ALPENA CITY COUNCIL MEETING
March 16, 2020 – 6:00 p.m.
AGENDA

1. Call to Order.

2. Pledge of Allegiance.

3. Modifications to the Agenda.

4. Approve Minutes –Regular Session of March 2, 2020.

5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).

6. Consent Agenda.

   A. Bills to be Allowed, in the Amount of $92,530.30.

   B. Request by Mayor Pro Tem Johnson to Forward the 2019 Landfill Authority Refund of $851.60 to the Intergovernmental Recycling Program.

   C. Request by Stan Mischley, Manager of the Alpena Resource Recovery Facility, to Approve a Cost Share Estimate of $2,417 for the Alpena Countywide Electronics Day to be Held April 25, 2020.

7. Presentations.

8. Announcements.

9. Mayoral Proclamation.

10. Public Hearing.

11. Report of Officers.

12. Communications and Petitions.

    Wildlife Sanctuary Board Annual Report and Budget Request.

13. Unfinished Business.

    Selection Process for Medical Marihuana Facilities.

14. New Business.

    A. Recycling Grant Application.

    B. Addition of North Industrial Highway to the City of Alpena Street System.

    C. Change Order for Harbor Drive Bathroom Demolition.

    D. Presque Isle Township Fire Agreement Extension.

    E. Resolution 2020-03 Authorizing the 2018 Base Year Equalized Values to be Used in the Calculation of the 2019 Tax Capture for the DDA.

15. Adjourn to Closed Session to Discuss the Water/Sewer Litigation.

16. Return to Open Session.

17. Adjourn.

Rachel R. Smolinski
City Manager

COUNCIL PROCEEDINGS

March 2, 2020

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Mitchell, and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MODIFICATIONS TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to add AAA Traffic Safety Grant Application to new business on the agenda.

Carried by unanimous vote.

MINUTES

The minutes of the regular and closed sessions of February 17, 2020 meeting and special sessions of February 19 and 20, 2020 were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of $74,300.99 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Council Appointment of City Manager Rachel Smolinski and Reappointment of Clerk/Treasurer/Finance Director Anna Soik to the Building Authority for a 3-year Term Expiring March 1, 2023.

Carried by unanimous vote.

BUDGET REQUEST - THUNDER BAY ARTS COUNCIL, INC.

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, receive and file the Thunder Bay Arts Council Informational Report and Budget Request, in the amount of $5,000 for fiscal year 2020 – 2021.

Carried by unanimous vote.

RESOLUTION NO. 2020-02

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to approve Resolution 2020-02, a resolution authorizing the submission of a CBDG grant application to the Michigan Economic Development Corporation (MEDC) for public improvements along the riverfront near 500 W Fletcher Street.

Carried by unanimous vote.

SELECTION PROCESS FOR MEDICAL MARIHUANA FACILITIES

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to table a decision on the selection process for medical marihuana facilities.

Carried by unanimous vote.

MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) TRUNKLINE UTILITY REPLACEMENT PROJECT

The following quotes were solicited for resurfacing streets within the city limits of Alpena.

Team Elmer's Hillman, MI

Replace Services by Open Cutting the Street $50,025

Monchilov Sewer Services, LLC

Liner system to repair existing services in place $38,600

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to award the bid to Monchilov Sewer Services, LLC for the as quoted unit prices totaling $38,600.

Carried by unanimous vote.

AAA TRAFFIC SAFETY GRANT APPLICATION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve the AAA Traffic Safety Grant Application.

Carried by unanimous vote.

ADJOURN

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 7:00 p.m.

Carried by unanimous vote.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

6.A.

