



The City with Unlimited Possibilities



Fiscal Year
2018-2019
Annual Budget

City of Adelanto

Fiscal Year 2018-2019 Annual Budget

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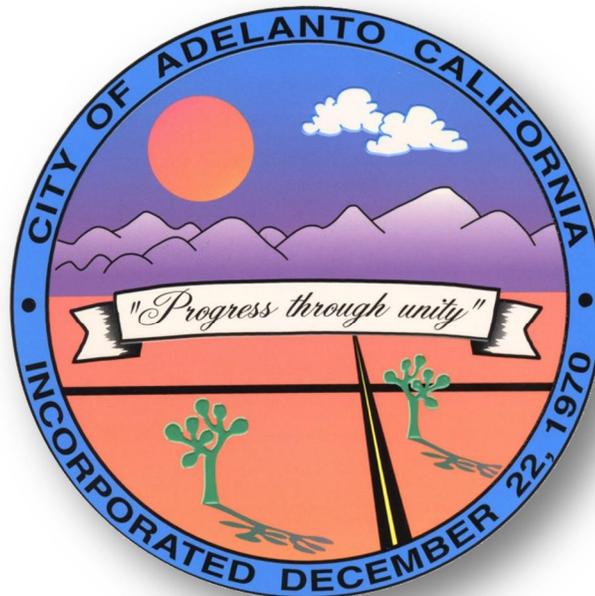
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Elected Officials and Staff

The City of Adelanto would like to recognize and give thanks to the City Council and City Staff for their work in creating this budget and continuing efforts in supporting and serving the City of Adelanto and its Citizens.

City Council

Richard Kerr, Mayor
John “Bug” Woodard Jr., Mayor Pro Tem
Charley B. Glasper, Councilor
Edgar “Ed” Camargo, Councilor



City Staff

Brad Letner, Acting City Manager
Cindy Herrera, City Clerk and Director of Administrative Services
Finance Department Staff and Contractors
And Everyone at City Hall

City Manager's Budget Message

June 27, 2018

Honorable Mayor, Members of the City Council, and
Citizens of the City of Adelanto:



I am pleased to present for your consideration the Fiscal Year 2018-2019 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency of the Former Adelanto Improvement Agency.

The City continues to make great strides in improving its financial situation compared to prior years. The City continues to see increased growth in revenues, with a positive outlook in overall revenues for the next fiscal year.

Projections of the overall General Fund revenue for Fiscal Year 2018-2019 are approximately **\$20,604,579**, with most of the anticipated growth in non-transfer revenue from license and permit fees. This is primarily due to expected growth from new businesses associated with the legalization of adult recreational cannabis use. Additional transfers in from special funds are also planned for the next fiscal year; these transactions are planned in order to utilize fees collected by the City that have been previously unutilized for authorized purposes. The City is also projecting revenue from the sale of the former public works yard, currently anticipated to close escrow in October 2018, of approximately **\$1,000,000** of one-time revenue. Other revenues remain relatively flat but are projected conservatively to avoid overestimating anticipated revenues.

Estimated General Fund expenditures are projected to see a slight increase compared to the current year primarily due to increases in contract expenditures with the San Bernardino County Sheriff's Department and Fire Department, as well as increased personnel costs and the change in management of the Adelanto Stadium.

Several Capital Improvement Projects are planned to be funded through special revenue funds to improve pedestrian and motor vehicle pathways throughout the City. These are not anticipated to impact the City's General Fund.

The Enterprise Funds, consisting of the Water and Sewer Funds, are anticipated to begin several new projects to improve services to the City in the coming fiscal year. A significant anticipated transaction is the purchase of water rights, which would allow the City to increase the amount of water it is able to pump, which reduces the amount of water that the City would have to purchase from other agencies, leading to long-term savings. Other planned projects include additional sampling stations to better monitor water quality.

Overall, the outlook is positive for the City. Continued growth in residential property construction as well as increased business growth will contribute to the future fiscal stability and improvement of the City of Adelanto. These new homes and new businesses will bring increasing prosperity for our City.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Brad Letner".

Brad Letner,
Acting City Manager

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FUND BALANCE SUMMARY AND GENERAL FUND SUMMARIES



Fund Balance Summary – General Fund and Special Revenue Funds

Fund Number	FUND NAME	Estimated Beginning Available Resources	Proposed Budget FY 2018/19 Revenues	Proposed Budget FY 2018/19 Expenditures	Estimated Ending Available Resources
GENERAL FUND					
100	General Fund	12,399,387	20,604,579	19,459,984	13,543,982
SPECIAL REVENUE FUNDS					
200	Adelanto Stadium	(3,352,750)	525,000	525,000	(3,352,750)
201	Park Development	1,276,625	335,240	-	1,611,865
202	Drainage Impact Fund	4,615,462	363,312	-	4,978,774
203	Traffic Impact Fund	1,337,846	516,432	765,000	1,089,278
204	Fire Mitigation Impact Fund	248,051	27,260	150,000	125,311
210	Gas Tax Fund	746,411	790,740	1,000,000	537,151
211	Article 8	206,826	650,000	1,668,744	(811,918)
213	SB-1 Maint and Rehab Fund	-	567,750	430,000	137,750
220	Federal Grants	178,466	14,000	13,500	178,966
222	State / Local Grants	-	740,000	712,000	28,000
223	Community Development Block Grant	45,526	544,334	544,334	45,526
224	AQMD/Calif. AB 2766	197,674	12,500	6,000	204,174
227	Public Safety 1/2 Cent	72,103	148,500	125,000	95,603
228	Traffic Offender Fund	24,610	8,000	5,000	27,610
229	SLEOC Fund	125,557	110,000	150,000	85,557
233	Measure I /65%	2,317,850	305	2,317,800	355
235	Measure I 70% 2010-2040	1,492,751	650,100	982,200	1,160,651
240	CFD 2006-2 (Tract 16356)	1,694,715	16,000	21,600	1,689,115
241	LLMD Annexation Fund	135,910	175,000	228,000	82,910
	TOTAL SPECIAL REVENUE FUNDS	11,363,633	6,194,473	9,644,178	7,913,928

General Fund Revenue & Expenditure Summary

	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
Taxes and Assessments	3,384,128	5,805,800	5,439,260
Licenses and Permits	2,069,200	2,330,950	3,278,950
Fines and Forfeitures	220,570	190,330	74,785
Use of Money and Property	617,996	700,000	654,000
Intergovernmental Revenue	2,427,904	2,427,700	2,456,000
Charges for Services	1,497,621	2,864,983	2,229,150
Sales and Exchange of Property	205,255	100,000	1,000,000
Other Revenue	177,739	626,150	153,000
Transfer In	3,142,735	3,736,852	5,319,434
TOTAL REVENUES	13,743,148	18,782,765	20,604,579
City Council	78,616	132,253	139,851
Administration	560,116	721,314	624,920
Finance	409,830	564,086	569,910
City Attorney	731,575	954,000	740,000
Human Resources	29,922	3,750	7,800
Information Technology	655,743	782,501	379,312
Non-departmental	572,062	1,314,036	1,538,986
Public Services Department #1025	1,502,931	1,537,978	-
Streets	-	-	989,397
Facility Maintenance	3,839	15,900	328,159
LLMD	-	-	167,854
Vehicle Maintenance	52,244	52,200	148,308
Parks and Grounds	184,297	351,649	333,541
Public Safety Department #1036	8,421,043	10,736,411	-
Police	-	-	6,232,760
Fire	-	-	4,516,855
Code Enforcement	-	-	601,872
Animal Control	-	-	126,939
Community Services Department #1045	1,183,834	1,528,205	-
Community Development/Planning	64,366	127,000	1,023,353
Building and Safety	-	-	423,302
Engineering	-	-	553,194
Senior Center	11,274	15,000	10,216
Community Center #1	7,276	7,500	3,455
Community Center #2	3,881	-	-
TOTAL EXPENDITURES	14,472,849	18,843,783	19,459,984

Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
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Net Revenues (Loss)	(729,702.00)	(61,018)	1,144,595
Beginning Unaudited Cash Balance	11,393,113	10,663,411	10,602,393
Estimated Available Cash Balance	10,663,411	10,602,393	11,746,985

General Fund Expenditure Summaries by Department

GENERAL FUND Department	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1010 City Council			
Payroll & Benefits	37,390	54,023	66,956
Operations and Maintenance	41,226	78,230	72,895
Capital Outlay	-	-	-
Total	78,616	132,253	139,851
1011 Administration			
Payroll & Benefits	490,781	647,525	588,520
Operations and Maintenance	69,336	73,789	36,400
Capital Outlay	-	-	-
Total	560,116	721,314	624,920
1013 Finance			
Payroll & Benefits	326,441	426,587	482,235
Operations and Maintenance	83,390	137,500	87,675
Capital Outlay	-	-	-
Total	409,830	564,087	569,910
1014 City Attorney			
Payroll & Benefits	-	-	-
Operations and Maintenance	731,575	954,000	740,000
Capital Outlay	-	-	-
Total	731,575	954,000	740,000
1015 Human Resources			
Payroll & Benefits	10,047	-	-
Operations and Maintenance	19,875	3,750	7,800
Capital Outlay	-	-	-
Total	29,922	3,750	7,800
1016 Information Technology			
Payroll & Benefits	271,843	228,716	260,312
Operations and Maintenance	377,698	52,000	40,000
Capital Outlay	6,202	501,786	79,000
Total	655,743	782,502	379,312

GENERAL FUND		Unaudited	Estimated	Proposed
Department		FY 2016-17	FY 2017-18	FY 2018-19
1017	Non-Departmental			
	Payroll & Benefits	126,634	185,840	183,106
	Operations and Maintenance	437,235	944,697	935,880
	Transfer out (Stadium Fund)	5,729	147,500	397,000
	Capital Outlay	2,464	36,000	23,000
	Total	572,063	1,314,037	1,538,986
1020	Streets			
	Payroll & Benefits	-	-	682,642
	Operations and Maintenance	-	-	304,255
	Capital Outlay	-	-	2,500
	Total	-	-	989,397
1021	Facility Maintenance			
	Payroll & Benefits	-	-	289,759
	Operations and Maintenance	3,839	15,900	38,400
	Capital Outlay	-	-	-
	Total	3,839	15,900	328,159
1022	Parks and Grounds			
	Payroll & Benefits	17,902	151,949	208,691
	Operations and Maintenance	110,795	119,700	124,850
	Capital Outlay	55,600	80,000	-
	Total	184,297	351,649	333,541
1023	LLMD			
	Payroll & Benefits	-	-	148,654
	Operations and Maintenance	-	-	19,200
	Capital Outlay	-	-	-
	Total	-	-	167,854
1024	Vehicle Maintenance			
	Payroll & Benefits	-	-	100,933
	Operations and Maintenance	52,244	52,200	47,375
	Capital Outlay	-	-	-
	Total	52,244	52,200	148,308

GENERAL FUND		Unaudited	Estimated	Proposed
Department		FY 2016-17	FY 2017-18	FY 2018-19
1025	Public Services			
	Payroll & Benefits	1,084,906	1,017,999	-
	Operations and Maintenance	418,026	448,380	-
	Capital Outlay	-	71,600	-
	Total	1,502,931	1,537,979	-
1030	Police			
	Payroll & Benefits	-	-	-
	Operations and Maintenance	5,522,618	5,772,588	6,232,760
	Capital Outlay	-	-	-
	Total	5,522,618	5,772,588	6,232,760
1033	Fire			
	Payroll & Benefits	-	-	-
	Operations and Maintenance	2,273,813	4,185,008	4,516,855
	Capital Outlay	-	-	-
	Total	2,273,813	4,185,008	4,516,855
1034	Code Enforcement			
	Payroll & Benefits	-	-	537,698
	Operations and Maintenance	40,974	64,000	64,174
	Capital Outlay	-	-	-
	Total	40,974	64,000	601,872
1035	Animal Control			
	Payroll & Benefits	-	-	66,213
	Operations and Maintenance	47,542	51,500	60,726
	Capital Outlay	-	-	-
	Total	47,542	51,500	126,939
1036	Public Safety			
	Payroll & Benefits	422,900	532,315	-
	Operations and Maintenance	113,197	131,000	-
	Capital Outlay	-	-	-
	Total	536,097	663,315	-

GENERAL FUND		Unaudited	Estimated	Proposed
Department		FY 2016-17	FY 2017-18	FY 2018-19
1040	Planning			
	Payroll & Benefits	-	-	131,219
	Operations and Maintenance	64,366	127,000	892,134
	Capital Outlay	-	-	-
	Total	64,366	127,000	1,023,353
1041	Building and Safety			
	Payroll & Benefits	-	-	130,268
	Operations and Maintenance	-	-	293,034
	Capital Outlay	-	-	-
	Total	-	-	423,302
1042	Engineering			
	Payroll & Benefits	-	-	-
	Operations and Maintenance	-	-	553,194
	Capital Outlay	-	-	-
	Total	-	-	553,194
1045	Community Services			
	Payroll & Benefits	313,651	217,205	-
	Operations and Maintenance	870,181	1,311,000	-
	Capital Outlay	-	-	-
	Total	1,183,832	1,528,205	-
1051	Senior Center			
	Payroll & Benefits	-	-	-
	Operations and Maintenance	11,274	15,000	10,216
	Capital Outlay	-	-	-
	Total	11,274	15,000	10,216
1052	Community Center #1			
	Payroll & Benefits	-	-	-
	Operations and Maintenance	7,276	7,500	3,455
	Capital Outlay	-	-	-
	Total	7,276	7,500	3,455

GENERAL FUND	Unaudited	Estimated	Proposed
Department	FY 2016-17	FY 2017-18	FY 2018-19

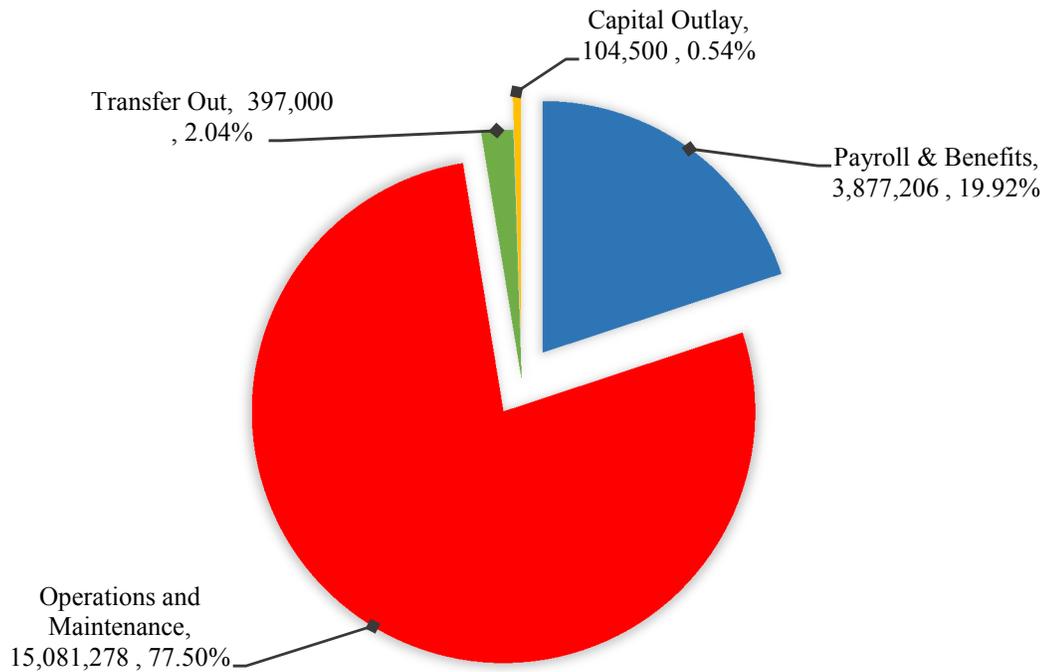
1053 **Community Center #2**

Payroll & Benefits	-	-	-
Operations and Maintenance	3,881	-	-
Capital Outlay	-	-	-
Total	3,881	-	-

