



Allen Park Downtown Development Authority



Fred Frank, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Treasurer, Dan Smith

BOARD AGENDA

Thursday, March 24, 2022

6:00 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held

Thursday, March 24, 2022, at 6:00 p.m. in City Hall, 15915 Southfield Rd.

Zoom access for strategic planning and information. Board members may not vote via Zoom

Login: <https://us02web.zoom.us/j/88602920128?pwd=Ri9oRFIVUS8yWXBaOXBScWU1Nm0rZz09>

Meeting ID: 886 0292 0128 Passcode: 551212 Call in: 1.646.558.8656

Masks strongly recommended for unvaccinated attendees.

Activity	Responsibility	Notes	Page #
1. Call to Order	Mr. Frank		
2. Roll Call	Ms. Riviera		
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action	
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the February 24, 2022, meeting be approved?</i>	Mr. Frank	Action	3
5. District Issues and Updates	Board	Report	
6. City Update on District Issues	Ms. McLeod	Report	
7. Citizens' Comments on Agenda Items			
8. Attorney's Report N. Allen Consolidated and Ecorse Lot Update	Mr. Daniel	Report	
9. Financial Report <i>ACTION: Shall the February 2022 financial report be accepted and expenses approved?</i>	Mr. Smith	Action	7
10. Executive Director Report Strategic Planning	Ms. Kibby	Report	
11. Committee Reports			
a. Design <i>ACTION: Shall the Southfield Gas & Go \$10,000 façade grant be approved (from D: Façade Grant FY22)?</i>	Ms. Kibby	Action	15
<i>ACTION: Shall a contract for \$29,445 be awarded to Stuart Leve, Inc. for annual spring cleanup (From CAG: Landscaping FY22)?</i>			16
<i>ACTION: Shall a contract of \$31,065 be awarded to Stuart Leve, Inc for landscape</i>			17

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maintenance April through November 2022
(From CAG: Landscaping FY22 and FY23)?

b. Marketing <i>ACTION: Shall the DDA contract with Storyville for Story and Photo Sprint services not to exceed \$9,750 (from M: New Projects FY22)?</i>	Ms. Kibby	Action	18
12. Chairperson's Report Executive Director Review	Mr. Frank	Action	
13. Citizens' Comments			
14. Director Comments	Board		
15. Adjourn	Mr. Frank	Action	

Next month's regular board meeting: **April 28, 2022**