

GENESEE COUNTY BOARD OF COMMISSIONERS

2014-15

ITEMS FOR BOARD ACTION

Wednesday, July 9, 2014 @ 9:00 a.m.

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE TO THE FLAG

V. APPROVAL OF MINUTES – June 18, 2014

VI. PUBLIC ADDRESS BOARD

VII. COMMUNICATIONS

Presentation – Kirk Smith, CEO, Greater Flint Health Coalition 2013 Community Report

VIII. REPORTS

BOARD OF COMMISSIONERS

Jamie W. Curtis, Chairperson
Ted Henry, Vice Chairperson

Report from Chairperson

COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

Ted Henry, Chairperson
Pegge Adams, Vice Chairperson

Report from Chairperson

FINANCE COMMITTEE

Mark Young, Chairperson
Tony Brown, Vice Chairperson

14-267

F01 Resolution ratifying expedited action of Finance Committee re-establishing Drain Commission Surface Water Management Drain Maintenance Supervisor position

- 14-268 F02 Resolution ratifying expedited action of Finance Committee re-establish and fill Drain Commission Surface Water Management Drain Maintenance General Superintendent position
- 14-269 F03 Resolution ratifying expedited action of Finance Committee authorizing Animal Control overtime
- 14-270 F04 Resolution ratifying expedited action of Finance Committee authorizing re-establishing and filling Sheriff Department Secretary position

Report from Chairperson

GOVERNMENTAL OPERATIONS COMMITTEE

Omar Sims, Chairperson
John Northrup, Vice Chairperson

- 14-271 G01 Resolution paying County bills
- 14-272 G02 Resolution approving County overtime

Report from Chairperson

HUMAN SERVICES COMMITTEE

Brenda Clack, Chairperson
Archie Bailey, Vice Chairperson

- 14-273 H01 Resolution authorizing Genesee Shiawassee Michigan Works! Training Plans
- 14-274 H02 Resolution authorizing GCCARD acceptance of contract amendment increasing award for Community Block Grant
- 14-275 H03 Resolution approving personal property leasing of GCCARD Head Start buses
- 14-276 H04 Resolution ratifying expedited action by Finance Committee authorizing GCCARD acceptance of contract amendment increasing award for Home Delivered and Congregate Meals Programs
- 14-277 H05 Resolution authorizing Health Department employee travel (Tonya French-Turner)
- 14-278 H06 Resolution authorizing Senior Services vendor contract amendments (Michigan Community Services, Inc.)

- 14-279 H07 Resolution authorizing Senior Center Budget amendment (Grand Blanc Senior Center)

Report from Chairperson

PUBLIC WORKS COMMITTEE

Tony Brown, Chairperson
Mark Young, Vice Chairperson

- 14-280 P01 Resolution approving veterinary services contract with Dr. Michele D. Koan, DVM
- 14-281 P02 Resolution granting County Surveyor request to transfer ownership of CORS station equipment to State of Michigan
- 14-282 P03 Resolution approving one-year extension to the real estate broker services contract with McGuirk Realty
- 14-283 P04 Resolution approving MiDeal Purchasing Agreement MA 1001216UA with AT&T for phone and network communications for County offices

LAUDATORY RESOLUTIONS

- 14-L67 Eagle Scout Gavin T. Godlewski
- 14-L68 Tiphonie "Tiph" Mayfield
- 14-L69 Eagle Scout Nathaniel S. Wagner
- 14-L70 Grant Whitehead

IX. UNFINISHED BUSINESS

X. NEW AND MISCELLANEOUS BUSINESS

XI. OTHER BUSINESS

Closed Session to discuss the following lawsuits:

Fernando Davis v Genesee County, USDC #11-11196
Ricky Funseth, Workers Compensation GCO 07-000116
John Gleason v Genesee County, 7th Circuit Court #13-100962/100125

XII. ADJOURNMENT

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken June 18, 2014, by the Finance Committee of this Board approving the request by Drain Commissioner to re-establish and fill the position of Drain Maintenance Supervisor within the Surface Water Management Division (a copy of the memorandum request dated May 29, 2014, and supporting documentation being on file with the official records of the June 18, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F061814VIA
CDB/ms
06-26-14
07-09-F01

