



Allen Park Downtown Development Authority

Kurt Mazag, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Paul Carnarvon, Treasurer



BOARD AGENDA

Thursday, June 22, 2023

6:30 PM

A regular meeting of the Allen Park Downtown Development Authority will be held Thursday, June 22, 2023, at 6:30 PM in Allen Park City Hall, 15915 Southfield Rd.

ACTIVITY	RESPONSIBILITY	ACTION
1. Call to Order	Chairman Mazag	
2. Roll Call	Vice Chair Riviera	
3. Agenda <i>Approval of the June 22, 2023 Meeting Agenda</i>	Chairman Mazag	Vote Needed
4. Minutes from Previous Meetings <i>Approval of the minutes of the May 25, 2023 DDA Board Meeting</i>	Chairman Mazag	Vote Needed
5. City Update	Mayor McLeod	Information
6. Financial Report <i>Approval of the May 2023 expenses and financial reports</i>	Treasurer Carnarvon	Vote Needed
7. Public Comments (4 minutes)	Chairman Mazag	Information
8. Sponsor of Flock Cameras in Memory of Mr. Tom Strobl <i>Approval to fund 8 Flock Cameras for the Police Department to be located entirely within the DDA district.</i>	Treasurer Carnarvon	Vote Needed
9. Proposal to Submit America in Bloom Grant <i>Approval for DDA staff to submit America in Bloom grant</i>	Mr. Hughes	Vote Needed
10. Chairperson's Report	Chairman Mazag	Information
11. Executive Director's Report	Mr. Hughes	Information
12. Attorney's Report	Mr. Daniel	Information
13. Director Comments	Board Members	Information
14. Adjourn	Chairman Mazag	Vote Need

**Allen Park DDA Board of Directors
Meeting Minutes**

May 25, 2023

MINUTES

Allen Park Downtown Development Authority

Board Meeting

Thursday, May 25, 2023

6:30 p.m.

The Allen Park Downtown Development Authority met in a special session on Thursday, May 25, 2023 at 6:30 p.m., at city hall, 15915 Southfield Road, Allen Park, MI 48101.

1. **CALL TO ORDER** Vice Chair/ Secretary called the meeting to order at 6:31 p.m.
2. **ROLL CALL** Chairperson Frank called the roll. A quorum was present.

Present:	Alex Alexander	Director
	Fred Frank	Director
	Gail McLeod	Mayor
	Paul Carnarvon	Treasurer
	Andre Tirado	Director
	Greg Genter	Director
	Cynthia Riviera	Vice chair/Secretary

Excused:	Jeff Holden	Director
	Frank Cieszkowski	Director
	Pete Zingas	Director
	Kurt Mazag	Chair Person
	Trevor Daniel	DDA Legal Counsel

Others Present:	Benjamin Hughes	Executive Director
	Trevor Daniel	DDA Legal Counsel
	Lauren Bielak	Special Events Coordinator/Executive Assistant

3. APPROVAL OF AGENDA

Motion by A.Tirado, supported by G McLeod.

Resolved to approve the agenda

Motion carried unanimously

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion by G. McLeod, supported by A. Tirado.

Resolved to approve the minutes of the April 27, 2023, meeting. With the following changes to approve the agenda with these corrections, correct Greg Genter name, take out Seasonal Property Management. Take out B. Hughes statement about the grant application.

Motion carried

5. **CITY UPDATE ON DISTRICT ISSUES**

G. Mcleod. Reeck road construction will began after Memorial Day. Rapid progress on Rosedale Blvd. Working on Paris Avenue water main. City hall will be closed Monday, May 29, 2023.
Styrofoam recycling September 16-17

6. **FINANCIAL REPORT**

Motion by A. Tirado, supported by G. McLeod

Discussion by P.Carnarvon approved within budget.

Resolved to accept the May 2023 financial report and approve expenses.

Motion carried.

7. **ATTORNEY'S REPORT** -T. Daniel was not present for the Attorneys report.

8. **Public Comments**

Steve Donahue there is more Facebook presence, seen a lot of posts. Main Street Approach-transformation, strategy of Downtown; vision is not there

Philipa Matakas Agreed with Steve Donahue about the Main street approach. What the city looks like in the DDA the likes and dislikes. Knows the departments are shorthanded. Help the city and don't complain, Put hanging baskets on Allen Rd.

