position be created in my office with immediate effect.

Genesee County Register of Deeds Office

John J. Gleason

CLERK/REGISTER OF DEEDS

TO: Kim Courts, Chairperson Finance Committee

DATE: May 16, 2017

FROM: John J. Gleason Clerk / Register of Deeds

REQUEST ACTION: Transfer \$2,000 from Fund 101, Department 2364, Unit 2364, Object 1124. Transfer \$2,000 to Fund 101, Department 2364, Unit 2364, Object 706.

FUNDING SOURCE: 101.2364.60020 Travel Workshop

DISCUSSION: Our promise is to record, index, and return a customer's original document within the average standard across the State of Michigan and our peer counties. The average time for recording, indexing, and returning the customer's original document for Registers across the State of Michigan and our peer counties is **7-10 days**. Washtenaw and Kent Counties are our peer counties. At the start of my tenure a customer waited 6 weeks for their original document and our indexing took over 2 months. Due to targeted overtime, a change in work flow, and cross training we record and index documents within **3-4 weeks** and a customer receives their original document back in approximately **3-4 weeks**. We are delivering long term results to Genesee County tax payers.



Looking at the trends of our busy seasons our office work load matches the Treasurer's Department. Our office records and indexes the following documents from the Treasurer's Office: Transfer redemption receipts, certificate of foreclosures, notices of judgment of foreclosure, cancelation of certificate of forfeitures, and the quit claim deeds transferred to the land bank for the properties that remain unsold after the tax auctions. Approximately **25%** of the Register of Deeds' recordings are generated by the Treasurer's temporary hires during the delinquent tax season.

The Register of Deeds will generate approximately 2.5 million dollars this fiscal year in recording fees. Pursuant to State statute the Register of Deeds recording fees more than doubled in fiscal year 2016/2017 and the entire increase was designated to the general fund.

In order to maintain and improve the **3-4 week** turnaround for our taxpayers we request a \$2,000 budget amendment for overtime in fiscal year 2016/2017. The \$2,000 would shift from the ROD's Travel line item to the overtime line item.

A roll call vote is requested.

Your consideration and cooperation is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "John J. Gleason". The signature is fluid and cursive, with a small mark at the end that looks like a stylized "J" or "G".

John J. Gleason, Genesee County Clerk/Register

APPLICATION INFORMATION REGARDING POSTPONEMENT OF TAX FORECLOSURE

The applicant must complete a Petition for Hardship Tax Foreclosure application, as well as, provide the following documents for the Treasurer's Office review:

1. **Picture ID of applicant or, if applicable, picture ID of the person whom the applicant is the guardian, conservator, or has power of attorney over with documentation of the existence of the guardianship, conservatorship or power of attorney relationship.**
2. **A valid deed or land contract for the premises. (Property must have 100% PRE)**
3. **Proof of income (e.g., Federal Income Tax Return, Check Stub, Social Security Statement, State and Federal Assistance).**
4. **Two pieces of current personal mail (utility bills will not be accepted).**
5. **For first time applicants, a 10% deposit of the total amount of taxes and interest being postponed will be required upon approval of the hardship postponement.**

Prior year applicants are required to fulfill the prior year postponement agreement.

Payments must be made by cash, cashier's check or money order. (Credit or debit cards are also accepted for an additional fee.)

To receive a one year tax foreclosure postponement, all applicants **MUST** be approved by the Genesee County Treasurer's Office.

An applicant may be subject to interview or investigation by the Genesee County Treasurer's Office or its agents for the purposes of verifying information contained in the application.

Genesee County Treasurer's Office Hours
Monday, Tuesday, Friday 8:00am – 4:30pm
Wednesday & Thursday 8:00am – 12:00 noon
Closed Holidays

Exhibit A

PLEASE CALL (810) 257-3025

2017

APPOINTMENT DATE _____ TIME _____

PARCEL NUMBER _____

**PETITION FOR HARDSHIP
TAX FORECLOSURE POSTPONEMENT**

Name _____

Property Address _____

Phone Number _____ (Home) _____ (Cell)

Postponement of the foreclosure will not affect the county's right to foreclose the property at a later date if the delinquent property taxes remain unpaid.

Are you currently in bankruptcy? Yes ☐ No ☐ Date Filed _____

Do you own and reside at the property which is subject to foreclosure? Yes ☐ No ☐

Have you applied for a Poverty Exemption with your local City, Township or Village within the last year? Yes ☐ No ☐

Are you, or your spouse, a military veteran? Yes ☐ No ☐

EMPLOYMENT STATUS AND NAME OF EMPLOYER:

EMPLOYED

EMPLOYER

Self Yes ☐ No ☐

Spouse Yes ☐ No ☐

Please describe your financial hardship: _____

Signature _____

Date _____

I swear, under the penalty of perjury, that the above information is truthful and accurate, to the best of my knowledge.

CONTINUED ON OTHER SIDE

Treasurer work flow and Register of Deeds work flow

		<u>2016</u>	<u>2017</u>
Jan	Transfer redemption receipts are submitted to system Cancellation of Certificate of Forfeiture	509	1248
Feb	Transfer redemption receipts	966	2786
March	Transfer redemption receipts Certificate of Foreclosure	15067	2333
April	Transfer Redemption receipts Cancellation of Certificate of Forfeiture	4192	12064
May	Transfer Redemption receipts Cancellation of Certificate of Forfeiture Notice of Judgment Foreclosure	380	
June	Transfer Redemption receipts Cancellation of Forfeiture Notice of Judgment Foreclosure	601	
July	Transfer redemption receipts Cancelation of forfeiture	371	
August	Transfer redemption receipts Cancelation of forfeiture	381	
September	Transfer redemption receipts Quit Claim Deeds	576	
October	Transfer redemption receipts Cancelation of forfeiture Quit Claim Deeds	320	
November	Transfer redemption receipts	589	
December	Transfer redemption receipts Quit Claim Deeds	2444	

Exhibit B

Certificate of Forfeiture documents are submitted when the property goes into forfeiture due to the taxes being unpaid.

Transfer Redemption documents are submitted when the delinquent property tax has been paid.

Cancellation of Certificate of Forfeiture is submitted when either the property tax has been satisfied, or the property had previously been foreclosed on or clerical error.

Notices of Judgment Foreclosure are recorded when the County has foreclosed on the property and the County is recovering right to sell property.

Quit Claim Deeds are recorded when after the County Treasurer has auctioned and sold foreclosed properties.

