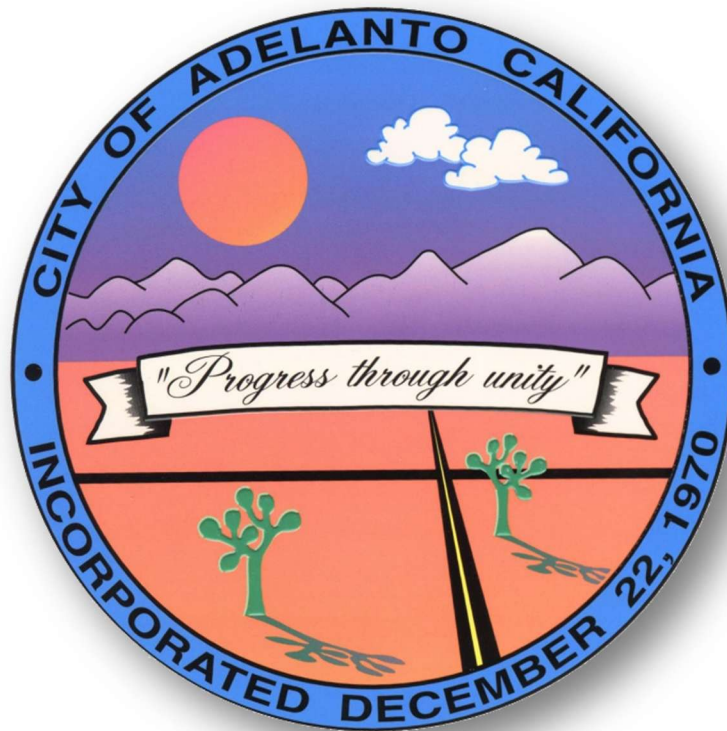


Fiscal Year  
2025-2026  
Approved Budget



*The City with Unlimited Possibilities*

# City of Adelanto

## Fiscal Year 2025-2026 Annual Budget

### Table of Contents

ELECTED OFFICIALS AND STAFF .....	1
CITY MANAGER'S BUDGET MESSAGE .....	2
GENERAL FUND SUMMARIES .....	4
GENERAL FUND REVENUE DETAILS .....	6
GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT .....	9
ENTERPRISE FUNDS .....	29
SPECIAL REVENUE FUNDS .....	35
OTHER FUNDS .....	42
APPENDICES .....	44

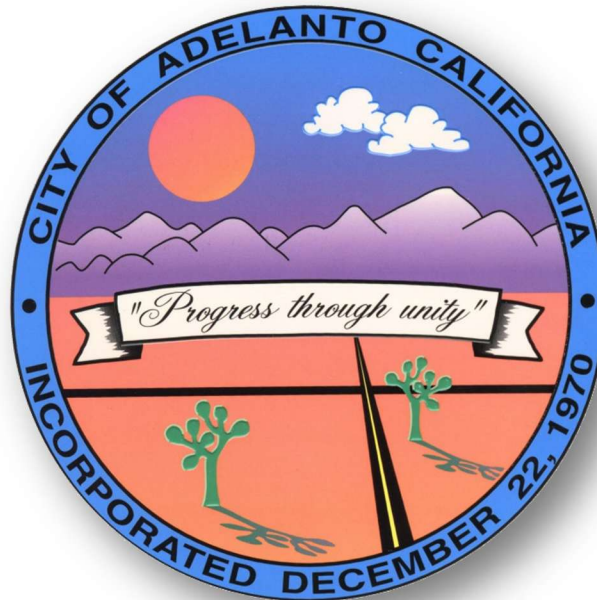
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## **Elected Officials and Staff**

The City of Adelanto would like to recognize and give thanks to the City Council and City Staff for their work in creating this budget and continuing efforts in supporting and serving the City of Adelanto and its Citizens.

### **City Council**

Gabriel Reyes, Mayor  
Daniel Ramos, Mayor Pro-Tem  
Amanda Uptergrove, Council Member  
Angelo Meza, Council Member  
Stevevonna Evans, Council Member



### **City Staff**

Jessie Flores, City Manager  
Brenda Lopez, City Clerk  
Diana Gunn, Finance Manager  
Finance Department and City Hall Staff and Contractors

## City Manager's Budget Message

June 11, 2025

Honorable Mayor, Members of the City Council, and  
Citizens of the City of Adelanto:

Presented for your consideration is the Fiscal Year 2025-2026 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency of the Former Adelanto Improvement Agency.

Projections of the overall General Fund revenue for Fiscal Year 2025-2026 are approximately \$23,520,171. Revenues are projected to increase by \$2.2m from FY24-25.

Estimated General Fund expenditures are approximately \$23,484,796. Expenditures are primarily due to general operating expenditures and increases in contract expenditures.

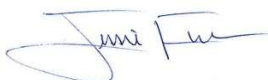
Several Capital Improvement Projects are planned to be funded but are subject to funding resources coming from grants.

In recognizing the fiscal position that the city faces, City Staff work diligently to reduce expenses and find better ways to be self-reliant. It is anticipated that less support will come from County, State, and Federal partners, we have to chart a balanced long term path and therefore this budget calls for uncomfortable cuts, nominal payroll increases, and balanced revenue adjustments.

We view the budget document as a guideline of the year to come, but please note that in much of the data there is existing thought of what could happen 3-5 years down the road.

From a format perspective and to increase transparency, we reduced the budget file by many pages, consolidated data, and simplified language in many cases. We have a small city, and we want to keep things simple!

Respectfully Submitted,



Jessie Flores  
City Manager

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# GENERAL FUND SUMMARIES



## General Fund Revenue & Expenditure Summary

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Taxes and Assessments	\$ 9,766,591	\$ 9,977,653	\$ 10,670,804
Cannabis Fees	4,272,000	4,913,328	5,542,426
License and Permits	711,600	1,553,476	2,280,321
GEO Fees	654,649	654,649	684,881
Fines and Forfeitures	104,000	120,000	145,600
Interest	-	315,000	425,333
Charge for Service	264,250	544,281	560,610
Other Revenue	-	30,955	25,000
Transfer In	2,451,597	3,222,559	3,185,196
Sale of Property / 1-Time			
<b>Total Revenues</b>	<b>18,224,687</b>	<b>21,331,901</b>	<b>23,520,171</b>

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
City Council	181,422	233,715	191,690
Administration	523,058	610,358	633,494
City Clerk	157,562	194,495	200,330
Finance	544,184	657,339	740,522
City Attorney	850,000	850,000	328,000
Human Resources	136,280	85,250	107,285
Information Technology	661,750	500,000	452,932
Non-Department	1,808,803	1,408,803	1,245,528
Streets	568,214	459,003	476,432
Facility Maintenance	167,320	134,371	141,090
Parks & Grounds	499,247	446,518	468,844
LLMD	198,824	227,530	238,906
Vehicle Maintenance	34,000	34,000	35,700
Police	7,689,279	8,123,979	8,095,914
Fire	6,263,801	6,286,931	6,745,139
Code Enforcement	301,434	368,214	463,618
Animal Control	335,374	366,089	384,394
Planning & Economic Develk	590,983	545,671	724,229
Building & Safety	628,000	628,000	722,200
Engineering	614,750	604,750	1,088,550
Senior Center	5,900	-	-
<b>Total Expenditures</b>	<b>\$22,760,185</b>	<b>\$ 22,765,016</b>	<b>\$ 23,484,796</b>

<i>1-Time Revenues</i>		<i>2,843,000</i>	
<b>Net Revenue (Loss)</b>	<b>-4,535,498</b>	<b>1,409,885</b>	<b>35,375</b>

# GENERAL FUND REVENUE DETAILS



<b>REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY24-25</b>	<b>Proposed FY25-26</b>
40110	Franchise Fees	2,283,000	2,351,490	2,539,609
42220	Property Tax	341,975	393,740	425,239
42221	Transfer Tax	115,000	104,500	112,860
42225	VLF	3,912,745	4,505,017	4,865,419
46025	VLF Collection in Excess	38,500	38,500	40,040
42230	Sales Tax	3,061,279	2,569,891	2,672,687
42240	Hotel Tax	14,092	14,515	14,950
	<b>TOTAL TAXES</b>	<b>\$ 9,766,591</b>	<b>\$ 9,977,653</b>	<b>\$ 10,670,804</b>
42236	Business Tax - Space	\$ 2,100,000	\$ 2,755,292	\$ 3,168,586
42237	Business Tax - Gross	1,207,000	1,040,617	\$ 1,144,679
42238	Permit Fees	965,000	1,117,419	1,229,161
	<b>CANNABIS FEES</b>	<b>\$ 4,272,000</b>	<b>\$ 4,913,328</b>	<b>\$ 5,542,426</b>
43020	Animal Licenses	5,000	9,499	9,784
43022	Business Licenses	50,000	67,727	750,000
43023	Home Occupation Licenses	5,000	5,234	5,391
43030	Building Permits	250,000	462,350	476,220
43031	Conditional Use Permits	82,000	114,273	117,701
43032	Electric Permits	50,000	175,012	180,263
43033	Excavation and Grading Permits	2,500	13,036	13,427
43034	Mobile Home Permits		51	53
43035	Mechanical Permit	75,000	99,461	102,445
43036	Plumbing Permits	50,000	117,147	120,662
43037	Sewer Permits	5,000	144,934	149,282
43038	Wide Load Permits (Transportation)	3,100	4,368	4,499
43039	Other Licenses & Permits		16,792	17,296
43050	Building Plan Check Fees	100,000	269,593	277,680
43051	Green Building Standards Fee	15,000	2,340	2,410
43052	Strong Motion Instrumentation	4,000	7,769	8,002
43053	SB 1186 Fee		18	19
43054	Environmental Review & Impact	15,000	43,872	45,188
47040	Copies, Police Reports & Maps	-	174	180
47042	Copies & Publications/Engineering	30,000	28,671	29,531
47043	Encroachment Permits	30,000	108,031	111,272
	<b>LICENSE &amp; PERMITS</b>	<b>\$ 711,600</b>	<b>\$ 1,553,476</b>	<b>\$ 2,280,321</b>
43055	GEO Mitigation Fee	408,800	408,800	429,240
43056	GEO POLICE OFFSET FEE	195,849	195,849	205,641
43057	Geo Administration Fee	50,000	50,000	50,000
	<b>GEO FEES</b>	<b>\$ 654,649</b>	<b>\$ 654,649</b>	<b>\$ 684,881</b>

44000	Animal Apprehension Fees	15,000	20,000	20,600
44031	Vehicle Code Fines (CVC)	50,000	100,000	125,000
	<b>FINES &amp; FORFEITURES</b>	<b>\$ 104,000</b>	<b>\$ 120,000</b>	<b>\$ 145,600</b>
45010	<b>Interest/Dividend Income</b>	-	315,000	425,333
47020	Street Address Assignment	-	1,611	1,659
47022	Code Enforcement Cost Recc	50,000	110,822	114,147
47023	Residential Inspection Fees	-	2,732	2,814
47039	Public Records Request	-	243	250
47040	Inspection & Other	-	17,653	18,183
47050	Lease Income	35,000	27,926	28,763
47051	Location and Development Plk	55,000	63,983	65,902
47080	Tentative Tract Map	15,000	38,474	39,628
47081	Parcel Map Fees	15,000	21,752	22,404
47082	Plan Check Fees	70,000	88,398	91,050
47083	Plan Check Fees/Zone Chang	5,000	27,541	28,367
47084	General Plan Amendment	5,500	13,630	14,038
47085	Plan Review - Planning	11,250	23,064	23,755
47086	Temporary Use Permit	2,500	20,780	21,404
47087	Misc. Planning Fees	-	69,616	71,704
47090	Rents and Concessions	-	12,374	12,745
47200	Notary Fees	-	99	102
47202	Candidate Statement		3,486	3,591
47203	Candidate Handbook		100	103
	<b>CHARGE FOR SERVICES</b>	<b>\$ 264,250</b>	<b>\$ 544,281</b>	<b>\$ 560,610</b>
49009	Miscellaneous Income	-	25,000	25,000
	<b>OTHER REVENUE</b>	<b>\$ -</b>	<b>\$ 30,955</b>	<b>\$ 25,000</b>
60011	Transfer In - (210) Gas Tax	453,000	453,000	339,750
60012	Transfer In - (227) Public Safe	220,000	220,000	220,000
60015	Transfer In - (211) Article 8	20,000	20,000	20,000
60016	Transfer In - (APUA FIRE Service Charge	1,302,000	1,322,962	1,362,651
60017	Transfer In - LLMD	316,597	316,597	326,095
60020	Transfer In - SLEOC	140,000	140,000	144,200
	<b>TOTAL TRANSFER IN</b>	<b>2,451,597</b>	<b>3,222,559</b>	<b>3,185,196</b>
	<b>TOTAL REVENUES</b>	<b>\$ 18,224,687</b>	<b>\$ 21,331,901</b>	<b>\$ 23,520,171</b>

# GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT



# City Council

## MISSION STATEMENT

The City Council strives to ensure that the City provides the best possible services to the residents of the City of Adelanto, promote a positive relationship with communities both within the City and outside of the City, improve the City's economic base to promote fiscal stability and growth, advocate with federal and state officials to address local concerns, and to maintain and continuously improve relationships between the City, the Chamber of Commerce, the Adelanto School District, the County of San Bernardino, the State of California, and most importantly the City's residents.

## CITY COUNCIL FUNCTIONS

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Successor Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the Budget and General Plan, and authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning Commission.

Dept. #	Acct. #	Account Description	FY 2023-24	FY 2024-25	FY 2025-26
1010	501-01	Payroll & Benefits Regular Wages	\$ -	\$ 54,110	
1010	501-05	Payroll & Benefits Retirement Contribu	-	-	-
1010	501-06	Payroll & Benefits Medicare Contributic	828	785	809
1010	501-07	Payroll & Benefits Social Security Tax	3,540	3,355	3,456
1010	501-08	Payroll & Benefits State Unemploymer	3,384	595	613
1010	501-11	Payroll & Benefits Employer Paid Healt	78,000	79,200	81,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 85,752</b>	<b>\$ 138,045</b>	<b>\$ 86,453</b>
1010	502-40	Contracts & Professional Serivces Stip	\$ 66,200	\$ 66,200	\$ 72,820
1010	504-50	Maintenance & Supplies Printing & Offi	500	500	550
1010	506-10	Administrative Cost Meetings	2,500	2,500	2,750
1010	506-11	Administrative Cost Presentations	750	750	825
1010	506-12	Administrative Cost Advertising and Pu	500	500	550
1010	507-01	Training /Membership - Dues	2,500	2,500	2,750
1010	507-03	Training / Membership Conferences ar	6,250	6,250	6,875
1010	507-10	Training / Membership Accommodatio	12,720	12,720	13,992
1010	507-11	Training / Membership Per Diem	3,750	3,750	4,125
<b>Total Operations and Maintenance</b>			<b>\$ 95,670</b>	<b>\$ 95,670</b>	<b>\$ 105,237</b>
<b>TOTAL CITY COUNCIL</b>			<b>\$ 181,422</b>	<b>\$ 233,715</b>	<b>\$ 191,690</b>

# Administration Department

## MISSION STATEMENT

The Administration Department's goal is to implement Council approved policies in the most efficient and effective manner, oversee operations of the City Government, and ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

## ADMINISTRATION DEPARTMENTAL FUNCTIONS

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures that each department provides the appropriate facilities and services to enhance the quality of life for residents, businesses, and community organizations.

The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and economic development.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 201,413	\$ 244,340	\$ 251,671
1012	501-02	Payroll & Benefits Overtime Wages	-		-
1012	501-04	Payroll & Benefits Leave Pay-outs	10,167	16,398	16,890
1012	501-05	Payroll & Benefits Retirement Contributions	12,146	21,010	21,640
1012	501-06	Payroll & Benefits Medicare Contributions	3,025	4,085	4,208
1012	501-08	Payroll & Benefits State Unemployment (SDI)	756	3,099	3,192
1012	501-11	Payroll & Benefits Employer Paid Health & Welfa	14,400	23,925	24,643
<b>Total Payroll &amp; Benefits</b>			<b>\$ 251,058</b>	<b>\$ 312,858</b>	<b>\$ 322,244</b>
Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	502-13	Contracts & Professional Services Consulti	\$ 258,000	\$ 275,000	\$ 288,750
1012	504-50	Maintenance & Supplies Printing & Office St	500	3,500	3,500
1012	506-10	Administrative Cost Meetings	1,500	4,500	4,500
1012	507-01	Training / Membership - Dues	2,500	2,500	2,500
1012	507-03	Training / Membership Conferences and Se	2,500	5,000	5,000
1012	507-10	Training / Membership Accommodations/Tr	5,500	5,500	5,500
1012	507-11	Training / Membership Per Diem	1,500	1,500	1,500
<b>Total Operations and Maintenance</b>			<b>\$ 272,000</b>	<b>\$ 297,500</b>	<b>\$ 311,250</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$ 523,058</b>	<b>\$ 610,358</b>	<b>\$ 633,494</b>

# City Clerk Department

## MISSION STATEMENT

The City Clerk’s Office’s mission is: to be a courteous service-oriented team of professionals joining hands in partnership with the Community and the Council. It is committed to an innovative process, information management, and continual preservation of the City’s history.

## CITY CLERK DEPARTMENTAL FUNCTIONS

The City Clerk’s Office assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk’s office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations, as well as Records Manager for the Citywide Records-Information Program and depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is also the Elections Administrator, conducting municipal and special elections. In conjunction with the above functions, the City Clerk responds to information requests from City Council, Staff, Attorneys, other agencies, and the public.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 68,579	\$ 92,854	\$ 95,640
1012	501-04	Payroll & Benefits Leave Pay-outs	4,413	6,250	6,437
1012	501-05	Payroll & Benefits Retirement Contributions	5,832	7,308	7,527
1012	501-06	Payroll & Benefits Medicare Contributions	1,036	1,543	1,589
1012	501-08	Payroll & Benefits State Unemployment (SDI)	252	1,171	1,206
1012	501-11	Payroll & Benefits Employer Paid Health & We	6,600	14,520	14,956
<b>Total Payroll &amp; Benefits</b>			<b>\$ 86,712</b>	<b>\$ 123,645</b>	<b>\$ 127,355</b>
1012	502-06	Contracts & Professional Services - Elections	\$ 2,500	\$ 2,500	\$ 2,575
1012	502-07	Contracts & Professional Services - Codificati	3,500	3,500	3,605
1012	502-13	Contracts & Professional Services Consulting	50,000	50,000	51,500
1012	504-50	Maintenance & Supplies Printing & Office Supp	500	500	515
1012	506-10	Administrative Cost Meetings	500	500	515
1012	506-12	Administrative Cost Advertising and Publicator	10,500	10,500	10,815
1012	507-01	Training / Membership - Dues	750	750	773
1012	507-03	Training / Membership Conferences & Seminar	850	850	876
1012	507-10	Training / Membership Accommodations/Travel	1,250	1,250	1,288
1012	507-11	Training / Membership Per Diem	500	500	515
<b>Total Operations and Maintenance</b>			<b>\$ 70,850</b>	<b>\$ 70,850</b>	<b>\$ 72,976</b>
<b>TOTAL CITY CLERK</b>			<b>\$ 157,562</b>	<b>\$ 194,495</b>	<b>\$ 200,330</b>

# Finance Department

## MISSION STATEMENT

To safeguard the City's assets while providing efficient, quality services within the guidelines established by Council Policy.

## FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, providing administrative support and direction to the various City and Agency departmental programs, is responsible for the annual budget, and manages other treasury functions. It is responsible purchasing oversight, accounts receivable, accounts payable, payroll functions, workers' compensation administration, and grant and special project accounting. It performs limited HR functions and administers contracted Human Resources services. The Finance Department is responsible for submitting Federal and State required reports, including compiling financial statement information and supporting schedules for the preparation of Agency and Consolidated City Financial Reports.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1013	501-01	Payroll & Benefits Regular Wages	\$ 303,345	\$ 287,900	\$302,295
1013	501-02	Payroll & Benefits Overtime Wages	-		-
1013	501-04	Payroll & Benefits Leave Pay-outs	20,352	19,330	20,296
1013	501-05	Payroll & Benefits Retirement Contributi	22,817	24,495	25,719
1013	501-06	Payroll & Benefits Medicare Contributor	4,634	4,810	5,051
1013	501-08	Payroll & Benefits State Unemployment	1,386	3,649	3,831
1013	501-11	Payroll & Benefits Employer Paid Health	43,500	49,005	51,455
<b>Total Payroll &amp; Benefits</b>			<b>\$ 396,034</b>	<b>\$ 389,189</b>	<b>\$408,648</b>
1013	502-10	Contracts & Professional Services Audi	\$ 80,000	\$ 125,000	\$156,250
1013	502-13	Contracts & Professional Services Con	50,000	125,000	156,250
1013	504-50	Maintenance & Supplies Printing & Offic	750	750	773
1013	506-01	Administrative Cost Administrative Fees	6,000	6,000	6,180
1013	506-10	Administrative Cost Meetings	500	500	515
1013	507-01	Training / Membership - Dues	1,200	1,200	1,236
1013	507-03	Training / Membership Conferences and	2,500	2,500	2,750
1013	507-10	Training / Membership Accommodation:	5,000	5,000	5,500
1013	507-11	Training / Membership Per Diem	2,200	2,200	2,420
<b>Total Operations and Maintenance</b>			<b>\$ 148,150</b>	<b>\$ 268,150</b>	<b>\$331,874</b>
<b>TOTAL FINANCE</b>			<b>\$ 544,184</b>	<b>\$ 657,339</b>	<b>\$740,522</b>

# City Attorney's Office

## MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City and assists them by providing expert legal advice and recommendations in the various aspects of City governance.

## CITY ATTORNEY FUNCTIONS

The City Attorney renders legal opinions and delivers legal services as requested by authorized City officials. Other duties include reviewing and preparing agreements and contracts to be executed by the City, attending all City Council meetings and other meetings as required by law, and reviewing and advising the City about all claims filed against the City.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1014	502-11	Contracts & Professional Services City	\$ 750,000	\$ 750,000	\$ 225,000
1014	502-12	Contracts & Professional Other Legal S	100,000	100,000	103,000
<b>Total Operations and Maintenance</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>
<b>TOTAL CITY ATTORNEY</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>

# Human Resources Department

## MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured, and the workplace is safe.

## HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handling labor negotiations with represented employee groups, ensuring labor laws are followed, administrating employee benefits, and ensuring necessary training is given employees.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1015	501-01	Payroll & Benefits Regular Wages	\$ 39,653	\$ -	\$ 35,455
1015	501-04	Payroll & Benefits Leave Pay-outs	2,625	-	2,316
1015	501-06	Payroll & Benefits Medicare Contributions	342	-	618
1015	501-08	Payroll & Benefits State Unemployment (SDI)	252	-	166
1015	501-11	Payroll & Benefits Employer Paid Health & Welfare	6,600	-	4,563
<b>Total Payroll &amp; Benefits</b>			<b>\$ 51,030</b>	<b>\$ -</b>	<b>\$ 43,118</b>
1015	502-13	Contracts & Professional Services Consulting	55,000	55,000	63,528
1015	504-50	Maintenance & Supplies Printing & Office Supplies	250	250	-
1015	506-12	Administrative Cost Advertising and Publications	-	-	639
<b>Total Operations and Maintenance</b>			<b>\$ 85,250</b>	<b>\$ 85,250</b>	<b>\$ 64,167</b>
<b>TOTAL HUMAN RESOURCES</b>			<b>\$ 136,280</b>	<b>\$ 85,250</b>	<b>\$ 107,285</b>

# Information Technology Department

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## MISSION STATEMENT

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To provide City staff and users of the City website with up-to-date technology, including both hardware and software.

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## INFORMATION TECHNOLOGY FUNCTIONS

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The IT Departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT Department is responsible for SCADA monitoring, and Utility Billing and Receivable interface software web and payment portals, as well as overseeing and monitoring security and safety equipment and software.

The IT Department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1016	502-13	Contracts & Professional Services Consulting	\$ 518,100	\$ 400,000	\$385,655
1016	504-06	Maintenance & Supplies Equip Maintenance	2,500	1,850	1,850
1016	504-08	Maintenance & Supplies Computer Hardware	15,500	12,500	14,723
1016	504-09	Maintenance & Supplies Computer Software	125,000	85,000	49,961
1016	504-50	Maintenance & Supplies Printing / Office Supplies	400	400	743
1016	504-52	Maintenance & Supplies Photo/Film Supplies	250	250	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>
1017	511-02	Cost of Capital Equipment	-	-	-
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>

# Non-Department

## NON-DEPARTMENT FUNCTIONS

The purpose of the Non-Department is to provide a cost center for several City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations. The Non-Department provides for, among others, the following: janitorial and maintenance services of City Hall and Police Department, general liability insurance of the City as a whole, administrative support to City Departments, and retirees' insurance and PERS UAL.

### Non-Department Budget Details

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1017	501-11	Payroll & Benefits Employer Paid Health & V	50,000	-	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>
1017	502-01	Contracts & Professional Office Equipment	\$ 50,000	\$ 50,000	\$ 28,000
1017	502-13	Contracts & Professional Services Consultir	75,000	75,000	203,035
1017	503-01	Utilities & Communication Communication S	90,000	90,000	74,970
1017	503-02	Utilities & Communication Electricity	50,000	50,000	56,685
1017	503-03	Utilities & Communication Natural Gas	1,500	1,500	3,334
1017	504-01	Maintenance & Supplies Building/Structures	35,000	35,000	51,237
1017	504-07	Maintenance & Supplies Other Maintenance	5,000	5,000	5,150
1017	504-50	Maintenance & Supplies Printing and Office	5,000	5,000	5,000
1017	504-51	Maintenance & Supplies Uniforms and Safet	12,500	12,500	12,875
1017	505-01	Insurance & Claims General Liability Insuran	654,103	654,103	425,167
1017	505-04	Insurance & Claims Claims and Settlements	357,000	357,000	232,050
1017	506-01	Administrative Cost Administrative Fees/Ser	1,200	1,200	75,000
1017	506-03	Administrative Cost Fees	17,500	17,500	18,025
1017	506-12	Administrative Cost Advertising and Publicat	-	-	-
1017	507-01	Training and Membership Membership and E	55,000	55,000	55,000
1017	507-03	Training and Membership Conferences and	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$1,408,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>
1017	510-02	Non-Operating Sources & Use Other Non-O	0	0	0
1017	510-03	Non-Operating Sources & Use Int Exp - Late	0	0	0
1017	510-11	Non-Operating Sources & Use SRDF Interfu	0	0	0
<b>Total Transfers Out</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1017	511-02	Cost of Capital Equipment	0	0	0
1017	511-10	Cost of Capital Building/Structures	350,000	0	0
<b>Total Capital Outlay</b>			<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NON DEPARTMENTAL</b>			<b>\$1,808,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>

# Streets Department

## MISSION STATEMENT

The Streets Department, formerly part of the Public Services Department, is responsible for maintaining City streets and sidewalks.

## STREETS DEPARTMENTAL FUNCTIONS

The Streets Department functions include: general asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities; making temporary repairs to potholes throughout the City on an as-needed basis; clearing debris from street storm drains; and maintaining and installing City traffic signs when required.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1020	501-01	Payroll & Benefits Regular Wages	\$ 381,601	\$ 282,143	\$290,607
1020	501-02	Payroll & Benefits Overtime Wages	-		-
1020	501-04	Payroll & Benefits Leave Pay-outs	25,141	18,650	19,210
1020	501-05	Payroll & Benefits Retirement Contributions	32,692	25,815	26,590
1020	501-06	Payroll & Benefits Medicare Contributions	6,056	4,736	4,878
1020	501-07	Payroll & Benefits Social Security Tax	-		-
1020	501-08	Payroll & Benefits State Unemployment In	3,024	3,593	3,701
1020	501-09	Payroll & Benefits Workers Compensation	-	-	-
1020	501-11	Payroll & Benefits Health & Welfare	55,200	59,565	65,522
<b>Total Payroll &amp; Benefits</b>			<b>\$ 503,714</b>	<b>\$ 394,503</b>	<b>\$410,507</b>
1020	504-03	Maintenance & Supplies Street Maintenanc	\$ 15,000	\$ 15,000	\$ 15,000
1020	504-06	Maintenance & Supplies Dept Equip Maint	2,500	2,500	2,575
1020	504-21	Maintenance & Supplies Parts and Servic	2,500	2,500	2,575
1020	504-23	Maintenance & Supplies Diesel	5,500	5,500	5,665
1020	504-25	Maintenance & Supplies Unleaded Fuel	35,000	35,000	36,050
1020	504-51	Maintenance & Supplies Uniform Safety S	1,500	1,500	1,545
1020	506-03	Administrative Cost Fees	1,000	1,000	1,000
1020	506-04	Administrative Cost Licenses	500	500	515
1020	506-05	Administrative Cost Permits	-	-	-
1020	507-02	Training and Membership Schools & Cert	500	500	500
1020	507-03	Training and Membership Conference & S	500	500	500
<b>Total Operations and Maintenance</b>			<b>\$ 64,500</b>	<b>\$ 64,500</b>	<b>\$ 65,925</b>
<b>TOTAL STREETS</b>			<b>\$ 568,214</b>	<b>\$ 459,003</b>	<b>\$476,432</b>

# Facility Maintenance Department

## MISSION STATEMENT

The Facility Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining City facilities including City Hall and other buildings.

## FACILITY MAINTENANCE DEPARTMENTAL FUNCTIONS

The Facility Maintenance Department functions include: maintaining and repairing all public buildings, including City Hall, Police Department, Fire Department and Community Centers, providing maintenance services to Adelanto Stadium, and maintaining and repairing park restroom facilities.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1021	501-01	Payroll & Benefits Regular Wages	\$ 80,941	\$ 58,101	\$ 61,006
1021	501-02	Payroll & Benefits Overtime Wages	-	-	-
1021	501-04	Payroll & Benefits Leave Pay-outs	5,301	3,727	3,913
1021	501-05	Payroll & Benefits Retirement Contributions	7,250	5,897	6,192
1021	501-06	Payroll & Benefits Medicare Contributions	1,924	982	1,031
1021	501-08	Payroll & Benefits State Unemployment Insur	504	745	782
1021	501-09	Payroll & Benefits Workers Compensation	-	-	-
1021	501-11	Payroll & Benefits Employer Paid Health & W	15,600	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,520</b>	<b>\$ 78,571</b>	<b>\$ 82,500</b>
1021	504-01	Maintenance & Supplies Building/Structure Ma	\$ 45,000	\$ 45,000	\$ 47,250
1021	504-02	Maintenance & Supplies Fields/Yards/Plants I	1,000	1,000	1,050
1021	504-06	Maintenance & Supplies Dept Equip Maintena	-	-	-
1021	504-25	Maintenance & Supplies Unleaded Fuel	8,500	8,500	8,925
1021	504-50	Maintenance & Supplies Printing and Office S	-	-	-
1021	504-51	Maintenance & Supplies Uniforms and Safety	800	800	840
1021	504-53	Maintenance & Supplies Shop and Janitorial S	-	-	-
1021	506-03	Administrative Cost Fees	-	-	-
1021	507-02	Training and Membership Schools and Certifi	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 55,800</b>	<b>\$ 55,800</b>	<b>\$ 58,590</b>
<b>TOTAL FACILITY MAINTENANCE</b>			<b>\$ 167,320</b>	<b>\$ 134,371</b>	<b>\$ 141,090</b>

# Parks & Grounds Department

## Parks and Grounds Department

### MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

### PARKS AND GROUNDS DEPARTMENT FUNCTIONS

The Parks and Grounds Department is responsible for ensuring that all park land areas are maintained in the highest quality for the community. The Parks and Recreation Commission makes recommendations to the City Council.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1022	501-01	Payroll & Benefits Regular Wages	\$ 70,999	\$ 40,756	\$ 42,794
1022	501-02	Payroll & Benefits Overtime Wages	-		-
1022	501-04	Payroll & Benefits Leave Pay-outs	4,600	2,743	2,880
1022	501-05	Payroll & Benefits Retirement Contributions	6,143	3,207	3,368
1022	501-06	Payroll & Benefits Medicare Contributions	1,101	677	711
1022	501-08	Payroll & Benefits State Unemployment Insurance	504	514	539
1022	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1022	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$109,747</b>	<b>\$ 57,018</b>	<b>\$ 59,869</b>
1022	503-04	Utilities & Communication Water	330,000	330,000	346,500
1022	504-01	Maintenance & Supplies Building/Structures Maintenance	15,000	15,000	15,750
1022	504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	40,000	40,000	42,000
1022	504-04	Maintenance & Supplies Wells/Lines Maintenance	500	500	525
1022	504-06	Maintenance & Supplies Dept Equip Maintenance	500	500	525
1022	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1022	504-51	Maintenance & Supplies Uniforms and Safety Supplies	500	500	525
1022	506-05	Administrative Cost Permits	-	-	-
1022	507-02	Training and Membership Schools and Certification	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$389,500</b>	<b>\$ 389,500</b>	<b>\$ 408,975</b>
<b>TOTAL PARKS &amp; GROUNDS</b>			<b>\$499,247</b>	<b>\$ 446,518</b>	<b>\$ 468,844</b>

# Lighting and Landscaping Maintenance Districts Department

## MISSION STATEMENT

The Lighting and Landscaping Maintenance Districts (LLMD) Department, formerly part of the Public Services Department, is responsible for maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts.

## LLMD DEPARTMENTAL FUNCTIONS

The LLMD Department functions include: repair, removal, or replacement of all or part of any improvement within landscaping districts; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts; removal of trimmings, rubbish, debris, and other solid waste within landscaping districts; and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1023	501-01	Payroll & Benefits Regular Wages	\$ 50,311	\$ 71,516	\$ 75,092
1023	501-02	Payroll & Benefits Overtime Wages	-	-	-
1023	501-04	Payroll & Benefits Leave Pay-outs	3,387	4,628	4,860
1023	501-05	Payroll & Benefits Retirement Contributions	-	7,259	7,622
1023	501-06	Payroll & Benefits Medicare Contributions	822	1,209	1,270
1023	501-08	Payroll & Benefits State Unemployment Insurance	504	917	963
1023	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1023	501-11	Payroll & Benefits Employer Paid Health & Welfare	13,200	11,400	11,970
<b>Total Payroll &amp; Benefits</b>			<b>\$ 68,224</b>	<b>\$ 96,930</b>	<b>\$101,776</b>
1023	502-13	Contracts & Professional Consulting & Outside	\$ -	\$ -	\$ -
1023	503-02	Utilities & Communication Electricity	20,000	20,000	21,000
1023	503-04	Utilities & Communication Water	100,000	100,000	105,000
1023	504-02	Maintenance & Supplies Fields/Yards/Plants Mai	7,600	7,600	7,980
1023	504-06	Maintenance & Supplies Department Equip Main	-	-	-
1023	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1023	504-51	Maintenance & Supplies Uniforms and Safety Su	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$130,600</b>	<b>\$130,600</b>	<b>\$137,130</b>
<b>TOTAL LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>			<b>\$198,824</b>	<b>\$227,530</b>	<b>\$238,906</b>

# Vehicle Maintenance Department

## MISSION STATEMENT

The Vehicle Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining all city vehicles and equipment.

## VEHICLE MAINTENANCE DEPARTMENTAL FUNCTIONS

The Vehicle Maintenance Departments function is to repair and maintain all City vehicles and equipment.

### Vehicle Maintenance Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
<b>Total Payroll &amp; Benefits</b>			\$ -	\$ -	\$ -
1024	502-13	Contracts & Professional Services Consulting S	\$ -	\$ -	\$ -
1024	504-21	Maintenance & Supplies Parts and Service	25,000	25,000	26,250
1024	504-22	Maintenance & Supplies Tires	2,500	2,500	2,625
1024	504-23	Maintenance & Supplies Diesel	3,000	3,000	3,150
1024	504-25	Maintenance & Supplies Unleaded Fuel	3,500	3,500	3,675
1024	504-50	Maintenance & Supplies Printing and Office Supp	-	-	-
1024	506-01	Administrative Cost Administrative Fees/Service:	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>
1024	511-03	Cost of Capital Vehicle Equipment	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL VEHICLE MAINTENANCE</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>

# Police Department

## MISSION STATEMENT

Police, formerly part of the Public Safety Department, has the mission to: defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto and to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens.

## POLICE DEPARTMENTAL FUNCTIONS

Police services are provided through contract with the San Bernardino County Sheriff's Department, which: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detains and arrests violators of the law; works in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1030	502-20	Contracts & Professional Services Cal-I	\$ -	\$ -	\$ -
1030	502-23	Contracts & Professional Services Sher	150,000	150,000	165,000
1030	502-25	Contracts & Professional Services Sher	85,000	85,000	93,500
1030	502-50	Contracts & Professional Services Co. S	7,309,779	7,744,479	7,692,914
1030	502-52	Contracts & Professional Services Liv S	15,000	15,000	15,000
1030	503-01	Utilities & Communication Communicati	7,500	7,500	7,500
1030	503-02	Utilities & Communication Electricity	24,000	24,000	24,000
1030	503-03	Utilities & Communication Natural Gas	1,000	1,000	1,000
1030	503-04	Utilities & Communication Water	2,000	2,000	2,000
1030	504-01	Maintenance & Supplies Building/Structu	10,000	10,000	10,000
1030	504-25	Maintenance & Supplies Unleaded Fuel	85,000	85,000	85,000
<b>Total Operations and Maintenance</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>
<b>TOTAL POLICE</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>

# Fire Department

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## MISSION STATEMENT

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Fire, formerly part of Public Safety, strives to provide the highest of quality of Fire suppression, prevention, inspection, and paramedic services to Adelanto's residents and businesses.

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## FIRE DEPARTMENTAL FUNCTIONS

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Through contract with the San Bernardino County Fire Department, Fire: provides fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. It also administers and enforces all fire related building codes within the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1033	502-60	Contracts & Professional Services Co. f	6,204,801	6,227,931	6,686,139
1033	502-61	Contracts & Professional Services HHV	48,500	48,500	48,500
1033	504-01	Maintenance & Supplies Building/Struct	10,500	10,500	10,500
<b>Total Operations and Maintenance</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>
<b>TOTAL FIRE</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>

# Code Enforcement Department

## MISSION STATEMENT

Previously part of Public Safety, Code Enforcement's goals are to enforce City codes in a timely and objective manner, and issue required business licenses to businesses within the City.

## CODE ENFORCEMENT DEPARTMENTAL FUNCTIONS

Code Enforcement's responsibilities are to respond to citizen complaints, City Council and departmental requests for service, and referrals for investigation/compliance from other agencies. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaints for Municipal Court. It issues Municipal Warning Notices to correct violations; and Citation Notices to Appear. The department is also responsible for commercial and residential recycling programs as required by Federal and/or State agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1034	501-01	Payroll & Benefits Regular Wages	\$ 127,538	\$ 191,336	\$239,170
1034	501-04	Payroll & Benefits Leave Pay-outs	8,584	12,878	12,878
1034	501-05	Payroll & Benefits Retirement Contributions	1,093	15,058	17,317
1034	501-06	Payroll & Benefits Medicare Contributions	2,061	3,179	3,656
1034	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,412	2,774
1034	501-11	Payroll & Benefits Employer Paid Health & Welfare	28,800	28,500	32,775
<b>Total Payroll &amp; Benefits</b>			<b>\$ 186,584</b>	<b>\$ 253,364</b>	<b>\$308,571</b>
1034	502-13	Contracts & Professional Consulting & Outsourcing	25,000	25,000	33,750
1034	502-71	Contracts & Professional Services Code-Abatement	50,000	50,000	67,500
1034	502-72	Contracts & Professional Services Code-Code Enforcement	1,500	1,500	2,025
1034	502-73	Contracts & Professional Services Code-Other	3,500	3,500	4,725
1034	502-74	Contracts & Professional Services Citation Processing	10,000	10,000	13,500
1034	504-09	Maintenance & Supplies Computer Software	10,000	10,000	13,500
1034	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	6,075
1034	504-25	Maintenance & Supplies Unleaded Fuel	5,500	5,500	7,425
1034	504-50	Maintenance & Supplies Printing and Office Supplies	550	550	743
1034	504-51	Maintenance & Supplies Uniforms and Safety	1,500	1,500	2,025
1034	506-01	Administrative Cost Administrative Fees/Services	550	550	743
1034	507-01	Training and Membership Membership and Dues	250	250	338
1034	507-02	Training and Membership Schools and Certification	1,500	1,500	2,025
1034	507-10	Training and Membership Housing/Transportation	500	500	675
<b>Total Operations and Maintenance</b>			<b>\$ 114,850</b>	<b>\$ 114,850</b>	<b>\$155,048</b>
<b>TOTAL CODE ENFORCEMENT</b>			<b>\$ 301,434</b>	<b>\$ 368,214</b>	<b>\$463,618</b>

# Animal Control Department

## MISSION STATEMENT

Part of Public Safety in prior years, Animal Control's goals are control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals.