Gary Schlack thanks the DDA for their efforts. Memorial Day Remembrance

9. **Sponsor Flock Cameras in memory of T. Strobl**

Approval of Flock Camera in memory of Mr. Tom Strobl.

Discussion P. Carnarvon says we are lacking Cameras, safety for Residents and business.

Officer Feltz and Chief Egan explained what Flock Cameras for in a meeting with P.

Carnarvon. To help expand reach of Police force. Technology has to fill the void.

Chief Egan if a pole is hit, we do have to pay \$500.00 for replacement. Egan assured the Board that it only tracks vehicle, it does not write tickets. Detectives work with this system every day.

B. Hughes had this conversation because it was so important to T. Strobl

Chief Egan would suggest were the cameras go. F. Frank believes that should all be located in the DDA area.

F. Frank saw a demo at DPS regarding Flock cameras

P. Carnarvon thinks we should defer to the Chief and trained Professionals

A. Tirado how does it track vehicles

10. **Proposal to conduct 50/50 at Special Events.**

Motion by T. Tirado supported P. Carnarvon

F. Frank and B. Hughes does not agree with the 50/50

Motion carried

11. **Chairperson's Report**

C. Riviera asked where the 3 million came from

Allen Park Downtown Development Authority Minutes

G. McLeod stated those are ballpark numbers in order to submit the grant application on time. The application has these numbers on the grant. It showed projects in the Mill.

B. Hughes informed us of the Beautification Committee and the meeting he attended in May.

Stated that there are cleanups on Saturday a month. Restaurants are willing to donate to the cleanup personnel with a lunch

12. Executive Director's report

K. Mazag asked B. Hughes to attend beautification committee and how the DDA can help. Supplies are donated from Lowes. Our Facebook pages can spread the word to add more volunteers. '

13. **Attorneys Report-** Nothing to report because T. Daniels could not attend the meeting

14. DIRECTORS' COMMENTS

- P. Carnarvon-speed is key
- F. Frank- City update by the Director for the day. Agreed with C. Riviera about the 3 million dollars
- G. Genter- Happy to be here.
- A. Alexander-Happy with the new Alleys especially behind his shop.

15. ADJOURNMENT

Motion by P. Carnarvon supported by A. Tirado

Resolved to adjourn the meeting at 8:04 pm.

Motion carried.

Allen Park DDA Financial Reports

May 2023

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	PERIOD ENDED 05/31/2022	PERIOD ENDED 05/31/2023
*** Assets ***			
248-000-001-000	CASH IN BANK-DDA FUND	2,436,907.27	1,786,904.98
248-000-001-050	CASH - DDA PNC	11,048.22	8,882.29
248-000-004-000	PETTY CASH	750.00	150.00
248-000-017-100	J FUND INVESTMENT	0.00	1,487,918.25
248-000-123-001	PREPAID EXPENSE-OTHER	0.00	4.97
248-000-130-000	LAND	84,293.00	84,293.00
248-000-132-011	DDA SITE IMP. - VAR. PROJECTS	12,586,659.95	12,586,659.95
248-000-133-100	ACCUM DEPR - DDA SITE IMP	(9,193,873.34)	(9,650,152.60)
248-000-137-011	ACCUM DEPR - BUILDINGS	(0.06)	(0.06)
248-000-146-011	FURNITURE & EQUIPMENT - DDA	44,699.75	44,699.75
248-000-147-011	ACCUM DEPR - FURN AND EQUIP	(19,463.09)	(21,110.18)
248-000-196-000	DEFERRED CHARGES ON REFUNDING	5,149.22	5,149.22
Total Assets		5,956,170.92	6,333,399.57
*** Liabilities ***			
248-000-214-101	DUE TO G/F	0.00	(4,466.64)
248-000-300-100	BONDS PAYABLE - DDA 05 DOWNTOWN DEV	1,450,000.00	1,090,000.00
Total Liabilities		1,450,000.00	1,085,533.36
*** Fund Balance ***			
248-000-390-000	FUND BALANCE	1,532,230.40	2,041,930.90
248-000-399-000	NET ASSETS - INVEST CAP ASSET NET DEBT	2,458,573.00	2,458,573.00
Total Fund Balance		3,990,803.40	4,500,503.90
Beginning Fund Balance		3,990,803.40	4,500,503.90
Net of Revenues VS Expenditures		515,367.52	747,362.31
Ending Fund Balance		4,506,170.92	5,247,866.21
Total Liabilities And Fund Balance		5,956,170.92	6,333,399.57

