

PROPOSED BUDGET

FISCAL YEAR
2025-2026

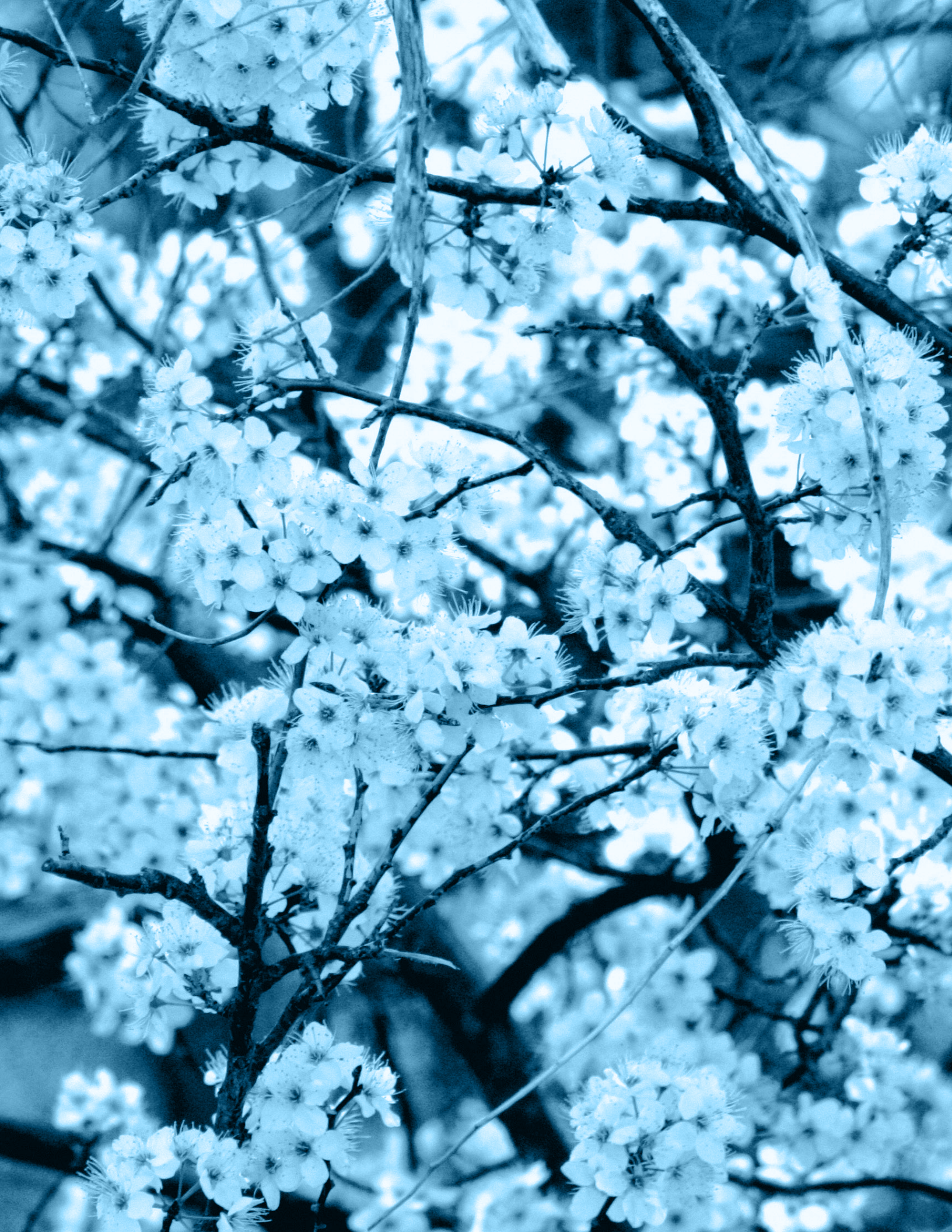


CITY OF ALLEN, TEXAS



In accordance with Local Government Code, Sec. 102.005(b), the following statement must be included as the cover page.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$6,303,932, which is a 7.23 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,539,161.





Proposed Budget

FISCAL YEAR 2025-2026

Presented to Allen City Council
August 8, 2025

Councilmembers

Baine L. Brooks	Mayor
Michael Schaeffer	Place 1
Tommy Baril	Place 2
Ken Cook	Place 3
Amy Gnadt	Place 4
Carl Clemencich	Place 5
Ben Trahan	Mayor Pro-Tem, Place 6

Management Staff

Eric Ellwanger	City Manager
Pete Phillis	Chief Financial Officer
Mark Davies	Assistant Chief Financial Officer



Our Mission

The Allen City Government Mission is to provide best in class municipal services, be financially responsible and sound, plan and invest in Allen's future, engage our community, provide fair and equitable community services and city government, preserve and enhance our Allen community character and stimulate economic growth and business investment.

Our Pledge

To fulfill our mission in a way that:

- Respects and values citizens and employees
- Nurtures community involvement
- Demonstrates the highest ethical standards
- Improves effective communication
- Models safety
- Exemplifies professionalism
- Promotes teamwork
- Demonstrates stewardship
- Rewards meritorious performance
- Maximizes the use of technology
- Encourages flexibility, innovation and creativity
- Utilizes effective planning
- Provides opportunities for personal and professional growth for all personnel
- Assigns appropriate responsibility and accountability



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Allen
Texas**

For the Fiscal Year Beginning

October 01, 2024

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Allen, Texas, for its Annual Budget for the fiscal year beginning October 1, 2024. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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BUDGET OVERVIEW

TRANSMITTAL LETTER

FISCAL YEAR 2025-2026



August 12, 2025

The Honorable Mayor, members of the Allen City Council, and citizens of Allen, Texas:

Every city budget tells a story, and the 2025-2026 City of Allen Budget for Municipal Services is no different. As we enter the fiscal year which runs from October 1, 2025 to September 30, 2026, Allen’s story reflects a community charting a steady course guided by fiscal discipline, thoughtful growth, and a shared commitment to putting residents first.

Of course, steady doesn’t mean static. New developments such as Costco, Chicken N Pickle, and the growing State Highway 121 corridor are clear indicators of a vibrant community with forward momentum. At the same time, we are tending to the evolving needs of a maturing city: replacing decades-old infrastructure, addressing the service needs of residents who are choosing to remain in Allen after retirement, and preserving the community feel that brought so many of us to Allen in the first place.

This budget is one that acknowledges both realities, building on our strengths while investing in the people and services that keep Allen thriving.

Strategic Planning and Priority-Based Budgeting

The Fiscal Year 2025-2026 budget has grown compared to the year before – just as it did last year, and as it will next year. That’s not a sign of excess. It’s the reality of a service organization charged with maintaining the quality of life expected by Allen residents. With more than 113,000 people now calling Allen home, we know we can’t meet every individual desire. However, we work every day to put our resources behind the efforts that connect us, guided by the five strategic goals set forth by the City Council:

Strategic Goals for the City of Allen	
Goal 1	Financially sound and transparent City government
Goal 2	Safe and livable community for all
Goal 3	Vibrant community with lively destinations and successful commercial centers
Goal 4	High-performing City team providing resident-focused services
Goal 5	Engaged and connected Allen community

To that end, this budget prioritizes the retention and recruitment of a high-performing City team. This includes performance-based pay increases for employees who serve our community with excellence, and the addition of 16.96 new positions City-wide (9.96 of those positions dedicated to Public Safety) to ensure timely responses to emergencies, work orders, and citizen requests.

This budget also reflects the impacts of inflation and population growth, ensuring Allen’s status as a safe and livable community isn’t compromised. Additionally, it supports our City’s financial stability through new cybersecurity tools, a critical investment in today’s digital world.

Property Tax Revenue

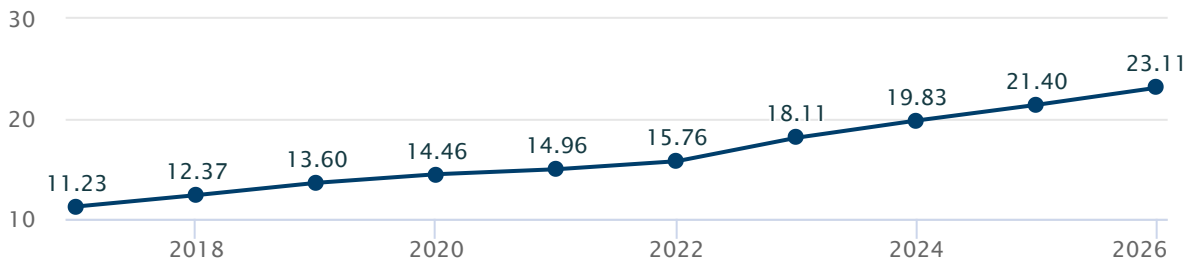
Property taxes fund many of the services Allen residents rely on. As a reminder, this budget addresses only the City of Allen’s portion of a resident’s property tax bill, or approximately 24% of taxes owed; the remaining amount is collected by school districts, Collin County, and Collin College. However, we work hard to keep the City’s tax burden as low as possible.

From day one of the budget process, our goal is never to “bring in more revenue.” The goal is always to meet the needs of the people who live here. We start by determining what it takes to deliver the level of service our residents expect. Then, we look everywhere else we can to cover those costs before turning to property taxes.

This means encouraging smart commercial development that brings in sales tax, often paid by people who don’t live in Allen. It means supporting tourism and hotel activity that generates revenue from visitors. And it means making the most of every dollar, pursuing grant funding and adhering to smart purchasing processes to ensure we get the best value on everything from dashboard cameras to databases.

Only after leveraging all other sources of revenue do we calculate what’s needed from property taxes, always striving to keep that number as low as possible. The total assessed property value for FY2025-2026 equals \$23.11 billion, an 8.01% increase (or approximately \$1.71 billion) over last year. New properties account for \$368,661,287 of that growth.

Assessed Property Valuation (in Billions)



It’s important to note that property values are set by the Collin Central Appraisal District, not the City. For properties claimed as homesteads, state law limits annual increases in taxable value to 10%, providing a level of protection against market swings. In addition, Allen residents enjoy a 5% homestead exemption which reduces the annual taxes due to the City. In Fiscal Year 2024-2025, this saved Allen homeowners \$2,840,106 in total City taxes.

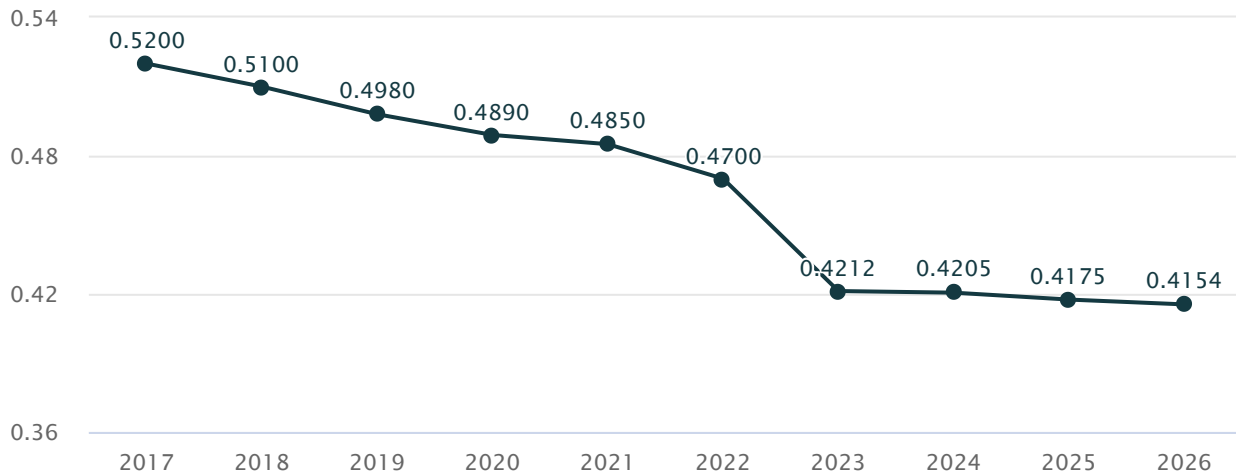
In short: we understand the impact property taxes have on our community. And we do everything we can to make sure those dollars are used wisely, and only when truly needed.

Tax Rate

For more than three decades, the City of Allen has been able to reduce its tax rate year after year. That's something very few cities can say, and a track record to be proud of. While we recognize this trend will not be possible indefinitely, this year's budget once again reflects a lowered tax rate that is only achieved through a thoughtful, fiscally responsible approach.

This budget proposes a decrease in the City's tax rate to \$0.41540. At this rate, the municipal tax paid on the median-valued single-family residential homestead in FY26 would be \$1,978, or about \$165 per month. For far less than a typical electric bill at that same median single-family home, your municipal tax bill pays for 24/7/365 police protection, emergency fire and medical response, acres of public parks, miles of public trails, a world class library, a well maintained and highly efficient roadway network, and countless other amenities and services. The point is, that while we recognize \$165 per month is a significant expenditure, it is a payment that is being professionally and purposefully used to provide you and your community with immense value.

History of Tax Rate



Of the total tax rate, \$0.317804 is dedicated to operations and maintenance (sometimes abbreviated O&M) in the General Fund, and \$0.097596 is dedicated to general obligation (G.O.) debt service. The portion of the tax rate dedicated to debt service is 23.49% of the overall tax rate. This rate is consistent with the City's current policy to maintain the debt service portion below 35% .

In 2019, the Texas Legislature approved a bill which sets a 3.5% growth limit to operations and maintenance revenue from property taxes. If a city proposes to exceed this rate, voters must approve the higher rate in an election. However, the bill did allow for growth of more than 3.5% without an election if a City used less than 3.5% growth in the previous three years.

The tax rate for this budget is \$0.41540, which utilizes \$0.003361 of the available \$0.007990 banked from previous years.

Debt Service

A portion of City property tax helps pay down long-term investments in Allen's future, such as public infrastructure, land acquisition, and major facility projects. These investments are funded through tools such as General Obligation (G.O.) Bonds, Tax Notes and Capital Leases.

Allen's approach to managing this debt has earned the highest possible ratings: AAA from Standard & Poor's and Aaa from Moody's. These top-tier ratings reflect confidence in our financial stewardship and the strength of Allen's local economy.

As we begin Fiscal Year 2025-2026, the City's total outstanding debt stands at approximately \$191.235 million. This year's payment toward that debt is \$21.84 million, an investment that helps maintain the quality, safety, and functionality of the infrastructure we all depend on.

Programs and Staffing Levels

Last year's budget included 978.67 full-time equivalent employees allocated among the operating departments. This budget adds 16.96 full-time equivalent (FTE) positions, setting the total employment level for Fiscal Year 2025-2026 at 995.63.

The new positions showcase Allen's commitment to safety, with 5.96 new police department personnel—including three patrol officers, two detention officers, and two part-time kennel technicians. Three (3) firefighters were added to finish the staffing needed for an additional ambulance. We're also reinforcing our care for existing City infrastructure, with two (2) positions dedicated to water/sewer, one (1) to drainage, and two (2) to trail maintenance. Additional positions include a municipal court clerk, a code compliance officer, and (1.5) positions at our expanded Allen Public Library.

Conclusion

Allen continues to chart a steady course: fiscally sound and firmly anchored by the values of this community. This Fiscal Year 2025-2026 budget makes thoughtful, timely investments that meet today's needs while helping us navigate what lies ahead.

As always, this budget was prepared in full accordance with our City Charter, financial policies, and state law. It will be presented for public hearing and adoption by City Council on September 9, 2025.

Telling Allen's budget story takes the hard work and sharp thinking of many people. I want to give special thanks to our Finance team, especially Pete Phillis, Mark Davies, Holly Kellen, and Edward Lai. I'm also grateful to our department directors and their teams for the collaboration, insight, and constant commitment to serving the Allen community.

None of this would be possible without the leadership of our elected Mayor and City Council. Thank you for your steady guidance and visionary direction that set us on this path to continued excellence.

To every City of Allen employee: thank you for making this story come to life through your integrity, pride, and commitment. This community is better because of what you do. I'm grateful every day for the opportunity to serve alongside you.

Respectfully submitted,



Eric Ellwanger

City Manager

BUDGET CALENDAR

FISCAL YEAR 2025-2026

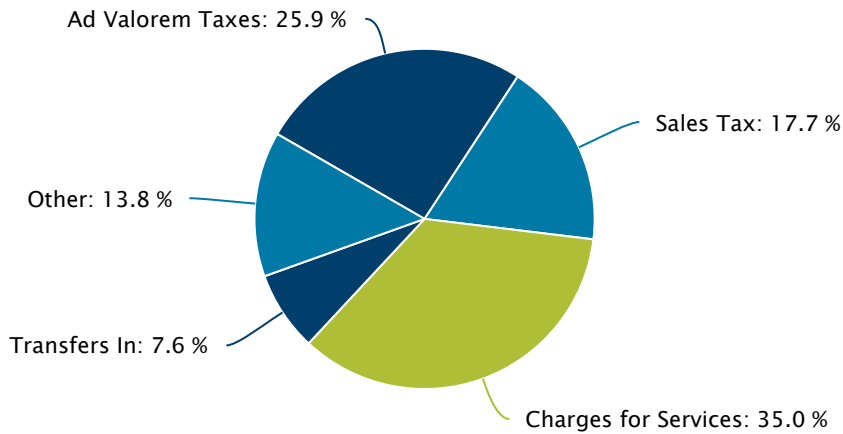
February 1, 2025	Strategic Planning with Council
March 5	Budget Kickoff at 3pm
March 6	Budget Training at 2pm
March 10 - March 21	Budget Training Open Lab - Department Level
March 21	Budget input deadline Level - Department (roll on 3/24)
	Personnel Requests SharePoint Forms Due
	Grant Request SharePoint Forms Due
	Overtime Requests SharePoint File Due
March 24 - April 4	Budget Training Open Lab - Director Level
April 4	Budget input deadline Level - Director due for all departments (roll on 4/7)
	Capital Projects (CIP) Information Due to Engineering Department
	Organization Chart Review and Change Requests Due on SharePoint
	Department Summary & Performance Measures Due on SharePoint
	IT Requests SharePoint Forms Due - details entered in Munis
	Facility Requests SharePoint Forms Due - details entered in Munis
April 7 - April 16	Finance reviews departmental submittals; meets with departments as needed
	Staff review of Hotel Tax Grant applications
April 28 - May 14	City Manager/department head budget review
July	City Manager Budget Review
	Briefing to department heads on proposed budget
July 25	Deadline for chief appraiser to certify rolls to taxing units
	Calculation of no-new-revenue and voter-approval tax rates (County publishes in 8/29 paper)
August 7	Deadline for chief appraiser to deliver tax estimates to Property Owners
August 8	CIP document to Planning & Zoning Commission
	Deliver Proposed Budget to City Council
August 12	Council sets public hearing date for budget & tax rate;
	Council takes record vote to place on the agenda of a future meeting and proposal to adopt the tax rate
August 12, 14, 16	Council budget workshop
August 29	County publishes Notice of 2025 Tax Year Property Tax Rates (at least 5 days before public hearing);
	Post on City website and cable channel until 9/10 (or day after last public hearing)
	City publishes notice of public hearing on budget (5 to 15 days before public hearing)
September 9	Public hearing for budget and tax rate; and vote on budget and tax rate
October 17	Final document published (to CM office for 10/21 Council meeting)

COMBINED BUDGET SUMMARY

FISCAL YEAR 2025-2026

	General Fund	Debt Service	NRF Fund	TIF Fund	G.O. Bond	General CIP	Enterprise Funds				
							Water & Sewer	Solid Waste	Drainage Utility	Golf Course	Event Center
BEGINNING BALANCE	\$35,998,073	\$ 4,018,927	\$ 1,120,442	\$ 13,669,183	\$ 90,098,235	\$29,933,880	\$ 25,355,105	\$ 3,152,482	\$ 1,542,092	\$ 1,515,635	\$ 465,682
REVENUES											
Ad Valorem Taxes	71,350,793	22,184,989	-	3,129,054	-	-	-	-	-	-	-
Sales Tax	33,088,355	-	-	192,000	-	-	-	-	-	-	-
Franchise Fees	8,025,897	-	-	-	-	-	-	-	-	-	-
Licenses and Permits	3,272,200	-	-	-	-	-	-	-	-	-	-
Charges for Services	10,222,489	-	-	-	-	-	80,921,595	9,418,889	3,136,564	5,328,071	8,034,556
Fines	2,953,599	-	-	-	-	-	-	-	-	-	-
Miscellaneous	270,627	-	27,500	-	-	-	130,000	36,500	15,000	(500)	75,050
Contributions	85,750	-	75,000	-	-	-	-	-	-	50,000	421,582
Bond Sale Proceeds	5,000	-	-	-	17,780,000	-	-	-	-	-	-
Intergovernmental	1,748,722	-	-	190,660	-	-	-	-	-	-	-
Interest Earned	3,755,918	398,283	-	235,167	1,587,718	359,151	244,706	30,046	24,350	-	-
Transfers In	15,136,302	-	75,000	-	-	300,000	68,019	-	-	-	1,550,000
TOTAL REVENUES	149,915,652	22,583,272	177,500	3,746,881	19,367,718	659,151	81,364,320	9,485,435	3,175,914	5,377,571	10,081,188
TOTAL AVAILABLE	\$185,915,725	\$26,602,199	\$ 1,297,942	\$ 17,416,064	\$ 109,465,953	\$ 30,593,031	\$106,719,425	\$12,637,917	\$ 4,718,006	\$6,893,206	\$10,546,870
EXPENDITURES											
General Government	29,079,006	-	-	755,760	-	300,000	2,277,638	-	-	-	-
Public Safety	67,241,970	-	-	-	-	-	-	-	-	-	-
Public Works	9,857,453	-	-	-	5,150,000	600,000	56,692,055	8,528,533	2,441,728	-	-
Culture & Recreation	30,596,200	-	-	-	-	-	-	-	-	-	-
Community Development	5,364,418	-	223,460	-	-	-	-	-	-	-	-
Debt Service	-	21,867,471	-	-	-	-	2,101,250	-	-	-	-
Capital Projects	-	-	-	-	-	-	7,300,000	-	-	-	-
Transfers	7,776,605	-	-	1,629,662	336,836	289,469	12,068,296	774,240	869,360	-	253,948
Event Center	-	-	-	-	-	-	-	-	-	-	9,781,967
Golf Course	-	-	-	-	-	-	-	-	-	5,355,431	-
TOTAL EXPENDITURES	149,915,652	21,867,471	223,460	2,385,422	5,486,836	1,189,469	80,439,239	9,302,773	3,311,088	5,355,431	10,035,915
ENDING BALANCE	\$35,998,073	\$ 4,734,728	\$ 1,074,482	\$ 15,030,642	\$ 103,979,117	\$29,403,562	\$ 26,280,186	\$ 3,335,144	\$ 1,406,918	\$ 1,537,775	\$ 510,955

Distribution of Revenues – All Funds

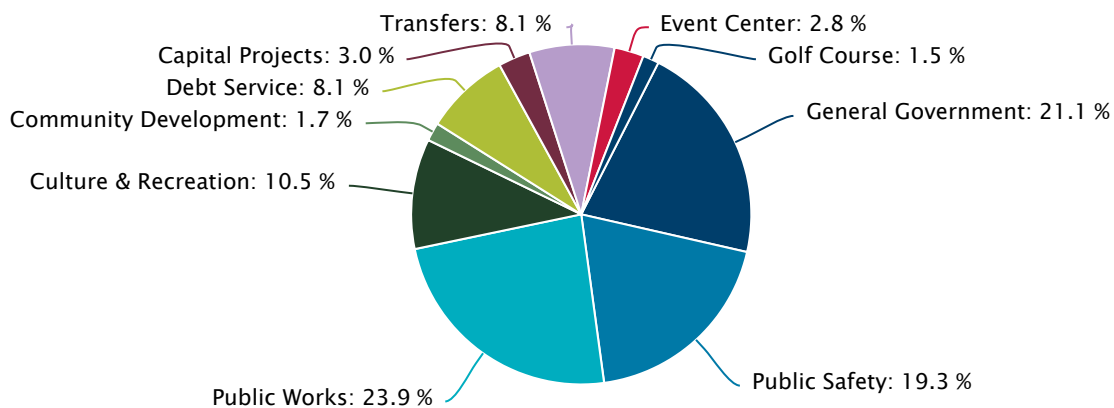


COMBINED BUDGET SUMMARY

FISCAL YEAR 2025-2026

Special Rev.					Internal Service Funds			Component Units		Total
Hotel Occup. Tax	Asset Forfeiture	Special Revenue	Permanent Fund	Grant Fund	Replacement Fund	Facility Maintenance	Risk Management	Economic Development	Community Development	All Funds 2025-2026
\$ 2,425,530	\$ 197,612	\$ 2,259,352	\$ 13,185	\$ 238,514	\$ 15,962,954	\$ 5,255,195	\$ 11,627,427	\$ 12,384,613	\$ 16,305,697	\$ 273,539,815
-	-	-	-	-	-	-	-	-	-	96,664,836
-	-	-	-	-	-	-	-	16,293,983	16,293,983	65,868,321
2,550,000	-	-	-	-	-	-	-	-	-	2,550,000
-	-	93,507	-	-	-	-	-	-	-	8,119,404
17,000	-	-	-	-	-	-	-	-	-	3,289,200
-	-	-	-	-	-	-	13,590,263	-	-	130,652,427
-	185,000	230,000	-	-	-	-	-	-	-	3,368,599
-	-	-	-	-	-	-	463,400	-	-	1,017,577
-	-	-	-	-	-	-	-	-	-	632,332
-	-	-	-	-	-	-	-	-	-	17,785,000
-	-	-	-	5,244,548	-	-	-	-	-	7,183,930
52,978	4,975	27,919	6,162	-	338,540	27,986	115,405	306,124	307,293	7,822,721
-	-	-	-	135,000	4,414,363	1,950,000	2,772,525	1,800,090	-	28,201,299
2,619,978	189,975	351,426	6,162	5,379,548	4,752,903	1,977,986	16,941,593	18,400,197	16,601,276	373,155,646
\$ 5,045,508	\$ 387,587	\$ 2,610,778	\$ 19,347	\$ 5,618,062	\$ 20,715,857	\$ 7,233,181	\$ 28,569,020	\$ 30,784,810	\$ 32,906,973	\$ 646,695,461
-	-	191,140	-	1,335,000	3,893,610	2,192,000	18,116,518	10,962,160	4,367,307	73,470,139
-	32,687	-	-	44,000	-	-	-	-	-	67,318,657
-	-	-	-	-	-	-	-	-	-	83,269,769
2,464,909	-	-	-	3,503,950	-	-	-	-	-	36,565,059
-	-	-	-	496,598	-	-	-	-	-	6,084,476
-	-	-	-	-	-	-	-	1,841,216	2,417,840	28,227,777
-	-	-	-	-	-	-	-	-	3,285,000	10,585,000
216,712	-	-	-	-	-	-	377,998	117,040	3,491,133	28,201,299
-	-	-	-	-	-	-	-	-	-	9,781,967
-	-	-	-	-	-	-	-	-	-	5,355,431
2,681,621	32,687	191,140	-	5,379,548	3,893,610	2,192,000	18,494,516	12,920,416	13,561,280	348,859,574
\$ 2,363,887	\$ 354,900	\$ 2,419,638	\$ 19,347	\$ 238,514	\$ 16,822,247	\$ 5,041,181	\$ 10,074,504	\$ 17,864,394	\$ 19,345,693	\$ 297,835,887

Distribution of Expenditures – All Funds



COMBINED BUDGET SUMMARY

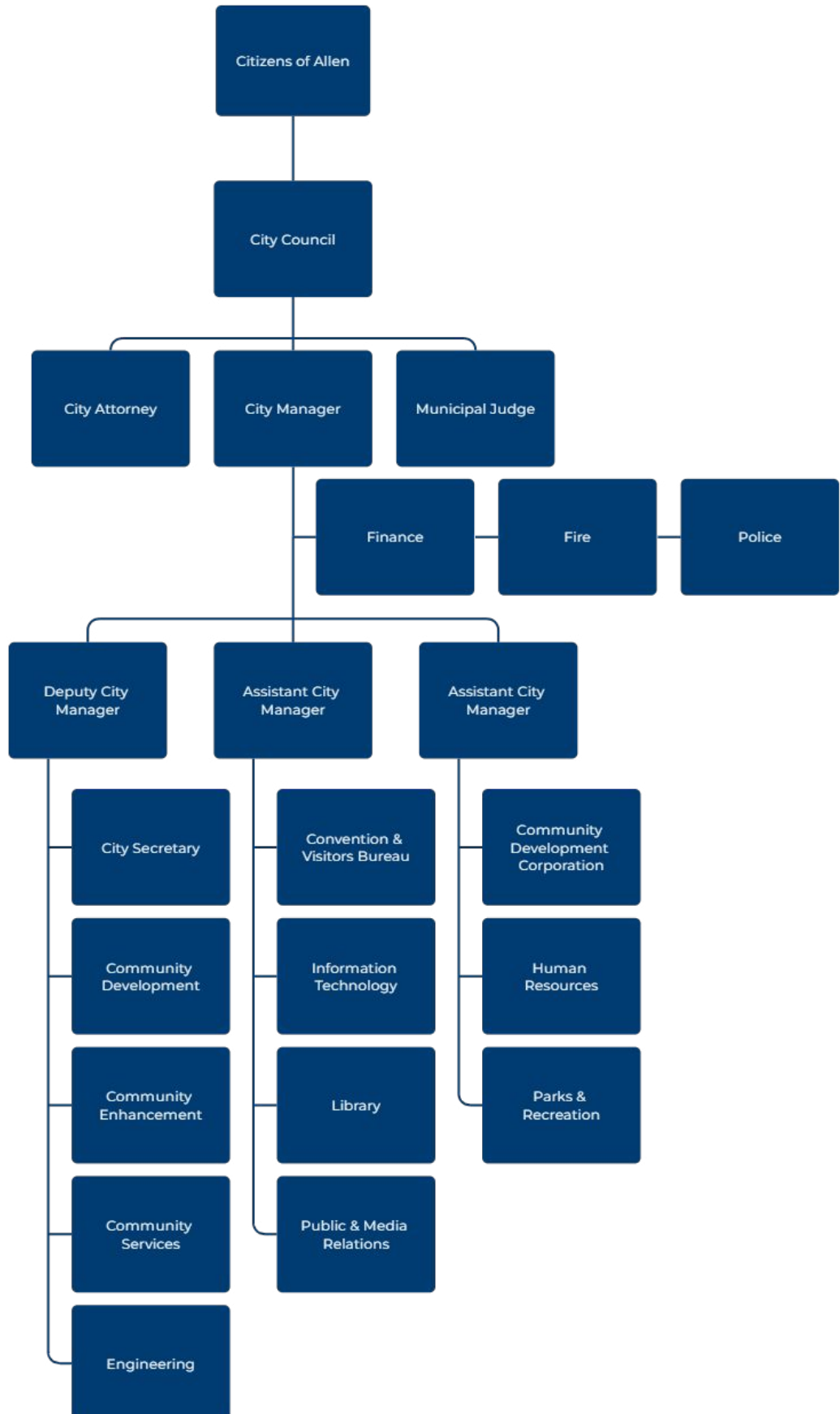
FISCAL YEAR 2025-2026

The following table indicates the reasons for projected changes in fund balances/retained earnings of \$24,296,072:

Fund	2024-2025 Year End Estimate	2025-2026 Year End Projection	Difference	Explanation
General Fund	\$ 35,998,073	\$ 35,998,073	\$ -	The fund is within fund balance policy of 60-90 days of operational expenditures.
Debt Service	\$ 4,018,927	\$ 4,734,728	\$ 715,801	The fund balance is restricted to servicing debt.
Neighborhood Reinvestment Fund	\$ 1,120,442	\$ 1,074,482	\$ (45,960)	The fund tracks use of funds for neighborhood reinvestment and stabilization.
TIF	\$ 13,669,183	\$ 15,030,642	\$ 1,361,459	Property and sales tax have been collected in TIF #2. TIF #1 grants are paid annually.
Capital Projects Funds	\$ 120,032,115	\$ 133,382,679	\$ 13,350,564	Restricted revenues are accumulated in the fund and are expended as allowed.
Utility Enterprise Funds (Water & Sewer, Solid Waste, and Drainage Utility)	\$ 30,049,679	\$ 31,022,248	\$ 972,569	These funds are within net position policy of 90-120 days.
Event Center	\$ 465,682	\$ 510,955	\$ 45,273	This fund receives a transfer from the General Fund, Community Development Fund and Hotel Fund to assist with operational support.
Golf Course	\$ 1,515,635	\$ 1,537,775	\$ 22,140	This fund seeks to operate within full cost recovery generating enough revenue to cover expenditures.
Hotel Occupancy Tax	\$ 2,425,530	\$ 2,363,887	\$ (61,643)	Fund balance is restricted by state law.
Asset Forfeiture	\$ 197,612	\$ 354,900	\$ 157,288	Funds collected in the current year may be appropriated in subsequent years as allowed by law.
Special Revenue	\$ 2,259,352	\$ 2,419,638	\$ 160,286	Restricted revenues are accumulated in the fund and are expended as allowed.
Permanent Fund	\$ 13,185	\$ 19,347	\$ 6,162	The fund tracks use of funds from substantial gifts.
Grants	\$ 238,514	\$ 238,514	\$ -	Funds carried over from prior years are appropriated for allowable expenditures. Expenditures are only for those goods or services as allowed by law, or as approved by the agencies awarding the grants.
Replacement Fund	\$ 15,962,954	\$ 16,822,247	\$ 859,293	Reserves in the fund are used for scheduled replacements of vehicles, technology and equipment. Revenues are received based on the useful life of existing assets, while expenses are based on a set replacement schedule, which is subject to annual management review.
Facility Maintenance	\$ 5,255,195	\$ 5,041,181	\$ (214,014)	Revenues are accumulated in the fund to accommodate the needs of large-scale projects for replacing components of aging facilities.
Risk Management	\$ 11,627,427	\$ 10,074,504	\$ (1,552,923)	The working capital is within targeted levels.
Economic Development	\$ 12,384,613	\$ 17,864,394	\$ 5,479,781	Reserves in the fund are used towards economic development incentives, as they arise.
Community Development	\$ 16,305,697	\$ 19,345,693	\$ 3,039,996	Changes in fund balance are influenced by the timing, size and ability to complete capital projects.
Totals	\$ 273,539,815	\$ 297,835,887	\$ 24,296,072	

CITY OF ALLEN

ORGANIZATIONAL CHART



STAFFING SUMMARY

FISCAL YEAR 2025-2026

	ACTUAL	ORIGINAL	AMENDED	BUDGET	Increase (Decrease)
General Fund	2023-2024	2024-2025	2024-2025	2025-2026	FY2025 to FY2026
City Secretary	4.50	4.50	5.00	5.00	0.00
Municipal Court	10.00	11.00	12.00	13.00	1.00
City Administration	4.50	4.50	4.50	4.50	0.00
Public & Media Relations	11.00	12.00	12.00	12.00	0.00
Information Technology	23.73	24.73	24.73	24.73	0.00
Human Resources	7.00	8.00	8.00	8.00	0.00
Police	216.00	221.00	221.00	226.96	5.96
Parks & Recreation	202.31	202.31	202.31	204.31	2.00
Library	37.79	37.79	37.79	39.29	1.50
Fire	130.00	133.00	133.00	136.00	3.00
Community Development	22.00	22.00	22.00	22.00	0.00
Community Enhancement	17.00	17.00	17.00	18.00	1.00
Community Services	16.00	17.00	17.00	17.00	0.00
Finance	22.00	22.00	22.00	22.00	0.00
Engineering	29.00	32.00	32.00	32.00	0.00
Total General Fund	752.83	768.83	770.33	784.79	14.46
Water & Sewer Fund	90.50	92.50	92.50	94.50	2.00
Solid Waste Fund	9.00	10.00	10.00	10.00	0.00
Drainage Fund	10.00	11.00	11.00	12.00	1.00
Golf Course Fund	32.14	32.14	32.14	32.14	0.00
Allen Event Center Fund	42.70	42.70	42.70	42.70	0.00
Hotel Fund	6.50	6.50	6.50	6.00	-0.50
Risk Management Fund	5.00	5.00	5.00	5.00	0.00
Economic Development Corporation	7.50	7.50	7.50	7.50	0.00
Community Development Corporation	1.00	1.00	1.00	1.00	0.00
Total City of Allen Employees, All Funds	957.17	977.17	978.67	995.63	16.96

All positions are shown as full-time equivalents (FTE).

STAFFING REVISIONS

FISCAL YEAR 2025-2026

DEPARTMENT/FUND DESCRIPTION	POSITION DESCRIPTION	AMENDED 2024-2025	BUDGET 2025-2026
City Secretary	Executive Assistant	1.00	0.00
City Secretary	Senior Admin Asst	-0.50	0.00
Municipal Court	Deputy Court Clerk	1.00	0.00
Municipal Court	Senior Deputy Court Clerk	0.00	1.00
Fire	Firefighter/Paramedic	0.00	3.00
Police	Detention Officer	0.00	2.00
Police	Kennel Technician	0.00	0.96
Police	Police Officer	0.00	3.00
Parks & Recreation	Crew Leader	1.00	1.00
Parks & Recreation	Forestry Maintenance Worker	0.00	1.00
Parks & Recreation	SR Irrigation Tech	-1.00	0.00
Community Enhancement	Code Compliance Officer	0.00	1.00
Total General Fund		1.50	14.46
Hotel Occupancy Tax Fund	Receptionist	0.00	-0.50
Water And Sewer Fund	Crew Leader	1.00	1.00
Water And Sewer Fund	Graduate Engineer	-1.00	0.00
Drainage Utility Fund	Concrete & Paving Inspector	1.00	0.00
Drainage Utility Fund	Foreman	1.00	0.00
Drainage Utility Fund	Maintenance Worker	-2.00	1.00
Total City of Allen Employees, All Funds		1.50	16.96



| GENERAL | FUND

REVENUE & EXPENDITURE SUMMARY

GENERAL FUND

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
UNASSIGNED FUND BALANCE	33,659,277	32,597,977	34,368,679	35,998,073	5%
TOTAL BEGINNING FUND BALANCE	\$ 33,659,277	\$ 32,597,977	\$ 34,368,679	\$ 35,998,073	5%
REVENUES					
Ad Valorem Taxes	62,144,429	66,751,327	66,751,327	71,350,793	7%
Sales Tax	31,360,809	32,488,068	32,444,420	33,088,355	2%
Franchise Fees	7,642,112	7,684,830	8,021,755	8,025,897	0%
Licenses and Permits	3,846,034	2,733,875	3,618,732	3,272,200	-10%
Charges for Services	8,698,053	9,518,206	9,921,138	10,222,489	3%
Fines	1,815,041	1,573,433	2,832,433	2,953,599	4%
Miscellaneous	848,812	311,767	306,207	275,627	-10%
Contributions	131,019	64,700	125,750	85,750	-32%
Intergovernmental	2,069,112	2,049,882	2,609,570	1,748,722	-33%
Interest Earned	5,644,006	3,629,873	3,629,873	3,755,918	3%
Operating Transfers In	11,210,138	14,292,145	14,184,514	15,136,302	7%
TOTAL OPERATING REVENUES	\$ 135,409,565	\$ 141,098,106	\$ 144,445,719	\$ 149,915,652	4%
EXPENDITURES					
General Government	26,121,549	28,683,322	25,874,889	24,879,698	-4%
Public Safety	62,871,077	65,459,318	65,995,250	70,405,684	7%
Public Works	7,728,150	9,659,917	10,123,230	10,070,950	-1%
Culture & Recreation	25,494,250	28,904,457	29,230,694	31,242,711	7%
Community Development	4,509,851	5,296,744	5,248,505	5,540,004	6%
TOTAL OPERATING EXPENDITURES	\$ 126,724,877	\$ 138,003,758	\$ 136,472,568	\$ 142,139,047	4%
Transfers	7,975,286	3,094,348	6,343,757	7,776,605	23%
TOTAL GENERAL FUND EXPENDITURES	\$ 134,700,163	\$ 141,098,106	\$ 142,816,325	\$ 149,915,652	5%
UNASSIGNED FUND BALANCE	34,368,679	32,597,977	35,998,073	35,998,073	0%
TOTAL ENDING FUND BALANCE	\$ 34,368,679	\$ 32,597,977	\$ 35,998,073	\$ 35,998,073	0%

DAYS UNRESTRICTED OPERATIONAL EXPENDITURES IN RESERVE

87.6

60 days of operational expenditure

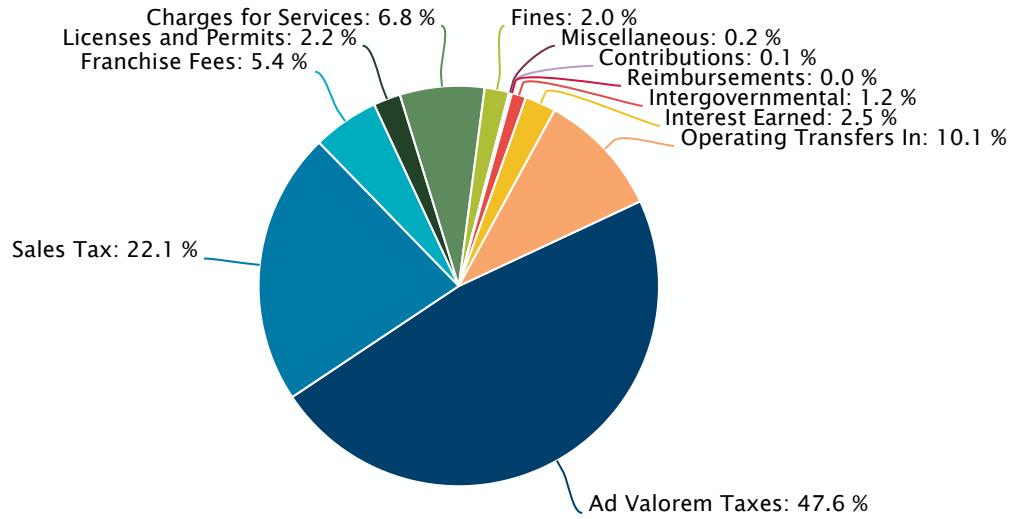
\$ 24,643,669

Fund Balance Required: 60 to 90 days operational expenditure

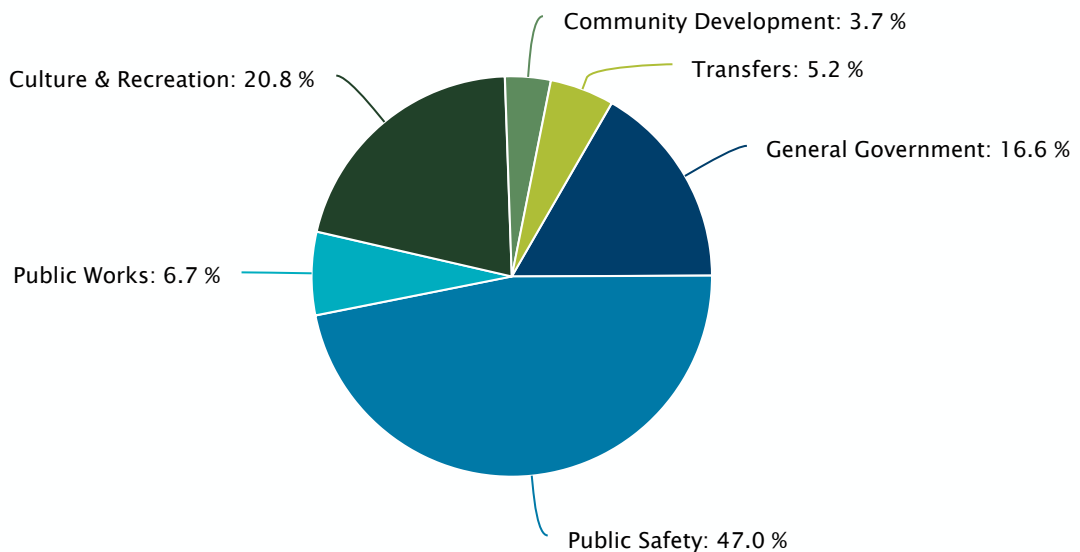
REVENUE & EXPENDITURE CHARTS

GENERAL FUND

GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES BY FUNCTION



REVENUE

GENERAL FUND

REVENUE - DETAIL	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
PROPERTY TAXES					
Current	61,347,310	66,273,827	66,273,827	71,053,293	7%
Delinquent	587,181	300,000	300,000	120,000	-60%
Penalty & Interest	209,720	175,500	175,500	175,500	0%
Miscellaneous Tax Revenue	218	2,000	2,000	2,000	0%
SUBTOTAL	\$ 62,144,429	\$ 66,751,327	\$ 66,751,327	\$ 71,350,793	7%
SALES TAX					
Mixed Drink Tax	490,529	539,082	495,434	500,389	1%
Municipal Sales Tax	30,870,280	31,948,986	31,948,986	32,587,966	2%
SUBTOTAL	\$ 31,360,809	\$ 32,488,068	\$ 32,444,420	\$ 33,088,355	2%
FRANCHISE FEES					
Electric	4,431,701	4,495,424	4,604,561	4,604,561	0%
Gas	1,552,309	1,461,780	1,743,786	1,743,786	0%
Cable	354,512	374,039	328,770	328,770	0%
Solid Waste	1,065,612	1,073,487	1,091,324	1,091,324	0%
Access Line Fees	237,978	280,100	253,314	257,456	2%
SUBTOTAL	\$ 7,642,112	\$ 7,684,830	\$ 8,021,755	\$ 8,025,897	0%
LICENSES & PERMITS					
Permits	5,215	10,800	10,800	10,800	0%
Licenses & Registrations	463,773	490,000	456,548	465,000	2%
Single Family Permits	279,864	241,800	263,671	436,200	65%
Multi-Family Permits	355,050	175,000	334,506	450,000	35%
Commercial Permits	1,498,323	1,000,000	1,411,629	1,075,000	-24%
Building Permits-Other	873,524	500,000	822,981	497,900	-40%
Health Code Permits	209,275	185,000	185,000	205,000	11%
Other Permits	33,985	31,275	33,597	32,300	-4%
Fire Code Permits	127,025	100,000	100,000	100,000	0%
SUBTOTAL	\$ 3,846,034	\$ 2,733,875	\$ 3,618,732	\$ 3,272,200	-10%
CHARGES FOR SERVICE					
Charges for Service	3,850,645	3,632,297	3,767,343	3,802,552	1%
Membership/Admission Revenue	3,370,616	4,198,821	4,358,171	4,600,949	6%
Tournament Revenue	-	-	-	56,000	
Allen USA Revenue	41,193	104,000	104,000	104,000	0%
COAST Revenue	27,750	54,300	54,300	29,350	-46%
Rental	606,827	591,830	579,380	602,271	4%
Special Activities	259,579	364,965	476,665	423,572	-11%
Concession Sales	81,143	73,986	118,986	128,986	8%
Antenna Rentals	457,111	493,307	457,593	470,109	3%
Retail Store Sales	3,189	4,700	4,700	4,700	0%
SUBTOTAL	\$ 8,698,053	\$ 9,518,206	\$ 9,921,138	\$ 10,222,489	3%
FINES & FORFEITURES					
Fines	1,815,041	1,573,433	2,832,433	2,953,599	4%
SUBTOTAL	\$ 1,815,041	\$ 1,573,433	\$ 2,832,433	\$ 2,953,599	4%

REVENUE

GENERAL FUND

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
REVENUE - DETAIL - CONTINUED	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
MISCELLANEOUS					
Miscellaneous	782,532	244,177	245,567	239,027	-3%
Sale of Assets	9,280	-	29,040	5,000	-83%
Abandoned Property Revenue	19,276	-	-	-	
Insurance Recoveries	37,898	31,600	31,600	31,600	0%
SUBTOTAL	\$ 848,986	\$ 275,777	\$ 306,207	\$ 275,627	-10%
CONTRIBUTIONS					
Donations	38,529	25,200	70,250	30,250	-57%
Sponsorships	92,490	39,500	55,500	55,500	0%
SUBTOTAL	\$ 131,019	\$ 64,700	\$ 125,750	\$ 85,750	-32%
REIMBURSEMENTS					
Reimbursements	(174)	35,990	-	-	
SUBTOTAL	\$ (174)	\$ 35,990	\$ -	\$ -	
INTERGOVERNMENTAL					
Intergovernmental	1,828,273	1,746,880	2,346,880	1,663,520	-29%
Grant Revenue*	240,839	303,002	262,690	85,202	-68%
SUBTOTAL	\$ 2,069,112	\$ 2,049,882	\$ 2,609,570	\$ 1,748,722	-33%
INTEREST EARNED					
Interest on Investments	5,644,006	3,629,873	3,629,873	3,755,918	3%
SUBTOTAL	\$ 5,644,006	\$ 3,629,873	\$ 3,629,873	\$ 3,755,918	3%
TRANSFERS IN					
Operating Transfers In	8,221,810	11,637,517	11,154,886	12,103,129	9%
Operational Support	2,613,328	2,654,628	2,654,628	2,658,173	0%
Internal Service Revenue	375,000	-	375,000	375,000	0%
SUBTOTAL	\$ 11,210,138	\$ 14,292,145	\$ 14,184,514	\$ 15,136,302	7%
TOTAL OPERATING REVENUE	\$ 135,409,565	\$ 141,098,106	\$ 144,445,719	\$ 149,915,652	4%

*Revenue and expenditure for grant funded positions are recognized in the General Fund.

TAX STRUCTURE

GENERAL FUND

ASSESSED VALUE - Projected 2025 Tax Year	\$ 23,110,845,991
REVENUE AT \$0.415400 PER \$100 VALUATION	\$ 96,228,007
CONTRIBUTION TO DEBT SERVICE	\$ 22,780,814
CONTRIBUTION TO GENERAL FUND 100.00% COLLECTION RATE	\$ 73,447,193

TAX RATE DISTRIBUTION

	RATE	PERCENT		AMOUNT
GENERAL FUND	0.317804	76.51%	\$	73,447,193
DEBT SERVICE FUND	0.097596	23.49%	\$	22,780,814
	0.415400	100.00%	\$	96,228,007 (A)

(A) Approximately \$2,393,900 of the General Fund property taxes and \$735,155 of the Debt Service Fund property taxes will be allocated to the TIF Fund as property tax increment for TIF Zones #1 and #2.

BUDGET ASSUMPTIONS

GENERAL FUND

Assumptions used for projecting 2025-2026 revenues and expenditures.

1. Tax rate used = 0.415400

- Based upon Projected 2025 tax year appraised value of \$23,110,845,991 (8.01% increase)
- FY2025 final assessed value = \$21,397,028,162
- Property tax incentive for Watters Creek is 50% and The Village at Allen is 90%
- The growth in property taxes comes from an increase of \$369 million in new real property, and an increase of \$0.58 billion in single family & other reappraisals.
- Collin CAD incorporated a 5% Residential Homestead Exemption into all calculations.

2. Growth in municipal sales tax revenue is budgeted at 2.0% more than FY2025 revised budget

- FY2025 revised sales tax is estimated to be 1.5% over FY2024 actual.
- The Village at Allen is projected to be reimbursed at 90%.
- FY2026 sales tax increase includes the impact of mixed use developments along the US 121 corridor.

3. Overall City growth

- FY2026 residential growth projected at 133 new permits.
- FY2026 commercial permits are projected to increase by \$75,000 from FY2025 revised.
- Multi-family permits are revised to \$175,000 for FY2025 revised. FY2026 is expected at \$450,000.

4. Population - FY2026 estimate: 117,692

5. Franchise fees

- The annual impact of S.B 1152 is approximately \$1 million. S.B. 1152 was passed by the State of Texas 86th Legislative session. In July 2022, the 53rd State District Court in Travis County ruled the bill violates the Texas Constitution Article III, Section 52 on "public gifting." No changes were made in this budget reflecting this ruling as it is expected to be appealed.

Electric: Oncor kilowatt hour usage is expected to increase due to increased demand from a growing population. CoServ franchise revenue is expected to increase with expected development along the US 121 corridor. GCEC Electric franchise revenue is projected to increase as well. Electric overall is estimated to increase by 2.4% from original FY25 budget.

Gas: Gas franchise is projected to remain flat from FY2025 revised budget.

Telephone: Access line fees are projected to decrease by 1.6% from FY2025 revised budget.

Cable: Revenues continue to decrease as customers seek alternatives to traditional cable products. Cable franchise fees are projected to remain flat from FY2025 revised budget.

6. Other

Miscellaneous FY2026 revenues are projected to decrease due to auction and rebate revenues.

Contributions Library Donations are projected to be reduced in FY2026.

Investments: Earnings were projected based on a cash-flow model and the projected average of the overall portfolio.

Gasoline: Used an average rate of \$3.31 per gallon for FY2026 and \$2.91 for revised FY2025. The quantity of fuel budgeted per department was updated to reflect recent trends.

7. Event Center and The Village at Allen

- The reimbursement to the developer is budgeted at 75% of the ticket fee revenue and 100% of the sports team facility fee is budgeted in the Event Center enterprise fund.
- The property tax and sales tax reimbursement to the developer is budgeted at 90%.

EXPENDITURE BY FUNCTION

GENERAL FUND

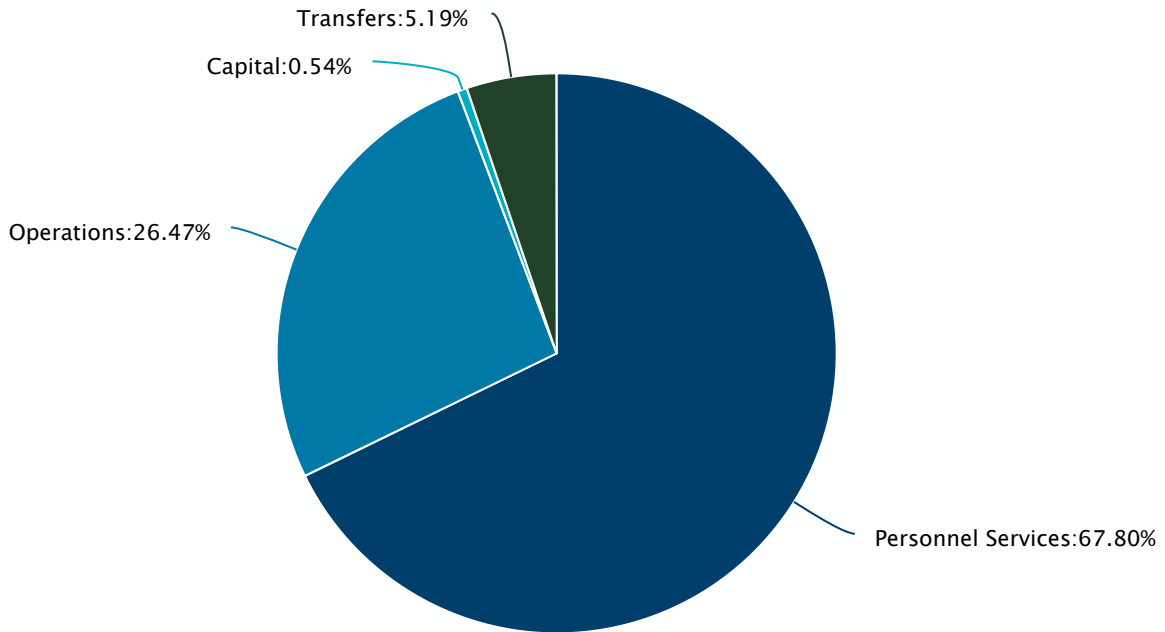
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
GENERAL GOVERNMENT					
City Administration	1,517,653	1,541,337	1,539,693	1,583,581	3%
City Secretary	1,351,689	1,173,398	1,177,088	1,324,750	13%
Public & Media Relations	1,764,577	1,976,609	1,976,609	1,950,112	-1%
Information Technology	7,280,769	7,684,033	7,876,432	7,819,858	-1%
Human Resources	1,245,869	1,704,674	1,704,674	1,819,424	7%
Internal Services	6,033,242	7,165,725	7,133,913	6,852,243	-4%
Finance	3,926,001	4,217,129	4,239,355	4,372,370	3%
Municipal Court	1,032,086	1,165,611	1,034,729	1,167,876	13%
Service Center	169,926	183,743	183,743	52,375	-71%
SUBTOTAL	\$ 24,321,812	\$ 26,812,259	\$ 26,866,236	\$ 26,942,589	0%
PUBLIC SAFETY					
Fire	24,928,760	26,700,881	26,705,847	28,518,065	7%
Police	37,942,317	38,758,437	39,289,403	41,887,619	7%
SUBTOTAL	\$ 62,871,077	\$ 65,459,318	\$ 65,995,250	\$ 70,405,684	7%
PUBLIC WORKS					
Community Services Administration	847,273	860,271	860,346	1,002,269	16%
Streets	2,938,843	2,670,549	3,134,671	2,842,786	-9%
Engineering	5,741,771	8,000,160	8,320,763	8,508,161	2%
SUBTOTAL	\$ 9,527,887	\$ 11,530,980	\$ 12,315,780	\$ 12,353,216	0%
CULTURE & RECREATION					
Library	3,908,470	4,242,860	4,290,579	4,569,435	6%
Parks & Recreation	21,585,780	24,661,597	24,940,115	26,673,276	7%
SUBTOTAL	\$ 25,494,250	\$ 28,904,457	\$ 29,230,694	\$ 31,242,711	7%
COMMUNITY DEVELOPMENT					
Community Development	2,280,520	2,790,986	2,791,016	2,873,574	3%
Community Enhancement	2,229,331	2,505,758	2,457,489	2,666,430	9%
SUBTOTAL	\$ 4,509,851	\$ 5,296,744	\$ 5,248,505	\$ 5,540,004	6%
TOTAL OPERATING EXPENDITURES	\$ 126,724,877	\$ 138,003,758	\$ 139,656,465	\$ 146,484,204	5%
Total Transfers	7,975,286	3,094,348	3,159,860	3,431,448	9%
TOTAL EXPENDITURES	\$ 134,700,163	\$ 141,098,106	\$ 142,816,325	\$ 149,915,652	5%

EXPENDITURE BY CLASSIFICATION

GENERAL FUND

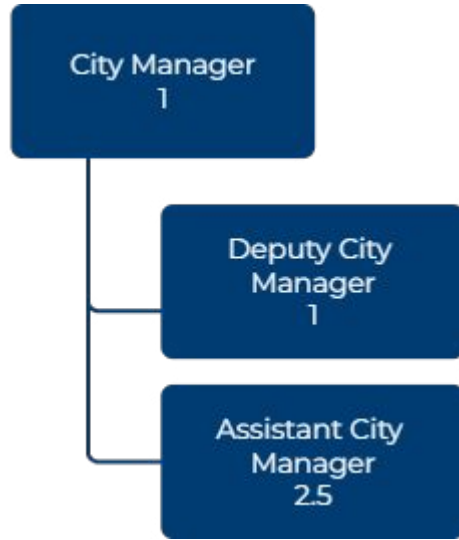
CLASSIFICATION	2023-2024 ACTUAL	% OF ACTUAL	2024-2025 AMENDED	% OF REVISED	2025-2026 BUDGET	% OF BUDGET
Personnel Services	\$ 89,413,127	66.38%	\$ 96,617,551	67.65%	\$ 101,654,846	67.81%
Operations	36,993,391	27.46%	39,320,573	27.53%	39,677,003	26.47%
Capital	318,359	0.24%	534,444	0.37%	807,198	0.54%
Transfers	7,975,286	5.92%	6,343,757	4.45%	7,776,605	5.19%
TOTAL	\$ 134,700,163		\$ 142,816,325		\$ 149,915,652	

General Fund Expenditures by Classification



CITY ADMINISTRATION

GENERAL FUND



CITY ADMINISTRATION

GENERAL FUND

The City Manager serves under the policy direction of the City Council and is responsible for making recommendations to the Council concerning policies, programs and developing methods to ensure the efficient operation of City services. The office of the City Manager coordinates and administers the implementation of ordinances, policies and procedures that will provide for the orderly, positive, and planned growth and development of the City of Allen.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent City government

- Issued \$16 million as a result of the 2023 G.O. Bond Election for Roadway Improvements, Neighborhood Reinvestment Improvements, and Park Improvements.
- City received Certificate of Achievement for Excellence in Financial Reporting for the 25th consecutive year from GFOA.
- City received a perfect audit for the 2024 Annual Comprehensive Financial Report.
- City received GFOA Award for Distinguished Budget Presentation for the 24th consecutive year.
- Maintained and updated Council on 10 year financial plan.
- Maintained highest possible bond rating for G.O. debt, Aaa by Moody's and AAA by Standard and Poor's.
- Executed multiple city facility improvement projects to address aging facilities.

