



Allen Park Downtown Development Authority



Fred Frank, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Treasurer, Dan Smith

BOARD AGENDA

Thursday, July 28, 2022

6:30 p.m.

A special meeting of the Allen Park Downtown Development Authority will be held
Thursday, July 28, 2022, at 6:30 p.m. in City Hall, 15915 Southfield Rd.

Activity	Responsibility	Notes
1. Call to Order and Welcome	Mr. Frank	
2. Roll Call	Mrs. Riviera	
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the June 30, 2022, meeting be approved?</i>	Mr. Frank	Action
5. District Issues and Updates	Board	Report
6. City Update on District Issues	Ms. McLeod	Report
7. Citizens' Comments		
8. Attorney's Report	Mr. Daniel	Report
9. Financial Report: REPORT on Bookkeeping and accounts <i>ACTION: Shall the June 2022 expenses be approved?</i>	Mr. Smith	Action
10. Chairperson's Report	Mr. Frank	Action
<ul style="list-style-type: none"> • A. ACTION: Shall the DDA work with the City to acquire from the Wayne County Treasurer the tax foreclosed property at 6834 Park Ave. for a purchase price of \$14,523.26 and allocate \$10,000.00 in related property acquisition and carrying expenses? (FY23 Economic Vitality) • B. REPORT: On ongoing matters, including joint meeting with council, search for executive director, use of downtown buildings for storage, vacancies, market analysis reports (final reports being prepared). 		
11. Committee Reports		

<p>a. Design</p> <p>1. Recommendation by Committee. ACTION: <i>Shall May's Bakery owner be awarded a façade grant for a new replacement awning? (further information to follow by meeting)</i></p> <p>2. Replacement company for landscaping maintenance and for fall clean up. <i>Recommendation by officers. ACTION to be taken at meeting regarding landscaping weeding/maintenance for the rest of summer and fall. Separately, on fall clean up and possible plantings.</i></p>	Mr. Frank	Action
<p>b. Marketing</p> <p>1. Made in Michigan. Budget of \$30,000 approved as part of FY23 budget. Update on status and any actions. ACTION: Approve the DDA and/or City applying for liquor license for beer and wine (in whatever form may be required by MLCC) and liquor liability insurance.</p> <p>2. Downtown Dollars. Discussion on status of program and ending it at this time and communicating with businesses. Update on Calendar of Events - status and any changes</p>		
<p>12. Director Comments</p>	Board	
<p>13. Adjourn</p>	Mr. Frank	Action

Next month's regular board meeting: August 25, 2022