PERIOD ENDING 05/31/2023

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	END BALANCE		2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDOT
		06/30/2022	NORM (ABNORM)	ORIGINAL	BUDGET	AMENDED BUDGET	05/31/2023	MONTH 05/31/23	INCR (DECR)		
							NORM (ABNORM)			NORM (ABNORM)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY											
Revenues											
Dept 000											
248-000-403-000	PROPERTY TAXES - CURRENT	1,005,677.69		1,004,520.00		1,004,520.00	1,089,435.35		0.00	(84,915.35)	108.45
248-000-573-000	LOCAL COMMUNITY STABILIZATION	468,283.99		468,280.00		468,280.00	471,607.94		0.00	(3,327.94)	100.71
248-000-665-000	INVESTMENT INTEREST	0.00		0.00		0.00	18,328.61		0.00	(18,328.61)	100.00
248-000-668-000	RENTAL INCOME	515.00		2,750.00		2,750.00	500.00		0.00	2,250.00	18.18
248-000-677-000	MISCELLANEOUS	425.00		30,350.00		30,350.00	58,147.00		5,916.00	(27,797.00)	191.59
Total Dept 000											
		1,474,901.68		1,505,900.00		1,505,900.00	1,638,018.90		5,916.00	(132,118.90)	108.77
TOTAL REVENUES											
		1,474,901.68		1,505,900.00		1,505,900.00	1,638,018.90		5,916.00	(132,118.90)	108.77
Expenditures											
Dept 000											
248-000-701-000	PERSONAL SERVICES	88,717.45		86,840.00		86,840.00	57,428.32		7,923.14	29,411.68	66.13
248-000-702-000	P/T PERS. SERV.	0.00		27,800.00		27,800.00	8,606.00		0.00	19,194.00	30.96
248-000-715-000	EMPLOYER FICA	7,138.29		8,770.00		8,770.00	5,070.84		609.16	3,699.16	57.82
248-000-716-000	MEDICAL	13,090.92		13,720.00		13,720.00	1,134.48		306.44	12,585.52	8.27
248-000-718-000	OPTICAL	136.80		140.00		140.00	0.00		0.00	140.00	0.00
248-000-719-000	POST EMPLOYMENT HEALTH CARE	0.00		0.00		0.00	400.00		100.00	(400.00)	100.00
248-000-720-000	DENTAL	365.76		385.00		385.00	0.00		0.00	385.00	0.00
248-000-722-000	RETIREMENT CONTRIBUTION - DC	6,476.38		6,680.00		6,680.00	1,213.63		315.12	5,466.37	18.17
248-000-727-000	TERM LIFE INSURANCE	150.00		110.00		110.00	51.20		12.80	58.80	46.55
248-000-728-000	OFFICE SUPPLIES	3,245.87		1,650.00		1,650.00	1,564.46		101.42	85.54	94.82
248-000-757-000	OPERATING SUPPLIES	2,266.68		0.00		0.00	105.00		0.00	(105.00)	100.00
248-000-801-001	LAWN SERVICES	102,147.93		72,675.00		72,675.00	10,002.00		390.00	62,673.00	13.76
248-000-804-000	ADMINISTRATIVE FEE	12,500.00		12,500.00		12,500.00	12,500.00		0.00	0.00	100.00
248-000-826-000	LEGAL SERVICES	16,500.00		18,000.00		18,000.00	12,203.88		1,663.88	5,796.12	67.80
248-000-848-000	2015 BOND FEES	0.00		0.00		0.00	175.59		0.00	(175.59)	100.00
248-000-853-000	TELEPHONE	2,512.64		3,500.00		3,500.00	1,803.78		255.92	1,696.22	51.54
248-000-920-000	UTILITIES	10,563.75		8,000.00		8,000.00	17,527.51		693.51	(9,527.51)	219.09
248-000-931-000	BUILDING MAINTENANCE	69,777.92		90,910.00		90,910.00	56,285.77		6,733.18	34,624.23	61.91
248-000-942-000	RENT	14,878.88		17,450.00		17,450.00	15,033.68		0.00	2,416.32	86.15
248-000-953-000	NEW PROJECTS	1,110.00		0.00		0.00	0.00		0.00	0.00	0.00
248-000-954-000	BANK SERVICE CHARGES	716.19		0.00		0.00	399.20		0.00	(399.20)	100.00
248-000-958-000	MEMBERSHIP & DUES	1,020.00		1,100.00		1,100.00	575.00		0.00	525.00	52.27
248-000-960-000	MARKETING/PROMOTIONS	53,142.24		60,000.00		60,000.00	64,000.35		2,429.00	(4,000.35)	106.67
248-000-962-000	MISCELLANEOUS	7,624.57		11,000.00		11,000.00	33,736.94		0.00	(22,736.94)	306.70
248-000-967-100	ECONOMIC VITALITY	30,000.00		100,000.00		100,000.00	110,002.25		0.00	(10,002.25)	110.00
248-000-968-000	DEPRECIATION	458,759.97		0.00		0.00	0.00		0.00	0.00	0.00
248-000-975-000	DESIGN COMMITTEE	49,212.27		283,365.00		283,365.00	101,012.71		0.00	182,352.29	35.65
248-000-985-300	S. ALLEN STREETSCAPE	0.00		301,480.00		301,480.00	0.00		0.00	301,480.00	0.00
248-000-991-000	BOND PRINCIPAL	0.00		365,000.00		365,000.00	365,000.00		0.00	0.00	100.00
248-000-993-000	INTEREST EXPENSE	13,146.67		14,825.00		14,825.00	14,824.00		0.00	1.00	99.99
Total Dept 000											
		965,201.18		1,505,900.00		1,505,900.00	890,656.59		21,533.57	615,243.41	59.14
TOTAL EXPENDITURES											
		965,201.18		1,505,900.00		1,505,900.00	890,656.59		21,533.57	615,243.41	59.14
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:											
TOTAL REVENUES											
		1,474,901.68		1,505,900.00		1,505,900.00	1,638,018.90		5,916.00	(132,118.90)	108.77
TOTAL EXPENDITURES											
		965,201.18		1,505,900.00		1,505,900.00	890,656.59		21,533.57	615,243.41	59.14