Goal 2. Safe and livable community for all

- Oversaw the opening of Fire Station #6 and The Bark Yard.
- Broke ground on the Library Expansion project
- Hired new Police Chief to ensure a seamless transition in the Police Department upon the retirement of the previous Chief.
- Continued supporting implementation of the Community Enhancement Master Plan.

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Hired new CVB Director.
- Monitored and reported on the status of Hotel and Convention Center.
- Oversaw continued progress in retail, office and mixed use along the 121 corridor.
- Worked with Developers, Architects and Citizen committee to continue progress on the Downtown Project.

Goal 4. High-performing City team providing resident-focused services

- Continued implementation of new 5-year IT Master Plan.
- Continued to build and strengthen relationships with members of the County Commissioners Court and legislative delegation.
- Expanded employee professional growth and development opportunities and outlets to celebrate organizational successes.
- Expanded professional development and growth opportunities for city workforce.
- Continued the One-Day Conference for city staff to participate in skill development and provide input on future projects and organizational initiatives.
- Engaged a consultant to update the Comprehensive Plan.
- Hired new Director of Human Resources.

Goal 5. Engaged and Connected Allen Community

CITY OF ALLEN, TEXAS | 2025-2026 PROPOSED BUDGET

- Provided staff support to the new Community Engagement Advisory Board.
- Continued regular meetings with AISD and Allen Fairview Chamber of Commerce to discuss collaboration opportunities in community engagement.
- Engaged the community through the Engage platform on matters related to the ADA Transition Plan, Comprehensive Plan Update, and Allen USA Celebration.
- Elevated Council participation and representation in regional and statewide organizations.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Have adequate resources to support the services and service levels as defined in the Annual Budget.
- Maintain fiscally responsible policies and procedures to continue to operate the City in a cost-efficient manner.
- Continue to review maintenance and operation costs related to both capital investment and the provision of services so that City operations are able to continue to achieve strategic priorities in a sustainable manner.
- Continue evaluation of city facilities in order to develop a more comprehensive facility investment strategy.

Goal 2. Safe and livable community for all

- Complete Library expansion project.
- Continue to implement the Community Enhancement Master Plan.

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to monitor and report on the status of the Hotel and Conference Center.
- Support implementation of Downtown Development Plan.
- Continue to seek development opportunities along 121.
- Continue working with new owners of Watters Creek to evaluate redevelopment opportunities.

Goal 4. High-performing City team providing resident-focused services

- Continue implementation of 5-year IT Master Plan.
- Continue to build and strengthen relationships with members of the County Commissioners Court and legislative delegation.
- Continue to offer employees professional growth and development opportunities while identifying outlets to celebrate organizational successes.
- Encourage creativity, flexibility, and accessibility in responding to customers' requests.
- Continue to refine Personnel Policy Manual.

Goal 5. Engaged and Connected Allen Community

- Continue staff support to the Community Engagement Board and facilitate implementation of goals and objectives of the board.
- Continue identifying strategically valuable opportunities for Council participation and representation in regional and statewide organizations, and events.
- Continuing internal collaboration to synergize outreach, education and programming efforts.

CITY ADMINISTRATION

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	1,413,349	1,450,808	1,450,808	1,493,003	3%
Operations	64,831	55,529	56,940	57,440	1%
Supplies	1,036	-	100	100	0%
Professional Services	38,437	35,000	27,515	27,515	0%
Transfer Out	-	-	4,330	5,523	28%
DEPARTMENT TOTAL	\$ 1,517,653	\$ 1,541,337	\$ 1,539,693	\$ 1,583,581	3%

PERSONNEL SUMMARY

	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
FULL TIME					
City Manager	1	1	1	1	0
Deputy City Manager	1	1	1	1	0
Assistant City Manager	2	2	2	2	0
TOTAL FULL TIME	4	4	4	4	0
PART-TIME					
Assistant City Manager	0.5	0.5	0.5	0.5	0
TOTAL PART-TIME	0.5	0.5	0.5	0.5	0
TOTAL FULL-TIME-EQUIVALENT	4.5	4.5	4.5	4.5	0

CITY ADMINISTRATION

GENERAL FUND

EXPENDITURE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	1,047,169	1,074,991	1,074,991	1,096,423	2%
Longevity	2,632	2,824	2,824	3,016	7%
Deferred Compensation	15,389	14,830	14,830	20,000	35%
FICA	59,946	58,398	58,398	59,423	2%
TMRS	192,600	209,340	209,340	207,247	-1%
Worker's Compensation	2,276	1,551	1,551	4,215	172%
Health Insurance	67,972	65,008	65,008	78,293	20%
Health Savings	6,996	6,771	6,771	6,771	0%
Dental Insurance	3,701	3,508	3,508	4,028	15%
Long-term Disability	638	600	600	600	0%
Life Insurance	916	873	873	873	0%
Flexible Spending	114	114	114	114	0%
Car Allowance	13,000	12,000	12,000	12,000	0%
SUBTOTAL	\$ 1,413,349	\$ 1,450,808	\$ 1,450,808	\$ 1,493,003	3%
<u>OPERATIONS</u>					
Copier Lease	4,142	4,200	4,200	4,200	0%
Copier Usage	6,602	8,144	7,000	7,000	0%
Technology Maintenance	-	6,000	6,000	6,000	0%
Travel & Training	19,267	12,300	11,800	12,300	4%
Dues & Subscriptions	6,255	7,605	12,340	12,340	0%
Postage & Freight	-	600	600	600	0%
Meetings & Receptions	23,819	12,350	15,000	15,000	0%
Insurance	4,746	4,330	-	-	
SUBTOTAL	\$ 64,831	\$ 55,529	\$ 56,940	\$ 57,440	1%
<u>SUPPLIES</u>					
General Supplies	289	-	100	100	0%
Small Tools & Minor Equipment	747	-	-	-	
SUBTOTAL	\$ 1,036	\$ -	\$ 100	\$ 100	0%
<u>PROFESSIONAL SERVICES</u>					
Professional Services	38,301	-	-	-	
Strategic Planning Exp.	136	35,000	27,515	27,515	0%
SUBTOTAL	\$ 38,437	\$ 35,000	\$ 27,515	\$ 27,515	0%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	4,330	5,523	28%
SUBTOTAL	\$ -	\$ -	\$ 4,330	\$ 5,523	28%
DEPARTMENT TOTALS	\$ 1,517,653	\$ 1,541,337	\$ 1,539,693	\$ 1,583,581	3%

CITY SECRETARY

GENERAL FUND



CITY SECRETARY

GENERAL FUND

The City Secretary's Office is dedicated to supporting and strengthening the City's governmental processes by assisting the City Council in fulfilling its duties, enhancing public access to municipal records and information, and promoting public participation in government activities. As the administrator of City elections, records management programs, and agenda systems, the department ensures continuity in government through meticulous documentation of legislative actions, both contemporary and archival. The City Secretary's Office also serves as the administrative contact for the Office of the Mayor, Council and City Manager by ensuring excellent customer service to residents and stakeholders. Additionally, the office provides administrative support to the City Manager's Office, coordinates boards and commissions appointments, oversees public notice requirements, manages the City's Code of Ordinances and Land Development Code, and responds to Public Information Requests, safeguarding the integrity of municipal operations while fostering transparency and civic engagement.

ACCOMPLISHMENTS IN FY2025

Goal 1: Financially sound and transparent City government

- Successfully organized and oversaw the process for the annual general election in compliance with the Texas Election Code. The City Council canceled the election and declared each unopposed candidate in Place No. 4 and 6 as duly elected.

Goal 4: High-performing City team providing resident-focused services

- Continued training and implementation of the Records Management Inventory system to enhance efficiencies in tracking archived documents to ensure compliance with managing the lifecycle in accordance with the City's adopted Record Retention Schedule.
- Continued preservation of City's permanent records by digitizing City Council and board meeting minutes, ordinances and resolutions to provide online access to City records.

Goal 5: Engaged and connected Allen community

- Enhanced the board and committee management software, OnBoard, to simplify and automate the annual Board Appointment process and streamline the attendance tracker portal.
- Oversaw recruitment/appointment process of Council's boards, committees and commissions. Conducted a Board Orientation which included Texas Open Meeting Act training and the City of Allen Code of Conduct training for newly appointed board, committee and commission members.
- Worked with the Collin County Elections Administrator to ensure access to the Municipal Court | Parks and Recreation Building's Community Room as a polling location for early voting and Election Day for other entities conducting elections in November 2024 and May 2025

OBJECTIVES FOR FY2026

Goal 1: Financially sound and transparent City government

- Administer City elections in collaboration with Collin County and Allen Independent School District to ensure unbiased and ethical conduct in the process.

Goal 4: High-performing City team providing resident-focused services

- Provide access to City information to promote transparency and increase efficiencies in the delivery of services.
- Provide support and training for city employees to ensure compliance with the Records Management Program, Public Information Act, and Open Meetings Act.

Goal 5: Engaged and connected Allen community

- Conduct the Annual Board Appointment Process.

CITY SECRETARY

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	593,153	631,552	631,552	704,685	12%
Operations	401,367	393,496	407,778	409,177	0%
Supplies	7,612	15,235	15,513	15,235	-2%
Maintenance	-	-	-	2,000	
Professional Services	349,557	133,115	117,915	188,130	60%
Transfer Out	-	-	4,330	5,523	28%
DEPARTMENT TOTAL	\$ 1,351,689	\$ 1,173,398	\$ 1,177,088	\$ 1,324,750	13%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
City Secretary	1	1	1	1	0
Deputy City Secretary	1	1	1	1	0
Records Management Specialist	1	1	1	1	0
Executive Assistant	0	0	1	1	0
Admin Suprt Svcs Spc	1	1	1	1	0
TOTAL FULL TIME	4	4	5	5	0
PART-TIME					
Senior Admin Asst	0.5	0.5	0	0	0
TOTAL PART-TIME	0.5	0.5	0	0	0
TOTAL FULL-TIME-EQUIVALENT	4.5	4.5	5	5	0

CITY SECRETARY

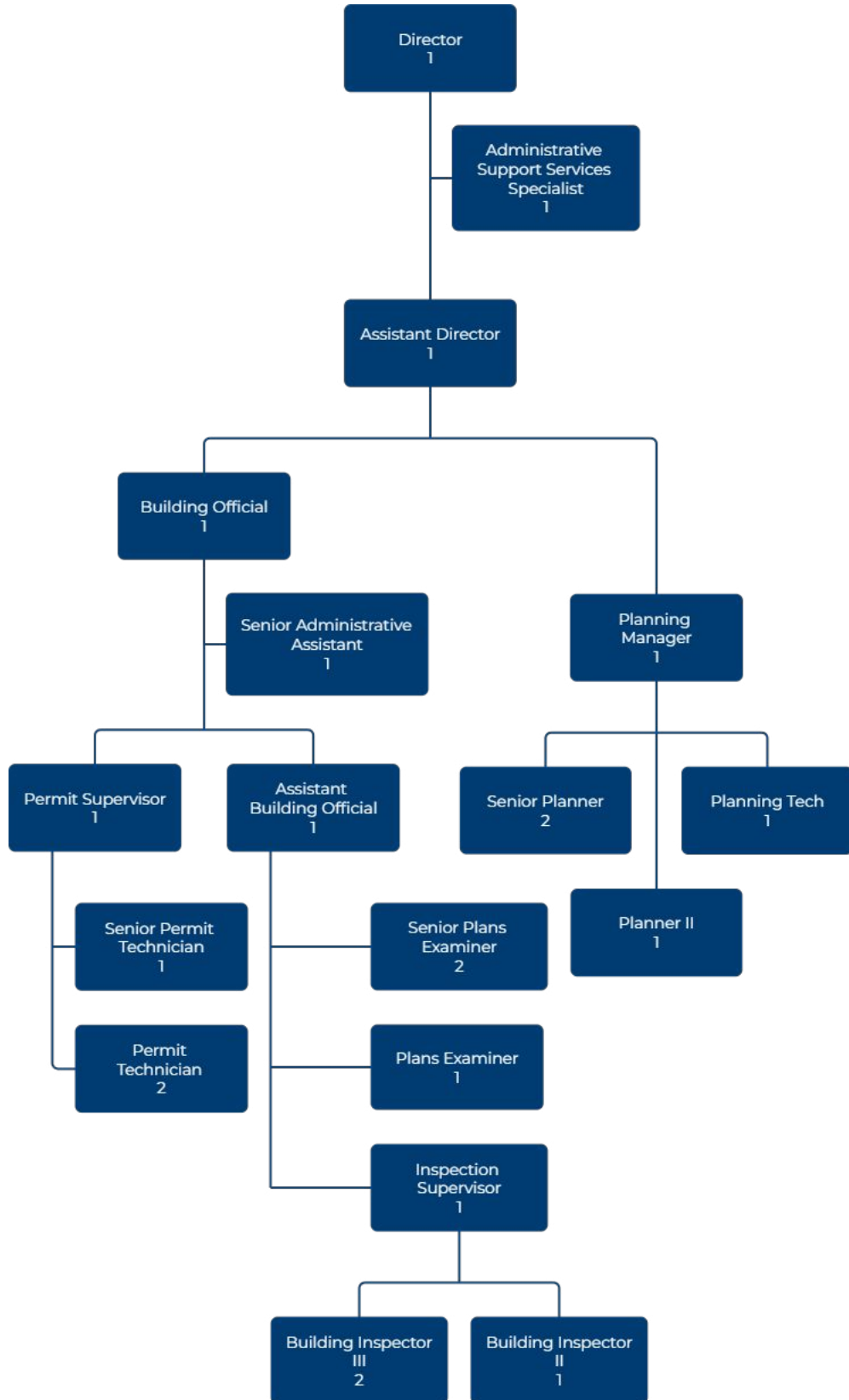
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	402,276	428,322	428,322	470,713	10%
Council Salaries	36,000	34,500	34,500	34,155	-1%
Longevity	2,102	2,286	2,286	2,100	-8%
Overtime	2,488	3,250	3,250	2,400	-26%
FICA	30,925	32,489	32,489	35,516	9%
TMRS	62,405	70,634	70,634	76,968	9%
Worker's Compensation	981	662	662	1,947	194%
Health Insurance	47,277	50,147	50,147	71,078	42%
Health Savings Account	4,763	5,121	5,121	5,121	0%
Dental Insurance	3,141	3,288	3,288	3,761	14%
Long-term Disability	391	418	418	458	10%
Life Insurance	347	378	378	411	9%
Flexible Spending	57	57	57	57	0%
SUBTOTAL	\$ 593,153	\$ 631,552	\$ 631,552	\$ 704,685	12%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	31	-	-	-	
Service Costs	42	-	-	-	
Technology Maintenance	87,749	84,784	84,784	86,183	2%
Travel & Training	33,738	34,570	49,570	49,570	0%
Dues & Subscriptions	78,595	100,697	100,697	100,697	0%
Postage & Freight	261	500	500	500	0%
Outside Printing	7,841	10,975	10,975	10,975	0%
Meeting & Receptions	143,525	125,140	125,140	125,140	0%
Insurance	3,021	4,330	-	-	
Notices Required by Law	46,564	32,500	36,112	36,112	0%
SUBTOTAL	\$ 401,367	\$ 393,496	\$ 407,778	\$ 409,177	0%
<u>SUPPLIES</u>					
General Supplies	7,612	15,235	15,513	15,235	-2%
SUBTOTAL	\$ 7,612	\$ 15,235	\$ 15,513	\$ 15,235	-2%
<u>SUPPLIES</u>					
Vehicle Maintenance	-	-	-	2,000	
SUBTOTAL	\$ -	\$ -	\$ -	\$ 2,000	
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	18,065	36,065	36,065	36,065	0%
Professional Services	23,142	8,050	8,050	8,065	0%
Elections	308,350	89,000	73,800	144,000	95%
SUBTOTAL	\$ 349,557	\$ 133,115	\$ 117,915	\$ 188,130	60%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	4,330	5,523	28%
SUBTOTAL	\$ -	\$ -	\$ 4,330	\$ 5,523	28%
DEPARTMENT TOTALS	\$ 1,351,689	\$ 1,173,398	\$ 1,177,088	\$ 1,324,750	13%

COMMUNITY DEVELOPMENT

GENERAL FUND



COMMUNITY DEVELOPMENT

GENERAL FUND

The Community Development Department includes the Planning and Zoning, Building Inspections and Permitting Divisions. The Planning and Zoning division is responsible for land use and transportation planning, zoning administration, development coordination and providing staff support for the Planning & Zoning Commission, the Board of Adjustment, the Sign Control Board, the Building and Standards Commission, the Downtown Design Review Board, and the Allen City Council. The Building Inspections and Permitting divisions are responsible for managing permit processing, plan review, building inspections, and compliance of building codes.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent city government

- Facilitating the permitting and inspections process of the Cyrus One development, a proposed Data Center situated on a roughly 86-acre site.
- Utilize contracts with third party building inspections companies to handle inspection workload more than staff capacity in lieu of additional full-time employees.
- Continued implementation of the Tyler Technologies Software with an emphasis on incorporating eReviews amongst multiple departments.

Goal 3. Vibrant community centers with lively destinations and successful commercial centers

- Continued to facilitate the development of the Police Department Headquarters, Public Library, Sloan Corners, Watters Creek District, TCC Custer, The Farm, Allen Gateway, and Allen Tech Hub office.
- Continued to bring businesses and service centers online within the City of Allen by issuing Certificates of Occupancy to Amphenol, Barnes and Noble, Vaqueros, and Fire Station 6.
- The City of Allen hosted Planning professionals and enthusiasts from around the State of Texas that attended the APATX 24 Conference.
- Continued to implement the development of Twin Creeks, with the primary focus being Uptown Crossing Phase 2 and Twin Creeks Watters, at the northwest and northeast corners of Exchange Parkway and Watters Road, respectively.

Goal 5. Engaged and connected Allen Community

- Adopted the 2045 Comprehensive Plan and began implementation of the stated goals.

OBJECTIVES FOR FY2026

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to partner with landowners and developers to facilitate high quality developments along the Highway 121 corridor. With zoning and entitlements largely in place already, continue to work with landowners and developers for site plans and plat approvals leading to commencement of construction on initial and secondary phases of these mixed-use developments.
- Continue to facilitate quality mixed-use development within Twin Creeks and throughout the City that will enhance the City from a fiscal sustainability standpoint.

Goal 4. High-performing City team providing resident-focused services

- Continue to implement the Tyler Technologies Software with an emphasis on designing and implementing the Citizen Self Service (CSS) online portal and eReviews system to eventually move our permitting and plan review operations to be entirely paperless.

COMMUNITY DEVELOPMENT

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	2,100,959	2,486,703	2,486,703	2,521,629	1%
Operations	69,972	93,723	59,986	60,640	1%
Supplies	8,975	20,335	20,335	19,947	-2%
Maintenance	2,949	5,400	5,400	5,400	0%
Professional Services	97,665	184,825	184,825	184,825	0%
Capital					
Transfer Out	-	-	33,767	81,133	140%
DEPARTMENT TOTAL	\$ 2,280,520	\$ 2,790,986	\$ 2,791,016	\$ 2,873,574	3%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Director Comm Dev	1	1	1	1	0
Assistant Director Community Development	1	1	1	1	0
Building Official	1	1	1	1	0
Senior Permit Technician	1	1	1	1	0
Planning Manager	1	1	0	0	0
Senior Planner	1	1	3	3	0
Assistant Building Official	1	1	1	1	0
Planner II	2	2	1	1	0
Building Inspection Supv	1	1	1	1	0
Permit Supervisor	1	1	1	1	0
Building Inspector III	2	2	1	1	0
Senior Plans Examiner	2	2	1	1	0
Plans Examiner	1	1	2	2	0
Admin Suprt Svcs Spc	1	1	1	1	0
Building Inspector I	1	1	2	2	0
SR Admin Asst	1	1	1	1	0
Planning Technician	1	1	1	1	0
Permit Technician	2	2	2	2	0
TOTAL FULL TIME	22	22	22	22	0
TOTAL FULL-TIME-EQUIVALENT	22	22	22	22	0

COMMUNITY DEVELOPMENT

GENERAL FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	1,502,051	1,771,272	1,771,272	1,767,219	0%
Longevity	2,648	3,392	3,392	3,772	11%
Overtime	10,545	17,074	17,074	-	-100%
FICA	110,842	129,663	129,663	129,924	0%
TMRS	241,424	291,703	291,703	290,242	-1%
Worker's Compensation	6,384	4,973	4,973	9,856	98%
Health Insurance	193,490	233,015	233,015	281,033	21%
Health Savings Account	18,463	17,127	17,127	18,227	6%
Dental Insurance	12,438	15,123	15,123	17,938	19%
Long-term Disability	1,634	2,045	2,045	2,045	0%
Life Insurance	978	1,259	1,259	1,259	0%
Flexible Spending	62	57	57	114	100%
SUBTOTAL	\$ 2,100,959	\$ 2,486,703	\$ 2,486,703	\$ 2,521,629	1%
OPERATIONS					
Fuel	5,485	6,581	6,581	6,581	0%
Copier Lease	2,476	2,500	2,500	2,500	0%
Copier Usage	1,243	1,124	1,124	1,124	0%
Technology Maintenance	1,476	2,094	2,124	2,390	13%
Rolling Stock Replacement	4,013	4,013	-	-	
Travel & Training	22,528	32,682	32,682	32,682	0%
Dues & Subscriptions	4,435	8,490	8,490	9,378	10%
Uniforms	2,301	3,410	3,410	3,410	0%
Postage	1,091	500	500	500	0%
Advertising	113	-	-	-	
Outside Printing	50	500	500	-	-100%
Meetings & Receptions	1,091	1,775	1,775	1,775	0%
Insurance	23,453	29,754	-	-	
Notices Required by Law	217	300	300	300	0%
SUBTOTAL	\$ 69,972	\$ 93,723	\$ 59,986	\$ 60,640	1%
SUPPLIES					
General Supplies	8,975	18,456	18,456	18,068	-2%
IT-Small Equipment	-	1,879	1,879	1,879	0%
SUBTOTAL	\$ 8,975	\$ 20,335	\$ 20,335	\$ 19,947	-2%
MAINTENANCE					
Vehicle Maintenance	2,949	5,400	5,400	5,400	0%
SUBTOTAL	\$ 2,949	\$ 5,400	\$ 5,400	\$ 5,400	0%
PROFESSIONAL SERVICES					
Contractual Services	1,856	2,700	2,700	2,700	0%
Professional Services	95,809	182,125	182,125	182,125	0%
SUBTOTAL	\$ 97,665	\$ 184,825	\$ 184,825	\$ 184,825	0%
TRANSFER OUT					
Internal Service Expense	-	-	33,767	81,133	140%
SUBTOTAL	\$ -	\$ -	\$ 33,767	\$ 81,133	140%
DEPARTMENT TOTALS	\$ 2,280,520	\$ 2,790,986	\$ 2,791,016	\$ 2,873,574	3%

COMMUNITY ENHANCEMENT

GENERAL FUND



Funded in Water & Sewer; Supervised in Community Enhancement

Code Compliance Officer

Funded in Solid Waste; Supervised in Community Enhancement

Code Compliance Officer

Funded in Drainage; Supervised in Community Enhancement

Environmental Health Specialist

COMMUNITY ENHANCEMENT

GENERAL FUND

The Community Enhancement Department includes the Neighborhood Enhancement, Code Compliance and Environmental Health operations. The Neighborhood Enhancement division is responsible for implementing neighborhood and multifamily stabilization initiatives, CDBG grant programs and community development activities. The Code Compliance division engages with the public to maintain residential and commercial properties and address safety and nuisance issues. The Environmental Health division is responsible for food safety, pool safety, mosquito control and environmental quality and compliance activities.

ACCOMPLISHMENTS IN FY2025

Goal 2. Safe and livable community for all

- Initiated neighborhood stabilization efforts in two new neighborhoods.
- Continued implementation of neighborhood improvements in four neighborhoods.
- Continued screening wall repair and maintenance strategy implementation.
- Expanded implementation of the Multi-Family Stabilization Program.
- Code compliance addressed over 5,000 property maintenance, nuisance and other violations.
- Adopted new 5-year CDBG Consolidated Plan.
- Completed home repair and property improvement projects and provided funding to social and public services.
- Continued installation of new environmental health software with mobile capabilities.

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

- Initiate neighborhood stabilization efforts in one new neighborhood.
- Implement neighborhood improvements and reinvestment activities in 6 neighborhoods.
- Continue implementation of the Multi-Family Stabilization Program.
- Continue screening wall repair and maintenance strategy implementation.
- Implement CDBG Action Plan and home repair activities.
- Research and evaluate policies and strategies for commercial revitalization.

COMMUNITY ENHANCEMENT

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	1,788,518	1,955,933	1,955,933	2,091,541	7%
Operations	96,476	145,540	95,209	98,276	3%
Supplies	13,650	14,885	16,552	16,360	-1%
Maintenance	6,074	9,500	9,500	10,900	15%
Professional Services	289,217	379,900	329,900	309,900	-6%
Capital	35,396	-	-	45,000	
Transfer Out	-	-	50,395	94,453	87%
DEPARTMENT TOTAL	\$ 2,229,331	\$ 2,505,758	\$ 2,457,489	\$ 2,666,430	9%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	BUDGET	AMENDED	ADOPTED-FINAL	
Director Comm Enhmnt	1	1	1	1	0
Asst Dir-Comm Enhancement	0	0	1	1	0
Planning Manager	1	1	0	0	0
Environmental Health Manager	1	1	1	1	0
Senior Planner	1	1	1	1	0
Planner II	0	0	1	1	0
Code Compliance Supervisor	1	1	1	1	0
Multi Family Housing Coordinator	1	1	1	1	0
Planner	2	2	1	1	0
SR Environmental Health Specialist	3	3	2	2	0
Environmental Health Specialist	0	0	1	1	0
Senior Code Compliance Officer	3	3	3	3	0
Admin Suprt Svcs Spc	1	1	1	1	0
Code Compliance Officer	2	2	2	3	1
TOTAL FULL TIME	17	17	17	18	1
TOTAL FULL-TIME-EQUIVALENT	17	17	17	18	1

COMMUNITY ENHANCEMENT GENERAL FUND

EXPENDITURE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	1,274,647	1,386,082	1,386,082	1,436,758	4%
Longevity	3,480	4,196	4,196	4,732	13%
Overtime	-	2,600	2,600	3,720	43%
FICA	93,668	101,595	101,595	105,444	4%
TMRS	198,298	226,770	226,770	234,227	3%
Worker's Compensation	4,266	3,237	3,237	8,415	160%
Health Insurance	181,628	201,103	201,103	265,242	32%
Health Savings Account	18,518	14,813	14,813	14,813	0%
Dental Insurance	11,479	12,712	12,712	15,248	20%
Long-term Disability	1,443	1,622	1,622	1,700	5%
Life Insurance	920	1,032	1,032	1,071	4%
Flexible Spending	171	171	171	171	0%
SUBTOTAL	\$ 1,788,518	\$ 1,955,933	\$ 1,955,933	\$ 2,091,541	7%
OPERATIONS					
Phone/ Data Connectivity	-	-	-	1,120	
Fuel	9,786	5,500	5,500	5,500	0%
Copier Lease	1,238	1,250	1,250	1,250	0%
Copier Usage	715	655	655	655	0%
Technology Maintenance	3,246	25,300	25,364	26,911	6%
Rolling Stock Replacement	23,545	23,545	-	-	
Travel & Training	19,340	28,400	28,400	28,470	0%
Dues & Subscriptions	5,624	7,450	7,450	7,490	1%
Uniforms	3,894	4,590	4,590	4,880	6%
Postage	3,927	2,000	2,000	2,000	0%
Advertising	299	-	-	-	
Outside Printing	3,088	20,000	20,000	20,000	0%
Insurance	21,774	26,850	-	-	
SUBTOTAL	\$ 96,476	\$ 145,540	\$ 95,209	\$ 98,276	3%
SUPPLIES					
General Supplies	13,308	14,885	14,885	15,585	5%
Small Tools & Minor Equipment	-	-	-	775	
IT-Small Equipment	342	-	1,667	-	-100%
SUBTOTAL	\$ 13,650	\$ 14,885	\$ 16,552	\$ 16,360	-1%
MAINTENANCE					
Vehicle Maintenance	6,074	9,500	9,500	10,500	11%
Equipment Maintenance	-	-	-	400	
SUBTOTAL	\$ 6,074	\$ 9,500	\$ 9,500	\$ 10,900	15%
PROFESSIONAL SERVICES					
Professional Services	184,345	259,900	209,900	189,900	-10%
Donation Expense	104,872	120,000	120,000	120,000	0%
SUBTOTAL	\$ 289,217	\$ 379,900	\$ 329,900	\$ 309,900	-6%
TRANSFER OUT					
Internal Service Expense	-	-	50,395	94,453	87%
SUBTOTAL	\$ -	\$ -	\$ 50,395	\$ 94,453	87%
CAPITAL					
Vehicle	35,396	-	-	45,000	
SUBTOTAL	\$ 35,396	\$ -	\$ -	\$ 45,000	
DEPARTMENT TOTALS	\$ 2,229,331	\$ 2,505,758	\$ 2,457,489	\$ 2,666,430	9%

COMMUNITY ENHANCEMENT GENERAL FUND

DONATION EXPENDITURE

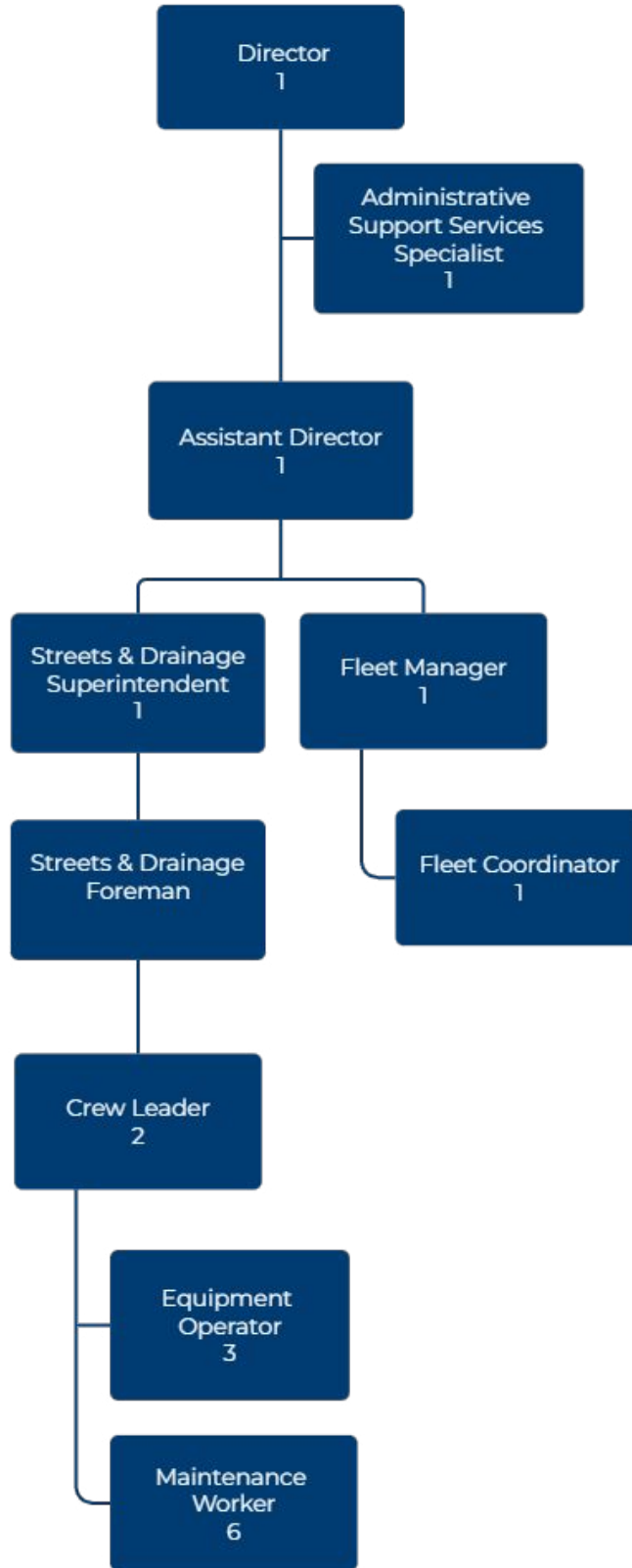
	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 AMENDED	2025-2026 ADOPTED-FINAL	% CHANGE FY2025 AMENDED
<u>ORGANIZATIONS</u>					
COMMUNITY SERVICE GRANTS	104,872	120,000	120,000	120,000	0%
SUBTOTAL	\$ 104,872	\$ 120,000	\$ 120,000	\$ 120,000	0%

CAPITAL EXPENDITURE LIST*

	2023-2024 ACTUAL	2024-2025 BUDGET	2024-2025 AMENDED	2025-2026 ADOPTED-FINAL	% CHANGE FY2025 AMENDED
<u>VEHICLE</u>					
2023 #4812 FORD ESCAPE	35,396	-	-	-	
FORD F-150	-	-	-	45,000	
SUBTOTAL	\$ 35,396	\$ -	\$ -	\$ 45,000	

COMMUNITY SERVICES

GENERAL FUND



COMMUNITY SERVICES

GENERAL FUND

Community Services is responsible for the efficient and effective administration and direction of the following areas: Administration, Streets, Drainage, Service Center Administration, Fleet Coordination, Waste Services, Water & Sewer, and Utility Collections.

ACCOMPLISHMENTS IN FY2025

Goal 5. Engaged and connected Allen community

- Participated in HOA and other Neighborhood organized meetings and events.
- Continue educational endeavors with AISD, scout groups, homeowner associations, garden clubs, and special educational series of workshops.

Goal 4. High-performing City team providing resident-focused services

- Quickly and completely responded to citizen requests for assistance and information.
- Developed the 15th annual budget for the Municipal Service Center.
- Helped develop electricity and natural gas budget estimates for all City funds.
- Assisted in set up and break down at numerous City sponsored events.
- Oversaw operations of Municipal Service Center (MSC) including; administration building and shop building.
- Managed operations budget for Service Center for FY24-25 including calculating all fuel costs included in the individual departments in FY2025.
- Managed the automated vehicle fueling and vehicle wash facilities including the necessary accounting and state reporting requirements associated with these services.
- Fleet Manager position managed fuel system, non-public safety vehicle GPS system, vehicle registrations associated with the "Texas Two Step" program, assist in fleet replacements, fleet auction, fleet acquisition, and consolidation of vehicle records including maintenance records awaiting a maintenance system to be fielded.
- Performed routine concrete and asphalt street maintenance to extend the life of the City's roadways.
- Developed and oversaw annual street and alley repair projects in coordination with the Engineering Department.
- Utilized the concrete truck to help facilitate delivery reliability and increase Streets, Drainage, and Water and Sewer efficiency.

Goal 2. Safe and livable community for all

- Continued the 15th year of the free residential home irrigation audit program.
- Continued the 20th year of the residential water conservation rebate program.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Continue to be involved in electric deregulation through the Texas Coalition for Affordable Power (TCAP) and in the management of the City's power procurement and usage monitoring.
- Reporting of electric consumption in accordance with Senate Bill 241 compliance to reduce municipal electric use by 5% per year through FY2026.

Goal 4. High-performing City team providing resident-focused services

Objective - Develop and maintain proactive city communications policies, strategies, and tools to inform the community

- Respond to customer calls, e-mails, comment forms, or letters within one business day of the day of receipt.
- Provide responsible strategic planning to address long range water, sewer, drainage, and solid waste needs for City improvements and investment.
- Monitor the operations budget and be prepared to make mid-year adjustments for FY24-25 and develop the FY25-26 budget based on the historic costs.
- Continue to monitor the vehicle fueling and vehicle wash facilities including the necessary accounting and state reporting requirements associated with these services.
- Continue to assist in fleet replacements, fleet auction, fleet acquisition, manage fuel system, non-public safety vehicle GPS system, and non-public safety vehicle registrations.
- Continue input into the computerized maintenance management system (CityWorks) to formulate the division's Pavement Maintenance program.
- Manage the City/ Resident cost-shared Sidewalk Replacement program.
- Continue to perform routine concrete and asphalt street maintenance to extend the life of the City's infrastructure.
- Continue to oversee the Streets and Alley projects.

Goal 2. Safe and livable community for all

Objective - Invest in maintaining and upgrading the City's infrastructure and facilities

- Continue a free residential home irrigation audit program and the residential water conservation rebate program.
- Continue educational endeavors with AISD, scout groups, homeowner associations, garden clubs, and special educational series of workshops.
- Continue commercial irrigation audit program.

COMMUNITY SERVICES

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	1,511,880	1,815,979	1,815,979	1,975,703	9%
Operations	316,785	209,309	95,471	101,990	7%
Supplies	39,606	60,975	60,975	53,950	-12%
Maintenance	2,040,740	1,604,000	2,076,074	1,609,000	-22%
Professional Services	47,031	24,300	24,300	24,300	0%
Transfer Out	-	-	105,961	132,487	25%
DEPARTMENT TOTAL	\$ 3,956,042	\$ 3,714,563	\$ 4,178,760	\$ 3,897,430	-7%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Director Comm Svcs	1	1	1	1	0
Asst Dir- Comm Svcs	1	1	1	1	0
Streets & Drainage Superintendent	0	0	1	1	0
Foreman	1	1	0	0	0
Fleet Manager	0	1	1	1	0
Crew Leader	2	2	2	2	0
Admin Suprt Svcs Spc	1	1	1	1	0
Fleet Coordinator	1	1	1	1	0
Equipment Operator	2	2	3	3	0
Maintenance Worker	7	7	6	6	0
TOTAL FULL TIME	16	17	17	17	0
TOTAL FULL-TIME-EQUIVALENT	16	17	17	17	0

COMMUNITY SERVICES

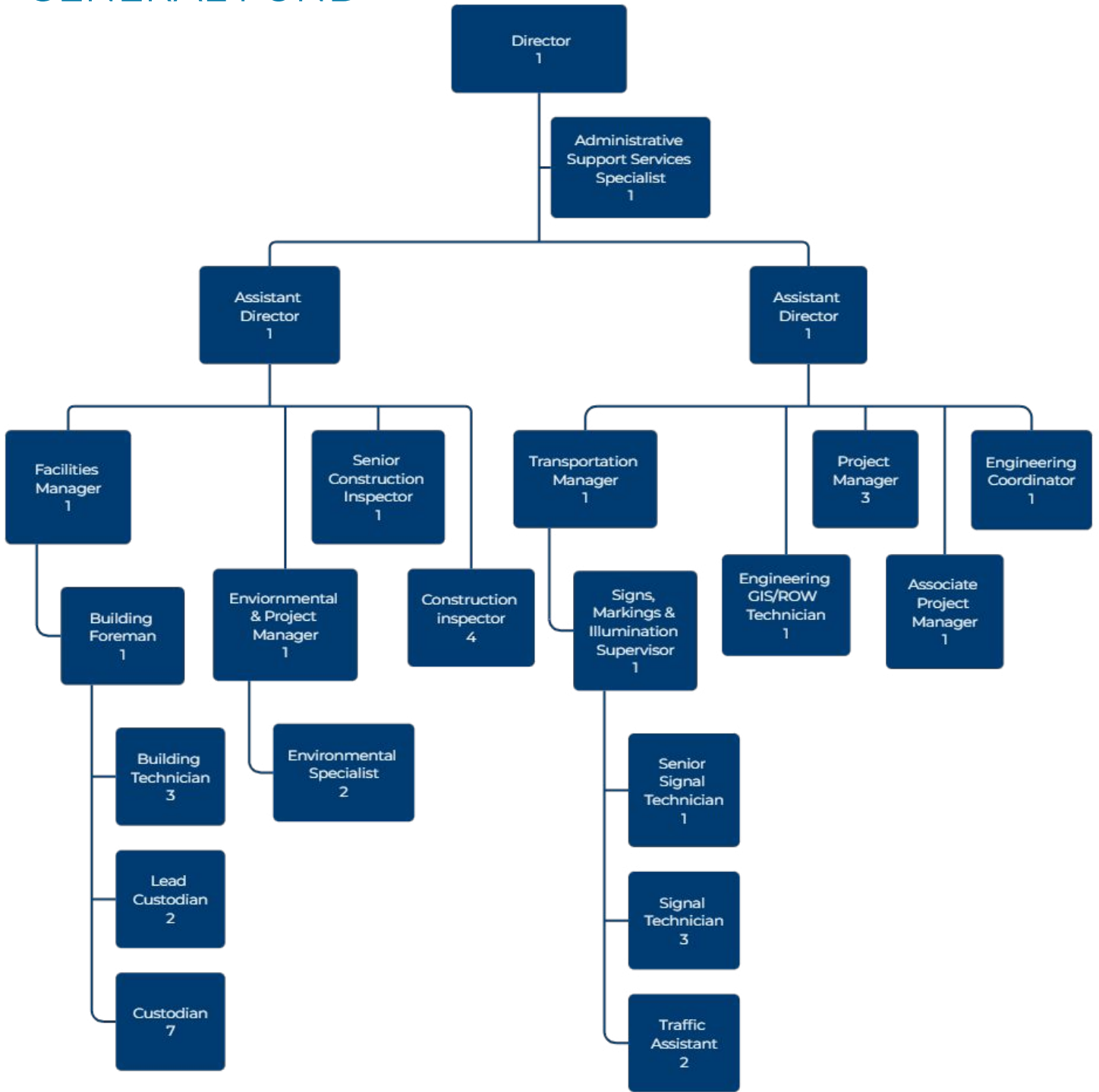
GENERAL FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	1,010,647	1,233,651	1,233,651	1,303,107	6%
Longevity	5,848	6,480	6,480	7,672	18%
Overtime	47,705	40,570	40,570	48,684	20%
FICA	76,311	91,010	91,010	93,988	3%
TMRS	170,616	208,507	208,507	213,318	2%
Worker's Compensation	29,554	22,389	22,389	48,614	117%
Health Insurance	154,816	193,439	193,439	237,382	23%
Health Savings	5,181	5,785	5,785	6,942	20%
Dental Insurance	9,333	11,832	11,832	13,706	16%
Long-term Disability	1,055	1,328	1,328	1,259	-5%
Life Insurance	700	874	874	860	-2%
Flexible Spending	114	114	114	171	50%
SUBTOTAL	\$ 1,511,880	\$ 1,815,979	\$ 1,815,979	\$ 1,975,703	9%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	-	-	-	720	
Fuel	45,069	65,773	57,821	62,820	9%
Natural Gas	26,677	-	-	-	
Water	36,087	-	-	-	
Electricity	69,028	-	-	-	
Technology Maintenance	3,837	3,900	3,975	3,975	0%
Rolling Stock Replacement	68,080	68,080	-	-	
Travel & Training	9,541	20,240	20,240	20,240	0%
Dues & Subscriptions	2,749	3,290	3,290	3,290	0%
Uniforms	9,178	10,145	10,145	10,945	8%
Postage	202	-	-	-	
Insurance	46,337	37,881	-	-	
SUBTOTAL	\$ 316,785	\$ 209,309	\$ 95,471	\$ 101,990	7%
<u>SUPPLIES</u>					
General Supplies	24,731	41,000	41,000	36,000	-12%
Small Tools & Minor Equipment	14,875	19,975	19,975	17,950	-10%
SUBTOTAL	\$ 39,606	\$ 60,975	\$ 60,975	\$ 53,950	-12%
<u>MAINTENANCE</u>					
Facility Maintenance	8,929	13,800	13,800	13,800	0%
Vehicle Maintenance	20,050	29,200	29,200	29,200	0%
Equipment Maintenance	11,212	21,000	21,000	26,000	24%
Street/ Sidewalk Maintenance	2,000,549	1,540,000	2,012,074	1,540,000	-23%
SUBTOTAL	\$ 2,040,740	\$ 1,604,000	\$ 2,076,074	\$ 1,609,000	-22%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	47,031	9,800	9,800	9,800	0%
Lease Agreements	-	12,500	12,500	12,500	0%
Professional Services	-	2,000	2,000	2,000	0%
SUBTOTAL	\$ 47,031	\$ 24,300	\$ 24,300	\$ 24,300	0%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	105,961	132,487	25%
SUBTOTAL	\$ -	\$ -	\$ 105,961	\$ 132,487	25%
DEPARTMENT TOTALS	\$ 3,956,042	\$ 3,714,563	\$ 4,178,760	\$ 3,897,430	-7%

ENGINEERING

GENERAL FUND



Funded in Water & Sewer; Supervised in Engineering

Associate Project Manager, Engineering Coordinator, Senior Construction Inspector
 Engineering Project Manager, Environmental Manager, Environmental Specialist

Funded in Drainage; Supervised in Engineering

Construction Inspector

ENGINEERING

GENERAL FUND

The Engineering Department provides planning and project management administration for City of Allen infrastructure for a variety of assets maintained by other departments, such as streets, drainage, water/wastewater utilities, and certain facilities maintained by others (Parks Department and Fire Department Facilities) through administration of the Capital Improvement Program. In addition to the implementation of the Capital Improvement Program, the department provides construction inspection, plan review, environmental compliance oversight, right-of-way permitting, and ensures that all public traffic control devices are maintained and compliant with state and federal guidelines. Operational responsibilities include maintenance and asset improvement projects related to traffic infrastructure (signs, signals and markings) as well as certain public facilities (City Hall, Police Department Headquarters, Municipal Court and Parks & Recreation Administration and the Municipal Service Center).

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Assigned engineering department staff to remain engaged in TxDOT projects to completion – Conversion of HOV Lane to Peak Hour Travel Lane on US75 and FM2551 (Angel Parkway).

Goal 2. Safe and livable community for all

- The following efforts completed with in-house resources:
 - Replaced and installed new signs at various locations throughout the city.
 - Performed all-way stop warrant, signal warrant sight visibility analyses, and marked crosswalk warrant at various locations throughout the year.
 - Four (4) Battery Back ups were changed due to damage from storms or faulty equipment. The locations are Bethany/Whitman, Bethany/Alma, Main/Malone and Stacy/ US 75.
 - Traffic signal cabinet upgrades at McDermott & Watters and Exchange & Rivercrest.
 - Replaced Twelve (12) traffic signal heads and eight (8) pedestrian heads with a total of fifty-two (52) led modules at Main and Jupiter and also at Main and Fountain Gate.
 - Installed new led red enforcement light indication at eight (8) locations including Exchange & Allen Heights, Exchange & Alma Rd., Alma & Comanche, Stacy & Watters, McDermott & Watters, Bethany & US75, Bethany & Jupiter and Main & Jupiter.
 - Installed one (1) pan tilt zoom (PTZ) camera at Bethany and Angel for traffic monitoring.
 - Replaced forty (40) batteries at traffic signals and ten (10) batteries for School flashers.
 - Upgraded and replaced existing led red light enforcement lights on traffic signal poles at twenty-seven (27) intersections, a total of sixty-nine (69) bulbs.
 - Installed five hundred and five (505) street light UBICELL smart nodes to add remote monitoring capability of the streetlights.
 - Processed 1,563 work orders and service requests using Cityworks software for traffic signals, signs, pavement markings, school zones and streetlight repairs (for nine months as of this writing, Oct. 1, 2024- June 20, 2025).
 - Continued construction improvements at eleven (11) signalized locations to improve operations of traffic flow including: audible push buttons, upgraded traffic signal cabinets, upgraded video detection, a new traffic signal at Greenville & Ridgemont and added additional left turn lanes on Watters Road at the intersection of Stacy Road.

GENERAL FUND

- Started construction at McDermott & Allen Drive traffic signal to improve the traffic signal heads, audible push button system (APS) for ADA compliance new traffic signal detection system.
- Began construction at Exchange and Allen Heights to offset westbound left turn lane to improve sight visibility.
- Construction started at Exchange & Rivercrest to improve the congestion by adding an additional northbound turn right turn lane.
- Began construction at Greenville & Main, Greenville & Bethany and Bethany & Century for various traffic operational improvements including an upgraded traffic signal cabinet, controller, APS system, signal heads and video detection system.
- Continued to use the traffic management center to remotely monitor and troubleshoot our traffic system, especially during winter storms, power outages and US75 technology lane project traffic monitoring.
 - Continue to upgrade the traffic signal controller software to the latest version.
 - Adjust traffic signal timing for construction near traffic signals to meet the demand for construction traffic.
 - Replaced and improved crosswalk and intersection striping at multiple locations.
- Continue to install “Ubicells” on existing City owned and maintained streetlights in an effort to reduce costs for visual inspections.
- Administered and completed the 2024 City-wide Streets and Alleys program.
- Applied, received and completed a Federal Grant to improve the Bethany corridor with conversion of streetlights to LED.
- Applied for and received a Collin County award to construct the remaining Ridgeview Drive Segment from US75 to Chelsea Blvd.

Objective - Invest in maintaining and upgrading the City’s Infrastructure and facilities

- Completed construction of Chelsea Blvd. from Allen Commerce to SH121, 2024 Streets & Alleys City-wide Rehabilitation Project, Bridge Repair Phase 2, McDermott Asphalt Overlay, Creek Bank Stabilization, Median Improvement Project, 2025 Manhole relining, and Monoclor Water Disinfectant System Installation.
- Completed Detailed Plan (Engineering Design) for Lost Creek Lift Station, Custer and Stacy Pump Stations Update, Jupiter Sanitary Sewer/ Oak Hill Waterline Replacement.
- Received \$1.2M from TxDOT to implement renewed landscaping along US75 through their Green Ribbon Grant Application process.
- Begin construction of 2025 Streets & Alley Project, Allenwood & Timber Creek Water Rehabilitation, Heritage Parkway & Allen Heights Sewer Main Repair, and Cottonwood Creek Bank Stabilization.
- Assigned engineering department staff to remain engaged with the NTMWD sewer projects and the Fairview-Allen-NTMWD Sloan Creek Regional Lift Station.
- The following improvements were made to facilities maintained by the Engineering Department:
 - Installed new emergency full facility generators for Fire Stations 3 & 4.
 - Installed a new environmental system generator for City Hall.
 - Completed and Opened Allen Fire Station 6 Construction.
 - Completed Remodel and expansion of Allen Public Library.
 - Broke Ground on new Allen Police Headquarters.
 - Improved Security within City Hall with Security Upgrades

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

Objective - Invest in maintaining and upgrading the City's Infrastructure and facilities

- Continue looking for partnering opportunities with Collin County and TxDOT to advance roadway projects such as TxDOT Transportation Alternative Program for Exchange Parkway Overpass conversion (wider sidewalks and decorative fence).
- Begin the construction of Maxwell Creek & Lost Creek Lift Station, Stacy & Custer Pump Station Rehab and 2026 Streets & Alley's City-wide rehabilitation Project.
- Complete the 2025 Streets & Alleys City-wide Rehabilitation Project, Allenwood & Timbercreek Water Rehabilitation, Heritage Parkway & Allen Heights Sewer Main Repair, and Cottonwood Creek Bank Stabilization.
- Begin detailed plan design of Stacy Ridge, Summerside, and Carter Court lift stations and Greenville & Rockridge Waterline Rehab.
- Continue to replace street signs and refresh pavement markings throughout the city.
- Evaluate intersections and consider new traffic signals, where warranted by engineering standards and criteria.
- Continue to evaluate signalized intersections where operations/other physical improvement is needed.
- Lead the Traffic Safety Advisory Committee and work with AISD to monitor and improve traffic operations near schools.
- Continue to utilize signal performance measures software to proactively diagnose, monitor and optimize signal operation.
- Analyze crash statistics (city-wide) to find locations with high crash activity and work to minimize crashes through engineering solutions.
- Continue to use internal procedures for traffic calming solutions.
- Continue to work with Community Enhancement to deliver joint department projects, such as the screening wall projects and Jupiter Sanitary Sewer/ Oakhill Waterline Replacement projects.
- Plan out revitalization for aging city facilities and infrastructure once they reach 25-year mark.
- Seek efficient building systems to reduce costs and resource usage of facilities.
- Continue to administer facility renovation projects in accordance with the approved budget for ongoing facility reinvestment, such as:
 - Continued Construction of new Police Department Headquarters.
 - Design new occupancy plan for existing Police Department Headquarters.
 - Maintain and improve energy efficiency within city buildings.

ENGINEERING

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	2,991,645	3,441,489	3,441,489	3,622,096	5%
Operations	1,092,938	1,464,980	1,379,345	1,489,112	8%
Supplies	97,435	80,566	159,646	160,046	0%
Maintenance	1,261,605	2,654,915	2,668,987	2,655,095	-1%
Professional Services	298,148	252,210	482,390	482,390	0%
Capital	-	106,000	106,000	-	-100%
Transfer Out	-	-	82,906	99,422	20%
DEPARTMENT TOTAL	\$ 5,741,771	\$ 8,000,160	\$ 8,320,763	\$ 8,508,161	2%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Director Engineering	1	1	1	1	0
Assistant Director Engineering	1	2	2	2	0
Engineering Manager	1	0	0	0	0
Transportation Manager	1	1	1	1	0
Facilities Manager	1	1	1	1	0
Facilities Project Manager	1	1	1	1	0
Building Maintenance Foreman	1	1	1	1	0
Engineering Project Manager	0	0	2	2	0
Traffic Foreman	1	1	1	1	0
GIS/ROW Technician	1	1	1	1	0
SR Construction Project Mngr	0	2	0	0	0
SR Signal Technician	1	1	1	1	0
Admin Suprt Svcs Spc	1	1	1	1	0
Construction Inspector	2	2	2	2	0
Traffic Signal Technician	3	3	3	3	0
Building Maintenance Technician	2	3	3	3	0
Lead Custodian	2	2	2	2	0
Traffic Assistant	2	2	2	2	0
Custodian	7	7	7	7	0
TOTAL FULL TIME	29	32	32	32	0
TOTAL FULL-TIME-EQUIVALENT	29	32	32	32	0

EXPENDITURE DETAIL

PERSONNEL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Salaries	2,061,277	2,361,246	2,361,246	2,423,343	3%
Longevity	11,236	11,940	11,940	12,460	4%
Overtime	79,839	93,000	93,000	124,800	34%
FICA	156,300	177,749	177,749	177,744	0%
TMRS	331,721	401,804	401,804	398,512	-1%
Worker's Compensation	35,310	23,148	23,148	53,868	133%
Health Insurance	273,629	327,280	327,280	381,502	17%
Health Savings Account	18,828	18,170	18,170	19,327	6%
Dental Insurance	17,612	20,599	20,599	23,987	16%
Long Term Disability	2,231	2,626	2,626	2,626	0%
Life Insurance	1,482	1,728	1,728	1,728	0%

ENGINEERING

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>CONTINUED</u>					
Flexible Spending	380	399	399	399	0%
Car Allowance	1,800	1,800	1,800	1,800	0%
SUBTOTAL	\$ 2,991,645	\$ 3,441,489	\$ 3,441,489	\$ 3,622,096	5%
<u>OPERATIONS</u>					
Fuel	20,016	26,680	19,094	26,700	40%
Water	-	33,104	33,104	33,104	0%
Natural Gas	-	32,200	32,200	32,200	0%
Electricity	948,296	1,207,224	1,207,224	1,309,657	8%
Copier Lease	1,671	1,700	1,700	1,700	0%
Copier Usage	3,039	3,088	3,088	3,088	0%
Technology Maintenance	23,510	37,840	37,900	40,378	7%
Travel & Training	12,776	19,598	19,598	19,598	0%
Dues & Subscriptions	6,201	7,511	7,968	6,968	-13%
Uniforms	9,145	12,404	16,744	14,994	-10%
Postage	40	430	430	430	0%
Advertising	126	135	135	135	0%
Rolling Stock Replacement	44,508	44,508	-	-	
Notices required by law	117	160	160	160	0%
Insurance	23,493	38,398	-	-	
SUBTOTAL	\$ 1,092,938	\$ 1,464,980	\$ 1,379,345	\$ 1,489,112	8%
<u>SUPPLIES</u>					
IT-Small Equipment	-	1,550	1,550	1,550	0%
General Supplies	65,745	67,376	138,296	138,696	0%
Small Tools & Minor Equipment	31,690	11,640	19,800	19,800	0%
SUBTOTAL	\$ 97,435	\$ 80,566	\$ 159,646	\$ 160,046	0%
<u>MAINTENANCE</u>					
Facility Maintenance	352,352	151,500	158,000	150,000	-5%
Vehicle Maintenance	15,065	17,170	18,100	18,850	4%
Equipment Maintenance	445,212	486,271	492,913	486,271	-1%
Infrastructure Maintenance	448,976	450,000	450,000	450,000	0%
Street & Alley Maintenance	-	1,549,974	1,549,974	1,549,974	0%
SUBTOTAL	\$ 1,261,605	\$ 2,654,915	\$ 2,668,987	\$ 2,655,095	-1%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	141,123	80,420	310,600	310,600	0%
Lease Agreements	-	3,650	3,650	3,650	0%
Professional Services	157,025	168,140	168,140	168,140	0%
SUBTOTAL	\$ 298,148	\$ 252,210	\$ 482,390	\$ 482,390	0%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	82,906	99,422	20%
SUBTOTAL	\$ -	\$ -	\$ 82,906	\$ 99,422	20%
<u>CAPITAL</u>					
Vehicles	-	106,000	106,000	-	-100%
SUBTOTAL	\$ -	\$ 106,000	\$ 106,000	\$ -	-100%
DEPARTMENT TOTALS	\$ 5,741,771	\$ 8,000,160	\$ 8,320,763	\$ 8,508,161	2%

GENERAL FUND

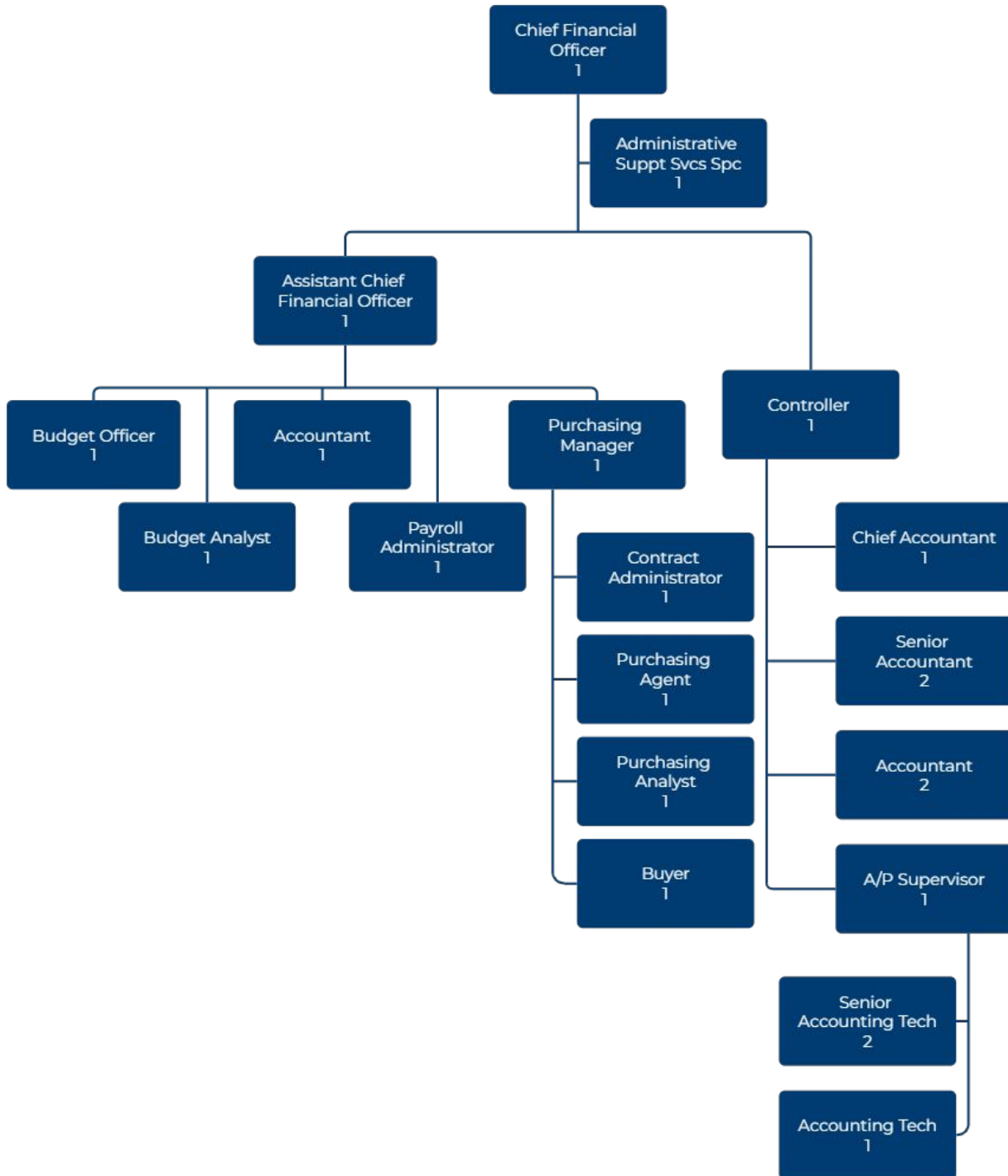
CAPITAL EXPENDITURE LIST*

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025</u>
					<u>AMENDED</u>
CAPITAL					
VEHICLES	-	106,000	106,000	-	-100%
SUBTOTAL	\$ -	\$ 106,000	\$ 106,000	\$ -	-100%

*The items listed are non-recurring capital expenditures based on increased service to the community.