INVOICE REGISTER

EXP CHECK RUN DATES 03/17/2020 - 03/17/2020
UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9098137652	SUPPLIES - AMB DISP	26.92
AIRGAS USA LLC	9098290362	SUPPLIES - AMB DISP	29.20
AIRGAS USA LLC	9098540919	SUPPLIES - AMB DISP	44.72
AIRGAS USA LLC	9098688958	SUPPLIES - AMB DISP	110.98
AIRGAS USA LLC	9968782944	VEH MAINT - DPW	68.20
ALPENA AREA CHAMBER OF COMM	19622	DINNER TICKETS - DDA	240.00
ALPENA COUNTY TREASURER	030120	IT CONTRACTED SVCS 03/20	7,959.00
ALPENA DDA	101	DOWNTOWN DOLLARS - DDA	100.00
ALPENA DIESEL SERVICE	64109	VEH MAINT - DPW	28.43
ALPENA DIESEL SERVICE	64113	VEH MAINT - FIRE EQ	191.76
ALPENA SUPPLY CO	S100227718.001	MAINT - WATER	18.78
ALPENA SUPPLY CO	S100229030.001	SUPPLIES - PUBLIC SAFETY	2.94
ALPENA SUPPLY CO	S100229031.001	SUPPLIES - CODE ENFORCEMENT	29.99
ALPENA SUPPLY CO	S100232771.001	CHEMICALS - SEWAGE	1,114.72
ALPENA SUPPLY CO	S100233107.001	MAINT - WATER	137.41
APLEX	031020	POLLING PLACE FEE 03/10/20	100.00
AWOGS	2625	UNIFORMS - FIRE/EMS	369.00
BALL TIRE & GAS INC	176365	VEH MAINT - DPW	342.00
BALL TIRE & GAS INC	176476	VEH MAINT - DPW	1,439.62
BALL TIRE & GAS INC	176758	VEH MAINT #45	349.51
BALL TIRE & GAS INC	176796	VEH MAINT #42	1,489.12
BALL TIRE & GAS INC	176816	VEH MAINT - FIRE/EMS	113.42
BALL TIRE & GAS INC	176940	VEH MAINT - DPW	144.27
BALL TIRE & GAS INC	177025	VEH MAINT - DPW	15.00
BOUND TREE MEDICAL LLC	83510999	SUPPLIES - AMB DISP	300.72
BOUND TREE MEDICAL LLC	83520201	SUPPLIES - AMB DISP	1,398.25
BOUND TREE MEDICAL LLC	83521735	SUPPLIES - AMB DISP	619.59
BP	57867268	GAS/FUEL - FIRE/EMS/EQ	9,787.77
BRUCE TILLINGER	022920	MECHANICAL INSP SVCS 02/20	4,339.00
BRUCE TILLINGER	022920A	PLUMBING INSP SVCS 02/20	2,122.00
CARQUEST AUTO PARTS	400142	VEH MAINT - FIRE/EMS	36.65
CARQUEST AUTO PARTS	400296	VEH MAINT - DPW	127.87
CARQUEST AUTO PARTS	400314	VEH MAINT #91	7.75
CARQUEST AUTO PARTS	400498	VEH MAINT #26	(213.76)
CARQUEST AUTO PARTS	400499	VEH MAINT #28	(149.02)
CARQUEST AUTO PARTS	400594	VEH MAINT #20	406.51
CARQUEST AUTO PARTS	400761	VEH MAINT - POLICE	16.33
CARQUEST AUTO PARTS	400765	VEH MAINT #20	3.85
CARQUEST AUTO PARTS	400948	VEH MAINT #20	(118.29)
CARQUEST AUTO PARTS	401186	VEH MAINT - FIRE/EMS	264.33
CARQUEST AUTO PARTS	401260	VEH MAINT - POLICE	6.22
CARQUEST AUTO PARTS	401261	VEH MAINT - FIRE/EMS	6.22
CARQUEST AUTO PARTS	401265	VEH MAINT - DPW	143.16
CARQUEST AUTO PARTS	401272	VEH MAINT - FIRE/EMS	5.16
CARQUEST AUTO PARTS	401415	VEH MAINT - DPW	(102.85)
CARQUEST AUTO PARTS	401390	VEH MAINT #18	46.43
CARQUEST AUTO PARTS	401633	VEH MAINT - DPW	22.77
CARQUEST AUTO PARTS	401635	VEH MAINT - DPW	34.56
CARQUEST AUTO PARTS	401821	VEH MAINT - DPW	36.39
CARQUEST AUTO PARTS	401889	VEH MAINT - POLICE	3.11
CARQUEST AUTO PARTS	401890	VEH MAINT - DPW	38.81
CHARTER COMMUNICATIONS	0591 03/20	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	7316 03/20	FAX LINE - PUBLIC WORKS	89.98
CHEMTRADE CHEMICALS US LLC	92838784	ALUMINUM SULFATE - WATER	4,486.68
CHRISTOPHER MORRISON	022220	MEAL REIMB - EMS	150.00
CITY OF ALPENA	214-001 0220	SEW/WATER - MCRAE CONC STND	36.66
CITY OF ALPENA	213-001 0220	SEW/WATER - MCRAE PK	236.82
CITY OF ALPENA	4524-001 0220	SEW/WATER - LONG LAKE COLD STORAGE	49.17
CITY OF ALPENA	6432-001 0220	SEW/WATER - LONG LK AVE	681.84
CITY OF ALPENA	10354-001 0220	SEW/WATER - TRAILHEAD	74.19
CRUISERS	41216	VEH MAINT - POLICE	187.00
DE LAGE LANDEN FINANCIAL SERVICES	67111621	COPIER LEASE 04/20 - DDA	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	150393	VEH MAINT - FIRE EQ	115.50
DEAN ARBOUR FORD LINCOLN MERCURY	29522	VEH MAINT - FIRE/EMS	32.92
DEAN ARBOUR FORD LINCOLN MERCURY	29567	VEH MAINT - POLICE	464.52
DEAN RIVARD	122719	MEAL REIMB - EMS	154.07
EAGLE SUPPLY CO	114063	SUPPLIES - FIRE/EMS	169.04
EAGLE SUPPLY CO	114158	SUPPLIES - ELECTION	72.00
EMPCO INC	4691	PROMO EXAMS - POLICE	220.00
F.D. LAKE COMPANY	296577	MAINT/VEH MAINT - WATER/DPW	359.10
FIRST UNITED METHODIST CHURCH	031020	POLLING PLACE FEE 03/10/20	200.00
FRANCIS ROSINSKI	022920	ELECTRICAL INSP SVCS 02/20	3,149.00

