

ALPENA CITY COUNCIL MEETING
February 17, 2020 – 6:00 p.m.
AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular Session of February 3, 2020.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$ 412,081.34.
 - B. 2019 Annual Monitoring Reports.
7. Presentations.
 - A. Imagine Math Accomplishment for Samuel Fitzpatrick.
 - B. Donation from the Alpena Area Convention & Visitor’s Bureau for the Efforts to Repair the Damage Caused by Recent Shoreline Erosion.
 - C. Lifesaving Commendations.
8. Announcements.

Meeting of the Alpena County Intergovernmental Council Will Take Place on Thursday, February 20, 2020, 7 p.m., at the Alpena County Regional Airport.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
12. Communications and Petitions.
13. Unfinished Business.
14. New Business.
15. Recess.
16. Workshop – Medical Marihuana Facilities.
 - A. Zoning.

B. Buffers.

C. Maximum Number of Provisioning Centers.

D. Selection.

17. Recess.

18. Adjourn to Closed Session to Discuss the Water & Sewer Litigation.

19. Return to Open Session.

20. Adjourn.

Rachel R. Smolinski
City Manager

COUNCIL PROCEEDINGS**February 3, 2020**

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Mitchell, and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MODIFICATIONS TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to remove the closed session and possible approval of resolution 2020-01 from the agenda.

Carried by unanimous vote.

MINUTES

The minutes of the regular and closed sessions of the January 21, 2020 meeting were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$182,888.59 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

CITY FINANCE DIRECTOR'S QUARTERLY FINANCIAL REPORT

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak to receive and file the Finance Director's Quarterly Financial Report of October 1, 2019 through December 31, 2019.

Carried by unanimous vote.

TRAFFIC SIGNAL NORTH SECOND AVENUE AT MILLER STREET

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Mitchell, to table a decision on reactivating the traffic signal at the intersection of Second Avenue and Miller Street.

Carried by unanimous vote.

GRANULAR ACTIVATED CARBON CHANGEOUT

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve the contract with Calgon Carbon Corporation for the 2020 carbon changeout in the amount of \$194,160.

Carried by unanimous vote.

BID – CHLORINE PIPE REPLACEMENT PROJECT

The following sealed bids were received on January 14, 2020 for the 2020 Chlorine Pipe Replacement Project.

Weinkauf Plumbing & Heating	Alpena, MI	HDPE \$131,640
		PVC \$45,920
Johnson & Wood	Saginaw, MI	HDPE \$126,000
		PVC \$106,000

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to reject the bids for the 2020 Chlorine Pipe Replacement Project.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:47 p.m.

RECONVENE

The Municipal Council reconvened at 6:56 p.m.

WORKSHOP – MEDICAL MARIHUANA FACILITIES

The Municipal Council continued discussion of buffers, number of provision centers, and the selection process for medical marihuana facilities in the City. Discussion will continue at the next Municipal Council meeting.

ADJOURN

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the Municipal Council adjourned at 7:44 p.m.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