FINANCE

GENERAL FUND



FINANCE

GENERAL FUND

The Finance department's purpose is to provide responsive and accurate technical staff support to the City Manager and all operating departments and to plan, manage and maintain the financial matters of the City.

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Continued to receive professional awards and recognition:
 - Received the 26th Certificate of Achievement for Excellence in Financial Reporting from the National Government Finance Officers Association (GFOA).
 - Received the 26th Distinguished Budget Presentation Award from GFOA.
 - Received the 25th Achievement of Excellence in Procurement Award from the National Purchasing Institute (NPI).
- The City maintained its bond ratings as follows: Standard and Poor's rating of AAA on G.O. Bonds and AAA on the Water and Sewer Revenue Bonds. Moody's ratings are Aaa on G.O Bonds and earned in 2025 Aaa rating from Moody's on the Economic Development Revenue Bonds and the Community Development Revenue Bonds.
- Issued G.O. bonds for Streets, and a new Police Headquarters.
- Continued financial reviews in various areas related to property taxes, sales taxes, hotel/motel taxes, tax increment financing (TIF) agreements, economic development agreements, franchise fees, and monitored long range financial plans for debt management and selected operating funds.
- Prepared the City's third PAFR (Popular Annual Financial Report).

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Continue to receive professional awards and recognition from NPI and GFOA.
- Continue to monitor the impact of the economy on current financial conditions affecting the City's revenues and expenses, specifically with reviews in various areas related to property taxes, sales taxes, hotel/motel taxes, franchise fees, building permits, and economic development agreements, including TIFs.
- Continue to analyze the City's ability to implement the CIP program and the impact on the long-range financial plan for debt management and selected operating funds.
- Continue to administer the Bond Program passed by the voters during FY2023.
- Continue to work on the implementation of the new administrative software, updates to organizational policies to reflect process and procedural changes.

FINANCE

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	2,730,308	2,679,648	2,679,648	2,806,159	5%
Operations	209,220	279,907	258,137	258,809	0%
Supplies	40,841	35,600	35,600	35,600	0%
Professional Services	945,632	1,221,974	1,241,800	1,241,800	0%
Transfer Out	-	-	24,170	30,002	24%
DEPARTMENT TOTAL	\$ 3,926,001	\$ 4,217,129	\$ 4,239,355	\$ 4,372,370	3%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
CFO	1	1	1	1	0
Assistant CFO	1	1	1	1	0
Controller	1	1	1	1	0
Purchasing Manager	1	1	1	1	0
Chief Accountant	1	1	1	1	0
A/P Supervisor	1	1	1	1	0
Budget Officer	1	1	1	1	0
Purchasing Agent	0	0	1	1	0
Contract Administrator	1	1	1	1	0
Senior Accountant	2	2	2	2	0
Budget Analyst	1	1	1	1	0
Purchasing Analyst	1	1	1	1	0
Accountant	3	3	2	2	0
Senior Buyer	1	1	0	0	0
Payroll Administrator	1	1	2	2	0
Admin Suprt Svcs Spc	1	1	1	1	0
Buyer	1	1	1	1	0
Senior Accounting Technician	2	2	2	2	0
Accounting Tech	1	1	1	1	0
TOTAL FULL TIME	22	22	22	22	0
TOTAL FULL-TIME-EQUIVALENT	22	22	22	22	0

FINANCE

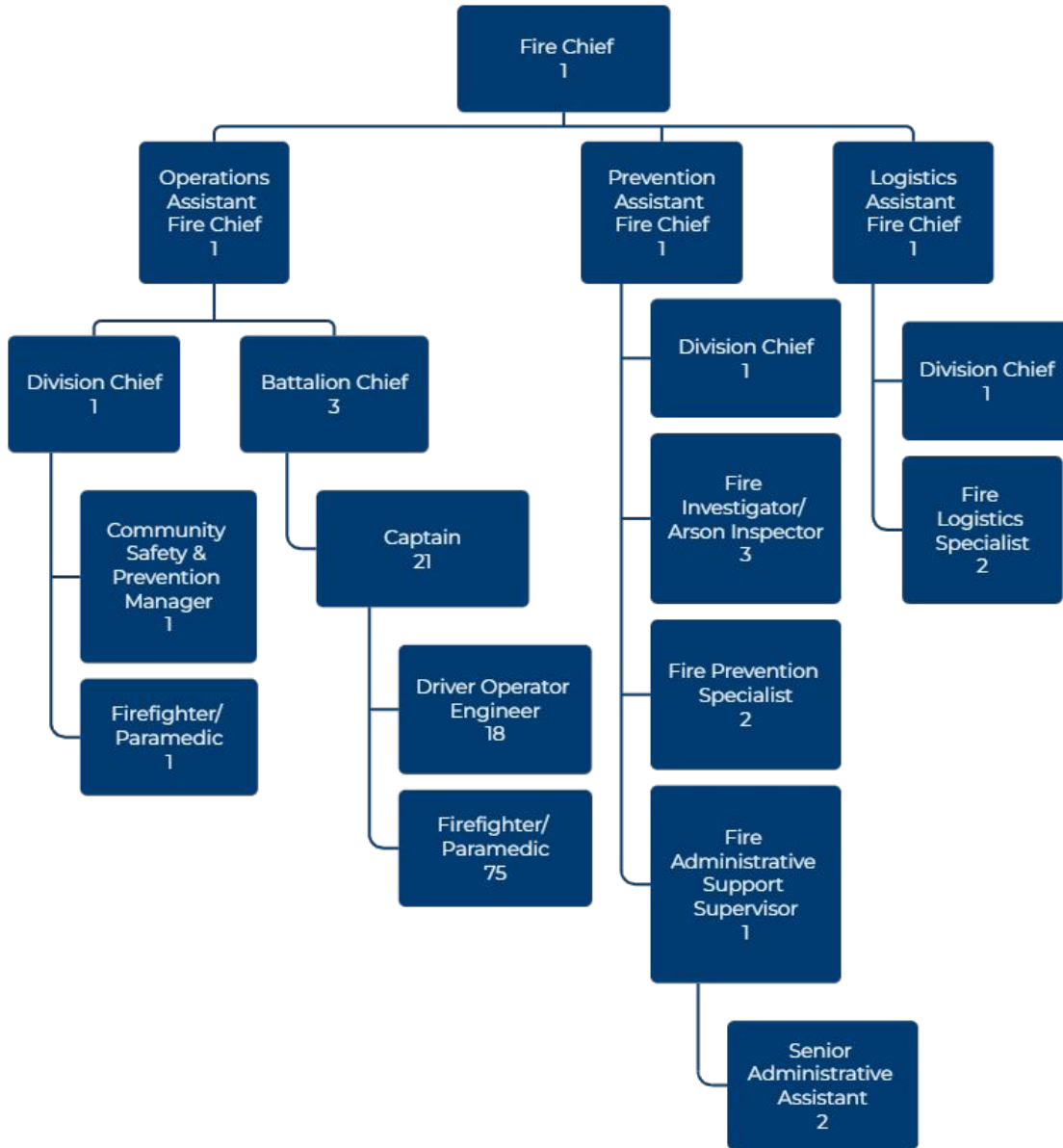
GENERAL FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025</u> <u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	1,812,809	1,963,934	1,963,934	1,996,411	2%
Longevity	3,520	4,296	4,296	4,944	15%
Overtime	13,398	6,800	6,800	8,160	20%
FICA	132,663	142,050	142,050	145,082	2%
TMRS	537,789	321,544	321,544	325,810	1%
Worker's Compensation	3,787	2,814	2,814	7,673	173%
Health Insurance	195,159	208,080	208,080	285,369	37%
Health Savings	13,929	11,342	11,342	11,342	0%
Dental Insurance	13,509	14,683	14,683	17,260	18%
Long-term Disability	2,026	2,237	2,237	2,237	0%
Life Insurance	1,225	1,355	1,355	1,358	0%
Flexible Spending	494	513	513	513	0%
SUBTOTAL	\$ 2,730,308	\$ 2,679,648	\$ 2,679,648	\$ 2,806,159	5%
<u>OPERATIONS</u>					
Service Costs	50,864	60,200	61,400	61,400	0%
Copier Lease	1,671	1,740	1,740	1,740	0%
Copier Usage	2,083	2,342	2,342	2,342	0%
Technology Maintenance	84,084	133,500	133,500	133,500	0%
Travel & Training	37,156	36,400	37,468	38,000	1%
Dues & Subscriptions	6,469	9,605	9,737	9,877	1%
Postage & Freight	5,618	10,450	10,450	10,450	0%
Insurance	21,108	24,170	-	-	
Notices Required by Law	167	1,500	1,500	1,500	0%
SUBTOTAL	\$ 209,220	\$ 279,907	\$ 258,137	\$ 258,809	0%
<u>SUPPLIES</u>					
IT Small Equipment	253	-	-	-	
General Supplies	39,434	35,600	35,600	35,600	0%
Small Tools & Minor Equipment	1,154	-	-	-	
SUBTOTAL	\$ 40,841	\$ 35,600	\$ 35,600	\$ 35,600	0%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	31,363	74,336	74,336	74,336	0%
Professional Services	684,300	703,354	703,664	703,664	0%
Credit Card Costs	229,969	193,110	212,626	212,626	0%
OPEB Trust Expense	-	251,174	251,174	251,174	0%
SUBTOTAL	\$ 945,632	\$ 1,221,974	\$ 1,241,800	\$ 1,241,800	0%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	24,170	30,002	24%
SUBTOTAL	\$ -	\$ -	\$ 24,170	\$ 30,002	24%
DEPARTMENT TOTALS	\$ 3,926,001	\$ 4,217,129	\$ 4,239,355	\$ 4,372,370	3%

FIRE

GENERAL FUND



FIRE

GENERAL FUND

The Allen Fire Department serves and protects its citizens and visitors by providing the best in Emergency Medical Services, Fire Suppression, Fire Prevention and Education, and Emergency Management.

ACCOMPLISHMENTS IN FY2025

Goal 2. Safe and livable community for all

- Developed a driver safety program called “Drive to Thrive”. Decreased injury crashes by 15%.
- Continued working with local hospital emergency departments to increase their capabilities and working relationship with the AFD to ensure the highest level of care for our citizens transported by ambulance to their facilities.
- Conducted regular meetings with representatives from area healthcare providers about the future of healthcare delivery in Allen.

Objective – Invest in maintaining and upgrading the City’s Infrastructure and facilities

- Opened fire station #6 in October of 2024.

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

Objective – Maintain and enhance Allen as one of the safest cities in Texas

- Expand public education initiatives within local schools to enhance community safety awareness and promote career opportunities in the Fire Service.
- Increase collaborative training exercises with neighboring fire departments focused on specialized rescue operations and mutual aid response capabilities.
- Strengthen partnerships with local hospital emergency departments to continually improve their response capabilities and coordination with Allen Fire Department, ensuring exceptional care for residents transported via ambulance.
- Facilitate ongoing strategic discussions with healthcare providers to shape the future of healthcare delivery and emergency medical response in Allen.
- Develop and implement a senior-focused injury prevention program modeled after the successful “Drive to Thrive” initiative, aimed at reducing injury incidents among Allen’s aging population through targeted education, awareness, and community engagement.

FIRE GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	21,721,047	23,393,606	23,393,606	24,736,653	6%
Operations	1,837,325	1,979,087	1,030,752	1,052,564	2%
Supplies	353,557	435,028	435,028	433,226	0%
Maintenance	688,332	624,362	624,362	624,362	0%
Professional Services	328,499	268,798	268,798	268,798	0%
Capital	-	-	-	30,000	
Transfer Out	-	-	953,301	1,372,462	44%
DEPARTMENT TOTAL	\$ 24,928,760	\$ 26,700,881	\$ 26,705,847	\$ 28,518,065	7%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Fire Chief	1	1	1	1	0
Asst Fire Chief	3	3	3	3	0
Fire Division Chief	3	3	3	3	0
Fire Battalion Chief	3	3	3	3	0
Fire Inspector/Arson Investigator	2	2	3	3	0
Fire Captain	21	21	21	21	0
Fire Driver Operator	18	18	18	18	0
Firefighter/Paramedic	70	73	73	76	3
Fire Prevention Specialist	3	3	2	2	0
Public Educ Coor	1	1	1	1	0
Fire Administration Support Supervisor	0	0	1	1	0
Admin Suprt Svcs Spc	1	1	0	0	0
Fire Logistics Specialist	2	2	2	2	0
SR Admin Asst	2	2	2	2	0
TOTAL FULL TIME	130	133	133	136	3
TOTAL FULL-TIME-EQUIVALENT	130	133	133	136	3

EXPENDITURE DETAIL

PERSONNEL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Salaries	13,796,986	15,661,681	15,661,681	15,911,545	2%
Longevity	68,680	72,660	72,660	72,660	0%
Overtime	1,946,040	1,336,000	1,336,000	1,603,200	20%
FICA	1,143,136	1,245,045	1,245,045	1,254,017	1%
TMRS	2,454,970	2,779,108	2,779,108	2,796,906	1%
Worker's Compensation	254,457	170,133	170,133	720,167	323%
Health Insurance	1,746,781	1,829,927	1,829,927	2,066,802	13%
Health Savings Account	183,712	164,402	164,402	165,616	1%
Dental Insurance	100,189	105,656	105,656	116,091	10%
Long-term Disability	15,867	17,678	17,678	18,115	2%
Life Insurance	9,146	10,233	10,233	10,451	2%
Flexible Spending	1,083	1,083	1,083	1,083	0%
SUBTOTAL	\$ 21,721,047	\$ 23,393,606	\$ 23,393,606	\$ 24,736,653	6%

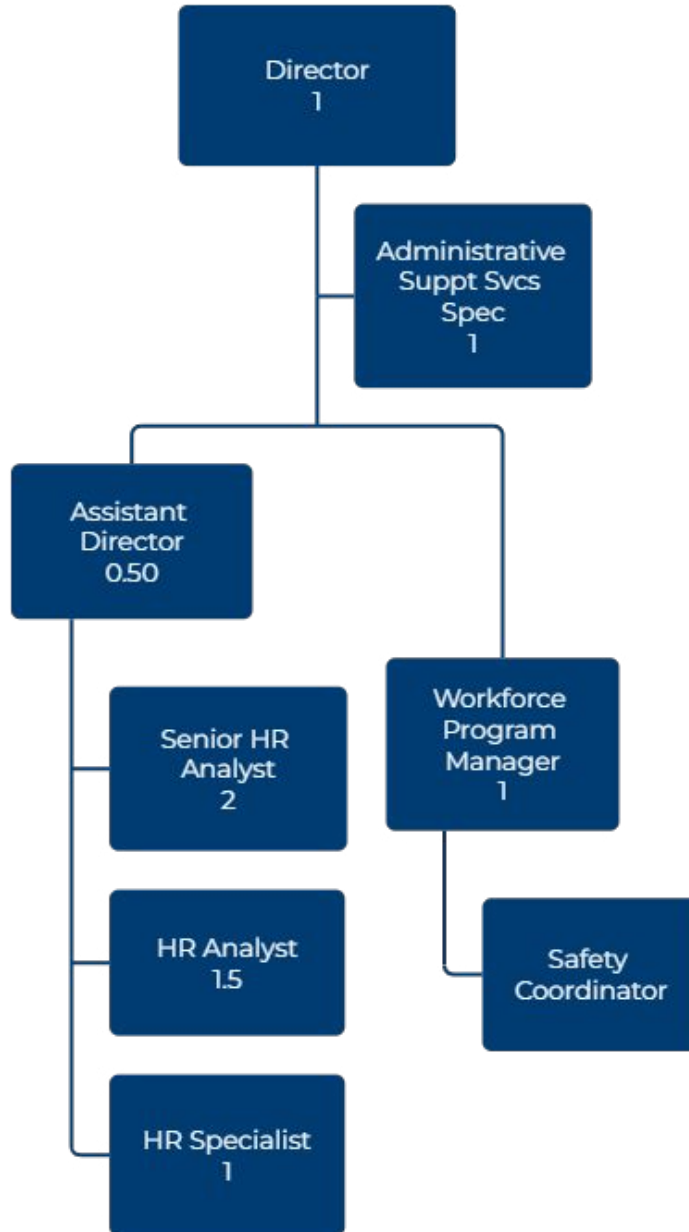
FIRE GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>OPERATIONS</u>					
Fuel	122,890	171,600	171,600	171,600	0%
Water	44,403	43,768	47,734	51,075	7%
Natural Gas	16,083	25,609	25,609	27,146	6%
Electricity	123,773	172,501	172,501	182,851	6%
Copier Lease	2,476	2,500	2,500	2,500	0%
Copier Usage	1,704	1,543	1,543	1,543	0%
Technology Maintenance	25,698	93,060	93,060	93,060	0%
Rolling Stock Replacement	791,007	791,007	-	-	
Travel & Training	152,847	150,640	150,640	152,140	1%
Dues & Subscriptions	46,568	72,500	72,500	73,184	1%
Uniforms	332,267	268,095	268,095	273,495	2%
Postage & Freight	1,762	1,500	2,500	1,500	-40%
Advertising	3,130	-	-	-	
Outside Printing	13,610	6,970	6,970	6,970	0%
Meetings & Receptions	22,982	15,000	15,000	15,000	0%
Insurance	136,125	162,294	-	-	
Notices Required by Law	-	500	500	500	0%
SUBTOTAL	\$ 1,837,325	\$ 1,979,087	\$ 1,030,752	\$ 1,052,564	2%
<u>SUPPLIES</u>					
IT Small Equipment	85	500	500	500	0%
General Supplies	45,703	59,624	59,624	59,624	0%
Small Tools & Minor Equipment	124,439	203,622	203,622	201,820	-1%
Medical & Chemical Supply	183,330	171,282	171,282	171,282	0%
SUBTOTAL	\$ 353,557	\$ 435,028	\$ 435,028	\$ 433,226	0%
<u>MAINTENANCE</u>					
Facility Maintenance	172,873	132,460	132,460	132,460	0%
Vehicle Maintenance	467,395	438,474	438,474	438,474	0%
Equipment Maintenance	48,064	53,428	53,428	53,428	0%
SUBTOTAL	\$ 688,332	\$ 624,362	\$ 624,362	\$ 624,362	0%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	208,929	206,903	206,903	206,903	0%
Professional Services	112,220	52,395	52,395	52,395	0%
Contract Mowing	7,350	9,500	9,500	9,500	0%
SUBTOTAL	\$ 328,499	\$ 268,798	\$ 268,798	\$ 268,798	0%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	953,301	1,372,462	44%
SUBTOTAL	\$ -	\$ -	\$ 953,301	\$ 1,372,462	44%
Machinery & Equipment	-	-	-	30,000	
SUBTOTAL	\$ -	\$ -	\$ -	\$ 30,000	
DEPARTMENT TOTALS	\$ 24,928,760	\$ 26,700,881	\$ 26,705,847	\$ 28,518,065	7%
<u>MACHINERY & EQUIPMENT</u>					
PPE	-	-	-	30,000	
SUBTOTAL	\$ -	\$ -	\$ -	\$ 30,000	

HUMAN RESOURCES

GENERAL FUND



HUMAN RESOURCES

GENERAL FUND

The Human Resources Department works in partnership with departments to support the workforce in delivering the highest level of services to both our external and internal customers. The department provides management expertise in manpower planning, compensation and benefits planning, diversity and employee relations issues, training, long-range human resources planning, and provides coordinates the City-wide employee appreciation (PRIDE) program.

ACCOMPLISHMENTS IN FY2025

Goal 4. High-Performing City team providing resident-focused services

Objective – Maintain and enhance a City organization culture that emphasizes professionalism, results and performance accountability

- Presented the 21st annual Excellence in PRIDE awards.
- Assisted departments with various employee relations issues.
- Presented departmental training on leadership development, team building, and customer service.
- Implemented a City-wide Safety policy, conducted job audits, monthly safety meetings and safety training to ensure a safe workforce.
- Conducted one-day hiring events for seasonal Parks and Recreation employees.
- Implemented the third CityCon conference for the entire workforce.
- Launched a recruiting campaign for the Municipal Explorers Internship program and an apprenticeship program for Maintenance Workers.
- Enhanced employee benefits by offering legal services, ID theft, Hospital, Critical Illness and Accident Coverage.
- Implemented language pay for employees who demonstrate skill in speaking a second language and can assist with translations.
- Hosted "Local Government Day" designed to give teens an inside look at the impact of local government on the community.
- Implemented a new document management system meant to provide a central location for policies and procedures.

OBJECTIVES FOR FY2026

Goal 4. High-performing City team providing resident-focused services

- Continue to develop an organization-wide training and development opportunities.
- Continue to build relationships and serve as a resource for both internal and external customers.
- Continue to develop and facilitate training programs to reflect and promote our organizational PRIDE values.
- Enhance the City's performance appraisal procedure and documentation.
- Review and revise Human Resources policies ensuring compliance with state and federal requirements.
- Continue to evaluate and update new employee orientation to provide comprehensive information regarding the culture, goals, and objectives of the City of Allen.
- Implement updated compensation pay plans to maintain the City's relative market standing with respect to our total compensation strategies.
- Compile and disseminate quarterly recruitment statistics to department directors to assist in workforce decisions.

HUMAN RESOURCES

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025</u> <u>AMENDED</u>
Personnel Services	810,063	1,071,113	1,071,113	1,180,447	10%
Operations	232,724	345,848	339,112	348,845	3%
Supplies	7,647	10,713	10,713	9,313	-13%
Professional Services	195,435	277,000	277,000	271,000	-2%
Transfer Out	-	-	6,736	9,819	46%
DEPARTMENT TOTAL	\$ 1,245,869	\$ 1,704,674	\$ 1,704,674	\$ 1,819,424	7%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director HR	1	1	1	1	0
Assistant Director HR*	0.5	0.5	0.5	0.5	0
Workforce Program Manager	1	1	1	1	0
Senior HR Analyst	2	2	2	2	0
HR Analyst*	0.5	1.5	1.5	1.5	0
Admin Suprt Svcs Spc	1	1	1	1	0
HR Specialist	1	1	1	1	0
TOTAL FULL TIME	7	8	8	8	0
TOTAL FULL-TIME-EQUIVALENT	7	8	8	8	0

*Funding for these positions was split between the Risk Fund and the General Fund.

HUMAN RESOURCES

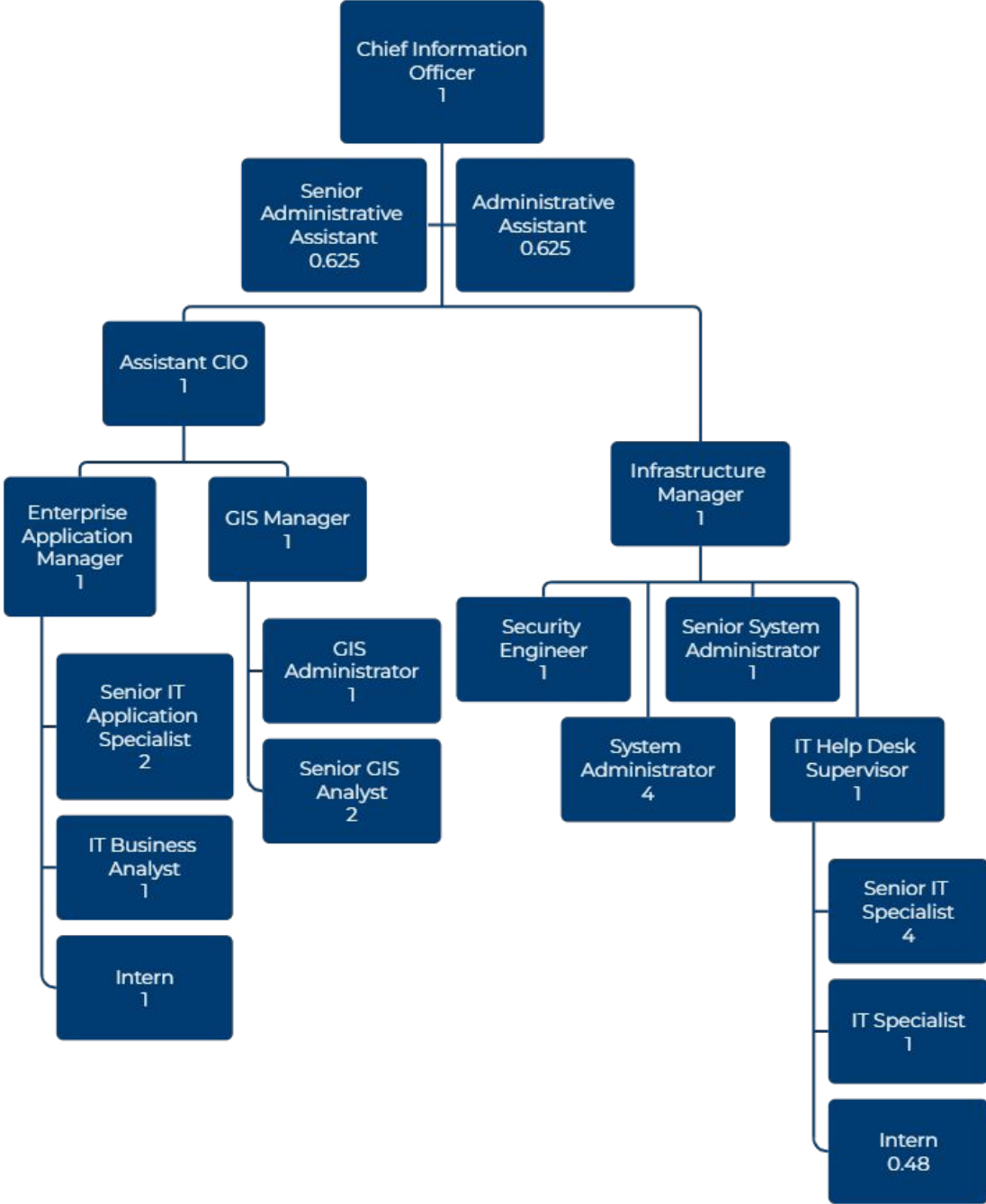
GENERAL FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	582,892	768,016	768,016	862,149	12%
Longevity	1,912	1,252	1,252	1,644	31%
Overtime	5,299	3,720	3,720	8,520	129%
FICA	42,396	55,622	55,622	57,399	3%
TMRS	94,697	125,843	125,843	129,216	3%
Worker's Compensation	1,383	1,008	1,008	3,037	201%
Health Insurance	55,974	81,738	81,738	82,144	0%
Health Savings Account	8,397	5,639	5,639	7,900	40%
Dental Insurance	5,298	6,794	6,794	6,794	0%
Long-term Disability	674	856	856	856	0%
Life Insurance	460	541	541	588	9%
Flexible Spending	104	84	84	200	138%
Educational Assistance	10,577	20,000	20,000	20,000	0%
SUBTOTAL	\$ 810,063	\$ 1,071,113	\$ 1,071,113	\$ 1,180,447	10%
OPERATIONS					
Phone/ Data Connectivity	1,589	-	-	-	
Technology Maintenance	96,777	135,952	135,952	143,695	6%
Travel & Training	19,937	28,400	28,400	27,400	-4%
Dues & Subscriptions	17,394	19,470	19,470	20,820	7%
Postage & Freight	141	300	300	300	0%
Advertising	23,791	62,300	62,300	59,950	-4%
Meetings & Receptions	1,632	2,000	2,000	2,000	0%
Insurance	5,606	6,736	-	-	
Events/ Activities	65,857	90,690	90,690	94,680	4%
SUBTOTAL	\$ 232,724	\$ 345,848	\$ 339,112	\$ 348,845	3%
SUPPLIES					
IT - Small Equipment	-	1,525	1,525	1,525	0%
General Supplies	6,643	8,525	8,525	7,125	-16%
PRIDE Program (General Supplies)	1,004	663	663	663	0%
SUBTOTAL	\$ 7,647	\$ 10,713	\$ 10,713	\$ 9,313	-13%
PROFESSIONAL SERVICES					
Professional Services	143,916	247,000	247,000	241,000	-2%
Unemployment Claims	51,519	30,000	30,000	30,000	0%
SUBTOTAL	\$ 195,435	\$ 277,000	\$ 277,000	\$ 271,000	-2%
TRANSFER OUT					
Internal Service Expense	-	-	6,736	9,819	46%
SUBTOTAL	\$ -	\$ -	\$ 6,736	\$ 9,819	46%
DEPARTMENT TOTALS	\$ 1,245,869	\$ 1,704,674	\$ 1,704,674	\$ 1,819,424	7%

INFORMATION TECHNOLOGY

GENERAL FUND



Funded in Water & Sewer; Supervised in Information Technology

Senior GIS Analyst

INFORMATION TECHNOLOGY

GENERAL FUND

The Information Technology (IT) department supports City goals through the optimal use of technology. The technology division supports infrastructure, including hardware, network, and key systems. The GIS division provides mapping and analytical support for decision making. The software support division helps with managing software rollouts and ongoing support and enhancements in addition to user training and project management.

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Replaced Nutanix end-of-life data center hardware to refresh CAD/RMS environment.
- Added camera security to water towers and pump stations.
- Piloted migration from legacy phone system to new cloud-based PBX.
- Rolled out new project intake, transparency and benefits reporting plan citywide to improve IT project delivery performance.
- Developed a new project intake process to better approve technology projects organization-wide.
- Implemented Chatbot services for the public web site in partnership with PAMRO.
- Led employee working group to build AI strategy and roadmap.
- Piloted Microsoft Copilot AI technology.
- Implemented new anti-ransomware and anti-phishing email technologies.
- Migrated email and web domain from cityofallen.org to allentx.gov to improve trust and security with the public.
- Performed third-party network penetration testing.
- Improved firewall security using a third-party.
- Refreshed basement audio/video technology.
- Continued annual security awareness training for all employees.
- Replaced at least a quarter of employee PCs during annual lease.
- Migrated permitting and license software to the cloud.
- Replaced network switches and security cameras that had reached end of service life.
- Won Top 10 Digital Cities 4th place.

OBJECTIVES FOR FY2026

Goal 4. High performing City team providing resident-focused services.

- Complete Environmental Health platform implementation with Tyler and Community Enhancement.
- Migrate ERP system to the cloud.
- Add anti-ransomware technology to all endpoints.
- Implement new cloud-based phone system.
- Pilot AI use cases based on AI strategy and roadmap.
- Create co-location network at Town of Addison for high-availability and disaster recovery.
- Replace wifi units citywide that have reached end of life.
- Replace switches, security camera recording servers and cameras that have reached end of life.
- Replace helpdesk ticketing system to improve customer service and IT staff efficiency.
- Replace timeclock system due to vendor software end of life.
- Refresh workgroup printer fleet with new leased printers.
- Replace at least a quarter of employee PCs during annual lease.
- Replace a number of network switches and security cameras that have reached end of service life.
- Continue annual security awareness training for all employees.

INFORMATION TECHNOLOGY GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	3,137,714	3,442,697	3,442,697	3,571,942	4%
Operations	2,168,335	2,738,905	1,930,896	2,692,396	39%
Supplies	36,284	43,900	44,178	37,750	-15%
Maintenance	98,654	138,329	138,329	79,729	-42%
Professional Services	1,832,269	1,320,202	1,468,099	1,380,807	-6%
Capital	7,513	-	40,547	10,000	-75%
Transfer Out	-	-	811,686	47,234	-94%
DEPARTMENT TOTAL	\$ 7,280,769	\$ 7,684,033	\$ 7,876,432	\$ 7,819,858	-1%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Chief Infrmtn Offcr	1	1	1	1	0
Assistant CIO	1	1	1	1	0
Infrastructure Mgr	1	1	1	1	0
Enterprise Application Manager	1	1	1	1	0
Security Engineer	1	1	1	1	0
GIS Manager	1	1	1	1	0
Senior System Administrator	0	0	1	1	0
GIS Administrator	1	1	1	1	0
IT Help Desk Supv	1	1	1	1	0
System Administrator	5	5	4	4	0
Senior GIS Analyst	1	1	1	1	0
IT Business Analyst	0	1	1	1	0
Senior IT Application Specialist	0	0	1	1	0
SR IT Appl Spec	1	1	1	1	0
Senior IT Specialist	5	5	5	5	0
Software Specialist	1	0	0	0	0
IT Application Specialist	0	1	0	0	0
TOTAL FULL TIME	21	22	22	22	0
PART-TIME					
Senior Admin Asst	0	0.625	0.625	0.625	0
Administrative Asst	1.25	0.625	0.625	0.625	0
Intern	1.48	1.48	1.48	1.48	0
TOTAL PART-TIME	2.73	2.73	2.73	2.73	0
TOTAL FULL-TIME-EQUIVALENT	23.73	24.73	24.73	24.73	0

INFORMATION TECHNOLOGY

GENERAL FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	2,241,534	2,459,803	2,459,803	2,528,535	3%
Longevity	7,599	8,582	8,582	9,152	7%
Overtime	66,274	55,000	55,000	69,600	27%
FICA	167,830	181,927	181,927	183,396	1%
TMRS	355,223	410,820	410,820	406,712	-1%
Worker's Compensation	6,666	4,849	4,849	13,835	185%
Health Insurance	259,672	286,215	286,215	323,773	13%
Health Savings	13,359	13,656	13,656	13,656	0%
Dental Insurance	15,265	17,097	17,097	18,534	8%
Long-term Disability	2,351	2,613	2,613	2,613	0%
Life Insurance	1,566	1,736	1,736	1,736	0%
Flexible Spending	375	399	399	400	0%
SUBTOTAL	\$ 3,137,714	\$ 3,442,697	\$ 3,442,697	\$ 3,571,942	4%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	323,383	406,040	409,717	431,677	5%
Fuel	453	385	385	385	0%
Electricity	5,892	6,361	6,361	6,742	6%
Service Cost	13	-	-	-	-
Rolling Stock Replacement	485,650	786,942	-	-	-
Travel & Training	60,278	44,612	44,612	47,987	8%
Dues & Subscriptions	3,038	16,100	16,100	16,400	2%
Uniforms	1,305	2,125	2,125	2,125	0%
Postage & Freight	-	150	150	150	0%
Rentals	374	400	400	400	0%
Insurance	18,559	24,744	-	-	-
Software Maintenance	1,269,390	1,451,046	1,451,046	2,186,530	51%
SUBTOTAL	\$ 2,168,335	\$ 2,738,905	\$ 1,930,896	\$ 2,692,396	39%
<u>SUPPLIES</u>					
General Supplies	6,156	5,750	5,750	5,600	-3%
IT Small Equipment	-	-	278	-	-100%
Tools/ Small Equip	30,128	38,150	38,150	32,150	-16%
SUBTOTAL	\$ 36,284	\$ 43,900	\$ 44,178	\$ 37,750	-15%
<u>MAINTENANCE</u>					
Vehicle Maintenance	739	400	400	400	0%
Equipment Maintenance	97,915	137,929	137,929	79,329	-42%
SUBTOTAL	\$ 98,654	\$ 138,329	\$ 138,329	\$ 79,729	-42%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	87,215	150,000	275,739	157,500	-43%
Lease Agreements	(5,452)	608,702	608,702	691,807	14%
Professional Services	491,580	561,500	583,658	531,500	-9%
GASB 87 Capital Outlay	635,852	-	-	-	-
GASB 87 Lease Principal	600,805	-	-	-	-
GASB 87 Lease Interest	22,269	-	-	-	-
SUBTOTAL	\$ 1,832,269	\$ 1,320,202	\$ 1,468,099	\$ 1,380,807	-6%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	811,686	47,234	-94%
SUBTOTAL	\$ -	\$ -	\$ 811,686	\$ 47,234	-94%

INFORMATION TECHNOLOGY

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED					
	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
<u>CAPITAL</u>					
Computer Equip & Software	7,513	-	40,547	10,000	-75%
SUBTOTAL	\$ 7,513	\$ -	\$ 40,547	\$ 10,000	-75%
DEPARTMENT TOTALS	\$ 7,280,769	\$ 7,684,033	\$ 7,876,432	\$ 7,819,858	-1%

CAPITAL EXPENDITURE LIST*					
	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
<u>COMPUTER EQUIPMENT</u>					
ENCUMBRANCE CARRY FORWARD 2025	-	-	40,547	-	-100%
LARGE VIDEO CAMERA SERVER AT CH	-	-	-	10,000	
NETWORK SWITCH C9300 48 PORT	7,513	-	-	-	
SUBTOTAL	\$ 7,513	\$ -	\$ 40,547	\$ 10,000	-75%

*The items listed are non-recurring capital expenditures based on increased service to the community.

INTERNAL SERVICES

GENERAL FUND

No Personnel in this Department

The Internal Services budget, administered by the City Manager's Office, captures expenses that are shared among many departments. Highlights of some of the items included in this department are as follows:

- Economic incentive payments for projects such as The Village at Allen and Hotel/Convention Center
- Professional Services fees for the City Attorney
- Costs associated with the City of Allen strategic planning
- Transfers out for capital projects

INTERNAL SERVICES

GENERAL FUND

EXPENDITURE SUMMARY

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>CLASSIFICATION</u>					
Personnel Services	-	675,980	675,980	621,600	-8%
Operations	5,580,732	5,359,581	5,327,393	5,057,176	-5%
Professional Services	452,510	1,130,164	1,130,540	1,173,467	4%
Transfers Out	1,673,198	2,893,320	491,812	610,000	24%
Operational Support	6,302,088	201,028	2,668,048	2,821,448	6%
DEPARTMENT TOTAL	\$ 14,008,528	\$ 10,260,073	\$ 10,293,773	\$ 10,283,691	0%

EXPENDITURE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Market Adjustments	-	675,980	675,980	621,600	-8%
SUBTOTAL	\$ -	\$ 675,980	\$ 675,980	\$ 621,600	-8%
<u>OPERATIONS</u>					
Electricity	209,424	257,188	225,000	238,500	6%
Service Costs	241	-	-	-	-
Economic Grant Expenses	5,371,067	5,102,393	5,102,393	4,818,676	-6%
SUBTOTAL	\$ 5,580,732	\$ 5,359,581	\$ 5,327,393	\$ 5,057,176	-5%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	15,300	35,400	35,400	35,400	0%
Lease Agreements	12,748	12,700	13,076	12,917	-1%
Professional Services	336,616	700,000	700,000	700,000	0%
Strategic Planning Expense	87,846	382,064	382,064	425,150	11%
SUBTOTAL	\$ 452,510	\$ 1,130,164	\$ 1,130,540	\$ 1,173,467	4%
<u>OTHER FINANCING USES</u>					
Operational Support	202,068	201,028	201,028	204,428	2%
Internal Services	6,100,020	-	2,467,020	2,617,020	6%
Transfers Out	1,673,198	2,893,320	491,812	610,000	24%
SUBTOTAL	\$ 7,975,286	\$ 3,094,348	\$ 3,159,860	\$ 3,431,448	9%
DEPARTMENT TOTALS	14,008,528	10,260,073	10,293,773	10,283,691	0%

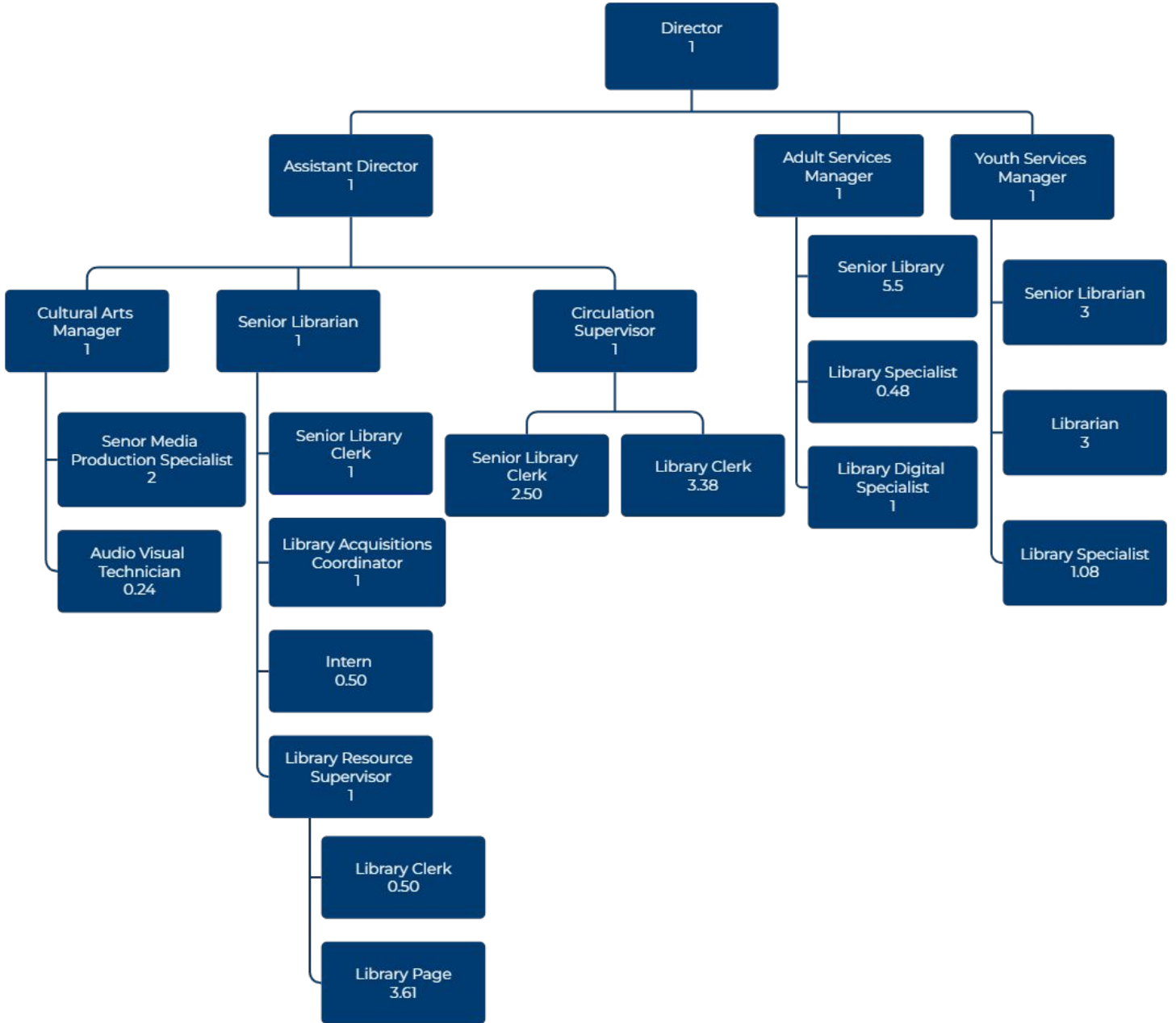
INTERNAL SERVICES

GENERAL FUND

TRANSFERS OUT						% CHANGE
	2023-2024	2024-2025	2024-2025	2025-2026		FY2025
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>		<u>AMENDED</u>
<u>OPERATIONAL SUPPORT</u>						
OPERATIONS-EDC-THE FARM PROJECT	202,068	201,028	201,028	204,428		2%
SUBTOTAL	\$ 202,068	\$ 201,028	\$ 201,028	\$ 204,428		2%
<u>INTERNAL SERVICES</u>						
CAPITAL-FACILITY MAINTENANCE FUND	5,433,000	-	1,800,000	1,950,000		8%
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	667,020	-	667,020	667,020		0%
SUBTOTAL	\$ 6,100,020	\$ -	\$ 2,467,020	\$ 2,617,020		6%
<u>TRANSFERS OUT</u>						
ANIMAL SHELTER FUND	96,847	-	-	-		
CAPITAL-FACILITY MAINTENANCE FUND	-	1,800,000	-	-		
CAPITAL-NEIGHBORHOOD REINVESTMENT FUND	625,000	25,000	25,000	75,000		200%
NEIGHBORHOOD REINV NON-BOND FUND	-	-	50,000	-		-100%
OPERATIONS-ALLEN EVENT CENTER	551,351	400,000	400,000	400,000		0%
OPERATIONS-GRANT FUND	-	1,300	16,812	135,000		703%
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	-	667,020	-	-		
SUBTOTAL	\$ 1,673,198	\$ 2,893,320	\$ 491,812	\$ 610,000		24%

LIBRARY

GENERAL FUND



LIBRARY

GENERAL FUND

As “a welcoming place to inspire the mind,” the Library serves the lifelong learning, informational, and cultural needs of Allen citizens and provides a friendly environment for all ages to develop and nourish an enduring love for reading and learning to enrich their lives and the quality of community life.

ACCOMPLISHMENTS IN FY2025

Goal 2. Safe and livable community for all

Objective – Invest in maintaining and upgrading the City’s Infrastructure and facilities

- Coordinated with Hidell and Associates Architects, construction manager at risk Fransen Pittman, the City Manager’s Office, Facilities, and Purchasing to review costs, schedules, and progress during Library construction to gauge functionality and flexibility, achieve on-time completion, and ensure an optimal outcome for Allen’s “next” library.
- Reviewed and modified room layouts and features, discussed the cost, quality, quantity, and suitability of furnishings with contractors, and selected equipment and finishes. Identified technological needs, contacted potential vendors, and evaluated and selected solutions based on cost, quality, and projected longevity.
- Provided significant Library services and programs during construction at the former Rountree Elementary campus.
- Coordinated with Parks and Recreation to maintain the Story Trail at the Stephen G. Terrell Recreation Center.

Objective – Maintain the reputation as a family-friendly community and a preferred place to live in the DFW metroplex

- Encouraged reading and cultural literacy for all ages through collections, services, and displays.
- Recognized by the Texas Municipal Library Directors Association for Achievement of Library Excellence, one of 102 recognized public libraries in Texas. This was the Library’s eleventh consecutive year to receive this recognition for demonstrated excellence in each of ten distinct service categories.
- Encouraged reading and literacy in December and January through the Winter Reading Club for children, teens, and adults with the theme “Books Are Sweet” and the Summer Reading Club May through July with the theme “Color Our World” highlighted by related programs and prizes.
- Continued to promote and provide the 1000 Books Before Kindergarten initiative for parents and other caregivers to assist Pre-K children to develop and encourage reading skills before starting Kindergarten.
- Developed print and non-print physical collections as well as cloudLibrary e-book and e-audiobook collections to inform and entertain children, teens, families, and adults. Other digital options include Biblio+ streaming video, NewsStand digital magazines, and ComicsPlus digital comics. Continued to expand the STEM kit collection and encouraged interest by moving the collection into a public area. Began new adult collections for craft and memory kits. Provided access to information outside the Library through online databases, interlibrary borrowing from other libraries
- Planned and delivered more than 500 in-person programs for Allen residents of all ages, including children, teens, families, and adults, before closing for two months to relocate to the temporary Rountree location.

- Promoted Library programs and services to Allen residents through weekly e-newsletters, posters, flyers, brochures, and frequent website and social media updates.

Goal 4. High-performing City team providing resident-focused services.

Objective – Develop effective and usable performance metrics for evaluating the service performance and value to the Allen community.

- Continue to identify, track, and analyze key performance metrics for day-to-day decision making and strategic planning and discuss these at quarterly Library Advisory Board meetings.

Objective – Hire and retain a professional, talented City workforce dedicated to serving our community.

- Hired, evaluated, trained, and retained qualified pages, clerks, specialists, and librarians. Reclassified experienced librarians to senior level positions to reflect their knowledge, experience, and commitment.

Goal 5. Engaged and connected Allen community

Objective – Seek varied opportunities for community involvement

- Provided opportunities for teen volunteers to earn service hours during the 2024-2025 school year and summer 2025 to assist Library staff with programs and other tasks.
- Cooperated with the Allen Library Endowment Board to identify and develop fundraising opportunities.

Objective – Provide City programming responsive to the needs of the diverse Allen community

- Provided wide-ranging programming for all ages, interests, and cultures pertaining to art, crafts, science, travel, history, and music.
- Promoted Library services and nearly 500 live programs through print, e-news, social media, and website updates.
- Provided Cultural Arts programming presented by musicians, historians, authors, and others, representing wide-ranging musical, historical, literary, and community interests. Produced original Cultural Arts programming for ACTV on demand video, and YouTube streaming videos.

Objective – Foster and advance collaboration and partnerships with existing institutions and businesses

- Coordinated with the Collin County Master Gardeners to strategize and facilitate a road map for the Master Gardeners to plan, replant, and maintain the Library courtyard, first established in 2015, when the Library reopens in fall 2025.
- Scheduled and conducted tours and special in-library programs for Allen ISD classes and local daycare facilities.

Objective – Promote community cohesion through engagement activities

- Hosted the VFW Post 2195 Missing Man Table for the Memorial Day remembrance program.
- Planned and facilitated book clubs for seniors at the Senior Recreation Center.

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

Objective – Invest in maintaining and upgrading the City’s Infrastructure and facilities

- Partner with Hidell and Associates Architects, Fransen Pittman general contractors, the City Manager’s Office, Facilities, and Purchasing to complete the renovation/expansion project and reopen the Library.
- Return to, and re-open, the expanded facility, including celebratory opportunities for the community and the resumption and expansion of previous operating levels.
- Coordinate with Parks and Recreation to maintain the ongoing Story Trail book display series at the Stephen G. Terrell Recreation Center.

Objective –Maintain the reputation as a family-friendly community and a preferred place to live in the DFW metroplex

- Encourage reading and cultural literacy for all ages through collections, services, and displays.
- Encourage reading and literacy through the Winter 2025 and Summer 2026 Reading Clubs for children, teens, and adults, including related programming.
- Continue providing and promoting the 1000 Books Before Kindergarten initiative to develop and encourage reading skills for Pre-K children before starting school.
- Provide access to information outside the Library through online databases, interlibrary loans from other libraries, and digital collections consisting of e-books, e-audiobooks, digital magazines, digital graphic novels, and streaming video.
- Continue to develop the print and non-print physical collections and the digital e-book and e-audiobook collections to inform and entertain children, teens, families, and adults.
- Apply for Texas Municipal Library Directors Association recognition for the twelfth consecutive year for Achievement of Library Excellence.
- Plan and deliver in-person and virtual programs intended for children, teens, families, and adults.
- Promote Library programs and services to Allen residents through weekly e-newsletters and frequent website and social media updates.

Goal 4. High-performing City team providing resident-focused services.

Objective – Develop effective and usable performance metrics for evaluating the service performance and value to the Allen community.

- Identify, track, and analyze key performance metrics for day-to-day decision making and strategic planning. Share and discuss these statistics at quarterly Library Advisory Board meetings.

Objective – Hire and retain a professional, talented City workforce dedicated to serving our community.

- Hire, evaluate, train, and retain qualified pages, clerks, audiovisual technicians, specialists, librarians, and managers.

Goal 5. Engaged and connected Allen community

Objective – Seek varied opportunities for community involvement

- Provide opportunities for teen volunteers to earn service hours during the 2025-2026 school year and during summer 2025 to assist with programs and other tasks.
- Support fundraising efforts by the Friends of the Library through their ongoing book sale.

Objective – Celebrate the cultural growth of Allen by supporting community events and festivals

- Host and participate in community events and programs.

Objective – Provide City programming responsive to the needs of the diverse Allen community

GENERAL FUND

- Provide wide-ranging programming for all ages, interests, and cultures pertaining to art, crafts, science, travel, history, and music.
- Promote Library programs and services through print, e-news, social media, and website updates.
- Provide Cultural Arts programming presented by musicians, historians, authors, and others, representing wide-ranging musical, historical, literary, and community interests.
- Produce original Cultural Arts programming for ACTV live broadcast, on demand video, and YouTube streaming videos.

Objective – Foster and advance collaboration and partnerships with existing institutions and businesses

- Coordinate with the Collin County Master Gardeners to re-establish, promote, and maintain the Library courtyard research and demonstration gardens with the development of related programming.

Objective – Promote community cohesion through engagement activities

- Schedule and conduct tours for Allen ISD classes and Allen community groups.

LIBRARY

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% Change
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	3,149,693	3,361,431	3,361,431	3,581,844	7%
Operations	475,482	560,910	527,914	611,425	16%
Supplies	219,604	297,226	297,226	298,776	1%
Maintenance	-	2,600	2,600	3,400	31%
Professional Services	23,447	20,693	65,043	17,172	-74%
Capital	40,244	-	-	-	
Transfer Out	-	-	36,365	56,818	56%
DEPARTMENT TOTAL	\$ 3,908,470	\$ 4,242,860	\$ 4,290,579	\$ 4,569,435	6%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	FY2025
	ACTUAL	ORIGINAL	AMENDED	BUDGET	AMENDED
Director Library	1	1	1	1	0
Asst Dir- Library	1	1	1	1	0
Library Svcs Mgr	2	2	2	2	0
Cultural Arts Mgr	1	1	1	1	0
Senior Librarian	7	10	9	9	0
Circulation Spv	1	1	1	1	0
Library Resrce Supv	1	1	1	1	0
Librarian	4	1	2	3	1
Senior Media Prod Specialist	2	2	2	2	0
Admin Suprt Svcs Spc	1	1	1	1	0
Library Digital Spec	1	1	1	1	0
Library Specialist	0	0	1	1	0
Senior Library Clerk	3	3	2.5	3	0.5
Library Acq Coor	1	1	1	1	0
Library Clerk	0	0	1	1	0
TOTAL FULL TIME	26	26	27.5	29	1.5
PART-TIME					
Senior Librarian	1	1	1	1	0
Librarian	0.5	0.5	0.5	0.5	0
Library Specialist	1.48	1.48	1.4	1.4	0
Senior Library Clerk	0	0.5	0	0	0
Library Clerk	4.29	3.79	3.54	3.54	0
Library Page	3.36	3.36	3.28	3.28	0
TOTAL PART TIME	10.63	10.63	9.72	9.72	0
TEMPORARY					
Audio/Visual Tech	0.24	0.24	0.24	0.24	0
Library Specialist	0.08	0.08	0.08	0.08	0
Library Clerk	0.09	0.09	0	0	0
Intern	0.5	0.5	0	0	0
Library Page	0.25	0.25	0.25	0.25	0
TOTAL TEMPORARY	1.16	1.16	0.57	0.57	0
TOTAL FULL-TIME-EQUIVALENT	37.79	37.79	37.79	39.29	1.5

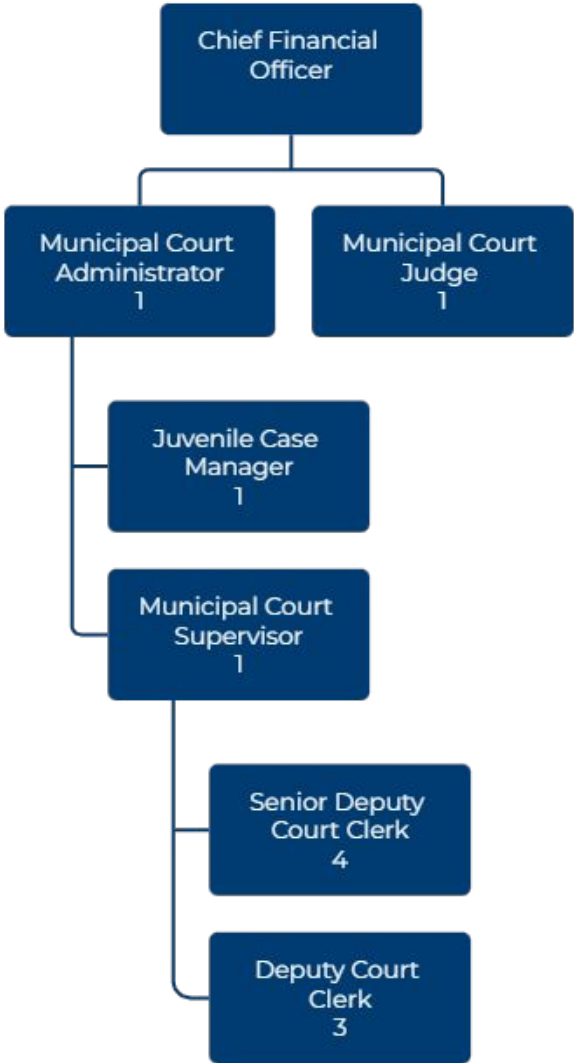
LIBRARY

GENERAL FUND

EXPENDITURE DETAIL					
	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% Change FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	2,359,480	2,500,840	2,500,840	2,612,031	4%
Longevity	16,624	18,052	18,052	21,132	17%
Overtime	-	300	300	360	20%
FICA	176,302	185,809	185,809	194,822	5%
TMRS	352,780	410,151	410,151	415,078	1%
Worker's Compensation	5,933	4,289	4,289	13,927	225%
Health Insurance	200,413	205,214	205,214	284,078	38%
Health Savings Account	17,907	16,027	16,027	16,027	0%
Dental Insurance	16,330	16,651	16,651	20,157	21%
Long-term Disability	2,218	2,319	2,319	2,406	4%
Life Insurance	1,250	1,323	1,323	1,370	4%
Flexible Spending	456	456	456	456	0%
SUBTOTAL	\$ 3,149,693	\$ 3,361,431	\$ 3,361,431	\$ 3,581,844	7%
OPERATIONS					
Fuel	46	275	275	275	0%
Water	10,094	15,055	5,000	20,000	300%
Natural Gas	30,783	42,061	20,000	56,000	180%
Electricity	161,586	190,735	226,220	239,793	6%
Copier	10,129	9,434	9,434	9,434	0%
Technology Maintenance	44,449	53,250	53,250	67,569	27%
Travel & Training	7,232	11,000	11,000	13,000	18%
Dues & Subscriptions	141,151	140,985	140,985	142,004	1%
Postage & Freight	514	750	750	1,350	80%
Insurance	32,589	36,365	-	-	-
Events/ Activities	36,909	61,000	61,000	62,000	2%
SUBTOTAL	\$ 475,482	\$ 560,910	\$ 527,914	\$ 611,425	16%
SUPPLIES					
General Supplies	15,798	35,226	35,226	38,076	8%
Small Tools & Minor Equipment	-	-	-	700	-
Library Book Expense	203,806	262,000	262,000	260,000	-1%
SUBTOTAL	\$ 219,604	\$ 297,226	\$ 297,226	\$ 298,776	1%
MAINTENANCE					
Equipment Maintenance	-	2,600	2,600	3,400	31%
SUBTOTAL	\$ -	\$ 2,600	\$ 2,600	\$ 3,400	31%
PROFESSIONAL SERVICES					
Contractual Services	3,020	-	-	-	-
Lease Agreements	1,348	1,348	1,348	1,333	-1%
Professional Services	7,508	13,345	13,345	5,589	-58%
Donation Expenses	11,571	6,000	50,350	10,250	-80%
SUBTOTAL	\$ 23,447	\$ 20,693	\$ 65,043	\$ 17,172	-74%
CAPITAL					
Vehicles	40,244	-	-	-	-
SUBTOTAL	\$ 40,244	\$ -	\$ -	\$ -	-
TRANSFER OUT					
Internal Service Expense	-	-	36,365	56,818	56%
SUBTOTAL	\$ -	\$ -	\$ 36,365	\$ 56,818	56%
DEPARTMENT TOTALS	\$ 3,908,470	\$ 4,242,860	\$ 4,290,579	\$ 4,569,435	6%

MUNICIPAL COURT

GENERAL FUND



MUNICIPAL COURT

GENERAL FUND

The Municipal Court is responsible for the adjudication of fine only Misdemeanor C criminal cases within the territorial limits of the City of Allen. The Municipal Court has exclusive original jurisdiction of City Ordinance violations and concurrent original jurisdiction of fine only offenses under state law. The Municipal Court also provides opportunities for the youth to engage and learn about the legal system through the Teen Court Program. In addition, the court engages in initiatives to promote safety, encourage rehabilitation, and prevent recidivism. One such initiative is the Adult and Juvenile Specialized Treatment Opportunities Program (S.T.O.P. Dockets) designed to assist individuals with mental health and/or substance use disorders to find and engage in treatment.