## ANIMAL CONTROL DEPARTMENTAL FUNCTIONS

Animal Control is responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1035	501-01	Payroll & Benefits Regular Wages	\$ 119,339	\$ 170,000	\$178,500
1035	501-04	Payroll & Benefits Leave Pay-outs	8,327	11,442	12,014
1035	501-05	Payroll & Benefits Retirement Contributions	9,798	13,379	14,048
1035	501-06	Payroll & Benefits Medicare Contributions	2,002	2,825	2,966
1035	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,143	2,250
1035	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	22,800	23,940
<b>Total Payroll &amp; Benefits</b>			<b>\$ 179,374</b>	<b>\$ 222,589</b>	<b>\$233,719</b>
1035	502-13	Contracts & Professional Services Consulting	\$ 5,000	\$ 1,000	\$ 1,050
1035	502-80	Contracts & Professional Services AC-Animal	115,000	100,000	105,000
1035	502-81	Contracts & Professional Services AC-Veterinary	11,500	15,000	15,750
1035	504-06	Maintenance & Supplies Department Equip Ma	2,500	2,500	2,625
1035	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	4,725
1035	504-25	Maintenance & Supplies Unleaded Fuel	12,000	15,000	15,750
1035	504-50	Maintenance & Supplies Printing and Office Su	1,250	1,250	1,313
1035	504-51	Maintenance & Supplies Uniforms and Safety S	2,000	2,000	2,100
1035	507-01	Training and Membership Membership and Due	750	750	788
1035	507-02	Training and Membership Schools and Certifica	500	500	525
1035	507-03	Training and Membership Conferences and Se	500	500	525
1035	507-10	Training and Membership Accommodations/Tr	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 156,000</b>	<b>\$ 143,500</b>	<b>\$150,675</b>
<b>TOTAL ANIMAL CONTROL</b>			<b>\$ 335,374</b>	<b>\$ 366,089</b>	<b>\$384,394</b>

# Planning & Economic Development Department

## MISSION STATEMENT

Previously part of the Community Services Department, Planning & Economic Development's mission is to anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas.

## PLANNING & ECONOMIC DEVELOPMENT DEPARTMENTAL FUNCTIONS

The Planning & Economic Development Department's functions include upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan. It also serves as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission, in maintaining, amending, and administering the General Plan and Subdivision Ordinances.

### Planning Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1040	501-01	Payroll & Benefits Regular Wages	\$ 80,189	\$ 49,889	\$105,811
1040	501-04	Payroll & Benefits Leave Pay-outs	5,399	3,358	8,140
1040	501-05	Payroll & Benefits Retirement Contributions	6,200	3,926	1,150
1040	501-06	Payroll & Benefits Medicare Contributions	1,241	829	328
1040	501-08	Payroll & Benefits State Unemployment Ins	504	629	700
1040	501-11	Payroll & Benefits Employer Paid Health &	18,000	7,590	9,216
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,533</b>	<b>\$ 66,221</b>	<b>\$125,345</b>
1040	502-13	Contracts & Professional Services Consult	\$ 462,500	\$462,500	\$578,125
1040	504-50	Maintenance & Supplies Printing and Office	450	450	464
1040	506-01	Administrative Cost Administrative Fees/Se	250	250	258
1040	506-12	Administrative Cost Advertising and Publica	15,000	15,000	18,750
1040	507-02	Training and Membership Schools and Cer	500	500	515
1040	507-10	Training and Membership Accommodations	500	500	515
1040	507-11	Training and Membership Per Diem	250	250	258
<b>Total Operations and Maintenance</b>			<b>\$ 479,450</b>	<b>\$479,450</b>	<b>\$598,884</b>
<b>TOTAL PLANNING &amp; ECONOMIC DEVELOPMENT</b>			<b>\$ 590,983</b>	<b>\$545,671</b>	<b>\$724,229</b>

# Building and Safety Department

## MISSION STATEMENT

The Building and Safety Department, formerly part of the Community Services Department, is responsible for interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto.

## BUILDING AND SAFETY DEPARTMENTAL FUNCTIONS

Building and Safety's functions include: inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
<b>Total Payroll &amp; Benefits</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1041	502-13	Contracts & Professional Consulting & Outs	\$ 625,000	\$ 625,000	\$718,750
1041	504-50	Maintenance & Supplies Printing and Office S	500	500	575
1041	506-12	Administrative Cost Advertising and Publicati	2,500	2,500	2,875
<b>Total Operations and Maintenance</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>
<b>TOTAL BUILDING &amp; SAFETY</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>

# Engineering Department

## MISSION STATEMENT

The Engineering Department is responsible for anticipating the infrastructure needs of our City and recognizing the importance of their adequate maintenance.

## ENGINEERING DEPARTMENTAL FUNCTIONS

Engineering is responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1042	502-13	Contracts & Professional Consulting & Outs	\$ 610,000	\$ 600,000	\$1,080,000
1042	506-12	Administrative Cost Advertising and Publicati	4,750	4,750	8,550
<b>Total Operations and Maintenance</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>
<b>TOTAL ENGINEERING</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>

# Senior Center Program

## MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

## SENIOR CENTER FUNCTIONS

The Senior Center Program provides for maintenance of the Senior Center Building.

Dept. #	Acct. #	Account Description	Budget FY 2023- 24	Budget FY 2024- 25	Propose FY 2025- 26
1051	503-02	Utilities & Communication Electricity	\$ 4,000	\$ -	\$ -
1051	503-03	Utilities & Communication Natural Gas	400	-	-
1051	503-04	Utilities & Communication Water	-	-	-
1051	504-01	Maintenance & Supplies Building/Structures Maintenanc	1,500	-	-
1051	504-21	Maintenance & Supplies Parts and Service	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL SENIOR CENTER</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>

# Community Center Program

## MISSION STATEMENT

To provide a center where our citizens can meet for functions.

## COMMUNITY CENTER FUNCTIONS

This program provides for the utilities of the Community Center, for which the City is reimbursed by the party leasing the facility.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1052	503-02	Utilities & Communication Electricity	-1,450	0	0
1052	503-04	Utilities & Communication Water	-1,200	0	0
1052	504-01	Maintenance & Supplies Building/Structures Maint	-1,965	0	0
<b>Total Operations and Maintenance</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>
<b>Department Total</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>

# ENTERPRISE FUNDS



**WATER FUND 353**

<b>WATER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45020	Penalties/Service Charges		2,500	2,750
45040	Water Availability Charges	540,177	350,000	577,500
47046	Inspection & Other	-	20,000	22,000
47060	Meter Installations	55,500	50,000	55,000
47061	Sale of Meter Equipment	25,000	5,000	5,500
47066	Water Sales - Metered	10,771,645	10,775,000	11,852,500
47069	Connection/Service Fee	500,000	500,000	550,000
47400	NFS Service Charge	-	-	-
49009	Miscellaneous Income	-	-	-
60003	Purchased Security Income	664,078	1,870,508	1,870,508
45010	Interest Income		354,891	354,891
<b>TOTAL REVENUES</b>		<b>\$ 12,556,400</b>	<b>\$ 13,927,899</b>	<b>\$ 15,290,649</b>

**WATER FUND 353**

<b>WATER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
501	Payroll & Benefits Totals	587,731	876,835	964,518
502	Contracts & Professional Services	2,802,500	3,247,500	3,572,250
503	Utilities & Communication	587,300	538,500	592,350
504	Maintenance & Supplies	1,344,800	1,270,000	1,397,000
505	Insurance & Claims	738,953	450,000	495,000
506	Administrative Costs	97,850	110,000	121,000
507	Training & Membership	44,500	26,000	28,600
<b>TOTAL OPERATING COSTS</b>		<b>\$ 6,203,634</b>	<b>\$ 6,518,835</b>	<b>\$ 7,170,718</b>
<b><u>Non-Operating</u></b>				
510-02	Non-Operating Expense	-	-	2,000,000
508-04	Bond - Principal	2,029,000	1,730,645	1,557,581
510-04	Bond Interest	1,954,970	1,747,885	1,573,096
510-05	Transfer Out	819,618	819,375	819,375
	Fire Service Charge		750,000	750,000
511	Cost of Capital	-	5,750,000	4,000,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 4,803,588</b>	<b>\$ 10,797,905</b>	<b>\$ 10,700,052</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 11,007,222</b>	<b>\$ 17,316,740</b>	<b>\$ 17,870,770</b>
<b>NET INCOME</b>		<b>\$ 1,549,178</b>	<b>\$ (3,388,841)</b>	<b>\$ (2,580,121)</b>

Water Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
		FY 23-24	FY 24-25	FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	638,950	702,845
501-04	Payroll & Benefits Leave Pay-outs	35,375	42,815	47,096
501-05	Payroll & Benefits Retirement Contributions	40,943	56,411	62,052
501-06	Payroll & Benefits Medicare Contributions	8,206	10,704	11,774
501-08	Payroll & Benefits State Unemployment Insurance	3,009	8,120	8,932
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	119,835	131,819
<b>501</b>	<b>- Payroll &amp; Benefits Totals</b>	<b>\$ 587,731</b>	<b>\$ 876,835</b>	<b>\$ 964,518</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment	-	10,000	11,000
502-10	Contracts & Professional Services Audit Services	2,500	137,500	151,250
502-11	Contracts & Professional Services City Attorney	50,000	50,000	55,000
502-12	Contracts & Professional Services Other Legal	50,000	50,000	55,000
502-13	Contracts & Professional Services Consulting	1,450,000	1,500,000	1,650,000
502-30	Contracts & Professional Services Water Purchase	1,250,000	1,500,000	1,650,000
<b>502</b>	<b>- Contracts &amp; Professional Services Totals</b>	<b>\$ 2,802,500</b>	<b>\$ 3,247,500</b>	<b>\$ 3,572,250</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	31,500	32,500	35,750
503-02	Utilities & Communication Electricity	550,000	500,000	550,000
503-03	Utilities & Communication Natural Gas	1,500	2,500	2,750
503-04	Utilities & Communication Water	2,500	3,000	3,300
503-06	Utilities & Communication Trash & Dump	1,800	500	550
<b>503</b>	<b>- Utilities &amp; Communication Totals</b>	<b>\$ 587,300</b>	<b>\$ 538,500</b>	<b>\$ 592,350</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenance	225,000	275,000	302,500
504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	115,000	125,000	137,500
504-04	Maintenance & Supplies Wells/Lines Maintenance	650,000	700,000	770,000
504-06	Maintenance & Supplies Department Equipment Maintenance	25,000	15,000	16,500
504-07	Maintenance & Supplies Other Maintenance Activities	2,500	2,500	2,750
504-08	Maintenance & Supplies Computer Hardware	15,500	5,000	5,500
504-09	Maintenance & Supplies Computer Software	60,000	35,000	38,500
504-21	Maintenance & Supplies Parts and Service	3,500	2,500	2,750
504-23	Maintenance & Supplies Diesel	5,500	7,500	8,250
504-30	Maintenance & Supplies Meters	175,000	25,000	27,500
504-31	Maintenance & Supplies Chemicals	65,000	75,000	82,500
504-50	Maintenance & Supplies Printing and Office Supplies	2,800	2,500	2,750
<b>504</b>	<b>- Maintenance &amp; Supplies Totals</b>	<b>\$ 1,344,800</b>	<b>\$ 1,270,000</b>	<b>\$ 1,397,000</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	495,000
505-04	Insurance & Claims Claims and Settlements	346,500	-	-
<b>505</b>	<b>- Insurance &amp; Claims Totals</b>	<b>\$ 738,953</b>	<b>\$ 450,000</b>	<b>\$ 495,000</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	72,350	85,000	93,500
506-05	Administrative Cost Permits	25,500	25,000	27,500
<b>506</b>	<b>- Administrative Cost Totals</b>	<b>\$ 97,850</b>	<b>\$ 110,000</b>	<b>\$ 121,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	7,500	2,500	2,750
507-03	Training and Membership Conferences and Seminars	7,500	7,500	8,250
507-10	Training and Membership Accommodations/Travel	27,000	12,500	13,750
507-11	Training and Membership Per Diem	2,500	3,500	3,850
<b>507</b>	<b>- Training and Membership Totals</b>	<b>\$ 44,500</b>	<b>\$ 26,000</b>	<b>\$ 28,600</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal	2,029,000	1,730,645	1,557,581
<b>508</b>	<b>- Other Operating Cost Totals</b>	<b>\$ 2,029,000</b>	<b>\$ 1,730,645</b>	<b>\$ 1,557,581</b>
		<b>\$ 8,232,634</b>	<b>\$ 8,249,480</b>	<b>\$ 8,728,299</b>

**510 Non-Operating Sources & Use**

510-02	Non-Operating Sources & Use Other Non-Operating Expenses			-
510-04	Non-Operating Sources & Use Interest Expense - Bo	1,954,970	1,747,885	1,573,096
510-05	Non-Operating Sources & Use Transfers Out	819,375	819,375	819,375
510-11	Non-Operating Sources & Use SRDF Interfund Loan   FIRE Serve Charge (Transfer to General Fund)	234	250 750,000	250 750,000
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 2,774,579</b>	<b>\$ 3,317,510</b>	<b>\$ 3,142,721</b>

**511 Cost of Capital**

511-02	Cost of Capital Equipment	-	250,000	250,000
511-06	Cost of Capital Wells and Pumps	-	500,000	500,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	5,000,000	5,000,000
511-10	Cost of Capital Building /Structure	-		
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 5,750,000</b>	<b>\$ 5,750,000</b>

<b>TOTAL WATER FUND - 353</b>	<b>\$ 11,007,213</b>	<b>\$ 17,316,990</b>	<b>\$ 17,621,020</b>
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**SEWER FUND 360**

<b>SEWER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45050	Sewer Availability Charges	329,793	300,000	330,000
47022	Code Enforcement Cost Recovery	-	-	-
47069	Connection/Service Fee	75,000	100,000	110,000
47071	Sewer Revenue	7,350,000	7,350,000	8,452,500
45010	Interest Income		177,654	177,654
<b>TOTAL REVENUES</b>		<b>\$ 7,754,793</b>	<b>\$ 7,927,654</b>	<b>\$ 9,070,154</b>

**SEWER FUND 360**

<b>SEWER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
<b>501</b>	<b>Payroll &amp; Benefits Totals</b>	<b>587,731</b>	<b>280,901</b>	<b>365,171</b>
502	Contracts & Professional Services	1,065,500	1,236,500	1,236,500
503	Utilities & Communication	475,000	692,500	692,500
504	Maintenance & Supplies (WELLS)	1,013,500	748,500	850,500
505	Insurance & Claims	738,963	450,000	292,500
506	Administrative Costs	44,900	65,000	65,000
507	Training & Membership	13,500	7,000	7,000
<b>TOTAL OPERATING COSTS</b>		<b>\$ 3,939,094</b>	<b>\$ 3,480,401</b>	<b>\$ 3,509,171</b>
<b>Non-Operating</b>				
508-04	Bond - Principal	738,963	1,174,355	998,202
510-04	Bond Interest	2,029,600	1,184,146	1,124,939
510-05	Transfer Out	503,587	503,587	503,587
511	Cost of Capital	133,000	750,000	750,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 3,405,150</b>	<b>\$ 3,612,088</b>	<b>\$ 3,376,728</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 7,344,244</b>	<b>\$ 7,092,489</b>	<b>\$ 6,885,899</b>
<b>NET INCOME</b>		<b>\$ 410,549</b>	<b>\$ 835,165</b>	<b>\$ 2,184,255</b>

Sewer Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	210,928	284,753
501-04	Payroll & Benefits Leave Pay-outs	35,375	14,132	19,079
501-05	Payroll & Benefits Retirement Contributions	40,943	18,022	24,330
501-06	Payroll & Benefits Medicare Contributions	8,206	3,525	4,758
501-08	Payroll & Benefits State Unemployment SDI)	3,009	2,674	3,610
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	31,620	42,687
<b>501 - Payroll &amp; Benefits Totals</b>		<b>\$ 587,731</b>	<b>\$ 280,901</b>	<b>\$ 379,216</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment L	11,500	11,500	11,500
502-10	Contracts & Professional Services Audit Services	15,000	75,000	75,000
502-11	Contracts & Professional Services City Attorney	25,000	25,000	25,000
502-13	Contracts & Professional Services Consulting	1,025,000	1,125,000	1,125,000
<b>502 - Contracts &amp; Professional Services Totals</b>		<b>\$ 1,076,500</b>	<b>\$ 1,236,500</b>	<b>\$ 1,236,500</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	34,500	32,500	32,500
503-02	Utilities & Communication Electricity	280,000	400,000	400,000
503-03	Utilities & Communication Natural Gas	-	2,500	2,500
503-04	Utilities & Communication Water	150,000	250,000	250,000
503-06	Utilities & Communication Trash & Dump	10,500	7,500	7,500
<b>503 - Utilities &amp; Communication Totals</b>		<b>\$ 475,000</b>	<b>\$ 692,500</b>	<b>\$ 692,500</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenan	55,000	55,000	55,000
504-02	Maintenance & Supplies Fields/Yards/Plants Maintena	55,000	55,000	63,250
504-04	Maintenance & Supplies Wells/Lines Maintenance	350,000	350,000	402,500
504-06	Maintenance & Supplies Department Equip Maintenanc	335,000	150,000	172,500
504-08	Maintenance & Supplies Computer Hardware	15,500	1,500	1,500
504-09	Maintenance & Supplies Computer Software	60,000	7,500	7,500
504-21	Maintenance & Supplies Parts and Service	4,500	1,000	1,000
504-23	Maintenance & Supplies Diesel	3,500	3,500	3,500
504-31	Maintenance & Supplies Chemicals	167,500	125,000	143,750
<b>504 - Maintenance &amp; Supplies Totals</b>		<b>\$ 1,058,500</b>	<b>\$ 748,500</b>	<b>\$ 850,500</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	292,500
<b>505 - Insurance &amp; Claims Totals</b>		<b>\$ 392,453</b>	<b>\$ 450,000</b>	<b>\$ 292,500</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	40,400	65,000	65,000
<b>506 - Administrative Cost Totals</b>		<b>\$ 40,400</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	1,500	500	500
507-03	Training and Membership Conferences and Seminars	2,500	1,500	1,500
507-10	Training and Membership Accommodations/Transport	9,500	3,500	3,500
507-11	Training and Membership Per Diem	-	1,500	1,500
<b>507 - Training and Membership Totals</b>		<b>\$ 13,500</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal (Memo Operation	2,029,000	1,174,355	998,202
<b>508 - Other Operating Cost Totals</b>		<b>\$ 2,029,000</b>	<b>\$ 1,174,355</b>	<b>\$ 998,202</b>
<b>Total Operations and Maintenance</b>		<b>\$ 5,431,853</b>	<b>\$ 4,373,855</b>	<b>\$ 4,142,202</b>
<b>510</b>	<b>Non-Operating Sources &amp; Use</b>			
510-04	Non-Operating Sources & Use Interest Expense - Bonu	1,205,784	1,184,146	1,124,939
510-05	Non-Operating Sources & Use Transfers Out	503,587	503,587	503,587
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 1,709,371</b>	<b>\$ 1,687,733</b>	<b>\$ 1,628,526</b>
<b>511</b>	<b>Cost of Capital</b>			
511-02	Cost of Capital Equipment	-	250,000	250,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	500,000	500,000
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>
<b>TOTAL SEWER FUND - 360</b>		<b>\$ 7,728,955</b>	<b>\$ 7,092,489</b>	<b>\$ 6,899,944</b>

# SPECIAL REVENUE FUNDS



<b>Fund #</b>	<b>Fund Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
<b>REVENUES</b>				
200	Stadium	-	197,106	78,842
201	Park Development	107,500	107,500	107,500
202	Drainage Impact	251,250	296,970	341,515
203	Traffic Impact	375,500	353,089	429,648
204	Fire Impact	15,650	-	-
210	Gas Tax	910,813	910,813	774,191
211	Article 8	1,200	40,858	20,429
213	SB-1	781,448	949,529	997,005
218	State Grant for Local Park	700,000	-	-
219	Local Jurisdiction Assistance Grant	-	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	329,144	329,144
224	AQMD	-	6,690	6,690
227	Public Safety 1/2 cent	220,661	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	780,000	1,157,818	1,132,393
236	Measure I/35% 2010-2041	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	-	-
401	CFD	667,629	667,630	667,630
471	Community Benefit Corporation	37,500	45,000	54,000
580	Successor Agency Admin	4,750,310	4,827,831	5,021,719
		<b>\$ 10,385,202</b>	<b>\$ 10,029,978</b>	<b>\$ 10,100,707</b>
<b>EXPENSES</b>				
200	Stadium	32,000	-	-
201	Park Development	75,000	275,000	137,500
202	Drainage Impact	-	450,000	750,000
203	Traffic Impact	-	600,000	740,000
204	Fire Impact	-	-	-
210	Gas Tax	453,000	912,993	912,993
211	Article 8	1,140,000	1,000,000	50,000
213	SB-1	1,169,000	3,000,000	928,750
218	State Grant for Local Park	775,000	-	-
219	Local Jurisdiction Assistance Grant	450,000	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	323,289	339,453
224	AQMD	-	140,000	7,000
227	Public Safety 1/2 cent	220,000	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	2,775,000	2,775,000	1,150,000
236	Measure I/65%	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	337,235	347,352
401	CFD	690,860	664,765	666,097
471	Community Benefit Corporation	77,500	45,000	54,000
580	Successor Agency Admin	4,750,311	4,943,865	5,014,050
		<b>\$ 13,393,412</b>	<b>\$ 15,607,147</b>	<b>\$ 11,237,196</b>

## **Special Funds Budget Descriptions and Details**

### **Park Development Impact**

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

<b>201 Park Development</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43061	Park Fees - Developer (Ord 425)	102,500	102,500	102,500
45010	Interest/Dividend Income	5,000	22,693	22,693
46060	State/Local Grants	0	0	0
<b>Total Revenues</b>		<b>107,500</b>	<b>125,193</b>	<b>125,193</b>
510-01	Non-Operating Sources & Use Property	75,000	275,000	137,500
510-02	Non-Operating Sources & Use Other Nor	-	-	-
510-05	Non-Operating Sources & Use Transfers	-	-	-
510-12	Non-Operating Sources & Use Interest E:	-	-	-
511-01	Cost of Capital Land	-	-	-
511-10	Cost of Capital Building/Structures	-	-	-
<b>Total Expenditures</b>		<b>75,000</b>	<b>275,000</b>	<b>137,500</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>32,500</b>	<b>(149,807)</b>	<b>(12,307)</b>

### **Drainage Impact Fund**

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities

<b>202 Drainage Impact</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43064	Drainage Impact Fees	246,250	246,250	283,188
45010	Interest/Dividend Income	5,000	50,720	58,328
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>251,250</b>	<b>296,970</b>	<b>341,515</b>
502-13	Contracts & Professional Services Consu	-	100,000	400,000
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
511-01	Cost of Capital Land	0	350,000	350,000
<b>Total Expenditures</b>		<b>0</b>	<b>450,000</b>	<b>750,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>251,250</b>	<b>(153,030)</b>	<b>(408,485)</b>

## Traffic Impact Fund

Traffic Impact Fund (Fund 203) – is used to account for Traffic Impact Fees charged to new development. Funds are transferred to the General Fund to pay for traffic mitigation uses.

<b>203 Traffic Impact Fees</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	Traffic Impact Fees	375,000	275,000	343,750
45010	Interest/Dividend Income		78,089	85,898
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>375,000</b>	<b>353,089</b>	<b>429,648</b>
502-13	Contracts & Professional Services Const	-	100,000	115,000
510-05	Non-Operating Sources & Use Transfers Out			-
510-05	Non-Operating Sources & Use Transfers Out			
511-01	Cost of Capital Land	0	500,000	625,000
<b>Total Expenditures</b>		<b>0</b>	<b>600,000</b>	<b>740,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>375,000</b>	<b>(246,911)</b>	<b>(310,352)</b>

## Fire Impact Fund

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

## Gas Tax Fund

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

<b>210 Gas Tax</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
42101	Gas Tax, 2103	299,283	299,283	254,391
42102	Gas Tax, 2105	213,717	213,717	181,659
42103	Gas Tax, 2106	133,592	133,592	113,553
42104	Gas Tax, 2107	255,721	255,721	217,363
42105	Gas Tax 2107.5 Taxes	6,000	6,000	5,100
45010	Interest/Dividend Income	2,500	2,500	2,125
<b>Total Revenues</b>		<b>910,813</b>	<b>910,813</b>	<b>774,191</b>
502-13	Contracts & Professional Consulting & O	0	25,000	25,000
510-05	Non-Operating Sources & Use Transfers	453,000	453,000	453,000
511-04	Cost of Capital Infrastructure - Streets & I	434,993	434,993	434,993
<b>Total Expenditures</b>		<b>887,993</b>	<b>912,993</b>	<b>912,993</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>22,820</b>	<b>-2,180</b>	<b>-138,802</b>

## Article 8 Fund

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

**211 Article 8**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	1,200	40,858	20,429
46050	SB 325, Article 8	0	0	0
<b>Total Revenues</b>		<b>1,200</b>	<b>40,858</b>	<b>20,429</b>
510-05	Non-Operating Sources & Use Transfers	20,000	0	0
511-04	Cost of Capital Infrastructure - Streets &	1,120,000	1,000,000	50,000
<b>Total Expenditures</b>		<b>1,140,000</b>	<b>1,000,000</b>	<b>50,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(1,138,800)</b>	<b>(959,142)</b>	<b>(29,571)</b>

**SB-1 Maintenance and Rehabilitation Fund**

SB-1 Maintenance and Rehabilitation Fund (Fund 213) – is used to account for funds under the SB-1 Transportation Funding bill. Funds are used for various street and roadway repairs and improvements.

**213 SB-1**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46007	SB1 Road Maint & Rehab	889,314	949,529	997,005
<b>Total Revenues</b>		<b>889,314</b>	<b>949,529</b>	<b>997,005</b>
502-13	Contracts & Professional Services Consu	69,000	275,000	247,500
511-04	Cost of Capital Infrastructure - Streets &	1,100,000	2,725,000	681,250
<b>Total Expenditures</b>		<b>1,169,000</b>	<b>3,000,000</b>	<b>928,750</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(279,686)</b>	<b>(2,050,471)</b>	<b>68,255</b>

**Community Development Block Grant Fund**

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

**223 CDBG**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
46003	CDBG Grants	329,144	323,289	339,453
<b>Total Revenues</b>		<b>329,144</b>	<b>329,144</b>	<b>329,144</b>
502-13	Contracts & Professional Services Consu	49,371		
510-05	Non-Operating Sources & Use Transfers	0	0	0
511-04	Cost of Capital Infrastructure - Streets &	279,773	323,289	339,453
<b>Total Expenditures</b>		<b>329,144</b>	<b>323,289</b>	<b>339,453</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

**Air Quality Management District (AQMD)**  
 AQMD (Fund 224)

<b>224 AQMD</b>				
<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
46060	State/Local Grants	-	-	-
45010	Interest Income		6,690	6,690
<b>Total Revenues</b>		<b>0</b>	<b>6,690</b>	<b>6,690</b>
511-03	Cost of Capital Vehicle Equipment		140,000	7,000
<b>Total Expenditures</b>		<b>0</b>	<b>140,000</b>	<b>7,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-133,310</b>	<b>-310</b>

**Public Safety Augmentation Fund/Public Safety ½ Cent Fund**

Public Safety Augmentation Fund/Public Safety ½ Cent (Fund 227) – is used to account for the State ½ cent sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

<b>227 Public Safety Augmentation 1/2 cent</b>				
<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42210	Half cent Salesd taxc (Public Safety)	220,661	228,384	242,087
45010	Interest Income		10,873	0
<b>Total Revenues</b>		<b>220,661</b>	<b>239,257</b>	<b>242,087</b>
510-05	Non-Operating Sources & Use Transfers	220,000	250,000	237,500
<b>Total Expenditures</b>		<b>220,000</b>	<b>250,000</b>	<b>237,500</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>661</b>	<b>-10,743</b>	<b>4,587</b>

**Supplemental Law Enforcement Oversight Committee (SLEOC)**

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

<b>229 SLEOC (Police Overtime)</b>				
<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46060	State/Local Grants	140,000	140,000	140,000
<b>Total Revenues</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
510-05	Non-Operating Sources & Use Transfers	140,000	140,000	140,000
<b>Total Expenditures</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<i>Transfer to General Fund for Police Overtime</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

## Measure I/70% Fund

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

### 235 Measure I - Local Streets (65%)

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
45010	Interest/Dividend Income	0	47,629	-
46011	Measure I, Local/Arterial	780,000	1,110,189	1,132,393
<b>Total Revenues</b>		<b>780,000</b>	<b>1,157,818</b>	<b>1,132,393</b>
502-13	Contracts & Professional Services Const	150,000	150,000	150,000
504-03	Maintenance & Supplies Street Maintena	125,000	125,000	125,000
504-06	Maintenance & Supplies Department Eq	-	-	-
511-02	Cost of Capital Equipment	0	0	-
511-04	Cost of Capital Infrastructure - Streets &	2,500,000	2,500,000	875,000
<b>Total Expenditures</b>		<b>2,775,000</b>	<b>2,775,000</b>	<b>1,150,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-1,995,000</b>	<b>-1,617,182</b>	<b>-17,607</b>

## Landscaping and Lighting Maintenance District Fund

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

### 241 Landscape Lighting Fund

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
42220	Property Taxes	316,597	326,095	335,878
45010	Interest/Dividend Income	0	11,140	11,140
<b>Total Revenues</b>		<b>316,597</b>	<b>337,235</b>	<b>347,017</b>
502-13	Contracts & Professional Services Const	0	0	0
510-05	Non-Operating Sources & Use Transfers	316,597	337,235	347,352
<b>Total Expenditures</b>		<b>316,597</b>	<b>337,235</b>	<b>347,352</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>0</b>	<b>0</b>	<b>-335</b>

# OTHER FUNDS



**Other Funds Budget Details**

**CFD No 2006-2**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	667,629	667,630	687,659
<b>Total Revenues</b>		<b>667,629</b>	<b>667,630</b>	<b>667,630</b>
502-13	Contracts & Professional Services Consultir	23,230	23,230	23,462
508-04	Bond Principal	243,515	110,000	111,100
510-02	Bond Interest	379,385	510,035	510,035
510-04	Non-Operating Sources & Use Interest Expe	21,500	21,500	21,500
<b>Total Expenditures</b>		<b>667,630</b>	<b>664,765</b>	<b>666,097</b>

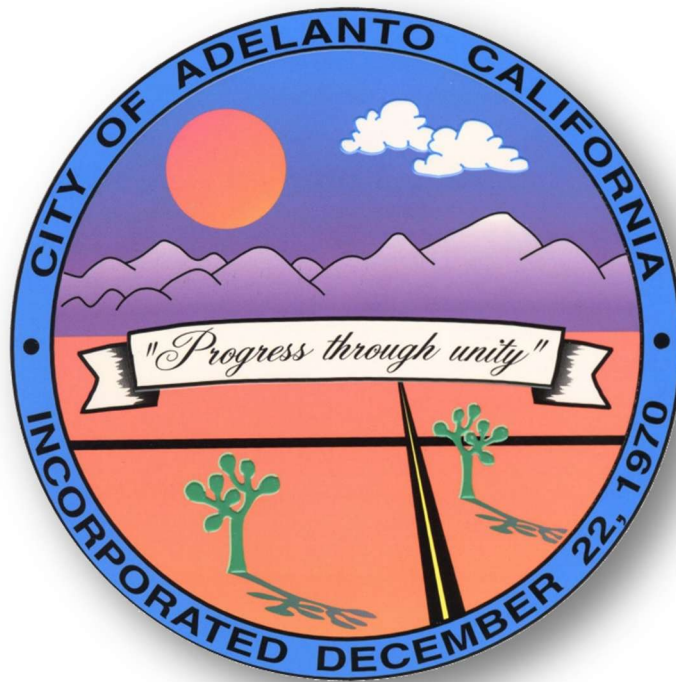
**Adelanto Community Benefit Corporation**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
49001	Donations - General			4,500
47030	Concession Sales	37,500	45,000	49,500
<b>Total Revenues</b>		<b>37,500</b>	<b>45,000</b>	<b>54,000</b>
504-54	Maintenance & Supplies Christmas Parade	45,000	25,000	30,000
504-57	Maintenance & Supplies Movies in the Park	12,500	12,500	15,000
506-11	Administrative Cost Presentations	20,000	-	-
508-21	Other Operating Cost Miscellaneous		7,500	9,000
<b>Total Expenditures</b>		<b>77,500</b>	<b>45,000</b>	<b>54,000</b>

**Successor Agency to the Adelanto Improvement Agency**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	4,750,310	4,750,310	4,940,322
45010	Interest/Dividend Income		77,521	81,397
47011	ARDA Admin Fee			
47090	Rents and Concessions			
<b>Total Revenues</b>		<b>4,750,310</b>	<b>4,827,831</b>	<b>5,021,719</b>
502-11	Contract Services - City Attorney		5,000	5,250
502-13	Contract Services - Other Services		5,000	5,250
506-01	Administrative Cost Presentations	240,000	240,000	242,400
508-04	Bond Principal	1,877,765	2,242,827	2,310,112
510-04	Bond Interest	2,552,556	2,441,038	2,441,038
508-14	Administrative Cost Administrative Fees/Services		10,000	10,000
<b>Total Expenditures</b>		<b>4,670,321</b>	<b>4,943,865</b>	<b>5,014,050</b>

# APPENDICES



## Appendix A - Authorized Positions

2023 POSITIONS	Fund 100 Gen	Fund 353 Water	Fund 360 Sewer	TOTAL
<b>ADMINISTRATION</b>				
City Manager	55%	30%	15%	100%
Executive Assistant	55%	30%	15%	100%
Part Time Public Information Officer	55%	30%	15%	100%
<b>CITY CLERK</b>				
Deputy City Clerk/Admin Analyst	55%	30%	15%	100%
<b>FINANCE</b>				
Director of Finance	55%	30%	15%	100%
Finance Manager	55%	30%	15%	100%
Principal Accountant	55%	30%	15%	100%
Account Clerk II	55%	30%	15%	100%
Accounting Tech II/Payroll	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
<b>STREETS</b>				
Public Services Supervisor	55%	30%	15%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
<b>FACILITY MAINTENANCE</b>				
Maintenance Worker III	80%	20%	0%	100%
<b>PARKS &amp; GROUNDS</b>				
Groundskeeper	80%	20%	0%	100%
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>				
LLMD Groundskeeper	100%	0%	0%	100%
<b>CODE ENFORCEMENT</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>ANIMAL CONTROL</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>				
Development Services Facilitator	55%	30%	15%	100%
<b>WATER / UTILITIES</b>				
Customer Service Supervisor		100%		100%
Customer Service Rep I		100%		100%
Customer Service Rep I		100%		100%

**Appendix B – Salary Schedule**

Employee #	Title	Step	1	2	3	4	5	Current
<b>ADMINISTRATION</b>								
FL0718	City Manager		268,573	268,573	268,573	268,573	268,573	268,573
CE0111	Deputy City Clerk	5	84,676	87,216	89,833	92,528	95,305	95,305
IT0923	Public Information	1	85,530	88,096	90,739	93,461	96,265	42,765
<b>CITY CLERK</b>								
LO0411	City Clerk / Director	5	144,004	148,324	152,774	157,357	162,079	162,079
<b>FINANCE</b>								
	Director of Finance	*	174,243	179,470	184,854	190,400	196,112	-
GU0824	Finance Manager	5	138,068	142,210	146,476	150,871	155,397	155,397
	Senior Accountant	*	93,170	95,965	98,844	101,809	104,864	-
PA0125	Accountant I	3	84,074	86,596	89,194	91,870	94,626	89,194
CR0625	Accounting Technician	2	74,456	76,690	78,990	81,360	83,801	76,690
DI1019	Sr. Payroll / HR	5	90,456	93,170	95,965	98,844	101,809	101,809
MO0617	Account Clerk	5	63,577	65,484	67,449	69,472	71,556	71,556
LA0225	Administrative	1	43,056	44,348	45,678	47,048	48,460	21,528
<b>PUBLIC WORKS</b>								
IS1012	Public Services	4	87,550	90,177	92,882	95,668	98,538	95,668
MA0112	Maintenance Worker	5	63,334	65,234	67,191	69,207	71,283	71,283
	Maintenance Worker	*	63,334	65,234	67,191	69,207	71,283	-
CU0222	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
CH1122	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
ZE1022	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
<b>FACILITY MAINTENANCE</b>								
OC0811	Maintenance Worker	5	63,334	65,234	67,191	69,207	71,283	71,283
<b>PARKS &amp; GROUNDS</b>								
DO0218	Groundskeeper	5	46,622	48,021	49,461	50,945	52,473	52,473
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>								
RA0601	LLMD Grounds	5	62,930	64,818	66,762	68,765	70,828	70,828
<b>CODE ENFORCEMENT</b>								
SA0721	Community Services	3	87,550	90,177	92,882	95,668	98,538	92,882
BI0922	Community Services	3	87,550	90,177	92,882	95,668	98,538	92,882
<b>ANIMAL CONTROL</b>								
HA0123	Community Services	2	72,412	74,584	76,822	79,127	81,500	74,584
AL0123	Community Services	2	72,412	74,584	76,822	79,127	81,500	74,584
<b>PLANNING/ ENGINEERING</b>								
LY0117	Development Services	5	83,010	85,500	88,065	90,707	93,428	93,428
<b>WATER / SEWER</b>								
LO0717	Customer Services	5	68,402	70,454	72,568	74,745	76,987	76,987
BA0617	Customer Services	5	50,565	52,082	53,644	55,254	56,911	56,911
MI0617	Customer Services	5	50,565	52,082	53,644	55,254	56,911	56,911

Fiscal Year  
2025-2026  
Approved Budget



*The City with Unlimited Possibilities*

# City of Adelanto

## Fiscal Year 2025-2026 Annual Budget

### Table of Contents

ELECTED OFFICIALS AND STAFF .....	1
CITY MANAGER'S BUDGET MESSAGE .....	2
GENERAL FUND SUMMARIES .....	4
GENERAL FUND REVENUE DETAILS .....	6
GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT .....	9
ENTERPRISE FUNDS .....	29
SPECIAL REVENUE FUNDS .....	35
OTHER FUNDS .....	42
APPENDICES .....	44

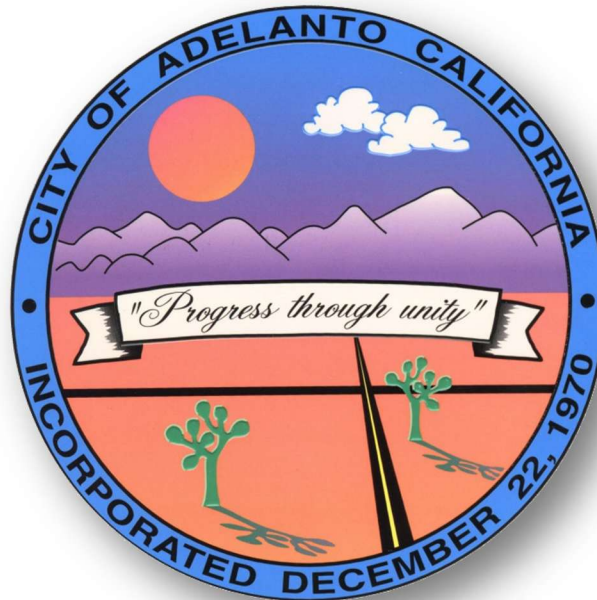
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## **Elected Officials and Staff**

The City of Adelanto would like to recognize and give thanks to the City Council and City Staff for their work in creating this budget and continuing efforts in supporting and serving the City of Adelanto and its Citizens.

