

FINANCE COMMITTEE
Monday, July 10, 2017 at 9:15 a.m.
MINUTES



CALL TO ORDER

Chairperson Courts called the Finance Committee meeting to order at 9:44 a.m.



ROLL CALL

Roll Call.

Present: Nolden, Clack, Ellenburg, Courts, Young, Shapiro, Cousineau, Martin.

Excused: Henry.



MINUTES – June 19, 2017

Motion: To approve the minutes of the June 19, 2017 Finance Committee meeting as presented

Action: Approve, Moved by Young, Seconded by Ellenburg.
Motion passed unanimously.



PUBLIC COMMENT TO COMMITTEE

NONE



COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS



A. ANIMAL CONTROLL -

1. F071017VIA1: Request authorization to accept \$1,500 grant from Maddie's Fund – Attached

Motion: To authorize acceptance of \$1,500 grant from Maddie's Fund
Action: Approve, **Moved by** Nolden, **Seconded by** Ellenburg.

Discussion ensued

Motion passed unanimously.



2. F071017VIIA2: Request authorization to transfer \$15,000 from the Budget Surplus to account number 205.4300.4300.850.8516 – Attached

Motion: To authorize transfer \$15,000 from the Budget Surplus to account number 205.4300.4300.850.8516

Action: Approve, **Moved by** Nolden, **Seconded by** Ellenburg.
Motion passed unanimously



3. F071017VIIA3: Request authorization to transfer \$26,000 from the Budget Surplus to account 205.4300.4300.0808 – Attached

Motion: To authorize transfer \$26,000 from the Budget Surplus to account 205.4300.4300.0808

Action: Approve, **Moved by** Nolden, **Seconded by** Ellenburg.
Motion passed unanimously.



B. COUNTY CLERK –

1. F071017VIIB1: Request authorization to implement a one (1) year pilot program for reduced or waived fees for Vital Records for those facing financial hardship - Attached

Motion: To authorization to implement a one (1) year pilot program for reduced or waived fees for Vital Records for those facing financial hardship

Action: Approve, **Moved by** Young, **Seconded by** Martin.

Commissioner Martin just wanted to make sure that this moved quickly. Chairperson Courts wanted to recommend through the Controller that a \$16,000 limit be set for the pilot program. Commissioner Young stated he would accept this as a friendly amendment.

Motion carried unanimously.

C. DISTRICT COURT –



1. F071017VIIC1: Request approval to eliminate one (1) Deputy District Court Clerk position and establish a District Court Administration Specialist
- Attached

Motion: To approve to eliminate one (1) Deputy District Court Clerk position and establish a District Court Administration Specialist

Action: Approve, **Moved by** Young, **Seconded by** Ellenburg.

Motion passed unanimously.



2. F071017VIIC2: Request approval to eliminate one (1) Deputy District Court Clerk position and establish a Senior Deputy District Warrant Clerk –
Attached

Motion: To approve to eliminate one (1) Deputy District Court Clerk position and establish a Senior Deputy District Warrant Clerk

Action: Approve, **Moved by** Cousineau, **Seconded by** Clack.

Motion passed unanimously.

D. FRIEND OF THE COURT –



1. F071017VIID1: Request approval to upgrade Accounting Supervisor position to Financial and Technical Supervisor - Attached

Motion: To approval to upgrade Accounting Supervisor position to Financial and Technical Supervisor

Action: Approve, **Moved by** Nolden, **Seconded by** Cousineau.

Motion passed unanimously.

E. GCCARD –



1. F071017VIIE1: Request to create, post and fill two (2) part-time Administrative Assistant position – Attached (**ROLL CALL VOTE REQUESTED**)

Motion: To create, post and fill two (2) part-time Administrative Assistant positions

Action: Approve, **Moved by** Nolden, **Seconded by** Clack.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 8).

Yes: Clack, Courts, Cousineau, Ellenburg, Martin, Nolden, Shapiro, Young.

Excused: Henry.

F. PROSECUTORS OFFICE – CIVIL DIVISION



1. F071017VIF1: Request for funding for outside counsel – Attached (**ROLL CALL VOTE REQUESTED**)

Motion: To approve funding for outside counsel

Action: Approve, **Moved by** Cousineau, **Seconded by** Nolden.

Commissioner Shapiro asked for a minute to review the information.

Discussion ensued.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 8).

Yes: Clack, Courts, Cousineau, Ellenburg, Martin, Nolden, Shapiro, Young.

Excused: Henry.



OTHER BUSINESS



ADJOURNMENT

Motion: To adjourn **Action:** Adjourn, **Moved by** Young, **Seconded by** Nolden.

Motion passed unanimously.

Chairman Courts adjourned the Finance Committee meeting at 10:03 a.m.

Transcribed by:
Melissa S. Bishop
Administrative Secretary