Pursuant to records (exhibit C) the following months are impacted:

<u>Feb</u>	Residents are paying off taxes, making appointments to make arrangements, therefore proof of ownership is required and these residents need copies of their deeds
<u>Mar</u>	Foreclosing Month- residents schedule appointments to make arrangements, deeds are required, and residents are recording deeds to change properties from the foreclosing taxpayer's name.
<u>April</u>	Residents paying off taxes, new forfeiture notices recorded
<u>May/June</u>	Notice of Foreclosures are recorded so the County can recover property and sell the property at auction or give the property to the land bank. Notices are submitted for recording.
<u>October</u>	Deeds are transferred to the new owner by the County.
<u>December</u>	Deeds are transferred to a new owner by the County. Also an increase of redemption certificates occurs due to residents paying their previous year taxes submitted by a local unit of government.

201601040000167
1/4/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0135502023 Name of owner according to tax record
DIPPEL, WILLIAM

Property Description:
LOT 23 SUNSET BEACH

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 4,438.26 * SEE PARTIAL PAYMENTS BELOW

Under the provisions of Section 211.78g(5), I hereby certify, that on DECEMBER 30, 2015,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that DIPPEL, WILLIAM has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201403120013254


Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 12/30/2015

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	12/30/2015
---	-------------------	------------

500.00 WILLIAM DIPPEL

2000.00 WILLIAM DIPPEL

1938.26 DIPPEL, WILLIAM

Exhibit C

201601290004795 P:1 F:\$10.00
Received: 1/29/2016 8:25 AM
Recorded: 1/29/2016 8:27 AM
John J. Gleason T20160003637
Genesee County Register INTR

Michigan Department of Treasury
3839 (8-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 4th day of March, 2015 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201503040026778 The certificate was recorded into the public record in error for the reason cited below

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☐ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☒ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

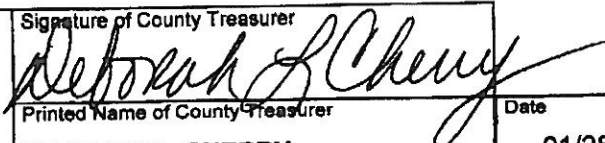
This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description 59-13-503-021

LOT 26 & LOT 27 EXCEPT N 100 FT OF W 60 FT SUPERVISORS PLAT NO 8 (79)

Name of owner of record on Certificate of Forfeiture of Real Property

FARAH, PETER J

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date
	Printed Name of County Treasurer DEBORAH L. CHERRY	01/28/2016

201701030000369

1/3/2017

P:1

\$30.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0133501025

Name of owner according to tax record
FELLOWS, KENNETH R

Property Description:
LOT 41 SKINNERS PLAT

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 660.13

Under the provisions of Section 211.78g(5), I hereby certify, that on **DECEMBER 30, 2016**,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that **FELLOWS, KENNETH R** has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011333

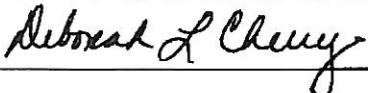
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 12/30/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	12/30/2016
---	-------------------	------------

201701310005943

1/31/2017

P:1

\$30.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 6021100020

Name of owner according to tax record
LAKE, TRACY

Property Description:

S 165 FT OF N 660 FT OF W 2 A OF E 1/2 OF W 1/2 OF NE 1/4 OF NW 1/4 SEC 21 T9N R5E (74)

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 3,129.43

Under the provisions of Section 211.78g(5), I hereby certify, that on JANUARY 30, 2017,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that LAKE, TRACY has paid that amount to my office.

Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030019491

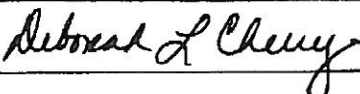
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 01/30/2017

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	01/30/2017
---	-------------------	------------

201702010006091
2/1/2017
P:1
\$30.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0421526006 Name of owner according to tax record
URBYTES, DAVID & CAROL

Property Description:
LOT 6 ACE GARDENS

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 2,171.58

Under the provisions of Section 211.78g(5), I hereby certify, that on JANUARY 31, 2017,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that URBYES, DAVID & CAROL has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011854


Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 01/31/2017

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	01/31/2017
---	-------------------	------------

201702240010573

2/24/2017

P:1

\$30.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5932501143

Name of owner according to tax record

HULL, AMY

Property Description:

LOT 246 BENDLECREST

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 1,202.79

Under the provisions of Section 211.78g(5), I hereby certify, that on FEBRUARY 23, 2017,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that HULL, AMY has paid that amount to my office.

Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030019377

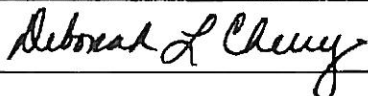
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 02/23/2017

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	02/23/2017
---	-------------------	------------

201702170009270 P:42 F:\$30.00
Received: 2/17/2017 8:15 AM
Recorded: 2/17/2017 11:49 AM
John J. Gleason T20170007442
Genesee County Register INTR

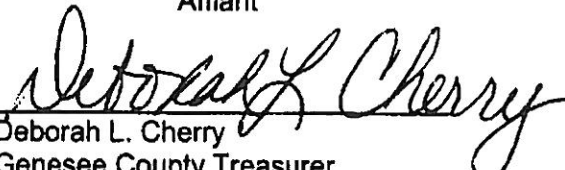
AFFIDAVIT STATING FACTS AFFECTING REAL PROPERTY

I, Deborah L. Cherry, acting in her official capacity as Genesee County Treasurer, 1101 Beach Street, Suite 144, Flint, MI 48502, have personal knowledge of the facts stated herein and am competent to testify concerning such facts if called to do so, and state as follows:

1. A quit claim deed was recorded in the instrument numbers listed on the following pages with the grantor stating Jill McKenzie, acting in her official capacity as the Genesee County Treasurer.
2. The grantor should read Deborah L. Cherry, acting in her official capacity as the Genesee County Treasurer.
3. The grantor name under the signature should read Deborah L. Cherry.
4. The purpose of this document is to correct the grantor information on the quit claim deed recorded in the instrument numbers on attached listing.

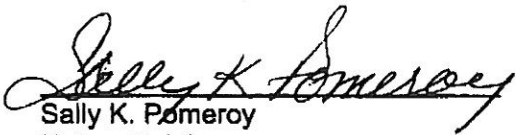
Dated: February 16, 2017

Affiant


Deborah L. Cherry
Genesee County Treasurer

State of Michigan}
Genesee County}

The foregoing instrument was acknowledged before me this 16th day of February 2017 by Deborah L. Cherry. Subscribed and sworn to before me on February 16, 2017.