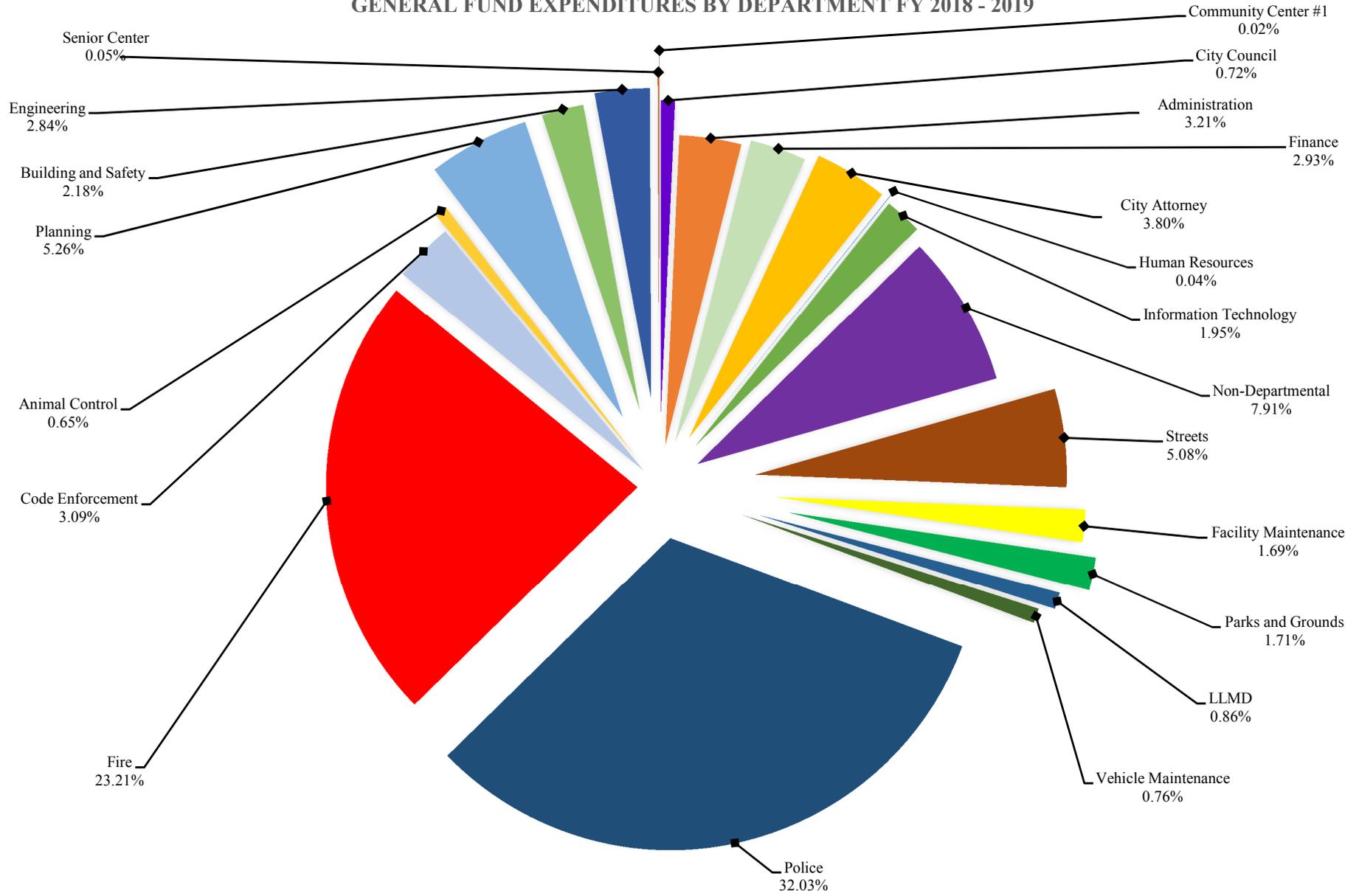
Total General Fund Expenditures

Payroll & Benefits	3,102,494	3,462,159	3,877,206
Operations and Maintenance	11,300,359	14,544,742	15,081,278
Transfer Out	5,729	147,500	397,000
Capital Outlay	64,267	689,386	104,500
Total	14,472,849	18,843,787	19,459,984

GENERAL FUND EXPENDITURES BY CATEGORY
FY 2018 - 2019



GENERAL FUND EXPENDITURES BY DEPARTMENT FY 2018 - 2019



GENERAL FUND REVENUE DETAILS



ACCOUNT DETAIL	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
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TAXES AND ASSESSMENTS

40101	AD1A Assessments	(7,858.74)	-	-
40110	Franchise Taxes	1,414,074.90	1,498,000.00	1,588,000.00
42220	Property Taxes	252,683.51	309,300.00	315,000.00
42221	Property Transfer Tax	92,188.00	75,000.00	77,000.00
42230	Sales and Use Tax	1,397,931.29	1,388,000.00	1,416,000.00
42235	Measure R Tax	200,000.00	2,500,000.00	2,000,000.00
42240	Trans. Lodging Tax & Assess.	35,109.53	35,500.00	43,260.00

Total Taxes and Assessments		3,384,128.49	5,805,800.00	5,439,260.00
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LICENSES AND PERMITS

43020	Animal Licenses	36,605.09	37,900.00	39,000.00
43022	Business Licenses	76,048.27	72,000.00	73,000.00
43023	Home Occupation Licenses	2,405.00	2,500.00	1,000.00
43030	Building Permits	167,684.22	206,300.00	210,000.00
43031	Conditional Use Permits	121,449.00	248,000.00	253,000.00
43032	Electric Permits	51,444.00	76,000.00	78,000.00
43033	Excavation & Grade Perm.	31,123.67	17,850.00	18,000.00
43034	Mobile Home Permits	1,179.50	100.00	-
43035	Mechanical Permit	25,276.00	25,700.00	26,000.00
43036	Plumbing Permits	22,267.00	24,900.00	30,000.00
43037	Sewer Permits	3,087.44	-	-
43038	Wide Load Permits (Transp.)	5,220.00	5,500.00	6,000.00
43039	Other Licenses and Permits	286,350.00	309,400.00	500,000.00
43050	Building Plan Check Fees	63,138.00	110,000.00	114,000.00
43051	Green Building Stnds. Fee	1,651.00	1,800.00	1,000.00
43052	Strong Motion Inst. Fee	5,369.49	5,300.00	5,300.00
43053	SB 1186 Fee	29.00	100.00	50.00
43054	Environmental Rev. & Impact	124,770.64	224,000.00	224,000.00
43055	Mitigation Fee	1,044,102.32	963,600.00	1,700,600.00

Total Licenses and Permits		2,069,199.64	2,330,950.00	3,278,950.00
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FINES AND FORFEITURES

44000	Animal Apprehension Fees	1,064.00	1,880.00	2,000.00
44001	Animal Pick Up & Disposal	2,539.00	2,500.00	1,500.00
44010	Admin Cite/Admin Fee	734.00	800.00	285.00
44030	Parking Citations	48,802.43	47,000.00	19,000.00

ACCOUNT DETAIL	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
44031	Vehicle Code Fines (CVC)	20,256.04	12,150.00	-
44032	Vehicle Storage Fees	75,900.00	74,500.00	-
44033	Vehicle Release Fees	8,120.00	-	-
44040	Fines, Forfeitures & Penalties	63,154.98	51,500.00	52,000.00
44041	Other Court Fines - General	-	-	-
Total Fines and Forfeitures		220,570.45	190,330.00	74,785.00
<u>USE OF MONEY AND PROPERTY</u>				
45010	Interest/Dividend Income	617,996.32	700,000.00	654,000.00
Total Use of Money and Property		617,996.32	700,000.00	654,000.00
<u>INTERGOVERNMENTAL REVENUE</u>				
46020	Motor Vehicle in Lieu Tax	2,386,637.06	2,400,000.00	2,430,000.00
46030	Recycling Fee	1,603.10	1,700.00	1,000.00
46040	Participation Rate Revenue	14,663.50	-	-
46060	State/Local Grants	25,000.00	26,000.00	25,000.00
Total Intergovernmental Revenue		2,427,903.66	2,427,700.00	2,456,000.00
<u>CHARGES FOR SERVICES</u>				
47002	GEO/Service Fee	50,000.00	50,000.00	50,000.00
47003	Sanitation/Service Fee	22,566.06	-	-
Subtotal Service Fees		72,566.06	50,000.00	50,000.00
47011	ARDA/Admin Fee	250,000.00	250,000.00	105,000.00
47013	APUA/Admin Fee	250,000.00	250,000.00	250,000.00
47014	CFD/Admin Fee	-	25,000.00	25,000.00
Subtotal Administration Fees		500,000.00	525,000.00	380,000.00
47020	Apartment Inspection Fees	57,280.29	65,000.00	65,000.00
47022	Code Enforce. Cost Recovery	109,487.26	147,000.00	147,000.00
47023	Residential Inspection Fees	2,438.00	15,000.00	25,000.00
47040	Copies, Police Reports & Maps	10.25	50.00	50.00
47042	Copies & Publications/Engin.	7,359.98	26,000.00	19,000.00
47043	Encroachment Permits	5,410.28	5,700.00	4,000.00
47044	Joshua Tree Site Survey	4,155.00	4,500.00	1,800.00
47045	Maps - Engineering	90.00	14,000.00	10,000.00

ACCOUNT DETAIL	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
47046	Inspection & Other	14,249.00	16,000.00	4,000.00
47051	Location and Develop. Plan	45,790.00	51,900.00	54,000.00
47080	Tentative Tract Map	37,997.50	90,000.00	85,000.00
47081	Parcel Map Fees	16,490.00	18,700.00	20,000.00
47082	Plan Check Fees	94,690.00	99,300.00	99,300.00
47084	General Plan Amendment	54,440.00	10,300.00	10,000.00
47085	Plan Review - Planning	1,095.00	3,000.00	3,000.00
47086	Temporary Use Permit	6,117.00	46,000.00	43,000.00
47087	Misc. Planning Fees	457,575.85	1,675,533.00	1,208,000.00
47089	Planning Fees - Indoor Agricul.	-	-	-
47090	Rents and Concessions	4,640.00	-	-
47200	Notary Fees	395.00	500.00	-
47201	Passport Fees	4,928.69	500.00	-
47202	Candidate Statement	930.00	1,000.00	-
47203	Candidate Handbook	125.00	-	-
47302	Van Donations	(640.00)	-	1,000.00
Subtotal Other Chrgs for Svc.		925,054.10	2,289,983.00	1,799,150.00
Total Charges for Services		1,497,620.16	2,864,983.00	2,229,150.00
<u>OTHER REVENUE</u>				
49001	Donations - General	14,650.00	23,000.00	22,000.00
49003	Post Reimbursements	166.64	150.00	-
49005	State Cost Reimbursements	3,002.00	3,000.00	-
49006	State Mandated Costs	1.00	-	-
49007	Other Cost Reimbursements	34,657.16	500,000.00	35,000.00
49008	Insurance Refund	78,423.00	50,000.00	46,000.00
49009	Miscellaneous Income	46,838.96	50,000.00	50,000.00
49010	Cash Over/(Under)	-	-	-
Total Other Revenue		177,738.76	626,150.00	153,000.00
<u>SALE AND EXCHANGE OF PROPERTY</u>				
60002	Gain on Sale of Fixed Assets	205,254.94	100,000.00	1,000,000.00
Total Sales and Exchange of Property		205,254.94	100,000.00	1,000,000.00

ACCOUNT DETAIL	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
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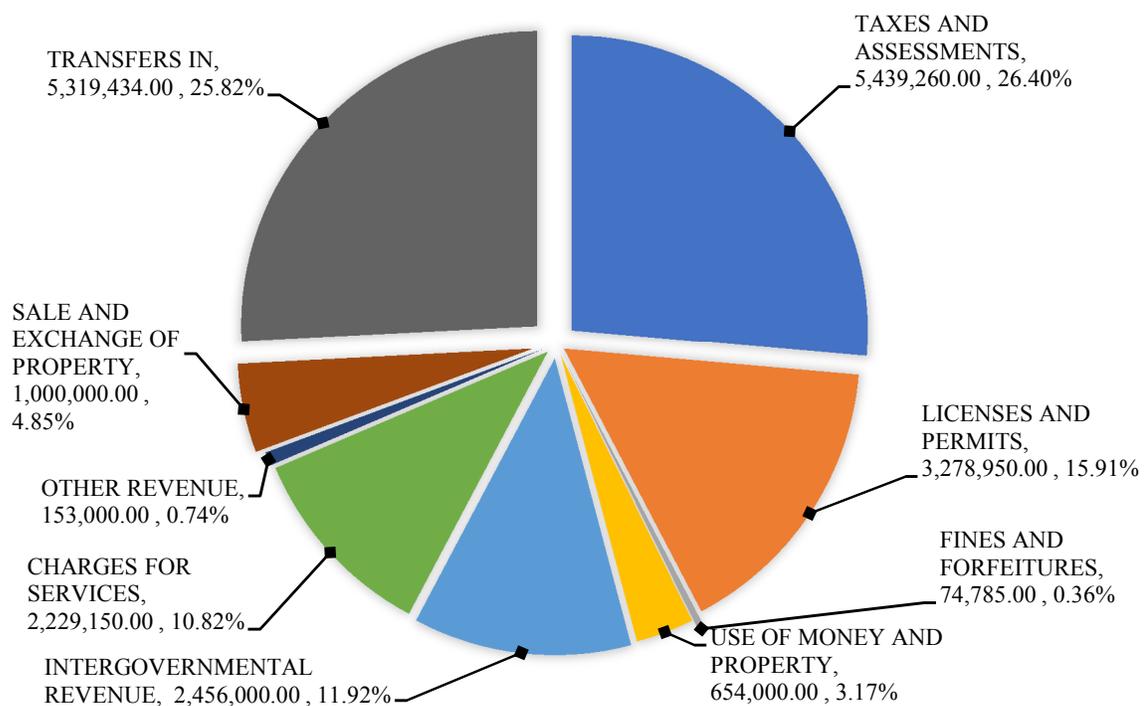
TRANSFERS IN

60001	Transfers In	-	4,797.74	-
60007	Interfund Loan Repayments	1,613,441.80	1,800,000.00	2,230,000.00
60011	Transfer In - Gas Tax	900,000.00	900,000.00	1,000,000.00
60012	Transfer In - Public Safety	125,000.00	125,000.00	125,000.00
60013	Transfer In - Traffic Offender	-	5,000.00	5,000.00
60014	Transfer In - CDBG	-	247,054.00	544,434.00
60015	Transfer In - Article 8	20,000.00	20,000.00	20,000.00
60016	Transfer In - APUA	125,000.00	250,000.00	125,000.00
60017	Transfer In - LLMMD	125,000.00	150,000.00	200,000.00
60018	Trans. In - CFD-Police & Fire	134,293.00	135,000.00	20,000.00
60020	Transfer In - SLEOC	100,000.00	100,000.00	150,000.00
60021	Transfer In - Traffic Mitigation	-	-	750,000.00
60022	Transfer In - Fire Mitigation	-	-	150,000.00

Total Transfers In		3,142,734.80	3,736,851.74	5,319,434.00
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Total General Fund Revenue		13,743,147.22	18,782,764.74	20,604,579.00
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PROJECTED REVENUE SOURCES FY 2018-2019



**GENERAL FUND
EXPENDITURE
DETAILS BY
DEPARTMENT**





City
Council

City Council

MISSION STATEMENT

The City Council strives to ensure that the City provides the best possible services to the residents of the City of Adelanto, promote a positive relationship with communities both within the City and outside of the City, improve the City's economic base to promote fiscal stability and growth, advocate with federal and state officials to address local concerns, and to maintain and continuously improve relationships between the City, the Chamber of Commerce, the Adelanto School District, the County of San Bernardino, the State of California, and most importantly the City's residents.

CITY COUNCIL FUNCTIONS

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Successor Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the Budget and General Plan, and authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning Commission.

City Council Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1010	City Council	501-06	Medicare Contributions	536.84	1,771.50	562.60
1010	City Council	501-07	Social Security Tax	2,294.75	1,052.34	2,793.60
1010	City Council	501-08	State Unemployment Ins.	1,350.16	1,921.07	2,520.00
1010	City Council	501-10	Employee Ben. Allowance	1,823.89	2,080.08	2,080.08
1010	City Council	501-11	Employer Paid Health	31,384.77	47,198.06	59,000.00
Total Payroll and Benefits				37,390.41	54,023.05	66,956.28
1010	City Council	502-40	Contracts & Prof. Svcs.	34,934.00	36,720.00	36,720.00
1010	City Council	504-50	Maintenance & Supplies	1,047.66	550.00	500.00
1010	City Council	504-51	Maintenance & Supplies	-	200.00	250.00
1010	City Council	506-10	Administrative Cost	1,545.97	5,000.00	2,000.00
1010	City Council	507-01	Training and Membership	600.00	30,260.00	30,425.00
1010	City Council	507-03	Training and Membership	2,906.00	5,000.00	3,000.00
1010	City Council	507-10	Training and Membership	-	500.00	-
1010	City Council	507-11	Training and Membership	192.00	-	-
Total Operations and Maintenance				41,225.63	78,230.00	72,895.00
Total City Council				78,616.04	132,253.05	139,851.28



Administration
Department

Administration Department

MISSION STATEMENT

The Administration Department's goal is to implement Council approved policies in the most efficient and effective manner, oversee operations of the City Government, and ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

The City Clerk's Office is a part of the Administration Department, that Office's mission is: to be a courteous service-oriented team of professionals joining hands in partnership with the Community and the Council. It is committed to an innovative process, information management, and continual preservation of the City's history.

ADMINISTRATION DEPARTMENTAL FUNCTIONS

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures that each department provides the appropriate facilities and services to enhance the quality of life for residents, businesses, and community organizations.

The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and economic development.

The City Clerk's Office assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk's office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations. The City Clerk also serves as Records Manager for the Citywide Records-Information Program and serves as a depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. As well, the City Clerk is the Elections Administrator, conducting municipal and special elections.

In conjunction with the above functions, the City Clerk's Department responds to information requests from City Council, Staff, Attorneys, other governmental agencies, and the public.

The Administration Department is also responsible for overseeing Risk Management operations under the Director of Administrative Services.

Administration Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1011	Administration	501-01	Regular Wages	357,580.54	506,096.00	440,503.31
1011	Administration	501-02	Overtime Wages	157.95	-	-
1011	Administration	501-04	Leave Pay-outs	32,103.45	47,000.00	35,000.00
1011	Administration	501-05	Retirement Contributions	43,011.67	24,932.68	33,628.02
1011	Administration	501-06	Medicare Contributions	5,782.49	4,411.11	7,375.34
1011	Administration	501-07	Social Security Tax	5,207.85	7,944.84	3,335.12
1011	Administration	501-08	State Unemployment Insurance	2,736.47	3,957.51	1,638.00
1011	Administration	501-10	Employee Benefit Allowance	200.00	-	1,040.00
1011	Administration	501-11	Employer Paid Health & Welfare	44,000.28	53,182.85	66,000.00
Total Payroll and Benefits				490,780.70	647,524.99	588,519.79
1011	Administration	502-03	Other Lease	-	-	-
1011	Administration	502-06	Outside Services - Elections	51,876.15	35,000.00	20,000.00
1011	Administration	502-07	Outside Services - Codification	13,478.01	11,789.17	1,500.00
1011	Administration	502-13	Consulting & Outside Services	-	21,000.00	1,500.00
1011	Administration	504-06	Department Equip Maintenance	1,598.42	2,000.00	-
1011	Administration	504-50	Printing and Office Supplies	579.79	3,000.00	700.00
1011	Administration	507-01	Membership and Dues	862.00	-	3,500.00
1011	Administration	507-03	Conferences and Seminars	3,068.09	1,000.00	8,700.00
1011	Administration	507-10	Accommodations/Transportation	-	-	500.00
1011	Administration	510-02	Other Non-Operating Expenses	(2,126.75)	-	-
Total Operations and Maintenance				69,335.71	73,789.17	36,400.00
Total Administration				560,116.41	721,314.16	624,919.79



Finance
Department

Finance Department

MISSION STATEMENT

To safeguard the City's assets while providing efficient, quality services within the guidelines established by Council Policy.

FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, providing administrative support and direction to the various City and Agency departmental programs, is responsible for the annual budget, and manages other treasury functions. It is responsible purchasing oversight, accounts receivable, accounts payable, payroll functions, workers compensation administration, and grant and special project accounting. It performs limited HR functions, and administers contracted Human Resources services. The Finance Department is responsible for submitting Federal and State required reports, including compiling financial statement information and supporting schedules for the preparation of Agency and Consolidated City Financial Reports.

Finance Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1013	Finance	501-01	Regular Wages	248,099.97	307,544.00	351,371.31
1013	Finance	501-04	Leave Pay-outs	13,457.85	23,591.76	15,000.00
1013	Finance	501-05	Retirement Contributions	23,543.39	20,041.20	24,925.02
1013	Finance	501-06	Medicare Contributions	3,958.94	7,784.45	5,574.45
1013	Finance	501-07	Social Security Tax	1,474.77	-	3,844.45
1013	Finance	501-08	State Unemployment Insurance	2,893.38	4,023.15	2,520.00
1013	Finance	501-10	Employee Benefit Allowance	(216.25)	140.00	-
1013	Finance	501-11	Employer Paid Health & Welfare	33,228.51	63,461.78	79,000.00
Total Payroll and Benefits				326,440.56	426,586.34	482,235.23
1013	Finance	502-09	Contracts & Prof. Services	7,732.57	-	-
1013	Finance	502-11	Contracts & Prof. Services	-	-	-
1013	Finance	502-13	Contracts & Prof. Services	72,482.79	128,000.00	80,000.00
1013	Finance	504-50	Maintenance & Supplies	1,674.49	4,000.00	4,000.00
1013	Finance	507-02	Training and Membership	1,500.00	5,325.00	3,000.00
1013	Finance	507-03	Training and Membership	-	175.00	175.00
1013	Finance	507-11	Training and Membership	-	-	500.00
Total Operations and Maintenance				83,389.85	137,500.00	87,675.00
Total Finance				409,830.41	564,086.34	569,910.23



City Attorney's
Office

City Attorney's Office

MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City and assists them by providing expert legal advice and recommendations in the various aspects of City governance.

CITY ATTORNEY FUNCTIONS

The City Attorney renders legal opinions and delivers legal services as requested by authorized City officials. Other duties include reviewing and preparing agreements and contracts to be executed by the City, attending all City Council meetings and other meetings as required by law, and reviewing and advising the City about all claims filed against the City.

City Attorney Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1014	City Attorney	502-11	Contracts & Prof. Services	731,574.69	954,000.00	740,000.00
Total Operations and Maintenance				731,574.69	954,000.00	740,000.00
Total City Attorney				731,574.69	954,000.00	740,000.00



Human Resources
Department

Human Resources Department

MISSION STATEMENT

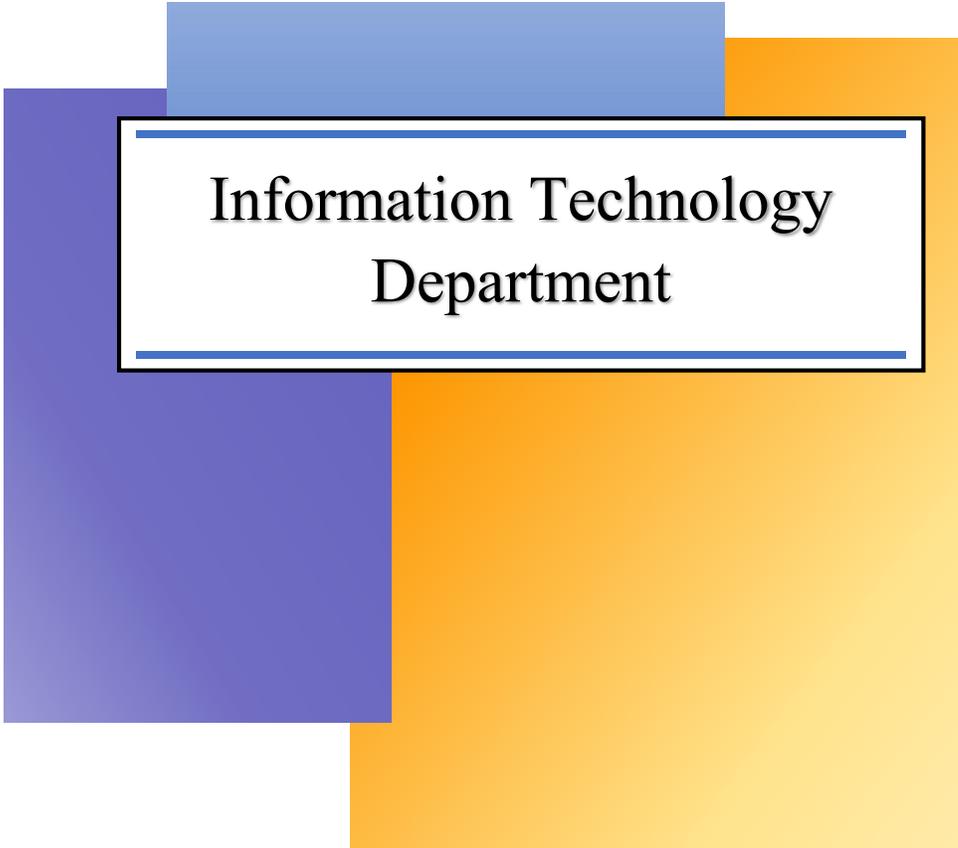
To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured, and the workplace is safe.

HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handling labor negotiations with represented employee groups, ensuring labor laws are followed, administrating employee benefits, and ensuring necessary training is given employees.

Human Resources Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1015	Human Resources	501-01	Regular Wages	3,817.16	-	-
1015	Human Resources	501-04	Leave Pay-outs	5,975.15	-	-
1015	Human Resources	501-05	Retirement Contributions	(0.93)	-	-
1015	Human Resources	501-06	Medicare Contributions	255.57	-	-
1015	Human Resources	501-11	Employer Paid Health & Welf.	-	-	-
Total Payroll and Benefits				10,046.95	-	-
1015	Human Resources	502-13	Contracts & Professional Svcs.	19,874.65	2,000.00	6,300.00
1015	Human Resources	506-12	Administrative Cost	-	1,000.00	1,000.00
1015	Human Resources	507-02	Training and Membership	-	750.00	500.00
Total Operations and Maintenance				19,874.65	3,750.00	7,800.00
Total Human Resources				29,921.60	3,750.00	7,800.00



Information Technology
Department

Information Technology Department

MISSION STATEMENT

To provide City staff and users of the City website with up-to-date technology, including both hardware and software.

INFORMATION TECHNOLOGY FUNCTIONS

The IT Departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT Department is responsible for SCADA monitoring, and Utility Billing and Receivable interface software web and payment portals, as well as overseeing and monitoring security and safety equipment and software.

The IT Department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

Information Technology Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1016	Information Technology	501-01	Regular Wages	192,033.30	143,676.52	170,438.04
1016	Information Technology	501-04	Leave Pay-outs	12,923.07	16,002.27	11,400.00
1016	Information Technology	501-05	Retirement Contributions	26,682.83	14,392.76	13,011.24
1016	Information Technology	501-06	Medicare Contributions	3,007.92	4,370.91	2,636.71
1016	Information Technology	501-07	Social Security Tax	0.00		1,818.42
1016	Information Technology	501-08	State Unemployment Insurance	1,302.00	1,510.34	1,008.00
1016	Information Technology	501-11	Employer Paid Health & Welfare	35,894.08	48,762.93	60,000.00
Total Payroll and Benefits				271,843.20	228,715.73	260,312.41
1016	Information Technology	502-01	Office Equipment Lease	2,969.95	0.00	0.00
1016	Information Technology	502-03	Other Lease	57,878.71	10,000.00	0.00
1016	Information Technology	502-13	Consulting & Outside Services	6,000.00	17,000.00	0.00
1016	Information Technology	503-01	Communication Services	99,998.31	0.00	0.00
1016	Information Technology	504-07	Other Maintenance Agreements	175,284.26	12,000.00	2,000.00
1016	Information Technology	504-50	Printing and Office Supplies	1,576.36	2,000.00	5,000.00
1016	Information Technology	507-01	Membership and Dues	635.00	1,000.00	1,000.00
1016	Information Technology	507-02	Schools and Certifications	27,997.71	4,000.00	20,000.00
1016	Information Technology	507-03	Conferences and Seminars	4,912.72	5,000.00	10,000.00
1016	Information Technology	507-11	Per Diem	444.58	1,000.00	2,000.00
Total Operations and Maintenance				377,697.60	52,000.00	40,000.00

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1016	Information Technology	511-02	Equipment	6,202.44	501,786.00	79,000.00
Total Capital Outlay				6,202.44	501,786.00	79,000.00
Total Information Technology				655,743.24	782,501.73	379,312.41



Non-Department

Non-Department

NON-DEPARTMENT FUNCTIONS

The purpose of the Non-Department is to provide a cost center for several City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations. The Non-Department provides for, among others, the following: janitorial and maintenance services of City Hall and Police Department, general liability insurance of the City as a whole, administrative support to City Departments, and payment of retirees' insurance and PERS benefits.

Non-Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1017	Non-Department	501-05	Retirement Contributions	10,304.25	11,000.00	26,806.00
1017	Non-Department	501-09	Workers Compensation Ins.	37,229.00	90,439.27	69,600.00
1017	Non-Department	501-10	Employee Benefit Allowance	48,427.74	0.00	0.00
1017	Non-Department	501-11	Employer Paid Health & Welf.	30,672.65	84,400.00	86,700.00
Total Payroll and Benefits				126,633.64	185,839.27	183,106.00
1017	Non-Department	502-01	Office Equipment Lease	0.00	30,000.00	32,600.00
1017	Non-Department	502-03	Other Lease	2,500.00	126,000.00	113,200.00
1017	Non-Department	502-10	Audit Services	25,839.50	43,000.00	43,000.00
1017	Non-Department	502-13	Consulting & Outside Services	141,594.97	72,000.00	87,000.00
1017	Non-Department	503-01	Communication Services	(3,078.20)	116,000.00	139,180.00
1017	Non-Department	503-02	Electricity	33,086.76	29,000.00	35,000.00
1017	Non-Department	503-03	Natural Gas	2,161.24	2,600.00	0.00
1017	Non-Department	504-01	Building/Structures Maint.	0.00	31,000.00	24,700.00
1017	Non-Department	504-06	Department Equip Maint.	301.70	15,000.00	5,000.00
1017	Non-Department	504-07	Other Maint. Agreements	0.00	200,000.00	175,000.00
1017	Non-Department	504-50	Printing and Office Supplies	25,691.24	11,000.00	9,000.00
1017	Non-Department	504-51	Uniforms and Safety Supplies	0.00	1,800.00	500.00
1017	Non-Department	504-53	Shop and Janitorial Supplies	3,788.77	7,000.00	6,000.00
1017	Non-Department	505-01	General Liability Insurance	93,354.00	125,000.00	125,000.00
1017	Non-Department	505-02	General Bonds	3,068.50	4,000.00	3,200.00
1017	Non-Department	505-03	Property Insurance	42,766.00	45,000.00	45,000.00
1017	Non-Department	505-04	Claims and Settlements	245.00	12,097.00	12,000.00
1017	Non-Department	506-01	Administrative Fees/Services	879.15	1,000.00	1,000.00
1017	Non-Department	506-03	Fees	2,253.30	3,000.00	5,000.00
1017	Non-Department	506-10	Meetings	183.12	4,000.00	3,000.00
1017	Non-Department	506-11	Presentations	7,276.45	9,000.00	7,500.00
1017	Non-Department	506-12	Advertising and Publications	7,437.74	7,000.00	4,500.00
1017	Non-Department	507-01	Membership and Dues	46,826.32	30,000.00	37,000.00
1017	Non-Department	507-03	Conferences and Seminars	1,051.04	3,000.00	5,000.00

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1017	Non-Department	508-22	State of the City Address	0.00	17,200.18	17,500.00
1017	Non-Department	510-03	Int Exp - Late Fees/Bank Chrg.	8.90	0.00	0.00
1017	Non-Department	510-05	Transfers Out	5,728.73	147,500.00	397,000.00
Total Operations and Maintenance				442,964.23	1,092,197.18	1,332,880.00
1017	Non-Department	511-01	Land	2,464.42	36,000.00	23,000.00
Total Capital Outlay				2,464.42	36,000.00	23,000.00
Total Non-Department				572,062.29	1,314,036.45	1,538,986.00



Streets
Department

Streets Department

MISSION STATEMENT

The Streets Department, formerly part of the Public Services Department, is responsible for maintaining City streets and sidewalks.

PUBLIC SERVICES DEPARTMENTAL FUNCTIONS

The Streets Department functions include: general asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities; making temporary repairs to potholes throughout the City on an as-needed basis; clearing debris from street storm drains; and maintaining and installing City traffic signs when required.

Streets Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1020	Streets	501-01	Regular Wages	-	-	480,125.02
1020	Streets	501-02	Overtime Wages	-	-	20,000.00
1020	Streets	501-04	Leave Pay-outs	-	-	19,700.00
1020	Streets	501-05	Retirement Contributions	-	-	31,319.39
1020	Streets	501-06	Medicare Contributions	-	-	7,342.85
1020	Streets	501-07	Social Security Tax	-	-	6,114.93
1020	Streets	501-08	State Unemployment Insurance	-	-	5,040.00
1020	Streets	501-10	Employee Benefit Allowance	-	-	-
1020	Streets	501-11	Employer Paid Health & Welfare	-	-	113,000.00
Total Payroll and Benefits				-	-	682,642.19
1020	Streets	503-02	Electricity	-	-	250,005.00
1020	Streets	503-06	Trash & Dump	-	-	1,500.00
1020	Streets	504-06	Department Equip Maintenance	-	-	3,500.00
1020	Streets	504-25	Unleaded Fuel	-	-	36,500.00
1020	Streets	504-51	Uniforms and Safety Supplies	-	-	9,500.00
1020	Streets	506-06	DMV/DOT	-	-	1,000.00
1020	Streets	507-01	Membership and Dues	-	-	1,500.00
1020	Streets	507-02	Schools and Certifications	-	-	250.00
1020	Streets	507-03	Conferences and Seminars	-	-	500.00
Total Operations and Maintenance				-	-	304,255.00
1020	Streets	511-04	Infrastructure - Streets & Roads	-	-	2,500.00
Total Capital Outlay				-	-	2,500.00
Total Streets				-	-	989,397.19



Facility Maintenance
Department

Facility Maintenance Department

MISSION STATEMENT

The Facility Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining City facilities including City Hall and other buildings.

FACILITY MAINTENANCE DEPARTMENTAL FUNCTIONS

The Facility Maintenance Department functions include: maintaining and repairing all public buildings, including City Hall, Police Department, Fire Department and Community Centers, providing maintenance services to Adelanto Stadium, and maintaining and repairing park restroom facilities.

Facility Maintenance Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1021	Facility Maintenance	501-01	Regular Wages	-	-	196,287.44
1021	Facility Maintenance	501-02	Overtime Wages	-	-	4,000.00
1021	Facility Maintenance	501-04	Leave Pay-outs	-	-	21,800.00
1021	Facility Maintenance	501-05	Retirement Contributions	-	-	14,984.58
1021	Facility Maintenance	501-06	Medicare Contributions	-	-	3,268.31
1021	Facility Maintenance	501-07	Social Security Tax	-	-	2,158.91
1021	Facility Maintenance	501-08	State Unemployment Insurance	-	-	1,260.00
1021	Facility Maintenance	501-10	Employee Benefit Allowance	-	-	-
1021	Facility Maintenance	501-11	Employer Paid Health & Welfare	-	-	46,000.00
Total Payroll and Benefits				-	-	289,759.24
1021	Facility Maintenance	504-02	Fields/Yards/Plants Maintenance	(0.50)	-	-
1021	Facility Maintenance	503-02	Electricity	-	-	5,975.00
1021	Facility Maintenance	503-03	Water	-	-	600.00
1021	Facility Maintenance	504-01	Building/Structures Maintenance	-	-	15,000.00
1021	Facility Maintenance	504-02	Fields/Yards/Plants Maintenance	-	-	-
1021	Facility Maintenance	504-06	Department Equip Maintenance	32.69	-	500.00
1021	Facility Maintenance	504-25	Unleaded Fuel	1,780.91	5,000.00	11,200.00
1021	Facility Maintenance	504-51	Uniforms and Safety Supplies	1,896.93	3,400.00	625.00
1021	Facility Maintenance	504-53	Shop and Janitorial Supplies	-	3,500.00	1,500.00
1021	Facility Maintenance	506-06	DMV/DOT	64.54	2,000.00	2,000.00
1021	Facility Maintenance	507-02	Schools and Certifications	64.54	2,000.00	1,000.00
1021	Facility Maintenance	507-03	Conferences and Seminars	-	-	-
Total Operations and Maintenance				3839.11	15,900.00	38,400.00
Total Facility Maintenance				3839.11	15,900.00	328,159.24



Parks & Grounds
Department

Parks and Grounds Department

MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

PARKS AND GROUNDS DEPARTMENT FUNCTIONS

The Parks and Grounds Department is responsible for ensuring that all park land areas are maintained in the highest quality for the community. The Parks and Recreation Commission makes recommendations to the City Council.