F01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken June 18, 2014, by the Finance Committee of this Board approving the request by Drain Commissioner to re-establish and fill the position of Drain Maintenance General Superintendent within the Surface Water Management Division, said position having been vacant since June 11, 2013, as a seasonal, no benefit, 1000 hours maximum per year employee for the next 24 months (a copy of the memorandum request dated June 11, 2014, and supporting documentation being on file with the official records of the June 18, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F061814VIIB
CDB/ms
06-26-14
07-09-F02

F02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken June 18, 2014, by the Finance Committee of this Board approving the request by Chief Animal Control Officer to authorize departmental overtime and the line item budget adjustment transferring \$10,000 from Salary Permanent (205.00.00.4300.30015.000) to Salary Overtime (205.00.00.4300.30055.000), and the directive authorizing the Controller to make the described transfer is further ratified (a copy of the memorandum request dated May 21, 2014, being on file with the official records of the June 18, 2014, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F061814VIIC
CDB/ms
06-26-14
07-09-F03

F03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken June 4, 2014, by the Finance Committee of this Board approving the request by the Office of the Sheriff to authorize re-establishing and filling a Secretary position within the Records Division of the Sheriff's Department, said position, position number 030483, having been vacated June 14, 2014, due to the promotion of the individual holding the position (a copy of the memorandum request dated June 16, 2014, and supporting documentation being on file with the official records of the June 18, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F061814VIID
CDB/ms
06-26-14
07-09-F04

F04

14-271

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, allows and authorizes the payments of bills, claims, and obligations for the County of Genesee in the amount of \$2,088,677.90 for the period ending June 6, 2014, including \$78,855.22 from the General Fund; and \$28,055,724.05 for the period ending June 13, 2014, including \$297,029.33 from the General Fund.

GOVERNMENTAL OPERATIONS COMMITTEE

G062514VIA
ACT:ms
07-07-14
07-09-G01

G01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, pursuant to the procedures mandated in this Board's Resolution #08-05, certain departments have submitted funding requests and asserted justifications for overtime for the period of July 1, 2014, through July 31, 2014, such requests and asserted justifications appearing in the official records of the June 25, 2014, meeting of the Governmental Operations Committee of this Board; and

WHEREAS, said Committee, upon review and consideration of said requests and asserted justifications, has recommended certain funding for the overtime activities requested for funding, as above referenced, by the Departments and/or Divisions of Departments as listed on the following schedule.

NOW, THEREFORE, BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the following sums are appropriated from the designated accounts:

| <u>Account</u> | <u>Line Item</u> | <u>Amount</u> |
|----------------|---|------------------|
| 101.9010.70075 | General Fund Contingencies Reserve for Overtime | 5,464 |
| 101.3020.33045 | Court Security - Transport Medical Insurance | 10,411 |
| 101.3028.33095 | Court Security - Transport Probate Retirement | 6,778 |
| 101.3050.80040 | Sheriff - Administration - Insurance | 35,651 |
| 101.3050.33045 | Sheriff- Administration - Medical Insurance | 7,124 |
| 101.3050.33126 | Sheriff - Administration - Post Retirement | 3,307 |
| | | <hr/> |
| | | <u>\$ 68,735</u> |

These amounts shall be allocated to the Overtime Account (No. 30055) of the respective department as detailed below:

| <u>Account</u> | <u>Department</u> | <u>Amount</u> |
|----------------|--|-------------------------|
| 101.00.00.1311 | Circuit Court | 0 |
| 101.00.00.1320 | Jury Board | 0 |
| 101.00.00.1360 | District Court | 1,943 |
| 101.00.00.1390 | Family Court | 0 |
| 101.00.00.1485 | Probate Court | 0 |
| 101.00.00.2160 | County Clerk | 0 |
| 101.00.00.2292 | Prosecutor | 0 |
| 101.00.00.2310 | Court Services | 0 |
| 101.00.00.2364 | Register of Deeds | 0 |
| 101.00.00.2530 | Treasurer's Office | 0 |
| 101.00.00.3020 | Sheriff Court Security-Transport | 2,018 |
| 101.00.00.3025 | Sheriff Court Security-Transport-McCree | 2,018 |
| 101.00.00.3028 | Sheriff Court Security-Transport-Probate | 1,008 |
| 101.00.00.3030 | Sheriff Corrections Division | 56,221 |
| 101.00.00.3050 | Sheriff Administration | 0 |
| 101.00.00.3110 | Sheriff Investigative Division | 2,006 |
| 101.00.00.3111 | Sheriff Drug Team | 0 |
| 101.00.00.3145 | Sheriff Overtime | 0 |
| 101.00.00.3160 | Sheriff Marine Section | 0 |
| 101.00.00.3205 | Sheriff Tether | 0 |
| 205.00.00.4300 | Animal Shelter | 0 |
| 623.00.00.2236 | Controller | 2,264 |
| 628.00.00.2582 | IT | 0 |
| 630.00.00.2332 | Purchasing | 0 |
| 631.00.00.2653 | Building and Grounds | 0 |
| 631.00.00.2656 | Building and Grounds – McCree | 0 |
| 631.00.00.3030 | Building and Grounds – Jail | 640 |
| 645.00.00.2334 | Motor Pool | 617 |
| 670.00.00.2260 | Human Resources | 0 |
| TOTAL | | <u>\$ 68,735</u> |

to cover all anticipated overtime costs during the month of July 2014 in these departments.

GOVERNMENTAL OPERATIONS COMMITTEE

G062514VIIB
 ACT:ms
 07-07-14
 07-09-G02

G02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken on June 18, 2014, by the Human Services Committee authorizing Genesee-Shiawassee Michigan Works! to submit to the Michigan Department of Energy, Labor and Economic Growth, Office of Workforce Development, the following Service Center Operations training plans for the Program Year 2014/2015:

Service Center Operations PY2014 Training Program Plans
For Program Year July 1, 2014 – June 30, 2015
Allocation \$21,519.00

(a copy of the memorandum request dated June 12, 2014, and referenced training plans being on file with the official records of the June 18, 2014, meeting of the Human Services Committee of this Board).

BE IT FURTHER RESOLVED that this Board further ratifies the Committee's authorization for the Chairperson of this Board to sign said training plans on behalf of this Board.

HUMAN SERVICES COMMITTEE

H061814VIA1
CDB:ms
06-26-14
07-09-H01

H01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize acceptance of the contract amendment to the City of Flint Citywide Emergency Repair Program Contract, no. 13-03, whereby additional funding in the amount of \$19,2000 is awarded and the contract term is extended to September 30, 2014, is approved (a copy of the memorandum request dated June 18, 2014, and supporting documentation being on file with the official records of the June 18, 2014, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H061814VIIB2
CDB:ms
06-26-14
07-09-H02

H02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize personal property lease agreements with the Fenton, Flushing and Montrose school districts for the use of three Head Start buses (one each) to transport Head Start and school district children to and from Head Start activities from July 1, 2014 through June 30, 2015, is approved (a copy of the memorandum request dated June 18, 2014, and sample lease agreements being on file with the official records of the June 18, 2014, meeting of the Human Services Committee of this Board), and the Chairperson of this Board and the Executive Director are authorized and directed to sign the lease agreements on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H061814VIIIB3
CDB:ms
06-26-14
07-09-H03

H03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken on June 18, 2014, by the Human Services Committee approving the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize acceptance of the Valley Area Agency on Aging (VAAA) contract amendment, whereby additional funding from VAAA in the amount of \$43,759.00 is awarded to the GCCARD Senior Nutrition Program's Congregate Meal and Home Delivered Meal programs for the current program year ending September 30, 2014 (a copy of the memorandum request dated June 18, 2014, and Contract being on file with the official records of the June 18, 2014, meeting of the Human Services Committee of this Board).

