

ALPENA CITY COUNCIL MEETING

January 21, 2020 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular & Closed Sessions of January 6, 2020.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$727,968.69.
 - B. Appointment of Keith Wallace as the Assistant City Attorney with the Term Expiring on February 1, 2022.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
 - A. Thunder Bay International Film Festival Week, January 19-26, 2020.
 - B. Community Risk Reduction Week, January 20-24, 2020.
10. Public Hearing.
11. Report of Officers.
12. Communications and Petitions.
 - A. Target Alpena Development Corporation Semi-Annual Report.
 - B. Huron Humane Society Semi-Annual Report.
13. Unfinished Business.

Second Reading of Ordinance 20-453, Taxation Definitions.
14. New Business.
 - A. City Concrete Program Renewal Recommendation.
 - B. Security Modifications Water System.
 - C. Water Recycling Plant PVP Pump Bid.
 - D. Elevator Contract Amendment.

- E. Marina Boat Lift Repair Bid and Budget Amendment.
- 15. Recess.
- 16. Workshop – Medical Marihuana Facilities.
 - A. Zoning for Provisioning Centers.
 - B. Buffers for Churches, Parks and Provisioning Centers.
 - C. Maximum Number of Provisioning Centers.
 - D. Selection Process.
- 17. Recess.
- 18. Adjourn to Closed Session for Attorney/Client Consultation Regarding the Renaissance Zone for GranBio.
- 19. Return to Open Session.
- 20. Possible Approval of Resolution 2020-01, Delinquent Taxes and Criteria for Support to the State of Michigan of a Renaissance Zone for an Agricultural Processing Facility.
- 21. Adjourn.

Rachel R. Smolinski
City Manager

COUNCIL PROCEEDINGS

January 6, 2020

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Mitchell, and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of the December 16, 2019 meeting were approved as printed.

MODIFICATIONS TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to remove item 6C from the consent agenda and add to new business as 14D.

Carried by unanimous vote.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$158,342.67 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Recommendation to Not Waive the Penalty as Requested for the Diane Bartz Parcel.
3. Collection of 2020 Property Taxes for Alpena Public Schools.

Carried by unanimous vote.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, that the Comprehensive Annual Financial Report (CAFR) – Fiscal Year Ended June 30, 2019 as completed by Straley Lamp & Kraenzlein P.C. be received and filed.

Carried by unanimous vote.

ORDINANCE NO. 19-452

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve Ordinance 19-452, an ordinance which requires a yearly report of the fiscal

condition of the retirement system and an actuarial valuation of the system's assets and liabilities.

Carried by unanimous vote.

MAYOR PRO TEM APPOINTMENT

Moved by Councilmember Nowak, seconded by Councilmember Hess to appoint Councilmember Johnson as Mayor Pro Tem.

Carried by unanimous vote.

MAYOR MATT WALIGORA

COMMITTEE APPOINTMENTS

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to reappoint Mayor Matt Waligora to the Huron Undercover Narcotics Team (HUNT), Inter-Governmental Communications, Natural Resources-Visioning Committee, and Clear Target Market-Visioning, Joint Land Use Study (JLUS) Policy Committee, and an alternate to the Michigan Arts and Culture Northeast (MACNE) Board, and Northeast Michigan Council of Government (NEMCOG) Board.

Carried by unanimous vote.

MAYOR PRO TEM CINDY JOHNSON

COMMITTEE APPOINTMENTS

Moved by Councilmember Nowak, seconded by Councilmember Hess, to reappoint Mayor Pro Tem Cindy Johnson to the Park Foundation, Retirement Board, Jail Committee, Inter-Governmental Roads, Inter-Governmental Recycling, Natural Resources Visioning, Policies and Procedures Visioning, Alpena Art Vision, and Huron Humane Society.

Carried by unanimous vote.

COUNCILMEMBER AMBER HESS

COMMITTEE APPOINTMENTS

Moved by Councilmember Mitchell, seconded by Councilmember Nowak, to reappoint Councilmember Amber Hess to City Property, Building Strong Consensus – Visioning, MACNE Board, Medical Marihuana, Inter-Governmental Air/Water Quality, Economic Development Visioning, and an alternate to Inter-Governmental Recycling, Thunder Bay Sanctuary, and Alpena Art Vision.

Carried by unanimous vote.

COUNCILMEMBER MIKE NOWAK

COMMITTEE APPOINTMENTS

Moved by Councilmember Hess, seconded by Mayor Pro Tem Johnson, to reappoint Councilmember Mike Nowak to the Historic District, Alpena County Central Dispatch, Inter-Governmental Public Safety, Target Alpena Development, Policies and Procedures Visioning, and the Retirement Board.

Carried by unanimous vote.

COUNCILMEMBER DANNY MITCHELL

COMMITTEE APPOINTMENTS

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to appoint Councilmember Danny Mitchell to Drug Awareness Resistance Education (DARE), Medical Marihuana, NEMCOG, Thunder Bay Sanctuary, Building Strong Consensus – Visioning, Clear Target Market Visioning, and an alternate to Target Alpena Development, and HUNT.

Carried by unanimous vote.

ORDINANCE NO. 20-453 – FIRST READING

The Municipal Council heard the first reading of Ordinance 20-453, an ordinance which amends the definition of “taxpayer” and “substantially delinquent.”

PERFORMANCE LOCKER LEASE AGREEMENT RENEWAL

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve the Lease Agreement Renewal with Performance Locker as amended.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:40 p.m.

RECONVENE

The Municipal Council reconvened at 6:48 p.m.

WORKSHOP – MEDICAL MARIHUANA FACILITIES

The Municipal Council continued discussion of buffers and zoning districts for medical marihuana facilities in the City. Discussion will continue at the next Municipal Council meeting.

RECESS

The Municipal Council recessed at 7:28 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:29 p.m. for Attorney/Client Consultation regarding the Renaissance Zone for GranBio.

RECONVENE – OPEN SESSION

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the Municipal Council reconvened in open session at 8:24 p.m.

Carried by unanimous vote.

ADJOURN

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 8:24 p.m.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

