



Allen Park Downtown Development Authority



Fred Frank, *Chairperson*

Cynthia Riviera, *Vice-Chair/Secretary*

Ron Mistor, *Treasurer*

BOARD AGENDA-Revised

Thursday, October 28, 2021

6:30 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held

Thursday, October 28, 2021, at 6:30 p.m. via Zoom:

Login: <https://us02web.zoom.us/j/89707606478?pwd=UEcxcDNyV3N3WVlUQjA4SkITZVdRdz09>

Meeting ID: 897 0760 6478 Passcode: 889578 Call In: 312.626.6799

Activity	Responsibility	Notes	Page #
1. Call to Order	Mr. Frank		
2. Roll Call	Ms. Riviera		
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action	
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the September 23, 2021, meeting be approved?</i>	Mr. Frank	Action	3
<i>ACTION: Shall the minutes of the October 14, 2021, special meeting be approved?</i>			6
5. District Issues and Updates	Board	Report	
6. City Update on District Issues	Ms. McLeod	Report	
7. Citizens' Comments on Agenda Items			
8. Attorney's Report	Mr. Daniel	Report	
9. Financial Report <i>ACTION: Shall the September 2021 financial report be accepted?</i> <i>ACTION: Shall the FY22 tree trimming overage be transferred to FY21 Carryover?</i>	Mr. Mistor	Action	9
10. Chairperson's Report 17410 Ecorse marketing	Mr. Frank	Action	18
<i>ACTION: Shall the John's Landscaping and Snow Removal contract be extended through March 31, 2023, at the current rate, waiving the DDA's bid process as there is no economic benefit? The 2018 extension was approved based upon John's providing the lowest bid at that time.</i> <i>ACTION: Shall the DDA contract with Haddix Electric be extended through June 30, 2023, at \$155/hour, waiving the DDA's bid process as there is no economic benefit? Haddix Electric is the only electrical contractor located downtown.</i>			20

ACTION: Shall the DDA contract with LandUseUSA to conduct a Residential and Retail Target Market Analysis for an amount not to exceed \$40,000? (From Economic Development: New Projects FY22).

11. Executive Director Report	Ms. Kibby	Report	54
12. Committee Reports			
a. Design	Mr. Mistor	Action	
b. Marketing Holiday market	Ms. Kibby	Report	
c. TIF	Mr. Frank	Report	
13. Unfinished Business	Mr. Frank	Discussion	
14. New Business	Mr. Frank	Discussion	
15. Citizens' Comments			
16. Director Comments	Board		
17. Adjourn	Mr. Frank	Action	

Next month's regular board meeting: December 2, 2021