ACCOMPLISHMENTS IN FY2025

Goal 2: Safe and livable community for all

- Judge Gore with the help of Court Clerks, supervises the S.T.O.P. dockets for adults and juveniles with mental health and/or substance use disorders. The docket meets monthly via Zoom with Defendants checking in with the Court for a period of six months. During the appearance, the Court gives credit toward fees for participation in services. Local treatment providers and team members provide community resources to Defendants to assist with any new issues that have arisen. The program ensures participants connect to care and maintain engagement in a care program. Sustained engagement in services often results in significant improvements in the quality of life of the Defendant and reduced recidivism. There have been 5 successful juvenile graduates and 11 successful adult graduates from the program in the past 12 months.
- Judge Gore is a Commissioner on the Judicial Commission on Mental Health. JCMH Commissioners provide a deep well of collaboration through their diverse backgrounds and experiences. Commissioners meet to provide information to promote best practices and improve the function of the judiciary for those with mental health, substance abuse, or IDD needs. The Commissioners often participate in additional events as needed, such as focus groups, listening sessions, training and presentations.
- As a presenter, Judge Gore has spoken on juvenile issues at the Annual Judicial Summit on Mental Health, the State Bar of Texas Juvenile Law Conference, and multiple TMCEC Regional Judge and Clerk Seminars.
- Through recommendations provided by an Allen Police Department security survey, the Municipal Court has increased the safety of the staff and the public. A newer, more capable metal detector was acquired along with improvements to security camera coverage inside and outside the building.

Goal 4: High-performing City team providing resident-focused services.

- The Municipal Court has acquired more experienced staff and looks toward leveraging their experience to train and develop all the staff at the Court.
- Connections with other departments that foster cooperation and mutual benefit have been made to help promote the future success of programs across departments.
- Through technology upgrades the ability of the clerks to handle larger case loads and efficiently help the public has been enhanced.
- Two Senior Deputy Clerks completed the Leadership Essentials training.

Goal 5: Engaged and connected Allen community

GENERAL FUND

- Revitalized and expanded the Teen Court Program by providing semi-annual training programs for teens interested in participating in the program as attorneys. Allowing teens to further develop their critical thinking skills and public speaking skills.
- Judge Gore and the Teen Court Coordinator organized and coached 16 teens in preparation for 6 of them being selected for the two teams, who attended the State Teen Court competition on March 29, 2025. The teams won second and third place at the statewide competition.
- The Municipal Court Juvenile Case Manager and other clerks attended the Allen ISD Community Engagement Night to introduce students and parents to the Teen Court Program.
- The Municipal Court had a table in the Court Lobby during Municipal Court Clerks week to engage the public and provide information about the Court.

OBJECTIVES FOR FY2026

Goal 1: Financially sound and transparent City government

- Invest time and resources in cross-training staff to improve their ability to help the public accurately and efficiently.
- Develop staff resources to better handle the rising case count from increased ticket activity. This can be accomplished through reaching staff levels that match the caseload while also retaining current staff.

Goal 2: Safe and livable community for all

- Judge Gore, with the help of the Court Clerks, operates the Specialized Treatment Opportunities Program for mental health and substance abuse offenders. The program ensures participants connect to care and maintain engagement in a care program. Due to the increase in filings in the Court, more individuals are being identified with mental health and substance use disorders requiring this program to expand to help more defendants. The program should also contribute to less recidivism and a safer community for all.

Goal 4: High-performing City team providing resident-focused services.

- Fully evaluate current usage of the Case Management system and other Court technologies. Make improvements and fully utilize the current systems to maximize efficiency and customer service to the public, while also being able to handle higher caseloads due to increased ticket activity. Continue enhancements that help the Court Team help the public and encourage clerk's investment in themselves through training and certification.
- Develop and retrain Municipal Court staff.
- Increase staffing to allow for additional dockets to be added to address the backlog of cases requiring court appearances.

Goal 5: Engaged and connected Allen community

- Revitalize and expand the Teen Court Program. State law now requires more diversion programs for youths, and the Allen Teen Court Program is an excellent way to meet the requirements of the law. While helping young offenders, it also provides opportunities for youths to learn about careers in the Judicial, Prosecutorial, Criminal Defense, and Law Enforcement areas.

MUNICIPAL COURT

GENERAL FUND

EXPENDITURE SUMMARY

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>CLASSIFICATION</u>					
Personnel Services	874,417	1,016,579	856,579	996,810	16%
Operations	88,963	108,182	102,158	99,413	-3%
Supplies	6,529	7,350	7,350	8,250	12%
Maintenance	-	-	9,518	400	-96%
Professional Services	56,841	33,500	49,500	49,500	0%
Capital	5,336	-	-	-	
Transfer Out	-	-	9,624	13,503	40%
DEPARTMENT TOTAL	\$ 1,032,086	\$ 1,165,611	\$ 1,034,729	\$ 1,167,876	13%

PERSONNEL SUMMARY

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	CHANGE
<u>FULL TIME</u>					
Court Judge	1	1	1	1	0
Court Administrator	1	1	1	1	0
Court Supervisor	1	1	1	1	0
Juvenile Case Mgr	1	1	1	1	0
Senior Deputy Court Clerk	3	3	3	4	1
Deputy Court Clerk	3	4	5	5	0
TOTAL FULL TIME	10	11	12	13	1
TOTAL FULL-TIME-EQUIVALENT	10	11	12	13	1

MUNICIPAL COURT

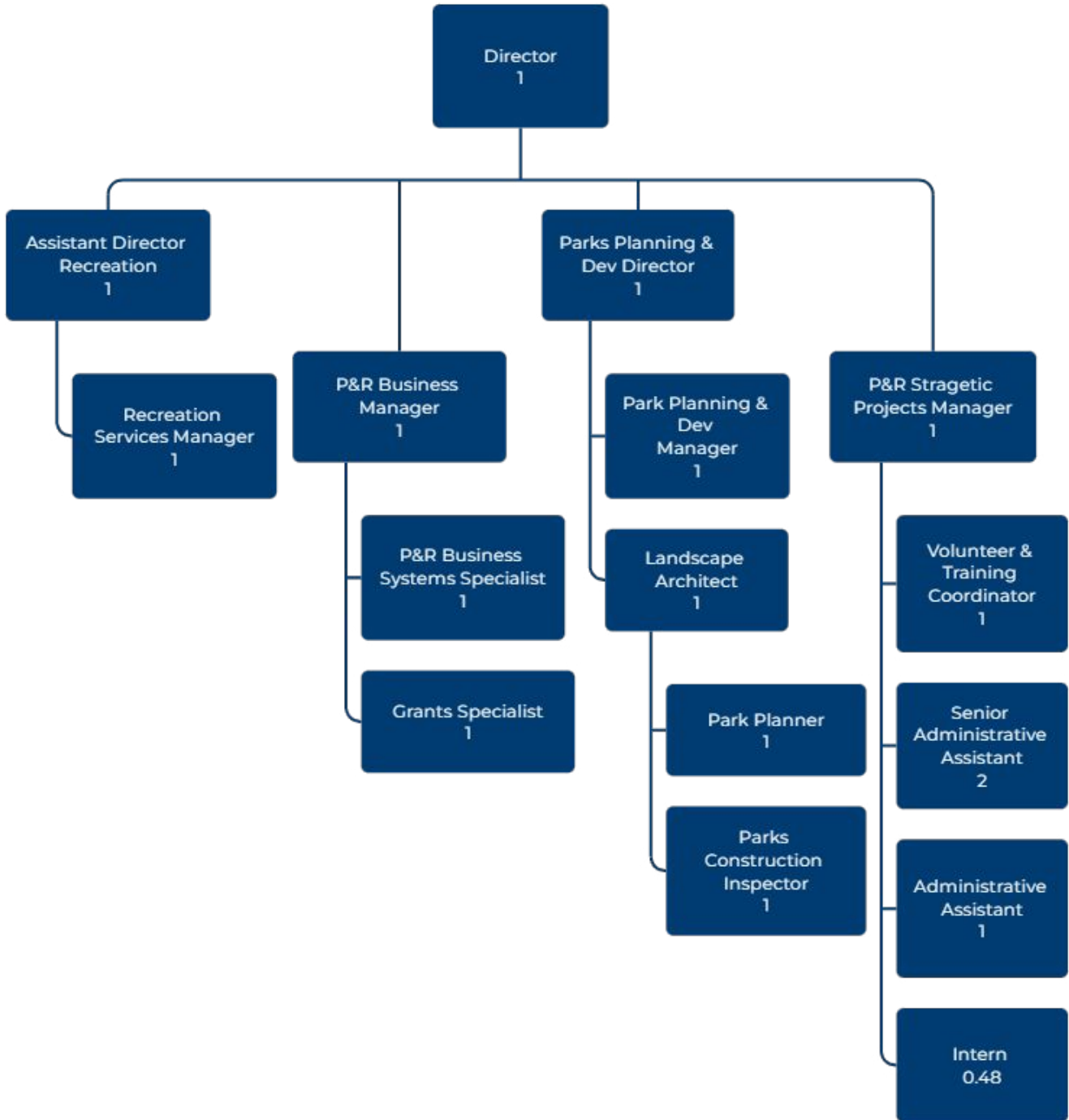
GENERAL FUND

EXPENDITURE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	629,985	720,205	560,205	619,306	11%
Longevity	3,140	2,676	2,676	3,052	14%
Overtime	3,020	4,000	4,000	4,800	20%
FICA	47,215	53,034	53,034	57,817	9%
TMRS	99,892	118,343	118,343	127,358	8%
Worker's Compensation	1,376	983	983	4,767	385%
Health Insurance	78,778	106,156	106,156	160,099	51%
Health Savings	3,147	1,157	1,157	6,828	490%
Dental Insurance	6,423	8,327	8,327	10,952	32%
Long-term Disability	668	823	823	891	8%
Life Insurance	488	590	590	655	11%
Flexible Spending	285	285	285	285	0%
SUBTOTAL	\$ 874,417	\$ 1,016,579	\$ 856,579	\$ 996,810	16%
<u>OPERATIONS</u>					
Service Costs	1,374	6,600	7,200	7,200	0%
Copier Lease	1,308	1,320	1,320	1,320	0%
Copier Usage	2,419	2,398	2,398	2,398	0%
Technology Maintenance	57,705	63,270	63,270	63,270	0%
Travel & Training	6,646	13,400	13,400	13,600	1%
Dues & Subscriptions	1,175	1,250	1,250	1,305	4%
Postage & Freight	8,116	5,000	8,000	5,000	-38%
Outside Printing	100	1,500	1,500	1,500	0%
Insurance	8,631	9,624	-	-	-
Juvenile Case Manager Expenses	1,489	3,820	3,820	3,820	0%
SUBTOTAL	\$ 88,963	\$ 108,182	\$ 102,158	\$ 99,413	-3%
<u>SUPPLIES</u>					
General Supplies	6,529	7,350	7,350	7,550	3%
Small Tools & Minor Equipment	-	-	-	700	-
SUBTOTAL	\$ 6,529	\$ 7,350	\$ 7,350	\$ 8,250	12%
<u>MAINTENANCE</u>					
Facility Maintenance	-	-	9,518	-	-100%
Equipment Maintenance	-	-	-	400	-
SUBTOTAL	\$ -	\$ -	\$ 9,518	\$ 400	-96%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	14,684	1,500	1,500	1,500	0%
Professional Services	42,157	32,000	48,000	48,000	0%
SUBTOTAL	\$ 56,841	\$ 33,500	\$ 49,500	\$ 49,500	0%
<u>CAPITAL</u>					
Machinery & Equipment	5,336	-	-	-	-
SUBTOTAL	\$ 5,336	\$ -	\$ -	\$ -	-
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	9,624	13,503	40%
SUBTOTAL	\$ -	\$ -	\$ 9,624	\$ 13,503	40%
DEPARTMENT TOTALS	\$ 1,032,086	\$ 1,165,611	\$ 1,034,729	\$ 1,167,876	

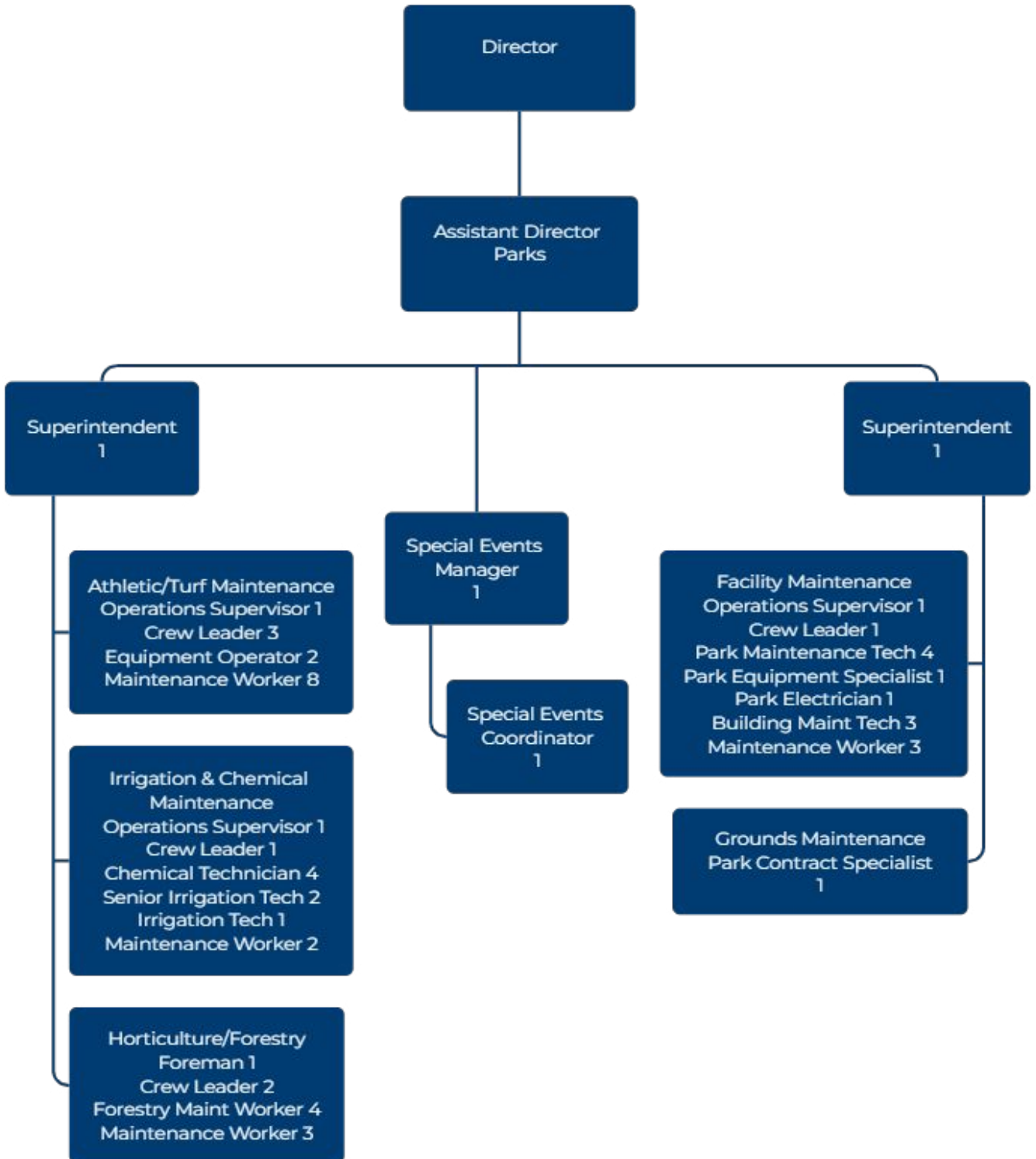
PARKS & RECREATION: ADMINISTRATION

GENERAL FUND



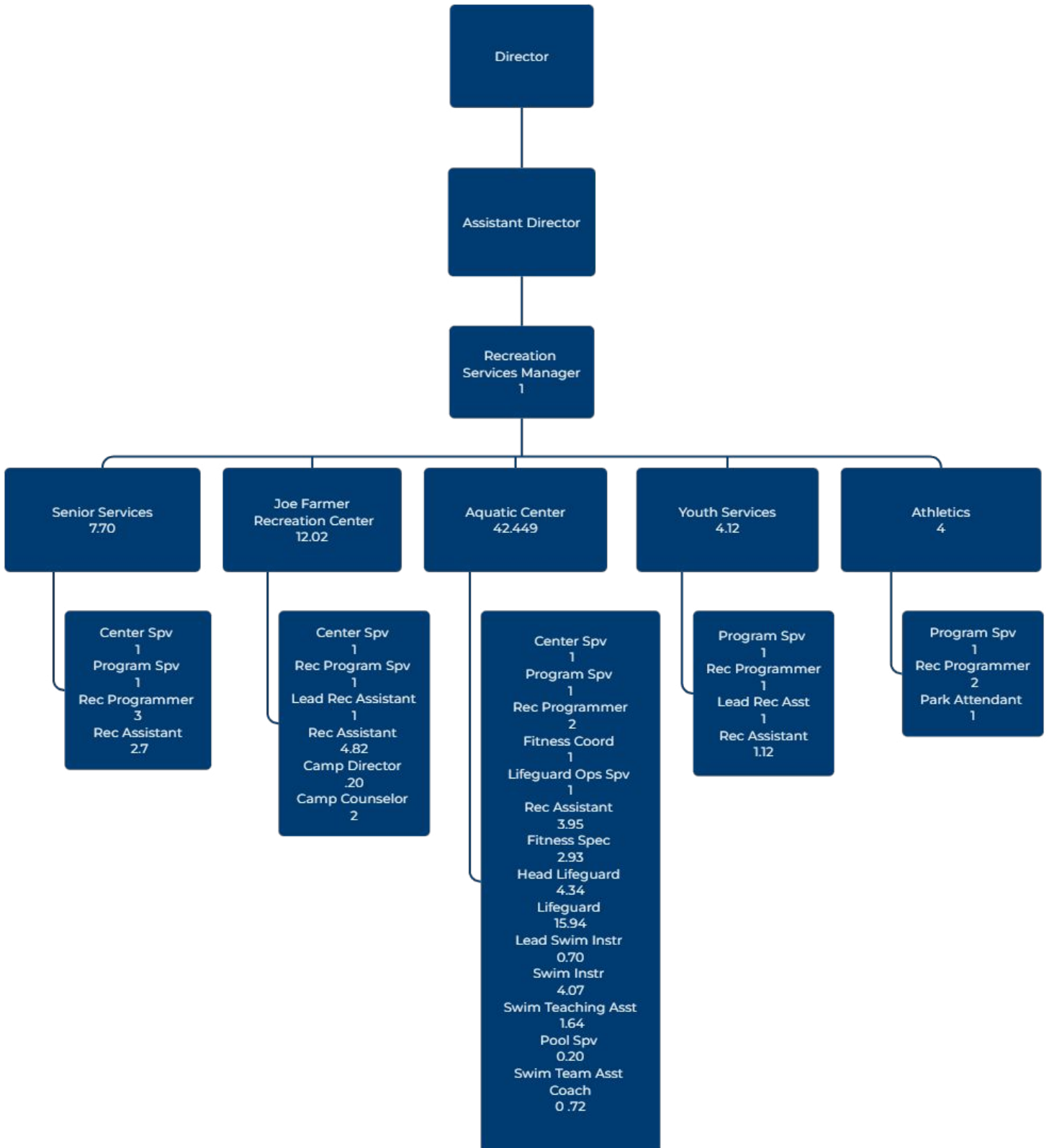
PARKS & RECREATION: PARKS

GENERAL FUND

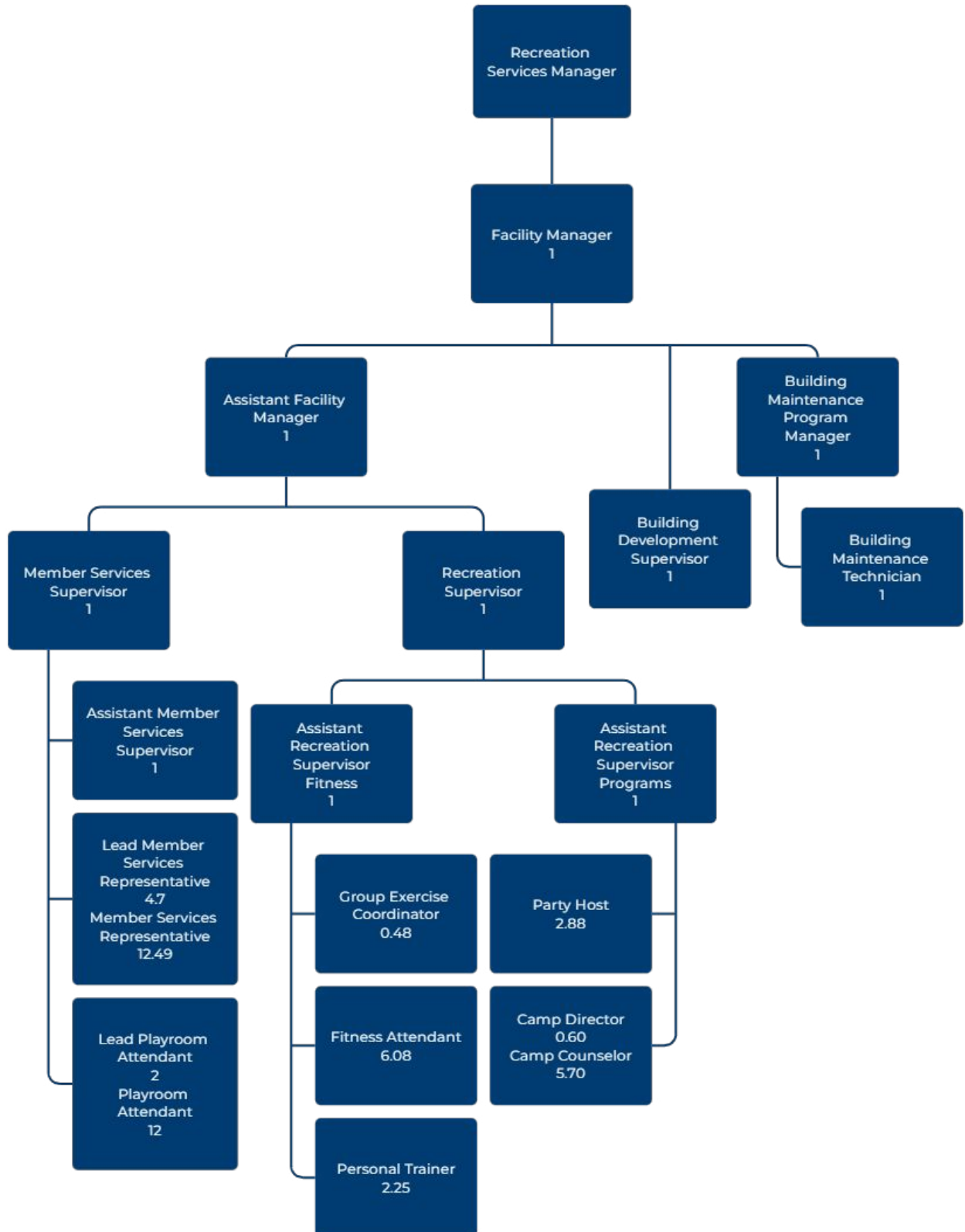


PARKS & RECREATION: RECREATION

GENERAL FUND



PARKS & RECREATION: STRC GENERAL FUND



PARKS & RECREATION

GENERAL FUND

The Parks and Recreation Department (PARD) strives to provide park facilities and recreation programs that enhance the aesthetic value of the City and help our citizens more fully enjoy living in Allen. The department's vision statement is: *"Inspiring Your Best LIFE,"* and the mission statement is *"Creating meaningful LIFE experiences in Allen."*

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially Sound and Transparent City Government

Objective – Have Adequate Resources to Support Services

- Completed internal technology platform audit.

Objective – Invest in Maintenance & Upgrade Infrastructure & Facilities

- Completed improvements to Allen Station Park baseball concessions plaza.
- Completed a system wide evaluation of outdoor electrical cabinets and implemented a replacement schedule.

Objective – Have Diversified Revenue Sources

- Applied for a \$500,000 Collin County Parks & Open Space Foundation Trail Grant.
- Applied for a \$750,000 Texas Parks & Wildlife Non-Urban Outdoor Recreation Grant.

Objective – Have Proactive Communication Strategy & Processes to Inform Residents

- Initiated the migration of departmental policies and procedures to Doc Tract.

Objective – Deliver City Services in The Most Cost-Effective & Efficient Manner

- Exceeded original cost recovery projections at Stephen G. Terrell Recreation Center (STRC).

Goal 2. Safe and Livable Community for All

Objective – Maintain & Expand Connectivity of Allen Trail System

- Developed and implemented a standard operating procedure for trail maintenance.
- Continued planning of Rowlett trail extensions.
- Completed the Molsen Farm trailhead.
- Initiated construction of the Watters trail extension.
- Participated in the updating of the Collin County Trails Master Plan.

Objective – Invest in Maintaining & Upgrading the City's Infrastructure and Facilities

- Completed replacement of pumping equipment and controls at Don Rodenbaugh Aquatic Center (DRAC).
- Completed the replastering of the leisure and competition pools at DRAC.
- Continued implementation of departmental ADA Transition Plan.
- Initiated development of construction documents for Ford Park redevelopment.
- Completed playground replacement at Allen Station and Lost Creek Parks.
- Initiated design development of Spirit Park Phase II.

Objective – Maintain & Enhance Allen as One of the Safest Cities in Texas

- Implemented new crowd control and traffic patterns for Allen USA Celebration to eliminate vehicle/pedestrian conflicts on Malone Rd.
- Initiated first phase of security camera study outcomes.

Objective – Maintain Reputation as a Family-Friendly Community & Preferred Place to Live in DFW

- Hosted the Texas Recreation and Parks Society state conference.
- Completed installation of public art at the Bark Yard.
- Installed cricket pitch shade structure at Spirit Park.

Objective – Maintain & Enhance Allen Community/Recreation Centers

- Completed construction of the train shed at the Heritage Center.

Goal 3. Vibrant Community with Lively Destinations & Successful Commercial Centers**Objective – Have an “Allen” Sense of Place & Its Own Identity Known by Residents**

- Conducted 6 community events over three days (May 1-3) to celebrate the opening of new facilities, gather citizen input on new projects, and provide entertaining recreational opportunities.

Goal 4. High-performing City Team Providing Resident-Focused Services**Objective – Develop & Maintain Proactive Communication Policies, Strategies & Tools to Inform the Community**

- Utilized the Engage digital public engagement platform to solicit public input on the redevelopment of Ford Park and the replacement of the playground at Celebration Park.
- Developed and implemented a promotional campaign to communicate information to the public on the restructuring of recreation center memberships.

Objective – Develop Effective & Usable Performance Metrics for Evaluating Service Performance & Value

- Initiated development of automated dashboards for the reporting of financial and statistical information.

Objective – Hire & Retain a Professional, Talented & Dedicated City Workforce

- Implemented a departmental part-time recruitment and retention plan.

Objective – Have the City working as a team

- Implemented use of project management software.

Goal 5. Engaged and connected Allen community**Objective – Celebrate the Cultural Growth of Allen by Supporting Community Events & Festivals**

- Enhanced electrical and Wi-Fi capabilities in the event lawn at STRC to support expanded Juneteenth Celebration.

Objective – Provide City Programming Responsive to the Needs of the Diverse Allen Community

- Expanded exhibitor and food options for Juneteenth Celebration.
- Expanded the variety of cultural activity offerings at the Spirit of Spring event.

OBJECTIVES FOR FY2026

Goal 1. Financially Sound and Transparent City Government

Objective – Have Adequate Resources to Support Services

- Update departmental technology platform audit and devise/implement solutions as needed.

Objective – Invest in Maintenance & Upgrade Infrastructure & Facilities

- Acquire additional property in the Rowlett Creek corridor.

Objective – Have Diversified Revenue Sources

- Continue management of the Federal Transportation Alternatives grant for the Rowlett Trail extensions.
- Continue to apply for state and county grants as opportunities arise.

Goal 2. Safe and Livable Community for All

Objective – Maintain & Expand Connectivity of Allen Trail System

- Initiate construction of Rowlett Trail extensions.
- Complete construction of the Watters Trail extension.
- Initiate major update of the Trail Master Plan.
- Assess site conditions at various trail locations and develop and implement remediation actions.

Objective – Invest in Maintaining & Upgrading the City’s Infrastructure & Facilities

- Continue implementation of departmental ADA Transition Plan.
- Initiate construction on replacement of playground and sprayground at Celebration Park.
- Initiate construction on Ford Park redevelopment.
- Initiate playground replacement design at Bradford Crossing and Quail Run Parks.
- Continue to utilize the departmental asset management system to manage minor assets with regards to operational condition and life cycles.
- Formulate redevelopment strategies for the ponds at Allen Station Park for consideration by City Council.
- Conduct landscape management improvements in and around athletic facilities at Allen Station Park.

Objective – Maintain & Enhance Allen as One of Safest Cities in Texas

- Continue implementation of Security Camera Study outcomes.

Objective – Maintain and enhance Allen Community/Recreation Centers

- Complete plaster resurfacing at Ford Pool.
- Repurpose existing Allen Senior Recreation Center (ASRC) conference room to programming space for the fitness program to increase utilization.

Goal 3. Vibrant Community with Lively Destinations and Successful Commercial Centers

Objective – Have an “Allen” Sense of Place & Its Own Identity Known by Residents

- Coordinate with other departments in developing and implementing the City’s 150th anniversary celebrations.
- Develop and implement a promotional campaign providing information to the public to raise awareness and utilization of the City’s trail network.

Goal 4. High-performing City Team Providing Resident-Focused Services

Objective – Develop & Maintain Proactive Communication Policies, Strategies & Tools to Inform the Community

- Establish a departmental stakeholder focus group.

Objective – Develop Effective & Usable Performance Metrics for Evaluating Service Performance & Value

- Continue development of automated dashboards for the reporting of financial and statistical information.

Objective – Have the City Working as a Team

- Continue Implementation of project management software and expand department wide.
- Develop and implement a Manager on Duty standard operating procedure.

Goal 5. Engaged and Connected Allen Community

Objective – Provide City Programming Responsive to the Needs of the Diverse Allen Community

- Develop an evaluation process for determining the level of inclusivity provided by departmental programs, facilities, and parks.
- Develop and implement a business plan to enhance and promote outdoor experiences offered by the department.

Objective – Foster & Advance Collaboration & Partnerships with Existing Institutions & Businesses

- Expand the partnership with Allen Arts Alliance beyond the art at STRC to include programming and events at other facilities as well.
- Finalize operations agreement with Allen Heritage Guild.

PARKS & RECREATION

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	11,973,293	13,955,075	13,955,075	14,689,779	5%
Operations	4,957,448	5,549,828	5,359,207	5,844,799	9%
Supplies	578,250	503,966	493,322	498,631	1%
Maintenance	927,977	941,304	971,640	891,264	-8%
Professional Services	3,142,762	3,591,424	3,632,624	4,047,610	11%
Capital	6,050	120,000	120,000	111,500	-7%
Transfer Out	-	-	408,247	589,693	44%
DEPARTMENT TOTAL	\$ 21,585,780	\$ 24,661,597	\$ 24,940,115	\$ 26,673,276	7%

GENERAL FUND

GENERAL FUND

PERSONNEL SUMMARY

	2023-2024	2024-2025	2024-2025	2025-2026	
	ACTUAL	ORIGINAL	AMENDED	BUDGET	CHANGE
FULL TIME					
Director P&R	1	1	1	1	0
Asst Dir - P&R	2	2	2	2	0
Park Plan/Dev Mgr	1	1	1	1	0
Recreation Svcs Mgr	1	1	1	1	0
Park Superintendent	2	2	2	2	0
P&R Business Manager	1	1	1	1	0
Sgt Facility Manager	1	1	1	1	0
Landscape Architect	1	1	1	1	0
Aquatic Center Supv	1	1	1	1	0
Special Events Mgr	1	1	1	1	0
Center Supervisor	2	2	2	2	0
Recreation Prgm Supv	2	2	2	2	0
Sgt Asst Fac Mgr	1	1	1	1	0
Business Development Spv	1	1	1	1	0
Park Contract Specialist	1	1	1	1	0
Park Operations Supv	3	3	3	3	0
Foreman	1	1	1	1	0
Athletic Progrm Supv	1	1	1	1	0
Aquatic Progrm Supv	1	1	1	1	0
Youth Program Supv	1	1	1	1	0
Recreation Supv	1	1	1	1	0
Member Service Supervisor	1	1	1	1	0
Bldg Maint Prg Mgr	1	1	1	1	0
Park Planner	1	1	1	1	0
P&R Strtgc Prjct Mgr	1	1	1	1	0
Heritage & Cultural Arts Manager	1	1	1	1	0
Grants Specialist	1	1	1	1	0
Special Events Coor	1	1	1	1	0
Crew Leader	7	7	8	9	1
Training/Vol Coor	1	1	1	1	0
Park Constrn Insp	1	1	1	1	0
Lifeguard Supervisor	1	1	1	1	0
Park Electrician	1	1	1	1	0
Sgt Assistant Supervisor	3	3	0	0	0
Asst Recr Supv	0	0	1	1	0
Asst Fitness Supv	0	0	1	1	0
Asst Membr Svcs Supv	0	0	1	1	0
SR Irrigation Tech	2	2	1	1	0
Recreation Programmer	10	10	11	11	0
Fitness Coordinator	1	1	1	1	0
P&R Bus System Spec	1	1	1	1	0
SR Admin Asst	2	2	2	2	0
Equipment Operator	2	2	2	2	0
Accounting Tech	1	1	1	1	0
Building Maintenance Technician	3	3	4	4	0
Park Maint Tech	4	4	4	4	0
Irrigation Tech	1	1	1	1	0
Chemical Technician	4	4	4	4	0
Park Equip Spec	1	1	1	1	0
Forestry Maintenance Worker	4	4	4	5	1
Administrative Assistant	2	2	1	1	0
Maintenance Worker	16	16	16	16	0
Head Lifeguard	3	3	3	3	0
Lead Recreation Assistant	4	5	5	5	0
Intern	0.5	0.5	0	0	0
TOTAL FULL TIME	109.5	110.5	111	113	2

PARKS & RECREATION

GENERAL FUND

PERSONNEL SUMMARY - CONTINUED					
	2023-2024	2024-2025	2024-2025	2025-2026	
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
PART-TIME					
Head Lifeguard	0.96	0.96	0.96	0.96	0
Lead Recreation Assistant	0	1	0	0	0
Lead Member Service	4.7	4.7	4.7	4.7	0
Recreation Assistant	11.17	10.17	10.17	10.17	0
Lead Swim Instructor	0.7	0.7	0.5	0.5	0
Fitness Specialist	2.45	2.45	2.45	2.45	0
Intern	0	0	0.5	0.5	0
Member Service Rep	12.49	12.49	12.49	12.49	0
Park Attendant	1	0	0	0	0
Lead Playroom Attnndt	2	2	2	2	0
Group Exercise Coord	0.48	0.48	0.48	0.48	0
Personal Trainer	2.25	2.25	2.25	2.25	0
Party Host	2.88	2.88	2.88	2.88	0
Fitness Attendant	6.08	6.08	6.08	6.08	0
Playroom Attendant	12	12	12	12	0
TOTAL PART-TIME	59.16	58.16	57.46	57.46	0
TEMPORARY					
Head Lifeguard	0.2	0.2	0.4	0.4	0
Swim Team Head Coach	0.48	0.28	0	0	0
Recreation Assistant	1.42	1.42	1.4	1.4	0
Pool Supervisor	0.2	0.2	0.2	0.2	0
Lead Swim Instructor-Temp	0	0	0.2	0.2	0
Fitness Specialist	0	0	0.5	0.5	0
Swim Team Asst Coach	0.72	0.72	0.7	0.7	0
Swim Instructor	4.07	4.27	3.8	3.8	0
Lifeguard	16.12	16.12	15.9	15.9	0
Camp Director	0.8	0.8	0.8	0.8	0
Swim Teaching Assist	1.64	1.64	1.9	1.9	0
Camp Counselor	8	8	8.0	8.0	0
TOTAL TEMPORARY	33.65	33.65	33.85	33.85	0
TOTAL FULL-TIME-EQUIVALENT	202.31	202.31	202.31	204.31	2

PARKS & RECREATION

GENERAL FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	8,582,591	9,895,193	9,895,193	10,202,638	3%
Longevity	40,383	44,217	44,217	48,079	9%
Overtime	173,231	225,640	225,640	273,888	21%
FICA	653,250	754,036	754,036	764,044	1%
TMRS	1,213,516	1,654,721	1,654,721	1,669,403	1%
Worker's Compensation	156,817	119,490	119,490	286,195	140%
Health Insurance	1,015,174	1,121,386	1,121,386	1,285,889	15%
Health Savings	56,254	50,168	50,168	60,467	21%
Dental Insurance	69,292	76,260	76,260	84,220	10%
Long-term Disability	7,506	8,233	8,233	8,479	3%
Life Insurance	4,101	4,591	4,591	4,824	5%
Flexible Spending	1,178	1,140	1,140	1,653	45%
SUBTOTAL	\$ 11,973,293	\$ 13,955,075	\$ 13,955,075	\$ 14,689,779	5%
OPERATIONS					
Phone/ Data Connectivity	-	2,760	2,760	2,240	-19%
Fuel	85,501	105,600	85,000	110,100	30%
Water	1,754,829	2,018,735	2,018,735	2,158,239	7%
Natural Gas	109,308	111,476	122,917	131,408	7%
Electricity	1,083,906	956,475	1,138,112	1,206,387	6%
Service Costs	19,655	21,800	28,800	28,800	0%
Copier Lease	11,425	14,020	14,020	14,020	0%
Copier Usage	7,494	7,851	10,251	10,251	0%
Technology Maintenance	55,106	128,941	129,203	247,100	91%
Rolling Stock Replacement	93,603	84,646	-	-	
Travel & Training	122,651	160,707	160,707	160,211	0%
Dues & Subscriptions	110,081	110,114	118,649	132,560	12%
Uniforms	55,608	75,792	75,792	81,582	8%
Postage & Freight	1,911	1,850	1,850	1,850	0%
Advertising	4,813	30,000	30,000	30,000	0%
Rentals	6,469	13,301	13,301	13,301	0%
Outside Printing	3,204	2,250	2,250	2,250	0%
Meetings & Receptions	15,188	6,888	6,888	6,888	0%
Insurance	247,636	323,601	-	-	
Notices Required by Law	662	1,500	1,500	1,500	0%
Class & Day Camp Expenditures	398,911	601,286	568,948	561,956	-1%
Special Events	274,983	343,666	385,200	342,832	-11%
Purchase - Concessions	55,615	32,815	73,815	80,815	9%
Purchase - Retail	4,848	11,613	11,613	11,613	0%
Cemetery Expenditures	11,450	28,717	28,717	28,717	0%
Marketing Expenditures	42,337	84,163	60,918	60,918	0%
Allen USA Expenses	380,254	269,261	269,261	419,261	56%
SUBTOTAL	\$ 4,957,448	\$ 5,549,828	\$ 5,359,207	\$ 5,844,799	9%
SUPPLIES					
IT - Small Equipment	23,916	6,560	13,506	5,860	-57%
General Supplies	264,509	225,843	207,853	217,124	4%
Small Tools & Minor Equipment	169,014	159,425	159,825	164,709	3%
Medical & Chemical Supply	95,624	90,908	90,908	89,708	-1%
COAST Expense	25,187	21,230	21,230	21,230	0%
SUBTOTAL	\$ 578,250	\$ 503,966	\$ 493,322	\$ 498,631	1%

PARKS & RECREATION

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
MAINTENANCE					
Facility Maintenance	718,005	698,453	728,789	704,953	-3%
Vehicle Maintenance	71,766	54,724	54,724	56,224	3%
Equipment Maintenance	137,575	188,127	188,127	130,087	-31%
Small Repairs & Maintenance	631	-	-	-	
SUBTOTAL	\$ 927,977	\$ 941,304	\$ 971,640	\$ 891,264	-8%
PROFESSIONAL SERVICES					
Contractual Services	1,761,816	1,971,318	2,088,983	2,471,219	18%
Professional Services	303,086	325,473	249,008	262,558	5%
Contract Mowing	1,077,860	1,294,633	1,294,633	1,313,833	1%
SUBTOTAL	\$ 3,142,762	\$ 3,591,424	\$ 3,632,624	\$ 4,047,610	11%
TRANSFER OUT					
Internal Service Expense	-	-	408,247	589,693	44%
SUBTOTAL	\$ -	\$ -	\$ 408,247	\$ 589,693	44%
CAPITAL					
Machinery & Equipment	6,050	-	-	4,500	
Vehicles	-	120,000	120,000	107,000	-11%
SUBTOTAL	\$ 6,050	\$ 120,000	\$ 120,000	\$ 111,500	-7%
DEPARTMENT TOTALS	\$ 21,585,780	\$ 24,661,597	\$ 24,940,115	\$ 26,673,276	7%

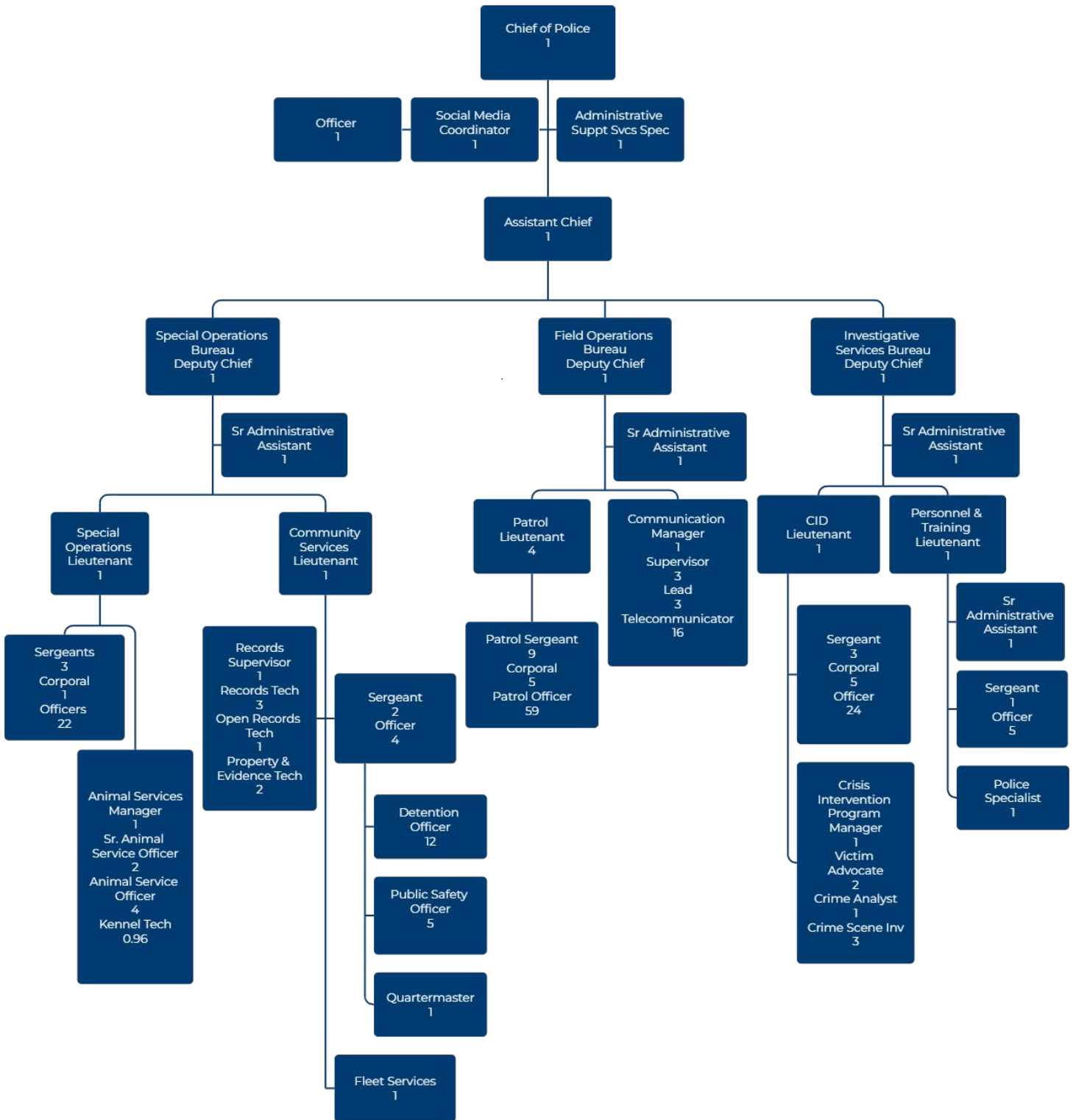
CAPITAL EXPENDITURE LIST*

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
MACHINERY & EQUIPMENT					
2022 #9999 76" GRAPPLE BUCKET	6,050	-	-	-	
EQUIPMENT	-	-	-	2,000	
POWER TOOLS	-	-	-	2,500	
SUBTOTAL	\$ 6,050	\$ -	\$ -	\$ 4,500	
VEHICLES					
FORD F-150 SUPER CAB	-	50,000	50,000	-	-100%
FORD F-250 CREW CAB	-	-	-	70,000	-100%
FORD F-350 CREW	-	70,000	70,000	-	
FORD RANGER SUPERCREW	-	-	-	37,000	-11%
SUBTOTAL	\$ -	\$ 120,000	\$ 120,000	\$ 107,000	

*The items listed are non-recurring capital expenditures based on increased service to the community.

POLICE

GENERAL FUND



POLICE

GENERAL FUND

The City Charter provides for the Allen Police Department to preserve order within the City limits and secure the residents from violence and property loss.

ACCOMPLISHMENTS IN FY2025

Goal 2. Safe and livable community for all

- Achieved the rank of safest city of the largest 50 cities in Texas.
- Collaborated with Allen ISD to provide enhanced School Resource Officer coverage to comply with House Bill 3 SAFE SCHOOL LAWS.
- Utilized Evidence-Based Policing model in major retail areas to deter retail theft and other crimes.
- Collaborated with Fire and Engineering to implement to DRIVE to THRIVE program to reduce injury crashes and make roadways safer in Allen.
- Improved officer safety by encrypting police radio communication.
- Created the Public Information Officer Unit (PIO).
- Started the Allen Police Youth Boxing Gym.
- Implemented new Noise, Pedestrian, and Crime Free Multi-Family Housing Program ordinances.
- Created CrossFit Virtue Gym for staff.
- Reduced the availability of high potency THC products to the Youth of Allen by seizing illegally sold products at numerous VAPE/CBD stores.
- Enhanced the physical appearance to the Allen Animal Shelter.
- Created the APD Fit Force Wellness Program to improve employees' Physical, Mental, Emotional, and Spiritual wellness.

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

- Maintain Allen's ranking as the safest city in the top 50 largest cities in Texas.
- Continue to focus on reducing crimes that impact quality of life.
- Deploy additional License Plate Reader (LPR) cameras.
- Grow social media presence.
- Increase Police Department Volunteerism.
- Implement Unit Goal Setting within the Police Department.

POLICE

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	33,189,055	33,891,476	33,891,476	35,548,562	5%
Operations	3,001,240	3,101,155	2,969,358	2,464,100	-17%
Supplies	652,722	676,515	676,515	547,300	-19%
Maintenance	430,246	439,464	439,464	637,464	45%
Professional Services	445,234	403,200	403,200	288,243	-29%
Capital	223,820	246,627	267,897	610,698	128%
Transfer Out	-	-	641,493	1,791,252	179%
DEPARTMENT TOTAL	\$ 37,942,317	\$ 38,758,437	\$ 39,289,403	\$ 41,887,619	7%

PERSONNEL SUMMARY

FULL TIME - SWORN	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Police Chief	1	1	1	1	0
Police Assistant Chief	1	1	1	1	0
Police Deputy Chief	2	2	3	3	0
Police Lieutenant	7	7	8	8	0
Police Sergeant	18	18	18	18	0
Police Corporal	13	13	12	12	0
Utility Billing Manager	1	1	0	0	0
Police Officer	107	109	109	112	3
TOTAL FULL TIME - SWORN	150	152	152	155	3
FULL TIME					
Emerg Telecmtr Mgr	1	1	1	1	0
Crisis Intervention Prgm Mgr	1	1	1	1	0
Emerg Telecmtr Supv	3	3	3	3	0
Animal Svcs Supv	1	1	1	1	0
Police Specialist	1	1	1	1	0
Community Outreach Coordinator	0	1	1	1	0
Victim Advocate	2	2	2	2	0
Lead Emerg Telecmtr	3	3	3	3	0
Crime Analyst	1	1	1	1	0
Police Records Supv	1	1	1	1	0
Crime Scene Inv	3	3	3	3	0
Emerg Telecmtr	16	16	16	16	0
Admin Suprt Svcs Spc	1	1	1	1	0
SR Animal Svcs Off	2	2	2	2	0
Police Open Rec Tech	1	1	1	1	0
Detention Officer	8	10	10	12	2
Police Supt Svc Tech	2	2	2	2	0
Animal Svcs Officer	4	4	4	4	0
SR Admin Asst	4	4	4	4	0
Quartermaster	1	1	1	1	0
Police Records Tech	3	3	3	3	0
Public Safety Officer	5	5	4	4	0
Property Evid Tech	2	2	2	2	0
TOTAL FULL TIME	66	69	68	70	2
TOTAL FULL TIME FULL TIME - SWORN	216	221	220	225	5

POLICE

GENERAL FUND

PERSONNEL SUMMARY - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	
	ACTUAL	ORIGINAL	AMENDED	BUDGET	CHANGE
<u>PART-TIME</u>					
Kennel Technician	0	0	0	0.96	0.96
Public Safety Officer	0	0	1	1	0
TOTAL PART-TIME	0	0	1	1.96	0.96
TOTAL FULL-TIME-EQUIVALENT	216	221	221	226.96	5.96

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	21,747,544	22,889,051	22,889,051	23,389,904	2%
Longevity	100,082	102,456	102,456	102,456	0%
Overtime	2,260,863	1,450,000	1,450,000	2,190,000	51%
FICA	1,762,960	1,793,042	1,793,042	1,821,071	2%
TMRS	3,688,479	3,985,597	3,985,597	4,068,547	2%
Worker's Compensation	462,541	291,130	291,130	392,847	35%
Health Insurance	2,810,808	3,016,155	3,016,155	3,211,322	6%
Health Savings Account	116,416	108,849	108,849	108,849	0%
Dental Insurance	160,105	172,507	172,507	179,556	4%
Long-term Disability	23,187	26,012	26,012	26,893	3%
Life Insurance	12,919	14,569	14,569	15,009	3%
Flexible Spending	2,522	2,508	2,508	2,508	0%
Clothing Allowance	40,629	39,600	39,600	39,600	0%
SUBTOTAL	\$ 33,189,055	\$ 33,891,476	\$ 33,891,476	\$ 35,548,562	5%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	51,181	94,710	94,710	111,710	18%
Fuel	374,063	409,200	409,200	429,200	5%
Water	25,671	25,520	27,597	29,529	7%
Natural Gas	21,218	14,836	22,500	23,850	6%
Electricity	109,581	133,072	120,000	30,850	-74%
Service Costs	6,034	9,600	10,200	10,200	0%
Copier Lease	9,158	9,200	9,200	9,200	0%
Copier Usage	5,311	6,658	6,658	6,658	0%
Technology Maintenance	725,873	1,239,648	1,752,075	1,249,134	-29%
Rolling Stock Replacement	211,786	211,786	-	-	
Travel & Training	310,421	216,180	216,180	219,980	2%
Dues & Subscriptions	17,786	17,250	17,250	17,250	0%
Uniforms	573,859	162,500	162,500	183,451	13%
Postage & Freight	9,006	10,000	10,000	13,300	33%
Rentals	19,480	62,788	62,788	62,788	0%
Outside Printing	11,887	7,500	7,500	7,500	0%
Meetings & Receptions	55,861	12,500	12,500	12,500	0%
Insurance	381,829	429,707	-	-	
Canine Maintenance	59,374	9,500	9,500	28,000	195%
Crime Prevention	9,233	10,000	10,000	10,000	0%
Notices Required by Law	375	500	500	500	0%
Narcotics Operations	12,253	8,500	8,500	8,500	0%
SUBTOTAL	\$ 3,001,240	\$ 3,101,155	\$ 2,969,358	\$ 2,464,100	-17%
<u>SUPPLIES</u>					

POLICE

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
IT-Small Equipment	22,815	27,845	27,845	23,300	-16%
General Supplies	103,928	119,750	119,750	102,750	-14%
Small Tools & Minor Equipment	233,722	305,800	305,800	210,700	-31%
Ammunition Supplies	252,993	170,150	170,150	121,800	-28%
SWAT Expenses	39,264	52,970	52,970	88,750	68%
SUBTOTAL	\$ 652,722	\$ 676,515	\$ 676,515	\$ 547,300	-19%
<u>MAINTENANCE</u>					
Facility Maintenance	11,599	25,000	25,000	215,000	760%
Vehicle Maintenance	397,272	374,964	374,964	382,964	2%
Equipment Maintenance	21,375	39,500	39,500	39,500	0%
SUBTOTAL	\$ 430,246	\$ 439,464	\$ 439,464	\$ 637,464	45%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	85,633	107,000	107,000	107,000	0%
Lease Agreements	110,016	111,148	111,148	-	-100%
Professional Services	203,924	160,052	160,052	156,243	-2%
Donation Expenses	15,181	25,000	25,000	25,000	0%
GASB 87 Lease Principal	30,177	-	-	-	
GASB 87 Lease Interest	303	-	-	-	
SUBTOTAL	\$ 445,234	\$ 403,200	\$ 403,200	\$ 288,243	-29%
<u>TRANSFER OUT</u>					
Internal Service Expense	-	-	641,493	1,791,252	179%
SUBTOTAL	\$ -	\$ -	\$ 641,493	\$ 1,791,252	179%
<u>CAPITAL</u>					
Machinery & Equipment	67,232	50,000	71,270	473,698	565%
Vehicles	156,588	196,627	196,627	137,000	-30%
SUBTOTAL	\$ 223,820	\$ 246,627	\$ 267,897	\$ 610,698	128%
DEPARTMENT TOTALS	\$ 37,942,317	\$ 38,758,437	\$ 39,289,403	\$ 41,887,619	7%

POLICE

GENERAL FUND

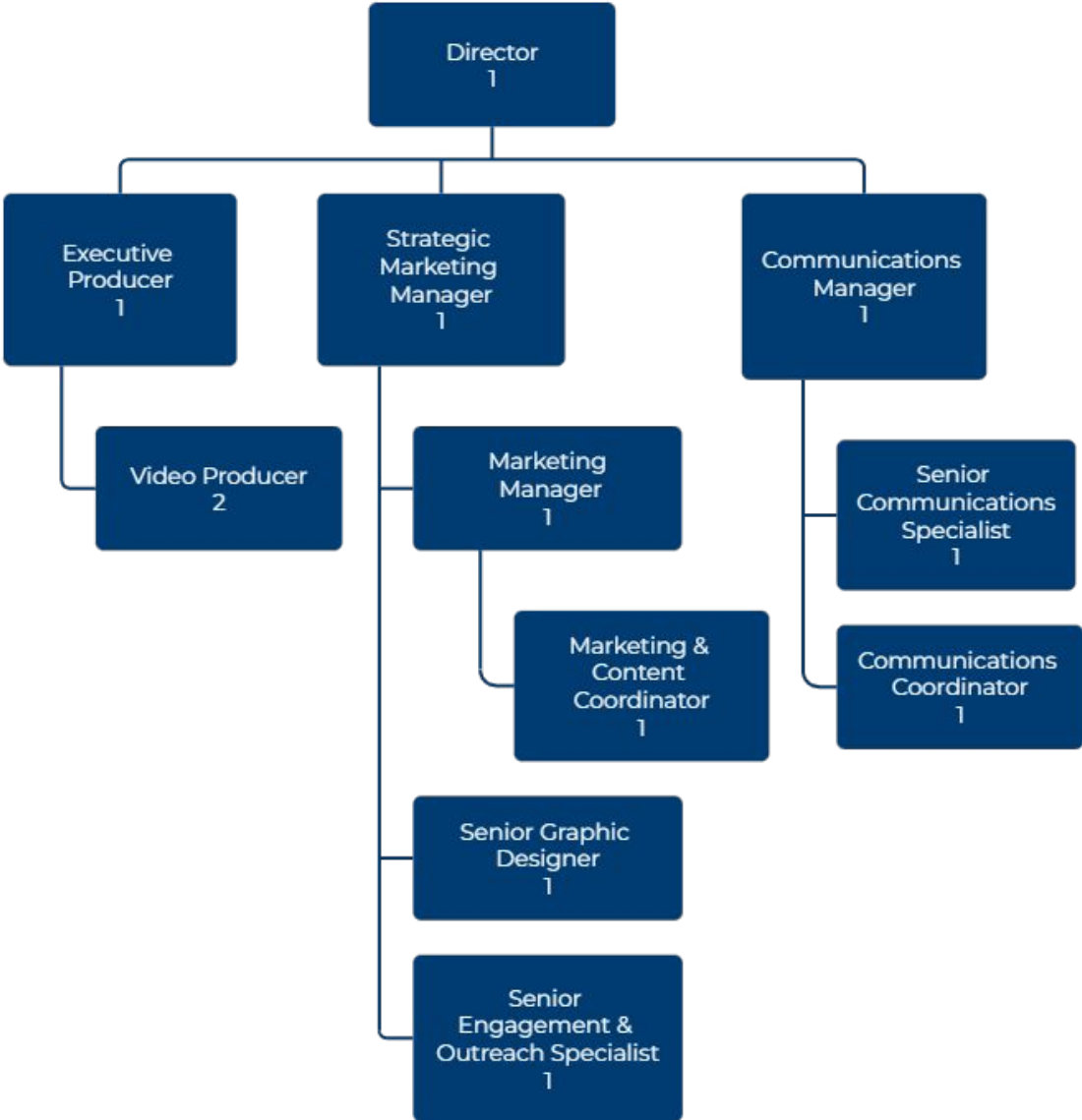
CAPITAL EXPENDITURE LIST*

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
<u>MACHINERY & EQUIPMENT</u>					
EQUIPMENT	-	-	-	418,000	
GLOCK PISTOLS-55	-	-	-	55,698	
K9 FLIPPER	12,000	-	-	-	
K9 JOKER	12,000	-	-	-	
NIGHT VISION FOR SWAT	43,232	-	-	-	
SURVEILLANCE TRAILER MAST	-	-	21,270	-	-100%
VIDEO ENABLED TRAILERS	-	50,000	50,000	-	-100%
SUBTOTAL	\$ 67,232	\$ 50,000	\$ 71,270	\$ 473,698	565%
<u>VEHICLES</u>					
2023 #2315 FORD ESCAPE	28,398	-	-	-	
2023 #2409 DODGE CHARGER	33,820	-	-	-	
2023 #2410 DODGE DURANGO PURSUIT	47,185	-	-	-	
2023 #2411 DODGE DURANGO PURSUIT	47,185	-	-	-	
CHEVY TAHOE PPV	-	-	-	137,000	
HARLEY DAVIDSON MOTORCYCLE	-	-	153,635	-	-100%
HARLEY DAVIDSON MOTORCYCLES	-	153,635	-	-	
MID-SIZE SUV	-	42,992	42,992	-	-100%
SUBTOTAL	\$ 156,588	\$ 196,627	\$ 196,627	\$ 137,000	-30%

*The items listed are non-recurring capital expenditures based on increased service to the community.

PUBLIC AND MEDIA RELATIONS

GENERAL FUND



PUBLIC AND MEDIA RELATIONS

GENERAL FUND

The Public and Media Relations Office (PAMRO) provides communication, marketing and public outreach that keeps the Allen community informed, engaged, and connected. PAMRO supports every City department by overseeing multiple websites, social media channels, print and digital publications and the government access channel ACTV (Allen City Television). The department leads media response and outreach strategies and assists in crisis operations; it also oversees the City's graphic identity and branding efforts and supports the organization's internal/employee messaging.

