

# City of Adelanto Annual Budget



# FY 2016-2017

# City of Adelanto FY 2016-17 Annual Budget

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## **Elected Officials and Executive Staff**

### **Elected Officials**

Richard Kerr, Mayor

Jermaine Wright Sr., Mayor Pro Tem

Edgar “Ed” Camargo, Councilor

Charley B. Glasper, Councilor

John “Bug” Woodard Jr., Councilor



### **Executive Staff**

Cindy Herrera,

City Manager and Master City Clerk

## City Manager's Budget Message

June 29, 2016

Honorable Mayor and City Councilors  
Citizens of the City of Adelanto



I am pleased to present for your consideration the Fiscal Year 2016-17 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency for the Redevelopment Agency for the City of Adelanto.

The City has made a great deal of progress in improving its financial situation over last fiscal year, though it is anticipated that expenditures will still outpace predicted revenue for the upcoming fiscal year. Projectable, ongoing revenues remain relatively stagnant, with overall General Fund revenues staying comparatively flat except for indoor agriculture application fees and the GEO mitigation fee increases. It is hoped that revenues will see significant increases once the taxation measure is passed affecting those businesses that have been approved to cultivate medical marijuana.

Despite ongoing revenue issues, the City has done much to preserve services while reducing expenditures to a stable level. Of significant note is that while overall expenditures have and are expected to increase in the upcoming fiscal year, the City has made large strides in reducing administrative and executive costs; this has been achieved by consolidating numerous departments so that less of the payroll budget is spent on management staff and more on the “rank and file” staff who also provide services directly to the community. The departments that have been consolidated include the City Clerk’s department being merged with **City Administration**; the Police, Fire, Animal Control, and Code Enforcement departments consolidated into the **Public Safety Department**; **Community Services** was formed from the Planning, Building & Safety, and Engineering departments; and combining Streets, Facility Maintenance, Lighting and Landscaping Maintenance, and Vehicle Maintenance being combined into the **Public Services Department**.

As well, a number of positions within the City have also been contracted out, similar to the City Attorney; while there is not necessarily an immediate savings to the City, it is anticipated that there will be significant reductions in expenses related to long-term obligations and liabilities, which would result in long-term savings to the City and less increases in expenditures in future years.

### Conclusion

In concluding, I want to thank the City Council for having confidence in Staff’s work and participating in the budget process, and for their efforts in finding new revenue sources so that the City can continue to serve its residents and businesses to the best of its ability. I would also like to thank the Staff, particularly Ms. Penny Rose, our Accounting Supervisor, and Mr. Larry Jarvis, Senior Management Analyst, who put countless hours into this budget, as well as our Interim Finance Director, Ms. Misty Cheng of MV Cheng & Associates, and the consulting firm M Jack Brooks, JD, who contributed greatly to our budget process. As we approach the upcoming fiscal year with less staffing as years before, we have an exceptional organization that is doing more with less, and we will continue to find ways of addressing the City’s operating deficit, and I believe that our City and its staff are capable of finding a long lasting solution to the City’s financial woes while fulfilling its role of serving the citizens of Adelanto.

Respectfully,

Cindy Herrera  
City Manager and Master City Clerk



## All Funds Revenue and Expenditure Summary

CITY OF ADELANTO  
TOTAL REVENUE AND EXPENDITURE SUMMARY  
2016-2017 FINANCIAL PLAN

Fund Number	Fund Name	Estimated Beginning Available Resources	Budget FY 16/17 Revenues	Budget FY 16/17 Expenditures	Estimated Ending Available Resources
<b>GENERAL FUND</b>					
100	General Fund	4,883,116	12,436,003	13,174,472	4,144,647
<b>TOTAL GENERAL FUND</b>		<b>4,883,116</b>	<b>12,436,003</b>	<b>13,174,472</b>	<b>4,144,647</b>
<b>SPECIAL REVENUE FUNDS</b>					
200	Mavericks Stadium	(3,207,154)	1,500	89,650	(3,295,304)
201	Park Development Impact Fund	1,166,432	130,000	35,000	1,261,432
202	Drainage Impact Fund	4,641,074	201,000	25,000	4,817,074
203	Traffic Impact Fund	3,493,237	100,000	10,000	3,583,237
204	Fire Mitigation Impact Fund	211,589	20,000	-	231,589
210	Gas Tax Fund	1,310,966	687,967	900,000	1,098,933
211	Article 8	462,795	200,000	200,000	462,795
220	Federal Grants	136,089	14,850	14,850	136,089
223	Community Development Block Grant	(63,359)	41,958	41,950	(63,351)
224	AB 2766/AQMD	175,393	10,000	6,000	179,393
226	Educational Seizure	16,122	-	-	16,122
227	Public Safety Augmentation Fund	43,437	126,273	125,000	44,710
228	Traffic Offender	13,394	6,000	5,000	14,394
229	SLEOC Fund	107,462	100,000	100,000	107,462
233	Measure I 65%	2,319,941	350	2,320,291	-
235	Measure I 70%	2,176,697	658,032	2,239,467	595,262
240	Community Facilities District	312,485	700,336	700,336	312,485
241	Lighting/Landscaping Maint. Dist.	78,133	172,701	170,000	80,834
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>13,394,733</b>	<b>3,170,967</b>	<b>6,982,544</b>	<b>9,583,156</b>
<b>ENTERPRISE FUNDS</b>					
353	Water Fund	10,748,163	10,061,933	10,107,915	10,702,181
360	Sewer Fund	(2,874,443)	7,252,848	5,112,412	(734,007)
<b>TOTAL ENTERPRISE FUNDS</b>		<b>7,873,720</b>	<b>17,314,781</b>	<b>15,220,327</b>	<b>9,968,174</b>
<b>OTHER FUNDS</b>					
471	Adelanto Community Benefit Corp	33,958	75,000	72,000	36,958
475	Assessment District 1A	1,177,409	300	830,500	347,209
490	Luetke Foundation	18,538	1,000	-	19,538
580	Successor Agency	(3,118,898)	4,277,647	4,277,647	(3,118,898)
<b>TOTAL OTHER FUNDS</b>		<b>(1,888,993)</b>	<b>4,353,947</b>	<b>5,180,147</b>	<b>(2,715,193)</b>
<b>TOTAL CITY BUDGET</b>		<b>24,262,576</b>	<b>37,275,698</b>	<b>40,557,490</b>	<b>20,980,784</b>

City of Adelanto

# **FY2016-17 Annual Budget**



Prepared by: **The City of Adelanto's  
Finance Department**

# GENERAL FUND

## General Fund

## CITY OF ADELANTO

## GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

## 2016-17 PROGRAM AND FINANCIAL PLAN

	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17
Taxes and Assessments	2,938,253	3,124,180	3,205,707	3,283,642
Licenses and Permits	765,343	534,558	1,311,342	1,635,620
Fines and Forfeitures	127,003	154,858	163,382	187,000
Use of Money and Property	891,645	787,717	722,000	660,000
Intergovernmental Revenue	3,017,774	3,213,014	3,231,013	3,094,998
Charges for Services	181,686	300,640	303,475	342,400
Sales and Exchange of Property	1,400	-	-	-
Transfers and Other Revenues	3,609,541	3,957,430	3,440,787	3,232,343
<b>TOTAL REVENUES</b>	<b>11,532,645</b>	<b>12,072,397</b>	<b>12,377,706</b>	<b>12,436,003</b>
City Council	102,128	103,767	103,528	75,300 <sup>1</sup>
City Administration <sup>2</sup>	421,048	579,164	-	-
City Clerk <sup>1</sup>	248,621	261,704	-	-
Combined City Clerk and Administration <sup>1</sup>	669,669 <sup>#3</sup>	840,869 <sup>#</sup>	597,387	537,192
Finance	419,740	411,673	359,924	349,977
City Attorney	246,560	254,581	334,609	280,000
Human Resources	520,210	91,291	94,272	15,500
Information Technology	-	510,972	519,649	886,705
Non-departmental	974,476	809,532	643,742	504,760
Parks and Grounds	87,124	42,711	86,458	138,663
Streets <sup>4</sup>	1,123,626	1,077,907	-	-
Facility Maintenance <sup>3</sup>	127,175	148,558	-	-
LLMD <sup>3</sup>	126,716	128,077	-	-
Vehicle Maintenance <sup>3</sup>	110,149	109,145	-	-
Public Services <sup>3</sup>	1,487,666 <sup>#</sup>	1,463,687 <sup>#</sup>	1,412,045	1,509,627
Police <sup>5</sup>	4,657,009	4,308,743	-	-
Animal Control <sup>4</sup>	227,230	208,812	-	-
Fire <sup>4</sup>	2,493,398	2,457,446	-	-
Code Enforcement <sup>4</sup>	324,353	312,038	-	-
Public Safety <sup>4</sup>	7,701,990 <sup>#</sup>	7,287,039 <sup>#</sup>	8,148,735	8,297,087
Building and Safety <sup>6</sup>	181,231	219,903	-	-
Engineering <sup>5</sup>	159,358	156,898	-	-
Community Development/Planning <sup>5</sup>	585,711	337,397	-	-
Community Services <sup>5</sup>	926,300 <sup>#</sup>	714,198 <sup>#</sup>	586,626	550,911