### **City Council**

Gabriel Reyes, Mayor  
Daniel Ramos, Mayor Pro-Tem  
Amanda Uptergrove, Council Member  
Angelo Meza, Council Member  
Stevevonna Evans, Council Member



### **City Staff**

Jessie Flores, City Manager  
Brenda Lopez, City Clerk  
Diana Gunn, Finance Manager  
Finance Department and City Hall Staff and Contractors

## City Manager's Budget Message

June 11, 2025

Honorable Mayor, Members of the City Council, and  
Citizens of the City of Adelanto:

Presented for your consideration is the Fiscal Year 2025-2026 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency of the Former Adelanto Improvement Agency.

Projections of the overall General Fund revenue for Fiscal Year 2025-2026 are approximately \$23,520,171. Revenues are projected to increase by \$2.2m from FY24-25.

Estimated General Fund expenditures are approximately \$23,484,796. Expenditures are primarily due to general operating expenditures and increases in contract expenditures.

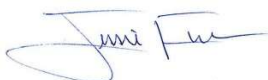
Several Capital Improvement Projects are planned to be funded but are subject to funding resources coming from grants.

In recognizing the fiscal position that the city faces, City Staff work diligently to reduce expenses and find better ways to be self-reliant. It is anticipated that less support will come from County, State, and Federal partners, we have to chart a balanced long term path and therefore this budget calls for uncomfortable cuts, nominal payroll increases, and balanced revenue adjustments.

We view the budget document as a guideline of the year to come, but please note that in much of the data there is existing thought of what could happen 3-5 years down the road.

From a format perspective and to increase transparency, we reduced the budget file by many pages, consolidated data, and simplified language in many cases. We have a small city, and we want to keep things simple!

Respectfully Submitted,



Jessie Flores  
City Manager

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# GENERAL FUND SUMMARIES



## General Fund Revenue & Expenditure Summary

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Taxes and Assessments	\$ 9,766,591	\$ 9,977,653	\$ 10,670,804
Cannabis Fees	4,272,000	4,913,328	5,542,426
License and Permits	711,600	1,553,476	2,280,321
GEO Fees	654,649	654,649	684,881
Fines and Forfeitures	104,000	120,000	145,600
Interest	-	315,000	425,333
Charge for Service	264,250	544,281	560,610
Other Revenue	-	30,955	25,000
Transfer In	2,451,597	3,222,559	3,185,196
Sale of Property / 1-Time			
<b>Total Revenues</b>	<b>18,224,687</b>	<b>21,331,901</b>	<b>23,520,171</b>

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
City Council	181,422	233,715	191,690
Administration	523,058	610,358	633,494
City Clerk	157,562	194,495	200,330
Finance	544,184	657,339	740,522
City Attorney	850,000	850,000	328,000
Human Resources	136,280	85,250	107,285
Information Technology	661,750	500,000	452,932
Non-Department	1,808,803	1,408,803	1,245,528
Streets	568,214	459,003	476,432
Facility Maintenance	167,320	134,371	141,090
Parks & Grounds	499,247	446,518	468,844
LLMD	198,824	227,530	238,906
Vehicle Maintenance	34,000	34,000	35,700
Police	7,689,279	8,123,979	8,095,914
Fire	6,263,801	6,286,931	6,745,139
Code Enforcement	301,434	368,214	463,618
Animal Control	335,374	366,089	384,394
Planning & Economic Develk	590,983	545,671	724,229
Building & Safety	628,000	628,000	722,200
Engineering	614,750	604,750	1,088,550
Senior Center	5,900	-	-
<b>Total Expenditures</b>	<b>\$22,760,185</b>	<b>\$ 22,765,016</b>	<b>\$ 23,484,796</b>

<i>1-Time Revenues</i>		<i>2,843,000</i>	
<b>Net Revenue (Loss)</b>	<b>-4,535,498</b>	<b>1,409,885</b>	<b>35,375</b>

# GENERAL FUND REVENUE DETAILS



<b>REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY24-25</b>	<b>Proposed FY25-26</b>
40110	Franchise Fees	2,283,000	2,351,490	2,539,609
42220	Property Tax	341,975	393,740	425,239
42221	Transfer Tax	115,000	104,500	112,860
42225	VLF	3,912,745	4,505,017	4,865,419
46025	VLF Collection in Excess	38,500	38,500	40,040
42230	Sales Tax	3,061,279	2,569,891	2,672,687
42240	Hotel Tax	14,092	14,515	14,950
	<b>TOTAL TAXES</b>	<b>\$ 9,766,591</b>	<b>\$ 9,977,653</b>	<b>\$ 10,670,804</b>
42236	Business Tax - Space	\$ 2,100,000	\$ 2,755,292	\$ 3,168,586
42237	Business Tax - Gross	1,207,000	1,040,617	\$ 1,144,679
42238	Permit Fees	965,000	1,117,419	1,229,161
	<b>CANNABIS FEES</b>	<b>\$ 4,272,000</b>	<b>\$ 4,913,328</b>	<b>\$ 5,542,426</b>
43020	Animal Licenses	5,000	9,499	9,784
43022	Business Licenses	50,000	67,727	750,000
43023	Home Occupation Licenses	5,000	5,234	5,391
43030	Building Permits	250,000	462,350	476,220
43031	Conditional Use Permits	82,000	114,273	117,701
43032	Electric Permits	50,000	175,012	180,263
43033	Excavation and Grading Permits	2,500	13,036	13,427
43034	Mobile Home Permits		51	53
43035	Mechanical Permit	75,000	99,461	102,445
43036	Plumbing Permits	50,000	117,147	120,662
43037	Sewer Permits	5,000	144,934	149,282
43038	Wide Load Permits (Transportation)	3,100	4,368	4,499
43039	Other Licenses & Permits		16,792	17,296
43050	Building Plan Check Fees	100,000	269,593	277,680
43051	Green Building Standards Fee	15,000	2,340	2,410
43052	Strong Motion Instrumentation	4,000	7,769	8,002
43053	SB 1186 Fee		18	19
43054	Environmental Review & Impact	15,000	43,872	45,188
47040	Copies, Police Reports & Maps	-	174	180
47042	Copies & Publications/Engineering	30,000	28,671	29,531
47043	Encroachment Permits	30,000	108,031	111,272
	<b>LICENSE &amp; PERMITS</b>	<b>\$ 711,600</b>	<b>\$ 1,553,476</b>	<b>\$ 2,280,321</b>
43055	GEO Mitigation Fee	408,800	408,800	429,240
43056	GEO POLICE OFFSET FEE	195,849	195,849	205,641
43057	Geo Administration Fee	50,000	50,000	50,000
	<b>GEO FEES</b>	<b>\$ 654,649</b>	<b>\$ 654,649</b>	<b>\$ 684,881</b>

44000	Animal Apprehension Fees	15,000	20,000	20,600
44031	Vehicle Code Fines (CVC)	50,000	100,000	125,000
	<b>FINES &amp; FORFEITURES</b>	<b>\$ 104,000</b>	<b>\$ 120,000</b>	<b>\$ 145,600</b>
45010	<b>Interest/Dividend Income</b>	-	315,000	425,333
47020	Street Address Assignment	-	1,611	1,659
47022	Code Enforcement Cost Recc	50,000	110,822	114,147
47023	Residential Inspection Fees	-	2,732	2,814
47039	Public Records Request	-	243	250
47040	Inspection & Other	-	17,653	18,183
47050	Lease Income	35,000	27,926	28,763
47051	Location and Development Plk	55,000	63,983	65,902
47080	Tentative Tract Map	15,000	38,474	39,628
47081	Parcel Map Fees	15,000	21,752	22,404
47082	Plan Check Fees	70,000	88,398	91,050
47083	Plan Check Fees/Zone Chang	5,000	27,541	28,367
47084	General Plan Amendment	5,500	13,630	14,038
47085	Plan Review - Planning	11,250	23,064	23,755
47086	Temporary Use Permit	2,500	20,780	21,404
47087	Misc. Planning Fees	-	69,616	71,704
47090	Rents and Concessions	-	12,374	12,745
47200	Notary Fees	-	99	102
47202	Candidate Statement		3,486	3,591
47203	Candidate Handbook		100	103
	<b>CHARGE FOR SERVICES</b>	<b>\$ 264,250</b>	<b>\$ 544,281</b>	<b>\$ 560,610</b>
49009	Miscellaneous Income	-	25,000	25,000
	<b>OTHER REVENUE</b>	<b>\$ -</b>	<b>\$ 30,955</b>	<b>\$ 25,000</b>
60011	Transfer In - (210) Gas Tax	453,000	453,000	339,750
60012	Transfer In - (227) Public Safe	220,000	220,000	220,000
60015	Transfer In - (211) Article 8	20,000	20,000	20,000
60016	Transfer In - (APUA FIRE Service Charge	1,302,000	1,322,962	1,362,651
60017	Transfer In - LLMD	316,597	316,597	326,095
60020	Transfer In - SLEOC	140,000	140,000	144,200
	<b>TOTAL TRANSFER IN</b>	<b>2,451,597</b>	<b>3,222,559</b>	<b>3,185,196</b>
	<b>TOTAL REVENUES</b>	<b>\$ 18,224,687</b>	<b>\$ 21,331,901</b>	<b>\$ 23,520,171</b>

# GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT



# City Council

## MISSION STATEMENT

The City Council strives to ensure that the City provides the best possible services to the residents of the City of Adelanto, promote a positive relationship with communities both within the City and outside of the City, improve the City's economic base to promote fiscal stability and growth, advocate with federal and state officials to address local concerns, and to maintain and continuously improve relationships between the City, the Chamber of Commerce, the Adelanto School District, the County of San Bernardino, the State of California, and most importantly the City's residents.

## CITY COUNCIL FUNCTIONS

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Successor Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the Budget and General Plan, and authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning Commission.

Dept. #	Acct. #	Account Description	FY 2023-24	FY 2024-25	FY 2025-26
1010	501-01	Payroll & Benefits Regular Wages	\$ -	\$ 54,110	
1010	501-05	Payroll & Benefits Retirement Contribu	-	-	-
1010	501-06	Payroll & Benefits Medicare Contributic	828	785	809
1010	501-07	Payroll & Benefits Social Security Tax	3,540	3,355	3,456
1010	501-08	Payroll & Benefits State Unemploymer	3,384	595	613
1010	501-11	Payroll & Benefits Employer Paid Healt	78,000	79,200	81,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 85,752</b>	<b>\$ 138,045</b>	<b>\$ 86,453</b>
1010	502-40	Contracts & Professional Serivces Stip	\$ 66,200	\$ 66,200	\$ 72,820
1010	504-50	Maintenance & Supplies Printing & Offi	500	500	550
1010	506-10	Administrative Cost Meetings	2,500	2,500	2,750
1010	506-11	Administrative Cost Presentations	750	750	825
1010	506-12	Administrative Cost Advertising and Pu	500	500	550
1010	507-01	Training /Membership - Dues	2,500	2,500	2,750
1010	507-03	Training / Membership Conferences ar	6,250	6,250	6,875
1010	507-10	Training / Membership Accommodatio	12,720	12,720	13,992
1010	507-11	Training / Membership Per Diem	3,750	3,750	4,125
<b>Total Operations and Maintenance</b>			<b>\$ 95,670</b>	<b>\$ 95,670</b>	<b>\$ 105,237</b>
<b>TOTAL CITY COUNCIL</b>			<b>\$ 181,422</b>	<b>\$ 233,715</b>	<b>\$ 191,690</b>

# Administration Department

## MISSION STATEMENT

The Administration Department's goal is to implement Council approved policies in the most efficient and effective manner, oversee operations of the City Government, and ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

## ADMINISTRATION DEPARTMENTAL FUNCTIONS

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures that each department provides the appropriate facilities and services to enhance the quality of life for residents, businesses, and community organizations.

The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and economic development.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 201,413	\$ 244,340	\$ 251,671
1012	501-02	Payroll & Benefits Overtime Wages	-		-
1012	501-04	Payroll & Benefits Leave Pay-outs	10,167	16,398	16,890
1012	501-05	Payroll & Benefits Retirement Contributions	12,146	21,010	21,640
1012	501-06	Payroll & Benefits Medicare Contributions	3,025	4,085	4,208
1012	501-08	Payroll & Benefits State Unemployment (SDI)	756	3,099	3,192
1012	501-11	Payroll & Benefits Employer Paid Health & Welfa	14,400	23,925	24,643
<b>Total Payroll &amp; Benefits</b>			<b>\$ 251,058</b>	<b>\$ 312,858</b>	<b>\$ 322,244</b>
Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	502-13	Contracts & Professional Services Consulti	\$ 258,000	\$ 275,000	\$ 288,750
1012	504-50	Maintenance & Supplies Printing & Office St	500	3,500	3,500
1012	506-10	Administrative Cost Meetings	1,500	4,500	4,500
1012	507-01	Training / Membership - Dues	2,500	2,500	2,500
1012	507-03	Training / Membership Conferences and Se	2,500	5,000	5,000
1012	507-10	Training / Membership Accommodations/Tr	5,500	5,500	5,500
1012	507-11	Training / Membership Per Diem	1,500	1,500	1,500
<b>Total Operations and Maintenance</b>			<b>\$ 272,000</b>	<b>\$ 297,500</b>	<b>\$ 311,250</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$ 523,058</b>	<b>\$ 610,358</b>	<b>\$ 633,494</b>

# City Clerk Department

## MISSION STATEMENT

The City Clerk’s Office’s mission is: to be a courteous service-oriented team of professionals joining hands in partnership with the Community and the Council. It is committed to an innovative process, information management, and continual preservation of the City’s history.

## CITY CLERK DEPARTMENTAL FUNCTIONS

The City Clerk’s Office assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk’s office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations, as well as Records Manager for the Citywide Records-Information Program and depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is also the Elections Administrator, conducting municipal and special elections. In conjunction with the above functions, the City Clerk responds to information requests from City Council, Staff, Attorneys, other agencies, and the public.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 68,579	\$ 92,854	\$ 95,640
1012	501-04	Payroll & Benefits Leave Pay-outs	4,413	6,250	6,437
1012	501-05	Payroll & Benefits Retirement Contributions	5,832	7,308	7,527
1012	501-06	Payroll & Benefits Medicare Contributions	1,036	1,543	1,589
1012	501-08	Payroll & Benefits State Unemployment (SDI)	252	1,171	1,206
1012	501-11	Payroll & Benefits Employer Paid Health & We	6,600	14,520	14,956
<b>Total Payroll &amp; Benefits</b>			<b>\$ 86,712</b>	<b>\$ 123,645</b>	<b>\$ 127,355</b>
1012	502-06	Contracts & Professional Services - Elections	\$ 2,500	\$ 2,500	\$ 2,575
1012	502-07	Contracts & Professional Services - Codificati	3,500	3,500	3,605
1012	502-13	Contracts & Professional Services Consulting	50,000	50,000	51,500
1012	504-50	Maintenance & Supplies Printing & Office Supp	500	500	515
1012	506-10	Administrative Cost Meetings	500	500	515
1012	506-12	Administrative Cost Advertising and Publicator	10,500	10,500	10,815
1012	507-01	Training / Membership - Dues	750	750	773
1012	507-03	Training / Membership Conferences & Seminar	850	850	876
1012	507-10	Training / Membership Accommodations/Travel	1,250	1,250	1,288
1012	507-11	Training / Membership Per Diem	500	500	515
<b>Total Operations and Maintenance</b>			<b>\$ 70,850</b>	<b>\$ 70,850</b>	<b>\$ 72,976</b>
<b>TOTAL CITY CLERK</b>			<b>\$ 157,562</b>	<b>\$ 194,495</b>	<b>\$ 200,330</b>

# Finance Department

## MISSION STATEMENT

To safeguard the City's assets while providing efficient, quality services within the guidelines established by Council Policy.

## FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, providing administrative support and direction to the various City and Agency departmental programs, is responsible for the annual budget, and manages other treasury functions. It is responsible purchasing oversight, accounts receivable, accounts payable, payroll functions, workers' compensation administration, and grant and special project accounting. It performs limited HR functions and administers contracted Human Resources services. The Finance Department is responsible for submitting Federal and State required reports, including compiling financial statement information and supporting schedules for the preparation of Agency and Consolidated City Financial Reports.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1013	501-01	Payroll & Benefits Regular Wages	\$ 303,345	\$ 287,900	\$302,295
1013	501-02	Payroll & Benefits Overtime Wages	-		-
1013	501-04	Payroll & Benefits Leave Pay-outs	20,352	19,330	20,296
1013	501-05	Payroll & Benefits Retirement Contributi	22,817	24,495	25,719
1013	501-06	Payroll & Benefits Medicare Contributor	4,634	4,810	5,051
1013	501-08	Payroll & Benefits State Unemployment	1,386	3,649	3,831
1013	501-11	Payroll & Benefits Employer Paid Health	43,500	49,005	51,455
<b>Total Payroll &amp; Benefits</b>			<b>\$ 396,034</b>	<b>\$ 389,189</b>	<b>\$408,648</b>
1013	502-10	Contracts & Professional Services Audi	\$ 80,000	\$ 125,000	\$156,250
1013	502-13	Contracts & Professional Services Con	50,000	125,000	156,250
1013	504-50	Maintenance & Supplies Printing & Offic	750	750	773
1013	506-01	Administrative Cost Administrative Fees	6,000	6,000	6,180
1013	506-10	Administrative Cost Meetings	500	500	515
1013	507-01	Training / Membership - Dues	1,200	1,200	1,236
1013	507-03	Training / Membership Conferences and	2,500	2,500	2,750
1013	507-10	Training / Membership Accommodation:	5,000	5,000	5,500
1013	507-11	Training / Membership Per Diem	2,200	2,200	2,420
<b>Total Operations and Maintenance</b>			<b>\$ 148,150</b>	<b>\$ 268,150</b>	<b>\$331,874</b>
<b>TOTAL FINANCE</b>			<b>\$ 544,184</b>	<b>\$ 657,339</b>	<b>\$740,522</b>

# City Attorney's Office

## MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City and assists them by providing expert legal advice and recommendations in the various aspects of City governance.

## CITY ATTORNEY FUNCTIONS

The City Attorney renders legal opinions and delivers legal services as requested by authorized City officials. Other duties include reviewing and preparing agreements and contracts to be executed by the City, attending all City Council meetings and other meetings as required by law, and reviewing and advising the City about all claims filed against the City.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1014	502-11	Contracts & Professional Services City	\$ 750,000	\$ 750,000	\$ 225,000
1014	502-12	Contracts & Professional Other Legal S	100,000	100,000	103,000
<b>Total Operations and Maintenance</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>
<b>TOTAL CITY ATTORNEY</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>

# Human Resources Department

## MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured, and the workplace is safe.

## HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handling labor negotiations with represented employee groups, ensuring labor laws are followed, administrating employee benefits, and ensuring necessary training is given employees.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1015	501-01	Payroll & Benefits Regular Wages	\$ 39,653	\$ -	\$ 35,455
1015	501-04	Payroll & Benefits Leave Pay-outs	2,625	-	2,316
1015	501-06	Payroll & Benefits Medicare Contributions	342	-	618
1015	501-08	Payroll & Benefits State Unemployment (SDI)	252	-	166
1015	501-11	Payroll & Benefits Employer Paid Health & Welfare	6,600	-	4,563
<b>Total Payroll &amp; Benefits</b>			<b>\$ 51,030</b>	<b>\$ -</b>	<b>\$ 43,118</b>
1015	502-13	Contracts & Professional Services Consulting	55,000	55,000	63,528
1015	504-50	Maintenance & Supplies Printing & Office Supplies	250	250	-
1015	506-12	Administrative Cost Advertising and Publications	-	-	639
<b>Total Operations and Maintenance</b>			<b>\$ 85,250</b>	<b>\$ 85,250</b>	<b>\$ 64,167</b>
<b>TOTAL HUMAN RESOURCES</b>			<b>\$ 136,280</b>	<b>\$ 85,250</b>	<b>\$ 107,285</b>

# Information Technology Department

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## MISSION STATEMENT

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To provide City staff and users of the City website with up-to-date technology, including both hardware and software.

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## INFORMATION TECHNOLOGY FUNCTIONS

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The IT Departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT Department is responsible for SCADA monitoring, and Utility Billing and Receivable interface software web and payment portals, as well as overseeing and monitoring security and safety equipment and software.

The IT Department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1016	502-13	Contracts & Professional Services Consulting	\$ 518,100	\$ 400,000	\$385,655
1016	504-06	Maintenance & Supplies Equip Maintenance	2,500	1,850	1,850
1016	504-08	Maintenance & Supplies Computer Hardware	15,500	12,500	14,723
1016	504-09	Maintenance & Supplies Computer Software	125,000	85,000	49,961
1016	504-50	Maintenance & Supplies Printing / Office Supplies	400	400	743
1016	504-52	Maintenance & Supplies Photo/Film Supplies	250	250	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>
1017	511-02	Cost of Capital Equipment	-	-	-
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>

# Non-Department

## NON-DEPARTMENT FUNCTIONS

The purpose of the Non-Department is to provide a cost center for several City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations. The Non-Department provides for, among others, the following: janitorial and maintenance services of City Hall and Police Department, general liability insurance of the City as a whole, administrative support to City Departments, and retirees' insurance and PERS UAL.

### Non-Department Budget Details

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1017	501-11	Payroll & Benefits Employer Paid Health & V	50,000	-	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>
1017	502-01	Contracts & Professional Office Equipment	\$ 50,000	\$ 50,000	\$ 28,000
1017	502-13	Contracts & Professional Services Consultin	75,000	75,000	203,035
1017	503-01	Utilities & Communication Communication S	90,000	90,000	74,970
1017	503-02	Utilities & Communication Electricity	50,000	50,000	56,685
1017	503-03	Utilities & Communication Natural Gas	1,500	1,500	3,334
1017	504-01	Maintenance & Supplies Building/Structures	35,000	35,000	51,237
1017	504-07	Maintenance & Supplies Other Maintenance	5,000	5,000	5,150
1017	504-50	Maintenance & Supplies Printing and Office	5,000	5,000	5,000
1017	504-51	Maintenance & Supplies Uniforms and Safet	12,500	12,500	12,875
1017	505-01	Insurance & Claims General Liability Insuran	654,103	654,103	425,167
1017	505-04	Insurance & Claims Claims and Settlements	357,000	357,000	232,050
1017	506-01	Administrative Cost Administrative Fees/Ser	1,200	1,200	75,000
1017	506-03	Administrative Cost Fees	17,500	17,500	18,025
1017	506-12	Administrative Cost Advertising and Publicat	-	-	-
1017	507-01	Training and Membership Membership and E	55,000	55,000	55,000
1017	507-03	Training and Membership Conferences and	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$1,408,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>
1017	510-02	Non-Operating Sources & Use Other Non-O	0	0	0
1017	510-03	Non-Operating Sources & Use Int Exp - Late	0	0	0
1017	510-11	Non-Operating Sources & Use SRDF Interfu	0	0	0
<b>Total Transfers Out</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1017	511-02	Cost of Capital Equipment	0	0	0
1017	511-10	Cost of Capital Building/Structures	350,000	0	0
<b>Total Capital Outlay</b>			<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NON DEPARTMENTAL</b>			<b>\$1,808,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>

# Streets Department

## MISSION STATEMENT

The Streets Department, formerly part of the Public Services Department, is responsible for maintaining City streets and sidewalks.

## STREETS DEPARTMENTAL FUNCTIONS

The Streets Department functions include: general asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities; making temporary repairs to potholes throughout the City on an as-needed basis; clearing debris from street storm drains; and maintaining and installing City traffic signs when required.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1020	501-01	Payroll & Benefits Regular Wages	\$ 381,601	\$ 282,143	\$290,607
1020	501-02	Payroll & Benefits Overtime Wages	-		-
1020	501-04	Payroll & Benefits Leave Pay-outs	25,141	18,650	19,210
1020	501-05	Payroll & Benefits Retirement Contributions	32,692	25,815	26,590
1020	501-06	Payroll & Benefits Medicare Contributions	6,056	4,736	4,878
1020	501-07	Payroll & Benefits Social Security Tax	-		-
1020	501-08	Payroll & Benefits State Unemployment In	3,024	3,593	3,701
1020	501-09	Payroll & Benefits Workers Compensation	-	-	-
1020	501-11	Payroll & Benefits Health & Welfare	55,200	59,565	65,522
<b>Total Payroll &amp; Benefits</b>			<b>\$ 503,714</b>	<b>\$ 394,503</b>	<b>\$410,507</b>
1020	504-03	Maintenance & Supplies Street Maintenanc	\$ 15,000	\$ 15,000	\$ 15,000
1020	504-06	Maintenance & Supplies Dept Equip Maint	2,500	2,500	2,575
1020	504-21	Maintenance & Supplies Parts and Servic	2,500	2,500	2,575
1020	504-23	Maintenance & Supplies Diesel	5,500	5,500	5,665
1020	504-25	Maintenance & Supplies Unleaded Fuel	35,000	35,000	36,050
1020	504-51	Maintenance & Supplies Uniform Safety S	1,500	1,500	1,545
1020	506-03	Administrative Cost Fees	1,000	1,000	1,000
1020	506-04	Administrative Cost Licenses	500	500	515
1020	506-05	Administrative Cost Permits	-	-	-
1020	507-02	Training and Membership Schools & Cert	500	500	500
1020	507-03	Training and Membership Conference & S	500	500	500
<b>Total Operations and Maintenance</b>			<b>\$ 64,500</b>	<b>\$ 64,500</b>	<b>\$ 65,925</b>
<b>TOTAL STREETS</b>			<b>\$ 568,214</b>	<b>\$ 459,003</b>	<b>\$476,432</b>

# Facility Maintenance Department

## MISSION STATEMENT

The Facility Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining City facilities including City Hall and other buildings.

## FACILITY MAINTENANCE DEPARTMENTAL FUNCTIONS

The Facility Maintenance Department functions include: maintaining and repairing all public buildings, including City Hall, Police Department, Fire Department and Community Centers, providing maintenance services to Adelanto Stadium, and maintaining and repairing park restroom facilities.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1021	501-01	Payroll & Benefits Regular Wages	\$ 80,941	\$ 58,101	\$ 61,006
1021	501-02	Payroll & Benefits Overtime Wages	-	-	-
1021	501-04	Payroll & Benefits Leave Pay-outs	5,301	3,727	3,913
1021	501-05	Payroll & Benefits Retirement Contributions	7,250	5,897	6,192
1021	501-06	Payroll & Benefits Medicare Contributions	1,924	982	1,031
1021	501-08	Payroll & Benefits State Unemployment Insur	504	745	782
1021	501-09	Payroll & Benefits Workers Compensation	-	-	-
1021	501-11	Payroll & Benefits Employer Paid Health & W	15,600	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,520</b>	<b>\$ 78,571</b>	<b>\$ 82,500</b>
1021	504-01	Maintenance & Supplies Building/Structure Ma	\$ 45,000	\$ 45,000	\$ 47,250
1021	504-02	Maintenance & Supplies Fields/Yards/Plants I	1,000	1,000	1,050
1021	504-06	Maintenance & Supplies Dept Equip Maintena	-	-	-
1021	504-25	Maintenance & Supplies Unleaded Fuel	8,500	8,500	8,925
1021	504-50	Maintenance & Supplies Printing and Office S	-	-	-
1021	504-51	Maintenance & Supplies Uniforms and Safety	800	800	840
1021	504-53	Maintenance & Supplies Shop and Janitorial S	-	-	-
1021	506-03	Administrative Cost Fees	-	-	-
1021	507-02	Training and Membership Schools and Certifi	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 55,800</b>	<b>\$ 55,800</b>	<b>\$ 58,590</b>
<b>TOTAL FACILITY MAINTENANCE</b>			<b>\$ 167,320</b>	<b>\$ 134,371</b>	<b>\$ 141,090</b>

# Parks & Grounds Department

## Parks and Grounds Department

### MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

### PARKS AND GROUNDS DEPARTMENT FUNCTIONS

The Parks and Grounds Department is responsible for ensuring that all park land areas are maintained in the highest quality for the community. The Parks and Recreation Commission makes recommendations to the City Council.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1022	501-01	Payroll & Benefits Regular Wages	\$ 70,999	\$ 40,756	\$ 42,794
1022	501-02	Payroll & Benefits Overtime Wages	-		-
1022	501-04	Payroll & Benefits Leave Pay-outs	4,600	2,743	2,880
1022	501-05	Payroll & Benefits Retirement Contributions	6,143	3,207	3,368
1022	501-06	Payroll & Benefits Medicare Contributions	1,101	677	711
1022	501-08	Payroll & Benefits State Unemployment Insurance	504	514	539
1022	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1022	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$109,747</b>	<b>\$ 57,018</b>	<b>\$ 59,869</b>
1022	503-04	Utilities & Communication Water	330,000	330,000	346,500
1022	504-01	Maintenance & Supplies Building/Structures Maintenance	15,000	15,000	15,750
1022	504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	40,000	40,000	42,000
1022	504-04	Maintenance & Supplies Wells/Lines Maintenance	500	500	525
1022	504-06	Maintenance & Supplies Dept Equip Maintenance	500	500	525
1022	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1022	504-51	Maintenance & Supplies Uniforms and Safety Supplies	500	500	525
1022	506-05	Administrative Cost Permits	-	-	-
1022	507-02	Training and Membership Schools and Certification	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$389,500</b>	<b>\$ 389,500</b>	<b>\$ 408,975</b>
<b>TOTAL PARKS &amp; GROUNDS</b>			<b>\$499,247</b>	<b>\$ 446,518</b>	<b>\$ 468,844</b>

# Lighting and Landscaping Maintenance Districts Department

## MISSION STATEMENT

The Lighting and Landscaping Maintenance Districts (LLMD) Department, formerly part of the Public Services Department, is responsible for maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts.

## LLMD DEPARTMENTAL FUNCTIONS

The LLMD Department functions include: repair, removal, or replacement of all or part of any improvement within landscaping districts; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts; removal of trimmings, rubbish, debris, and other solid waste within landscaping districts; and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1023	501-01	Payroll & Benefits Regular Wages	\$ 50,311	\$ 71,516	\$ 75,092
1023	501-02	Payroll & Benefits Overtime Wages	-	-	-
1023	501-04	Payroll & Benefits Leave Pay-outs	3,387	4,628	4,860
1023	501-05	Payroll & Benefits Retirement Contributions	-	7,259	7,622
1023	501-06	Payroll & Benefits Medicare Contributions	822	1,209	1,270
1023	501-08	Payroll & Benefits State Unemployment Insurance	504	917	963
1023	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1023	501-11	Payroll & Benefits Employer Paid Health & Welfare	13,200	11,400	11,970
<b>Total Payroll &amp; Benefits</b>			<b>\$ 68,224</b>	<b>\$ 96,930</b>	<b>\$101,776</b>
1023	502-13	Contracts & Professional Consulting & Outside	\$ -	\$ -	\$ -
1023	503-02	Utilities & Communication Electricity	20,000	20,000	21,000
1023	503-04	Utilities & Communication Water	100,000	100,000	105,000
1023	504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	7,600	7,600	7,980
1023	504-06	Maintenance & Supplies Department Equipment Maintenance	-	-	-
1023	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1023	504-51	Maintenance & Supplies Uniforms and Safety Supplies	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$130,600</b>	<b>\$130,600</b>	<b>\$137,130</b>
<b>TOTAL LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>			<b>\$198,824</b>	<b>\$227,530</b>	<b>\$238,906</b>

# Vehicle Maintenance Department

## MISSION STATEMENT

The Vehicle Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining all city vehicles and equipment.

## VEHICLE MAINTENANCE DEPARTMENTAL FUNCTIONS

The Vehicle Maintenance Departments function is to repair and maintain all City vehicles and equipment.

### Vehicle Maintenance Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
<b>Total Payroll &amp; Benefits</b>			\$ -	\$ -	\$ -
1024	502-13	Contracts & Professional Services Consulting S	\$ -	\$ -	\$ -
1024	504-21	Maintenance & Supplies Parts and Service	25,000	25,000	26,250
1024	504-22	Maintenance & Supplies Tires	2,500	2,500	2,625
1024	504-23	Maintenance & Supplies Diesel	3,000	3,000	3,150
1024	504-25	Maintenance & Supplies Unleaded Fuel	3,500	3,500	3,675
1024	504-50	Maintenance & Supplies Printing and Office Supp	-	-	-
1024	506-01	Administrative Cost Administrative Fees/Service:	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>
1024	511-03	Cost of Capital Vehicle Equipment	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL VEHICLE MAINTENANCE</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>

# Police Department

## MISSION STATEMENT

Police, formerly part of the Public Safety Department, has the mission to: defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto and to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens.

## POLICE DEPARTMENTAL FUNCTIONS

Police services are provided through contract with the San Bernardino County Sheriff's Department, which: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detains and arrests violators of the law; works in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1030	502-20	Contracts & Professional Services Cal-I	\$ -	\$ -	\$ -
1030	502-23	Contracts & Professional Services Sher	150,000	150,000	165,000
1030	502-25	Contracts & Professional Services Sher	85,000	85,000	93,500
1030	502-50	Contracts & Professional Services Co. S	7,309,779	7,744,479	7,692,914
1030	502-52	Contracts & Professional Services Liv S	15,000	15,000	15,000
1030	503-01	Utilities & Communication Communicati	7,500	7,500	7,500
1030	503-02	Utilities & Communication Electricity	24,000	24,000	24,000
1030	503-03	Utilities & Communication Natural Gas	1,000	1,000	1,000
1030	503-04	Utilities & Communication Water	2,000	2,000	2,000
1030	504-01	Maintenance & Supplies Building/Structu	10,000	10,000	10,000
1030	504-25	Maintenance & Supplies Unleaded Fuel	85,000	85,000	85,000
<b>Total Operations and Maintenance</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>
<b>TOTAL POLICE</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>

# Fire Department

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## MISSION STATEMENT

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Fire, formerly part of Public Safety, strives to provide the highest of quality of Fire suppression, prevention, inspection, and paramedic services to Adelanto's residents and businesses.

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## FIRE DEPARTMENTAL FUNCTIONS

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Through contract with the San Bernardino County Fire Department, Fire: provides fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. It also administers and enforces all fire related building codes within the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1033	502-60	Contracts & Professional Services Co. I	6,204,801	6,227,931	6,686,139
1033	502-61	Contracts & Professional Services HHV	48,500	48,500	48,500
1033	504-01	Maintenance & Supplies Building/Struct	10,500	10,500	10,500
<b>Total Operations and Maintenance</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>
<b>TOTAL FIRE</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>

# Code Enforcement Department

## MISSION STATEMENT

Previously part of Public Safety, Code Enforcement's goals are to enforce City codes in a timely and objective manner, and issue required business licenses to businesses within the City.

## CODE ENFORCEMENT DEPARTMENTAL FUNCTIONS

Code Enforcement's responsibilities are to respond to citizen complaints, City Council and departmental requests for service, and referrals for investigation/compliance from other agencies. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaints for Municipal Court. It issues Municipal Warning Notices to correct violations; and Citation Notices to Appear. The department is also responsible for commercial and residential recycling programs as required by Federal and/or State agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1034	501-01	Payroll & Benefits Regular Wages	\$ 127,538	\$ 191,336	\$239,170
1034	501-04	Payroll & Benefits Leave Pay-outs	8,584	12,878	12,878
1034	501-05	Payroll & Benefits Retirement Contributions	1,093	15,058	17,317
1034	501-06	Payroll & Benefits Medicare Contributions	2,061	3,179	3,656
1034	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,412	2,774
1034	501-11	Payroll & Benefits Employer Paid Health & Welfare	28,800	28,500	32,775
<b>Total Payroll &amp; Benefits</b>			<b>\$ 186,584</b>	<b>\$ 253,364</b>	<b>\$308,571</b>
1034	502-13	Contracts & Professional Consulting & Outsourcing	25,000	25,000	33,750
1034	502-71	Contracts & Professional Services Code-Abatement	50,000	50,000	67,500
1034	502-72	Contracts & Professional Services Code-Codification	1,500	1,500	2,025
1034	502-73	Contracts & Professional Services Code-Other	3,500	3,500	4,725
1034	502-74	Contracts & Professional Services Citation Processing	10,000	10,000	13,500
1034	504-09	Maintenance & Supplies Computer Software	10,000	10,000	13,500
1034	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	6,075
1034	504-25	Maintenance & Supplies Unleaded Fuel	5,500	5,500	7,425
1034	504-50	Maintenance & Supplies Printing and Office Supplies	550	550	743
1034	504-51	Maintenance & Supplies Uniforms and Safety	1,500	1,500	2,025
1034	506-01	Administrative Cost Administrative Fees/Services	550	550	743
1034	507-01	Training and Membership Membership and Dues	250	250	338
1034	507-02	Training and Membership Schools and Certification	1,500	1,500	2,025
1034	507-10	Training and Membership Housing/Transportation	500	500	675
<b>Total Operations and Maintenance</b>			<b>\$ 114,850</b>	<b>\$ 114,850</b>	<b>\$155,048</b>
<b>TOTAL CODE ENFORCEMENT</b>			<b>\$ 301,434</b>	<b>\$ 368,214</b>	<b>\$463,618</b>

# Animal Control Department

## MISSION STATEMENT

Part of Public Safety in prior years, Animal Control's goals are control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals.

## ANIMAL CONTROL DEPARTMENTAL FUNCTIONS

Animal Control is responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1035	501-01	Payroll & Benefits Regular Wages	\$ 119,339	\$ 170,000	\$178,500
1035	501-04	Payroll & Benefits Leave Pay-outs	8,327	11,442	12,014
1035	501-05	Payroll & Benefits Retirement Contributions	9,798	13,379	14,048
1035	501-06	Payroll & Benefits Medicare Contributions	2,002	2,825	2,966
1035	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,143	2,250
1035	501-11	Payroll & Benefits Employer Paid Health & Wel	26,400	22,800	23,940
<b>Total Payroll &amp; Benefits</b>			<b>\$ 179,374</b>	<b>\$ 222,589</b>	<b>\$233,719</b>
1035	502-13	Contracts & Professional Services Consulting	\$ 5,000	\$ 1,000	\$ 1,050
1035	502-80	Contracts & Professional Services AC-Animal	115,000	100,000	105,000
1035	502-81	Contracts & Professional Services AC-Veterina	11,500	15,000	15,750
1035	504-06	Maintenance & Supplies Department Equip Ma	2,500	2,500	2,625
1035	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	4,725
1035	504-25	Maintenance & Supplies Unleaded Fuel	12,000	15,000	15,750
1035	504-50	Maintenance & Supplies Printing and Office Su	1,250	1,250	1,313
1035	504-51	Maintenance & Supplies Uniforms and Safety S	2,000	2,000	2,100
1035	507-01	Training and Membership Membership and Dues	750	750	788
1035	507-02	Training and Membership Schools and Certifica	500	500	525
1035	507-03	Training and Membership Conferences and Se	500	500	525
1035	507-10	Training and Membership Accommodations/Tr	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 156,000</b>	<b>\$ 143,500</b>	<b>\$150,675</b>
<b>TOTAL ANIMAL CONTROL</b>			<b>\$ 335,374</b>	<b>\$ 366,089</b>	<b>\$384,394</b>

# Planning & Economic Development Department

## MISSION STATEMENT

Previously part of the Community Services Department, Planning & Economic Development's mission is to anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas.

