

**GENESEE COUNTY BOARD OF COMMISSIONERS**

**2014-08**

**ITEMS FOR BOARD ACTION**

**Wednesday, April 2, 2014 @ 9:00 a.m.**

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE TO THE FLAG
- V. APPROVAL OF MINUTES
- VI. PUBLIC ADDRESS BOARD
- VII. COMMUNICATIONS
- VIII. REPORTS

**BOARD OF COMMISSIONERS**

Jamie W. Curtis, Chairperson  
Ted Henry, Vice Chairperson

Report from Chairperson

**COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

Ted Henry, Chairperson  
Pegge Adams, Vice Chairperson

Report from Chairperson

**FINANCE COMMITTEE**

Mark Young, Chairperson  
Tony Brown, Vice Chairperson

14-130

F01 Resolution authorizing re-establishing and filling Treasurer's Office Account Clerk position

14-131

F02 Resolution ratifying expedited action of Finance Committee authorizing contract renewal with BIS Digital

**BOARD OF COMMISSIONERS**

**April 2, 2014**

**Page 2**

- 14-132 F03 Resolution authorizing establishing and fill part-time secretary position for Community Corrections
- 14-133 F04 Resolution authorizing salary rate increase for FOC transport officer
- 14-134 F05 Resolution authorizing FOC petty cash account
- 14-135 F06 Resolution authorizing FOC line item transfer
- 14-136 F07 Resolution authorizing FOC employee travel request
- 14-137 F08 Resolution ratifying expedited action of Finance Committee authorizing re-establishing and filling Health Department Accountant position with temporary help
- 14-138 F09 Resolution ratifying expedited action of Finance Committee authorizing re-establishing and filling Health Department Secretary position, Adult and Family Planning Clinics
- 14-139 F10 Resolution ratifying expedited action of Finance Committee authorizing re-establishing and filling Health Department Secretary position, Immunization Clinic
- 14-140 F11 Resolution authorizing reclassification of Health Department Nutritionist II to Registered Dietician
- 14-141 F12 Resolution ratifying expedited action of Finance Committee authorizing re-establishing and filling Animal Control full-time kennel attendant position

Report from Chairperson

**GOVERNMENTAL OPERATIONS COMMITTEE**

**Omar Sims, Chairperson**

**John Northrup, Vice Chairperson**

- 14-142 G01 Resolution paying County bills
- 14-143 G02 Resolution ratifying expedited action to approve the Circuit Court Family Division's request to accept a grant from the United Way in the amount of \$20,268.75 for Attendance Court continuation funding

**BOARD OF COMMISSIONERS**

**April 2, 2014**

**Page 3**

- 14-144 G03 Resolution granting the Sheriff's request to approve the 2014 Hazardous Materials Emergency Planning Grant Agreement

Report from Chairperson

**HUMAN SERVICES COMMITTEE**

**Brenda Clack, Chairperson**

**Archie Bailey, Vice Chairperson**

- 14-145 H01 Resolution authorizing GCCARD acceptance of agreement with the Regents of the University of Michigan for Prevention Research Center services
- 14-146 H02 Resolution ratifying expedited action taken March 19, 2014, approving GCCARD request to submit request to HHS/ACF to convert Early Head Start center base slots to home base slots
- 14-147 H03 Resolution ratifying expedited action taken March 19, 2014, approving GCCARD request to submit supplemental application for the 2014-15 Head Start and Early Head Start Grant
- 14-148 H04 Resolution authorizing GCCARD acceptance of Michigan Department of Human Services contract amendment
- 14-149 H05 Resolution authorizing GCCARD acceptance of reimbursement funding to attend Head Start training
- 14-150 H06 Resolution authorizing Health Department employee travel (Jori July; Toni McCrum; Rachel McIlwain)
- 14-151 H07 Resolution approving Senior Services vendor travel request