INVOICE REGISTER

EXP CHECK RUN DATES 03/17/2020 - 03/17/2020
UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FRONTIER	4175 03/20	TELEPHONE - FIRE/EMS	40.54
FRONTIER	5445 03/20	TELEPHONE - FIRE/EMS	74.18
FRONTIER	7204 03/20	ELEVATOR TELEPHONE - CITY HALL	57.31
FRONTIER	7430 03/20	ELEVATOR TELEPHONE - PUBLIC SAFETY	57.13
FRONTIER	9535 03/20	ALARM PHONE LINES - SEWER	592.92
GALLS LLC	015035452	UNIFORMS - POLICE	152.99
GIAMARCO MULLINS & HORTON PC	23	ATTY FEES - POLICE	337.50
GLITZ & GLAMOUR BRIDAL & GIFTS	030320	UNIFORMS - FIRE/EMS	12.00
GREENWAY	022920	DUMPSTER CHARGES 02/20	377.00
HAVILAND	344686	SODIUM HYPOCHLORITE - WATER	4,368.60
HOME DEPOT CREDIT SERVICES	7610474	SUPPLIES - PUBLIC SAFETY	28.18
HOME DEPOT CREDIT SERVICES	1064315	BLDG MAINT - POLICE	34.94
HOME DEPOT CREDIT SERVICES	524754	SUPPLIES - FIRE	8.61
HOME DEPOT CREDIT SERVICES	8070213	VEH MAINT - FIRE/EMS	188.90
HOME DEPOT CREDIT SERVICES	6611395	MAINT - FIRE/EMS	82.51
HOME DEPOT CREDIT SERVICES	9065108	SUPPLIES - FIRE/EMS	79.88
HOME DEPOT CREDIT SERVICES	7064522	SUPPLIES - POLICE	26.91
HOME DEPOT CREDIT SERVICES	4102133	MAINT - POLICE	27.50
HOME DEPOT CREDIT SERVICES	513850	VEH MAINT - FIRE/EMS	61.03
INK AND TONER ALTERNATIVE	20-0518	SUPPLIES - IT	189.97
INK AND TONER ALTERNATIVE	20-0570	SUPPLIES - IT	129.95
INTERSTATE BATTERY SYSTEM INC	23418738	VEH MAINT - POLICE	118.95
INTERSTATE BATTERY SYSTEM INC	23418737	VEH MAINT - DPW	108.95
INTERSTATE BATTERY SYSTEM INC	23419092	VEH MAINT #18	237.90
JAMES KOCHANSKI	030520	WORK APPAREL ALLOW - CEM	52.97
JEFFERY KING	022620	MEAL REIMB - EMS	117.65
JEFFERY KING	030920	MEAL REIMB - EMS	53.68
KENDALL ELECTRIC INC	S108873977.001	MAINT - LIGHTS	102.50
KENDALL ELECTRIC INC	S108874574.001	SUPPLIES - LIGHTS	16.13
LARRY SANDERSON	626148	SNOW REMOVAL - DDA	625.00
LIFELOC TECHNOLOGIES INC	335672	SUPPLIES - POLICE	42.00
MERIDIAN CONTRACTING SERVICES LLC	2065	DOOR INSTALLATION - PSF	2,592.60
MICHAEL SANDERS	022820	MEAL REIMB - EMS	123.93
MICHIGAN ASSN OF FIRE CHIEFS	02003	MEETING REG - FIRE/EMS	80.00
MICHIGAN ELECTION RESOURCES	11528	ELECTION SUPP - CLERK/TREAS	46.57
MICHIGAN PIPE & VALVE	T006034	STORES - CLAMPS	630.00
MICHIGAN PIPE & VALVE	T006036	MAINT - MAJ ST	147.00
MICHIGAN POLICE EQUIP CO	175495	SUPPLIES - POLICE	120.00
MICHIGAN STATE POLICE	551-558812	TRAINING REGISTRATION - POLICE	175.00
MICHIGAN STATE POLICE	551-558685	TRAINING REGISTRATION - POLICE	175.00
MICHIGAN STATE POLICE	551-559193	SOR REGISTRATION - POLICE	360.00
MILLER OFFICE MACHINES	AR10382	SUPPLIES - IT	496.00
MILLER OFFICE MACHINES	AR10492	COPIER MAINT 02/20 - CH/PSF	397.60
MILLER OFFICE MACHINES	AR10506	SUPPLIES - DDA	88.21
NORTHERN CLEANING & MAINTENANCE	030120	MAINT - DDA	60.00
NORTHERN MICHIGAN CODE	030120	2020 MEMBERSHIP DUES	100.00
OFFICE DEPOT	14057878	SUPPLIES - CITY HALL/C/T/BLDG	583.60
OMEGA ELECTRIC & SIGN CO INC	16501	SUPPLIES - FIRE/EMS	75.00
PENGUIN MANAGEMENT, INC.	59177	DISPATCHING SYSTEM	774.00
PREMIUM HYDRO SOLUTIONS LLC	1003	BLDG MAINT - FIRE/EMS	450.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0220	ELECTRIC - AIR BASE	28.57
R & R FIRE TRUCK REPAIR	56965	VEH MAINT - FIRE EQ	781.13
R & R FIRE TRUCK REPAIR	57023	VEH MAINT - FIRE EQ	621.74
RADISSON HOTEL - LANSING	52892433	LODGING - COUNCIL	281.85
RAPID RESULTS	10264	DRUG SCREEN - PUBLIC WORKS	100.00
SOLUCIENT SECURITY SYSTEMS	455981	MAINT - PUBLIC WORKS	95.46
ST ANNE CATHOLIC CHURCH	031020	POLLING PLACE FEE 03/10/20	200.00
STANDARD ELECTRIC CO	4018861-01	MAINT - LIGHTS	68.85
STANDARD ELECTRIC CO	4019018-00	MAINT - PUBLIC SAFETY BLDG	889.82
STANDARD ELECTRIC CO	4020054-00	MAINT - PUBLIC SAFETY BLDG	958.92
SUPERIOR IMAGE CLEANING	030220	CITY CUSTODIAL SERVICES	2,756.16
TED FESTERLING LLC	8551	VEH MAINT - DPW	1,466.76
TELNET	190042	TELEPHONE	361.50
TEMPEST ENTERPRISES LLC	SCADA 2019-04	SCADA UPGRADES - WATER	14,341.18
TENURGY LLC	ALP-102	ELECTRIC RATE SAVINGS - WTR PLNT/LFT S	251.00
TERMINAL SUPPLY CO	19838-00	VEH MAINT - DPW	99.66
THE ALPENA NEWS	DC1107 02/20	PUBLISHING/ADVERTISING	831.25
THE ALPENA NEWS	LC1107 02/20	PUBLISHING/ADVERTISING	85.80
THE BANK OF NEW YORK MELLON	252-2273216	BOND FEE - 2007 CAP IMPROV BONDS	750.00
THE SHERWIN WILLIAMS CO	4663-9	MAINT - CEMETERY	43.91
THUNDER BAY ELECTRIC INC	228596	TRAFF SIGNAL MAINT - MAJ ST	88.27
THUNDER BAY ELECTRIC INC	228597	MAINT - LIGHTS	83.64

