

MINUTES

Allen Park Downtown Development Authority

REGULAR MEETING

Thursday, December 6, 2018

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, December 6, 2018, at 6:30 p.m. in the conference room at city hall.

1. **PLEDGE OF ALLEGIANCE**

2. **CALL TO ORDER** Chairman Keenan called the meeting to order at 6:30 p.m.

3. **ROLL CALL** Jennifer Kibby called the roll. A quorum was present.

Present:	Fred Frank	Director
	Tracy Fressel	Director
	Tom Gunderson	Director
	Bob Keenan	Chairman
	Gail McLeod	Mayor Pro Tem
	Ron Mistor	Treasurer
	Pete Zingas	Director
Excused	Laura Kozlowski	Director
	Kevin Potocsky	Director
	Cindy Riviera	Vice-Chair/Secretary
Others Present:	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director

Conflict of Interest forms were made available on the conference room table.

4. **APPROVAL OF AGENDA**

Motion by T. Fressel supported by T. Gunderson

Resolved to approve the agenda.

Motion carried.

5. **APPROVAL OF MINUTES**

Motion by R. Mistor, supported F. Frank

Resolved to approve the minutes of the October 25, 2018 meeting.

Motion carried.

6. **DISTRICT ISSUES AND UPDATES**

7. CITY UPDATE ON DISTRICT ISSUES.

8. ATTORNEY'S REPORT.

9. CITIZEN'S COMMENTS ON AGENDA ITEMS.

10. FINANCIAL REPORT

Motion by T. Gunderson, supported by G. McLeod;

Resolved to approve the financial report.

Motion carried.

11. CHAIRMAN'S REPORT

12. EXECUTIVE DIRECTOR'S REPORT

13. COMMITTEE REPORTS

a. Design.

Motion by R. Mistor, supported by P. Zingas

Resolved to award Allen Park Dental Care a façade grant reimbursement of \$3,749.80 contingent upon building permit sign-off.

Motion carried.

14. UNFINISHED BUSINESS.

15. NEW BUSINESS

16. CITIZEN COMMENTS

17. DIRECTORS' COMMENTS.

18. ADJOURNMENT

Motion by R. Mistor, supported by G. McLeod

Resolved to adjourn the meeting at 7:47.

Motion carried.

Respectfully submitted,

Robert Keenan, Chairman

Ron Mistor, Treasurer