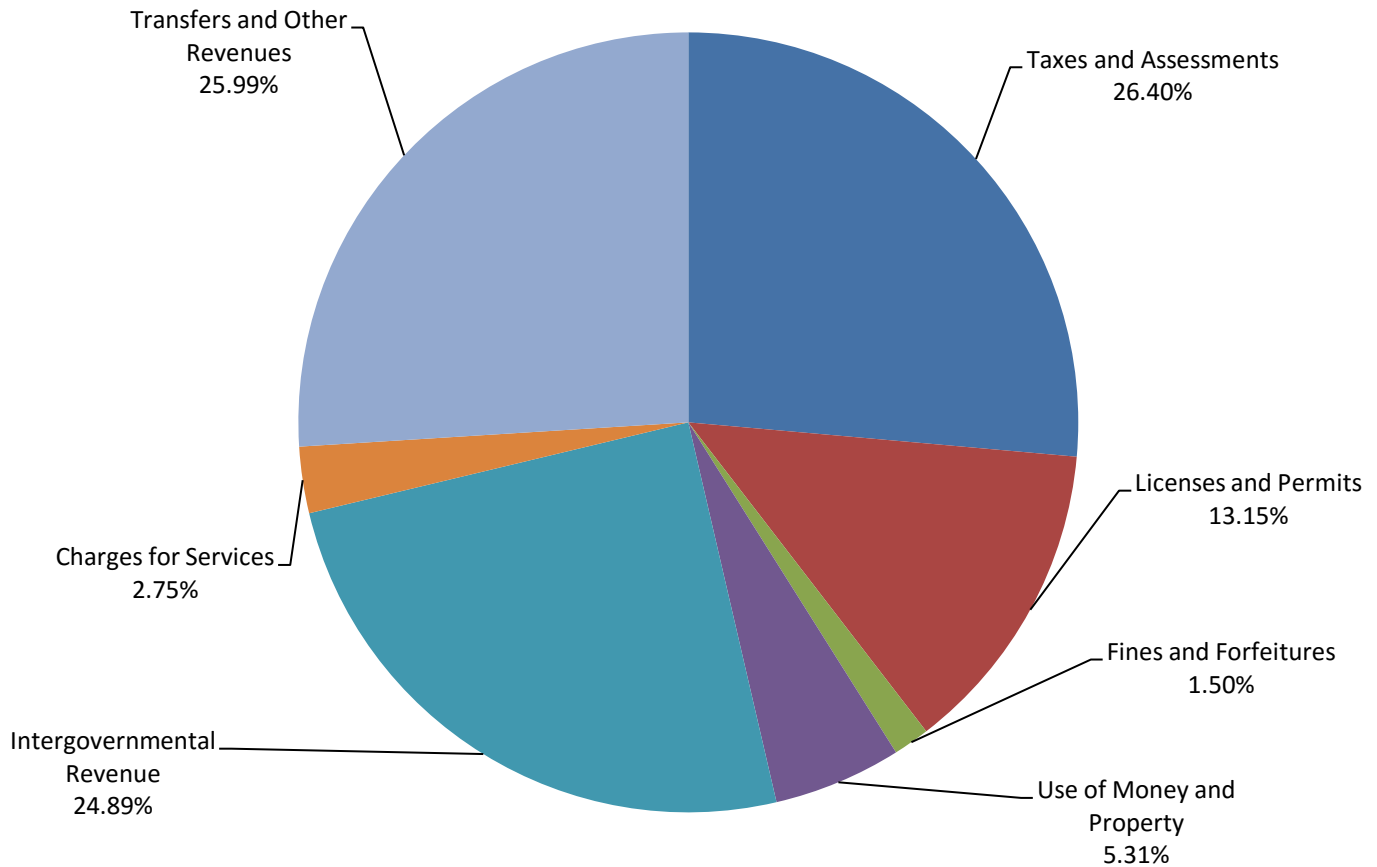
<sup>1</sup><sup>2</sup> City Administration and City Clerk have been consolidated into City Administration.<sup>3</sup> Values with # are totals derived from the now defunct consolidated departments, and not used to calculate total expenditures.<sup>4</sup> Streets, Facility Maintenance, LLMD, and Vehicle Maintenance have been consolidated into the Public Services Department.<sup>5</sup> Police, Fire, Code Enforcement, and Animal Control Services have been consolidated into the Public Safety Department.<sup>6</sup> Building & Safety, Planning, and Engineering have been consolidated into the Community Services Department.



	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17
Community Center	12,872	13,370	4,710	5,500
Community Center #2	6,497	3,743	4,434	5,250
Senior Center	20,110	17,437	17,350	18,000
TOTAL EXPENDITURES	13,175,342	12,564,871	12,913,468	13,174,472
NET	(1,642,697)	(492,473)	(535,762)	(738,469)
Beginning Cash Available	7,554,048	5,911,351	5,418,878	4,883,116
Cash Balance	5,911,351	5,418,878	4,883,116	4,144,647

## General Fund Revenue Details

## General Fund FY 2016/17 Revenues by Category

Fund  
#

Account#

Actual	Actual	Projected	Budget
FY 2013/14	FY 2014/15	FY2015/16	FY 2016/17

**100 GENERAL FUND****TAXES AND ASSESSMENTS**

Franchise Taxes	40110	1,223,185	1,245,640	1,260,000	1,297,800
Property Taxes	42220	379,171	253,704	270,000	275,400
Property Transfer Tax	42221	54,335	47,328	55,000	56,100
Sales and Use Tax	42230	1,265,825	1,558,994	1,590,174	1,621,977
Transient Lodging Tax (Bed Tax)	42240	15,738	18,514	30,533	32,365
<b>Total - Taxes and Assessments</b>		<b>2,938,254</b>	<b>3,124,180</b>	<b>3,205,707</b>	<b>3,283,642</b>

**LICENSES AND PERMITS**

Animal License	43020	28,280	33,609	33,500	34,505
Bike Licenses	43021	1	-	-	-
Business Licenses	43022	62,753	46,797	65,000	68,000
Home Occupation Licenses	43023	4,490	760	2,850	2,900
Building Permits	43030	172,175	154,326	125,000	135,000
		<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budget</b>
Account#		<b>FY 2013/14</b>	<b>FY 2014/15</b>	<b>FY2015/16</b>	<b>FY 2016/17</b>
Conditional Use Permits	43031	10,214	5,470	37,842	69,375
Electric Permits	43032	39,736	154,688	56,000	57,120
Excavation and Grading Permits	43033	2,362	3,495	250	1,000
Mechanical Permits	43035	15,592	8,820	12,000	12,360
Plumbing Permits	43036	18,824	12,422	12,000	12,360
Wide Load Permits	43038	3,847	4,086	3,500	3,600
Other Licenses and Permits	43039	4,471	741	65,000	185,000
Environmental Review/Impact	43042	6,900	-	-	-
Building Plan Check Fees	43050	384,207	100,831	80,000	82,400
Green Building Standards Fee	43051	-	1,306	2,500	1,000
Strong Motion Instrumentation Fee	43052	-	3,150	2,500	1,000
SB 1186 Fee	43053	11,490	(83)	1,400	1,400
Environmental Review & Impact	43054	-	4,140	6,000	5,000
Mitigation Fee	43055	-	-	806,000	963,600
<b>Total - Licenses &amp; Permits</b>		<b>765,342</b>	<b>534,558</b>	<b>1,311,342</b>	<b>1,635,620</b>

**FINES AND FORFEITURES**

Animal Apprehension Fees	44000	690	890	1,200	1,300
Animal Pick Up and Disposal	44001	1,320	1,480	1,500	1,600
Misc Animal control	44002-10	2,929	2,577	4,057	4,200
Parking Citations	44030	8,318	17,366	20,000	22,000
Vehicle Code Fines (CVC)	44031	23,881	28,298	30,000	32,000
Vehicle Storage Fees	44032	56,925	56,925	56,925	75,900
Fines, Forfeitures and Penalties	44040	32,940	47,322	49,700	50,000
<b>Total - Fines and Forfeitures</b>		<b>127,003</b>	<b>154,858</b>	<b>163,382</b>	<b>187,000</b>

**USE OF MONEY AND PROPERTY**

Interest Income	45010	891,645	787,717	722,000	660,000
<b>Total - Use of Money and Property</b>		<b>891,645</b>	<b>787,717</b>	<b>722,000</b>	<b>660,000</b>

**INTERGOVERNMENTAL REVENUE**

Motor Vehicle in Lieu Tax	46020	2,097,558	2,167,413	2,200,000	2,292,998
Recycling Fee	46030	2,733	-	9,000	2,000
Participation Rate	46040	180,510	175,000	180,000	200,000
State Grants Administration Fees:	46060	236,973	320,601	117,147	50,000
Other Administration Fees (Below)					
GEO	47002	50,000	50,000	224,866	50,000
ARDA	47011	200,000	250,000	250,000	250,000
APUA	47013	250,000	250,000	250,000	250,000
<b>Total - Intergovernmental Revenue</b>		<b>3,017,774</b>	<b>3,213,014</b>	<b>3,231,013</b>	<b>3,094,998</b>

**CHARGES FOR SERVICES**

Apartment Inspection Fees	47020	15,210	16,691	12,000	12,240
	Account#	<b>Actual FY 2013/14</b>	<b>Actual FY 2014/15</b>	<b>Projected FY2015/16</b>	<b>Budget FY 2016/17</b>
Code Enforcement Cost Recovery	47022	39,040	67,157	68,000	71,400
Residential Inspection Fees	47023	-	-	90,000	120,000
Copies, Police Reports, Maps, Pub.	47036-42	1,411	-	500	500
Encroachment Permits	47043	5,322	6,350	4,500	4,725
Engineering Fees	47045	7,430	135	100	150
Inspection & other	47046	-	23,800	10,000	10,000
Location and Development Plan	47051	8,260	7,030	13,140	15,000
Parcel Map Fees	47080-1	2,630	11,431	9,000	10,000
Plan Check Fees/Charges	47082-3	48,225	46,715	46,945	47,885
General Plan Amendment	47084	-	4,440	7,000	8,000
Temporary Use Permit	47086	6,675	5,225	4,000	6,000
Misc. Planning Fees	47085-7	12,553	85,225	15,940	15,000
	47091-				
Rent and Concessions	101	16,628	10,833	12,000	10,000
Notary Fees	47200	716	380	350	500