PERIOD ENDING 05/31/2023

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	END BALANCE		2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		06/30/2022	NORM (ABNORM)	ORIGINAL	2022-23	05/31/2023	NORM (ABNORM)	MONTH 05/31/23	INCR (DECR)	BALANCE	NORM (ABNORM)	
				BUDGET	AMENDED BUDGET							
		509,700.50		0.00	0.00	747,362.31		(15,617.57)		(747,362.31)		100.00

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY
NET OF REVENUES & EXPENDITURES

Disbursement Checks Made by the City on Behalf of the DDA
May

Checks Sent on May 3, 2023

Budget Account #	Budget Account Name	Vendor Name	Invoice Description	Amount	Check #
248-000-716-000	MEDICAL	ASR		\$184.11	2175
248-000-826-000	LEGAL SERVICES	PENTIUK, COUVREUR AND KOBILJAK, P.C	MEDICAL AND VISION COVERAGE ADMINISTRATION FOR MAY 2023	\$1,663.88	117474
248-000-931-000	BUILDING MAINTENANCE	HADDIX ELECTRIC	APRIL 2023 LABOR & MATERIAL DDA LIGHTING	\$4,021.00	117443
248-000-931-000	TRASH PICKUP DDA	KAR,KYLE	APRIL 2023 DDA SERVICES	\$600.00	117449
248-000-960-000	MARKETING/PROMOTIONS	BRADLEY,JORDAN	SOCIAL MEDIA SRV FOR DDA OFFICE	\$560.00	117392
248-000-960-000	MARKETING/PROMOTIONS	BRADLEY,JORDAN	APRIL 2023 SOCIAL MEDIA & MARKETING	\$660.00	117407
248-000-960-000	MARKETING/PROMOTIONS	RIVIERA, JAMES ANTHONY	APRIL 2023 FARMERS MKT SRV	\$200.00	117481
248-000-960-000	MARKETING/PROMOTIONS	THUNDERBOWL LANES	DDA DONATION IN MEMORY OF TOM STROBL	\$100.00	117495
			Total	\$7,988.99	
			Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	\$7,988.99	