PAMRO provides marketing, advertising and promotional support for revenue generating services and programs, such as those in Parks and Recreation. The department also supports various types of outreach and community engagement initiatives that require volunteerism, participation and/or public feedback.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent City government

- Expanded Common Cents series to include ACTV videos and content placement in print and digital newsletters.
- Updated budget web pages to improve navigation and user experience.
- Delivered high-quality marketing support to help Terrell Recreation Center surpass revenue targets, reaching 90% cost recovery during FY2025.
- Developed and managed marketing plans to drive revenue generation at all recreation facilities through memberships, program participation and rentals.

Goal 2. Safe and livable community for all

- Launched the Allen Police Department "Behind the Badge" podcast to highlight safety messages.
- Supported Allen Fire Department's D.R.I.V.E. to Thrive Campaign through videos, social media posts, website updates, print/digital newsletters and media outreach.
- Completed updates to the City of Allen Media Policy and severe weather protocol to support emergency preparedness.
- Enhanced citywide safety education and emergency preparedness through thematic monthly safety content.
- Designed and distributed a pocket-sized trails map to encourage trail awareness and use.
- Updated online directories for Allen's parks, trails, public art and Allen Heritage Village to support web accessibility/SEO and increase visitors.
- Showcased improvements and expansions to City facilities and infrastructure, including the Allen Public Library expansion and temporary relocation, Allen Fire Station 6 grand opening, Allen Police Headquarters groundbreaking, Molsen Farm Trailhead opening, and updates to various parks and trails.
- Expanded use of Allen ISD Peachjar flyers and other advertising outlets to promote family-friendly activities and events.

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Led a strategic communication campaign announcing Kalahari Resorts and Conventions as a potential future destination partner, resulting in high engagement and overall positive sentiment.

GENERAL FUND

- Produced multiple videos to highlight the economic vibrancy of Allen in partnership with the Allen EDC.
- Designed promotional materials and provided marketing support for Allen Heritage Village tours and events, including new Cottage Markets, “Whodunit” Mystery Dinners, Happy Fall Fest and more, resulting in a record number of annual visitors.
- Collaborated with CVB and CUTX Event Center marketing teams to promote tourism-generating events including Skate America, PlantCon and Optic Texas.
- Utilized #NoPlaceLikeAllen and #AllenStrongerTogether campaigns to showcase city amenities and community spirit.

Goal 4. High-performing City team providing resident-focused services

- Launched multilingual Ask Allen chatbot to improve user experience on the City’s website.
- Conducted a Customer Insight Report to identify population and market trends which influence recreation center membership and program participation.
- Won numerous awards, including Overall Excellence in Government Programming (TATOA), Best Special Publication (TAMIO) and Communications Awards (TRAPS North Region).
- Updated department administrative directives; researched and proposed a new policy for filming at City facilities.
- Selected as presenters for multiple conferences, including 3CMA, TAMIO, TRAPS and ICMA.
- Developed a comprehensive campaign to support rollout of the Paymentus utility bill payment platform and voluntary enrollment in WaterSmart.

Goal 5. Engaged and connected Allen community

- Administered the first Community Engagement Survey to measure resident participation, trust, and overall community sentiment.
- Provided online engagement opportunities for important city projects, including the 2035 Comprehensive Plan, Celebration Park renovations, and neighborhood revitalization projects.
- Produced additional episodes in the Let’s Dish series on ACTV to highlight positive Allen stories.
- Crafted extensive marketing and communication campaigns for Allen special events; developed cohesive branding to support event recognition and attendance.
- Partnered with Allen ISD and Council of PTAs to provide educational presentations and engagement activities at school district events.
- Met with communication partners at Allen ISD, Allen Fairview Chamber of Commerce, Collin College, CoServ and other entities to help support improved relationships and collaboration.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Continue expanding Common Cents series to include dedicated website/blog-style content, along with videos and newsletter features.
- Utilize Customer Insight Report to support development of Allen Parks and Recreation marketing plans and determine promotional needs.
- Support additional recreation facility revenue through enhanced promotion of rental spaces and packages.

Goal 2. Safe and livable community for all

- Continue highlighting improvements and expansions to City facilities and infrastructure, including the reopening of Allen Public Library, construction of Allen Police Headquarters, and upgrades to parks and trails.
- Grow and leverage relationships with local media outlets to promote Allen's safety and high quality of life.
- Invest in photography and videography, including user-generated content, which showcases Allen's high quality of life.

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Support the continued generation of sales tax and HOT fund revenue by partnering with CVB, CDC, EDC and CUTX Event Center on strategic marketing initiatives.
- Provide regular updates on development plans and projects citywide, with a special focus on Downtown Allen.

Goal 4. High-performing City team providing resident-focused services

- Prepare for new web accessibility requirements by investing in tools and training staff to meet accessibility guidelines.
- Continue enhancing user experiences on City websites, MyAllen mobile app and Ask Allen chatbot through data-driven metrics, analysis and testing.
- Continue updating PAMRO administrative directives and assess the need for additional policies to address modern technologies and services.
- Identify and apply for regional, state and national awards which showcase department innovation and excellence.

Goal 5. Engaged and connected Allen community

- Lead communication and marketing efforts for the City of Allen's 150th Anniversary.
- Create strategies for future engagement activities based on the 2025 Community Engagement Survey; consider administering a 2026 Community Engagement Survey to analyze progress and assess current community priorities.
- Research branding and community identity initiatives which reflect the City's unique attributes and foster a sense of pride among residents.
- Support City-sponsored special events and public engagement activities through communication, promotion, event coverage and post-event analysis.
- Work with other government agencies and non-profit community partners to highlight events and programs which offer community benefit.

PUBLIC AND MEDIA RELATIONS

GENERAL FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	1,428,033	1,507,482	1,507,482	1,512,393	0%
Operations	189,821	353,867	343,281	295,211	-14%
Supplies	37,026	13,925	13,925	4,875	-65%
Maintenance	184	275	275	-	-100%
Professional Services	109,513	101,060	101,060	121,800	21%
Transfer Out	-	-	10,586	15,833	50%
DEPARTMENT TOTAL	\$ 1,764,577	\$ 1,976,609	\$ 1,976,609	\$ 1,950,112	-1%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Director Pamro	1	1	1	1	0
Strategic Marketing Manager	1	1	1	1	0
Marketing Manager	1	1	1	1	0
Communications Manager	0	0	1	1	0
Executive Producer	1	1	1	1	0
Senior Social Media Spec	1	1	0	0	0
Senior Engagement & Outreach Specialist	0	1	1	1	0
Senior Communications Specialist	1	1	1	1	0
Senior Graphic Designer	0	0	1	1	0
Marketing & Content Coordinator	1	1	1	1	0
Creative Marketing Specialist	1	1	0	0	0
Marketing Specialist	1	1	0	0	0
Video Producer	2	2	2	2	0
Communications Coordinator	0	0	1	1	0
TOTAL FULL TIME	11	12	12	12	0
TOTAL FULL-TIME-EQUIVALENT	11	12	12	12	0

PUBLIC AND MEDIA RELATIONS

GENERAL FUND

EXPENDITURE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	1,029,670	1,067,566	1,067,566	1,067,748	0%
Longevity	5,256	4,364	4,364	4,764	9%
Overtime	3,630	3,500	3,500	4,200	20%
FICA	75,816	78,128	78,128	79,600	2%
TMRS	158,740	175,086	175,086	174,594	0%
Worker's Compensation	2,110	1,450	1,450	4,099	183%
Health Insurance	126,498	149,646	149,646	149,646	0%
Health Savings	16,022	15,856	15,856	15,856	0%
Dental Insurance	8,216	9,644	9,644	9,644	0%
Long-term Disability	1,174	1,307	1,307	1,307	0%
Life Insurance	787	821	821	821	0%
Flexible Spending	114	114	114	114	0%
SUBTOTAL	\$ 1,428,033	\$ 1,507,482	\$ 1,507,482	\$ 1,512,393	0%
OPERATIONS					
Fuel	299	380	380	380	0%
Dues & Subscriptions	12,352	27,041	27,041	25,000	-8%
Technology Maintenance	37,665	132,035	107,035	90,685	-15%
Travel & Training	20,611	41,375	41,375	35,000	-15%
Postage & Freight	5,182	22,000	22,000	20,000	-9%
Advertising	49,161	39,600	64,600	48,000	-26%
Printing & Reproduction	51,244	66,550	66,550	65,000	-2%
Meetings & Receptions	270	3,850	3,850	3,446	-10%
Insurance	6,036	10,586	-	-	-
Marketing Expenditures	7,001	10,450	10,450	7,700	-26%
SUBTOTAL	\$ 189,821	\$ 353,867	\$ 343,281	\$ 295,211	-14%
SUPPLIES					
IT Small Equipment	-	1,125	1,125	1,125	0%
General Supplies	12,077	7,900	7,900	2,750	-65%
Tools/Small Equipment	24,949	4,900	4,900	1,000	-80%
SUBTOTAL	\$ 37,026	\$ 13,925	\$ 13,925	\$ 4,875	-65%
MAINTENANCE					
Vehicle Maintenance	184	275	275	-	-100%
SUBTOTAL	\$ 184	\$ 275	\$ 275	\$ -	-100%
PROFESSIONAL SERVICES					
Contractual Services	22,488	810	810	21,800	2591%
Professional Services	87,025	100,250	100,250	100,000	0%
SUBTOTAL	\$ 109,513	\$ 101,060	\$ 101,060	\$ 121,800	21%
TRANSFER OUT					
Internal Service Expense	-	-	10,586	15,833	50%
SUBTOTAL	\$ -	\$ -	\$ 10,586	\$ 15,833	50%
DEPARTMENT TOTALS	\$ 1,764,577	\$ 1,976,609	\$ 1,976,609	\$ 1,950,112	-1%



DEBT SERVICE FUND

City of Allen
Neighborhoods

DEBT SERVICE

DEBT SERVICE FUND

DEBT POLICY

The City of Allen issues general obligation bonds for a term of generally fifteen to twenty years, for the purpose of constructing major capital improvements which include municipal facilities, parks and streets. Article XI, Section 5 of the Texas Constitution, applicable to cities of more than 5,000 population states that the maximum rate shall not exceed \$2.50 per \$100.00 of assessed valuation of taxable property. The City's Charter (Article 5, Section 1) states: "In accordance with the constitution of the State of Texas, and not contrary thereto, the City of Allen shall have the power to borrow money against the credit of the city for any public purpose that is not now nor hereafter prohibited by the constitution and laws of the State of Texas". The City's debt policy, adopted by the Council in September 2011, is to keep the portion of ad valorem tax collections appropriated to the debt service fund below 35% and to maintain a fund balance between 5% and 10% of annual principal and interest payments. In addition, the debt burden ratio, calculated by total debt divided by the taxable assessed valuation must be below 2%. FY2026 debt burden ratio is 0.83%. The tax rate at October 1, 2025 is \$0.415400 per \$100.00 of assessed valuation of which \$ 0.097596 , or 23.49%, is designated to the debt service fund. This is within the limits of the state law and is below the City's policy limit.

BOND RATINGS

The ratings on the City's General Obligation debt were reaffirmed at AAA by Standard and Poor's and Aaa by Moody's.

FUND BALANCE PROJECTIONS

	FY2025		FY2026	
PROJECTED FUND BALANCE 10/1	\$	4,388,795	\$	4,018,927
TOTAL PROJECTED REVENUES		20,654,960		22,583,272
TOTAL PROJECTED EXPENDITURES		(21,024,828)		(21,867,471)
PROJECTED FUND BALANCE 9/30	\$	4,018,927	\$	4,734,728
5% OF ANNUAL DEBT SERVICE*	\$	1,051,241	\$	1,093,374

* Ending Fund Balance required: 5% to 10% of annual debt service.

DEBT SERVICE

DEBT SERVICE FUND

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2025	Required Principal 2025 - 2026	Required Interest 2025 - 2026	Total Required 2025 - 2026
GENERAL OBLIGATION BONDS:								
2006	07/26/06	1,595,000	4.14%	08/15/26	115,000	115,000	4,761	119,761
2013	05/01/13	5,065,000	2%-3.5%	08/15/29	1,185,000	285,000	35,550	320,550
2014	05/01/14	10,595,000	2%-4%	08/15/28	1,790,000	580,000	52,865	632,865
2015	05/19/15	32,245,000	2%-5%	08/15/34	3,385,000	160,000	107,956	267,956
2016	09/13/16	6,910,000	2%-4%	08/15/28	2,710,000	870,000	108,400	978,400
2017	07/26/17	11,845,000	2%-5%	09/30/32	5,930,000	745,000	244,650	989,650
2018	08/15/18	8,355,000	2%-5%	08/15/34	4,975,000	520,000	234,500	754,500
2019	06/10/19	8,630,000	2.5%-4%	08/15/34	4,515,000	425,000	180,600	605,600
2020	07/09/20	23,145,000	2%-4%	08/15/35	13,305,000	1,535,000	532,200	2,067,200
2021	06/29/21	10,595,000	3%-5%	08/15/36	4,010,000	420,000	166,600	586,600
2022	06/01/22	23,000,000	1.61%-3.38%	08/15/41	19,995,000	850,000	920,850	1,770,850
2023	08/09/23	14,525,000	2%-5%	08/15/43	10,900,000	390,000	505,200	895,200
2024	08/14/24	84,455,000	4%-5%	08/15/44	81,680,000	2,545,000	4,084,000	6,629,000
2025	08/20/25	17,860,000	4%-5%	08/15/45	17,860,000	1,680,000	828,269	2,508,269
TOTAL		\$258,820,000			\$172,355,000	\$11,120,000	\$8,006,401	\$19,126,401
CERTIFICATES OF OBLIGATION:								
2021	6/29/21	22,945,000	4%-5%	08/15/36	18,300,000	1,310,000	804,250	2,114,250
TOTAL		\$22,945,000			\$18,300,000	\$1,310,000	\$804,250	\$2,114,250
TAX NOTES:								
2020	7/9/20	3,175,000	4%	08/15/26	580,000	580,000	23,200	603,200
TOTAL		\$3,175,000			\$580,000	\$580,000	\$23,200	\$603,200

DEBT SERVICE

DEBT SERVICE FUND

AGGREGATE DEBT SERVICE REQUIREMENTS

Fiscal Year	Principal	Interest	Total Debt Service
GENERAL OBLIGATION DEBT:			
2026	11,120,000	8,006,401.000	19,126,401
2027	11,805,000	7,656,621.250	19,461,621
2028	11,470,000	7,079,621.250	18,549,621
2029	10,280,000	6,596,494.250	16,876,494
2030	9,980,000	6,104,531.250	16,084,531
2031	10,200,000	5,613,881.250	15,813,881
2032	10,655,000	5,141,637.500	15,796,638
2033	9,810,000	4,654,400.500	14,464,401
2034	8,815,000	4,201,287.500	13,016,288
2035	8,075,000	3,791,650.000	11,866,650
2036	7,170,000	3,404,600.000	10,574,600
2037	7,215,000	3,050,463.000	10,265,463
2038	7,555,000	2,702,425.000	10,257,425
2039	7,920,000	2,337,900.000	10,257,900
2040	8,300,000	1,962,975.000	10,262,975
2041	8,690,000	1,569,888.000	10,259,888
2042	7,325,000	1,158,138.000	8,483,138
2043	7,690,000	797,775.000	8,487,775
2044	7,175,000	419,388.000	7,594,388
2045	1,105,000	58,013.000	1,163,013
TOTAL	\$172,355,000	\$76,308,091	\$248,663,091

*GO debt figures subject to change with future bond sale on 08/26/2025

CERTIFICATES OF OBLIGATION:

2026	1,310,000	804,250	2,114,250
2027	1,370,000	738,750	2,108,750
2028	1,445,000	670,250	2,115,250
2029	1,510,000	598,000	2,108,000
2030	1,590,000	522,500	2,112,500
2031	1,670,000	443,000	2,113,000
2032	1,735,000	376,200	2,111,200
2033	1,805,000	306,800	2,111,800
2034	1,875,000	234,600	2,109,600
2035	1,955,000	159,600	2,114,600
2036	2,035,000	81,400	2,116,400
TOTAL	\$18,300,000	\$4,935,350	\$23,235,350

DEBT SERVICE FUND

TAX NOTES DEBT:

2026	580,000	23,200	603,200
TOTAL	\$580,000	\$23,200	\$603,200



**NEIGHBORHOOD
REINVESTMENT
FUND**

REVENUE & EXPENSE SUMMARY

NEIGHBORHOOD REINVESTMENT FUND

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	FY2025 <u>AMENDED</u>
REVENUES					
Miscellaneous	1,603	12,500	12,500	27,500	120%
Transfers In	2,160,410	120,960	170,960	75,000	-56%
Contributions	30,000	-	-	75,000	
TOTAL REVENUES	\$ 2,192,013	\$ 133,460	\$ 183,460	\$ 177,500	-3%
EXPENDITURES					
Operations	-	15,960	15,960	15,960	0.00%
Professional Services	208,946	117,500	1,030,125	207,500	-80%
TOTAL EXPENDITURES	\$ 208,946	\$ 133,460	\$ 1,046,085	\$ 223,460	-79%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 1,983,067	\$ 1,120,442
TOTAL PROJECTED REVENUES	183,460	177,500
TOTAL PROJECTED EXPENDITURES	(1,046,085)	(223,460)
PROJECTED FUND BALANCE 9/30	\$ 1,120,442	\$ 1,074,482
Restricted for:		
IMPROVEMENT PROJECTS	871,342	1,048,842
UNPROGRAMMED	249,100	25,640
	\$ 1,120,442	\$ 1,074,482

NEIGHBORHOOD REINVESTMENT

NEIGHBORHOOD REINVESTMENT FUND

Neighborhood Reinvestment Fund was established to track and report proceeds and spending for programs and activities dedicated to reinvesting in existing neighborhoods. This includes the tracking of donations and awards, program revenues and reimbursements, fund transfers, and expenditures for the purpose of neighborhood reinvestment and stabilization. This fund provides an enhanced level of accountability and transparency to taxpayers that the dollars spent over multiple fiscal years will go toward the intended purpose.

ACCOMPLISHMENTS IN FY2025

Goal 2. Safe and livable community for all

- Funded screening wall rehabilitation projects.
- Received donation of Community Reinvestment Act funds from local banks.
- Funded low-income homeowner repair projects through the Property Improvement Program.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Continue to identify funding sources to support neighborhood reinvestment needs.

Goal 2. Safe and livable community for all

- Continue to fund screening wall rehabilitation projects.
- Fund minor neighborhood improvement projects.
- Fund the Property Improvement Program for low-income homeowner repairs.

NEIGHBORHOOD REINVESTMENT

NEIGHBORHOOD REINVESTMENT FUND

NEIGHBORHOOD REINVESTMENT FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Operations	-	15,960	15,960	15,960	0%
Professional Services	208,946	117,500	1,030,125	207,500	-80%
DEPARTMENT TOTAL	\$ 208,946	\$ 133,460	\$ 1,046,085	\$ 223,460	-79%

EXPENDITURE DETAIL

OPERATIONS	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
NEIGHBORHOOD EVENTS	-	15,960	15,960	15,960	0%
SUBTOTAL	\$ -	\$ 15,960	\$ 15,960	\$ 15,960	0%
PROFESSIONAL SERVICES/CAPITAL					
CHAPARRAL RETAINING WALLS	66,225	-	-	-	
CITY COUNCIL PIP	25,000	-	-	-	
FROM 3005425 TO 3005455	-	-	12,625	-	-100%
GREENGATE SIDEWALK REPAIR	2,895	-	-	-	
HERITAGE HEIGHTS SCREENING WALL	43,922	-	-	-	
HERITAGE PARKS SCREENING WALL	53,123	-	-	-	
HSB CRA 23 PIP HOME REPAIRS	15,000	-	-	-	
HSB CRA 24 PIP HOME REPAIRS	2,375	-	-	-	
NEIGHBORHOOD REINVESTMENT	-	-	50,000	-	-100%
NEIGHBORHOOD STABILIZATION IMPROVEMENTS	-	80,000	80,000	80,000	0%
NEIGHBORHOOD WALL REPAIRS	-	-	850,000	-	-100%
PROPERTY IMPROVEMENT PROGRAM	-	-	-	90,000	
PROPERTY REPAIR ASSISTANCE	-	37,500	37,500	37,500	0%
SIMPLIFILE FOR NEIGHBORHOOD PROJECT	406	-	-	-	
SUBTOTAL	\$ 208,946	\$ 117,500	\$ 1,030,125	\$ 207,500	-80%
TOTAL EXPENDITURE	\$ 208,946	\$ 133,460	\$ 1,046,085	\$ 223,460	-79%



TAX INCREMENT FINANCING FUND

REVENUE & EXPENDITURE SUMMARY

TAX INCREMENT FINANCING FUND

TAX INCREMENT FINANCING FUND

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
REVENUES					
<u>OPERATING REVENUES</u>					
Property Tax (City Portion)	2,864,772	3,009,201	2,947,161	3,129,054	6%
Sales Tax	186,879	222,674	192,000	192,000	0%
Intergovernmental (County Portion)	249,548	190,660	227,513	190,660	-16%
TOTAL OPERATING REVENUES	\$ 3,301,199	\$ 3,422,535	\$ 3,366,674	\$ 3,511,714	4%
<u>NON-OPERATING REVENUES</u>					
Interest	350,312	173,702	231,059	235,167	2%
TOTAL NON-OPERATING REVENUES	\$ 350,312	\$ 173,702	\$ 231,059	\$ 235,167	2%
TOTAL REVENUES	\$ 3,651,511	\$ 3,596,237	\$ 3,597,733	\$ 3,746,881	4%
EXPENDITURES					
TIF#1 - Montgomery Farms	950,002	772,760	864,624	772,760	-11.00%
TIF#2 - Central Business District	15,000	17,000	3,816,265	1,612,662	-58.00%
TOTAL EXPENDITURES	\$ 965,002	\$ 789,760	\$ 4,680,889	\$ 2,385,422	-49%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 14,752,339	\$ 13,669,183
TOTAL PROJECTED REVENUES	3,597,733	3,746,881
TOTAL PROJECTED EXPENDITURES	(4,680,889)	(2,385,422)
PROJECTED FUND BALANCE 9/30	\$ 13,669,183	\$ 15,030,642
TIF 1		
PROJECTED FUND BALANCE 10/1	\$ 54,953	\$ 52,739
TOTAL PROJECTED REVENUES	862,410	793,031
TOTAL PROJECTED EXPENDITURES	(864,624)	(772,760)
PROJECTED FUND BALANCE 9/30	\$ 52,739	\$ 73,010
TIF 2		
PROJECTED FUND BALANCE 10/1	\$ 14,697,386	\$ 13,616,444
TOTAL PROJECTED REVENUES	2,735,323	2,953,850
TOTAL PROJECTED EXPENDITURES	(3,816,265)	(1,612,662)
PROJECTED FUND BALANCE 9/30	\$ 13,616,444	\$ 14,957,632

TAX INCREMENT FINANCING

TAX INCREMENT FINANCING FUND

No Personnel in this Department

The Tax Increment Financing (TIF) fund was established in Fiscal Year 2006 to track property tax and sales tax revenue, and associated expenses, for the City's Tax Increment Financing agreements. The City established its first Reinvestment Zone in December 2005. The City now has four TIFs: the Montgomery Farm "Garden District", the Central Business District (CBD), the Farm District Zone, and the Sloan Corners Zone. Revenues from the TIF zones are used to pay for eligible infrastructure costs, including parking garages, U.S. 75 ramp reversals, and public streets and bridges within the defined TIF areas. The county also has an agreement with the city to contribute property taxes to the "Garden District" TIF. The Farm District Zone will not contribute to the TIF for the first 10 years.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent City government

- Monitored compliance of the TIF agreements to ensure eligible infrastructure costs are verified prior to reimbursements.
- Maintained fund reserves of \$50,000 as required by the economic development agreement.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Continue to administer the financing plans for both TIFs as property tax and sales tax revenues materialize.
- Continue to monitor compliance of the TIF agreements to ensure eligible infrastructure costs are verified prior to any reimbursements.
- Continue to maintain a fund reserve of \$50,000 as required by the economic development agreement.

TAX INCREMENT FINANCING: #1

TAX INCREMENT FINANCING FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025 AMENDED</u>
Operations	935,002	755,760	847,624	755,760	-11%
Professional Services	15,000	17,000	17,000	17,000	0%
DEPARTMENT TOTAL	\$ 950,002	\$ 772,760	\$ 864,624	\$ 772,760	-11%

EXPENDITURE DETAIL

OPERATIONS	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025 AMENDED</u>
Economic Grant Expenses	935,002	755,760	847,624	755,760	-11%
SUBTOTAL	\$ 935,002	\$ 755,760	\$ 847,624	\$ 755,760	-11%
PROFESSIONAL SERVICES					
Administrative Expenses	15,000	17,000	17,000	17,000	0%
SUBTOTAL	\$ 15,000	\$ 17,000	\$ 17,000	\$ 17,000	0%
TOTAL EXPENDITURE	\$ 950,002	\$ 772,760	\$ 864,624	\$ 772,760	-11%

TAX INCREMENT FINANCING FUND

TAX INCREMENT FINANCING: #2

TAX INCREMENT FINANCING FUND

EXPENDITURE SUMMARY					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>CLASSIFICATION</u>					
Professional Services	15,000	17,000	17,000	17,000	0%
Transfer Out	-	-	3,799,265	1,595,662	-58%
DEPARTMENT TOTAL	\$ 15,000	\$ 17,000	\$ 3,816,265	\$ 1,612,662	-58%

EXPENDITURE DETAIL					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>PROFESSIONAL SERVICES</u>					
Administrative Expenses	15,000	15,000	15,000	15,000	0%
Legal Expenses	-	2,000	2,000	2,000	0%
SUBTOTAL	\$ 15,000	\$ 17,000	\$ 17,000	\$ 17,000	0%
<u>TRANSFER OUT</u>					
Operational Support	-	-	3,799,265	1,595,662	-58%
SUBTOTAL	\$ -	\$ -	\$ 3,799,265	\$ 1,595,662	-58%
TOTAL EXPENDITURE	\$ 15,000	\$ 17,000	\$ 3,816,265	\$ 1,612,662	-58%

TRANSFER OUT DETAIL					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>OPERATIONAL SUPPORT</u>					
WOLVERINE PROPERTY	-	-	3,799,265	1,595,662	-58%
SUBTOTAL	\$ -	\$ -	\$ 3,799,265	\$ 1,595,662	-58%



CAPITAL PROJECT FUNDS



REVENUE & EXPENDITURE SUMMARY

GENERAL OBLIGATION BOND FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
Bond Issuance	89,730,042	-	15,000,000	17,780,000	19%
Miscellaneous	781	-	-	-	
TOTAL OPERATING REVENUES	\$ 89,730,823	\$ -	\$ 15,000,000	\$ 17,780,000	19%
<u>NON-OPERATING REVENUES</u>					
Interest	669,187	741,598	3,204,197	1,587,718	-50%
TOTAL NON-OPERATING REVENUES	\$ 669,187	\$ 741,598	\$ 3,204,197	\$ 1,587,718	-50%
TOTAL REVENUES	\$ 90,400,010	\$ 741,598	\$ 18,204,197	\$ 19,367,718	6%
EXPENDITURES					
General Government	949,707	20,750,000	20,750,000	-	-100%
Public Safety	4,861,914	-	-	-	
Public Works	8,555,471	2,650,000	2,650,000	5,150,000	94%
Culture & Recreation	4,024,786	-	17,000,000	-	-100%
TOTAL OPERATING EXPENDITURES	\$ 18,391,878	\$ 23,400,000	\$ 40,400,000	\$ 5,150,000	-87%
Transfers Out	336,836	336,836	336,836	336,836	0%
TOTAL EXPENDITURES	\$ 18,728,714	\$ 23,736,836	\$ 40,736,836	\$ 5,486,836	-87%

FUND BALANCE PROJECTIONS

PROJECTED RESTRICTED FUND BALANCE 10/1	\$ 112,630,874	\$ 90,098,235
TOTAL PROJECTED REVENUES	18,204,197	19,367,718
TOTAL PROJECTED EXPENDITURES	(40,736,836)	(5,486,836)
PROJECTED RESTRICTED FUND BALANCE 9/30	\$ 90,098,235	\$ 103,979,117
Restricted for:		
CAPITAL IMPROVEMENT PROJECTS	87,167,466	99,797,466
UNPROGRAMMED	2,930,769	4,181,651
	\$ 90,098,235	\$ 103,979,117

GENERAL OBLIGATION BOND

GENERAL OBLIGATION BOND FUND

No Personnel in this Department

The General Obligation Bond Fund was established to account for the issuance of bond sales.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent City government

- Implemented the 2025-2029 Capital Improvement Program document.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Implement the current year in the 2026-2030 Capital Improvement Program document.

GENERAL OBLIGATION BOND

GENERAL OBLIGATION BOND FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Operations	174,389	-	-	-	
Maintenance	4,800	2,650,000	2,650,000	5,150,000	94%
Supplies	30,339	-	-	-	
Professional Services	2,876,613	-	-	-	
Debt Service	722,389	-	-	-	
Capital	14,583,348	20,750,000	37,750,000	-	-100%
Transfers Out	336,836	336,836	336,836	336,836	0%
DEPARTMENT TOTAL	\$ 18,728,714	\$ 23,736,836	\$ 40,736,836	\$ 5,486,836	-87%

EXPENDITURE DETAIL

OPERATIONS	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Economic Grant Expense	174,389	-	-	-	
SUBTOTAL	\$ 174,389	\$ -	\$ -	\$ -	
MAINTENANCE					
Facility Maintenance	4,800	-	-	-	
Street & Alley Maintenance	-	2,650,000	2,650,000	5,150,000	94%
SUBTOTAL	\$ 4,800	\$ -	\$ -	\$ -	
SUPPLIES					
Tools/Small Equipment	30,339	-	-	-	
SUBTOTAL	\$ 30,339	\$ -	\$ -	\$ -	
PROFESSIONAL SERVICES					
Contractual Services	52,929	-	-	-	
Professional Services	2,823,684	-	-	-	
SUBTOTAL	\$ 2,876,613	\$ -	\$ -	\$ -	
DEBT SERVICE					
Miscellaneous	722,389	-	-	-	
SUBTOTAL	\$ 722,389	\$ -	\$ -	\$ -	
CAPITAL					
Construction In Progress	14,357,098	20,750,000	37,750,000	-	-100%
Public Art	226,250	-	-	-	
SUBTOTAL	\$ 14,583,348	\$ 20,750,000	\$ 37,750,000	\$ -	-100%
OTHER FINANCING USES					
Transfers Out	336,836	336,836	336,836	336,836	0%
SUBTOTAL	\$ 336,836	\$ 336,836	\$ 336,836	\$ 336,836	0%
TOTAL EXPENDITURE	\$ 18,728,714	\$ 23,736,836	\$ 40,736,836	\$ 5,486,836	-87%

GENERAL OBLIGATION BOND

GENERAL OBLIGATION BOND FUND

CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT PROJECTS*					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025</u> <u>AMENDED</u>
<u>CAPITAL IMPROVEMENT PROJECTS</u>					
2022 HSIP PROJECT	293,325	-	-	-	-
2024 HSIP TS @ REIVERCREST, ALLEN H	88,144	-	-	-	-
ALLEN MEDIA PRODUCTIONS CENTER	140,882	-	-	-	-
FIRE STATION #6	4,163,276	-	-	-	-
FORD PARK REDEVELOPMENT	-	-	17,000,000	-	-100%
LIBRARY EXPANSION PHASE II	2,050,692	-	-	-	-
MOLSEN FARM	26,038	-	-	-	-
MOLSEN FARM TRAILHEAD IMPROVEMENTS	1,674,822	-	-	-	-
NEW POLICE HQ	-	20,750,000	20,750,000	-	-100%
PD HQ 2	668,299	-	-	-	-
RIDGEVIEW DR - CHELSEA TO US 75	5,169,463	-	-	-	-
S. G. TERRELL COMMUNITY P&R CENTER	46,984	-	-	-	-
STRC PUBLIC ART	86,250	-	-	-	-
THE BARK YARD	140,000	-	-	-	-
TS STACY INTERSECTIONS IMPROVEMENTS	35,173	-	-	-	-
SUBTOTAL	\$ 14,583,348	\$ 20,750,000	\$ 37,750,000	\$ -	-100%

*The items listed are non-recurring capital expenditures based on increased service to the community.

TRANSFERS OUT DETAIL					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025</u> <u>AMENDED</u>
<u>TRANSFERS OUT</u>					
OPERATIONS-GENERAL FUND	336,836	336,836	336,836	336,836	0%
SUBTOTAL	\$ 336,836	\$ 336,836	\$ 336,836	\$ 336,836	0%

REVENUE & EXPENDITURE SUMMARY

GENERAL CAPITAL PROJECTS FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
Charges for Services	250,864	76,923	370,151	-	-100%
Impact Fees	1,241,220	555,000	555,000	-	-100%
Intergovernmental	2,688,131	124,569	2,060,446	-	-100%
TOTAL OPERATING REVENUES	\$ 4,180,215	\$ 756,492	\$ 2,985,597	\$ -	-100%
<u>NON-OPERATING REVENUES</u>					
Interest	787,506	800,460	800,460	359,151	-55%
Operating Transfers In	700,000	300,000	300,000	300,000	0%
TOTAL NON-OPERATING REVENUES	\$ 1,487,506	\$ 1,100,460	\$ 1,100,460	\$ 659,151	-40%
TOTAL REVENUES	\$ 5,667,721	\$ 1,856,952	\$ 4,086,057	\$ 659,151	-84%
EXPENDITURES					
General Government	2,791,485	300,000	300,000	300,000	0%
Public Safety	1,261,958	-	-	-	
Public Works	4,412,597	-	-	600,000	
Culture & Recreation	391,256	-	-	-	
Community Development	1,085,410	-	-	-	
TOTAL OPERATING EXPENDITURES	\$ 9,942,706	\$ 300,000	\$ 300,000	\$ 900,000	200%
Transfers Out	-	289,469	289,469	289,469	0%
TOTAL EXPENDITURES	\$ 9,942,706	\$ 589,469	\$ 589,469	\$ 1,189,469	102%

FUND BALANCE PROJECTIONS

PROJECTED RESTRICTED FUND BALANCE 10/1	\$ 26,437,292	\$ 29,933,880
TOTAL PROJECTED REVENUES	4,086,057	659,151
TOTAL PROJECTED EXPENDITURES	(589,469)	(1,189,469)
PROJECTED RESTRICTED FUND BALANCE 9/30	\$ 29,933,880	\$ 29,403,562
Restricted for:		
CAPITAL IMPROVEMENT PROJECTS	28,627,807	28,027,807
UNPROGRAMMED	1,306,073	1,375,755
	\$ 29,933,880	\$ 29,403,562

GENERAL CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

No Personnel in this Department

The General Capital Projects Fund is used to account for resources used for the acquisition and/or construction of capital facilities by the City, except those financed by proprietary funds and not accounted for by another capital projects fund.

GENERAL CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Supplies	331,270	-	-	-	
Maintenance	25,511	300,000	300,000	900,000	200%
Professional Services	5,585,732	-	-	-	
Capital	2,150,901	-	-	-	
Transfers	1,849,292	289,469	289,469	289,469	0%
DEPARTMENT TOTAL	\$ 9,942,706	\$ 589,469	\$ 589,469	\$ 1,189,469	102%

EXPENDITURE DETAIL

OPERATIONS	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Internal Services	313,882	-	-	-	
SUBTOTAL	\$ 313,882	\$ -	\$ -	\$ -	
SUPPLIES					
Tools/ Small Equipment	331,270	-	-	-	
SUBTOTAL	\$ 331,270	\$ -	\$ -	\$ -	
MAINTENANCE					
Facility Maintenance	25,511	-	-	600,000	
Street & Alley Maintenance	-	300,000	300,000	300,000	0%
SUBTOTAL	\$ 25,511	\$ 300,000	\$ 300,000	\$ 900,000	200%
PROFESSIONAL SERVICES					
Professional Services	5,585,732	-	-	-	
SUBTOTAL	\$ 5,585,732	\$ -	\$ -	\$ -	
CAPITAL					
Construction In Progress	1,986,066	-	-	-	
Machinery & Equipment	164,835	-	-	-	
SUBTOTAL	\$ 2,150,901	\$ -	\$ -	\$ -	
Transfers					
Transfers Out	-	289,469	289,469	289,469	0%
Equity Transfers Out	1,535,410	-	-	-	
SUBTOTAL	\$ 1,535,410	\$ 289,469	\$ 289,469	\$ 289,469	0%
TOTAL EXPENDITURE	\$ 9,942,706	\$ 589,469	\$ 589,469	\$ 1,189,469	102%

GENERAL CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT PROJECTS*

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>CAPITAL IMPROVEMENT PROJECTS</u>					
2022 HSIP PROJECT	76,989	-	-	-	-
2024 HSIP TS @ REIVERCREST, ALLEN H	319,870	-	-	-	-
BETHANY STREET LIGHT CONVERSION	172,520	-	-	-	-
CHELSEA BLVD NB EXTENSION	464,426	-	-	-	-
FIRE STATION #6	480,968	-	-	-	-
PDHQ PARKING LOT	49,360	-	-	-	-
RIDGEVIEW DR - CHELSEA TO US 75	153,930	-	-	-	-
S. G. TERRELL COMMUNITY P&R CENTER	391,256	-	-	-	-
TASSPP REIMBURSEMENT	30,553	-	-	-	-
TS-BET-RC & STACY-CUR & ANGL-MAL	11,029	-	-	-	-
SUBTOTAL	\$ 2,150,901	\$ -	\$ -	\$ -	-

*The items listed are non-recurring capital expenditures based on increased service to the community.

TRANSFERS OUT DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>TRANSFERS OUT</u>					
OPERATIONS-GENERAL FUND	-	289,469	289,469	289,469	0%
SUBTOTAL	\$ -	\$ 289,469	\$ 289,469	\$ 289,469	0%
<u>EQUITY TRANSFERS OUT</u>					
CAPITAL-NEIGHBORHOOD REINVESTMENT FUND	1,535,410	-	-	-	-
SUBTOTAL	\$ 1,535,410	\$ -	\$ -	\$ -	-



ENTERPRISE FUNDS

REVENUE & EXPENSE SUMMARY

WATER AND SEWER FUND

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
REVENUES					
<u>OPERATING REVENUES</u>					
Water Sales	40,045,794	41,833,086	42,087,755	46,822,660	11%
Sewer Charges	29,039,194	31,664,898	30,607,024	33,132,435	8%
Penalties	564,537	600,000	625,000	715,000	14%
Connections	73,647	70,000	70,000	75,000	7%
Sewer Clean Outs	1,000	1,500	1,500	1,500	0%
Charges for Services	238,177	175,000	175,000	175,000	0%
Miscellaneous	282,998	160,000	234,017	130,000	-44%
TOTAL OPERATING REVENUES	\$ 70,245,347	\$ 74,504,484	\$ 73,800,296	\$ 81,051,595	10%
<u>NON-OPERATING REVENUES</u>					
Interest	299,344	244,706	244,706	244,706	0%
Operating Transfers In	68,019	917,830	68,019	68,019	0%
Equity Transfer In	3,774,323	-	3,889,107	-	-100%
TOTAL NON-OPERATING REVENUES	\$ 4,141,686	\$ 1,162,536	\$ 4,201,832	\$ 312,725	-93%
TOTAL REVENUES	\$ 74,387,033	\$ 75,667,020	\$ 78,002,128	\$ 81,364,320	4%
EXPENSES					
<u>GENERAL GOVERNMENT</u>					
Utility Collections	1,513,430	1,953,476	1,936,882	2,277,638	18%
TOTAL GENERAL GOVERNMENT	\$ 1,513,430	\$ 1,953,476	\$ 1,936,882	\$ 2,277,638	18%
<u>PUBLIC WORKS</u>					
Water & Sewer Operating Expenses	11,125,420	12,246,110	11,706,673	13,460,787	15%
NTMWD Expenses	34,351,291	41,912,500	38,597,617	43,231,268	12%
Capital Improvement Projects	16,351,966	6,848,811	11,814,971	7,300,000	-38%
Transfers Out	7,139,210	9,795,517	10,999,205	12,068,296	10%
TOTAL PUBLIC WORKS	\$ 68,967,887	\$ 70,802,938	\$ 73,118,466	\$ 76,060,351	4%
Debt Service	2,609,433	2,358,000	2,358,000	2,101,250	-11%
TOTAL EXPENSES	\$ 73,090,750	\$ 75,114,414	\$ 77,413,348	\$ 80,439,239	4%

WORKING CAPITAL PROJECTIONS

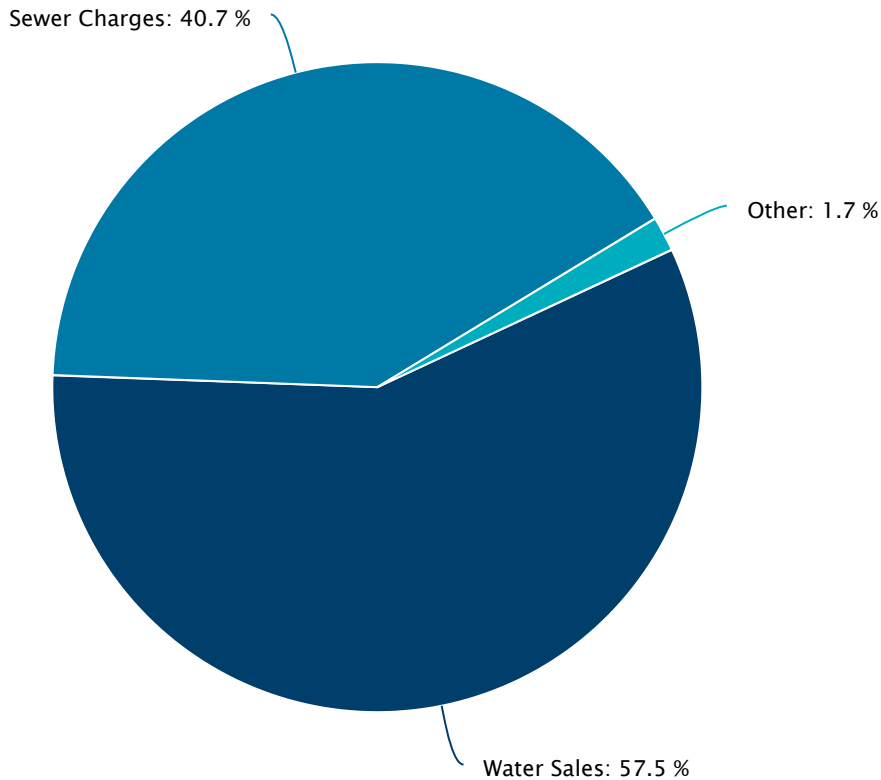
PROJECTED WORKING CAPITAL 10/1	\$ 24,766,325	\$ 25,355,105
TOTAL PROJECTED REVENUES	78,002,128	81,364,320
TOTAL PROJECTED EXPENSES	(77,413,348)	(80,439,239)
PROJECTED WORKING CAPITAL 9/30	\$ 25,355,105	\$ 26,280,186
DAYS OPERATIONAL EXPENSES IN RESERVE	141	131
Net Position Required: 90 to 120 days operational expenses		

REVENUE

WATER AND SEWER FUND

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
<u>OPERATING REVENUES</u>					
Water Sales	40,045,794	41,833,086	42,087,755	46,822,660	11%
Sewer Charges	29,039,194	31,664,898	30,607,024	33,132,435	8%
Penalties	564,537	600,000	625,000	715,000	14%
Connections	73,647	70,000	70,000	75,000	7%
Sewer Clean Outs	1,000	1,500	1,500	1,500	0%
Charges for Services	238,177	175,000	175,000	175,000	0%
Miscellaneous	282,998	160,000	234,017	130,000	-44%
TOTAL OPERATING REVENUES	\$ 70,245,347	\$ 74,504,484	\$ 73,800,296	\$ 81,051,595	10%
<u>NON-OPERATING REVENUES</u>					
Interest on Investments	299,344	244,706	244,706	244,706	0%
Operating Transfers In	68,019	917,830	68,019	68,019	0%
Equity Transfers In	3,774,323	-	3,889,107	-	-100%
TOTAL NON-OPERATING REVENUES	\$ 4,141,686	\$ 1,162,536	\$ 4,201,832	\$ 312,725	-93%
TOTAL REVENUES	\$ 74,387,033	\$ 75,667,020	\$ 78,002,128	\$ 81,364,320	4%

Water & Sewer Fund Revenues

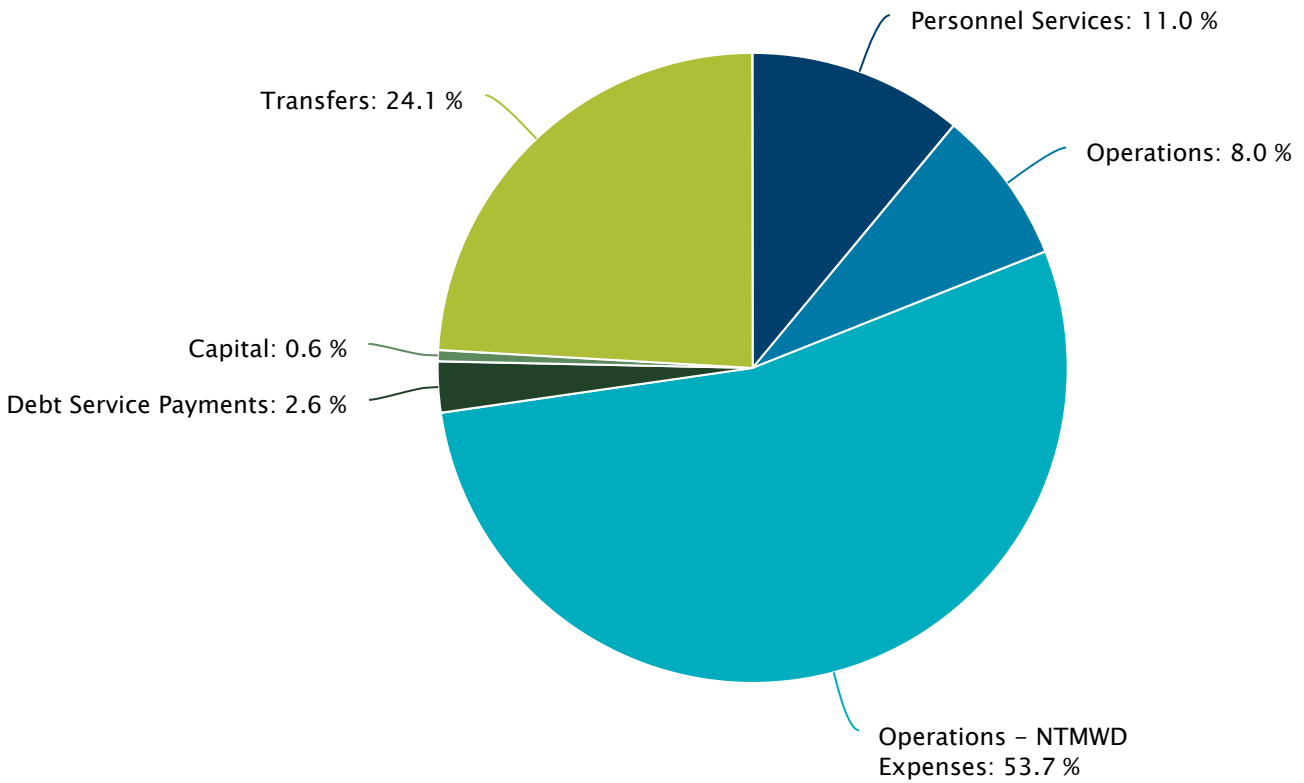


EXPENSE BY CLASSIFICATION

WATER AND SEWER FUND

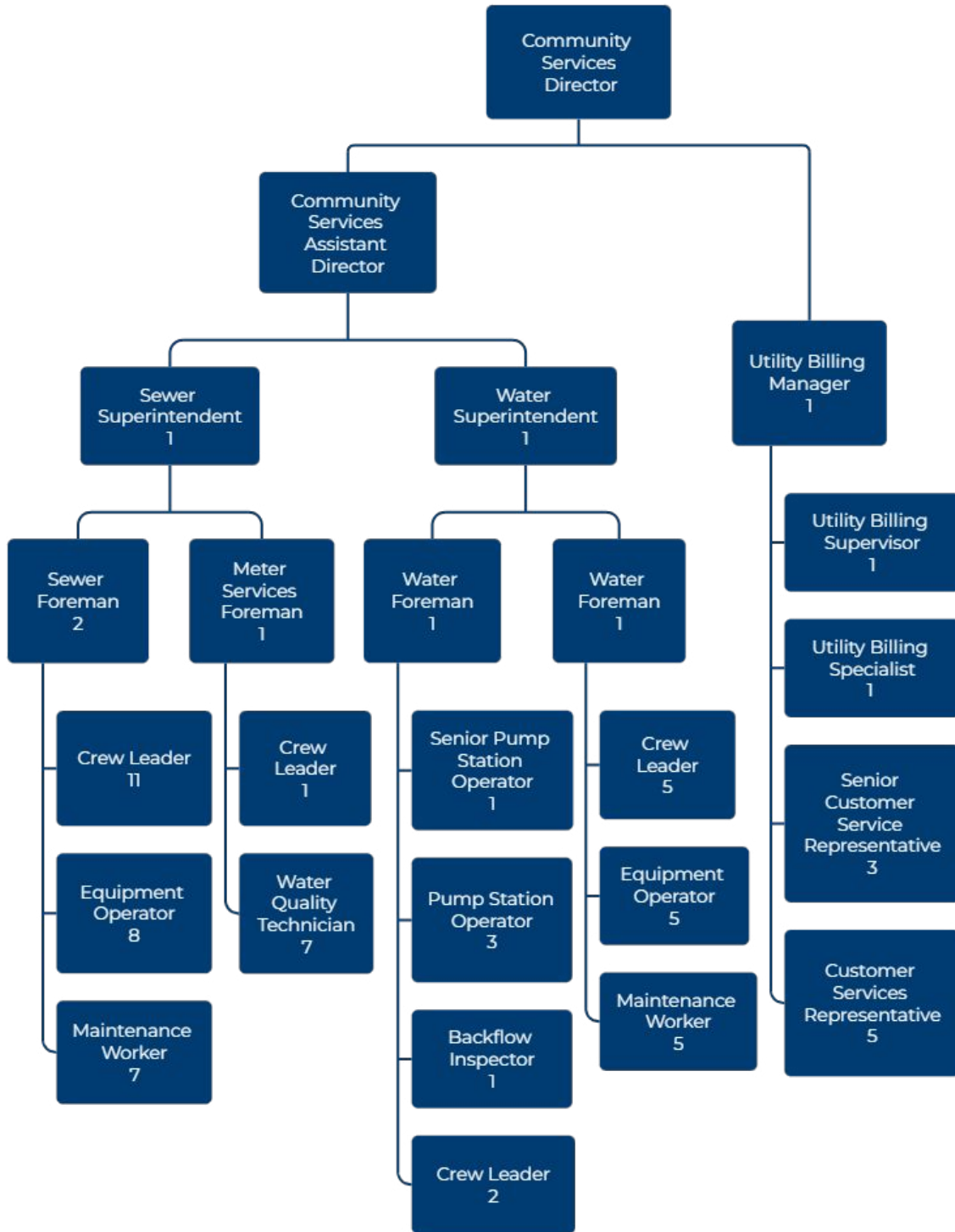
CLASSIFICATION	2023-2024 ACTUAL	% OF ACTUAL	2024-2025 AMENDED	% OF AMENDED	2025-2026 BUDGET	% OF BUDGET
Personnel Services	7,099,363	9.7%	8,192,866	10.6%	8,864,893	11.0%
Operations	5,138,668	7.0%	4,950,689	6.4%	6,409,532	8.0%
Operations - NTMWD Expenses	34,351,291	47.0%	38,597,617	49.9%	43,231,268	53.7%
Debt Service Payments	2,609,433	3.6%	2,358,000	3.1%	2,101,250	2.6%
Capital	400,819	0.6%	500,000	0.7%	464,000	0.6%
Transfers	23,491,176	32.1%	22,814,176	29.5%	19,368,296	24.1%
TOTAL EXPENSES	\$ 73,090,750		\$ 77,413,348		\$ 80,439,239	

Water & Sewer Fund Expenses by Classification



WATER AND SEWER DIVISION

WATER AND SEWER FUND



WATER AND SEWER DIVISION

WATER AND SEWER FUND

The Water and Sewer division is responsible for delivering potable water purchased from the North Texas Municipal Water District (NTMWD) to Allen customers and collecting wastewater from customers and delivering it to NTMWD sewer trunk lines.

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Filed Texas Water Development Board Annual Water Loss Audit – Water loss reported at 9.55% for Calendar Year 2023. Additional percentage of loss contributed to flushing of the system.
- Completed annual update of Emergency Preparedness Plan and Critical Use Certifications.
- Completed rehabilitation of Stacy Pump Station 1.
- Successful implementation of two Monoclor Residual Control Systems designed to reduce the volume of water flushed.
- Continued Advanced Meter Infrastructure Smart Meter Project designed to empower City and Residents with accurate water metering and powerful WaterSmart analytical software.
- Continued to proactively address EPA's wastewater system inspection findings and support regional and local Capacity, Management, Operation and Maintenance (CMOM) plans with NTMWD.
- Continued ongoing sewer system efforts to reduce sewer system inflow and infiltration (I&I) and eliminate sanitary sewer overflows (SSO).
- Project started to replace 12 severely deteriorated MHs.
- Routine MH lining program was initiated to eliminate I&I and prolong life of critical assets.
- Continued the Fat Oil Grease Smoke (FOGS) inspections with a three-person crew to monitor the program.

Goal 2. Safe and livable community for all

- Continued an effective water leak detection program to reduce water loss for the year.
- Completed the 17th year of the commercial irrigation inspection program and reported results to the Council.
- Continued 15th year of the residential irrigation system inspection program.
- Continued implementation and work order/inspection input into CityWorks asset management software for infrastructure condition rating and work order processing.
- Continued EPA mandated risk and resiliency for the water system.
- Contracted with Aqua Backflow to provide online reporting for both commercial irrigation inspections and backflow reporting.

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

- Maintain sanitary sewer system to minimize stoppages and back-ups; have no sewer discharges in violation of National Pollutant Discharge Elimination System (NPDES) rules; control and lessen sewer inflow and infiltration (I&I) and address 2015 EPA wastewater inspection corrective actions.
- Monitor and update the City's CMOM program and continue the Fats/Oil/Grease/Smoke (FOGS) crew, field asset management/work order software, continue PACP/MACP/LACP rating of the wastewater system.
- Maintain an acceptable water loss of less than 10%.
- Continue Commercial and Residential Irrigation inspection programs.
- Continue use of CityWorks asset management/work order software.
- Continue to increase the amount of wastewater lines to be camera inspected.
- Continue to increase the amount of fire hydrants and water valve inspections.
- Incorporate advanced MH scanning capability to quickly identify problems and assign repair priority.
- Complete Lead and Copper Compliance testing.
- Achieve compliance with EPA's Lead and Copper Rule Improvements and publish water service line inventory.

WATER AND SEWER DIVISION

WATER AND SEWER FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	6,403,922	7,405,234	7,405,234	8,076,505	9%
Operations	36,679,399	43,907,408	40,088,783	44,926,132	12%
Supplies	221,569	799,850	538,186	530,800	-1%
Maintenance	1,491,162	902,500	1,078,469	1,683,000	56%
Professional Services	279,840	643,618	693,618	1,011,618	46%
Capital	400,819	500,000	500,000	464,000	-7%
Transfers	23,491,176	16,644,328	22,814,176	19,368,296	-15%
DEPARTMENT TOTAL	\$ 68,967,887	\$ 70,802,938	\$ 73,118,466	\$ 76,060,351	4%

WATER AND SEWER DIVISION

WATER AND SEWER FUND

PERSONNEL SUMMARY					
	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
FULL TIME					
Senior Civil Engineer	1	1	0	0	0
W/WW Superintendent	2	2	2	2	0
Associate Project Manager*a	0	0	1	1	0
Environmental Manager*a	1	1	1	1	0
Engineering Project Manager*a	0	0	1	1	0
Foreman	4	5	5	5	0
GIS Analyst	1	1	0	0	0
Graduate Engineer	1	1	0	0	0
Senior Construction Inspector*a	1	1	1	1	0
Senior GIS Analyst*b	0	0	1	1	0
Environmental Specialist	1	1	1	1	0
Engineering Coordinator*a	1	1	1	1	0
Environmental Specialist*a	1	1	1	1	0
Crew Leader	20	20	21	22	1
Senior Code Compliance Officer	1	1	0	0	0
Backflow Inspector	1	1	1	1	0
Code Compliance Officer*c	0	0	1	1	0
Senior Pump Station Oper	0	0	1	1	0
Pump Station Oper	4	4	3	3	0
Water Quality Technician	2	2	3	3	0
SR Admin Asst	1	1	1	1	0
Equipment Operator	14	15	15	15	0
Meter Svcs Tech	6	6	4	4	0
Maintenance Worker	17	17	17	18	1
TOTAL FULL TIME	80	82	82	84	2
PART-TIME					
Customer Svc Rep*a	0.5	0.5	0.5	0	-0.5
TOTAL PART-TIME	0.5	0.5	0.5	0	-0.5
TOTAL FULL-TIME-EQUIVALENT	80.5	82.5	82.5	84	1.5

*a Funded in Water & Sewer; Supervised in Engineering. This position transferred to Utility Billing

*b Funded in Water & Sewer; Supervised in Information Technology

*c Funded in Water & Sewer; Supervised in Community Enhancement

WATER AND SEWER DIVISION

WATER AND SEWER FUND

EXPENSE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	3,914,164	4,746,672	4,746,672	5,112,927	8%
Longevity	27,279	28,760	28,760	29,744	3%
Overtime	421,375	350,000	350,000	400,000	14%
FICA	320,868	372,610	372,610	379,111	2%
TMRS	859,280	835,330	835,330	836,701	0%
Worker's Compensation	101,875	76,457	76,457	188,418	146%
Health Insurance	678,998	899,304	899,304	1,017,810	13%
Health Savings Account	23,790	22,741	22,741	31,883	40%
Dental Insurance	42,666	57,864	57,864	64,415	11%
Long-term Disability	4,548	5,706	5,706	5,706	0%
Life Insurance	2,425	3,136	3,136	3,136	0%
Flexible Spending	1,254	1,254	1,254	1,254	0%
Car Allowance	5,400	5,400	5,400	5,400	0%
SUBTOTAL	\$ 6,403,922	\$ 7,405,234	\$ 7,405,234	\$ 8,076,505	9%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	-	3,480	24,300	26,840	10%
Fuel	128,631	185,900	135,000	185,900	38%
Water	21,847	29,498	29,498	31,563	7%
Natural Gas	10,583	10,643	11,113	12,224	10%
Electricity	661,641	700,000	750,000	850,000	13%
Copier Lease	3,714	3,720	3,720	3,720	0%
Copier Usage	2,503	3,124	3,124	3,124	0%
Technology Maintenance	191,847	103,675	103,926	110,113	6%
Rolling Stock Replacement	880,594	381,592	-	-	
Training & Travel	88,036	118,300	118,300	139,300	18%
Dues & Subscriptions	113,984	131,060	131,060	132,730	1%
Uniforms	56,271	58,000	58,000	76,350	32%
Postage & Freight	8,368	2,250	2,250	2,250	0%
Advertising	561	-	125	-	-100%
Outside Printing	8,781	10,000	10,000	10,000	0%
Insurance	120,674	142,916	-	-	
NTMWD-Upper E. Fork	4,485,363	6,944,000	5,436,202	6,152,079	13%
NTMWD-Regional Treatment	6,661,311	10,376,000	8,308,281	9,408,155	13%
NTMWD-Water	23,110,447	24,472,500	24,733,460	27,539,578	11%
NTMWD-Pretreatment	94,170	120,000	119,674	131,456	10%
Conservation Rebates	30,073	110,750	110,750	110,750	0%
SUBTOTAL	\$ 36,679,399	\$ 43,907,408	\$ 40,088,783	\$ 44,926,132	12%
<u>SUPPLIES</u>					
General Supplies	12,106	21,400	21,400	22,200	4%
IT Small Equipment	-	-	8,336	-	-100%
Small Tools & Minor Equipment	84,012	213,450	323,450	303,600	-6%
Water Meters	69,866	500,000	120,000	140,000	17%
Medical & Chemical Supply	55,585	65,000	65,000	65,000	0%
SUBTOTAL	\$ 221,569	\$ 799,850	\$ 538,186	\$ 530,800	-1%

WATER AND SEWER DIVISION

WATER AND SEWER FUND

EXPENSE DETAIL - CONTINUED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>MAINTENANCE</u>					
Facility Maintenance	316,213	97,500	183,469	622,500	239%
Vehicle Maintenance	138,001	130,000	140,000	150,500	8%
Equipment Maintenance	125,238	100,000	100,000	110,000	10%
Infrastructure Maintenance	303,105	200,000	250,000	300,000	20%
Meter Maintenance	27,581	35,000	35,000	40,000	14%
Water System Maintenance	219,349	200,000	200,000	225,000	13%
Sewer System Maintenance	361,675	140,000	170,000	235,000	38%
SUBTOTAL	\$ 1,491,162	\$ 902,500	\$ 1,078,469	\$ 1,683,000	56%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	125,073	447,929	497,929	807,929	62%
Professional Services	125,337	132,000	132,000	140,000	6%
Contract Mowing	29,430	37,000	37,000	37,000	0%
Post-Employment Funding Expense	-	26,689	26,689	26,689	0%
SUBTOTAL	\$ 279,840	\$ 643,618	\$ 693,618	\$ 1,011,618	46%
<u>CAPITAL</u>					
Machinery & Equipment	226,120	190,000	190,000	315,000	66%
Vehicles	174,699	310,000	310,000	149,000	-52%
SUBTOTAL	\$ 400,819	\$ 500,000	\$ 500,000	\$ 464,000	-7%
<u>TRANSFERS</u>					
Internal Service Expense	73,165	-	1,297,673	1,644,487	27%
Operating Transfer Out	7,066,045	9,795,517	9,701,532	10,423,809	7%
Capital Projects Transfer Out	16,351,966	6,848,811	11,814,971	7,300,000	-38%
SUBTOTAL	\$ 23,491,176	\$ 16,644,328	\$ 22,814,176	\$ 19,368,296	-15%
DEPARTMENT TOTALS	\$ 68,967,887	\$ 70,802,938	\$ 73,118,466	\$ 76,060,351	4%

WATER AND SEWER DIVISION

WATER AND SEWER FUND

CAPITAL EXPENSE LIST*

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>MACHINERY & EQUIPMENT</u>					
2 HEATERS FOR ROWLETT & BETHANY TOWERS	-	60,000	60,000	-	-100%
2024 #9999 MARS TRUCK LARGE METER TESTER	144,111	-	-	-	
2024 30K BUMPER PULL POWER TILT EXCAVATOR HYDRAULIC HAMMER	24,015	-	-	-	
2024 FL902 FLOW METER	14,010	-	-	-	
2024 FL902 LOGGER FLOW ASSEMBLY	21,992	-	-	-	
2024 FL902 LOGGER FLOW ASSEMBLY	21,992	-	-	-	
AUTOMATIC LINE FLUSHERS	-	-	-	180,000	
GENERATOR FOR HILLSIDE WATER TOWER	-	40,000	40,000	-	-100%
HEATERS FOR HILLSIDE & CUSTER WATER TOWERS	-	-	-	65,000	
LARGE CONCRETE SAW	-	40,000	40,000	-	-100%
MANHOLE SCANNER	-	50,000	50,000	-	-100%
WALK BEHIND SKID STEER	-	-	-	40,000	
WASTE SEPARATOR HOPPER	-	-	-	30,000	
SUBTOTAL	\$ 226,120	\$ 190,000	\$ 190,000	\$ 315,000	66%
<u>VEHICLES</u>					
1 TON CREW CAB	-	-	-	95,000	
2022 #6672 CHEVROLET SILVERADO	75,445	-	-	-	
2023 #6663 FORD ESCAPE	34,805	-	-	-	
2023 #6666 FORD F150	50,514	-	-	-	
CREW PICKUP TRUCK - RESTORATION CREW	-	90,000	90,000	-	-100%
FORD F-150 CREW CAB	-	-	-	54,000	
REMOUNT WATER QUALITY LABORATORY	-	125,000	125,000	-	-100%
SMALL DUMP TRUCK	-	95,000	95,000	-	-100%
VEHICLE UPFITS	13,935	-	-	-	
SUBTOTAL	\$ 174,699	\$ 310,000	\$ 310,000	\$ 149,000	-52%

*The items listed are non-recurring capital expenses based on increased service to the community.