Parks and Grounds Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1022	Parks & Grounds	501-01	Regular Wages	15,856.25	111,893.00	145,105.93
1022	Parks & Grounds	501-02	Overtime Wages	-	3,360.45	3,500.00
1022	Parks & Grounds	501-04	Leave Pay-outs	-	439.23	3,500.00
1022	Parks & Grounds	501-05	Retirement Contributions	-	-	10,344.51
1022	Parks & Grounds	501-06	Medicare Contributions	232.03	664.44	2,206.46
1022	Parks & Grounds	501-07	Social Security Tax	906.64	1,212.90	1,521.70
1022	Parks & Grounds	501-08	State Unemployment Ins.	906.64	1,474.18	1,512.00
1022	Parks & Grounds	501-11	Employer Paid Health & Welf.	-	32,905.18	41,000.00
Total Payroll and Benefits				17,901.56	151,949.38	208,690.60
1022	Parks & Grounds	503-02	Electricity	4,934.06	5,000.00	6,975.00
1022	Parks & Grounds	503-03	Natural Gas	344.25	500.00	-
1022	Parks & Grounds	503-04	Water	649.82	6,000.00	20,775.00
1022	Parks & Grounds	504-01	Building/Structures Maint.	23,249.74	15,000.00	15,000.00
1022	Parks & Grounds	504-02	Fields/Yards/Plants Maint.	77,842.46	79,300.00	65,000.00
1022	Parks & Grounds	504-06	Department Equip Maint.	32.69	-	2,000.00
1022	Parks & Grounds	504-25	Unleaded Fuel	1,780.91	5,000.00	5,500.00
1022	Parks & Grounds	504-51	Uniforms and Safety Supplies	1,896.93	3,400.00	2,200.00
1022	Parks & Grounds	504-53	Shop and Janitorial Supplies	-	3,500.00	4,600.00
1022	Parks & Grounds	507-02	Schools and Certifications	64.54	2,000.00	2,000.00
1022	Parks & Grounds	507-03	Conferences and Seminars	-	-	800.00
Total Operations and Maintenance				110,795.40	119,700.00	124,850.00
1022	Parks & Grounds	511-01	Land	27,799.92	40,000.00	-
Total Capital Outlay				27,799.92	40,000.00	-
Total Parks & Grounds				156,496.88	311,649.38	333,540.60



Lighting and Landscaping
Maintenance Districts
Department

Lighting and Landscaping Maintenance Districts Department

MISSION STATEMENT

The Lighting and Landscaping Maintenance Districts (LLMD) Department, formerly part of the Public Services Department, is responsible for maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts.

LLMD DEPARTMENTAL FUNCTIONS

The LLMD Department functions include: repair, removal, or replacement of all or part of any improvement within landscaping districts; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts; removal of trimmings, rubbish, debris, and other solid waste within landscaping districts; and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.

LLMD Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1023	LLMD	501-01	Regular Wages	-	-	105,467.36
1023	LLMD	501-02	Overtime Wages	-	-	4,000.00
1023	LLMD	501-04	Leave Pay-outs	-	-	4,400.00
1023	LLMD	501-05	Retirement Contributions	-	-	8,051.38
1023	LLMD	501-06	Medicare Contributions	-	-	1,614.32
1023	LLMD	501-07	Social Security Tax	-	-	1,113.33
1023	LLMD	501-08	State Unemployment Ins.	-	-	1,008.00
1023	LLMD	501-10	Employee Benefit Allowance	-	-	-
1023	LLMD	501-11	Employer Paid Health & Welf.	-	-	23,000.00
Total Payroll and Benefits				-	-	148,654.39
1023	LLMD	503-02	Electricity	-	-	7,000.00
1023	LLMD	503-03	Water	-	-	5,800.00
1023	LLMD	504-02	Fields/Yards/Plants Maint.	-	-	3,500.00
1023	LLMD	504-06	Department Equip Maint.	-	-	400.00
1023	LLMD	504-25	Unleaded Fuel	-	-	750.00
1023	LLMD	504-51	Uniforms and Safety Supplies	-	-	1,750.00
Total Operations and Maintenance				-	-	19,200.00
Total LLMD				-	-	167,854.39



Vehicle Maintenance
Department

Vehicle Maintenance Department

MISSION STATEMENT

The Vehicle Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining all city vehicles and equipment.

VEHICLE MAINTENANCE DEPARTMENTAL FUNCTIONS

The Vehicle Maintenance Departments function is to repair and maintain all City vehicles and equipment.

Vehicle Maintenance Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1024	Vehicle Maintenance	501-01	Regular Wages	-	-	75,856.20
1024	Vehicle Maintenance	501-02	Overtime Wages	-	-	2,000.00
1024	Vehicle Maintenance	501-04	Leave Pay-outs	-	-	3,800.00
1024	Vehicle Maintenance	501-05	Retirement Contributions	-	-	5,790.86
1024	Vehicle Maintenance	501-06	Medicare Contributions	-	-	1,172.85
1024	Vehicle Maintenance	501-07	Social Security Tax	-	-	808.86
1024	Vehicle Maintenance	501-08	State Unemployment Insurance	-	-	504.00
1024	Vehicle Maintenance	501-10	Employee Benefit Allowance	-	-	-
1024	Vehicle Maintenance	501-11	Employer Paid Health & Welf.	-	-	11,000.00
Total Payroll and Benefits				-	-	100,932.77
1024	Vehicle Maintenance	504-06	Department Equip Maintenance	4,712.56	7,000.00	100.00
1024	Vehicle Maintenance	504-21	Parts and Service	-	-	35,000.00
1024	Vehicle Maintenance	504-22	Tires	-	-	3,500.00
1024	Vehicle Maintenance	504-24	Oil & Fluids	-	-	2,500.00
1024	Vehicle Maintenance	504-25	Unleaded Fuel	47,519.37	45,000.00	750.00
1024	Vehicle Maintenance	504-50	Printing and Office Supplies	-	-	1,000.00
1024	Vehicle Maintenance	504-53	Shop and Janitorial Supplies	11.85	200.00	675.00
1024	Vehicle Maintenance	506-05	Permits	-	-	3,850.00
1024	Vehicle Maintenance	507-02	Schools and Certifications	-	-	-
Total Operations and Maintenance				52,243.78	52,200.00	47,375.00
Total Vehicle Maintenance				52,243.78	52,200.00	148,307.77



Public Services
Department

Public Services Department

PUBLIC SERVICES DEPARTMENTAL FUNCTIONS

The Public Services Department, formerly a consolidation of Streets, Facility Maintenance, LLMD, and Vehicle Maintenance, is deprecated and is present for historical purposes.

Note: Where possible, expenditures for prior years have been allocated to the split departments listed above; when totaling prior year expenditures, the values listed here should be used.

Public Services Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1025	Public Services	501-01	Regular Wages	774,330.62	686,003.50	-
1025	Public Services	501-02	Overtime Wages	38,784.28	34,341.18	-
1025	Public Services	501-04	Leave Pay-outs	34,764.53	48,049.79	-
1025	Public Services	501-05	Retirement Contributions	102,841.57	73,811.20	-
1025	Public Services	501-06	Medicare Contributions	12,180.36	4,403.93	-
1025	Public Services	501-07	Social Security Tax	1,038.38	7,351.92	-
1025	Public Services	501-08	State Unemployment Insurance	8,641.10	10,009.86	-
1025	Public Services	501-10	Employee Benefit Allowance	1,199.74	-	-
1025	Public Services	501-11	Employer Paid Health & Welf.	111,125.18	154,026.99	-
Total Payroll and Benefits				1,084,905.76	1,017,998.37	-
1025	Public Services	502-13	Consulting & Outside Services	3,780.00	5,580.00	-
1025	Public Services	503-02	Electricity	249,008.53	226,600.00	-
1025	Public Services	503-03	Natural Gas	101.00	500.00	-
1025	Public Services	503-04	Water	-	20,000.00	-
1025	Public Services	503-06	Trash & Dump	23,909.30	30,000.00	-
1025	Public Services	504-01	Building/Structures Maintenance	18,909.73	20,000.00	-
1025	Public Services	504-02	Fields/Yards/Plants Maintenance	5,842.55	2,500.00	-
1025	Public Services	504-06	Department Equip Maintenance	4,712.56	7,000.00	-
1025	Public Services	504-21	Parts and Service	42,917.82	58,800.00	-
1025	Public Services	504-22	Tires	3,466.58	8,000.00	-
1025	Public Services	504-24	Oil & Fluids	2,400.16	2,500.00	-
1025	Public Services	504-25	Unleaded Fuel	47,519.37	45,000.00	-
1025	Public Services	504-50	Printing and Office Supplies	97.64	1,600.00	-
1025	Public Services	504-51	Uniforms and Safety Supplies	6,864.28	10,000.00	-
1025	Public Services	504-53	Shop and Janitorial Supplies	11.85	200.00	-
1025	Public Services	506-05	Permits	3,412.03	4,100.00	-
1025	Public Services	506-06	DMV/DOT	1,394.88	2,000.00	-
1025	Public Services	507-01	Membership and Dues	3,129.28	3,500.00	-
1025	Public Services	507-02	Schools and Certifications	-	-	-
1025	Public Services	507-03	Conferences and Seminars	547.00	500.00	-
Total Operations and Maintenance				418,024.56	448,380.00	-

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1025	Public Services	511-02	Equipment	-	10,600.00	-
1025	Public Services	511-04	Infrastructure - Streets & Roads	-	-	-
1025	Public Services	511-10	Building/Structures	-	61,000.00	-
Total Capital Outlay				-	71,600.00	-
Total Public Services				1,502,930.32	1,537,978.37	-



Police
Department

Police Department

MISSION STATEMENT

Police, formerly part of the Public Safety Department, has the mission to: defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto and to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens.

POLICE DEPARTMENTAL FUNCTIONS

Police services are provided through contract with the San Bernardino County Sheriff's Department, which: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detains and arrests violators of the law; works in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.

Police Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1030	Police	502-20	Cal-ID	-	40,000.00	42,000.00
1030	Police	502-50	Co. Sheriff Contract Services	5,393,816.04	5,531,588.00	5,933,760.00
1030	Police	502-51	Co. Sheriff OT & On-call	91,865.16	160,000.00	125,000.00
1030	Police	502-52	Liv Scan/DOJ	6,202.00	5,000.00	5,000.00
1030	Police	502-54	Citation Processing Fees	5,711.25	5,000.00	750.00
1030	Police	503-01	Communication Services	4,153.85	5,000.00	1,500.00
1030	Police	503-02	Electricity	19,725.37	22,700.00	28,750.00
1030	Police	503-03	Natural Gas	1,143.89	1,300.00	2,500.00
1030	Police	503-04	Water - Police	-	2,000.00	3,500.00
1030	Police	504-01	Building/Structures Mainten.	-	-	10,000.00
1030	Police	504-25	Unleaded Fuel	-	-	80,000.00
Total Operations and Maintenance				5,522,617.56	5,772,588.00	6,232,760.00
Total Police				5,522,617.56	5,772,588.00	6,232,760.00



Fire
Department

Fire Department

MISSION STATEMENT

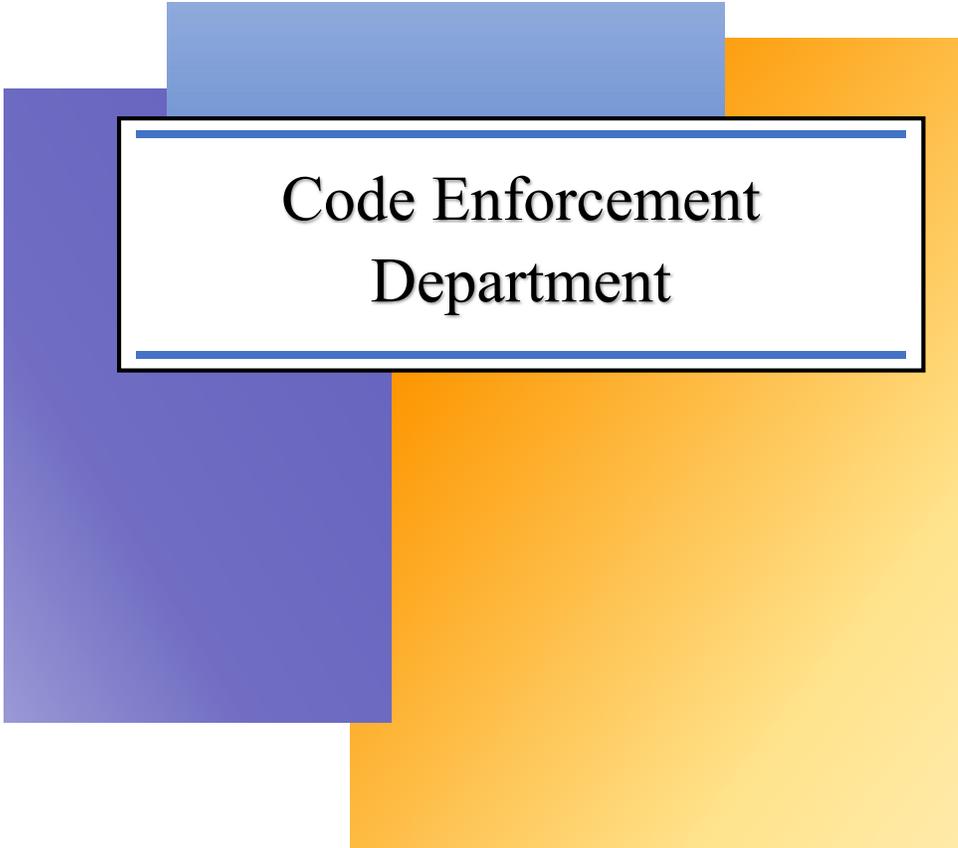
Fire, formerly part of Public Safety, strives to provide the highest of quality of Fire suppression, prevention, inspection, and paramedic services to Adelanto's residents and businesses.

FIRE DEPARTMENTAL FUNCTIONS

Through contract with the San Bernardino County Fire Department, Fire: provides fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. It also administers and enforces all fire related building codes within the City.

Fire Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1033	Fire	502-60	Co. Fire Contract Services	2,235,006.00	4,152,008.00	4,470,155.00
1033	Fire	502-61	HHW & Used Oil	38,807.00	33,000.00	39,500.00
1033	Fire	503-04	Water	-	-	2,200.00
1033	Fire	504-01	Building/Structures Maint.	-	-	5,000.00
Total Operations and Maintenance				2,273,813.00	4,185,008.00	4,516,855.00
Total Fire				2,273,813.00	4,185,008.00	4,516,855.00



Code Enforcement
Department

Code Enforcement Department

MISSION STATEMENT

Previously part of Public Safety, Code Enforcement's goals are to enforce City codes in a timely and objective manner, and issue required business licenses to businesses within the City.

CODE ENFORCEMENT DEPARTMENTAL FUNCTIONS

Code Enforcement's responsibilities are to respond to citizen complaints, City Council and departmental requests for service, and referrals for investigation/compliance from other agencies. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaints for Municipal Court. It issues Municipal Warning Notices to correct violations; and Citation Notices to Appear. The department is also responsible for commercial and residential recycling programs as required by Federal and/or State agencies.

Code Enforcement Department Budget Detail

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1034	Code Enforcement	501-01	Regular Wages	-	-	411,677.39
1034	Code Enforcement	501-02	Overtime Wages	-	-	7,000.00
1034	Code Enforcement	501-04	Leave Pay-outs	-	-	12,600.00
1034	Code Enforcement	501-05	Retirement Contributions	-	-	23,258.78
1034	Code Enforcement	501-06	Medicare Contributions	-	-	6,228.20
1034	Code Enforcement	501-07	Social Security Tax	-	-	9,601.27
1034	Code Enforcement	501-08	State Unemployment Insurance	-	-	5,292.00
1034	Code Enforcement	501-10	Employee Benefit Allowance	-	-	1,040.00
1034	Code Enforcement	501-11	Employer Paid Health & Welf.	-	-	61,000.00
Total Payroll and Benefits				-	-	537,697.64
1034	Code Enforcement	502-70	Code-Board-up Services	4,980.00	30,000.00	5,000.00
1034	Code Enforcement	502-71	Code-Abatements	13,702.88	14,400.00	12,500.00
1034	Code Enforcement	502-72	Code-Co. Recording Services	1,752.00	3,000.00	2,500.00
1034	Code Enforcement	502-73	Code-Other Outside Services	8,522.83	12,000.00	3,500.00
1034	Code Enforcement	502-74	Code-Citation Processing	12,015.90	5,600.00	5,000.00
1034	Code Enforcement	503-01	Communication Services	-	-	4,500.00
1034	Code Enforcement	504-01	Building/Structures Maintenance	-	-	5,000.00
1034	Code Enforcement	504-06	Department Equip Maintenance	-	-	2,500.00
1034	Code Enforcement	504-25	Unleaded Fuel	-	-	15,000.00
1034	Code Enforcement	504-50	Printing and Office Supplies	-	-	2,282.00
1034	Code Enforcement	504-51	Uniforms and Safety Supplies	-	-	1,038.00
1034	Code Enforcement	504-53	Shop and Janitorial Supplies	-	-	623.00
1034	Code Enforcement	506-01	Administrative Fees/Services	-	-	415.00
1034	Code Enforcement	506-05	Permits	-	-	581.00
1034	Code Enforcement	506-12	Advertising and Publications	-	-	415.00
1034	Code Enforcement	507-01	Membership and Dues	-	-	415.00
1034	Code Enforcement	507-02	Schools and Certifications	-	-	830.00
1034	Code Enforcement	507-03	Conferences and Seminars	-	-	2,075.00
Total Operations and Maintenance				40,973.61	65,000.00	64,174.00
Total Code Enforcement				40,973.61	65,000.00	601,871.64



Animal Control
Department

Animal Control Department

MISSION STATEMENT

Part of Public Safety in prior years, Animal Control's goals are control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals.

ANIMAL CONTROL DEPARTMENTAL FUNCTIONS

Animal Control is responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.