## PLANNING & ECONOMIC DEVELOPMENT DEPARTMENTAL FUNCTIONS

The Planning & Economic Development Department's functions include upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan. It also serves as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission, in maintaining, amending, and administering the General Plan and Subdivision Ordinances.

### Planning Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1040	501-01	Payroll & Benefits Regular Wages	\$ 80,189	\$ 49,889	\$105,811
1040	501-04	Payroll & Benefits Leave Pay-outs	5,399	3,358	8,140
1040	501-05	Payroll & Benefits Retirement Contributions	6,200	3,926	1,150
1040	501-06	Payroll & Benefits Medicare Contributions	1,241	829	328
1040	501-08	Payroll & Benefits State Unemployment Ins	504	629	700
1040	501-11	Payroll & Benefits Employer Paid Health &	18,000	7,590	9,216
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,533</b>	<b>\$ 66,221</b>	<b>\$125,345</b>
1040	502-13	Contracts & Professional Services Consult	\$ 462,500	\$462,500	\$578,125
1040	504-50	Maintenance & Supplies Printing and Office	450	450	464
1040	506-01	Administrative Cost Administrative Fees/Se	250	250	258
1040	506-12	Administrative Cost Advertising and Publica	15,000	15,000	18,750
1040	507-02	Training and Membership Schools and Cer	500	500	515
1040	507-10	Training and Membership Accommodations	500	500	515
1040	507-11	Training and Membership Per Diem	250	250	258
<b>Total Operations and Maintenance</b>			<b>\$ 479,450</b>	<b>\$479,450</b>	<b>\$598,884</b>
<b>TOTAL PLANNING &amp; ECONOMIC DEVELOPMENT</b>			<b>\$ 590,983</b>	<b>\$545,671</b>	<b>\$724,229</b>

# Building and Safety Department

## MISSION STATEMENT

The Building and Safety Department, formerly part of the Community Services Department, is responsible for interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto.

## BUILDING AND SAFETY DEPARTMENTAL FUNCTIONS

Building and Safety's functions include: inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
<b>Total Payroll &amp; Benefits</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1041	502-13	Contracts & Professional Consulting & Outsi	\$ 625,000	\$ 625,000	\$718,750
1041	504-50	Maintenance & Supplies Printing and Office S	500	500	575
1041	506-12	Administrative Cost Advertising and Publicati	2,500	2,500	2,875
<b>Total Operations and Maintenance</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>
<b>TOTAL BUILDING &amp; SAFETY</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>

# Engineering Department

## MISSION STATEMENT

The Engineering Department is responsible for anticipating the infrastructure needs of our City and recognizing the importance of their adequate maintenance.

## ENGINEERING DEPARTMENTAL FUNCTIONS

Engineering is responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1042	502-13	Contracts & Professional Consulting & Outsi	\$ 610,000	\$ 600,000	\$1,080,000
1042	506-12	Administrative Cost Advertising and Publicati	4,750	4,750	8,550
<b>Total Operations and Maintenance</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>
<b>TOTAL ENGINEERING</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>

# Senior Center Program

## MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

## SENIOR CENTER FUNCTIONS

The Senior Center Program provides for maintenance of the Senior Center Building.

Dept. #	Acct. #	Account Description	Budget FY 2023- 24	Budget FY 2024- 25	Propose FY 2025- 26
1051	503-02	Utilities & Communication Electricity	\$ 4,000	\$ -	\$ -
1051	503-03	Utilities & Communication Natural Gas	400	-	-
1051	503-04	Utilities & Communication Water	-	-	-
1051	504-01	Maintenance & Supplies Building/Structures Maintenanc	1,500	-	-
1051	504-21	Maintenance & Supplies Parts and Service	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL SENIOR CENTER</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>

# Community Center Program

## MISSION STATEMENT

To provide a center where our citizens can meet for functions.

## COMMUNITY CENTER FUNCTIONS

This program provides for the utilities of the Community Center, for which the City is reimbursed by the party leasing the facility.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1052	503-02	Utilities & Communication Electricity	-1,450	0	0
1052	503-04	Utilities & Communication Water	-1,200	0	0
1052	504-01	Maintenance & Supplies Building/Structures Maint	-1,965	0	0
<b>Total Operations and Maintenance</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>
<b>Department Total</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>

# ENTERPRISE FUNDS



**WATER FUND 353**

<b>WATER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45020	Penalties/Service Charges		2,500	2,750
45040	Water Availability Charges	540,177	350,000	577,500
47046	Inspection & Other	-	20,000	22,000
47060	Meter Installations	55,500	50,000	55,000
47061	Sale of Meter Equipment	25,000	5,000	5,500
47066	Water Sales - Metered	10,771,645	10,775,000	11,852,500
47069	Connection/Service Fee	500,000	500,000	550,000
47400	NFS Service Charge	-	-	-
49009	Miscellaneous Income	-	-	-
60003	Purchased Security Income	664,078	1,870,508	1,870,508
45010	Interest Income		354,891	354,891
<b>TOTAL REVENUES</b>		<b>\$ 12,556,400</b>	<b>\$ 13,927,899</b>	<b>\$ 15,290,649</b>

**WATER FUND 353**

<b>WATER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
501	Payroll & Benefits Totals	587,731	876,835	964,518
502	Contracts & Professional Services	2,802,500	3,247,500	3,572,250
503	Utilities & Communication	587,300	538,500	592,350
504	Maintenance & Supplies	1,344,800	1,270,000	1,397,000
505	Insurance & Claims	738,953	450,000	495,000
506	Administrative Costs	97,850	110,000	121,000
507	Training & Membership	44,500	26,000	28,600
<b>TOTAL OPERATING COSTS</b>		<b>\$ 6,203,634</b>	<b>\$ 6,518,835</b>	<b>\$ 7,170,718</b>
<b><u>Non-Operating</u></b>				
510-02	Non-Operating Expense	-	-	2,000,000
508-04	Bond - Principal	2,029,000	1,730,645	1,557,581
510-04	Bond Interest	1,954,970	1,747,885	1,573,096
510-05	Transfer Out	819,618	819,375	819,375
	Fire Service Charge		750,000	750,000
511	Cost of Capital	-	5,750,000	4,000,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 4,803,588</b>	<b>\$ 10,797,905</b>	<b>\$ 10,700,052</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 11,007,222</b>	<b>\$ 17,316,740</b>	<b>\$ 17,870,770</b>
<b>NET INCOME</b>		<b>\$ 1,549,178</b>	<b>\$ (3,388,841)</b>	<b>\$ (2,580,121)</b>

Water Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
		FY 23-24	FY 24-25	FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	638,950	702,845
501-04	Payroll & Benefits Leave Pay-outs	35,375	42,815	47,096
501-05	Payroll & Benefits Retirement Contributions	40,943	56,411	62,052
501-06	Payroll & Benefits Medicare Contributions	8,206	10,704	11,774
501-08	Payroll & Benefits State Unemployment Insurance	3,009	8,120	8,932
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	119,835	131,819
<b>501</b>	<b>- Payroll &amp; Benefits Totals</b>	<b>\$ 587,731</b>	<b>\$ 876,835</b>	<b>\$ 964,518</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment	-	10,000	11,000
502-10	Contracts & Professional Services Audit Services	2,500	137,500	151,250
502-11	Contracts & Professional Services City Attorney	50,000	50,000	55,000
502-12	Contracts & Professional Services Other Legal	50,000	50,000	55,000
502-13	Contracts & Professional Services Consulting	1,450,000	1,500,000	1,650,000
502-30	Contracts & Professional Services Water Purchase	1,250,000	1,500,000	1,650,000
<b>502</b>	<b>- Contracts &amp; Professional Services Totals</b>	<b>\$ 2,802,500</b>	<b>\$ 3,247,500</b>	<b>\$ 3,572,250</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	31,500	32,500	35,750
503-02	Utilities & Communication Electricity	550,000	500,000	550,000
503-03	Utilities & Communication Natural Gas	1,500	2,500	2,750
503-04	Utilities & Communication Water	2,500	3,000	3,300
503-06	Utilities & Communication Trash & Dump	1,800	500	550
<b>503</b>	<b>- Utilities &amp; Communication Totals</b>	<b>\$ 587,300</b>	<b>\$ 538,500</b>	<b>\$ 592,350</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenance	225,000	275,000	302,500
504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	115,000	125,000	137,500
504-04	Maintenance & Supplies Wells/Lines Maintenance	650,000	700,000	770,000
504-06	Maintenance & Supplies Department Equipment Maintenance	25,000	15,000	16,500
504-07	Maintenance & Supplies Other Maintenance Activities	2,500	2,500	2,750
504-08	Maintenance & Supplies Computer Hardware	15,500	5,000	5,500
504-09	Maintenance & Supplies Computer Software	60,000	35,000	38,500
504-21	Maintenance & Supplies Parts and Service	3,500	2,500	2,750
504-23	Maintenance & Supplies Diesel	5,500	7,500	8,250
504-30	Maintenance & Supplies Meters	175,000	25,000	27,500
504-31	Maintenance & Supplies Chemicals	65,000	75,000	82,500
504-50	Maintenance & Supplies Printing and Office Supplies	2,800	2,500	2,750
<b>504</b>	<b>- Maintenance &amp; Supplies Totals</b>	<b>\$ 1,344,800</b>	<b>\$ 1,270,000</b>	<b>\$ 1,397,000</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	495,000
505-04	Insurance & Claims Claims and Settlements	346,500	-	-
<b>505</b>	<b>- Insurance &amp; Claims Totals</b>	<b>\$ 738,953</b>	<b>\$ 450,000</b>	<b>\$ 495,000</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	72,350	85,000	93,500
506-05	Administrative Cost Permits	25,500	25,000	27,500
<b>506</b>	<b>- Administrative Cost Totals</b>	<b>\$ 97,850</b>	<b>\$ 110,000</b>	<b>\$ 121,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	7,500	2,500	2,750
507-03	Training and Membership Conferences and Seminars	7,500	7,500	8,250
507-10	Training and Membership Accommodations/Travel	27,000	12,500	13,750
507-11	Training and Membership Per Diem	2,500	3,500	3,850
<b>507</b>	<b>- Training and Membership Totals</b>	<b>\$ 44,500</b>	<b>\$ 26,000</b>	<b>\$ 28,600</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal	2,029,000	1,730,645	1,557,581
<b>508</b>	<b>- Other Operating Cost Totals</b>	<b>\$ 2,029,000</b>	<b>\$ 1,730,645</b>	<b>\$ 1,557,581</b>
		<b>\$ 8,232,634</b>	<b>\$ 8,249,480</b>	<b>\$ 8,728,299</b>

**510 Non-Operating Sources & Use**

510-02	Non-Operating Sources & Use Other Non-Operating Expenses			-
510-04	Non-Operating Sources & Use Interest Expense - Bo	1,954,970	1,747,885	1,573,096
510-05	Non-Operating Sources & Use Transfers Out	819,375	819,375	819,375
510-11	Non-Operating Sources & Use SRDF Interfund Loan   FIRE Serve Charge (Transfer to General Fund)	234	250 750,000	250 750,000
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 2,774,579</b>	<b>\$ 3,317,510</b>	<b>\$ 3,142,721</b>

**511 Cost of Capital**

511-02	Cost of Capital Equipment	-	250,000	250,000
511-06	Cost of Capital Wells and Pumps	-	500,000	500,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	5,000,000	5,000,000
511-10	Cost of Capital Building /Structure	-		
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 5,750,000</b>	<b>\$ 5,750,000</b>

<b>TOTAL WATER FUND - 353</b>	<b>\$ 11,007,213</b>	<b>\$ 17,316,990</b>	<b>\$ 17,621,020</b>
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**SEWER FUND 360**

<b>SEWER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45050	Sewer Availability Charges	329,793	300,000	330,000
47022	Code Enforcement Cost Recovery	-	-	-
47069	Connection/Service Fee	75,000	100,000	110,000
47071	Sewer Revenue	7,350,000	7,350,000	8,452,500
45010	Interest Income		177,654	177,654
<b>TOTAL REVENUES</b>		<b>\$ 7,754,793</b>	<b>\$ 7,927,654</b>	<b>\$ 9,070,154</b>

**SEWER FUND 360**

<b>SEWER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
<b>501</b>	<b>Payroll &amp; Benefits Totals</b>	<b>587,731</b>	<b>280,901</b>	<b>365,171</b>
502	Contracts & Professional Services	1,065,500	1,236,500	1,236,500
503	Utilities & Communication	475,000	692,500	692,500
504	Maintenance & Supplies (WELLS)	1,013,500	748,500	850,500
505	Insurance & Claims	738,963	450,000	292,500
506	Administrative Costs	44,900	65,000	65,000
507	Training & Membership	13,500	7,000	7,000
<b>TOTAL OPERATING COSTS</b>		<b>\$ 3,939,094</b>	<b>\$ 3,480,401</b>	<b>\$ 3,509,171</b>
<b>Non-Operating</b>				
508-04	Bond - Principal	738,963	1,174,355	998,202
510-04	Bond Interest	2,029,600	1,184,146	1,124,939
510-05	Transfer Out	503,587	503,587	503,587
511	Cost of Capital	133,000	750,000	750,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 3,405,150</b>	<b>\$ 3,612,088</b>	<b>\$ 3,376,728</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 7,344,244</b>	<b>\$ 7,092,489</b>	<b>\$ 6,885,899</b>
<b>NET INCOME</b>		<b>\$ 410,549</b>	<b>\$ 835,165</b>	<b>\$ 2,184,255</b>

Sewer Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	210,928	284,753
501-04	Payroll & Benefits Leave Pay-outs	35,375	14,132	19,079
501-05	Payroll & Benefits Retirement Contributions	40,943	18,022	24,330
501-06	Payroll & Benefits Medicare Contributions	8,206	3,525	4,758
501-08	Payroll & Benefits State Unemployment SDI)	3,009	2,674	3,610
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	31,620	42,687
<b>501 - Payroll &amp; Benefits Totals</b>		<b>\$ 587,731</b>	<b>\$ 280,901</b>	<b>\$ 379,216</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment L	11,500	11,500	11,500
502-10	Contracts & Professional Services Audit Services	15,000	75,000	75,000
502-11	Contracts & Professional Services City Attorney	25,000	25,000	25,000
502-13	Contracts & Professional Services Consulting	1,025,000	1,125,000	1,125,000
<b>502 - Contracts &amp; Professional Services Totals</b>		<b>\$ 1,076,500</b>	<b>\$ 1,236,500</b>	<b>\$ 1,236,500</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	34,500	32,500	32,500
503-02	Utilities & Communication Electricity	280,000	400,000	400,000
503-03	Utilities & Communication Natural Gas	-	2,500	2,500
503-04	Utilities & Communication Water	150,000	250,000	250,000
503-06	Utilities & Communication Trash & Dump	10,500	7,500	7,500
<b>503 - Utilities &amp; Communication Totals</b>		<b>\$ 475,000</b>	<b>\$ 692,500</b>	<b>\$ 692,500</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenan	55,000	55,000	55,000
504-02	Maintenance & Supplies Fields/Yards/Plants Maintena	55,000	55,000	63,250
504-04	Maintenance & Supplies Wells/Lines Maintenance	350,000	350,000	402,500
504-06	Maintenance & Supplies Department Equip Maintenanc	335,000	150,000	172,500
504-08	Maintenance & Supplies Computer Hardware	15,500	1,500	1,500
504-09	Maintenance & Supplies Computer Software	60,000	7,500	7,500
504-21	Maintenance & Supplies Parts and Service	4,500	1,000	1,000
504-23	Maintenance & Supplies Diesel	3,500	3,500	3,500
504-31	Maintenance & Supplies Chemicals	167,500	125,000	143,750
<b>504 - Maintenance &amp; Supplies Totals</b>		<b>\$ 1,058,500</b>	<b>\$ 748,500</b>	<b>\$ 850,500</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	292,500
<b>505 - Insurance &amp; Claims Totals</b>		<b>\$ 392,453</b>	<b>\$ 450,000</b>	<b>\$ 292,500</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	40,400	65,000	65,000
<b>506 - Administrative Cost Totals</b>		<b>\$ 40,400</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	1,500	500	500
507-03	Training and Membership Conferences and Seminars	2,500	1,500	1,500
507-10	Training and Membership Accommodations/Transport	9,500	3,500	3,500
507-11	Training and Membership Per Diem	-	1,500	1,500
<b>507 - Training and Membership Totals</b>		<b>\$ 13,500</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal (Memo Operation	2,029,000	1,174,355	998,202
<b>508 - Other Operating Cost Totals</b>		<b>\$ 2,029,000</b>	<b>\$ 1,174,355</b>	<b>\$ 998,202</b>
<b>Total Operations and Maintenance</b>		<b>\$ 5,431,853</b>	<b>\$ 4,373,855</b>	<b>\$ 4,142,202</b>
<b>510</b>	<b>Non-Operating Sources &amp; Use</b>			
510-04	Non-Operating Sources & Use Interest Expense - Bonu	1,205,784	1,184,146	1,124,939
510-05	Non-Operating Sources & Use Transfers Out	503,587	503,587	503,587
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 1,709,371</b>	<b>\$ 1,687,733</b>	<b>\$ 1,628,526</b>
<b>511</b>	<b>Cost of Capital</b>			
511-02	Cost of Capital Equipment	-	250,000	250,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	500,000	500,000
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>
<b>TOTAL SEWER FUND - 360</b>		<b>\$ 7,728,955</b>	<b>\$ 7,092,489</b>	<b>\$ 6,899,944</b>

# SPECIAL REVENUE FUNDS



<b>Fund #</b>	<b>Fund Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
<b>REVENUES</b>				
200	Stadium	-	197,106	78,842
201	Park Development	107,500	107,500	107,500
202	Drainage Impact	251,250	296,970	341,515
203	Traffic Impact	375,500	353,089	429,648
204	Fire Impact	15,650	-	-
210	Gas Tax	910,813	910,813	774,191
211	Article 8	1,200	40,858	20,429
213	SB-1	781,448	949,529	997,005
218	State Grant for Local Park	700,000	-	-
219	Local Jurisdiction Assistance Grant	-	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	329,144	329,144
224	AQMD	-	6,690	6,690
227	Public Safety 1/2 cent	220,661	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	780,000	1,157,818	1,132,393
236	Measure I/35% 2010-2041	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	-	-
401	CFD	667,629	667,630	667,630
471	Community Benefit Corporation	37,500	45,000	54,000
580	Successor Agency Admin	4,750,310	4,827,831	5,021,719
		<b>\$ 10,385,202</b>	<b>\$ 10,029,978</b>	<b>\$ 10,100,707</b>
<b>EXPENSES</b>				
200	Stadium	32,000	-	-
201	Park Development	75,000	275,000	137,500
202	Drainage Impact	-	450,000	750,000
203	Traffic Impact	-	600,000	740,000
204	Fire Impact	-	-	-
210	Gas Tax	453,000	912,993	912,993
211	Article 8	1,140,000	1,000,000	50,000
213	SB-1	1,169,000	3,000,000	928,750
218	State Grant for Local Park	775,000	-	-
219	Local Jurisdiction Assistance Grant	450,000	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	323,289	339,453
224	AQMD	-	140,000	7,000
227	Public Safety 1/2 cent	220,000	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	2,775,000	2,775,000	1,150,000
236	Measure I/65%	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	337,235	347,352
401	CFD	690,860	664,765	666,097
471	Community Benefit Corporation	77,500	45,000	54,000
580	Successor Agency Admin	4,750,311	4,943,865	5,014,050
		<b>\$ 13,393,412</b>	<b>\$ 15,607,147</b>	<b>\$ 11,237,196</b>

## **Special Funds Budget Descriptions and Details**

### **Park Development Impact**

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

<b>201 Park Development</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43061	Park Fees - Developer (Ord 425)	102,500	102,500	102,500
45010	Interest/Dividend Income	5,000	22,693	22,693
46060	State/Local Grants	0	0	0
<b>Total Revenues</b>		<b>107,500</b>	<b>125,193</b>	<b>125,193</b>
510-01	Non-Operating Sources & Use Property	75,000	275,000	137,500
510-02	Non-Operating Sources & Use Other Nor	-	-	-
510-05	Non-Operating Sources & Use Transfers	-	-	-
510-12	Non-Operating Sources & Use Interest E:	-	-	-
511-01	Cost of Capital Land	-	-	-
511-10	Cost of Capital Building/Structures	-	-	-
<b>Total Expenditures</b>		<b>75,000</b>	<b>275,000</b>	<b>137,500</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>32,500</b>	<b>(149,807)</b>	<b>(12,307)</b>

### **Drainage Impact Fund**

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities

<b>202 Drainage Impact</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43064	Drainage Impact Fees	246,250	246,250	283,188
45010	Interest/Dividend Income	5,000	50,720	58,328
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>251,250</b>	<b>296,970</b>	<b>341,515</b>
502-13	Contracts & Professional Services Consu	-	100,000	400,000
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
511-01	Cost of Capital Land	0	350,000	350,000
<b>Total Expenditures</b>		<b>0</b>	<b>450,000</b>	<b>750,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>251,250</b>	<b>(153,030)</b>	<b>(408,485)</b>

## Traffic Impact Fund

Traffic Impact Fund (Fund 203) – is used to account for Traffic Impact Fees charged to new development. Funds are transferred to the General Fund to pay for traffic mitigation uses.

<b>203 Traffic Impact Fees</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	Traffic Impact Fees	375,000	275,000	343,750
45010	Interest/Dividend Income		78,089	85,898
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>375,000</b>	<b>353,089</b>	<b>429,648</b>
502-13	Contracts & Professional Services Const	-	100,000	115,000
510-05	Non-Operating Sources & Use Transfers Out			-
510-05	Non-Operating Sources & Use Transfers Out			
511-01	Cost of Capital Land	0	500,000	625,000
<b>Total Expenditures</b>		<b>0</b>	<b>600,000</b>	<b>740,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>375,000</b>	<b>(246,911)</b>	<b>(310,352)</b>

## Fire Impact Fund

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

## Gas Tax Fund

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

<b>210 Gas Tax</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
42101	Gas Tax, 2103	299,283	299,283	254,391
42102	Gas Tax, 2105	213,717	213,717	181,659
42103	Gas Tax, 2106	133,592	133,592	113,553
42104	Gas Tax, 2107	255,721	255,721	217,363
42105	Gas Tax 2107.5 Taxes	6,000	6,000	5,100
45010	Interest/Dividend Income	2,500	2,500	2,125
<b>Total Revenues</b>		<b>910,813</b>	<b>910,813</b>	<b>774,191</b>
502-13	Contracts & Professional Consulting & O	0	25,000	25,000
510-05	Non-Operating Sources & Use Transfers	453,000	453,000	453,000
511-04	Cost of Capital Infrastructure - Streets & I	434,993	434,993	434,993
<b>Total Expenditures</b>		<b>887,993</b>	<b>912,993</b>	<b>912,993</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>22,820</b>	<b>-2,180</b>	<b>-138,802</b>

## Article 8 Fund

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

**211 Article 8**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	1,200	40,858	20,429
46050	SB 325, Article 8	0	0	0
<b>Total Revenues</b>		<b>1,200</b>	<b>40,858</b>	<b>20,429</b>
510-05	Non-Operating Sources & Use Transfers	20,000	0	0
511-04	Cost of Capital Infrastructure - Streets &	1,120,000	1,000,000	50,000
<b>Total Expenditures</b>		<b>1,140,000</b>	<b>1,000,000</b>	<b>50,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(1,138,800)</b>	<b>(959,142)</b>	<b>(29,571)</b>

**SB-1 Maintenance and Rehabilitation Fund**

SB-1 Maintenance and Rehabilitation Fund (Fund 213) – is used to account for funds under the SB-1 Transportation Funding bill. Funds are used for various street and roadway repairs and improvements.

**213 SB-1**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46007	SB1 Road Maint & Rehab	889,314	949,529	997,005
<b>Total Revenues</b>		<b>889,314</b>	<b>949,529</b>	<b>997,005</b>
502-13	Contracts & Professional Services Consu	69,000	275,000	247,500
511-04	Cost of Capital Infrastructure - Streets &	1,100,000	2,725,000	681,250
<b>Total Expenditures</b>		<b>1,169,000</b>	<b>3,000,000</b>	<b>928,750</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(279,686)</b>	<b>(2,050,471)</b>	<b>68,255</b>

**Community Development Block Grant Fund**

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

**223 CDBG**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
46003	CDBG Grants	329,144	323,289	339,453
<b>Total Revenues</b>		<b>329,144</b>	<b>329,144</b>	<b>329,144</b>
502-13	Contracts & Professional Services Consu	49,371		
510-05	Non-Operating Sources & Use Transfers	0	0	0
511-04	Cost of Capital Infrastructure - Streets &	279,773	323,289	339,453
<b>Total Expenditures</b>		<b>329,144</b>	<b>323,289</b>	<b>339,453</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

**Air Quality Management District (AQMD)**  
AQMD (Fund 224)

<b>224 AQMD</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
46060	State/Local Grants	-	-	-
45010	Interest Income		6,690	6,690
<b>Total Revenues</b>		<b>0</b>	<b>6,690</b>	<b>6,690</b>
511-03	Cost of Capital Vehicle Equipment		140,000	7,000
<b>Total Expenditures</b>		<b>0</b>	<b>140,000</b>	<b>7,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-133,310</b>	<b>-310</b>

**Public Safety Augmentation Fund/Public Safety ½ Cent Fund**

Public Safety Augmentation Fund/Public Safety ½ Cent (Fund 227) – is used to account for the State ½ cent sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

<b>227 Public Safety Augmentation 1/2 cent</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
42210	Half cent Salesd taxc (Public Safety)	220,661	228,384	242,087
45010	Interest Income		10,873	0
<b>Total Revenues</b>		<b>220,661</b>	<b>239,257</b>	<b>242,087</b>
510-05	Non-Operating Sources & Use Transfers	220,000	250,000	237,500
<b>Total Expenditures</b>		<b>220,000</b>	<b>250,000</b>	<b>237,500</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>661</b>	<b>-10,743</b>	<b>4,587</b>

**Supplemental Law Enforcement Oversight Committee (SLEOC)**

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

<b>229 SLEOC (Police Overtime)</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46060	State/Local Grants	140,000	140,000	140,000
<b>Total Revenues</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
510-05	Non-Operating Sources & Use Transfers	140,000	140,000	140,000
<b>Total Expenditures</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<i>Transfer to General Fund for Police Overtime</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

## Measure I/70% Fund

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

### 235 Measure I - Local Streets (65%)

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
45010	Interest/Dividend Income	0	47,629	-
46011	Measure I, Local/Arterial	780,000	1,110,189	1,132,393
<b>Total Revenues</b>		<b>780,000</b>	<b>1,157,818</b>	<b>1,132,393</b>
502-13	Contracts & Professional Services Const	150,000	150,000	150,000
504-03	Maintenance & Supplies Street Maintena	125,000	125,000	125,000
504-06	Maintenance & Supplies Department Eq	-	-	-
511-02	Cost of Capital Equipment	0	0	-
511-04	Cost of Capital Infrastructure - Streets &	2,500,000	2,500,000	875,000
<b>Total Expenditures</b>		<b>2,775,000</b>	<b>2,775,000</b>	<b>1,150,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-1,995,000</b>	<b>-1,617,182</b>	<b>-17,607</b>

## Landscaping and Lighting Maintenance District Fund

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

### 241 Landscape Lighting Fund

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
42220	Property Taxes	316,597	326,095	335,878
45010	Interest/Dividend Income	0	11,140	11,140
<b>Total Revenues</b>		<b>316,597</b>	<b>337,235</b>	<b>347,017</b>
502-13	Contracts & Professional Services Const	0	0	0
510-05	Non-Operating Sources & Use Transfers	316,597	337,235	347,352
<b>Total Expenditures</b>		<b>316,597</b>	<b>337,235</b>	<b>347,352</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>0</b>	<b>0</b>	<b>-335</b>

# OTHER FUNDS



**Other Funds Budget Details**

**CFD No 2006-2**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	667,629	667,630	687,659
<b>Total Revenues</b>		<b>667,629</b>	<b>667,630</b>	<b>667,630</b>
502-13	Contracts & Professional Services Consultir	23,230	23,230	23,462
508-04	Bond Principal	243,515	110,000	111,100
510-02	Bond Interest	379,385	510,035	510,035
510-04	Non-Operating Sources & Use Interest Expe	21,500	21,500	21,500
<b>Total Expenditures</b>		<b>667,630</b>	<b>664,765</b>	<b>666,097</b>

**Adelanto Community Benefit Corporation**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
49001	Donations - General			4,500
47030	Concession Sales	37,500	45,000	49,500
<b>Total Revenues</b>		<b>37,500</b>	<b>45,000</b>	<b>54,000</b>
504-54	Maintenance & Supplies Christmas Parade	45,000	25,000	30,000
504-57	Maintenance & Supplies Movies in the Park	12,500	12,500	15,000
506-11	Administrative Cost Presentations	20,000	-	-
508-21	Other Operating Cost Miscellaneous		7,500	9,000
<b>Total Expenditures</b>		<b>77,500</b>	<b>45,000</b>	<b>54,000</b>

**Successor Agency to the Adelanto Improvement Agency**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	4,750,310	4,750,310	4,940,322
45010	Interest/Dividend Income		77,521	81,397
47011	ARDA Admin Fee			
47090	Rents and Concessions			
<b>Total Revenues</b>		<b>4,750,310</b>	<b>4,827,831</b>	<b>5,021,719</b>
502-11	Contract Services - City Attorney		5,000	5,250
502-13	Contract Services - Other Services		5,000	5,250
506-01	Administrative Cost Presentations	240,000	240,000	242,400
508-04	Bond Principal	1,877,765	2,242,827	2,310,112
510-04	Bond Interest	2,552,556	2,441,038	2,441,038
508-14	Administrative Cost Administrative Fees/Services		10,000	10,000
<b>Total Expenditures</b>		<b>4,670,321</b>	<b>4,943,865</b>	<b>5,014,050</b>

# APPENDICES



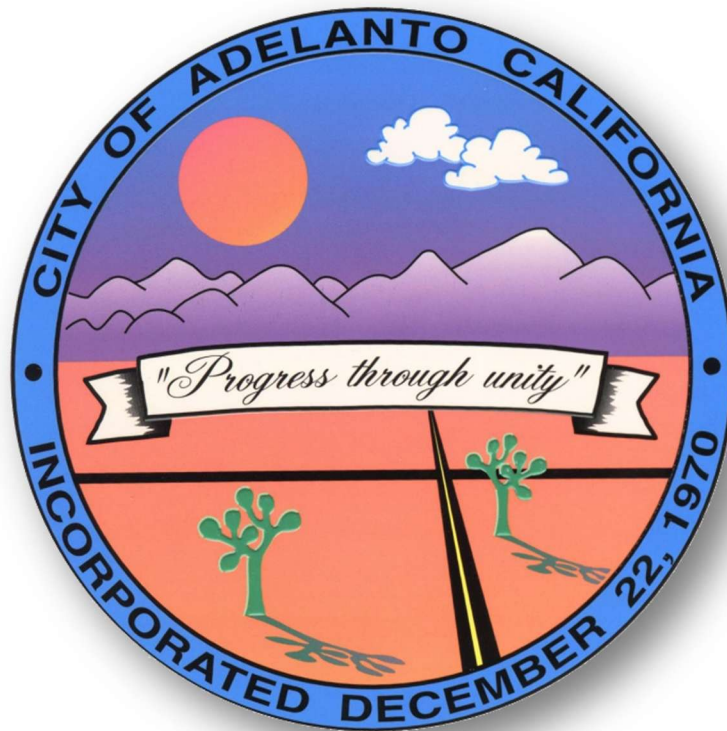
## Appendix A - Authorized Positions

2023 POSITIONS	Fund 100 Gen	Fund 353 Water	Fund 360 Sewer	TOTAL
<b>ADMINISTRATION</b>				
City Manager	55%	30%	15%	100%
Executive Assistant	55%	30%	15%	100%
Part Time Public Information Officer	55%	30%	15%	100%
<b>CITY CLERK</b>				
Deputy City Clerk/Admin Analyst	55%	30%	15%	100%
<b>FINANCE</b>				
Director of Finance	55%	30%	15%	100%
Finance Manager	55%	30%	15%	100%
Principal Accountant	55%	30%	15%	100%
Account Clerk II	55%	30%	15%	100%
Accounting Tech II/Payroll	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
<b>STREETS</b>				
Public Services Supervisor	55%	30%	15%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
<b>FACILITY MAINTENANCE</b>				
Maintenance Worker III	80%	20%	0%	100%
<b>PARKS &amp; GROUNDS</b>				
Groundskeeper	80%	20%	0%	100%
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>				
LLMD Groundskeeper	100%	0%	0%	100%
<b>CODE ENFORCEMENT</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>ANIMAL CONTROL</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>				
Development Services Facilitator	55%	30%	15%	100%
<b>WATER / UTILITIES</b>				
Customer Service Supervisor		100%		100%
Customer Service Rep I		100%		100%
Customer Service Rep I		100%		100%

**Appendix B – Salary Schedule**

Employee #	Title	Step	1	2	3	4	5	Current
<b>ADMINISTRATION</b>								
FL0718	City Manager		268,573	268,573	268,573	268,573	268,573	268,573
CE0111	Deputy City Clerk	5	84,676	87,216	89,833	92,528	95,305	95,305
IT0923	Public Information	1	85,530	88,096	90,739	93,461	96,265	42,765
<b>CITY CLERK</b>								
LO0411	City Clerk / Director	5	144,004	148,324	152,774	157,357	162,079	162,079
<b>FINANCE</b>								
	Director of Finance	*	174,243	179,470	184,854	190,400	196,112	-
GU0824	Finance Manager	5	138,068	142,210	146,476	150,871	155,397	155,397
	Senior Accountant	*	93,170	95,965	98,844	101,809	104,864	-
PA0125	Accountant I	3	84,074	86,596	89,194	91,870	94,626	89,194
CR0625	Accounting Technician	2	74,456	76,690	78,990	81,360	83,801	76,690
DI1019	Sr. Payroll / HR	5	90,456	93,170	95,965	98,844	101,809	101,809
MO0617	Account Clerk	5	63,577	65,484	67,449	69,472	71,556	71,556
LA0225	Administrative	1	43,056	44,348	45,678	47,048	48,460	21,528
<b>PUBLIC WORKS</b>								
IS1012	Public Services	4	87,550	90,177	92,882	95,668	98,538	95,668
MA0112	Maintenance Worker	5	63,334	65,234	67,191	69,207	71,283	71,283
	Maintenance Worker	*	63,334	65,234	67,191	69,207	71,283	-
CU0222	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
CH1122	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
ZE1022	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
<b>FACILITY MAINTENANCE</b>								
OC0811	Maintenance Worker	5	63,334	65,234	67,191	69,207	71,283	71,283
<b>PARKS &amp; GROUNDS</b>								
DO0218	Groundskeeper	5	46,622	48,021	49,461	50,945	52,473	52,473
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>								
RA0601	LLMD Grounds	5	62,930	64,818	66,762	68,765	70,828	70,828
<b>CODE ENFORCEMENT</b>								
SA0721	Community Services	3	87,550	90,177	92,882	95,668	98,538	92,882
BI0922	Community Services	3	87,550	90,177	92,882	95,668	98,538	92,882
<b>ANIMAL CONTROL</b>								
HA0123	Community Services	2	72,412	74,584	76,822	79,127	81,500	74,584
AL0123	Community Services	2	72,412	74,584	76,822	79,127	81,500	74,584
<b>PLANNING/ ENGINEERING</b>								
LY0117	Development Services	5	83,010	85,500	88,065	90,707	93,428	93,428
<b>WATER / SEWER</b>								
LO0717	Customer Services	5	68,402	70,454	72,568	74,745	76,987	76,987
BA0617	Customer Services	5	50,565	52,082	53,644	55,254	56,911	56,911
MI0617	Customer Services	5	50,565	52,082	53,644	55,254	56,911	56,911

Fiscal Year  
2025-2026  
Approved Budget



*The City with Unlimited Possibilities*

# City of Adelanto

## Fiscal Year 2025-2026 Annual Budget

### Table of Contents

ELECTED OFFICIALS AND STAFF .....	1
CITY MANAGER'S BUDGET MESSAGE .....	2
GENERAL FUND SUMMARIES .....	4
GENERAL FUND REVENUE DETAILS .....	6
GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT .....	9
ENTERPRISE FUNDS .....	29
SPECIAL REVENUE FUNDS .....	35
OTHER FUNDS .....	42
APPENDICES .....	44

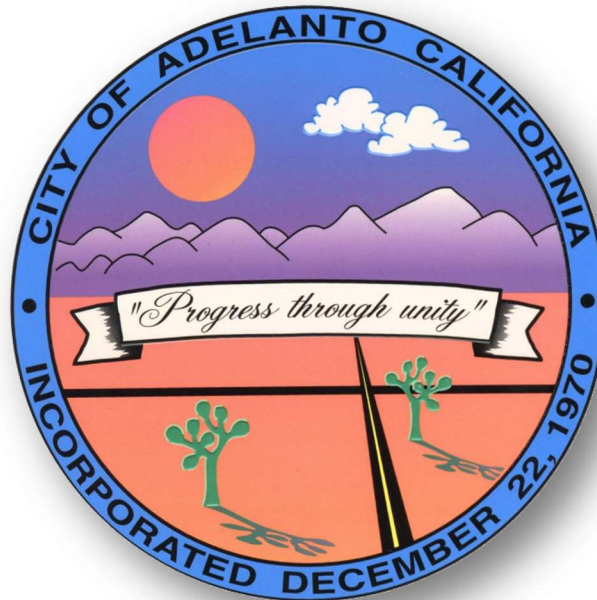
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## **Elected Officials and Staff**

The City of Adelanto would like to recognize and give thanks to the City Council and City Staff for their work in creating this budget and continuing efforts in supporting and serving the City of Adelanto and its Citizens.

### **City Council**

Gabriel Reyes, Mayor  
Daniel Ramos, Mayor Pro-Tem  
Amanda Uptergrove, Council Member  
Angelo Meza, Council Member  
Stevevonna Evans, Council Member



### **City Staff**

Jessie Flores, City Manager  
Brenda Lopez, City Clerk  
Diana Gunn, Finance Manager  
Finance Department and City Hall Staff and Contractors

## City Manager's Budget Message

June 11, 2025

Honorable Mayor, Members of the City Council, and  
Citizens of the City of Adelanto:

Presented for your consideration is the Fiscal Year 2025-2026 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency of the Former Adelanto Improvement Agency.

Projections of the overall General Fund revenue for Fiscal Year 2025-2026 are approximately \$23,520,171. Revenues are projected to increase by \$2.2m from FY24-25.

Estimated General Fund expenditures are approximately \$23,484,796. Expenditures are primarily due to general operating expenditures and increases in contract expenditures.

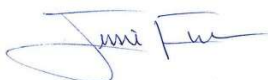
Several Capital Improvement Projects are planned to be funded but are subject to funding resources coming from grants.

In recognizing the fiscal position that the city faces, City Staff work diligently to reduce expenses and find better ways to be self-reliant. It is anticipated that less support will come from County, State, and Federal partners, we have to chart a balanced long term path and therefore this budget calls for uncomfortable cuts, nominal payroll increases, and balanced revenue adjustments.

We view the budget document as a guideline of the year to come, but please note that in much of the data there is existing thought of what could happen 3-5 years down the road.

From a format perspective and to increase transparency, we reduced the budget file by many pages, consolidated data, and simplified language in many cases. We have a small city, and we want to keep things simple!