Passport Fees	47201	17,587	15,228	10,000	11,000
<b>Total - Charges for Services</b>		<b>181,687</b>	<b>300,640</b>	<b>303,475</b>	<b>342,400</b>
<b>SALES AND EXCHANGE OF PROPERTY</b>					
Proceeds from Sale of Property		1,400	-	-	-
<b>Total - Property Sales</b>		<b>1,400</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS AND OTHER REVENUES</b>					
Donation - General	49001	-	52	100,320	100
Post Reimbursement	49003	70	42	30	50
State Cost Reimbursements	49005-6	280	4,596	40,000	2,500
Other Cost Reimbursement/Refund	49007-8	281,128	177,218	33,000	25,000
Miscellaneous Income	49009	10,678	576,571	20,000	15,000
Cash Over (Short)	49090	2,628	454	-	-
Interfund Loan Repayments	60007	1,393,752	1,463,440	1,536,611	1,613,442
Gas Tax		900,000	900,000	900,000	900,000
Public Safety		125,000	125,000	125,000	125,000
Traffic Offender Program		24,500	5,000	5,000	5,000
CDBG		120,000	65,056	16,000	41,958
Article 8		225,000	190,000	206,826	20,000
APUA		125,000	125,000	125,000	125,000
LLMD		125,000	125,000	125,000	125,000
CFD Police/Fire Support		65,000	100,000	108,000	134,293
Drainage Impact Fees		111,505	-	-	-
SLEOC (Sheriff Overtime)		100,000	100,000	100,000	100,000
<b>Total -Transfers and Other Revenues</b>		<b>3,609,541</b>	<b>3,957,429</b>	<b>3,440,787</b>	<b>3,232,343</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>11,532,646</b>	<b>12,072,397</b>	<b>12,377,706</b>	<b>12,436,003</b>

### Top Ten General Fund Revenues

**Mitigation Fees** – Mitigation fees, or fees to offset any negative affect that a particular business may have on the community as a whole, are collected from GEO monthly at the rate of \$1.00 per diem for each general



population bed capacity under contract with the City, which equates to approximately \$963K per year based on their present total bed capacity.

**Motor Vehicle License Fees and In Lieu VLF (Property Tax)** – The vehicle license fee (VLF), also called the motor vehicle in-lieu tax, is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The allocation is based on population. The majority of this revenue (\$2.2M.) is received through an In Lieu Property Tax payment that is distributed in February and June of each year.

**Administrative Transfers** – The City General Fund receives an allocation of administrative charges levied upon some of the Special Revenue Funds for Administrative time spent by the General Fund Staff, (i.e. the City Council, City Manager, City Clerk, and Finance Department). This particular line item refers to transfers from, Fund 216 (Article 8), Fund 249 (Public Safety Augmentation Fund), Fund 256 (Traffic Offender), Fund 257 (State COPS Grant Program), Fund 265 (Lighting and Landscaping Maintenance District), and Fund 360 (Sewer Enterprise). This category also includes the transfer from CDBG (Fund 213) in the amount of \$52.4K to pay for one Code Enforcement Officer and the transfer from Gas Tax (Fund 215) in the amount of \$900K to pay for Street Maintenance expenditures.

**Sales and Use Tax** – Under the California Sales and Use Tax Law, the sale of tangible personal property is subject to sales or use tax unless exempt or otherwise excluded. When the sales tax applies, the use tax does not apply and the opposite is true. The sales tax is imposed on all retailers for the privilege of selling tangible personal property in the state of California and is measured by the retailer's gross receipts. Use tax is imposed on the purchaser of tangible personal property from any retailer for storage, use, or other. Consumption in this state and is measured by the sales price of the property purchased. However, if an out-of-state retailer is engaged in business in this state, it is required to register with us and collect the use tax from the purchaser at the time of making the sale. The annual projected revenue this FY is \$1,325,000, the payments are received monthly.

**Franchise Fees** – The City receives Franchise fees from Southern California Edison, Southwest Gas, Charter Communications, Kinder Morgan Fuel Pipeline, Burrtec Waste, and Desert Valley Towing. Franchise fees are received between February and June of each year. The majority of these revenues are received in April, May and June.

**Licenses and Permits** – Licenses and Permits collectively in this category include Animal Licenses, Building Permits, Building Plan Check Fees, Business Licenses, Conditional Use Permits, Electric Permits, Environmental Review Fees, Excavation and Grading Permits, Home Occupation Business Licenses, Plumbing Permits and Transportation Wide-Load Permits. These revenues are collected daily.

**Administration Fees** - The City General Fund receives an allocation of administrative charges levied upon the APUA, ARDA, and GEO funds for Administrative time spent by the General Fund Staff, (i.e. the City Council, City Manager, City Clerk, and Finance Department).

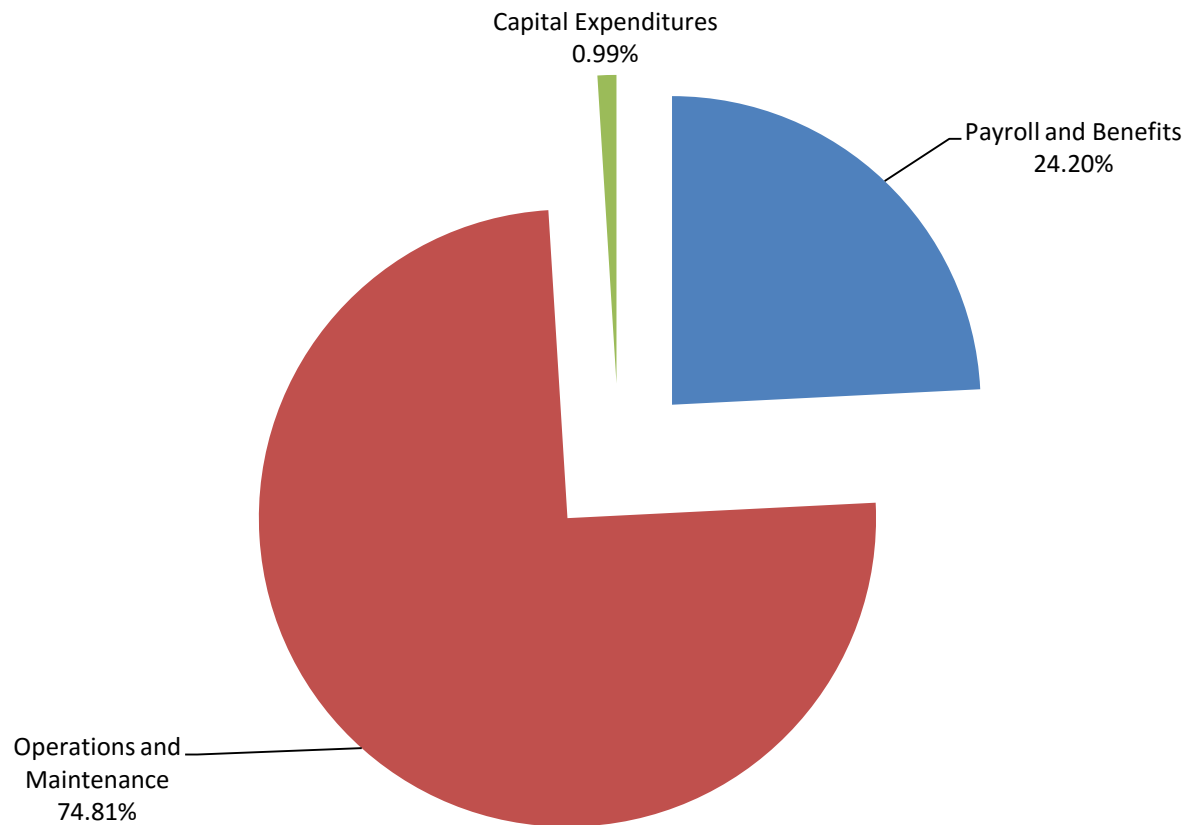
**Property Tax and Property Transfer Tax** - The City receives very little in Property Tax and Property Transfer Tax Revenue. However, this revenue is in the Top 10 Revenue category. Property tax revenue is received in January and May as property owners in the City pay their property taxes to the County. Property Transfer Tax is received monthly from the County as properties are being bought and sold.

**Charges for Services** – This category collectively produces \$283,900 for the fiscal year. Majority of the revenue stems from Code Enforcement Cost Recovery, cost recovery as it relates to code enforcement (because this division is "inherently" not revenue producing) is necessary to complete the accountability process by requiring those who decide not to comply to reimburse the City for all of the efforts it took to obtain compliance.

