



Allen Park Downtown Development Authority



Kurt Mazag, Chairperson

Cynthia Riviera, Vice-Chair/Secretary

Paul Carnarvon, Treasurer

BOARD AGENDA

Thursday, October 26, 2023

6:30 PM

A regular meeting of the Allen Park Downtown Development Authority will be held Thursday, October 26, 2023, at 6:30 PM in Allen Park City Hall, 15915 Southfield Road

ACTIVITY	RESPONSIBILITY	ACTION
1. Call to Order	Vice Chair Riviera	
2. Roll Call	Vice Chair Riviera	
3. Pledge of Allegiance	Vice Chair Riviera	
4. Agenda <i>Approval of the October 26, 2023 Meeting Agenda</i>	Vice Chair Riviera	Vote Needed
5. Minutes from Previous Meetings <i>Approval of the minutes of the September 28, 2023 DDA Board Meeting</i>	Vice Chair Riviera	Vote Needed
6. City Update	Mayor McLeod	Information
7. Financial Report <i>Approval of the September 2023 expenses and financial reports</i>	Treasurer Carnarvon	Vote Needed
8. Public Comments – limited to DDA business only (4 minutes)	Vice Chair Riviera	Information
9. Façade Improvement Grant Award for Tuccini Orthodontic Labs <i>Approval to release \$3,750 in grant funds for 6533 Allen Road</i>	Mr. Hughes	Vote Needed
10. Façade Improvement Grant Award for Dunleavy and Sons <i>Approval to release \$6,621.50 in grant funds for 6004 Allen Road</i>	Mr. Hughes	Vote Needed
11. Façade Improvement Grant Request from Anna's Drapery & Design <i>Approval of grant request for 7307 Allen Road</i>	Mr. Frank	Vote Needed
12. Façade Improvement Grant Request from Roosevelt Lanes <i>Approval of the grant request for 6701 Roosevelt Ave.</i>	Mr. Frank	Vote Needed
13. Snow Removal Services for November 2023 – April 2024 <i>Approval to award contract to John's Lawn Maintenance & Snow Removal</i>	Mr. Hughes	Vote Needed
14. Winter Holiday Street Light Decorations <i>Approval to award three-year rental agreement with Winterland, Inc.</i>	Mr. Hughes	Vote Needed

15. Chairperson's Report	Vice Chair Riviera	Information
1. <i>Vacant Building Registry</i>		
2. <i>Problems & Resolution List</i>		
3. <i>Projects List</i>		
4. <i>Made in Michigan Festival</i>		
16. Marketing Committee Update	Mr. Holden	Information
17. Design Committee Update	Mr. Frank	Information
18. Executive Director's Report	Mr. Hughes	Information
19. Attorney's Report	Mr. Daniel	Information
20. Director Comments	Board Members	Information
21. Adjourn	Vice Chair Riviera	Vote Need