

ALPENA CITY COUNCIL MEETING

May 1, 2017 - 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular Session of April 11 and 17, 2017, and Closed Session of April 11 and April 17, 2017.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time during a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$288,695.04.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
 - A. May, 2017 – Older Americans Month.
 - B. May 14-20, 2017 - Habitat for Humanity Northeast Michigan Week.
10. Public Hearing.
11. Report of Officers.
 - A. 2017-2018 Preliminary Budget.
 - B. Bids.
 - 1) Public Safety Facility Flat Roof Replacement.
12. Communications and Petitions.
13. Unfinished Business.
14. New Business.
 - A. Extension of Marina Operators Contract.
 - B. 2017 – 2018 Water and Sewer Rates.
15. Adjourn to Closed Session to Discuss Pending Litigation.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS**April 11, 2017**

The Municipal Council of the City of Alpena met in special session at City Hall on the above date and was called to order at 5:15 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Nielsen and Sexton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 5:15 p.m. to discuss pending litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 5:15 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 5:16 p.m.

RECONVENED – OPEN SESSION

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council reconvened in open session at 7:02 p.m.

Carried by votes as follows:

Ayes: Nowak, Waligora, Johnson, Nielsen.

Absent: Sexton.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 7:02 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

COUNCIL PROCEEDINGS

April 17, 2017

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Nielsen and Sexton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of April 3, 2017, and closed session of April 3, 2017, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Sexton, seconded by Councilmember Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$287,659.64 be Allowed and the Mayor and City Clerk Authorized to Sign Warrants in Payment of Same.
2. Renewal of Auditing Services – Straley, Lamp & Kraenzlein P.C. - July 1, 2017, to June 30, 2018.

Carried by unanimous vote.

TREASURER'S QUARTERLY FINANCIAL REPORT

Moved by Councilmember Nowak, seconded by Councilmember Sexton, to receive and file the Treasurer's Quarterly Financial Report of January 1, 2017, through March, 31, 2017.

Carried by unanimous vote.

ANNUAL MONITORING REPORTS FOR TAX ABATEMENTS

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the annual reports for capital investment and employment for the six firms currently receiving tax abatements; ATI Casting, Alro Steel, Dean Arbour Ford, Douville Johnston, David Kneeshaw, and Alpena Lodging, be received and filed.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that

the Municipal Council adjourn to a closed session at 6:12 p.m. to discuss pending litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:12 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 6:17 p.m.

RECONVENED – OPEN SESSION

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council reconvened in open session at 7:07 p.m.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 7:07 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 05/02/2017 - 05/02/2017

6.A.

