



**BOARD COORDINATOR
GENESEE COUNTY BOARD OF COMMISSIONERS**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

JOSHUA M. FREEMAN
COORDINATOR

**FINANCE COMMITTEE
Monday, August 21, 2017, 9:15 a.m.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES – August 7, 2017 - Attached

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

- A. F082117VIA: Circuit Court: Request approval to raise salary range for Judicial Advisory Assistants for Circuit and Probate Court from \$38,427 entry level and \$40,756 after the first year to \$42,500 entry level and \$45,000 after the first year – Attached **(ROLL CALL VOTE REQUESTED)**

VII. NEW BUSINESS

- A. F082117VIA: Circuit Court: Request approval to amend the Child Care Fund Annual Plan & Budget and authorize a line item transfer – Attached **(ROLL CALL VOTE REQUESTED)**

VIII. OTHER BUSINESS

IX. ADJOURNMENT

FINANCE COMMITTEE
Monday, August 7, 2017 at 9:15 a.m.
Minutes



CALL TO ORDER

Chairperson Kim Courts called the Finance Committee meeting to order at 10:04 a.m.



ROLL CALL

Roll Call.

Present: Nolden, Clack, Ellenburg, Courts, Young, Shapiro, Cousineau, Henry, Martin.



MINUTES – July 24, 2017

Motion: To approve the July 24, 2017 Finance committee minutes as presented

Action: Approve, **Moved by** Nolden, **Seconded by** Ellenburg.

Motion passed unanimously.



PUBLIC COMMENT TO COMMITTEE

None



COMMUNICATIONS

None



OLD BUSINESS

None



NEW BUSINESS

A. F080717VIIA: Circuit Court – Request approval to raise salary range for Judicial Advisory Assistants for Circuit and Probate Court from \$38,427 entry level and \$40,756 after the first year to \$42,500 entry level and \$45,000 after the first year – Attached

Motion: To approve raising salary range for Judicial Advisory Assistants for Circuit and Probate Court from \$38,427 entry level and \$40,756 after the first year to \$42,500 entry level and \$45,000 after the first year

Action: Approve, **Moved by** Nolden, **Seconded by** Young.

Commissioner Henry asked if this is really our decision. Chairperson Courts advised that this is our decision but the commissioners received information in their boxes from ASCME Local 496.00 she suggests that we postpone until further discussion.

Motion: To postpone for 2 weeks for discussions

Action: Approve, **Moved by** Henry, **Seconded by** Ellenburg.

Motion passed unanimously.

Commissioner Nolden asked if when this comes back in front of the Finance Committee if it can be done as a ROLL CALL VOTE.



F080717VIIB: Controller – Request authorization to explore opportunities to refinance the \$10,040,000 Brownfield Redevelopment Authority TIF Bonds – Attached

Motion: To authorize Controller to explore opportunities to refinance the \$10,040,000 Brownfield Redevelopment Authority TIF Bonds

Action: Approve, **Moved by** Henry, **Seconded by** Cousineau .

Motion passed unanimously.



C. F080717VIIC: Equalization – Request approval to create, post and fill Assistant Equalization Director position – Attached

Motion: Request approval to create, post and fill Assistant Equalization Director position

Action: Approve, **Moved by** Young, **Seconded by** Nolden

Commissioner Henry stated that he cannot support this. He feels that they are acting too fast on this and would like to postpone this for a couple weeks. He feels that a two year succession plan is necessary. He doesn't feel we need to spend a couple hundred thousand dollars.

Discussion ensued

Commissioner Ellenburg asked if this position was a two year or a one year trial program. Chairperson Courts asked Peggy Nolde, Equalization Director to come forward and explain what she is asking for.

Commissioner Young asked if Mr. Hemraj could come up and give his opinion.

Nerahoo Hemraj, Controller strongly recommends this position.

Commissioner Clack also agrees that we need to move forward on this. It makes sense to train someone

Commissioner Shapiro would like to call the question.

Chairperson Courts asked Peggy Nolde if it would really be a 2 years. Chairperson Courts uncomfortable with a 2 year training session, she feels that is really a long time.

Discussion ensued

Motion: To call the question

Action: Approve, **Moved by** Shapiro, **Seconded by** Martin.

Vote: Motion passed (**summary:** Yes = 6, No = 3, Abstain = 0).

