

Fiscal Year 2024-2025 Proposed Budget



The City with Unlimited Possibilities

City of Adelanto

Fiscal Year 2024-2025 Annual Budget

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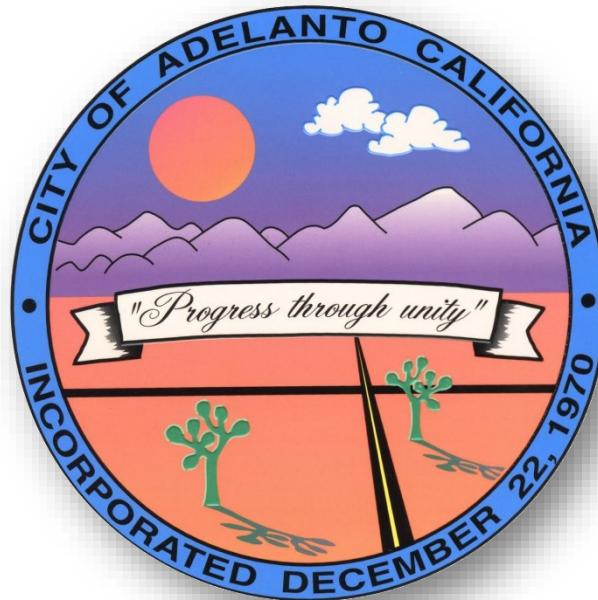
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Elected Officials and Staff

The City of Adelanto would like to recognize and give thanks to the City Council and City Staff for their work in creating this budget and continuing efforts in supporting and serving the City of Adelanto and its Citizens.

City Council

Gabriel Reyes, Mayor
Daniel Ramos, Mayor Pro-Tem
Amanda Uptergrove, Council Member
Angelo Meza, Council Member
Joy Jeannette, Council Member



City Staff

Jessie Flores, City Manager
Brenda Lopez, City Clerk
Dr. Gil Kienan, Treasurer
Diana Gunn, Finance Manager
Finance Department and City Hall Staff and Contractors

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FUND BALANCE SUMMARY AND GENERAL FUND SUMMARIES



Fund Balance Summary-General Fund, Special Revenue Funds and Enterprise Funds

Fund #	Name	Est. Starting Fund Balance (June 30, 2024)	Revenues	Expenses	Annual Surplus / (Deficit)	Ending Fund Balance
100	General Fund	\$ 3,409,192	24,174,901	22,794,874	1,380,027	\$ 4,789,219
SPECIAL FUNDS						
200	Adelanto Stadium	(197,106)	197,106	-	197,106	(0)
201	Park Developemnt Fund	756,430	107,500	275,000	(167,500)	588,930
202	Drainage Impact Fund	1,690,666	296,970	450,000	(153,030)	1,537,636
203	Traffic Impact Fund	2,602,978	353,089	600,000	(246,911)	2,356,067
204	Fire Mitigation Fund	(23,238)	-	-	-	(23,238)
207	AES Solar Project	-				
210	Gas Tax Fund	2,381,677	910,813	912,993	(2,180)	2,379,497
211	Article 8	1,361,918	40,858	1,000,000	(959,142)	402,775
213	SB-1 Road Mainteance	2,058,502	949,529	3,000,000	(2,050,471)	8,031
218	State Park Grant	(139,368)	-	-	-	(139,368)
219	Local Jurisdiction Assistance					
220	Federal Grants	(434,567)			-	(434,567)
221	ARPA	8,145,241	-	8,145,241	(8,145,241)	-
222	State & County Grants	566,831	-	-	-	566,831
223	CDBG	132,444	329,144	323,289	5,855	138,299
224	AQMD	133,794	6,690	140,000	(133,310)	484
226	Police Asset Seizure	16,399			-	16,399
227	Public Safety 1/2 <i>(GF Transfer)</i>	362,420	239,257	250,000	(10,743)	351,676
228	Traffic Offender Fund	2,004			-	2,004
229	SLEOC Fund <i>(GF Transfer Police OT)</i>	340,736	140,000	140,000	-	340,736
233	Measure I (1999-2010)	347,304	-	-	-	347,304
235	Measure I Local (2010-2040)	1,587,647	-	-	-	1,587,647
236	Measure I Highways	0	-	-	-	0
240	CFD	580,859	-	-	-	580,859
241	LLMD Annexation Fund <i>(Transfer to GF)</i>	371,324	337,235	337,235	(0)	371,324
ENTERPRISE FUNDS						
353	Water	9,098,883	14,247,622	17,316,740	(3,069,118)	6,029,765
360	Sewer	2,562,592	7,927,654	7,092,489	835,165	3,397,757
OTHER FUNDS						
401	CFD 2006-2 Bond Fund	626,463	667,630	664,765	2,865	629,328
471	Adelanto Community Benefit Corp.	57,559	45,000	45,000	-	57,559
475	Assessment District A1	1,163,054	-	-	-	1,163,054
580	Successor Agency	5,168,036	4,827,831	4,943,865	(116,034)	5,052,002

General Fund Revenue & Expenditure Summary

	Estimated	Budget	Proposed
	FY 2022-23	FY 2023-24	FY 2024-25
Taxes and Assessments	\$ 10,182,914	\$ 9,766,591	\$ 9,977,653
Cannabis Fees	4,220,663	4,272,000	4,913,328
License and Permits	767,013	711,600	1,553,476
GEO Fees	1,138,421	654,649	654,649
Fines and Forfeitures	48,918	104,000	120,000
Interest	42	-	315,000
Charge for Service	793,149	264,250	544,281
Other Revenue	51,170	-	30,955
Transfer In	2,548,700	2,451,597	3,222,559
Sale of Property / 1-Time			
Total Revenues	19,750,991	18,224,687	21,331,901
City Council	173,377	181,422	179,605
Administration	614,427	523,058	610,358
City Clerk	269,967	157,562	194,495
Finance	795,031	544,184	657,339
City Attorney	935,000	850,000	850,000
Human Resources	56,343	136,280	85,250
Information Technology	450,209	661,750	500,000
Non-Department	1,040,915	1,808,803	1,482,771
Streets	465,362	568,214	459,003
Facility Maintenance	175,378	167,320	134,371
Parks & Grounds	588,358	499,247	446,518
LLMD	581,535	198,824	227,530
Vehicle Maintenance	87,870	34,000	34,000
Police	7,647,443	7,689,279	8,123,979
Fire	6,062,428	6,263,801	6,286,931
Code Enforcement	344,360	301,434	368,214
Animal Control	297,009	335,374	366,089
Planning & Economic Develk	1,124,709	590,983	545,671
Building & Safety	690,000	628,000	628,000
Engineering	1,003,000	614,750	614,750
Senior Center	13,455	5,900	-
Total Expenditures	\$ 23,416,176	\$22,760,185	\$ 22,794,874
<i>1-Time Revenues</i>			<i>2,843,000</i>
Net Revenue (Loss)	-3,665,185	-4,535,498	1,380,027

General Fund Expenditure Summaries by Department

	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
Total Payroll & Benefits	75,714	85,752	83,935
Total Operations and Maintenance	97,663	95,670	95,670
TOTAL CITY COUNCIL	\$ 173,377	\$ 181,422	\$ 179,605
Total Payroll & Benefits	276,977	251,058	312,858
Total Operations and Maintenance	337,450	272,000	297,500
TOTAL ADMINISTRATION	\$ 614,427	\$ 523,058	\$ 610,358
Total Payroll & Benefits	181,188	86,712	123,645
Total Operations and Maintenance	88,779	70,850	70,850
TOTAL CITY CLERK	\$ 269,967	\$ 157,562	\$ 194,495
Total Payroll & Benefits	579,006	396,034	389,189
Total Operations and Maintenance	216,025	148,150	268,150
TOTAL FINANCE	\$ 795,031	\$ 544,184	\$ 657,339
Total Operations and Maintenance	935,000	850,000	850,000
TOTAL CITY ATTORNEY	\$ 935,000	\$ 850,000	\$ 850,000
Total Payroll & Benefits	46,093	51,030	-
Total Operations and Maintenance	10,250	85,250	85,250
TOTAL HUMAN RESOURCES	\$ 56,343	\$ 136,280	\$ 85,250
Total Payroll & Benefits	-	-	-
Total Operations and Maintenance	450,209	661,750	500,000
Total Capital Outlay	-	-	-
TOTAL INFORMATION TECHNOLOGY	\$ 450,209	\$ 661,750	\$ 500,000
Total Payroll & Benefits	15,000	50,000	73,968
Total Operations and Maintenance	920,665	1,408,803	1,408,803
Total Transfers Out	5,250	-	-
Total Capital Outlay	100,000	350,000	-
TOTAL NON DEPARTMENTAL	\$ 1,040,915	\$ 1,808,803	\$ 1,482,771
Total Payroll & Benefits	406,812	503,714	394,503
Total Operations and Maintenance	58,550	64,500	64,500
TOTAL STREETS	\$ 465,362	\$ 568,214	\$ 459,003
Total Payroll & Benefits	111,738	111,520	78,571
Total Operations and Maintenance	63,640	55,800	55,800
TOTAL FACILITY MAINTENANCE	\$ 175,378	\$ 167,320	\$ 134,371
Total Payroll & Benefits	160,308	109,747	57,018

Total Operations and Maintenance	428,050	389,500	389,500
TOTAL PARKS & GROUNDS	\$ 588,358	\$ 499,247	\$ 446,518
Total Payroll & Benefits	168,485	68,224	96,930
Total Operations and Maintenance	413,050	130,600	130,600
TOTAL LANDSCAPE LIGHTING	\$ 581,535	\$ 198,824	\$ 227,530
Total Payroll & Benefits	-	-	-
Total Operations and Maintenance	87,870	34,000	34,000
Total Capital Outlay	-	-	-
TOTAL VEHICLE MAINTENANCE	\$ 87,870	\$ 34,000	\$ 34,000
Total Operations and Maintenance	7,647,443	7,689,279	8,123,979
TOTAL POLICE	\$ 7,647,443	\$ 7,689,279	\$ 8,123,979
Total Operations and Maintenance	6,062,428	6,263,801	6,286,931
TOTAL FIRE	\$ 6,062,428	\$ 6,263,801	\$ 6,286,931
Total Payroll & Benefits	234,818	186,584	253,364
Total Operations and Maintenance	109,542	114,850	114,850
TOTAL CODE ENFORCEMENT	\$ 344,360	\$ 301,434	\$ 368,214
Total Payroll & Benefits	155,822	179,374	222,589
Total Operations and Maintenance	141,187	156,000	143,500
TOTAL ANIMAL CONTROL	\$ 297,009	\$ 335,374	\$ 366,089
Total Payroll & Benefits	135,496	111,533	66,221
Total Operations and Maintenance	989,213	479,450	479,450
TOTAL PLANNING & ECONOMIC DEVELOPMENT	\$ 1,124,709	\$ 590,983	\$ 545,671
Total Payroll & Benefits	-	-	-
Total Operations and Maintenance	690,000	628,000	628,000
TOTAL BUILDING & SAFETY	\$ 690,000	\$ 628,000	\$ 628,000
Total Operations and Maintenance	1,003,000	614,750	614,750
TOTAL ENGINEERING	\$ 1,003,000	\$ 614,750	\$ 614,750
Total Operations and Maintenance	13,455	5,900	-
TOTAL SENIOR CENTER	\$ 13,455	\$ 5,900	\$ -
TOTAL	\$ 23,416,711	\$ 22,762,685	\$ 22,794,874

