



**BOARD COORDINATOR
GENESEE COUNTY BOARD OF COMMISSIONERS**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

AMY ALEXANDER
COORDINATOR

**HUMAN SERVICES COMMITTEE
Monday, May 15, 2017 at 9:30 a.m.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES – May 1, May 8, 2017

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

VII. NEW BUSINESS

A. GCCARD

1. H051517VIIA1: Request approval to reduce required local match in the amount of \$1,688,151 from the Head Start Regional Office for 2016-2017 – Attached **(ROLL CALL VOTE REQUESTED)**
2. H051517VIIA2: Request approval to purchase six refrigerator and holding oven compartments for meal delivery using GCCARD vehicle funds – Attached **(ROLL CALL VOTE REQUESTED)**
3. H051517VIIA3: Request approval to purchase three Chevrolet Silverado 1500 2WD Item #16 from the Vehicle Bid List – Attached **(ROLL CALL VOTE REQUESTED)**
4. H051517VIIA4: Request approval to purchase two Chevrolet Traverse Item #14 from the Vehicle Bid List – Attached **(ROLL CALL VOTE REQUESTED)**

5. H051517VIA5: Request approval to request a Head Start Transportation waiver from the Head Start Regional Office for 2017-2018 – Attached
(ROLL CALL VOTE REQUESTED)

VIII. OTHER BUSINESS

IX. ADJOURNMENT



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986 • TDD: (810) 768-4654

Commissioners

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District 9

**GCCARD HEAD START
MEMORANDUM**

TO: Brenda Clack, Chairperson, Human Services Committee

FROM: Matt Purcell, Executive Director 

SUBJECT: Request Authorization for Genesee County Head Start to request a waiver from the Head Start Regional Office to reduce by 25% the local requirement match for the Head Start grant money for the 2016-2017 school year.

DATE: May 15, 2017

BACKGROUND INFORMATION:

Administration

Matthew A. Purcell
Executive Director

Stephanie L. Howard
Deputy Executive Director

Program Directors

Daniel Newcombe
Neighborhood Svcs. Director

Tamitha Taylor
Nutritional Svcs Asst. Director

Chevon Wilborn
Nutritional Svcs Asst. Director

Andre Strater
Finance Director

Matthew Odette
Home Maint. Asst. Director

Kelli Webb
Head Start Director

Health and Human Services ordinarily requests a twenty-five cent local match for every dollar given by the Federal Government to the Head Start Program. This match can be cash or services. Services such as free space, transportation, maintenance, parent and community volunteers, helping in the classroom, on committees, etc. as well as donated and specially priced items and services for Head Start can be counted.

Due to an influx of money for Head Start and Early Head Start expansion and economic conditions, Health and Human Services has made available a waiver to this requirement. GCCARD Head Start is asking for this waiver. Many services that GCCARD Head Start received without cost are now being charged to the Head Start budget. Also less donated items and less parent and community volunteers have been involved due to people struggling with their own economic conditions.

The local match for the Head Start grant money would be \$2,250,868. We are requesting to reduce it by \$562,717. Our contribution would be \$1,688,151.

REQUESTED ACTION:

Genesee County Community Action Resource Department (GCCARD) requests authorization to request a waiver to reduce the required local match by 25% in the amount of \$1,688,151 from the Head Start Regional Office for 2016-2017 from this committee and that this be approved by roll call vote today due to time constraints.

MP/KW/bmh

Enclosure

C:\USERS\BARB\DOCUMENTS\CENTRAL OFFICE\CORRESPONDENCE\HSC\16-17 INKIND WAIVER.DOCX



Request for a Non Federal Share Waiver

GCCARD Head Start is requesting a waiver for the Head Start/Early Head Start grant of up to 25% of the required non-federal share for the 2016-2017 year.

Head Start/Early Head Start (05CH8326) Original Inkind amount **\$2,250,868**

25% of the above amount is **\$562,717**. Our contribution would be **\$1,688,151**.

The reasons for the request would encompass 2 of the 5 criteria in the Head Start Act Section 640(b)(1)-(5)- lack of community resources and impact upon the community if the program is discontinued.

1) Lack of Community Resources

The City of Flint, the county seat and population center for Genesee County, is the birthplace of General Motors. The city and surrounding areas in Genesee County enjoyed prosperous times until the downturn of the auto industry in the late 1980's. GM's prior employment of roughly 80,000 people has dwindled to a current number of 7,000. Thousands of families in Genesee County have lost their jobs and have left the state. The population still continues to decline. In 2014, Genesee County saw a decrease in population of 3% (US Census Bureau 2014 City Data).

Daily struggles exist for many that have opted to stay in Genesee County. 42.5% of parents in Genesee County are single parents. Many are working low paying jobs, few with health insurance. The 2014 Census data indicates that 21.5% of the population in Genesee County lives below the poverty line with a 34% poverty rate for children 0-5 in Genesee County. In 2014, 48.3% of the children living in Genesee County were eligible for free lunch, not including those eligible for reduced lunch rates (Fall 2014 Lunch Count). 5.8% of Michigan children under the age of 6 experience homelessness (January 2016 US ACF). This is clearly a community in crisis.

