



City of St. Marys Masterplan

Master Plan Steering Committee (MPSC) Meeting #2

December 28, 2015

10:00 AM – 12:00 PM

Meeting Summary

Attendees:

Joseph Antao
Tanya Glazebrook
Joseph Holler
Fred Mercier
Michael Rich (PC)
Elaine Powierski (CC)
Kenneth Lyons

1. Call to Order

Meeting called to order at 10:00AM by Mike Rich. Quorum was present.

2. Proposed Addition to Ground Rules, Freedom of Information and Open Meetings - Mike Rich

Mr. Rich proposed an amendment to the ground rules to assure the public that the MPSC members would undertake their duties in a fair and impartial manner. It was agreed that the proposal should be modified to clearly state that members could publicly express their individual views or opinions on matters of public interest.

3. Request to Submit Names of Possible Alternates to City Council – Mike Rich

The MPSC decided to wait on sending proposed names for the two vacant alternate positions. Instead, the MPSC authorized Mike Rich to draft a letter to City Council requesting permission to allow the committee to appoint ex officio members for a certain periods of time based on the need to meet the schedule set by the City Council and EPG. Ex officio members will provide the committee an opportunity to reach a specific segment of the community and include individuals with specific skill levels to assist the committee.

4. Mardi Gras – Mike Rich

MPSC members expressed concern whether the committee would have enough time to set up a Master Plan promotional booth for the Mardis Gras Festival. Mayor Morrissey suggested some of the committee members follow the Mayor in the Mardis Gras parade with a banner promoting the Master Plan and also have printed materials available to be handed out at the

festival. There was also discussion about having a booth at the Fourth of July Festival and having a short questionnaire available for public input.

5. Art Contest – Fred Mercier

Mr. Mercier suggested that a contact number or website link be made available on the drawing for public questions. Ms. Powierski stated her email address could be used and a link to the City website be made available to address any questions. City staff will place a PDF of the artwork and information regarding the contest on the City Master Plan webpage. There was discussion on drop-off locations. Ms. Powierski will be contacting Mail & More to request permission to allow Mail & More to be one of the two drop-off points. The second location will be City Hall.

6. Interview/Survey Questions – Elaine Powierski

The committee members will be reviewing the interview/survey questions and comments submitted from Ms. Reich and will forward their questions or comments to Ms. Powierski or Joseph Holler. Ms. Powierski and Mr. Holler will prepare a second draft of the document to be presented at the next meeting for the committee to review.

7. Media and Outreach – Mike Rich/Joe Antao

Joe Antao and the committee members discussed what outreach activities would be the most effective. The committee agreed on the following; The Tribune & Georgian, Georgia Times in Brunswick and the Florida Times Union; creating a Master Plan Facebook Page and the City website.

Joe Antao asked the committee members to forward an email list of five organizations to survey or contact information on key individuals from the community to be forwarded to him prior to the next meeting. Mr. Antao will organize the data and present it to the committee at the next meeting.

8. Update from City Electric Bill – Mike Rich

The committee discussed using an insert with the City water bills as a possible outreach activity. Staff informed the committee that December 28th was the last day to have the information forwarded to the water department to run the insert in the January water bills. Staff also informed the committee that the water department has an email list of 2-3 thousand residents/businesses.

9. Public Comment

No public comment

10. Adjournment

Next meeting is scheduled for January 5th at 6:00 PM at the Senior Center.