



# Allen Park Downtown Development Authority



Fred Frank, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Treasurer, Dan Smith

## BOARD AGENDA

Thursday, September 22, 2022

6:30 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held Thursday, September 22, 2022, at 6:30 p.m. in City Hall, 15915 Southfield Rd.

Activity	Responsibility	Notes
1. Call to Order and Welcome	Mr. Frank	
2. Roll Call	Mr. Frank	
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action
4. Minutes from Previous Meetings <i>ACTION: Shall the minutes of the July 28, 2022, meeting be approved?</i> <i>ACTION: Shall the minutes of the August 25, 2022 meeting be approved?</i>	Mr. Frank	Action
5. Citizen Comments		
6. Chairperson's Report Recommendation to support city in hiring a recruiting firm for search for DDA and City Economic Development Director <i>ACTION: Shall the DDA reimburse the City of Allen Park \$5750.00 ( ½ the cost) for the personal services contract with Walsh Municipal Services for DDA &amp; Economic Development Director position?</i>  <i>ACTION: Approval of updated FY 2023 Calendar</i>  Additional volunteers needed for MadeinMichigan for Sunday closing  Update on other items	Mr. Frank	Action      Action   Report
7. Financial Report: <i>ACTION: Shall the August 2022 expenses be approved and the financial report accepted?</i>	Mr. Smith	Action
9. District Issues and Updates	Board	Report
10. City Update on District Issues	Mayor McLeod	Report

11. Attorney's Report	Mr. Daniel	Report
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12. Committee Reports

Mr. Frank

Design Committee

One Façade Grant Request from Preferred Rehabilitation on Southfield Rd. City building department and assessor report no outstanding fees or taxes.

*ACTION:* Shall the maximum amount of a façade grant for a Sign only or principally sign only project be up to \$5,000 [continuing the discretion to committee and board to recommend or award less than 50%, including \$0.00]?

Action

*ACTION:* Shall Preferred Rehabilitation be awarded a \$5,000.00 façade grant for its sign project subject to the usual conditions?

Action

Marketing Committee – nothing this month

13. Director Comments

Board

14. Adjourn

Board

Next month's regular board meeting:

October 27, 2022

