

**GENESEE COUNTY BOARD OF COMMISSIONERS**

**2015-22**

**ITEMS FOR BOARD ACTION**

**Monday, October 5, 2015 at 9:00 a.m.**

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE TO THE FLAG**
- V. APPROVAL OF MINUTES** – September 21, 2015
- VI. PUBLIC ADDRESS BOARD**
- VII. COMMUNICATIONS**

David Conklin, Director Genesee District Library Presentation

**VIII. REPORTS**

**BOARD OF COMMISSIONERS**

**Jamie W. Curtis, Chairperson**

**Bryant Nolden, Vice Chairperson**

*15-407* B01 Resolution rescinding resolution no. 15-209 which provided for the election of county road commissioners (on agenda with consent of Board Chairperson)

*POSTPONED* B02 Resolution dissolving Senior Citizen Services Advisory Committee (on agenda with consent of Committee and Board Chairpersons)

*15-408* B03 Resolution dissolving Animal Control Advisory Committee (on agenda with consent of Committee and Board Chairpersons)

Report from Chairperson

**COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

**Tony Brown, Chairperson**

**Michael Lynch, Vice Chairperson**

Report from Chairperson

## **FINANCE COMMITTEE**

**Mark Young, Chairperson**

**Bryant Nolden, Vice Chairperson**

- 15-409 F01 Resolution ratifying expedited action taken by Finance Committee authorizing Controller's FY 2014-15 year end budget adjustments
- 15-410 F02 Resolution ratifying expedited action taken by Finance Committee authorizing 7<sup>th</sup> Circuit Court, Family Division submission of FY2015-16 Child Care fund Annual Plan and Budget

Report from Chairperson

## **GOVERNMENTAL OPERATIONS COMMITTEE**

**Bryant Nolden, Chairperson**

**Mark Young, Vice Chairperson**

- 15-411 G01 Resolution paying County bills
- 15-412 G02 Resolution ratifying expedited action taken by Governmental Operations Committee authorizing IT payment of OnBase annual maintenance fee
- 15-413 G03 Resolution ratifying expedited action taken by Governmental Operations Committee authorizing Prosecutor's acceptance of State Automobile Theft Prevention Authority grant and agreement
- 15-414 G04 Resolution approving County overtime for October 2015
- 15-415 G05 Resolution approving Chief Information Officer Christopher Newell's Compensation package (on agenda with consent of Committee and Board Chairpersons)

### **Burial and Travel Claims**

Report from Chairperson

## **HUMAN SERVICES COMMITTEE**

**Brenda Clack, Chairperson**

**Pegge Adams, Vice Chairperson**

- 15-416 H01 Resolution ratifying expedited action by Human Services Committee authorizing GCCARD acceptance of amended funding from VAAA for Home Delivered and Congregate Meal Programs

- 15-417 H02 Resolution ratifying expedited action by the Human Services Committee authorizing Health Department employee travel (Cupal, Snyder)
- 15-418 H03 Resolution authorizing lease agreement with Wellness Services for McCree premises
- 15-419 H04 Resolution authorizing Senior Centers' employee travel for FY 2015-16
- 15-420 H05 Resolution authorizing senior service provider (MCSI) travel for FY 2015-16
- 15-421 H06 Resolution authorizing senior service providers' FY 2014-15 budget amendments
- 15-422 H07 Resolution authorizing senior centers' FY 2014-15 budget amendments
- 15-423 H08 Resolution authorizing contract terms for United Senior Network and the Hasselbring Senior Center

Report from Chairperson

#### **PUBLIC WORKS COMMITTEE**

**Michael Lynch, Chairperson**  
**Tony Brown, Vice Chairperson**

- 15-424 P01 Resolution authorizing Planning Commission contract with E. T. MacKenzie Company for the demolition of the former Ramada Inn Suites in Mt. Morris Twp.
- 15-425 P02 Resolution ratifying expedited action taken by the Public Works Committee authorizing the Purchasing Manager's overnight travel