BE IT FURTHER RESOLVED that this Board further ratifies the Committee's authorization for the Chairperson of this Board to sign the contract amendment on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H061814VIIB4
CDB:ms
06-26-14
07-09-H04

H04

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize the overnight travel by Tonya French-Turner, REACH Project Coordinator, to attend the REACH Coalition Board Meeting in Washington, D.C., September 10-12, 2014, at a cost not to exceed \$1,096.00, funded through the National REACH Coalition through the Centers for Disease Control and Prevention, is approved (a copy of the memorandum request dated June 18, 2014, and supporting documentation being on file with the official records of the June 18, 2014, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H061814VIIC1
CDB:ms
06-26-14
07-09-H05

H05

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Director of the Office of Senior Services to approve the budget and contract amendments with Michigan Community Services, Inc., whereby \$30,000.00 currently awarded to the In-home Respite Care contract will be transferred to the Adult Day Care contract, is approved (a copy of the memorandum request dated June 17, 2014, supporting documentation and contract amendments being on file with the official records of the June 18, 2014, meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized and directed to sign the Amendments on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H061814VIID1
CDB:ms
06-26-14
07-09-H06

H06

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County,
Michigan, that the request by the Director of the Office of Senior Services to approve
the budget amendments requested by the Grand Blanc Senior Center for its FY 2013-
2014 budget is approved as follows:

Reduce Administration from: \$122,717.38 to \$116,799.27
Difference of \$5,918.11 to increase operations and equipment
Increase Operations from: \$40,787.62 to \$45,604.73
Difference of \$4,818.11 to increase line items for Insurance,
Web Maintenance, Utilities, and Supplies
Increase Equipment from: \$6,750.00 to \$7,850.00
Difference of \$1,100 to increase cost of approved Tables
and Computer Software

(a copy of the memorandum request dated June 5, 2014, being on file with the official
records of the June 18, 2014, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H061814VIID2
CDB:ms
06-26-14
07-09-H07

H07

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Chief Animal Control Officer to approve the veterinary services contract with Dr. Michele D. Koan, DVM, is approved, and that the Chairperson is authorized to execute the contract on behalf of Genesee County (a copy of the memorandum request dated June 13, 2014, and supporting documentation being on file with the official records of the June 25, 2014, meeting of the Public Works Committee of this Board).

PUBLIC WORKS COMMITTEE

P062514VIA
ACT:ms
07-07-14
07-09-P01

P01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the County Surveyor to approve the contract with the State of Michigan approving the transfer of the GPS receiver, antenna, and other equipment associated with the Continuously Operation Reference Station located on County-owned property in Davison is approved, and that the Chairperson is authorized to execute the Agreement on behalf of Genesee County (a copy of the memorandum request dated June 17, 2014, and supporting documentation, being on file with the official records of the June 25, 2014, meeting of the Public Works Committee of this Board).

PUBLIC WORKS COMMITTEE

P062514VIB
ACT:ms
07-07-14
07-09-P02

P02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Purchasing Manager to approve the one-year extension to the real estate broker services contract with McGuirk Realty arising out of RFP #11-106 is approved, and that the Chairperson is authorized to execute the extension amendment on behalf of Genesee County (a copy of the memorandum request dated June 23, 2014, and supporting documentation being on file with the official records of the June 25, 2014, meeting of the Public Works Committee of this Board).

PUBLIC WORKS COMMITTEE

P062514VIC
ACT:ms
07-07-14
07-09-P03

P03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Purchasing Manager to approve MiDeal Purchasing Agreement MA 1001216UA with AT&T for phone and network communications for County offices, funded through Fund No. 628.00.00.2586.46455.000, is approved, and that the Controller is authorized to execute the Purchasing Agreement on behalf of Genesee County, and that the Board secretary is directed to file a copy of the memorandum request dated July 8, 2014, and supporting documentation, with the official records of this meeting of the Board.

PUBLIC WORKS COMMITTEE

(On agenda with permission of Board and Public Works Committee Chairpersons)

P070914_
ACT:ms
07-09-14
07-09-14P04

P04