Report from Chairperson

**PUBLIC WORKS COMMITTEE**

**Tony Brown, Chairperson**

**Mark Young, Vice Chairperson**

- 14-152 P01 Resolution authorizing Purchasing Manager and Controller to update "single point of contact" forms with existing and future County vendors
- 14-153 P02 Resolution authorizing the sale of County vehicles

**BOARD OF COMMISSIONERS**

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Page 4

- 14-154 P03 Resolution selecting Lincoln Financial Group to provide ancillary employee benefits such as life insurance, short term disability insurance, and long term disability insurance to County employees (On agenda with permission of Board and Public Works Committee Chairpersons)
- 14-155 P04 Resolution ratifying expedited action taken 3/26/14 by Public Works Committee approving the license agreement with Whaley Children's Center authorizing use of the Genesee County Court House lawn for event

Report from Chairperson

**LAUDATORY RESOLUTIONS**

- 14-L32 David Doyle
- 14-L33 Jessie Spencer
- 14-L34 Pastor Major A. Stewart
- 14-L35 United States Air Force Band and Singing Sergeants

**IX. UNFINISHED BUSINESS**

**X. NEW AND MISCELLANEOUS BUSINESS**

**XI. OTHER BUSINESS**

**XII. ADJOURNMENT**

14-130

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Treasurer to authorize re-establishing and filling an Account Clerk position within the Treasurer's Office, said position having been vacated on March 5, 2014 due to the transfer of the individual holding the position, is granted (a copy of the memorandum request dated March 6, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board finds that extenuating circumstances exist supporting waiver of the hiring freeze, and the Director of the Human Resources Department is directed to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIA  
CDB/ms  
03-25-14  
04-02-F01

F01

14-131

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Finance Committee of this Board authorizing the request by the Board Coordinator/Director of Community Corrections to renew the contract with BIS Digital for support services to the audio, visual and recording equipment in the Harris Auditorium, at a cost of \$7,713.75, for the period March 28, 2014 through March 27, 2015 (a copy of the memorandum request dated March 7, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the directives to the Board Chair to sign the contract on behalf of this Board, and to the Controller to transfer the contract amount from the Prisoner Reentry Program excess funds to the Board Office account 1050.41045-Equipment Maintenance Contracts.

FINANCE COMMITTEE

F031914VIIB  
CDB/ms  
03-25-14  
04-02-F02

F02

14-132

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Director of Community Corrections to authorize establishing and filling a part-time secretary position for the Community Corrections program, said position to be funded from the general fund, is approved (a copy of the memorandum request dated March 5, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board finds that extenuating circumstances exist supporting waiver of the hiring freeze, and the Director of the Human Resources Department is directed to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIIC  
CDB/ms  
03-25-14  
04-02-F03

F03

14-133  
TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Friend of the Court ("FOC") to authorize increasing the hourly rate of the FOC transport officer from \$15.00/hour to \$20.00/hour, effective March 3, 2014, is approved (a copy of the memorandum request dated February 24, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board of Commissioners finds that extenuating circumstances exist meriting waiver of the hiring freeze.

BE IT FURTHER RESOLVED, that the Director of the Human Resources Department is directed to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIID  
CDB/ms  
03-25-14  
04-02-F04

F04



14-134

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Friend of the Court ("FOC") to authorize establishing a departmental petty cash fund in the amount of \$300.00 to be used for the reimbursement of approved expenses incurred by FOC employees is approved (a copy of the memorandum request dated February 24, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that the request to appropriate \$198 to fund two additional cash drawers for the cashiering department is also granted, and the Controller is authorized to make the appropriation.

FINANCE COMMITTEE

F031914VIIIE  
CDB/ms  
03-25-14  
04-02-F05

F05

14135

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Friend of the Court ("FOC") to authorize transferring \$45,831.48 from line item 215.1420.65070 Equipment to line item 215.1420.65045 Building and Improvements for the purpose of making the last payment for the FOC offices renovation is approved (a copy of the memorandum request dated March 6, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F031914VIIF  
CDB/ms  
03-25-14  
04-02-F06

F06

14-1360  
TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Friend of the Court to authorize the attendance of referees Shelley Spivack and Sandra Carlson to the 2014 Spring Referees of Michigan conference to be held in Petoskey, MI from May 21-23, 2014, at a total cost of \$695.00, 66% being reimbursable from the FOC Cooperative Reimbursement grant, is approved (a copy of the memorandum request dated March 6, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Human Services Committee of this Board).

