

## APPLICATION FOR EMPLOYMENT CITY OF ALLEN PARK, MICHIGAN

OFFICE USE ONLY
Application Receipt
Initials: Date:

The City of Allen Park is an equal opportunity employer and considers all applicants for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status, height, weight, marital status or any other protected category in accordance with federal, state or local law. The City also provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with the Americans with Disabilities Act and applicable state and local laws.

## **IMPORTANT:**

This application must be filled out completely and submitted to the City of Allen Park Human Resources Department as follows:

By email: hrsearch@cityofallenpark.org (Preferred Method)

By mail or in person: 15915 Southfield Road, Allen Park, MI 48101 (Attn: HR Department)

- Please type or print your name on the top of pages 2 & 3.
- This Application constitutes a part of the application process and must be completed in full. Any falsification or fraudulent omission or incomplete information in this application may be grounds for disqualification.
- A written examination may be required. When a written examination is conducted, you will be notified of the date, time and place. You must be present at the time specified as make-up tests are not given. In addition to a written examination you may be required to take and pass an oral interview(s), and demonstrable proficiency examination.
- Employment is contingent upon passing a post-offer background screen, drug screen, and physical exam.

	TION:						
(Please print legibly)							
For Position(s):		Date:					
Legal Name:							
First	Middle	Last	Suffix				
Address:	Q1.						
Street	City	State	Zip				
Email:Phone:							
		Yes O	No C				
(If hired, you will be required to pr	ovide proof of citizenship or immigrat						
(If hired, you will be required to pr	ovide proof of citizenship or immigrat	ion status, as required by law.)	No O				
(If hired, you will be required to property Are you over 18 years or old List any other names you have	ovide proof of citizenship or immigrateler?	ion status, as required by law.)Yes	No O				
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(If hired, you will be required to property Are you over 18 years or old List any other names you has How did you hear about the	ovide proof of citizenship or immigrateler?	ion status, as required by law.)Yes	No O				

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	y drug and a		for, but did not ob ing rules during th				rk covered
		Employn	nent or Full Time E	mployment? _			
What days and	d times are y	ou availal	ole for work?				
		overtime,	if needed?			es No	.0
<b>EDUCATIO</b>	N:						
		Name & A	ddress	Course	of Study	# of Years Completed	Did you graduate?
High School							
College							
Post Graduate							
Business/Trade							
Other							
Extracurricular Activities							
Please list an	y related lic	enses, ce	rtifications, or spe	ecialized skills	s (including a	lriver licen	se)
License/Certification/Skill			Number Expiration Des Date		Description	scription	
<b>EMPLOYM</b>	ENT HIST	TORY:					
Have you ever	been employ	ed by the	City of Allen Park	?	Y	es O No	$\circ$
Dates of Employ	_	rtment	Position		Nature of 1	Duties	
From To							

Position

Candidate Name:

Candidate Name:		Position		
		start with your present or latest job. Add a to this application, to relay all related expe		l pages
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			From	То
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Title and Duties			Hourly Ra	te/Salary
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Title and Duties			Starting	Final
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ACKNOWLEDGE	EMENT			
I understand that ans authorize investigation in arriving at an empl	swers given herein are true, n of all statements contained i	complete and correct to the best of my kn in this application for employment as may be t of employment, I understand that false or may result in discharge.	e necessa	ry
Signature of Applica	ant:	Date:		_