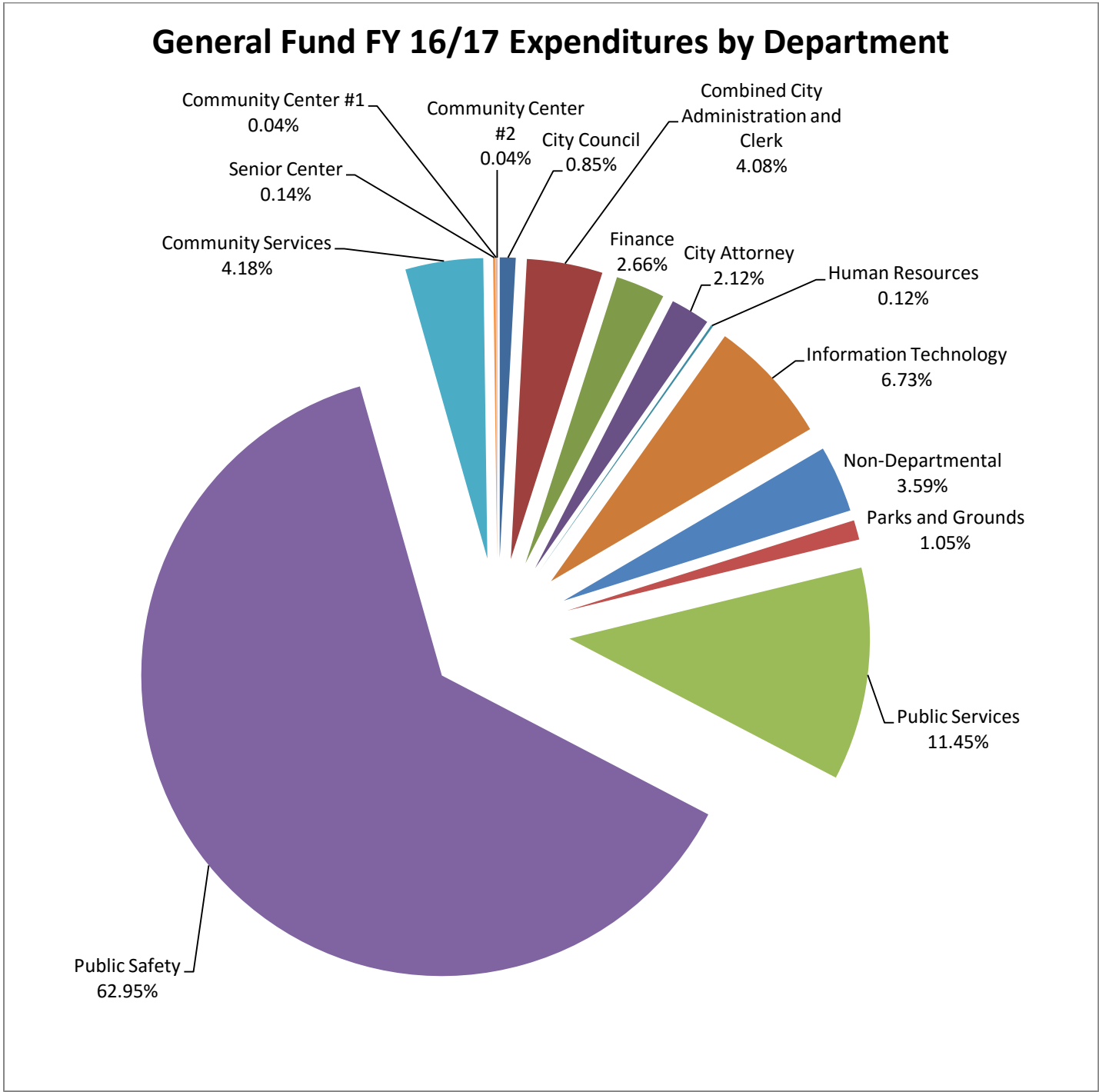
**Fines & Forfeitures** – The bulk of these revenues relate to vehicle fines, towing franchise revenue, and any miscellaneous penalties.

**General Fund Expenditure by Category**

	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
Payroll and Benefits	3,586,961	3,595,373	3,264,969	3,152,775
Operations and Maintenance	9,512,228	8,900,020	9,638,959	9,860,337
Capital Expenditures	76,153	67,331	9,540	130,000
<b>TOTAL BUDGET</b>	<b>13,175,342</b>	<b>12,564,871</b>	<b>12,913,468</b>	<b>13,143,112</b>

**General Fund FY 2016/17 Expenditures by Category**

General Fund Expenditure Summary by Department



Dept. Number	Department Name	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
1010	City Council	102,128	103,767	103,528	75,300
-	City Administration <sup>7</sup>	421,048	579,164	-	-
-	City Clerk <sup>6</sup>	248,621	261,704	-	-
1011	New City Administration	669,669 <sup>#8</sup>	840,869 <sup>#</sup>	597,387	537,192
1013	Finance	419,740	411,673	359,924	349,977
1014	City Attorney	246,560	254,581	334,609	280,000
1015	Human Resources	520,210	91,291	94,272	15,500
1016	Information Technology	-	510,972	519,649	886,705
1017	Non-Departmental	974,476	809,532	643,742	504,760
1022	Parks and Grounds	87,124	42,711	86,458	138,663
-	Streets <sup>9</sup>	1,123,626	1,077,907	-	-
-	Facility Maintenance <sup>8</sup>	127,175	148,558	-	-
-	LLMD <sup>8</sup>	126,716	128,077	-	-
-	Vehicle Maintenance <sup>8</sup>	110,149	109,145	-	-
1025	Public Services	1,487,666 <sup>#</sup>	1,463,687 <sup>#</sup>	1,412,045	1,509,627
-	Police <sup>10</sup>	4,657,009	4,308,742	-	-
-	Fire <sup>9</sup>	2,493,398	2,457,446	-	-
-	Code Enforcement <sup>9</sup>	324,353	312,038	-	-
-	Animal Control <sup>9</sup>	227,230	208,812	-	-
1036	Public Safety	7,701,990 <sup>#</sup>	7,287,039 <sup>#</sup>	8,148,735	8,297,087
-	Building and Safety <sup>11</sup>	181,231	219,903	-	-
-	Engineering <sup>10</sup>	159,358	156,899	-	-
-	Community Development/Planning <sup>10</sup>	585,711	337,397	-	-
1045	Community Services <sup>12</sup>	926,300 <sup>#</sup>	714,198 <sup>#</sup>	586,626	550,911
1051	Senior Center	20,110	17,437	17,350	18,000

<sup>7</sup> City Administration and City Clerk Consolidated into New City Administration, Dept. 1011

<sup>8</sup> Amounts with # denote the combined total expenditures of the now-defunct departments.

<sup>9</sup> Consolidated into Dept. 1025, Public Services

<sup>10</sup> Consolidated into Dept. 1036, Public Safety

<sup>11</sup> Consolidated into Dept. 1045, Community Services

<sup>12</sup> Consolidated from Building & Safety, Engineering, and Community Development and Planning.



Dept.		Actual	Actual	Projected	Budget
Number	Department Name	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
1052	Community Center #1	12,872	13,370	4,710	5,500
1053	Community Center #2	6,497	3,743	4,434	5,250
<b>Grand Total</b>		<b>13,175,342</b>	<b>12,564,871</b>	<b>12,913,468</b>	<b>13,174,472</b>

## City Council

## CITY COUNCIL SUMMARY

Dept.	City Council	Actual	Actual	Projected	Budget
Dept. #	1010	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		60,781	64,163	65,420	33,692
<b>Operations and Maintenance</b>		41,347	39,605	38,108	41,608
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		102,128	103,767	103,528	75,300

## MISSION STATEMENT

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Redevelopment Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the budget and General Plan, authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning and Parks & Recreation Commissions.

## CITY COUNCIL FUNCTIONS

- Continue to investigate new methods of service delivery and operations, in order to assure the best possible services to the residents of Adelanto.
- Advocate federal and state legislation to improve the financial stability of the City and to provide more flexibility to the City in addressing local problems and concerns.
- Promote a positive image of the community both within and outside its boundaries. Seek ways to stabilize and improve the City's economic base.
- Improve communications and relationships between the City, the Chamber of Commerce, Adelanto School District, the County of San Bernardino, the State of California and the City's residents.

## EMPLOYEE POSITIONS

- Mayor
- Mayor Pro Tem
- City Councilors (3)

## City Administration

# CITY ADMINISTRATION DEPARTMENT SUMMARY

Dept.	City Administration	Actual	Actual	Projected	Budget
Dept. #	1011	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		658,469	817,634	548,460	486,692
<b>Operations and Maintenance</b>		11,200	23,235	48,927	50,500
<b>Capital Expenditures</b>		-	-	-	-
TOTAL BUDGET		669,669	840,869	597,387	537,192

## MISSION STATEMENT

Under policy direction of the City Council, to implement Council approved policies in the most efficient and effective manner; and, to ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

The City Administration Department has also been consolidated with the City Clerk's Department, whose mission is: A courteous service oriented team of professionals joining hands in partnership with Community and Council. We are committed to an innovative process, information management, and continual preservation of the City's history.

## ADMINISTRATION DEPARTMENTAL FUNCTIONS

The new City Administration Department is a consolidation of the previous City Administration Department and City Clerk's Department in order to reduce costs of administration for the City in order to preserve services during this time of fiscal hardship. It thus serves the function of both the former City Administration Department and City Clerk's Department.

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency and Public Financing Authority. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures departmental accomplishment to provide facilities and services to enhance the quality of life for residents, businesses and community organizations.

The City Manager is the Chief Executive Officer of the City, and additionally serves as Executive Director of the Successor Agency, and Public Financing Authority. The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and Economic Development.

The City Clerk assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk's office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations. The City Clerk serves as Records Manager for the Citywide Records-Information Program and serves as a depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is the Elections Administrator, conducting municipal and special elections.

In conjunction with all of the above functions, the City Clerk's Department responds to information requests from City Council, Staff, Attorneys, other governmental agencies, and the general public.