WATER AND SEWER DIVISION

WATER AND SEWER FUND

TRANSFERS OUT DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>INTERNAL SERVICE EXPENSE</u>					
OPERATIONS RISK FUND-PROPERTY & LIABILITY	-	-	142,916	185,062	29%
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	73,165	-	73,165	73,165	0%
REPLACEMENT FUND - EQUIPMENT	-	-	-	64,730	
REPLACEMENT FUND - TECHNOLOGY SERVERS/SWITCHES	-	-	25,629	25,629	0%
REPLACEMENT FUND - VEHICLE	-	-	331,132	571,070	72%
REPLACEMENT FUND CONTRIBUTION- AMI/SMART METER	-	-	700,000	700,000	0%
REPLACEMENT TECHNOLOGY	-	-	24,831	24,831	0%
SUBTOTAL	\$ 73,165	\$ -	\$ 1,297,673	\$ 1,644,487	27%
<u>OPERATING TRANSFER OUT</u>					
CAPITAL-MANHOLE MAINTENANCE	-	45,000	-	-	
CAPITAL-PAY-AS-YOU-GO CONTRIBUTION	-	6,528,811	-	-	
CAPITAL-PUMP STATION MAINTENANCE	-	125,000	-	-	
CAPITAL-SEWER LIFT STATION MAINTENANCE	-	150,000	-	-	
OPERATIONS-GENERAL FUND	7,000,000	9,635,487	9,635,487	10,357,764	7%
OPERATIONS-GENERAL FUND PC LEASE	16,141	16,141	16,141	16,141	0%
OPERATIONS-PHONE DATA CONNECTIVITY	-	20,820	-	-	
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	-	73,165	-	-	
OPERATIONS-SERVICE CENTER COST ALLOCATION	49,904	49,904	49,904	49,904	0%
SUBTOTAL	\$ 7,066,045	\$ 16,644,328	\$ 9,701,532	\$ 10,423,809	7%
<u>CAPITAL PROJECTS TRANSFER OUT</u>					
CAPITAL-CENTRAL BUSINESS DISTRICT (CBD) REHABILITATION	595,000	-	-	-	
CAPITAL-CIP FUNDING	1,365,117	-	-	-	
CAPITAL-MANHOLE MAINTENANCE	45,000	-	45,000	45,000	0%
CAPITAL-PAY-AS-YOU-GO CONTRIBUTION	12,221,849	-	11,494,971	6,980,000	-39%
CAPITAL-PUMP STATION MAINTENANCE	125,000	-	125,000	125,000	0%
CAPITAL-SEWER LIFT STATION MAINTENANCE	150,000	-	150,000	150,000	0%
CAPITAL-UNPROGRAMMED CIP	1,850,000	-	-	-	
SUBTOTAL	\$ 16,351,966	\$ -	\$ 11,814,971	\$ 7,300,000	-38%

UTILITY BILLING & COLLECTIONS

WATER AND SEWER FUND

The Utility Billing and Collections (UB) division is responsible for billing and processing payments from City utilities that include water, sewer, drainage, solid waste, household hazardous waste (HHW), and recycling services. With extensive customer contact, this division places a strong emphasis on customer service.

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Provided residents information on conservation with their monthly water bill.
- Managed customer billing reviews for high water bills. Made account adjustments in accordance with department policy.
- Continued to expand the number of online banking customers using electronic check deposits. This allowed us to receive customer payments via the internet and deposit them electronically without credit card fees.
- Service orders are sent electronically to Cityworks for our meter techs to complete. This expedites the time of the service order completion. Cost savings of paper and printing.
- Provided “new-comer packets” via email; replaced the packets that were being mailed to the customer. Cost savings of printing and postage.
- Continued to promote the 20% senior citizen discount for residential solid waste fees.
- Managed new account establishment under federal “Red Flag” guidelines to prevent residents from setting up accounts using someone else’s identity.
- Worked directly with the Public & Media Relations Office to maintain our site on the COA website.
- Underwent annual financial audit without any audit deficiencies noted.
- Maintained fiscal responsibility with the UB division budget.
- Worked directly with PAMRO to provide residents information concerning their monthly water bill and rate increases.
- Informed the citizens of important information utilizing the “bill stuffer” program and space allocation in the utility bill as an avenue of communication with our citizens.
- Completed Implementation of Paymentus customer payment system that allows “single sign-on” payments when on the Water Smart customer portal. Paymentus also allows the City to begin accepting account payments over the phone while meeting Payment Card Industry (PCI) standards of security.
- Implement 30 Day billing across all residential accounts to provide standard billing dates.

OBJECTIVES FOR FY2026

Goal 4. High-performing City team providing resident-focused services

Objective – Develop and maintain proactive City communications policies, strategies, and tools to inform the community

- Increase AMI Water Smart customer portal registration to 75% of customers served.
- Continue working with water conservation to provide residents information on conservation topics on their monthly City Utility Bill.
- Update operating procedures as necessary to conform to AMI and Tyler Enterprise.
- Continue to educate citizens about the online credit card bill pay and bank drafting program to increase citizen acceptance and participation.
- Increase customer participation accepting e-billing and electronic payments to reduce hardcopy bill printing and mailing costs.

UTILITY BILLING & COLLECTIONS

WATER AND SEWER FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	695,441	802,632	787,632	788,388	0%
Operations	78,277	110,150	113,150	113,150	0%
Supplies	7,630	8,000	8,000	8,000	0%
Professional Services	732,082	1,032,694	1,028,100	1,368,100	33%
DEPARTMENT TOTAL	\$ 1,513,430	\$ 1,953,476	\$ 1,936,882	\$ 2,277,638	18%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Utility Billing Manager	0	0	1	1	0
Utility Billing Supervisor	1	1	1	1	0
Utility Billing Coor	1	1	0	0	0
Utility Billing Specialist	1	1	1	1	0
SR Customer Svc Rep	3	3	3	3	0
Senior Customer Service Rep	0	0	1	1	0
Customer Svc Rep	4	4	3	3	0
TOTAL FULL TIME	10	10	10	10	0
PART-TIME					
Customer Svc Rep*	0	0	0	0.5	0.5
TOTAL PART-TIME	0	0	0	0.5	0.5
TOTAL FULL-TIME-EQUIVALENT	10	10	10	10.5	0.5

* This position transferred from Water and Sewer

UTILITY BILLING & COLLECTIONS

WATER AND SEWER FUND

EXPENSE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	457,498	523,465	523,465	521,355	0%
Longevity	3,080	2,808	2,808	2,808	0%
Overtime	19,110	30,000	15,000	15,000	0%
Other Pay	549	720	720	3,420	375%
FICA	35,068	40,490	40,490	40,085	-1%
TMRS	77,211	90,681	90,681	89,774	-1%
Worker's Compensation	997	754	754	2,006	166%
Health Insurance	90,904	102,015	102,015	102,015	0%
Health Savings	3,601	3,414	3,414	3,414	0%
Dental Insurance	6,554	7,233	7,233	7,459	3%
Long-term Disability	545	639	639	639	0%
Life Insurance	295	356	356	356	0%
Flexible Spending	29	57	57	57	0%
SUBTOTAL	\$ 695,441	\$ 802,632	\$ 787,632	\$ 788,388	0%
<u>OPERATIONS</u>					
Technology Maintenance	37,620	40,050	40,050	40,050	0%
Travel & Training	5,550	26,000	26,000	26,000	0%
Dues & Subscriptions	395	450	450	450	0%
Postage & Freight	1,514	3,000	3,000	3,000	0%
Outside Printing	2,896	10,650	10,650	10,650	0%
Service Cost	30,302	30,000	33,000	33,000	0%
SUBTOTAL	\$ 78,277	\$ 110,150	\$ 113,150	\$ 113,150	0%
<u>SUPPLIES</u>					
General Supplies	7,630	8,000	8,000	8,000	0%
SUBTOTAL	\$ 7,630	\$ 8,000	\$ 8,000	\$ 8,000	0%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	324,597	659,594	550,000	750,000	36%
Lease Agreements	-	3,100	3,100	3,100	0%
Credit Card Costs	407,485	370,000	475,000	615,000	29%
SUBTOTAL	\$ 732,082	\$ 1,032,694	\$ 1,028,100	\$ 1,368,100	33%
DEPARTMENT TOTALS	\$ 1,513,430	\$ 1,953,476	\$ 1,936,882	\$ 2,277,638	18%

WATER AND SEWER: DEBT SERVICE

WATER AND SEWER FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Debt Service	2,609,433	2,358,000	2,358,000	2,101,250	-11%
DEPARTMENT TOTAL	\$ 2,609,433	\$ 2,358,000	\$ 2,358,000	\$ 2,101,250	-11%

EXPENSE DETAIL

DEBT SERVICE	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Principal	1,645,000	1,420,000	1,420,000	1,200,000	-15%
Interest Expense	956,883	929,700	929,700	892,950	-4%
Miscellaneous Debt Expense	3,500	3,500	3,500	3,500	0%
Debt Issuance Cost	4,050	4,800	4,800	4,800	0%
SUBTOTAL	\$ 2,609,433	\$ 2,358,000	\$ 2,358,000	\$ 2,101,250	-11%

DEBT SCHEDULE

Fiscal Year	Principal	Interest*	Total Debt Service
WATER & SEWER REVENUE BONDS			
2026	1,200,000	892,950	2,092,950
2027	1,230,000	862,950	2,092,950
2028	1,260,000	823,900	2,083,900
2029	1,305,000	780,200	2,085,200
2030	1,370,000	716,750	2,086,750
2031	1,440,000	650,100	2,090,100
2032	1,505,000	585,100	2,090,100
2033	1,565,000	522,450	2,087,450
2034	1,625,000	457,300	2,082,300
2035	1,695,000	389,600	2,084,600
2036	1,770,000	319,000	2,089,000
2037	1,835,000	251,450	2,086,450
2038	1,905,000	181,300	2,086,300
2039	1,285,000	108,400	1,393,400
2040	1,055,000	60,300	1,115,300
2041	715,000	21,450	736,450
TOTAL	\$22,760,000	\$7,623,200	\$30,383,200

*Interest is not adjusted for accruals

WATER AND SEWER: DEBT SERVICE

WATER AND SEWER FUND

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2025	Required Principal 2025-2026	Required Interest* 2025-2026	Total Required 2025-2026
WATER & SEWER REVENUE BONDS:								
2018	08/15/18	9,330,000	3.36%	06/01/38	6,875,000	405,000	293,850	698,850
2019	06/10/19	3,845,000	2%-4%	06/01/39	2,910,000	165,000	109,700	274,700
2020	06/29/20	5,120,000	3%-4%	09/30/40	3,350,000	195,000	185,500	380,500
2021	06/01/21	10,675,000	2%-5% %	08/02/41	9,025,000	435,000	303,900	738,900
-								
TOTAL		\$28,970,000			\$22,160,000	\$1,200,000	\$892,950	\$2,092,950

*Required interest is not adjusted for accruals

BOND RATINGS

The ratings on the City's Water & Sewer Revenue Debt were reaffirmed at AAA by Standard and Poor's.

REVENUE & EXPENSE SUMMARY

SOLID WASTE FUND

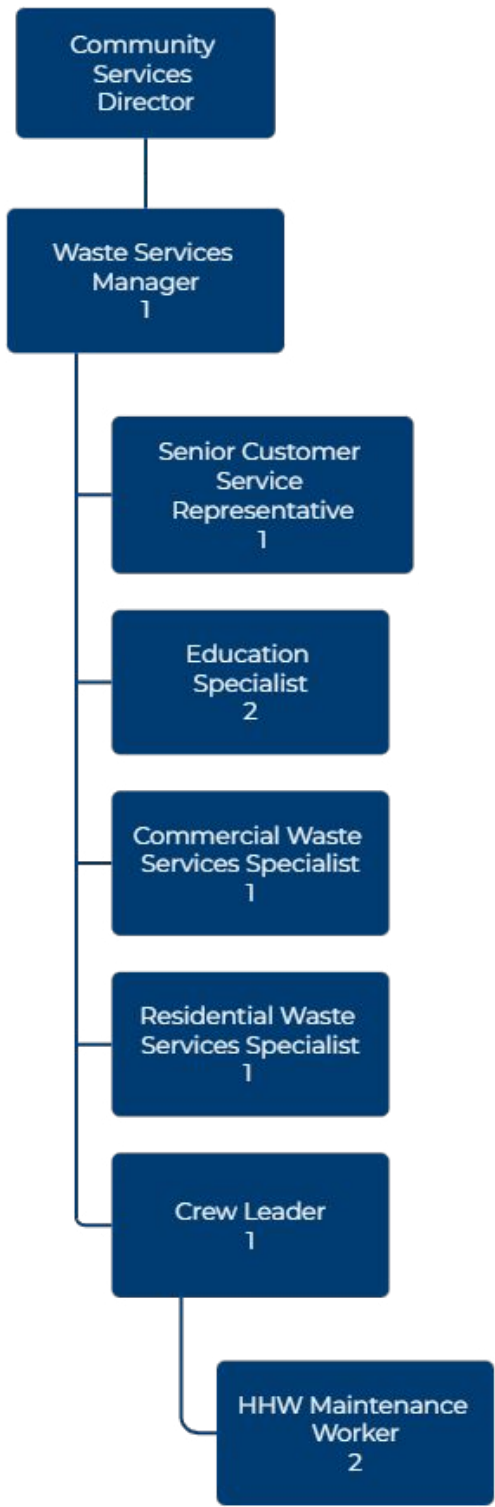
	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
REVENUES					
<u>OPERATING REVENUES</u>					
Garbage Fees	6,757,062	7,089,214	7,089,214	7,574,643	7%
Commercial Garbage Fees	1,376,609	1,500,000	1,400,000	1,447,124	3%
Household Hazardous Waste	208,171	225,486	210,000	212,338	1%
Recycling Revenues	86,284	96,869	91,869	94,784	3%
Composting Revenue	83,038	120,000	87,000	90,000	3%
Miscellaneous	37,554	36,500	36,500	36,500	0%
TOTAL OPERATING REVENUES	\$ 8,548,718	\$ 9,068,069	\$ 8,914,583	\$ 9,455,389	6%
<u>NON-OPERATING REVENUES</u>					
Interest	58,805	30,046	30,046	30,046	0%
TOTAL NON-OPERATING REVENUES	\$ 58,805	\$ 30,046	\$ 30,046	\$ 30,046	0%
TOTAL REVENUES	\$ 8,607,523	\$ 9,098,115	\$ 8,944,629	\$ 9,485,435	6%
EXPENSES					
<u>PUBLIC WORKS</u>					
Solid Waste	1,082,361	1,335,390	1,351,830	1,346,981	0%
Solid Waste Services	2,563,818	2,849,625	2,849,625	2,894,325	2%
Contractual Services	4,049,070	4,277,907	4,277,907	4,366,386	2%
Capital Improvement Projects	-	300,000	300,000	-	-100%
Transfers Out	657,072	368,267	359,435	695,081	93%
TOTAL EXPENSES	\$ 8,352,321	\$ 9,131,189	\$ 9,138,797	\$ 9,302,773	2%

WORKING CAPITAL PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 3,346,650	\$ 3,152,482
TOTAL PROJECTED REVENUES	8,944,629	9,485,435
TOTAL PROJECTED EXPENSES	(9,138,797)	(9,302,773)
PROJECTED WORKING CAPITAL 9/30	\$ 3,152,482	\$ 3,335,144
DAYS OPERATIONAL EXPENSES IN RESERVE	126	131
Fund Balance Required: 90 to 120 days operational expenses		

SOLID WASTE

SOLID WASTE FUND



SOLID WASTE

SOLID WASTE FUND

The Solid Waste Fund represents the financial activity related to solid waste collection and disposal, including recycling services and management of household hazardous waste (HHW). Seventy-nine percent of revenues are used to fund contracts with the North Texas Municipal Water District (NTMWD), the City’s franchised waste disposal vendor (Community Waste Disposal), and the City’s litter collection contract for parks, greenbelts, and along US75. The fund also supports employees who manage solid waste customer service; educates citizens and youth through environmental programs; runs HHW education and collection programs for HHW and the Chemical Reuse Center in coordination with the Plano Reuse Center; and provides support staff to Keep Allen Beautiful.

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Collaborated with the Parks Department to promote environmental education through Parks youth camp programs.
- Continued recycling at the City’s large parks and the Allen Event Center; coordinated the annual Trees for Allen community beautification program.
- Continued to provide HHW services to residents through partnership with the City of Plano. HHW payments to Plano: \$74,376.
- Continued the Community Waste Disposal (CWD) contract for solid waste collection and recycling services: \$3,571,367; and with NTMWD for transfer station and landfill activities: \$2,653,799.
- Participated in NCTCOG workshops, completed requested surveys. Began participation in the NCTCOG regional recycling survey and educational program.
- Created regional partnerships to provide environmental and natural resource education at Allen ISD, the AISD STEAM Center, private schools, civic groups, homeschools, Scouts and the general public. Continued to partner with Allen ISD schools to create or expand outdoor education through pollinator and vegetable gardens. Expanded the “Adopt-A-Roadway/Waterway/Spot” program to focus on litter and water resources.
- Met education-related standards for mandated Texas Pollutant Discharge Elimination System (TPDES) program at special events & through public education.

Goal 2. Safe and livable community for all

- Continued to fund the litter collection contract managed by Parks & Recreation: \$230,000.
- Assisted the Keep Allen Beautiful Board (KAB) in the successful execution of key events: Allen Recycles Day, National Planting Day and the Educator Expo. Prepared competitive nominations through professional organizations, which resulted in 2 winning applications.
- Received top awards from Keep America Beautiful, STAR North Texas, STAR and North Texas Corporate Recycling Association (NTCRA). KAB provided \$2,000 in legacy scholarships through Allen Foundation for Schools. Additionally, KAB awarded 16 Waste Works Awards jointly with CWD to support AISD environmental education in schools.

Goal 5. Engaged and connected Allen community

- Brought Allen youth forward for recognition through the Recycled Art Contest. Arbor Day poster contest was conducted virtually and established the Keep Allen Beautiful Youth Advisory Committee.

- Continued to meet the public expectation of quality environmental services; HHW, waste, and recycling.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Use grant funds & enterprise fund money to promote effective environmental management programs.
- Continue to provide HHW services to residents through partnership with the City of Plano. HHW payments to Plano: \$74,376.
- Continue to provide effective environmental programs and education that impacts the region through cooperative sharing of programs, promotions and educational materials.

Goal 2. Safe and livable community for all

- Continue funding the City litter collection contract managed by Parks and Recreations Department: \$230,000.
- Assist the Keep Allen Beautiful Board (KAB) to organize for the successful execution of key events: Allen Recycles Day, Great American Cleanup, National Planting Day, Earth Day and the Educator Expo.
- Prepare competitive nominations for awards and City/public recognition to environmental groups such as Keep America/Keep Texas Beautiful, STAR North Texas, STAR, North Texas Corporate Recycling Association (NTCRA), and the Texas Solid Waste Association of North America (TxSWANA).

Goal 4. High-performing City team providing resident-focused services

- Assist the KAB Board in their efforts to support youth education, youth projects and youth recognition through the KAB/Donna Kliewer Scholarship and the Mardy & Lisa Brown Memorial Scholarship, Waste Works Awards, and organizing a number of youth-focused environmental competitions designed to allow for City Council recognition of deserving school-aged citizens.
- Continue to meet the public expectation of quality environmental services: HHW, waste, recycling and composting.

SOLID WASTE

SOLID WASTE FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	844,248	972,945	972,945	1,012,466	4%
Operations	2,653,799	2,986,699	2,910,579	2,966,600	2%
Supplies	24,552	47,705	48,539	43,275	-11%
Maintenance	4,647	8,050	8,050	8,050	0%
Professional Services	4,159,301	4,397,523	4,397,523	4,498,142	2%
Capital	-	50,000	50,000	-	-100%
Transfers	665,774	668,267	751,161	774,240	3%
DEPARTMENT TOTAL	\$ 8,352,321	\$ 9,131,189	\$ 9,138,797	\$ 9,302,773	2%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Waste Svcs Mgr	1	1	1	1	0
Foreman	1	0	0	0	0
Env Education Spec	2	2	2	2	0
Commerical Wste Spc	1	1	1	1	0
Crew Leader	0	1	1	1	0
Residential Waste Services Specialist	0	1	1	1	0
Code Compliance Officer*a	1	1	1	1	0
HHW Maintenance Wkr	2	2	2	2	0
SR Customer Svc Rep	1	1	1	1	0
TOTAL FULL TIME	9	10	10	10	0
TOTAL FULL-TIME-EQUIVALENT	9	10	10	10	0

*a Funded in Solid Waste Fund; Supervised in Community Enhancement

EXPENSE DETAIL

PERSONNEL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Salaries	585,253	683,990	683,990	677,172	-1%
Longevity	6,139	6,160	6,160	6,160	0%
Overtime	13,478	10,500	10,500	13,000	24%
FICA	44,788	51,532	51,532	51,017	-1%
TMRS	96,320	114,072	114,072	112,931	-1%
Worker's Compensation	9,108	6,060	6,060	24,831	310%
Health Insurance	79,884	90,514	90,514	116,695	29%
Health Savings	1,728	1,157	1,157	1,157	0%
Dental Insurance	6,268	7,450	7,450	7,993	7%
Long-term Disability	686	831	831	831	0%
Life Insurance	368	451	451	451	0%
Flexible Spending	228	228	228	228	0%
SUBTOTAL	\$ 844,248	\$ 972,945	\$ 972,945	\$ 1,012,466	4%

SOLID WASTE

SOLID WASTE FUND

EXPENSE DETAIL - CONTINUED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
OPERATIONS					
Phone/ Data Connectivity	-	-	1,130	1,130	0%
Fuel	2,913	7,500	3,000	7,500	150%
Technology Maintenance	1,180	1,200	1,224	2,695	120%
Travel & Training	9,316	10,750	20,750	25,350	22%
Dues & Subscriptions	2,378	1,750	1,750	3,100	77%
Uniforms	831	3,600	3,600	3,000	-17%
Postage & Freight	6,369	8,750	10,000	10,000	0%
Rentals	-	1,000	1,000	1,000	0%
Outside Printing	13,263	18,500	18,500	18,500	0%
Insurance	13,501	15,337	-	-	
Solid Waste Services	2,563,818	2,849,625	2,849,625	2,894,325	2%
Vehicle & Equipment Replacement	40,230	68,687	-	-	
SUBTOTAL	\$ 2,653,799	\$ 2,986,699	\$ 2,910,579	\$ 2,966,600	2%
SUPPLIES					
General Supplies	24,303	44,430	44,430	40,000	-10%
IT Small Equipment	-	-	834	-	-100%
Tools/ Small Equipment	-	2,275	2,275	2,275	0%
Medical/ Chemical Supply	249	1,000	1,000	1,000	0%
SUBTOTAL	\$ 24,552	\$ 47,705	\$ 48,539	\$ 43,275	-11%
MAINTENANCE					
Vehicle Maintenance	4,647	7,300	7,300	7,300	0%
Equipment Maintenance	-	750	750	750	0%
SUBTOTAL	\$ 4,647	\$ 8,050	\$ 8,050	\$ 8,050	0%
PROFESSIONAL SERVICES					
Contractual Services	4,049,070	4,277,907	4,277,907	4,366,386	2%
Recycling	39,298	42,670	42,670	43,284	1%
Household Hazardous Waste	70,933	74,376	74,376	85,902	15%
OPEB Trust	-	2,570	2,570	2,570	0%
SUBTOTAL	\$ 4,159,301	\$ 4,397,523	\$ 4,397,523	\$ 4,498,142	2%
CAPITAL					
Vehicles	-	50,000	50,000	-	-100%
SUBTOTAL	\$ -	\$ 50,000	\$ 50,000	\$ -	-100%
TRANSFERS					
Internal Service Expense	8,702	-	91,726	79,159	-14%
Operating Transfer Out	657,072	668,267	659,435	695,081	5%
SUBTOTAL	\$ 665,774	\$ 668,267	\$ 751,161	\$ 774,240	3%
TOTAL EXPENSES	\$ 8,352,321	\$ 9,131,189	\$ 9,138,797	\$ 9,302,773	2%

CAPITAL EXPENSE LIST*

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
CAPITAL					
FORD F-150	-	50,000	50,000	-	-100%
SUBTOTAL	\$ -	\$ 50,000	\$ 50,000	\$ -	-100%

SOLID WASTE

SOLID WASTE FUND

TRANSFERS OUT DETAIL

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
<u>INTERNAL SERVICE EXPENSE</u>					
OPERATIONS RISK FUND-PROPERTY & LIAB	-	-	15,337	-	-100%
OPERATIONS RISK FUND-PROPERTY & LIABILITY	-	-	-	22,211	
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	8,702	-	7,702	7,702	0%
REPLACEMENT FUND - TECHNOLOGY SERVER	-	-	-	12,815	
REPLACEMENT FUND - TECHNOLOGY SERVERS/SWITCHES	-	-	12,815	-	-100%
REPLACEMENT FUND - VEHICLE	-	-	43,457	24,016	-45%
REPLACEMENT TECHNOLOGY	-	-	12,415	12,415	0%
SUBTOTAL	\$ 8,702	\$ -	\$ 91,726	\$ 79,159	-14%
<u>OPERATING TRANSFER OUT</u>					
CAPITAL-ALLEY REPAIRS	300,000	300,000	300,000	300,000	0%
OPERATIONS-GENERAL FUND	284,496	286,859	286,859	322,505	12%
OPERATIONS-GENERAL FUND PC LEASE	1,726	1,726	1,726	1,726	0%
OPERATIONS-GENERAL FUND PHONE DATA CONNECTIVITY	-	1,130	-	-	
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	-	7,702	-	-	
OPERATIONS-SERVICE CENTER COST ALLOCATION	2,831	2,831	2,831	2,831	0%
OPERATIONS-WATER & SEWER FUND	68,019	68,019	68,019	68,019	0%
SUBTOTAL	\$ 657,072	\$ 668,267	\$ 659,435	\$ 695,081	5%

REVENUE & EXPENSE SUMMARY

DRAINAGE FUND

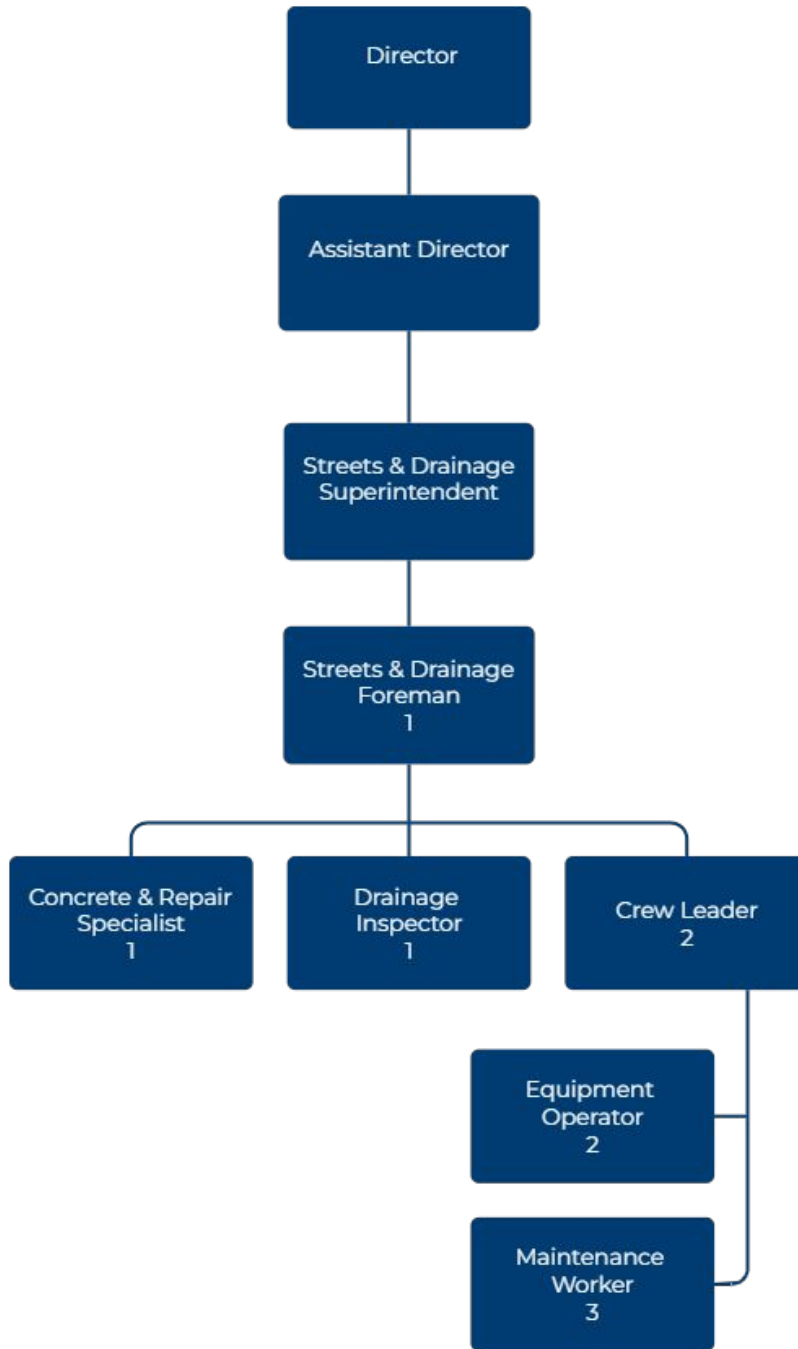
	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
Inspection Fees	138,104	100,000	100,000	100,000	0%
Drainage Fees	2,277,643	2,300,000	2,300,000	3,036,564	32%
TOTAL OPERATING REVENUES	2,415,747	2,400,000	2,400,000	3,136,564	31%
<u>NON-OPERATING REVENUES</u>					
Interest	46,699	24,350	24,350	24,350	0%
Other Reimbursements	16,930	25,000	15,000	15,000	0%
TOTAL NON-OPERATING REVENUES	63,629	49,350	39,350	39,350	0%
TOTAL REVENUES	\$ 2,479,376	\$ 2,449,350	\$ 2,439,350	\$ 3,175,914	30%
EXPENSES					
<u>PUBLIC WORKS</u>					
Drainage Operating Expenses	1,661,774	2,122,134	2,014,159	2,199,951	9%
Capital Expenses	205,711	53,000	173,000	419,184	142%
Transfers Out	435,567	509,905	501,633	691,953	38%
TOTAL PUBLIC WORKS	\$ 2,303,052	\$ 2,685,039	\$ 2,688,792	\$ 3,311,088	23%
TOTAL EXPENSES	\$ 2,303,052	\$ 2,685,039	\$ 2,688,792	\$ 3,311,088	23%

WORKING CAPITAL PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 1,791,534	\$ 1,542,092
TOTAL PROJECTED REVENUES	2,439,350	3,175,914
TOTAL PROJECTED EXPENSES	(2,688,792)	(3,311,088)
PROJECTED WORKING CAPITAL 9/30	\$ 1,542,092	\$ 1,406,918
DAYS OPERATIONAL EXPENSES IN RESERVE	209	155
Net Position Required: 90 to 120 days operational expenses		

DRAINAGE

DRAINAGE FUND



DRAINAGE

DRAINAGE FUND

The drainage division maintains drainage inlets, storm sewers, open drainage channels and ditches to assure they remain free of vegetation and hazardous waste. Sedimentation must be controlled, and channels should carry water runoff flow as designed.

ACCOMPLISHMENTS IN FY2025

Goal 2. Safe and livable community for all

- No homes and no businesses were flooded during heavy rain events.
- Maintained street sweeping frequency of bi-monthly on arterial and thoroughfares and bi-monthly on collectors; added new roads to the sweeping plan based on funds made available by a lower cost street sweeping contract; part of Texas Pollutant Discharge Elimination System (TPDES) permit requirements.
- Maintained drainage ways with the Gradall and Mini Excavator.
- Implemented 17th year tasks in the City's TPDES permit.
- Continued the 15th year of Drainage Technician; Inspecting and verifying outfall structures and dry weather inspections utilizing GIS data collector and CityWorks asset management system as required in the City's TPDES Permit.
- Worked with Engineering to continue to meet TPDES permit requirements.
- Utilized Concrete mixer truck for delivery of concrete to Drainage, Streets, Water & Sewer, and Parks.
- Provided funding for the City's Mosquito control and testing program.

OBJECTIVES FOR FY2026

Goal 2. Safe and livable community for all

- Inspect and clear all storm sewer inlets after major storm events.
- Implement 18th year tasks in the City's TPDES phase one permit.
- Continue installation of curb inlet markers in support of the storm drain marking program.
- Maintain drainage structures or channels to prevent flooding.
- Continue to ensure the drainage system is clear of debris: Drainage Maintenance: \$321,763; Contract mowing of greenbelts: \$95,000; Contract street sweeping: \$275,000.
- Continue funding of costs of NPDES Stormwater Management Best Practices Manual from COG: \$7,500 and share of COG Stormwater Management Program: \$5,500.
- Continue to rapidly respond to citizen's calls and concerns related to drainage and stormwater.
- Continue financial support of Environmental Health's response to mosquito related issues (primarily West Nile Virus and Zika virus).

DRAINAGE

DRAINAGE FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	822,506	957,517	957,517	1,020,824	7%
Operations	240,980	226,161	50,775	72,894	44%
Supplies	65,812	73,475	75,518	75,900	1%
Maintenance	239,603	538,763	366,763	391,763	7%
Professional Services	285,171	326,218	391,218	461,163	18%
Capital	205,711	53,000	173,000	419,184	142%
Transfers	443,269	509,905	674,001	869,360	29%
DEPARTMENT TOTAL	\$ 2,303,052	\$ 2,685,039	\$ 2,688,792	\$ 3,311,088	23%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Foreman	0	0	1	1	0
Environmental Specialist	0	1	0	0	0
Crew Leader	1	1	1	1	0
Construction Inspector	0	0	1	1	0
Construction Inspector*b	1	1	1	1	0
Concrete & Paving Inspector	0	0	1	1	0
Drainage Inspector	1	1	1	1	0
Concrete Repair Specialist	1	1	0	0	0
Equipment Operator	2	2	2	2	0
Environmental Health Specialist*a	0	0	1	1	0
Maintenance Worker	4	4	2	3	1
TOTAL FULL TIME	10	11	11	12	1
TOTAL FULL-TIME-EQUIVALENT	10	11	11	12	1

*a Funded in Drainage Utility Fund; Supervised in Community Enhancement

*b Funded in Drainage Utility Fund; Supervised in Engineering

EXPENSE DETAIL

PERSONNEL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Salaries	463,331	580,056	580,056	602,651	4%
Longevity	2,644	3,180	3,180	3,284	3%
Overtime	59,222	50,000	50,000	50,000	0%
FICA	37,978	45,470	45,470	45,015	-1%
TMRS	105,141	103,096	103,096	102,065	-1%
Worker's Compensation	23,722	15,647	15,647	30,135	93%
Health Insurance	117,974	146,311	146,311	173,060	18%
Health Savings	4,176	3,414	3,414	3,414	0%
Dental Insurance	7,425	9,207	9,207	10,007	9%
Long-Term Disability	551	703	703	703	0%
Life Insurance	285	376	376	376	0%
Flexible Spending	57	57	57	114	100%
SUBTOTAL	\$ 822,506	\$ 957,517	\$ 957,517	\$ 1,020,824	7%

DRAINAGE

DRAINAGE FUND

EXPENSE DETAIL - CONTINUED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>OPERATIONS</u>					
Phone/ Data Connectivity	-	720	1,290	2,730	112%
Fuel	6,295	18,325	7,000	18,325	162%
Technology Maintenance	17,521	15,550	15,585	19,139	23%
Travel & Training	12,902	14,750	14,750	19,750	34%
Dues & Subscriptions	-	500	500	500	0%
Uniforms	8,259	8,400	8,400	9,200	10%
Postage & Freight	292	500	500	500	0%
Advertising	126	-	-	-	
Rentals	357	-	-	-	
Outside Printing	-	2,500	2,500	2,500	0%
Insurance	21,183	22,617	-	-	
Notices Required by Law	-	250	250	250	0%
Vehicle & Equipment Replacement	174,045	142,049	-	-	
SUBTOTAL	\$ 240,980	\$ 226,161	\$ 50,775	\$ 72,894	44%
<u>SUPPLIES</u>					
General Supplies	33,724	32,300	32,300	35,200	9%
IT Small Equipment	-	-	2,043	-	-100%
Tool/Small Equipment	32,088	31,175	31,175	35,700	15%
Medical & Chemical Supply	-	10,000	10,000	5,000	-50%
SUBTOTAL	\$ 65,812	\$ 73,475	\$ 75,518	\$ 75,900	1%
<u>MAINTENANCE</u>					
Vehicle Maintenance	20,472	30,000	30,000	30,000	0%
Equipment Maintenance	42,641	30,000	35,000	40,000	14%
Infrastructure Maintenance	176,490	478,763	301,763	321,763	7%
SUBTOTAL	\$ 239,603	\$ 538,763	\$ 366,763	\$ 391,763	7%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	197,936	198,000	253,000	333,000	32%
Professional Services	9,225	40,055	40,055	10,000	-75%
Contract Mowing	78,010	85,000	95,000	115,000	21%
Post-Employment Funding Expense	-	3,163	3,163	3,163	0%
SUBTOTAL	\$ 285,171	\$ 326,218	\$ 391,218	\$ 461,163	18%
<u>CAPITAL</u>					
Machinery & Equipment	43,071	-	120,000	419,184	249%
Vehicles	162,640	53,000	53,000	-	-100%
SUBTOTAL	\$ 205,711	\$ 53,000	\$ 173,000	\$ 419,184	142%
<u>TRANSFERS</u>					
Internal Service Expense	7,702	-	172,368	177,407	3%
Operating Transfer Out	435,567	509,905	501,633	691,953	38%
SUBTOTAL	\$ 443,269	\$ 509,905	\$ 674,001	\$ 869,360	29%
TOTAL EXPENSES	\$ 2,303,052	\$ 2,685,039	\$ 2,688,792	\$ 3,311,088	23%

DRAINAGE

DRAINAGE FUND

CAPITAL EXPENSE LIST*

	2023-2024	2024-2025	2024-2025	2025-2026	FY2025
	ACTUAL	ORIGINAL	AMENDED	BUDGET	AMENDED
<u>MACHINERY & EQUIPMENT</u>					
2024 #9999 MINI TRACK LOADER	32,861	-	-	-	
2024 BUMPER PULL GRAVITY TILT TRAILER	10,210	-	-	-	
3YARD DUMP TRUCK	-	-	-	94,000	
BIG TEX 4XPH TRAILER	-	-	-	34,000	
CRACK SEAL MACHINE	-	-	100,000	-	-100%
DUMP TRAILER	-	-	20,000	20,000	0%
EXCAVATOR TRAILER	-	-	-	33,000	
TRACKED EXCAVATOR	-	-	-	238,184	
SUBTOTAL	\$ 43,071	\$ -	\$ 120,000	\$ 419,184	249%
<u>VEHICLES</u>					
2024 #0074 FORD F250	60,895	-	-	-	
2024 #0075 FORD F550	95,199	-	-	-	
FORD F-150	-	53,000	53,000	-	-100%
VEHICLE UPFITS	6,546	-	-	-	
SUBTOTAL	\$ 162,640	\$ 53,000	\$ 53,000	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.

TRANSFERS OUT DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	FY2025
	ACTUAL	ORIGINAL	AMENDED	BUDGET	AMENDED
<u>INTERNAL SERVICE EXPENSE</u>					
OPERATIONS RISK FUND-PROPERTY & LIAB	-	-	22,617	31,814	41%
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	7,702	-	7,702	7,702	0%
REPLACEMENT FUND - EQUIPMENT	-	-	-	46,266	
REPLACEMENT FUND - TECHNOLOGY SERVER	-	-	-	12,815	
REPLACEMENT FUND - TECHNOLOGY SERVERS/SWITCHES	-	-	12,815	-	-100%
REPLACEMENT FUND - VEHICLE	-	-	116,819	66,395	-43%
REPLACEMENT TECHNOLOGY	-	-	12,415	12,415	0%
SUBTOTAL	\$ 7,702	\$ -	\$ 172,368	\$ 177,407	3%
<u>OPERATING TRANSFER OUT</u>					
OPERATIONS-GENERAL FUND	424,598	490,664	490,664	680,984	39%
OPERATIONS-GENERAL FUND PC LEASE	2,030	2,030	2,030	2,030	0%
OPERATIONS-PHONE DATA CONNECTIVITY	-	570	-	-	
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	-	7,702	-	-	
OPERATIONS-SERVICE CENTER COST ALLOCATION	8,939	8,939	8,939	8,939	0%
SUBTOTAL	\$ 435,567	\$ 509,905	\$ 501,633	\$ 691,953	38%

REVENUE & EXPENSE SUMMARY

GOLF COURSE FUND

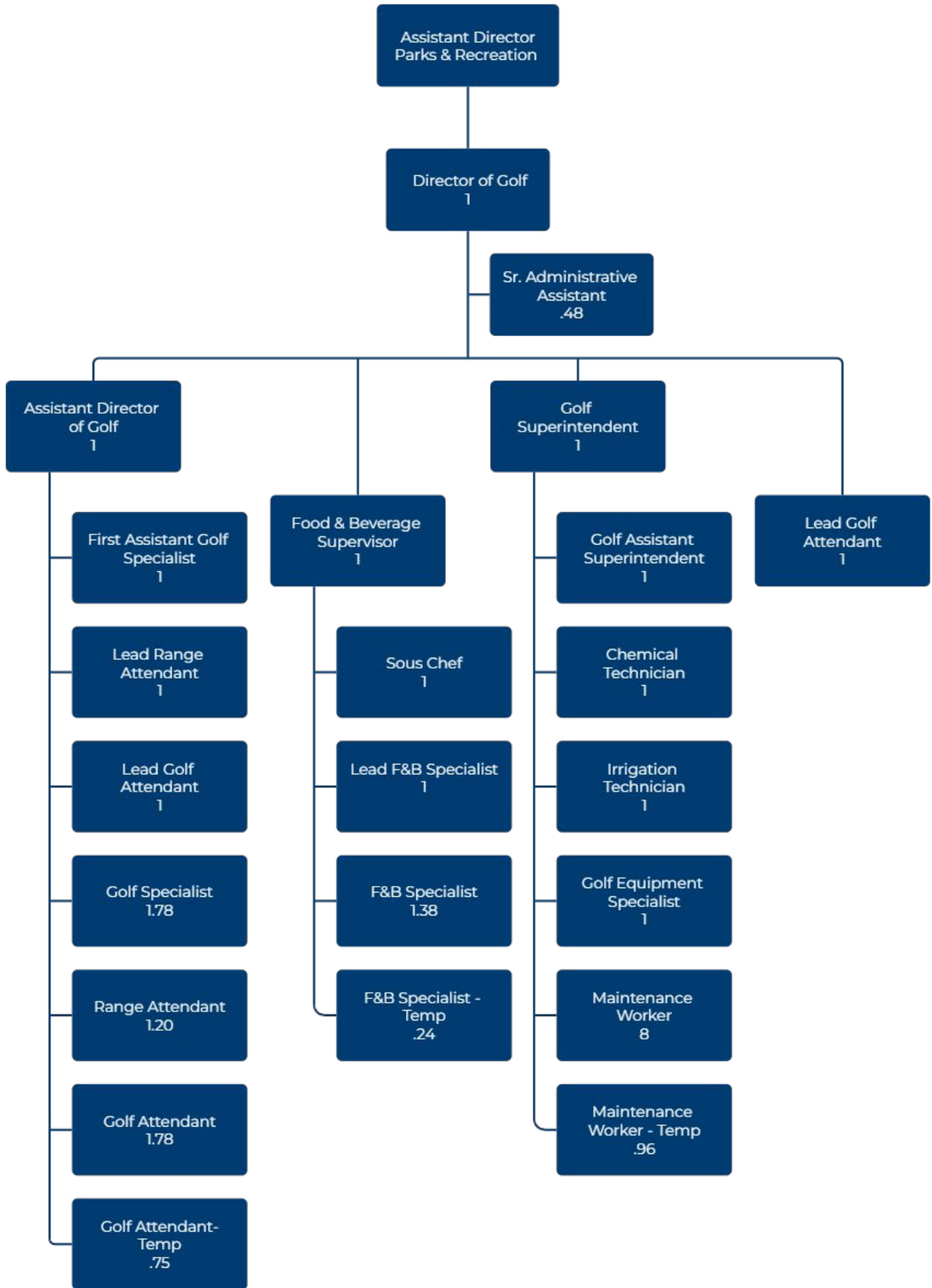
	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
REVENUES					
<u>OPERATING REVENUES</u>					
Greens Fees	3,937,867	4,012,860	4,108,821	4,240,580	3%
Concession Sales	558,870	559,548	559,548	577,956	3%
Retail Store	170,495	182,390	182,390	183,410	1%
Lesson Fees	214,565	305,000	305,000	315,000	3%
Facility Rentals	68,665	60,000	60,000	60,625	1%
TOTAL OPERATING REVENUES	\$ 4,950,462	\$ 5,119,798	\$ 5,215,759	\$ 5,377,571	3%
<u>NON-OPERATING REVENUES</u>					
Reimbursements and Contributions	11,778	300	300	-	-100%
Interest	60,009	-	-	-	-
TOTAL NON-OPERATING REVENUES	\$ 71,787	\$ 300	\$ 300	\$ 0	-100%
TOTAL REVENUES	\$ 5,022,249	\$ 5,120,098	\$ 5,216,059	\$ 5,377,571	3%
EXPENSES					
Personnel Services	2,059,111	2,250,218	2,250,218	2,418,095	7%
Operations	2,235,319	2,242,695	2,359,838	2,259,305	-4%
Capital	-	48,000	2,928,201	678,031	-77%
TOTAL EXPENSES	\$ 4,294,430	\$ 4,540,913	\$ 7,538,257	\$ 5,355,431	-29%

WORKING CAPITAL PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 3,837,833	\$ 1,515,635
TOTAL PROJECTED REVENUES	5,216,059	5,377,571
TOTAL PROJECTED OPERATING EXPENSES	(4,610,056)	(4,677,400)
TOTAL PROJECTED AVAILABLE FOR FUTURE CAPITAL IMPROVEMENTS	(2,928,201)	(678,031)
PROJECTED WORKING CAPITAL 9/30	\$ 1,515,635	\$ 1,537,775
DAYS OPERATIONAL EXPENSES IN RESERVE	120	120

GOLF COURSE

GOLF COURSE FUND



GOLF COURSE

GOLF COURSE FUND

The Golf Course Fund was established to support the daily operations of the golf course in providing recreational opportunities for the Citizens of Allen and the surrounding region. The course closed in October 2011 to begin a year-long renovation to improve playability, as well as course and homeowner safety. Newly rebranded as The Courses at Watters Creek, the facility re-opened in January 2013 with a redesigned 18-hole course and driving range. The Players 9-hole course and the Futures 6-hole course opened for play in September 2013. The renamed Grill 33 received a minor remodel to enhance guests' experiences.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent City government

Objective – Invest in maintaining and upgrading the City’s infrastructure and facilities

- Continued exploration of options for enhancement of guest experiences at the driving range.

Goal 4. High-performing City team providing resident-focused services

Objective – Develop & maintain proactive communication policies, strategies & tools to inform the community

- Initiated installation of entryway digital signage.

Objective – Maintain & enhance a city organization culture emphasizing professionalism, results & performance accountability

- Purchased robotic range ball picker.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

Objective - Invest in maintaining and upgrading the City’s infrastructure and facilities

- Initiate the development of a facilities master plan for The Courses at Watters Creek.
- Develop and implement a clubhouse interior renovation plan focusing on improving traffic flow and visibility.

Goal 5. Engaged and connected Allen community

Objective - Provide City programming responsive to the needs of the diverse Allen community

- Expand the PGA Junior League Program to compete with other PGA-JL programs in the area.
- Identify and recruit top level golf instructors to add to the current golf instruction team.

GOLF COURSE

GOLF COURSE FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	2,059,111	2,250,218	2,250,218	2,418,095	7%
Operations	1,071,929	707,021	719,745	757,180	5%
Supplies	307,723	330,650	386,775	268,150	-31%
Maintenance	252,783	112,725	142,725	123,725	-13%
Professional Services	602,884	1,092,299	1,110,593	1,110,250	0%
Capital	-	48,000	208,714	-	-100%
Future Capital Improvements	-	-	2,719,487	678,031	-75%
DEPARTMENT TOTAL	\$ 4,294,430	\$ 4,540,913	\$ 7,538,257	\$ 5,355,431	-29%

PERSONNEL SUMMARY

	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
FULL TIME					
Director Golf	1	1	1	1	0
Assistant Director Golf	0	0	1	1	0
Golf Superintendent	1	1	1	1	0
Head Golf Pro	1	1	0	0	0
F&B Supervisor	1	1	1	1	0
Golf Asst Super	1	1	1	1	0
First Asst Golf Spec	1	1	1	1	0
Chemical Technician	1	1	1	1	0
Irrigation Tech	1	1	1	1	0
Golf Equipment Spec	1	1	1	1	0
Golf Specialist	1	1	1	1	0
Maintenance Worker	8	8	10	10	0
Lead Golf Rnge Attd	1	1	1	1	0
Sous Chef	1	1	1	1	0
Lead Golf Attendant	1	1	1	1	0
Lead F&B Spec	1	1	1	1	0
TOTAL FULL TIME	22	22	24	24	0
PART-TIME					
Senior Admin Asst	0.5	0.5	0	0	0
Senior Administrative Assistant	0	0	0.5	0.5	0
Golf Specialist	0.8	0.8	0.78	0.78	0
Maintenance Worker	2.01	2.01	0.5	0.5	0
Range Attendant	1.2	1.2	1.2	1.2	0
F&B Specialist	1.9	1.9	1.38	1.38	0
Golf Attendant	1.78	1.78	1.78	1.78	0
TOTAL PART-TIME	8.19	8.19	6.14	6.14	0
TEMPORARY					
Maintenance Worker	0.96	0.96	1.01	1.01	0
F&B Specialist	0.24	0.24	0.24	0.24	0
Golf Attendant	0.75	0.75	0.75	0.75	0
TOTAL TEMPORARY	1.95	1.95	2	2	0
TOTAL FULL-TIME-EQUIVALENT	32.14	32.14	32.14	32.14	0

GOLF COURSE

GOLF COURSE FUND

EXPENSE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
PERSONNEL SERVICES					
Salaries	1,365,334	1,497,047	1,497,047	1,549,381	3%
Longevity	11,402	12,518	12,518	13,432	7%
Overtime	61,763	68,520	68,520	84,780	24%
FICA	110,502	115,364	115,364	114,723	-1%
TMRS	218,105	256,931	256,931	254,362	-1%
Worker's Compensation	29,045	19,043	19,043	56,016	194%
Health Insurance	240,036	256,878	256,878	318,889	24%
Health Savings	4,571	4,571	4,571	4,571	0%
Dental Insurance	16,036	16,874	16,874	19,404	15%
Long-term Disability	1,410	1,492	1,492	1,492	0%
Life Insurance	698	752	752	760	1%
Flexible Benefit Expense	209	228	228	285	25%
SUBTOTAL	\$ 2,059,111	\$ 2,250,218	\$ 2,250,218	\$ 2,418,095	7%
OPERATIONS					
Phone/ Data Connectivity	884	2,400	2,400	2,400	0%
Fuel	32,791	37,400	32,275	37,400	16%
Water	144,990	141,300	159,124	170,262	7%
Electricity	135,667	145,026	145,026	154,000	6%
Service Costs	5,930	6,600	6,600	6,600	0%
Copier Lease	1,238	1,250	1,250	1,250	0%
Copier Usage	817	1,094	1,094	1,094	0%
Technology Maintenance	-	12,460	12,460	12,460	0%
Rolling Stock Replacement	395,570	-	-	-	-
Travel & Training	19,657	5,360	6,885	5,360	-22%
Dues & Subscriptions	15,713	23,333	21,333	18,583	-13%
Uniforms	9,789	12,008	12,008	12,008	0%
Postage & Freight	-	150	150	150	0%
Rentals	15,484	-	500	-	-100%
Outside Printing	-	750	750	750	0%
Liquor State Tax Expense	15,872	16,523	16,523	16,772	2%
Purchases - Concessions	116,328	112,650	112,650	123,244	9%
Purchases - Liquor	43,979	73,983	73,983	73,983	0%
Purchases - Retail	114,560	109,734	109,734	115,864	6%
Marketing Expenses	2,660	5,000	5,000	5,000	0%
SUBTOTAL	\$ 1,071,929	\$ 707,021	\$ 719,745	\$ 757,180	5%
SUPPLIES					
General Supplies	260,270	207,992	220,592	230,992	5%
Small Tools & Minor Equipment	47,453	122,658	166,183	37,158	-78%
SUBTOTAL	\$ 307,723	\$ 330,650	\$ 386,775	\$ 268,150	-31%
MAINTENANCE					
Building Maintenance	177,646	64,900	64,900	75,900	17%
Equipment Maintenance	75,137	47,825	77,825	47,825	-39%
SUBTOTAL	\$ 252,783	\$ 112,725	\$ 142,725	\$ 123,725	-13%
PROFESSIONAL SERVICES					
Contractual Services	453,924	539,230	537,164	539,530	0%
Lease Expenses	7,359	400,236	400,236	400,236	0%
Professional Services	2,722	10,000	30,360	20,000	-34%
Credit Card Costs	138,879	142,833	142,833	150,484	5%
SUBTOTAL	\$ 602,884	\$ 1,092,299	\$ 1,110,593	\$ 1,110,250	0%

GOLF COURSE

GOLF COURSE FUND

EXPENSE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>CAPITAL</u>					
Machinery & Equipment	-	48,000	208,714	-	-100%
Future Capital Improvements	-	-	2,719,487	678,031	-75%
SUBTOTAL	\$ -	\$ 48,000	\$ 2,928,201	\$ 678,031	-77%
TOTAL EXPENSES	\$ 4,294,430	\$ 4,540,913	\$ 7,538,257	\$ 5,355,431	-29%

CAPITAL EXPENDITURE LIST*

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>Machinery & Equipment</u>					
AERIFICATION CORE SWEEPER	-	48,000	48,000	-	
LED DISPLAY TRAILER	-	-	148,248	-	
SPEAKER ACOUSTICS	-	-	12,466	-	
SUBTOTAL	\$ -	\$ 48,000	\$ 208,714	\$ -	
<u>Future Capital Improvements</u>					
FUTURE CAPITAL IMPROVEMENTS	-	-	2,719,487	678,031	
SUBTOTAL	\$ -	\$ -	\$ 2,719,487	\$ 678,031	

*The items listed are non-recurring capital expenses based on increased service to the community.