EXP CHECK RUN DATES 02/18/2020 - 02/18/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9968016727	VEH MAINT - DPW	75.90
ALPENA AUTO ELECTRIC	58235	VEH MAINT #46	175.00
ALPENA COUNTY TREASURER	021120	IT CONTRACTED SVCS 02/20	7,959.00
ALPENA DIESEL SERVICE	17560	VEH MAINT - DPW	53.88
ALPENA DIESEL SERVICE	63703	VEH MAINT - DPW	318.67
ALPENA DIESEL SERVICE	63768	VEH MAINT - DPW	60.92
ALPENA DIESEL SERVICE	63625	VEH MAINT - DPW	228.40
ALPENA DIESEL SERVICE	63836	VEH MAINT - DPW	145.00
ALPENA DIESEL SERVICE	63885	VEH MAINT #91	70.04
ALPENA DRY CLEANING CO	47613	UNIFORMS - POLICE	32.25
ALPENA POWER COMPANY	021820	ELECTRIC	28,751.02
ALPENA SUPPLY CO	S100220589.001	MAINT - CEMETERY	284.40
ALPENA SUPPLY CO	S100220621.001	MAINT - CEMETERY	2.46
ALPENA SUPPLY CO	S100220691.001	MAINT - CEMETERY	4.86
ALPENA SUPPLY CO	S100221290.001	VEH MAINT #42	9.62
ALPENA SUPPLY CO	S100222310.001	SUPPLIES - PUBLIC SAFETY	28.05
ALPENA SUPPLY CO	S100222878.001	CHEMICALS - SEWAGE	982.72
ALPENA SUPPLY CO	S100223247.001	VEH MAINT #39	18.70
ALPENA SUPPLY CO	S100223317.001	VEH MAINT - DPW	31.74
ALPENA SUPPLY CO	S100226823.001	VEH MAINT - DPW	201.39
ALPENA TRIM LLC	013120	VEH MAINT #56	70.00
BALL TIRE & GAS INC	698759	VEH MAINT - DPW	15.00
BALL TIRE & GAS INC	175863	VEH MAINT - DPW	286.02
BALL TIRE & GAS INC	176141	VEH MAINT - POLICE	663.64
BALL TIRE & GAS INC	176214	VEH MAINT - DPW	435.72
BALL TIRE & GAS INC	176225	VEH MAINT #39/#40	1,327.41
BALL TIRE & GAS INC	176302	VEH MAINT - EMS	15.00
BELL EQUIPMENT COMPANY	0164399	VEH MAINT - DPW	1,483.09
BELL EQUIPMENT COMPANY	0165146	VEH MAINT #94	121.11
BOUND TREE MEDICAL LLC	83483555	SUPPLIES - AMB DISP	194.90
BP	57711722	GAS/FUEL - FIRE/EMS/EQ	14,172.69
BRUCE TILLINGER	013120	MECHANICAL INSP SVCS 01/20	2,539.00
BRUCE TILLINGER	013120A	PLUMBING INSP SVCS 01/20	1,310.00
BS&A	127100	SVC/SUPPORT FEE - CEM	473.00
CARQUEST AUTO PARTS	398254	VEH MAINT - FIRE/EMS	247.50
CARQUEST AUTO PARTS	398520	VEH MAINT - FIRE/EMS	6.92
CARQUEST AUTO PARTS	398662	VEH MAINT - FIRE/EMS	73.20
CARQUEST AUTO PARTS	398813	VEH MAINT - DPW	49.08
CARQUEST AUTO PARTS	399137	VEH MAINT - FIRE/EMS	9.10
CARQUEST AUTO PARTS	399169	VEH MAINT - FIRE/EMS	19.49
CARQUEST AUTO PARTS	399375	VEH MAINT - DPW	27.54
CARQUEST AUTO PARTS	399439	VEH MAINT - FIRE/EMS	8.99
CARQUEST AUTO PARTS	399708	VEH MAINT - POLICE	51.04
CARQUEST AUTO PARTS	399737	VEH MAINT - FIRE EQ	180.14
CARQUEST AUTO PARTS	399939	VEH MAINT #26	211.19
CARQUEST AUTO PARTS	399940	VEH MAINT #26	23.80
CARQUEST AUTO PARTS	400036	VEH MAINT #28	151.60
CHARTER COMMUNICATIONS	7316 02/20	FAX LINE - PUBLIC WORKS	89.98
CITY OF ALPENA	1271-001 0120	SEW/WATER - MICH-E-KE-WIS	531.72
CITY OF ALPENA	4397-001 0120	SEW/WATER - CEMETERY	36.66
CITY OF ALPENA	4398-001 0120	SEW/WATER - CEMETERY	49.17
CITY OF ALPENA	4528-001 0120	SEW/WATER - PUBLIC SAFETY	1,507.26
CITY OF ALPENA	6656-001 0120	SEW/WATER - PSF ANNEX	36.66
CITY OF ALPENA	8110-001 0120	SEW/WATER - STARLITE PROM	186.66
CITY OF ALPENA	4636-001 0120	SEW/WATER - DDA IRR	5.09
COCM	05013 01/20	2020 MEMBERSHIP DUES	45.00
COCM	4521 01/20	2020 MEMBERSHIP DUES	45.00
COMPASS MINERALS	582598	STORES - ROAD SALT	22,689.34
COMPASS MINERALS	583741	STORES - ROAD SALT	7,617.76
COMPASS MINERALS	584503	STORES - ROAD SALT	7,570.38
DE LAGE LANDEN FINANCIAL SERVICES	66599763	COPIER LEASE - DDA	8.25
DE LAGE LANDEN FINANCIAL SERVICES	66743682	COPIER LEASE 03/20 - DDA	56.55
DONALD H GILMET	013120	MILEAGE 01/20	191.48
DTE ENERGY	021820	GAS	13,168.12
EAGLE SUPPLY CO	113818	SUPPLIES - PW/PKS	68.00
EAGLE SUPPLY CO	113819	SUPPLIES - FIRE/EMS	434.37
EAGLE SUPPLY CO	113830	SUPPLIES - CITY HALL	194.00
EAGLE SUPPLY CO	113839	VEH MAINT - DPW	222.00
EASTERN MICHIGAN UNIVERSITY	S3307870	WORKSHOP REGISTRATION - FIRE/EMS	3,250.00
ETNA SUPPLY	S103407438.001	MAINT - WATER	426.00
FASTENAL COMPANY	MIALP172980	SUPPLIES - CEMETERY	22.32
FASTENAL COMPANY	MIALP173113	SUPPLIES - FIRE	291.70