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## EMPLOYEE POSITIONS

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- City Manager/City Clerk
- Deputy City Clerk/Admin. Analyst
- Executive Assistant
- Conservation Admin/Grant Coordinator (1/3)
- Administrative Assistant
- Provisional Admin. Assistant

## Finance Department

**FINANCE DEPARTMENT SUMMARY**

Dept.	Finance	Actual	Actual	Projected	Budget
Dept. #	1013	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		394,955	410,785	333,283	322,377
<b>Operations and Maintenance</b>		24,785	888	26,641	27,600
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		<b>419,740</b>	<b>411,673</b>	<b>359,924</b>	<b>349,977</b>

**MISSION STATEMENT**

To safeguard City assets while providing efficient, quality services within the guidelines established by Council Policy.

**FINANCE DEPARTMENTAL FUNCTIONS**

The Finance Department is responsible for the control of all financial activities of the City, including the disbursement of financial resources and ensuring that adequate resources are available. The department currently operates two programs, each with its own set of goals and performance objectives as detailed on below. These programs are: Administration/Treasury and Accounting. The general accomplishments and goals of the department are listed below.

Program Description: Accounting is responsible for four (4) subprograms within the Finance Department: (1) Accounts Payable, (2) Accounts Receivable, (3) Payroll, (4) General Ledger, the processing of journal entries, verification and creation of account structures, and monthly revenue and expenditure reports.

Program Description: The Finance Administration/Treasury Division gives administrative support and direction to the departmental programs of Accounting and Purchasing, and includes coordination of departmental activities with other City departments and the City Manager. In addition, this program includes coordination of the planning process for the annual budget, which includes providing assistance to all departments and producing the budget documents, City program and financial plan. This program also monitors and evaluates expenditure and revenue collection during the year, provides policy and fiscal analysis for the City Manager, and includes treasury functions.

This department also oversees risk management. The Risk Manager represents the City on the board of the City's joint power insurance authority, PERMA and is responsible for safety in the workplace and monitoring insurance coverage of the City. The Risk Manager also monitors vendors' required insurance coverage and assesses the validity of claims against the City and makes recommendations to the City Manager and City Council concerning the disposition of such claims

**EMPLOYEE POSITIONS**



- Accounting Supervisor
- Sr. Management Analyst/Risk Manager (1/3)
- Accounting Technician II (2)
- Provisional Audit Technician

## City Attorney

## CITY ATTORNEY SUMMARY

Dept.	City Attorney	Actual	Actual	Projected	Budget
Dept. #	1014	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		-	-	-	-
<b>Operations and Maintenance</b>		246,560	254,581	334,609	280,000
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		246,560	254,581	334,609	280,000

## MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City.

## CITY ATTORNEY FUNCTIONS

- To render legal opinions and deliver legal services as requested by authorized City officials.
- To review and prepare agreements or contracts to be executed by the City.
- To attend all City Council meetings or other meetings required by law.
- Review and advise the City about all claims filed against the City.

## EMPLOYEE POSITIONS

- City Attorney (contract position)

## Human Resources

### HUMAN RESOURCES SUMMARY

Dept.	Human Resources	Actual	Actual	Projected	Budget
Dept. #	1015	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		235,439	86,795	90,305	-
<b>Operations and Maintenance</b>		284,771	4,495	3,967	15,500
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		520,210	91,291	94,272	15,500

### MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured and the workplace is safe. Provide City staff and users of the City website have up-to-date technology, including both hardware and software.

### HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handle labor negotiations with represented employee groups, ensure labor laws are followed and necessary training is given employees.

### EMPLOYEE POSITIONS

**Information Technology****INFORMATION TECHNOLOGY SUMMARY**

Dept.	Information Technology	Actual	Actual	Projected	Budget
Dept. #	1016	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		-	149,214	151,921	273,705
<b>Operations and Maintenance</b>		-	337,091	367,728	483,000
<b>Capital Expenditures</b>		-	24,667	-	130,000
<b>TOTAL BUDGET</b>			510,972	519,649	886,705

**MISSION STATEMENT**

Provide City staff and users of the City website have up-to-date technology, including both hardware and software.

**INFORMATION TECHNOLOGY FUNCTIONS**

The IT departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

**EMPLOYEE POSITIONS**

- Information Technology Supervisor
- Information Technology Specialist
- IT Tech II

## Non-Department

### NON-DEPARTMENT SUMMARY

Dept.	Non-Departmental	Actual	Actual	Projected	Budget
Dept. #	1017	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		379,032	246,821	175,000	150,000
<b>Operations and Maintenance</b>		524,286	537,120	459,202	354,760
<b>Capital Expenditures</b>		71,158	25,591	9,540	-
<b>TOTAL BUDGET</b>		974,476	809,532	643,742	504,760

### MISSION STATEMENT

The purpose of the Non-Department is to provide a cost center for a number of City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations.

### NON-DEPARTMENT FUNCTIONS

- Provide for janitorial and maintenance services of City Hall and Police Department.
- Provide for the general liability insurance of the City as a whole.
- Provide for administrative support to City Departments.
- Provides for payments of retirements insurance and PERS benefits

### EMPLOYEE POSITIONS

## Public Services

## PUBLIC SERVICES SUMMARY

Dept.	Public Services	Actual	Actual	Projected	Budget
Dept. #	1025	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		1,005,672	993,618	1,016,691	1,084,973
<b>Operations and Maintenance</b>		481,994	470,069	395,354	424,654
<b>Capital Expenditures</b>		-	-	-	-
TOTAL BUDGET		1,487,666	1,463,687	1,412,045	1,509,627

## MISSION STATEMENT

The Public Services Department is the consolidation of the Street, Facility Maintenance, Lighting and Landscaping Maintenance Districts, and Vehicle Maintenance departments. Its purpose is as follows: maintain City streets and sidewalks, maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts, repairing and maintaining City vehicles and equipment, maintain all City facilities, including buildings, playground equipment, restrooms and Maverick Stadium.

## PUBLIC SERVICES DEPARTMENTAL FUNCTIONS

- Maintain and repair all public buildings, including City Hall, Police Department, Fire Department and Community Centers.
- Maintain and repair Maverick Stadium as required by the City's lease agreement with the High Desert Mavericks.
- Maintain and repair park restroom facilities.
- Maintain common areas of housing tracts as required under the City's Lighting and Landscape Maintenance District.
- General asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities.
- Make temporary repairs to potholes throughout the City on an as-needed basis.
- Clear debris from street storm drains and maintain and install City traffic signs when required.
- Graffiti removal from public areas.
- Repair, removal, or replacement of all or part of any improvement within landscaping districts.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts.
- Removal of trimmings, rubbish, debris, and other solid waste within landscaping districts
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.
- Be on call for 24-hour repair service.
- Repair and maintain all City vehicles and equipment.

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## EMPLOYEE POSITIONS

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- Public Service/EOC Operations Coordinator
- Public Services Supervisor
- Maintenance III (4)
- Maintenance II (6)
- Maintenance I (1)
- LLMD Groundskeeper
- Lead Mechanic

**Parks & Grounds Department****PARKS & GROUNDS DEPARTMENT SUMMARY**

Dept.	Parks & Grounds	Actual	Actual	Projected	Budget
Dept. #	1022	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		42,086	19,923	56,335	33,163
<b>Operations and Maintenance</b>		40,043	22,789	30,123	105,500
<b>Capital Expenditures</b>		4,995	-	-	-
<b>TOTAL BUDGET</b>		<b>87,124</b>	<b>42,711</b>	<b>86,458</b>	<b>138,663</b>

**MISSION STATEMENT**

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

**PARKS DEPARTMENT FUNCTIONS**

- Ensure that all park land areas are maintained in the highest quality for the community.
- The Parks and Recreation Commission makes recommendations to the City Council

**EMPLOYEE POSITIONS**

- Provisional Groundskeeper (2)



## Public Safety

## PUBLIC SAFETY DEPARTMENT SUMMARY

Dept.	Public Safety	Actual	Actual	Projected	Budget
Dept. #	1036	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		424,030	420,410	499,388	403,037
<b>Operations and Maintenance</b>		7,277,960	6,849,556	7,649,347	7,894,050
<b>Capital Expenditures</b>		-	17,073	-	-
<b>TOTAL BUDGET</b>		<b>7,701,990</b>	<b>7,287,039</b>	<b>8,148,735</b>	<b>8,297,087</b>

## MISSION STATEMENT

Public Safety was formed by consolidating the Police, Animal Control, Fire, and Code Enforcement departments. Its mission is: to defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto; to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens; control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals; providing the highest of quality of Fire suppression, prevention, inspection and paramedic services to Adelanto's residents and businesses; and enforce City codes in a timely objective manner and issue required business licenses to businesses within the City.

## PUBLIC SAFETY DEPARTMENTAL FUNCTIONS

- Through contract with the San Bernardino County Sheriff's Department: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detain and arrest violators of the law; work in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.
- Responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.
- Through contract with the San Bernardino County Fire Department: Provide fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. Administers and enforces all fire related building codes within the City.
- Respond to citizen complaints for enforcement activity, City Council requests for service, city departmental referrals for investigation/compliance, inter-governmental enforcement agency referrals, and proactive enforcement. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaint filings with the Municipal Court for violations of the Municipal Code. Issues pre-citation Municipal Warning Notices to correct violations, issues infraction citation Notices to Appear. The enforcement program highlights voluntary non-judicial compliance with an emphasis upon public awareness of governmental regulatory provisions.