GENERAL FUND REVENUE DETAILS



REVENUES		FY23 Actual	FY24 Budget	FY 24 Actual	FY24-25 Budget	
40110	Franchise Fees	2,283,007	2,283,000	2,283,000	2,351,490	3.0%
42220	Property Tax	393,556	341,975	376,173	393,740	4.7%
42221	Transfer Tax	134,417	115,000	110,000	104,500	-5.0%
42225	VLF	3,912,746	3,912,745	4,304,020	4,505,017	4.7%
46025	VLF Collection in Excess	25,425	38,500	38,500	38,500	
42230	Sales Tax	3,417,998	3,061,279	2,939,478	2,569,891	
42240	Hotel Tax	15,766	14,092	14,092	14,515	3.0%
TOTAL TAXES		\$ 10,182,914	\$ 9,766,591	\$ 10,065,262	\$ 9,977,653	-0.9%
42236	Business Tax - Space	\$ 2,097,970	\$ 2,100,000	\$ 2,755,292	\$ 2,755,292	
42237	Business Tax - Gross	1,207,963	1,207,000	1,040,617	1,040,617	
42238	Permit Fees	914,730	965,000	1,396,774	1,117,419	
CANNABIS FEES		\$ 4,220,663	\$ 4,272,000	\$ 5,192,683	\$ 4,913,328	
43020	Animal Licenses	12,211	5,000	9,499	9,499	
43022	Business Licenses	64,519	50,000	71,486	67,727	
43023	Home Occupation Licenses	5,865	5,000	2,299	5,234	
43030	Building Permits	964,162	250,000	569,814	462,350	
43031	Conditional Use Permits	93,006	82,000	70,140	114,273	
43032	Electric Permits	143,638	50,000	137,322	175,012	
43033	Excavation and Grading Permits	19,275	2,500	24,164	13,036	
43034	Mobile Home Permits	-	-	-	51	
43035	Mechanical Permit	145,440	75,000	119,358	99,461	
43036	Plumbing Permits	174,574	50,000	149,611	117,147	
43037	Sewer Permits	3,087	5,000	-	144,934	
43038	Wide Load Permits (Transportation)	4,161	3,100	1,973	4,368	
43039	Other Licenses & Permits	48,122	-	8,536	16,792	
43050	Building Plan Check Fees	235,121	100,000	324,752	269,593	
43051	Green Building Standards Fee	1,201	15,000	2,281	2,340	
43052	Strong Motion Instrumentation Fee	4,997	4,000	3,851	7,769	
43053	SB 1186 Fee	8	-	4	18	
43054	Environmental Review & Impact	26,760	15,000	62,670	43,872	
47040	Copies, Police Reports & Maps	79	-	56	174	
47042	Copies & Publications/Engineering	35,785	30,000	101	28,671	
47043	Encroachment Permits	99,567	30,000	385,644	108,031	
LICENSE & PERMITS		\$ 767,013	\$ 711,600	\$ 1,557,758	\$ 1,553,476	
43055	GEO Mitigation Fee	767,013	408,800	204,400	408,800	
43056	GEO POLICE OFFSET FEE	321,408	195,849	195,849	195,849	
43057	Geo Administration Fee	50,000	50,000	50,000	50,000	
GEO FEES		\$ 1,138,421	\$ 654,649	\$ 450,249	\$ 654,649	

	FY23 Actual	FY24 Budget	FY 24 Actual	FY24-25 Budget
44000 Animal Apprehension Fees	3,882	15,000	28,140	20,000
44001 Animal Pick Up and Disposal	10,863	500	103	
44002 Boarding Fees		-	7,407	
44005 Admin Cite/Leash Law		38,500	-	
44010 Admin Cite/Admin Fee	135	-	28,408	
44030 Parking Citations	75	-	1,778	
44031 Vehicle Code Fines (CVC)	6,252	50,000	165,482	100,000
44033 Vehicle Release Fees		-	418	
44040 Fines, Forfeitures & Penalties	27,135	-	15	
44041 Other Court Fines - General	577	-	56	-
FINES & FORFEITURES	\$ 48,918	\$ 104,000	\$ 231,806	\$ 120,000
45010 Interest/Dividend Income	42	-	7,407	315,000
47012 Sanitation/Admin Fee		-	28,408	-
47019 Apartmnt Inspection Fee				-
47020 Street Address Assignment	2,665	-	1,778	1,611
47022 Code Enforcement Cost Recovery	129,742	50,000	165,482	110,822
47023 Residential Inspection Fees		-	418	2,732
47039 Public Records Request	275	-	15	243
47040 Inspection & Other	35,700	-	16,900	17,653
47050 Lease Income	40,520	35,000	56,562	27,926
47051 Location and Development Plan	87,604	55,000	99,052	63,983
47080 Tentative Tract Map	33,913	15,000	40,556	38,474
47081 Parcel Map Fees	27,754	15,000	14,540	21,752
47082 Plan Check Fees	165,732	70,000	414,899	88,398
47083 Plan Check Fees/Zone Change	19,520	5,000	27,700	27,541
47084 General Plan Amendment	5,540	5,500	27,700	13,630
47085 Plan Review - Planning	11,238	11,250	13,545	23,064
47086 Temporary Use Permit	11,460	2,500	9,506	20,780
47087 Misc. Planning Fees	218,220	-	27,432	69,616
47090 Rents and Concessions	3,151	-	695	12,374
47200 Notary Fees	90	-	45	99
47202 Candidate Statement			5,630	3,486
47203 Candidate Handbook			325	100
47400 NFS Service Charge	25	-	-	-
CHARGE FOR SERVICES	\$ 793,149	\$ 264,250	\$ 951,188	\$ 544,281
49003 Post Reimbursements	2	-	5	
49007 Other Cost Reimbursements	5,955	-	4,311	5,955
49009 Miscellaneous Income	44,942	-	131,197	25,000
49010 Cash Over/(Under)	271	-	(0)	-
OTHER REVENUE	\$ 51,170	\$ -	\$ 135,513	\$ 30,955

	FY23 Actual	FY24 Budget	FY 24 Actual	FY24-25 Budget
60011 Transfer In - Gas Tax	620,000	453,000	453,000	453,000
60012 Transfer In - Public Safety	186,000	220,000	220,000	220,000
60015 Transfer In - Article 8	20,000	20,000	20,000	20,000
60016 Transfer In - APUA	1,302,000	1,302,000	1,322,962	1,322,962
FIRE Service Charge				750,000
60017 Transfer In - LLMD	294,900	316,597	316,597	316,597
60020 Transfer In - SLEOC	125,800	140,000	140,000	140,000
TOTAL TRANSFER IN	2,548,700	2,451,597	2,472,559	3,222,559

TOTAL REVENUES	\$ 19,750,991	\$ 18,224,687	\$ 21,064,424	\$ 21,331,901
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GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT



City
Council

City Council

MISSION STATEMENT

The City Council strives to ensure that the City provides the best possible services to the residents of the City of Adelanto, promote a positive relationship with communities both within the City and outside of the City, improve the City's economic base to promote fiscal stability and growth, advocate with federal and state officials to address local concerns, and to maintain and continuously improve relationships between the City, the Chamber of Commerce, the Adelanto School District, the County of San Bernardino, the State of California, and most importantly the City's residents.

CITY COUNCIL FUNCTIONS

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Successor Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the Budget and General Plan, and authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning Commission.

City Council Budget Details

Dept #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1010	501-01	Payroll & Benefits Regular Wages	0	0	54,110
1010	501-05	Payroll & Benefits Retirement Contributions	990	828	785
1010	501-06	Payroll & Benefits Medicare Contributions	4,575	3,540	3,355
1010	501-07	Payroll & Benefits Social Security Tax	3,384	3,384	595
1010	501-08	Payroll & Benefits State Unemployment (SDI)	66,765	78,000	79,200
1010	501-11	Payroll & Benefits Employer Paid Health	990	828	785
Total Payroll & Benefits			75,714	85,752	83,935
1010	502-40	Contracts & Professional Services Stipends	75,128	66,200	66,200
1010	504-50	Maintenance & Supplies Printing & Office Supplies	450	500	500
1010	506-10	Administrative Cost Meetings	436	2,500	2,500
1010	506-11	Administrative Cost Presentations	0	750	750
1010	506-12	Administrative Cost Advertising and Publications	0	500	500
1010	507-01	Training / Membership - Dues	0	2,500	2,500
1010	507-03	Training / Membership Conferences and Seminars	5,675	6,250	6,250
1010	507-10	Training / Membership Accommodations/Travel	12,017	12,720	12,720
1010	507-11	Training / Membership Per Diem	3,957	3,750	3,750
Total Operations and Maintenance			97,663	95,670	95,670

**Administration
Department**

Administration Department

MISSION STATEMENT

The Administration Department's goal is to implement Council approved policies in the most efficient and effective manner, oversee operations of the City Government, and ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

ADMINISTRATION DEPARTMENTAL FUNCTIONS

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures that each department provides the appropriate facilities and services to enhance the quality of life for residents, businesses, and community organizations.

The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and economic development.

Administration Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1012	501-01	Payroll & Benefits Regular Wages	245,077	201,413	244,340
1012	501-02	Payroll & Benefits Overtime Wages	529	0	0
1012	501-04	Payroll & Benefits Leave Pay-outs	9,600	10,167	16,398
1012	501-05	Payroll & Benefits Retirement Contributions	0	12,146	21,010
1012	501-06	Payroll & Benefits Medicare Contributions	3,850	3,025	4,085
1012	501-07	Payroll & Benefits Social Security Tax	0	2,651	0
1012	501-08	Payroll & Benefits State Unemployment (SDI)	1,125	756	3,099
1012	501-11	Payroll & Benefits Employer Paid Health & Welfare	10,296	14,400	23,925
1012	501-13	Payroll & Benefits - Allowance - Auto	6,500	6,500	0
Total Payroll & Benefits			\$276,977	\$251,058	\$312,858
1012	502-13	Contracts & Professional Services Consulting	320,000	258,000	275,000
1012	504-25	Maintenance & Supplies Unleaded Fuel	1,000	-	-
1012	504-50	Maintenance & Supplies Printing & Office Supplies	500	500	3,500
1012	506-10	Administrative Cost Meetings	1,500	1,500	4,500
1012	507-01	Training / Membership - Dues	2,500	2,500	2,500

1012	507-03	Training / Membership Conferences and Seminars	2,500	2,500	5,000
1012	507-10	Training / Membership Accommodations/Travel	7,200	5,500	5,500
1012	507-11	Training / Membership Per Diem	2,250	1,500	1,500
Total Operations and Maintenance			\$337,450	\$272,000	\$297,500
Department Total			\$614,427	\$523,058	\$610,358

**City Clerk
Department**

City Clerk Department

MISSION STATEMENT

The City Clerk's Office's mission is: to be a courteous service-oriented team of professionals joining hands in partnership with the Community and the Council. It is committed to an innovative process, information management, and continual preservation of the City's history.

CITY CLERK DEPARTMENTAL FUNCTIONS

The City Clerk's Office assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk's office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations, as well as Records Manager for the Citywide Records-Information Program and depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is also the Elections Administrator, conducting municipal and special elections. In conjunction with the above functions, the City Clerk responds to information requests from City Council, Staff, Attorneys, other agencies, and the public.

City Clerk Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1012	501-01	Payroll & Benefits Regular Wages	\$137,377	\$68,579	\$92,854
1012	501-04	Payroll & Benefits Leave Pay-outs	8,806	4,413	6,250
1012	501-05	Payroll & Benefits Retirement Contributions	11,668	5,832	7,308
1012	501-06	Payroll & Benefits Medicare Contributions	2,080	1,036	1,543
1012	501-08	Payroll & Benefits State Unemployment (SDI)	665	252	1,171
1012	501-11	Payroll & Benefits Employer Paid Health & Welfare	20,592	6,600	14,520
Total Payroll & Benefits			\$181,188	\$86,712	\$123,645
1012	502-06	Contracts & Professional Services - Elections	\$10,000	\$2,500	\$2,500
1012	502-07	Contracts & Professional Services - Codification	5,200	3,500	3,500
1012	502-13	Contracts & Professional Services Consulting	58,429	50,000	50,000
1012	504-50	Maintenance & Supplies Printing & Office Supplies	650	500	500
1012	506-10	Administrative Cost Meetings	1,500	500	500
1012	506-12	Administrative Cost Advertising and Publications	10,500	10,500	10,500
1012	507-01	Training / Membership - Dues	500	750	750

1012	507-02	Training / Membership Schools & Certifications	500	-	-
1012	507-03	Training / Membership Conferences & Seminars	500	850	850
1012	507-10	Training / Membership Accommodations/Travel	500	1,250	1,250
1012	507-11	Training / Membership Per Diem	500	500	500
Total Operations and Maintenance			\$88,779	\$70,850	\$70,850
Department Total			\$269,967	\$157,562	\$194,495

Finance
Department

Finance Department

MISSION STATEMENT

To safeguard the City's assets while providing efficient, quality services within the guidelines established by Council Policy.

FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, providing administrative support and direction to the various City and Agency departmental programs, is responsible for the annual budget, and manages other treasury functions. It is responsible purchasing oversight, accounts receivable, accounts payable, payroll functions, workers' compensation administration, and grant and special project accounting. It performs limited HR functions and administers contracted Human Resources services. The Finance Department is responsible for submitting Federal and State required reports, including compiling financial statement information and supporting schedules for the preparation of Agency and Consolidated City Financial Reports.

Finance Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1013	501-01	Payroll & Benefits Regular Wages	\$436,274	\$303,345	\$287,900
1013	501-02	Payroll & Benefits Overtime Wages	256	-	
1013	501-04	Payroll & Benefits Leave Pay-outs	29,365	20,352	19,330
1013	501-05	Payroll & Benefits Retirement Contributions	32,670	22,817	24,495
1013	501-06	Payroll & Benefits Medicare Contributions	6,649	4,634	4,810
1013	501-08	Payroll & Benefits State Unemployment (SDI)	2,248	1,386	3,649
1013	501-11	Payroll & Benefits Employer Paid Health & Welfare	71,544	43,500	49,005
Total Payroll & Benefits			\$579,006	\$396,034	\$389,189
1013	502-10	Contracts & Professional Services Audit Services	\$80,000	\$80,000	\$125,000
1013	502-13	Contracts & Professional Services Consulting	115,000	50,000	125,000
1013	504-50	Maintenance & Supplies Printing & Office Supplies	1,100	750	750
1013	506-01	Administrative Cost Administrative Fees/Services	5,100	6,000	6,000
1013	506-10	Administrative Cost Meetings	-	500	500
1013	507-01	Training / Membership - Dues	2,250	1,200	1,200
1013	507-03	Training / Membership Conferences and Seminars	2,275	2,500	2,500
1013	507-10	Training / Membership Accommodations/Travel	8,100	5,000	5,000
1013	507-11	Training / Membership Per Diem	2,200	2,200	2,200
Total Operations and Maintenance			\$216,025	\$148,150	\$268,150

**City Attorney's
Office**

City Attorney's Office

MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City and assists them by providing expert legal advice and recommendations in the various aspects of City governance.

CITY ATTORNEY FUNCTIONS

The City Attorney renders legal opinions and delivers legal services as requested by authorized City officials. Other duties include reviewing and preparing agreements and contracts to be executed by the City, attending all City Council meetings and other meetings as required by law, and reviewing and advising the City about all claims filed against the City.

City Attorney Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1014	502-11	Contracts & Professional Services City Attorney	\$850,000	\$750,000	\$750,000
1014	502-12	Contracts & Professional Other Legal Services	85,000	100,000	100,000
Total Operations and Maintenance			\$935,000	\$850,000	\$850,000
Department Total			\$935,000	\$850,000	\$850,000

Human Resources
Department

Human Resources Department

MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured, and the workplace is safe.

HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handling labor negotiations with represented employee groups, ensuring labor laws are followed, administering employee benefits, and ensuring necessary training is given employees.

Human Resources Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1015	501-01	Payroll & Benefits Regular Wages	\$37,202	\$39,653	\$-
1015	501-04	Payroll & Benefits Leave Pay-outs	-	2,625	-
1015	501-05	Payroll & Benefits Retirement Contributions	1,450	1,558	-
1015	501-06	Payroll & Benefits Medicare Contributions	541	342	-
1015	501-08	Payroll & Benefits State Unemployment (SDI)	300	252	-
1015	501-11	Payroll & Benefits Employer Paid Health & Welfare	6,600	6,600	-
Total Payroll & Benefits			\$46,093	\$51,030	\$-
1015	502-12	Contracts & Professional Other Legal Services	\$-	\$30,000	\$30,000
1015	502-13	Contracts & Professional Services Consulting	10,000	55,000	55,000
1015	504-50	Maintenance & Supplies Printing & Office Supplies	250	250	250
1015	506-12	Administrative Cost Advertising and Publications	-	-	-
1015	507-03	Training / Membership Conferences & Seminars	-	-	-
Total Operations and Maintenance			\$10,250	\$85,250	\$85,250
Department Total			\$56,343	\$136,280	\$85,250

Information Technology
Department

Information Technology Department

MISSION STATEMENT

To provide City staff and users of the City website with up-to-date technology, including both hardware and software.

INFORMATION TECHNOLOGY FUNCTIONS

The IT Departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT Department is responsible for SCADA monitoring, and Utility Billing and Receivable interface software web and payment portals, as well as overseeing and monitoring security and safety equipment and software.

The IT Department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

Information Technology Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1016	501-01	Payroll & Benefits Regular Wages	-	-	-
1016	501-04	Payroll & Benefits Leave Pay-outs	-	-	-
1016	501-05	Payroll & Benefits Retirement Contributions	-	-	-
1016	501-06	Payroll & Benefits Medicare Contributions	-	-	-
1016	501-11	Payroll & Benefits Employer Paid Health & Welfare	-	-	-
Total Payroll & Benefits			-	-	-
1016	502-13	Contracts & Professional Services Consulting	\$196,959	\$518,100	\$400,000
1016	504-06	Maintenance & Supplies Equip Maintenance	2,500	2,500	1,850
1016	504-08	Maintenance & Supplies Computer Hardware	50,000	15,500	12,500
1016	504-09	Maintenance & Supplies Computer Software	200,000	125,000	85,000
1016	504-50	Maintenance & Supplies Printing / Office Supplies	500	400	400
1016	504-52	Maintenance & Supplies Photo / Film Supplies	250	250	250
Total Operations and Maintenance			\$450,209	\$661,750	\$500,000
Department Total			\$450,209	\$661,750	\$500,000

Non-Department

Non-Department

NON-DEPARTMENT FUNCTIONS

The purpose of the Non-Department is to provide a cost center for several City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations. The Non-Department provides for, among others, the following: janitorial and maintenance services of City Hall and Police Department, general liability insurance of the City as a whole, administrative support to City Departments, and retirees' insurance and PERS UAL.

Non-Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1017	501-05	Payroll & Benefits Retirement Contributions (UAL)	\$-	\$-	\$73,968
1017	501-11	Payroll & Benefits Employer Paid Health & Welfare	15,000	50,000	-
Total Payroll & Benefits			\$15,000	\$50,000	\$73,968
1017	502-01	Contracts & Professional Office Equipment Lease	\$25,000	\$50,000	\$50,000
1017	502-13	Contracts & Professional Services Consulting	65,000	75,000	75,000
1017	503-01	Utilities & Communication Comm Services	90,000	90,000	90,000
1017	503-02	Utilities & Communication Electricity	67,500	50,000	50,000
1017	503-03	Utilities & Communication Natural Gas	5,000	1,500	1,500
1017	504-01	Maintenance & Supplies Building/Structure Maint.	50,000	35,000	35,000
1017	504-07	Maintenance & Supplies Other Maint. Agreements	25,000	5,000	5,000
1017	504-50	Maintenance & Supplies Printing & Office Supplies	9,500	5,000	5,000
1017	504-51	Maintenance & Supplies Uniforms & Safety Supplies	22,500	12,500	12,500
1017	505-01	Insurance & Claims General Liability Insurance	480,665	654,103	654,103
1017	505-04	Insurance & Claims Claims and Settlements	-	357,000	357,000
1017	506-01	Administrative Cost Administrative Fees/Services	1,000	1,200	1,200
1017	506-03	Administrative Cost Fees	16,500	17,500	17,500
1017	506-12	Administrative Cost Advertising and Publications	2,500	-	-
1017	507-01	Training / Membership - Dues	60,500	55,000	55,000
1017	507-03	Training / Membership Conferences & Seminars	-	-	-
			\$920,665		
Total Operations and Maintenance				\$1,408,803	\$1,408,803

Streets Department

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1017	510-02	Non-Operating Sources - Other Non-Operating Exp	2,500	0	0
1017	510-03	Non-Operating Sources - Int Exp - Bank & Late Fees	2,500	0	0
1017	510-11	Non-Operating Sources - SRDF Interfund Loan	250	0	0
Total Transfers Out			\$5,250	\$-	\$-
1017	511-02	Cost of Capital - Equipment	0	0	0
1017	511-10	Cost of Capital - Building/Structures	100,000	350,000	0
Total Capital Outlay			\$100,000	\$350,000	\$-
Department Total			\$1,040,915	\$1,808,803	\$1,482,771

Streets Department

MISSION STATEMENT

The Streets Department, formerly part of the Public Services Department, is responsible for maintaining City streets and sidewalks.

STREETS DEPARTMENTAL FUNCTIONS

The Streets Department functions include: general asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities; making temporary repairs to potholes throughout the City on an as-needed basis; clearing debris from street storm drains; and maintaining and installing City traffic signs when required.

Streets Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1020	501-01	Payroll & Benefits Regular Wages	\$281,000	\$381,601	\$282,143
1020	501-02	Payroll & Benefits Overtime Wages	30,000	-	
1020	501-04	Payroll & Benefits Leave Pay-outs	17,854	25,141	18,650
1020	501-05	Payroll & Benefits Retirement Contributions	-	32,692	25,815
1020	501-06	Payroll & Benefits Medicare Contributions	4,298	6,056	4,736
1020	501-07	Payroll & Benefits Social Security Tax	-	-	
1020	501-08	Payroll & Benefits State Unemployment (SDI)	5,260	3,024	3,593
1020	501-09	Payroll & Benefits Workers Compensation	-	-	-
1020	501-11	Payroll & Benefits Health & Welfare	68,400	55,200	59,565
Total Payroll & Benefits			\$406,812	\$503,714	\$394,503
1020	504-03	Maintenance & Supplies Street Maintenance	\$7,500	\$15,000	\$15,000
1020	504-06	Maintenance & Supplies Dept Equip Maintenance	2,500	2,500	2,500
1020	504-21	Maintenance & Supplies Parts and Service	-	2,500	2,500
1020	504-23	Maintenance & Supplies Diesel	8,250	5,500	5,500
1020	504-25	Maintenance & Supplies Unleaded Fuel	36,500	35,000	35,000
1020	504-51	Maintenance & Supplies Uniform Safety Supplies	1,300	1,500	1,500
1020	506-03	Administrative Cost Fees	-	1,000	1,000
1020	506-04	Administrative Cost Licenses	750	500	500

1020	506-05	Administrative Cost Permits	1,750	-	-
1020	507-02	Training / Membership Schools & Certifications	-	500	500
1020	507-03	Training / Membership Conference & Seminars	-	500	500
Total Operations and Maintenance			\$58,550	\$64,500	\$64,500
Department Total			\$465,362	\$568,214	\$459,003

Facility Maintenance Department

Facility Maintenance Department

MISSION STATEMENT

The Facility Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining City facilities including City Hall and other buildings.

FACILITY MAINTENANCE DEPARTMENTAL FUNCTIONS

The Facility Maintenance Department functions include: maintaining and repairing all public buildings, including City Hall, Police Department, Fire Department and Community Centers, providing maintenance services to Adelanto Stadium, and maintaining and repairing park restroom facilities.

Facility Maintenance Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1021	501-01	Payroll & Benefits Regular Wages	\$74,523	\$80,941	\$58,101
1021	501-02	Payroll & Benefits Overtime Wages	8,242	-	
1021	501-04	Payroll & Benefits Leave Pay-outs	4,921	5,301	3,727
1021	501-05	Payroll & Benefits Retirement Contributions	6,743	7,250	5,897
1021	501-06	Payroll & Benefits Medicare Contributions	1,205	1,924	982
1021	501-08	Payroll & Benefits State Unemployment (SDI)	504	504	745
1021	501-09	Payroll & Benefits Workers Compensation	-	-	
1021	501-11	Payroll & Benefits Employer Paid Health & Welfare	15,600	15,600	9,120
Total Payroll & Benefits			\$111,738	\$111,520	\$78,571
1021	504-01	Maintenance & Supplies Building/Structure Maint	\$50,000	\$45,000	\$45,000
1021	504-02	Maintenance & Supplies Fields/Yards/Plants Maint	590	1,000	1,000
1021	504-06	Maintenance & Supplies Dept Equip Maintenance	-	-	-
1021	504-25	Maintenance & Supplies Unleaded Fuel	10,500	8,500	8,500
1021	504-50	Maintenance & Supplies Printing / Office Supplies	700	-	-
1021	504-51	Maintenance & Supplies Uniforms / Safety Supplies	650	800	800
1021	504-53	Maintenance & Supplies Shop / Janitorial Supplies	750	-	-
1021	506-03	Administrative Cost Fees	450	-	-
1021	507-02	Training / Membership Schools & Certifications	-	500	500
Total Operations and Maintenance			\$63,640	\$55,800	\$55,800

Department Total

\$63,640

\$55,800

\$55,800

**Parks & Grounds
Department**

Parks and Grounds Department

MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

PARKS AND GROUNDS DEPARTMENT FUNCTIONS

The Parks and Grounds Department is responsible for ensuring that all park land areas are maintained in the highest quality for the community. The Parks and Recreation Commission makes recommendations to the City Council.