Report from Chairperson

#### **LAUDATORY RESOLUTIONS/PROCLAMATIONS**

- 15-P03 Conflict Resolution Day

- X. UNFINISHED BUSINESS**
- XI. NEW AND MISCELLANEOUS BUSINESS**
- XII. OTHER BUSINESS**
- XIII. ADJOURNMENT**

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the County Road Law (the "Road Law"), Public Act 283 of 1909, MCL 224.1 et seq., authorizes either the appointment, as determined by the board of county commissioners, or the election of members of a board of county road commissioners where the county contains all or part of 12 surveyed townships; and

WHEREAS, this Board of County Commissioners of Genesee County, Michigan adopted Resolution no. 15-209 on June 15, 2015, authorizing the election of county road commissioners pursuant to partisan elections held in accordance with Road and Election Laws as the terms of the sitting road commissioners come to an end; and

WHEREAS, this Board has reconsidered its decision to establish an elected board of county road commissioners instead of appointment by this Board based on input from the road commissioners, local municipalities, and the public.

NOW, THEREFORE, BE IT RESOLVED that Resolution no. 15-209 is hereby rescinded, and the county road commissioners shall continue to be selected and appointed by this Board.

BOARD OF COMMISSIONERS  
(On agenda with consent of Board Chairperson)

B \_\_\_\_\_  
CDB:cdb  
09-23-15  
10-05-B01

B01

Postponed  
to 10-19-15

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Board of County Commissioners of Genesee County, Michigan adopted Resolution no. 06-233 on June 6, 2006, authorizing a Plan for the Genesee County Senior Citizen Services Millage, said Plan including establishing a Senior Citizen Services Advisory Committee (Advisory Committee) to be appointed by this Board, for the purpose of making recommendations on the development of procedures and reporting forms for review of contractor performance and allocations of funds; and

WHEREAS, this Board established in 2010 the Office of Senior Services to oversee the millage fund, to provide oversight of the programs funded by the millage, and to make recommendations to this Board regarding the programs so funded; and

WHEREAS, this Board has considered the continued effectiveness and use of resources in retaining the Advisory Committee now that an Office of Senior Services is established and has proven its ability to provide strict oversight of the programs and funding; and

WHEREAS, this Board concludes, upon consultation with the department and service provider and senior center personnel, that the Office of Senior Services provides the necessary oversight of the senior millage funds, and that county resources, including staff time, the time of committee members and commissioners, and millage funds, are better served by allowing the Office to provide oversight and recommendations without input of an Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the Senior Citizen Services Advisory Committee is hereby dissolved.

BOARD OF COMMISSIONERS  
(On agenda with consent of Committee and Board Chairpersons)

B\_\_\_\_\_  
CDB:cdb  
09-30-15  
10-05-B02

B02



Genesee County Office of Senior Services  
1101 Beach Street, Room 361  
Flint, Michigan 48502  
Phone 810.424.4478 Fax 810.424.4359  
Lynn M. Radzilowski, Director

September 24, 2015

RE: Dissolving of Senior Citizens Services Advisory Committee

Dear Commissioner Curtis,

The Office of Senior Services (OSS) is in support of the recommendation to dissolve the Senior Citizens Services Advisory Committee (SCSAC). We agree that in the early years of the Senior Millage it was necessary to have a committee of dedicated, skilled, and educated community representatives to provide oversight on how the senior millage funds were going to be best utilized and disbursed to the appropriate agencies.

However, since OSS has been formed, the staff have absorbed all of the oversight tasks as well as obtaining feedback from the community and have made the majority of the recommendations to the committee. The OSS staff has also taken over the duties of the part-time secretary, the GIS/mapping position, and the accountant. Since, our office deals with the everyday operations of the senior centers and service providers, it is felt that the dissolution of SCSAC would allow staff more time to complete tasks. On an average, approximately 15 hours a month is dedicated to preparing for the sub-committee and SCSAC meetings, preparation of minutes, traveling, income and expense statements, and memorandums.

