



# Allen Park Downtown Development Authority



Fred Frank, *Chairperson*

Cynthia Riviera, *Vice-Chair/Secretary*

Ron Mistor, *Treasurer*

## BOARD AGENDA

Thursday, June 24, 2021

6:30 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held  
Thursday, June 24, 2021, at 6:30 p.m. at City Hall, 15915 Southfield.

Activity	Responsibility	Notes	Page #
1. Call to Order	Mr. Frank		
2. Roll Call	Ms. Riviera		
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action	1
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the May 27, 2021, meeting be approved?</i>	Mr. Frank	Action	3
5. District Issues and Updates	Board	Report	
6. City Update on District Issues	Ms. McLeod	Report	
7. Citizens' Comments on Agenda Items			
8. Attorney's Report <i>ACTION: Shall a sublease with the Allen Park Chamber of Commerce be approved in the form presented to the Board, including the monthly rental rate?</i> <i>ACTION: Shall a sublease with Hamilton Publishing (Allen Park Guardian) be approved in the form presented to the Board, including the monthly rental rate?</i> <i>Recommendation from ED as to rental rates.</i>	Mr. Daniel	Action	8  14
9. Financial Report <i>ACTION: Shall the May 2021 financial report be accepted?</i>	Mr. Mistor	Action	19 25 26
10. Chairperson's Report <i>ACTION: Shall the FY22 board meeting schedule be adopted?</i>	Mr. Frank	Action	27
11. Executive Director Report 17410 Ecorse parking lot use	Ms. Kibby	Report	
12. Committee Reports			
a. Design <i>ACTION: Shall Waisons Realty receive a façade grant reimbursement of \$750? (From Design: Façade Grant FY21).</i>	Mr. Mistor	Action	28

<p><b>ACTION:</b> Shall B&amp;S Food Truck Properties be awarded a façade grant of \$6,737.50, to install windows, doors, and a garage door at 5955 Allen Rd? (From Design: Façade Grant FY21).</p>	29
<p><b>ACTION:</b> Shall an amount not to exceed \$X be budgeted to trim trees on Quandt, mid-Allen, Park, and Ecorse? (From Clean and Green: Tree Trimming)</p>	30
<p><b>ACTION:</b> Shall an amount not to exceed \$8,000 be budgeted to install additional vinca in the mid-Allen Rd. tree beds after September 1, waiving the bid process as there is no economic benefit? (From Clean and Green: Landscaping FY21)</p>	31
<p><b>ACTION:</b> Shall an amount not to exceed \$6,475 be budgeted to replace the damaged pole and light fixture on the APPC lot, waiving the bid process as there is no economic benefit? (From Clean and Green: Lighting)</p>	Separate
<p>b. <b>Marketing</b> Music in the Streets update Events calendar update</p>	Ms. Kibby Report
<p>13. <b>Unfinished Business</b></p>	Mr. Frank Discussion
<p>14. <b>New Business</b></p>	Mr. Frank Discussion
<p>15. <b>Citizens' Comments</b></p>	
<p>16. <b>Director Comments</b></p>	Board
<p>17. <b>Adjourn</b></p>	Mr. Frank Action

Next month's regular board meeting: July 22, 2021?