Parks and Grounds Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1022	501-01	Payroll & Benefits Regular Wages	\$111,533	\$70,999	\$40,756
1022	501-02	Payroll & Benefits Overtime Wages	2,500	-	
1022	501-04	Payroll & Benefits Leave Pay-outs	7,507	4,600	2,743
1022	501-05	Payroll & Benefits Retirement Contributions	9,547	6,143	3,207
1022	501-06	Payroll & Benefits Medicare Contributions	1,813	1,101	677
1022	501-08	Payroll & Benefits State Unemployment (SDI)	1,008	504	514
1022	501-09	Payroll & Benefits Workers Compensation	-	-	-
1022	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	26,400	9,120
Total Payroll & Benefits			\$160,308	\$109,747	\$57,018
1022	503-02	Utilities & Communication Electricity	\$7,000	\$-	\$-
1022	503-03	Utilities & Communication Natural Gas	400	-	-
1022	503-04	Utilities & Communication Water	330,000	330,000	330,000
1022	504-01	Maintenance & Supplies Building/Structures Maint	25,000	15,000	15,000
1022	504-02	Maintenance & Supplies Fields/Yards/Plants Maint	55,000	40,000	40,000
1022	504-04	Maintenance & Supplies Wells/Lines Maint	-	500	500
1022	504-06	Maintenance & Supplies Dept Equip Maintenance	-	500	500
1022	504-25	Maintenance & Supplies Unleaded Fuel	8,500	2,500	2,500
1022	504-51	Maintenance & Supplies Uniforms / Safety Supplies	650	500	500

1022	506-05	Administrative Cost Permits	1,500	-	-
1022	507-02	Training / Membership Schools & Certifications	-	500	500
Total Operations and Maintenance			\$428,050	\$389,500	\$389,500
Department Total			\$588,358	\$499,247	\$446,518

Lighting and Landscaping
Maintenance Districts
Department

Lighting and Landscaping Maintenance Districts Department

MISSION STATEMENT

The Lighting and Landscaping Maintenance Districts (LLMD) Department, formerly part of the Public Services Department, is responsible for maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts.

LLMD DEPARTMENTAL FUNCTIONS

The LLMD Department functions include: repair, removal, or replacement of all or part of any improvement within landscaping districts; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts; removal of trimmings, rubbish, debris, and other solid waste within landscaping districts; and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.

LLMD Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1023	501-01	Payroll & Benefits Regular Wages	\$89,527	\$50,311	\$71,516
1023	501-02	Payroll & Benefits Overtime Wages	6,500	-	
1023	501-04	Payroll & Benefits Leave Pay-outs	4,242	3,387	4,628
1023	501-05	Payroll & Benefits Retirement Contributions	57,650	-	7,259
1023	501-06	Payroll & Benefits Medicare Contributions	1,034	822	1,209
1023	501-08	Payroll & Benefits State Unemployment (SDI)	504	504	917
1023	501-09	Payroll & Benefits Workers Compensation	-	-	-
1023	501-11	Payroll & Benefits Employer Paid Health & Welfare	9,028	13,200	11,400
Total Payroll & Benefits			\$168,485	\$68,224	\$96,930
1023	502-13	Contracts & Professional Consulting	\$2,500	\$-	\$-
1023	503-02	Utilities & Communication Electricity	300,000	20,000	20,000
1023	503-04	Utilities & Communication Water	100,000	100,000	100,000
1023	504-02	Maintenance & Supplies Fields/Yards/Plants Maint	5,500	7,600	7,600
1023	504-06	Maintenance & Supplies Department Equip Maint	1,500	-	-
1023	504-25	Maintenance & Supplies Unleaded Fuel	3,000	2,500	2,500
1023	504-51	Maintenance & Supplies Uniforms / Safety Supplies	550	500	500
Total Operations and Maintenance			\$413,050	\$130,600	\$130,600
Department Total			\$581,535	\$198,824	\$227,530

**Vehicle Maintenance
Department**

Vehicle Maintenance Department

MISSION STATEMENT

The Vehicle Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining all city vehicles and equipment.

VEHICLE MAINTENANCE DEPARTMENTAL FUNCTIONS

The Vehicle Maintenance Departments function is to repair and maintain all City vehicles and equipment.

Vehicle Maintenance Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1024	501-01	Payroll & Benefits Regular Wages	-	-	-
1024	501-02	Payroll & Benefits Overtime Wages	-	-	-
1024	501-04	Payroll & Benefits Leave Pay-outs	-	-	-
1024	501-05	Payroll & Benefits Retirement Contributions	-	-	-
1024	501-06	Payroll & Benefits Medicare Contributions	-	-	-
1024	501-08	Payroll & Benefits State Unemployment Insurance & E	-	-	-
1024	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1024	501-11	Payroll & Benefits Employer Paid Health & Welfare	-	-	-
Total Payroll & Benefits			-	-	-
1024	502-13	Contracts & Professional Services Consulting	\$2,500	\$-	\$-
1024	504-21	Maintenance & Supplies Parts and Service	75,000	25,000	25,000
1024	504-22	Maintenance & Supplies Tires	3,500	2,500	2,500
1024	504-23	Maintenance & Supplies Diesel	-	3,000	3,000
1024	504-25	Maintenance & Supplies Unleaded Fuel	5,000	3,500	3,500
1024	504-50	Maintenance & Supplies Printing / Office Supplies	1,370	-	-
1024	506-01	Administrative Cost Administrative Fees / Services	500	-	-
Total Operations and Maintenance			\$87,870	\$34,000	\$34,000
1024	511-03	Cost of Capital Vehicle Equipment	0	0	0
Total Capital Outlay			0	0	0
Department Total			\$87,870	\$34,000	\$34,000

**Police
Department**

Police Department

MISSION STATEMENT

Police, formerly part of the Public Safety Department, has the mission to: defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto and to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens.

POLICE DEPARTMENTAL FUNCTIONS

Police services are provided through contract with the San Bernardino County Sheriff's Department, which: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detains and arrests violators of the law; works in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.

Police Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1030	502-20	Contracts & Professional Services Cal-ID	\$-	\$-	\$-
1030	502-23	Contracts & Professional Services Sheriff's OT / Other	160,000	150,000	150,000
1030	502-25	Contracts & Professional Services Sheriff's Vehicle Maint.	110,000	85,000	85,000
1030	502-50	Contracts & Professional Services Co. Sheriff Contract	7,209,793	7,309,779	7,744,479
1030	502-52	Contracts & Professional Services Liv Scan/DOJ	15,000	15,000	15,000
1030	503-01	Utilities & Communication Comm. Services	6,150	7,500	7,500
1030	503-02	Utilities & Communication Electricity	25,000	24,000	24,000
1030	503-03	Utilities & Communication Natural Gas	1,500	1,000	1,000
1030	503-04	Utilities & Communication Water	-	2,000	2,000
1030	504-01	Maintenance & Supplies Building/Structures Maint.	15,000	10,000	10,000
1030	504-25	Maintenance & Supplies Unleaded Fuel	105,000	85,000	85,000
Total Operations and Maintenance			\$7,647,443	\$7,689,279	\$8,123,979
Department Total			\$7,735,313	\$7,723,279	\$8,157,979

Fire
Department

Fire Department

MISSION STATEMENT

Fire, formerly part of Public Safety, strives to provide the highest of quality of Fire suppression, prevention, inspection, and paramedic services to Adelanto's residents and businesses.

FIRE DEPARTMENTAL FUNCTIONS

Through contract with the San Bernardino County Fire Department, Fire: provides fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. It also administers and enforces all fire related building codes within the City.

Fire Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1033	502-27	Contracts & Professional Services HHW & Used Oil	\$6,500	\$-	\$-
1033	502-60	Contracts & Professional Services Co. Fire Contract	6,010,178	6,204,801	6,227,931
1033	502-61	Contracts & Professional Services HHW & Used Oil	33,250	48,500	48,500
1033	503-04	Utilities & Communication Water	1,500	-	-
1033	504-01	Maintenance & Supplies Building/Structures Maint.	11,000	10,500	10,500
Total Operations and Maintenance			\$6,062,428	\$6,263,801	\$6,286,931
Department Total			\$6,062,428	\$6,263,801	\$6,286,931

Code Enforcement
Department

Code Enforcement Department

MISSION STATEMENT

Previously part of Public Safety, Code Enforcement's goals are to enforce City codes in a timely and objective manner, and issue required business licenses to businesses within the City.

CODE ENFORCEMENT DEPARTMENTAL FUNCTIONS

Code Enforcement's responsibilities are to respond to citizen complaints, City Council and departmental requests for service, and referrals for investigation/compliance from other agencies. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaints for Municipal Court. It issues Municipal Warning Notices to correct violations; and Citation Notices to Appear. The department is also responsible for commercial and residential recycling programs as required by Federal and/or State agencies.

Code Enforcement Department Budget Detail

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1034	501-01	Payroll & Benefits Regular Wages	\$149,958	\$127,538	\$191,336
1034	501-02	Payroll & Benefits Overtime Wages	35,000	17,500	-
1034	501-04	Payroll & Benefits Leave Pay-outs	8,296	8,584	12,878
1034	501-05	Payroll & Benefits Retirement Contributions	9,761	1,093	15,058
1034	501-06	Payroll & Benefits Medicare Contributions	1,995	2,061	3,179
1034	501-08	Payroll & Benefits State Unemployment (SDI)	1,008	1,008	2,412
1034	501-11	Payroll & Benefits Employer Paid Health & Welfare	28,800	28,800	28,500
Total Payroll & Benefits			\$234,818	\$186,584	\$253,364
1034	502-12	Contracts & Professional Services Other Legal Services	\$-	\$-	\$-
1034	502-13	Contracts & Professional Consulting & Outside Services	5,000	25,000	25,000
1034	502-70	Contracts & Professional Services Code-Board-up	3,500	-	-
1034	502-71	Contracts & Professional Services Code-Abatements	55,000	50,000	50,000
1034	502-72	Contracts & Professional Services Code-Co. Recording	1,750	1,500	1,500
1034	502-73	Contracts & Professional Services Code-Other Outside	4,500	3,500	3,500
1034	502-74	Contracts & Professional Services Citation Processing	15,000	10,000	10,000
1034	504-08	Maintenance & Supplies Computer Hardware	-	-	-
1034	504-09	Maintenance & Supplies Computer Software	12,500	10,000	10,000
1034	504-21	Maintenance & Supplies Parts and Service	-	4,500	4,500
1034	504-25	Maintenance & Supplies Unleaded Fuel	6,500	5,500	5,500

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1034	504-50	Maintenance & Supplies Printing and Office Supplies	500	550	550
1034	504-51	Maintenance & Supplies Uniforms and Safety Supplies	1,500	1,500	1,500
1034	506-01	Administrative Cost Administrative Fees/Services	142	550	550
1034	506-12	Administrative Cost Advertising and Publications	-	-	-
1034	507-01	Training / Membership - Dues	2,400	250	250
1034	507-02	Training / Membership Schools & Certifications	750	1,500	1,500
1034	507-10	Training / Membership Housing/Travel	500	500	500
Total Operations and Maintenance			\$109,542	\$114,850	\$114,850
Department Total			\$344,360	\$301,434	\$368,214

**Animal Control
Department**

Animal Control Department

MISSION STATEMENT

Part of Public Safety in prior years, Animal Control's goals are control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals.

ANIMAL CONTROL DEPARTMENTAL FUNCTIONS

Animal Control is responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.