Respectfully Submitted,



Jessie Flores  
City Manager

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# GENERAL FUND SUMMARIES



## General Fund Revenue & Expenditure Summary

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Taxes and Assessments	\$ 9,766,591	\$ 9,977,653	\$ 10,670,804
Cannabis Fees	4,272,000	4,913,328	5,542,426
License and Permits	711,600	1,553,476	2,280,321
GEO Fees	654,649	654,649	684,881
Fines and Forfeitures	104,000	120,000	145,600
Interest	-	315,000	425,333
Charge for Service	264,250	544,281	560,610
Other Revenue	-	30,955	25,000
Transfer In	2,451,597	3,222,559	3,185,196
Sale of Property / 1-Time			
<b>Total Revenues</b>	<b>18,224,687</b>	<b>21,331,901</b>	<b>23,520,171</b>

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
City Council	181,422	233,715	191,690
Administration	523,058	610,358	633,494
City Clerk	157,562	194,495	200,330
Finance	544,184	657,339	740,522
City Attorney	850,000	850,000	328,000
Human Resources	136,280	85,250	107,285
Information Technology	661,750	500,000	452,932
Non-Department	1,808,803	1,408,803	1,245,528
Streets	568,214	459,003	476,432
Facility Maintenance	167,320	134,371	141,090
Parks & Grounds	499,247	446,518	468,844
LLMD	198,824	227,530	238,906
Vehicle Maintenance	34,000	34,000	35,700
Police	7,689,279	8,123,979	8,095,914
Fire	6,263,801	6,286,931	6,745,139
Code Enforcement	301,434	368,214	463,618
Animal Control	335,374	366,089	384,394
Planning & Economic Develk	590,983	545,671	724,229
Building & Safety	628,000	628,000	722,200
Engineering	614,750	604,750	1,088,550
Senior Center	5,900	-	-
<b>Total Expenditures</b>	<b>\$22,760,185</b>	<b>\$ 22,765,016</b>	<b>\$ 23,484,796</b>

<i>1-Time Revenues</i>		<i>2,843,000</i>	
<b>Net Revenue (Loss)</b>	<b>-4,535,498</b>	<b>1,409,885</b>	<b>35,375</b>

# GENERAL FUND REVENUE DETAILS



<b>REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY24-25</b>	<b>Proposed FY25-26</b>
40110	Franchise Fees	2,283,000	2,351,490	2,539,609
42220	Property Tax	341,975	393,740	425,239
42221	Transfer Tax	115,000	104,500	112,860
42225	VLF	3,912,745	4,505,017	4,865,419
46025	VLF Collection in Excess	38,500	38,500	40,040
42230	Sales Tax	3,061,279	2,569,891	2,672,687
42240	Hotel Tax	14,092	14,515	14,950
	<b>TOTAL TAXES</b>	<b>\$ 9,766,591</b>	<b>\$ 9,977,653</b>	<b>\$ 10,670,804</b>
42236	Business Tax - Space	\$ 2,100,000	\$ 2,755,292	\$ 3,168,586
42237	Business Tax - Gross	1,207,000	1,040,617	\$ 1,144,679
42238	Permit Fees	965,000	1,117,419	1,229,161
	<b>CANNABIS FEES</b>	<b>\$ 4,272,000</b>	<b>\$ 4,913,328</b>	<b>\$ 5,542,426</b>
43020	Animal Licenses	5,000	9,499	9,784
43022	Business Licenses	50,000	67,727	750,000
43023	Home Occupation Licenses	5,000	5,234	5,391
43030	Building Permits	250,000	462,350	476,220
43031	Conditional Use Permits	82,000	114,273	117,701
43032	Electric Permits	50,000	175,012	180,263
43033	Excavation and Grading Permits	2,500	13,036	13,427
43034	Mobile Home Permits		51	53
43035	Mechanical Permit	75,000	99,461	102,445
43036	Plumbing Permits	50,000	117,147	120,662
43037	Sewer Permits	5,000	144,934	149,282
43038	Wide Load Permits (Transportation)	3,100	4,368	4,499
43039	Other Licenses & Permits		16,792	17,296
43050	Building Plan Check Fees	100,000	269,593	277,680
43051	Green Building Standards Fee	15,000	2,340	2,410
43052	Strong Motion Instrumentation	4,000	7,769	8,002
43053	SB 1186 Fee		18	19
43054	Environmental Review & Impact	15,000	43,872	45,188
47040	Copies, Police Reports & Maps	-	174	180
47042	Copies & Publications/Engineering	30,000	28,671	29,531
47043	Encroachment Permits	30,000	108,031	111,272
	<b>LICENSE &amp; PERMITS</b>	<b>\$ 711,600</b>	<b>\$ 1,553,476</b>	<b>\$ 2,280,321</b>
43055	GEO Mitigation Fee	408,800	408,800	429,240
43056	GEO POLICE OFFSET FEE	195,849	195,849	205,641
43057	Geo Administration Fee	50,000	50,000	50,000
	<b>GEO FEES</b>	<b>\$ 654,649</b>	<b>\$ 654,649</b>	<b>\$ 684,881</b>

44000	Animal Apprehension Fees	15,000	20,000	20,600
44031	Vehicle Code Fines (CVC)	50,000	100,000	125,000
	<b>FINES &amp; FORFEITURES</b>	<b>\$ 104,000</b>	<b>\$ 120,000</b>	<b>\$ 145,600</b>
45010	<b>Interest/Dividend Income</b>	-	315,000	425,333
47020	Street Address Assignment	-	1,611	1,659
47022	Code Enforcement Cost Recc	50,000	110,822	114,147
47023	Residential Inspection Fees	-	2,732	2,814
47039	Public Records Request	-	243	250
47040	Inspection & Other	-	17,653	18,183
47050	Lease Income	35,000	27,926	28,763
47051	Location and Development Plk	55,000	63,983	65,902
47080	Tentative Tract Map	15,000	38,474	39,628
47081	Parcel Map Fees	15,000	21,752	22,404
47082	Plan Check Fees	70,000	88,398	91,050
47083	Plan Check Fees/Zone Chang	5,000	27,541	28,367
47084	General Plan Amendment	5,500	13,630	14,038
47085	Plan Review - Planning	11,250	23,064	23,755
47086	Temporary Use Permit	2,500	20,780	21,404
47087	Misc. Planning Fees	-	69,616	71,704
47090	Rents and Concessions	-	12,374	12,745
47200	Notary Fees	-	99	102
47202	Candidate Statement		3,486	3,591
47203	Candidate Handbook		100	103
	<b>CHARGE FOR SERVICES</b>	<b>\$ 264,250</b>	<b>\$ 544,281</b>	<b>\$ 560,610</b>
49009	Miscellaneous Income	-	25,000	25,000
	<b>OTHER REVENUE</b>	<b>\$ -</b>	<b>\$ 30,955</b>	<b>\$ 25,000</b>
60011	Transfer In - (210) Gas Tax	453,000	453,000	339,750
60012	Transfer In - (227) Public Safe	220,000	220,000	220,000
60015	Transfer In - (211) Article 8	20,000	20,000	20,000
60016	Transfer In - (APUA FIRE Service Charge	1,302,000	1,322,962	1,362,651
60017	Transfer In - LLMD	316,597	316,597	326,095
60020	Transfer In - SLEOC	140,000	140,000	144,200
	<b>TOTAL TRANSFER IN</b>	<b>2,451,597</b>	<b>3,222,559</b>	<b>3,185,196</b>
	<b>TOTAL REVENUES</b>	<b>\$ 18,224,687</b>	<b>\$ 21,331,901</b>	<b>\$ 23,520,171</b>

# GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT



# City Council

## MISSION STATEMENT

The City Council strives to ensure that the City provides the best possible services to the residents of the City of Adelanto, promote a positive relationship with communities both within the City and outside of the City, improve the City's economic base to promote fiscal stability and growth, advocate with federal and state officials to address local concerns, and to maintain and continuously improve relationships between the City, the Chamber of Commerce, the Adelanto School District, the County of San Bernardino, the State of California, and most importantly the City's residents.

## CITY COUNCIL FUNCTIONS

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Successor Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the Budget and General Plan, and authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning Commission.

Dept. #	Acct. #	Account Description	FY 2023-24	FY 2024-25	FY 2025-26
1010	501-01	Payroll & Benefits Regular Wages	\$ -	\$ 54,110	
1010	501-05	Payroll & Benefits Retirement Contribu	-	-	-
1010	501-06	Payroll & Benefits Medicare Contributic	828	785	809
1010	501-07	Payroll & Benefits Social Security Tax	3,540	3,355	3,456
1010	501-08	Payroll & Benefits State Unemploymer	3,384	595	613
1010	501-11	Payroll & Benefits Employer Paid Healt	78,000	79,200	81,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 85,752</b>	<b>\$ 138,045</b>	<b>\$ 86,453</b>
1010	502-40	Contracts & Professional Serivces Stip	\$ 66,200	\$ 66,200	\$ 72,820
1010	504-50	Maintenance & Supplies Printing & Offi	500	500	550
1010	506-10	Administrative Cost Meetings	2,500	2,500	2,750
1010	506-11	Administrative Cost Presentations	750	750	825
1010	506-12	Administrative Cost Advertising and Pu	500	500	550
1010	507-01	Training /Membership - Dues	2,500	2,500	2,750
1010	507-03	Training / Membership Conferences ar	6,250	6,250	6,875
1010	507-10	Training / Membership Accommodatio	12,720	12,720	13,992
1010	507-11	Training / Membership Per Diem	3,750	3,750	4,125
<b>Total Operations and Maintenance</b>			<b>\$ 95,670</b>	<b>\$ 95,670</b>	<b>\$ 105,237</b>
<b>TOTAL CITY COUNCIL</b>			<b>\$ 181,422</b>	<b>\$ 233,715</b>	<b>\$ 191,690</b>

# Administration Department

## MISSION STATEMENT

The Administration Department's goal is to implement Council approved policies in the most efficient and effective manner, oversee operations of the City Government, and ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

## ADMINISTRATION DEPARTMENTAL FUNCTIONS

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures that each department provides the appropriate facilities and services to enhance the quality of life for residents, businesses, and community organizations.

The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and economic development.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 201,413	\$ 244,340	\$ 251,671
1012	501-02	Payroll & Benefits Overtime Wages	-		-
1012	501-04	Payroll & Benefits Leave Pay-outs	10,167	16,398	16,890
1012	501-05	Payroll & Benefits Retirement Contributions	12,146	21,010	21,640
1012	501-06	Payroll & Benefits Medicare Contributions	3,025	4,085	4,208
1012	501-08	Payroll & Benefits State Unemployment (SDI)	756	3,099	3,192
1012	501-11	Payroll & Benefits Employer Paid Health & Welfa	14,400	23,925	24,643
<b>Total Payroll &amp; Benefits</b>			<b>\$ 251,058</b>	<b>\$ 312,858</b>	<b>\$ 322,244</b>
Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	502-13	Contracts & Professional Services Consulti	\$ 258,000	\$ 275,000	\$ 288,750
1012	504-50	Maintenance & Supplies Printing & Office St	500	3,500	3,500
1012	506-10	Administrative Cost Meetings	1,500	4,500	4,500
1012	507-01	Training / Membership - Dues	2,500	2,500	2,500
1012	507-03	Training / Membership Conferences and Se	2,500	5,000	5,000
1012	507-10	Training / Membership Accommodations/Tr	5,500	5,500	5,500
1012	507-11	Training / Membership Per Diem	1,500	1,500	1,500
<b>Total Operations and Maintenance</b>			<b>\$ 272,000</b>	<b>\$ 297,500</b>	<b>\$ 311,250</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$ 523,058</b>	<b>\$ 610,358</b>	<b>\$ 633,494</b>

# City Clerk Department

## MISSION STATEMENT

The City Clerk’s Office’s mission is: to be a courteous service-oriented team of professionals joining hands in partnership with the Community and the Council. It is committed to an innovative process, information management, and continual preservation of the City’s history.

## CITY CLERK DEPARTMENTAL FUNCTIONS

The City Clerk’s Office assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk’s office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations, as well as Records Manager for the Citywide Records-Information Program and depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is also the Elections Administrator, conducting municipal and special elections. In conjunction with the above functions, the City Clerk responds to information requests from City Council, Staff, Attorneys, other agencies, and the public.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 68,579	\$ 92,854	\$ 95,640
1012	501-04	Payroll & Benefits Leave Pay-outs	4,413	6,250	6,437
1012	501-05	Payroll & Benefits Retirement Contributions	5,832	7,308	7,527
1012	501-06	Payroll & Benefits Medicare Contributions	1,036	1,543	1,589
1012	501-08	Payroll & Benefits State Unemployment (SDI)	252	1,171	1,206
1012	501-11	Payroll & Benefits Employer Paid Health & We	6,600	14,520	14,956
<b>Total Payroll &amp; Benefits</b>			<b>\$ 86,712</b>	<b>\$ 123,645</b>	<b>\$ 127,355</b>
1012	502-06	Contracts & Professional Services - Elections	\$ 2,500	\$ 2,500	\$ 2,575
1012	502-07	Contracts & Professional Services - Codificati	3,500	3,500	3,605
1012	502-13	Contracts & Professional Services Consulting	50,000	50,000	51,500
1012	504-50	Maintenance & Supplies Printing & Office Supp	500	500	515
1012	506-10	Administrative Cost Meetings	500	500	515
1012	506-12	Administrative Cost Advertising and Publicator	10,500	10,500	10,815
1012	507-01	Training / Membership - Dues	750	750	773
1012	507-03	Training / Membership Conferences & Seminar	850	850	876
1012	507-10	Training / Membership Accommodations/Travel	1,250	1,250	1,288
1012	507-11	Training / Membership Per Diem	500	500	515
<b>Total Operations and Maintenance</b>			<b>\$ 70,850</b>	<b>\$ 70,850</b>	<b>\$ 72,976</b>
<b>TOTAL CITY CLERK</b>			<b>\$ 157,562</b>	<b>\$ 194,495</b>	<b>\$ 200,330</b>

# Finance Department

## MISSION STATEMENT

To safeguard the City's assets while providing efficient, quality services within the guidelines established by Council Policy.

## FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, providing administrative support and direction to the various City and Agency departmental programs, is responsible for the annual budget, and manages other treasury functions. It is responsible purchasing oversight, accounts receivable, accounts payable, payroll functions, workers' compensation administration, and grant and special project accounting. It performs limited HR functions and administers contracted Human Resources services. The Finance Department is responsible for submitting Federal and State required reports, including compiling financial statement information and supporting schedules for the preparation of Agency and Consolidated City Financial Reports.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1013	501-01	Payroll & Benefits Regular Wages	\$ 303,345	\$ 287,900	\$302,295
1013	501-02	Payroll & Benefits Overtime Wages	-		-
1013	501-04	Payroll & Benefits Leave Pay-outs	20,352	19,330	20,296
1013	501-05	Payroll & Benefits Retirement Contributi	22,817	24,495	25,719
1013	501-06	Payroll & Benefits Medicare Contributor	4,634	4,810	5,051
1013	501-08	Payroll & Benefits State Unemployment	1,386	3,649	3,831
1013	501-11	Payroll & Benefits Employer Paid Health	43,500	49,005	51,455
<b>Total Payroll &amp; Benefits</b>			<b>\$ 396,034</b>	<b>\$ 389,189</b>	<b>\$408,648</b>
1013	502-10	Contracts & Professional Services Audi	\$ 80,000	\$ 125,000	\$156,250
1013	502-13	Contracts & Professional Services Con	50,000	125,000	156,250
1013	504-50	Maintenance & Supplies Printing & Offic	750	750	773
1013	506-01	Administrative Cost Administrative Fees	6,000	6,000	6,180
1013	506-10	Administrative Cost Meetings	500	500	515
1013	507-01	Training / Membership - Dues	1,200	1,200	1,236
1013	507-03	Training / Membership Conferences and	2,500	2,500	2,750
1013	507-10	Training / Membership Accommodation:	5,000	5,000	5,500
1013	507-11	Training / Membership Per Diem	2,200	2,200	2,420
<b>Total Operations and Maintenance</b>			<b>\$ 148,150</b>	<b>\$ 268,150</b>	<b>\$331,874</b>
<b>TOTAL FINANCE</b>			<b>\$ 544,184</b>	<b>\$ 657,339</b>	<b>\$740,522</b>

# City Attorney's Office

## MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City and assists them by providing expert legal advice and recommendations in the various aspects of City governance.

## CITY ATTORNEY FUNCTIONS

The City Attorney renders legal opinions and delivers legal services as requested by authorized City officials. Other duties include reviewing and preparing agreements and contracts to be executed by the City, attending all City Council meetings and other meetings as required by law, and reviewing and advising the City about all claims filed against the City.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1014	502-11	Contracts & Professional Services City	\$ 750,000	\$ 750,000	\$ 225,000
1014	502-12	Contracts & Professional Other Legal S	100,000	100,000	103,000
<b>Total Operations and Maintenance</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>
<b>TOTAL CITY ATTORNEY</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>

# Human Resources Department

## MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured, and the workplace is safe.

## HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handling labor negotiations with represented employee groups, ensuring labor laws are followed, administrating employee benefits, and ensuring necessary training is given employees.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1015	501-01	Payroll & Benefits Regular Wages	\$ 39,653	\$ -	\$ 35,455
1015	501-04	Payroll & Benefits Leave Pay-outs	2,625	-	2,316
1015	501-06	Payroll & Benefits Medicare Contributions	342	-	618
1015	501-08	Payroll & Benefits State Unemployment (SDI)	252	-	166
1015	501-11	Payroll & Benefits Employer Paid Health & Welfare	6,600	-	4,563
<b>Total Payroll &amp; Benefits</b>			<b>\$ 51,030</b>	<b>\$ -</b>	<b>\$ 43,118</b>
1015	502-13	Contracts & Professional Services Consulting	55,000	55,000	63,528
1015	504-50	Maintenance & Supplies Printing & Office Supplies	250	250	-
1015	506-12	Administrative Cost Advertising and Publications	-	-	639
<b>Total Operations and Maintenance</b>			<b>\$ 85,250</b>	<b>\$ 85,250</b>	<b>\$ 64,167</b>
<b>TOTAL HUMAN RESOURCES</b>			<b>\$ 136,280</b>	<b>\$ 85,250</b>	<b>\$ 107,285</b>

# Information Technology Department

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## MISSION STATEMENT

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To provide City staff and users of the City website with up-to-date technology, including both hardware and software.

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## INFORMATION TECHNOLOGY FUNCTIONS

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The IT Departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT Department is responsible for SCADA monitoring, and Utility Billing and Receivable interface software web and payment portals, as well as overseeing and monitoring security and safety equipment and software.

The IT Department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1016	502-13	Contracts & Professional Services Consulting	\$ 518,100	\$ 400,000	\$385,655
1016	504-06	Maintenance & Supplies Equip Maintenance	2,500	1,850	1,850
1016	504-08	Maintenance & Supplies Computer Hardware	15,500	12,500	14,723
1016	504-09	Maintenance & Supplies Computer Software	125,000	85,000	49,961
1016	504-50	Maintenance & Supplies Printing / Office Sup	400	400	743
1016	504-52	Maintenance & Supplies Photo/Film Supplies	250	250	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>
1017	511-02	Cost of Capital Equipment	-	-	-
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>

# Non-Department

## NON-DEPARTMENT FUNCTIONS

The purpose of the Non-Department is to provide a cost center for several City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations. The Non-Department provides for, among others, the following: janitorial and maintenance services of City Hall and Police Department, general liability insurance of the City as a whole, administrative support to City Departments, and retirees' insurance and PERS UAL.

### Non-Department Budget Details

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1017	501-11	Payroll & Benefits Employer Paid Health & V	50,000	-	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>
1017	502-01	Contracts & Professional Office Equipment	\$ 50,000	\$ 50,000	\$ 28,000
1017	502-13	Contracts & Professional Services Consultir	75,000	75,000	203,035
1017	503-01	Utilities & Communication Communication S	90,000	90,000	74,970
1017	503-02	Utilities & Communication Electricity	50,000	50,000	56,685
1017	503-03	Utilities & Communication Natural Gas	1,500	1,500	3,334
1017	504-01	Maintenance & Supplies Building/Structures	35,000	35,000	51,237
1017	504-07	Maintenance & Supplies Other Maintenance	5,000	5,000	5,150
1017	504-50	Maintenance & Supplies Printing and Office	5,000	5,000	5,000
1017	504-51	Maintenance & Supplies Uniforms and Safet	12,500	12,500	12,875
1017	505-01	Insurance & Claims General Liability Insuran	654,103	654,103	425,167
1017	505-04	Insurance & Claims Claims and Settlements	357,000	357,000	232,050
1017	506-01	Administrative Cost Administrative Fees/Ser	1,200	1,200	75,000
1017	506-03	Administrative Cost Fees	17,500	17,500	18,025
1017	506-12	Administrative Cost Advertising and Publicat	-	-	-
1017	507-01	Training and Membership Membership and E	55,000	55,000	55,000
1017	507-03	Training and Membership Conferences and	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$1,408,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>
1017	510-02	Non-Operating Sources & Use Other Non-O	0	0	0
1017	510-03	Non-Operating Sources & Use Int Exp - Late	0	0	0
1017	510-11	Non-Operating Sources & Use SRDF Interfu	0	0	0
<b>Total Transfers Out</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1017	511-02	Cost of Capital Equipment	0	0	0
1017	511-10	Cost of Capital Building/Structures	350,000	0	0
<b>Total Capital Outlay</b>			<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NON DEPARTMENTAL</b>			<b>\$1,808,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>

# Streets Department

## MISSION STATEMENT

The Streets Department, formerly part of the Public Services Department, is responsible for maintaining City streets and sidewalks.

## STREETS DEPARTMENTAL FUNCTIONS

The Streets Department functions include: general asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities; making temporary repairs to potholes throughout the City on an as-needed basis; clearing debris from street storm drains; and maintaining and installing City traffic signs when required.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1020	501-01	Payroll & Benefits Regular Wages	\$ 381,601	\$ 282,143	\$290,607
1020	501-02	Payroll & Benefits Overtime Wages	-	-	-
1020	501-04	Payroll & Benefits Leave Pay-outs	25,141	18,650	19,210
1020	501-05	Payroll & Benefits Retirement Contributions	32,692	25,815	26,590
1020	501-06	Payroll & Benefits Medicare Contributions	6,056	4,736	4,878
1020	501-07	Payroll & Benefits Social Security Tax	-	-	-
1020	501-08	Payroll & Benefits State Unemployment In	3,024	3,593	3,701
1020	501-09	Payroll & Benefits Workers Compensation	-	-	-
1020	501-11	Payroll & Benefits Health & Welfare	55,200	59,565	65,522
<b>Total Payroll &amp; Benefits</b>			<b>\$ 503,714</b>	<b>\$ 394,503</b>	<b>\$410,507</b>
1020	504-03	Maintenance & Supplies Street Maintenanc	\$ 15,000	\$ 15,000	\$ 15,000
1020	504-06	Maintenance & Supplies Dept Equip Maint	2,500	2,500	2,575
1020	504-21	Maintenance & Supplies Parts and Servic	2,500	2,500	2,575
1020	504-23	Maintenance & Supplies Diesel	5,500	5,500	5,665
1020	504-25	Maintenance & Supplies Unleaded Fuel	35,000	35,000	36,050
1020	504-51	Maintenance & Supplies Uniform Safety S	1,500	1,500	1,545
1020	506-03	Administrative Cost Fees	1,000	1,000	1,000
1020	506-04	Administrative Cost Licenses	500	500	515
1020	506-05	Administrative Cost Permits	-	-	-
1020	507-02	Training and Membership Schools & Cert	500	500	500
1020	507-03	Training and Membership Conference & S	500	500	500
<b>Total Operations and Maintenance</b>			<b>\$ 64,500</b>	<b>\$ 64,500</b>	<b>\$ 65,925</b>
<b>TOTAL STREETS</b>			<b>\$ 568,214</b>	<b>\$ 459,003</b>	<b>\$476,432</b>

# Facility Maintenance Department

## MISSION STATEMENT

The Facility Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining City facilities including City Hall and other buildings.

## FACILITY MAINTENANCE DEPARTMENTAL FUNCTIONS

The Facility Maintenance Department functions include: maintaining and repairing all public buildings, including City Hall, Police Department, Fire Department and Community Centers, providing maintenance services to Adelanto Stadium, and maintaining and repairing park restroom facilities.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1021	501-01	Payroll & Benefits Regular Wages	\$ 80,941	\$ 58,101	\$ 61,006
1021	501-02	Payroll & Benefits Overtime Wages	-	-	-
1021	501-04	Payroll & Benefits Leave Pay-outs	5,301	3,727	3,913
1021	501-05	Payroll & Benefits Retirement Contributions	7,250	5,897	6,192
1021	501-06	Payroll & Benefits Medicare Contributions	1,924	982	1,031
1021	501-08	Payroll & Benefits State Unemployment Insur	504	745	782
1021	501-09	Payroll & Benefits Workers Compensation	-	-	-
1021	501-11	Payroll & Benefits Employer Paid Health & W	15,600	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,520</b>	<b>\$ 78,571</b>	<b>\$ 82,500</b>
1021	504-01	Maintenance & Supplies Building/Structure Ma	\$ 45,000	\$ 45,000	\$ 47,250
1021	504-02	Maintenance & Supplies Fields/Yards/Plants I	1,000	1,000	1,050
1021	504-06	Maintenance & Supplies Dept Equip Maintena	-	-	-
1021	504-25	Maintenance & Supplies Unleaded Fuel	8,500	8,500	8,925
1021	504-50	Maintenance & Supplies Printing and Office S	-	-	-
1021	504-51	Maintenance & Supplies Uniforms and Safety	800	800	840
1021	504-53	Maintenance & Supplies Shop and Janitorial S	-	-	-
1021	506-03	Administrative Cost Fees	-	-	-
1021	507-02	Training and Membership Schools and Certifi	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 55,800</b>	<b>\$ 55,800</b>	<b>\$ 58,590</b>
<b>TOTAL FACILITY MAINTENANCE</b>			<b>\$ 167,320</b>	<b>\$ 134,371</b>	<b>\$ 141,090</b>

# Parks & Grounds Department

## Parks and Grounds Department

### MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

### PARKS AND GROUNDS DEPARTMENT FUNCTIONS

The Parks and Grounds Department is responsible for ensuring that all park land areas are maintained in the highest quality for the community. The Parks and Recreation Commission makes recommendations to the City Council.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1022	501-01	Payroll & Benefits Regular Wages	\$ 70,999	\$ 40,756	\$ 42,794
1022	501-02	Payroll & Benefits Overtime Wages	-		-
1022	501-04	Payroll & Benefits Leave Pay-outs	4,600	2,743	2,880
1022	501-05	Payroll & Benefits Retirement Contributions	6,143	3,207	3,368
1022	501-06	Payroll & Benefits Medicare Contributions	1,101	677	711
1022	501-08	Payroll & Benefits State Unemployment Insurance	504	514	539
1022	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1022	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$109,747</b>	<b>\$ 57,018</b>	<b>\$ 59,869</b>
1022	503-04	Utilities & Communication Water	330,000	330,000	346,500
1022	504-01	Maintenance & Supplies Building/Structures Maintenance	15,000	15,000	15,750
1022	504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	40,000	40,000	42,000
1022	504-04	Maintenance & Supplies Wells/Lines Maintenance	500	500	525
1022	504-06	Maintenance & Supplies Dept Equip Maintenance	500	500	525
1022	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1022	504-51	Maintenance & Supplies Uniforms and Safety Supplies	500	500	525
1022	506-05	Administrative Cost Permits	-	-	-
1022	507-02	Training and Membership Schools and Certification	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$389,500</b>	<b>\$ 389,500</b>	<b>\$ 408,975</b>
<b>TOTAL PARKS &amp; GROUNDS</b>			<b>\$499,247</b>	<b>\$ 446,518</b>	<b>\$ 468,844</b>

# Lighting and Landscaping Maintenance Districts Department

## MISSION STATEMENT

The Lighting and Landscaping Maintenance Districts (LLMD) Department, formerly part of the Public Services Department, is responsible for maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts.

## LLMD DEPARTMENTAL FUNCTIONS

The LLMD Department functions include: repair, removal, or replacement of all or part of any improvement within landscaping districts; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts; removal of trimmings, rubbish, debris, and other solid waste within landscaping districts; and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1023	501-01	Payroll & Benefits Regular Wages	\$ 50,311	\$ 71,516	\$ 75,092
1023	501-02	Payroll & Benefits Overtime Wages	-	-	-
1023	501-04	Payroll & Benefits Leave Pay-outs	3,387	4,628	4,860
1023	501-05	Payroll & Benefits Retirement Contributions	-	7,259	7,622
1023	501-06	Payroll & Benefits Medicare Contributions	822	1,209	1,270
1023	501-08	Payroll & Benefits State Unemployment Insurance	504	917	963
1023	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1023	501-11	Payroll & Benefits Employer Paid Health & Welfare	13,200	11,400	11,970
<b>Total Payroll &amp; Benefits</b>			<b>\$ 68,224</b>	<b>\$ 96,930</b>	<b>\$101,776</b>
1023	502-13	Contracts & Professional Consulting & Outside	\$ -	\$ -	\$ -
1023	503-02	Utilities & Communication Electricity	20,000	20,000	21,000
1023	503-04	Utilities & Communication Water	100,000	100,000	105,000
1023	504-02	Maintenance & Supplies Fields/Yards/Plants Mai	7,600	7,600	7,980
1023	504-06	Maintenance & Supplies Department Equip Main	-	-	-
1023	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1023	504-51	Maintenance & Supplies Uniforms and Safety Su	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$130,600</b>	<b>\$130,600</b>	<b>\$137,130</b>
<b>TOTAL LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>			<b>\$198,824</b>	<b>\$227,530</b>	<b>\$238,906</b>

# Vehicle Maintenance Department

## MISSION STATEMENT

The Vehicle Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining all city vehicles and equipment.

## VEHICLE MAINTENANCE DEPARTMENTAL FUNCTIONS

The Vehicle Maintenance Departments function is to repair and maintain all City vehicles and equipment.

### Vehicle Maintenance Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
<b>Total Payroll &amp; Benefits</b>			\$ -	\$ -	\$ -
1024	502-13	Contracts & Professional Services Consulting S	\$ -	\$ -	\$ -
1024	504-21	Maintenance & Supplies Parts and Service	25,000	25,000	26,250
1024	504-22	Maintenance & Supplies Tires	2,500	2,500	2,625
1024	504-23	Maintenance & Supplies Diesel	3,000	3,000	3,150
1024	504-25	Maintenance & Supplies Unleaded Fuel	3,500	3,500	3,675
1024	504-50	Maintenance & Supplies Printing and Office Supp	-	-	-
1024	506-01	Administrative Cost Administrative Fees/Service:	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>
1024	511-03	Cost of Capital Vehicle Equipment	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL VEHICLE MAINTENANCE</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>

# Police Department

## MISSION STATEMENT

Police, formerly part of the Public Safety Department, has the mission to: defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto and to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens.

## POLICE DEPARTMENTAL FUNCTIONS

Police services are provided through contract with the San Bernardino County Sheriff's Department, which: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detains and arrests violators of the law; works in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1030	502-20	Contracts & Professional Services Cal-I	\$ -	\$ -	\$ -
1030	502-23	Contracts & Professional Services Sher	150,000	150,000	165,000
1030	502-25	Contracts & Professional Services Sher	85,000	85,000	93,500
1030	502-50	Contracts & Professional Services Co. S	7,309,779	7,744,479	7,692,914
1030	502-52	Contracts & Professional Services Liv S	15,000	15,000	15,000
1030	503-01	Utilities & Communication Communicati	7,500	7,500	7,500
1030	503-02	Utilities & Communication Electricity	24,000	24,000	24,000
1030	503-03	Utilities & Communication Natural Gas	1,000	1,000	1,000
1030	503-04	Utilities & Communication Water	2,000	2,000	2,000
1030	504-01	Maintenance & Supplies Building/Structu	10,000	10,000	10,000
1030	504-25	Maintenance & Supplies Unleaded Fuel	85,000	85,000	85,000
<b>Total Operations and Maintenance</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>
<b>TOTAL POLICE</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>

# Fire Department

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## MISSION STATEMENT

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Fire, formerly part of Public Safety, strives to provide the highest of quality of Fire suppression, prevention, inspection, and paramedic services to Adelanto's residents and businesses.

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## FIRE DEPARTMENTAL FUNCTIONS

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Through contract with the San Bernardino County Fire Department, Fire: provides fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. It also administers and enforces all fire related building codes within the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1033	502-60	Contracts & Professional Services Co. I	6,204,801	6,227,931	6,686,139
1033	502-61	Contracts & Professional Services HHV	48,500	48,500	48,500
1033	504-01	Maintenance & Supplies Building/Struct	10,500	10,500	10,500
<b>Total Operations and Maintenance</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>
<b>TOTAL FIRE</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>

# Code Enforcement Department

## MISSION STATEMENT

Previously part of Public Safety, Code Enforcement's goals are to enforce City codes in a timely and objective manner, and issue required business licenses to businesses within the City.

## CODE ENFORCEMENT DEPARTMENTAL FUNCTIONS

Code Enforcement's responsibilities are to respond to citizen complaints, City Council and departmental requests for service, and referrals for investigation/compliance from other agencies. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaints for Municipal Court. It issues Municipal Warning Notices to correct violations; and Citation Notices to Appear. The department is also responsible for commercial and residential recycling programs as required by Federal and/or State agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1034	501-01	Payroll & Benefits Regular Wages	\$ 127,538	\$ 191,336	\$239,170
1034	501-04	Payroll & Benefits Leave Pay-outs	8,584	12,878	12,878
1034	501-05	Payroll & Benefits Retirement Contributions	1,093	15,058	17,317
1034	501-06	Payroll & Benefits Medicare Contributions	2,061	3,179	3,656
1034	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,412	2,774
1034	501-11	Payroll & Benefits Employer Paid Health & Welfare	28,800	28,500	32,775
<b>Total Payroll &amp; Benefits</b>			<b>\$ 186,584</b>	<b>\$ 253,364</b>	<b>\$308,571</b>
1034	502-13	Contracts & Professional Consulting & Outsourcing	25,000	25,000	33,750
1034	502-71	Contracts & Professional Services Code-Abatement	50,000	50,000	67,500
1034	502-72	Contracts & Professional Services Code-Code Enforcement	1,500	1,500	2,025
1034	502-73	Contracts & Professional Services Code-Other	3,500	3,500	4,725
1034	502-74	Contracts & Professional Services Citation Processing	10,000	10,000	13,500
1034	504-09	Maintenance & Supplies Computer Software	10,000	10,000	13,500
1034	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	6,075
1034	504-25	Maintenance & Supplies Unleaded Fuel	5,500	5,500	7,425
1034	504-50	Maintenance & Supplies Printing and Office Supplies	550	550	743
1034	504-51	Maintenance & Supplies Uniforms and Safety	1,500	1,500	2,025
1034	506-01	Administrative Cost Administrative Fees/Services	550	550	743
1034	507-01	Training and Membership Membership and Dues	250	250	338
1034	507-02	Training and Membership Schools and Certification	1,500	1,500	2,025
1034	507-10	Training and Membership Housing/Transportation	500	500	675
<b>Total Operations and Maintenance</b>			<b>\$ 114,850</b>	<b>\$ 114,850</b>	<b>\$155,048</b>
<b>TOTAL CODE ENFORCEMENT</b>			<b>\$ 301,434</b>	<b>\$ 368,214</b>	<b>\$463,618</b>

# Animal Control Department

## MISSION STATEMENT

Part of Public Safety in prior years, Animal Control's goals are control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals.

## ANIMAL CONTROL DEPARTMENTAL FUNCTIONS

Animal Control is responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1035	501-01	Payroll & Benefits Regular Wages	\$ 119,339	\$ 170,000	\$178,500
1035	501-04	Payroll & Benefits Leave Pay-outs	8,327	11,442	12,014
1035	501-05	Payroll & Benefits Retirement Contributions	9,798	13,379	14,048
1035	501-06	Payroll & Benefits Medicare Contributions	2,002	2,825	2,966
1035	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,143	2,250
1035	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	22,800	23,940
<b>Total Payroll &amp; Benefits</b>			<b>\$ 179,374</b>	<b>\$ 222,589</b>	<b>\$233,719</b>
1035	502-13	Contracts & Professional Services Consulting	\$ 5,000	\$ 1,000	\$ 1,050
1035	502-80	Contracts & Professional Services AC-Animal	115,000	100,000	105,000
1035	502-81	Contracts & Professional Services AC-Veterinarian	11,500	15,000	15,750
1035	504-06	Maintenance & Supplies Department Equipment	2,500	2,500	2,625
1035	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	4,725
1035	504-25	Maintenance & Supplies Unleaded Fuel	12,000	15,000	15,750
1035	504-50	Maintenance & Supplies Printing and Office Supplies	1,250	1,250	1,313
1035	504-51	Maintenance & Supplies Uniforms and Safety Supplies	2,000	2,000	2,100
1035	507-01	Training and Membership Membership and Dues	750	750	788
1035	507-02	Training and Membership Schools and Certification	500	500	525
1035	507-03	Training and Membership Conferences and Seminars	500	500	525
1035	507-10	Training and Membership Accommodations/Travel	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 156,000</b>	<b>\$ 143,500</b>	<b>\$150,675</b>
<b>TOTAL ANIMAL CONTROL</b>			<b>\$ 335,374</b>	<b>\$ 366,089</b>	<b>\$384,394</b>

# Planning & Economic Development Department

## MISSION STATEMENT

Previously part of the Community Services Department, Planning & Economic Development's mission is to anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas.

## PLANNING & ECONOMIC DEVELOPMENT DEPARTMENTAL FUNCTIONS

The Planning & Economic Development Department's functions include upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan. It also serves as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission, in maintaining, amending, and administering the General Plan and Subdivision Ordinances.

### Planning Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1040	501-01	Payroll & Benefits Regular Wages	\$ 80,189	\$ 49,889	\$105,811
1040	501-04	Payroll & Benefits Leave Pay-outs	5,399	3,358	8,140
1040	501-05	Payroll & Benefits Retirement Contributions	6,200	3,926	1,150
1040	501-06	Payroll & Benefits Medicare Contributions	1,241	829	328
1040	501-08	Payroll & Benefits State Unemployment Ins	504	629	700
1040	501-11	Payroll & Benefits Employer Paid Health &	18,000	7,590	9,216
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,533</b>	<b>\$ 66,221</b>	<b>\$125,345</b>
1040	502-13	Contracts & Professional Services Consult	\$ 462,500	\$462,500	\$578,125
1040	504-50	Maintenance & Supplies Printing and Office	450	450	464
1040	506-01	Administrative Cost Administrative Fees/Se	250	250	258
1040	506-12	Administrative Cost Advertising and Publica	15,000	15,000	18,750
1040	507-02	Training and Membership Schools and Cer	500	500	515
1040	507-10	Training and Membership Accommodations	500	500	515
1040	507-11	Training and Membership Per Diem	250	250	258
<b>Total Operations and Maintenance</b>			<b>\$ 479,450</b>	<b>\$479,450</b>	<b>\$598,884</b>
<b>TOTAL PLANNING &amp; ECONOMIC DEVELOPMENT</b>			<b>\$ 590,983</b>	<b>\$545,671</b>	<b>\$724,229</b>

# Building and Safety Department

## MISSION STATEMENT

The Building and Safety Department, formerly part of the Community Services Department, is responsible for interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto.