Sally K. Pomeroy
Notary Public
State of Michigan, County of Genesee
My Commission expires August 12, 2018

Prepared by: Carla Vandeffier
Genesee County Treasurer's Office
1101 Beach St, Flint MI 48502

↑\$30.00

4/21/17
RSP

201703010011835

3/1/2017

P:1

\$30.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627(2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 4001108021

Name of owner according to tax record
TOLBERT, CARLA

Property Description:
CROSS ACRES LOT 103.

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 504.78

Under the provisions of Section 211.78g(5), I hereby certify, that on FEBRUARY 28, 2017,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that TOLBERT, CARLA has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030013744

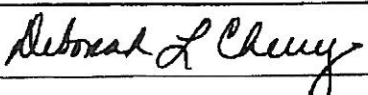
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 02/28/2017

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	02/28/2017
---	-------------------	------------

201703280018014 P:1 F:\$30.00
Received: 3/23/2017 8:18 AM
Recorded: 3/28/2017 10:40 AM
John J. Gleason T20170013625
Genesee County Register INTR

Michigan Department of Treasury
3030 (5-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 3rd day of March, 2016 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as Instrument number 201603030011800. The certificate was recorded into the public record in error for the reason cited below

- ☒ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☐ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description 01-36-400-005

- ✓ A PARCEL OF LAND BEG S 7 DEG 20 MIN W 83 FT FROM SW COR OF LOT 82 PLEASANT VIEW PARK NO 1
- A RECORDED PLAT TH S 7 DEG 20 MIN W 38 FT TH S 89 DEG 45 MIN E 105 FT TH N 7 DEG 20 MIN E 38 FT TH N 89 DEG 45 MIN W 105 FT TO PLACE OF BEG SEC 36 T5N R5E

Name of owner of record on Certificate of Forfeiture of Real Property

MCGUIRE, JOHN

Prepared by:
Genesee County Treasurer
DEBORAH L. CHERRY
1101 BEACH STREET
FLINT MI 48502-1475
HOURS M,T & F 8:00-4:30 W-TH

Signature of County Treasurer
Deborah L. Cherry
Printed Name of County Treasurer
DEBORAH L. CHERRY

Date
03/21/2017

Int. 30-

me



201604010031367 P:1 F:\$10.00
Received: 4/1/2016 8:18 AM
Recorded: 4/1/2016 8:21 AM
John J. Gleason T20160016010
Genesee County Register INTR

Michigan Department of Treasury
3639 (6-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 3rd day of March, 2016 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201603030022965. The certificate was recorded into the public record in error for the reason cited below

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

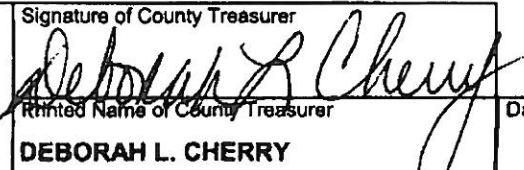
This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description 46-35-332-003

WOODWARD SQUARE LOT 289; ALSO LOT 290 EXC SLY 21.25 FT PROPERTY EXEMPT FROM AD VALOREM TAXES AND ASSESSED PURSUANT TO PA 261 OF 2003 EXPIRING 12/30/2017.

Name of owner of record on Certificate of Forfeiture of Real Property

WOODS, CHARLES & WF LINDA

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date 03/30/2016
	Printed Name of County Treasurer DEBORAH L. CHERRY	

1129

201604250035902
4/25/2016
P:1 of 2
\$13.00

John J. Gleason
Genesee County Register of Deeds

Michigan Department of Treasury
3731 (3-02)

Notice of Judgment of Foreclosure

Required by section 78k(8) of The General Property Tax Act, 1893 PA 206, as amended, MCL 211.78K(8)

On FEBRUARY 22, 2016

in Civil Action No: 15-104813-CZ

, the
Circuit Court for the 7th Judicial Circuit, Genesee County, entered a Judgment of Foreclosure in the
Matter of the Petition of the State of Michigan/Genesee County Treasurer against the property
described below vesting absolute title to the real property described below in the State of
Michigan/Genesee County Treasurer, as provided in Section 78k of The General Property Tax Act,
1893 PA 206, as amended, MCL 211.78k, if not redeemed within 21 days after the entry of
judgment. Under The General Property Tax Act, the Judgment of Foreclosure became final and
unappealable after MARCH 31, 2016

Parcel No.: 01-27-501-150

Property Forfeited to Genesee County Treasurer
on MARCH 1, 2015 Certificate of Forfeiture
recorded at: 201503030014163

Property Address (if available): MCCASLIN LAKE RD
LINDEN MI
48451

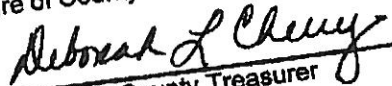
Legal Description of the Property:

PART OF FOREST PARK HUNTING GROUNDS BEG AT SW COR OF LOT 97 TH NLY
ALONG PLAT LINE 324 FT TO NWLY COR OF LOT 102 TH WLY 200 FT TH SLY
PARALLEL WITH PLAT LINE 324 FT TH S 100 FT TH E 150 FT TH NLY ALONG RIPPLE
DR TO S LINE OF LOT 97 EXTENDED TH E TO PL O

Drafted By:

Deborah L. Cherry
Genesee County Treasurer
1101 Beach St.
Flint, Mi 48502

Signature of County Treasurer



Printed Name of County Treasurer

Deborah L. Cherry

For County Treasurer's certification for electronic instrument transfer, see instrument 20101123007

201604290040262

4/29/2016

P:1

\$10.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5933526014

Name of owner according to tax record
A + DESIGN \$ BUILDING INC.

