

COMMISSION MINUTES
December 13, 2021

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this thirteenth day of December, 2021. Meeting commenced at 1:30 p.m. with Commissioners Scott Johnson, Garth ‘Tooter’ Ogden, and Ralph Brown in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Clerk/Auditor Steven C. Wall and Executive Director Malcolm Nash were also present.

Commission Business:

Executive Director Malcolm Nash reviewed with the Commissioners a letter of support for a Snow College Application to establish an Innovative Agricultural Center in Ephraim, Utah. The Commission discussed that this would be a good program and expressed concern that this may take away some of the ARPA funding. Mr. Nash indicated that the funding would be separate from the ARPA funding. No action was taken at this time.

Set Public Hearing to consider amending Title 14:

Commissioner Ogden then noted that they would need to hold a Public Hearing to consider amending Title 14 of the Sevier County Code and zoning map to include an ordinance for Concentrated Animal Feed Operations. The Commission set the public hearing for January 24, 2022 at 1:45 p.m. in the Commission Chambers of the Sevier County Administration Building.

Changes made to various Districts and Boards:

The Commission then reviewed a list of Districts and Boards for the County, noting that some of the terms would be expiring at the end of the year. The Commission noted that Larry Hansen, Lisa Robins, and Rob Jensen had agreed to serve another 3-year term, and that Vicky Bastian had resigned and would be replaced by Deanna Cowley from Venice to complete her term. They then reviewed a new list for the 2022 Travel Council. Commissioner Brown noted that we needed to appoint a representative to the Sevier County Public Health Board and recommended Nicole Harward. After discussion, Commissioner Johnson moved to appoint the individuals listed above for the various boards, second Commissioner Brown, unanimous.

Minutes of November 22nd Commission Meeting approved:

Minutes of the November 22nd Commission Meeting were then reviewed and approved on a motion by Commissioner Brown, second Commissioner Johnson, unanimous.

Payment Approval Report for November approved:

The Payment Approval Report for November was reviewed and approved on a motion by Commissioner Brown, second Commissioner Johnson, unanimous.

Beer License Renewals for Fish Lake Lodge and Lakeside Resort approved:

The Commission then reviewed a request to renew Beer Licenses for Fish Lake Lodge and Lakeside Resort. After review and noting that the renewal applications had been signed by Sheriff Curtis, Commissioner Johnson moved to approve the requested Beer License Renewals for Fish Lake Lodge and Lakeside Resort, second Commissioner Brown, unanimous.

Refunds for Overpayment of Taxes approved:

Treasurer Cheryl Buchanan and Deputy Treasurer Lindsey Hansen then recommended refunds of the 2021 taxes that had been overpaid by several owners and businesses for a total of \$31,043.29. After discussion, Commissioner Johnson moved to approve the refunds as recommended, second Commissioner Brown, unanimous.

Agreement for Hope Squad funding approved:

The Commission then reviewed an agreement between Intermountain HealthCare and Sevier County for a donation of \$2,500 to support the Hope Squad in the rural communities of Sevier County. The Commission indicated this would be pass-through money from Intermountain Health Care to the high schools for the program. The Commission indicated the program has been good for the area, and there would be additional funds coming from the Central Utah Counseling Center. After discussion, Commissioner Brown moved to ratify the agreement that had been previously signed by Commissioner Ogden, second Commissioner Johnson, unanimous.

Public Hearing to consider Chapter 14.64 Internal Accessory Dwelling Units:

At 1:50 p.m. Commissioner Johnson moved to recess the regular Commission meeting for a public hearing, second Commissioner Brown, unanimous.

Commissioner Ogden then opened a public hearing to consider amending the Sevier County Code Chapter 14 to include Chapter 14.64 Internal Accessory Dwelling Units. Building Inspector/Zoning Administrator Jason Mackelprang reviewed with the Commission the changes in the code mainly dealing with Air B&B's which needed to be clarified regarding some of the requirements for inside the facilities as well as parking and other items. The Commission asked for any other comments from the public. There were no other comments from the public.

The Regular meeting resumed at 1:55 p.m.

After discussion, Commissioner Johnson moved to adopt Ordinance 2021-12-1 adding Title 14.64 Internal Accessory Dwelling Unit to the Sevier County Code, second Commissioner Brown, unanimous.

Sevier County Budget for 2022 adopted:

Clerk/Auditor Steven Wall then reviewed the recommended 2022 budget for Sevier County, noting the changes and adjustments made from the tentative budget. The Commission thanked all of the Department Heads and the Clerk/Auditor for their help in getting the budget put together for 2022. After discussion, Commissioner Brown moved to adopt the recommended 2022 budget as presented, second Commissioner Johnson, unanimous.