Animal Control Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1035	501-01	Payroll & Benefits Regular Wages	\$92,137	\$119,339	\$170,000
1035	501-02	Payroll & Benefits Overtime Wages	12,500	12,500	-
1035	501-04	Payroll & Benefits Leave Pay-outs	7,844	8,327	11,442
1035	501-05	Payroll & Benefits Retirement Contributions	9,242	9,798	13,379
1035	501-06	Payroll & Benefits Medicare Contributions	1,891	2,002	2,825
1035	501-08	Payroll & Benefits State Unemployment (SDI)	1,008	1,008	2,143
1035	501-11	Payroll & Benefits Employer Paid Health & Welfare	31,200	26,400	22,800
Total Payroll & Benefits			\$155,822	\$179,374	\$222,589
1035	502-13	Contracts & Professional Services Consulting	\$14,000	\$5,000	\$1,000
1035	502-80	Contracts & Professional AC-Animal Shelter Services	95,000	115,000	100,000
1035	502-81	Contracts & Professional AC-Veterinary Services	11,500	11,500	15,000
1035	504-06	Maintenance & Supplies Department Equip Maint.	1,500	2,500	2,500
1035	504-21	Maintenance & Supplies Parts and Service	1,837	4,500	4,500
1035	504-25	Maintenance & Supplies Unleaded Fuel	9,850	12,000	15,000
1035	504-50	Maintenance & Supplies Printing / Office Supplies	1,500	1,250	1,250
1035	504-51	Maintenance & Supplies Uniforms / Safety Supplies	3,500	2,000	2,000
1035	506-01	Administrative Cost Administrative Fees/Services	500	-	-
1035	507-01	Training / Membership - Dues	500	750	750
1035	507-02	Training / Membership Schools & Certifications	500	500	500

1035	507-03	Training / Membership Conferences & Seminars	500	500	500
1035	507-10	Training / Membership Housing/Travel	500	500	500
Total Operations and Maintenance			\$141,187	\$156,000	\$143,500
Department Total			\$297,009	\$335,374	\$366,089

Planning Department

Planning Department

MISSION STATEMENT

Previously part of the Community Services Department, Planning's mission is to anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas.

PLANNING DEPARTMENTAL FUNCTIONS

The Planning Department's functions include upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan. It also serves as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission, in maintaining, amending, and administering the General Plan and Subdivision Ordinances.

Planning Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1040	501-01	Payroll & Benefits Regular Wages	\$105,087	\$80,189	\$49,889
1040	501-02	Payroll & Benefits Overtime Wages	220	-	-
1040	501-04	Payroll & Benefits Leave Pay-outs	4,845	5,399	3,358
1040	501-05	Payroll & Benefits Retirement Contributions	5,682	6,200	3,926
1040	501-06	Payroll & Benefits Medicare Contributions	1,158	1,241	829
1040	501-08	Payroll & Benefits State Unemployment (SDI)	504	504	629
1040	501-11	Payroll & Benefits Employer Paid Health & Welfare	18,000	18,000	7,590
Total Payroll & Benefits			\$135,496	\$111,533	\$66,221
1040	502-13	Contracts & Professional Services Consulting	\$975,000	\$462,500	\$462,500
1040	504-50	Maintenance & Supplies Printing / Office Supplies	313	450	450
1040	506-01	Administrative Cost Administrative Fees/Services	450	250	250
1040	506-10	Administrative Cost Meetings	450	-	-
1040	506-11	Administrative Cost Presentations	500	-	-
1040	506-12	Administrative Cost Advertising and Publications	12,500	15,000	15,000
1040	507-02	Training / Membership Schools & Certifications	-	500	500
1040	507-10	Training / Membership Housing/Travel	-	500	500
1040	507-11	Training / Membership Per Diem	-	250	250
Total Operations and Maintenance			\$989,213	\$479,450	\$479,450

Department Total	\$1,124,709	\$590,983	\$545,671
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**Building and Safety
Department**

Building and Safety Department

MISSION STATEMENT

The Building and Safety Department, formerly part of the Community Services Department, is responsible for interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto.

BUILDING AND SAFETY DEPARTMENTAL FUNCTIONS

Building and Safety’s functions include: inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.

Building and Safety Department Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1041	501-01	Payroll & Benefits Regular Wages	-	-	-
1041	501-02	Payroll & Benefits Overtime Wages	-	-	-
1041	501-04	Payroll & Benefits Leave Pay-outs	-	-	-
1041	501-05	Payroll & Benefits Retirement Contributions	-	-	-
1041	501-06	Payroll & Benefits Medicare Contributions	-	-	-
1041	501-07	Payroll & Benefits Social Security Tax	-	-	-
1041	501-08	Payroll & Benefits State Unemployment Insurance & E	-	-	-
1041	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1041	501-11	Payroll & Benefits Employer Paid Health & Welfare	-	-	-
Total Payroll & Benefits			-	-	-
1041	502-13	Contracts & Professional Consulting	\$690,000	\$625,000	\$625,000
1041	504-50	Maintenance & Supplies Printing / Office Supplies	-	500	500
1041	506-12	Administrative Cost Advertising and Publications	-	2,500	2,500
Total Operations and Maintenance			\$690,000	\$628,000	\$628,000
Department Total			\$690,000	\$628,000	\$628,000

Engineering
Department

Engineering Department

MISSION STATEMENT

The Engineering Department, previously part of the Community Services Department, is responsible for anticipating the infrastructure needs of our City and recognizing the importance of their adequate maintenance.

ENGINEERING DEPARTMENTAL FUNCTIONS

Engineering is responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.

Engineering Department Budget Detail

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1042	502-13	Contracts & Professional Consulting	\$995,000	\$610,000	\$600,000
1042	506-12	Administrative Cost Advertising and Publications	8,000	4,750	4,750
Total Operations and Maintenance			\$1,003,000	\$614,750	\$614,750
Department Total			\$1,003,000	\$614,750	\$614,750

Senior Center
Program

Senior Center Program

MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

SENIOR CENTER FUNCTIONS

The Senior Center Program provides for maintenance of the Senior Center Building.

Senior Center Program Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1051	503-02	Utilities & Communication Electricity	\$4,900	\$4,000	\$-
1051	503-03	Utilities & Communication Natural Gas	-	400	-
1051	503-04	Utilities & Communication Water	-	-	-
1051	504-01	Maintenance & Supplies Building/Structures Maint.	8,500	1,500	-
1051	504-21	Maintenance & Supplies Parts and Service	55	-	-
Total Operations and Maintenance			\$13,455	\$5,900	\$-
Department Total			\$13,455	\$5,900	\$-

Community Center Program

Community Center #1

MISSION STATEMENT

To provide a center where our citizens can meet for functions.

COMMUNITY CENTER FUNCTIONS

This program provides for the utilities of the Community Center, for which the City is reimbursed by the party leasing the facility.

Community Center #1 Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
1052	503-02	Utilities & Communication Electricity	0	-1,450	0
1052	503-04	Utilities & Communication Water	0	-1,200	0
1052	504-01	Maintenance & Supplies Building/Structures Maint	570	-1,965	0
Total Operations and Maintenance			570	-4,615	0
Department Total			570	-4,615	0

Community Center #2

COMMUNITY CENTER #2 FUNCTIONS

This program previously provided for the operations of the Community Center #2, which has been sold and is no longer in use.

Community Center #2 Budget Details

Dept. #	Acct. #	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2023-24
1053	503-02	Utilities & Communication Electricity	0	1,200	0
1053	503-03	Utilities & Communication Natural Gas	0	250	0
1053	503-04	Utilities & Communication Water	0	1,200	0
1053	504-01	Maintenance & Supplies Building/Structures Maint	624	2,500	0
Total Operations and Maintenance			624	5,150	0
Department Total			624	5,150	0

ENTERPRISE FUNDS



Water Fund

WATER FUND 353			
WATER FUND REVENUES	Amended FY23-24 Budget	FY23-24 YTD Actual	Proposed FY24-25
45020 Penalties/Service Charges		3,311	2,500
45040 Water Availability Charges	540,177	349,441	350,000
47046 Inspection & Other	-	20,230	20,000
47060 Meter Installations	55,500	159,868	50,000
47061 Sale of Meter Equipment	25,000	6,288	5,000
47066 Water Sales - Metered	10,771,645	10,648,145	10,775,000
47069 Connection/Service Fee	500,000	730,487	500,000
47400 NFS Service Charge	-	110	-
49009 Miscellaneous Income	-	2,625	-
60003 Purchased Security Income	664,078	1,815,297	1,870,508
45,010 Interest Income			674,614
TOTAL REVENUES	\$ 12,556,400	\$ 13,735,802	\$ 14,247,622

WATER FUND 353			
WATER FUND EXPENSES	Amended FY23-24 Budget	FY23-24 YTD Actual	Proposed FY24-25
501 Payroll & Benefits Totals	587,731	421,806	876,835
502 Contracts & Professional Services	2,802,500	3,420,248	3,247,500
503 Utiliites & Communication	587,300	587,646	538,500
504 Maintenance & Supplies	1,344,800	2,193,221	1,270,000
505 Insurance & Claims	738,953	1,311,032	450,000
506 Administrative Costs	97,850	393,995	110,000
507 Training & Membership	44,500	4,878	26,000
TOTAL OPERATING COSTS	\$ 6,203,634	\$ 8,332,825	\$ 6,518,835
<u>Non-Operating</u>			
510-02 Non-Operating Expense	-	707,024	-
508-04 Bond - Principal	2,029,000	2,178,035	1,730,645
510-04 Bond Interest	1,954,970	1,842,811	1,747,885
510-05 Transfer Out	819,618	819,618	819,375
Fire Service Charge			750,000
511 Cost of Capital	-	82,091	5,750,000
TOTAL NON-OPERATING COSTS	\$ 4,803,588	\$ 5,629,579	\$ 10,797,905
Audit & Admin Costs			
TOTAL EXPENSES	\$ 11,007,222	\$ 13,962,404	\$ 17,316,740
NET INCOME	\$ 1,549,178	\$ (226,602)	\$ (3,069,117)

Water Fund- Detail

Account	Account Description	Unaudited FY 2021-22	Estimated FY 2022-23	Proposed FY 2023-24
45020	Penalties/Service Charges	4,950		2,500
45040	Water Availability Charges	546,450	540,177	350,000
47046	Inspection & Other	18,000		20,000
47060	Meter Installations	22,500	55,500	50,000
47061	Sale of Meter Equipment	150,000	25,000	5,000
47066	Water Sales - Metered	10,500,000	10,771,645	10,775,000
47069	Connection/Service Fee	500,000	500,000	500,000
47400	NFS Service Charge	35		
49009	Miscellaneous Income	1,108		
60003	Purchased Security Income	1,525,768	664,078	1,870,508
45010	Interest Income			668,624
Total Revenue		13,258,812	12,556,400	14,241,632

Expenses

Account	Account Description	Estimated FY 2022- 23	Budget FY 2023- 24	Proposed FY 2024- 25
501-01	Payroll & Benefits Regular Wages	168,794	183,142	443,348
501-04	Payroll & Benefits Leave Pay-outs	12,327	16,168	35,375
501-05	Payroll & Benefits Retirement Contributions	11,781	0	40,943
501-06	Payroll & Benefits Medicare Contributions	2,550	2,839	8,206
501-08	Payroll & Benefits State Unemployment (SDI)	647	1,072	3,009
501-10	Payroll & Benefits Employee Benefit Allowance	0	0	0
501-11	Payroll & Benefits Employer Paid Health & Welfare	21,839	20,321	56,850
Total Payroll & Benefits		217,938	223,542	587,731
502-01	Contracts & Professional Services Office Lease	10,500	-	10,000
502-10	Contracts & Professional Services Audit Services	25,000	2,500	137,500
502-11	Contracts & Professional Services City Attorney	50,000	50,000	50,000
502-12	Contracts & Professional Services Other Legal	-	-	50,000
502-13	Contracts & Professional Consulting Services	1,500,000	1,500,000	1,500,000
503-01	Utilities & Communication Services	36,000	31,500	32,500
503-02	Utilities & Communication Electricity	550,000	550,000	500,000
503-04	Utilities & Communication Water	2,500	1,500	2,500
503-06	Utilities & Communication Trash & Dump	2,500	2,500	3,000
504-01	Maintenance & Supplies Building/Structures	250,000	225,000	275,000
504-02	Maintenance & Supplies Fields/Yards/Plants	125,000	115,000	125,000
504-04	Maintenance & Supplies Wells/Lines	750,000	650,000	700,000
504-04	Maintenance & Supplies Office Equip	-	25,000	15,000
504-05	Maintenance			
504-06	Maintenance & Supplies Department Equip	45,000	2,500	2,500