Property Description:
LOT 14 SUPERVISORS PLAT NO 41

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 4,123.74

Under the provisions of Section 211.78g(5), I hereby certify, that on APRIL 28, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that MASON BURGESS has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030019453

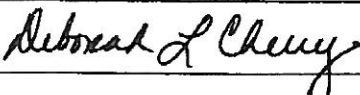
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 04/28/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	04/28/2016
---	-------------------	------------

201704030019010

4/3/2017

P:1 of 2

\$30.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0112100021

Name of owner according to tax record
PARNELL, NICHOLAS

Property Description:

A PARCEL OF LAND BEG E 645.9 FT FROM NW COR OF SEC TH E 506 FT TH S 0 DEG 52 MIN
40 SEC W 313.57 FT TH S 77 DEG 53 MIN 40 SEC E 203.87 FT TH S 0 DEG 44 MIN 24 SEC W
2353.34 FT TH S 01 DEG 02 MIN 33 SEC W 1318.95 FT TH S 87 DEG 22 MIN 04 SEC W 682.61
FT

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 3,760.16 * SEE PARTIAL PAYMENTS BELOW

Under the provisions of Section 211.78g(5), I hereby certify, that on MARCH 31, 2017,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that PARNELL, NICHOLAS has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201503030022373

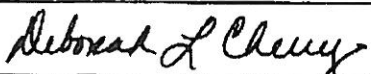
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 03/31/2017

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	03/31/2017
---	-------------------	------------

14.22 PARNELL, NICHOLAS
NICHOLAS

335.00 PARNELL, NICHOLAS

3410.94 PARNELL,

201704030019010
4/3/2017
P:2 of 2
\$30.00

John J. Gleason
Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE CONTINUING SHEET

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0112100021

Name of owner according to tax record PARNELL, NICHOLAS

TH N 0 DEG 53 MIN 19 SEC E 3249.06 FT TH N
80 DEG 38 MIN 47 SEC E 94.18 FT TH N 0 DEG
05 MIN 40 SEC E 181.09 FT TH S 87 DEG 20 MIN
07 SEC W 87.4 FT TH N 0 DEG 52 MIN 40 SEC E
393.59 FT TH N 83 DEG 17 MIN 40 SEC W 61.66
FT TH N 9 DEG 02 MIN 12 SEC E 220.51 FT TO
PL OF BEG SEC 12 T5N R5E (07/09) 61.58 A FR
01-12-100-002/016

Mobile: 810-513-0827
rzanke@co.genesee.mi.us

From: Jim McGuirk [<mailto:jim@mcguirkrealty.com>]
Sent: Friday, April 29, 2016 1:43 PM
To: Zanke, Ray; Curtis, Jamie W.; Chuck Braniff; Francis, Keith
Subject: McCree Building

Ray, thanks for your time yesterday. It was helpful for everyone to understand the big picture. As a follow up, Jamie Curtis has asked me to have you touch base with Mike Lynch and Keith Francis to get the ball rolling on space plans for the relocation option for the Burton Clinic, into the recommended area within the McCree building. Once the space plans are complete, we will need bids on any renovation costs, all of which will be necessary information for all of the Board members to make this business decision. Please let me know if I can be of any assistance. Thanks again. Jim 210-7310.

--

Jim McGuirk
McGuirk Realty
6060 Torrey Road, Ste. J
Flint, MI 48507
(810) 230-9100 (Tel)
(810) 655-0536 (Fax)
Email: jim@mcguirkrealty.com
Website: www.mcguirkrealty.com

201704210033762 P:1 F:\$30.00
Received: 4/18/2017 12:29 PM
Recorded: 4/21/2017 11:15 AM
John J. Gleason T20170019743
Genesee County Register INTR

Michigan Department of Treasury
3639 (8-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 3rd day of March, 2016 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201603030018857 The certificate was recorded into the public record in error for the reason cited below

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

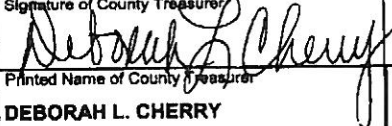
This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description **59-13-503-068**

Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 261 of 2003 expiring 12/31/2019. LOT 70 SUPERVISORS PLAT NO 8

Name of owner of record on Certificate of Forfeiture of Real Property

COOLICH, ANTHONY

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer  Printed Name of County Treasurer DEBORAH L. CHERRY	Date 04/17/2017
---	--	--------------------

↑\$30.00

201704250034363
4/25/2017
P:1
\$30.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5934300017 Name of owner according to tax record
NAZELROD, FRANCIS T

Property Description:
A PARCEL OF LAND BEG 977.40 FT N OF SW COR OF SEC 34 TH N 136.50 FT TH S 88 DEG 11
MIN E 598 FT TH S 134.33 FT TH N 89 DEG 15 MIN W 598 FT TO BEG SEC 34 T7N R7E 1.85 A

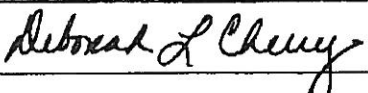
Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 814.23

Under the provisions of Section 211.78g(5), I hereby certify, that on APRIL 24, 2017,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that DOUGLASS, CHARLES has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201704040026765

Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 04/24/2017

Signature of County Treasurer	Printed Name of County Treasurer	Date
	Deborah L. Cherry	04/24/2017

201605020040496
5/2/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0735200015 Name of owner according to tax record
LANCASTER & YORK, LLC

Property Description:
A PARCEL OF LAND BEG 150 FT S OF NE COR OF S 1/2 OF NE 1/4 TH W 300 FT TH N 150 FT
TH W 135 FT TH S 450 FT TH E 435 FT TH N 300 FT TO PLACE OF BEG SEC 35 T7N R6E (78)

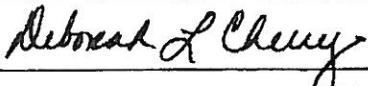
Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 16,098.29 * SEE PARTIAL PAYMENTS BELOW

Under the provisions of Section 211.78g(5), I hereby certify, that on APRIL 29, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that LANCASTER & YORK, LLC has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201503030014718

Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 04/29/2016

Signature of County Treasurer	Printed Name of County Treasurer	Date
	Deborah L. Cherry	04/29/2016
335.30 LANCASTER & YORK, LLC	15762.99 LANCASTER & YORK, LLC	

201605190043531 P:1 F:\$10.00
Received: 5/19/2016 11:48 AM
Recorded: 5/19/2016 11:42 AM
John J. Gleason T20160024313
Genesee County Register INTR

Cancellation of Notice of Judgment of Foreclosure

This form is issued under the Authority of MCL 211.78g(2)

On the 25th day of April, 2016 the GENESEE County

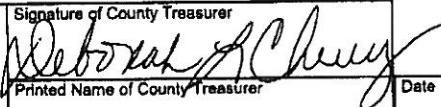
Treasurer recorded a Notice of Judgment of Foreclosure with the Register of Deeds as instrument number :
201604250036822 The notice was recorded into the public record in error for the reason cited below :

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

This document cancels the Notice of Judgment of Foreclosure that was recorded in error on the following parcel:

Property ID Number/Property Description 41-07-278-024
WINDIATE-DAVISON SUBDIVISION LOT 178

Name of owner of record on Certificate of Forfeiture of Real Property
SMITH, LARRY J

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer  Printed Name of County Treasurer DEBORAH L. CHERRY	Date 05/18/2016
---	--	--------------------