Community foundations and businesses are making concentrated efforts to revitalize the area, leaving limited resources as inkind match for Head Start. Prior support from the City of Flint and the Genesee County cannot be depended upon as in kind, as they are struggling to maintain their own financial viability.

Local school districts have had changes that impact the support they can provide for the Head Start and Early Head start program, as well. The transition of local elementary school kindergarten programs to full day programming has eliminated the need for districts to operate the mid-day bus routes. Head Start half day programs utilized these routes as in kind, as Head Start children were transported with kindergarteners. In most half day sites, this reduced the transportation in kind by half of what was past local match.

Early Head Start and Head start full school day programming have the requirement that parents be working or in school to receive services. While we embrace and encourage parents' efforts to become self-supporting, this requirement inherently limits the availability of parents to volunteer time in the classroom. Also, strict state licensing guidelines for classroom volunteers often impact the time that available parents choose to spend in the classroom. This reduction in volunteer time has resulted in a decrease in in-kind dollars, as well.

With the continuing existence of the lead crisis in the City of Flint, community organizations and independent volunteers are committing resources and efforts

specific to the needs of Flint residents. While our families are greatly benefitting from this, our program is seeing more limitations in resource availability that can be considered non-federal share match. Community resources have been realigned to meet demands of the entire Flint population versus time and resources specific to Head Start and Early Head Start programming.

2) Impact of Program Discontinuation

GCCARD Head Start has been in Genesee County since 1965 and EHS since 1996. While state-funded programs have increased to provide opportunities for four year olds within Genesee County, Head Start and Early Head Start are the only free programs available that offer comprehensive services for families with young children. Early Head Start center based children all receive year-round, full school day care. Many GCCARD Head Start classrooms are also providing full school day care, with more proposed for the 2017-2018 program year. These families must be working or furthering their education to receive placement. Alternative (for profit) programs that provide child care are not only limited in number and capacity, but also require tuition beyond child care reimbursement rates, making them unaffordable for families that are struggling. Clearly, discontinuation of program funding would negatively impact many families that are attempting to better their lives.

Again, the needs of families in Genesee County continue due to the impact the lead crisis has had on Flint residents and those that have stayed in the county, yet are lead exposed. Head Start and Early Head Start programming is the avenue for many families to access intervention and resource opportunities. Specifically, Early On is enrolling all children 0-5 that are Flint residents and referring them to Early Head Start and Head Start for comprehensive services. The community partnerships that Head Start has formed through the years will benefit our families' abilities to access the limited resources that are still available to meet their needs. Discontinuation of programming would result in a reduction in early intervention and necessary resources that are essential to a young family's success.

Additional Information:

The proposed grant application for the 2017-2018 year includes an increase in GSRP (Great Start Readiness Program) funding, which will assist in meeting the local match for the program year. The grantee is continuously seeking funding and partnership opportunities that will enhance the acquisition of in kind dollars, while meeting the ever growing needs of families and children.



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Andre Strater
Asst. Director

Matthew Odette
Home Maint. Asst. Director

Kelli Webb
Head Start Director

MEMORANDUM

TO: Commissioner Brenda Clack, Chairperson
Human Services Committee

FROM: Matthew A. Purcell, Executive Director 

SUBJECT: Request Authorization to purchase six refrigerator and holding oven compartments for meal delivery purposes using GCCARD vehicle funds

DATE: May 15, 2017

Background Information:

The Genesee County Community Action Resource Department (GCCARD) is requesting approval, to purchase (6) refrigerator and holding oven compartments (Hot Shot Units) for a total cost of \$33,804 (\$5,634ea) to be added to GCCARD Vehicles.

This modification is to provide hot meals to seniors and young children who have been affected by the Flint Water Crisis. Funding for these purchases have been planned for and written into GCCARD's Nutritional Services expansion project.

Requested Action:

GCCARD requests authorization to purchase six refrigerators and holding oven compartments using the GCCARD Vehicle funds. **Due to time constraints, A ROLL CALL vote is requested.**

Attachment

MP:sm





DELIVERY CONCEPTS, INC.