Checks Sent on May 17, 2023

Budget Account #	Budget Account Name	Vendor Name	Invoice Description	Amount	Check #
248-000-801-001	LAWN SERVICES	SEASONAL PROPERTY MANAGEMENT	APRIL 2023 LAWN SRV 5223 ALLEN RD	\$90.00	117610
248-000-801-001	LAWN SERVICES	SEASONAL PROPERTY MANAGEMENT	APRIL 2023 LAWN SRV BEATRICE PROJ	\$56.00	117610
248-000-801-001	LAWN SERVICES	SEASONAL PROPERTY MANAGEMENT	APRIL 2023 LAWN SRV SOUTHFIELD RD MEDIAN	\$90.00	117610
248-000-801-001	LAWN SERVICES	SEASONAL PROPERTY MANAGEMENT	APRIL 2023 LAWN CARE QUANDT ALLEY PROJECT	\$60.00	117610
248-000-801-001	LAWN SERVICES	SEASONAL PROPERTY MANAGEMENT	APRIL 2023 LAWN CARE PARK AVE	\$54.00	117610
248-000-801-001	LAWN SERVICES	SEASONAL PROPERTY MANAGEMENT	APRIL 2023 LAWN CARE ECORSE RD	\$40.00	117610
248-000-853-000	DDA	VERIZON WIRELESS	CITY PHONE SERVICES 4/11-5/10/23	\$40.33	117625
248-000-920-000	UTILITIES DDA	ALLEN PARK WATER	DDA WATER SERVICES 2/1-4/1/23	\$54.80	117513
248-000-920-000	UTILITIES 910008199275	DTE ENERGY	APRIL 2023 ELECTRIC DDA SERVICES	\$545.16	117539
248-000-920-000	UTILITIES	DTE ENERGY	APRIL 2023 GAS SRV DDA	\$93.55	117540
248-000-931-000	BUILDING MAINTENANCE	D&B LANDSCAPING INC	LAWN SRV ECORSE ROAD STREETSCAPE	\$242.00	117531
248-000-960-000	MARKETING/PROMOTIONS	BRADLEY,JORDAN	MAY 2023 DDA ASSISTANCE IN VARIOUS SERVICES	\$560.00	117520
248-000-960-000	MARKETING/PROMOTIONS	CONPOTO LLC	DDA MONTHLY DOWNTOWN DOLLARS SUBSCRIPTION	\$149.00	117525
248-000-960-000	MARKETING/PROMOTIONS	RIVIERA, JAMES ANTHONY	FARMER MKT ASSISTANCE 5/5 & 5/12/23	\$200.00	117605
			Total For Dept 000	\$2,274.84	
			Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	\$2,274.84	

DDA Credit Card Use - May, 2023

5/2/2023	5/2/2023	55432863122204602510590	VS *WOWA*	866-496-9669	OR	\$180.56	248-000-853-000
5/3/2023	5/2/2023	55310203123083314555902	AMZN MKTP US*HM6NR9B41	AMZN.COM/BILL	WA	\$92.19	248-000-960-000
5/8/2023	5/7/2023	55310203127083345652104	AMAZON.COM*571428V93 A	AMZN.COM/BILL	WA	\$16.95	248-000-728-000
5/12/2023	5/10/2023	75265863131810700467340	OTC BRANDS INC	OMAHA	NE	\$113.43	248-000-960-000

**Proposal for the DDA to Sponsor Purchase of Flock
Cameras for the Police Department**



Allen Park Downtown Development Authority

Kurt Mazag, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Paul Carnarvon, Treasurer



To: DDA Board of Directors

From: Benjamin M. Hughes, Executive Director

BH

Subject: Flock Cameras

Date: June 22, 2023

During a meeting in April with the DDA Executive Committee, Treasurer Paul Carnarvon requested that I research the possibility of the DDA sponsoring the purchase of new Flock Cameras for the Police Department. He suggested this be done in memory of former DDA Board member Mr. Tom Strobl.