Account	Account Description	Estimated FY 2022- 23	Budget FY 2023- 24	Proposed FY 2024- 25
504-07	Maintenance & Supplies Other Agreements	20,000	15,500	5,000
504-08	Maintenance & Supplies Computer Hardware	50,000	60,000	35,000
504-09	Maintenance & Supplies Computer Software	250,000	225,000	275,000
504-21	Maintenance & Supplies Parts and Service	7,500	3,500	2,500
504-23	Maintenance & Supplies Diesel	7,500	5,500	7,500
504-24	Maintenance & Supplies Oil & Fluids	150,000	175,000	25,000
504-31	Maintenance & Supplies Chemicals	65,000	65,000	75,000
505-01	Insurance & Claims General Liability Insurance	242,833	392,453	450,000
505-04	Insurance & Claims Claims and Settlements	-	346,500	-
	Administrative Cost Administrative	100,000	72,350	85,000
506-01	Fees/Services			
506-03	Administrative Cost Fees			
506-05	Administrative Cost Permits	28,500	25,500	25,000
506-12	Administrative Cost Advertising and Publications			
507-02	Training /Membership Schools and Certifications	7,500	7,500	2,500
507-03	Training/ Membership Conferences and Seminars	7,500	7,500	7,500
507-10	Training / Membership Accommodations/Travel	27,000	27,000	12,500
507-11	Training / Membership Per Diem	3,500	3,500	3,500
508-04	Other Operating Cost Bond Principal	2,905,000	2,029,000	1,730,645
508-06	Other Operating Cost Miscellaneous Expenses			
Total Operations and Maintenance		8,565,175	8,133,634	8,249,480
510-04	Non-Operating Sources & Use Bond Interest	3,225,538	1,954,970	1,747,885
510-05	Non-Operating Sources & Use Transfers Out	819,375	819,375	819,375
510-11	Non-Operating Sources & Use Interfund Loan % FIRE Service Charge (Transfer to GF)	231	234	250 750,000
Total Non-operating Expenses		4,045,144	2,288,332	3,377,510
511-02	Cost of Capital Equipment	141,295		250,000
511-06	Cost of Capital Wells and Pumps	2,000,000		500,000
511-09	Cost of Capital Infrastructure-Pipelines/Conduits	1,750,000		5,000,000
511-10	Cost of Capital Building /Structure	1,775,000		
Total Capital Outlay		5,666,295		5,750,000
Audit Admin Costs				
Grand Total Expenses - Sewer Operations		18,276,614	11,007,222	17,316,990
Net Revenue (Loss)		(5,017,802)	1,549,178	(3,069,108)

Sewer Fund

SEWER FUND 360

SEWER FUND REVENUES		Amended FY23-24 Budget	FY23-24 YTD Actual	Proposed FY24-25
45050	Sewer Availablility Charges	329,793	215,313	300,000
47022	Code Enforcement Cost Recovery	-	542	
47069	Connection/Service Fee	75,000	232,108	100,000
47071	Sewer Revenue	7,350,000	7,055,880	7,350,000
45010	Interest Income			177,654
TOTAL REVENUES		\$ 7,754,793	\$ 7,503,842	\$ 7,927,654

SEWER FUND 360

SEWER FUND EXPENSES		Amended FY23-24 Budget	FY23-24 YTD Actual	Proposed FY24-25
501	Payroll & Benefits Totals	587,731	587,731	280,901
502	Contracts & Professional Services	1,065,500	1,526,657	1,236,500
503	Utiilites & Communication	475,000	880,971	692,500
504	Maintenance & Supplies (WELLS)	1,013,500	777,268	748,500
505	Insurance & Claims	738,963	600,000	450,000
506	Administrative Costs	44,900	61,721	65,000
507	Training & Membership	13,500	-	7,000
TOTAL OPERATING COSTS		\$ 3,939,094	\$ 4,434,348	\$ 3,480,401

Non-Operating

508-04	Bond - Principal	738,963	1,401,965	1,174,355
510-04	Bond Interest	2,029,600	1,244,533	1,184,146
510-05	Transfer Out	503,587	503,587	503,587
511	Cost of Capital	133,000	199,413	750,000
TOTAL NON-OPERATING COSTS		\$ 3,405,150	\$ 3,349,498	\$ 3,612,088

Audit & Admin Costs

TOTAL EXPENSES		\$ 7,344,244	\$ 7,783,845	\$ 7,092,489
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NET INCOME		\$ 410,549	\$ (280,004)	\$ 835,165
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Revenues

Account	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
45010	Interest/Dividend Income			
45050	Sewer Availability Charges	339,095	329,793	300,000
47069	Connection/Service Fee	30,000	75,000	100,000
47070	Sewer Hookup Fees	100,000		
47071	Sewer Revenue	6,985,775	7,350,000	7,350,000
49007	Other Cost Reimbursements	-	-	
49010	Interest Income	-	-	177,654
Total Revenue		7,454,870	7,754,793	7,927,654

Expenses

Account	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
501-01	Payroll & Benefits Regular Wages	183,142	443,348	210,928
501-04	Payroll & Benefits Leave Pay-outs	16,168	35,375	-
501-05	Payroll & Benefits Retirement Contributions	0	40,943	14,132
501-06	Payroll & Benefits Medicare Contributions	2,839	8,206	18,022
501-08	Payroll & Benefits State Unemployment (SDI)	1,072	3,009	3,525
501-10	Payroll & Benefits Employee Benefit Allowance	0	0	2,674
501-11	Payroll & Benefits Employer Paid Health & Welfare	20,321	56,850	31,620
Total Payroll & Benefits		223,542	587,731	280,901
502-01	Contracts & Professional Services Office Equipment	11,500	10,000	11,500
502-10	Contracts & Professional Services Audit Services	15,000	5,500	75,000
502-11	Contracts & Professional Services City Attorney	25,000	25,000	25,000
502-12	Contracts & Professional Services Other Legal	0	0	-
502-13	Contracts & Professional Consulting Services	1,025,000	1,025,000	1,125,000
503-01	Utilities & Communication Services	35,500	34,500	32,500
503-02	Utilities & Communication Electricity	255,000	280,000	400,000
503-04	Utilities & Communication Water	205,000	150,000	2,500
503-06	Utilities & Communication Trash & Dump	11,654	10,500	250,000
504-01	Maintenance & Supplies Building/Structures	50,000	55,000	55,000
504-02	Maintenance & Supplies Fields/Yards/Plants	45,000	55,000	55,000
504-04	Maintenance & Supplies Wells/Lines			350,000
504-04	Maintenance	295,000	350,000	
504-05	Maintenance & Supplies Office Equip	805	500	
504-06	Maintenance			150,000
504-06	Maintenance & Supplies Department Equip	265,000	335,000	
504-07	Maintenance & Supplies Other Maintenance	12,500	12,500	
504-08	Maintenance & Supplies Computer Hardware	10,000	10,000	1,500

Account	Account Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
504-09	Maintenance & Supplies Computer Software	20,000	20,000	7,500
504-21	Maintenance & Supplies Parts and Service	13,500	4,500	1,000
504-23	Maintenance & Supplies Diesel	5,500	3,500	3,500
504-24	Maintenance & Supplies Oil & Fluids	0	0	,
504-31	Maintenance & Supplies Chemicals	165,000	167,500	125,000
505-01	Insurance & Claims General Liability			
505-01	Insurance	242,833	392,463	450,000
505-04	Insurance & Claims Claims and Settlements		346,500	
506-01	Administrative Cost Administrative			
506-01	Fees/Services	34,500	40,400	65,000
506-03	Administrative Cost Fees		4,500	
506-05	Administrative Cost Permits			
506-12	Administrative Cost Advertising and Publications			
507-02	Training /Membership Schools and Certifications		1,500	500
507-03	Training /Membership Conferences and Seminars		2,500	1,500
507-10	Training /Membership Accommodations/Travel		9,500	3,500
507-10	Training /Membership Per Diem			1,500
508-04	Other Operating Cost Bond Principal	2,905,000	2,029,000	1,174,355
508-06	Other Operating Cost Miscellaneous Expenses	184		
Total Operations and Maintenance		5,647,487	5,431,853	4,373,855
510-04	Non-Operating Sources & Use Bond Interest	1,784,745	1,205,784	1,184,146
510-05	Non-Operating Sources & Use Transfers Out	503,587	503,587	503,587
Total Non-operating Expenses		2,288,332	1,709,371	1,687,733
511-02	Cost of Capital Equipment	0	0	250,000
511-09	Cost of Capital Infrastructure-Pipelines/Conduits	1,000,000	0	500,000
Total Capital Outlay		1,000,000	0	750,000
Grand Total Expenses - Sewer Operations		9,159,561	7,728,955	7,092,489
Net Revenue (Loss)		(1,704,691)	25,838	835,165

SPECIAL REVENUE FUNDS



SPECIAL REVENUE SUMMARY

Fund #	Fund Description	Estimated FY 2022-23	Budget FY 2023-24	Proposed FY 2024-25
REVENUES				
200	Stadium	-	-	197,106
201	Park Development	294,200	107,500	107,500
202	Drainage Impact	327,038	251,250	296,970
203	Traffic Impact	469,354	375,500	353,089
204	Fire Impact	24,699	15,650	-
210	Gas Tax	831,492	910,813	910,813
211	Article 8	61,333	1,200	40,858
213	SB-1	728,108	781,448	949,529
218	State Grant for Local Park	-	700,000	-
219	Local Jurisdiction Assistance Grant	-	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	4,072,621	-	-
222	State/County Grants	(8,926)	-	-
223	CDBG	963,801	329,144	329,144
224	AQMD	-	-	6,690
227	Public Safety 1/2 cent	220,661	220,661	-
229	SLEOC	142,832	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	-	780,000	1,157,818
236	Measure I/35% 2010-2041	-	-	-
240	CFD	-	-	-
241	LLMD	291,792	316,597	-
401	CFD	646,691	667,629	667,630
471	Community Benefit Corporation	40,077	37,500	45,000
580	Successor Agency Admin	4,925,583	4,750,310	4,827,831
		\$ 14,031,356	\$ 10,385,202	\$ 10,029,978
EXPENSES				
200	Stadium	31,884	32,000	-
201	Park Development	227,338	75,000	275,000
202	Drainage Impact	405,367	-	450,000
203	Traffic Impact	-	-	600,000
204	Fire Impact	-	-	-
210	Gas Tax	534,658	453,000	912,993
211	Article 8	377,659	1,140,000	1,000,000
213	SB-1	-	1,169,000	3,000,000
218	State Grant for Local Park	184,952	775,000	-
219	Local Jurisdiction Assistance Grant	1,540	450,000	-
220	Federal Grants	24,542	-	-
221	American Rescue Plan Act of 2021	4,072,620	-	-
222	State/County Grants	3,000	-	-
223	CDBG	964,532	329,144	323,289
224	AQMD	-	-	140,000
227	Public Safety 1/2 cent	-	220,000	-
229	SLEOC	-	140,000	140,000
233	Measure I/65%	15,580	-	-
235	Measure I/70% 2010-2040	703,939	2,775,000	2,775,000
236	Measure I/65%	-	-	-
240	CFD	15,668	-	-
241	LLMD	25,219	316,597	337,235
401	CFD	589,298	690,860	664,765
471	Community Benefit Corporation	32,423	77,500	45,000
580	Successor Agency Admin	4,925,583	4,750,311	4,943,865
		\$ 13,135,802	\$ 13,393,412	\$ 15,607,147

Special Funds Budget Descriptions and Details

Park Development Impact

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

201 Park Development		Fund Balance		\$ 756,430
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
43061	Park Fees - Developer (Ord 425)	95,370	102,500	102,500
45010	Interest/Dividend Income	0	5,000	22,693
46060	State/Local Grants	198,830	0	0
Total Revenues		294,200	107,500	125,193
510-01	Non-Operating Sources & Use Property	0	75,000	275,000
510-02	Non-Operating Sources & Use Other N	-	-	-
510-05	Non-Operating Sources & Use Transfe	-	-	-
510-12	Non-Operating Sources & Use Interest	-	-	-
511-01	Cost of Capital Land	464	-	-
511-10	Cost of Capital Building/Structures	226,873	-	-
Total Expenditures		227,337	75,000	275,000
Total Revenues Over (Under) Expenditures		66,863	32,500	(149,807)

Drainage Impact Fund

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities

202 Drainage Impact		Fund Balance		\$ 1,690,666
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
43064	Drainage Impact Fees	327,038	246,250	246,250
45010	Interest/Dividend Income	0	5,000	50,720
60009	SRDF Interfund Loan Interest	-	-	-
Total Revenues		327,038	251,250	296,970
502-13	Contracts & Professional Services Consulting Services	-	-	100,000
510-05	Non-Operating Sources & Use Transfe	-	-	-
510-05	Non-Operating Sources & Use Transfe	-	-	-
511-01	Cost of Capital Land	405,367	0	350,000
Total Expenditures		405,367	0	450,000
Total Revenues Over (Under) Expenditures		(78,329)	251,250	(153,030)

Traffic Impact Fund

Traffic Impact Fund (Fund 203) – is used to account for Traffic Impact Fees charged to new development. Funds are transferred to the General Fund to pay for traffic mitigation uses.