Animal Control Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1035	Animal control	501-01	Regular Wages	-	-	52,299.99
1035	Animal control	501-02	Overtime Wages	-	-	1,000.00
1035	Animal control	501-04	Leave Pay-outs	-	-	1,500.00
1035	Animal control	501-05	Retirement Contributions	-	-	3,578.37
1035	Animal control	501-06	Medicare Contributions	-	-	787.52
1035	Animal control	501-07	Social Security Tax	-	-	543.12
1035	Animal control	501-08	State Unemployment Insurance	-	-	504.00
1035	Animal control	501-10	Employee Benefit Allowance	-	-	-
1035	Animal control	501-11	Employer Paid Health & Welf.	-	-	6,000.00
Total Payroll and Benefits				-	-	66,213.00
1035	Animal control	502-73	AC Other outside Services	-	-	1,250.00
1035	Animal control	502-80	AC-Animal Shelter Services	39,865.35	43,000.00	43,200.00
1035	Animal control	502-81	AC-Veterinary Services	5,187.36	6,000.00	7,000.00
1035	Animal control	502-84	AC-Citation Processing	2,489.35	2,500.00	2,000.00
1035	Animal control	504-06	Department Equip Maintenance	-	-	2,500.00
1035	Animal control	504-25	Unleaded Fuel	-	-	3,000.00
1035	Animal control	504-50	Printing and Office Supplies	-	-	468.00
1035	Animal control	504-51	Uniforms and Safety Supplies	-	-	212.00
1035	Animal control	504-53	Shop and Janitorial Supplies	-	-	127.00
1035	Animal control	506-01	Administrative Fees/Services	-	-	85.00
1035	Animal control	506-05	Permits	-	-	119.00
1035	Animal control	506-12	Advertising and Publications	-	-	85.00
1035	Animal control	507-01	Membership and Dues	-	-	85.00
1035	Animal control	507-02	Schools and Certifications	-	-	170.00
1035	Animal control	507-03	Conferences and Seminars	-	-	425.00
Total Operations and Maintenance				47,542.06	51,500.00	60,726.00
Total Animal Control				47,542.06	51,500.00	126,939.00



Public Safety
Department

Public Safety

PUBLIC SAFETY DEPARTMENTAL FUNCTIONS

Previously the consolidated department formed from Police, Fire, Code Enforcement, and Animal Control, this department is deprecated and is placed here for historical purposes.

Note: Where possible, expenditures for prior years have been allocated to the split departments listed above; when totaling prior year expenditures, the values listed here should be used.

Public Safety Department Budget Detail

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1036	Public Safety	501-01	Regular Wages	326,623.04	406,052.00	-
1036	Public Safety	501-02	Overtime Wages	12,169.78	10,876.61	-
1036	Public Safety	501-04	Leave Pay-outs	11,521.26	18,384.46	-
1036	Public Safety	501-05	Retirement Contributions	32,575.10	26,701.22	-
1036	Public Safety	501-06	Medicare Contributions	5,290.06	4,366.23	-
1036	Public Safety	501-07	Social Security Tax	4,541.39	5,055.06	-
1036	Public Safety	501-08	State Unemployment Insurance	6,055.41	6,838.97	-
1036	Public Safety	501-10	Employee Benefit Allowance	-	-	-
1036	Public Safety	501-11	Employer Paid Health & Welfare	24,123.96	54,040.83	-
Total Payroll and Benefits				422,900.00	532,315.38	-
1036	Public Safety	504-01	Building/Structures Maintenance	11,422.89	44,000.00	-
1036	Public Safety	504-06	Department Equip Maintenance	4,877.86	10,000.00	-
1036	Public Safety	504-25	Unleaded Fuel	83,559.66	61,000.00	-
1036	Public Safety	504-50	Printing and Office Supplies	4,121.55	2,000.00	-
1036	Public Safety	504-51	Uniforms and Safety Supplies	4,369.27	6,000.00	-
1036	Public Safety	504-53	Shop and Janitorial Supplies	-	1,000.00	-
1036	Public Safety	506-01	Administrative Fees/Services	-	500.00	-
1036	Public Safety	506-05	Permits	585.64	1,500.00	-
1036	Public Safety	506-12	Advertising and Publications	653.32	1,000.00	-
1036	Public Safety	507-01	Membership and Dues	662.71	-	-
1036	Public Safety	507-02	Schools and Certifications	663.58	1,000.00	-
1036	Public Safety	507-03	Conferences and Seminars	2,280.70	3,000.00	-
Total Operations and Maintenance				113,197.18	131,000.00	-
1036	Public Safety	511-01	Land	-	-	-
Total Capital Outlay				-	-	-
Total Public Safety				536,097.18	663,315.38	-



Planning
Department

Planning Department

MISSION STATEMENT

Previously part of the Community Services Department, Planning's mission is to anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas.

PLANNING DEPARTMENTAL FUNCTIONS

The Planning Department's functions include upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan. It also serves as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission, in maintaining, amending, and administering the General Plan and Subdivision Ordinances.

Planning Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1040	Planning	501-01	Regular Wages	-	-	93,007.81
1040	Planning	501-04	Leave Pay-outs	-	-	2,700.00
1040	Planning	501-05	Retirement Contributions	-	-	6,861.47
1040	Planning	501-06	Medicare Contributions	-	-	1,520.78
1040	Planning	501-07	Social Security Tax	-	-	1,420.81
1040	Planning	501-08	State Unemployment Insurance	-	-	1,188.00
1040	Planning	501-10	Employee Benefit Allowance	-	-	520.00
1040	Planning	501-11	Employer Paid Health & Welfare	-	-	24,000.00
Total Payroll and Benefits				-	-	131,218.87
1040	Planning	502-13	Consulting and Outside Svcs.	-	-	760,134.00
1040	Planning	502-40	Stipends	5,800.00	2,000.00	6,000.00
1040	Planning	502-91	County Apportionment Services	1,803.32	4,000.00	2,500.00
1040	Planning	502-92	Public Relations/Information	9,971.63	15,000.00	15,000.00
1040	Planning	502-93	Economic Development Services	30,000.00	80,000.00	80,000.00
1040	Planning	504-50	Printing and Office Supplies	-	-	1,500.00
1040	Planning	506-12	Advertising and Publications	16,791.48	26,000.00	20,000.00
1040	Planning	507-01	Training and Membership Dues	-	-	2,000.00
1040	Planning	507-03	Conferences and Seminars	-	-	5,000.00
Total Operations and Maintenance				64,366.43	127,000.00	892,134.00
Total Planning				64,366.43	127,000.00	1,023,352.87



Building and Safety
Department

Building and Safety Department

MISSION STATEMENT

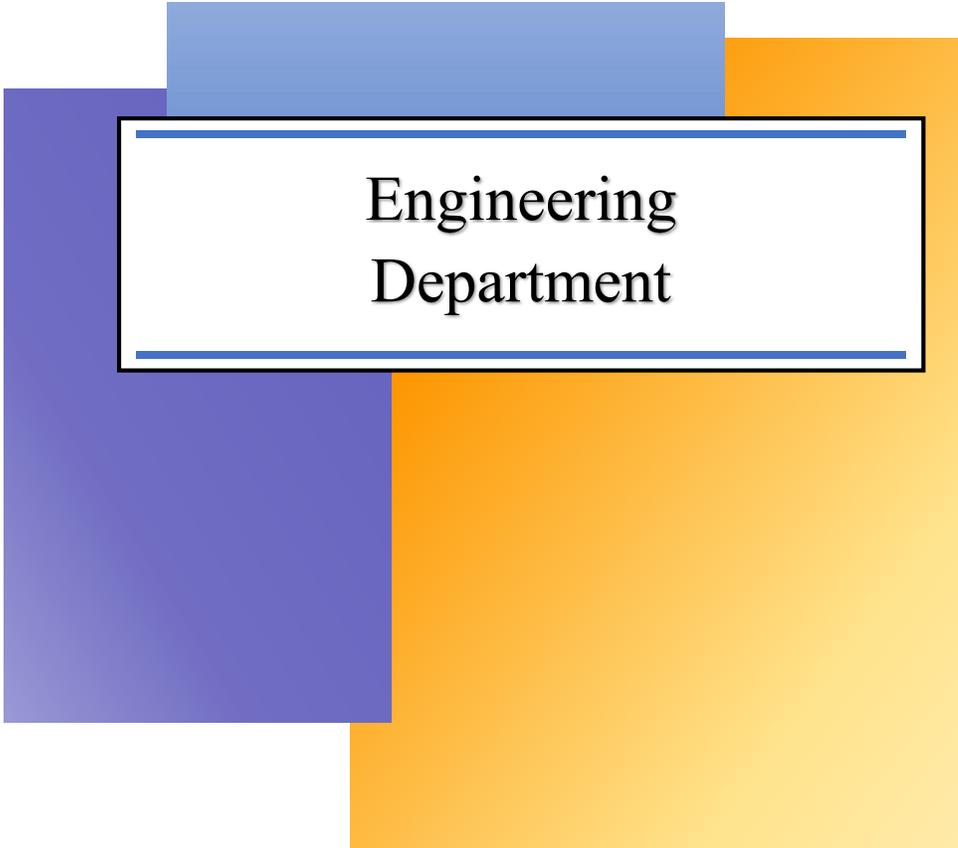
The Building and Safety Department, formerly part of the Community Services Department, is responsible for interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto.

BUILDING AND SAFETY DEPARTMENTAL FUNCTIONS

Building and Safety's functions include: inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.

Building and Safety Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1041	Building & Safety	501-01	Regular Wages	-	-	93,007.81
1041	Building & Safety	501-04	Leave Pay-outs	-	-	2,700.00
1041	Building & Safety	501-05	Retirement Contributions	-	-	6,861.47
1041	Building & Safety	501-06	Medicare Contributions	-	-	1,433.78
1041	Building & Safety	501-07	Social Security Tax	-	-	988.81
1041	Building & Safety	501-08	State Unemployment Insurance	-	-	756.00
1041	Building & Safety	501-10	Employee Benefit Allowance	-	-	520.00
1041	Building & Safety	501-11	Employer Paid Health & Welfare	-	-	24,000.00
Total Payroll and Benefits				-	-	130,267.87
1041	Building & Safety	502-13	Consulting and other service	-	-	287,534.00
1041	Building & Safety	504-50	Maint. Printing and Office Supplies	-	-	1,500.00
1041	Building & Safety	507-01	Training and Membership Dues	-	-	2,000.00
1041	Building & Safety	507-03	Training and Conf. and Seminars	-	-	2,000.00
Total Operations and Maintenance				-	-	293,034.00
Total Building and Safety				-	-	423,301.87



Engineering
Department

Engineering Department

MISSION STATEMENT

The Engineering Department, previously part of the Community Services Department, is responsible for anticipating the infrastructure needs of our City and recognizing the importance of their adequate maintenance.

ENGINEERING DEPARTMENTAL FUNCTIONS

Engineering is responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.

Engineering Department Budget Detail

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1042	Engineering	502-13	Consulting and other services	-	-	547,694.00
1042	Engineering	504-50	Printing and Office Supplies	-	-	1,500.00
1042	Engineering	507-01	Training and Member Dues	-	-	1,000.00
1042	Engineering	507-03	Conferences and Seminars	-	-	3,000.00
Total Operations and Maintenance				-	-	553,194.00
Total Engineering				-	-	553,194.00



Community Services
Department

Community Services Department

COMMUNITY SERVICES DEPARTMENTAL FUNCTIONS

Community Services was the consolidated department composed of Planning, Building and Safety, and Engineering; to enable more accurate expenditure forecasting and tracking, all consolidated departments have been split apart according to function. Community Services does not have any expenditures projected and this section is for historical purposes.

Community Services Department Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1045	Community Services	501-01	Regular Wages	234,434.30	155,346.71	-
1045	Community Services	501-04	Leave Pay-outs	22,412.58	3,386.24	-
1045	Community Services	501-05	Retirement Contributions	23,378.38	13,904.76	-
1045	Community Services	501-06	Medicare Contributions	3,754.82	1,079.92	-
1045	Community Services	501-07	Social Security Tax	4,327.35	1,722.38	-
1045	Community Services	501-08	State Unemployment Ins.	2,198.01	3,224.78	-
1045	Community Services	501-10	Employee Benefit Allowance	-	-	-
1045	Community Services	501-11	Employer Paid Health & Wel.	23,145.22	38,540.07	-
Total Payroll and Benefits				313,650.66	217,204.86	-
1045	Community Services	502-13	Consulting & Outside Svcs.	-	1,140,000.00	-
1045	Community Services	502-90	Bldg & Safety Contract Svcs.	64,992.50	-	-
1045	Community Services	502-94	Comm Dev-Other Out Svcs.	798,964.96	167,000.00	-
1045	Community Services	504-50	Printing and Office Supplies	2,314.13	3,000.00	-
1045	Community Services	504-51	Uniforms and Safety Supplies	94.82	-	-
1045	Community Services	507-01	Membership and Dues	100.00	1,000.00	-
1045	Community Services	507-03	Conferences and Seminars	3,715.17	-	-
Total Operations and Maintenance				870,181.58	1,311,000.00	-
Total Community Services				1,183,832.24	1,528,204.86	-



Senior Center
Program

Senior Center Program

MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

SENIOR CENTER FUNCTIONS

The Senior Center Program provides for maintenance of the Senior Center Building.

Senior Center Program Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1051	Senior Center	503-02	Electricity	7,082.74	7,000.00	4,516.00
1051	Senior Center	503-03	Natural Gas	2,659.55	4,000.00	2,500.00
1051	Senior Center	503-04	Water	-	2,000.00	2,700.00
1051	Senior Center	504-01	Building/Structures Maint.	1,403.20	1,800.00	400.00
1051	Senior Center	504-53	Shop and Janitorial Supplies	128.33	200.00	100.00
Total Operations and Maintenance				11,273.82	15,000.00	10,216.00
Total Senior Center				11,273.82	15,000.00	10,216.00

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Community Center
Program

Community Center #1

MISSION STATEMENT

To provide a center where our citizens can meet for functions.

COMMUNITY CENTER FUNCTIONS

This program provides for the utilities of the Community Center, for which the City is reimbursed by the party leasing the facility.

Community Center #1 Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1052	Community Center #1	503-02	Electricity	7,159.10	6,850.00	3,000.00
1052	Community Center #1	503-03	Natural Gas	116.49	150.00	155.00
1052	Community Center #1	504-01	Building/Structures Maint.	-	500.00	300.00
Total Operations and Maintenance				7,275.59	7,500.00	3,455.00
Total Community Center #1				7,275.59	7,500.00	3,455.00

Community Center #2

COMMUNITY CENTER #2 FUNCTIONS

This program previously provided for the operations of the Community Center #2, which has been sold and is no longer in use.

Community Center #2 Budget Details

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
1053	Community Center #2	503-01	Communication Svcs.	2,851.28	-	-
1053	Community Center #2	503-02	Electricity	671.42	-	-
1053	Community Center #2	503-03	Natural Gas	62.00	-	-
1053	Community Center #2	503-04	Water	296.60	-	-
Total Operations and Maintenance				3,881.30	-	-
Total Community Center #2				3,881.30	-	-

SPECIAL FUNDS



Special Funds Summary

Fund #	Special Revenue Funds	Unaudited	Estimated	Proposed
		FY 2016-17	FY 2017-18	FY 2018-19
200	Adelanto Stadium	107,112	266,120	525,000
201	Park Development Impact Fund	103,063	193,486	335,240
202	Drainage Impact Fund	103,065	335,677	363,312
203	Traffic Impact Fund	43,062	380,688	516,432
204	Fire Mitigation Impact Fund	43,063	25,556	27,260
210	Gas Tax Fund	255,525	605,325	790,740
211	Article 8 Fund	46,050	999,174	650,000
213	SB-1 Maint and Rehab Fund	-	-	567,750
220	Federal Grants	92,008	15,000	14,000
222	State/Local Grants	-	740,148	740,000
223	Community Development Block Grant	46,003	290,652	544,334
224	AQMD/Calif. AB 2766	46,002	12,000	12,500
227	Public Safety 1/2 Cent	42,210	127,500	148,500
228	Traffic Offender Fund	44,033	8,000	8,000
229	SLEOC Fund	46,060	100,000	110,000
233	Measure I /65%	45,010	350	305
235	Measure I 70% 2010-2040	91,021	600,250	650,100
240	CFD	129,450	746,000	16,000
241	LLMD Annexation Fund	42,220	173,000	175,000
Total Revenue		1,324,957	4,878,778	5,482,473
200	Adelanto Stadium	124,388	266,120	525,000
201	Park Development Impact Fund	-	40,000	-
202	Drainage Impact Fund	510	436,786	-
203	Traffic Impact Fund	1,515	2,900,000	765,000
204	Fire Mitigation Impact Fund	43,063	25,556	150,000
210	Gas Tax Fund	900,000	900,000	1,000,000
211	Article 8 Fund	20,000	1,222,864	1,668,744
213	SB-1 Maint and Rehab Fund	-	-	442,000
220	Federal Grants	33,104	12,000	13,500
222	State/Local Grants	-	740,148	740,000
223	Community Development Block Grant	1,018	290,652	544,334
224	AQMD/Calif. AB 2766	507	6,000	6,000
227	Public Safety 1/2 Cent	125,000	125,000	125,000
228	Traffic Offender Fund	510	5,000	5,000
229	SLEOC Fund	100,000	100,000	150,000
233	Measure I /65%	3,750	-	2,317,800
235	Measure I 70% 2010-2040	1,281,597	830,000	982,200
240	CFD	2,024	160,000	21,600
241	LLMD Annexation Fund	136,367	150,000	228,000
Total Expenditures		2,773,353	8,210,126	9,684,178