## BUILDING AND SAFETY DEPARTMENTAL FUNCTIONS

Building and Safety’s functions include: inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
<b>Total Payroll &amp; Benefits</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1041	502-13	Contracts & Professional Consulting & Outs	\$ 625,000	\$ 625,000	\$718,750
1041	504-50	Maintenance & Supplies Printing and Office S	500	500	575
1041	506-12	Administrative Cost Advertising and Publicati	2,500	2,500	2,875
<b>Total Operations and Maintenance</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>
<b>TOTAL BUILDING &amp; SAFETY</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>

# Engineering Department

## MISSION STATEMENT

The Engineering Department is responsible for anticipating the infrastructure needs of our City and recognizing the importance of their adequate maintenance.

## ENGINEERING DEPARTMENTAL FUNCTIONS

Engineering is responsible for the overall planning, implementation and management of the City’s infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1042	502-13	Contracts & Professional Consulting & Outs	\$ 610,000	\$ 600,000	\$1,080,000
1042	506-12	Administrative Cost Advertising and Publicati	4,750	4,750	8,550
<b>Total Operations and Maintenance</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>
<b>TOTAL ENGINEERING</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>

# Senior Center Program

## MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

## SENIOR CENTER FUNCTIONS

The Senior Center Program provides for maintenance of the Senior Center Building.

Dept. #	Acct. #	Account Description	Budget FY 2023- 24	Budget FY 2024- 25	Propose FY 2025- 26
1051	503-02	Utilities & Communication Electricity	\$ 4,000	\$ -	\$ -
1051	503-03	Utilities & Communication Natural Gas	400	-	-
1051	503-04	Utilities & Communication Water	-	-	-
1051	504-01	Maintenance & Supplies Building/Structures Maintenanc	1,500	-	-
1051	504-21	Maintenance & Supplies Parts and Service	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL SENIOR CENTER</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>

# Community Center Program

## MISSION STATEMENT

To provide a center where our citizens can meet for functions.

## COMMUNITY CENTER FUNCTIONS

This program provides for the utilities of the Community Center, for which the City is reimbursed by the party leasing the facility.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1052	503-02	Utilities & Communication Electricity	-1,450	0	0
1052	503-04	Utilities & Communication Water	-1,200	0	0
1052	504-01	Maintenance & Supplies Building/Structures Maint	-1,965	0	0
<b>Total Operations and Maintenance</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>
<b>Department Total</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>

# ENTERPRISE FUNDS



**WATER FUND 353**

<b>WATER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45020	Penalties/Service Charges		2,500	2,750
45040	Water Availability Charges	540,177	350,000	577,500
47046	Inspection & Other	-	20,000	22,000
47060	Meter Installations	55,500	50,000	55,000
47061	Sale of Meter Equipment	25,000	5,000	5,500
47066	Water Sales - Metered	10,771,645	10,775,000	11,852,500
47069	Connection/Service Fee	500,000	500,000	550,000
47400	NFS Service Charge	-	-	-
49009	Miscellaneous Income	-	-	-
60003	Purchased Security Income	664,078	1,870,508	1,870,508
45010	Interest Income		354,891	354,891
<b>TOTAL REVENUES</b>		<b>\$ 12,556,400</b>	<b>\$ 13,927,899</b>	<b>\$ 15,290,649</b>

**WATER FUND 353**

<b>WATER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
501	Payroll & Benefits Totals	587,731	876,835	964,518
502	Contracts & Professional Services	2,802,500	3,247,500	3,572,250
503	Utilities & Communication	587,300	538,500	592,350
504	Maintenance & Supplies	1,344,800	1,270,000	1,397,000
505	Insurance & Claims	738,953	450,000	495,000
506	Administrative Costs	97,850	110,000	121,000
507	Training & Membership	44,500	26,000	28,600
<b>TOTAL OPERATING COSTS</b>		<b>\$ 6,203,634</b>	<b>\$ 6,518,835</b>	<b>\$ 7,170,718</b>
<b><u>Non-Operating</u></b>				
510-02	Non-Operating Expense	-	-	2,000,000
508-04	Bond - Principal	2,029,000	1,730,645	1,557,581
510-04	Bond Interest	1,954,970	1,747,885	1,573,096
510-05	Transfer Out	819,618	819,375	819,375
	Fire Service Charge		750,000	750,000
511	Cost of Capital	-	5,750,000	4,000,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 4,803,588</b>	<b>\$ 10,797,905</b>	<b>\$ 10,700,052</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 11,007,222</b>	<b>\$ 17,316,740</b>	<b>\$ 17,870,770</b>
<b>NET INCOME</b>		<b>\$ 1,549,178</b>	<b>\$ (3,388,841)</b>	<b>\$ (2,580,121)</b>

Water Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
		FY 23-24	FY 24-25	FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	638,950	702,845
501-04	Payroll & Benefits Leave Pay-outs	35,375	42,815	47,096
501-05	Payroll & Benefits Retirement Contributions	40,943	56,411	62,052
501-06	Payroll & Benefits Medicare Contributions	8,206	10,704	11,774
501-08	Payroll & Benefits State Unemployment Insurance	3,009	8,120	8,932
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	119,835	131,819
<b>501</b>	<b>- Payroll &amp; Benefits Totals</b>	<b>\$ 587,731</b>	<b>\$ 876,835</b>	<b>\$ 964,518</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment	-	10,000	11,000
502-10	Contracts & Professional Services Audit Services	2,500	137,500	151,250
502-11	Contracts & Professional Services City Attorney	50,000	50,000	55,000
502-12	Contracts & Professional Services Other Legal	50,000	50,000	55,000
502-13	Contracts & Professional Services Consulting	1,450,000	1,500,000	1,650,000
502-30	Contracts & Professional Services Water Purchase	1,250,000	1,500,000	1,650,000
<b>502</b>	<b>- Contracts &amp; Professional Services Totals</b>	<b>\$ 2,802,500</b>	<b>\$ 3,247,500</b>	<b>\$ 3,572,250</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	31,500	32,500	35,750
503-02	Utilities & Communication Electricity	550,000	500,000	550,000
503-03	Utilities & Communication Natural Gas	1,500	2,500	2,750
503-04	Utilities & Communication Water	2,500	3,000	3,300
503-06	Utilities & Communication Trash & Dump	1,800	500	550
<b>503</b>	<b>- Utilities &amp; Communication Totals</b>	<b>\$ 587,300</b>	<b>\$ 538,500</b>	<b>\$ 592,350</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenance	225,000	275,000	302,500
504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	115,000	125,000	137,500
504-04	Maintenance & Supplies Wells/Lines Maintenance	650,000	700,000	770,000
504-06	Maintenance & Supplies Department Equipment Maintenance	25,000	15,000	16,500
504-07	Maintenance & Supplies Other Maintenance Activities	2,500	2,500	2,750
504-08	Maintenance & Supplies Computer Hardware	15,500	5,000	5,500
504-09	Maintenance & Supplies Computer Software	60,000	35,000	38,500
504-21	Maintenance & Supplies Parts and Service	3,500	2,500	2,750
504-23	Maintenance & Supplies Diesel	5,500	7,500	8,250
504-30	Maintenance & Supplies Meters	175,000	25,000	27,500
504-31	Maintenance & Supplies Chemicals	65,000	75,000	82,500
504-50	Maintenance & Supplies Printing and Office Supplies	2,800	2,500	2,750
<b>504</b>	<b>- Maintenance &amp; Supplies Totals</b>	<b>\$ 1,344,800</b>	<b>\$ 1,270,000</b>	<b>\$ 1,397,000</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	495,000
505-04	Insurance & Claims Claims and Settlements	346,500	-	-
<b>505</b>	<b>- Insurance &amp; Claims Totals</b>	<b>\$ 738,953</b>	<b>\$ 450,000</b>	<b>\$ 495,000</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	72,350	85,000	93,500
506-05	Administrative Cost Permits	25,500	25,000	27,500
<b>506</b>	<b>- Administrative Cost Totals</b>	<b>\$ 97,850</b>	<b>\$ 110,000</b>	<b>\$ 121,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	7,500	2,500	2,750
507-03	Training and Membership Conferences and Seminars	7,500	7,500	8,250
507-10	Training and Membership Accommodations/Travel	27,000	12,500	13,750
507-11	Training and Membership Per Diem	2,500	3,500	3,850
<b>507</b>	<b>- Training and Membership Totals</b>	<b>\$ 44,500</b>	<b>\$ 26,000</b>	<b>\$ 28,600</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal	2,029,000	1,730,645	1,557,581
<b>508</b>	<b>- Other Operating Cost Totals</b>	<b>\$ 2,029,000</b>	<b>\$ 1,730,645</b>	<b>\$ 1,557,581</b>
		<b>\$ 8,232,634</b>	<b>\$ 8,249,480</b>	<b>\$ 8,728,299</b>

**510 Non-Operating Sources & Use**

510-02	Non-Operating Sources & Use Other Non-Operating Expenses			-
510-04	Non-Operating Sources & Use Interest Expense - Bo	1,954,970	1,747,885	1,573,096
510-05	Non-Operating Sources & Use Transfers Out	819,375	819,375	819,375
510-11	Non-Operating Sources & Use SRDF Interfund Loan   FIRE Serve Charge (Transfer to General Fund)	234	250 750,000	250 750,000
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 2,774,579</b>	<b>\$ 3,317,510</b>	<b>\$ 3,142,721</b>

**511 Cost of Capital**

511-02	Cost of Capital Equipment	-	250,000	250,000
511-06	Cost of Capital Wells and Pumps	-	500,000	500,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	5,000,000	5,000,000
511-10	Cost of Capital Building /Structure	-		
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 5,750,000</b>	<b>\$ 5,750,000</b>

<b>TOTAL WATER FUND - 353</b>	<b>\$ 11,007,213</b>	<b>\$ 17,316,990</b>	<b>\$ 17,621,020</b>
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**SEWER FUND 360**

<b>SEWER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45050	Sewer Availability Charges	329,793	300,000	330,000
47022	Code Enforcement Cost Recovery	-	-	-
47069	Connection/Service Fee	75,000	100,000	110,000
47071	Sewer Revenue	7,350,000	7,350,000	8,452,500
45010	Interest Income		177,654	177,654
<b>TOTAL REVENUES</b>		<b>\$ 7,754,793</b>	<b>\$ 7,927,654</b>	<b>\$ 9,070,154</b>

**SEWER FUND 360**

<b>SEWER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
<b>501</b>	<b>Payroll &amp; Benefits Totals</b>	<b>587,731</b>	<b>280,901</b>	<b>365,171</b>
502	Contracts & Professional Services	1,065,500	1,236,500	1,236,500
503	Utilities & Communication	475,000	692,500	692,500
504	Maintenance & Supplies (WELLS)	1,013,500	748,500	850,500
505	Insurance & Claims	738,963	450,000	292,500
506	Administrative Costs	44,900	65,000	65,000
507	Training & Membership	13,500	7,000	7,000
<b>TOTAL OPERATING COSTS</b>		<b>\$ 3,939,094</b>	<b>\$ 3,480,401</b>	<b>\$ 3,509,171</b>
<b><u>Non-Operating</u></b>				
508-04	Bond - Principal	738,963	1,174,355	998,202
510-04	Bond Interest	2,029,600	1,184,146	1,124,939
510-05	Transfer Out	503,587	503,587	503,587
511	Cost of Capital	133,000	750,000	750,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 3,405,150</b>	<b>\$ 3,612,088</b>	<b>\$ 3,376,728</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 7,344,244</b>	<b>\$ 7,092,489</b>	<b>\$ 6,885,899</b>
<b>NET INCOME</b>		<b>\$ 410,549</b>	<b>\$ 835,165</b>	<b>\$ 2,184,255</b>

Sewer Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	210,928	284,753
501-04	Payroll & Benefits Leave Pay-outs	35,375	14,132	19,079
501-05	Payroll & Benefits Retirement Contributions	40,943	18,022	24,330
501-06	Payroll & Benefits Medicare Contributions	8,206	3,525	4,758
501-08	Payroll & Benefits State Unemployment SDI)	3,009	2,674	3,610
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	31,620	42,687
<b>501 - Payroll &amp; Benefits Totals</b>		<b>\$ 587,731</b>	<b>\$ 280,901</b>	<b>\$ 379,216</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment L	11,500	11,500	11,500
502-10	Contracts & Professional Services Audit Services	15,000	75,000	75,000
502-11	Contracts & Professional Services City Attorney	25,000	25,000	25,000
502-13	Contracts & Professional Services Consulting	1,025,000	1,125,000	1,125,000
<b>502 - Contracts &amp; Professional Services Totals</b>		<b>\$ 1,076,500</b>	<b>\$ 1,236,500</b>	<b>\$ 1,236,500</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	34,500	32,500	32,500
503-02	Utilities & Communication Electricity	280,000	400,000	400,000
503-03	Utilities & Communication Natural Gas	-	2,500	2,500
503-04	Utilities & Communication Water	150,000	250,000	250,000
503-06	Utilities & Communication Trash & Dump	10,500	7,500	7,500
<b>503 - Utilities &amp; Communication Totals</b>		<b>\$ 475,000</b>	<b>\$ 692,500</b>	<b>\$ 692,500</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenan	55,000	55,000	55,000
504-02	Maintenance & Supplies Fields/Yards/Plants Maintena	55,000	55,000	63,250
504-04	Maintenance & Supplies Wells/Lines Maintenance	350,000	350,000	402,500
504-06	Maintenance & Supplies Department Equip Maintenanc	335,000	150,000	172,500
504-08	Maintenance & Supplies Computer Hardware	15,500	1,500	1,500
504-09	Maintenance & Supplies Computer Software	60,000	7,500	7,500
504-21	Maintenance & Supplies Parts and Service	4,500	1,000	1,000
504-23	Maintenance & Supplies Diesel	3,500	3,500	3,500
504-31	Maintenance & Supplies Chemicals	167,500	125,000	143,750
<b>504 - Maintenance &amp; Supplies Totals</b>		<b>\$ 1,058,500</b>	<b>\$ 748,500</b>	<b>\$ 850,500</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	292,500
<b>505 - Insurance &amp; Claims Totals</b>		<b>\$ 392,453</b>	<b>\$ 450,000</b>	<b>\$ 292,500</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	40,400	65,000	65,000
<b>506 - Administrative Cost Totals</b>		<b>\$ 40,400</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	1,500	500	500
507-03	Training and Membership Conferences and Seminars	2,500	1,500	1,500
507-10	Training and Membership Accommodations/Transport	9,500	3,500	3,500
507-11	Training and Membership Per Diem	-	1,500	1,500
<b>507 - Training and Membership Totals</b>		<b>\$ 13,500</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal (Memo Operation	2,029,000	1,174,355	998,202
<b>508 - Other Operating Cost Totals</b>		<b>\$ 2,029,000</b>	<b>\$ 1,174,355</b>	<b>\$ 998,202</b>
<b>Total Operations and Maintenance</b>		<b>\$ 5,431,853</b>	<b>\$ 4,373,855</b>	<b>\$ 4,142,202</b>
<b>510</b>	<b>Non-Operating Sources &amp; Use</b>			
510-04	Non-Operating Sources & Use Interest Expense - Bonu	1,205,784	1,184,146	1,124,939
510-05	Non-Operating Sources & Use Transfers Out	503,587	503,587	503,587
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 1,709,371</b>	<b>\$ 1,687,733</b>	<b>\$ 1,628,526</b>
<b>511</b>	<b>Cost of Capital</b>			
511-02	Cost of Capital Equipment	-	250,000	250,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	500,000	500,000
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>
<b>TOTAL SEWER FUND - 360</b>		<b>\$ 7,728,955</b>	<b>\$ 7,092,489</b>	<b>\$ 6,899,944</b>

# SPECIAL REVENUE FUNDS



<b>Fund #</b>	<b>Fund Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
<b>REVENUES</b>				
200	Stadium	-	197,106	78,842
201	Park Development	107,500	107,500	107,500
202	Drainage Impact	251,250	296,970	341,515
203	Traffic Impact	375,500	353,089	429,648
204	Fire Impact	15,650	-	-
210	Gas Tax	910,813	910,813	774,191
211	Article 8	1,200	40,858	20,429
213	SB-1	781,448	949,529	997,005
218	State Grant for Local Park	700,000	-	-
219	Local Jurisdiction Assistance Grant	-	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	329,144	329,144
224	AQMD	-	6,690	6,690
227	Public Safety 1/2 cent	220,661	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	780,000	1,157,818	1,132,393
236	Measure I/35% 2010-2041	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	-	-
401	CFD	667,629	667,630	667,630
471	Community Benefit Corporation	37,500	45,000	54,000
580	Successor Agency Admin	4,750,310	4,827,831	5,021,719
		<b>\$ 10,385,202</b>	<b>\$ 10,029,978</b>	<b>\$ 10,100,707</b>
<b>EXPENSES</b>				
200	Stadium	32,000	-	-
201	Park Development	75,000	275,000	137,500
202	Drainage Impact	-	450,000	750,000
203	Traffic Impact	-	600,000	740,000
204	Fire Impact	-	-	-
210	Gas Tax	453,000	912,993	912,993
211	Article 8	1,140,000	1,000,000	50,000
213	SB-1	1,169,000	3,000,000	928,750
218	State Grant for Local Park	775,000	-	-
219	Local Jurisdiction Assistance Grant	450,000	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	323,289	339,453
224	AQMD	-	140,000	7,000
227	Public Safety 1/2 cent	220,000	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	2,775,000	2,775,000	1,150,000
236	Measure I/65%	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	337,235	347,352
401	CFD	690,860	664,765	666,097
471	Community Benefit Corporation	77,500	45,000	54,000
580	Successor Agency Admin	4,750,311	4,943,865	5,014,050
		<b>\$ 13,393,412</b>	<b>\$ 15,607,147</b>	<b>\$ 11,237,196</b>

## **Special Funds Budget Descriptions and Details**

### **Park Development Impact**

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

<b>201 Park Development</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43061	Park Fees - Developer (Ord 425)	102,500	102,500	102,500
45010	Interest/Dividend Income	5,000	22,693	22,693
46060	State/Local Grants	0	0	0
<b>Total Revenues</b>		<b>107,500</b>	<b>125,193</b>	<b>125,193</b>
510-01	Non-Operating Sources & Use Property	75,000	275,000	137,500
510-02	Non-Operating Sources & Use Other Nor	-	-	-
510-05	Non-Operating Sources & Use Transfers	-	-	-
510-12	Non-Operating Sources & Use Interest E:	-	-	-
511-01	Cost of Capital Land	-	-	-
511-10	Cost of Capital Building/Structures	-	-	-
<b>Total Expenditures</b>		<b>75,000</b>	<b>275,000</b>	<b>137,500</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>32,500</b>	<b>(149,807)</b>	<b>(12,307)</b>

### **Drainage Impact Fund**

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities

<b>202 Drainage Impact</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43064	Drainage Impact Fees	246,250	246,250	283,188
45010	Interest/Dividend Income	5,000	50,720	58,328
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>251,250</b>	<b>296,970</b>	<b>341,515</b>
502-13	Contracts & Professional Services Consu	-	100,000	400,000
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
511-01	Cost of Capital Land	0	350,000	350,000
<b>Total Expenditures</b>		<b>0</b>	<b>450,000</b>	<b>750,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>251,250</b>	<b>(153,030)</b>	<b>(408,485)</b>

## Traffic Impact Fund

Traffic Impact Fund (Fund 203) – is used to account for Traffic Impact Fees charged to new development. Funds are transferred to the General Fund to pay for traffic mitigation uses.

<b>203 Traffic Impact Fees</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	Traffic Impact Fees	375,000	275,000	343,750
45010	Interest/Dividend Income		78,089	85,898
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>375,000</b>	<b>353,089</b>	<b>429,648</b>
502-13	Contracts & Professional Services Const	-	100,000	115,000
510-05	Non-Operating Sources & Use Transfers Out			-
510-05	Non-Operating Sources & Use Transfers Out			
511-01	Cost of Capital Land	0	500,000	625,000
<b>Total Expenditures</b>		<b>0</b>	<b>600,000</b>	<b>740,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>375,000</b>	<b>(246,911)</b>	<b>(310,352)</b>

## Fire Impact Fund

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

## Gas Tax Fund

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

<b>210 Gas Tax</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
42101	Gas Tax, 2103	299,283	299,283	254,391
42102	Gas Tax, 2105	213,717	213,717	181,659
42103	Gas Tax, 2106	133,592	133,592	113,553
42104	Gas Tax, 2107	255,721	255,721	217,363
42105	Gas Tax 2107.5 Taxes	6,000	6,000	5,100
45010	Interest/Dividend Income	2,500	2,500	2,125
<b>Total Revenues</b>		<b>910,813</b>	<b>910,813</b>	<b>774,191</b>
502-13	Contracts & Professional Consulting & O	0	25,000	25,000
510-05	Non-Operating Sources & Use Transfers	453,000	453,000	453,000
511-04	Cost of Capital Infrastructure - Streets & I	434,993	434,993	434,993
<b>Total Expenditures</b>		<b>887,993</b>	<b>912,993</b>	<b>912,993</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>22,820</b>	<b>-2,180</b>	<b>-138,802</b>

## Article 8 Fund

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

**211 Article 8**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	1,200	40,858	20,429
46050	SB 325, Article 8	0	0	0
<b>Total Revenues</b>		<b>1,200</b>	<b>40,858</b>	<b>20,429</b>
510-05	Non-Operating Sources & Use Transfers	20,000	0	0
511-04	Cost of Capital Infrastructure - Streets &	1,120,000	1,000,000	50,000
<b>Total Expenditures</b>		<b>1,140,000</b>	<b>1,000,000</b>	<b>50,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(1,138,800)</b>	<b>(959,142)</b>	<b>(29,571)</b>

**SB-1 Maintenance and Rehabilitation Fund**

SB-1 Maintenance and Rehabilitation Fund (Fund 213) – is used to account for funds under the SB-1 Transportation Funding bill. Funds are used for various street and roadway repairs and improvements.

**213 SB-1**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46007	SB1 Road Maint & Rehab	889,314	949,529	997,005
<b>Total Revenues</b>		<b>889,314</b>	<b>949,529</b>	<b>997,005</b>
502-13	Contracts & Professional Services Consu	69,000	275,000	247,500
511-04	Cost of Capital Infrastructure - Streets &	1,100,000	2,725,000	681,250
<b>Total Expenditures</b>		<b>1,169,000</b>	<b>3,000,000</b>	<b>928,750</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(279,686)</b>	<b>(2,050,471)</b>	<b>68,255</b>

**Community Development Block Grant Fund**

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

**223 CDBG**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
46003	CDBG Grants	329,144	323,289	339,453
<b>Total Revenues</b>		<b>329,144</b>	<b>329,144</b>	<b>329,144</b>
502-13	Contracts & Professional Services Consu	49,371		
510-05	Non-Operating Sources & Use Transfers	0	0	0
511-04	Cost of Capital Infrastructure - Streets &	279,773	323,289	339,453
<b>Total Expenditures</b>		<b>329,144</b>	<b>323,289</b>	<b>339,453</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

**Air Quality Management District (AQMD)**  
AQMD (Fund 224)

<b>224 AQMD</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
46060	State/Local Grants	-	-	-
45010	Interest Income		6,690	6,690
<b>Total Revenues</b>		<b>0</b>	<b>6,690</b>	<b>6,690</b>
511-03	Cost of Capital Vehicle Equipment		140,000	7,000
<b>Total Expenditures</b>		<b>0</b>	<b>140,000</b>	<b>7,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-133,310</b>	<b>-310</b>

**Public Safety Augmentation Fund/Public Safety ½ Cent Fund**

Public Safety Augmentation Fund/Public Safety ½ Cent (Fund 227) – is used to account for the State ½ cent sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

<b>227 Public Safety Augmentation 1/2 cent</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
42210	Half cent Salesd taxc (Public Safety)	220,661	228,384	242,087
45010	Interest Income		10,873	0
<b>Total Revenues</b>		<b>220,661</b>	<b>239,257</b>	<b>242,087</b>
510-05	Non-Operating Sources & Use Transfers	220,000	250,000	237,500
<b>Total Expenditures</b>		<b>220,000</b>	<b>250,000</b>	<b>237,500</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>661</b>	<b>-10,743</b>	<b>4,587</b>

**Supplemental Law Enforcement Oversight Committee (SLEOC)**

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

<b>229 SLEOC (Police Overtime)</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46060	State/Local Grants	140,000	140,000	140,000
<b>Total Revenues</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
510-05	Non-Operating Sources & Use Transfers	140,000	140,000	140,000
<b>Total Expenditures</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<i>Transfer to General Fund for Police Overtime</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

## Measure I/70% Fund

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

### 235 Measure I - Local Streets (65%)

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
45010	Interest/Dividend Income	0	47,629	-
46011	Measure I, Local/Arterial	780,000	1,110,189	1,132,393
<b>Total Revenues</b>		<b>780,000</b>	<b>1,157,818</b>	<b>1,132,393</b>
502-13	Contracts & Professional Services Const	150,000	150,000	150,000
504-03	Maintenance & Supplies Street Maintena	125,000	125,000	125,000
504-06	Maintenance & Supplies Department Eq	-	-	-
511-02	Cost of Capital Equipment	0	0	-
511-04	Cost of Capital Infrastructure - Streets &	2,500,000	2,500,000	875,000
<b>Total Expenditures</b>		<b>2,775,000</b>	<b>2,775,000</b>	<b>1,150,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-1,995,000</b>	<b>-1,617,182</b>	<b>-17,607</b>

## Landscaping and Lighting Maintenance District Fund

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

### 241 Landscape Lighting Fund

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
42220	Property Taxes	316,597	326,095	335,878
45010	Interest/Dividend Income	0	11,140	11,140
<b>Total Revenues</b>		<b>316,597</b>	<b>337,235</b>	<b>347,017</b>
502-13	Contracts & Professional Services Const	0	0	0
510-05	Non-Operating Sources & Use Transfers	316,597	337,235	347,352
<b>Total Expenditures</b>		<b>316,597</b>	<b>337,235</b>	<b>347,352</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>0</b>	<b>0</b>	<b>-335</b>

# OTHER FUNDS



**Other Funds Budget Details**

**CFD No 2006-2**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	667,629	667,630	687,659
<b>Total Revenues</b>		<b>667,629</b>	<b>667,630</b>	<b>667,630</b>
502-13	Contracts & Professional Services Consultir	23,230	23,230	23,462
508-04	Bond Principal	243,515	110,000	111,100
510-02	Bond Interest	379,385	510,035	510,035
510-04	Non-Operating Sources & Use Interest Expe	21,500	21,500	21,500
<b>Total Expenditures</b>		<b>667,630</b>	<b>664,765</b>	<b>666,097</b>

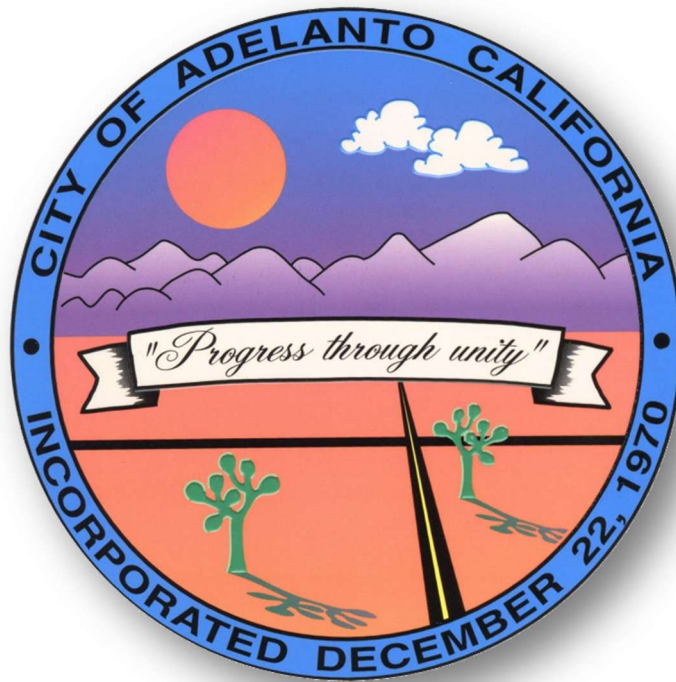
**Adelanto Community Benefit Corporation**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
49001	Donations - General			4,500
47030	Concession Sales	37,500	45,000	49,500
<b>Total Revenues</b>		<b>37,500</b>	<b>45,000</b>	<b>54,000</b>
504-54	Maintenance & Supplies Christmas Parade	45,000	25,000	30,000
504-57	Maintenance & Supplies Movies in the Park	12,500	12,500	15,000
506-11	Administrative Cost Presentations	20,000	-	-
508-21	Other Operating Cost Miscellaneous		7,500	9,000
<b>Total Expenditures</b>		<b>77,500</b>	<b>45,000</b>	<b>54,000</b>

**Successor Agency to the Adelanto Improvement Agency**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	4,750,310	4,750,310	4,940,322
45010	Interest/Dividend Income		77,521	81,397
47011	ARDA Admin Fee			
47090	Rents and Concessions			
<b>Total Revenues</b>		<b>4,750,310</b>	<b>4,827,831</b>	<b>5,021,719</b>
502-11	Contract Services - City Attorney		5,000	5,250
502-13	Contract Services - Other Services		5,000	5,250
506-01	Administrative Cost Presentations	240,000	240,000	242,400
508-04	Bond Principal	1,877,765	2,242,827	2,310,112
510-04	Bond Interest	2,552,556	2,441,038	2,441,038
508-14	Administrative Cost Administrative Fees/Services		10,000	10,000
<b>Total Expenditures</b>		<b>4,670,321</b>	<b>4,943,865</b>	<b>5,014,050</b>

# APPENDICES



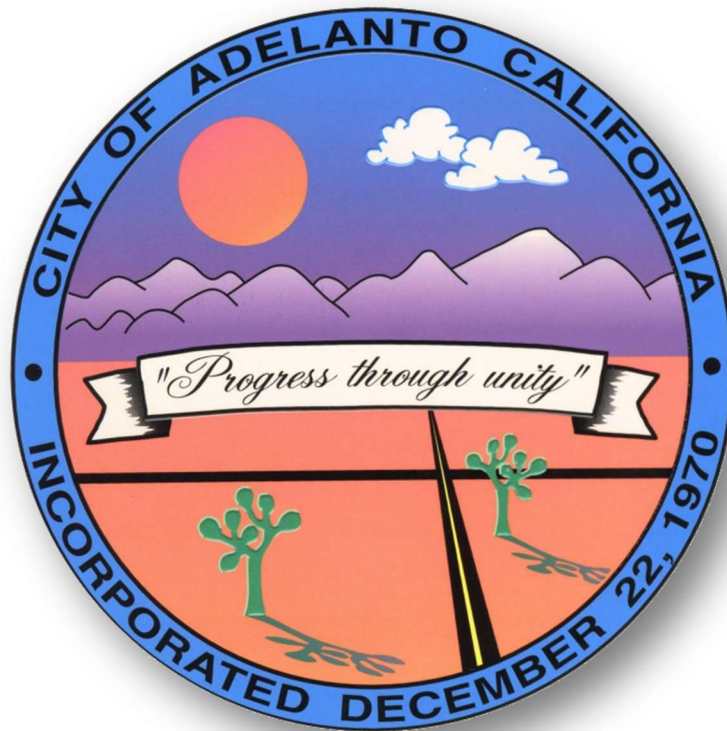
## Appendix A - Authorized Positions

2023 POSITIONS	Fund 100 Gen	Fund 353 Water	Fund 360 Sewer	TOTAL
<b>ADMINISTRATION</b>				
City Manager	55%	30%	15%	100%
Executive Assistant	55%	30%	15%	100%
Part Time Public Information Officer	55%	30%	15%	100%
<b>CITY CLERK</b>				
Deputy City Clerk/Admin Analyst	55%	30%	15%	100%
<b>FINANCE</b>				
Director of Finance	55%	30%	15%	100%
Finance Manager	55%	30%	15%	100%
Principal Accountant	55%	30%	15%	100%
Account Clerk II	55%	30%	15%	100%
Accounting Tech II/Payroll	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
<b>STREETS</b>				
Public Services Supervisor	55%	30%	15%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
<b>FACILITY MAINTENANCE</b>				
Maintenance Worker III	80%	20%	0%	100%
<b>PARKS &amp; GROUNDS</b>				
Groundskeeper	80%	20%	0%	100%
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>				
LLMD Groundskeeper	100%	0%	0%	100%
<b>CODE ENFORCEMENT</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>ANIMAL CONTROL</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>				
Development Services Facilitator	55%	30%	15%	100%
<b>WATER / UTILITIES</b>				
Customer Service Supervisor		100%		100%
Customer Service Rep I		100%		100%
Customer Service Rep I		100%		100%

**Appendix B – Salary Schedule**

Employee #	Title	Step	1	2	3	4	5	Current
<b>ADMINISTRATION</b>								
FL0718	City Manager		268,573	268,573	268,573	268,573	268,573	268,573
CE0111	Deputy City Clerk	5	84,676	87,216	89,833	92,528	95,305	95,305
IT0923	Public Information	1	85,530	88,096	90,739	93,461	96,265	42,765
<b>CITY CLERK</b>								
LO0411	City Clerk / Director	5	144,004	148,324	152,774	157,357	162,079	162,079
<b>FINANCE</b>								
	Director of Finance	*	174,243	179,470	184,854	190,400	196,112	-
GU0824	Finance Manager	5	138,068	142,210	146,476	150,871	155,397	155,397
	Senior Accountant	*	93,170	95,965	98,844	101,809	104,864	-
PA0125	Accountant I	3	84,074	86,596	89,194	91,870	94,626	89,194
CR0625	Accounting Technician	2	74,456	76,690	78,990	81,360	83,801	76,690
DI1019	Sr. Payroll / HR	5	90,456	93,170	95,965	98,844	101,809	101,809
MO0617	Account Clerk	5	63,577	65,484	67,449	69,472	71,556	71,556
LA0225	Administrative	1	43,056	44,348	45,678	47,048	48,460	21,528
<b>PUBLIC WORKS</b>								
IS1012	Public Services	4	87,550	90,177	92,882	95,668	98,538	95,668
MA0112	Maintenance Worker	5	63,334	65,234	67,191	69,207	71,283	71,283
	Maintenance Worker	*	63,334	65,234	67,191	69,207	71,283	-
CU0222	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
CH1122	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
ZE1022	Maintenance Worker	5	47,658	49,088	50,560	52,077	53,639	53,639
<b>FACILITY MAINTENANCE</b>								
OC0811	Maintenance Worker	5	63,334	65,234	67,191	69,207	71,283	71,283
<b>PARKS &amp; GROUNDS</b>								
DO0218	Groundskeeper	5	46,622	48,021	49,461	50,945	52,473	52,473
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>								
RA0601	LLMD Grounds	5	62,930	64,818	66,762	68,765	70,828	70,828
<b>CODE ENFORCEMENT</b>								
SA0721	Community Services	3	87,550	90,177	92,882	95,668	98,538	92,882
BI0922	Community Services	3	87,550	90,177	92,882	95,668	98,538	92,882
<b>ANIMAL CONTROL</b>								
HA0123	Community Services	2	72,412	74,584	76,822	79,127	81,500	74,584
AL0123	Community Services	2	72,412	74,584	76,822	79,127	81,500	74,584
<b>PLANNING/ ENGINEERING</b>								
LY0117	Development Services	5	83,010	85,500	88,065	90,707	93,428	93,428
<b>WATER / SEWER</b>								
LO0717	Customer Services	5	68,402	70,454	72,568	74,745	76,987	76,987
BA0617	Customer Services	5	50,565	52,082	53,644	55,254	56,911	56,911
MI0617	Customer Services	5	50,565	52,082	53,644	55,254	56,911	56,911

Fiscal Year  
2025-2026  
Approved Budget



*The City with Unlimited Possibilities*

# City of Adelanto

## Fiscal Year 2025-2026 Annual Budget

### Table of Contents

ELECTED OFFICIALS AND STAFF .....	1
CITY MANAGER'S BUDGET MESSAGE .....	2
GENERAL FUND SUMMARIES .....	4
GENERAL FUND REVENUE DETAILS .....	6
GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT .....	9
ENTERPRISE FUNDS .....	29
SPECIAL REVENUE FUNDS .....	35
OTHER FUNDS .....	42
APPENDICES .....	44

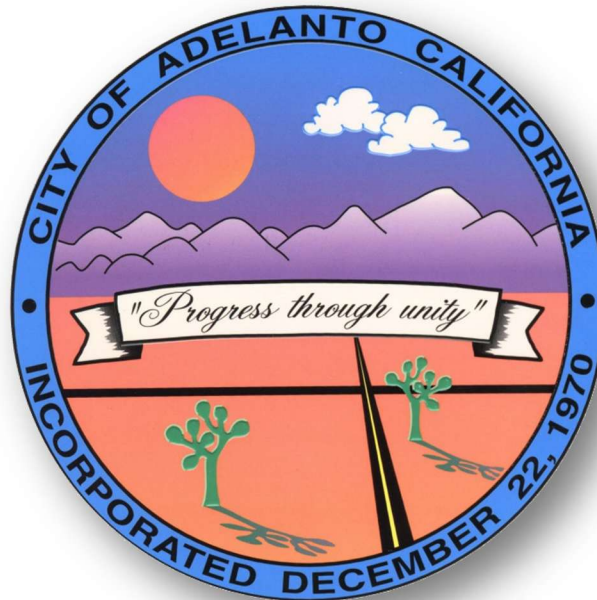
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## **Elected Officials and Staff**

The City of Adelanto would like to recognize and give thanks to the City Council and City Staff for their work in creating this budget and continuing efforts in supporting and serving the City of Adelanto and its Citizens.

### **City Council**

Gabriel Reyes, Mayor  
Daniel Ramos, Mayor Pro-Tem  
Amanda Uptergrove, Council Member  
Angelo Meza, Council Member  
Stevevonna Evans, Council Member



### **City Staff**

Jessie Flores, City Manager  
Brenda Lopez, City Clerk  
Diana Gunn, Finance Manager  
Finance Department and City Hall Staff and Contractors

## City Manager's Budget Message

June 11, 2025

Honorable Mayor, Members of the City Council, and  
Citizens of the City of Adelanto:

Presented for your consideration is the Fiscal Year 2025-2026 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency of the Former Adelanto Improvement Agency.

Projections of the overall General Fund revenue for Fiscal Year 2025-2026 are approximately \$23,520,171. Revenues are projected to increase by \$2.2m from FY24-25.

Estimated General Fund expenditures are approximately \$23,484,796. Expenditures are primarily due to general operating expenditures and increases in contract expenditures.

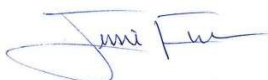
Several Capital Improvement Projects are planned to be funded but are subject to funding resources coming from grants.

In recognizing the fiscal position that the city faces, City Staff work diligently to reduce expenses and find better ways to be self-reliant. It is anticipated that less support will come from County, State, and Federal partners, we have to chart a balanced long term path and therefore this budget calls for uncomfortable cuts, nominal payroll increases, and balanced revenue adjustments.

We view the budget document as a guideline of the year to come, but please note that in much of the data there is existing thought of what could happen 3-5 years down the road.

From a format perspective and to increase transparency, we reduced the budget file by many pages, consolidated data, and simplified language in many cases. We have a small city, and we want to keep things simple!

