



# Allen Park Downtown Development Authority



Fred Frank, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Treasurer, Dan Smith

## BOARD AGENDA

Thursday, April 28, 2022

6:00 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held

Thursday, April 28, 2022, at 6:00 p.m. in City Hall, 15915 Southfield Rd.

Zoom access for strategic planning and information. Board members may not vote via Zoom

Login: <https://us02web.zoom.us/j/88071784123?pwd=dmRFTzRhYdVBYdWFZcE5weStCNWt2Zz09>

Meeting ID: 880 7178 4123 Passcode: 967676 Call in: 1.646.558.8656

Masks strongly recommended for unvaccinated attendees.

Activity	Responsibility	Notes	Page #
1. Call to Order	Mr. Frank		
2. Roll Call	Ms. Riviera		
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action	
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the March 24, 2022, meeting be approved?</i>	Mr. Frank	Action	3
5. District Issues and Updates	Board	Report	
6. City Update on District Issues	Ms. McLeod	Report	
7. Citizens' Comments on Agenda Items			
8. Attorney's Report N. Allen Consolidated and Ecorse Lot Update	Mr. Daniel	Report	
9. Financial Report <i>ACTION: Shall the March 2022 financial report be accepted and expenses approved?</i>	Mr. Smith	Action	6
10. Chairperson's Report Beautification Commission meeting and cleanup	Mr. Frank	Action	
11. Executive Director Report Strategic Planning: Finalize strategic plan and budget	Ms. Kibby	Action	13 36
12. Committee Reports			
a. Design <i>ACTION: Shall the DDA contract with Graybar for the [Alternate/Good/Best] LED retrofit project as presented for an amount not to exceed \$X, waiving the bid process as there is no economic benefit because the vendor is part of the Michigan Bids cooperative agreement (from ?)</i>	Ms. Kibby	Action	25

<i><b>ACTION:</b> Shall the DDA require businesses that use public alleys to access private parking contribute towards paving costs?</i>	28
<i><b>ACTION:</b> Shall the alley paving project be approved as presented for an amount not to exceed \$78,363 (from CAG: Alley Paving FY23)?</i>	30
<b>b. Marketing</b>	Ms. Kibby      Action
<b>13. Citizens' Comments</b>	
<b>14. Director Comments</b>	Board
<b>15. Adjourn</b>	Mr. Frank      Action

Next month's regular board meeting: **May 26, 2022**