

Candidate Name: _____

Position _____

Have you ever been convicted of a felony or misdemeanor? -----Yes No
(A conviction will not necessarily be a bar to employment. The nature and circumstance of a conviction will be considered in any employment related decision.)

Are there any felony charges currently pending against you? -----Yes No

If yes, please explain: _____

Have you tested positive, or refused a drug test, on any pre-employment drug or alcohol test administered by an employer to which you applied for, but did not obtain, safety sensitive transportation work covered by DOT agency drug and alcohol testing rules during the past two years?----- Yes No

AVAILABILITY:

Are you seeking Part Time Employment or Full Time Employment? _____

What days and times are you available for work? _____

Are you available to work overtime, if needed? -----Yes No

EDUCATION:

	Name & Address	Course of Study	# of Years Completed	Did you graduate?
High School				
College				
Post Graduate				
Business/Trade				
Other				
Extracurricular Activities				

Please list any related licenses, certifications, or specialized skills (including driver license)

License/Certification/Skill	Number	Expiration Date	Description

EMPLOYMENT HISTORY:

Have you ever been employed by the City of Allen Park? -----Yes No

Dates of Employment		Department	Position	Nature of Duties
From	To			

List Below, all previous employers in the last 5 years – start with your present or latest job. Add additional pages of this form if necessary. Include a resume in addition to this application, to relay all related experience.

Employer Name	Address	Phone	Dates Employed	
			From	To
Supervisor (Name and Title)				
Job Title and Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving		May we contact? Yes or No		
Employer Name	Address	Phone	Dates Employed	
			From	To
Supervisor (Name and Title)				
Job Title and Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving		May we contact? Yes or No		
Employer Name	Address	Phone	Dates Employed	
			From	To
Supervisor (Name and Title)				
Job Title and Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving		May we contact? Yes or No		
Employer Name	Address	Phone	Dates Employed	
			From	To
Supervisor (Name and Title)				
Job Title and Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving		May we contact? Yes or No		

ACKNOWLEDGEMENT

I understand that answers given herein are true, complete and correct to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____ Date: _____