Dissolving SCSAC would also be a cost savings to the Senior Millage funding, as the County pays annual per diem stipends to the committee members, reimbursement for mileage, and also the time it takes away for the senior centers directors and service providers to travel to and from the meetings.

We are confident that we will continue make the appropriate recommendations to the Human Service Committee, and if necessary at times call a sub-committee meeting of the HSC.

Sincerely,

Lynn M. Radzilowski  
Senior Services Director



# Eastside Senior Citizens Association

3065 N. Genesee Road - Flint, MI 48506

Phone: (810) 250-5000 \* Fax: 810-250-9033

*Age Confidently...Age Comfortably...Age Creatively sm*

September 24, 2015

RE: Dissolving Senior Citizens Services Advisory Committee

Dear Lynn,

In 2006, the County Board of Commissioners approved a comprehensive Plan for the Genesee County Senior Citizen Services Millage (rev.060506) which in part, identified the need to appoint an Advisory Committee. Once established, the Senior Citizen Services Advisory Committee had the responsibility of organizing and prioritizing senior citizen needs and incorporating the necessary measures to effectively mobilize the distribution of funds.

During the past ten years, the SCSAC Committee Members have done a tremendous job assisting in the creation of a format and mechanism required to appropriately distribute senior millage revenue. They worked diligently with the Planning Commission, Corporation Counsel, and the County Board of Commissioners in developing proper procedures, RFP's, applications, and reporting forms to assist in performance review and evaluations involving every agency receiving millage revenue.

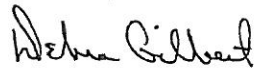
In addition, the SCSAC Committee, in conjunction with the County Board of Commissioners and Corporation Counsel, established the Office of Senior Services in FY2010-2011. The main function of OSS is to oversee the distribution of funds, and provide recipient oversight ensuring the appropriate use of tax payer dollars in the community.

Since, the SCSAC Committee has helped create the necessary infrastructure for the distribution and oversight of the senior millage funds, and with that now completed, it seems there may be a better use of time for staff, committee members and commissioners. On behalf of the Senior Center Directors, I support dissolving the SCSAC Committee.

In closing, if SCSAC is dissolved, the directors would still like to have the opportunity to meet with OSS Staff, at least quarterly, to be updated on any concerns, budget information, changes regarding documenting or reporting processes. This would also provide valuable time to

exchange information, and discuss new ideas and trends that may need to be considered to better serve the senior community.

Sincerely,

A handwritten signature in black ink that reads "Debra Gilbert". The signature is written in a cursive style with a large, stylized "D" and "G".

Debra Gilbert



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Board of County Commissioners of Genesee County, Michigan adopted Resolution no. 13-551 on November 20, 2013, authorizing a Genesee County Animal Control Advisory Committee (Advisory Committee) to be appointed by this Board, for the purpose of making recommendations to Genesee County Animal Control regarding practices, policies, job descriptions, and other matters relevant to the shelter; and

WHEREAS, this Board has considered the continued effectiveness and use of resources in retaining the Advisory Committee now that the Animal Control shelter is millage funded and has a full complement of staff; and

WHEREAS, this Board concludes that the shelter Director and staff are best suited to provide recommendations as to the practices and policies governing the shelter and the use of the millage funds, and that county resources, including staff time, the time of committee members and commissioners, and millage funds, are better served by allowing the shelter staff to provide oversight and recommendations to this Board without the input of an Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the Genesee County Animal Control Advisory Committee is hereby dissolved.

BOARD OF COMMISSIONERS  
(On agenda with consent of Committee and Board Chairpersons)

B\_\_\_\_\_  
CDB:cdb  
09-30-15  
10-05-B03

B03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County,  
Michigan, hereby ratifies the expedited action taken on September 28, 2015, by the  
Finance Committee of this Board approving the request by the Controller to authorize  
certain FY 2015/16 Year-end Budget Adjustments as described below:

1. Transfers within the General Fund revenue budget;
2. Transfers within the General Fund expenditure budget;
3. Transfers within the Special Revenue Funds budgets;
4. Transfers within the Intra-governmental Service Funds  
budgets;
5. Transfers within the Health Department Fund budgets;
6. The transfer of any special revenue fund balance,  
generated specifically through excess General Fund  
appropriations, which were not anticipated for use in the  
2014/2015 budget; and
7. Additional adjustments as needed in connection with the  
deficit reduction plan as mandated by the State of  
Michigan.