Respectfully Submitted,



Jessie Flores  
City Manager

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# GENERAL FUND SUMMARIES



## General Fund Revenue & Expenditure Summary

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Taxes and Assessments	\$ 9,766,591	\$ 9,977,653	\$ 10,670,804
Cannabis Fees	4,272,000	4,913,328	5,542,426
License and Permits	711,600	1,553,476	2,280,321
GEO Fees	654,649	654,649	684,881
Fines and Forfeitures	104,000	120,000	145,600
Interest	-	315,000	425,333
Charge for Service	264,250	544,281	560,610
Other Revenue	-	30,955	25,000
Transfer In	2,451,597	3,222,559	3,185,196
Sale of Property / 1-Time			
<b>Total Revenues</b>	<b>18,224,687</b>	<b>21,331,901</b>	<b>23,520,171</b>

	<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
City Council	181,422	233,715	191,690
Administration	523,058	610,358	633,494
City Clerk	157,562	194,495	200,330
Finance	544,184	657,339	740,522
City Attorney	850,000	850,000	328,000
Human Resources	136,280	85,250	107,285
Information Technology	661,750	500,000	452,932
Non-Department	1,808,803	1,408,803	1,245,528
Streets	568,214	459,003	476,432
Facility Maintenance	167,320	134,371	141,090
Parks & Grounds	499,247	446,518	468,844
LLMD	198,824	227,530	238,906
Vehicle Maintenance	34,000	34,000	35,700
Police	7,689,279	8,123,979	8,095,914
Fire	6,263,801	6,286,931	6,745,139
Code Enforcement	301,434	368,214	463,618
Animal Control	335,374	366,089	384,394
Planning & Economic Develk	590,983	545,671	724,229
Building & Safety	628,000	628,000	722,200
Engineering	614,750	604,750	1,088,550
Senior Center	5,900	-	-
<b>Total Expenditures</b>	<b>\$22,760,185</b>	<b>\$ 22,765,016</b>	<b>\$ 23,484,796</b>

<i>1-Time Revenues</i>		<i>2,843,000</i>	
<b>Net Revenue (Loss)</b>	<b>-4,535,498</b>	<b>1,409,885</b>	<b>35,375</b>

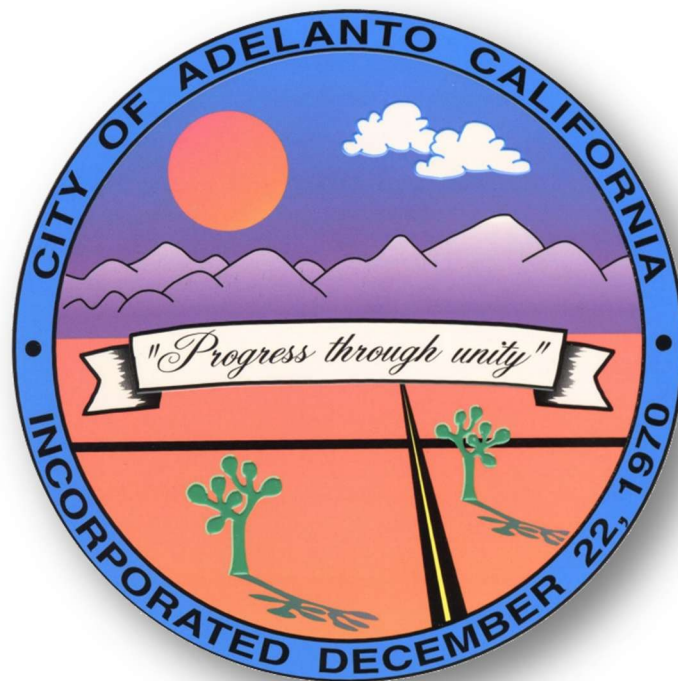
# GENERAL FUND REVENUE DETAILS



<b>REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY24-25</b>	<b>Proposed FY25-26</b>
40110	Franchise Fees	2,283,000	2,351,490	2,539,609
42220	Property Tax	341,975	393,740	425,239
42221	Transfer Tax	115,000	104,500	112,860
42225	VLF	3,912,745	4,505,017	4,865,419
46025	VLF Collection in Excess	38,500	38,500	40,040
42230	Sales Tax	3,061,279	2,569,891	2,672,687
42240	Hotel Tax	14,092	14,515	14,950
	<b>TOTAL TAXES</b>	<b>\$ 9,766,591</b>	<b>\$ 9,977,653</b>	<b>\$ 10,670,804</b>
42236	Business Tax - Space	\$ 2,100,000	\$ 2,755,292	\$ 3,168,586
42237	Business Tax - Gross	1,207,000	1,040,617	\$ 1,144,679
42238	Permit Fees	965,000	1,117,419	1,229,161
	<b>CANNABIS FEES</b>	<b>\$ 4,272,000</b>	<b>\$ 4,913,328</b>	<b>\$ 5,542,426</b>
43020	Animal Licenses	5,000	9,499	9,784
43022	Business Licenses	50,000	67,727	750,000
43023	Home Occupation Licenses	5,000	5,234	5,391
43030	Building Permits	250,000	462,350	476,220
43031	Conditional Use Permits	82,000	114,273	117,701
43032	Electric Permits	50,000	175,012	180,263
43033	Excavation and Grading Per	2,500	13,036	13,427
43034	Mobile Home Permits		51	53
43035	Mechanical Permit	75,000	99,461	102,445
43036	Plumbing Permits	50,000	117,147	120,662
43037	Sewer Permits	5,000	144,934	149,282
43038	Wide Load Permits (Transp	3,100	4,368	4,499
43039	Other Licenses & Permits		16,792	17,296
43050	Building Plan Check Fees	100,000	269,593	277,680
43051	Green Building Standards F	15,000	2,340	2,410
43052	Strong Motion Instrumentatic	4,000	7,769	8,002
43053	SB 1186 Fee		18	19
43054	Environmental Review & Imp	15,000	43,872	45,188
47040	Copies, Police Reports & M	-	174	180
47042	Copies & Publications/Engi	30,000	28,671	29,531
47043	Encroachment Permits	30,000	108,031	111,272
	<b>LICENSE &amp; PERMITS</b>	<b>\$ 711,600</b>	<b>\$ 1,553,476</b>	<b>\$ 2,280,321</b>
43055	GEO Mitigation Fee	408,800	408,800	429,240
43056	GEO POLICE OFFSET FEI	195,849	195,849	205,641
43057	Geo Administration Fee	50,000	50,000	50,000
	<b>GEO FEES</b>	<b>\$ 654,649</b>	<b>\$ 654,649</b>	<b>\$ 684,881</b>

44000	Animal Apprehension Fees	15,000	20,000	20,600
44031	Vehicle Code Fines (CVC)	50,000	100,000	125,000
	<b>FINES &amp; FORFEITURES</b>	<b>\$ 104,000</b>	<b>\$ 120,000</b>	<b>\$ 145,600</b>
45010	<b>Interest/Dividend Income</b>	-	315,000	425,333
47020	Street Address Assignment	-	1,611	1,659
47022	Code Enforcement Cost Recc	50,000	110,822	114,147
47023	Residential Inspection Fees	-	2,732	2,814
47039	Public Records Request	-	243	250
47040	Inspection & Other	-	17,653	18,183
47050	Lease Income	35,000	27,926	28,763
47051	Location and Development Plk	55,000	63,983	65,902
47080	Tentative Tract Map	15,000	38,474	39,628
47081	Parcel Map Fees	15,000	21,752	22,404
47082	Plan Check Fees	70,000	88,398	91,050
47083	Plan Check Fees/Zone Chang	5,000	27,541	28,367
47084	General Plan Amendment	5,500	13,630	14,038
47085	Plan Review - Planning	11,250	23,064	23,755
47086	Temporary Use Permit	2,500	20,780	21,404
47087	Misc. Planning Fees	-	69,616	71,704
47090	Rents and Concessions	-	12,374	12,745
47200	Notary Fees	-	99	102
47202	Candidate Statement		3,486	3,591
47203	Candidate Handbook		100	103
	<b>CHARGE FOR SERVICES</b>	<b>\$ 264,250</b>	<b>\$ 544,281</b>	<b>\$ 560,610</b>
49009	Miscellaneous Income	-	25,000	25,000
	<b>OTHER REVENUE</b>	<b>\$ -</b>	<b>\$ 30,955</b>	<b>\$ 25,000</b>
60011	Transfer In - (210) Gas Tax	453,000	453,000	339,750
60012	Transfer In - (227) Public Safe	220,000	220,000	220,000
60015	Transfer In - (211) Article 8	20,000	20,000	20,000
60016	Transfer In - (APUA FIRE Service Charge	1,302,000	1,322,962	1,362,651
60017	Transfer In - LLMD	316,597	316,597	326,095
60020	Transfer In - SLEOC	140,000	140,000	144,200
	<b>TOTAL TRANSFER IN</b>	<b>2,451,597</b>	<b>3,222,559</b>	<b>3,185,196</b>
	<b>TOTAL REVENUES</b>	<b>\$ 18,224,687</b>	<b>\$ 21,331,901</b>	<b>\$ 23,520,171</b>

# GENERAL FUND EXPENDITURE DETAILS BY DEPARTMENT



# City Council

## MISSION STATEMENT

The City Council strives to ensure that the City provides the best possible services to the residents of the City of Adelanto, promote a positive relationship with communities both within the City and outside of the City, improve the City's economic base to promote fiscal stability and growth, advocate with federal and state officials to address local concerns, and to maintain and continuously improve relationships between the City, the Chamber of Commerce, the Adelanto School District, the County of San Bernardino, the State of California, and most importantly the City's residents.

## CITY COUNCIL FUNCTIONS

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Successor Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the Budget and General Plan, and authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning Commission.

Dept. #	Acct. #	Account Description	FY 2023-24	FY 2024-25	FY 2025-26
1010	501-01	Payroll & Benefits Regular Wages	\$ -	\$ 54,110	
1010	501-05	Payroll & Benefits Retirement Contribu	-	-	-
1010	501-06	Payroll & Benefits Medicare Contributic	828	785	809
1010	501-07	Payroll & Benefits Social Security Tax	3,540	3,355	3,456
1010	501-08	Payroll & Benefits State Unemploymer	3,384	595	613
1010	501-11	Payroll & Benefits Employer Paid Healt	78,000	79,200	81,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 85,752</b>	<b>\$ 138,045</b>	<b>\$ 86,453</b>
1010	502-40	Contracts & Professional Serivces Stip	\$ 66,200	\$ 66,200	\$ 72,820
1010	504-50	Maintenance & Supplies Printing & Offi	500	500	550
1010	506-10	Administrative Cost Meetings	2,500	2,500	2,750
1010	506-11	Administrative Cost Presentations	750	750	825
1010	506-12	Administrative Cost Advertising and Pu	500	500	550
1010	507-01	Training /Membership - Dues	2,500	2,500	2,750
1010	507-03	Training / Membership Conferences ar	6,250	6,250	6,875
1010	507-10	Training / Membership Accommodation	12,720	12,720	13,992
1010	507-11	Training / Membership Per Diem	3,750	3,750	4,125
<b>Total Operations and Maintenance</b>			<b>\$ 95,670</b>	<b>\$ 95,670</b>	<b>\$ 105,237</b>
<b>TOTAL CITY COUNCIL</b>			<b>\$ 181,422</b>	<b>\$ 233,715</b>	<b>\$ 191,690</b>

# Administration Department

## MISSION STATEMENT

The Administration Department's goal is to implement Council approved policies in the most efficient and effective manner, oversee operations of the City Government, and ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

## ADMINISTRATION DEPARTMENTAL FUNCTIONS

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures that each department provides the appropriate facilities and services to enhance the quality of life for residents, businesses, and community organizations.

The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and economic development.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 201,413	\$ 244,340	\$ 251,671
1012	501-02	Payroll & Benefits Overtime Wages	-		-
1012	501-04	Payroll & Benefits Leave Pay-outs	10,167	16,398	16,890
1012	501-05	Payroll & Benefits Retirement Contributions	12,146	21,010	21,640
1012	501-06	Payroll & Benefits Medicare Contributions	3,025	4,085	4,208
1012	501-08	Payroll & Benefits State Unemployment (SDI)	756	3,099	3,192
1012	501-11	Payroll & Benefits Employer Paid Health & Welfa	14,400	23,925	24,643
<b>Total Payroll &amp; Benefits</b>			<b>\$ 251,058</b>	<b>\$ 312,858</b>	<b>\$ 322,244</b>
Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	502-13	Contracts & Professional Services Consulti	\$ 258,000	\$ 275,000	\$ 288,750
1012	504-50	Maintenance & Supplies Printing & Office St	500	3,500	3,500
1012	506-10	Administrative Cost Meetings	1,500	4,500	4,500
1012	507-01	Training / Membership - Dues	2,500	2,500	2,500
1012	507-03	Training / Membership Conferences and Se	2,500	5,000	5,000
1012	507-10	Training / Membership Accommodations/Tr	5,500	5,500	5,500
1012	507-11	Training / Membership Per Diem	1,500	1,500	1,500
<b>Total Operations and Maintenance</b>			<b>\$ 272,000</b>	<b>\$ 297,500</b>	<b>\$ 311,250</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$ 523,058</b>	<b>\$ 610,358</b>	<b>\$ 633,494</b>

# City Clerk Department

## MISSION STATEMENT

The City Clerk’s Office’s mission is: to be a courteous service-oriented team of professionals joining hands in partnership with the Community and the Council. It is committed to an innovative process, information management, and continual preservation of the City’s history.

## CITY CLERK DEPARTMENTAL FUNCTIONS

The City Clerk’s Office assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk’s office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations, as well as Records Manager for the Citywide Records-Information Program and depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is also the Elections Administrator, conducting municipal and special elections. In conjunction with the above functions, the City Clerk responds to information requests from City Council, Staff, Attorneys, other agencies, and the public.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1012	501-01	Payroll & Benefits Regular Wages	\$ 68,579	\$ 92,854	\$ 95,640
1012	501-04	Payroll & Benefits Leave Pay-outs	4,413	6,250	6,437
1012	501-05	Payroll & Benefits Retirement Contributions	5,832	7,308	7,527
1012	501-06	Payroll & Benefits Medicare Contributions	1,036	1,543	1,589
1012	501-08	Payroll & Benefits State Unemployment (SDI)	252	1,171	1,206
1012	501-11	Payroll & Benefits Employer Paid Health & We	6,600	14,520	14,956
<b>Total Payroll &amp; Benefits</b>			<b>\$ 86,712</b>	<b>\$ 123,645</b>	<b>\$ 127,355</b>
1012	502-06	Contracts & Professional Services - Elections	\$ 2,500	\$ 2,500	\$ 2,575
1012	502-07	Contracts & Professional Services - Codificati	3,500	3,500	3,605
1012	502-13	Contracts & Professional Services Consulting	50,000	50,000	51,500
1012	504-50	Maintenance & Supplies Printing & Office Supp	500	500	515
1012	506-10	Administrative Cost Meetings	500	500	515
1012	506-12	Administrative Cost Advertising and Publicator	10,500	10,500	10,815
1012	507-01	Training / Membership - Dues	750	750	773
1012	507-03	Training / Membership Conferences & Seminar	850	850	876
1012	507-10	Training / Membership Accommodations/Travel	1,250	1,250	1,288
1012	507-11	Training / Membership Per Diem	500	500	515
<b>Total Operations and Maintenance</b>			<b>\$ 70,850</b>	<b>\$ 70,850</b>	<b>\$ 72,976</b>
<b>TOTAL CITY CLERK</b>			<b>\$ 157,562</b>	<b>\$ 194,495</b>	<b>\$ 200,330</b>

# Finance Department

## MISSION STATEMENT

To safeguard the City's assets while providing efficient, quality services within the guidelines established by Council Policy.

## FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, providing administrative support and direction to the various City and Agency departmental programs, is responsible for the annual budget, and manages other treasury functions. It is responsible purchasing oversight, accounts receivable, accounts payable, payroll functions, workers' compensation administration, and grant and special project accounting. It performs limited HR functions and administers contracted Human Resources services. The Finance Department is responsible for submitting Federal and State required reports, including compiling financial statement information and supporting schedules for the preparation of Agency and Consolidated City Financial Reports.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1013	501-01	Payroll & Benefits Regular Wages	\$ 303,345	\$ 287,900	\$302,295
1013	501-02	Payroll & Benefits Overtime Wages	-		-
1013	501-04	Payroll & Benefits Leave Pay-outs	20,352	19,330	20,296
1013	501-05	Payroll & Benefits Retirement Contributi	22,817	24,495	25,719
1013	501-06	Payroll & Benefits Medicare Contributor	4,634	4,810	5,051
1013	501-08	Payroll & Benefits State Unemployment	1,386	3,649	3,831
1013	501-11	Payroll & Benefits Employer Paid Health	43,500	49,005	51,455
<b>Total Payroll &amp; Benefits</b>			<b>\$ 396,034</b>	<b>\$ 389,189</b>	<b>\$408,648</b>
1013	502-10	Contracts & Professional Services Audi	\$ 80,000	\$ 125,000	\$156,250
1013	502-13	Contracts & Professional Services Con	50,000	125,000	156,250
1013	504-50	Maintenance & Supplies Printing & Offic	750	750	773
1013	506-01	Administrative Cost Administrative Fees	6,000	6,000	6,180
1013	506-10	Administrative Cost Meetings	500	500	515
1013	507-01	Training / Membership - Dues	1,200	1,200	1,236
1013	507-03	Training / Membership Conferences and	2,500	2,500	2,750
1013	507-10	Training / Membership Accommodation:	5,000	5,000	5,500
1013	507-11	Training / Membership Per Diem	2,200	2,200	2,420
<b>Total Operations and Maintenance</b>			<b>\$ 148,150</b>	<b>\$ 268,150</b>	<b>\$331,874</b>
<b>TOTAL FINANCE</b>			<b>\$ 544,184</b>	<b>\$ 657,339</b>	<b>\$740,522</b>

# City Attorney's Office

## MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City and assists them by providing expert legal advice and recommendations in the various aspects of City governance.

## CITY ATTORNEY FUNCTIONS

The City Attorney renders legal opinions and delivers legal services as requested by authorized City officials. Other duties include reviewing and preparing agreements and contracts to be executed by the City, attending all City Council meetings and other meetings as required by law, and reviewing and advising the City about all claims filed against the City.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1014	502-11	Contracts & Professional Services City	\$ 750,000	\$ 750,000	\$ 225,000
1014	502-12	Contracts & Professional Other Legal S	100,000	100,000	103,000
<b>Total Operations and Maintenance</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>
<b>TOTAL CITY ATTORNEY</b>			<b>\$ 850,000</b>	<b>\$ 850,000</b>	<b>\$ 328,000</b>

# Human Resources Department

## MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured, and the workplace is safe.

## HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handling labor negotiations with represented employee groups, ensuring labor laws are followed, administrating employee benefits, and ensuring necessary training is given employees.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1015	501-01	Payroll & Benefits Regular Wages	\$ 39,653	\$ -	\$ 35,455
1015	501-04	Payroll & Benefits Leave Pay-outs	2,625	-	2,316
1015	501-06	Payroll & Benefits Medicare Contributions	342	-	618
1015	501-08	Payroll & Benefits State Unemployment (SDI)	252	-	166
1015	501-11	Payroll & Benefits Employer Paid Health & Welfare	6,600	-	4,563
<b>Total Payroll &amp; Benefits</b>			<b>\$ 51,030</b>	<b>\$ -</b>	<b>\$ 43,118</b>
1015	502-13	Contracts & Professional Services Consulting	55,000	55,000	63,528
1015	504-50	Maintenance & Supplies Printing & Office Supplies	250	250	-
1015	506-12	Administrative Cost Advertising and Publications	-	-	639
<b>Total Operations and Maintenance</b>			<b>\$ 85,250</b>	<b>\$ 85,250</b>	<b>\$ 64,167</b>
<b>TOTAL HUMAN RESOURCES</b>			<b>\$ 136,280</b>	<b>\$ 85,250</b>	<b>\$ 107,285</b>

# Information Technology Department

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## MISSION STATEMENT

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To provide City staff and users of the City website with up-to-date technology, including both hardware and software.

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## INFORMATION TECHNOLOGY FUNCTIONS

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The IT Departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT Department is responsible for SCADA monitoring, and Utility Billing and Receivable interface software web and payment portals, as well as overseeing and monitoring security and safety equipment and software.

The IT Department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1016	502-13	Contracts & Professional Services Consulting	\$ 518,100	\$ 400,000	\$385,655
1016	504-06	Maintenance & Supplies Equip Maintenance	2,500	1,850	1,850
1016	504-08	Maintenance & Supplies Computer Hardware	15,500	12,500	14,723
1016	504-09	Maintenance & Supplies Computer Software	125,000	85,000	49,961
1016	504-50	Maintenance & Supplies Printing / Office Sup	400	400	743
1016	504-52	Maintenance & Supplies Photo/Film Supplies	250	250	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>
1017	511-02	Cost of Capital Equipment	-	-	-
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>			<b>\$ 661,750</b>	<b>\$ 500,000</b>	<b>\$452,932</b>

# Non-Department

## NON-DEPARTMENT FUNCTIONS

The purpose of the Non-Department is to provide a cost center for several City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations. The Non-Department provides for, among others, the following: janitorial and maintenance services of City Hall and Police Department, general liability insurance of the City as a whole, administrative support to City Departments, and retirees' insurance and PERS UAL.

### Non-Department Budget Details

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1017	501-11	Payroll & Benefits Employer Paid Health & V	50,000	-	-
<b>Total Payroll &amp; Benefits</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>
1017	502-01	Contracts & Professional Office Equipment	\$ 50,000	\$ 50,000	\$ 28,000
1017	502-13	Contracts & Professional Services Consultir	75,000	75,000	203,035
1017	503-01	Utilities & Communication Communication S	90,000	90,000	74,970
1017	503-02	Utilities & Communication Electricity	50,000	50,000	56,685
1017	503-03	Utilities & Communication Natural Gas	1,500	1,500	3,334
1017	504-01	Maintenance & Supplies Building/Structures	35,000	35,000	51,237
1017	504-07	Maintenance & Supplies Other Maintenance	5,000	5,000	5,150
1017	504-50	Maintenance & Supplies Printing and Office	5,000	5,000	5,000
1017	504-51	Maintenance & Supplies Uniforms and Safet	12,500	12,500	12,875
1017	505-01	Insurance & Claims General Liability Insuran	654,103	654,103	425,167
1017	505-04	Insurance & Claims Claims and Settlements	357,000	357,000	232,050
1017	506-01	Administrative Cost Administrative Fees/Ser	1,200	1,200	75,000
1017	506-03	Administrative Cost Fees	17,500	17,500	18,025
1017	506-12	Administrative Cost Advertising and Publicat	-	-	-
1017	507-01	Training and Membership Membership and E	55,000	55,000	55,000
1017	507-03	Training and Membership Conferences and	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$1,408,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>
1017	510-02	Non-Operating Sources & Use Other Non-O	0	0	0
1017	510-03	Non-Operating Sources & Use Int Exp - Late	0	0	0
1017	510-11	Non-Operating Sources & Use SRDF Interfu	0	0	0
<b>Total Transfers Out</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1017	511-02	Cost of Capital Equipment	0	0	0
1017	511-10	Cost of Capital Building/Structures	350,000	0	0
<b>Total Capital Outlay</b>			<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NON DEPARTMENTAL</b>			<b>\$1,808,803</b>	<b>\$1,408,803</b>	<b>\$1,245,528</b>

# Streets Department

## MISSION STATEMENT

The Streets Department, formerly part of the Public Services Department, is responsible for maintaining City streets and sidewalks.

## STREETS DEPARTMENTAL FUNCTIONS

The Streets Department functions include: general asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities; making temporary repairs to potholes throughout the City on an as-needed basis; clearing debris from street storm drains; and maintaining and installing City traffic signs when required.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1020	501-01	Payroll & Benefits Regular Wages	\$ 381,601	\$ 282,143	\$290,607
1020	501-02	Payroll & Benefits Overtime Wages	-		-
1020	501-04	Payroll & Benefits Leave Pay-outs	25,141	18,650	19,210
1020	501-05	Payroll & Benefits Retirement Contributions	32,692	25,815	26,590
1020	501-06	Payroll & Benefits Medicare Contributions	6,056	4,736	4,878
1020	501-07	Payroll & Benefits Social Security Tax	-		-
1020	501-08	Payroll & Benefits State Unemployment In	3,024	3,593	3,701
1020	501-09	Payroll & Benefits Workers Compensation	-	-	-
1020	501-11	Payroll & Benefits Health & Welfare	55,200	59,565	65,522
<b>Total Payroll &amp; Benefits</b>			<b>\$ 503,714</b>	<b>\$ 394,503</b>	<b>\$410,507</b>
1020	504-03	Maintenance & Supplies Street Maintenanc	\$ 15,000	\$ 15,000	\$ 15,000
1020	504-06	Maintenance & Supplies Dept Equip Maint	2,500	2,500	2,575
1020	504-21	Maintenance & Supplies Parts and Servic	2,500	2,500	2,575
1020	504-23	Maintenance & Supplies Diesel	5,500	5,500	5,665
1020	504-25	Maintenance & Supplies Unleaded Fuel	35,000	35,000	36,050
1020	504-51	Maintenance & Supplies Uniform Safety S	1,500	1,500	1,545
1020	506-03	Administrative Cost Fees	1,000	1,000	1,000
1020	506-04	Administrative Cost Licenses	500	500	515
1020	506-05	Administrative Cost Permits	-	-	-
1020	507-02	Training and Membership Schools & Cert	500	500	500
1020	507-03	Training and Membership Conference & S	500	500	500
<b>Total Operations and Maintenance</b>			<b>\$ 64,500</b>	<b>\$ 64,500</b>	<b>\$ 65,925</b>
<b>TOTAL STREETS</b>			<b>\$ 568,214</b>	<b>\$ 459,003</b>	<b>\$476,432</b>

# Facility Maintenance Department

## MISSION STATEMENT

The Facility Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining City facilities including City Hall and other buildings.

## FACILITY MAINTENANCE DEPARTMENTAL FUNCTIONS

The Facility Maintenance Department functions include: maintaining and repairing all public buildings, including City Hall, Police Department, Fire Department and Community Centers, providing maintenance services to Adelanto Stadium, and maintaining and repairing park restroom facilities.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1021	501-01	Payroll & Benefits Regular Wages	\$ 80,941	\$ 58,101	\$ 61,006
1021	501-02	Payroll & Benefits Overtime Wages	-	-	-
1021	501-04	Payroll & Benefits Leave Pay-outs	5,301	3,727	3,913
1021	501-05	Payroll & Benefits Retirement Contributions	7,250	5,897	6,192
1021	501-06	Payroll & Benefits Medicare Contributions	1,924	982	1,031
1021	501-08	Payroll & Benefits State Unemployment Insur	504	745	782
1021	501-09	Payroll & Benefits Workers Compensation	-	-	-
1021	501-11	Payroll & Benefits Employer Paid Health & W	15,600	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,520</b>	<b>\$ 78,571</b>	<b>\$ 82,500</b>
1021	504-01	Maintenance & Supplies Building/Structure Ma	\$ 45,000	\$ 45,000	\$ 47,250
1021	504-02	Maintenance & Supplies Fields/Yards/Plants I	1,000	1,000	1,050
1021	504-06	Maintenance & Supplies Dept Equip Maintena	-	-	-
1021	504-25	Maintenance & Supplies Unleaded Fuel	8,500	8,500	8,925
1021	504-50	Maintenance & Supplies Printing and Office S	-	-	-
1021	504-51	Maintenance & Supplies Uniforms and Safety	800	800	840
1021	504-53	Maintenance & Supplies Shop and Janitorial S	-	-	-
1021	506-03	Administrative Cost Fees	-	-	-
1021	507-02	Training and Membership Schools and Certifi	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 55,800</b>	<b>\$ 55,800</b>	<b>\$ 58,590</b>
<b>TOTAL FACILITY MAINTENANCE</b>			<b>\$ 167,320</b>	<b>\$ 134,371</b>	<b>\$ 141,090</b>

# Parks & Grounds Department

## Parks and Grounds Department

### MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

### PARKS AND GROUNDS DEPARTMENT FUNCTIONS

The Parks and Grounds Department is responsible for ensuring that all park land areas are maintained in the highest quality for the community. The Parks and Recreation Commission makes recommendations to the City Council.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1022	501-01	Payroll & Benefits Regular Wages	\$ 70,999	\$ 40,756	\$ 42,794
1022	501-02	Payroll & Benefits Overtime Wages	-		-
1022	501-04	Payroll & Benefits Leave Pay-outs	4,600	2,743	2,880
1022	501-05	Payroll & Benefits Retirement Contributions	6,143	3,207	3,368
1022	501-06	Payroll & Benefits Medicare Contributions	1,101	677	711
1022	501-08	Payroll & Benefits State Unemployment Insurance	504	514	539
1022	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1022	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	9,120	9,576
<b>Total Payroll &amp; Benefits</b>			<b>\$109,747</b>	<b>\$ 57,018</b>	<b>\$ 59,869</b>
1022	503-04	Utilities & Communication Water	330,000	330,000	346,500
1022	504-01	Maintenance & Supplies Building/Structures Maintenance	15,000	15,000	15,750
1022	504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	40,000	40,000	42,000
1022	504-04	Maintenance & Supplies Wells/Lines Maintenance	500	500	525
1022	504-06	Maintenance & Supplies Dept Equip Maintenance	500	500	525
1022	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1022	504-51	Maintenance & Supplies Uniforms and Safety Supplies	500	500	525
1022	506-05	Administrative Cost Permits	-	-	-
1022	507-02	Training and Membership Schools and Certification	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$389,500</b>	<b>\$ 389,500</b>	<b>\$ 408,975</b>
<b>TOTAL PARKS &amp; GROUNDS</b>			<b>\$499,247</b>	<b>\$ 446,518</b>	<b>\$ 468,844</b>

# Lighting and Landscaping Maintenance Districts Department

## MISSION STATEMENT

The Lighting and Landscaping Maintenance Districts (LLMD) Department, formerly part of the Public Services Department, is responsible for maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts.

## LLMD DEPARTMENTAL FUNCTIONS

The LLMD Department functions include: repair, removal, or replacement of all or part of any improvement within landscaping districts; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts; removal of trimmings, rubbish, debris, and other solid waste within landscaping districts; and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1023	501-01	Payroll & Benefits Regular Wages	\$ 50,311	\$ 71,516	\$ 75,092
1023	501-02	Payroll & Benefits Overtime Wages	-	-	-
1023	501-04	Payroll & Benefits Leave Pay-outs	3,387	4,628	4,860
1023	501-05	Payroll & Benefits Retirement Contributions	-	7,259	7,622
1023	501-06	Payroll & Benefits Medicare Contributions	822	1,209	1,270
1023	501-08	Payroll & Benefits State Unemployment Insurance	504	917	963
1023	501-09	Payroll & Benefits Workers Compensation Insurance	-	-	-
1023	501-11	Payroll & Benefits Employer Paid Health & Welfare	13,200	11,400	11,970
<b>Total Payroll &amp; Benefits</b>			<b>\$ 68,224</b>	<b>\$ 96,930</b>	<b>\$101,776</b>
1023	502-13	Contracts & Professional Consulting & Outside	\$ -	\$ -	\$ -
1023	503-02	Utilities & Communication Electricity	20,000	20,000	21,000
1023	503-04	Utilities & Communication Water	100,000	100,000	105,000
1023	504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	7,600	7,600	7,980
1023	504-06	Maintenance & Supplies Department Equipment Maintenance	-	-	-
1023	504-25	Maintenance & Supplies Unleaded Fuel	2,500	2,500	2,625
1023	504-51	Maintenance & Supplies Uniforms and Safety Supplies	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$130,600</b>	<b>\$130,600</b>	<b>\$137,130</b>
<b>TOTAL LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>			<b>\$198,824</b>	<b>\$227,530</b>	<b>\$238,906</b>

# Vehicle Maintenance Department

## MISSION STATEMENT

The Vehicle Maintenance Department, formerly part of the Public Services Department, is responsible for maintaining all city vehicles and equipment.

## VEHICLE MAINTENANCE DEPARTMENTAL FUNCTIONS

The Vehicle Maintenance Departments function is to repair and maintain all City vehicles and equipment.

### Vehicle Maintenance Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
<b>Total Payroll &amp; Benefits</b>			\$ -	\$ -	\$ -
1024	502-13	Contracts & Professional Services Consulting S	\$ -	\$ -	\$ -
1024	504-21	Maintenance & Supplies Parts and Service	25,000	25,000	26,250
1024	504-22	Maintenance & Supplies Tires	2,500	2,500	2,625
1024	504-23	Maintenance & Supplies Diesel	3,000	3,000	3,150
1024	504-25	Maintenance & Supplies Unleaded Fuel	3,500	3,500	3,675
1024	504-50	Maintenance & Supplies Printing and Office Supp	-	-	-
1024	506-01	Administrative Cost Administrative Fees/Service:	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>
1024	511-03	Cost of Capital Vehicle Equipment	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL VEHICLE MAINTENANCE</b>			<b>\$34,000</b>	<b>\$34,000</b>	<b>\$35,700</b>

# Police Department

## MISSION STATEMENT

Police, formerly part of the Public Safety Department, has the mission to: defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto and to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens.

## POLICE DEPARTMENTAL FUNCTIONS

Police services are provided through contract with the San Bernardino County Sheriff's Department, which: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detains and arrests violators of the law; works in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1030	502-20	Contracts & Professional Services Cal-I	\$ -	\$ -	\$ -
1030	502-23	Contracts & Professional Services Sher	150,000	150,000	165,000
1030	502-25	Contracts & Professional Services Sher	85,000	85,000	93,500
1030	502-50	Contracts & Professional Services Co. S	7,309,779	7,744,479	7,692,914
1030	502-52	Contracts & Professional Services Liv S	15,000	15,000	15,000
1030	503-01	Utilities & Communication Communicati	7,500	7,500	7,500
1030	503-02	Utilities & Communication Electricity	24,000	24,000	24,000
1030	503-03	Utilities & Communication Natural Gas	1,000	1,000	1,000
1030	503-04	Utilities & Communication Water	2,000	2,000	2,000
1030	504-01	Maintenance & Supplies Building/Structu	10,000	10,000	10,000
1030	504-25	Maintenance & Supplies Unleaded Fuel	85,000	85,000	85,000
<b>Total Operations and Maintenance</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>
<b>TOTAL POLICE</b>			<b>\$7,689,279</b>	<b>\$8,123,979</b>	<b>\$8,095,914</b>

# Fire Department

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## MISSION STATEMENT

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Fire, formerly part of Public Safety, strives to provide the highest of quality of Fire suppression, prevention, inspection, and paramedic services to Adelanto's residents and businesses.

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## FIRE DEPARTMENTAL FUNCTIONS

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Through contract with the San Bernardino County Fire Department, Fire: provides fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. It also administers and enforces all fire related building codes within the City.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1033	502-60	Contracts & Professional Services Co. I	6,204,801	6,227,931	6,686,139
1033	502-61	Contracts & Professional Services HHV	48,500	48,500	48,500
1033	504-01	Maintenance & Supplies Building/Struct	10,500	10,500	10,500
<b>Total Operations and Maintenance</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>
<b>TOTAL FIRE</b>			<b>\$ 6,263,801</b>	<b>\$ 6,286,931</b>	<b>\$6,745,139</b>

# Code Enforcement Department

## MISSION STATEMENT

Previously part of Public Safety, Code Enforcement's goals are to enforce City codes in a timely and objective manner, and issue required business licenses to businesses within the City.

## CODE ENFORCEMENT DEPARTMENTAL FUNCTIONS

Code Enforcement's responsibilities are to respond to citizen complaints, City Council and departmental requests for service, and referrals for investigation/compliance from other agencies. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaints for Municipal Court. It issues Municipal Warning Notices to correct violations; and Citation Notices to Appear. The department is also responsible for commercial and residential recycling programs as required by Federal and/or State agencies.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1034	501-01	Payroll & Benefits Regular Wages	\$ 127,538	\$ 191,336	\$239,170
1034	501-04	Payroll & Benefits Leave Pay-outs	8,584	12,878	12,878
1034	501-05	Payroll & Benefits Retirement Contributions	1,093	15,058	17,317
1034	501-06	Payroll & Benefits Medicare Contributions	2,061	3,179	3,656
1034	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,412	2,774
1034	501-11	Payroll & Benefits Employer Paid Health & Welfare	28,800	28,500	32,775
<b>Total Payroll &amp; Benefits</b>			<b>\$ 186,584</b>	<b>\$ 253,364</b>	<b>\$308,571</b>
1034	502-13	Contracts & Professional Consulting & Outsourcing	25,000	25,000	33,750
1034	502-71	Contracts & Professional Services Code-Abatement	50,000	50,000	67,500
1034	502-72	Contracts & Professional Services Code-Code Enforcement	1,500	1,500	2,025
1034	502-73	Contracts & Professional Services Code-Other	3,500	3,500	4,725
1034	502-74	Contracts & Professional Services Citation Processing	10,000	10,000	13,500
1034	504-09	Maintenance & Supplies Computer Software	10,000	10,000	13,500
1034	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	6,075
1034	504-25	Maintenance & Supplies Unleaded Fuel	5,500	5,500	7,425
1034	504-50	Maintenance & Supplies Printing and Office Supplies	550	550	743
1034	504-51	Maintenance & Supplies Uniforms and Safety	1,500	1,500	2,025
1034	506-01	Administrative Cost Administrative Fees/Services	550	550	743
1034	507-01	Training and Membership Membership and Dues	250	250	338
1034	507-02	Training and Membership Schools and Certification	1,500	1,500	2,025
1034	507-10	Training and Membership Housing/Transportation	500	500	675
<b>Total Operations and Maintenance</b>			<b>\$ 114,850</b>	<b>\$ 114,850</b>	<b>\$155,048</b>
<b>TOTAL CODE ENFORCEMENT</b>			<b>\$ 301,434</b>	<b>\$ 368,214</b>	<b>\$463,618</b>

# Animal Control Department

## MISSION STATEMENT

Part of Public Safety in prior years, Animal Control's goals are control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals.

## ANIMAL CONTROL DEPARTMENTAL FUNCTIONS

Animal Control is responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1035	501-01	Payroll & Benefits Regular Wages	\$ 119,339	\$ 170,000	\$178,500
1035	501-04	Payroll & Benefits Leave Pay-outs	8,327	11,442	12,014
1035	501-05	Payroll & Benefits Retirement Contributions	9,798	13,379	14,048
1035	501-06	Payroll & Benefits Medicare Contributions	2,002	2,825	2,966
1035	501-08	Payroll & Benefits State Unemployment Insurance	1,008	2,143	2,250
1035	501-11	Payroll & Benefits Employer Paid Health & Welfare	26,400	22,800	23,940
<b>Total Payroll &amp; Benefits</b>			<b>\$ 179,374</b>	<b>\$ 222,589</b>	<b>\$233,719</b>
1035	502-13	Contracts & Professional Services Consulting	\$ 5,000	\$ 1,000	\$ 1,050
1035	502-80	Contracts & Professional Services AC-Animal	115,000	100,000	105,000
1035	502-81	Contracts & Professional Services AC-Veterina	11,500	15,000	15,750
1035	504-06	Maintenance & Supplies Department Equip Ma	2,500	2,500	2,625
1035	504-21	Maintenance & Supplies Parts and Service	4,500	4,500	4,725
1035	504-25	Maintenance & Supplies Unleaded Fuel	12,000	15,000	15,750
1035	504-50	Maintenance & Supplies Printing and Office Su	1,250	1,250	1,313
1035	504-51	Maintenance & Supplies Uniforms and Safety S	2,000	2,000	2,100
1035	507-01	Training and Membership Membership and Dues	750	750	788
1035	507-02	Training and Membership Schools and Certifica	500	500	525
1035	507-03	Training and Membership Conferences and Se	500	500	525
1035	507-10	Training and Membership Accommodations/Tr	500	500	525
<b>Total Operations and Maintenance</b>			<b>\$ 156,000</b>	<b>\$ 143,500</b>	<b>\$150,675</b>
<b>TOTAL ANIMAL CONTROL</b>			<b>\$ 335,374</b>	<b>\$ 366,089</b>	<b>\$384,394</b>

# Planning & Economic Development Department

## MISSION STATEMENT

Previously part of the Community Services Department, Planning & Economic Development's mission is to anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas.

## PLANNING & ECONOMIC DEVELOPMENT DEPARTMENTAL FUNCTIONS

The Planning & Economic Development Department's functions include upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan. It also serves as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission, in maintaining, amending, and administering the General Plan and Subdivision Ordinances.