INVOICE REGISTER

EXP CHECK RUN DATES 02/18/2020 - 02/18/2020

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FITZPATRICK'S HARDWARE	5212161	SUPPLIES - FIRE/EMS	8.83
FITZPATRICK'S HARDWARE	5213568	SUPPLIES - PUBLIC SAFETY	17.14
FRANCIS ROSINSKI	013120	ELECTRICAL INSP SVCS 01/20	1,256.00
FRONTIER	4175 02/20	TELEPHONE - FIRE/EMS	40.54
FRONTIER	5445 02/20	TELEPHONE - FIRE/EMS	74.18
FRONTIER	7204 02/20	ELEVATOR TELEPHONE - CITY HALL	57.13
FRONTIER	7430 02/20	ELEVATOR TELEPHONE - PUBLIC SAFETY	57.13
FRONTIER	9535 02/20	ALARM PHONE LINES - SEWER	592.92
GREAT LAKES FIRE & SAFETY EQUIPMENT	73307	UNIFORMS - FIRE/EMS	345.00
GREENWAY	013120	DUMPSTER CHARGES 01/20	507.00
HAROLD KNOPP	020320	MEAL REIMB - EMS	12.58
HAROLD KNOPP	020520	MEAL REIMB - EMS	15.00
INK AND TONER ALTERNATIVE	20-0338	SUPPLIES - IT	146.97
JAKE IDEMA	020520	BIKE RACKS - DDA	3,300.00
JAMES STACHLEWITZ	021020	MEAL REIMB - EMS	71.91
JEFFERY KING	020820	MEAL REIMB - EMS	161.61
JEREMIAH MISIAK	011420	MEAL REIMB - EMS	106.37
KAREN ELSKEN	020420	SEWER/WATER BILL REFUND	100.95
KENDALL ELECTRIC INC	S108766121.001	MAINT - LIGHTS	28.33
KENDALL ELECTRIC INC	S108736843.001	MAINT - LIGHTS	446.67
LARRY SANDERSON	626111	SNOW REMOVAL - DDA	445.00
MASTERS & LALONDE SHOES	49256	UNIFORMS - FIRE/EMS	104.00
MASTERS & LALONDE SHOES	49351	UNIFORMS - FIRE/EMS	104.00
MBANK ALPENA MAIN	1803 02/20	LAND PURCHASE - DDA	1,328.59
MICHIGAN PIPE & VALVE	T005609	STORES - WYE	162.00
MICHIGAN PIPE & VALVE	T005876	STORES - CLAMP	151.00
MIDWEST DIESEL SERVICE LLC	F1688-1890	VEH MAINT - DPW	463.68
MILLER OFFICE MACHINES	AR10075	COPIER MAINT 01/20 - CH/PSF	415.25
MILLER OFFICE MACHINES	AR10138	SUPPLIES - DDA	18.17
NICHOLAS HARRISON	020520	MEAL REIMB - EMS	30.00
NORTHERN CLEANING & MAINTENANCE	020120	MAINT - DDA	60.00
NYE UNIFORM COMPANY	729613	UNIFORMS - POLICE	59.50
NYE UNIFORM COMPANY	729639	UNIFORMS - POLICE	59.50
OFFICE DEPOT	13779229	SUPPLIES - CITY HALL	140.73
OFFICE DEPOT	13779256	SUPPLIES - FIRE/EMS	13.55
PHILIP CURLEY	020720	TRAVEL EXPENSE - FIRE/EMS	27.43
PLOWMANS COLLISION	011020	ACCIDENT REPAIR - EMS	6,872.39