29301 County Road 20
Elkhart, IN 46517
Phone: 800-654-1857 - Fax: 513-336-8808
Mobile Phone: 513-304-0745

Price Quote

Date: 4/27/2017
Quote #: 42717
Sales Representative: Douglas Bledsoe

Terms: COD

Name: Matthew Odette		Phone: 810-787-0199		matthewodette65@yahoo.com	
Company: Genesee Co CARD		Address: 601 North Saninaw St			
City: Flint		State: MI		Zip: 44850	
YEAR 2017	MAKE Chevy	MODEL Silverado 1500 WT	COLOR White	VEHICLE DETAILS 4.3L Ecotech V6 133"WB	PRICE \$28,063.18
Meals on Wheels Competitive Assistance Program					-\$5,650.00
YEAR 2017	MAKE DCI	CONVERSION TYPE 8 Series K-0810	COLOR White	CONVERSION DETAILS 50% Refer & 50% Holding Oven	PRICE \$17,722.00
OPTIONS					
DESCRIPTION					PRICE
DCI 8 Series Standard Options:					
1	Locking Handle Package				\$250.00
1	Back-Up Alarm				\$112.00
1	Heavy Duty Bumper				\$583.00
1	Drive & Mount Equipment Package				\$842.00
1	Suspension UP-Grade Package				\$495.00
1	8 Series Oven Catering Rack Package				\$948.00
	-Stainless Steel Liner				
	-Rails for stainless steel baskets/catering pans				
1	8 Series Refer Package (22 Degrees TO 35 Degrees)				\$314.00
	-Rails for Flat Racks to Run Entire Length Across				
	-Stainless Steel Liner				
	-Bulk Opening on Driver Side				
4	37"x37" Stainless Steel Flat Racks				\$580.00
10	18" x 37" Basket-Stainless Steel				\$860.00

Remarks: Not binding until accepted by Delivery Concepts, Inc., or it's designated representative. No verbal agreements accepted. Sale and delivery subject to final finance approval. No public liability or property damage insurance issued with this transaction unless herein stated. Refer to retail installment contract for credit details. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I am of legal age and hereby acknowledge receipt of a copy of this order.

Quote good for 30 days

Warranty Information:

2 Year/24,000 Mile Parts and Labor on Body and Components

THANK YOU FOR YOUR BUSINESS!

Total Options	\$4,984.00
Freight	\$650.00
Subtotal	\$45,769.18
Tax, Title, License	INCLUDED
Total	\$45,769.18
# of Units	3
Deposit	
Due on Delivery	\$137,307.54

Douglas Bledsoe- Delivery Concepts, Inc.

Buyer's Signature

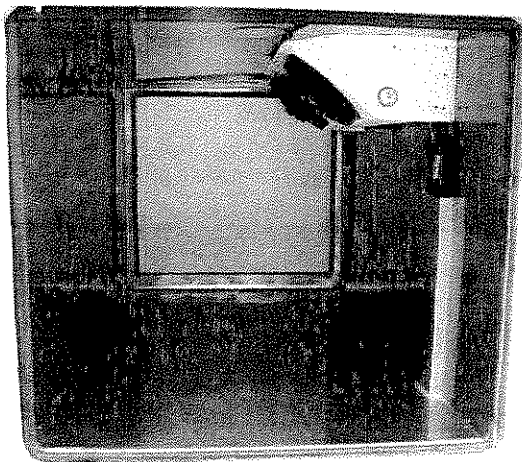
Date



Refrigerator Compartment

Dimensions: 43"(w) x 36.5"(h) x 75"(d)
72 Cubic Feet

The refrigerator has a two-door access pass-through interior that is thermostatically controlled to maintain temperatures of 34° F. or lower if desired. It is equipped with an ABS liner and drains located on the floor for easy cleaning. Cooling is provided by an over-the-road refrigeration system with an engine-mounted compressor, a skirt-mounted condenser, and dual 10" fan evaporators.

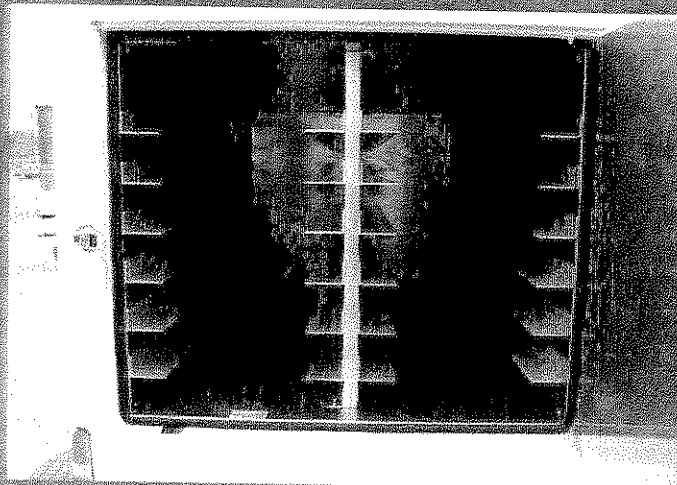


Holding Oven Compartment

Dimensions: 38"(w) x 33.5"(h) x 75"(d)