Page: 1/3

EXP CHECK RUN DATES 01/22/2020 - 01/22/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ADRIENNE THOMPSON	122619	MEAL REIMB - EMS	132.82
AIRGAS USA LLC	9096182112	SUPPLIES - EMS DISP	23.72
AIRGAS USA LLC	9096223959	SUPPLIES - EMS DISP	42.25
AIRGAS USA LLC	9096223960	SUPPLIES - EMS DISP	24.20
AIRGAS USA LLC	9096328497	SUPPLIES - EMS DISP	34.68
AIRGAS USA LLC	9096612757	SUPPLIES - EMS DISP	124.22
AIRGAS USA LLC	9967313464	SUPPLIES - AMB DISP	20.70
AIRGAS USA LLC	9967331529	VEH MAINT - DPW	75.90
AIRGAS USA LLC	9096752287	VEH MAINT - DPW	5.94
ALLEGRA ALPENA	149098	SUPPLIES - CLERK/TREAS	209.35
ALLEGRA ALPENA	149099	SUPPLIES - CLERK/TREAS	425.52
ALPENA AREA CHAMBER OF COMM	19094	TARGET FY 19-20 EDC SVCS	20,000.00
ALPENA COUNTY TREASURER	010620	IT CONTRACTED SVCS 01/20	7,959.00
ALPENA DIESEL SERVICE	17446	VEH MAINT #45	160.64
ALPENA DIESEL SERVICE	17488	VEH MAINT #42	53.88
ALPENA DIESEL SERVICE	63444	VEH MAINT #47	366.06
ALPENA DIESEL SERVICE	63493	VEH MAINT #36	165.89
ALPENA DIESEL SERVICE	63518	VEH MAINT #94	27.46
ALPENA DIESEL SERVICE	63519	VEH MAINT - DPW	62.27
ALPENA DIESEL SERVICE	63415	VEH MAINT - DPW	75.76
ALPENA DIESEL SERVICE	63446	VEH MAINT - DPW	287.90
ALPENA DIESEL SERVICE	63562	VEH MAINT #39/#40	46.90
ALPENA EMBROIDERY & TROPHIES LLC	3869	SUPPLIES - COUNCIL	20.00
ALPENA GLASS CO INC	391087	SUPPLIES - FIRE/EMS	31.80
ALPENA POWER COMPANY	012220	ELECTRIC	30,368.78
ALPENA SUPPLY CO	S100214878.001	VEH MAINT - DPW	3.13
ALPENA SUPPLY CO	S100214911.001	VEH MAINT - DPW	28.81
ALPENA SUPPLY CO	S100215601.001	VEH MAINT #57	75.16
ALPENA SUPPLY CO	S100216852.001	VEH MAINT - DPW	19.04
ALPENA SUPPLY CO	S100216888.001	VEH MAINT - DPW	9.66
ALPENA TOWNSHIP	122019	REIMB GARAGE NATURAL GAS - FIRE/EMS	31.31
ALPENA TRIM LLC	121219	VEH MAINT - DPW	30.00
ALPENA WILBERT BURIAL VAULT COMPANY	123119	MAINT - CEMETERY	760.00
ALRO STEEL CORP	JL53082PV	VEH MAINT - DPW	115.07
AMAZON CAPITAL SERVICES INC	1VKY-M7YM-31XD	SUPPLIES - MGR	16.18
AMAZON CAPITAL SERVICES INC	19QH-37JQ-117Q	SUPPLIES - IT	313.74
AMAZON CAPITAL SERVICES INC	1FJT-C7L7-NQ6R	SUPPLIES - IT	45.18
ASSOC OF PUBLIC TREASURERS	21392	2019-20 MEMBERSHIP DUES	285.00
BALL TIRE & GAS INC	174446	SUPPLIES - POLICE	15.00
BALL TIRE & GAS INC	174460	VEH MAINT - FIRE/EMS	15.00
BALL TIRE & GAS INC	174800	VEH MAINT - DPW	62.68
BALL TIRE & GAS INC	175213	VEH MAINT #36	423.52
BOUND TREE MEDICAL LLC	83449615	SUPPLIES - EMS DISP	1,224.17
BOUND TREE MEDICAL LLC	83449618	SUPPLIES - EMS DISP	43.56
BP	57547270	GAS/FUEL - FIRE/EMS/EQ	8,179.34
BRONNERS COMMERCIAL DISPLAY	063390	CHRISTMAS DECORATIONS - PW	643.58
BRONNERS COMMERCIAL DISPLAY	063424	CHRISTMAS DECORATIONS - PW	593.50
BRUCE TILLINGER	123119	MECHANICAL INSP SVCS 12/19	2,492.00
BRUCE TILLINGER	123119A	PLUMBING INSP SVCS 12/19	796.00
CARQUEST AUTO PARTS	396447	SUPPLIES - FIRE/EMS	13.46
CARQUEST AUTO PARTS	396471	VEH MAINT - EMS	351.70
CARQUEST AUTO PARTS	396630	VEH MAINT - POLICE	8.36
CARQUEST AUTO PARTS	396692	VEH MAINT - DPW	272.99
CARQUEST AUTO PARTS	396693	VEH MAINT - FIRE/EMS	24.41
CARQUEST AUTO PARTS	396694	VEH MAINT - POLICE	39.38
CARQUEST AUTO PARTS	396738	VEH MAINT - DPW	7.28
CARQUEST AUTO PARTS	396857	VEH MAINT - DPW	3.80
CARQUEST AUTO PARTS	397730	VEH MAINT - DPW	20.22
CHARTER COMMUNICATIONS	7316 01/20	FAX LINE - PUBLIC WORKS	89.98
CHARTER COMMUNICATIONS	2978 01/20	WATER TWR INTERNET SIGNALS	524.88
CITY OF ALPENA	4636-001 1219	SEW/WATER - DDA IRR	101.73
COLLINS FLAGS	I01231395	SUPPLIES - FIRE/EMS/PKS/BH	308.10
CORE TECHNOLOGY CORPORATION	XT3000277	LEIN UPGRADE	5,000.00
DE LAGE LANDEN FINANCIAL SERVICES	66369582	COPIER LEASE 02/20 - DDA	56.55
DONALD H GILMET	123119	MILEAGE 12/19	169.94
DTE ENERGY	012220	GAS	13,499.80
EAGLE ENGINEERING & SUPPLY CO	50826	MAINT - LIGHTS	261.60
ENERCO CORPORATION	133792	BOILER CHEMICAL TREATMENT/SVCS - PSF	550.00
ENVIRONMENTAL SYSTEMS RESEARCH	93760502	ARCGIS SOFTWARE - IT	700.00
F.D. LAKE COMPANY	295085	MAINT - MAJ/LOC ST	188.62
FAMILY ENTERPRISE EMBROIDERY	63602	UNIFORMS - ENGINEER	140.00
FASTENAL COMPANY	MIALP172119	VEH MAINT - DPW	378.91