Yes: Clack, Courts, Ellenburg, Martin, Nolden, Shapiro.

No: Cousineau, Henry, Young.

Motion To create, post and fill Assistant Equalization Director position

Vote: Motion passed (**summary:** Yes = 7, No = 2, Abstain = 0).

Yes: Clack, Courts, Ellenburg, Martin, Nolden, Shapiro, Young.

No: Cousineau, Henry.



D. F080717VIID: Medical Examiner – Request authorization to enter into negotiations with Kettering University to use Kettering undergraduate students as scribes in the new morgue facility - Attached

Motion: To authorize the Medical Examiner to enter into negotiations with Kettering University to use Kettering undergraduate students as scribes in the new morgue facility

Action: Approve, **Moved by** Nolden, **Seconded by** Henry.

Commissioner Clack asked Dr. Hunter what level of discussion you have had at this point for possible commitment to get these students

Dr. Hunter said there is a high level of commitment, he has spoken directly with Kettering and there is already a student that has been working with him on a voluntary basis who is interested in going into forensic pathology and she has committed to being one of the first applicants for this position. Kettering has already identified other students that would also be good applicants. Hurley is going to structure this so that it goes through them, they is the primary site for the scribes so we would be a client of Hurley's and they have found a pretty easy way to tack this on to our Epic Contract.

Commissioner Ellenburg asked for an opinion of the controller. Narahoo Hemraj stated that going thru 17-18 budget Dr. Hunters funds are being challenged. We will have to provide additional general fund for this if we cannot secure additional revenue from this.

Discussion ensued

Motion carried unanimously



OTHER BUSINESS

None



ADJOURNMENT

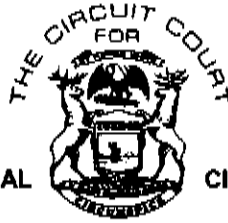
Motion: to Adjourn

Action: Adjourn, **Moved by** Young, **Seconded by** Ellenburg.

Motion passed unanimously.

Chairperson Courts adjourned the Finance Committee meeting at 10:33 a.m.

Transcribed by:
Melissa S. Bishop
Administrative Secretary



THE SEVENTH JUDICIAL CIRCUIT OF MICHIGAN

900 SOUTH SAGINAW ST., FLINT, MICHIGAN 48502
810-424-4355

CRIMINAL/CIVIL DIVISION

Honorable Joseph J. Farah
Honorable Judith A. Fullerton
Honorable Archie L. Hayman
Honorable Geoffrey L. Neithercut
Honorable Richard B. Yuille

RICHARD B. YUILLE - CHIEF JUDGE
BARBARA A. MENEAR - COURT ADMINISTRATOR

FAMILY DIVISION

Honorable Duncan M. Beagle
Honorable F. Kay Behm
Honorable John A. Gadola
Honorable David J. Newblatt
Honorable Michael J. Theile

To: Kim Courts
Finance/Budget Sub Committee
GCBC

From: Barbara A. Menear

Re: Judicial Advisory Assistants
(*Law Clerk-Compensation*)

Date: 7.13.17

Each of the Probate and Circuit Judges have one judicial advisory assistant (law clerk). The positions are classified as appointed and must be filled by a law school graduate, either awaiting results from the bar admission process or waiting to take the bar examination.

The current salary range is \$38,427 entry level and \$40,756 after the 1st year, with no additional increases. The incumbents are often with the court for a limited number of years, before making a career move.

A statewide review shows that the currently salary for the position is out of line with what is being paid by other courts.

The number of applications for vacant positions has decreased. Judges have experienced difficulty in hiring because of the salary.

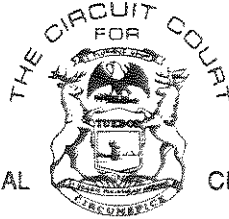
The Circuit and Probate Courts proposes to increase the salary to:

\$42,500 entry level and \$45,000 after the 1st year.

The Probate and Circuit Court budgets can support the increase for the remaining fiscal year, from a surplus in salary permanent.

For FY1718, the proposed budgets will include the upward adjustments. Given the number of court employees who may be absent because of sick leave or short term position vacancies, a net increase in annual salary expenditures is not expected.

If there are any questions, I will be present for the meeting at which time this matter is addressed.