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## **EMPLOYEE POSITIONS**

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- Community Safety Manager
- Community Safety Officer II
- Community Safety Officer I (2)
- Administrative Assistant II
- Provisional Code Enforcement II
- Provisional Code Enforcement (2)

## Community Services

**COMMUNITY SERVICES DEPARTMENT SUMMARY**

Dept.	Building and Safety	Actual	Actual	Projected	Budget
Dept. #	1045	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		386,497	386,010	328,166	365,136
<b>Operations and Maintenance</b>		539,803	328,188	258,460	185,775
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		926,300	714,198	586,626	550,911

**MISSION STATEMENT**

Community Services is a combination of the Engineering, Building and Safety, and Community Development and Planning departments; its mission is: anticipate the infrastructure needs of our City and recognize the importance of their adequate maintenance; anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas; and interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto

**COMMUNITY SERVICES DEPARTMENTAL FUNCTIONS**

The Community Services Department's functions are:

- Administer construction and occupancy standards to safeguard life, health, and property in the interest of the general public's welfare. This is accomplished by established City ordinances; State and Federal laws; and inspection of construction, alteration, moving, demolition, repair, occupancy, and use of buildings and structures.
- Issue required permits; consult with and advise architects, engineers, building designers and others; review all building plans for compliance with code requirements; make periodic inspections during the course of construction; coordinate construction activity of other City, County, and State agencies; and maintain records for all functions of the Department.
- Department personnel may be called as witnesses in civil and criminal cases.
- In addition, it inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.
- It is also responsible for upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan.
- Serving as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission; Maintaining, amending, and administering the General Plan and Subdivision Ordinance;
- Administration of associated plans and programs for Parks and Recreation facilities;
- Interpreting, amending, administering and enforcing the Zoning Ordinance and associated Ordinances:

- Process project applications (e.g. Site Plans, Conditional Use Permits, Tentative Tracts) to the Planning Commission and/or City Council;
  - Plan Check residential, commercial, industrial developments, sign permits, fence/pool permits;
  - Answer questions of the public on phones and at the public counter on the above activities, as well as dispensing zoning information.
- Preparing and processing environmental compliance documents for public and private projects pursuant to the California Environmental Quality Act (CEQA) i.e., negative declarations, environmental impact reports, etc. as well as similar documents pursuant to the National Environmental Policy Act (NEPA)
- Responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.
- Responsible for public works inspections and public works plan checking (through a contract with Wilson So, Contract Director of Public Services/City Engineer)

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## **EMPLOYEE POSITIONS**

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- Planning Manager
- Assistant Civil Engineer
- Building Inspector
- Counter Service Technician

**Senior Center****SENIOR CENTER PROGRAM SUMMARY**

Dept.	Senior Center	Actual	Actual	Projected	Budget
Dept. #	1051	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		-	-	-	-
<b>Operations and Maintenance</b>		20,110	17,437	17,350	18,000
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		20,110	17,437	17,350	18,000

**MISSION STATEMENT**

To provide a clean environment where senior citizens of our community can meet for social functions.

**SENIOR CENTER FUNCTIONS**

- Provide for the maintenance of the Senior Center Building through the Public Services Department.

**Community Center #1****COMMUNITY CENTER PROGRAM SUMMARY**

Dept.	Community Center	Actual	Actual	Projected	Budget
Dept. #	1052	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		-	-	-	-
<b>Operations and Maintenance</b>		12,872	13,370	4,710	5,500
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		12,872	13,370	4,710	5,500

**MISSION STATEMENT**

To provide a center where our citizens can meet for functions.

**COMMUNITY CENTER FUNCTIONS**

- Provide for the operation and maintenance of the Community Center through the Public Services Department.
- Collect Rents for use of the center.

**Community Center #2****COMMUNITY CENTER #2 PROGRAM SUMMARY**

Dept.	Community Center #2	Actual	Actual	Projected	Budget
Dept. #	1053	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>Payroll and Benefits</b>		-	-	-	-
<b>Operations and Maintenance</b>		6,497	3,743	4,434	5,250
<b>Capital Expenditures</b>		-	-	-	-
<b>TOTAL BUDGET</b>		6,497	3,473	4,434	5,250

**MISSION STATEMENT**

To provide an alternative center where our citizens can meet for functions.

**COMMUNITY CENTER FUNCTIONS**

- Provide for the operation and maintenance of the Community Center through the Public Services Department.
- Collect Rents for use of the center

City of Adelanto  
**FY2016-17 Annual Budget**



Prepared by: The City of Adelanto's  
Finance Department

SPECIAL FUNDS



**Special Revenue Funds****Special Fund Summary**

<b>Fund #</b>		<b>Actual FY 2013/14</b>	<b>Actual FY 2014/15</b>	<b>Projected FY 2015/16</b>	<b>Budget FY 2016/17</b>
<b>Revenues</b>					
200	Mavericks Stadium	1,722	1,527	1,500	1,500
201	Park Development Impact Fund	162,063	335,240	130,000	130,000
202	Drainage Impact Fund	214,231	622,413	65,772	201,000
203	Traffic Impact Fund	301,102	862,868	100,000	100,000
204	Fire Mitigation Impact Fund	19,574	45,547	20,000	20,000
210	Gas Tax Fund	995,798	825,341	745,212	687,967
211	Article 8 Fund	416,353	635,989	206,806	200,000
220	Federal Grant	42,802	4,372	35,100	14,850
223	Community Development Block Grant	171,957	87,057	16,000	41,958
224	AQMD/Calif. AB 2766	21,022	10,175	10,812	10,000
227	Public Safety Augmentation Fund	125,130	123,797	125,000	126,273
228	Traffic Offender Fund	19,869	17,890	5,000	6,000
229	SLEOC Fund	100,026	94,511	100,000	100,000
233	Measure I /65%	767	604	500	350
235	Measure I 70% 2010-2040	627,455	607,097	515,000	658,032
240	Community Facilities District Fund	83,598	112,615	130,900	700,336
241	LLMD Annexation Fund	145,237	144,055	160,000	172,701
<b>Total Revenue</b>		<b>3,448,706</b>	<b>4,531,098</b>	<b>2,367,602</b>	<b>3,170,967</b>

<b>Expenditures</b>					
200	Mavericks Stadium	44,455	23,662	115,266	89,650
201	Park Development Impact Fund	(48,857)	240	456,953	35,000
202	Drainage Impact Fund	300,000	-	-	25,000
203	Traffic Impact Fund	-	-	-	10,000
204	Fire Mitigation Impact Fund	250	-	-	-
210	Gas Tax Fund	900,000	900,000	900,000	900,000
211	Article 8 Fund	225,000	190,000	190,000	200,000
220	Federal Grant	53,356	48,378	29,425	14,850
223	Community Development Block Grant	141,644	18,930	52,400	41,950
224	AQMD/Calif. AB 2766	4,800	7,000	6,000	6,000
226	Educational Asset Seizures	-	5,750	7,500	-
227	Public Safety 1/2 Cent	125,000	125,000	125,000	125,000
228	Traffic Offender Fund	24,500	5,000	5,000	5,000
229	SLEOC Fund	100,000	100,000	100,000	100,000
233	Measure I /65%	30,008	904,567	96,400	2,320,291
235	Measure I 70% 2010-2040	168,849	164,705	375,000	2,239,467
240	Community Facilities District Fund	71,942	107,877	108,000	700,336

		Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
Fund #					
241	LLMD Annexation Fund	200,432	158,396	169,000	170,000
Total Expenditures		2,341,379	2,759,505	2,735,944	6,982,544

## Special Fund Descriptions

Mavericks Stadium (Fund 200) – is used to account for the operations and maintenance of Mavericks Stadium. The stadium is under lease to the High Desert Mavericks.

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities.

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

AQMD/AB2766 (Fund 224) – is used to account for allocations from the Mojave Air Quality Management District. Funds are spent on air-pollution reduction programs.

Educational Asset Seizure (Fund 226) – is used to account for state allocated funds to fund special education programs.

Public Safety Augmentation Fund (Fund 227) – is used to account for the State sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

Traffic Offender Fund (Fund 228) – is used to account for the revenue received from vehicle release fees and is used for traffic patrol purposes.

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

Measure I 65% (Fund 233) – is used to account for the County's ½ cent sales tax revenues. This portion of the funds must be spent on arterial road projects.

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

Community Facilities District (Fund 240) - is used to account for the special tax levy placed on certain tracts to pay for public safety services and other improvements.