REVENUE & EXPENSE SUMMARY

ALLEN EVENT CENTER FUND

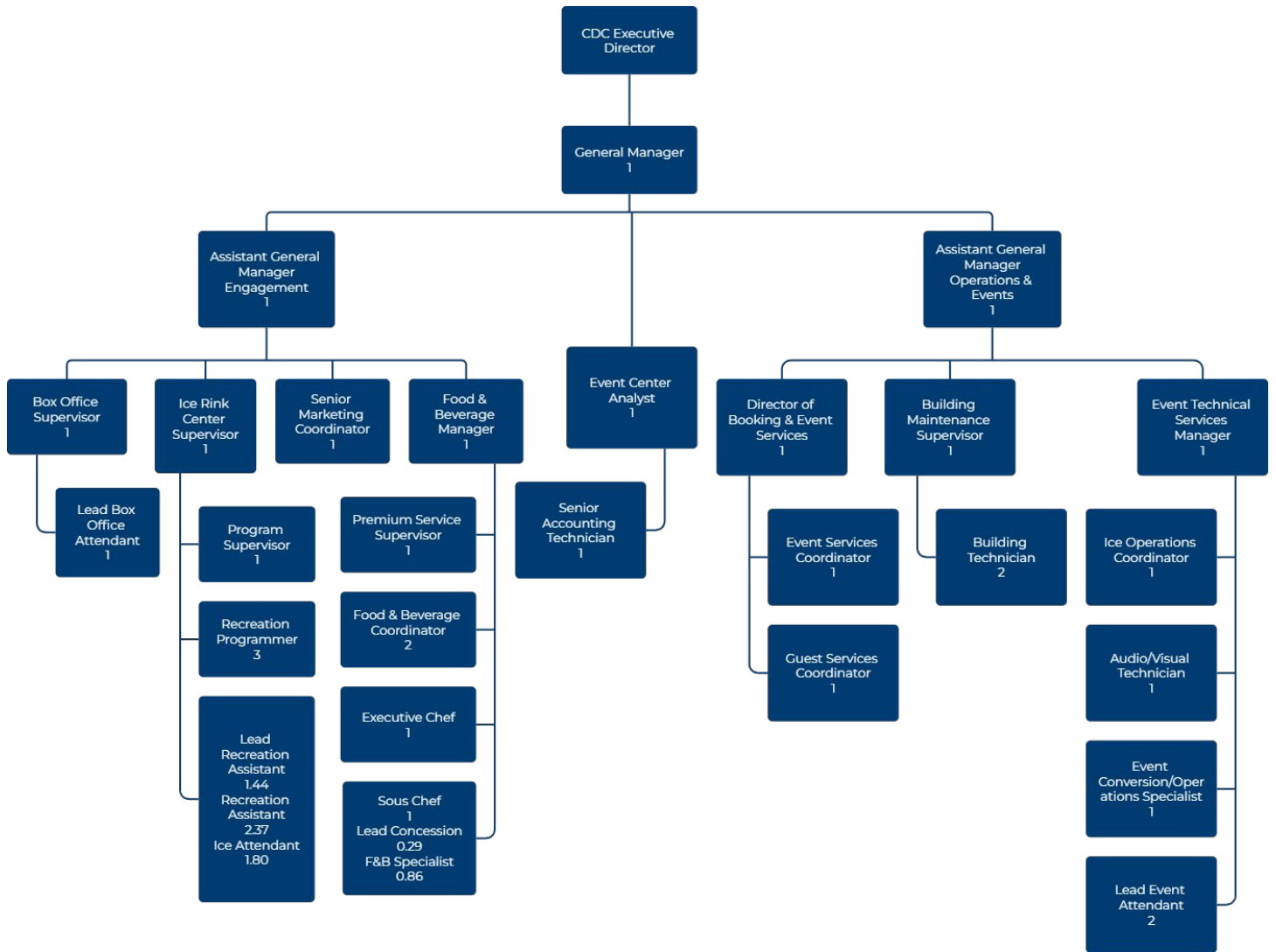
	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
REVENUES					
<u>OPERATING REVENUES</u>					
Box Office Sales	799,694	907,573	907,573	848,100	-7%
Concession Sales	3,100,539	2,798,909	2,798,909	3,098,909	11%
Retail Store	116,735	81,355	81,355	75,756	-7%
Membership/Admission	482,612	450,400	450,400	450,400	0%
Miscellaneous	1,565,024	1,314,066	1,314,066	1,533,977	17%
Facility Rentals	2,390,642	2,561,046	2,561,046	2,450,246	-4%
TOTAL OPERATING REVENUES	\$ 8,455,246	\$ 8,113,349	\$ 8,113,349	\$ 8,457,388	4%
<u>NON-OPERATING REVENUES</u>					
Reimbursements and Contributions	92,354	74,770	74,770	73,800	-1%
Transfers In	1,851,351	1,700,000	1,700,000	1,550,000	-9%
Interest	1,681	-	-	-	
TOTAL NON-OPERATING REVENUES	\$ 1,945,386	\$ 1,774,770	\$ 1,774,770	\$ 1,623,800	-9%
TOTAL REVENUES	\$ 10,400,632	\$ 9,888,119	\$ 9,888,119	\$ 10,081,188	2%
EXPENSES					
Personnel Services	2,987,734	3,308,241	3,308,241	3,513,081	6%
Operations	7,084,565	6,487,573	6,319,356	6,268,886	-1%
Transfers	36,540	44,450	232,631	253,948	9%
Capital	-	-	12,019	-	-100%
TOTAL EXPENSES	\$ 10,108,839	\$ 9,840,264	\$ 9,872,247	\$ 10,035,915	2%

WORKING CAPITAL PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 449,810	\$ 465,682
TOTAL PROJECTED REVENUES	9,888,119	10,081,188
TOTAL PROJECTED EXPENSES	(9,872,247)	(10,035,915)
PROJECTED WORKING CAPITAL 9/30	\$ 465,682	\$ 510,955

ALLEN EVENT CENTER

ALLEN EVENT CENTER FUND



ALLEN EVENT CENTER

ALLEN EVENT CENTER FUND

Credit Union of Texas Event Center consists of the main arena and support facilities with the Allen Community Ice Rink (ACIR) and the south parking structure. The venue hosts a variety of events ranging from professional and amateur athletics, concerts and family shows, trade shows, graduation ceremonies and private events. These functions are estimated to have an economic impact of approximately \$11,000,000 annually.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially Sound and Transparent City Government

Objective – Invest regularly in the maintenance and upgrade on City infrastructure and facilities

- Completed phase 1.A of HVAC replacement, and implementing phase 1.B per 2022 mechanical review study.
- Replacement of Allen Community Ice Rink (ACIR) lighting system.
- Partial replacement of essential Food & Beverage kitchen equipment and centralized draft beer system which have reached “end-of-life”.

Goal 3. Vibrant community with lively destinations and successful commercial centers

Objective – Maintain and enhance Credit Union of Texas Event Center as a successful asset contributing to our Allen community

- Successfully hosted (5) large-scale, multi-day national and international sporting events, creating significant economic impact for the community.
- Executed newly-expanded Food & Beverage menu offerings event.
- Successfully hosted nationally televised ice-skating competition for the second consecutive year.

Goal 5. Engaged and connected Allen community

Objective – Promote community cohesion through engagement activities

- Building brand awareness for the venue by hosting periodic Business Networking Social events with our community leaders and our partners.
- Introduction and continued development of the venue website, more consistent with similar public assembly venues.

OBJECTIVES FOR FY2026

Goal 1. Financially Sound and Transparent City Government

Objective – Invest regularly in the maintenance and upgrade on City infrastructure and facilities

- Continue to analyze equipment replacement needs based on “end-of-life” status.

Goal 3. Vibrant community with lively destinations and successful commercial centers

Objective – Maintain and enhance Credit Union of Texas Event Center as a successful asset contributing to our Allen community

- Host ECHL All-Star Classic Weekend with the Allen Americans Hockey Club (January 2026)
- Search out and secure more large-scale, multiday events in which the Texas Trust Fund expense reimbursement program is utilized to help generate economic impact for the community.
- Improve and develop a “Premium Experience” for suite holders and club seat holders on the Premium Level via Food & Beverage offerings and service.

Goal 5. Engaged and connected Allen community

Objective - Celebrate the cultural growth of Allen by supporting community events and festivals

- Continue to seek out and book cultural events that are fiscally feasible.
- Continue to build brand awareness for the venue by hosting periodic Business Networking Social events with our community leaders and our partners.

ALLEN EVENT CENTER

ALLEN EVENT CENTER FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel	2,987,734	3,308,241	3,308,241	3,513,081	6%
Operations	2,682,135	2,752,556	2,574,099	2,589,934	1%
Supplies	183,462	193,654	193,654	178,246	-8%
Maintenance	567,310	367,807	367,807	368,170	0%
Professional Services	3,651,658	3,173,556	3,183,796	3,132,536	-2%
Transfers	36,540	44,450	232,631	253,948	9%
Capital	-	-	12,019	-	-100%
TOTAL EXPENSES	\$ 10,108,839	\$ 9,840,264	\$ 9,872,247	\$ 10,035,915	2%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
General Mgr-EC	1	1	1	1	0
Asst General Mgr	2	2	2	2	0
Center Supervisor	1	1	1	1	0
Event Center Analyst	1	1	1	1	0
Event Tech Svs Mgr	1	1	1	1	0
Booking/Events Dir	1	1	1	1	0
Executive Chef	1	1	1	1	0
F&B Manager	1	1	1	1	0
Ice Rink Pgrm Supv	1	1	1	1	0
Ice Operations Coor	1	1	1	1	0
SR Marketing Coordinator	1	1	1	1	0
F&B Director	1	1	1	1	0
Box Office Supv	1	1	1	1	0
Bldg Maint Supv	1	1	1	1	0
Premium Svcs Supv	1	1	1	1	0
Event Svcs Coor	1	1	1	1	0
Senior Accounting Technician	0	0	1	1	0
Audio/Visual Spc	1	1	1	1	0
Guest Svcs Coor	1	1	1	1	0
Recreation Programmer	3	3	3	3	0
Accounting Tech	1	1	0	0	0
Building Maintenance Technician	2	2	2	2	0
Event Cnvrnsn/Op Spec	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
Lead Box Office Attd	1	1	1	1	0
F&B Coor	2	2	2	2	0
Sous Chef	1	1	1	1	0
Lead Event Attendant	2	2	2	2	0
TOTAL FULL TIME	33	33	33	33	0

ALLEN EVENT CENTER

ALLEN EVENT CENTER FUND

PERSONNEL SUMMARY - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	
	ACTUAL	ORIGINAL	AMENDED	BUDGET	CHANGE
<u>PART-TIME</u>					
Lead Cncls/Mrch Atndt	0.69	0.69	0.29	0.29	0
Cashroom Attendant	0.57	0.57	0.59	0.59	0
Production Technician	0.5	0.5	0.5	0.5	0
Lead Recreation Asst	1.44	1.44	1.44	1.44	0
Recreation Assistant	2.37	2.37	2.37	2.37	0
Receptionist	0.45	0.45	0.45	0.45	0
Lead Event Attendant	0.5	0.5	0.5	0.5	0
Lead Cashroom Attendant	0.5	0.5	0.5	0.5	0
Box Office Attendant	0.02	0.02	0.13	0.13	0
F&B Specialist	0.86	0.86	1.13	1.13	0
Ice Attendant	1.8	1.8	1.8	1.8	0
TOTAL PART-TIME	9.7	9.7	9.7	9.7	0
TOTAL FULL-TIME-EQUIVALENT	42.7	42.7	42.7	42.7	0

EXPENSE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	2,079,214	2,260,715	2,260,715	2,337,537	3%
Longevity	9,340	8,516	8,516	9,460	11%
Overtime/Other	54,305	82,940	82,940	105,288	27%
FICA	157,920	173,261	173,261	176,472	2%
TMRS	339,974	382,961	382,961	384,803	0%
Worker's Compensation	38,100	27,585	27,585	72,257	162%
Health Insurance	270,203	334,242	334,242	382,474	14%
Health Savings Account	16,274	11,342	11,342	14,756	30%
Dental Insurance	18,694	22,573	22,573	25,858	15%
Long-term Disability	2,194	2,458	2,458	2,469	0%
Life Insurance	1,136	1,306	1,306	1,308	0%
Flexible Spending	380	342	342	399	17%
SUBTOTAL	\$ 2,987,734	\$ 3,308,241	\$ 3,308,241	\$ 3,513,081	6%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	-	-	7,910	7,910	0%
Water	71,590	70,927	76,602	81,964	7%
Natural Gas	201,870	210,000	211,964	224,681	6%
Electricity	618,915	651,564	651,564	690,658	6%
Service Costs	5,244	9,000	9,000	9,000	0%
Copier Lease	2,476	2,500	2,500	2,500	0%
Copier Usage	3,506	4,477	4,477	4,477	0%
Technology Maintenance	41,183	63,800	63,800	85,800	34%
Travel & Training	16,063	23,858	23,858	23,858	0%
Dues & Subscriptions	47,742	49,060	49,060	34,560	-30%

ALLEN EVENT CENTER

ALLEN EVENT CENTER FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
OPERATIONS - CONTINUED					
Uniforms	10,357	13,200	13,200	15,096	14%
Postage & Freight	-	300	300	300	0%
Advertising	3,136	10,800	10,800	7,800	-28%
Rentals	120,279	115,339	115,384	111,293	-4%
Outside Printing	1,298	5,750	5,750	750	-87%
Meetings & Receptions	1,174	1,000	1,000	1,000	0%
Insurance	183,232	196,091	-	-	
Notices Required by Law	551	150	150	150	0%
Liquor State Tax Expenses	68,899	56,825	56,825	64,863	14%
Class/ Day Camp Expenses	142,615	188,138	190,178	190,178	0%
Events/ Activities	13,040	17,000	17,000	17,000	0%
Purchase - Concessions	485,996	433,000	433,000	405,000	-6%
Liquor Supply Expenses	178,683	170,000	170,000	147,000	-14%
Purchase - Retail	53,041	49,277	49,277	61,596	25%
Economic Grant Expenses	323,101	307,000	307,000	300,000	-2%
Marketing Expense	11,438	33,500	33,500	27,500	-18%
Admin Fee Expenditure	76,706	70,000	70,000	75,000	7%
SUBTOTAL	\$ 2,682,135	\$ 2,752,556	\$ 2,574,099	\$ 2,589,934	1%
SUPPLIES					
IT-Small Equipment	4,863	9,000	9,000	9,000	0%
General Supplies	94,744	90,742	90,742	95,392	5%
Small Tools & Minor Equipment	83,855	93,912	93,912	73,854	-21%
SUBTOTAL	\$ 183,462	\$ 193,654	\$ 193,654	\$ 178,246	-8%
MAINTENANCE					
Facility Maintenance	531,123	325,270	325,270	325,270	0%
Vehicle Maintenance	126	237	237	600	153%
Equipment Maintenance	36,061	42,300	42,300	42,300	0%
SUBTOTAL	\$ 567,310	\$ 367,807	\$ 367,807	\$ 368,170	0%
PROFESSIONAL SERVICES					
Contractual Services	2,679,317	2,208,782	2,231,041	2,200,712	-1%
Professional Services	770,929	764,774	752,755	731,824	-3%
Credit Card Costs	201,412	200,000	200,000	200,000	0%
SUBTOTAL	\$ 3,651,658	\$ 3,173,556	\$ 3,183,796	\$ 3,132,536	-2%
TRANSFERS					
Internal Service Expense	36,540	44,450	232,631	253,948	9%
SUBTOTAL	\$ 36,540	\$ 44,450	\$ 232,631	\$ 253,948	9%
CAPITAL					
Machinery & Equipment	-	-	12,019	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 12,019	\$ -	-100%
DEPARTMENT TOTALS	\$ 10,108,839	\$ 9,840,264	\$ 9,872,247	\$ 10,035,915	2%



SPECIAL REVENUE FUNDS

REVENUE & EXPENDITURE SUMMARY

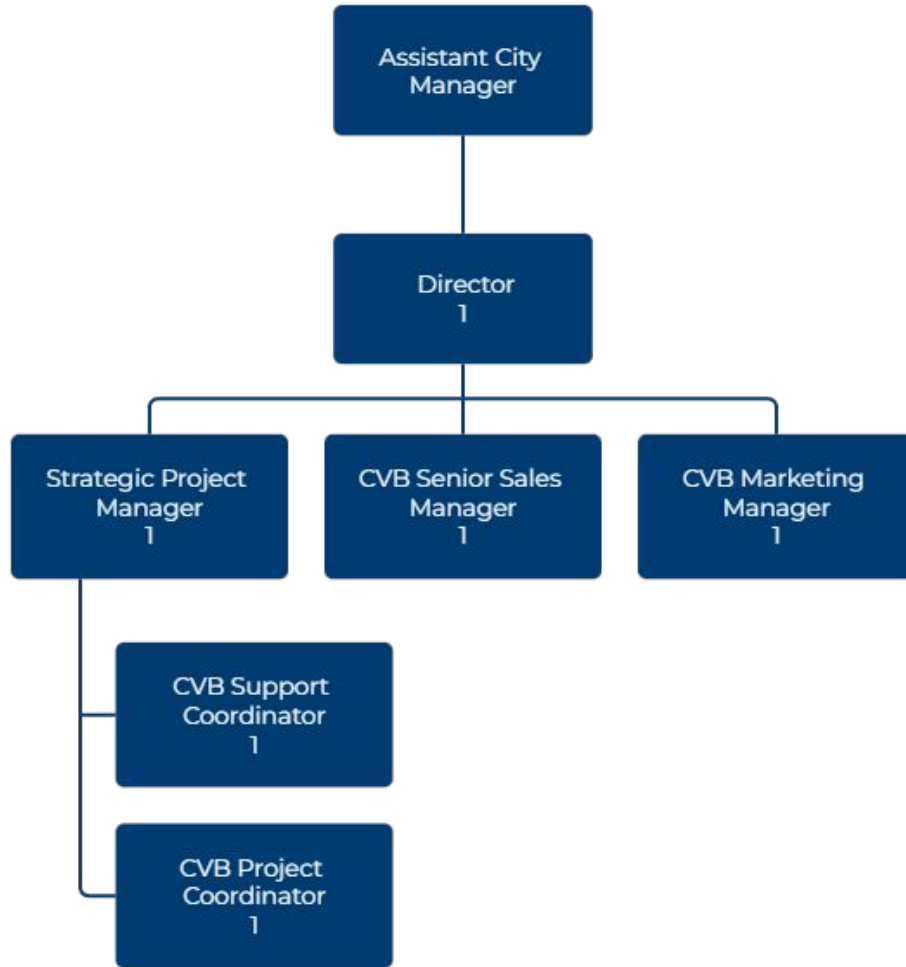
HOTEL OCCUPANCY TAX FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
Hotel Occupancy Tax	2,481,874	2,418,156	2,550,000	2,550,000	0%
Licenses & Registrations	17,720	-	17,000	17,000	0%
TOTAL OPERATING REVENUES	\$ 2,499,594	\$ 2,418,156	\$ 2,567,000	\$ 2,567,000	0%
<u>NON-OPERATING REVENUES</u>					
Interest	84,064	64,750	64,750	52,978	-18%
TOTAL NON-OPERATING REVENUES	\$ 84,064	\$ 64,750	\$ 64,750	\$ 52,978	-18%
TOTAL REVENUES	\$ 2,583,658	\$ 2,482,906	\$ 2,631,750	\$ 2,619,978	0%
EXPENDITURES					
<u>CULTURE & RECREATION</u>					
Hotel Tax Administration	1,083,362	1,176,160	1,062,400	1,102,400	4%
Convention and Visitors Bureau	1,538,777	1,690,111	1,749,581	1,579,221	-10%
TOTAL EXPENDITURES	\$ 2,622,139	\$ 2,866,271	\$ 2,811,981	\$ 2,681,621	-5%

FUND BALANCE PROJECTIONS					
PROJECTED FUND BALANCE 10/1			\$ 2,605,761	\$ 2,425,530	
TOTAL PROJECTED REVENUES			2,631,750	2,619,978	
TOTAL PROJECTED EXPENDITURES			(2,811,981)	(2,681,621)	
PROJECTED FUND BALANCE 9/30			\$ 2,425,530	\$ 2,363,887	

HOTEL OCCUPANCY TAX

HOTEL OCCUPANCY TAX FUND



HOTEL OCCUPANCY TAX

HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund collects revenue from a 7% tax on hotel rooms rented in Allen. The revenue is used to support various projects that enhance and promote tourism, the arts and the convention/ hotel industry in Allen, as allowed by state law.

ACCOMPLISHMENTS IN FY2025

Goal 5. Engaged and connected Allen community

- Launched three new successful marketing campaigns for Meeting Planners (“Because meetings don’t plan themselves”), Leisure (“Home Base”), and Shopping (“World’s Biggest Influencer”).
- Established new engagement and communication plan with hotel partners including lunch and learns, quarterly communication meetings, and appreciation events.
- Sent 370 leads to hotel partners
- Attended five trade shows resulting in connections with over 200 new meeting planners and meeting brokers: Cvent Connect – Received 158 qualified leads this year compared to only one RFP last year. The increase is attributed to inviting hotels to attend with us, confirming appointments prior to the conference, and promoting the new Meeting Planner campaign. Received more than 15 RFPs via four other conferences – TSAE New Ideas, Southwest Showcase, Religious Conference Management Association, and Christian Meeting & Conference Association.
- Began utilizing incentives more strategically for new and multi-year events and conferences: UPS Training monthly, Texas Association of Pupil Transportation, Texas Parks and Wildlife Association, Southwest Athletics Trainers Association, Share the Arrow Conference, and the Texas Public Safety Conference
- Served as the housing coordinator for the 85 National Theatre on Ice teams to save money and increase customer service.
- Completed 10 Site Tours with planners new to Allen
- Received over 268,000 impressions on LinkedIn and 2,625 new clicks to our website Meetings & Groups page. Our holiday card received more than 43% engagement on LinkedIn while the average engagement on that platform is 1 to 4% and anything over 2% is considered good by industry standards.
- Launched a new Meeting Planner Newsletter on LinkedIn. From August 6 through May 6, 2025 (6 editions) the MEET & potatoes Newsletter has received 2,397 impressions and gained 383 subscribers
- Gained 1,241 page likes on Facebook, 223 page likes on LinkedIn, and 898 page likes on Instagram, representing a 12.9% increase growth on Facebook, 51.8% growth on LinkedIn, and 18.5% growth on Instagram.
- Facebook video views grew by 100.8% while video views on LinkedIn grew closer to 173.6%
- VisitAllenTexas.com received 216,00 total sessions and 622,937 page views, reflecting an 88.56% increase in sessions and 35.92% in page views – 194,012 of the sessions were new visitors, 16,245 were returning visitors.
- Established a new focus for servicing coordinator, supporting hotels with information tables during large events and conferences.
- Engaged community with volunteer opportunities representing Allen as “Destination Ambassador” at welcomes and information tables.

SPECIAL REVENUE FUNDS

- Hotel Occupancy Tax Grant assisted the following organizations: Allen Arts Alliance, Allen Civic Ballet, Allen Community Band, Allen Chamber of Commerce, Allen Heritage Guild, Allen Philharmonic Symphony, Allen Contemporary Theater, Credit Union of Texas Event Center, Allen Parks & Recreation Events, Note-Ably Chorus, Connemara Conservancy, and Friends of the Allen Public Library. Established a new requirement for all organizations to meet with the CVB prior to receiving grant payments to align with and support their promotions and efforts.

Reporting data date range April 2024 to May 2025

OBJECTIVES FOR FY2026

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Complete Strategic Planning process and communicate and execute findings.
- Implement new data platform(s) and reporting.
- Execute strategy to attract FIFA World Cup visitors and/or compression to Allen.
- Continue to position the City of Allen's Convention and Visitor Bureau (CVB) as the principal vehicle for attracting new tourism opportunities and marketing the City as a tourism destination.
- Increase opportunities for lead generation, marketing, prospecting, sales missions, site inspections, and client events.
- Implement new CVB partner programs to engage and support partner participation.
- Increase engagement on social media, including Facebook, YouTube, Instagram and LinkedIn.
- Continue Hotel Occupancy Tax Grants to assist in funding local non-profit organizations.

HOTEL TAX ADMINISTRATION

HOTEL OCCUPANCY TAX FUND

EXPENDITURE SUMMARY					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>CLASSIFICATION</u>					
Operations	1,026,716	1,142,160	1,030,000	1,070,000	4%
Professional Services	56,646	34,000	32,400	32,400	0%
DEPARTMENT TOTAL	\$ 1,083,362	\$ 1,176,160	\$ 1,062,400	\$ 1,102,400	4%

EXPENDITURE DETAIL					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>OPERATIONS</u>					
Technology Maintenance	-	36,660	-	-	
Special Events	276,716	355,500	280,000	280,000	0%
Economic Grant Expense	750,000	750,000	750,000	790,000	5%
Credit Card Costs	436	-	400	400	0%
SUBTOTAL	\$ 1,027,152	\$ 1,142,160	\$ 1,030,400	\$ 1,070,400	4%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	56,210	32,000	32,000	32,000	0%
Legal Expenses	-	2,000	-	-	
SUBTOTAL	\$ 56,210	\$ 34,000	\$ 32,000	\$ 32,000	0%
TOTAL EXPENDITURE	\$ 1,083,362	\$ 1,176,160	\$ 1,062,400	\$ 1,102,400	4%

CONVENTION & VISITORS BUREAU

HOTEL OCCUPANCY TAX FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	552,870	732,605	732,605	744,416	2%
Operations	317,098	397,738	443,885	393,594	-11%
Supplies	24,665	5,000	10,000	5,000	-50%
Maintenance	291	512	512	512	0%
Professional Services	288,291	198,694	198,694	218,987	10%
Transfers	355,562	355,562	363,885	216,712	-40%
DEPARTMENT TOTAL	\$ 1,538,777	\$ 1,690,111	\$ 1,749,581	\$ 1,579,221	-10%

PERSONNEL SUMMARY

	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
FULL TIME					
CVB Director	1	1	1	1	0
CVB Marketing Mgr	1	1	1	1	0
CVB Senior Sales Manager	1	1	1	1	0
CVB Mrktng & Content Coord	1	1	1	1	0
Admin Suprt Svcs Spc	1	1	0	0	0
CVB Visitor Services & Support Coordinator	1	1	1	1	0
Cvb Projects Coordinator	0	0	1	1	0
TOTAL FULL TIME	6	6	6	6	0
PART-TIME					
Receptionist	0.5	0.5	0.5	0	-0.5
TOTAL PART-TIME	0.5	0.5	0.5	0	-0.5
TOTAL FULL-TIME-EQUIVALENT	6.5	6.5	6.5	6	-0.5

CONVENTION & VISITORS BUREAU

HOTEL OCCUPANCY TAX FUND

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	392,869	524,767	524,767	519,519	-1%
Longevity	656	686	686	1,576	130%
Overtime	6,485	6,000	6,000	7,200	20%
FICA	28,299	39,086	39,086	38,695	-1%
TMRS	71,422	86,523	86,523	85,658	-1%
Worker's Compensation	1,225	752	752	1,971	162%
Health Insurance	46,457	67,986	67,986	82,030	21%
Health Savings	1,585	1,157	1,157	1,157	0%
Dental Insurance	3,138	4,602	4,602	5,507	20%
Long-term Disability	379	591	591	591	0%
Life Insurance	217	341	341	341	0%
Flexible Spending	138	114	114	171	50%
SUBTOTAL	\$ 552,870	\$ 732,605	\$ 732,605	\$ 744,416	2%
OPERATIONS					
Phone/ Data Connectivity	11,487	13,920	13,920	17,520	26%
Fuel	501	330	600	330	-45%
Technology Maintenance	16,370	56,471	71,673	71,633	0%
Rolling Stock Replacement	1,317	1,317	-	-	-
Travel & Training	12,028	20,445	20,445	25,300	24%
Dues & Subscriptions	8,774	8,425	8,425	6,591	-22%
Postage & Freight	976	1,500	2,700	1,300	-52%
Advertising	66,580	72,076	72,076	92,000	28%
Outside Printing	1,675	6,800	6,800	6,200	-9%
Meetings & Receptions	11,529	31,400	31,400	29,300	-7%
Insurance Expense	5,497	7,006	-	-	-
Special Activities	85,838	125,000	175,000	96,000	-45%
Marketing Expenses	89,233	42,048	29,846	36,920	24%
Marketing Travel - EDC Only	5,293	11,000	11,000	10,500	-5%
SUBTOTAL	\$ 317,098	\$ 397,738	\$ 443,885	\$ 393,594	-11%
SUPPLIES					
General Supplies	9,488	5,000	5,000	5,000	0%
Tools/ Small Equipment	15,177	-	5,000	-	-100%
SUBTOTAL	\$ 24,665	\$ 5,000	\$ 10,000	\$ 5,000	-50%
MAINTENANCE					
Vehicle Maintenance	291	512	512	512	0%
SUBTOTAL	\$ 291	\$ 512	\$ 512	\$ 512	0%
PROFESSIONAL SERVICES					
Contractual Services	53,742	6,407	6,407	17,800	178%
Professional Services	234,549	191,100	191,100	200,000	5%
Post-Employment Funding Expense	-	1,187	1,187	1,187	0%
SUBTOTAL	\$ 288,291	\$ 198,694	\$ 198,694	\$ 218,987	10%
TRANSFERS					
Internal Service Expense	5,562	-	13,885	16,712	20%
Operating Transfers Out	350,000	355,562	350,000	200,000	-43%
SUBTOTAL	\$ 355,562	\$ 355,562	\$ 363,885	\$ 216,712	-40%
TOTAL EXPENDITURE	\$ 1,538,777	\$ 1,690,111	\$ 1,749,581	\$ 1,579,221	-10%

CONVENTION & VISITORS BUREAU

HOTEL OCCUPANCY TAX FUND

TRANSFERS OUT DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>TRANSFERS OUT</u>					
OPERATIONS-ALLEN EVENT CENTER	350,000	350,000	350,000	200,000	-43%
OPERATIONS-RISK FUND-ADMINISTRATIVE COSTS	5,562	5,562	5,562	5,562	0%
OPERATIONS RISK FUND-PROPERTY & LIAB	-	-	7,006	9,833	40%
REPLACEMENT FUND - VEHICLE	-	-	1,317	1,317	0%
SUBTOTAL	\$ 355,562	\$ 355,562	\$ 363,885	\$ 216,712	-40%

REVENUE & EXPENDITURE SUMMARY

ASSET FORFEITURE FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
State Forfeiture	44,534	35,000	35,000	35,000	0%
Federal Forfeiture - Justice Funds	3,352	150,000	150,000	150,000	0%
TOTAL OPERATING REVENUES	\$ 47,886	\$ 185,000	\$ 185,000	\$ 185,000	0%
<u>NON-OPERATING REVENUES</u>					
Interest	8,717	5,559	5,559	4,975	-11%
Auction Revenue	15,001	-	-	-	
TOTAL NON-OPERATING REVENUES	\$ 23,718	\$ 5,559	\$ 5,559	\$ 4,975	-11%
TOTAL REVENUES	\$ 71,604	\$ 190,559	\$ 190,559	\$ 189,975	0%
<u>EXPENDITURES</u>					
Public Safety	29,173	32,687	123,687	32,687	-74%
TOTAL PUBLIC SAFETY	\$ 29,173	\$ 32,687	\$ 123,687	\$ 32,687	-74%
TOTAL EXPENDITURES	\$ 29,173	\$ 32,687	\$ 123,687	\$ 32,687	-74%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 130,740	\$ 197,612
TOTAL PROJECTED REVENUES	190,559	189,975
TOTAL PROJECTED EXPENDITURES	(123,687)	(32,687)
PROJECTED FUND BALANCE 9/30	\$ 197,612	\$ 354,900

ASSET FORFEITURE

ASSET FORFEITURE FUND

No Personnel in this Department

In accordance with the Code of Criminal Procedure, Chapter 59, this fund accounts for money, property, or proceeds from the sale of property seized in connection with a crime and subsequently awarded by a court order to the law enforcement agency or agencies involved in the investigation or prosecution of that crime. These monies must be accounted for separately and may be used for law enforcement purposes.

ASSET FORFEITURE

ASSET FORFEITURE FUND

EXPENDITURE SUMMARY

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>CLASSIFICATION</u>					
Supplies (Tools/ Small Equipment)	16,632	-	91,000	-	-100%
Professional Services	12,541	32,687	32,687	32,687	0%
DEPARTMENT TOTAL	\$ 29,173	\$ 32,687	\$ 123,687	\$ 32,687	-74%

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>TOOLS/ SMALL EQUIPMENT</u>					
State Forfeiture/ Seizure Exp	-	-	91,000	-	-100%
Federal Forfeiture Exp - Justice	16,632	-	-	-	-
SUBTOTAL	\$ 16,632	\$ -	\$ 91,000	\$ -	-100%
<u>PROFESSIONAL SERVICES</u>					
State Forfeiture/Seizure Exp	12,541	32,687	32,687	32,687	0%
SUBTOTAL	\$ 12,541	\$ 32,687	\$ 32,687	\$ 32,687	0%
TOTAL EXPENDITURE	\$ 29,173	\$ 32,687	\$ 123,687	\$ 32,687	-74%

TOOLS/ SMALL EQUIPMENT DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	FY2025
	ACTUAL	ORIGINAL	AMENDED	BUDGET	AMENDED
<u>STATE FORFEITURE/ SEIZURE EXP</u>					
PROTECTIVE EQUIPMENT	-	-	91,000	-	-
SUBTOTAL	\$ -	\$ -	\$ 91,000	\$ -	-
<u>FEDERAL FORFEITURE EXP - JUSTICE</u>					
WINCHESTER RIFLE	16,632	-	-	-	-
SUBTOTAL	\$ 16,632	\$ -	\$ -	\$ -	-

REVENUE & EXPENDITURE SUMMARY

SPECIAL REVENUE FUND

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	FY2025 <u>AMENDED</u>
REVENUES					
Public Education Govt Access Fees	93,424	115,357	93,507	93,507	0
Juvenile Case Management Fines	59,494	39,701	80,000	80,000	0%
Court Security Fines	57,088	37,500	80,000	80,000	0%
Court Technology Fines	46,923	30,650	70,000	70,000	0%
Parks Tree Mitigation	1,306,800	-	-	-	-
TOTAL OPERATING REVENUES	\$ 1,563,729	\$ 223,208	\$ 323,507	\$ 323,507	0
NON-OPERATING REVENUES					
Interest	31,992	27,919	27,919	27,919	0%
Transfer In	488,000	-	-	-	-
TOTAL NON-OPERATING REVENUES	\$ 519,992	\$ 27,919	\$ 27,919	\$ 27,919	0%
TOTAL REVENUES	\$ 2,083,721	\$ 251,127	\$ 351,426	\$ 351,426	0%
EXPENDITURES					
Public Education Govt Access Fees	1,148,890	30,500	58,688	23,840	-59.00%
Juvenile Case Management	39,721	39,701	80,000	80,000	-
Court Security	26,367	37,500	80,000	80,000	-
Court Technology	-	4,500	16,737	7,300	(1)
Parks Tree Mitigation	-	-	76,465	-	(1)
TOTAL EXPENDITURES	\$ 1,214,978	\$ 112,201	\$ 311,890	\$ 191,140	-39%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 2,219,816	\$ 2,259,352
TOTAL PROJECTED REVENUES	351,426	351,426
TOTAL PROJECTED EXPENDITURES	(311,890)	(191,140)
PROJECTED FUND BALANCE 9/30	\$ 2,259,352	\$ 2,419,638

Restricted for:

Public Education Government Access	\$ 220,968	\$ 315,654
Juvenile Case Manager	\$ 21,000	\$ 21,000
Court Security	\$ 13,902	\$ 13,902
Court Technology	\$ 261,453	\$ 327,053
Parks Tree Mitigation	\$ 1,230,396	\$ 1,230,396
Radio System	\$ 483,714	\$ 483,714
Interest	\$ 27,919	\$ 27,919
TOTAL	\$ 2,259,352	\$ 2,419,638

SPECIAL REVENUE

SPECIAL REVENUE FUND

No Personnel in this Department

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. This fund provides an enhanced level of accountability and transparency to taxpayers that the dollars will go to the intended purpose. Where required additional revenue sources may be added to supplement approved uses.

SPECIAL REVENUE FUND

SPECIAL REVENUE FUND

EXPENDITURE SUMMARY

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>ORGANIZATIONS</u>					
PEG Expenses	1,148,890	30,500	58,688	23,840	-59.00%
Juvenile Case Management	39,721	39,701	80,000	80,000	0.00%
Court Security	26,367	37,500	80,000	80,000	0.00%
Court Technology	-	4,500	16,737	7,300	-56.00%
Parks Tree Mitigation	-	-	76,465	-	-100.00%
DEPARTMENT TOTAL	\$ 1,214,978	\$ 112,201	\$ 311,890	\$ 191,140	-39%

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>PEG EXPENSES</u>					
Technology Maintenance	16,000	18,500	18,500	3,840	-79%
Tools/Small Equip	23,335	-	5,019	5,000	0%
Maintenance	-	-	-	275	
Professional Services	8,779	12,000	12,000	14,725	23%
Construction In Progress	1,091,786	-	853	-	-100%
Machinery & Equipment	8,990	-	22,316	-	-100%
SUBTOTAL	\$ 1,148,890	\$ 30,500	\$ 58,688	\$ 23,840	-59%
<u>JUVENILE CASE MANAGEMENT</u>					
Personnel (Juvenile Case Manager)*	39,721	39,701	80,000	80,000	0%
SUBTOTAL	\$ 39,721	\$ 39,701	\$ 80,000	\$ 80,000	0%
<u>COURT SECURITY</u>					
Personnel (Court Bailiff)*	24,608	37,500	80,000	80,000	0%
General Supplies	1,759	-	-	-	
SUBTOTAL	\$ 26,367	\$ 37,500	\$ 80,000	\$ 80,000	0%
<u>COURT TECHNOLOGY</u>					
Tools/Small Equip	-	-	12,237	2,800	-77%
Contractual Services	-	4,500	4,500	4,500	0%
SUBTOTAL	\$ -	\$ 4,500	\$ 16,737	\$ 7,300	-56%
<u>PARKS TREE MITIGATION</u>					
Contractual Services	-	-	76,465	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 76,465	\$ -	-100%
TOTAL EXPENDITURE	\$ 1,214,978	\$ 112,201	\$ 311,890	\$ 191,140	-39%

*These positions are budgeted in the General Fund. Expenditures for these positions represent the amount transferred to the General Fund.

SPECIAL REVENUE FUND

SPECIAL REVENUE FUND

CAPITAL EXPENDITURE LIST*

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
MACHINERY & EQUIPMENT					
2024 LENS DZOFILM VESPID PRIME CINE SERVER	8,990	-	-	-	
	-	-	22,316	-	-100%
SUBTOTAL	\$ 8,990	\$ -	\$ 22,316	\$ -	-100%
CONSTRUCTION IN PROGRESS					
ALLEN MEDIA PRODUCTIONS CENTER	1,091,786	-	853	-	-100%
SUBTOTAL	\$ 1,091,786	\$ -	\$ 853	\$ -	-100%

*The items listed are non-recurring capital expenditures based on increased service to the community.

REVENUE & EXPENDITURE SUMMARY

GIFT PERMANENT FUND

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
REVENUES					
<u>NON-OPERATING REVENUES</u>					
Interest	10,175	6,162	6,162	6,162	0%
Operating Transfers In	96,847	-	-	-	
TOTAL NON-OPERATING REVENUES	\$ 107,022	\$ 6,162	\$ 6,162	\$ 6,162	0%
TOTAL REVENUES	\$ 107,022	\$ 6,162	\$ 6,162	\$ 6,162	0%
EXPENDITURES					
Library	84,770	-	134,230	-	(1)
Police	74,536	-	121,276	-	(1)
TOTAL EXPENDITURES	\$ 159,306	\$ -	\$ 255,506	\$ -	-100%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 262,529	\$ 13,185
TOTAL PROJECTED REVENUES	6,162	6,162
TOTAL PROJECTED EXPENDITURES	(255,506)	-
PROJECTED FUND BALANCE 9/30	\$ 13,185	\$ 19,347

Restricted for:

Fire	\$ 777	\$ 777
Library	\$ 11,766	\$ 15,757
Police	\$ 642	\$ 2,813
	\$ 13,185	\$ 19,347

GIFT PERMANENT

GIFT PERMANENT FUND

No Personnel in this Department

The Gift Permanent Fund is used to account for and report the proceeds from substantial gifts.

GIFT PERMANENT

GIFT PERMANENT FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Fire	-	-	-	-	
Library	84,770	-	134,230	-	-100%
Police	74,536	-	121,276	-	-100%
DEPARTMENT TOTAL	\$ 159,306	\$ -	\$ 255,506	\$ -	-100%

EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
POLICE					
General Supplies	8,765	-	15,281	-	-100%
Small Tools & Equipment	7,356	-	-	-	
Professional Services	30	-	-	-	
IT Technology Maintenance	28,400	-	5,995	-	-100%
Machinery & Equipment	29,985	-	-	-	
SUBTOTAL	\$ 74,536	\$ -	\$ 21,276	\$ -	-100%
ANIMAL SHELTER					
Professional Services	-	-	100,000	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 100,000	\$ -	-100%
LIBRARY					
Professional Services	-	-	6,579	-	-100%
Machinery & Equipment	84,770	-	127,651	-	-100%
SUBTOTAL	\$ 84,770	\$ -	\$ 134,230	\$ -	-100%
TOTAL EXPENDITURE	\$ 159,306	\$ -	\$ 255,506	\$ -	-100%

CAPITAL EXPENDITURE LIST*

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
POLICE MACHINERY & EQUIPMENT					
DJI MATRICE M30T THERMAL DRONE	29,985	-	-	-	
SUBTOTAL	\$ 29,985	\$ -	\$ -	\$ -	
LIBRARY MACHINERY & EQUIPMENT					
ENCUMBRANCE CARRY FORWARD 2025	-	-	88,230	-	-100%
LIBRARY EXPANSION PHASE II	84,770	-	-	-	
LIBRARY RFID	-	-	36,004	-	-100%
OVERHEAD SPECTRUM SENSOR	-	-	3,417	-	-100%
SUBTOTAL	\$ 84,770	\$ -	\$ 127,651	\$ -	-100%

*The items listed are non-recurring capital expenditures based on increased service to the community.

REVENUE & EXPENDITURE SUMMARY

GRANT FUND

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	FY2025 <u>AMENDED</u>
REVENUES					
<u>OPERATING REVENUES</u>					
Information Technology	-	152,150	124,975	-	-100%
Municipal Court	-	-	118,153	-	-100%
Fire	350	800	6,494	-	-100%
Police	153,815	232,560	258,989	44,000	-83%
Library	18,316	1,800	5,365	3,950	-26%
Park & Recreation	-	3,500,000	-	3,500,000	
Planning	2,596,613	408,000	873,425	496,598	-43%
Engineering	-	-	-	1,200,000	
TOTAL OPERATING REVENUES	\$ 2,769,094	\$ 4,295,310	\$ 1,387,401	\$ 5,244,548	278%
<u>NON-OPERATING REVENUES</u>					
Operating Transfers In	-	1,300	16,812	135,000	703%
TOTAL NON-OPERATING REVENUES	\$ -	\$ 1,300	\$ 16,812	\$ 135,000	703%
TOTAL REVENUES	\$ 2,769,094	\$ 4,296,610	\$ 1,404,213	\$ 5,379,548	283%
EXPENDITURES					
Grants	2,769,092	4,296,610	1,404,213	5,379,548	283.00%
TOTAL EXPENDITURES	\$ 2,769,092	\$ 4,296,610	\$ 1,404,213	\$ 5,379,548	283%

FUND BALANCE PROJECTIONS					
PROJECTED FUND BALANCE 10/1			\$ 238,514	\$	238,514
TOTAL PROJECTED REVENUES			1,404,213		5,379,548
TOTAL PROJECTED EXPENDITURES			(1,404,213)		(5,379,548)
PROJECTED FUND BALANCE 9/30			\$ 238,514	\$	238,514

STATE AND FEDERAL GRANTS

GRANT FUND

No Personnel in this Department

The Grant Fund was created to track state and federal grants received and matching funds committed. Grants are tracked by departments. For purposes of staffing count, all personnel are shown under their respective operating divisions.

ACCOMPLISHMENTS IN FY2025

Goal 5. Engaged and connected Allen community

- Community Development Block Grant (CDBG) – funded from the U.S. Department of Housing and Urban Development to provide funding to public service agencies and assistance for low and moderate-income families.

OBJECTIVES FOR FY2026

Goal 5. Engaged and connected Allen community

- Community Development Block Grant (CDBG) – continue to seek funding from the U.S. Department of Housing and Urban Development to provide funding to public service agencies and assistance for low and moderate-income families.

STATE AND FEDERAL GRANTS

GRANT FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Information Technology	-	152,150	140,500	-	-100%
Municipal Court	-	-	118,153	-	-100%
Fire	350	800	6,494	-	-100%
Police	153,815	233,860	260,276	44,000	-83%
Library	18,316	1,800	5,365	3,950	-26%
Park & Recreation	-	3,500,000	-	3,500,000	-
Planning	2,596,611	408,000	873,425	496,598	-43%
Engineering	-	-	-	1,335,000	-
DEPARTMENT TOTAL	\$ 2,769,092	\$ 4,296,610	\$ 1,404,213	\$ 5,379,548	283%

EXPENDITURE DETAIL

INFORMATION TECHNOLOGY	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
.GOV CONVERSION	-	80,000	-	-	-
FIREWALL HARDENING	-	28,000	-	-	-
FORENSIC TRAINING	-	13,600	-	-	-
GI2501 FIREWALL HARDENING	-	-	25,480	-	-100%
GI2502 CYBER FORENSIC TRAINING	-	-	11,670	-	-100%
GI2503 .GOV CONVERSION	-	-	72,800	-	-100%
GI2504 PENETRATION TEST	-	-	30,550	-	-100%
PENETRATION TEST	-	30,550	-	-	-
SUBTOTAL	\$ -	\$ 152,150	\$ 140,500	\$ -	-100%
MUNICIPAL COURT					
GM2501 OPIOD	-	-	118,153	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 118,153	\$ -	-100%
FIRE DEPARTMENT					
LEOSE	350	800	6,494	-	-100%
SUBTOTAL	\$ 350	\$ 800	\$ 6,494	\$ -	-100%
POLICE DEPARTMENT					
CRISIS INTERVENTION PROGRAM MANAGER*	-	25,000	19,994	-	-100%
MACHINERY & EQUIPMENT	138,815	70,000	70,000	44,000	-37%
TOOLS/SMALL EQUIP	1,200	123,560	102,440	-	-100%
TCLEOSE TRAINING	13,800	12,700	65,268	-	-100%
BULLETPROOF VEST	-	2,600	2,574	-	-100%
SUBTOTAL	\$ 153,815	\$ 233,860	\$ 260,276	\$ 44,000	-83%
LIBRARY					
GL2402 TEXAS BOOK FESTIVAL	-	-	2,500	-	-100%
GL2514 INTERLIBRARY LOAN	-	-	2,865	-	-100%
GL2614 INTERLIBRARY LOAN FY26	-	-	-	3,950	-
INTERLIBRARY LOAN FY24	2,766	-	-	-	-
INTERLIBRARY LOAN PROGRAM	-	1,800	-	-	-
TSLAC TEXTREASURES	15,550	-	-	-	-
SUBTOTAL	\$ 18,316	\$ 1,800	\$ 5,365	\$ 3,950	-26%

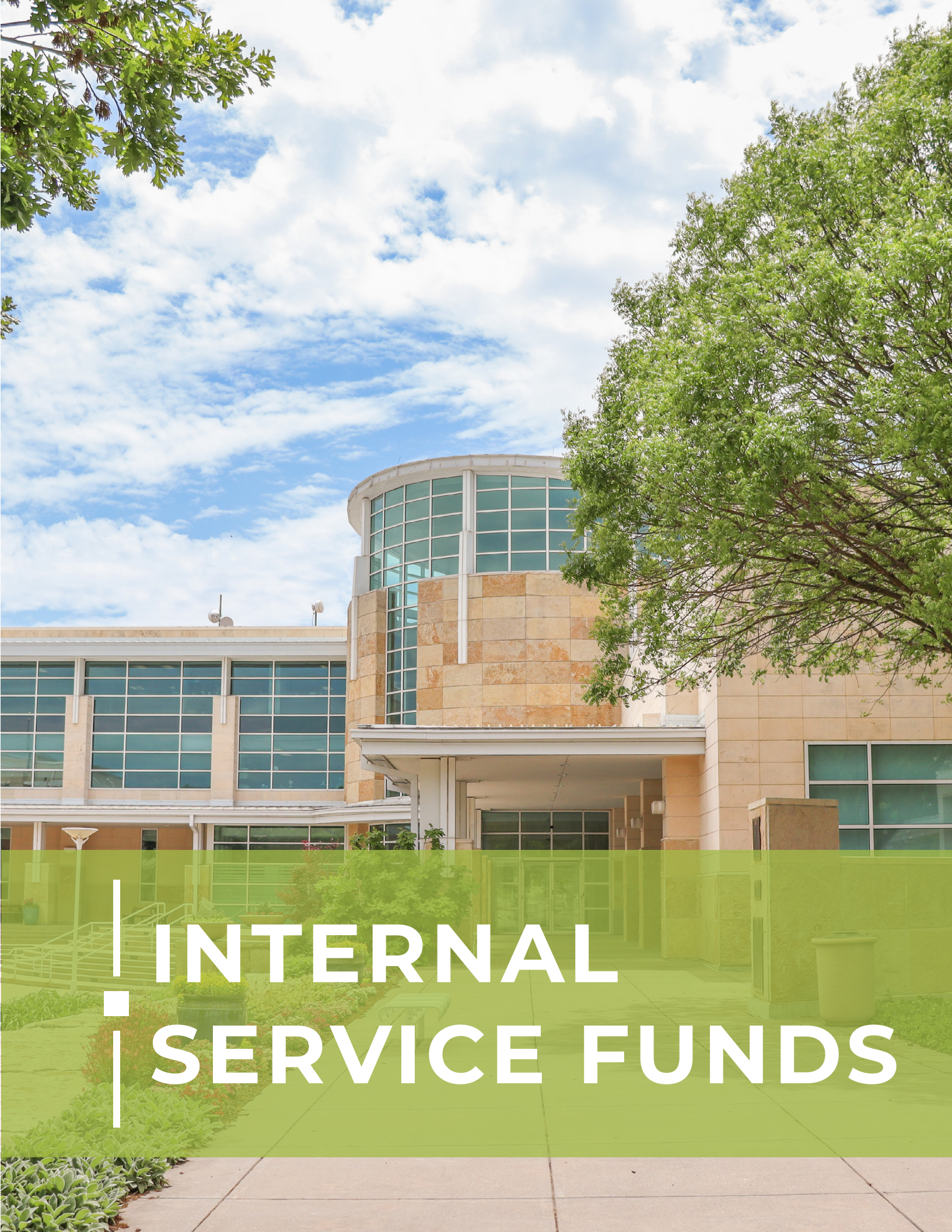
STATE AND FEDERAL GRANTS

GRANT FUND

EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>PARKS & RECREATION</u>					
MCDERMOTT TRAIL	-	-	-	1,600,000	
ROWLETT TRAIL	-	-	-	1,900,000	
TPWD GRANT FOR ROWLETT TRAIL	-	300,000	-	-	
TXDOT GRANT FOR MCDERMOTT TRAIL	-	1,600,000	-	-	
TXDOT GRANT FOR ROWLETT TRAIL	-	1,600,000	-	-	
SUBTOTAL	\$ -	\$ 3,500,000	\$ -	\$ 3,500,000	
<u>ARPA FUNDING</u>					
2023 CONCRETE STREET REPAIRS	269,610	-	-	-	
ARPA NEIGHBORHOOD 2022	200,000	-	-	-	
CITY HALL & ANNEX RENOVATION	200,568	-	-	-	
CV2202 CYBER SECURITY UPGRADES	-	-	29,616	-	-100%
CV2203 GENERATORS CITY HALL & PDHQ	-	-	5,400	-	-100%
CV2301 CITY HALL & ANNEX RENOVATION	-	-	250,178	-	-100%
CYBER SECURITY UPGRADES	64,659	-	-	-	
GENERATORS AT CITY HALL & PDHQ	397,218	-	-	-	
PD HQ 2	916,280	-	97,800	-	-100%
PDHQ 1ST FL BATHROOM RENOVATIONS	93,722	-	-	-	
PDHQ CID CONFERENCE RENOVATION	4,142	-	-	-	
SUBTOTAL	\$ 2,146,199	\$ -	\$ 382,994	\$ -	-100%
<u>PLANNING DEPARTMENT</u>					
CDBG ADMINISTRATION	29,736	5,000	24,883	8,000	-68%
HOME REPAIR	356,974	343,000	389,837	414,598	6%
PUBLIC SERVICE AGENCIES	61,306	60,000	71,269	74,000	4%
ENVIRONMENTAL HEALTH	2,396	-	4,442	-	-100%
SUBTOTAL	\$ 450,412	\$ 408,000	\$ 490,431	\$ 496,598	1%
<u>ENGINEERING</u>					
GREEN RIBBON CONSTRUCTION	-	-	-	1,335,000	
SUBTOTAL	\$ -	\$ -	\$ -	\$ 1,335,000	
TOTAL EXPENDITURE	\$ 2,769,092	\$ 4,296,610	\$ 1,404,213	\$ 5,379,548	283%

*Partially Funded in Public Safety Grants; Supervised in Police. Expenditure for this position represent the amount transferred to the General Fund.



INTERNAL SERVICE FUNDS

REVENUE & EXPENSE SUMMARY

REPLACEMENT FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
General Fund	2,532,564	2,115,447	2,115,447	2,937,571	39%
Water & Sewer	830,134	331,132	1,031,132	1,335,800	30%
Solid Waste	15,000	43,457	43,457	24,016	-45%
Drainage	148,815	116,819	116,819	112,661	-4%
Convention/Visitor's Bureau	1,317	1,317	1,317	1,317	0%
Risk Management	15,000	14,505	14,505	2,998	-79%
TOTAL OPERATING REVENUES	\$ 3,542,830	\$ 2,622,677	\$ 3,322,677	\$ 4,414,363	33%
<u>NON-OPERATING REVENUES</u>					
Interest	652,632	338,540	338,540	338,540	0%
Auction Revenue	254,368	260,000	260,000	-	-100%
Other Reimbursements	208,330	-	-	-	
Transfers in	458,292	-	-	-	
TOTAL NON-OPERATING REVENUES	\$ 1,573,622	\$ 598,540	\$ 598,540	\$ 338,540	-43%
TOTAL REVENUES	\$ 5,116,452	\$ 3,221,217	\$ 3,921,217	\$ 4,752,903	21%
EXPENSES					
Non-Capital	121,986	120,000	526,254	697,000	32%
Capital	6,168,295	6,697,161	8,841,889	3,196,610	-64%
Transfers	422,259	-	-	-	
TOTAL EXPENSES	\$ 6,712,540	\$ 6,817,161	\$ 9,368,143	\$ 3,893,610	-58%
WORKING CAPITAL PROJECTIONS					
PROJECTED WORKING CAPITAL 10/1			\$ 21,409,880	\$ 15,962,954	
TOTAL PROJECTED REVENUES			3,921,217	4,752,903	
TOTAL PROJECTED EXPENSES			(9,368,143)	(3,893,610)	
PROJECTED WORKING CAPITAL 9/30			\$ 15,962,954	\$ 16,822,247	

REPLACEMENT FUND

REPLACEMENT FUND

No Personnel in this Department

The Replacement Fund is administered by the Finance Department to collect replacement fees on vehicles, technology, and equipment so the City is able to replace them in a timely manner on a cash basis.

ACCOMPLISHMENTS IN FY2025

Goal 1. Financially sound and transparent City government

- Continued paying into this fund for vehicles, equipment and technology items that were replaced during the fiscal year.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent City government

- Continue to ensure that revenues are adequate to facilitate future replacements.

REPLACEMENT FUND

REPLACEMENT FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Non-Capital	121,986	120,000	526,254	697,000	32%
Capital	6,168,295	6,697,161	8,841,889	3,196,610	-64%
Transfers*	422,259	-	-	-	
DEPARTMENT TOTAL	\$ 6,712,540	\$ 6,817,161	\$ 9,368,143	\$ 3,893,610	-58%

*Transfers to remain within Replacement Funds

CAPITAL EXPENDITURE LIST*

	2025-2026 QTY	2025-2026 BUDGET
<u>16-INFORMATION TECHNOLOGY</u>		
REPLACEMENT SWITCHES - 6 CISCO SWITCHES	1	48,000
VIDEO CAMERA SERVER REPLACEMENT	1	40,000
SUBTOTAL	2	\$ 88,000
<u>30-FIRE</u>		
FORD F-250 SERVICE BODY	1	75,000
FORD F-450 AMBULANCE	1	345,000
SUBTOTAL	2	\$ 420,000
<u>35-POLICE</u>		
BMW R1250 MOTORCYCLE	1	40,000
CHEVY TRAVERSE	5	221,000
MID-SIZE TRUCK	1	40,000
TRUCK - 3/4 TON	1	89,000
TRUCK - K-9 PURSUIT	1	90,000
SUBTOTAL	9	\$ 480,000
<u>45-PARKS & RECREATION</u>		
FORD EXPEDITION	1	64,360
FORD F-150 SUPERCAB	4	247,040
FORD F-250 SUPERCAB	2	142,908
FORD F-350 SUPER DUTY	1	73,250
SUBTOTAL	8	\$ 527,558
<u>55-COMMUNITY ENHANCEMENT</u>		
FORD F-150	2	100,000
SUBTOTAL	2	\$ 100,000
<u>60-COMMUNITY SERVICES-WATER & SEWER</u>		
FORD F-150	1	51,120
FORD F-350 CREW CAB	3	249,990
FORD F-550	1	90,120
LED LIGHT TOWER	1	16,000
NEW HOLLAND BACKHOE	1	149,100
SUBTOTAL	7	\$ 556,330

REPLACEMENT FUND

VEHICLES, MACHINERY, EQUIPMENT & OTHER

CONTINUED - CAPITAL EXPENDITURE LIST*

	2025-2026 QTY	2025-2026 BUDGET
<u>60-COMMUNITY SERVICES - DRAINAGE</u>		
INTERNATIONAL DUMP TRUCK	2	360,450
WHEELED EXCAVATOR	1	364,272
SUBTOTAL	3	\$ 724,722
<u>65-ENGINEERING</u>		
FORD F-150	2	100,000
FORD F-550 BUCKET TRUCK	1	200,000
SUBTOTAL	3	\$ 300,000
-		
DEPARTMENT TOTALS	36	\$ 3,196,610

**The items listed are non-recurring capital expenditures based on increased service to the community.*

REVENUE & EXPENSE SUMMARY

FACILITY MAINTENANCE FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>NON-OPERATING REVENUES</u>					
Interest	29,928	27,986	27,986	27,986	0%
Transfers In	5,433,000	1,800,000	1,800,000	1,950,000	8%
TOTAL NON-OPERATING REVENUES	\$ 5,462,928	\$ 1,827,986	\$ 1,827,986	\$ 1,977,986	8%
TOTAL REVENUES	\$ 5,462,928	\$ 1,827,986	\$ 1,827,986	\$ 1,977,986	8%
EXPENSES					
<u>MAINTENANCE</u>					
Facility Maintenance	523,635	242,000	1,313,749	242,000	-82.00%
Capital	22,095	2,738,335	1,830,047	1,950,000	7.00%
TOTAL EXPENSES	\$ 545,730	\$ 2,980,335	\$ 3,143,796	\$ 2,192,000	-30%

NET POSITION PROJECTIONS

PROJECTED NET POSITION 10/1	\$ 6,571,005	\$ 5,255,195
TOTAL PROJECTED REVENUES	1,827,986	1,977,986
TOTAL PROJECTED EXPENSES	(3,143,796)	(2,192,000)
PROJECTED NET POSITION 9/30	\$ 5,255,195	\$ 5,041,181

*Facility Maintenance requests approved for the Golf Course are transferred to the Golf Course Enterprise Fund.

FACILITY MAINTENANCE

FACILITY MAINTENANCE FUND

No Personnel in this Department

The Facility Maintenance Fund is an Internal Service Fund dedicated to accumulating resources to address large repairs and aging facility infrastructure. The accumulation of resources will help address major building repairs and prevent building deterioration. Routine maintenance and small repairs will continue to be addressed in the related operations and maintenance accounts

ACCOMPLISHMENTS IN FY2025

Goal 4. High-performing City team providing resident-focused services

- Facilities Projects are completed at a greater rate with less personnel than other cities throughout the metroplex.
- Through competitive negotiation and budget discipline save the city considerable resources.

Objective - Invest in maintaining and upgrading the City's Infrastructure and facilities

- Installed new emergency full facility generators for Fire Stations 3 & 4.
- Installed a new environmental system generator for City Hall.
- Completed and Opened Allen Fire Station 6 Construction.
- Completed Remodel and expansion of Allen Public Library.
- Broke Ground on new Allen Police Headquarters.
- Improved Security within City Hall with Security Upgrades.

OBJECTIVES FOR FY2026

Goal 1. Financially sound and transparent city government

Objective - Invest regularly in the maintenance and upgrade on City Infrastructure and facilities

- Continue to administer facility renovation projects in accordance with the approved budget for ongoing facility reinvestment.
- Provide cost savings and enhanced service through predictive and preventative maintenance of city facilities.