INVOICE REGISTER

Page: 2/3

EXP CHECK RUN DATES 01/22/2020 - 01/22/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FASTENAL COMPANY	MIALP172182	VEH MAINT - DPW	84.44
FASTENAL COMPANY	MIALP172309	VEH MAINT - DPW	32.23
FASTENAL COMPANY	MIALP172350	TRAFF CONTROL MAINT - MAJ/LOC ST	44.19
FITZPATRICK'S HARDWARE	5206579	SUPPLIES - FIRE/EMS	9.58
FITZPATRICK'S HARDWARE	5207049	CHRISTMAS DECORATIONS - PW	79.98
FITZPATRICK'S HARDWARE	5207088	SUPPLIES - FIRE/EMS	249.00
FRANCIS ROSINSKI	123119	ELECTRICAL INSP SVCS 12/19	1,694.00
FREESE HYDRAULICS & EQUIP REPAIR	36396	VEH MAINT #26	499.75
FRONTIER	9535 01/20	ALARM PHONE LINES - SEWER	592.92
FRONTIER	4175 01/20	TELEPHONE - FIRE/EMS	40.54
FRONTIER	5445 01/20	TELEPHONE - FIRE/EMS	74.18
FRONTIER	7204 01/20	ELEVATOR TELEPHONE - CITY HALL	57.13
FRONTIER	7430 01/20	ELEVATOR TELEPHONE - PUBLIC SAFETY	57.13
FRONTIER	2793 01/20	TELEPHONE - POL/FIRE/EMS	107.73
GARANTS OFFICE SUPPLIES & PRINTING	69362	SUIPLIES - POLICE	238.00
GIAMARCO MULLINS & HORTON PC	22	ATTY FEES - POLICE	135.00
GLITZ & GLAMOUR BRIDAL & GIFTS	123019	UNIFORMS - FIRE/EMS	5.00
GLITZ & GLAMOUR BRIDAL & GIFTS	010220	UNIFORMS - FIRE/EMS	35.00
GLITZ & GLAMOUR BRIDAL & GIFTS	010820	UNIFORMS - FIRE/EMS	5.00
GRAND TRAVERSE	53247	RADIO MAINT - FIRE/EMS	101.22
GREENWAY	123119	DUMPSTER CHARGES 12/19	640.00
HAGLUNDS	1321	SUPPLIES - FIRE/EMS	311.00
HAROLD KNOPP	010720	MEAL REIMB - EMS	13.48
HAROLD KNOPP	011320	MEAL REIMB - EMS	15.00
HUNT TREASURER	010820	FY 2020 CONTRIBUTION - POLICE	4,000.00
HURON HUMANE SOCIETY	010620	FY 19-20 CONTRIBUTION	5,000.00
INK AND TONER ALTERNATIVE	18-9804	SUPPLIES - IT	174.99
INK AND TONER ALTERNATIVE	20-0081	SUPPLIES - IT	59.99
KENDALL ELECTRIC INC	S108708208.001	MAINT - LIGHTS	87.47
KENDALL ELECTRIC INC	S108733353.001	SUPPLIES - LIGHTS	73.60
L & S TRANSIT MIX CO	59152	MAINT - PUBLIC WORKS	21.00
LAPPAN AGENCY INC	666808	INSURANCE - GENERAL	135,343.00
LARRY SANDERSON	960073	SNOW REMOVAL - DDA	640.00
LEFAVE PHARMACY INC	121619	SUPPLIES - EMS DISP	144.29
LERMA INC	2020	2020 MEMBERSHIP DUES	60.00
MACARTHUR CONSTRUCTION INC	CIP1 2019-04	WATER MAINS/MAJ ST - PARK PL	38,748.42
MACARTHUR CONSTRUCTION INC	CIP1 2019-04A	WATER MAINS - PARK PL	28,197.48
MACARTHUR CONSTRUCTION INC	VALVE 2019-04	REPLACE/INSTALL WATER VALVES	7,650.00
MACARTHUR CONSTRUCTION INC	VALVE 2019-04A	REPLACE/INSTALL WATER VALVES	14,125.00
MASTERS & LALONDE SHOES	48880	UNIFORMS - FIRE/EMS	104.00
MASTERS & LALONDE SHOES	48944	UNIFORMS - FIRE/EMS	120.00
MASTERS & LALONDE SHOES	49172	UNIFORMS - FIRE/EMS	136.00
MICHIGAN ELECTION RESOURCES	10821	ELECTION SUPP - CLERK/TREAS	88.74
MICHIGAN STATE POLICE	551-553662	SOR REGISTRATION - POLICE	60.00
MICHIGAN TAX TRIBUNAL REPORTER INC	011720	SUBSCRIPTION - CITY ATTY	235.00
MILLER OFFICE MACHINES	AR9641	COPIER MAINT 12/19 - CH/PSF	385.99
MILLER OFFICE MACHINES	AR9707	SUPPLIES - DDA	66.84
NICHOLAS HARRISON	010120	MEAL REIMB - EMS	24.50
NORTHERN CLEANING & MAINTENANCE	010120	MAINT - DDA	60.00
NORTHERN MICHIGAN CODE	012220	MADCAD SUBSCR/2019 DUES - BLDG	575.00
NORTHERN TOOL SALES & RENTALS	72275	SUPPLIES - FIRE/EMS	2.99
OFFICE DEPOT	13212554	SUPPLIES - POL/FIRE/EMS	579.96
OFFICE DEPOT	13501117	SUPPLIES - CITY HALL	379.26
OFFICE DEPOT	13501142	SUPPLIES - POL/FIRE/EMS	466.49
OMEGA ELECTRIC & SIGN CO INC	15777	SUPPLIES - SANCTUARY	50.00
PETER ROZNOWSKI	AP19-2229C	AMBULANCE REFUND	20.00
PREMIUM HYDRO SOLUTIONS LLC	1001	BLDG MAINT - FIRE/EMS	270.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 12/19	ELECTRIC - AIR BASE	15.11
R & R FIRE TRUCK REPAIR	56669	2018 VICTORYLINER AMBULANCE	159,000.00
R W MERCER COMPANY INC	153077	MAINT - BOAT HARBOR	250.00
RAPID RESULTS	9932	DRUG/ALCOHOL SCREEN - PKS/EQ	150.00
RAPID RESULTS	9950	YEARLY ENROLLMENT FEE	125.00
SANDRA BAKER	010820	STORM SEWER TAP FEE REFUND	2,965.00
SEVAN K INC	313 12/19	VEH MAINT - POLICE	144.75
SHALLAS SERVICE	12364	VEH MAINT - EMS	1,078.40
SPECIFICATION STONE PRODUCTS	2464531	STORES - 6A STONE	205.11
STANDARD ELECTRIC CO	4016486-00	MAINT - LIGHTS	240.60
STANDARD ELECTRIC CO	401661-00	MAINT - LIGHTS	209.36
STATE OF MICHIGAN	028557 01/20	MAINT - PUBLIC SAFETY BLDG	180.00
STATE OF MICHIGAN	010820	STORM WATER CONSTR CERT RENEWAL - B	95.00
STEVENS CUSTOM FABRICATION	23465	VEH MAINT #66	575.00
SUEZ WATER ENVIRONMENTAL SERVICES	201938628	CONT OPERATIONS 12/19	140,674.45

INVOICE REGISTER

Page: 3/3

EXP CHECK RUN DATES 01/22/2020 - 01/22/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SUEZ WATER ENVIRONMENTAL SERVICES	201938678	CONT OPERATIONS 12/19	33,212.79
SUPERIOR FABRICATING INC	15269	VEH MAINT - DPW	232.00
SUPERIOR FABRICATING INC	15275	VEH MAINT #47	360.00
SUPERIOR IMAGE CLEANING	123119	CITY CUSTODIAL SERVICES	2,756.58
TED FESTERLING LLC	8288	VEH MAINT #36	124.41
TED FESTERLING LLC	8290	VEH MAINT - DPW	895.00
TED FESTERLING LLC	8237	VEH MAINT #18/#25	577.20
TELEFLEX LLC	9502098219	SUPPLIES - EMS	677.50
TELNET	185553	TELEPHONE	363.79
TERMINAL SUPPLY CO	94937-00	VEH MAINT - DPW	32.18
THE ALPENA NEWS	DC1107 12/19	PUBLISHING/ADVERTISING	583.80
THE GRIND-DING SHOP	138126	MAINT - MAJ/LOC ST	107.92
THOMPSONS LINEN SERVICE	70483 12/19	UNIFORMS-PW/CEM/PKS/EQ	303.12
THUNDER BAY ELECTRIC INC	228389	TRAFF SIGNAL MAINT - MAJ ST	234.37
THUNDER BAY ELECTRIC INC	228390	MAINT - LIGHTS	1,539.16
THUNDER BAY ELECTRIC INC	228436	CONTRACTUAL SERVICES	187.68
TIMM CONSTRUCTION CO LLC	PB190420	PERMIT REFUND - BLDG	338.00
TRACTOR SUPPLY CREDIT PLAN	200810305	VEH MAINT - DPW	15.99
TRUE NORTH RADIO NETWORK	19120470	ADVERTISING - DDA	300.00
UNIFIRST CORPORATION	1394893 12/19	SUPP/MAINT - CH/PSF/PW/EQUIP	367.60
US TREASURY - HCTC	011420	REIMB IRS COBRA OVER-PMT	464.01
UTILITY SERVICE CO INC	497693	MAINT - WATER TANKS	14,686.75
UTILITY SERVICE CO INC	497694	MAINT - WATER TANKS	12,120.69
VERIZON CONNECT NWF INC	OSV1990141	VEHICLE TRACKER SVC 12/19 - EMS	37.90
VERIZON WIRELESS	9845344072	IPADS - GEN/FIRE/EMS	1,120.38
VISA/ELAN FINANCIAL SERVICES	1104 01/20	SUPPLIES - CH/POL/FIRE/EMS/PW	549.20
VISA/ELAN FINANCIAL SERVICES	1790 01/20	UNIFORMS/DUES - POLICE	154.75
VISA/ELAN FINANCIAL SERVICES	2432 01/20	SUPP/TR REG - CH/PKS/PW/COUNCIL/MGR	375.61
VISA/ELAN FINANCIAL SERVICES	3610 01/20	SUPP/UTIL - DDA	270.75
VISA/ELAN FINANCIAL SERVICES	3660 01/20	TR EXP/DUES - BLDG	184.28
VISA/ELAN FINANCIAL SERVICES	6116 01/20	TR EXP/VEH MAINT/FUEL - FIRE/EMS	1,183.96
VISA/ELAN FINANCIAL SERVICES	6134 01/20	SUPPLIES - CITY HALL	76.58
VISA/ELAN FINANCIAL SERVICES	7337 01/20	TRAVEL EXPENSE - PLANNER	2,213.03
VOSS LIGHTING	20180144-00	MAINT - LIGHTS	11.25
VOSS LIGHTING	20180188-00	MAINT - LIGHTS	3.50
WEINKAUF PLUMBING & HEATING INC	6474	MAINT - CITY HALL	75.00
WEINKAUF PLUMBING & HEATING INC	6989	BLDG MAINT - FIRE/EMS	187.50
WEX BANK	63248843	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	2,250.67
WITMER PUBLIC SAFETY GROUP	E1914288	UNIFORMS - FIRE/EMS	136.52