(a copy of the memorandum request dated September 22, 2015, and detail of transfers  
being on file with the official records of the September 28, 2018, meeting of the Finance  
Committee of this Board).

FINANCE COMMITTEE

F092814VIA  
CDB/km  
09-30-15  
10-05-F01

F01

15-410

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken by the Finance Committee of this Board on September 28, 2015, authorizing the request by the 7<sup>th</sup> Circuit Court, Family Division, to approve and authorize submission of the FY 2015-16 Child Care Fund Annual Plan and Budget (a copy of the memorandum request dated September 18, 2015, and supporting documentation being on file with the official records of the September 28, 2015, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F092815VIIB  
CDB/km  
09-30-15  
10-05-F02

F02

13-411

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, allows and authorizes the payments of bills, claims, and obligations for the County of Genesee in the amount of \$3,601,068.22 for the period ending September 11, 2015, including \$154,695.58 from the General Fund; and in the amount of \$10,231,295.22 for the period ending September 18, 2015, including \$157,023.33 from the General Fund.

GOVERNMENTAL OPERATIONS COMMITTEE

G092815VIA  
CDB:cdb  
09-30-15  
10-05-G01

G01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken September 28, 2015, by the Governmental Operations Committee of this Board approving the request by the Interim IT Director/System Engineer to authorize payment in the amount of \$122,852.72 for the annual maintenance for the OnBase document management system from Imagesoft (a copy of the memorandum request dated September 23, 2015, being on file with the official records of the September 28, 2015, meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the software maintenance agreement, as necessary, on behalf of Genesee County.

GOVERNMENTAL OPERATIONS COMMITTEE

G092815VIID  
CDB:km  
09-30-15  
10-05-G02

G02

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken September 28, 2015, by the Governmental Operations Committee of this Board approving the request by the Genesee County Prosecutor to accept the Michigan State Police – Automobile Theft Prevention Authority grant in the amount of \$86,891.00, and enter into an agreement for services for the period of October 1, 2015 through September 30, 2016 (a copy of the memorandum request dated September 24, 2015, and supporting documentation being on file with the official records of the September 28, 2015, meeting of the Governmental Operations Committee of this Board), and the directive to the Chairperson of this Board to execute the Agreement on behalf of Genesee County is also ratified.

GOVERNMENTAL OPERATIONS COMMITTEE

G092815VIIIE  
CDB:km  
09-30-15  
10-05-G03

G03

18-2114

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, pursuant to the procedures mandated in this Board's Resolution #08-05, certain departments have submitted funding requests and asserted justifications for overtime for the period of October 1, 2015, through October 30, 2015, such requests and asserted justifications appearing in the official records of the September 28, 2015, meeting of the Governmental Operations Committee of this Board; and

WHEREAS, said Committee, upon review and consideration of said requests and asserted justifications, has recommended certain funding for the overtime activities requested for funding, as above referenced, by the Departments and/or Divisions of Departments as listed on the following schedule.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken by the Governmental Operations Committee on September 28, 2015, approving the appropriation of the sum of \$36,756.00 from General Fund Contingencies - Reserve for Overtime (Fund No. 101.00.00.9010.70075.000) and allocating those funds as specified to the Overtime Account (No. 30055) of the respective departments as detailed below:

<u>Account</u>	<u>Department</u>	<u>Amount</u>
101.00.00.1311	Circuit Court	0
101.00.00.1320	Jury Board	0
101.00.00.1360	District Court	1,666
101.00.00.1390	Family Court	0
101.00.00.1485	Probate Court	0
101.00.00.2160	County Clerk	2,771



