

# MINUTES-*Revised*

## Allen Park Downtown Development Authority

### SPECIAL MEETING

Thursday, October 14, 2021

6:30 p.m.

The Allen Park Downtown Development Authority met in special session on Thursday, October 14, 2021, at 6:30 p.m. via Zoom.

1. **CALL TO ORDER** Chairperson Frank called the meeting to order at 6:30 p.m.
2. **ROLL CALL** J. Kibby called the roll. A quorum was present.

<b>Present:</b>	Fred Frank	Chairperson	Allen Park
	Tracy Fressel	Director	Allen Park
	Jeff Holden	Director	Canton
	Gail McLeod	Mayor	Allen Park
	Ron Mistor	Treasurer	Allen Park
	Dan Smith	Director	Allen Park
	Tom Strobl	Director	Bloomfield Hills

<b>Excused:</b>	Tom Gunderson	Director
	Kurt Mazag	Director
	Cynthia Riviera	Vice chair/Secretary
	Pete Zingas	Director

<b>Others Present:</b>	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director

### 3. APPROVAL OF AGENDA

*Motion* by J. Holden, supported by G. McLeod

*Resolved* to approve the agenda.

*Motion carried.*

### 4. CITIZEN COMMENTS

### 5. FAÇADE GRANT GUIDELINES FOR NATIONAL BUSINESSES

*Motion* by R. Mistor, supported G. McLeod

*Resolved* to revise the Façade Grant guidelines to read, "National or Regional Franchises and National or Regional Company Owned Properties: Grants and loans will not be considered for national or regional franchises owned by the franchisor or any affiliate or for properties owned by any national or regional company or affiliate."

*Roll call vote.*

- Fred Frank-Yes
- Tracy Fressel-Yes
- Gail McLeod-Yes
- Ron Mistor-Yes
- Dan Smith-Yes
- Tom Strobl-Yes

***Motion carried.*** **J. Holden recused himself.**

**6. FAÇADE GRANT TO CULVER'S.**

***Motion*** by R. Mistor, supported D. Smith

***Resolved*** to award Culver's a façade grant of \$6,525.50 to install 3 concrete bases and poles and 6 strands of festoon lighting over the parking lot at 15655 Southfield.

***Roll call vote:***

- Fred Frank-Yes
- Tracy Fressel-Yes
- Gail McLeod-Yes
- Ron Mistor-Yes
- Dan Smith-Yes
- Tom Strobl-Yes

***Motion carried.*** **J. Holden recused himself.**

**7. DDA TAX INCREMENT FINANCING AND DEVELOPMENT PLAN.**

***Motion*** by J. Holden, supported R. Mistor

***Resolved*** to approve the First Amendment and Restatement of the Allen Park Downtown Development Authority Tax Increment Financing and Development Plan, **subject to correction of errors and review and input from the DDA and city attorney.**

***Roll call vote:***

- Fred Frank-Yes
- Tracy Fressel-Yes
- Jeff Holden-Yes
- Gail McLeod-Yes
- Ron Mistor-Yes
- Dan Smith-Yes
- Tom Strobl-Yes

***Motion carried.***

**8. DIRECTORS' COMMENTS**

**9. ADJOURNMENT**

***Motion*** by T. Fressel, supported by J. Holden

***Resolved*** to adjourn the meeting at 7:10 p.m.

***Motion carried.***

Allen Park Downtown Development Authority Minutes

Respectfully submitted,

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Fred Frank, Chairperson

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Cindy Riviera, Vice-chair/Secretary