This proposal appeared as an agenda item during our DDA Board of Directors meeting held on May 25, 2023. Police Chief Christopher Egan was present and he discussed the benefits of Flock Cameras, as well as the limited authorized use of these cameras in consideration of civil liberties, individual rights etc. We had a robust discussion and ultimately a vote was approved to table the item.

Since our May 25 Board meeting, Chief Egan has informed me that he has an identified area/location within the DDA district for all eight (8) of the Flock Cameras, therefore avoiding the potential conflict of the DDA financially supporting equipment placed and used outside the DDA boundaries.

Chief Egan also informed me that because the Flock Camera technology is relatively new, he is unable to give a precise estimate as to how many Flock cameras he would like to have utilized throughout the City of Allen Park.

I have attached the same background information on Flock Cameras, including the notes and financial analysis prepared by Treasurer Paul Carnarvon.

As Executive Director, I fully support this proposal to financially sponsor the Police Department's purchase of eight (8) Flock Cameras for exclusive placement within the DDA district at the discretion of Police Chief Egan.

Notes from Paul Carnarvon's meeting with APPD Police Chief Chris Egan and Detective / Lieutenant – Eron Feltz held on Monday, May 22, 2023

- Safety is #1 to all businesses and residents
- Connects AP to LEIN – the Law Enforcement Information Network
- Expands the reach of APPD allowing access to LEIN
- Can deter crime if cameras are advertised to be displayed
- Catch perpetrators at key entry and exit points in and out of City. Avoid dangerous and costly APPD pursuit
- Not intended to enforce traffic violations. Illegal in the State of Michigan

Excerpt from Flock Proposal

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon 8	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

DDA Proposal

- Sponsor 8 cameras for a 2-year period including implementation costs

Financial Summary

	<u>Year 1</u>	<u>Year 2</u>	<u>Total</u>
# of Cameras	8	8	
Cost per Year	\$ 3,000	\$ 3,000	
Annual Cost	\$ 24,000	\$ 24,000	\$ 48,000

<u>Installation Cost per Camera</u>	
Existing Poles	\$ 150
Allen Park City Roads	\$ 650
Wayne County Roads	\$ 1,900

Implementation Fee	\$ 650		
Proposed Installation Funding	\$ 5,200		\$ 5,200
Total DDA Funding	\$ 29,200	\$ 24,000	\$ 53,200

Flock Safety + MI - Allen Park PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Matt Wayne
matt.wayne@flocksafety.com
7345586000

flock safety

flock safety

ORDER FORM

This order form ("Order Form") hereby incorporates and includes the terms of the previously executed agreement (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "Effective Date")

Customer:	MI - Allen Park PD	Initial Term:	24 Months
Legal Entity Name:	MI - Allen Park PD	Renewal Term:	24 Months
Address:	15915 Southfield Rd Allen Park, Michigan 48101	Payment Terms:	Net 30
		Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$24,000.00
Flock Safety Flock OS			
FlockOS™	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon®	Included	8	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	8	\$5,200.00
		Subtotal Year 1:	\$29,200.00
		Annual Recurring Subtotal:	\$24,000.00
		Estimated Tax:	\$0.00
		Contract Total:	\$53,200.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$29,200.00
Annual Recurring after Year 1	\$24,000.00
Contract Total	\$53,200.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

Package: Community

FlockOS Features	Description
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By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed agreement. The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: MI - Allen Park PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

**Proposal for DDA Staff to Submit a Grant Application
for the America in Bloom Program**



Allen Park Downtown Development Authority


Kurt Mazag, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Paul Carnarvon, Treasurer



To: DDA Board of Directors

From: Benjamin M. Hughes, Executive Director 

Subject: America in Bloom Grant – CN Railroad

Date: June 22, 2023

The CN Railroad company sponsors an annual grant program titled, "America in Bloom." This is essentially a matching grant to municipalities of up to \$25,000 for environmental and beautification programs within their community. The City of Allen Park successfully applied for this grant and those funds will match other funds being used at Champaign Park.

I have attached some background information on the America in Bloom grant program. City Administrator Mark Kibby suggested I look into the possibility of submitting a grant in the next funding round for improvements to the structural and aesthetic appearance of the Ecorse Road bridge underpass.