101.00.00.2292	Prosecutor	0
101.00.00.2310	Court Services	0
101.00.00.2364	Register of Deeds	2,017
101.00.00.2530	Treasurer's Office	0
101.00.00.3020	Sheriff Court Security-Transport	420
101.00.00.3025	Sheriff Court Security-Transport-McCree	420
101.00.00.3028	Sheriff Court Security-Transport-Probate	224
101.00.00.3030	Sheriff Corrections Division	20,175
101.00.00.3110	Sheriff Investigative Division	485
101.00.00.3111	Sheriff Drug Team	0
101.00.00.3145	Sheriff Overtime	694
101.00.00.3160	Sheriff Marine Section	0
101.00.00.3205	Sheriff Tether	0
205.00.00.4300	Animal Shelter	0
623.00.00.2236	Controller	0
628.00.00.2582	IT	4,725
630.00.00.2332	Purchasing	478
631.00.00.2653	Building and Grounds	1,721
631.00.00.2656	Building and Grounds – McCree	320
631.00.00.3030	Building and Grounds – Jail	640
645.00.00.2334	Motor Pool	0
670.00.00.2260	Human Resources	0

---

<b>TOTAL</b>	<b>\$ <u>36,756</u></b>
--------------	-------------------------

to cover all anticipated overtime costs during the month of September 2015 in these departments.

#### GOVERNMENTAL OPERATIONS COMMITTEE

G092815VIIF  
CDB:km  
09-30-15  
10-05-G4

G4

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Board of County Commissioners of Genesee County, Michigan, by Resolution no. 15-387, adopted September 21, 2015, extended a conditional offer of employment for the Chief Information Officer position to Christopher Newell pending the successful completion of the pre-employment process and negotiation of his compensation package; and

WHEREAS, the pre-employment process has been completed and negotiations have been concluded and, as directed by Resolution no. 15-387, the following Wage and Benefit Package proposal is being presented to this Board for approval.

NOW, THEREFORE, BE IT RESOLVED, that Christopher Newell is appointed to the position of Genesee County Chief Information Officer ("CIO"), this position being an exempt position under the County's Personnel Policy Manual, the holder of which serves at the pleasure of this Board, and the duties of the CIO shall be those presently prescribed in the job description for the position and those prescribed by the Board of County Commissioners.

BE IT FURTHER RESOLVED, that as of the adoption of this Resolution on October 5, 2015, the CIO's base annualized salary shall be \$95,503.

BE IT FURTHER RESOLVED, that as of the adoption of this Resolution, Mr. Newell shall have 40 hours of accrued time available for vacation, and accrual of further vacation hours shall commence effective six months from this date at the rate of 20 hours for every 208 hours of continued service, subject to the maximum accrual of

300 hours, and that, unless and until rescinded or modified by action of this Board, Mr. Newell shall receive all other allowances and benefits ordinarily provided County Department Heads in general, such as life insurance; retirement benefits; medical, prescription or dental care, either current or post-retirement.

BE IT FURTHER RESOLVED, that this Board reserves all authority it has to rescind or modify, through future action, the salaries, allowances and benefits of all County funded personnel positions, including, but not limited to, rescinding or modifying any salary adjustment provided in this Resolution.

GOVERNMENTAL OPERATIONS COMMITTEE  
(on agenda with consent of Committee and Board Chairpersons)

G  
CDB:cdb  
10-01-15  
10-05-G05

G05

15-416

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken by the Human Services Committee of this Board on September 21, 2015, approving the request by the Executive Director of the Genesee County Community Action Resource Department ("GCCARD") to accept funding increases for the Senior Nutrition Home Delivered and Congregate Meal Programs, whereby grant funds from the Valley Area Agency on Aging have increased the Congregate Meal Program funding from \$310,187 to \$311,572, and the Home Delivered Meal Program from \$1,165,040 to \$1,165,749, for the period of October 1, 2014 through September 30, 2015 (a copy of the memorandum request dated September 21, 2015, and contract amendment being on file with the official records of the September 21, 2015, meeting of the Human Services Committee of this Board); and the directive to the Executive Director of GCCARD and/or Chairperson of this Board to execute the Contract Amendment, as necessary, is also ratified.