Special Funds Budget Descriptions and Details

Adelanto Stadium

Adelanto Stadium (Fund 200) – is used to account for the operations and maintenance of Adelanto Stadium.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
Revenues						
2001	Adelanto Stadium	47090	Rents & Concession	68.75	3,670.00	60,000.00
2001	Adelanto Stadium	49001	Donations - Rodeo	-	4,000.00	3,000.00
2001	Adelanto Stadium	49001	Tickets Sales - Rodeo	-	19,210.00	15,000.00
2001	Adelanto Stadium	49001	Movies in the Park	-	-	4,000.00
2001	Adelanto Stadium	49004	Sponsorships - Rodeo	-	60,240.00	46,000.00
2001	Adelanto Stadium	60022	Transfers In - GF	-	179,000.00	397,000.00
Total Revenues				68.75	266,120.00	525,000.00
Expenditures						
2001	Adelanto Stadium	502-11	City Attorney	94,107.13	260,950.00	150,000.00
2001	Adelanto Stadium	502-13	Outside services	-	18,340.00	70,000.00
2001	Adelanto Stadium	503-02	Electricity	26,749.22	21,490.00	25,000.00
2001	Adelanto Stadium	503-03	Natural Gas	2,134.13	3,450.00	3,000.00
2001	Adelanto Stadium	503-04	Water	-	-	28,300.00
2001	Adelanto Stadium	504-01	Building/Structures Maint.	1,398.00	1,960.00	95,000.00
2001	Adelanto Stadium	504-02	Fields/Yards/Plants	-	4,210.00	10,000.00
2001	Adelanto Stadium	504-06	Department Equipment	-	-	20,000.00
2001	Adelanto Stadium	504-50	Printing and Office Supplies	-	830.00	1,000.00
2001	Adelanto Stadium	504-53	Janitorial Services	-	-	15,000.00
2001	Adelanto Stadium	506-12	Advertising and Publications	-	900.00	1,000.00
2001	Adelanto Stadium	510-01	Property Tax	-	860.00	700.00
2002	Stadium Special Events	508-16	Grand Prix	-	-	-
2002	Stadium Special Events	508-19	Rodeo	-	138,810.00	106,000.00
Total Expenditures				124,388.48	451,800.00	525,000.00
Total Revenues Over/(Under) Expenditures				(124,319.73)	(185,680.00)	-

Park Development Impact

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2010	Park Development	43061	Park Fees - Developer (Ord 425)	205,190.00	193,486.00	335,240.00
2010	Park Development	60002	Gain/(Loss) on Sale of Fixed Assets	497,452.00	-	-
Total Revenues				702,642.00	193,486.00	335,240.00
2010	Park Development	510-05	Transfers Out	-	40,000.00	-
Total Expenditures				-	40,000.00	-
Total Revenues Over/(Under) Expenditures				702,642.00	153,486.00	335,240.00

Drainage Impact Fund

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2020	Drainage Impact	43064	Drainage Impact Fees	344,670.48	335,677.00	363,312.00
2020	Drainage Impact	60001	Transfers In	15,412.87	-	-
Total Revenues				360,083.35	335,677.00	363,312.00
2020	Drainage Impact	510-05	Transfers Out	-	436,786.00	-
Total Expenditures				-	436,786.00	-
Total Revenues Over/(Under) Expenditures				360,083.35	(101,109.00)	363,312.00

Traffic Impact Fund

Traffic Impact Fund (Fund 203) – is used to account for Traffic Impact Fees charged to new development. Funds are transferred to the General Fund to pay for various traffic mitigation uses.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2030	Traffic Impact	43062	Traffic Fees	440,831.12	380,688.00	516,432.00
Total Revenues				440,831.12	380,688.00	516,432.00
2030	Traffic Impact	502-13	Consulting & Outside Svcs.	70,401.71	-	15,000.00
2030	Traffic Impact	510-05	Transfers Out	70,401.71	-	750,000.00
2030	Traffic Impact	511-01	Land	-	2,900,000.00	-
Total Expenditures				140,803.42	2,900,000.00	765,000.00
Total Revenues Over/(Under) Expenditures				300,027.70	(2,519,312.00)	(248,568.00)

Fire Impact Fund

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2040	Fire Impact	43063	Fire Facility Fees	26,221.57	25,556.00	27,260.00
Total Revenues				26,221.57	25,556.00	27,260.00
2040	Fire Impact	510-05	Transfers Out	26,221.57	25,556.00	150,000.00
Total Expenditures				26,221.57	25,556.00	150,000.00
Total Revenues Over/(Under) Expenditures				-	-	(122,740.00)

Gas Tax Fund

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2100	Gas Tax	42101	Gas Tax, 2103	89,405.09	85,005.00	180,810.00
2100	Gas Tax	42102	Gas Tax, 2105	188,216.96	175,326.00	206,025.00
2100	Gas Tax	42103	Gas Tax, 2106	119,506.07	111,924.00	132,225.00
2100	Gas Tax	42104	Gas Tax, 2107	238,628.53	220,784.00	265,680.00
2100	Gas Tax	42105	Gas Tax 2107.5 Taxes	6,000.00	6,165.00	6,000.00
2100	Gas Tax	45010	Interest/Dividend Income	6,136.11	6,121.00	-
Total Revenues				647,892.76	605,325.00	790,740.00
2100	Gas Tax	510-05	Transfers Out	900,000.00	900,000.00	1,000,000.00
Total Expenditures				900,000.00	900,000.00	1,000,000.00
Total Revenues Over/(Under) Expenditures				(252,107.24)	(294,675.00)	(209,260.00)

Article 8 Fund

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2110	Article 8	46050	SB 325, Article 8	999,174.00	999,174.00	650,000.00
Total Revenues				999,174.00	999,174.00	650,000.00
2110	Article 8	510-05	Transfers Out	20,000.00	20,000.00	20,000.00
2110	Article 8	511-04	Inf. - Streets & Roads	1,202,864.00	1,202,864.00	1,648,744.00
Total Expenditures				1,222,864.00	1,222,864.00	1,668,744.00
Total Revenues Over/(Under) Expenditures				(223,690.00)	(223,690.00)	(1,018,744.00)

SB-1 Maintenance and Rehabilitation Fund

SB-1 Maintenance and Rehabilitation Fund (Fund 213) – is used to account for funds under the SB-1 Transportation Funding bill. Funds are used for various street and roadway repairs and improvements.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2110	SB-1	46007	SB-1 Maint & Rehab	-	-	567,750.00
Total Revenues				-	-	567,750.00
2110	SB-1	510-05	Transfers Out	-	-	-
2110	SB-1	511-04	Inf. - Streets & Roads	-	-	442,000.00
Total Expenditures				-	-	442,000.00
Total Revenues Over/(Under) Expenditures				-	-	125,750.00

Federal Grants Fund

Federal Grants (Fund 220) – is used to account for funds received from grants from the United States government, such as JAG and Homeland Security grants. Funds are to be spent according to the relevant grant agreement.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2201	Police Grants-JAG	46004	Federal Grants	14,851.00	14,000.00	13,000.00
2204	Homeland Security	46004	Federal Grants	-	1,000.00	1,000.00
Total Revenues				14,851.00	15,000.00	14,000.00
2201	Police Grants-JAG	502-23	Sheriff's Overtime/On-call/Other	22,060.90	11,500.00	11,000.00
2201	Police Grants-JAG	504-06	Department Equip Maint.	11,042.96	500.00	1,500.00
2204	Homeland Security	504-06	Department Equip Maint.	-	-	1,000.00
Total Expenditures				33,103.86	12,000.00	13,500.00
Total Revenues Over/(Under) Expenditures				(18,252.86)	3,000.00	500.00

State/Local Grants Fund

State/Local Grants (Fund 222) – is used to account for funds received from grants from various State of California and local government agencies. Funds are to be spent according to the relevant grant agreement.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2220	State/County Grants	46060	State/Local Grants	-	28,147.98	28,000.00
2221	State/County Grants	46013	Safe Routes to School (SRTS)	-	712,000.00	712,000.00
Total Revenues				-	740,147.98	740,000.00
2221	State/County Grants	511-04	Safe Routes to School (SRTS)	-	712,000.00	712,000.00
Total Expenditures				-	712,000.00	712,000.00
Total Revenues Over/(Under) Expenditures				-	28,147.98	28,000.00

Community Development Block Grant Fund

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2230	CDBG	46003	CDBG Grants	39,756.62	290,652.00	544,334.00
Total Revenues				39,756.62	290,652.00	544,334.00
2234	Code Enforcement	510-05	Transfers Out	-	290,652.00	544,334.00
2235	Library/Community Ctr	508-06	Miscellaneous Expenses	22,089.16	-	-
Total Expenditures				22,089.16	290,652.00	544,334.00
Total Revenues Over/(Under) Expenditures				17,667.46	-	-

AQMD/AB2766 Fund

AQMD/AB2766 (Fund 224) – is used to account for allocations from the Mojave Air Quality Management District. Funds are spent on air-pollution reduction programs.

DEPT #	DEPARTMENT DESCRIPTION	ACCOUNT DETAIL	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2240	Air Quality Grants	46002	AB 2766 Environmental	11,101.44	12,000.00	12,500.00
Total Revenues				11,101.44	12,000.00	12,500.00
2240	Air Quality Grants	507-01	Membership and Dues	6,000.00	6,000.00	6,000.00
Total Expenditures				6,000.00	6,000.00	6,000.00
Total Revenues Over/(Under) Expenditures				5,101.44	6,000.00	6,500.00

Public Safety Augmentation Fund/Public Safety ½ Cent Fund

Public Safety Augmentation Fund/Public Safety ½ Cent (Fund 227) – is used to account for the State ½ cent sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2270	Public Safety 1/2 C	42210	½ Cent Sales Tax (Pub. Saf.)	141,058.00	127,500.00	148,500.00
Total Revenues				141,058.00	127,500.00	148,500.00
2270	Public Safety 1/2 C	510-05	Transfers Out	125,000.00	125,000.00	125,000.00
Total Expenditures				125,000.00	125,000.00	125,000.00
Total Revenues Over/(Under) Expenditures				16,058.00	2,500.00	23,500.00

Traffic Offender Fund

Traffic Offender Fund (Fund 228) – is used to account for the revenue received from vehicle release fees and is used for traffic patrol purposes.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2280	Traffic Offender	44033	Vehicle Release Fees	-	8,000.00	8,000.00
Total Revenues				-	8,000.00	8,000.00
2280	Traffic Offender	510-05	Transfers Out	-	5,000.00	5,000.00
Total Expenditures				-	5,000.00	5,000.00
Total Revenues Over/(Under) Expenditures				-	3,000.00	3,000.00

Supplemental Law Enforcement Oversight Committee (SLEOC)

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2290	SLEOC	46060	State/Local Grants	108,722.22	100,000.00	110,000.00
Total Revenues				108,722.22	100,000.00	110,000.00
2290	SLEOC	510-05	Transfers Out	100,000.00	100,000.00	150,000.00
Total Expenditures				100,000.00	100,000.00	150,000.00
Total Revenues Over/(Under) Expenditures				8,722.22	-	(40,000.00)

Measure I/65% Fund

Measure I 65% (Fund 233) – is used to account for the County’s ½ cent sales tax revenues. This portion of the funds must be spent on arterial road projects.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2330	Measure I/65%	45010	Interest/Dividend Income	568.63	350.00	305.00
Total Revenues				568.63	350.00	305.00
2330	Measure I/65%	511-04	Inf. - Streets & Roads	3,750.00	-	2,317,800.00
Total Expenditures				3,750.00	-	2,317,800.00
Total Revenues Over/(Under) Expenditures				(3,181.37)	350.00	(2,317,495.00)

Measure I/70% Fund

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2350	Measure I/70% 2010-2040	45010	Interest/Dividend Income	345.24	350.00	100.00
2350	Measure I/70% 2010-2040	46011	Measure I, Local/Arterial	723,895.76	599,900.00	650,000.00
Total Revenues				724,241.00	600,250.00	650,100.00
2350	Measure I/70% 2010-2040	504-03	Street Maintenance	413,808.73	400,000.00	300,000.00
2350	Measure I/70% 2010-2040	511-04	Inf - Streets & Roads	867,788.31	430,000.00	682,200.00
Total Expenditures				1,281,597.04	830,000.00	982,200.00
Total Revenues Over/(Under) Expenditures				(557,356.04)	(229,750.00)	(332,100.00)

Community Facilities District (CFD) Fund

Community Facilities District (Fund 240) - is used to account for the special tax levy placed on certain tracts to pay for public safety services and other improvements.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2400	CFD	42220	Property Taxes	749,860.69	741,000.00	16,000.00
2400	CFD	45010	Interest/Dividend Income	-	5,000.00	-
2402	Tract 16356	42220	Property Taxes	-	-	-
Total Revenues				749,860.69	746,000.00	16,000.00
2400	CFD	502-13	Consulting & Outside Svcs	20,444.01	-	-
2400	CFD	506-01	Administrative Fees/Svcs	-	-	1,600.00
2400	CFD	506-03	Fees	-	25,000.00	-
2400	CFD	510-05	Transfers Out	134,293.00	135,000.00	20,000.00
Total Expenditures				154,737.01	160,000.00	21,600.00
Total Revenues Over/(Under) Expenditures				595,123.68	586,000.00	(5,600.00)

Landscaping and Lighting Maintenance District Fund

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
2410	LLMD	42220	Property Taxes	174,135.60	173,000.00	175,000.00
Total Revenues				174,135.60	173,000.00	175,000.00
2410	LLMD	503-02	Electricity	(2,033.41)	-	28,000.00
2410	LLMD	510-05	Transfers Out	138,400.90	150,000.00	200,000.00
Total Expenditures				136,367.49	150,000.00	228,000.00
Total Revenues Over/(Under) Expenditures				37,768.11	23,000.00	(53,000.00)

ENTERPRISE FUNDS



Enterprise Fund Summaries and Cash Balance

		Audited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
Fund 353	Water Fund			
Operating Revenues				
	Water Services Charges	6,998,734	7,915,000	8,414,000
	Water Connection Fees	339,479	800,000	800,000
	Water Availability Charges	548,083	560,000	548,000
	Other Revenues	167,864	405,334	166,000
	Investment Income:			
	Purchased security income	997,780	950,000	950,000
	Interest Earnings	67,583	12,000	12,421
	Capital Grant	-	-	1,500,000
	Transfer In*	407,403	21,000	21,422
	Total Operating Revenues	9,526,926	10,663,334	12,411,843
	Operating Expenditures**	3,014,041	3,780,150	3,212,000
	Operating Income	6,512,885	6,883,184	9,199,843
 CASH FLOW PROJECTIONS				
	Beginning Cash Balance	17,382,985	21,203,842	24,296,881
	Add:			
	Cash Inflow from Operations	6,512,885	6,883,184	9,199,843
	Wastewater Loan Repayment	3,946,084	1,479,000	1,478,578
	Bond Proceeds for CIP reimbursements	-	-	4,500,000
		10,097,948	8,023,593	14,243,654
	Less:			
	Debt Service			
	2009 Bonds	3,518,904	2,185,579	-
	2014 Bonds	893,375	892,125	636,500
	2017 Bonds	-	-	1,954,875
	Water system Purchase Note	1,860,034	1,848,072	1,829,489
	Advance from City	4,778	4,778	-
	Total Debt Service	6,277,091	4,930,554	4,420,864

	Audited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
Capital Projects			
Purchase additional permanent water rights	-	-	4,000,000
Regional Grant Project	-	-	1,500,000
Infrastructure Pipelines	-	-	4,000,000
Additional Sampling Stations	-	-	300,000
Total Capital Projects	-	-	9,800,000
Ending Cash Balance			
	21,203,842	24,296,881	24,319,671
Beginning Restricted Cash			
Bond proceeds	4,500,000	4,500,000	4,500,000
Less drawdowns for capital projects			(4,500,000)
Ending Restricted Cash	4,500,000	4,500,000	-

Transfer In* Interest on Repayment of Wastewater Loan
Operating Expenditures** does not include Depreciation Expense

Fund 360	Sewer Fund	Audited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
Operating Revenues				
	Sewer Service Charges	6,343,168	6,620,000	6,752,400
	Sewer Availability Rates	334,575	335,000	335,000
	Connection Fees	228,359	108,000	100,000
	Other Revenue	61,488	24,500	-
	Interest Revenue	19,360	25,000	25,000
	Total Operating Revenues	6,986,950	7,112,500	7,212,400
	Operating Expenditures**	1,607,070	1,771,116	1,911,850
	Operating Income	5,379,880	5,341,384	5,300,550
 CASH FLOW PROJECTIONS				
	Beginning Cash Balance	8,349,830	6,344,937	8,683,842
	Add:			
	Operating Income	5,379,880	5,341,384	5,300,550
	Bond Proceeds for CIP reimbursements	-	-	500,000
		5,261,087	5,845,225	6,447,394
	Less:			
	Debt Service			
	2009 Bonds	2,445,340	1,518,792	-
	2014 Bonds	462,375	462,750	462,375
	2017 Bonds	-	-	1,358,472
	Wastewater Loan Repayment	4,353,487	1,500,000	1,500,000
	Total Debt Service	7,261,202	3,481,542	3,320,847
	Capital Projects			
	CIP Projects (See CIP detail)	-	20,000	2,066,000
	CIP Projects with Bond Proceeds (See CIP detail)	-	-	500,000
	Wastewater system Purchase Note	-	-	-
	Advances from City	4,778	4,778	-
		4,778	24,778	2,566,000
	Ending Cash Balance	6,344,937	8,683,842	9,244,389

