

City Clerk's Office  
City Hall, 520 Warren Street  
Hudson, NY  
(518)828-1030

FILED

Revised 10/2015

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CITY CLERK'S OFFICE  
HUDSON, NEW YORK

Before completing application, please read attached Rules & Regulations as outlined in Hudson City Code Section 199. Attach additional sheets as needed. Applications will be reviewed by the Police Department and/or Public Works Department as relevant before being sent to the Mayor for approval.

**MASS GATHERING PERMIT APPLICATION**  
**APPLICATION TO BE SUBMITTED AT LEAST 120 DAYS PRIOR TO EVENT**

OFFICE USE ONLY:

120 Day Requirement Waived \_\_\_\_\_

By \_\_\_\_\_

1. Name of Sponsoring Organization: Operation Unite, New York Inc.

Address: 360 Columbia Street Hudson, NY 12534

Individual(s) in Charge of Event: Elena Mosley

Telephone Number(s) 518 828-3612

Contact Cell Phone Number(s) during the event: 518 821-8150

2. Date of Event Aug 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> 2020 Hours 9:00 am - 10:00 pm

3. Nature of Event African-American Arts and Cultural Festival 2020.

Family Fun Festival including Gospel, Jazz music and the  
Sunset Service.

4. Area(s) to be used (Route of Parade-Race-Walkathon provide a sketch of route) \_\_\_\_\_

The Henry Hudson Riverfront Park. The parade will be on Saturday  
August 8<sup>th</sup> 2020 and will start from 7<sup>th</sup> Street and Warren St.  
to the Henry Hudson Riverfront Park.

5. Approx. Number of Persons expected to attend: 2,000

6. Free to Public or a Charge, please specify: Free for the public.

7. Support Services Planned/Requested (Review Carefully Rules & Regulations regarding the following. Submit additional pages as needed. City may provide certain equipment and/or materials if available)

(a) # Temporary Parking Signs Requested: No

(b) # Barricades Requested: Yes, we need from 7<sup>th</sup> St. and State St. and from 7<sup>th</sup> St. and Warren St. (Please close 7<sup>th</sup> St. between State and Warren St.)

(c) Utilities Needed: We need electricity to use at the Gazebo and the Riverfront Park.

(d) Restrooms: Yes, we need both restrooms open at the Riverfront Park.

(e) Banners & Other Signage and Location (Sponsor Responsibility): Banner on 3<sup>rd</sup> Street and a mini banner along the gate at the Riverfront Park, and a banner on Fairview.

(f) Tents & Other Temporary Structures (Sponsor Responsibility): Yes, at the Riverfront Park.

(g) Emergency Medical Service Area and Egress Route: Public access road to the Riverfront Park.

(h) Security Non-Needed.

(To be determined by Mayor. Private Security may be required of Sponsor)

8. Other permits/licenses required (food permits from Columbia County Health Dept., fireworks licensing, permits, etc.) Non local food vendors requested to have permits issued by the health department, local vendors under OUNY permits.

9. Will Alcohol be served? No (If yes, please complete the City of Hudson Alcohol Agreement and demonstrate full compliance with all applicable regulations pursuant to Hudson City Code Chapter 65)

10. Certificate of Insurance must be furnished naming the City of Hudson as Additional Insurance at least 14 days prior to the event. (All events must obtain a liability insurance policy in the amount of \$1,000,000 for bodily injury, a minimum limit of \$100,000 for property damage and in the case that alcohol will be sold at the special event or parade, a minimum limit of \$3,000,000 for liability arising from the sale or consumption of alcohol pursuant to Hudson City Code §199-8(B)) \_\_\_\_\_

11. Does your parade or special event require a street closure(s)? Yes, from 7th St. between State St. and Warren St. Traffic Control for the Cross Streets during the parade.

12. Notification and Public Comment. If parade or special event requires a street closure(s), the applicant must submit to the City Clerk an affidavit of publication from the city's official newspaper (*Register Star*) pursuant to Hudson City Code §199-7.

\_\_\_\_\_  
For Office Use:

Public Works Dept. Reviewed as required \_\_\_\_\_

(Signature & Date)

Police Dept. Reviewed as required \_\_\_\_\_

(Signature & Date)

Mayor's Office:

Approved/Disapproved \_\_\_\_\_ by Mayor \_\_\_\_\_

(Date)

(Signature)

Comments/Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fees to be paid by Sponsor (state none if applicable) \_\_\_\_\_  
\_\_\_\_\_

Event Organizer's Vendor License	yes	or	no
Alcohol Agreement	yes	or	no