Meeting Summary (Draft)

City of Hudson DRI Committee
Date/Time: January 7, 2020 2:30 PM
Prepared by: Chris Round
Chazen Project No: 31908.00

Attending: Mayor Kamal Johnson, Michael Chameides, Peter Bujanow, Robert Perry, Tom DiPietro, Heather Campbell, Cheryl Robert (City Counsel), Chris Round (Chazen)

The following items were discussed:

1. Introductions- Mayor made introductions, Counsel attended by phone.
2. 2019 Year in Review

Chris Round provided a summary of the work completed by the City’s DRI Committee to date. An annual report is being prepared and will be distributed at a later date. Briefly, the following was presented:

- DRI Process/Project Initiation
  - The initial DRI Committee meeting focused on information gathering, communications with NYSDOS and NYS ESD on contracts, and understanding the individual project details.

- Initial Project Budgets/Funding Sources
  - Project budgets were established in the City’s Strategic Investment Plan (SIP) and approved by the State. NYSDOS funded 4 of the 5 projects and NYS ESD funded the repurposing of the Dunn Warehouse. Dunn Warehouse had previously received funding from NYS ESD. NYSDOS expressed a willingness to share budgets across the projects, subject to the funding cap. M/WBE requirements were established (15%/15%) and need to be satisfied for the overall budget.

- NYS DOS DRI Master Agreement (C 1001294)
  - The Master Agreement from NYSDOS was executed by the City. NYSDOS indicates the contract is pending. Chazen has not been paid for its services to date. City will reach out to NYSDOS.

- Project Prioritization
  - The DRI Committee evaluated the five projects during the first quarter of 2019 and established Promenade Hill Park as the highest priority. The Bridge Street Connectivity Improvements was combined with the Cross-Street staircase improvements and identified as the 2nd priority. Dunn Warehouse and the Fishing Village were identified as items 3 and 4.

- Individual Project Status
  - Project # 1 Promenade Hill
    The City prepared and issued an RFP, conducted consultant interview and selected Starr Whitehouse, Council Authorized Contract. Mayor has not yet signed the contract; pending NYSDOS return of Master Agreement.
3. Next Steps
   a. Promenade Hill Kickoff (Feb/March)
   b. BRIDGE District Contract/Kickoff (March/April)

4. Discussion

The DRI Committee suggested advancing discussions on repurposing the Dunn Warehouse. Understanding the City/DRI Committee goals, sale or lease of the property and end use objectives will help formulate the approach to consultant selection. The Committee asked that this be placed on the January 29th agenda.

5. Meeting Schedule

The City proposes meeting the first and third Wednesday of the month.