INVOICE REGISTER

EXP CHECK RUN DATES 03/17/2020 - 03/17/2020
UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
THUNDER BAY ELECTRIC INC	228598	MAINT - LIGHTS	250.89
TRACTOR SUPPLY CREDIT PLAN	200828752	VEH MAINT - DPW	24.87
TRICIA DUNTLEY	031720	STARLITE RENT REFUND	50.00
TRITECH SOFTWARE SYSTEMS	271851	QUICK CRASH SOFTWARE	2,294.82
TRUE NORTH RADIO NETWORK	20020365	ADVERTISING - DDA	300.00
UNIFIRST CORPORATION	1530085022	SUPPLIES - PUBLIC SAFETY	2.12
VERIZON CONNECT NWF INC	OSV2044974	VEHICLE TRACKER SVC 02/20	37.90
VERIZON WIRELESS	9849487719	IPADS - GEN/FIRE/EMS	920.27
WAL-MART	007494	SUPPLIES - PUBLIC WORKS	39.97
WAL-MART	005263	SUPPLIES - FIRE/EMS	34.82
WEINKAUF PLUMBING & HEATING INC	7809	MAINT - PUBLIC SAFETY BLDG	904.05
WEINKAUF PLUMBING & HEATING INC	7810	MAINT - PUBLIC SAFETY BLDG	131.25
WEST SHORE FIRE INC	21486	VEH MAINT - FIRE EQ	103.45
WEX BANK	64318750	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	1,652.09
		Total:	**92,530.30**

Soik, Anna

From: Johnson, Cindy
Sent: Monday, March 9, 2020 9:30 PM
To: Soik, Anna
Subject: Re: landfill allocation

Anna,
Yes, please.
Cindy

Sent from my iPad

On Mar 9, 2020, at 11:21 AM, Soik, Anna <annas@alpena.mi.us> wrote:

Hello Cindy,

We have received the 2019 landfill allocation from MOA in the amount of $851.60. Should we put that on the agenda to pay that to NEMCOG?

Thank you,

Anna Soik
City Clerk/Treasurer/Finance Director
Phone: (989) 354-1721
Fax: (989) 354-1709
Email: annas@alpena.mi.us

<image003.png>

6.C.

ALPENA RESOURCE RECOVERY FACILTY

Mailing Address	Phone Number	Website	Email	Physical Address
PO Box 457 Gaylord, MI 49734	(989)354-2607	alpenarecycling.org	alpenarrt@gmail.com	4395 West M-32 Alpena, MI 49707

February 17, 2020

Dear Governmental Officials:

The last couple years Alpena Resource Recovery Board have held a free Alpena Countywide electronics day the last Saturday in April at the Fairgrounds at no cost to governmental units. It has become to cost prohibited to continue this program for the Alpena County Resource Board. We are asking that the governmental units who participated in last year's collection help pay for this year's collection. I have received an estimated cost of $6500.00 to provide that collection again this year. We would like to schedule this year's collection on April 25th at the Alpena County Fairgrounds. Based on last year participation by the various governmental unites; I have come up with a cost formula based on the total number of items collected last year 753, and the total number of items collected from each governmental unit.

Cost sharing of the $6500.00 estimate:

City of Alpena 280 items. 37.18% $2,417.00
Charter Township of Alpena 257 items. 34.13% $2,219.00
Green Township 12 items. 1.59% $104.00
Long Rapids Township 15 items. 1.99% $130.00
Maple Ridge Township 38 items. 5.05% $329.00
Ossineke Township 71 items. 9.43% $613.00
Sanborn Township 26 items. 3.45% $243.00
Wilson Township 54 items. 7.17% $466.00
Alpena County 25 items. 3.44% $224.00
Wellington 0 items.

I would ask that each governmental unit discuss this proposal at their next regular scheduled meeting. As you can see, if we all pitch in, the cost isn't that much. If needed, I can attend your meeting to answer any questions that may arise.

Thank you for your consideration,

Stan Mischley, Manager

Consent agend

ALPENA WILDLIFE SANCTUARY BOARD
ANNUAL REPORT TO CITY COUNCIL
MARCH 2019 TO MARCH 2020

INTRODUCTION
This past year the Wildlife Sanctuary Board has continued to oversee and maintain Island Park and the approximately 443 acres comprising the Sanctuary. Island park is the City's only natural park and according to the 1985 agreement with the Michigan Land Trust Fund is to be maintained for quiet recreation and environmental education. The Board also maintains a water trail within the sanctuary and continues to pursue development of The River Center, an interpretive center focusing on the Thunder Bay River Watershed.

