

FINANCE COMMITTEE
Monday, January 9, 2017
Minutes



CALL TO ORDER

Chairperson Drew Shapiro called the Finance Committee meeting to order at 10:18 a.m.



ROLL CALL

Roll Call.

Present: Nolden, Clack, Ellenburg, Courts, Young, Shapiro, Cousineau, Henry, Martin.



MINUTES – November 28, 2016

Motion: To approve the November 28, 2016 Finance Committee minutes, as presented

Action: Approve, Moved by Henry, Seconded by Young.
Motion passed unanimously.



PUBLIC COMMENT TO COMMITTEE

None



COMMUNICATIONS

None



OLD BUSINESS

None



NEW BUSINESS



F010917VIA: Controller: Request approval to negotiate the change order for the A360 Project Implementation Delay – Attached (**ROLL CALL VOTE REQUESTED**)

Motion: To authorize approval to negotiate the change order for the A360 Project Implementation Delay

Action: Approve, **Moved by** Young, **Seconded by** Nolden.

Joy Hawkins, Assistance Controller gave update on the CGI project and advised that the vendor has been working without contract for three months.

Commissioner Mark Young gave some background on this change order.

Commissioner Henry asked Commissioner Young if we have a set rate of what this is going to cost us down the road. Henry concerned we are into this software and we can't afford to go on and we can't afford to quit.

Discussion ensued.

Commissioner Cousineau asked if that payment of the \$500,000 was not in the current year budget. Commissioner Young stated that he would have to go back through and see if the Controller had it built into the budget but his guess would be that it probably was not.

Commissioner Ellenburg said instead of reducing the support we get, maybe we need to add more support until everybody is more familiar with the program.

Commissioner Clack asked how close the conversations have been with the Vendor and are there additional costs for those conversations.

Commissioner Courts agrees with Commissioner Ellenburg regarding support

Discussion ensued

ROLL CALL VOTE:

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 9).

Yes: Clack, Courts, Cousineau, Ellenburg, Henry, Martin, Nolden, Shapiro, Young.



B. F010917VIIB: Controller: Request approval to delegate Controller's duties and powers until a new Controller is appointed **(ROLL CALL VOTE REQUESTED)**

Motion: To authorize the approval to delegate Controller's duties and powers until a new Controller is appointed

Action: Approve, **Moved by** Henry, **Seconded by** Young.

Chairperson Shapiro advised that this is exactly what took place when Keith Francis originally resigned.

Celeste Bell, Corporation Counsel asked for clarification on the motion. Commissioner Shapiro advised that the delegated duties and powers would go to Joy Hawkins and Kristie Primeau, Assistant Controllers, until a new Controller is hired.

Vote: Motion carried by unanimous roll call vote **(summary: Yes = 9).**

Yes: Clack, Courts, Cousineau, Ellenburg, Henry, Martin, Nolden, Shapiro, Young.

Commissioner Henry asked about the adjustment in pay. Celeste Bell advised that she intends to duplicate from the previous resolution regarding this. Commissioner Ellenburg asked if they could get that amount due to the new Commissioners not being here before. Bell advised that the delegation would be to the two Assistance Controllers, Joy Hawkins and Kristie Primeau and they are each to receive a 10% increase in their wages which will automatically cease on the appointment of the Controller.



C. F010917VIIC: Human Resources: Request approval to transfer \$321.02 back Into Human Resources budget line 101.2260.46455 to cover the cost of the recording equipment/software for the CGI trainings – Attached

Motion: To approve the transfer of \$321.02 back Into Human Resources budget line 101.2260.46455 to cover the cost of the recording equipment/software for the CGI trainings

Action: Approve, **Moved by** Henry, **Seconded by** Cousineau
Motion passed unanimously.



D. F010917VIID: Treasurer: Request approval to accept the Annual Investment Report for fiscal year ending September 30, 2016 – Attached

Motion: To approve the Annual Investment Report for fiscal year ending September 30, 2016

Action: Approve, **Moved by** Clack, **Seconded by** Young.

Isaiah Matan from the Treasurer's office gave a brief overview of the report.

Discussion ensued.

Motion passed



OTHER BUSINESS

Commissioner Henry asked when the Board was going to start the search for controller.

Anita Galajda, Director of Human Resources advised that the posting for the Controller position will be going back out this morning.

Discussion ensued.

Commissioner Henry thinks we should put a committee together before we receive applicants so we are ready. Commissioner Young agreed with that.



Motion: To form an Ad Hoc Committee for purpose of vetting a new Controller

Action: approve, **Moved by** Henry, **Seconded by** Martin

Discussion ensued

Motion passed unanimously.

Chairperson Shapiro asked Anita Galajda if the County has ever used a search firm to hire someone for important positions. Anita advised that they used search firms, but didn't believe they have hired their candidates.

Discussion ensued.



ADJOURNMENT

Chairperson Shapiro adjourned the Finance Committee meeting at 11:05 a.m.

Transcribed by:
Melissa S. Bishop
Administrative Secretary