201605260045066
5/26/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5914527125 Name of owner according to tax record
DENNIS, ROBIN M

Property Description:
LOT 102 GLENDALE ACRES (86) FR 5900171132


Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 916.84

Under the provisions of Section 211.78g(5), I hereby certify, that on MAY 25, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that DENNIS, ROBIN M has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011615

Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 05/25/2016

Signature of County Treasurer	Printed Name of County Treasurer	Date
	Deborah L. Cherry	05/25/2016

201606010045632
6/1/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0703576012

Name of owner according to tax record
POLLARD, CONRAD & LACIE N

Property Description:
LOT 19 DAYTON HEIGHTS

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 1,178.43

Under the provisions of Section 211.78g(5), I hereby certify, that on MAY 31, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that POLLARD, CONRAD & LACIE N has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030012021

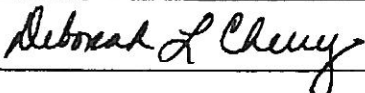
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 05/31/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	05/31/2016
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Cancellation of Notice of Judgment of Foreclosure

This form is issued under the Authority of MCL 211.78g(2)

201606060046461 P:1 F:\$10.00
Received: 6/6/2016 3:55 PM
Recorded: 6/6/2016 3:58 PM
John J. Gleason T20160026854
Genesee County Register INTR

On the 25th day of April, 2016 the GENESEE County

Treasurer recorded a Notice of Judgment of Foreclosure with the Register of Deeds as instrument number :
201604250036375 The notice was recorded into the public record in error for the reason cited below :

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

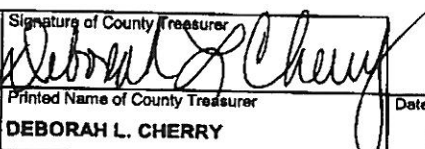
This document cancels the Notice of Judgment of Foreclosure that was recorded in error on the following parcel:

Property ID Number/Property Description 40-11-178-005

LOT 285 HOMESITE SUBDIVISION; ALSO PART OF SHELTON-HEIGHTS SUBDIVISION OF PART OF LOT 7 (IN SECTION 4) OF C.S. PAYNE'S PLAT OF SECTIONS 2, 3, 4, 5, 6 AND 8 OF THE RESERVE AT NEAR THE GRAND TRAVERSE, FLINT RIVER. PART OF LOTS 111 AND 112 DESC AS: BEG AT NELY COR OF LOT 111; TH WLY ALG NLY LINE OF LOT 111, 3.75 FT; TH SLY TO A PT ON ELY LINE OF LOT 112, 35 FT SLY FROM NELY COR OF LOT 112; TH NLY ALG ELY LINE OF LOTS 112 AND 111 TO BEG.

Name of owner of record on Certificate of Forfeiture of Real Property

BRANTLEY, STANLEY

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer  Printed Name of County Treasurer DEBORAH L. CHERRY	Date 06/06/2016
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201606300051178
6/30/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5921526051 Name of owner according to tax record
KING, SUSAN A

Property Description:
LOT 86 CRAGO GARDENS

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 1,647.50

Under the provisions of Section 211.78g(5), I hereby certify, that on JUNE 29, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that MHA has paid that amount to my office.

Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030018895

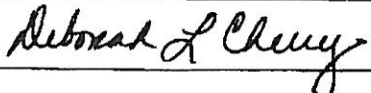
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 06/29/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	06/29/2016
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201607050051379
7/5/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0212100008 Name of owner according to tax record
ALEXANDER, DAVID L

Property Description:
A PARCEL OF LAND BEG 649.35 FT W OF N 1/4 COR COR OF SEC TH S 1 DEG 35 MIN 40 SEC
W 250 FT TH W 125 FT TH N 1 DEG 35 MIN 40 SEC E 250 FT TH E 125 FT TO PL OF BEG SEC
12 T6N R8E .71 A (81)

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 2,497.48

Under the provisions of Section 211.78g(5), I hereby certify, that on JUNE 30, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that ALEXANDER, DAVID L has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011812

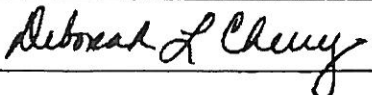
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 06/30/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	06/30/2016
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201607190054135 P:1 F:\$10.00
Received: 7/19/2016 10:17 AM
Recorded: 7/19/2016 10:45 AM
John J. Gleason T20160033330
Genesee County Register INTR

Michigan Department of Treasury
3639 (8-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 3rd day of March, 2015 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201503030016840 The certificate was recorded into the public record in error for the reason cited below

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

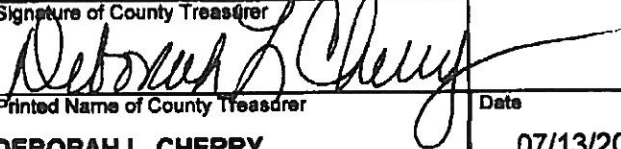
This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description 40-02-376-020

MODERN HOUSING CORPORATION ADDITION NO. 4 LOT 14, BLK 114 PROPERTY EXEMPT FROM AD
VALOREM TAXES AND ASSESSED PURSUANT TO PA 261 OF 2003 EXPIRING 12/30/2018.

Name of owner of record on Certificate of Forfeiture of Real Property

NOAKES, JAMES

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date
	Printed Name of County Treasurer DEBORAH L. CHERRY	07/13/2016

201607290056295

7/29/2016

P:1

\$10.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5924576021

Name of owner according to tax record
SMITH, MARTIN K

Property Description:

N 189 FT OF LOT 13 PIONEER ACRES (78)

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the parcel 2,769.20

Under the provisions of Section 211.78g(5), I hereby certify, that on JULY 28, 2016, the sum stated above was the amount necessary to redeem the foregoing described parcel of land and that RODGERS EXCAVATING INC has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011665

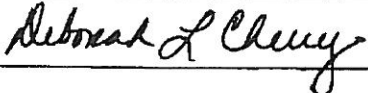
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 07/28/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	07/28/2016
---	-------------------	------------

201608010056452 P:1 F:\$10.00
Received: 8/1/2016 2:27 PM
Recorded: 8/1/2016 2:30 PM
John J. Gleason T20160035443
Genesee County Register INTR

Michigan Department of Treasury
3639 (8-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 3rd day of March, 2015 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201503030015076. The certificate was recorded into the public record in error for the reason cited below

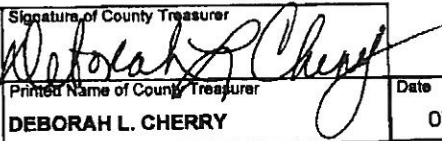
- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description 11-19-552-152
E 50 FT OF LOT 133 LYNCREFT