HUMAN SERVICES COMMITTEE

H092115VIA2  
CDB/km  
10-01-15  
10-05-H01

H01

15-417

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken by the Human Services Committee of this Board on September 21, 2015, approving the request by the Health Officer to authorize overnight travel for two employees, Suzanne Cupal, Public Health Supervisor, and Brad Snyder, Community Health Analyst, to attend the Michigan Premier Public Health Conference in Thompsonville, Michigan, October 6 - 8, 2015, at a cost not to exceed \$1,192.70.02, for both employees (a copy of the memorandum requests dated September 21, 2015, and supporting documentation being on file with the official records of the September 21, 2015, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H092115VIIB1  
CDB:km  
10-01-15  
10-05-H02

H02

15-418

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize a lease agreement with Wellness Services, a Michigan nonprofit corporation, for premises located at the McCree Courts and Human Services building, 630 S. Saginaw St, Suite 4, Flint, MI 48502, for the period October 1, 2015 through September 30, 2016, at the rate of \$857.08 per month, is approved (a copy of the memorandum request dated September 15, 2015, and Lease Agreement being on file with the official records of the September 21, 2015, meeting of the Human Services Committee of this Board); and this Board's Chairperson is authorized to execute the Lease Agreement on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H092115VIIB2  
CDB/km  
10-05-15  
10-05-H03

H03

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County,  
Michigan, that the request by the Director of the Office of Senior Services to approve  
the FY 2015 - 2016 overnight and daytime travel requests of the following senior center  
Directors so as to permit their staff to supervise trips/fundraisers that are advertised in  
their monthly newsletters, is approved:

Burton  
Hasselbring  
Eastside  
Montrose  
Carman-Ainsworth  
Forest Township  
Loose  
Brennan  
Flushing  
Davison  
Thetford  
Grand Blanc  
Krapohl

(a copy of the memorandum request dated September 3, 2015, and supporting  
documentation being on file with the official records of the September 21, 2015, meeting  
of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H092115VIIC1  
CDB/km  
10-05-15  
10-05-H04

H04



15-420

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Director of the Office of Senior Services to approve the request by senior service provider Michigan Community Services, Inc. to authorize the FY 2015 – 2016 out-of-county travel of its staff to permit them to supervise senior citizens in its Adult Day Care program is approved (a copy of the memorandum request dated September 3, 2015, and supporting documentation being on file with the official records of the September 21, 2015, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H092115VIIC2  
CDB/km  
10-05-15  
10-05-H05

H05

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County,  
Michigan, that the requests by the Director of the Office of Senior Services to authorize  
two senior service providers' budget amendments for FY 2014-15 are approved as  
follows:

1. Alzheimer's Association: transfer \$369 from the line item  
"Computer," and \$500 from the line item "Deaf Interpreter," into  
the line item "Mileage," and adjust "Mileage" to include the \$869  
in additional funds for a total of \$22,323.
2. Genesee County Community Action Department: transfer  
\$5,897 from the line item "Funding Adjustment (delivery of kosher  
and Indian/vegetarian meals)" to the line item "Jewish Community  
Services contract (kosher and Indian/vegetarian meals)."

(a copy of each memorandum request dated September 3, 2015, and supporting  
documentation being on file with the official records of the September 21, 2015, meeting  
of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H092115VIIC3 & 4  
CDB/km  
10-01-15  
10-05-H06

H06

15-422

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County,  
Michigan, that the requests by the Director of the Office of Senior Services to authorize  
two Senior Center FY 2014-15 budget amendments are approved as follows:

1. Eastside Senior Center: transfer \$2,726 from the Administration line item to Equipment for the purchase of new bathroom stalls and handicapped accessible toilets for the restrooms, and transfer \$1780 from the Administration-Fringes line item to Operations for postage
2. Thetford Senior Center: authorize the purchase of a new gas meter from Consumers Energy at a cost of \$646 from the Facility Maintenance line.