55 Cubic Feet

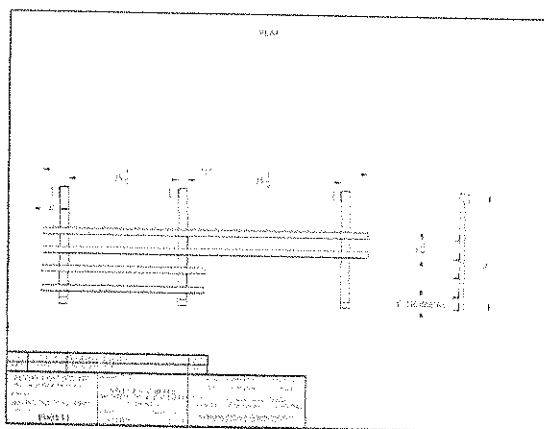
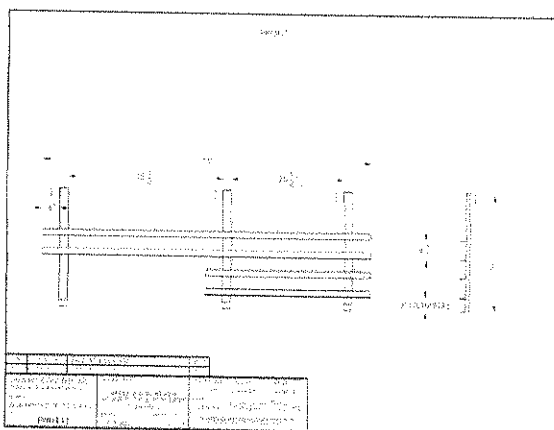
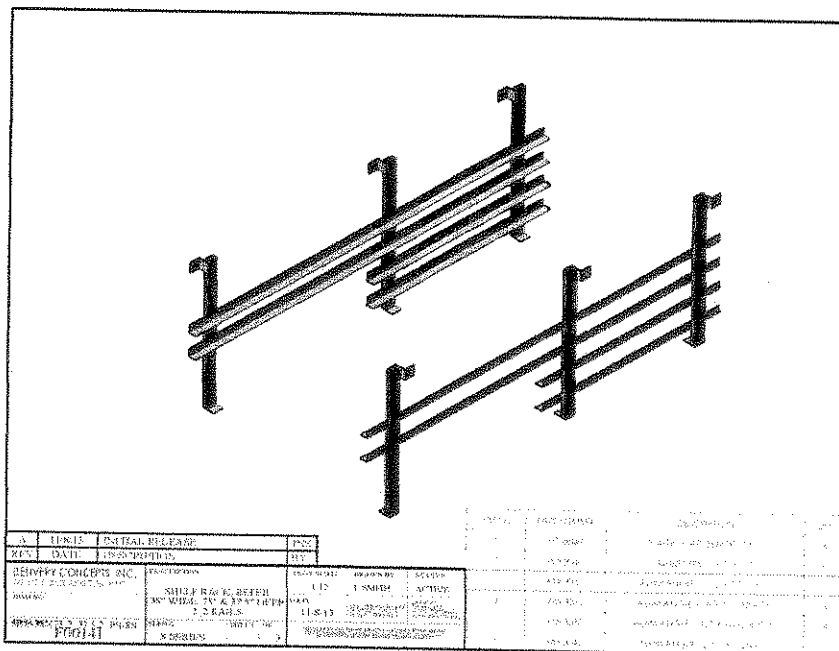
The stainless steel convection holding oven has a two-door access pass-through interior that is thermostatically controlled to maintain temperatures in excess of 185° F. Heating is provided by a ceiling-mounted blower system coupled with a series of integrated coils, and stainless steel braided hoses, that originate from the vehicle's existing cooling system.





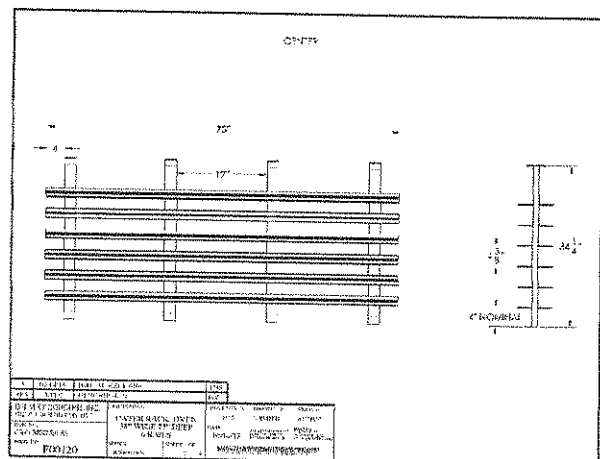
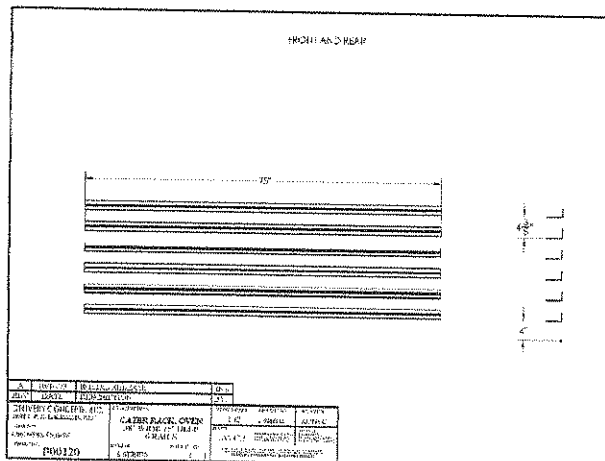
DELIVERY CONCEPTS, INC.

Series 8 Racking System – Oven Refer Portion





A	10/1/73	INITIAL 8-14-73	NS
REV	DATE	DESCRIPTION	BY
DESIGNER CATERPILLAR, OVEN 38' WIDE 75' DIESEL ENGINE			
ENGINEER	DATE	DESCRIPTION	BY
100120	8/28/73	3/3	3/3





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Kelli Webb
Head Start Director

M E M O R A N D U M

TO: Commissioner Brenda Clack, Chairperson
Human Services Committee

FROM: Matthew A. Purcell, Executive Director 

SUBJECT: Request Authorization to purchase three Chevrolet Silverado 1500
2WD Item # 16 from the vehicle bid list.