Total: 727,968.69

PROCLAMATION

WHEREAS, the Friends of the Thunder Bay National Marine Sanctuary was established October 2010, to support the mission of the Thunder Bay National Marine sanctuary – to identify, protect, conserve, and enhance the natural and maritime heritage resources, values, and qualities of the National Marine Sanctuary system for this and future generations throughout the nation; and

WHEREAS, the Thunder Bay International Film Festival, brought to the residents of Alpena through a joint effort of the International Ocean Film Festival and the Thunder Bay National Marine Sanctuary, hopes to bring a larger ocean awareness, an environment for interactive learning, and inspiration for local filmmakers; and

WHEREAS, the Thunder Bay International Film Festival will utilize the powerful form of film to communicate ocean and Great Lakes issues, and bring cultural events to Alpena and surrounding communities to inspire a shared vision of conservation of ocean and Great Lakes environments through stunning, sometimes controversial, and always conversation-starting films; and

WHEREAS, the Great Lakes Region, often considered the “Third Coast,” is a vital part of global waterways, thus making global issues our issues too; and

WHEREAS, the Thunder Bay International Film Festival explores water issues through some of the most impressive ocean and Great Lakes films from around the world, complemented by social events, educational opportunities, and discussions with award winning, nationally recognized filmmakers.

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**: the week of January 19th – 26th, 2020 as:

THUNDER BAY INTERNATIONAL FILM FESTIVAL WEEK

in the City of Alpena.

Signed at Alpena, Michigan this 21st day of January 2020.

Matthew J. Waligora
Mayor



**MAYORAL PROCLAMATION
for
COMMUNITY RISK REDUCTION WEEK
January 20-24, 2020**

WHEREAS, nationwide, a fire occurs in a structure at the rate of one every 63 seconds, and a home fire occurs every 88 seconds; and

WHEREAS, over 75% of all fire deaths occur in the home, and

WHEREAS, home fires are responsible for over 10,000 civilian injuries and almost 3/4 of all civilian injuries each year, and

WHEREAS, Community Risk Reduction is a data-informed process to identify and prioritize local risks, followed by integrated and strategic investment of resources to reduce their occurrence and impact; and

WHEREAS, the goal of Community Risk Reduction is to reduce the occurrence and impact of emergency events for both community members and emergency responders through deliberate action in the areas of the five E's of Education, Engineering, Enforcement, Emergency response, and Economic incentive; and

WHEREAS, the close working relationship between the Alpena Fire Department and the Alpena Building Department allows for a cooperative and comprehensive approach to mitigating hazards in the City of Alpena, and

WHEREAS, The Alpena County Office of Emergency Management works closely with City Fire/EMS, police and building officials in all hazard planning,

WHEREAS, Monday, January 20, 2020 is Martin Luther King Day and is nationally recognized as a National Day of Service and an opportunity for communities to reduce the risk in their community through a series of educational and other programs.

NOW THEREFORE,

by virtue of the power vested in me as Mayor of the City of Alpena, I declare that the week of January 20, 2020 be designated as CRR Week in the City of Alpena and urge citizens to work cooperatively with our City staff to identify and mitigate hazards throughout our community.

A handwritten signature in blue ink, appearing to read "Matthew J. Waligora", is written over a horizontal line.

Mayor Matthew J. Waligora
City of Alpena, Michigan
January 21, 2020

ORDINANCE NO. 20-453

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 86 – TAXATION; ARTICLE I – IN GENERAL, BY ADDITION OF SEC. 1 DEFINITIONS. BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Sec. 86-1. – Definitions.

- (a) "Taxpayer" is defined as any individual person, business, corporation or other entity that owns property to be assessed and taxed, whether real or personal in the City of Alpena.
- (b) The term "substantially delinquent" for purposes of real or personal property taxes owed to the City of Alpena shall be defined as any taxpayer as described in Section 86-1(a) who is at least one preceding tax year behind on March 1st for payment of either their real or personal property taxes.

Secs. 86-2 - 86-30. - Reserved.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____ 2020.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: January 6, 2020
Adopted: January 21, 2020
Published: _____, 2020

William A. Pfeifer, City Attorney




Memorandum

Date: January 13, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer

From: Rich Sullenger, City Engineer 

Subject: City Concrete Program Renewal Recommendation

On January 22, 2019, the City received and opened bids for the 2019 City Concrete Program. The bid was awarded to Bedrock Contracting for 2019. This contract allowed for one (1) year contract renewal if both parties can agree on pricing. The City has received renewal pricing from Bedrock Contracting for the 2020 City Concrete Program. They have proposed a 1.9% price increase on all work activities for the 2020 season. Based on the limited increase requested, it is my recommendation, as City Engineer, to renew the City Concrete Contract with Bedrock Contracting for 2020, at the attached prices. At no case shall the contract be extended beyond December 31, 2020.

The resident cost for sidewalk replacement under this program is established at sixty percent of the cost for installation of 4" replacement sidewalk. This cost would include both the contractor cost of \$3.39 and engineering costs of \$0.35 per square foot totaling \$3.74. Sixty percent of this cost would be \$2.24. It is my recommendation, as City Engineer, that the property owner sidewalk rate be established at \$2.24. This represents a \$0.03 increase over the 2019 rate of \$2.21 per square foot.