### Planning Department Budget Details

Dept. #	Acct. #	Account Description	Budget	Budget	Proposed
			FY 2023-24	FY 2024-25	FY 2025-26
1040	501-01	Payroll & Benefits Regular Wages	\$ 80,189	\$ 49,889	\$105,811
1040	501-04	Payroll & Benefits Leave Pay-outs	5,399	3,358	8,140
1040	501-05	Payroll & Benefits Retirement Contributions	6,200	3,926	1,150
1040	501-06	Payroll & Benefits Medicare Contributions	1,241	829	328
1040	501-08	Payroll & Benefits State Unemployment Ins	504	629	700
1040	501-11	Payroll & Benefits Employer Paid Health &	18,000	7,590	9,216
<b>Total Payroll &amp; Benefits</b>			<b>\$ 111,533</b>	<b>\$ 66,221</b>	<b>\$125,345</b>
1040	502-13	Contracts & Professional Services Consult	\$ 462,500	\$462,500	\$578,125
1040	504-50	Maintenance & Supplies Printing and Office	450	450	464
1040	506-01	Administrative Cost Administrative Fees/Se	250	250	258
1040	506-12	Administrative Cost Advertising and Publica	15,000	15,000	18,750
1040	507-02	Training and Membership Schools and Cer	500	500	515
1040	507-10	Training and Membership Accommodations	500	500	515
1040	507-11	Training and Membership Per Diem	250	250	258
<b>Total Operations and Maintenance</b>			<b>\$ 479,450</b>	<b>\$479,450</b>	<b>\$598,884</b>
<b>TOTAL PLANNING &amp; ECONOMIC DEVELOPMENT</b>			<b>\$ 590,983</b>	<b>\$545,671</b>	<b>\$724,229</b>

# Building and Safety Department

## MISSION STATEMENT

The Building and Safety Department, formerly part of the Community Services Department, is responsible for interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto.

## BUILDING AND SAFETY DEPARTMENTAL FUNCTIONS

Building and Safety's functions include: inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
<b>Total Payroll &amp; Benefits</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1041	502-13	Contracts & Professional Consulting & Outsi	\$ 625,000	\$ 625,000	\$718,750
1041	504-50	Maintenance & Supplies Printing and Office S	500	500	575
1041	506-12	Administrative Cost Advertising and Publicati	2,500	2,500	2,875
<b>Total Operations and Maintenance</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>
<b>TOTAL BUILDING &amp; SAFETY</b>			<b>\$ 628,000</b>	<b>\$ 628,000</b>	<b>\$722,200</b>

# Engineering Department

## MISSION STATEMENT

The Engineering Department is responsible for anticipating the infrastructure needs of our City and recognizing the importance of their adequate maintenance.

## ENGINEERING DEPARTMENTAL FUNCTIONS

Engineering is responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1042	502-13	Contracts & Professional Consulting & Outsi	\$ 610,000	\$ 600,000	\$1,080,000
1042	506-12	Administrative Cost Advertising and Publicati	4,750	4,750	8,550
<b>Total Operations and Maintenance</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>
<b>TOTAL ENGINEERING</b>			<b>\$ 614,750</b>	<b>\$ 604,750</b>	<b>\$1,088,550</b>

# Senior Center Program

## MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

## SENIOR CENTER FUNCTIONS

The Senior Center Program provides for maintenance of the Senior Center Building.

Dept. #	Acct. #	Account Description	Budget FY 2023- 24	Budget FY 2024- 25	Propose FY 2025- 26
1051	503-02	Utilities & Communication Electricity	\$ 4,000	\$ -	\$ -
1051	503-03	Utilities & Communication Natural Gas	400	-	-
1051	503-04	Utilities & Communication Water	-	-	-
1051	504-01	Maintenance & Supplies Building/Structures Maintenanc	1,500	-	-
1051	504-21	Maintenance & Supplies Parts and Service	-	-	-
<b>Total Operations and Maintenance</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL SENIOR CENTER</b>			<b>\$ 5,900</b>	<b>\$ -</b>	<b>\$ -</b>

# Community Center Program

## MISSION STATEMENT

To provide a center where our citizens can meet for functions.

## COMMUNITY CENTER FUNCTIONS

This program provides for the utilities of the Community Center, for which the City is reimbursed by the party leasing the facility.

Dept. #	Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
1052	503-02	Utilities & Communication Electricity	-1,450	0	0
1052	503-04	Utilities & Communication Water	-1,200	0	0
1052	504-01	Maintenance & Supplies Building/Structures Maint	-1,965	0	0
<b>Total Operations and Maintenance</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>
<b>Department Total</b>			<b>-4,615</b>	<b>0</b>	<b>0</b>

# ENTERPRISE FUNDS



**WATER FUND 353**

<b>WATER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45020	Penalties/Service Charges		2,500	2,750
45040	Water Availability Charges	540,177	350,000	577,500
47046	Inspection & Other	-	20,000	22,000
47060	Meter Installations	55,500	50,000	55,000
47061	Sale of Meter Equipment	25,000	5,000	5,500
47066	Water Sales - Metered	10,771,645	10,775,000	11,852,500
47069	Connection/Service Fee	500,000	500,000	550,000
47400	NFS Service Charge	-	-	-
49009	Miscellaneous Income	-	-	-
60003	Purchased Security Income	664,078	1,870,508	1,870,508
45010	Interest Income		354,891	354,891
<b>TOTAL REVENUES</b>		<b>\$ 12,556,400</b>	<b>\$ 13,927,899</b>	<b>\$ 15,290,649</b>

**WATER FUND 353**

<b>WATER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
501	Payroll & Benefits Totals	587,731	876,835	964,518
502	Contracts & Professional Services	2,802,500	3,247,500	3,572,250
503	Utilities & Communication	587,300	538,500	592,350
504	Maintenance & Supplies	1,344,800	1,270,000	1,397,000
505	Insurance & Claims	738,953	450,000	495,000
506	Administrative Costs	97,850	110,000	121,000
507	Training & Membership	44,500	26,000	28,600
<b>TOTAL OPERATING COSTS</b>		<b>\$ 6,203,634</b>	<b>\$ 6,518,835</b>	<b>\$ 7,170,718</b>
<b><u>Non-Operating</u></b>				
510-02	Non-Operating Expense	-	-	2,000,000
508-04	Bond - Principal	2,029,000	1,730,645	1,557,581
510-04	Bond Interest	1,954,970	1,747,885	1,573,096
510-05	Transfer Out	819,618	819,375	819,375
	Fire Service Charge		750,000	750,000
511	Cost of Capital	-	5,750,000	4,000,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 4,803,588</b>	<b>\$ 10,797,905</b>	<b>\$ 10,700,052</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 11,007,222</b>	<b>\$ 17,316,740</b>	<b>\$ 17,870,770</b>
<b>NET INCOME</b>		<b>\$ 1,549,178</b>	<b>\$ (3,388,841)</b>	<b>\$ (2,580,121)</b>

Water Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
		FY 23-24	FY 24-25	FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	638,950	702,845
501-04	Payroll & Benefits Leave Pay-outs	35,375	42,815	47,096
501-05	Payroll & Benefits Retirement Contributions	40,943	56,411	62,052
501-06	Payroll & Benefits Medicare Contributions	8,206	10,704	11,774
501-08	Payroll & Benefits State Unemployment Insurance	3,009	8,120	8,932
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	119,835	131,819
<b>501</b>	<b>- Payroll &amp; Benefits Totals</b>	<b>\$ 587,731</b>	<b>\$ 876,835</b>	<b>\$ 964,518</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment	-	10,000	11,000
502-10	Contracts & Professional Services Audit Services	2,500	137,500	151,250
502-11	Contracts & Professional Services City Attorney	50,000	50,000	55,000
502-12	Contracts & Professional Services Other Legal	50,000	50,000	55,000
502-13	Contracts & Professional Services Consulting	1,450,000	1,500,000	1,650,000
502-30	Contracts & Professional Services Water Purchase	1,250,000	1,500,000	1,650,000
<b>502</b>	<b>- Contracts &amp; Professional Services Totals</b>	<b>\$ 2,802,500</b>	<b>\$ 3,247,500</b>	<b>\$ 3,572,250</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	31,500	32,500	35,750
503-02	Utilities & Communication Electricity	550,000	500,000	550,000
503-03	Utilities & Communication Natural Gas	1,500	2,500	2,750
503-04	Utilities & Communication Water	2,500	3,000	3,300
503-06	Utilities & Communication Trash & Dump	1,800	500	550
<b>503</b>	<b>- Utilities &amp; Communication Totals</b>	<b>\$ 587,300</b>	<b>\$ 538,500</b>	<b>\$ 592,350</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenance	225,000	275,000	302,500
504-02	Maintenance & Supplies Fields/Yards/Plants Maintenance	115,000	125,000	137,500
504-04	Maintenance & Supplies Wells/Lines Maintenance	650,000	700,000	770,000
504-06	Maintenance & Supplies Department Equipment Maintenance	25,000	15,000	16,500
504-07	Maintenance & Supplies Other Maintenance Activities	2,500	2,500	2,750
504-08	Maintenance & Supplies Computer Hardware	15,500	5,000	5,500
504-09	Maintenance & Supplies Computer Software	60,000	35,000	38,500
504-21	Maintenance & Supplies Parts and Service	3,500	2,500	2,750
504-23	Maintenance & Supplies Diesel	5,500	7,500	8,250
504-30	Maintenance & Supplies Meters	175,000	25,000	27,500
504-31	Maintenance & Supplies Chemicals	65,000	75,000	82,500
504-50	Maintenance & Supplies Printing and Office Supplies	2,800	2,500	2,750
<b>504</b>	<b>- Maintenance &amp; Supplies Totals</b>	<b>\$ 1,344,800</b>	<b>\$ 1,270,000</b>	<b>\$ 1,397,000</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	495,000
505-04	Insurance & Claims Claims and Settlements	346,500	-	-
<b>505</b>	<b>- Insurance &amp; Claims Totals</b>	<b>\$ 738,953</b>	<b>\$ 450,000</b>	<b>\$ 495,000</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	72,350	85,000	93,500
506-05	Administrative Cost Permits	25,500	25,000	27,500
<b>506</b>	<b>- Administrative Cost Totals</b>	<b>\$ 97,850</b>	<b>\$ 110,000</b>	<b>\$ 121,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	7,500	2,500	2,750
507-03	Training and Membership Conferences and Seminars	7,500	7,500	8,250
507-10	Training and Membership Accommodations/Travel	27,000	12,500	13,750
507-11	Training and Membership Per Diem	2,500	3,500	3,850
<b>507</b>	<b>- Training and Membership Totals</b>	<b>\$ 44,500</b>	<b>\$ 26,000</b>	<b>\$ 28,600</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal	2,029,000	1,730,645	1,557,581
<b>508</b>	<b>- Other Operating Cost Totals</b>	<b>\$ 2,029,000</b>	<b>\$ 1,730,645</b>	<b>\$ 1,557,581</b>
		<b>\$ 8,232,634</b>	<b>\$ 8,249,480</b>	<b>\$ 8,728,299</b>

**510 Non-Operating Sources & Use**

510-02	Non-Operating Sources & Use Other Non-Operating Expenses			-
510-04	Non-Operating Sources & Use Interest Expense - Bo	1,954,970	1,747,885	1,573,096
510-05	Non-Operating Sources & Use Transfers Out	819,375	819,375	819,375
510-11	Non-Operating Sources & Use SRDF Interfund Loan   FIRE Serve Charge (Transfer to General Fund)	234	250 750,000	250 750,000
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 2,774,579</b>	<b>\$ 3,317,510</b>	<b>\$ 3,142,721</b>

**511 Cost of Capital**

511-02	Cost of Capital Equipment	-	250,000	250,000
511-06	Cost of Capital Wells and Pumps	-	500,000	500,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	5,000,000	5,000,000
511-10	Cost of Capital Building /Structure	-		
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 5,750,000</b>	<b>\$ 5,750,000</b>

<b>TOTAL WATER FUND - 353</b>	<b>\$ 11,007,213</b>	<b>\$ 17,316,990</b>	<b>\$ 17,621,020</b>
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**SEWER FUND 360**

<b>SEWER FUND REVENUES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
45050	Sewer Availability Charges	329,793	300,000	330,000
47022	Code Enforcement Cost Recovery	-	-	-
47069	Connection/Service Fee	75,000	100,000	110,000
47071	Sewer Revenue	7,350,000	7,350,000	8,452,500
45010	Interest Income		177,654	177,654
<b>TOTAL REVENUES</b>		<b>\$ 7,754,793</b>	<b>\$ 7,927,654</b>	<b>\$ 9,070,154</b>

**SEWER FUND 360**

<b>SEWER FUND EXPENSES</b>		<b>Budget FY23-24</b>	<b>Budget FY 24-25</b>	<b>Proposed FY25-26</b>
<b>501</b>	<b>Payroll &amp; Benefits Totals</b>	<b>587,731</b>	<b>280,901</b>	<b>365,171</b>
502	Contracts & Professional Services	1,065,500	1,236,500	1,236,500
503	Utilities & Communication	475,000	692,500	692,500
504	Maintenance & Supplies (WELLS)	1,013,500	748,500	850,500
505	Insurance & Claims	738,963	450,000	292,500
506	Administrative Costs	44,900	65,000	65,000
507	Training & Membership	13,500	7,000	7,000
<b>TOTAL OPERATING COSTS</b>		<b>\$ 3,939,094</b>	<b>\$ 3,480,401</b>	<b>\$ 3,509,171</b>
<b><u>Non-Operating</u></b>				
508-04	Bond - Principal	738,963	1,174,355	998,202
510-04	Bond Interest	2,029,600	1,184,146	1,124,939
510-05	Transfer Out	503,587	503,587	503,587
511	Cost of Capital	133,000	750,000	750,000
<b>TOTAL NON-OPERATING COSTS</b>		<b>\$ 3,405,150</b>	<b>\$ 3,612,088</b>	<b>\$ 3,376,728</b>
Audit & Admin Costs				
<b>TOTAL EXPENSES</b>		<b>\$ 7,344,244</b>	<b>\$ 7,092,489</b>	<b>\$ 6,885,899</b>
<b>NET INCOME</b>		<b>\$ 410,549</b>	<b>\$ 835,165</b>	<b>\$ 2,184,255</b>

Sewer Fund Operating Detail		Budgeted FY 23-24	Budgeted FY 24-25	Proposed FY 25-26
<b>501</b>	<b>Payroll &amp; Benefits</b>			
501-01	Payroll & Benefits Regular Wages	443,348	210,928	284,753
501-04	Payroll & Benefits Leave Pay-outs	35,375	14,132	19,079
501-05	Payroll & Benefits Retirement Contributions	40,943	18,022	24,330
501-06	Payroll & Benefits Medicare Contributions	8,206	3,525	4,758
501-08	Payroll & Benefits State Unemployment SDI)	3,009	2,674	3,610
501-11	Payroll & Benefits Employer Paid Health & Welfare	56,850	31,620	42,687
<b>501 - Payroll &amp; Benefits Totals</b>		<b>\$ 587,731</b>	<b>\$ 280,901</b>	<b>\$ 379,216</b>
<b>502</b>	<b>Contracts &amp; Professional Services</b>			
502-01	Contracts & Professional Services Office Equipment L	11,500	11,500	11,500
502-10	Contracts & Professional Services Audit Services	15,000	75,000	75,000
502-11	Contracts & Professional Services City Attorney	25,000	25,000	25,000
502-13	Contracts & Professional Services Consulting	1,025,000	1,125,000	1,125,000
<b>502 - Contracts &amp; Professional Services Totals</b>		<b>\$ 1,076,500</b>	<b>\$ 1,236,500</b>	<b>\$ 1,236,500</b>
<b>503</b>	<b>Utilities &amp; Communication</b>			
503-01	Utilities & Communication Communication Services	34,500	32,500	32,500
503-02	Utilities & Communication Electricity	280,000	400,000	400,000
503-03	Utilities & Communication Natural Gas	-	2,500	2,500
503-04	Utilities & Communication Water	150,000	250,000	250,000
503-06	Utilities & Communication Trash & Dump	10,500	7,500	7,500
<b>503 - Utilities &amp; Communication Totals</b>		<b>\$ 475,000</b>	<b>\$ 692,500</b>	<b>\$ 692,500</b>
<b>504</b>	<b>Maintenance &amp; Supplies</b>			
504-01	Maintenance & Supplies Building/Structures Maintenan	55,000	55,000	55,000
504-02	Maintenance & Supplies Fields/Yards/Plants Maintena	55,000	55,000	63,250
504-04	Maintenance & Supplies Wells/Lines Maintenance	350,000	350,000	402,500
504-06	Maintenance & Supplies Department Equip Maintenanc	335,000	150,000	172,500
504-08	Maintenance & Supplies Computer Hardware	15,500	1,500	1,500
504-09	Maintenance & Supplies Computer Software	60,000	7,500	7,500
504-21	Maintenance & Supplies Parts and Service	4,500	1,000	1,000
504-23	Maintenance & Supplies Diesel	3,500	3,500	3,500
504-31	Maintenance & Supplies Chemicals	167,500	125,000	143,750
<b>504 - Maintenance &amp; Supplies Totals</b>		<b>\$ 1,058,500</b>	<b>\$ 748,500</b>	<b>\$ 850,500</b>
<b>505</b>	<b>Insurance &amp; Claims</b>			
505-01	Insurance & Claims General Liability Insurance	392,453	450,000	292,500
<b>505 - Insurance &amp; Claims Totals</b>		<b>\$ 392,453</b>	<b>\$ 450,000</b>	<b>\$ 292,500</b>
<b>506</b>	<b>Administrative Cost</b>			
506-01	Administrative Cost Administrative Fees/Services	40,400	65,000	65,000
<b>506 - Administrative Cost Totals</b>		<b>\$ 40,400</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>
<b>507</b>	<b>Training and Membership</b>			
507-01	Training and Membership Membership and Dues	1,500	500	500
507-03	Training and Membership Conferences and Seminars	2,500	1,500	1,500
507-10	Training and Membership Accommodations/Transport	9,500	3,500	3,500
507-11	Training and Membership Per Diem	-	1,500	1,500
<b>507 - Training and Membership Totals</b>		<b>\$ 13,500</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>508</b>	<b>Other Operating Cost</b>			
508-04	Other Operating Cost Bond Principal (Memo Operation	2,029,000	1,174,355	998,202
<b>508 - Other Operating Cost Totals</b>		<b>\$ 2,029,000</b>	<b>\$ 1,174,355</b>	<b>\$ 998,202</b>
<b>Total Operations and Maintenance</b>		<b>\$ 5,431,853</b>	<b>\$ 4,373,855</b>	<b>\$ 4,142,202</b>
<b>510</b>	<b>Non-Operating Sources &amp; Use</b>			
510-04	Non-Operating Sources & Use Interest Expense - Bonu	1,205,784	1,184,146	1,124,939
510-05	Non-Operating Sources & Use Transfers Out	503,587	503,587	503,587
<b>510 - Non-Operating Sources &amp; Use Totals</b>		<b>\$ 1,709,371</b>	<b>\$ 1,687,733</b>	<b>\$ 1,628,526</b>
<b>511</b>	<b>Cost of Capital</b>			
511-02	Cost of Capital Equipment	-	250,000	250,000
511-09	Cost of Capital Infrastructure-Pipelines/Condits	-	500,000	500,000
<b>511 - Cost of Capital Totals</b>		<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>
<b>TOTAL SEWER FUND - 360</b>		<b>\$ 7,728,955</b>	<b>\$ 7,092,489</b>	<b>\$ 6,899,944</b>

# SPECIAL REVENUE FUNDS



<b>Fund #</b>	<b>Fund Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
<b>REVENUES</b>				
200	Stadium	-	197,106	78,842
201	Park Development	107,500	107,500	107,500
202	Drainage Impact	251,250	296,970	341,515
203	Traffic Impact	375,500	353,089	429,648
204	Fire Impact	15,650	-	-
210	Gas Tax	910,813	910,813	774,191
211	Article 8	1,200	40,858	20,429
213	SB-1	781,448	949,529	997,005
218	State Grant for Local Park	700,000	-	-
219	Local Jurisdiction Assistance Grant	-	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	329,144	329,144
224	AQMD	-	6,690	6,690
227	Public Safety 1/2 cent	220,661	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	780,000	1,157,818	1,132,393
236	Measure I/35% 2010-2041	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	-	-
401	CFD	667,629	667,630	667,630
471	Community Benefit Corporation	37,500	45,000	54,000
580	Successor Agency Admin	4,750,310	4,827,831	5,021,719
		<b>\$ 10,385,202</b>	<b>\$ 10,029,978</b>	<b>\$ 10,100,707</b>
<b>EXPENSES</b>				
200	Stadium	32,000	-	-
201	Park Development	75,000	275,000	137,500
202	Drainage Impact	-	450,000	750,000
203	Traffic Impact	-	600,000	740,000
204	Fire Impact	-	-	-
210	Gas Tax	453,000	912,993	912,993
211	Article 8	1,140,000	1,000,000	50,000
213	SB-1	1,169,000	3,000,000	928,750
218	State Grant for Local Park	775,000	-	-
219	Local Jurisdiction Assistance Grant	450,000	-	-
220	Federal Grants	-	-	-
221	American Rescue Plan Act of 2021	-	-	-
222	State/County Grants	-	-	-
223	CDBG	329,144	323,289	339,453
224	AQMD	-	140,000	7,000
227	Public Safety 1/2 cent	220,000	-	-
229	SLEOC	140,000	140,000	140,000
233	Measure I/65%	-	-	-
235	Measure I/70% 2010-2040	2,775,000	2,775,000	1,150,000
236	Measure I/65%	-	-	-
240	CFD	-	-	-
241	LLMD	316,597	337,235	347,352
401	CFD	690,860	664,765	666,097
471	Community Benefit Corporation	77,500	45,000	54,000
580	Successor Agency Admin	4,750,311	4,943,865	5,014,050
		<b>\$ 13,393,412</b>	<b>\$ 15,607,147</b>	<b>\$ 11,237,196</b>

## **Special Funds Budget Descriptions and Details**

### **Park Development Impact**

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

<b>201 Park Development</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43061	Park Fees - Developer (Ord 425)	102,500	102,500	102,500
45010	Interest/Dividend Income	5,000	22,693	22,693
46060	State/Local Grants	0	0	0
<b>Total Revenues</b>		<b>107,500</b>	<b>125,193</b>	<b>125,193</b>
510-01	Non-Operating Sources & Use Property	75,000	275,000	137,500
510-02	Non-Operating Sources & Use Other Nor	-	-	-
510-05	Non-Operating Sources & Use Transfers	-	-	-
510-12	Non-Operating Sources & Use Interest E:	-	-	-
511-01	Cost of Capital Land	-	-	-
511-10	Cost of Capital Building/Structures	-	-	-
<b>Total Expenditures</b>		<b>75,000</b>	<b>275,000</b>	<b>137,500</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>32,500</b>	<b>(149,807)</b>	<b>(12,307)</b>

### **Drainage Impact Fund**

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities

<b>202 Drainage Impact</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
43064	Drainage Impact Fees	246,250	246,250	283,188
45010	Interest/Dividend Income	5,000	50,720	58,328
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>251,250</b>	<b>296,970</b>	<b>341,515</b>
502-13	Contracts & Professional Services Consu	-	100,000	400,000
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
510-05	Non-Operating Sources & Use Transfers Out	-	-	-
511-01	Cost of Capital Land	0	350,000	350,000
<b>Total Expenditures</b>		<b>0</b>	<b>450,000</b>	<b>750,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>251,250</b>	<b>(153,030)</b>	<b>(408,485)</b>

## Traffic Impact Fund

Traffic Impact Fund (Fund 203) – is used to account for Traffic Impact Fees charged to new development. Funds are transferred to the General Fund to pay for traffic mitigation uses.

<b>203 Traffic Impact Fees</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
	Traffic Impact Fees	375,000	275,000	343,750
45010	Interest/Dividend Income		78,089	85,898
60009	SRDF Interfund Loan Interest	-	-	-
<b>Total Revenues</b>		<b>375,000</b>	<b>353,089</b>	<b>429,648</b>
502-13	Contracts & Professional Services Const	-	100,000	115,000
510-05	Non-Operating Sources & Use Transfers Out			-
510-05	Non-Operating Sources & Use Transfers Out			
511-01	Cost of Capital Land	0	500,000	625,000
<b>Total Expenditures</b>		<b>0</b>	<b>600,000</b>	<b>740,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>375,000</b>	<b>(246,911)</b>	<b>(310,352)</b>

## Fire Impact Fund

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

## Gas Tax Fund

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

<b>210 Gas Tax</b>		<b>Budget</b>	<b>Budget</b>	<b>Proposed</b>
<b>Acct. #</b>	<b>Account Description</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
42101	Gas Tax, 2103	299,283	299,283	254,391
42102	Gas Tax, 2105	213,717	213,717	181,659
42103	Gas Tax, 2106	133,592	133,592	113,553
42104	Gas Tax, 2107	255,721	255,721	217,363
42105	Gas Tax 2107.5 Taxes	6,000	6,000	5,100
45010	Interest/Dividend Income	2,500	2,500	2,125
<b>Total Revenues</b>		<b>910,813</b>	<b>910,813</b>	<b>774,191</b>
502-13	Contracts & Professional Consulting & O	0	25,000	25,000
510-05	Non-Operating Sources & Use Transfers	453,000	453,000	453,000
511-04	Cost of Capital Infrastructure - Streets & I	434,993	434,993	434,993
<b>Total Expenditures</b>		<b>887,993</b>	<b>912,993</b>	<b>912,993</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>22,820</b>	<b>-2,180</b>	<b>-138,802</b>

## Article 8 Fund

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

**211 Article 8**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	1,200	40,858	20,429
46050	SB 325, Article 8	0	0	0
<b>Total Revenues</b>		<b>1,200</b>	<b>40,858</b>	<b>20,429</b>
510-05	Non-Operating Sources & Use Transfers	20,000	0	0
511-04	Cost of Capital Infrastructure - Streets &	1,120,000	1,000,000	50,000
<b>Total Expenditures</b>		<b>1,140,000</b>	<b>1,000,000</b>	<b>50,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(1,138,800)</b>	<b>(959,142)</b>	<b>(29,571)</b>

**SB-1 Maintenance and Rehabilitation Fund**

SB-1 Maintenance and Rehabilitation Fund (Fund 213) – is used to account for funds under the SB-1 Transportation Funding bill. Funds are used for various street and roadway repairs and improvements.

**213 SB-1**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46007	SB1 Road Maint & Rehab	889,314	949,529	997,005
<b>Total Revenues</b>		<b>889,314</b>	<b>949,529</b>	<b>997,005</b>
502-13	Contracts & Professional Services Consu	69,000	275,000	247,500
511-04	Cost of Capital Infrastructure - Streets &	1,100,000	2,725,000	681,250
<b>Total Expenditures</b>		<b>1,169,000</b>	<b>3,000,000</b>	<b>928,750</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>(279,686)</b>	<b>(2,050,471)</b>	<b>68,255</b>

**Community Development Block Grant Fund**

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

**223 CDBG**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
46003	CDBG Grants	329,144	323,289	339,453
<b>Total Revenues</b>		<b>329,144</b>	<b>329,144</b>	<b>329,144</b>
502-13	Contracts & Professional Services Consu	49,371		
510-05	Non-Operating Sources & Use Transfers	0	0	0
511-04	Cost of Capital Infrastructure - Streets &	279,773	323,289	339,453
<b>Total Expenditures</b>		<b>329,144</b>	<b>323,289</b>	<b>339,453</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

**Air Quality Management District (AQMD)**  
AQMD (Fund 224)

<b>224 AQMD</b>				
<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
46060	State/Local Grants	-	-	-
45010	Interest Income		6,690	6,690
<b>Total Revenues</b>		<b>0</b>	<b>6,690</b>	<b>6,690</b>
511-03	Cost of Capital Vehicle Equipment		140,000	7,000
<b>Total Expenditures</b>		<b>0</b>	<b>140,000</b>	<b>7,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-133,310</b>	<b>-310</b>

**Public Safety Augmentation Fund/Public Safety ½ Cent Fund**

Public Safety Augmentation Fund/Public Safety ½ Cent (Fund 227) – is used to account for the State ½ cent sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

<b>227 Public Safety Augmentation 1/2 cent</b>				
<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42210	Half cent Salesd taxc (Public Safety)	220,661	228,384	242,087
45010	Interest Income		10,873	0
<b>Total Revenues</b>		<b>220,661</b>	<b>239,257</b>	<b>242,087</b>
510-05	Non-Operating Sources & Use Transfers	220,000	250,000	237,500
<b>Total Expenditures</b>		<b>220,000</b>	<b>250,000</b>	<b>237,500</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>661</b>	<b>-10,743</b>	<b>4,587</b>

**Supplemental Law Enforcement Oversight Committee (SLEOC)**

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

<b>229 SLEOC (Police Overtime)</b>				
<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
45010	Interest/Dividend Income	0	0	0
46060	State/Local Grants	140,000	140,000	140,000
<b>Total Revenues</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
510-05	Non-Operating Sources & Use Transfers	140,000	140,000	140,000
<b>Total Expenditures</b>		<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<i>Transfer to General Fund for Police Overtime</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>

## Measure I/70% Fund

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

### 235 Measure I - Local Streets (65%)

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
45010	Interest/Dividend Income	0	47,629	-
46011	Measure I, Local/Arterial	780,000	1,110,189	1,132,393
<b>Total Revenues</b>		<b>780,000</b>	<b>1,157,818</b>	<b>1,132,393</b>
502-13	Contracts & Professional Services Const	150,000	150,000	150,000
504-03	Maintenance & Supplies Street Maintena	125,000	125,000	125,000
504-06	Maintenance & Supplies Department Eq	-	-	-
511-02	Cost of Capital Equipment	0	0	-
511-04	Cost of Capital Infrastructure - Streets &	2,500,000	2,500,000	875,000
<b>Total Expenditures</b>		<b>2,775,000</b>	<b>2,775,000</b>	<b>1,150,000</b>
<b>Total Revenues Over (Under) Expenditures</b>		<b>-1,995,000</b>	<b>-1,617,182</b>	<b>-17,607</b>

## Landscaping and Lighting Maintenance District Fund

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

### 241 Landscape Lighting Fund

Acct. #	Account Description	Budget FY 2023-24	Budget FY 2024-25	Proposed FY 2025-26
42220	Property Taxes	316,597	326,095	335,878
45010	Interest/Dividend Income	0	11,140	11,140
<b>Total Revenues</b>		<b>316,597</b>	<b>337,235</b>	<b>347,017</b>
502-13	Contracts & Professional Services Const	0	0	0
510-05	Non-Operating Sources & Use Transfers	316,597	337,235	347,352
<b>Total Expenditures</b>		<b>316,597</b>	<b>337,235</b>	<b>347,352</b>
<i>Transfer to General Fund</i>				
<b>Total Revenues Over (Under) Expenditures</b>		<b>0</b>	<b>0</b>	<b>-335</b>

# OTHER FUNDS



**Other Funds Budget Details**

**CFD No 2006-2**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	667,629	667,630	687,659
<b>Total Revenues</b>		<b>667,629</b>	<b>667,630</b>	<b>667,630</b>
502-13	Contracts & Professional Services Consultir	23,230	23,230	23,462
508-04	Bond Principal	243,515	110,000	111,100
510-02	Bond Interest	379,385	510,035	510,035
510-04	Non-Operating Sources & Use Interest Expe	21,500	21,500	21,500
<b>Total Expenditures</b>		<b>667,630</b>	<b>664,765</b>	<b>666,097</b>

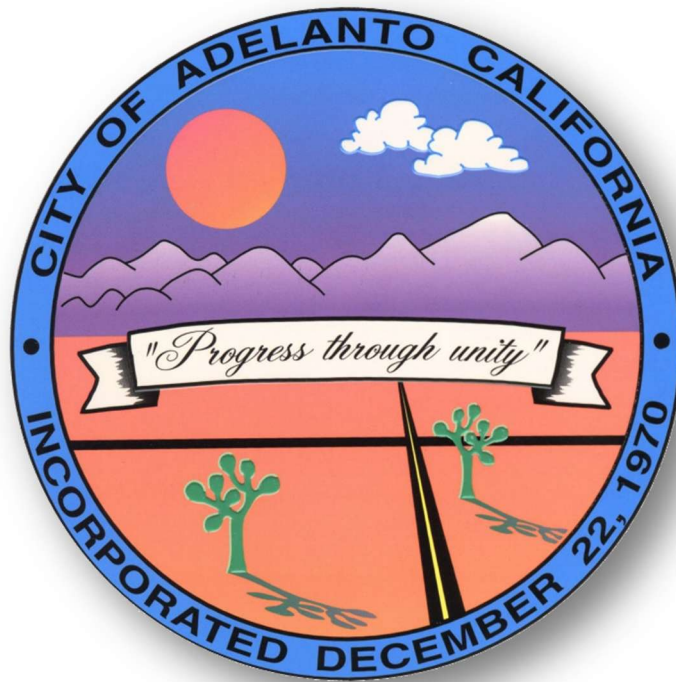
**Adelanto Community Benefit Corporation**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
49001	Donations - General			4,500
47030	Concession Sales	37,500	45,000	49,500
<b>Total Revenues</b>		<b>37,500</b>	<b>45,000</b>	<b>54,000</b>
504-54	Maintenance & Supplies Christmas Parade	45,000	25,000	30,000
504-57	Maintenance & Supplies Movies in the Park	12,500	12,500	15,000
506-11	Administrative Cost Presentations	20,000	-	-
508-21	Other Operating Cost Miscellaneous		7,500	9,000
<b>Total Expenditures</b>		<b>77,500</b>	<b>45,000</b>	<b>54,000</b>

**Successor Agency to the Adelanto Improvement Agency**

<b>Acct. #</b>	<b>Account Description</b>	<b>Budget FY 2023-24</b>	<b>Budget FY 2024-25</b>	<b>Proposed FY 2025-26</b>
42220	Property Taxes	4,750,310	4,750,310	4,940,322
45010	Interest/Dividend Income		77,521	81,397
47011	ARDA Admin Fee			
47090	Rents and Concessions			
<b>Total Revenues</b>		<b>4,750,310</b>	<b>4,827,831</b>	<b>5,021,719</b>
502-11	Contract Services - City Attorney		5,000	5,250
502-13	Contract Services - Other Services		5,000	5,250
506-01	Administrative Cost Presentations	240,000	240,000	242,400
508-04	Bond Principal	1,877,765	2,242,827	2,310,112
510-04	Bond Interest	2,552,556	2,441,038	2,441,038
508-14	Administrative Cost Administrative Fees/Services		10,000	10,000
<b>Total Expenditures</b>		<b>4,670,321</b>	<b>4,943,865</b>	<b>5,014,050</b>

# APPENDICES



## Appendix A - Authorized Positions

2023 POSITIONS	Fund 100 Gen	Fund 353 Water	Fund 360 Sewer	TOTAL
<b>ADMINISTRATION</b>				
City Manager	55%	30%	15%	100%
Executive Assistant	55%	30%	15%	100%
Part Time Public Information Officer	55%	30%	15%	100%
<b>CITY CLERK</b>				
Deputy City Clerk/Admin Analyst	55%	30%	15%	100%
<b>FINANCE</b>				
Director of Finance	55%	30%	15%	100%
Finance Manager	55%	30%	15%	100%
Principal Accountant	55%	30%	15%	100%
Account Clerk II	55%	30%	15%	100%
Accounting Tech II/Payroll	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
Senior Accountant	55%	30%	15%	100%
<b>STREETS</b>				
Public Services Supervisor	55%	30%	15%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker I	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
Maint Worker III	80%	15%	5%	100%
<b>FACILITY MAINTENANCE</b>				
Maintenance Worker III	80%	20%	0%	100%
<b>PARKS &amp; GROUNDS</b>				
Groundskeeper	80%	20%	0%	100%
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>				
LLMD Groundskeeper	100%	0%	0%	100%
<b>CODE ENFORCEMENT</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>ANIMAL CONTROL</b>				
Comm Safety Officer I	100%			100%
Comm Safety Officer I	100%			100%
<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>				
Development Services Facilitator	55%	30%	15%	100%
<b>WATER / UTILITIES</b>				
Customer Service Supervisor		100%		100%
Customer Service Rep I		100%		100%
Customer Service Rep I		100%		100%

**Appendix B – Salary Schedule**

1	2	3	4	5	6	7	8	9	10
Employee #	Title	Step	1	2	3	4	5	Current	
<b>ADMINISTRATION</b>									
FL0718	City Manager		268,573	268,573	268,573	268,573	268,573	268,573	268,573
CE0111	Deputy City Cl	5	84,676	87,216	89,833	92,528	95,305	95,305	95,305
IT0923	Public Informa	1	85,530	88,096	90,739	93,461	96,265	42,765	42,765
<b>CITY CLERK</b>									
LO0411	City Clerk / Dir	5	144,004	148,324	152,774	157,357	162,079	162,079	162,079
<b>FINANCE</b>									
	Director of Fin	*	174,243	179,470	184,854	190,400	196,112	-	-
GU0824	Finance Mana	5	138,068	142,210	146,476	150,871	155,397	155,397	155,397
	Senior Accoun	*	93,170	95,965	98,844	101,809	104,864	-	-
PA0125	Accountant I	3	84,074	86,596	89,194	91,870	94,626	89,194	89,194
CR0625	Accounting Te	2	74,456	76,690	78,990	81,360	83,801	76,690	76,690
DI1019	Sr. Payroll / HF	5	90,456	93,170	95,965	98,844	101,809	101,809	101,809
MO0617	Account Clerk	5	63,577	65,484	67,449	69,472	71,556	71,556	71,556
LA0225	Administrative	1	43,056	44,348	45,678	47,048	48,460	21,528	21,528
<b>PUBLIC WORKS</b>									
IS1012	Public Service	4	87,550	90,177	92,882	95,668	98,538	95,668	95,668
MA0112	Maintenance V	5	63,334	65,234	67,191	69,207	71,283	71,283	71,283
	Maintenance V	*	63,334	65,234	67,191	69,207	71,283	-	-
CU0222	Maintenance V	5	47,658	49,088	50,560	52,077	53,639	53,639	53,639
CH1122	Maintenance V	5	47,658	49,088	50,560	52,077	53,639	53,639	53,639
ZE1022	Maintenance V	5	47,658	49,088	50,560	52,077	53,639	53,639	53,639
<b>FACILITY MAINTENANCE</b>									
OC0811	Maintenance V	5	63,334	65,234	67,191	69,207	71,283	71,283	71,283
<b>PARKS &amp; GROUNDS</b>									
DO0218	Groundskeepe	5	46,622	48,021	49,461	50,945	52,473	52,473	52,473
<b>LANDSCAPE LIGHTING MAINTENANCE DISTRICT</b>									
RA0601	LLMD Grounds	5	62,930	64,818	66,762	68,765	70,828	70,828	70,828
<b>CODE ENFORCEMENT</b>									
SA0721	Community Sa	3	87,550	90,177	92,882	95,668	98,538	92,882	92,882
Bi0922	Community Sa	3	87,550	90,177	92,882	95,668	98,538	92,882	92,882
<b>ANIMAL CONTROL</b>									
HA0123	Community Sa	2	72,412	74,584	76,822	79,127	81,500	74,584	74,584
AL0123	Community Sa	2	72,412	74,584	76,822	79,127	81,500	74,584	74,584
<b>PLANNING/ ENGINEERING</b>									
LY0117	Development	5	83,010	85,500	88,065	90,707	93,428	93,428	93,428
<b>WATER / SEWER</b>									
LO0717	Customer Sen	5	68,402	70,454	72,568	74,745	76,987	76,987	76,987
BA0617	Customer Sen	5	50,565	52,082	53,644	55,254	56,911	56,911	56,911
MI0617	Customer Sen	5	50,565	52,082	53,644	55,254	56,911	56,911	56,911