PREMIUM HYDRO SOLUTIONS LLC	1002	BLDG MAINT - POLICE	270.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0120	ELECTRIC - AIR BASE	28.67
PRIORITY ONE EMERGENCY	70062121	SUPPLIES - FIRE	62.33
PROPANE PLUS INC	135029	PROPANE - TRAILHEAD	227.49
PROPANE PLUS INC	137105	PROPANE - CEMETERY	367.91
RACHEL SMOLINSKI	013020	TRAVEL EXPENSE - MGR	135.70
RESIDENTIAL SERVICES UNLIMITED	2019-010	STORAGE BLDG - SANCTUARY	500.00
SEVAN K INC	303 01/20	VEH MAINT - FIRE/EMS/EQ	110.06
SEVAN K INC	313 01/20	VEH MAINT - POLICE	121.50
SHALLAS SERVICE	12482	VEH MAINT - FIRE EQ	167.20
STANDARD ELECTRIC CO	4018026-00	MAINT - LIGHTS	203.34
STANDARD ELECTRIC CO	4018116-00	MAINT - LIGHTS	65.38
STANDARD ELECTRIC CO	4018581-00	MAINT - LIGHTS	41.10
STANDARD ELECTRIC CO	4018633-00	MAINT - LIGHTS	17.98
STAPLES	8057250496	SUPPLIES - MGR/C/T	90.54
STEPHEN WIKARYASZ	020320	SAFETY SHOE ALLOW - PW	350.00
STRYKER SALES CORP	2923157M	MAINT - FIRE/EMS	848.70
SUEZ WATER ENVIRONMENTAL SERVICES	202038932	CONT OPERATIONS 01/20	140,674.45
SUEZ WATER ENVIRONMENTAL SERVICES	202039124	CONT OPERATIONS 01/20	58,349.76
SUPERIOR IMAGE CLEANING	020320	CITY CUSTODIAL SERVICES	2,788.16
TELNET	187843	TELEPHONE	364.39
TEMPEST ENTERPRISES LLC	SCADA 2019-03	SCADA UPGRADES - WATER	54,668.63
THE ALPENA NEWS	DC1107 01/20	PUBLISHING/ADVERTISING	1,110.92
THE ALPENA NEWS	LC1107 01/20	PUBLISHING/ADVERTISING	175.80
THOMAS L VANMASSENHOVE PE LLC	267	STORAGE BLDG - SANCTUARY	275.00
THOMPSONS LINEN SERVICE	70483 01/20	RUGS/UNIFORMS/SUPP-CH/CEM/PSF/PW/PK:	757.40
THUNDER BAY ELECTRIC INC	228497	TRAFF SIGNAL MAINT - MAJ ST	70.38
THUNDER BAY ELECTRIC INC	228498	MAINT - XMAS LIGHTS	47.86
THUNDER BAY ELECTRIC INC	228493	MAINT - LIGHTS	1,308.42
THUNDER BAY ELECTRIC INC	228496	MAINT - LIGHTS	418.15
THUNDER BAY ELECTRIC INC	228508	MAINT - PUBLIC WORKS	123.77
TRUE NORTH RADIO NETWORK	20010367	ADVERTISING - DDA	300.00
VERIZON WIRELESS	9847413036	IPADS - GEN/FIRE/EMS	767.08
VISA/ELAN FINANCIAL SERVICES	1790 02/20	TR EXP/CEDRT REGISTR - POLICE	646.00
VISA/ELAN FINANCIAL SERVICES	2432 02/20	CONFERENCE REG/DUES - COUNCIL/MGR/C,	810.00