MEMBERS
City Council appointed board members are: Vernie Nethercut, Elizabeth Littler, Roger Witherbee, Judy Kalmanek, Tom Orth, Susie Austin, Boris Gerber, Karen Enterline and Chairman Terry Gougeon. This is a full board of nine.
Staff liaison, Planning and Development Director Adam Poll is actively involved and provides direction for projects.

AWS BOARD ACCOMPLISHMENTS

ISLAND PARK
The Board sets goals for the management and maintenance of Island Park in accordance with the management plan of 2015 (Revised).
Goals met in 2019:

- Cleaning soil and debris from the stairways, removing fallen timber from trails (May 23)
- Trail barking completed by YVC and volunteers from the community (June 25, 27 and Aug. 26)30 Vol. hrs.
- The hill being eroded by sledding and running was blocked by felling of dead Jack Pines across the slope. (May 18)
- Refurbished the three remaining birdhouses. All exhibited nesting activity by Tree Swallows the past summer.
- Invasive non-native Spotted Knapweed pull (August 13) With 18 volunteers. (36 Vol. hrs.)
- The invasive Autumn Olive pulling along the sand trail areas (October 4) 6 Vol. hrs.
- Erosion/Restoration area was staked out using 430ft of wood slatted snow fencing and 45 T-posts. Four signs displaying the intent of the fenced area were affixed (27 Vol. hrs.)

- Volunteers from DPI chose Island Park as the beneficiary for their Community Days. On two four-hour days, October 16 and 23, 12-17 volunteers (116 vol. hrs.) accomplished the following tasks:

  1 load of bark was spread on trails and 4 full truck loads of chips, donated by DPI were spread over the length of the low Chisholm trail and sandy trail leading to the west end.
  All trails were trimmed of encroaching growth
  Invasive Autumn olive was pulled
  Trees leaning over or near trails were dropped and moved aside
  The hill being eroded by runners and sledding was blocked by dropping some of the dead Jack Pine growing adjacent to it across the slope.
  Debris along the edges of the barrier free trail was pushed back

RIVER WORK

- Trash removal from the sanctuary waters, Fairgrounds to the Sandies behind the Cemetery and the Fairgrounds to Island Park was accomplished by a small group of intrepid volunteers employing kayaks and a small row boat. (May 29, June 17and 22) Four large bags of trash were collected as well as one 55 gal. metal barrel.
- Water Trail Reset: A couple of buoys marking the canoe/kayak river trail through the sanctuary were repositioned. This was accomplished with the help of the MI DNR, Jeff Diamond and Bill.
- The WSB also partners with The Alpena Garden Club to plant native plants and maintain gardens at the River's edge, alongside the Covered Bridge and the Bridge approach areas.

EDUCATIONAL PROGRAMS

We continue to coordinate educational activities with The US Fish and Wildlife Service, Besser Museum, Northeast Michigan Great Lakes Stewardship Initiative, Huron Pines and ACC

River Rats 2019

The River Rats program consisted of six 1-hour sessions held on Tuesday's and Thursday's throughout July. Attendance for these sessions was limited to 30 children per event. Overall nearly 180 elementary students participated in this program.
The concluding event for this program is Science in the Sanctuary.
The following sessions were held this Summer:

- **July 9 – Solar Powered Plants**

- **July 11 – Ant Picnic**

- **July 16 – Cool Caterpillars**
- **July 18 – Is It Hot in Here**
- **July 23- Tracking Animals**
- **July 25 – Get Batty**
- **Science in the Sanctuary**

  This is the culminating event for the River Rats program in which children participate in various nature related activities on the island.
  Numerous agencies partnered with the WSB including Huron Pines, US F&W, Audubon and NEMGLSI.

ARTIST IN RESIDENCE PROGRAM

The Alpena Wildlife Sanctuary Artist in Residence program is now in its ninth year. This is a minimal cost program with money requested to cover cost of framing and identification plaque for donated works. The aim of this program is to acquire a museum quality collection of fresh water themed art to be displayed in the Alpena Wildlife Sanctuary's proposed River Center.

Last years artist in residence was Richard Jordan, a plein air landscape artist working in oils. Richard painted exclusively on and around Island Park and was able to interact with visitors to the island. His donated work is on display in the Charter Township of Alpena offices on US 23 N. Each of the artists involved have exhibited nationally and/or internationally in museums and galleries and have participated in respected residence programs. Works which they have researched in the Alpena Wildlife Sanctuary have been exhibited in galleries and museums across the United States, thus giving recognition to Alpena, the Sanctuary and the residency program nationwide.

Thanks to Mark Beins for his research and diligence the past years in the search for applicants for the residence program.

RIVER CENTER

The Thunder Bay River Center Board of Directors was formed to give guidance and support to the River Center.
Committee members are: Giovanna Meek, Beverly Bodem, Greg Sundin, Susan Nielson, Judy Kalmanek, Brian Bartosh, Bill Haase, Michelle Sobek and Roger Witherbee, Chair. Adam Poll Cathy Crandall, Edith Gerber resource persons.