Name of owner of record on Certificate of Forfeiture of Real Property

COLEMAN, JEANETTE

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date 07/21/2016
	Printed Name of County Treasurer DEBORAH L. CHERRY	

201608040057330 P:1 F:\$10.00
Received: 8/4/2016 2:11 PM
Recorded: 8/4/2016 2:15 PM
John J. Gleason T20160836083
Genesee County Register INTR

Cancellation of Notice of Judgment of Foreclosure

This form is issued under the Authority of MCL 211.78g(2)

On the 25th day of April, 2016 the GENESEE County

Treasurer recorded a Notice of Judgment of Foreclosure with the Register of Deeds as instrument number :
201604250036899 The notice was recorded into the public record in error for the reason cited below :

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other


This document cancels the Notice of Judgment of Foreclosure that was recorded in error on the following parcel:

Property ID Number/Property Description 41-16-378-021

EVERGREEN PARK NO. 2 ELY 1/2 OF LOT 1079 EXC NLY 10 FT; ALSO NLY 10 FT OF ELY 1/2 OF LOT 1080

Name of owner of record on Certificate of Forfeiture of Real Property

SHELTON, MICHAEL

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer  Printed Name of County Treasurer DEBORAH L. CHERRY	Date 08/04/2016
---	--	--------------------

↑\$10.00

201608310062313

8/31/2016

P:1

\$10.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5930577157

Name of owner according to tax record

BEATTY, DONALD C & MICHAEL

Property Description:
LOT 735 BAKER PARK

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 1,013.50

Under the provisions of Section 211.78g(5), I hereby certify, that on AUGUST 30, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that BEATTY, DONALD C & MICHAEL has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030019071


Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 08/30/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	08/30/2016
---	-------------------	------------

75.00 BEATTY, DONALD
DONALD C & MICHAEL

100.00 BEATTY, DONALD C & MICHAEL
643.40 BEATTY, DONALD C & MICHAEL

180.00 BEATTY,

201609010062625
9/1/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627(2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0416400018 Name of owner according to tax record
FICK, JOHN R

Property Description:
PROPERTY EXEMPT FROM AD VALOREM TAXES AND ASSESSED PURSUANT TO PA 261 OF
2003 EXPIRING 12/30/2010. E 10 RDS OF SE 1/4 OF SE 1/4 EXCEPT S 8 RDS OF E 5 RDS SEC
16 T7N R5E 4.75 A

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 258.62

Under the provisions of Section 211.78g(5), I hereby certify, that on AUGUST 31, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that FICK, JOHN R has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011847

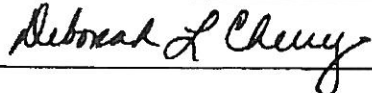
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 08/31/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	08/31/2016
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201609090063724 P:2 F:\$17.00
Received: 9/9/2016 8:10 AM
Recorded: 9/9/2016 8:25 AM
John J. Gleason T20160041494
Genesee County Register INTR

AFFIDAVIT STATING FACTS AFFECTING REAL PROPERTY

I, Deborah L. Cherry, acting in official capacity as Genesee County Treasurer, 1101 Beach Street, Suite 144, Flint, MI 48502, have personal knowledge of the facts stated herein and am competent to testify concerning such facts if called to do so, and state as follows:

1. The following list of Cancellation of Certificate of Forfeiture were recorded in error.

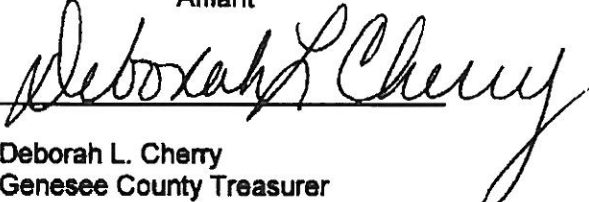
<u>Cancellation Instrument #</u>	<u>Parcel #</u>
201604260037954	01-27-577-020
201604260037956	02-05-400-014
201604260037959	02-29-576-026
201604260038046	11-27-578-145
201604260038378	40-10-205-041
201604260038404	40-11-151-001
201604260038576	40-14-477-012
201604260038580	40-14-480-017
201604260038581	40-14-480-018
201604260039261	48-35-332-003
201604260039516	47-31-254-003

2/10/20

2. The purpose of this document is to remove the documents from the records.

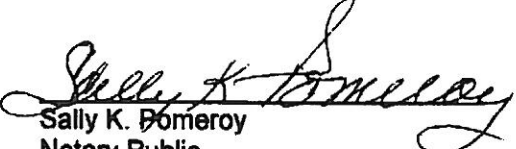
Dated: August 31, 2016

Affiant


Deborah L. Cherry
Genesee County Treasurer

State of Michigan}
Genesee County}

The foregoing instrument was acknowledged before me this 31th day of August 2016 by Deborah L. Cherry. Subscribed and sworn to before me on August 31, 2016.


Sally K. Pomeroy
Notary Public
State of Michigan, County of Genesee
My Commission expires August 12, 2018

Prepared by: Carla Vandeffier
Genesee County Treasurer's Office
1101 Beach St, Flint MI 48502

↑\$17.00



201609090063729 P:1 F:\$10.00
Received: 9/9/2016 8:10 AM
Recorded: 9/9/2016 8:25 AM
John J. Gleason T20160041494
Genesee County Register INTR

Michigan Department of Treasury
3839 (8-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 3rd day of March, 2016 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201603030012673 The certificate was recorded into the public record in error for the reason cited below

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☐ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☒ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

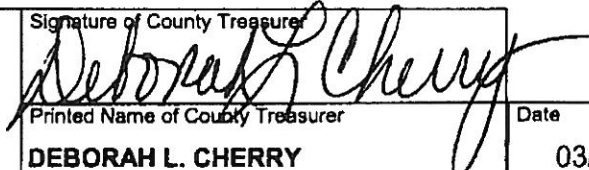
This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description **11-27-578-145**

LOT 244 HILLCREST GOLFFVIEW NO 2 SEC 27 T8N R7E

Name of owner of record on Certificate of Forfeiture of Real Property

ORR, MAXINE

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date 03/11/2016
	Printed Name of County Treasurer DEBORAH L. CHERRY	

EDD *1/esp*

201609300068806
9/30/2016
P:1
\$10.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5932552005 Name of owner according to tax record
MICHIGAN STEEL BUILDING

