



# Allen Park Downtown Development Authority

Fred Frank, *Chairperson*

Cynthia Riviera, *Vice-Chair/Secretary*



## BOARD AGENDA

Thursday, January 27, 2022

6:30 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held

Thursday, January 22, 2022, at 6:30 p.m. in City Hall, 15915 Southfield Rd.

**Masks are required for all participants.**

Activity	Responsibility	Notes	Page #
1. <b>Call to Order</b> <i>Introduction of new directors</i>	Mr. Frank		
2. <b>Roll Call</b>	Ms. Riviera		
3. <b>Agenda</b> <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action	1
4. <b>Minutes from Previous Meeting</b> <i>ACTION: Shall the minutes of the December 2, 2021, meeting be approved?</i>	Mr. Frank	Action	3
5. <b>Election of Officers</b>	Mr. Daniel	Action	6
6. <b>District Issues and Updates</b>	Board	Report	
7. <b>City Update on District Issues</b>	Ms. McLeod	Report	
8. <b>Citizens' Comments on Agenda Items</b>			
9. <b>Attorney's Report</b>	Mr. Daniel	Report	
10. <b>Financial Report</b> <i>ACTION: Shall the November 2021 financial report be accepted?</i>  <i>ACTION: Shall the December 2021 financial report be accepted?</i>	Chairperson	Action	7  14
11. <b>Chairperson's Report</b> <i>Executive director evaluation</i> <i>LED retrofit and Raines fees</i>	Mr. Frank	Action	
12. <b>Executive Director Report</b> <i>Strategic planning</i>	Ms. Kibby	Report	
13. <b>Committee Reports</b>			
a. <b>Design</b> <i>ACTION: Shall the committee's recommended banner design be submitted to CGI for installation?</i>	Ms. Kibby	Action	21
b. <b>Marketing</b> <i>ACTION: Shall the proposed 2022 event calendar be approved?</i>	Ms. Kibby	Action	22

<i><b>ACTION:</b> Shall \$9,400 be budgeted for seven Music in the Streets bands? (reallocate from M: New Projects FY22)</i>		23
<b>14. Citizens' Comments</b>		
<b>15. Director Comments</b>	Board	
<b>16. Adjourn</b>	Mr. Frank	Action

Next month's regular board meeting: February 24, 2022