203 Traffic Impact Fees		Fund Balance		\$ 2,602,978
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
	Traffic Impact Fees	468,254	375,000	275,000
45010	Interest/Dividend Income			78,089
60009	SRDF Interfund Loan Interest	-	-	-
Total Revenues		468,254	375,000	353,089
502-13	Contracts & Professional Services Consulting Services		-	100,000
510-05	Non-Operating Sources & Use Transfer	-		
510-05	Non-Operating Sources & Use Transfer	-		
511-01	Cost of Capital Land	405,367	0	500,000
Total Expenditures		405,367	0	600,000
Total Revenues Over (Under) Expenditures		62,887	375,000	(246,911)

Fire Impact Fund

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

Gas Tax Fund

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

210 Gas Tax		Fund Balance		\$ 2,381,677
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
42101	Gas Tax, 2103	264,519	299,283	299,283
42102	Gas Tax, 2105	188,695	213,717	213,717
42103	Gas Tax, 2106	122,013	133,592	133,592
42104	Gas Tax, 2107	256,266	255,721	255,721
42105	Gas Tax 2107.5 Taxes	0	6,000	6,000
45010	Interest/Dividend Income	0	2,500	2,500
Total Revenues		831,493	910,813	910,813
502-13	Contracts & Professional Consulting & (99,665	0	25,000
510-05	Non-Operating Sources & Use Transfer	0	453,000	453,000
511-04	Cost of Capital Infrastructure - Streets &	0	434,993	434,993
Total Expenditures		99,665	887,993	912,993
Total Revenues Over (Under) Expenditures		731,828	22,820	-2,180

Article 8 Fund

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

211 Article 8		Fund Balance \$ 1,361,918		
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
45010	Interest/Dividend Income	0	1,200	40,858
46050	SB 325, Article 8	61,333	0	0
Total Revenues		61,333	1,200	40,858
510-05	Non-Operating Sources & Use Transfer	0	20,000	0
511-04	Cost of Capital Infrastructure - Streets	377,659	1,120,000	1,000,000
Total Expenditures		377,659	1,140,000	1,000,000
Total Revenues Over (Under) Expenditures		(316,326)	(1,138,800)	(959,142)

SB-1 Maintenance and Rehabilitation Fund

SB-1 Maintenance and Rehabilitation Fund (Fund 213) – is used to account for funds under the SB-1 Transportation Funding bill. Funds are used for various street and roadway repairs and improvements.

213 SB-1		Fund Balance \$ 2,058,502		
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
45010	Interest/Dividend Income	0	0	0
46007	SB1 Road Maint & Rehab	728,108	889,314	949,529
Total Revenues		728,108	889,314	949,529
502-13	Contracts & Professional Services Contr	0	69,000	275,000
511-04	Cost of Capital Infrastructure - Streets	0	1,100,000	2,725,000
Total Expenditures		-	1,169,000	3,000,000
Total Revenues Over (Under) Expenditures		728,108	(279,686)	(2,050,471)

State Grant for Local Park

State Grant for Local Park (Fund 218). The City of Adelanto received an award of 2.8 Million dollars for a new park in the city. The grant funds will be spent constructing a new water park in North Adelanto on the corner of Chamberlaine and Jonathon.

218 State Park Grant		Fund Balance		\$ (139,368)
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
46006	Other Grants	0	700,000	0
Total Revenues		-	700,000	
502-13	Contracts & Professional Services Con:	183,300	75,000	0
506-05	Administrative cost Permits	-	-	-
511-10	Cost of Capital Buildings Structures	1,652	700,000	0
Total Expenditures		184,952	775,000	-

Local Jurisdiction Assistance Grant

Local Jurisdiction Assistance Grant (219) was awarded to the City of Adelanto for the purpose of correcting environmental and planning issues in the City's Cannabis Zone. The funds will be spent for environmental studies and planning clean up.

219 Local Jurisdiction Assistance Grant		Fund Balance		\$ -
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
46006	Other Grants	0	0	0
Total Revenues		0	0	0
502-13	Contracts & Professional Services Con:	1,540	0	0
504-50	Maintenance & Supplies Printing and O	0	0	0
511-10	Cost of Capital Buildings Structures	-	-	-
Total Expenditures		1,540	0	0

Federal Grants Fund

Federal Grants (Fund 220) – is used to account for funds received from grants from the United States government, such as JAG and Homeland Security grants. Funds are to be spent according to the relevant grant agreement.

State/Local Grants Fund

State/Local Grants (Fund 222) – is used to account for funds received from grants from various State of California and local government agencies. Funds are to be spent according to the relevant grant agreement.

222 State & County Grants		Fund Balance		\$ 566,831
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
46013	Safe Routes to School SRTS	-	-	-
46060	State/Local Grants	-8,926	-	-
Total Revenues		-8,926	0	0
502-13	Contracts & Professional Services Con	-	-	-
502-73	Contracts & Professional Services Cod	-	-	-
504-08	Maintenance & Supplies Computer Har	-	-	-
504-09	Maintenance & Supplies Computer Soft	3,000	-	-
504-50	Maintenance & Supplies Printing and O	0	-	-
506-01	Administrative Cost Administrative Fees	-	-	-
Total Expenditures		3,000	0	0

Community Development Block Grant Fund

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

223 CDBG		Fund Balance		\$ 132,444
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
46003	CDBG Grants	963,801	329,144	323,289
Total Revenues		963,801	329,144	329,144
502-13	Contracts & Professional Services Con	40,718	49,371	
510-05	Non-Operating Sources & Use Transfer	0	0	0
511-04	Cost of Capital Infrastructure - Streets	923,814	279,773	323,289
Total Expenditures		964,532	329,144	323,289
Total Revenues Over (Under) Expenditures		-	-	-

Air Quality Management District (AQMD)
 AQMD (Fund 240)

224 AQMD		Fund Balance		\$ 133,794
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
46060	State/Local Grants	-	-	-
45010	Interest Income			6,690
Total Revenues		0	0	6,690
<hr/>				
511-03	Cost of Capital Vehicle Equipment			140,000
Total Expenditures		0	0	140,000
<hr/>				
Total Revenues Over (Under) Expenditures		-	-	-

Public Safety Augmentation Fund/Public Safety 1/2 Cent Fund

Public Safety Augmentation Fund/Public Safety 1/2 Cent (Fund 227) – is used to account for the State 1/2 cent sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

227 Public Safety Augmentation 1/2 cent		Fund Balance		\$ 362,420
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
42210	Half cent Salesd taxc (Public Safety)	196,527	220,661	228,384
45010	Interest Income			10,873
Total Revenues		196,527	220,661	239,257
<hr/>				
510-05	Non-Operating Sources & Use Transfer	0	220,000	250,000
Total Expenditures		0	220,000	250,000
<hr/>				
<i>Transfer to General Fund</i>				
Total Revenues Over (Under) Expenditures		-120,000	-	-

Supplemental Law Enforcement Oversight Committee (SLEOC)

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

229 SLEOC (Police Overtime)		Fund Balance		\$ 340,736
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
45010	Interest/Dividend Income	0	0	0
46060	State/Local Grants	142,832	140,000	140,000
Total Revenues		142,832	140,000	140,000
510-05	Non-Operating Sources & Use Transfer	0	140,000	140,000
Total Expenditures		0	140,000	140,000
<i>Transfer to General Fund for Police Overtime</i>				
Total Revenues Over (Under) Expenditures		-120,000	-	-

Measure I/65% Fund

Measure I 65% (Fund 233) – is used to account for the County's ½ cent sales tax revenues. This portion of the funds must be spent on arterial road projects.

Measure I/70% Fund

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

235 Measure I - Local Streets (65%)		Fund Balance		\$ 1,587,647
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
45010	Interest/Dividend Income	0	0	47,629
46011	Measure I, Local/Arterial	0	780,000	1,110,189
Total Revenues		-	780,000	1,157,818
502-13	Contracts & Professional Services Con	451,597	150,000	150,000
504-03	Maintenance & Supplies Street Mainten	85,401	125,000	125,000
504-06	Maintenance & Supplies Department Ex	-	-	-
511-02	Cost of Capital Equipment	166,940	0	0
511-04	Cost of Capital Infrastructure - Streets	0	2,500,000	2,500,000
Total Expenditures		703,938	2,775,000	2,775,000
Total Revenues Over (Under) Expenditures		-703,938	-1,995,000	-1,617,182

Community Facilities District (CFD) Fund

Community Facilities District (Fund 240) - is used to account for the special tax levy placed on certain tracts to pay for public safety services and other improvements.

Landscaping and Lighting Maintenance District Fund

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

241 Landscape Lighting Fund		Fund Balance		
		\$ 371,324		
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
42220	Property Taxes	291,792	316,597	326,095
45010	Interest/Dividend Income	0	0	11,140
Total Revenues		291,792	316,597	337,235
502-13	Contracts & Professional Services Con	25,219	0	0
510-05	Non-Operating Sources & Use Transfe	266573	316,597	337,235
Total Expenditures		291,792	316,597	337,235
<i>Transfer to General Fund</i>				
Total Revenues Over (Under) Expenditures		0	0	0

OTHER FUNDS



Other Funds Budget Details

CFD No 2006-2

401 CFD 2006-2 #1 & #2		Fund Balance		\$ 626,463
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
42220	Property Taxes	646,691	667,629	667,630
42220	Property Taxes	-	-	-
42221	Property Transfer Tax	-	-	-
45010	Interest/Dividend Income	-	-	-
45010	Interest/Dividend Income	-	-	-
Total Revenues		646,691	667,629	667,630
502-13	Contracts & Professional Services Con	0	23,230	23,230
508-04	Bond Principal	20,000	243,515	110,000
510-02	Bond Interest	50,000	379,385	510,035
510-04	Non-Operating Sources & Use Interest f	519,298	21,500	21,500
Total Expenditures		589,298	667,630	664,765

Adelanto Community Benefit Corporation

471 Community Benefit Corporation		Fund Balance		\$ 57,559
Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
45010	Interest/Divident Income			
49001	Donations - General			
49101	Donations - Parade			
49103	Donations - Movies in the Park			
47030	Concession Sales	40,077	37,500	45,000
49001	Donations - General			
Total Revenues		40,077	37,500	45,000
502-13	Contracts & Professional Services Con	623		
504-54	Maintenance & Supplies Christmas Par	-	45,000	25,000
504-57	Maintenance & Supplies Movies in the P	712	12,500	12,500
506-11	Administrative Cost Presentations	502	20,000	-
508-14	Other Operating Cost Christmas Parade	133		
508-20	Other Operating Cost Sporting Tournam	-		
508-21	Other Operating Cost Miscellaneous	31,440		7,500
508-23	Other Operating Cost Trunk or Treat	983		
Total Expenditures		32,423	77,500	45,000