Attachments



L n	Pay l	D r n	uan y Un	Un Pr	T a
0001	1047040	Additional Labor	300.000 Hr	\$29.40	\$8,820.00
0002	2057021	Excavation and Grading	50.000 Cyd	\$1.27	\$63.50
0003	2057021	Fill Material, LM	50.000 Cyd	\$1.27	\$63.50
0004	6020106	Conc Pavt, Nonreinf, 9 inch Air-Entrained, 9 Sack, New	10.000 Syd	\$84.07	\$840.70
0005	6020106	Conc Pavt, Nonreinf, 9 inch Air-Entrained, 9 Sack, Replace	20.000 Syd	\$96.04	\$1,920.80
0006	6027001	Curb and Gutter, Conc	1,000.000 Ft	\$17.07	\$17,070.00
0007	6027021	Conc, Grade HE	40.000 Cyd	\$140.72	\$5,628.80
0008	8010005	Driveway, Nonreinf Conc, 6 inch	250.000 Syd	\$31.08	\$7,770.00
0009	8030002	Sidewalk, Conc, 4 inch New, less than 100 sft	100.000 Sft	\$3.16	\$316.00
0010	8030002	Sidewalk, Conc, 4 inch New, 100 sft and greater	400.000 Sft	\$3.11	\$1,244.00
0011	8030002	Sidewalk, Conc, 4 inch Replace, less than 100 sft	1,000.000 Sft	\$3.58	\$3,580.00
0012	8030002	Sidewalk, Conc, 4 inch Replace, 100 sft and greater	1,300.000 Sft	\$3.39	\$4,407.00
0013	8030003	Sidewalk, Conc, 6 inch New, less than 100 sft	80.000 Sft	\$3.83	\$306.40
0014	8030003	Sidewalk, Conc, 6 inch New, 100 sft and greater	250.000 Sft	\$3.63	\$907.50
0015	8030003	Sidewalk, Conc, 6 inch Replace, less than 100 sft	350.000 Sft	\$4.11	\$1,438.50
0016	8030003	Sidewalk, Conc, 6 inch Replace, 100 sft and greater	1,200.000 Sft	\$3.91	\$4,692.00
0017	8030010	Sidewalk Ramp	150.000 Sft	\$8.44	\$1,266.00
0018	8037010	Sidewalk, Colored Conc, 6 inch, Stenciled	125.000 Sft	\$8.93	\$1,116.25
C n ra T a					61,450.95

Bedrock Prices 2019-2020

Description	Units	Quantity	2019 Price	2019 Total	2020 Price	2020 Total
_ Additional Labor	Hr	300	\$28.85	\$8,655.00	\$29.40	\$8,820.00
_ Excavation and Grading	Cyd	50	\$1.25	\$62.50	\$1.27	\$63.50
_ Fill Material, LM	Cyd	50	\$1.25	\$62.50	\$1.27	\$63.50
_ Curb and Gutter, Conc	Ft	1000	\$16.75	\$16,750.00	\$17.07	\$17,070.00
_ Conc, Air Entrained, 9 Sack, New	Cyd	10	\$82.50	\$825.00	\$84.07	\$840.70
_ Conc, Air Entrained, 9 Sack, Replace	Cyd	20	\$94.25	\$1,885.00	\$96.04	\$1,920.80
_ Conc, Grade HE	Cyd	40	\$138.10	\$5,524.00	\$140.72	\$5,628.80
Driveway, Nonreinf Conc, 6 inch	Syd	250	\$30.50	\$7,625.00	\$31.08	\$7,770.00
Sidewalk, Conc, 4 inch New, 100 sft and greater	Sft	400	\$3.05	\$1,220.00	\$3.11	\$1,244.00
Sidewalk, Conc, 4 inch New, less than 100 sft	Sft	100	\$3.10	\$310.00	\$3.16	\$316.00
Sidewalk, Conc, 4 inch Replace, 100 sft and greater	Sft	1300	\$3.33	\$4,329.00	\$3.39	\$4,407.00
Sidewalk, Conc, 4 inch Replace, less than 100 sft	Sft	1000	\$3.51	\$3,510.00	\$3.58	\$3,580.00
Sidewalk, Conc, 6 inch New, 100 sft and greater	Sft	250	\$3.56	\$890.00	\$3.63	\$907.50
Sidewalk, Conc, 6 inch New, less than 100 sft	Sft	80	\$3.76	\$300.80	\$3.83	\$306.40
Sidewalk, Conc, 6 inch Replace, 100 sft and greater	Sft	1200	\$3.84	\$4,608.00	\$3.91	\$4,692.00
Sidewalk, Conc, 6 inch Replace, less than 100 sft	Sft	350	\$4.03	\$1,410.50	\$4.11	\$1,438.50
Sidewalk Ramp Conc, 4 inch	Sft	150	\$8.28	\$1,242.00	\$8.44	\$1,266.00
_ Sidewalk, Colored Conc, 6 inch, Stenciled	Sft	125	\$8.76	\$1,095.00	\$8.93	\$1,116.25

\$60,304.30

\$61,450.95




Memorandum

Date: January 13, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer 

Subject: Security Modifications Water System

The City has funding established in the current budget for water infrastructure security with \$10,000 for the Water Treatment Plant and \$30,000 for the water towers. SUEZ staff has been working with AWC, American Widget Company the subcontractor for Alpena County, to identify the most cost effective viable solution to provide these security improvements. The City has utilized AWC for security improvements at City Hall as well as our most recent building projects, the Starlite Beach bathrooms and the trailhead project.

AWC, after consultation with SUEZ staff, has provided pricing for water infrastructure security, per the attached quote, in the amount of \$16,000. This would provide monitoring and access alarm for the two water towers, the US-23 North Pump Station, and the Water Treatment Plant. The City has sufficient funding established for this project within the water fund. It should also be noted that this has been a discussion item with our utility regulators.

It is my recommendation, as City Engineer, to award the water infrastructure security improvements to AWC in the amount of \$16,000.

Attachments



Quotation

AWC
122 S. RIPLEY ST
989-916-5980
ALPENA, MI 49707

Quote Number:
205

Quote Date:
Dec 16, 2019

Page:
1

Quoted to:

ALPENA CITYWATER DEPT..
ALPENA, MI 49707

Customer ID	Good Thru	Payment Terms	Sales Rep
ALPENA CITY WATER	1/15/20	C.O.D.	

Quantity	Item	Description	Unit Price	Extension
1.00	SUPPLYS FOR INSTALL	NVR/ 2 CAMS / DOOR SENSOR / BOX MONITOR/ POWER STRIP US 23 NORTH WATER TOWER		
1.00	SUPPLYS FOR INSTALL	NVR/ 2 CAMS / 2 DOOR SENSORS / BOX / MONITOR /POWER STRIP/ AT PUMP STATION		
1.00	SUPPLYS FOR INSTALL	NVR / 3 CAMS / 2 DOOR SENSORS / BOX /MONITOR/POWER STRIP / 9TH STREET		
1.00	SUPPLYS FOR INSTALL	NVR / 4 CAM / 6 DOOR SENSORS / 1 MONITOR/ POWER STRIP / WATER TREATMENT PLANT		
1.00	SUPPLYS FOR INSTALL	INSTALLED	16,000.00	16,000.00
			Subtotal	16,000.00
			Sales Tax	
			Total	16,000.00




Memorandum

Date: January 15, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer 

Subject: Water Recycling Plant PVP Pump

On January 14, 2020, the City received and opened bids for the Water Recycling Plant PVP Pump Project. This project consists of replacement of the first of four piston pumps utilized by the plant in the treatment process. The pumps must be replaced in a specific sequence to prevent disruption of the plant during construction.

Bid documents were sent to (16) sixteen vendors as well as posted on the City's website with (1) one bid received as follows:

Meridian Contracting	\$39,300
Alpena, MI	

The City has \$95,000 in the current budget and can sufficiently fund this pump replacement. Todd Britton, from Meridian Contracting, spent a significant amount of time reviewing this project with treatment plant staff and the pump company to ensure a solid price and a seamless installation.

During the review of the project prior to bidding, treatment plant staff brought to light the existing electrical panel which these pumps are serviced by was installed around 1956. The existing breaker system no longer has replacement parts available and the staff has been making do with a limited amount of used parts from a similar panel. For this reason, we requested a price from an electrical contractor to review the panel as part of the bid. While the contractor felt the panel could still be used, it is questionable for how long the existing equipment will be functional and what corrective measures would be needed when the spare parts on hand are exhausted.