DATE: May 15, 2017

Background Information:

The Genesee County Community Action Resource Department (GCCARD) is requesting approval, to purchase (3) 2017 Chevrolet Silverado 1500 2WD (CC15903) in the amount of \$63,717 (\$21,239ea) from the Genesee County Vehicle Bid List.

Funding for these purchases have been planned for and written into GCCARD's Nutritional Services expansion project.

Requested Action:

GCCARD requests authorization to purchase three vehicles in the amount of \$63,717, or best competitive price subject to vehicle availability. **Due to time constraints, A ROLL CALL vote is requested.**

Attachment

MP:sm



**BID TABULATION - #17-103 – 2017 VEHICLES
JANUARY 18, 2017 11:00 A.M.**

COMPANY	TODD WENZEL	HANK GRAFF	BERGER CHEVROLET		
#1 - 1EW19 - 2017 Chevrolet Caprice Police Patrol, 4 dr Sedan, 6.0L/364 CID Gas/Ethanol V8, 6- Speed Automatic w/OD	NB	\$25,503	\$DISCONT		
#2 - CC15706 - 2017 Chevrolet Tahoe, 2WD, 4 door Commercial, 5.3L/325 CID Gas/Ethanol V8, 6- Speed Automatic	NB	\$31,381	\$31,593		
#3 - CK15706 - 2017 Chevrolet Tahoe, 4WD, 4dr Commercial, 5.3L/325 CID Gas/Ethanol V8, 6- Speed Automatic	\$34,432	\$34,199	\$34,411		
#4 - CK15906 - 2017 Chevrolet Suburban, 4WD, 4dr 1500 Commercial, 5.3L/TBD CID Gas/Ethanol V8, 6 Speed Automatic	\$42,056	\$41,515	\$41,660		
#5 - CK15543 - 2017 Chevrolet Silverado 1500, 4WD, Crew Cab, 143.5" Work Truck, 5.3/325 CID Gas V8, 6 Speed Automatic	NB	\$30,209	\$37,967		
#6 - 1JW48 - 2017 Chevrolet Sonic, 5 door HB, Auto Premier, 1.4L/110 CID Turbocharged Gas I4, 6-Speed Automatic	\$20,054	\$19,644	\$19,168		
#7 - 1ZC69 - 2017 Chevrolet Malibu, 4 door, Sedan w/1FL, 1.5L/91 CID Turbocharged Gas I4, 6-Speed Automatic	\$19,538	\$19,259	\$19,950		
#8 - 1GX69 - 2017 Chevrolet Impala, 4 door, Sedan LS w/1FL, 3.6L/217 CID Gas/Ethanol V6, 6- Speed Automatic	\$21,014	\$20,705	\$21,148		
#9 - 1GY69 - 2017 Chevrolet Impala, 4 door, Sedan LT 2/3LT *Ltd Avail, 3.6L/217 CID Gas/CNG	NB	NB	\$38,934		

COMPANY	TODD WENZEL	HANK GRAFF	BERGER CHEVROLET		
V-6, 6-Speed Automatic					
#10 - 1BR69 - 2017 Chevrolet Cruze, 4 door, Sedan, 1.4L LS w/1SB, 1/4L/TBD - CID Turbocharged Gas I4, 6-Speed Automatic	\$17,791	\$17,577	\$17,728		
#11 - 4ZB79 - 2017 Buick LaCrosse, 4 door, Sedan, Preferred FWD, 3.6L/217 CID Gas V6, 8-Speed Automatic w/OD	\$31,334	NB	NB		
#12 - 1LF26 - 2017 Chevrolet Equinox, FWD, 4 door, LS, 2.4/145 CID Gas I4, 6-Speed Automatic	NB	\$20,168	\$19,161		
#13 - CR14526 - 2017 Chevrolet Traverse, FWD, 4 door, LS w/1LS, 3.6L/217 CID Gas V6, 6-Speed Automatic	NB	\$23,973	\$23,524		
#14 - CV14526 - 2017 Chevrolet Traverse, AWD, 4 door LS, 3.6L/217 CID Gas V6, 6-Speed Automatic	NB	\$25,813	\$25,706		
#15 - 12M53 - 2017 Chevrolet Colorado, 2WD, Extended Cab 128.3" WT, 2.5L/150 CID Gas I4, 6-Speed Automatic	GMC \$21,746	\$20,852	\$21,589		
#16 - CC15903 - 2017 Chevrolet Silverado 1500, 2WD, Regular Cab 133.0" Work Truck, 5.3L/325 CID Gas V8, 6-Speed Automatic	\$21,411	\$21,464.68	\$21,239		
#17 - CK15903 - 2017 Chevrolet Silverado 1500, 4WD, Regular Cab, 133.0" Work Truck, 5.3L/325 CID Gas V8, 6-Speed Automatic	\$34,822	\$24,750	\$25,358		
#18 - CC25903 - 2017 Chevrolet Silverado 2500 HD, 2WD, Regular Cab, 133.6" Work Truck, 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$23,939	\$24,854.30	\$23,716		