Fund Raising: The Reel Fun Ice Fishing Tournament and the prior evening's Festivus Dinner, were both well attended and a great success. The tournament committee is a very dedicated group assisted by the Walleye club.

PROMOTIONAL

Island Park is listed on the City's website and in promotional pamphlets, available locally and at several welcome centers around the State.

We continue to work with area schools, the Museum, NOAA, the Fish and Wildlife Service, Huron Pines, North East Michigan Great Lakes Stewardship Initiative (NEMGLSI), and Michigan Dept. of Natural Resources on the development of educational materials for Park visits and classroom use.

The Island pamphlet rack with its self-guiding brochures is kept filled and updated as necessary. The pamphlets are also available online.

FUTURE PLANS

- Island Park continues to be the central focus in the Sanctuary as it receives most of public attention.
- Board focus for the Island will be educating the public about erosion concerns. Physically blocking places with greatest damage. Discouraging certain activities, like going off the trails and sledding, which erode soil by scattering forest litter and compacting soil preventing seedling growth, will be undertaken.
- Control of invasive species, such as Spotted Knapweed, Autumn Olive, Frog-bit, Narrowleaf Cattail, and Glossy Buckthorn will continue.
- Support educational use of the sanctuary by the area public and parochial schools.
- Maintain associations with area agencies such as Besser Museum, National Marine Sanctuary, Huron Pines, NEMGLSI and U.S. Fish and Wildlife Service.
- Continue to work towards the realization of the River Center

Submitted by:
Terry Gougeon
Wildlife Sanctuary Board Chair

Wildlife Sanctuary Board
City of Alpena, Michigan

Proposed 2020 - 2021 Budget

Project Description	**Budget**
Island Park Maintenance:	
Bark, 4x4x6' Posts, Quikcrete	$350.00
Invasive plant removal:	
Garbage Bags, Herbicide supplies	$50.00
Educational materials:	
Park Pamphlets	$1,100.00
Signs:	
Not a Trail, Artist in Residence, WSB Work in Progress	$100.00
Artist in Residence:	
Framing and ID plaque	$150.00
Donation:	
Huron Pines	$1,000.00
Proposed Budget Total	**$2,750.00**

Capital Request **$30,000.00**

To be set aside as a local match for a River Center construction grant

Memorandum

City of Alpena MICHIGAN Engineering

Date: March 4, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer

Subject: Recycling Grant Application

The City has undertaken minimal efforts towards recycling materials generated in our buildings and in public spaces throughout the community. We do recycle cardboard from the various buildings and have placed limited recycling bins in our downtown. While these efforts have worked, they are just a drop in the bucket to the potential for more recycling.

The Michigan Department of Environment, Great Lakes, and Energy, EGLE has solicited a request for proposals for the 2020 Recycling and Organics Infrastructure Grant Program. This program will provide 80% funding towards the infrastructure needed to increase recycling rates throughout Michigan. One of the grant objectives is to increase participation rates in recycling.

I have prepared the attached grant application to acquire recycling dumpsters for storage at our Public Works facility, recycling containers for placement in our parks and public spaces, and recycling containers for our public buildings. The containers throughout the City would be emptied by our DPW employees and deposited in the recycling dumpsters at the Public Works facility. The individual buildings could be emptied and transported by individuals within those buildings for deposit in the dumpsters. The recycling authority has committed to hauling and emptying the dumpsters from the Public Works facility when needed and are thus partnering with the City in this endeavor.

It is estimated that the cost for acquisition of the infrastructure necessary for this is $72,600, of which the City would pay $14,520, and the grant would fund the remaining $58,080. The City would also incur the costs associated with placement and securing of the recycling containers. I have discussed this grant application with the regional EGLE recycling coordinator who was very positive on what we are proposing.

With City Council's support and commitment for the local match of $14,520, I will complete the grant application and submit it by the April 28, 2020 deadline.

Department of Environment, Great Lakes, and Energy
Recycling and Organics Infrastructure Grant Application Cover Sheet

Applicant Name: City of Alpena	
Street Address: 208 N. First Avenue	
City/State/Zip/County: Alpena, MI 49707	
Mailing Address (if different from street address):	
City/State/Zip:	
Contact Person and Title: Rich Sullenger, City Engineer	
Contact Person's E-Mail Address: richs@alpena.mi.us	
Contact Person's Telephone Number: 989-354-1730	
Grant Amount Requested:	$ 58,080
Local Match Amount (must be equal to or greater than 20 percent of the total grant budget):	$ 14,520
Total Grant Budget:	$ 72,600
DUNS Number:	State Senator: Jim Stamas
Federal Identification Number 364004519	State Representative: Sue Allor

Applicant Signature (application must be signed by the person accepting responsibility for the terms and conditions of the grant agreement if awarded):

Print Name: Richard O. Sullenger

Signature: _____

Date: _____

Department of Environment, Great Lakes, and Energy
Material Management Infrastructure Grant Application Budget Form

Applicant Name: City of Alpena

Line Item No.	Budget Line Item Description	Quantity	Unit Price	Budget Amount
1	Rolloff Style Recycling storage container	2	$ 7,500	$ 15,000
2	Recycling Container - exterior exposure	40	$ 1,150	$ 46,000
3	Recycling Container - inside exposure	9	$ 400	$ 3,600
4	Concrete Pad for recycling Containers	1,600	$ 5	$ 8,000
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
Total Grant Budget				$ 72,600

Grant Amount Requested	Local Match Amount	Total Grant Budget
$ 58,080	$ 14,520	$ 72,600

The local match amount must equal at least 20 percent of the ***total grant budget***. The local match amount can be greater than 20 percent of the total grant budget. The grant amount requested cannot exceed $1,000,000.