INVOICE REGISTER

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
VISA/ELAN FINANCIAL SERVICES	3610 02/20	SUPP/UTIL/PROMO - DDA	432.33
VISA/ELAN FINANCIAL SERVICES	3660 02/20	TRAVEL EXPENSE - BLDG	8.69
VISA/ELAN FINANCIAL SERVICES	4503 02/20	TRAINING REG - ENG	15.00
VISA/ELAN FINANCIAL SERVICES	5087 02/20	TRAVEL EXPENSE/SURVEY - MGR	571.88
VISA/ELAN FINANCIAL SERVICES	6116 02/20	SUPP/TR EXP/VEH MAINT/MTG/LIC FEE - FIRE	883.17
VISA/ELAN FINANCIAL SERVICES	6134 02/20	SOFTWARE/LEAK DETECTOR - IT/PKS	226.20
VISA/ELAN FINANCIAL SERVICES	7661 02/20	MEMBERSHIP DUES - C/T	550.00
WEX BANK	63791999	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	1,854.19
WITMER PUBLIC SAFETY GROUP	E1933202	SUPPLIES - FIRE	131.10
		Total:	412,081.34

Memorandum



Date: February 12, 2020
To: Mayor Waligora and Municipal Council Members
From: Anna Soik, Clerk/Treasurer/Finance Director AS
Subject: 2019 Annual Monitoring Reports

In compliance with the Monitoring Agreements included in the Industrial Facilities Tax Exemption, Commercial Rehabilitation Exemptions and the Personal Property Tax Exemption approved by the Alpena Municipal Council, annual reports of capital investment and employment are summarized below.

Alro Steel Corporation #2007-132

On January 9, 2020, Alro Steel Corporation submitted its twelfth and final annual monitoring report on tax abatement #2007-132. This was a 12-year exemption which began December 31, 2007 and ended December 30, 2019. The projected capital investment was \$325,000. Four jobs were projected to be retained and two new jobs to be created within two years. Their monitoring report states that they completed the personal property expenditures to their facility in July of 2007 with a final investment in personal property of \$388,665. As of December 31, 2019, Alro Steel has eight employees. They have exceeded both their investment and employment projections.

Douville – Johnston Corporation #2011-056

On January 21, 2020, Douville-Johnston Corporation submitted its ninth annual monitoring report on Industrial Facilities Exemption #2011-056. This is a nine year exemption for both the real and personal property which began December 31, 2011 and will end December 30, 2020. The projected capital investment was \$351,372 for the real property and \$75,900 for the personal property. In 2019, the company invested \$1,424,256 in new equipment for a new location in the North Industrial Park. I have consulted with our Assessor and since the Douville-Johnston Corporation has not moved yet, they will still get the exemption for the 2020 tax year and then it expires. The total they have invested as reported for 2018 was \$380,316 in real property and \$378,777 in personal property. Seven full-time and one part-time job were projected to be retained and five new jobs to be created within two years of completion. They currently have 16 full-time production employees and four CAD engineers. They are actively trying to recruit more employees. They have exceeded both their investment and employment projections.