COMPANY	TODD WENZEL	HANK GRAFF	BERGER CHEVROLET		
#19 - CK25903 - 2017 Chevrolet Silverado 2500 HD, 4WD, Regular Cab 133.6" Work Truck, 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$27,336	\$27,999.36	\$26,892		
#20 - CK25743 - 2017 Chevrolet Silverado 2500HD, 4WD, Crew Cab, 153.7" Work Truck, 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$29,284	\$30,116.50	\$29,007		
#21 - CK25953 - 2017 Chevrolet Silverado 2500HD, 4WD, Double Cab, 158.1", 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$28,695	\$29,674.40	\$28,076		
#22 - CG23405 - 2017 Chevrolet Express Cargo Van, RWD, 2500 135", 4.8L/2934 CID Gas V8, 6-Speed Automatic	GMC \$21,610	\$21,698	\$21,944		
#23 - CG33405 - 2017 Chevrolet Express Cargo Van, RWD, 3500 135", 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$25,106	\$25,161	\$25,408		
#24 - CG33705 - 2017 Chevrolet Express Cargo Van, RWD, 3500 155", 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$25,902	\$25,958	\$26,298		
State of Michigan New Vehicle Dealer License Number	A 3730	A 1642	A 000042		
Signature Page	OK	OK	OK		
Exceptions	OK	OK	OK		
	10 1C 1E	10 1C 1E	10 1C 1E		

This is a draft tabulation. Entries are as recorded during bid opening, may include incorrect price extensions or transcription errors, and are subject to change if conflicting information is discovered during analysis of the bid responses. 17-103bt



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Kelli Webb
Head Start Director

MEMORANDUM

TO: Commissioner Brenda Clack, Chairperson
Human Services Committee

FROM: Matthew A. Purcell, Executive Director 

SUBJECT: Request Authorization to purchase two Chevrolet Traverse Item # 14
from the Vehicle Bid List.

DATE: May 15, 2017

Background Information:

The Genesee County Community Action Resource Department (GCCARD) is requesting approval, to purchase (2) 2017 Chevrolet Traverse AWD, (CV14526) in the amount of \$51,412(\$25,706 ea.) from the vehicle bid list (attached). Funding for this purchase was planned for and due to GCCARD's Head Starts expansion and summer nutrition projects. Adequate funds are available using the GCCARD Vehicle Fund # 125.

Requested Action:

GCCARD requests authorization to purchase two vehicles in the amount of \$51,412, or best competitive price subject to vehicle availability and recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

Attachment

MP:sm



BID TABULATION - #17-103 – 2017 VEHICLES **JANUARY 18, 2017 11:00 A.M.**

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#4 - CK15906 - 2017 Chevrolet Suburban, 4WD, 4dr 1500 Commercial, 5.3L/TBD CID Gas/Ethanol V8, 6 Speed Automatic	\$42,056	\$41,515	\$41,660		
#5 - CK15543 - 2017 Chevrolet Silverado 1500, 4WD, Crew Cab, 143.5" Work Truck, 5.3/325 CID Gas V8, 6 Speed Automatic	NB	\$30,209	\$37,967		
#6 - 1JW48 - 2017 Chevrolet Sonic, 5 door HB, Auto Premier, 1.4L/110 CID Turbocharged Gas I4, 6-Speed Automatic	\$20,054	\$19,644	\$19,168		
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COMPANY	TODD WENZEL	HANK GRAFF	BERGER CHEVROLET		
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#11 - 4ZB79 - 2017 Buick LaCrosse, 4 door, Sedan, Preferred FWD, 3.6L/217 CID Gas V6, 8-Speed Automatic w/OD	\$31,334	NB	NB		
#12 - 1LF26 - 2017 Chevrolet Equinox, FWD, 4 door, LS, 2.4/145 CID Gas I4, 6-Speed Automatic	NB	\$20,168	\$19,161		
#13 - CR14526 - 2017 Chevrolet Traverse, FWD, 4 door, LS w/1LS, 3.6L/217 CID Gas V6, 6-Speed Automatic	NB	\$23,973	\$23,524		
#14 - CV14526 - 2017 Chevrolet Traverse, AWD, 4 door LS, 3.6L/217 CID Gas V6, 6-Speed Automatic	NB	\$25,813	\$25,706		
#15 - 12M53 - 2017 Chevrolet Colorado, 2WD, Extended Cab 128.3" WT, 2.5L/150 CID Gas I4, 6-Speed Automatic	GMC \$21,746	\$20,852	\$21,589		
#16 - CC15903 - 2017 Chevrolet Silverado 1500, 2WD, Regular Cab 133.0" Work Truck, 5.3L/325 CID Gas V8, 6-Speed Automatic	\$21,411	\$21,464.68	\$21,239		
#17 - CK15903 - 2017 Chevrolet Silverado 1500, 4WD, Regular Cab, 133.0" Work Truck, 5.3L/325 CID Gas V8, 6-Speed Automatic	\$34,822	\$24,750	\$25,358		
#18 - CC25903 - 2017 Chevrolet Silverado 2500 HD, 2WD, Regular Cab, 133.6" Work Truck, 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$23,939	\$24,854.30	\$23,716		