Property Description:
LOTS 20 & 21 STRATMOOR (79) ** D D A **

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 660.67

Under the provisions of Section 211.78g(5), I hereby certify, that on SEPTEMBER 29, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that MICHIGAN STEEL BUILDING has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011774

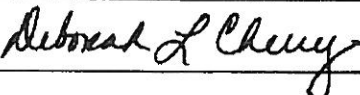
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 09/29/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	09/29/2016
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201610040069111 P:1 F:\$30.00
Received: 10/4/2016 3:11 PM
Recorded: 10/4/2016 3:13 PM
John J. Gleason T20160045625
Genesee County Register INTR

Cancellation of Notice of Judgment of Foreclosure

This form is issued under the Authority of MCL 211.78g(2)

On the 25th day of April, 2016 the GENESEE County

Treasurer recorded a Notice of Judgment of Foreclosure with the Register of Deeds as instrument number :
201604250037100 The notice was recorded into the public record in error for the reason cited below :

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other


This document cancels the Notice of Judgment of Foreclosure that was recorded in error on the following parcel:

Property ID Number/Property Description 46-25-257-028

Property exempt from Ad Valorem taxes and assessed pursuant to PA 261 of 2003 expiring 12/30/2010.
ROBINWOOD LOT 135

Name of owner of record on Certificate of Forfeiture of Real Property

CLEMONS-SMITH, ELSIE M

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date 10/04/2016
	Printed Name of County Treasurer DEBORAH L. CHERRY	

1/10

201610310073679 P:1 F:\$30.00
Received: 10/31/2016 12:22 PM
Recorded: 10/31/2016 12:31 PM
John J. Gleason T20160049734
Genesee County Register INTR

QUIT CLAIM DEED

Deborah L. Cherry, acting in her official capacity as the Genesee County Treasurer, whose address is 1101 Beach Street, Room 144, Flint, MI 48502

QUIT CLAIMS to:

Genesee County, 1101 Beach Street, Flint MI 48502

The following lands situated in, City of Burton, County of Genesee, and State of Michigan, to wit:

LOT 222 GREATER FLINT SUBDIVISION

Further identified as permanent parcel ID number: 59-31-576-091

And commonly known as: V/L Gram St, Burton MI 48529

For the sum of: \$402.64 DOLLARS AND NO OTHER CONSIDERATION.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act. If the land is unplatted, the grantor grants the grantee ALL available land divisions.

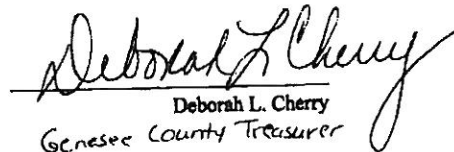
This conveyance is made pursuant to Public Act 123 (as amended), Section 211.78m.

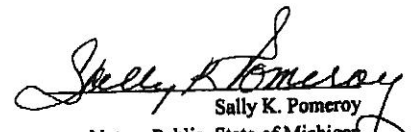
This instrument is exempt from Michigan Real Estate transfer taxes pursuant to MCL 207.505(h)(i)
This instrument is exempt from Michigan Real Estate transfer taxes pursuant to MCL 207.526(h)(i)

Dated this: October 26, 2016

**STATE OF MICHIGAN
COUNTY OF GENESEE**

The foregoing instrument was acknowledged before me this 4th day of August, 2016 by Deborah L. Cherry acting in her official capacity as the Genesee County Treasurer.


Deborah L. Cherry
Genesee County Treasurer


Sally K. Pomeroy
Notary Public, State of Michigan
Genesee County, Michigan
My Commission Expires: August 12, 2018

Drafted by:
Carla Vandeffier
Genesee County Treasurer's Office
1101 Beach St, Flint MI 48502

After recording, please return to:
Grantee listed above

1/18/18

201610310073849

10/31/2016

P:1

\$30.00

John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5525558035

Name of owner according to tax record
LIVINGSTON, AMANDA & SHIRLEY

Property Description:
LOT 113 EAST FLUSHING ESTATES NO 3

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 3,416.28

Under the provisions of Section 211.78g(5), I hereby certify, that on OCTOBER 28, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that LIVINGSTON, AMANDA & SHIRLEY has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030018655

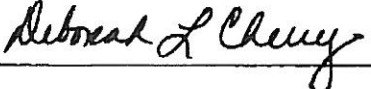
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 10/28/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	10/28/2016
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201611010074105
11/1/2016
P:1
\$30.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0703527044 Name of owner according to tax record
MAC GILLIVARY, PATRICK

Property Description:
N 1/2 OF LOT 56 AND S 1/2 OF LOT 57 THORNTON SEC 03 T7N R6E

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 1,345.18

Under the provisions of Section 211.78g(5), I hereby certify, that on OCTOBER 31, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that MAC GILLIVARY, PATRICK has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030019597

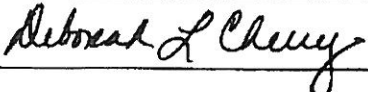
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 10/31/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	10/31/2016
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201611290078455 P:1 F:\$30.00
Received: 11/28/2016 10:13 AM
Recorded: 11/29/2016 2:08 PM
John J. Gleason T20160054203
Genesee County Register INTR

Michigan Department of Treasury
3839 (8-01)

Cancellation of Certificate of Forfeiture of Real Property

This form is issued under the Authority of MCL 211.78g(2)

On the 12th day of March, 2014 the GENESEE County

Treasurer recorded a Certificate of Forfeiture of Real Property with the Register of Deeds as instrument number 201403120024471 The certificate was recorded into the public record in error for the reason cited below

- ☐ Bankruptcy filed Prior to Forfeiture Date
- ☐ Exempt City/Township Owned Property
- ☒ Clerical Error
- ☐ Erroneous/Indefinite Description
- ☐ Homestead Exemption Appeal Pending
- ☐ Michigan Tax Tribunal Appeal
- ☐ Exempt Railroad Property
- ☐ Exempt State Owned Property
- ☐ State Tax Commission Appeal
- ☐ Tax Paid Prior to Forfeiture Date
- ☐ Twice Assessed
- ☐ Exempt US Government Property
- ☐ Other

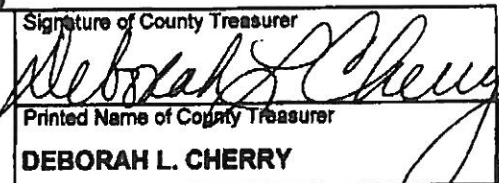
This document cancels the Certificate of Forfeiture of Real Property that was recorded in error on the following parcel

Property ID Number/Property Description 46-36-280-007

FLINT PARK ALLOTMENT LOT 175.