FINANCE COMMITTEE

F031914VIIG  
CDB/ms  
03-25-14  
04-02-F07

F07

14-137

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Finance Committee of this Board authorizing the request by the Health Officer to re-establish and immediately fill with temporary help an Accountant position within the Community Health Division of the Health Department, said position, position no. 60187, being vacated on March 21, 2014, due to the promotion of the individual holding the position (a copy of the memorandum request dated March 11, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIIIH  
CDB/ms  
03-25-14  
04-02-F08

F08

14-138

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Finance Committee of this Board authorizing the request by the Health Officer to re-establish and fill a Secretary position within the Community Health Division of the Health Department, Adult & Family Planning Clinics, said position, position no. 60100, to be vacated on March 28, 2014, due to the retirement of the individual holding the position (a copy of the memorandum request dated March 11, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIII  
CDB/ms  
03-25-14  
04-02-F09

F09

14-139

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Finance Committee of this Board authorizing the request by the Health Officer to re-establish and fill a Secretary position within the Community Health Division of the Health Department, Immunization Clinic, said position, position no. 60689, being vacated as of February 28, 2014, due to the departure of the individual holding the position (a copy of the memorandum request dated March 11, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIIJ  
CDB/ms  
03-25-14  
04-02-F10

F10

14-140

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County,  
Michigan, that the request by the Health Officer to reclassify the position of Nutritionist II  
to that of Registered Dietician, is approved (a copy of the memorandum request dated  
March 11, 2014, and Letter of Agreement being on file with the official records of the  
March 19, 2014, meeting of the Finance Committee of this Board).

FINANCE COMMITTEE

F031914VLIK  
CDB/ms  
03-25-14  
04-02-F11

F11

14-141

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Finance Committee of this Board authorizing the request by the Chief Animal Control Officer to re-establish and fill a full time kennel attendant position at the Genesee County Animal Control Shelter, said position having been approved within the 2013-14 departmental budget as part of the county budget approved in September 2013, (a copy of the memorandum request dated March 11, 2014, and supporting documentation to be placed on file with the official records of the March 19, 2014, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board further ratifies the finding of extenuating circumstances supporting waiver of the hiring freeze, and the directive to the Director of the Human Resources Department to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

FINANCE COMMITTEE

F031914VIL  
CDB/ms  
03-25-14  
04-02-F12

F12



14-142

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, allows and authorizes the payments of bills, claims, and obligations for the County of Genesee in the amount of \$2,457,168.97 for the period ending March 7, 2014, including \$1,157,946.99 from the General Fund; and \$3,363,383.49 for the period ending March 14, 2014, including \$325,719.22 from the General Fund.

GOVERNMENTAL OPERATIONS COMMITTEE

G032614VIA  
ACT:ms  
03-28-14  
04-02-G01

G01

14-143

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 26, 2014, by the Governmental Operations Committee of this Board approving the request by the Circuit Court Family Division to accept a grant from the United Way in the amount of \$20,268.75 for Attendance Court continuation funding, and that the execution of the grant agreement by the Board Chairperson on behalf of Genesee County is also ratified (a copy of the memorandum request dated March 20, 2014, and supporting documentation being on file with the official records of the March 26, 2014, meeting of the Governmental Operations Committee of this Board).

GOVERNMENTAL OPERATIONS COMMITTEE

G032614VIIB  
ACT:ms  
03-28-14  
04-02-G02

G02

14-144

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Sheriff to approve the 2014 Hazardous Materials Emergency Planning Grant Agreement is approved, and that the Chairperson is authorized to execute the Agreement on behalf of Genesee County (a copy of the memorandum request dated March 7, 2014, and supporting documentation being on file with the official records of the March 26, 2014, meeting of the Governmental Operations Committee of this Board).

