

MINUTES

Allen Park Downtown Development Authority

REGULAR MEETING

Thursday, December 2, 2021

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, December 2, 2021, at 6:30 p.m. via Zoom.

1. **CALL TO ORDER** Chairperson Frank called the meeting to order at 6:32 p.m.
2. **ROLL CALL** Chairperson Frank called the roll. A quorum was present.

Present:	Fred Frank	Chairperson	Allen Park
	Jeff Holden	Director	Canton
	Gail McLeod	Mayor	Allen Park
	Kurt Mazag	Director	Allen Park
	Ron Mistor	Treasurer	Allen Park
	Dan Smith	Director	Allen Park
	Pete Zingas	Director	Clinton Twp.

Excused:	Tracy Fressel	Director
	Tom Gunderson	Director
	Cynthia Riviera	Vice chair/Secretary
	Tom Strobl	Director

Others Present:	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director

3. APPROVAL OF AGENDA

Motion by K. Mazag, supported by R. Mistor

Resolved to approve the agenda.

Motion carried

4. APPROVAL OF MINUTES

Motion by G. McLeod, supported D. Smith

Resolved to approve the minutes of the October 28, 2021, meeting.

Motion carried.

5. DISTRICT ISSUES AND UPDATES.

6. CITY UPDATE ON DISTRICT ISSUES.

- City projects wrapping up

- Still waiting on the SBA loan for the sale of the old city hall property.

7. CITIZEN'S COMMENTS ON AGENDA ITEMS.

8. ATTORNEY'S REPORT.

9. FINANCIAL REPORT

Motion by K. Mazag, supported by J. Holden

Resolved to accept the October 2021 financial report.

Motion carried.

10. CHAIRPERSON'S REPORT

J. Kibby will send out information about both the January officer election and upcoming executive director performance evaluation.

11. EXECUTIVE DIRECTOR'S REPORT

12. COMMITTEE REPORTS

a) Design

Motion by R. Mistor, supported by J. Holden

Resolved to grant Critter Pet Shop a \$20,000 façade grant reimbursement.

Motion carried.

Motion by R. Mistor, supported by K. Mazag

Resolved to grant A Squared Studio a \$935.32 façade grant reimbursement.

Motion carried

Motion by G. McLeod, supported by J. Holden

Resolved to table discussion of allowing Goodwin, Lademan and Assoc. to apply for a façade grant reimbursement once sign applications open back up.

Motion carried

b) Marketing

Motion by J. Holden, supported by P. Zingas

Resolved to increase the Downtown Dollars budget an additional \$1,500 to carry the program through Christmas.

Motion carried

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. CITIZEN COMMENTS

16. DIRECTORS' COMMENTS

17. ADJOURNMENT

Motion by K. Mazag, supported by J. Holden
Resolved to adjourn the meeting at 7:31 p.m.
Motion carried.