For example, if the **total grant budget** is $1,500,000, the grant amount requested can only be the maximum amount of $1,000,000, and the local match amount would have to be $500,000, which is greater than 20 percent of the **total grant budget.**

If the **total grant budget is** $100,000, the local 20 percent match amount would have to be at least $20,000.

Department of Environment, Great Lakes, and Energy
Materials Management Infrastructure NON-REIMBURSABLE Budget Form

Applicant Name: City of Alpena

Line Item No.	Budget Line Item Description	Quantity	Unit Price	Budget Amount
1	Installation Labor	100 hrs	$ 30.20	$ 3020
2	Intallation Equipment	50 hrs	$ 20	$ 1,000
3	Installation Hardware	40	$ 10	$ 400
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
			$	$
Total				$ 4,420

Note: These costs are NOT eligible for reimbursement under the Recycling and Organics Infrastructure Grant but are necessary to complete the project.

Memorandum

City of Alpena MICHIGAN Engineering

Date: March 5, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer

Subject: Addition of North Industrial Highway to the City of Alpena Street System

Staff is preparing the necessary documentation to add the newly constructed portion of North Industrial running East off from US-23. As part of this process, the City Council must adopt the attached resolution accepting the street and warranting that the City has control over the right-of-way. As we own the property and have established a description for the right-of-way for this street, we meet the standards needed to accept it.

It is my recommendation, as City Engineer, that City Council approve the attached resolution. I will, once approved, submit the necessary documentation to MDOT for this to be added to our street system.

Attachments

RESOLUTION NO. 2020-01

RESOLUTION TO ADD NORTH INDUSTRIAL HIGHWAY WITHIN THE CITY STREET SYSTEM FOR THE PURPOSE OF OBTAINING FUNDS UNDER ACT 51, P.A. 1951 AS AMENDED

At a regular meeting, of the City Council for the City of Alpena, Michigan, held at the Alpena City Hall, 208 North First Avenue, Alpena, MI 49707, on March 16, 2020, the following resolution was offered:

WHEREAS, the City of Alpena did on July 2, 2001, acquire title to North Industrial Highway; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED that the center line of street is described as:

COMMENCING AT THE 1/4 CORNER COMMON TO SECTIONS 9 & 10; THENCE N 86°50'43" W 969.44 FEET ALONG THE E. & W. LINE OF SAID SECTION 9 TO THE EASTERLY 120 FOOT RIGHT-OF-WAY LINE OF U.S. 23; THENCE N 19°06'05" E 523.33 FEET ALONG SAID EASTERLY 120 FOOT RIGHT-OF-WAY LINE TO THE INTERSECTION WITH THE CENTERLINE OF NORTH INDUSTRIAL HIGHWAY EXTENDED AND THE POINT OF BEGINNING; THENCE CONTINUING S 85°11'08" E ALONG THE CENTERLINE OF NORTH INDUSTRIAL HIGHWAY EXTENDED 720.00 FEET TO THE POINT OF ENDING.

WHEREAS, that said street is located within a City right-of-way and is under the control of the City of Alpena.

WHEREAS, that said street is a public street and is for public street purposes.

WHEREAS, that said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2020.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:
Nays:
Absent:

Resolution declared _____.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at its regular meeting held March 16, 2020.

Anna Soik
City Clerk

Memorandum

City of Alpena MICHIGAN Engineering

Date: March 11, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer

Subject: Harbor Drive Bathroom Demolition

On October 1, 2019, the City received and opened bids for the demolition of the restrooms at 101 Harbor Drive across the street from the City's Marina. This project was subsequently awarded to Bedrock Contracting.

After this award, Bedrock had Mid-State Asbestos do a cursory review of the site to verify if any hazardous materials were present. During this review, the company determined there was asbestos and would need to be abated prior to the demolition of the building.

Attached is the Addendum notice from Bedrock requesting an addition of $12,423 for abatement of the roof and all of the doors and windows. Potential funding is available through the Brownfield fund to cover the abatement cost and staff is in the process of pursuing these funds.

It is my recommendation, as City Engineer, that a change order be issued to the Harbor Drive Bathroom Demolition in the amount of $12,423.

Attachments

BEDROCK CONTRACTING & EXCAVATING
2040 HAMILTON ROAD
ALPENA, MI 49707

ESTIMATE

ESTIMATE DATE: 10/1/2019
ESTIMATE #: 296063
CONTACT: SHANNON SMOLIN...
PROJECT: 101 HARBOR DR.
TERMS: 2 WEEK DRAW

BILL TO:
CITY OF ALPENA
208 N. FIRST AVENUE
ALPENA, MI 49707

DESCRIPTION	QTY	RATE	AMOUNT
DEMOLITION OF THE RESTROOMS AT 101 HARBOR DRIVE	1	5,475.00	5,475.00
TOTAL WRITTEN BID PROPOSAL: FIVE THOUSAND FOUR HUNDRED SEVENTY FIVE DOLLARS AND ZERO CENTS			
ADDENDUMS: NONE			
ABATEMENT ADDITIONS: ABATE AND DISPOSE OF APPROX. 650 SQFT OF NON-FRIABLE ASBESTOS CONTAINING ROOF. REMOVE AND DISPOSE OF ALL EXTERIOR DOOR AND WINDOW ASSEMBLIES.	1	12,423.00	12,423.00

TOTAL $17,898.00

WE APPRECIATE YOUR BUSINESS.
IF THIS ESTIMATE IS CORRECT, PLEASE SIGN, DATE AND RETURN IN ORDER TO PROCEED.
THANK YOU!