COMPANY	TODD WENZEL	HANK GRAFF	BERGER CHEVROLET		
#19 - CK25903 - 2017 Chevrolet Silverado 2500 HD, 4WD, Regular Cab 133.6" Work Truck, 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$27,336	\$27,999.36	\$26,892		
#20 - CK25743 - 2017 Chevrolet Silverado 2500HD, 4WD, Crew Cab, 153.7" Work Truck, 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$29,284	\$30,116.50	\$29,007		
#21 - CK25953 - 2017 Chevrolet Silverado 2500HD, 4WD, Double Cab, 158.1", 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$28,695	\$29,674.40	\$28,076		
#22 - CG23405 - 2017 Chevrolet Express Cargo Van, RWD, 2500 135", 4.8L/2934 CID Gas V8, 6-Speed Automatic	GMC \$21,610	\$21,698	\$21,944		
#23 - CG33405 - 2017 Chevrolet Express Cargo Van, RWD, 3500 135", 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$25,106	\$25,161	\$25,408		
#24 - CG33705 - 2017 Chevrolet Express Cargo Van, RWD, 3500 155", 6.0L/364 CID Gas/Ethanol V8, 6-Speed Automatic	GMC \$25,902	\$25,958	\$26,298		
State of Michigan New Vehicle Dealer License Number	A 3730	A 1642	A 000042		
Signature Page	OK	OK	OK		
Exceptions	OK	OK	OK		
	10 1C 1E	10 1C 1E	10 1C 1E		

This is a draft tabulation. Entries are as recorded during bid opening, may include incorrect price extensions or transcription errors, and are subject to change if conflicting information is discovered during analysis of the bid responses. 17-103bt



Genesee County Community Action Resource Department
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**GCCARD HEAD START
MEMORANDUM**

TO: Brenda Clack, Chairperson, Human Services Committee

FROM: Matt Purcell, Executive Director 

SUBJECT: Request Authorization for Genesee County Head Start to submit a request for a transportation waiver from the Head Start Regional Office for the 2017-2018 school year.

DATE: May 15, 2017

BACKGROUND INFORMATION:

The majority of the GCCARD Head Start classes are held in school district buildings. In many of the centers the Head Start children ride the school district buses with the state preschool and kindergarten children or the state preschool, through fifth grade children. The federal rules are different from that of the state preschool licensing rules for bus monitors and restraints on buses. The Head Start Bureau will grant a transportation waiver allowing Head Start programs to follow the state licensing rules if they are using school district or mass transportation. Waivers must be requested each year. We have requested and received waivers for the past 25 years.

REQUESTED ACTION:

Genesee County Community Action Resource Department (GCCARD) requests authorization to request a Head Start Transportation waiver from the Head Start Regional Office for 2017-2018 from this committee and that this be approved by roll call vote today due to time constraints.

MP/KW/bmh

Enclosure

C:\USERS\BARB\DOCUMENTS\CENTRAL OFFICE\CORRESPONDENCE\WCSH17-18 TRANSPORTATION WAIVER.DOCX

Administration

Matthew A. Purcell
Executive Director

Stephanie L. Howard
Deputy Executive Director

Program Directors

Daniel Newcombe
Neighborhood Svcs. Director

Tamitha Taylor
Nutritional Svcs Asst. Director

Chevon Wilborn
Nutritional Svcs Asst. Director

Andre Strater
Finance Director

Matthew Odette
Home Maint. Asst. Director

Kelli Webb
Head Start Director



HEAD START 45 CFR PART 1310- TRANSPORTATION WAIVER REQUEST

FOR GRANTEE OUT-COUNTY PROGRAM

Grant Number: **05CH8326-000**

Legal Name of Grantee: **Genesee County Community Action Resource Department**

Name & Title of Person Requesting Waiver **Kelli Webb, Grantee Director**

Phone Number: (810) 235-5613

Fax Number: (810) 232-7546

Email Address: kwebb@co.genesee.mi.us

1. Number of Children Served

Head Start 424

Early Head Start 275

2. Number of Children Provided Transportation Services: (Estimated) The numbers change yearly depending on families ability to provide their own transportation.

Head Start 262

Early Head Start 0

a. Using Grantee Owned or Leased Vehicles 40

b. Through Grantee Contracted Transportation Services 0

c. Through Interagency Agreement, Memorandum of Understanding or Informal Agreement at No Cost to Grantee 222

3. Proposed Number of Children Who Will be Covered by Waiver

Head Start 302

Early Head Start 0

4. Requesting Waiver Of:

X Child safety restraint systems requirement (45CFR 1310.11(a))

X Bus monitor requirement (45CFR 1310.15 (c)(1))

5. Justification for Requesting Waiver for Out-County Grantee

Grantee transportation is provided through collaborative agreements between the Out-County School Districts and the GCCARD Head Start Program. The majority of the Head Start children ride school buses with the kindergarten, state funded preschool children and some with brothers and sisters attending K-8 classes. The Out-County Grantee has had approved prior year waivers.