Name of owner of record on Certificate of Forfeiture of Real Property

GENESEE COUNTY LAND BANK

Prepared by: Genesee County Treasurer DEBORAH L. CHERRY 1101 BEACH STREET FLINT MI 48502-1475 HOURS M,T & F 8:00-4:30 W-TH	Signature of County Treasurer 	Date 11/22/2016
	Printed Name of County Treasurer DEBORAH L. CHERRY	

201611290078563
11/29/2016
P:1
\$30.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 4002234007 Name of owner according to tax record
TOLBERT, RUTHIE

Property Description:
RAY MEADOWS LOT 69.

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 1,752.40 * SEE PARTIAL PAYMENTS BELOW

Under the provisions of Section 211.78g(5), I hereby certify, that on NOVEMBER 28, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that TOLBERT, RUTHIE has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030020909

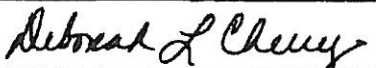
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 11/28/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	11/28/2016
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1500.00 TOLBERT, RUTHIE

252.40 TOLBERT, RUTHIE

201612010078963
12/1/2016
P:1 of 2
\$30.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0424200010 Name of owner according to tax record
DOUTRE, EDWARD E II & JOYCE

Property Description:
A PARCEL OF LAND BEG AT SW COR OF LOT F WEST HEIGHTS SUB NO 1 TH S 27.81 FT TH
W 210 FT TH S 638.51 FT TH N 89 DEG 22 MIN 20 SEC W 459.19 FT TH N 722.23 FT TH S 89
DEG 22 MIN 20 SEC E 459.18 FT TH N 83 DEG 04 MIN 25 SEC E 206.62 FT TH ON CURVE TO
RIGHT -

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 917.07

Under the provisions of Section 211.78g(5), I hereby certify, that on NOVEMBER 30, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that DOUTRE, EDWARD E II & JOYCE has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030011859

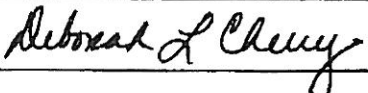
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 11/30/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	11/30/2016
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201612010078963

12/1/2016

P:2 of 2

\$30.00

John J. Gleason
Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE CONTINUING SHEET

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 0424200010

Name of owner according to tax record DOUTRE, EDWARD E II & JOYCE

CHORD- S 3 DEG 27 MIN 44 SEC E 80.96 FT TO
PL OF BEG SEC 24 T7N R5E & LOT F EXCEPT A
PARCEL OF LAND BEG AT SE COR OF LOT 33
TH SLY ALONG W LINE OF LOT F-CHORD- S 11
DEG 40 MIN 49 SEC E 111.06 FT TH E 8 FT TH
NLY PARALLEL TO W LINE OF LOT F TO S LINE
OF LOU MAC DR TH NWLY ALONG S LINE OF
LOU MAC DR TO P.C. MONUMENT WHICH IS
17.20 FT SELY OF S E COR OF LOT 32 TH SELY
92.8 FT TO PL OF BEG WEST HEIGHTS SUB NO
1 OWNED & OCCUPIED AS ONE PARCEL (82)

201612280085075
12/28/2016
P:1
\$30.00

John J. Gleason
Genesee County Register of Deeds

QUIT CLAIM DEED

Deborah L. Cherry, acting in her official capacity as the Genesee County Treasurer, whose address is 1101 Beach Street, Room 144, Flint, MI 48502

QUIT CLAIMS to **GENESEE COUNTY LAND BANK**
452 SOUTH SAGINAW ST.
FLINT 48502

the following lands situated in the **TOWNSHIP** of **FLINT**,
County of Genesee, and State of Michigan, to wit:
LOT 542 UTLEY HILLS SEC 22 T7N R6E

Further identified as permanent parcel ID number(s): **07-22-502-286**
And commonly known as: **2114 NEDRA ST FLINT MI 48532**

For the sum of: **0.00** DOLLARS AND NO OTHER CONSIDERATION.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

This conveyance is made pursuant to Public Act 123 (as amended), Section 78m.

This instrument is exempt from Michigan Real Estate transfer taxes pursuant to MCL 207.505(h)(i)
This instrument is exempt from Michigan Real Estate transfer taxes pursuant to MCL 207.526(h)(i)

Dated this: **DECEMBER 20, 2016**


Deborah L. Cherry
Genesee County Treasurer

Drafted By: Deborah L. Cherry
Genesee County Treasurer
1101 Beach St.
Flint, MI 48502

For County Treasurer's certification for electronic instrument transfer, see instrument 201011230078715

201612290085367
12/29/2016
P:1
\$30.00
John J. Gleason

Genesee County Register of Deeds

Michigan Department of Treasury, LPS
3627 (2-01)

This form is issued under the authority
of MCL 211.78g.

COUNTY TREASURER REDEMPTION CERTIFICATE

GENESEE COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 5915552049 Name of owner according to tax record
CHAPPELL, EVERETT M

Property Description:
LOT 54 SUBURBAN HOMESITES

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the
parcel 3,076.57

Under the provisions of Section 211.78g(5), I hereby certify, that on DECEMBER 28, 2016,
the sum stated above was the amount necessary to redeem the foregoing described parcel
of land and that CHAPPELL, CHARLES has paid that amount to my office.
Name of Payer

This redemption certificate is issued to remove the parcel in question from the
Certificate of Forfeiture previously issued and recorded at Instrument Number: 201603030018889

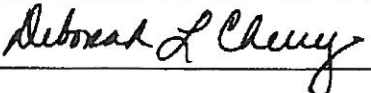
Genesee County Treasurer

County Treasurer's Office, 1101 Beach St., Flint, Michigan, 12/28/2016

Signature of County Treasurer

Printed Name of County Treasurer

Date

	Deborah L. Cherry	12/28/2016
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Treasurer - General Fund	2016/2017 Adopted Budget		ROD - General Fund	2016/2017 Adopted Budget
Salary Temporary	30000		Overtime	10000
Overtime	10000			
Treasurer - Delinquent Tax Fund			ROD - Tech Fund	0
Salary Part-time	26123			
Salary Temporary	30000			
Salary Overtime	7000			
Total	<u>103,123</u>		Total	<u>10,000</u>
			ROD - General Fund	Proposed - Appropriation
			Overtime -Appropriation	48000
			Travel Redirect	2000
			Overtime	10000
			ROD - Tech Fund	
			Overtime	29093
			Total	<u>89,093</u>