(a copy of each memorandum request dated September 3, 2015, and supporting documentation being on file with the official records of the September 21, 2015, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H092115VIIC5 & 6  
CDB/km  
10-01-15  
10-05-H07

H07

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Board of Commissioners of Genesee County, Michigan, authorized on September 8, 2015, in Resolution no. 15-363, a contract award in the amount of \$113,826 funded with senior millage funds between Genesee County and the United Senior Network ("USN"), a non-profit organization, to operate the Hasselbring Senior Center in the City of Flint; and

WHEREAS, concurrent with the contract award, an audit was performed by Gabridge and Company ("Gabridge") of USN's fiscal July 1, 2014 through June 30, 2015; and

WHEREAS, Gabridge issued a disclaimer of opinion due to its inability to obtain sufficient appropriate audit evidence required to substantiate material amounts of revenues, expenses, capital assets, and long term liabilities; and

WHEREAS, Resolution no. 15-363 approved a contract that would substantially conform to the contract submitted, and a final contract has not been drafted or executed pending the results of the audit; and

WHEREAS, this Board desires the continuation of the services provided at the Hasselbring Senior Center, but must require responsible financial management of senior millage funding and, due to the significant number and severity of issues identified by the audit, determines that additional contractual oversight and constraints must be placed on the USN as a condition of continued funding.

NOW, THEREFORE, BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County

Office of Senior Services ("GCROSS") to authorize the inclusion in the operational contract of certain contractual terms, designed to assist USN in improving its financial management and to provide the necessary oversight by the Office of Senior Services and this Board, are approved as follows:

1. Commencing October 1, 2015, USN is placed on probation for a 6 month period and shall be reviewed quarterly by GCROSS.
2. GCROSS shall develop, and USN shall comply with, a corrective action plan addressing the issues identified in the Gabridge audit.
3. GCROSS shall return to this Board with progress reports and, if necessary, a request to suspend funding if substantial improvements are not made during the probationary period.
4. GCROSS shall add other terms, as necessary, to achieve resolution to the issues identified by the audit.

BE IT FURTHER RESOLVED, that the Director and Corporation Counsel are directed and authorized to add the above stated terms to the proposed contract that was approved by Resolution no. 15-363, and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County (a copy of the memorandum request dated October 1, 2015, and supporting documentation to be placed on file with the official records of the October 5, 2015, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE  
(On agenda with consent of Committee and Board Chairpersons)

H\_\_\_\_\_  
CDB/cdb  
10-02-15  
10-05-H08

H08

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Assistant Controller, on behalf of the Genesee County Metropolitan Planning Commission (the Planning Commission) in collaboration with the Land Bank, to enter into a contract with E.T. MacKenzie Company for the demolition of the former Ramada Inn and Suites in Mt. Morris Township, using CDBG grant funding in the amount of \$187,389, and MBEG grant funding in the amount of \$250,000, is approved (a copy of the memorandum request dated September 22, 2015, and construction services contract being on file with the official records of the September 28, 2015, meeting of the Public Works Committee of this Board), and the Director-Coordinator of the Planning Commission is authorized to execute the contract on behalf of Genesee County.

PUBLIC WORKS COMMITTEE

P092815VIIA  
CDB:km  
09-30-15  
10-05-P01

P01

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE  
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken September 28, 2015, by the Public Works Committee of this Board approving the request by the Assistant Controller to authorize the overnight travel of Purchasing Manager Cindy Carnes to the Michigan Public Purchasing Officers Association annual conference in Traverse City, MI for the period October 25-27, 2015, at a cost not to exceed \$398.00 (a copy of the memorandum request dated September 24, 2015, and supporting documentation being on file with the official records of the September 28, 2015, meeting of the Public Works Committee of this Board).

PUBLIC WORKS COMMITTEE

P092815VIIB  
CDB:cdb  
09-30-15  
10-05-P02

P02