Operating Expenditures** does not include Depreciation Expenses

Enterprise Fund Details

Water Fund

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
3530	Operations	45010	Interest/Dividend Income	41,261.06	458,000.00	12,421.00
3530	Operations	45020	Penalties/Service Charges	86,122.54	100,000.00	100,000.00
3530	Operations	45040	Water Availability Charges	548,083.30	560,000.00	548,000.00
3530	Operations	46006	Other Grant	-	-	1,500,000.00
3530	Operations	47060	Meter Installations	28,256.46	50,000.00	50,000.00
3530	Operations	47062	Water Hookup Fees	-	-	-
3530	Operations	47066	Water Sales - Metered	7,340,084.65	7,915,000.00	8,414,000.00
3530	Operations	47069	Connection/Service Fee	339,478.70	800,000.00	800,000.00
3530	Operations	47400	NFS Service Charge	141.60	900.00	1,000.00
3530	Operations	49007	Other Cost Reimbursements	2,957.16	249,434.00	10,000.00
3530	Operations	49009	Miscellaneous Income	16,874.83	5,000.00	5,000.00
3530	Operations	60003	Purchased Security Income	997,780.03	950,000.00	950,000.00
3530	Operations	60016	Transfer In	-	-	21,421.64
Total Revenues - Operations				9,401,040.33	11,088,334.00	12,411,842.64
3531	Customer Service	49010	Cash Over/(Under)	537.14	-	100.00
Total Revenues - Customer Service				537.14	-	100.00
Total Revenues - Water				9,401,577.47	11,088,334.00	12,411,942.64
3530	Operations	501-01	Regular Wages	66,441.92	77,814.00	85,254.65
3530	Operations	501-02	Overtime Wages	66,441.92	413.31	-
3530	Operations	501-04	Leave Pay-outs	15,804.61	6,545.81	8,000.00
3530	Operations	501-05	Retirement Contributions	5,852.65	6,561.76	6,170.56
3530	Operations	501-06	Medicare Contributions	1,248.89	1,711.63	1,352.92
3530	Operations	501-07	Social Security Tax	1,176.12	758.61	933.05
3530	Operations	501-08	State Unemployment Insura	173.95	1,181.16	695.52
3530	Operations	501-11	Employer Paid Health	(152.11)	-	-
Total Payroll & Benefits - Operations				156,987.95	94,986.28	102,406.70
3530	Operations	502-01	Office Equipment Lease	6,704.96	6,000.00	6,000.00
3530	Operations	502-03	Other Lease	6,758.10	7,500.00	7,500.00
3530	Operations	502-10	Audit Services	11,970.84	15,000.00	15,000.00
3530	Operations	502-11	City Attorney	22,340.30	71,000.00	80,000.00
3530	Operations	502-13	Consulting & Outside Svcs.	828,945.35	1,428,000.00	888,000.00
3530	Operations	502-30	Water Purchases	1,061,825.41	950,000.00	900,000.00
3530	Operations	503-01	Communication Services	34,927.52	35,500.00	42,000.00
3530	Operations	503-02	Electricity	547,240.26	600,000.00	600,000.00
3530	Operations	503-03	Natural Gas	2,082.06	3,450.00	5,000.00
3530	Operations	503-04	Water	-	200.00	-
3530	Operations	504-01	Building/Structures Maint.	23,724.97	25,000.00	25,000.00
3530	Operations	504-02	Fields/Yards/Plants Maint.	50,753.05	79,500.00	80,000.00

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
3530	Operations	504-04	Wells/Lines Maintenance	106,370.11	200,000.00	200,000.00
3530	Operations	504-05	Office Equip Maintenance	1,191.70	2,000.00	2,000.00
3530	Operations	504-06	Department Equip Maint.	7,613.43	10,000.00	10,000.00
3530	Operations	504-07	Other Maintenance Agmts.	6,787.95	10,000.00	10,000.00
3530	Operations	504-21	Parts and Service	1,099.25	-	-
3530	Operations	504-30	Meters	4,302.63	10,000.00	10,000.00
3530	Operations	504-31	Chemicals	26,502.99	60,000.00	60,000.00
3530	Operations	504-50	Printing and Office Supplies	2,004.95	2,500.00	5,000.00
3530	Operations	504-53	Shop and Janitorial Supplies	194.40	1,000.00	2,000.00
3530	Operations	506-01	Administrative Fees/Services	27,818.00	28,000.00	28,000.00
3530	Operations	506-03	Fees	24,400.44	24,000.00	24,000.00
3530	Operations	506-05	Permits	2,704.05	2,500.00	3,000.00
3530	Operations	506-12	Advertising and Publications	2,065.25	2,500.00	3,000.00
3530	Operations	507-01	Membership and Dues	420.00	500.00	500.00
3530	Operations	507-02	Schools and Certifications	-	500.00	500.00
3530	Operations	507-03	Conferences and Seminars	979.99	1,500.00	1,500.00
3530	Operations	507-11	Per Diem	154.18	-	-
3530	Operations	509-01	Deprec. - Bldgs. and Improv.	199,567.00	199,567.00	199,567.00
3530	Operations	509-02	Depreciation - Equipment	168,075.00	168,075.00	168,075.00
3530	Operations	509-10	Deprec- Amort Other Assets	475,328.00	475,328.00	475,328.00
Total Maintenance and Operations - Operations				3,654,852.14	4,419,120.00	3,850,970.00
3530	Operations	508-04	Bond Payments	2,920,842.22	2,647,457.00	1,504,819.00
3530	Operations	510-03	Bond Premium Amortization	203,158.89	204,000.00	204,000.00
3530	Operations	510-04	Interest Expense - Bonds	3,356,248.78	2,283,097.00	2,916,045.00
3530	Operations	510-05	Transfers Out	4,842.07	125,000.00	125,000.00
Total Non-Operating Expenditures - Operations				6,485,091.96	5,259,554.00	4,749,864.00
3530	Operations	511-01	Capital - Land	41,620.24	40,856.00	4,000,000.00
3530	Operations	511-02	Capital - Equipment	745,306.29	-	-
3530	Operations	511-03	Capital - Vehicle Equipment	-	-	-
3530	Operations	511-04	Capital - Inf- Streets & Roads	-	-	-
3530	Operations	511-05	Capital - System Clrng. Acct	-	-	-
3530	Operations	511-06	Capital - Wells and Pumps	-	659,000.00	1,500,000.00
3530	Operations	511-07	Capital - Reservoirs	-	-	-
3530	Operations	511-08	Capital - Buildings	-	-	-
3530	Operations	511-09	Capital - Inf-Pipes/Conduits	-	-	4,300,000.00
3530	Operations	511-10	Capital - Building/Struc.	-	-	-
Total Capital Outlay - Operations				786,926.53	699,856.00	9,800,000.00
3531	Customer Service	501-01	Regular Wages	15,041.20	241,000.00	280,708.90
3531	Customer Service	501-02	Overtime Wages	-	1,363.13	-
3531	Customer Service	501-04	Leave Pay-outs	-	3,738.00	14,000.00
3531	Customer Service	501-05	Retirement Contributions	-	12,433.92	19,206.10

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
3531	Customer Service	501-06	Medicare Contributions	218.07	3,900.00	4,276.14
3531	Customer Service	501-07	Social Security Tax	932.54	6,005.45	2,949.06
3531	Customer Service	501-08	State Unemployment Ins.	932.55	7,701.67	3,024.00
3531	Customer Service	501-11	Employer Paid Health & Welf.	-	33,989.31	42,214.10
Total Payroll & Benefits - Customer Service				17,124.36	310,131.48	366,378.30
3531	Customer Service	502-13	Consulting & Outside Svcs	405,463.91	-	221,000.00
3531	Customer Service	502-16	Contract Customer Service	750.00	-	-
3531	Customer Service	504-50	Printing and Office Supp	3,245.46	2,700.00	7,000.00
3531	Customer Service	506-01	Administrative Fees/Svcs	8,912.39	29,800.00	-
3531	Customer Service	506-03	Fees	98,244.61	193,000.00	-
3531	Customer Service	507-03	Conferences and Seminars	-	5,000.00	5,000.00
Total Maintenance & Operations - Customer Service				516,616.37	230,500.00	233,000.00
3532	Conservation	504-50	Printing and Office Supp.	33.25	1,000.00	1,000.00
3532	Conservation	507-03	Conferences and Seminars	521.51	-	1,000.00
Total Maintenance & Operations - Conservation				554.76	1,000.00	2,000.00
Total Expenditures - Water				11,618,154.07	11,015,147.76	19,104,619.00
Total Revenues Over/(Under) Expenditures				(2,216,576.60)	73,186.24	(6,692,676.36)

Sewer Fund

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
3600	Sewer	45050	Sewer Availability Charges	334,574.92	335,000.00	335,000.00
3600	Sewer	47070	Sewer Hookup Fees	228,358.95	108,000.00	100,000.00
3600	Sewer	47071	Sewer Revenue	6,524,854.08	6,620,000.00	6,752,400.00
3600	Sewer	49007	Other Cost Reimbursements	1,043.99	24,500.00	-
Total Operating Revenues				7,088,831.94	7,087,500.00	7,187,400.00
3600	Sewer	45010	Interest/Dividend Income	19,359.87	25,000.00	25,000.00
3600	Sewer	48001	Proceeds on Sale of Property	40,000.00	-	-
Total Non-Operating Revenues				59,359.87	25,000.00	25,000.00
3600	Sewer	501-01	Regular Wages	53,259.78	80,090.00	84,611.28
3600	Sewer	501-02	Overtime Wages	6,425.54	406.66	-
3600	Sewer	501-04	Leave Pay-outs	6,425.54	6,469.77	8,000.00
3600	Sewer	501-05	Retirement Contributions	6,425.54	13,371.00	6,121.45
3600	Sewer	501-06	Medicare Contributions	783.71	1,712.53	1,342.97
3600	Sewer	501-07	Social Security Tax	1,176.12	752.09	926.19
3600	Sewer	501-08	State Unemployment Insurance	115.54	1,173.55	690.48
3600	Sewer	501-11	Employer Paid Health & Welfare	-	6,600.00	-
Total Payroll and Benefits				74,611.77	110,575.60	101,692.37
3600	Sewer	502-03	Other Lease	4,958.10	5,000.00	5,000.00
3600	Sewer	502-10	Audit Services	11,847.16	15,000.00	15,000.00
3600	Sewer	502-11	City Attorney	1,741.70	2,000.00	20,000.00
3600	Sewer	502-13	Consulting & Outside Services	663,643.30	737,000.00	813,558.00
3600	Sewer	503-01	Communication Services	2,824.53	3,500.00	3,500.00
3600	Sewer	503-02	Electricity	186,342.58	190,500.00	190,500.00
3600	Sewer	503-04	Water	54,313.78	52,000.00	54,600.00
3600	Sewer	503-06	Trash & Dump	3,741.24	4,000.00	4,000.00
3600	Sewer	504-01	Building/Structures Maintenance	-	410.00	5,000.00
3600	Sewer	504-02	Fields/Yards/Plants Maintenance	262,939.98	300,000.00	300,000.00
3600	Sewer	504-04	Wells/Lines Maintenance	-	1,000.00	1,000.00
3600	Sewer	504-06	Department Equip Maintenance	-	130.00	1,000.00
3600	Sewer	504-21	Parts and Service	437.09	1,000.00	1,000.00
3600	Sewer	504-24	Oil & Fluids	-	1,000.00	1,000.00
3600	Sewer	504-31	Chemicals	85,184.69	88,000.00	100,000.00
3600	Sewer	506-01	Administrative Fees/Services	-	250,000.00	250,000.00
3600	Sewer	506-03	Fees	251,937.90	-	-
3600	Sewer	506-05	Permits	20,644.23	10,000.00	10,000.00

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
3600	Sewer	507-01	Membership and Dues	-	-	35,000.00
3600	Sewer	509-01	Depreciation - Bldgs. and Improv.	225,237.00	225,237.00	225,237.00
3600	Sewer	509-02	Depreciation - Equipment	201,666.00	201,666.00	201,666.00
3600	Sewer	509-10	Depreciation – Amort. Oth. Assets	252,157.00	259,832.00	259,832.00
Total Operations and Maintenance				2,229,616.28	2,347,275.00	2,496,893.00
3600	Sewer	508-04	Bond Principal	4,852,698.00	1,486,983.00	2,111,167.00
3600	Sewer	510-03	Bond Premium Amortization	143,975.14	143,975.00	143,975.00
3600	Sewer	510-04	Interest Expense - Bonds	2,408,504.00	1,994,558.96	1,209,680.00
3600	Sewer	510-05	Transfers Out	532,686.00	146,421.64	146,421.64
Total Non-Operating Expenditures				7,937,863.14	3,771,938.60	3,611,243.64
3600	Sewer	511-01	Cost of Capital - Land	-	5,000.00	-
3600	Sewer	511-02	Cost of Capital - Equipment	682,735.23	-	750,000.00
3600	Sewer	511-03	Capital - Vehicle Equipment	-	-	250,000.00
3600	Sewer	511-04	Capital - Infr - Streets & Roads	-	-	-
3600	Sewer	511-05	Capital - System Clearing Account	-	-	-
3600	Sewer	511-06	Capital - Wells and Pumps	-	-	41,000.00
3600	Sewer	511-07	Capital - Reservoirs	-	-	-
3600	Sewer	511-08	Capital - Buildings	-	-	-
3600	Sewer	511-09	Capital - Infr-Pipelines/Conduits	-	-	1,525,000.00
3600	Sewer	511-10	Capital - Building/Structures	-	-	-
Total Capital Outlay				682,735.23	5,000.00	2,566,000.00
Total Expenditures				10,924,826.42	6,234,789.20	8,775,829.01
Total Revenues Over/(Under) Expenditures				(3,835,994.48)	852,710.80	(1,588,429.01)

OTHER FUNDS



Other Funds Budget Details

Adelanto Community Benefit Corporation

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
4710	Adelanto Comm. Ben. Corp.	47090	Rents and Concessions	-	7,310.00	-
4710	Adelanto Comm. Ben. Corp.	49001	Donations - Parade	-	-	25,000.00
4710	Adelanto Comm. Ben. Corp.	49004	Sponsorships - General	17,495.00	25,130.00	6,000.00
4711	Community Projects	49001	Don - Movies in the Park	-	-	3,750.00
4714	Christmas Parade	49001	Don. - Trunk or Treat	-	-	1,500.00
Total Revenues				17,495.00	32,440.00	36,250.00
4710	Adelanto Comm. Ben. Corp.	504-54	Christmas Parade	8,147.98	-	-
4710	Adelanto Comm. Ben. Corp.	504-57	Movies in the Park	-	-	-
4710	Adelanto Comm. Ben. Corp.	504-59	Rodeo	1,500.00	2,160.00	-
4710	Adelanto Comm. Ben. Corp.	504-61	Miscellaneous	1,075.00	-	-
4710	Adelanto Comm. Ben. Corp.	504-62	Dog Park	19,569.60	-	500.00
4710	Adelanto Comm. Ben. Corp.	506-24	Adv & Pub - Christmas Par	-	-	-
4710	Adelanto Comm. Ben. Corp.	506-27	Adv & Pub - Movies in Park	-	-	-
4710	Adelanto Comm. Ben. Corp.	506-31	Adv & Pub-Miscellaneous	-	-	100.00
4710	Adelanto Comm. Ben. Corp.	506-44	Presentations-Christmas Par.	9,625.00	-	-
4710	Adelanto Comm. Ben. Corp.	506-51	Presentations-Misc	1,750.00	2,670.00	-
4710	Adelanto Comm. Ben. Corp.	508-12	Golden Ticket Bike Giveaway	-	670.00	500.00
4710	Adelanto Comm. Ben. Corp.	508-14	Christmas Parade	262.44	16,650.00	25,000.00
4710	Adelanto Comm. Ben. Corp.	508-19	Rodeo	-	78,340.00	-
4710	Adelanto Comm. Ben. Corp.	508-21	Miscellaneous	325.00	180.00	200.00
4710	Adelanto Comm. Ben. Corp.	508-23	Trunk or Treat	-	2,000.00	1,500.00
Total Expenditures				42,255.02	102,670.00	27,800.00
Total Revenues Over/(Under) Expenditures				(24,760.02)	(70,230.00)	8,450.00

Assessment District 1A

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
4750	Assessment Dist. 1A	40101	AD1A Assessments	49,198.50	-	-
4750	Assessment Dist. 1A	45010	Interest/Dividend Income	322.66	-	-
Total Revenues				49,521.16	-	-
4750	Assessment Dist. 1A	502-13	Consulting & Outside Services	-	-	-
4750	Assessment Dist. 1A	508-04	Bond Payments	-	-	-
Total Expenditures				-	-	-
Total Revenues Over/(Under) Expenditures				49,521.16	-	-

CFD 2006-2 Bond Fund

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
4011	CFD 2006-2 Bond Fund, Area 1	42220	Property Tax Area 1	-	-	320,000.00
4011	CFD 2006-2 Bond Fund, Area 1	45010	Interest/Dividend Inc	-	-	2,000.00
4012	CFD 2006-2 Bond Fund, Area 2	42220	Property Tax Area 2	-	-	500,000.00
4012	CFD 2006-2 Bond, Area 2	45010	Interest/Dividend Inc	-	-	3,200.00
Total Revenues				-	-	825,200.00
2400	CFD	508-04	Bond Payments	-	572,000.00	572,000.00
4013	Bond Fund, Bond Other	502-13	Consulting & Outside Svcs	-	-	7,500.00
4013	Bond Fund, Bond Other	506-01	Admin Fees/Services	-	-	20,000.00
4013	Bond Fund, Bond Other	506-03	Admin Cost Fees	-	-	8,000.00
Total Expenditures				-	572,000.00	607,500.00
Total Revenues Over/(Under) Expenditures				-	(572,000.00)	217,700.00

Successor Agency to the Adelanto Improvement Agency

DEPT #	DEPT NAME	ACCT #	ACCOUNT DESCRIPTION	Unaudited FY 2016-17	Estimated FY 2017-18	Proposed FY 2018-19
5800	SA Admin	42220	Property Taxes	5,714,920.99	5,685,320.00	5,292,383.00
5800	SA Admin	45010	Interest/Dividend Income	39,072.21	62,538.52	52,923.83
5800	SA Admin	47090	Rents and Concessions	55,273.62	61,654.24	61,654.24
Total Revenues				5,809,266.82	5,809,512.76	5,406,961.07
5340	SA Debt	508-04	Other Op Cost Bond Pmnts	2,832,397.40	3,492,011.26	4,397,175.50
5340	SA Debt	510-04	Bonds	-	-	-
5800	SA Admin	502-11	Contracts & Prof - Attorney	52,865.15	50,000.00	50,000.00
5800	SA Admin	502-13	Contracts & Prof - Out Svcs	11,301.00	70,000.00	75,000.00
5800	SA Admin	506-01	Admin. Fees/Services	252,225.00	130,000.00	105,000.00
Total Expenditures				3,148,788.55	3,742,011.26	4,627,175.50
Total Revenues Over/(Under) Expenditures				2,660,478.27	2,067,501.50	779,785.57