David L. Kneeshaw #2011-005

David L. Kneeshaw was granted a Commercial Rehabilitation Exemption Certificate #2011-005 in 2011 to rehabilitate a building and place a Mexican restaurant, Los Quatro's Amigo, in the building. This is a 10 year exemption which began December 31, 2011 and will end December

30, 2021. The projected capital investment was \$200,000 and fifteen (15) new full time jobs were projected to be created and three (3) part-time jobs. Mr. Kneeshaw invested \$210,000 which was slightly over the projected amount. Unfortunately, Los Quatro's Amigo shut down after just a few years. Loco Burrito, Inc. moved in and began operations in April of 2014. They obtained their liquor license in September of 2014 and closed in 2015. A new tenant agreed to start the business on August 1, 2016. The business was unsuccessful and the lease was terminated on December 24, 2016. On April 1, 2018, Pompeyos Mexican Grill signed a five-year lease on the building. The business currently has 12 employees, however during the summer that number increases to 17. In May 2019, the tenant and Mr. Kneeshaw built a deck overlooking the beach at a cost of \$8,000. A new first-floor bar is currently being installed at a cost of \$4,000. The original capital requirement was met; however the current employment level is under the original projected level.

Alpena Lodging, LLC

Alpena Lodging, LLC was granted a Commercial Rehabilitation Exemption Certificate #2014-010 in 2014 for property located at 225 River Street, City of Alpena. It is a 10-year exemption which began December 31, 2014 and will end December 30, 2024. They projected a capital investment of \$8,250,000 and that 15-20 new full-time jobs will be created. In a letter dated January 28, 2020, Amerilodge Group reported a capital investment of \$8,293,710 and land cost of \$378,337. They currently staff 25 employees. It is not clear if they are full-time or part-time. They have exceeded both their investment and employment projections.

Summary

All four companies have exceeded their initial capital investment projections. David Kneeshaw's tenant falls short of the original projection of 15 full-time positions. Otherwise, the other three companies have met their employment projections.

These four companies represent \$9,659,468 million in capital investments. This number includes neither the land cost nor Douville-Johnston's investment in equipment for their new location. One of the major goals of abatements is to assist companies to reinvest and stay in the community, along with job retention and/or creation.

Economically, the City must decide if the impact on the City's property tax revenue is adequately offset by the capital improvements and/or additional jobs resulting from the project. With new State laws eliminating some personal property taxes, the City will need to consider future abatements.

For each company that applies for a tax abatement certificate, a monitoring agreement is put into place. This agreement establishes the expectations of the City and the paybacks by the company if the contract is breached. It is considered a stand-alone contract and legal action by the City can be taken if it is not adhered to. It is independent of revoking a certificate.

While municipalities do not have the authority to revoke a tax abatement certificate, they can recommend a revocation to the State if the situation would warrant it. The State has indicated that for a City to request a revocation, one or more of the following has happened:

- 1) The company moved out.
- 2) The company closed.
- 3) The company is delinquent on their property taxes.
- 4) The company didn't complete the capital improvements within the required time frame.

The new Personal Property Law (P.A. 328) is slightly different than the IFT Law (P.A.

198) in that a municipality cannot request a revocation from the state, but can deny the original application without the Company being able to appeal that decision to the State.


For future abatements, Staff has identified some areas that would protect the City's interest while assisting the company that is requesting the abatement:

- 1) Including benchmarks in the Monitoring Agreement.
- 2) Including language in the agreement to dissolve the district after an IFT is complete.
- 3) Shorten up the abatement timelines.
- 4) Start the abatement after the construction is complete.
- 5) When forming a district, have a "sunset clause" for a single site district.

Copy: Rachel Smolinski, City Manager
Berg Consulting & Assessing



Memorandum

To: Honorable Mayor and Council
From: Bill Forbush, Fire Chief 
Date: February 12, 2020
Re: Lifesaving Commendations

On Saturday, February 8, off-duty fire captain **Andy Marceau**, on-duty firefighter **Rob Hamilton** and police officer **Lincoln Suszek** heroically entered a burning home despite heavy fire and smoke conditions to rescue an elderly woman. Marceau and Suszek then cared for and transported her to the hospital by ambulance while Hamilton and his team attempted to rescue her husband who was removed from the home but died at the scene.

During Monday evenings Council meeting, Mayor Waligora, Chief Jett and I would like to award Departmental Commendations for Lifesaving to these three men.