I will be prepared to discuss this opportunity in detail at our DDA Board meeting.

AIB/CN EcoConnexions From the Ground Up Grants Program

America in Bloom and the CN Railway have partnered to create the “EcoConnexions From the Ground Up” grants program. With a true transcontinental network that extends to three North American coasts, CN passes through a wide range of urban and rural communities. We encourage communities along the CN corridor to take environmental action by improving their communities through healthy urban forests, natural landscaping, groundcover improvement, and flower displays.

[WATCH A VIDEO MESSAGE FROM CN](#)

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[WATCH A VIDEO MESSAGE FROM CN](#)

ABOUT THE GRANT

CN EcoConnexions From the Ground Up supports collaborative community greening projects that enhance landscapes in communities neighboring CN rail lines to meet the following objectives:

- Enhance the quality of life in cities, villages, and townships.
- Promote public health benefits through the proper planting and care of trees and plants.
- Ensure that community landscapes provide ecosystem services – clean air and water, increased property values, reduced erosion and stormwater runoff, wildlife habitat, moderated temperatures, lessened energy demands, and year-round enjoyment.
- Enhance community tree canopy by properly planting diverse, quality trees for long-term sustainability and resistance to future pests.
- Beautify community gateways and create significant landscapes demonstrating the contribution of flowers and plants to growing community pride and economic vitality.
- Leverage CN EcoConnexions From the Ground Up grant support to catalyze strong and enduring community partnerships to undertake and sustain community greening efforts.
- Provide opportunities for CN and its neighbors to work together towards shared goals of environmental stewardship.
- Support long-term community greening through ongoing involvement in America in Bloom.



Available Funding

CN EcoConnexions From the Ground Up will provide funding , however it will not fund more than 50% of project costs.

Preference will be given to projects that can demonstrate multiple funding sources. A minimum of 50% matching funding must come from other sources (such as municipalities, service clubs, donations, etc.) and can include in-kind contributions.

Priority will be given to high-profile, significant landscapes that are accessible to the public and are in need of beautification.

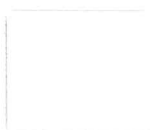
The following components are **not** eligible for funding under this program:

- Hard landscaping such as paving stones, fencing
- Urban furniture
- Play structures
- Annual maintenance (although plans must show how annual maintenance will be performed)

Note: Projects CANNOT be in the CN Right of Way.

Benefits to the Community

Successful projects will leverage the power of flowers, plants, shrubs, and trees to bring multiple benefits to the community. They will demonstrate how community beautification will improve economic vitality, boost civic pride, encourage active enjoyment of the landscape, and improve quality of life. Projects that also contribute ecosystem services such as air and water quality improvements, stormwater benefits, screening, energy conservation, and habitat are favored.



Participate in AIB National Awards Program

All grant recipients are required to participate in the America in Bloom **Level 3 Program**. Grant recipients may use grant money to pay the registration fee.

Media Event

Successful projects will celebrate the contributions of volunteers, partners, and donors. All grant recipients are required to hold a media event to celebrate the grant project and to recognize CN, America in Bloom, and any other funders or partners. Events may be to kick off the project, to help get the work done, or to celebrate its successful completion. CN and America in Bloom representatives will participate in these events.

Signage

Appropriate signage must be installed at or near the project location to recognize CN, America in Bloom, and other funders.

Questions? Contact America in Bloom via **email** or call **614-453-0744**.

Apply for the Grant

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Info for Grant Recipients

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ABOUT THE GRANT



Apply for the Grant



You are welcome to apply at any time, but grant decisions are made in November. You will be notified by November 30 of the status of your application.

All applications must be submitted through the online system. **Start here.** Applications are due by 11:59 p.m. ET on November 1.

Questions? Contact America in Bloom via **email** or **614-453-0744**.

Info for Grant Recipients



	CONTACT	ABOUT	PROGRAMS	SUPPORT	RESOURCES
America in Bloom is an independent, 501c3 nonprofit organization.	PO Box		Level 1 2 3	AIB	Resource
	44005		Programs	Become a	Articles
	Columbus,		Symposium &	Sponsor	Resource
	OH 43204		Awards	Raffle	Videos
	614-453-0744		Celebration	Donate	
	aib@americainbloom.org		CN Grant		