A. Waiver for (45CFR 1310.11 (a) / Child Safety Restraint Equipment Systems

The GCCARD Head Start Grantee Program operates in rural and suburban areas. We operate in 18 different school districts throughout Genesee County. In most instances the school districts provide the transportation for the Head Start children. They transport the Head Start children when they transport the other children (K-8) in the area. In some of the larger school districts there are seven to nine different runs or routes, each having two or three Head Start children on them. The same buses are also used to

transport junior and senior high school children to and from home and school. **School districts indicated that they would cease transporting Head Start children if they had to have child safety restraints on them.** These take up an extra seat on an already full capacity run bus, are expensive to install and take extra time to put children in and out. The buses run on a very tight schedule. The time becomes a critical factor due to increase of the length of the route multiplied almost five minutes per passenger, in turn will require additional routing, staffing, etc. An additional and important issue is that of the different standards for the same children. Several of the superintendents have indicated that if there are non Head Start preschoolers (kindergarten, small children) not using the same equipment and staff, parents begin comparing and criticizing their district. This is a problem. These buses are used for back-to-back sessions and as already mentioned for different groups (elementary, junior high, senior high). In addition to having to purchase and install, parts easily come off and are lost, mishandled, etc. by the older students who ride the buses before and after the Head Start and elementary school runs.

Due to being in suburban and rural areas, school buildings are located long distances from many of the homes. This is why it is necessary for school districts to have several buses picking up children from various directions. In the majority of these school districts Head Start serves 17 in the A.M. and 17 in the P.M. and they come from throughout that school district. Also parents could not afford the gas to transport their children on a daily basis and even if they could car pool, the majority doesn't have reliable transportation. This loss of transportation would have a negative effect on recruitment, enrollment and attendance. The Head Start budget could not afford the cost of this if we had to assume transporting these children.

Another concern is that GCCARD Head Start would loose inkind that we receive from the school districts for transportation services. The school districts do not charge Head Start when they transport the Head Start children. As we all know it is getting more difficult to meet the inkind requirement and this loss would be detrimental to our twenty percent matching fund requirement.

This is also an excellent partnership with the local school districts. Further, it prepares the children for kindergarten because they talk with kindergarten children, look at the projects they do, etc. Also once they go to kindergarten they are already adjusted to riding the school bus since they have been doing it for the past year or two. This is a partnership and collaboration that we do not want to lose.

B. WAIVER FOR 45CFR 1310.15 (C)(1) /BUS MONITOR REQUIREMENT

As already mentioned under the request for a waiver regarding restraints, the majority of the Head Start children come to Head Start on the buses that transport K-8 children. The school districts do not have adults riding these buses because it requires a different insurance policy for an adult rider and also because it takes up an extra seat in an already full capacity bus. The bus drivers have been instructed to have the preschool and kindergarten children sit in the front row seats. Some of the buses also have computer monitors for the bus drivers to see all the children. Also because the Head Start children ride the same bus as the K-8 children, they are riding the bus with their older siblings, cousins or neighbors and parents have asked these older children to keep a close watch on them. Even if the school did make an exception concerning adults riding the bus, the Head Start budget could not absorb the cost of bus monitors because we would need bus monitors on approximately 40 buses due to buses having only two or three Head Start children riding them.

In a few school district areas, the bus is designated for preschool, Head Start and Kindergarten children only. In these cases there is a bus monitor. Also if a bus would have more than 10 preschool children on it we would have a bus monitor because that is the state licensing requirement. Requiring bus monitors on every bus a child rides would drastically affect Head Start, the children and the families. Head Start could not afford this in their present budget. Families would have to provide their own transportation and for many families this would be a hardship due to no cars, unreliable cars and cost of car maintenance including the rising price of gasoline. In addition, some children are picked up at the day care center they attend and transported by bus to Head Start. Most parents could not leave work to take their child from day care to the Head Start center. Without busing, these children would not be able to attend Head Start. This would affect Head Start average daily attendance and also full funded enrollment. It would affect families because their children would not have the experience of attending preschool and when they do go

to kindergarten they would be competing with other children who did attend preschool (be it Head Start or a private for pay program).

These two waivers would not put the Head Start children at risk. They are riding yellow school buses that are already heavily regulated in Michigan and the drivers are school bus certified drivers. Each year, the buses go through an announced safety inspection by GISD and one unannounced safety inspection by the Michigan State Police. The bus drivers also have a fixed number of hours of inservices throughout the year that outlines regulations, best practices and safety procedures. A bus safety checklist is used for both the yearly and unannounced safety inspection. Licensing consultants also inspect the buses and transportation procedures for preschool children. **We estimated the maximum number of children that could be transported via grantee owned vehicles. The two buses purchased in 2011 are now being used by two school districts. If the districts are utilizing the buses to transport Head Start children, the harnesses will be utilized. Therefore, we only need a waiver for those 40 children for the bus monitor requirement on the grantee owned vehicles.**

DATE APPROVED

MARK YOUNG, Chairperson
Genesee County Board of Commissioners