FACILITY MAINTENANCE

FACILITY MAINTENANCE FUND

EXPENSE SUMMARY

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>CLASSIFICATION</u>					
Supplies	9,002	-	-	-	
Maintenance	482,047	200,000	1,271,749	200,000	-84%
Professional Services	32,586	42,000	42,000	42,000	0%
Capital	22,095	2,738,335	1,830,047	1,950,000	7%
DEPARTMENT TOTAL	\$ 545,730	\$ 2,980,335	\$ 3,143,796	\$ 2,192,000	-30%

EXPENSE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>SUPPLIES</u>					
Small Tools & Minor Equipment	9,002	-	-	-	
SUBTOTAL	\$ 9,002	\$ -	\$ -	\$ -	
<u>MAINTENANCE</u>					
Facility Maintenance	482,047	200,000	1,271,749	200,000	-84%
SUBTOTAL	\$ 482,047	\$ 200,000	\$ 1,271,749	\$ 200,000	-84%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	32,586	42,000	42,000	42,000	0%
SUBTOTAL	\$ 32,586	\$ 42,000	\$ 42,000	\$ 42,000	0%
<u>CAPITAL</u>					
Construction in Progress	22,095	2,738,335	1,830,047	1,950,000	7%
SUBTOTAL	\$ 22,095	\$ 2,738,335	\$ 1,830,047	\$ 1,950,000	7%
TOTAL EXPENSE	\$ 545,730	\$ 2,980,335	\$ 3,143,796	\$ 2,192,000	-30%

CAPITAL EXPENDITURE LIST*

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>CAPITAL</u>					
ENCUMBRANCE CARRY FORWARD 2025	-	-	91,712	-	-100%
FUTURE FACILITIES IMPROVEMENTS LIBRARY EXPANSION	-	-	-	1,950,000	
LIBRARY EXPANSION PHASE II	-	2,738,335	1,738,335	-	-100%
	22,095	-	-	-	
SUBTOTAL	\$ 22,095	\$ 2,738,335	\$ 1,830,047	\$ 1,950,000	7%

*The items listed are non-recurring capital expenses based on increased service to the community.

REVENUE & EXPENSE SUMMARY

RISK MANAGEMENT FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
REVENUES					
<u>OPERATING REVENUES</u>					
Charges for Self Insurance:					
Employee*	2,095,930	2,167,335	2,167,335	2,170,701	0%
Employer*	9,464,279	10,764,362	10,764,362	10,532,989	-2%
COBRA & Retiree Reimbursements	1,518,879	90,500	90,500	30,000	-67%
Worker's Compensation Charges	1,181,632	881,073	881,073	881,073	0%
Other Insurance Charges	1,330,530	1,330,830	1,330,830	1,980,334	49%
Other Reimbursements	599,401	100,000	100,000	62,400	-38%
PARS Reimbursement	551,372	310,500	310,500	371,000	19%
TOTAL OPERATING REVENUES	\$ 16,742,023	\$ 15,644,600	\$ 15,644,600	\$ 16,028,497	2%
<u>NON-OPERATING REVENUES</u>					
Interest	339,804	115,405	115,405	115,405	0%
Internal Service Revenue	798,691	797,691	797,691	797,691	0%
TOTAL NON-OPERATING REVENUES	\$ 1,138,495	\$ 913,096	\$ 913,096	\$ 913,096	0%
TOTAL REVENUES	\$ 17,880,518	\$ 16,557,696	\$ 16,557,696	\$ 16,941,593	2%
EXPENSES					
<u>GENERAL GOVERNMENT</u>					
Administration	1,186,752	1,332,465	1,363,027	1,318,500	-3%
Health and Dental	13,723,800	12,528,057	12,528,057	13,688,161	9%
Worker's Compensation	837,822	890,000	890,000	890,000	0%
Post Employment	514,790	300,000	300,000	300,000	0%
Other Insurance	1,801,584	1,859,900	1,859,900	2,297,855	24%
TOTAL GENERAL GOVERNMENT	\$ 18,064,748	\$ 16,910,422	\$ 16,940,984	\$ 18,494,516	9%
TOTAL EXPENSES	\$ 18,064,748	\$ 16,910,422	\$ 16,940,984	\$ 18,494,516	9%

NET POSITION PROJECTIONS

PROJECTED NET POSITION 10/1	\$ 12,010,715	\$ 11,627,427
TOTAL PROJECTED REVENUES	16,557,696	16,941,593
TOTAL PROJECTED EXPENSES	(16,940,984)	(18,494,516)
PROJECTED NET POSITION 9/30	\$ 11,627,427	\$ 10,074,504
NET POSITION		
Health and Dental	7,518,385	6,229,510
Worker's Compensation	2,700,772	2,691,845
Other Insurance	1,408,270	1,153,149
TOTAL NET POSITION	\$ 11,627,427	\$ 10,074,504
City-wide Subrogation	150,000	150,000

*Assumes 96% employment for 2024-2025 Budget and 2025-2026 Budget.

RISK MANAGEMENT

RISK MANAGEMENT FUND



RISK MANAGEMENT

RISK MANAGEMENT FUND

The purpose of the Risk Management Fund is to effectively manage the City's insurance contracts, and to recover costs in order to maintain adequate reserve for premiums and claims. The Risk Management Fund includes the health and dental insurance benefits offered to City employees, as well as property, liability, and worker's compensation insurance coverage. Contributions to the fund are comprised of charges to the operating departments for the City's share of expenses, and payroll deductions for the employees' elected health and supplemental coverage.

ACCOMPLISHMENTS IN FY2025

Goal 5. Engaged and connected Allen community

- Hosted several DPS training events that allowed the City the opportunity to obtain certification in Work Zone Safety, Department of Transportation compliance and Occupational Safety and Health Administration (OSHA) compliance.
- Partnered with Texas A&M Engineering Extension Service (TEEX) and hosted an immersive realistic simulation Confined Space training for Community Services and Parks professionals.
- Increased participation in the 457 retirement plan and decreased administration fees for employees.
- Continue to provide the Enrich financial wellness platform through a grant from Wells Fargo Foundation, the Center for State and Local Government Excellence and the International Public Management Association for Human Resources and the National Association of State Treasurer's Foundation.
- Increased Wellness Program onsite and virtual activities to include fitness challenges, mental health training for employees and supervisors, financial planning services and education, and injury prevention and treatment seminars from Airrosti.
- Offered Insurance 101 classes for employees to learn how to use healthcare more efficiently and avoid overpaying for medical bills.
- Offered onsite and virtual meetings with employees during Open Enrollment to help employees when choosing their benefits.

Goal 4. High-performing City team providing resident-focused services

- Continued the subrogation program to reduce repair cost for damaged property.
- Continued to conduct a physical audit on City fleet.
- Performed safety inspection on all City owned assets.
- Revised medical plans to encourage fiscally responsible medical spending.
- Increased participation in the Employee Assistance Program and Cariloop services to assist employees with acquiring doctors and health services.
- Hosted the Mental Health Fair for employees before the holiday season and returned to the in-person Health Fair for employees.
- Increased participation in the HSA medical plan from previous plan year through improved employee education and 1:1 meetings with employees.
- Continued to see increases in preventive medical screenings and tests from prior years and are well above the national average in the percentage of preventive services received.
- Monitored and implemented Patient Protection and Affordable Care Act (PPACA) required changes including but not limited to 30-hour tracking, Patient-Centered Outcomes Research Institute (PCORI) Fees and ensured essential health benefits.

- Offered financial savings program to help employees pay off debt, save for emergencies and for their retirement.

OBJECTIVES FOR FY2025

Goal 4. High-performing City team providing resident-focused services

- Provide training opportunities for all City employees on various safety related subjects.
- Create an atmosphere of “safety awareness” via training and education.
- Provide educational opportunities to employees to maximize benefits while reducing costs.
- Continue to develop new Risk Management programs ensuring the safety of all employees and citizens.
- Provide supervisor training for Risk Management program.
- Enhance the Wellness Program to increase participation and manage claims cost.
- Continue to Focus on reduction in tobacco usage.
- Educate employees on the cost savings of using stand alone surgery centers and imaging services.
- Continue to increase participation in the Employee Wellness Program through offering a variety of programs and team challenges to increase employee engagement.
- Continue to monitor and implement PPACA required benefit changes.

RISK MANAGEMENT

RISK MANAGEMENT FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	645,787	718,541	718,541	715,485	0%
Operations	16,449,401	15,304,499	15,290,000	16,888,651	10%
Supplies	26,155	12,500	13,056	12,500	-4%
Maintenance	199	5,600	5,600	5,600	0%
Professional Services	568,206	494,282	524,282	494,282	-6%
Transfers	375,000	375,000	389,505	377,998	-3%
DEPARTMENT TOTAL	\$ 18,064,748	\$ 16,910,422	\$ 16,940,984	\$ 18,494,516	9%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Assistant Director HR*	0.5	0.5	0.5	0.5	0
Benefits & Risk Manager	1	1	1	1	0.0
Senior HR Analyst	1	1	1	1	0.0
Senior Risk Analyst	1	1	1	1	0.0
HR Analyst*	0.5	0.5	0.5	0.5	0.0
Safety Coordinator	1	1	1	1	0.0
TOTAL FULL TIME	5.0	5.0	5.0	5.0	0.0
TOTAL FULL-TIME-EQUIVALENT	5.0	5.0	5.0	5.0	0.0

*Funding for these positions is split between the Risk Fund and the General Fund.

EXPENSE DETAIL

PERSONNEL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Salaries	460,020	509,831	509,831	506,907	-1%
Longevity	1,728	1,836	1,836	1,836	0%
FICA	33,250	36,793	36,793	36,425	-1%
TMRS	71,521	83,303	83,303	82,470	-1%
Worker's Compensation	921	732	732	1,735	137%
Health Insurance	63,687	70,620	70,620	70,620	0%
Health Savings Account	10,005	10,160	10,160	10,160	0%
Dental Insurance	3,707	4,167	4,167	4,233	2%
Long-Term Disability	533	619	619	619	0%
Life Insurance	329	393	393	393	0%
Flexible Spending	86	87	87	87	0%
SUBTOTAL	\$ 645,787	\$ 718,541	\$ 718,541	\$ 715,485	0%
OPERATIONS					
Fuel	404	990	990	990	0%
Technology Maintenance	295	300	306	898	193%
IT Small Equipment	-	-	556	-	-100%
Rolling Stock Replacement	15,000	14,505	-	-	
Travel & Training	33,388	40,397	40,397	40,397	0%
Dues & Subscriptions	1,415	4,500	4,500	4,500	0%
Outside Printing	445	3,750	3,750	3,750	0%
Insurance	3,744,492	3,722,732	3,722,732	5,320,791	43%
Events/ Activity	86,526	103,325	103,325	103,325	0%

RISK MANAGEMENT

RISK MANAGEMENT FUND

EXPENSE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>OPERATIONS - CONTINUED</u>					
Workers Comp Premium	483,843	560,000	560,000	560,000	0%
Health & Dental Claims	11,726,866	10,474,000	10,474,000	10,474,000	0%
Workers Comp Claims	353,979	330,000	330,000	330,000	0%
Release of Claims Expense	2,748	50,000	50,000	50,000	0%
SUBTOTAL	\$ 16,449,401	\$ 15,304,499	\$ 15,290,556	\$ 16,888,651	10%
<u>SUPPLIES</u>					
General Supplies	26,155	12,500	12,500	12,500	0%
SUBTOTAL	\$ 26,155	\$ 12,500	\$ 12,500	\$ 12,500	0%
<u>MAINTENANCE</u>					
Vehicle Maintenance	199	5,600	5,600	5,600	0%
SUBTOTAL	\$ 199	\$ 5,600	\$ 5,600	\$ 5,600	0%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	498,407	250,000	250,000	250,000	0%
Professional Services	61,865	114,700	144,700	114,700	-21%
Immunization/Physical Expense	7,934	128,000	128,000	128,000	0%
Post-Employment Funding Expense	-	1,582	1,582	1,582	0%
SUBTOTAL	\$ 568,206	\$ 494,282	\$ 524,282	\$ 494,282	-6%
<u>TRANSFERS</u>					
Internal Service Expense	375,000	-	389,505	377,998	-3%
Operational Transfer Out	-	375,000	-	-	-
SUBTOTAL	\$ 375,000	\$ 375,000	\$ 389,505	\$ 377,998	-3%
TOTAL EXPENDITURE	\$ 18,064,748	\$ 16,910,422	\$ 16,940,984	\$ 18,494,516	

TRANSFERS OUT DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
<u>TRANSFERS OUT</u>					
OPERATIONS-GENERAL FUND					
HEALTH/ WELLNESS	375,000	375,000	375,000	375,000	0%
REPLACEMENT FUND - VEHICLE	-	-	14,505	2,998	-79%
SUBTOTAL	\$ 375,000	\$ 375,000	\$ 389,505	\$ 377,998	-3%



! COMPONENT | UNITS

REVENUE & EXPENSE SUMMARY

ECONOMIC DEVELOPMENT CORP. FUND

% CHANGE
FY2025
AMENDED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
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REVENUES

OPERATING REVENUES

Sales Tax	15,528,579	15,974,493	15,974,493	16,293,983	2%
TOTAL OPERATING REVENUES	\$ 15,528,579	\$ 15,974,493	\$ 15,974,493	\$ 16,293,983	2%

NON-OPERATING REVENUES

Interest	526,351	292,958	437,320	306,124	-30%
Miscellaneous Revenue	459,000	-	153,329	-	-100%
Sale of Properties	-	-	17,599,481	-	-100%
Contributions	251,068	201,028	24,000,293	1,800,090	-92%
TOTAL NON-OPERATING REVENUES	\$ 1,236,419	\$ 493,986	\$ 42,190,423	\$ 2,106,214	-95%

TOTAL REVENUES	\$ 16,764,998	\$ 16,468,479	\$ 58,164,916	\$ 18,400,197	-68%
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EXPENSES

GENERAL GOVERNMENT

Operations	2,242,768	2,315,910	3,806,352	4,110,374	8%
Economic Grant Incentives	3,588,360	6,729,296	7,656,463	6,851,786	-11%
Capital	6,739,767	-	50,684,796	-	-100%
Operational Support	112,495	114,745	114,745	117,040	2%
TOTAL GENERAL GOVERNMENT	\$ 12,683,390	\$ 9,159,951	\$ 62,262,356	\$ 11,079,200	-82%

NON-OPERATIONS

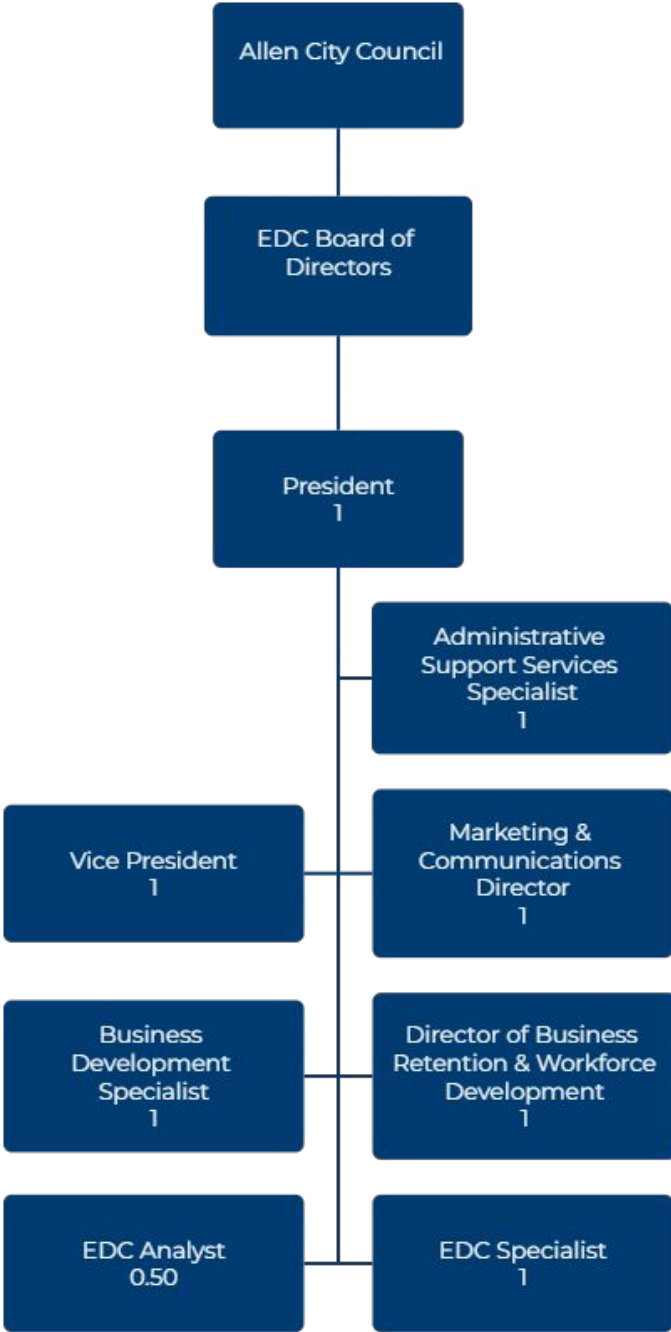
Debt Service	1,836,798	1,841,046	1,840,901	1,841,216	0%
TOTAL EXPENSES	\$ 14,520,188	\$ 11,000,997	\$ 64,103,257	\$ 12,920,416	-80%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 18,322,954	\$ 12,384,613
TOTAL PROJECTED REVENUES	58,164,916	18,400,197
TOTAL PROJECTED EXPENSES	(64,103,257)	(12,920,416)
PROJECTED FUND BALANCE 9/30	\$ 12,384,613	\$ 17,864,394

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND



ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

The Allen Economic Development Corporation (AEDC) was formed in 1992 by the citizens of Allen. Its primary mission is to recruit and retain businesses to increase the tax base and create quality jobs. The AEDC is overseen by a five-member board appointed by the City Council and is funded by one-half cent sales tax. AEDC efforts stimulate employment, retail sales and the commercial tax base which in turn reduces the property tax burden and improves the quality of life of Allen's residents.

ACCOMPLISHMENTS IN FY2025

Goal 3. Vibrant community with lively destinations and successful commercial centers

Objective – Develop Highway 121 as a major community and regional destination

- Recruited Kalahari Resorts & Conventions for a proposed location at SH 121/Stacy Road. This project would include approximately 1.2 million SF of resort and convention space, 912 guest rooms, an indoor and outdoor waterpark, a business convention center and a family entertainment center. A resort of this size would employ up to 1,000 people and include a \$950 million investment.
- Facilitated the construction of Phase 1 of Sloan Corners by Billingsley Company with construction of infrastructure, restaurants, ponds, dog parks, trails, pickleball court, sculptures, planned office space and other amenities.
- Recruitment of three corporate headquarters or regional offices to FarmWorks One, the first office building in The Farm mixed use development, including Fibergrate Composite Structures, Moss Construction and MKA International.
- Facilitated the recruitment of ACIS, a mechanical services provider, Xtera, a supplier of fiber optic line parts, and Comba, a supplier of communication equipment, to the 121 Tech Park on SH 121.
- Sold AEDC land to Costco Wholesale and recruited the company to construct a 160,000-SF store on SH 121 with expected annual sales of over \$200 million.
- Assisted the significant expansion of the North American headquarters of the nutritional supplement company Omnilife, with a 2-building campus on SH 121 that will include over \$40 million in capital investment.
- Received the Community Economic Development Award (CEDA) from the Texas Economic Development Council (TEDC) for the second year in a row. This award recognizes “exceptional contributions of Texas communities to economic development” and was awarded in the category of “Innovativeness” for the 121 Tech Park Project at SH 121/Chelsea Blvd.
- Facilitated the completion of over \$12 million in infrastructure for the Trammell Crow mixed use project at Custer Road and SH 121, which includes a planned HEB.

Objective - Have an “Allen” sense of place and its own identity known by residents

- Created plans for a catalyst redevelopment project in Downtown Allen and reviewed the plans with City Council, as well as various Boards and community groups.
- Recruited Accscient, Asset Builder and NT Fiber to Allen Tech Hub office building at Watters Creek.
- Grew the Business Retention, Expansion (BRE) & Workforce Development program including iWork Teacher Externship Program and Manufacturing Day, as well as expansion projects for companies including Littelfuse, Trittech, Jack Henry and IntelliEPI.

OBJECTIVES FOR FY2026

Goal 3. Vibrant community with lively destinations and successful commercial centers

Objective – Develop Highway 121 as a major community and regional destination

- Work with stakeholders of the Katy Trail Ice House and the adjacent planned office project, The Ranch, at SH 121/Exchange Pkwy; proceed with design and construction; pursue build-to-suit office opportunities.
- Continue working with Kalahari Resort on legislative items for Qualified Hotel Project, obtain private letter ruling, facilitate and support various zoning and permitting processes.
- Continue progress on the destination retail, entertainment, office, and park space at the Sloan Corners mixed-use project by Billingsley Company. Complete and open first sections of retail and housing. Complete Phase 1 project infrastructure, complete Bravo Park for public use, pursue build-to-suit opportunities for Phase 1 offices.
- Support efforts to reinvigorate the HUB at the Farm in Allen, lease the remaining space in the FarmWORKS One office building, plan for FarmWORKS Two, facilitate additional entertainment projects.
- Lease up the available buildings in Phase 1 of the 121 Tech Park with high value manufacturing prospects to drive job growth and investment; kick off Phase 2 building development.
- Complete the concept planning for the 10.42-acre AEDC-owned site at Chelsea Drive and SH 121, identify optimal office/retail split, pursue entertainment options.
- Complete site design for the AEDC-owned 4.96-acre site as part of the major mixed use project at Custer Road and SH 121 that includes an HEB grocery store, retail, restaurants, office, hotel and urban residential uses.
- Complete planning for the AEDC-owned 6 acres along US 75 at Millennium Park and begin implementation of new development onsite.

Objective - Have an “Allen” sense of place and its own identity known by residents

- Proceed with construction on the Downtown Allen Phase 1A Catalyst Project and launch the Downtown Allen brand and micro-website.
- Focus on retention/expansion options for legacy Allen employers to ensure long-term engagement in the City.
- Continue partnering with the Watters Creek Village to assist with new capital projects, attracting tenants to fill the existing office buildings and stimulate leasing opportunities.
- Continue assisting the Allen Tech Hub in obtaining leases for much of the facility, focusing on a single targeted tenant for the top 2 floors.
- Engage with Allen companies to ensure their long-term prosperity in the city, with an emphasis through the Business Retention & Expansion (BRE) Program.
- Collaborate with the City of Allen to continue to support the refurbishment and redevelopment of older retail properties in Allen to enhance the business community and provide improved amenities for residents.
- Ensure progress occurs on the One Bethany North office building project.
- Continue supporting the local business community with initiatives intended to ensure a pipeline of skilled workers: expand Manufacturing Day 2025, grow the Teacher Externship Program, expand the partnership between AEDC and the Chamber’s Workforce Committee Task Force.
- Continue efforts with the AEDC Small Business Grant Program (SBGP) to market the program more broadly, streamline financial review processes, and consider partnership with the Allen Chamber and other business resources.

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025 AMENDED</u>
Personnel Services	1,077,067	1,165,532	1,165,532	1,268,434	9%
Operations	4,342,069	7,610,596	8,735,663	7,803,486	-11%
Supplies	13,709	12,000	15,000	15,000	0%
Professional Services	397,547	254,270	1,543,812	1,872,432	21%
Miscellaneous	736	2,808	2,808	2,808	0%
Capital	6,739,767	-	50,684,796	-	-100%
Transfer Out	112,495	114,745	114,745	117,040	2%
DEPARTMENT TOTAL	\$ 12,683,390	\$ 9,159,951	\$ 62,262,356	\$ 11,079,200	-82%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	
President, EDC	1	1	1	1	0
Vice President, EDC	1	1	1	1	0
EDC Mrktng Comm Director	1	1	1	1	0
Business Development Specialist	0	0	1	1	0
Director Bre & Workforce Development	0	0	1	1	0
Business Retention & Exp Mgr	1	1	0	0	0
EDC Specialist	1	1	1	1	0
EDC Analyst	1	1	0	0	0
EDC Admin Support Svcs Spec	1	1	1	1	0
TOTAL FULL TIME	7	7	7	7	0
<u>PART-TIME</u>					
EDC Analyst	0	0	0.5	0.5	0
TOTAL TEMPORARY	0	0	0.5	0.5	0
<u>TEMPORARY</u>					
Intern	0.5	0.5	0	0	0
TOTAL TEMPORARY	0.5	0.5	0	0	0
TOTAL FULL-TIME-EQUIVALENT	7.5	7.5	7.5	7.5	0

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

EXPENDITURE DETAIL

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
PERSONNEL SERVICES					
Salaries	801,431	863,418	863,418	948,402	10%
Longevity	2,176	2,524	2,524	2,524	0%
Overtime	2,720	7,000	7,000	7,000	0%
FICA	54,898	58,967	58,967	64,594	10%
TMRS	124,978	143,097	143,097	150,402	5%
Worker's Compensation	1,686	1,249	1,249	3,643	192%
Health Insurance	72,998	73,022	73,022	73,855	1%
Health Savings	4,514	4,514	4,514	5,671	26%
Dental Insurance	4,164	4,165	4,165	4,767	14%
Long-term Disability	769	807	807	807	0%
Life Insurance	676	712	712	712	0%
Flexible Spending	57	57	57	57	0%
Car Allowance	6,000	6,000	6,000	6,000	0%
SUBTOTAL	\$ 1,077,067	\$ 1,165,532	\$ 1,165,532	\$ 1,268,434	9%
OPERATIONS					
Phone/ Data Connectivity	14,264	13,900	13,900	13,900	0%
Water	4,506	7,000	7,000	7,000	0%
Electricity	4,945	5,000	5,000	5,000	0%
Natural Gas	254	500	500	500	0%
Service Costs	10,081	9,500	12,900	12,900	0%
Technology Maintenance	2,500	4,500	4,500	4,500	0%
Travel & Training	32,184	35,000	35,000	35,000	0%
Dues & Subscriptions	73,109	99,000	110,000	110,000	0%
Postage & Freight	64	400	400	400	0%
Rentals	194,173	233,000	204,000	209,000	2%
Meetings & Receptions	17,807	40,000	40,000	40,000	0%
Insurance	5,500	5,500	5,500	5,500	0%
Economic Incentive Grants	3,588,360	6,729,296	7,656,463	6,851,786	-11%
Marketing Expenses	363,166	365,000	552,500	420,000	-24%
Marketing Travel	1,436	23,000	23,000	23,000	0%
Business Retention & Expansion	29,720	40,000	65,000	65,000	0%
SUBTOTAL	\$ 4,342,069	\$ 7,610,596	\$ 8,735,663	\$ 7,803,486	-11%
SUPPLIES					
General Supplies	13,709	12,000	15,000	15,000	0%
SUBTOTAL	\$ 13,709	\$ 12,000	\$ 15,000	\$ 15,000	0%
PROFESSIONAL SERVICES					
Contractual Services	18,307	26,570	65,570	29,570	-55%
Lease Agreements	4,123	4,200	4,200	4,200	0%
Professional Services	375,117	223,500	1,474,042	1,838,662	25%
SUBTOTAL	\$ 397,547	\$ 254,270	\$ 1,543,812	\$ 1,872,432	21%
MISCELLANEOUS					
Donation Expense	736	2,000	2,000	2,000	0%
Post-Employment Funding Expense	-	808	808	808	0%
SUBTOTAL	\$ 736	\$ 2,808	\$ 2,808	\$ 2,808	0%
CAPITAL					
Land	6,739,767	-	50,684,796	-	-100%
SUBTOTAL	\$ 6,739,767	\$ -	\$ 50,684,796	\$ -	-100%

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

EXPENSE DETAIL - CONTINUED					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>OTHER FINANCING USES</u>					
Operational Support	112,495	114,745	114,745	117,040	2%
SUBTOTAL	\$ 112,495	\$ 114,745	\$ 114,745	\$ 117,040	2%
TOTAL EXPENDITURES	\$ 12,683,390	\$ 9,159,951	\$ 62,262,356	\$ 11,079,200	-82%

CAPITAL EXPENDITURE LIST*					
	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>LAND</u>					
102 N ANNA DR	228,204	-	-	-	-
ELKIN PROPERTY	-	-	43,017,581	-	-100%
HWY 121 AND CHELSEA BLVD 10 ACRES	6,511,563	-	-	-	-
WOLVERINE PROPERTY	-	-	7,667,215	-	-100%
SUBTOTAL	\$ 6,739,767	\$ -	\$ 50,684,796	\$ -	-100%

*The items listed are non-recurring capital expenditures based on increased service to the community.

ECONOMIC DEVELOPMENT: DEBT SERVICE

ECONOMIC DEVELOPMENT CORP. FUND

EXPENSE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Professional Services	1,080	1,200	1,080	1,200	11%
Debt Service	1,835,718	1,839,846	1,839,821	1,840,016	0%
DEPARTMENT TOTAL	\$ 1,836,798	\$ 1,841,046	\$ 1,840,901	\$ 1,841,216	0%

EXPENSE DETAIL

PROFESSIONAL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Contractual Services	1,080	1,200	1,080	1,200	11%
SUBTOTAL	\$ 1,080	\$ 1,200	\$ 1,080	\$ 1,200	11%
DEBT SERVICE	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Principal	1,515,000	1,580,000	1,580,000	1,645,000	4%
Interest Expense	314,743	253,846	253,846	189,016	-26%
Miscellaneous Debt Expense	5,975	6,000	5,975	6,000	0%
SUBTOTAL	\$ 1,835,718	\$ 1,839,846	\$ 1,839,821	\$ 1,840,016	0%
TOTAL EXPENSES	\$ 1,836,798	\$ 1,841,046	\$ 1,840,901	\$ 1,841,216	0%

DEBT SCHEDULE

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL ANNUAL
2026	1,645,000	189,015	1,834,015
2027	1,715,000	120,468	1,835,468
2028	390,000	47,778	437,778
2029	390,000	41,098	431,098
2030	400,000	33,688	433,688
2031	180,000	25,863	205,863
2032	180,000	22,083	202,083
2033	185,000	18,303	203,303
2034	190,000	14,048	204,048
2035	195,000	9,678	204,678
2036	200,000	4,900	204,900
TOTAL	\$ 5,670,000	\$ 526,922	\$ 6,196,922

ECONOMIC DEVELOPMENT: DEBT SERVICE

ECONOMIC DEVELOPMENT CORP. FUND

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2025	Required Principal 2025-2026	Required Interest 2025-2026	Total Required 2025-2026
SALES TAX REVENUE BONDS:								
2017A	12/13/16	11,810,000	2%-5%	09/01/25	2,605,000	1,270,000	130,250	1,400,250
2020	6/29/16	2,115,000	0.764%-2.05%	09/01/30	1,090,000	210,000	19,338	229,338
2021	6/1/21	2,295,000	0.65-2.45%	09/01/36	1,975,000	165,000	39,428	204,428
TOTAL		\$ 16,220,000			\$ 5,670,000	\$ 1,645,000	189,015	\$ 1,834,015

BOND RATINGS

The EDC revenue debt rating was increased to Aaa by Moody's.

REVENUE & EXPENSE SUMMARY

COMMUNITY DEVELOPMENT CORP. FUND

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
Assigned for Capital Projects	1,821,581	4,672,763	8,570,749	3,155,346	-63%
Assigned for Events	1,000,000	1,000,000	1,000,000	1,000,000	0%
Assigned for Debt Service	2,416,116	513,260	2,414,667	2,418,370	0%
Unrestricted Fund Balance	23,377,566	24,422,290	16,203,437	1,161,232	-93%
BEGINNING FUND BALANCE	\$ 28,615,263	\$ 30,608,313	\$ 28,188,853	\$ 7,734,948	-73%
REVENUES					
Sales Tax	15,528,579	15,974,493	15,974,493	16,293,983	2%
Interest On Investments	674,615	204,862	204,862	307,293	50%
Sale of Assets	4,201	-	-	-	-
Intergovernmental Revenue	41,279	-	-	-	-
Insurance Recoveries	1,030	-	-	-	-
TOTAL REVENUES	\$ 16,249,704	\$ 16,179,355	\$ 16,179,355	\$ 16,601,276	3%
TOTAL AVAILABLE	\$ 44,864,967	\$ 46,787,668	\$ 44,368,208	\$ 24,336,224	-45%
EXPENSES					
OPERATIONS					
Personnel Services	345,074	249,649	249,649	267,056	7%
Operations	73,136	132,587	135,360	135,360	0%
Supplies	430,133	287,250	290,547	287,250	-1%
Maintenance	683,726	1,400,000	4,773,866	1,810,000	-62%
Professional Services	547,769	273,272	763,377	618,272	-19%
Operational Support	3,499,833	3,585,843	23,585,843	3,491,133	-85%
Capital	151,531	500,000	428,302	329,369	-23%
TOTAL OPERATIONS	\$ 5,731,202	\$ 6,428,601	\$ 30,226,944	\$ 6,938,440	-77%
NON-OPERATIONS					
Economic Incentive	664,205	832,600	832,600	920,000	10%
Capital Improvement Projects	7,865,189	5,425,346	3,155,346	3,285,000	4%
TOTAL NON-OPERATIONS	\$ 8,529,394	\$ 6,257,946	\$ 3,987,946	\$ 4,205,000	5%
Debt Service	2,415,518	2,418,370	2,418,370	2,417,840	0%
TOTAL EXPENSES	\$ 16,676,114	\$ 15,104,917	\$ 36,633,260	\$ 13,561,280	-63%
ENDING FUND BALANCE					
Assigned for Capital Projects	8,570,749	-	3,155,346	3,285,000	4%
Assigned for Events	1,000,000	1,000,000	1,000,000	1,000,000	0%
Assigned for Debt Service	2,414,667	2,418,370	2,418,370	2,417,840	0%
Unrestricted Fund Balance	16,203,437	28,264,381	1,161,232	4,072,104	251%
ENDING FUND BALANCE	\$ 28,188,853	\$ 31,682,751	\$ 7,734,948	\$ 10,774,944	39%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND



COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

Formed in 1996 by the voters of Allen, the Allen Community Development Corporation (CDC) receives funds from the Type B half-cent sales tax for community development projects. The Allen City Council appoints the seven-member board. The CDC identifies and authorizes projects to be funded by the tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979 and Local Government Code, Title 12, Subtitle C1. The Type B half-cent sales tax continues to enable the City of Allen to undertake scores of quality-of-life projects, equipment purchases and community programs that would otherwise have to compete for limited sources of funds or remain unrealized.

ACCOMPLISHMENTS IN FY2025

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Publicized and conducted the annual “Town Hall” meeting to obtain public input regarding projects funded by the Type B half-cent sales tax.
- Oversaw the expenditure of Type B half-cent sales tax revenue on projects including:
 - Trail Development and Enhancement
 - Market Street Allen USA Celebration
 - Demand Response – paratransit transportation
 - 3rd Party Consultant
 - Allen Station Park Bluetooth Scoreboards
 - Allen Station Park Softball Turf Replacement
 - Holiday Decorations
 - Multi-sport Courts Needs Assessment
 - CUTX wi-fi Replacement
 - Green Park Shade
 - Forestry Trail Maintenance Equipment Replacement
 - Bark Yard Dog Park
 - Ford Park Master Plan
 - Aquatic Improvement-DRAC
 - Country Meadows Playground and Shade Structure
 - Parks System Erosion Study Phase 1 – Pond
 - Security Camera Study

OBJECTIVES FOR FY2026

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Publicize and conduct the annual “Town Hall” meeting to obtain public input regarding projects funded by the Type B half-cent sales tax.
- Oversee the expenditure of Type B half-cent sales tax revenue for the following projects:
 - Downtown Mural Project (Allen Arts Alliance)
 - Sponsorship of 2026 Minor League Hockey All-Star Game (Allen Americans)
 - Allen 150th Anniversary Celebration
 - ADA Transition Plan Outcomes
 - Allen USA
 - Aquatic Resurfacing Phase II (Ford Pool)
 - Asset Management/Equipment Replacement (Parks and Recreation Department)
 - Celebration Playground and Splashpad Replacement
 - Holly Jolly and Downtown Holiday Lighting
 - Playground Replacements at Bradford Crossing
 - City-Wide Trail Master Plan
 - Audio/Visual Upgrade (CUTX Event Center)
 - Back of House Parking Lot Fence (CUTX Event Center)
 - General Asset Replacements
 - City-Wide Security Camera Program
 - Security Camera Updates and Additions (CUTX Event Center)
 - Connemara Nature Preserve Restoration and Maintenance

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Personnel Services	345,074	249,649	249,649	267,056	7%
Operations	73,136	132,587	135,360	135,360	0%
Supplies	430,133	287,250	290,547	287,250	-1%
Maintenance	683,726	1,400,000	2,503,866	1,810,000	-28%
Operational Support	3,499,833	3,585,843	23,585,843	3,491,133	-85%
Professional Services	547,769	273,272	763,377	618,272	-19%
Capital	151,531	500,000	428,302	329,369	-23%
NON OPERATING CLASSIFICATIONS					
Economic Incentive	664,205	832,600	832,600	920,000	10%
Community Programs	566,367	252,000	60,000	50,000	-17%
Facility Maintenance	-	-	2,270,000	-	-100%
Capital Improvement Projects	7,298,822	5,173,346	3,095,346	3,235,000	5%
DEPARTMENT TOTAL	\$ 14,260,596	\$ 12,686,547	\$ 34,214,890	\$ 11,143,440	-67%

PERSONNEL SUMMARY

FULL TIME	2023-2024	2024-2025	2024-2025	2025-2026	CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	
Director CDC	1	1	1	1	0
TOTAL FULL TIME	1	1	1	1	0
TOTAL FULL-TIME-EQUIVALENT	1	1	1	1	0

EXPENDITURE DETAIL

PERSONNEL SERVICES	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Salaries	257,956	185,473	185,473	195,240	5%
Longevity	76	68	68	116	71%
FICA	19,171	13,053	13,053	13,522	4%
TMRS	39,499	30,207	30,207	31,803	5%
Worker's Compensation	524	265	265	749	183%
Health Insurance	25,266	19,268	19,268	23,020	19%
Health Savings	550	-	-	1,160	
Dental Insurance	1,453	877	877	1,007	15%
Long-term Disability	245	150	150	150	0%
Life Insurance	277	231	231	232	0%
Flexible Spending	57	57	57	57	0%
SUBTOTAL	\$ 345,074	\$ 249,649	\$ 249,649	\$ 267,056	7%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

EXPENSE DETAIL - CONTINUED

	2023-2024 ACTUAL	2024-2025 ORIGINAL	2024-2025 AMENDED	2025-2026 BUDGET	% CHANGE FY2025 AMENDED
<u>OPERATIONS</u>					
Phone/ Data Connectivity	-	720	-	-	
Service Costs	10,081	9,407	12,900	12,900	0%
Technology Maintenance	2,500	3,625	3,625	3,625	0%
Travel & Training	13,391	9,250	9,250	9,250	0%
Postage & Freight	1	125	125	125	0%
Marketing Expenses	44,891	100,000	100,000	100,000	0%
Advertising	-	3,620	3,620	3,620	0%
Meetings & Receptions	1,936	5,340	5,340	5,340	0%
Notices Required by Law	336	500	500	500	0%
SUBTOTAL	\$ 73,136	\$ 132,587	\$ 135,360	\$ 135,360	0%
<u>SUPPLIES</u>					
General Supplies	23	2,250	2,250	2,250	0%
Tools/Small Equipment	430,110	285,000	288,297	285,000	-1%
SUBTOTAL	\$ 430,133	\$ 287,250	\$ 290,547	\$ 287,250	-1%
<u>MAINTENANCE</u>					
Facility Maintenance	683,726	1,400,000	2,503,866	1,410,000	-44%
Equipment Maintenance	-	-	-	400,000	
SUBTOTAL	\$ 683,726	\$ 1,400,000	\$ 2,503,866	\$ 1,810,000	-28%
<u>OPERATIONAL SUPPORT</u>					
Operational Support	3,499,833	3,585,843	23,585,843	3,491,133	-85%
SUBTOTAL	\$ 3,499,833	\$ 3,585,843	\$ 23,585,843	\$ 3,491,133	-85%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	22,811	7,920	7,920	7,920	0%
Professional Services	524,958	265,352	755,457	610,352	-19%
SUBTOTAL	\$ 547,769	\$ 273,272	\$ 763,377	\$ 618,272	-19%
<u>CAPITAL</u>					
Machinery & Equipment	144,531	500,000	428,302	329,369	-23%
Furniture & Fixtures	7,000	-	-	-	
SUBTOTAL	\$ 151,531	\$ 500,000	\$ 428,302	\$ 329,369	-23%
<u>NON-OPERATING EXPENDITURES</u>					
Economic Grant Expense	664,205	832,600	832,600	920,000	10%
Community Programs	566,367	252,000	60,000	50,000	-17%
Facility Maintenance	-	-	2,270,000	-	-100%
Capital Improvement Projects	7,298,822	5,173,346	3,095,346	3,235,000	5%
SUBTOTAL	\$ 8,529,394	\$ 6,257,946	\$ 6,257,946	\$ 4,205,000	-33%
TOTAL EXPENDITURES	\$ 14,260,596	\$ 12,686,547	\$ 34,214,890	\$ 11,143,440	-67%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

OPERATING EXPENDITURE DETAIL

	2023-2024 <u>ACTUAL</u>	2024-2025 <u>ORIGINAL</u>	2024-2025 <u>AMENDED</u>	2025-2026 <u>BUDGET</u>	% CHANGE FY2025 <u>AMENDED</u>
MAINTENANCE					
ACIR LIGHTING SYSTEM REPLACEMENT	-	-	250,000	-	-100%
ADA TRANSITION PLAN OUTCOMES	-	200,000	260,392	160,000	-39%
ALLEN STATION SOFTBALL FIELD	285,400	-	-	-	-
ASSET MANAGEMENT / EQUIPMENT REPLACEMENT	-	-	-	400,000	-
CONCRETE PAVEMENT LIFTING	14,255	-	-	-	-
CUTX MECHANICAL OUTCOMES	-	-	597,000	-	-100%
EC HVAC	118,153	-	-	-	-
EC MECH REVIEW OUTCOMES PHII	-	1,000,000	1,000,000	1,000,000	0%
ENCUMBRANCE CARRY FORWARD 2025	-	-	31,224	-	-100%
EROSION STUDY OUTCOMES	-	-	100,000	-	-100%
MECHANICAL & ELECTRICAL DESIGN	63,245	-	-	-	-
PARKING MAINTENANCE	3,143	-	-	-	-
SECURITY CAMERA UPGRADE/ ADDITIONS	-	-	-	250,000	-
SPORT CT STUDY OUTCOMES	-	-	65,250	-	-100%
TRAIL MAINTENANCE	199,530	200,000	200,000	-	-100%
SUBTOTAL	\$ 683,726	\$ 1,400,000	\$ 2,503,866	\$ 1,810,000	-28%
OPERATIONAL SUPPORT					
AI CONSULTANT TRANSFER TO EDC	49,000	-	-	-	-
ALLEN USA CELEBRATION	120,000	160,000	160,000	160,000	0%
ELKIN PROPERTY	-	-	20,000,000	-	-100%
NEIGHBORHOOD EVENTS	-	15,960	15,960	-	-100%
NEIGHBORHOOD STABILIZATION IMPROVEMENTS	-	80,000	80,000	-	-100%
OPERATIONS-ALLEN EVENT CENTER	950,000	950,000	950,000	950,000	0%
OPERATIONS-GENERAL FUND	492,983	492,983	492,983	492,983	0%
SGTRC CONTRIBUTION TO DEBT SERVICE	1,887,850	1,886,900	1,886,900	1,888,150	0%
SUBTOTAL	\$ 3,499,833	\$ 3,585,843	\$ 23,585,843	\$ 3,491,133	-85%
PROFESSIONAL SERVICES					
ADA TRANSITION PLAN	29,365	-	-	-	-
AEC BUSINESS PLAN PROFESSIONAL	88,269	-	-	-	-
ALLEN HERITAGE DEPOT	37,275	-	-	-	-
ASSET MANAGEMENT EQUIPMENT REPLACEMENT	-	-	345,500	-	-100%
BACK OF HOUSE PARKING LOT FENCE	-	-	-	75,000	-
CCR TAXI VOUCHER PROGRAM	-	250,000	250,000	250,000	0%
COLLIN COUNTY RIDE PROGRAM	205,576	-	-	-	-
CONNEMARA PARKING	-	-	140,605	-	-100%
ENCUMBRANCE CARRY FORWARD 2025	-	-	4,000	-	-100%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

OPERATING EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
GENERAL ASSET REPLACEMENT-CUTXEC	-	-	-	100,000	
HOLIDAY DECOR	65,000	-	-	-	
LEGAL FEES	-	515	515	515	0%
MULTI-PURPOSE SPORT COURT NEED	34,750	-	-	-	
MUNISERVICES	-	14,837	14,837	14,837	0%
RECLASS TO EXPENSE	14,750	-	-	-	
RENE BATES AUCTION COMMISSION	315	-	-	-	
SECURITY CAMERA STUDY	29,000	-	-	-	
SUTA SERVICES- Q1 2024	6,585	-	-	-	
SUTA SERVICES- Q2 2024	10,085	-	-	-	
SUTA SERVICES- Q4 2023	3,988	-	-	-	
TRAIL MASTER PLAN	-	-	-	170,000	
SUBTOTAL	\$ 524,958	\$ 265,352	\$ 755,457	\$ 610,352	-19%

COMPONENT UNITS

CAPITAL EXPENDITURE DETAIL*

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>MACHINERY & EQUIPMENT</u>					
2023 #9999 HONDA SXS10M5DP UTV	29,247	-	-	-	
2024 #9999 WATER TRAILER	8,630	-	-	-	
2024 JOHN DEERE GATOR 615E	14,423	-	-	-	
2024 PRO REFRIGERATOR ROLL-IN	6,657	-	-	-	
2024 ROBOTIC POOL CLEANER	6,510	-	-	-	
ASSET MANAGEMENT EQUIPMENT REPLACEMENT	-	500,000	163,917	-	-100%
ASSET REPLACEMENT CUTX/ACIR	-	-	197,252	-	-100%
AV UPGRADE CUTXEC	-	-	-	329,369	
CONVECTION STEAMER	21,602	-	-	-	
CONVEYOR DISHWASHER	37,982	-	-	-	
CUTX WI-FI	-	-	24,432	-	-100%
MAINT EQUIP REPLACEMENT	-	-	42,701	-	-100%
TILTING SKILLET DURAPAN	19,480	-	-	-	
SUBTOTAL	\$ 144,531	\$ 500,000	\$ 428,302	\$ 329,369	-23%
<u>FURNITURE & FIXTURES</u>					
RINK DIVIDER	7,000	-	-	-	
SUBTOTAL	\$ 7,000	\$ -	\$ -	\$ -	

*The items listed are non-recurring capital expenditures based on increased service to the community.

NON-OPERATING EXPENDITURE DETAIL

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025
					AMENDED
<u>ECONOMIC GRANT EXPENDITURE</u>					
ALLEN AMERICANS	15,000	15,000	15,000	15,000	0%
CHICKEN N PICKLE	-	350,000	350,000	350,000	0%
CONNEMARA MEADOW GRANT	-	22,600	22,600	10,000	-56%
HIGH FIVE	-	45,000	45,000	45,000	0%
MINOR LEAGUE HOCKEY ALL-STAR GAME	-	-	-	100,000	100%
PREMIUM OUTLET SALES TAX REBATE	49,205	300,000	300,000	300,000	0%
THE HUB	600,000	100,000	100,000	100,000	0%
SUBTOTAL	\$ 664,205	\$ 832,600	\$ 832,600	\$ 920,000	10%
<u>COMMUNITY PROGRAMS</u>					
DRAC PUMPING EQUIPMENT & CONTROLS	-	192,000	-	-	
HERITAGE VILLAGE PAVILION & IMP	4,045	-	-	-	
KIDMANIA PLAYGROUND REPLACEMENT	-	60,000	60,000	-	-100%
S. G. TERRELL COMMUNITY P&R CENTER	562,322	-	-	-	
SECURITY CAMERA PROGRAM	-	-	-	50,000	100%
SUBTOTAL	\$ 566,367	\$ 252,000	\$ 60,000	\$ 50,000	-17%
<u>FACILITY MAINTENANCE</u>					
AQUATIC RESURFACING PHASE I	-	-	350,000	-	-100%
DRAC PUMPING EQUIPMENT & CONTROLS	-	-	1,920,000	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 2,270,000	\$ -	-100%
<u>CAPITAL IMPROVEMENT PROJECTS</u>					
"ACIR LIGHTING SYSTEM REPLACEMENT "	-	-	250,000	-	-100%
ACIR LIGHTING SYSTEM REPLACEMENT	-	250,000	-	-	
ALLEN HERITAGE DEPOT IMPROVEMENTS	17,225	-	-	-	

COMPONENT UNITS

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

NON-OPERATING EXPENDITURE DETAIL - CONTINUED

	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>FY2025</u> <u>AMENDED</u>
ALLEN STATION PARK IMPROVEMENTS	768,895	-	-	-	
ALLEN VETERANS MEMORIAL AQUATIC IMPROVEMENTS DRN SLIDE	-	400,000	400,000	-	-100%
AQUATIC RESURFACING PH II	705,544	-	-	-	
AQUATIC RESURFACING PHASE I	-	-	-	360,000	100%
CELEBRATION PLAYGROUND/ SPLASHPAD REPLACEMENT	-	350,000	-	-	
DRAC PUMPING EQUIPMENT & CONTROLS	-	-	-	2,250,000	100%
EUGENE MCDERMOTT PARK TRAIL & T H	-	1,728,000	-	-	
FORD PARK MASTER PLAN	292,148	-	-	-	
FY23 PLAYGROUND REPLACEMENT & SHADE	79,900	-	-	-	
HERITAGE VILLAGE PAVILION & IMP	360,561	-	-	-	
KATY TRAIL ICE HOUSE PED BRIDGE	45,258	-	-	-	
LIBRARY DOWNTOWN SOCIAL GATHERING AREAS	138,500	-	-	-	
PLAYGROUND REPLACEMENTS FY 26	-	355,338	355,338	-	-100%
ROWLETT TRAIL (SEG C2)	-	-	-	625,000	100%
ROWLETT TRAIL @ MONTGOMERY RIDGE	-	900,000	900,000	-	-100%
ROWLETT TRAIL SOUTH (SEG C4 & C5)	141,230	-	-	-	
S. G. TERRELL COMMUNITY P&R CENTER	-	765,008	765,008	-	-100%
THE BARK YARD	3,309,336	-	-	-	
TWIN CREEKS GC TRAIL IMPROVEMENTS	1,381,815	-	-	-	
WATTERS BRANCH TRAIL CONSTRUCTION (SEG F-2*)	4,800	-	-	-	
WATTERS TRAIL SOUTH EXTENTION	-	425,000	425,000	-	-100%
	53,610	-	-	-	
SUBTOTAL	\$ 7,298,822	\$ 5,173,346	\$ 3,095,346	\$ 3,235,000	5%

COMPONENT UNITS

COMMUNITY DEVELOPMENT CORPORATION: DEBT SERVICE

COMMUNITY DEVELOPMENT CORP. FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Debt Service	2,415,518	2,418,370	2,418,370	2,417,840	0%
DEPARTMENT TOTAL	\$ 2,415,518	\$ 2,418,370	\$ 2,418,370	\$ 2,417,840	0%

EXPENDITURE DETAIL

DEBT SERVICE	2023-2024	2024-2025	2024-2025	2025-2026	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	FY2025 AMENDED
Service Costs	3,500	3,500	3,500	3,500	0%
Contractual Services	-	2,400	2,400	2,400	0%
Principal	1,890,000	1,935,000	1,935,000	1,980,000	2%
Interest Expense	521,193	476,720	476,720	431,190	-10%
Miscellaneous Debt Expense	825	750	750	750	0%
TOTAL EXPENDITURES	\$2,415,518	\$2,418,370	\$2,418,370	\$2,417,840	0%

DEBT SCHEDULE

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL ANNUAL
2026	1,980,000	431,190	2,411,190
2027	2,030,000	382,423	2,412,423
2028	2,080,000	329,176	2,409,176
2029	2,145,000	270,874	2,415,874
2030	2,205,000	209,248	2,414,248
2031	2,265,000	143,693	2,408,693
2032	2,335,000	74,090	2,409,090
TOTAL	\$ 15,040,000	\$ 1,840,694	\$ 16,880,694

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2025	Required Principal 2025-2026	Required Interest 2025-2026	Total Required 2025-2026
SALES TAX REVENUE BONDS:								
2016	08/16/16	31,235,000	0.75%-3.173%	09/01/32	15,040,000	1,980,000	431,190	2,411,190
TOTAL		\$31,235,000			\$15,040,000	\$1,980,000	\$431,190	\$2,411,190

BOND RATINGS

The CDC revenue debt rating was increased to Aaa by Moody's.C



GLOSSARY

GLOSSARY

Accrual	Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Activity	A specified and distinguishable line of work performed by a division.
Ad Valorem	A tax computed from the assessed valuation of land and improvements.
Appropriation	An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one year period.
Appropriation Ordinance	The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.
Arbitrage	The ability to obtain tax-exempt bond proceeds and invest the funds in higher yielding taxable securities resulting in a profit. Arbitrage restriction requirements describe the circumstances in which investment in materially higher yielding securities is allowed without compromising the tax-exempt status of the bond issue. The rebate requirements identify what must be done with profits earned from those securities under the arbitrage restriction requirement.
Assessed Valuation	A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Central Appraisal District.)
Assets	Resources owned or held by the City which have monetary value.
Balanced Budget	A budget adopted by the legislative body and authority by ordinance where the proposed expenditures are equal to or less than the proposed resources.
Bonds	A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

GLOSSARY

Budget	A plan of financial operation embodying an estimate of proposed means of financing it. The “operating budget” is the financial plan adopted for a single fiscal year. The “proposed budget” designates the financial plan initially developed by departments and presented by the City Manager to the Council for approval. The “adopted budget” is the plan as modified and finally approved by that body. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.
Budget Adjustment	A legal procedure utilized by the City Staff and City Council to revise a budget appropriation.
Budget Document	The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.
Budget Control	The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.
Capital	An expenditure which results in the acquisition of or addition to capital assets, and meets these criteria: has an anticipated useful life of more than one year; can be permanently identified as an individual unit of property; belongs to one of the following categories: Land, Buildings, Structures & Improvements, Equipment; constitutes a tangible, permanent addition to the value of the City assets; cost generally exceeds at least \$5,000; does not constitute repair or maintenance; and, is not readily susceptible to loss.
Capital Reserve	Funds that have been appropriated from operating revenues which are to be set aside for designated types of maintenance to the existing infrastructure.
Contingency Fund	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.
Cost Center	A section of the total organization having a specialized function or activity, and segregated cost and revenue data.
Covenant	A binding agreement; contract.
Crime Index	The Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. The offenses included are the violent crimes of murder and nonnegligent manslaughter, forcible rape, robbery, and aggravated assault, and the property crimes of burglary, larceny-theft, motor vehicle theft, and arson.

Current Taxes	Taxes that are levied and due within one year.
Delinquent Taxes	Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
Debt Service Fund	A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks, and water/wastewater systems.
Depreciation	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.
Encumbrances	Obligations in the form of purchase order, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	The cost of goods received, or services rendered whether cash payments have been made or encumbered.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Allen has specified October 1 to September 30 as its fiscal year.
Fund	An accounting device established to control receipt and disburse income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts.
Fund Balance	The excess of a fund's current assets over its current liabilities for governmental funds. A negative fund balance is often referred to as a deficit.
Funding	Provides budgetary resources to cover the total cost of a program or project at the time it is undertaken.
General Fund	The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported.

General Obligation Debt	Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local governmental unit.
Generally Accepted Accounting Principles (GAAP)	Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).
Governmental Funds	Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.
Infrastructure	That portion of a City's assets located at or below ground level, including the water system, sewer system, and streets.
Internal Service Fund	A fund used to account for the financing of goods or services provided by one City department or cost center to other departments, on a cost-reimbursement basis.
Liabilities	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.
Modified Accrual Basis	The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.
Mission Statement	General statement of purpose.
Net Position	The excess of a fund's current assets over its current liabilities for proprietary funds; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.
Note	A certificate pledging payment, issued by a government or bank.

Operating Budget	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.
Reimbursement	Repayment to a specific fund for expenditures incurred or services performed by that fund to or for the benefit of another fund.
Replacement Cost	The cost of an asset which can render similar service (but which need not be of the same structural form) as the property to be replaced.
Reserve	An account used to indicate that a portion of fund resources is restricted for a specific purpose, or is not available for appropriation and subsequent spending.
Reserve Fund	A backup fund for payment of matured bonds and interest should the Water & Sewer Debt Service Fund fall short of required amounts.
Revenues	All amounts of money received by a government from external sources other than expense refunds, capital contributions, and residual equity transfers.
Rolling Stock	Capital items such as motor vehicles, heavy equipment, and other apparatus.
Service Area	Major division within the total organization performing a function, which is composed of departments and is under the oversight of an Assistant City Manager who reports to the City Manager. Service areas include: Administration, Development, and General Government.
Strategic Plan	Document which lists or describes major goals of an organization along with the strategies that will be employed in attaining them.
Subrogation	Transferring of financial responsibility to the party who, in equity and good conscience, should pay it.
Tax Rate	A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

GLOSSARY

Tax Increment Financing (TIF)

Tax Increment Financing: a tool to use future gains in property and sales taxes to finance eligible public infrastructure such as streets, drainage, parking garages, parks, trails, and other improvements as allowed by law, within a reinvestment zone.

Tax Increment Reinvestment Zone (TIRZ)

See Tax Increment Financing; a term used interchangeably with TIF.

ACRONYMS

ADA	Americans with Disabilities Act
AEC	Allen Event Center
AEDC or EDC	Allen Economic Development Corporation
AISD	Allen Independent School District
AMI	Advanced Meter Infrastructure
AMR	Automatic Meter Readers
ASRC	Allen Senior Recreation Center
CATV	Cable Access Television
CCAD	Collin Central Appraisal District
CDBG	Community Development Block Grant
CDC	Community Development Corporation
CIP	Capital Improvement Program
City Sec.	City Secretary Department
CMO	City Manager's Office
CMOM	Acronym for "Capacity, Management, Operation and Maintenance" used by the EPA in regard to its program for evaluating Sanitary Sewer collection systems.
COA	City of Allen
COG	Council of Governments
Comm Dev.	Community Development Department

GLOSSARY

Comm Serv.	Community Services Department
CVB	Convention and Visitors Bureau
DART	Dallas Area Rapid Transit
DRN	Don Rodenbaugh Natatorium
EMS	Emergency Medical Service
EMT	Emergency Medical Technician
Eng	Engineering Department
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
FLSA	Fair Labor Standards Act
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GIS	Geographic Information System
GO Debt	General Obligation Debt
H.B.	House Bill
HHW	Household Hazardous Waste
HOA	Homeowners' Association
HR	Human Resource Department

GLOSSARY

ICMA	International City and County Management Association - professional and educational association for government officials.
IT	Information Technology Department
JARC	Job Access and Reverse Commute Program
JFRC	Joe Farmer Recreation Center
LEED	Leadership in Energy and Environmental Design
MCPAR	Municipal Court and Parks & Recreation Admin. Building
NCTCOG	North Central Texas Council of Governments
NIMS	National Incident Management System
NNR	No-new Revenue Tax Rate
NPDES	National Pollutant Discharge Elimination System
NTMWD	North Texas Municipal Water District
O&M	Operations and Maintenance
P&R	Parks and Recreation Department
PEG Access	Public Education Government Access: Refers to a cable channel operated by a local government entity.
P.C.O.R.I.	Patient-Centered Outcomes Research Institute; non-profit organization established by P.P.A.C.A.
P.P.A.C.A.	Patient Protection and Affordable Care Act
P.R.I.D.E.	People First, Respect, Integrity, Deliver, Excel. The P.R.I.D.E. program recognizes and rewards employees who go the extra mile to provide professional, quality customer service, including all full-time and part-time personnel.
RFP	Request for Proposals

GLOSSARY

RFQ	Request for Quotes
RMS	Records Management System
ROW	Right-of-way
SAFER	Staffing for Adequate Fire and Emergency Response
S.B.	Senate Bill
SDE	Spatial Data Engine
SH	State highway
SSI	Service Standard Index
STEP	State Traffic Enforcement Program
TIF	Tax Increment Financing
TIRZ	Tax Increment Reinvestment Zone
TCWC	The Courses at Watters Creek
TCEQ	Texas Commission on Environmental Quality
TMRS	Texas Municipal Retirement System
TNRCC	Texas Natural Resources Conservation Commission
TxDOT	Texas Department of Transportation
TPDES	Texas Pollutant Discharge Elimination System
VAR	Voter Approved Tax Rate
W & S or WS	Water & Sewer



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