THE SEVENTH JUDICIAL

CIRCUIT OF MICHIGAN

CRIMINAL/CIVIL DIVISION

Honorable Joseph J. Farah
Honorable Judith A. Fullerton
Honorable Archie L. Hayman
Honorable Geoffrey L. Neithercut
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Honorable David J. Newblatt
Honorable Michael J. Theile

To: Commissioner Kim Courts
Chairperson, Finance Committee

From: Rhonda Ihm 
Juvenile Section Administrator

Re: *Child Care Fund Annual Plan & Budget*
amendment and line item transfer

Date: August 21, 2017

Annually the County, the Circuit Court and the local Department of Health and Human Services (DHHS) collaborate on a budget to provide services to delinquent, neglected and abused children. This annual plan and budget is known as the *Child Care Fund* (CCF). The State of Michigan supports the county's Child Care Fund with a 50% reimbursement on eligible direct costs.

To be eligible to receive Child Care Fund reimbursement, each county circuit court must submit an annual plan and budget to the state. The budget and expenditures for reimbursement are approved by the State of Michigan Child Care Fund Monitoring Unit.

We are requesting a line item transfer in the amount of \$11,900 from Court Foster Care NSP (292.2920.6610.0930.9302) to intensive supervision account (292.2920.6615.0930.9302), and an amendment to the annual plan and budget in order for the state to reimburse the costs of non-contracted psychological evaluations and bus passes. The table below demonstrates the accounting of the transfer in the annual plan and budget.

This action will not require an appropriation and will not increase the budget totals.

A **roll call vote** is requested. The Court will be represented at the Finance Committee meeting.

	FY 16/17	FY 16/17	
	Adopted Budget	Revised Budget	Difference
Family Foster Care	\$ 133,00.00	\$ 121,100.00	\$ (11,900.00)
Institutional Care	\$ 7,368,476.00	\$ 7,368,476.00	\$ 0.00
In Home Care	\$ 1,815,816.48	\$ 1,827,716.48	\$ 11,900.00
Independent Living	\$ 0.00	\$ 0.00	\$

County Child Care Budget Summary (DHS-2091)

Michigan Department of Health and Human Services (MDHHS)

Children's Services Agency

Genesee County for October 01, 2016 through September 30, 2017

Organization Genesee County	Court Contact Person Rhonda Ihm - CCF Organization Management	Telephone Number	E-Mail Address rihm@co.genesee.mi.us
Fiscal Year October 01, 2016 through September 30, 2017	MDHHS Contact Person Kimberlee Lefear - CCF Organization Management	Telephone Number (810)760-2504	E-Mail Address lefeark@michigan.gov

TYPE OF CARE I. CHILD CARE FUND	ANTICIPATED EXPENDITURES		
	MDHHS	COURT	COMBINED
A. Family Foster Care.....	\$366,304.55	\$121,100.00	\$487,404.55
B. Institutional Care.....	\$2,181,399.00	\$7,368,476.00	\$9,549,875.00
C. In-Home Care.....	\$15,000.00	\$1,827,716.48	\$1,842,716.48
D. Independent Living.....	\$225,158.47	\$0.00	\$225,158.47
E. SUBTOTALS.....	\$2,787,862.02	\$9,317,292.48	\$12,105,154.50
F. Revenue.....	\$0.00	\$712,822.00	\$712,822.00
G. Net Expenditure.....	\$2,787,862.02	\$8,604,470.48	\$11,392,332.50

COST SHARING RATIOS	County 50% / State 50%
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II. CHILD CARE FUND	COURT	COMBINED
Foster Care During Release Appeal Period.....	\$3,000.00	\$3,000.00

COST SHARING RATIOS	County 0% / State 100%
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III. JUVENILE JUSTICE SERVICES FUND	MDHHS	COURT	COMBINED
Basic Grant.....	\$0.00	\$0.00	\$0.00

COST SHARING RATIOS	County 0% / State 100% \$15,000.00 Maximum
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IV. TOTAL EXPENDITURE.....	\$11,395,332.50
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BUDGET DEVELOPMENT CERTIFICATION

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 01, 2016 through September 30, 2017; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.

Presiding Judge	Date
County Director of MDHHS Signature	Date
Chairperson, Board of Commissioner's Signature	Date
And/or County Executive Signature	Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an	AUTHORITY: Act 87, Publication of 1978, as amended COMPLETION: Required. PENALTY: State reimbursement will be withheld from local government.
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