Since the proposed pump replacement bids were well within the available budget, we requested a price from the contractor to replace the electrical panel to ensure there would be no issues with the new pump installation. Meridian Contracting, along with their

subcontractor Thunder Bay Electric, has provided us with a price not to exceed \$17,850 for the replacement of the existing breaker panel.

Upon review of the bids and the recommendation of Water Treatment Plant personnel, it is my recommendation, as City Engineer to award the Water Recycling Plant PVP Pump Project to Meridian Contracting, for the project totaling \$39,300 and execute a contract modification in the amount of \$17,850 to replace the electrical panel which services this pump in conjunction with this project.

Attachments



City of Alpena

Bid Name: Water Recycling Plant PVP Pump

Bid Open Date: 01/14/2020 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Meridian Contracting Alpena, MI	N/A	✓	\$ 39,300	

Unofficial – “As-Read” Results – Subject to Verification

Bids Due: January 14, 2020
Time: 2:00 P.M.

BID LIST
City of Alpena Water Recycling Plant PVP Pump

- | | |
|---|---|
| 1. JGM Valve
1155 Welch Road, Suite D
Commerce, MI 48390
Ph: 248-926-6200
contact@jgmvalve.com | 7. Kendall Electric
1240 US 23 North
Alpena, MI 49707
Ph: 989-356-3411
salesalp@kendallelectric.com |
| 2. Kerr Pump and Supply
12880 Cloverdale
Oak Park, MI 48237
Ph: 248-543-3880
sales@kerrpump.com | 8. Omega Electric
1109 Crittenden Drive
Alpena, MI 49707
Ph: 989-358-8243
Omegaelectric1@gmail.com |
| 3. Alpena Supply
410 S. Eleventh Ave.
Alpena, MI 49707
Ph: 989-354-2181
garysuszek@alpenasupply.com | 9. Thunder Bay Electric
1693 M-32 West
Alpena, MI 49707
Ph: 989-354-2840
vickie@thunderbayelectric.com |
| 4. Detroit Pump & Mfg. Co
450 Fair Ave; Building D
Ferndale, MI 48220
Ph: 248-544-4242
Patrick.barckholtz@detroitpump.com | 10. Tempest Enterprises
3213 Forest Road
Gaylord, MI 49735
Ph: 989-390-5008
BrianT@TempestEnterprises.com |
| 5. DuBois-Cooper
905 Penniman
Plymouth, MI 48170
Ph: 734-890-9839
jfrederick@duboiscooper.com | 11. AE2S/EIM
Matt Tolan – 989-464-5013
Mtolan7698@gmail.com
Bruce Caudill – 906-287-1173
Bruce.Caudill@eimcompany.us |
| 6. Kennedy Industries, Inc.
52900 West Grand River Avenue
New Hudson, MI 48165
Ph: 248-684-1200
info@kennedyind.com | 12. Buist Electric
2-84 th Street SW
Bryon Center, MI 49315
Ph: 616-878-5216
jblount@buistelectric.com |

Bids Due: January 14, 2020
Time: 2:00 P.M.

BID LIST
City of Alpena Water Recycling Plant PVP Pump

13. Control Solutions
8535 Byron Commerce Dr. Ste A
Byron Center, MI 49315
Ph: 616-583-6000
jkauffman@controlyourbuilding.com
jwysocki@controlyourbuilding.com
14. Penn Valley Pump Co., Inc.
998 Easton Road
Warrington, PA 18976
Ph: 215-343-8750
struitt@pennvalleypump.com
15. Devere Industrial LLC
1685 Hamilton Road
Alpena, MI 49707
Ph: 989-358-8043
bjohnson@devereind.us
16. S & A Company LLC
1504 N. 2nd Avenue
Alpena, MI 49707
Ph: 989-356-2373
drazjw@gmail.com



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Engineering

CONTRACT MODIFICATION

NO. 1

PROJECT: Water Recycling Plant PVP Pump


ADD ITEMS:

Item	Unit	Qty	Unit Price	Total
Electrical Service Upgrades	LS	1	\$17,850	17,850
				\$17,850

The existing electrical panel which the proposed pumps are serviced by was installed around 1956. The existing breaker system no longer has replacement parts available and the staff has been making do with a limited amount of used parts from a similar panel. While the contractor felt the panel could still be used, it is questionable for how long the existing equipment will be functional and what corrective measures would be needed when the spare parts on hand are exhausted. For this reason, the panel should be replaced as part of this project.

TOTAL CONTRACT DIFFERENCE: + \$17,850

THE UNDERSIGNED REPRESENTATIVES OF THE CITY OF ALPENA AND THE CONTRACTOR FOR THE PROJECT REFERENCED ABOVE AGREE TO THIS CHANGE IN CONTRACT.


Rich Sullenger, City Engineer


Contractor

Rachel Smolinski, City Manager

Anna Solk, City Clerk/Financial Director/Treasurer



Memorandum

Date: January 13, 2020

To: Alpena City Council

Copy: Rachel Smolinski, City of Alpena Manager
Anna Soik, Clerk/treasure, finance director
Donald Gilmet, City of Alpena Building Official
Rich Sullenger, City of Alpena Engineer

From: Michael Kieliszewski, Assistant Building Official, City of Alpena

Subject: Elevator contract amendment

The State of Michigan Elevator division has increased the maintenance requirements for elevators across the State of Michigan. This impacts the elevators at Alpena City Hall and Public Safety Facilities; therefore, Schindler elevator is requesting we amend our existing contracts to include an additional fee, with 2 options available (see attached amendment).

We recently renewed both contracts (automatically renew per contract language) in year 2019 for an additional 5 years. City Attorney William Pfeifer reviewed the current contracts and he noted no issues with amending them. I have been satisfied with Schindler Elevators level of service at both facilities. Currently the contract price for City Hall is \$2,696 per year and Public Safety Facility is \$2,651 per year.

It is my recommendation as the Assistant Building Official, that the City of Alpena amend the existing elevator contracts with Schindler Elevator for Alpena City Hall and the Public Safety Facility selecting option #2 in the amount of \$35.00 per month which increases each contract \$420 per year.

Attachments:

Cc: rware@libertypropertymgmt.com; jason@themeetinghouserochster.com; Patricia.Dushaj@transwestern.com; gdezern@townvillagesterlingheights.com; Canty, Maurice; Colucci, Karen; bcaiozzo@signatureassociates.com; canderson@smggr.com; ken.bratten@ufcw876.org; artjan_59@yahoo.com; linda@unitedwaybaycounty.org; RHoulihan; benjamin.spencer@freg.com; emily@westbranchlibrary.org; daniel.robb@yahoo.com; bilrud@myfitz.net; derek.overholt@bahrc.com

Subject: Newly Required- Category 1 Safety testing for hydraulic elevators - Please read the attached

Attachments: CAT1 (Addendum to add to Agreement)revised to January 1-2020 start date.pdf

Dear Valued Customer,

Several months ago, our General Manager, Louis Haefner sent out an email/letter discussing the recent code changes for hydraulic elevator testing within the State of Michigan. The letter was sent along with an Addendum to add the services to your current service agreement. To date, we have either not heard from you regarding this or you have opted to have the services billed separately. Please note that the Addendum provided gives you two options at a discounted rate for this extra service.

I'm attaching a copy of the letter previously sent below for reference:

To Whom It May Concern,

In 2018, the State of Michigan Elevator Division added a new code requirement to perform a Category 1 Test on every Hydraulic Elevator (ASME A17.1, Section 8.6.5.14.1 – 14.7) as well as on every Escalator, including Moving Walks (ASME A17.1, Section 8.6.8.15.1 – 15.23).

Prior to this code change, a Hydraulic Elevator was required to only have a Full Load Standing Test completed every three years. There were no annual Testing requirements for Escalators and Moving Walks outside of the Manufacturer's recommended maintenance program.