GOVERNMENTAL OPERATIONS COMMITTEE

G032914VIIC  
ACT:ms  
03-28-14  
04-02-G03

G03

14-145

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize acceptance of an agreement between Genesee County and the Regents of the University of Michigan for the provision by GCCARD of Prevention Research Center of Michigan services for the period October 1, 2013 through September 30, 2014, is approved (a copy of the memorandum request dated March 19, 2014, and Agreement being on file with the official records of the March 19, 2014, meeting of the Human Services Committee of this Board), and the Executive Director is authorized to sign the Agreement on behalf of Genesee County.

HUMAN SERVICES COMMITTEE

H031914VIIB2  
CDB:ms  
03-25-14  
04-02-H01

H01

14-146

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Human Services Committee of this Board approving the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize submission of a request to the US Department of Health and Human Services, Administration for Children and Families, to convert 24 Early Head Start center base slots to home base slots due to ongoing enrollment issues (a copy of the memorandum request dated March 19, 2014, and accompanying documentation being on file with the official records of the March 19, 2014 meeting of the Human Services Committee of this Board);

BE IT FURTHER RESOLVED that this Board further ratifies its authorization and directive to the Chairperson of this Board to sign said request on behalf of this Board.

HUMAN SERVICES COMMITTEE

H031914VIIB3  
CDB:ms  
03-25-14  
04-02-H02

H02

14-147  
TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 19, 2014, by the Human Services Committee of this Board approving the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize submission of a supplemental application to the US Department of Health and Human Services, Administration for Children and Families, for the 2014-15 Head Start and Early Head Start grant for additional available funding (a copy of the memorandum request dated March 19, 2014, and accompanying documentation being on file with the official records of the March 19, 2014 meeting of the Human Services Committee of this Board);

BE IT FURTHER RESOLVED that this Board further ratifies its authorization and directive to the Chairperson of this Board to sign said application on behalf of this Board.

HUMAN SERVICES COMMITTEE

H031914VIIB4  
CDB:ms  
03-25-14  
04-02-H03

H03

14148

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize acceptance of the contract amendment to contract LCA13-25012, whereby GCCARD will receive additional funding in the amount of \$32,550 from the Michigan Department of Human Services for the provision of emergency heating assistance, is approved (a copy of the memorandum request dated March 19, 2014, being on file with the official records of the March 19, 2014, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H031914VIIB5  
CDB:ms  
03-25-14  
04-02-H04

H04

14-149  
TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Executive Director of Genesee County Community Action Resource Department ("GCCARD") to authorize acceptance of \$800 in reimbursement funding for attendance at the UCLA Health Care Institute Train the Trainer on April 25-27, 2014, for Head Start training is approved (a copy of the memorandum request dated March 19, 2014, and supporting documentation amendment being on file with the official records of the March 19, 2014, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H031914VIIB6  
CDB:ms  
03-25-14  
04-02-H05

H05



14150

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County,  
Michigan, that the request by the Health Officer to approve overnight travel and  
attendance to the specified events as described below is approved:

- (1) Jori July to attend the 11<sup>th</sup> National Conference on Immunization and  
Health Coalitions in Seattle, WA for the period May 21-23, 2014, at a cost  
of \$2,095.00, funded from county account nos. 221.00.00.6250.46495; and
- (2) Toni McCrum to attend the Nurse Administrator Forum titled "Quality  
Improvement: A Step by Step Approach" in Higgins Lake, MI for the period  
May 5-6, 2014, at a cost of \$166.16, funded from county account nos.  
221.00.00.6110.46495; and
- (3) Rachel McIlwain to attend WIC CPA training in Kalamazoo, MI for the  
period May 6-7, 2014, at a cost of \$242.70, funded from county account  
nos. 221.00.00.6120.46495

(a copy of the memorandum requests dated March 19, 2014, and supporting  
documentation being on file with the official records of the March 19, 2014, meeting of the  
Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H031914VIIC1-3  
CDB:ms  
03-25-14  
04-02-H06

H06

14-151

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Senior Services Director to approve the request by Michigan Community Services, Inc. to authorize travel outside of Genesee County for the Adult Daycare program for the current contract term is approved (a copy of the memorandum request dated March 6, 2014, and supporting documentation being on file with the official records of the March 19, 2014, meeting of the Human Services Committee of this Board).