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

**Special Fund Details**

<b>Fund #</b>	<b>Account#</b>	<b>Actual FY 2013/14</b>	<b>Actual FY 2014/15</b>	<b>Projected FY 2015/16</b>	<b>Budget FY 2016/17</b>
<b>200 MAVERICKS STADIUM</b>					
	<b>REVENUES</b>				
Rents and Concessions	47090	1,722	1,528	1,500	1,500
<b>Total Revenues</b>		<b>1,722</b>	<b>1,528</b>	<b>1,500</b>	<b>1,500</b>
	<b>EXPENDITURES</b>				
Operations and Maintenance		33,190	23,662	115,266	69,650
Capital Expenditures		11,265	-	-	20,000
<b>Total Expenditures</b>		<b>44,455</b>	<b>23,662</b>	<b>115,266</b>	<b>89,650</b>
<b>Mavericks Stadium Net</b>		<b>(42,733)</b>	<b>(22,135)</b>	<b>(113,766)</b>	<b>(88,150)</b>
<b>201 PARK DEVELOPMENT IMPACT FUND</b>					
	<b>REVENUES</b>				
Park Fees	43061	162,063	335,240	130,000	130,000
<b>Total Revenues</b>		<b>162,063</b>	<b>335,240</b>	<b>130,000</b>	<b>130,000</b>
	<b>EXPENDITURES</b>				
Operations and Maintenance		38,013	240	-	35,000
Capital Expenditures		(86,870)	-	456,953	-
<b>Total Expenditures</b>		<b>(48,857)</b>	<b>240</b>	<b>456,953</b>	<b>35,000</b>
<b>Park Development Fund Net</b>		<b>210,697</b>	<b>335,000</b>	<b>(326,953)</b>	<b>95,000</b>
<b>202 DRAINAGE IMPACT FUND</b>					
	<b>REVENUES</b>				
Drainage Impact Fees	43064	214,231	607,000	65,772	201,000
Interest Income	45010	-	15,413	-	-
Transfer In	60001	-	-	-	-
<b>Total Revenues</b>		<b>214,231</b>	<b>622,413</b>	<b>65,772</b>	<b>201,000</b>
	<b>EXPENDITURES</b>				
Operations and Maintenance		300,000	-	-	25,000
<b>Total Expenditures</b>		<b>300,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>Drainage Impact Fund Net</b>		<b>(85,679)</b>	<b>622,413</b>	<b>65,772</b>	<b>176,000</b>

## Fund #

## Account#

Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
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**203 TRAFFIC IMPACT FUND****REVENUES**

Traffic Fees	43062	301,102	862,868	100,000	100,000
<b>Total Revenues</b>		<b>301,102</b>	<b>862,868</b>	<b>100,000</b>	<b>100,000</b>

**EXPENDITURES**

Operations and Maintenance		-	-	-	10,000
<b>Total Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>

**Traffic Impact Fund Net**

301,102	862,868	100,000	90,000
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**204 FIRE MITIGATION IMPACT FUND****REVENUES**

Fire Facility Fees	43063	19,574	45,547	20,000	20,000
<b>Total Revenues</b>		<b>19,574</b>	<b>45,547</b>	<b>20,000</b>	<b>20,000</b>

**EXPENDITURES**

Operations and Maintenance		250	-	-	-
<b>Total Expenditures</b>		<b>250</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Fire Mitigation Impact Fund Net**

19,324	45,547	20,000	20,000
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**210 GAS TAX FUND****REVENUES**

Gas Tax-2103	42101	439,531	300,961	156,273	80,235
Gas Tax-2105	42102	214,468	176,100	200,425	206,632
Gas Tax-2106	42103	106,230	113,239	102,511	105,659
Gas Tax-2107	42104	229,539	225,375	278,003	286,941
Gas Tax-2107.5	42105	6,000	6,000	6,000	6,000
Interest/Divided Income	45010	-	3,667	2,000	2,500
<b>Total Revenues</b>		<b>995,768</b>	<b>825,341</b>	<b>745,212</b>	<b>687,967</b>

**EXPENDITURES**

Transfers Out		900,000	900,000	900,000	900,000
<b>Total Expenditures</b>		<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>

**Gas Tax Net**

95,768	(74,659)	(154,788)	(212,033)
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Fund #	Account#	Actual	Actual	Projected	Budget
		FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>211 ARTICLE 8 FUND</b>					
<b>REVENUES</b>					
SB325, Article 8	46050	416,353	635,989	206,806	200,000
<b>Total Revenues</b>		<u>416,353</u>	<u>635,989</u>	<u>206,806</u>	<u>200,000</u>
<b>EXPENDITURES</b>					
Transfers Out		225,000	190,000	190,000	200,000
<b>Total Expenditures</b>		<u>225,000</u>	<u>190,000</u>	<u>190,000</u>	<u>200,000</u>
<b>Article 8 Fund Net</b>		<u>191,353</u>	<u>445,989</u>	<u>16,806</u>	<u>-</u>
<b>220 FEDERAL GRANTS</b>					
<b>REVENUES</b>					
Federal Grants	46041	42,802	-	-	-
Police Grant	46004	-	2,572	16,000	10,000
EMPG	46004	-	-	14,000	-
Homeland Security Grant	46004	-	-	5,000	4,850
Fire Grant	46004	-	1,800	100	-
Interest/Divided Income	4501	-	-	-	-
<b>Total Revenues</b>		<u>42,802</u>	<u>4,372</u>	<u>35,100</u>	<u>14,850</u>
<b>EXPENDITURES</b>					
Operations and Maintenance		53,356	48,372	29,425	14,850
<b>Total Expenditures</b>		<u>53,356</u>	<u>48,372</u>	<u>29,425</u>	<u>14,850</u>
<b>Federal Grants Net</b>		<u>(10,554)</u>	<u>(44,006)</u>	<u>5,675</u>	<u>-</u>
<b>223 COMMUNITY DEVELOPMENT BLOCK GRANT</b>					
<b>REVENUES</b>					
CDBG Grants	46003	171,957	65,057	16,000	41,958
Transfer In	60001	-	22,000	-	-
<b>Total Revenues</b>		<u>171,957</u>	<u>87,057</u>	<u>16,000</u>	<u>41,958</u>
<b>EXPENDITURES</b>					
Operations and Maintenance		128,389	18,930	52,400	41,950
Capital Expenditures		13,255	-	-	-
<b>Total Expenditures</b>		<u>141,644</u>	<u>18,930</u>	<u>52,400</u>	<u>41,950</u>

**CDBG Net**

30,313	68,127	(36,400)	8
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**Fund #****Account#**

Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
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**224 AQMD/CA AB 2766****REVENUES**

AB 2766 Air Quality Grant

46002

21,022	10,175	10,812	10,000
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**Total - AB2766**

21,022	10,175	10,812	10,000
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**EXPENDITURES**

Operations and Maintenance

4,800	7,000	6,000	6,000
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**Total Expenditures**

4,800	7,000	6,000	6,000
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**AQMD/AB 2766 Net**

16,222	3,175	4,812	4,000
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**226 Educational Asset Seizures****EXPENDITURES**

Operations and Maintenance

-	5,750	7,500	-
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**Total Expenditures**

-	5,750	7,500	-
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**Educational Asset Seizures Net**

-	5,750	7,500	-
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**PUBLIC SAFETY AUGMENTATION****227 FUND****REVENUES**

Half Cent Sales Tax (Public Safety)

42210

125,130	123,797	125,000	126,273
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**Total Revenues**

125,130	123,797	125,000	126,273
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**EXPENDITURES**

Operations and Maintenance

125,000	125,000	125,000	125,000
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**Total Expenditures**

125,000	125,000	125,000	125,000
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**Public Safety Augmentation Net**

130	(1,203)	-	1,273
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**228 TRAFFIC OFFENDER FUND****REVENUES**

Vehicle Release Fee'

44033

19,869	17,890	5,000	6,000
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**Total Revenues**

19,869	17,890	5,000	6,000
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		EXPENDITURES				
Operations and Maintenance		24,500	5,000	5,000	5,000	
Total Expenditures		24,500	5,000	5,000	5,000	
Traffic Offender Fund Net		(4,631)	12,890	-	1,000	
Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17	
229	SLEOC FUND					
		REVENUES				
State Grant		46061	100,026	94,511	100,000	100,000
Total Revenues			100,026	94,511	100,000	100,000
		EXPENDITURES				
Operations and Maintenance			100,000	100,000	100,000	100,000
Total Expenditures			100,000	100,000	100,000	100,000
SLEOC Net			26	(5,489)	-	-
233	MEASURE I /65%					
		REVENUES				
Interest/Divided Income		45010	767	604	500	350
Total Revenues			767	604	500	350
		EXPENDITURES				
Operations and Maintenance			8	-	-	-
Capital Expenditures			30,000	904,567	96,400	2,320,291
Total Expenditures			30,008	904,567	96,400	2,320,291
Measure I/65% Net			(29,241)	(903,963)	(95,900)	(2,319,94)
235	MEASURE I/70% 2010-2040					
		REVENUES				
Interest/Divided Income		45010	3,103	372	-	-
Measure I, Local/Arterial		46011	624,351	606,725	515,000	658,032
Total Revenues			627,454	607,097	515,000	658,032
		EXPENDITURES				
Operations and Maintenance			140,105	129,755	-	400,000
Capital Expenditures			-	34,950	375,000	1,839,467
Total Expenditures			140,105	164,705	375,000	2,239,467



**Measure I/70% Net**

487,349	442,392	140,000	(1,581,43)
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**Fund #****Account#**

Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
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**240 Community Facilities District****REVENUES**

Property Tax – Taxes A &amp; B

2400/2402-  
42220

83,598	112,615	130,900	700,336
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**Total Revenues**

83,598	112,615	130,900	700,336
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**EXPENDITURES**

Operations and Maintenance

71,942	107,877	108,000	700,336
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**Total Expenditures**

71,942	107,877	108,000	700,336
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**CFD Net**

11,656	4,738	22,900	-
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**241 LLMD ANNEXATION FUND****REVENUES**

Property Tax

42221

145,237	144,055	160,000	172,701
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**Total - LLMD Annexation Fund**

145,237	144,055	160,000	172,701
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**EXPENDITURES**

Operations and Maintenance

200,432	158,396	169,000	170,000
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**Total Expenditures**

200,432	158,396	169,000	170,000
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**LLMD Annexation Fund Net**

(55,195)	(14,341)	(9,000)	2,701
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City of Adelanto

