

Groundskeeper

SUMMARY

Under basic supervision, the Groundskeeper performs a variety of semi-skill tasks to maintain the grounds at City parks and facilities.

ESSENTIAL FUNCTIONS -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and duties performed by incumbents of this class. Employees are required to be in attendance and prepared to begin work at their assigned work location on the specified days and hours. Factors such as regular attendance at the job are not routinely listed in job descriptions but are an essential function. Essential duties and responsibilities **may** include, but are not limited to, the following:*

- Assists in the repair and maintenance of grounds.
- Operates a variety of equipment required in the upkeep of assigned areas of responsibility.
- Performs landscape maintenance to include weeding, trimming trees and bushes, mowing grass, and spraying weeds.
- Picks up and disposes of trash and debris.
- Cleans pond at City hall.
- Removes or covers graffiti.
- Inspects, cleans, and maintains assigned vehicle, tools, and equipment.
- Performs related duties as required or assigned.

MINIMUM QUALIFICATIONS

Education, Training, and Experience Guidelines

High school diploma or GED equivalent AND some previous groundskeeping or landscape maintenance experience; OR an equivalent combination of education, training, and experience.

Knowledge of:

- Work safety policies, procedures, practices, and equipment.
- Materials, methods, tools, and equipment used in groundskeeping work.
- Proper operation and maintenance of groundskeeping equipment and tools.

Skill in:

- Following written and verbal instructions.
- Using a variety of hand and power tools.
- Interacting tactfully and professionally with City staff, outside agencies, and the public.
- Communicating clearly both verbally and in writing.
- Establishing and maintaining effective working relationships.

LICENSE AND CERTIFICATION REQUIREMENTS

A valid driver's license may be required.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

Work is performed outdoors in various weather conditions and requires exposure to potentially dangerous tools, equipment, and machinery, hazardous chemicals, and traffic hazards. May be required to climb ladders and lift and move objects weighing up to 50 pounds.