HUMAN SERVICES COMMITTEE

H031914VIID1  
CDB:ms  
03-25-14  
04-02-H07

H07

14152

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the Purchasing Manager is authorized to update Authorization Designation Forms or other "single point of contact" forms with existing County vendors to designate the Purchasing Manager as the administrative authorization contact, and the Controller as the financial authorization contact.

BE IT FURTHER RESOLVED, that the Purchasing Manager and the Controller are authorized to execute such "single point of contact" forms with future County vendors when contracts with those vendors are approved by this Board or otherwise in accordance with the Genesee County Purchasing Regulations.

BE IT FURTHER RESOLVED, that all current and future "single point of contact" forms shall be updated by the Purchasing Manager and the Controller in accordance with the terms of this resolution, and such forms shall be submitted to the Chairperson of the Public Works Committee for review.

BE IT FURTHER RESOLVED, that following the approval of the Public Works Chairperson, the Board Chairperson is authorized to execute any current and future "single point of contact" forms necessary for any contract approved by this Board or otherwise in accordance with the Purchasing Regulations (a copy of the memorandum

request dated March 19, 2014, and supporting documentation being on file with the official records of the March 26, 2014, meeting of the Public Works Committee of this Board).

## PUBLIC WORKS COMMITTEE

P032914VIA  
ACT:ms  
03-28-14  
04-02-P01

P01

14-153

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Motor Pool Mechanic Supervisor to authorize the sale of County vehicles when they are taken out of service is approved, and that the Mechanic Supervisor, subject to the approval of the Public Works Chairperson and the Controller over the decision to sell the vehicle and the method of sale, is authorized to sell County vehicles when they are taken out of service, and is further authorized, subject to the approval of the Public Works Chairperson and the Controller, to sell the 10 vehicles designated on the memorandum request dated February 24, 2014, being on file with the official records of the March 26, 2014, meeting of the Public Works Committee of this Board.

PUBLIC WORKS COMMITTEE

P032614VIB  
ACT:ms  
03-28-14  
04-02-P02

P02

14-154

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of Commissioners of Genesee County, Michigan, that the request by the Purchasing Manager to approve the selection of Lincoln Financial Group to provide ancillary employee benefits to County employees such as life insurance, short term disability insurance, and long term disability insurance, said provider having been selected through the County Incentive Program sourced by the Michigan Association of Counties.

BE IT FURTHER RESOLVED, that the Purchasing Manager, the Human Resources Director, and Corporation Counsel are authorized and directed to negotiate final contracts with Lincoln Financial Group to implement the ancillary employee benefit program.

BE IT FURTHER RESOLVED, that the Chairperson is authorized to execute the final contracts on behalf of Genesee County; and that the Board secretary is directed to file a copy of the memorandum request dated January 25, 2014, and supporting documentation, including copies of the final contracts, with the official records of this meeting of the Board.

#### PUBLIC WORKS COMMITTEE

(On agenda with permission of Board and Committee Chairpersons)

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14155  
TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY  
BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of Commissioners of Genesee County, Michigan, hereby ratifies the expedited action taken March 26, 2014, by the Public Works Committee of this Board to approve the license agreement permitting the Whaley Children's Center to utilize the lawn of the Genesee County Court House for April Child Abuse Prevention events, and that the execution of the license agreement by the Board Chairperson on behalf of Genesee County is also ratified (a copy of the memorandum request from Katrina Khouri, Director of Development for the Center, and a copy of the license agreement being on file with the official records of the March 26, 2014, meeting of the Public Works Committee of this Board).

PUBLIC WORKS COMMITTEE

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