As we understand it, The State of Michigan Elevator Division has not communicated this change to Building Owners and Managers and is simply tasking the Elevator Service Companies to complete these tests on behalf of our customer base. Candidly, we at Schindler Elevator, were waiting to see if the State of Michigan would retract the new testing requirements as they will have a cost impact to you, our valued Customers. Unfortunately, they are taking a hardline approach and drafting correction orders as well as generating costly reinspection fees. Depending upon the State of Michigan Elevator Inspectors interpretation of the newly adopted code, some Inspectors have threatened to red-tag units out of service.

Unfortunately, these new tests require additional labor (to perform the testing onsite) as well as additional administrative time to track and report progress to the State of Michigan. We apologize in advance, but we will be sending out additional correspondence in the coming weeks that will identify the cost impact to your locations. In the meantime, we are handling any State of Michigan Elevator Inspector request's as they arise.

We appreciate your understanding in that we are only trying to keep you fully code compliant with the State of Michigan Please feel free to reach out to your Schindler Representative or myself if you have any questions. We will continue to work on your behalf to minimize the cost impact of these new testing requirements as best as we can.

Sincerely,

Lou

Please also find the new addendum attached with a January 1, 2020 start date. To proceed, please fill out the form for each building that you would like to add this service to the agreement.

Thank you.

PROPOSAL TO AMEND ELEVATOR MAINTENANCE AGREEMENT



Building Name: _____

Schindler Elevator Corporation

Address: _____

28451 Schoolcraft Road

City, State, Zip: _____

Livonia, MI 48150

We propose that your Elevator Maintenance Agreement be amended effective January 1, 2020 adding the new Annual Category 1 Safety Test (Shown below) as required by the State of Michigan Elevator Division.

Category 1 Test Requirement-Yearly	ASME Section	Pass	Fail	N/A
Relief Valve Setting and System Pressure Test	§ 6.5.14.1			
Hydraulic Cylinders and Pressure Piping	§ 6.5.14.2			
Normal Terminal Stopping Devices	§ 6.5.14.3(a)			
Governors, Overspeed Switch and Seals	§ 6.5.14.3(b)			
Safeties	§ 6.5.14.3(c)			
Oil Buffers	§ 6.5.14.3(d)			
Firefighter's Emergency Operation	§ 6.5.14.3(e)			
Standby or Emergency Power Operation	§ 6.5.14.3(f)			
Emergency Terminal Speed Reducing Devices	§ 6.5.14.3(h)			
Low Oil Protection Operation	§ 6.5.14.3(i)			
Flexible Hose and Fitting Assemblies	§ 6.5.14.4			
Pressure Switch	§ 6.5.14.5			
Power Operation of Door System	§ 6.5.14.6			
Slack Rope Device	§ 6.5.14.7			

Option #1: Add \$53.00 per month per elevator. Acceptance of Option #1 _____

- The contract price will be adjusted as noted above, subject to all terms and conditions of the original agreement including, without limitation, the annual provision for price adjustment.

Option #2: Add \$35.00 per month per elevator with an additional 5-year extension to our service

agreement. Acceptance of Option #2 _____

- The contract price will be adjusted as noted above along with a Five-year extension of our current subject to all terms and conditions of the original agreement including, the annual provision for price adjustment.

Acceptance In Duplicate

Authorized Approver:

Schindler Elevator Corporation

By _____

By: _____

Title _____

Title: _____

Date _____

Date: _____

12/11/2019 01:49 PM
User: LucilleB
DB: Alpena

VENDOR ACTIVITY REPORT FOR CITY OF ALPENA
VENDOR RANGE: 30316 TO 30316
Activity From 12/11/2014 To 12/11/2019

Page: 1/1

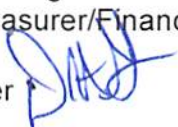
Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Address Description	City/St/Zip Invoice Amt	Check Amt
30316	SCHINDLER ELEVATOR CORPORATION		PO BOX 93050	CHICAGO, IL 60673-3050	
07/21/2015	INVOICE	8104030272	ELEVATOR MAINT - PUBLIC SAFETY	2,256.00	
07/21/2015	CHECK	3 60804			2,256.00
10/20/2015	INVOICE	8104097503	ELEVATOR MAINT - CITY HALL	2,256.00	
10/20/2015	CHECK	3 61452			2,256.00
07/19/2016	INVOICE	8104297400	ELEVATOR MAINT - PUBLIC SAFETY	2,368.80	
07/19/2016	CHECK	3 63185			2,368.80
12/06/2016	INVOICE	8104364122	ELEVATOR MAINT - CITY HALL	2,368.80	
12/06/2016	CHECK	3 64132			2,368.80
07/18/2017	INVOICE	8104559973	ELEVATOR MAINT - PUBLIC SAFETY	2,487.24	
07/18/2017	CHECK	3 65635			2,487.24
12/05/2017	INVOICE	8104626196	ELEVATOR MAINT - CITY HALL	2,487.24	
12/05/2017	CHECK	3 66536			2,487.24
07/17/2018	INVOICE	8104822083	ELEVATOR MAINT - PUBLIC SAFETY	2,567.88	
07/17/2018	CHECK	3 67932			2,567.88
10/16/2018	INVOICE	8104888964	ELEVATOR MAINT - CITY HALL	2,567.88	
10/16/2018	CHECK	3 68459			2,567.88
07/16/2019	INVOICE	8105091889	ELEVATOR MAINT - PUBLIC SAFETY	2,651.28	
07/16/2019	CHECK	3 70050			2,651.28
10/08/2019	INVOICE	8105160542	ELEVATOR MAINT - CITY HALL	2,696.28	
10/08/2019	CHECK	3 70557			2,696.28
Total:				24,707.40	24,707.40
Net of 10 Invoices / 10 Checks					
Grand Total 10 invoices and 10 checks f				24,707.40	24,707.40

VENDOR ACTIVITY REPORT FOR CITY OF ALPENA
VENDOR RANGE: 30316 TO 30316
Activity From 12/11/2014 To 12/11/2019

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Address Description	City/St/Zip Invoice Amt	Check Amt
30316	SCHINDLER ELEVATOR CORPORATION		PO BOX 93050	CHICAGO, IL 60673-3050	
07/21/2015	INVOICE	8104030272	ELEVATOR MAINT - PUBLIC SAFETY	2,256.00	
07/21/2015	CHECK	3 60804			2,256.00
10/20/2015	INVOICE	8104097503	ELEVATOR MAINT - CITY HALL	2,256.00	
10/20/2015	CHECK	3 61452			2,256.00
07/19/2016	INVOICE	8104297400	ELEVATOR MAINT - PUBLIC SAFETY	2,368.80	
07/19/2016	CHECK	3 63185			2,368.80
12/06/2016	INVOICE	8104364122	ELEVATOR MAINT - CITY HALL	2,368.80	
12/06/2016	CHECK	3 64132			2,368.80
07/18/2017	INVOICE	8104559973	ELEVATOR MAINT - PUBLIC SAFETY	2,487.24	
07/18/2017	CHECK	3 65635			2,487.24
12/05/2017	INVOICE	8104626196	ELEVATOR MAINT - CITY HALL	2,487.24	
12/05/2017	CHECK	3 66536			2,487.24
07/17/2018	INVOICE	8104822083	ELEVATOR MAINT - PUBLIC SAFETY	2,567.88	
07/17/2018	CHECK	3 67932			2,567.88
10/16/2018	INVOICE	8104888964	ELEVATOR MAINT - CITY HALL	2,567.88	
10/16/2018	CHECK	3 68459			2,567.88
07/16/2019	INVOICE	8105091889	ELEVATOR MAINT - PUBLIC SAFETY	2,651.28	
07/16/2019	CHECK	3 70050			2,651.28
10/08/2019	INVOICE	8105160542	ELEVATOR MAINT - CITY HALL	2,696.28	
10/08/2019	CHECK	3 70557			2,696.28
Total:				24,707.40	24,707.40
Net of 10 Invoices / 10 Checks					
Grand Total 10 invoices and 10 checks f				24,707.40	24,707.40