Successor Agency to the Adelanto Improvement Agency

580 Successor Agency to Adelanto Improvement Agency Fund Balance \$ 5,168,036

Acct. #	Account Description	Estimated FY 2022-23	Proposed FY 2023-24	Proposed FY 2024-25
42220	Property Taxes	4,925,530	4,750,310	4,750,310
45010	Interest/Dividend Income			77,521
47011	ARDA Admin Fee			
47090	Rents and Concessions			
Total Revenues		4,925,530	4,750,310	4,827,831
502-11	Contract Services - City Attorney			5,000
502-13	Contract Services - Other Services			5,000
506-01	Administrative Cost Presentations	240,000	240,000	240,000
508-04	Bond Principal	4,627,116	1,877,765	2,242,827
510-04	Bond Interest		2,552,556	2,441,038
508-14	Administrative Cost Administrative Fees/Services			10,000
Total Expenditures		4,627,116	4,670,321	4,943,865

APPENDICES



Appendix A - Authorized Positions

2023 POSITIONS	Fund 100 Gen	Fund 353 Water	Fund 360 Sewer	TOTAL
ADMINISTRATION				
City Manager	55%	30%	15%	100%
Executive Assistant	55%	30%	15%	100%
Part Time Public Information Officer	55%	30%	15%	100%
CITY CLERK				
Deputy City Clerk/Admin Analyst	55%	30%	15%	100%
FINANCE				
Director of Finance	55%	30%	15%	100%
Finance Manager	55%	30%	15%	100%
Principal Accountant	55%	30%	15%	100%
Account Clerk II	55%	30%	15%	100%
Accounting Tech II/Payroll	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
STREETS				
Public Services Supervisor	55%	30%	15%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
FACILITY MAINTENANCE				
Maintenance Worker III	80%	20%	0%	100%
PARKS & GROUNDS				
Groundskeeper	80%	20%	0%	100%
LANDSCAPE LIGHTING MAINTENANCE DISTRICT				
LLMD Groundskeeper	100%	0%	0%	100%
CODE ENFORCEMENT				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
ANIMAL CONTROL				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
PLANNING & ECONOMIC DEVELOPMENT				
Development Services Facilitator	55%	30%	15%	100%
WATER / UTILITIES				
Customer Service Supervisor		100%		100%
Customer Service Rep I		100%		100%
Customer Service Rep I		100%		100%

Appendix A – Salary Schedule

Employee #	Title	Step	1	2	3	4	5	Current
ADMINISTRATION								
FL0718	City Manager		260,750	260,750	260,750	260,750	260,750	260,750
CE0111	Executive Assistant	5	125,000	128,750	132,613	136,591	140,689	140,689
IT0923	PIO (part-time)	1	83,034	85,525	88,090	90,733	93,455	41,517
CITY CLERK								
LO0411	City Clerk	5	150,000	154,500	159,135	163,909	168,826	168,826
FINANCE								
	Director of Finance	*	169,168	174,243	179,471	184,855	190,400	-
GU0824	Finance Manager	4	134,053	138,075	142,217	146,483	150,878	146,483
	Senior Accountant	*	90,457	93,170	95,965	98,844	101,810	-
AB0921	Principal Accountant	5	104,716	107,857	111,093	114,426	117,859	117,859
LA0622	Senior Accountant	4	90,457	93,171	95,966	98,845	101,810	98,845
DI1019	Payroll/HR Tech II	5	79,515	81,900	84,357	86,888	89,495	89,495
MO0617	Account Clerk III	5	61,726	63,578	65,485	67,450	69,473	69,473
PUBLIC WORKS								
IS1012	Public Services Supervisor	4	70,861	72,987	75,176	77,432	79,755	77,432
MO0407	Maintenance Worker III	5	61,490	63,335	65,235	67,192	69,208	69,208
OC0811	Maintenance Worker III	5	61,490	63,335	65,235	67,192	69,208	69,208
ZE1022	Maintenance Worker I	5	46,270	47,658	49,088	50,560	52,077	52,077
CU0222	Maintenance Worker I	5	46,270	47,658	49,088	50,560	52,077	52,077
CH1122	Maintenance Worker I	4	46,270	47,658	49,088	50,560	52,077	50,560
FACILITY MAINTENANCE								
MA0112	Maintenance Worker III	5	45,264	46,622	48,021	49,461	50,945	50,945
PARKS & GROUNDS								
DO0218	Groundskeeper	5	61,490	63,335	65,235	67,192	69,208	69,208
LANDSCAPE LIGHTING MAINTENANCE DISTRICT								
RA0601	LLMD Groundskeeper	5	61,097	62,930	64,818	66,762	68,765	68,765
CODE ENFORCEMENT								
SA0721	Community Safety Supervisor / Admin.	1	85,000	87,550	90,177	92,882	95,668	95,668
Bi0922	Community Safety Supervisor / Ops	1	85,000	87,550	90,177	92,882	95,668	95,668
ANIMAL CONTROL								
HA0123	Community Safety Officer II	1	70,303	72,412	74,584	76,822	79,127	85,000
AL0123	Community Safety Officer II	1	70,303	72,412	74,584	76,822	79,127	85,000
PLANNING/ ENGINEERING								
LY0117	Development Services Coordinator	5	80,593	83,010	85,501	88,066	90,708	90,708
WATER / SEWER								
LO0717	Customer Service Supervisor	5	59,508	61,293	63,132	65,026	66,977	66,977
BA0617	Customer Service Representative I	5	49,092	50,565	52,082	53,644	55,253	55,253
MI0617	Customer Service Representative I	5	49,092	50,565	52,082	53,644	55,253	55,253

RESOLUTION NO. 24-87

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, AND THE ADELANTO COMMUNITY BENEFIT CORPORATION, APPROPRIATING FUNDS FOR THE MUNICIPAL GENERAL AND SPECIAL FUNDS, OTHER FUNDS BUDGET AND ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25

WHEREAS, the City is required to adopt an annual budget for the Fiscal Year beginning on July 1, 2024 and ending on June 30, 2025;

WHEREAS, a budget is vital to the success of the City of Adelanto;

WHEREAS, Government Code Section 7910 requires the City Council to establish its appropriations limit as applied to “proceeds from taxes”, as defined in that section, pursuant to Article XIII B of the State Constitution; and

WHEREAS, the City elects to use the percentage change in California per capita personal income from the preceding year and the percentage change in population within the City as factors for the calculation of the appropriations limit pursuant to Proposition 111, voted into law on June 5, 1990.

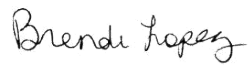
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES HEREBY RESOLVE AS FOLLOWS:

- Section 1. That the City Council approves the total appropriation of \$22,794,874 for the City General Fund for Fiscal Year 2024-25.
- Section 2. That the City Council approves the total appropriation of \$15,607,147 for the Special Funds for Fiscal Year 2024-25.
- Section 3. That the Adelanto Community Benefit Corporation approves the total appropriation of \$45,000 for the Adelanto Community Benefit Corporation for Fiscal Year 2024-25.
- Section 4. That the City Council approves the appropriations limit on the “proceeds from taxes” in the amount of \$26,214,409 for the City of Adelanto for Fiscal Year 2024-25.

PASSED, APPROVED AND ADOPTED this 25th day of September, 2024.



Gabriel Reyes, Mayor



Brenda Lopez, City Clerk

Resolution No. 24-87
Page 3

I, Brenda Lopez, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 24-87 was duly and regularly adopted at a regular meeting of the City Council of the City of Adelanto on this 25th day of September, 2024 be the following vote to wit:

AYES: Council Members Jeannette, Meza, Uptergrove, Mayor Pro Tem Ramos and Mayor Reyes

NOES: None

ABSENT: None

ABSTAIN: None

IN WITNESS THEREOF, I hereunto set my hand and affix the official seal of the City of Adelanto on the 25th day of September, 2024.

Brenda Lopez

Brenda Lopez, City Clerk

RESOLUTION NO. 24-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 24-25

WHEREAS, Government Code Section 7910 requires the City Council to establish its appropriations limit as applied to “proceeds from taxes”, as defined in the that section, pursuant to Article XIII B of the State Constitution;

WHEREAS, the City elects to use the percentage change in California per capita personal income from the preceding year and the percentage change in population within the county in which the city is located as factors for the calculation of the appropriations limit pursuant to Proposition 111, voted into law on June 5, 1990.; and

WHEREAS, The City calculates the Appropriations Limit by (1) the greater of the percentage growth of Per Capita Income as given by the Department of Finance or increase of non-residential construction within the City, multiplied by (2) the greater of the percentage growth of the City or the County population increase.; and

WHEREAS, The City does calculate the Appropriations limit based on the greater of Per Capita Income as given by the Department of Finance or non-residential construction with in the City, in order to appropriate sufficient taxes to provide services to the residents of Adelanto.; and

WHEREAS, the appropriations limit is calculated to be \$25,957,131 after applying the appropriate parameters.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES HEREBY RESOLVE AS FOLLOWS:

- Section 1. That the City Council approves the calculation of the appropriations limit on the “proceeds from taxes” to use the greater of population increase or new non-residential construction for the County of San Bernardino for Fiscal Year 2024-25.
- Section 2. That the City Council reviews and approves the appropriations limit calculation, Exhibit A, on the “proceeds from taxes” in the amount of \$25,957,131 for the City of Adelanto for Fiscal Year 2024-25.


Exhibit A

		<u>2024-2025</u>
Per capita personal income change		3.62%
Population change:		0.42%
County population growth		
CPI change converted to a ratio		1.0362
Population change converted to a ratio		1.0042
Calculation of growth factor		1.0406
2023 - 2024 limit	<u>\$ 24,944,389</u>	
2024 - 2025 Limit		
(\$24,944,389 x 1.0406)	<u>\$ 25,957,131</u>	

PASSED, APPROVED AND ADOPTED this 26th day of June, 2024.



Gabriel Reyes, Mayor



Brenda Lopez, City Clerk

I, Brenda Lopez, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 24-45 was duly and regularly adopted at a regular meeting of the City Council of the City of Adelanto on this 26th day of June, 2024 be the following vote to wit:

AYES: Council Members, Meza, Jeannette, Uptergrove, Mayor Pro Tem Ramos and Mayor Reyes

NOES: None

ABSENT: None

ABSTAIN: None

IN WITNESS THEREOF, I hereunto set my hand and affix the official seal of the City of Adelanto on the 26th day of June, 2024.

Brenda Lopez

Brenda Lopez, City Clerk

RESOLUTION NO. APUA 24-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ADELANTO PUBLIC
UTILITY AUTHORITY APPROPRIATING FUNDS FOR THE PUBLIC UTILITY
AUTHORITY FOR FISCAL YEAR 2024-25

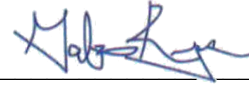
WHEREAS, the Public Utility Authority is a Joint Powers Authority (a public body, corporate and politic) duly created, established to transact business and exercise its powers, all under and pursuant to the Joint Exercise of Powers Act (Article 1 through 4 of Chapter 5, Division 6, Title 1 of the California Government Code); and

WHEREAS, a budget is vital to the success of the operating divisions of the Adelanto Public Utility Authority.

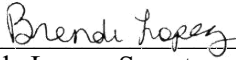
**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ADELANTO
PUBLIC UTILITY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:**

- Section 1. That the Board of Directors approves the total appropriation of \$17,316,740 for the Water Operations Division of the Adelanto Public Utility Authority for the Fiscal Year 2024-25.
- Section 2. That the Board of Directors approves the total appropriation of \$7,092,489 for the Wastewater Treatment (also known as the “Sewer”) Division of the Adelanto Public Utility Authority for the Fiscal Year 2024-25.

PASSED, APPROVED AND ADOPTED this 25th day of September, 2024.



Gabriel Reyes, Executive Director



Brenda Lopez, Secretary

I, Brenda Lopez, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 24-06 was duly and regularly adopted at a regular meeting of the Board of Directors of the Adelanto Public Utility Authority on this 25th day of September, 2024 be the following vote to wit:


AYES: Authority Members Jeannette, Meza, Uptergrove, Vice-President Ramos and President Reyes

NOES: None

ABSENT: None

ABSTAIN: None

IN WITNESS THEREOF, I hereunto set my hand and affix the official seal of the City of Adelanto on the 25th day of September, 2024.



Brenda Lopez, Secretary, City Clerk