SIGNATURE _____

P+989.358.2400 F+989.358.0048 OFFICE@BEDROCKCON.COM WWW.BEDROCKCON.COM

City of Alpena MICHIGAN

Alpena Fire Department
Alpena County EMS
501 W Chisholm Street
Alpena, Michigan 49707
www.alpena.mi.us

Fire/EMS

To: Honorable Mayor Matthew J Waligora and Municipal Council

From: Bill Forbush, Fire Chief

Date: March 10, 2020

Re: Presque Isle Project

In March of 2016, We began a 3-5 year relationship to rebuild the failed volunteer fire department in Presque Isle Township. An independent 501(c)(3) department had failed under mismanagement and the community was left with almost no fire protection. In the time since, we have reopened the Presque Isle station, acquired two engines, a tanker, a brush truck and a new rescue squad. There are about 20 people on the roster and most are trained and state licensed as Medical First Responders or above and Firefighter II. The department runs under 100 calls per year, but has never lacked an appropriate response since the City partnership.

The Alpena/Presque Isle agreement calls for management of the department by AFD leadership, and supplemental emergency response when needed. The vast majority of the City's involvement is through Chief Forbush and to a lesser extent, Deputy Chief Edmonds, both of whom are salaried employees who are overtime exempt. No additional compensation is requested or received by either.

AFD has recieved a number of benefits from the relationship, in the form of joint training including our recent ice rescue enhancements, a training ground for potential new recruits like Todd Adrian, and supplemental support like air trailer or tanker response when such assets are needed here. We are currently cultivating an additional potential future AFD employee there as well.

In exchange for these services, Presque Isle Township pays the City $35,000/year under an interlocal agreement.

Although the rebuilding of the department has been phenomonally successful, fire officers there lack experience across the board. Because of low call volume and limited training opportunities, Presque Isle officials, with my concurrence, would like to extend the agreement for one additional year bringing the project to a close within the 3-5 year window.

As City Fire Chief, I request and recommend that we extend the existing interlocal agreement with Presque Isle Township until March 30, 2021 at the same terms and conditions.

DATE: March 13, 2020

TO: Mayor Waligora and Municipal Council Members

FROM: Anne Gentry, Executive Director, Alpena Downtown Development Authority (DDA)

SUBJECT: Base Year Equalized Values for DDA District

Over the last year, City Accessor Allan Berg has been working on verifying the base year equalized values of the properties located within the DDA District at the times of the DDA's creation and subsequent boundary expansions (1981, 1985, 1988, 1989, 2004). Over the last year, Anna Soik and myself have been working with Allan to provide the necessary documentation to verify that all equalized values from the base year are recorded correctly.

This has been an essential process to verify that the DDA is collecting the correct amount through its Tax Increment Financing (TIF), which is calculated based on the difference between the base year equalized values and the current taxable values. Because of the timeline of tax settlement, we need to direct Allan of what base value to use to calculate the TIF funding that the DDA receives this year. Funds received from TIF compose the majority of the DDA's budget, which is used for downtown improvements, projects, marketing, and administrative costs, so it is essential that a base value is determined to receive our TIF funding this year.

It is recommended that the DDA Board and Alpena City Council adopt the proposed resolution, which would authorize the City Treasurer to use the 2018 base year equalized values to calculate the 2019 TIF for the DDA. Once the process is complete to reverify the base year values, the City Treasurer will be authorized to make the adjustment for the 2019 tax year TIFA capture at the time of the 2020 tax year settlement.

TIF funding is essential to the operations of the DDA and the projects that we lead. The DDA is responsible for providing the base year equalized values, and we believe this is a solution while we complete the process to verify base year equalized values from meeting minutes and tax rolls. I plan on attending the City Council meeting to answer any questions you may have.

RESOLUTION NO. 2020-03

A RESOLUTION AUTHORIZING 2018 BASE YEAR EQUALIZED VALUES FOR PROPERTIES LOCATED IN THE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) TO BE USED FOR THE CALCULATION OF THE 2019 TAX INCREMENT FINANCING AUTHORITY (TIFA).

WHEREAS, the City of Alpena proposes to use the 2018 base year equalized values for the calculation of the 2019 DDA TIFA payment; and

WHEREAS, the City Treasurer is authorized to make the adjustment for the 2019 tax year DDA TIFA capture at the time of the 2020 tax year settlement; and

WHEREAS, the proposed changes will pertain only to those parcels located in the DDA and are on the 2019 tax roll; and

WHEREAS, this change is contingent upon first the approval of the DDA Board of Directors; and

NOW, THEREFORE BE IT RESOLVED that the City of Alpena shall use the 2018 base year equalized values for the calculation of the 2019 TIFA for all parcels located within the DDA on the 2019 tax roll contingent upon the approval of the DDA Board of Directors. The City Treasurer is authorized to make the adjustment for the 2019 tax year TIFA capture at the time of the 2020 tax year settlement.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:
Nays:
Absent:

Resolution declared ____.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held March 16, 2020.

Anna Soik
City Clerk

Alpena County

3-10-2020

Legend:

1981=Orange 1988=Blue 2004=Yellow

1985=Purple 1989=Green