



**TOWN OF GREENVILLE
PARKS, RECREATION & FORESTRY**

W6895-B Parkview Drive • PO Box 60 • Greenville, WI 54942
Phone: (920) 757-7276 • Fax: (920) 757-6342
www.townofgreenville.com

Greenville Parks, Recreation and Forestry Department – Reopening Plan

Throughout the COVID-19 crisis, Town staff have embraced our mission to deliver essential & desired services to the Greenville community. The Town is expanding that strategy by making preparations for a phased reopening of our facilities to the general public. Greenville's approach is complementary to the guidelines and recommendations of the State of Wisconsin Department of Health Services (DHS) and the Centers for Disease Control (CDC).

Following guidelines from health officials will allow our healthcare system to maintain an appropriate service capacity to care for individuals who are sick. **The health and safety of our community and staff remain our top priority.** Throughout the reopening strategy, we will continue to be flexible, adjusting our response based on guidance from Outagamie County Public Health, DHS, and the CDC.

Our approach to reopening is broken into three steps. Each step is designed to have flexibility in the case of relapse. Steps and the activities listed in each will remain fluid and subject to change to ensure we remain responsive to the ever-changing dynamics related to COVID-19. We will update our plan as new guidelines and information about the virus evolves.

With the exception of Step I, there are no specific dates or timelines identified in this plan. The Town of Greenville's decision about when to move to the next step will be determined by the same benchmarks established by DHS.

General Public Guidelines for Use of Facilities

We need your help to ensure our phased reopening strategy is successful. Please help us and each other by following these general guidelines throughout all steps while using our facilities:

- Practice social distancing and maintain 6 feet of distance whenever possible. If facilities are busy, patiently wait at a safe distance or return at another time.
- Per CDC recommendation, wear a face covering, if you are able, when in public.
- Practice proper handwashing. Wash your hands with soap and water for 20 seconds.
- Restrooms will be cleaned and sanitized daily, however, other park surfaces will NOT be cleaned or sanitized. Users should be prepared to bring their own hand sanitizer.
- Special guidelines for use of park facilities will be posted at all facilities. Users are encouraged to stop, read and adhere to these guidelines.
- Stay home if you are feeling sick.



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Reopening Steps

Step I

Step I of Greenville Parks, Recreation and Forestry Department's Reopening Plan will be effective beginning May 26, 2020 at 8:00 am. The following guidelines will be in place during Step I:

- The Parks, Recreation and Forestry Department office will remain closed. All regular business will continue to occur via web or phone.
- Parks and trails remain open. Users are encouraged to follow all CDC guidelines while using the facilities.
- Park shelters will be open for use with a maximum of 10 people per facility. Users should practice social distancing of 6 feet for individuals not of the same household.
- Park restrooms will open with cleaning and sanitizing to occur daily. Users are encouraged to practice social distancing when possible and wait outside the facility should the restrooms be busy.
- Drinking fountain will remain shut off. Users should be prepared to bring their own water to the park.
- Playgrounds and skate park will be open for use with a maximum of 10 people per activity area. If playgrounds areas or skate park are busy, users should wait at a safe distance or come back at another time. Please note that playground and skate park surfaces will NOT be cleaned or sanitized. Users should prepare to bring their own hand sanitizer to the park.
- The archery range will be open for use with every other shooting lane closed.
- Sports fields will be open for use with a maximum of 10 people per facility and are limited to non-contact sports.
- Tennis courts are open for use with singles play only. Members of the same household may participate in doubles play.
- Basketball courts are open for use with non-contact play only. Social distancing is encouraged.
- All shelter rentals are cancelled. Full refunds will be provided.
- Special events will not occur.
- Movie Night will be held as a drive in movie. Concessions will be available via delivery to vehicles only. Participants will only be allowed to exit their vehicles to use the restrooms.
- Tennis lessons are cancelled.
- Organized baseball/softball will be permitted to hold practice with a maximum of 10 individuals per activity space.
- Organized soccer will be permitted to hold practice with a maximum of 10 individuals per activity space.
- Contact sports such as rugby and football are not permitted.



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Step II

Step II of the Department's reopening plan will take place after successful implementation of Step I, the Outagamie County Public Health Officer has advanced to Phase 2 of the Badger Bounce Back Plan, and the Town's employees are healthy and capable to serve appropriately.

- The Parks, Recreation and Forestry Department office will remain closed. All regular business will continue to occur via web or phone.
- Parks and trails remain open. Users are encouraged to follow all CDC guidelines while using the facilities.
- Park shelters will be open for use with a maximum of 50 people per facility. Users should practice social distancing of 6 feet for individuals not of the same household.
- Park restrooms will open with cleaning and sanitizing to occur daily. Users are encouraged to practice social distancing when possible and wait outside the facility should the restrooms be busy.
- Drinking fountain will remain shut off. Users should be prepared to bring their own water to the park.
- Playgrounds and skate park will be open for use with a maximum of 50 people per activity area. If playground areas or skate park are busy, users should wait at a safe distance or come back at another time. Please note that playground and skate park surfaces will NOT be cleaned or sanitized. Users should prepare to bring their own hand sanitizer to the park.
- The archery range will be open for use with every other shooting lane closed.
- Sports fields will be open for use with a maximum of 50 people per facility and are limited to non-contact sports.
- Tennis courts are open for use with singles play only. Members of the same household may participate in doubles play.
- Basketball courts are open for use with non-contact play only. Social distancing is encouraged.
- All shelter rentals are limited to events of 50 people or less. Full refunds will be provided for any rentals that are canceled due to exceeding the capacity.
- Special events will not occur.
- Movie Night will be held as a drive in movie. Concessions will be available via delivery to vehicles or by walk up. Participant will only be allowed to exit their vehicles to use the restrooms or purchase concessions.
- Tennis lessons are cancelled.
- Organized baseball/softball will be permitted with appropriate social distancing modifications in place. A maximum of 50 individuals will be permitted per activity space, including the audience.
- Organized soccer will be permitted with appropriate social distancing modifications in place. A maximum of 50 individuals will be permitted per activity space, including the audience.
- Contact sports such as rugby and football are not permitted.

Step III

All regular facility use and activities will resume at this time.

Greenville Park, Recreation and Forestry Department Phased Reopening Plan

Park Facilities	STEP I	STEP II	STEP III
Office	Closed	Closed	Open
Trails	Yes	Yes	Yes
Park Shelters	Yes, max of 10 people	Yes, max of 50 people	Yes
Restrooms	Yes	Yes	Yes
Drinking Fountains	No	No	Yes
Playground	Yes, max of 10 people	Yes, max of 50 people	Yes
Skate Park	Yes, max of 10 people	Yes	Yes
Archery Range	Yes, every other shooting stall	Yes, every other shooting stall	Yes
Sports Fields	Yes, max of 10 people. Limited to non-contact sports	Yes, max of 50 people. Limited to non-contact sports	Yes
Tennis Courts	Yes, singles only. Doubles single household	Yes, singles only. Doubles single household.	Yes
Basketball Courts	Yes, non-contact with social distancing	Yes, non-contact with social distancing	Yes

Programs/Activities	STEP I	STEP II	STEP III
Shelter Rentals	No	Yes, max of 50 people	Yes
Special Events	No	No	Yes
Movie Night	Yes, drive in. Concessions delivery.	Yes, drive in. Concessions walk up.	Yes
Tennis Lessons	No	No	Yes
Organized Baseball	Practice with max of 10 per activity space	Yes, with social distancing modifications	Yes
Organized Soccer	Practice with max of 10 per activity space	Yes, with social distancing modifications	Yes
Football/Rugby	No	No	Yes