APPENDICES



Appendix A - Authorized Positions

Position	Department Name	Stipend	FTE
City Council			
Mayor		1.00	
Mayor Pro Tem		1.00	
City Councilor		3.00	
Administration			
City Manager			1.00
City Clerk/Director of Administrative Services			1.00
Deputy City Clerk/Administrative Analyst			1.00
Senior Administrative Specialist			0.25
Finance			
Accounting Supervisor			1.00
Finance Specialist - Human Resources			1.00
Finance Analyst			1.00
Accountant I			1.00
Account Clerk III			0.50
Senior Administrative Specialist			0.25
Senior Management Analyst			0.25
Information Technology			
Information Technology Supervisor			1.00
Information Technology Specialist			1.00
Streets			
Public Services Supervisor			1.00
Maintenance III			4.00
Maintenance II			2.00
Maintenance I			2.00
Provisional Groundskeeper Maintenance			0.48
Facility Maintenance			
Maintenance III			1.00
Public Services/EOC Operations Coordinator			1.00
Senior Administrative Specialist			0.25
Senior Management Analyst			0.25
Parks and Grounds			
Maintenance III			1.00
Maintenance II			1.00
Groundskeeper			1.00
LLMD			
LLMD Groundskeeper			1.00
Maintenance I			1.00
Vehicle Maintenance			
Lead Mechanic			1.00

Position	Department Name	Stipend	FTE
Code Enforcement			
Community Safety Manager			1.00
Community Safety Officer			3.00
Administrative Assistant I			1.00
Provisional Community Safety Officer			0.48
Provisional Code Enforcement			1.44
Provisional Office Assistant			0.48
Animal Control			
Community Safety Officer			1.00
Administrative Specialist			0.50
Planning			
Planning Commissioner		5.00	
Building Inspector II			0.50
Counter Service Technician			0.50
Development Services Facilitator			0.50
Building and Safety			
Building Inspector II			0.50
Counter Service Technician			0.50
Development Services Facilitator			0.50
Water Operations			
Information Technology Technician II			0.50
Senior Administrative Specialist			0.13
Senior Management Analyst			0.25
Administrative Specialist			0.25
Account Clerk III			0.25
Water Customer Service			
Customer Service Supervisor			1.00
Utility Services Specialist			1.00
Customer Service Representative I			4.00
Sewer Operations			
Information Technology Technician II			0.50
Senior Administrative Specialist			0.12
Senior Management Analyst			0.25
Administrative Specialist			0.25
Account Clerk III			0.25
Total FTEs			48.88
Total Stipend		10.00	

Appendix B - Appropriations Limit (Gann Limit) Calculation

APPROPRIATION LIMIT CALCULATION
FOR THE YEAR ENDED JUNE 30, 2019

APPROPRIATION LIMIT JUNE 30, 2018		\$	10,506,592
PRICE CHANGE (1):			
PER CAPITA INCOME	3.67%		
NON-RESIDENTIAL			
NEW CONSTRUCTION	<u>0.00%</u>		
GREATER OF TWO OPTIONS		3.67%	
POPULATION CHANGE (2):			
ADELANTO 1/1/18	-0.02%		
SAN BERNARDINO COUNTY 1/1/18	<u>0.95%</u>		
GREATER OF TWO OPTIONS		0.95%	
CALCULATION FACTOR FOR JUNE 30, 2018:			
PRICE CHANGE FACTOR		1.0367	
POPULATION CHANGE FACTOR		1.0095	
TOTAL (PRICE x POPULATION)			<u>1.04654865</u>
GROSS APPROPRIATION LIMIT JUNE 30, 2019		\$	10,995,659
ADJUSTMENTS:			<u>0</u>
APPROPRIATIONS LIMIT FOR 2018-2019		\$	<u><u>10,995,659</u></u>

(1) ALLOWED TO USE THE LARGER OF THE STATE'S PER CAPITA INCOME INCREASE OR THE CITY'S INCREASE IN TAXABLE PROPERTY VALUES DUE TO NON-RESIDENTIAL CONSTRUCTION AS A PERCENTAGE OF THE TOTAL TAXABLE VALUE INCREASE

(2) ALLOWED TO USE THE LARGER OF CITY'S OR COUNTY'S PERCENTAGE POPULATION INCREASE

PROCEEDS OF TAXES
 GANN APPROPRIATION CALCULATION
 JUNE 30, 2019

DESCRIPTION	TOTAL BUDGET	PROCEEDS OF TAXES	NON- TAXES
GENERAL FUND:			
TAXES AND ASSESSMENTS	5,439,260	5,439,260	
LICENSES AND PERMITS	3,278,950		3,278,950
FINES AND FORFEITURES	74,785		74,785
USE OF MONEY AND PROPERTY	654,000		654,000
INTERGOVERNMENTAL:			
MOTOR VEHICLE IN LIEU	2,430,000	2,430,000	
OFF-HIGHWAY MOTOR VEHICLE	0	0	
OTHER	26,000		26,000
SERVICES FEES	50,000		50,000
ADMINISTRATION FEES	380,000		380,000
CHARGES FOR SERVICES	1,799,150		1,799,150
SALES AND EXCHANGE OF PROPERTY	1,000,000		1,000,000
TRANSFERS AND OTHER REVENUES	5,472,434		5,472,434
TOTAL GENERAL FUND REVENUE:	20,604,579	7,869,260	12,735,319
SPECIAL REVENUE FUNDS:			
ADELANTO STADIUM	525,000		525,000
PARK DEVELOPMENT IMPACT	335,240		335,240
DRAINAGE IMPACT	363,312		363,312
TRAFFIC IMPACT	516,432		516,432
FIRE MITIGATION IMPACT	27,260		27,260
GAS TAX	790,740	790,740	
ARTICLE 8	650,000	650,000	
SB-1	567,750	567,750	
FEDERAL GRANTS	14,000		14,000
COMMUNITY DEVELOPMENT BLOCK GRANT	544,334		544,334
AQMD/CA AB DISTRIBUTIONS	12,500	12,500	
PUBLIC SAFETY 1/2 CENT	148,500	148,500	
TRAFFIC OFFENDER	8,000		8,000
SLEOC	110,000		110,000
MEASURE I	650,405	650,405	
CFD	16,000		16,000
LLMD ANNEXATION	175,000		175,000
TOTAL BUDGET	5,454,473	2,819,895	2,634,578
TOTAL APPROPRIATIONS FROM TAXES		10,689,155	
APPROPRIATIONS LIMIT		10,995,659	

Appendix C - Proposed Health Benefits and Deductions FY 18-19

CITY OF ADELANTO - FY19 HEALTH BENEFITS								
	Kaiser Bronze 60 HMO 6300/75				Kaiser Silver 70 HMO 1000/50			
	Employee	Employee+1	EE+Children	EE + Family	Employee	Employee+1	EE+Children	EE + Family
Monthly totals	13,173.27	10,547.79	15,199.10	13,866.52	17,041.11	13,628.79	19,495.26	17,814.73
# of Employees Enrolled	43.00	16.00	20.00	13.00	43.00	16.00	20.00	13.00
Average Monthly Cost	306.36	659.24	759.96	1,066.66	396.30	851.80	974.76	1,370.36
Proposed City participation	100%	100%	100%	100%	100%	90%	90%	90%
Annual Totals	158,079.24	126,573.48	182,389.20	166,398.24	204,493.32	163,545.48	233,943.12	213,776.76
City Cost if all Participate	158,079.24	126,573.48	182,389.20	166,398.24	204,493.32	147,190.93	210,548.81	192,399.08
Monthly Cost to Employee	0.00	0.00	0.00	0.00	0.00	85.18	97.48	137.04
Employee Pay Period Deduction	0.00	0.00	0.00	0.00	0.00	39.31	44.99	63.25
Council Monthly Deduction	0.00	0.00	0.00	0.00	0.00	85.18	97.48	137.04

CITY OF ADELANTO - FY19 HEALTH BENEFITS

	Kaiser Gold 80 HMO 0/25				Kaiser Platinum 90 HMO 0/10			
	Employee	Employee+1	EE+Children	EE + Family	Employee	Employee+1	EE+Children	EE + Family
Monthly totals	20,579.50	16,378.03	23,429.58	21,465.84	22,738.77	18,206.95	25,829.28	23,681.50
# of Employees Enrolled	43.00	16.00	20.00	13.00	43.00	16.00	20.00	13.00
Average Monthly Cost	478.59	1,023.63	1,171.48	1,651.22	528.81	1,137.93	1,291.46	1,821.65
Proposed City participation	100%	80%	80%	80%	100%	70%	70%	70%
Annual Totals	246,954.00	196,536.36	281,154.96	257,590.08	272,865.24	218,483.40	309,951.36	284,178.00
City Cost if all Participate	246,954.00	157,229.09	224,923.97	206,072.06	272,865.24	152,938.38	216,965.95	198,924.60
Monthly Cost to Employee	0.00	204.73	234.30	330.24	0.00	341.38	387.44	546.50
Employee Pay Period Deduction	0.00	94.49	108.14	152.42	0.00	157.56	178.82	252.23
Council Monthly Deduction	0.00	204.73	234.30	330.24	0.00	341.38	387.44	546.50

CITY OF ADELANTO - FY19 HEALTH BENEFITS

	Employee	EE + Spouse	EE + Children	EE + Family
Dental PPO				
Total Monthly Cost	56.27	114.59	131.66	203.95
Less EE Share	0.00	58.32	75.39	147.68
City Paid %	100.00%	0.00%	0.00%	0.00%
Employee Paid % of Dependent(s)	0.00%	100.00%	100.00%	100.00%
Monthly Cost to Employee	0.00	58.32	75.39	147.68
Employee's Deduction per Pay Period	0.00	26.92	34.80	68.16
Dental HMO				
Total Monthly Cost	17.43	33.17	34.88	49.72
Less EE Share	0.00	15.74	17.45	32.29
City Paid %	100.00%	0.00%	0.00%	0.00%
Employee Paid %	0.00%	100.00%	100.00%	100.00%
Monthly Cost to Employee	0.00	15.74	17.45	32.29
Employee's Deduction per Pay Period	0.00	7.26	8.05	14.90
Vision				
Total Monthly Cost	10.99	20.84		32.71
City Paid %	100.00%	100.00%		100.00%
Employee Paid %	0.00%	0.00%		0.00%
Monthly Cost to Employee	0.00	0.00		0.00
Employee's Deduction per Pay Period	0.00	0.00		0.00
Employee Coverage Only				
LIFE-\$50,000 100% City Paid				
AD&D 100% City Paid				
STD 100% City Paid				
LTD 100% City Paid				

Appendix D - Salary Schedule

**CITY OF ADELANTO
CITY POSITION SUMMARIES AND ANNUAL SALARY TABLES**

Personnel

Management Group	Low Range				High Range
City Clerk/Director of Administrative Services	130,116	-	-	-	168,300
Accounting Supervisor	81,600	-	-	-	102,898
Public Services/EOC Operations Coordinator	67,470	-	-	-	111,022
Senior Management Analyst	67,470	-	-	-	111,022

Confidential Group	Step A	Step B	Step C	Step D	Step E
Accountant I	67,165	69,180	71,255	73,393	75,595
Accounting Technician II	59,482	61,266	63,104	64,997	66,947
Accounting Technician	54,187	55,813	57,487	59,212	60,988
Administrative Specialist	54,187	55,813	57,487	59,212	60,988
Community Safety Manager	87,267	89,885	92,581	95,359	98,219
Customer Service Supervisor	48,966	50,435	51,948	53,507	55,112
Deputy City Clerk/Admin Analyst	67,792	69,826	71,921	74,078	76,301
Development Services Facilitator	60,287	62,096	63,959	65,878	67,854
Executive Assistant	60,287	62,096	63,959	65,878	67,854
Finance Analyst	63,966	65,885	67,862	69,898	71,995
Finance Specialist-HR	63,966	65,885	67,862	69,898	71,995
Information Technology Supervisor	85,057	87,608	90,236	92,944	95,732
Information Technology Specialist	72,004	74,164	76,389	78,681	81,041
Information Systems Tech II	54,211	55,837	57,512	59,237	61,014
Public Services Supervisor	58,308	60,057	61,859	63,714	65,626
Senior Administrative Assistant	58,354	60,105	61,908	63,765	65,678
Senior Administrative Specialist	60,287	62,096	63,959	65,878	67,854
Utility Services Manager/Water Conservation Specialist	68,935	71,003	73,133	75,327	77,587

Union Represented Group		Step A	Step B	Step C	Step D	Step E
Account Clerk III		50,791	52,315	53,884	55,501	57,166
Account Clerk II		43,450	44,754	46,096	47,479	48,904
Account Clerk I		37,934	39,072	40,244	41,452	42,695
Administrative Assistant II		46,670	48,070	49,512	50,997	52,527
Administrative Assistant I		40,399	41,611	42,859	44,145	45,469
Community Safety Officer II		57,848	59,584	61,371	63,212	65,109
Community Safety Officer I		50,781	52,304	53,873	55,490	57,154
Customer Service Representative II		46,818	48,223	49,669	51,159	52,694
Customer Service Representative I		40,395	41,607	42,855	44,141	45,465
Building Inspector II		66,963	68,972	71,041	73,172	75,368
Building Inspector I		57,714	59,446	61,229	63,066	64,958
Counter Service Technician		50,044	51,545	53,092	54,684	56,325
Groundskeeper		37,246	38,363	39,514	40,700	41,921
LLMD Groundskeeper		50,274	51,782	53,336	54,936	56,584
Maintenance Worker - Lead		51,563	53,110	54,704	56,345	58,035
Maintenance Worker III		50,597	52,115	53,679	55,289	56,948
Maintenance Worker II		43,645	44,954	46,303	47,692	49,123
Maintenance Worker I		38,074	39,216	40,392	41,604	42,852
Mechanic - Lead		57,732	59,464	61,248	63,085	64,978
Unrepresented Group	Hourly Rate	Step A	Step B	Step C	Step D	Step E
Provisional Account Clerk		17.88	18.42	18.97	19.54	20.12
Provisional Accounting Technician		24.50	25.24	25.99	26.77	27.57
Provisional Administrative Assistant		17.88	18.42	18.97	19.54	20.12
Provisional Code Enforcement		15.00	15.45	15.91	16.39	16.88
Provisional Community Safety Officer		21.96	22.62	23.30	24.00	24.72
Provisional Customer Service Representative		19.04	19.61	20.20	20.81	21.43
Provisional Groundskeeper		15.00	15.45	15.91	16.39	16.88
Provisional Maintenance Worker		15.00	15.45	15.91	16.39	16.88
Provisional Office Assistant		15.45	15.91	16.39	16.88	17.39

Note – This table only shows the base salary of a given position. Current salary of an employee in a given position is dependent upon additional factors not accounted for in this schedule, such as longevity pay, out of class pay, etc.

Appendix E - Capital Improvement Projects



FY 2018/19 Adelanto Capital Improvement Projects (CIP)

Fund	Dept	Account	Estimated Cost	Name	Description
211	2110	511-04	300,000.00	Jonathan & Seneca	Pedestrian & Traffic Improvements
211	2110	511-04	918,744.00	Chamberlaine Way	Transit Improvement Project
211	2110	511-04	430,000.00	Jonathan & Villa	Pedestrian & Traffic Improvements
211 Article 8	511-04		1,648,744.00		
213	2130	511-04	442,000.00	Pavement Repair and Rehabilitation	Pedestrian & Traffic Improvements
213 RMRA SB-1	511-04		442,000.00		
233	2330	511-04	2,317,800.00	Adelanto Rd & Rancho Rd	Repaving
233 Measure I	511-04		2,317,800.00		
235	2350	511-04	682,200.00	Adelanto Rd & Rancho Rd	Repaving continued
235 Measure I	511-04		682,200.00		
353	3530	511-01	4,000,000.00	Water Rights Purchase	To purchase additional Water rights to meet increasing demand. (6.1 Million over 2 or 3 years)
353	3530	511-09	4,000,000.00	North side zone 1 capitol replacement	Replace water mains, services, hydrants, airvac and valves (35 million over 9 years)
353	3530	511-09	1,500,000.00	Mojave Agency Tie-in	State and Federally funded water project to provide alternative water source

Fund	Dept	Account	Estimated Cost	Name	Description
353	3530	511-09	300,000.00	Sampling Stations	Labor to add sampling stations which will improve accuracy of water quality testing
353 Water			9,800,000.00		
360	3600	511-02	750,000.00	WWTP Dewatering System	1. Engineer, purchase, install new centrifuge. Demo of old unit. Original centrifuge not sized for increased flow and non-operational 2. Resize existing sludge feed pump and polymer feed unit. 3. Repair existing grinder/macerator ("muffin monster").
360	3600	511-03	250,000.00	CCTV	1. Procure mobile van to visually inspect all of City sewer for maintenance per the SSMP and for emergency situations. 2. The SSMP requires that agencies CCTV their sewer lines to mitigate sewer spills. It also is a great tool that can give operators the understanding if pipes are broke, offset, cracked, etc.
360	3600	511-06	12,000.00	Influent Lift Station Pump	Reconfigure Influent lift station pump control wiring. Wires were cut during bypass of influent to VVWRA.
360	3600	511-06	14,000.00		Reconfigure Influent lift station pump control logic for interlocked operation with other pumps on new SCADA.
360	3600	511-06	15,000.00	Muskrat lift Station	Replace Obsolete Electrical Control Panel
360	3600	511-09	1,500,000.00	Increase Sewer Main Capacity	Install parallel sewer main on Pairmain St. to relieve surcharged sewer on Jonathan St. sewer main.
360	3600	511-09	20,000.00	Manhole Rehabilitation	Deteriorated manholes require urgent repair/replacement
360	3600	511-09	5,000.00	Locate and Expose Buried Manholes	There are many manholes that are below ground surface for >10 years
360 Sewer		511-09	\$2,566,000.00		
Grand Total			\$17,456,744.00		