



**BOARD COORDINATOR
GENESEE COUNTY BOARD OF COMMISSIONERS**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

AMY ALEXANDER
COORDINATOR

**PUBLIC WORKS COMMITTEE
Monday, January 9, 2017, 9:15 a.m.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES – December 5, 2016

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. P010917VIA: County Clerk: Request approval to hire a temporary employee in the Clerk's Legal Division to cover a leave of absence until the return of the permanent employee -- Attached

VIII. OTHER BUSINESS

IX. ADJOURNMENT

OFFICE OF THE COUNTY CLERK
GENESEE COUNTY COURTHOUSE
900 SOUTH SAGINAW STREET
FLINT, MICHIGAN 48502



ADMINISTRATION (810) 257-3224
COURT RECORDS (810) 257-3220
ELECTIONS (810) 257-3283
VITAL RECORDS (810) 257-3225

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December 19, 2016

To: Public Works Committee

Request Action: Hire a temporary employee in the Clerk's Legal Division.

Funding Source: Fund 10110 Org: 2165 Acct: 30015

Discussion: The Clerk's Legal Division has an employee on Leave of Absence since 12/04/16.
with an expected return to work date of 3/13/17.

We are requesting a temporary employee until the return of the permanent
Employee.

Your consideration is appreciated,

Leslie A. Raleigh

Chief Deputy Clerk

Genesee County Clerk/Register of Deeds Revised December 19, 2016

John J Gleason Clerk/Register
Office: 3224 Cell:810-964-1973

Leslie Raleigh Chief Deputy Clerk/Admin.
Asst. Office: 3224 Cell: 810-577-5557

Cindy Grossbauer
Circuit Court
Legal Div. Supervisor

Sr. Court Clerks (5)
Family Court

Sr. Ct Clerk (4)
Criminal/Civil

Sr. Ct Clerk (3)
Floaters/Counter

Court Clerk (2)
Floater/Counter

Deputy Clerk (2)

Doreen Fulcher
Elections & Vital
Records Supervisor

Election Clerk (1)

Clerk Recorder (2)

Deputy Clerk (5)
Vitals

Roy Webber IV
Chief Deputy Register of
Deeds

Sheila House
Deputy Register

Secretary (7)

DTS Contract Workers (4)

Genesee County Clerk/Register of Deeds

December 19, 2016 (continued)

Senior Court Clerks

Becky Brown
Bridget Ondocsin
Kim Anderson
Rob Walling
Cynthia Gilliam—LOA until
3/13/17
Tricia Wright
Melodie Harger
Open Position
Deanna Hawkins
Stephanie Davis
Julie Schriener

Court Clerks

Diane Sanborn
Deadrea Smith
Annette Tolbert

Deputy Clerks

Rosemary Thomas
Open Position

Elections Clerk

David Linder

Clerk Recorders

Mary Laetz
A'lea Gardner

Recorder Secretaries

Lisa Alghawali
Ashley Norsfleet
Alicia Hamlin
Robin Pleasant
Ramona Coffin
Tina Summers
Open Position

Deputy Clerks Vital Records

Cathy Cole
Sylvia Willis
Peggy West
Nichole Ruby
Sandra Porter

DTS Temps

Dani Dye
Melvin Webster
Alex Petropoulos
Laura Allen-Besser