Memorandum



Date: January 15, 2020
 To: Mayor and City Council Members
 Copy: Rachel Smolinski, City Manager
 Anna Soik, City Clerk/Treasurer/Finance Director
 From: Don Gilmet, Harbormaster 
 Subject: City of Alpena's Marina Boat Lift Repair

On January 14, 2020, the City received and opened bids for the City of Alpena's Marina Boat Lift Repair. The existing concrete boat lift pad has been under mine due to the pick holes in the existing sheet pile not being sealed after the initial installation. Over time, this has allowed for water to seep under the existing pad and wash the sand subbase out from under the concrete causing voids to form and the concrete to eventually fail due to the weight of the boat lift and boats.

This project was bid with two different options to address the lack of drainage which has caused some of the undermining issues. Alternate 1 consists of removing the failed concrete pad, sealing the open holes in the sheet pile causing erosion, replacing the existing concrete and shaping and grading of the adjacent driveway to allow for proper drainage of storm water away from the pad. The base bid repaired the sheet pile and replaced the concrete but included installing a new catch basin and storm pipe. Both options would successfully address the standing water issue.

Bid documents were sent to (11) eleven vendors as well as posted on the City's website with (2) two bids received as follows:

	Base Bid	Alternate 1
Environmental Excavating Alpena, MI	\$43,349.90	\$38,404.90
MacArthur Construction Hillman, MI	\$46,295.00	\$44,000.00

Both of these bids also noted the potential for a contract modification for optional ground thawing. Due to the need to have the project completed prior to the start of the boating season around May 1, the concrete subcontractor is concerned about the need to utilize equipment to thaw the subbase prior to installing the concrete. In an effort to provide the best price for the City, he did not include this cost in the unit price of the concrete and

instead will only request the \$3,800 lump sum if the thawing equipment is needed to complete the project.

Because of higher than expected concrete cost and the potential ground thawing change order, the project is over the proposed budget of \$27,000. Attached is a budget amendment requesting \$15,000 from the marina fund balance be reallocated to the Capital Outlay line item in the Marina Fund.

After review of the bids, it is my recommendation that we utilize Alternate 1 for this project as it is the least evasive due to the lack of underground work which will prevent issues with high ground water levels due to the high water conditions we are experiencing at this time. It will also prevent potential additional expenses which could be incurred if the area of known contamination extends into the proposed worksite.

Therefore, it is my recommendation as City of Alpena Harbormaster to approve the requested budget amendment of \$15,000 from the marina fund balance to the capital outlay budget, award the City of Alpena's Marina Boat Lift Repair for Alternate 1 to Environmental Excavating for the as bid unit prices totaling \$38,404.90, and allow staff to execute a change order for the optional ground thawing if it is warranted at the time of construction.

Attachments



City of Alpena

Bid Name: City of Alpena's Marina Boat Lift Repair
Bid Open Date: 01/14/2020 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Environmental Excavating Alpena, MI	#1 ✓	✓	\$ 43,349.90	Alternate 1 - \$ 38,404.90
MacArthur Construction Hillman, MI	#1 ✓	✓	\$ 44,000	Alternate 1 - \$ 46,295

Unofficial – "As-Read" Results – Subject to Verification

Environmental Excavating

Pay Item	Description	Quantity	Units	Unit Price		Bid Amount	
				Dollars	Cts	Dollars	Cts
1500001	Mobilization, Max	1	LSUM	400	0.00	400	0.00
2040050	Pavt, Rem	185	Syd	25	0.00	4625	0.00
2057021	Excavation, Earth, Modified	100	Cyd	15	0.00	1500	0.00
2097051	Project Cleanup and Restoration	1	LSUM	600	0.00	600	0.00
3027031	Aggregate Base 22, Modified	150	Ton	14	0.10	2115	0.00
5017031	HMA, 13A, Modified	40	Ton	130	0.00	5200	0.00
6027011	Conc Pavt, Misc, Reinf, 8 inch, Modified	185	Syd	129	0.54	23964	0.90
					Project Total \$38,404.90		

Project #: Alternate 1

MacArthur Construction

Pay Item	Description	Quantity	Units	Unit Price		Bid Amount	
				Dollars	Cts	Dollars	Cts
1500001	Mobilization, Max	1	LSUM	7200	0.00	7200	0.00
2040050	Pavt, Rem	185	Syd	10	0.00	1850	0.00
2057021	Excavation, Earth, Modified	100	Cyd	35	0.00	3500	0.00
2097051	Project Cleanup and Restoration	1	LSUM	3000	0.00	3000	0.00
3027031	Aggregate Base 22, Modified	150	Ton	15	0.00	2250	0.00
5017031	HMA, 13A, Modified	40	Ton	125	0.00	5000	0.00
6027011	Conc Pavt, Misc, Reinf, 8 inch, Modified	185	Syd	127	0.00	23495	0.00
					Project Total \$46,295.00		

Project #: Alternate 1

Bids Due: January 14, 2020
Time: 2:00 p.m.

BID LIST
City of Alpena's Marina Boat Lift Repair

- | | |
|--|---|
| 1. MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
(989) 379-4024
adrianmacarthur@hotmail.com | 7. Zann Brothers Construction
2325 Gordon Road
Alpena, MI 49707
(989)464-8114
zannbros@charter.net |
| 2. Everett Goodrich
3851 Werth Road
Alpena, MI 49707
(989) 356-1791
goodrich_paving@yahoo.com | 8. Hunt Brothers
5828 M-55
Whittemore, MI 48770
(989) 362-2457
lynn@huntbroconcrete.com |
| 3. Team Elmer's
704 E. Progress
Hillman, MI 49746
(989)742-4531
jallen@teamelmers.com | 9. Bolen's Asphalt Paving
875 Airport Road
East Tawas, MI 48730
(989) 989-984-0923
bolen_asphalt@yahoo.com |
| 4. Bedrock Contracting
2040 Hamiliton Road
Alpena, MI 49707
(989) 358-2400
office@bedrockcon.com | 10. Environmental Excavating
3555 M-32 W.
Alpena, MI 49707
(989) 356-1161
Jhansen5@charter.net |
| 5. D.J. McQuestion & Sons, Inc.
17708 18 Mile Road
LeRoy, MI 49655
tompep@djmquestion.com | 11. J & N Construction Inc.
1223 Anna Drive
Gaylord, MI 49735
(989) 732-8318
cmarkovich@jandnllc.com |
| 6. Ryan Brothers
14314 Pratt Road
Ossineke, MI 49766
(989) 370-1358
ryanbrosinc@hotmail.com | |

BUDGET AMENDMENT REQUEST

FUND: Marina Fund

DEPARTMENT: Marina

PROJECT: Marina Boat Lift Well Repair

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
211	Marina Fund Balance	\$161,730	(\$15,000)	\$146,730
211-760-976.000	Capital Outlay	\$27,000	\$15,000	\$42,000

Justification for Budget Amendment

Additional funds are needed above the estimate of repairs for more extensive damage that occurred after compiling the original estimate.

This was discovered when emergency repairs were conducted last fall prior to removing boats for the winter.

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

Department Head

Date

Clerk/Treasurer

Date

City Manager

Date

City Council

Date