# **FY2016-17 Annual Budget**



Prepared by: The City of Adelanto's  
Finance Department

ENTERPRISE FUNDS

## Enterprise Funds

### Enterprise Funds Summary

Fund #	ENTERPRISE FUNDS		Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
	<b>Revenues</b>					
353	AWA - Water		10,293,516	9,676,570	9,529,500	10,061,933
360	APUA - Sewer		7,241,291	7,187,057	7,041,600	7,252,848
	<b>Total Revenues</b>		<b>17,534,807</b>	<b>16,863,627</b>	<b>16,571,100</b>	<b>17,314,781</b>
	<b>Expenditures</b>					
353	AWA - Water		9,946,671	8,544,327	9,638,849	10,107,915
360	APUA - Sewer		4,984,808	3,841,984	5,010,585	5,112,412
	<b>Total Expenditures</b>		<b>14,931,479</b>	<b>12,386,311</b>	<b>14,649,434</b>	<b>15,220,327</b>

**Enterprise Fund Details****Fund #****353 AWA - WATER****REVENUES**

Fines and Forfeitures	387,929	389,913	395,486	403,999
Use of Money and Property	715,450	670,612	722,497	786,544
Intergovernmental Revenue	2,025	308	500	500
Charges for Service	7,552,931	7,321,506	7,163,389	7,574,270
Transfers and Other Revenue	1,635,181	1,294,231	1,247,628	1,296,620
<b>TOTAL REVENUE</b>	<b>10,293,516</b>	<b>9,676,570</b>	<b>9,529,500</b>	<b>10,061,933</b>

**EXPENDITURES**

Payroll and Benefits	733,516	162,014	108,822	116,769
Operations and Maintenance	9,165,224	8,152,358	8,893,027	9,341,146
Capital Expenditures	47,931	229,955	637,000	650,000
<b>Total Expenditures</b>	<b>9,946,671</b>	<b>8,544,327</b>	<b>9,638,849</b>	<b>10,107,915</b>

**AWA Water Net**

<b>346,845</b>	<b>1,132,243</b>	<b>(332,349)</b>	<b>(45,982)</b>
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**360 APUA-SEWER****REVENUES**

Use of Money and Property	443,303	417,863	450,239	488,863
Charges for Services	6,797,988	6,769,194	6,591,361	6,763,985
<b>TOTAL REVENUE</b>	<b>7,241,291</b>	<b>7,187,057</b>	<b>7,041,600</b>	<b>7,252,848</b>

**EXPENDITURES**

Payroll and Benefits	36,418	63,432	18,838	116,769
Operations and Maintenance	4,900,459	3,732,657	4,991,747	4,995,643
Capital Expenditures	47,931	45,894	-	-
<b>Total Expenditures</b>	<b>4,984,808</b>	<b>3,841,984</b>	<b>5,010,585</b>	<b>5,112,412</b>

**APUA Sewer Net**

<b>2,256,483</b>	<b>3,345,073</b>	<b>2,031,015</b>	<b>2,140,436</b>
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City of Adelanto

# **FY2016-17 Annual Budget**



Prepared by: The City of Adelanto's  
Finance Department

# OTHER FUNDS

## Other Funds

### Other Fund Summary

Fund #		Actual	Actual	Projected	Budget
		FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
REVENUE					
471	Adelanto Community Benefit Corp	21,780	27,250	67,000	75,000
475	Assessment District A1	1,330,412	352,319	32,364	300
490	Luetke Foundation Fund	3,463	-	(1,402)	1,000
580	Successor Agency	-	4,868,922	814,624	4,277,647
Total Revenue		1,355,655	5,248,491	912,586	4,353,947
EXPENDITURES					
471	Adelanto Community Benefit Corp	23,284	23,626	59,000	72,000
475	Assessment District A1	935,926	52,687	10,000	830,500
490	Luetke Foundation Fund	622	-	-	-
580	Successor Agency	-	4,515,031	4,287,414	4,277,647
Total Expenditure		959,832	4,591,344	4,356,414	5,180,147

**Other Fund Details**

<b>Fund #</b>	<b>Account #</b>	<b>Actual FY 2013/14</b>	<b>Actual FY 2014/15</b>	<b>Projected FY 2015/16</b>	<b>Budget FY 2016/17</b>
<b>471 ADELANTO COMMUNITY BENEFIT CORP</b>					
	<b>REVENUES</b>				
	Donations - General	49001	13,650	27,250	25,000
	Sponsorships	49040	8,130	-	42,000
	<b>Total Revenues</b>		<b>21,780</b>	<b>27,250</b>	<b>67,000</b>
	<b>EXPENDITURES</b>				
	Operations and Maintenance		23,284	23,626	59,000
	<b>Total Expenditures</b>		<b>23,284</b>	<b>23,626</b>	<b>59,000</b>
	<b>Adelanto Community Benefit Corp. Net</b>		<b>(1,504)</b>	<b>3,624</b>	<b>8,000</b>
<b>475 ASSESSMENT DISTRICT A1</b>					
	<b>REVENUES</b>				
	ADIA Assessment	40101	1,297,551	351,999	-
	Interest/Dividend Income	45010	32,861	320	32,364
	<b>Total Revenues</b>		<b>1,330,412</b>	<b>352,319</b>	<b>32,364</b>
	<b>EXPENDITURES</b>				
	Operations and Maintenance		35,926	52,687	10,000
	<b>Total Expenditures</b>		<b>35,926</b>	<b>52,687</b>	<b>10,000</b>
	<b>Assessment District A1 Net</b>		<b>1,294,486</b>	<b>299,632</b>	<b>22,364</b>
<b>490 LUETKE FOUNDATION FUND</b>					
	<b>REVENUES</b>				
	Interest/Divided Income	45010	406	-	-
	Investment Gains	60006	3,057	-	(1,402)
	<b>Total Revenues</b>		<b>3,463</b>	<b>-</b>	<b>-</b>
	<b>EXPENDITURES</b>				
	Operations and Maintenance		622	-	-
	<b>Total Expenditures</b>		<b>622</b>	<b>-</b>	<b>-</b>
	<b>Luetke Foundation Fund Net</b>		<b>2,841</b>	<b>-</b>	<b>(1,402)</b>

Fund #	Account #	Actual	Actual	Projected	Budget
		FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
<b>580 SUCCESSOR AGENCY</b>					
Property Taxes (RPTTF)	42220	-	4,687,084	711,962	4,197,647
Interest/Dividend Income	45010	-	117,658	52,542	80,000
Rents and Concessions	47090	-	64,180	50,120	
<b>Total Revenues</b>		-	4,868,922	814,624	4,277,647
<b>EXPENDITURES</b>					
Operations and Maintenance		-	4,515,031	4,287,414	4,277,647
<b>Total Expenditures</b>		-	4,515,031	4,287,414	4,277,647
<b>Successor Agency Net</b>		-	-	(3,472,790)	-



### Authorized Positions

Funding Source	Position Title	FTE	Stipend	Contract	Representation
<b>General Fund</b>					
City Council	Mayor (Stipend)		1.00		Council/ Commission
	Council Members (Stipend)		4.00		Council/ Commission
City Administration	City Manager/City Clerk			1	Management
	Deputy City Clerk/Admin Analyst	1			Confidential
	Executive Assistant	1			Confidential
	Administrative Assistant	1			Union
	Conservation Admin/Grant Coordinator	0.33			Confidential
	Provisional Admin Assistant	0.25			Un-represented
Finance	Accounting Supervisor			1	Management
	Sr. Mgmt. Analyst/Risk Mgr.	0.33			Management
	Accounting Technician II	2			Confidential
	Provisional Audit Technician			0.48	Unrepresented
City Attorney					
Human Resources					
Information Technology	Information Tech. Supervisor	1			Confidential
	Information Tech. Specialist	1			Confidential
	IT Tech II	1			Confidential
Non-Department					
Public Services	Public Serv./EOC Op.	1			Management
	Coordinator	1			Confidential
	Public Serv. Supervisor	4			Union
	Maintenance III	6			Union
	Maintenance II	1			Union
	Maintenance I	1			Union
	LLMD Groundskeeper	1			Union
	Lead Mechanic				
Parks & Grounds	Provisional Groundskeeper	0.97			Unrepresented
Public Safety	Community Safety Manager	1			Confidential
	Community Safety Officer II	1			Union
	Community Safety Officer I	2			Union
	Provisional Code Enforcement II	0.38			Unrepresented
	Provisional Code Enforcement	0.75			Unrepresented
Community Services	Planning Manager	1			Management
	Assistant Civil Engineer	1			Confidential
	Building Inspector	1			Union
	Counter Service Technician	1			Union
	Planning Commissioners		5		Commission
Senior Center					
Community Center #1					
Community Center #2					
<b>Total Permanent/Stipend/Contract</b>		<b>34.01</b>	<b>10</b>	<b>2.48</b>	

Total General Fund		46.49			
Funding Source	Position Title	FTE	Stipend	Contract	Representation
Adelanto Water Authority					
	Public Services Dir./City	0.50			Management
	Engineer	0.34			Management
	Finance Director	0.33			Management
	Sr. Mgmt. Analyst				
Conservation	Conservation Admin/Grant	0.67			Confidential
Total Permanent/Stipend/Contract		1.84	-	-	
Total Adelanto Water Authority		1.84			
Adelanto Public Utility Authority					
	Public Services Dir./City	0.50			Management
	Engineer	0.33			Management
	Finance Director	0.34			Management
	Sr. Mgmt. Analyst				
Total Permanent/Stipend/Contract		1.17	-	-	
Total Adelanto Public Utility Authority		1.17			
Total Permanent/Stipend/Contract		37.02	10.00	2.48	
Total All City		49.5			