Funding for Ag in the Classrooms approved:

Natalie Fullmer then reviewed with the Commissioners a funding request to help provide equipment and supplies in the Elementary Classrooms to establish a section of the importance of agriculture in the Sevier County Area and the food supply chain in the Sevier County Area. She had met with the School District to garner their support, and they will support and maintain the

program into the future after the initial supplies and equipment are furnished. She indicated the initial need is approximately \$7,985 of which she has commitments from the State Department of Agriculture for \$2,500 and a local non-profit for \$750 leaving approximately \$4,735 still needed for the project. After discussion, Commissioner Johnson moved to approve Sevier County spending up to \$4,735 for this project after we receive a commitment letter from the Schools indicating they will carry it forward, second Commissioner Brown, unanimous.

Changes in School Board Precincts and one County Sub-precinct adopted:

Clerk/Auditor Steven Wall then reviewed with the Commissioners the recommended changes in the School District Precinct Maps to adjust the five school board precincts to be more similar based on population as required by the State Code. He reviewed the list of which voting precincts would be included in each of the school board precincts, as well as changes in the legislative boundaries allowing us to combine Joseph 7.2 and Joseph 7.3 as they will be in the same legislative districts. The Commission thanked the GIS Department for the work they did to help put the maps together. After discussion, Commissioner Brown moved to adopt the boundaries as recommended as well as combining Joseph 7.2 and Joseph 7.3, second Commissioner Johnson, unanimous.

Amendment to the 401K Plan authorized:

Human Resource Director Craig Blake met with the Commissioners concerning an Amendment to the 401K Plan related to the Cares Act that would make more liberal rules for the employees for loans, etc. from their 401K plans due to the pandemic. After review and discussion, Commissioner Johnson moved to approve the agreement and authorize it to be signed electronically by the County Clerk, second Commissioner Brown, unanimous.

New Hires to fill Vacant Positions approved:

Mr. Blake reviewed with the Commissioners some new hires to fill vacant positions which include the following full-time positions: Sierra Mangum as a Deputy Recruit at the Jail at a rate of \$18.07 per hour beginning December 6, 2021, Kraygen Olcott as a Road Maintenance Operator at a rate of \$16.44 per hour beginning December 6, 2021. With the following part-time positions on an as needed basis: Sheydon Mickelson as a Deputy Sheriff Recruit at a rate of \$18.43 per hour beginning December 1, 2021, and Cody Barton as a Deputy Sheriff Recruit at a rate of \$18.43 per hour beginning December 1, 2021. After discussion, Commissioner Brown moved to approve the new hires as recommended, second Commissioner Johnson, unanimous.

Certain abatement applications denied:

The Commission then reviewed abatement applications that were incomplete or had income over the limit for the Circuit Breaker Program. After review and discussion, Commissioner Brown moved to deny the applications as applied, second Commissioner Johnson, unanimous.

Promissory Note Agreement with Landfill approved:

The Commission then reviewed a Promissory Note Agreement between Sevier County and Sevier County Landfill. Clerk/Auditor Wall reported that the Landfill needed to purchase a large piece of equipment which would restrict their cash flow substantially and recommended that the Capital Improvement Fund lend \$600,000 to the Sevier County Landfill to be repaid at \$200,000

per year plus interest of .5% which would help maintain their cash flow. After discussion, Commissioner Johnson moved to approve the Promissory Note Agreement, second Commissioner Brown, unanimous.

Assignment Order with Jones & DeMille for Transportation Master Plan approved:

The Commission then reviewed an Assignment Order with Jones & DeMille Engineering to help with the Sevier County Transportation Master Plan. Commissioner Ogden reported that two firms had responded to the RFP with similar responses and recommended awarding the contract to Jones & DeMille because they were a local firm, would be easier to work with, and they already have a lot of the information from previous projects with the County. Jason Monroe also indicated that the two entities had similar proposals but felt that Jones & DeMille could add to the project and provide substantially more due to their prior work with the County. After discussion, Commissioner Johnson moved to approve the Assignment Order with Jones & DeMille for work on the Sevier County Transportation Master Plan, second Commissioner Brown, unanimous.

Agreement with SafeTech Solutions LLP for consulting services approved:

Executive Administrator Malcolm Nash then reviewed the process they had gone through to find a consulting firm to review our Emergency Medical Services to determine what would be the best option in the future to make it viable and keep it going in the future. He received a response from two different firms and recommended SafeTech Solutions, LLP who has done these type of consulting services previously and the monies for the services could come from the ARPA funds. He indicated it would take approximately 3 to 4 months to complete. After discussion, Commissioner Brown moved to approve the agreement with SafeTech Solutions LLP for consulting services, second Commissioner Johnson, unanimous.

Contracts with Alliance Fire & Safety for Fire Protection Services approved:

Randy Lister reviewed the process he had gone through getting bids for fire protection services including extinguishers, alarms, and sprinkling systems for all of the County facilities. After discussion, Commissioner Johnson moved to approve the agreements with Alliance Fire & Safety as recommended, second Commissioner Brown, unanimous.

There being no further business to come before the Board, meeting adjourned at 2:30 p.m.