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9062179979	SUPPLIES - AMB DISP	40.85
AIRGAS USA LLC	9062321110	VEH MAINT - DPW	276.49
AIRGAS USA LLC	9062373308	VEH MAINT - DPW	42.23
AIRGAS USA LLC	9062418152	SUPPLIES - AMB DISP	44.26
AIRGAS USA LLC	9062496719	SUPPLIES - PARKS	31.00
AIRGAS USA LLC	9062496720	SUPP/TR SIG MAINT - PW/PKS/MAJ/LOC ST	65.78
ALPENA MARKETPLACE PRODUCTIONS	100 04/17	TAPING FEES - COUNCIL MTG	450.00
ALPENA PAPER & SUPPLY CO	471605	SUPPLIES - PUBLIC WORKS	219.93
ALPENA PAPER & SUPPLY CO	471636	SUPPLIES - PARKS	166.71
ALPENA POWER COMPANY	040717	ELECTRIC - DDA	57.03
ALPENA POWER COMPANY	050217	ELECTRIC	8,405.41
ANDREW SMITH	032817	TRAVEL ADVANCE - POLICE	45.00
ARROW INTERNATIONAL INC	94727829	SUPPLIES - AMB DISP	777.56
ARROW UNIFORM	1577892	SUPP/MAINT - CH/PSF/PW/EQUIP	459.50
AXON ENTERPRISE INC	SI1478037	TASERS - POLICE	2,888.46
BC/BS OF MICHIGAN	64088 05/17	PREMIUM-HEALTH 05/17	51,428.31
BEDROCK CONTRACTING & BILL FORBUSH	2016-06A	2016 CITY CONCR PROG	4,706.16
BOUND TREE MEDICAL LLC	041917	TRAVEL EXPENSE - FIRE/AMB	84.75
BOUND TREE MEDICAL LLC	82455492	SUPPLIES - AMB DISP	166.60
BOUND TREE MEDICAL LLC	82459697	SUPPLIES - AMB DISP	113.19
BOUND TREE MEDICAL LLC	82459698	SUPPLIES - AMB DISP	211.35
BOUND TREE MEDICAL LLC	70243289	SUPPLIES - AMB DISP	(12.39)
CAREFUSION 203	IN-0687357	VEH MAINT - AMB	332.88
CHARTER COMMUNICATIONS	5434 05/17	FAX LINE - PUBLIC SAFETY	29.99
CHARTER COMMUNICATIONS	0591 05/17	FAX LINE - CITY HALL	69.98
CHARTER COMMUNICATIONS	7316 05/17	FAX LINE - PUBLIC WORKS	79.98
CITY OF ALPENA RETIREMENT SYS	013117	REFUND PENSION OVERPAYMENT - MCNEIL	352.73
DEARBORN NATIONAL	EAB1000041-1 05/17	PREMIUM-LIFE 05/17	757.04
DEARBORN NATIONAL	EAB1000041-1 05/17	PREMIUM-DISABILITY 05/17	676.21
DELTA DENTAL PLAN OF MICHIGAN	0577 05/17	PREMIUM-DENTAL 05/17	6,048.30
DGI ROOFING & BUILDING INC	2046	ROOF REPL - WILSON ST PUMP	2,650.00
DONALD LEAYM	041817	DRY CLEANING EXPENSE - POLICE	26.25
DORNBOS SIGN & SAFETY INC	32335	MAINT - MAJ/LOC ST	155.50
DOUGLAS KEOGH	041517	TRAVEL EXPENSE - AMB	15.55
DOUGLAS KRUEGER	040717	TRAVEL EXPENSE - AMB	88.25
DTE ENERGY	050217	GAS - DDA	89.84
EAGLE SUPPLY CO	103366	SUPPLIES - FIRE/AMB	276.01
ELIZABETH BUSHEY	042517	CLERICAL SUPPORT - DDA	168.63
EMERGENCY VEHICLES PLUS	013073	2017 FORD MICU AMBULANCE	2,050.58
ESTATE OF NADYNE COPE	AP16-0196C-A	AMBULANCE REFUND	92.89
EVERETT GOODRICH TRUCKING & ASPHALT	26450	SNOW REMOVAL - DDA	120.00
EVERETT GOODRICH TRUCKING & ASPHALT	2016-07A	HMA PATCHING 2016	6,761.62
FASTENAL COMPANY	MIALP142257	SUPPLIES - PARKS	44.06
FASTENAL COMPANY	MIALP142496	SUPPLIES - PUBLIC WORKS	60.38
FRONTIER	2793 04/17	TELEPHONE - POL/FIRE/AMB	98.83
FRONTIER	-4-0167 04/17	TELEPHONE - WATER	134.80
FRONTIER	6-2515 04/17	TELEPHONE - WATER	51.61
FRONTIER	6-2992 04/17	TELEPHONE - WATER	114.22
GARANTS OFFICE SUPPLIES & PRINTING	64120	DOWNTOWN DOLLARS - DDA	400.00
GARTH GRULKE	042417	WORK APPAREL ALLOW - PW	243.80
HAGLUNDS	2009	MAINT/TRAFF CNTRL MAINT - PKS/MAJ/LOC	127.95
HAGLUNDS	2010	MAINT/TRAFF CNTRL MAINT - PKS/MAJ/LOC	299.00
HAGLUNDS	2019	MAINT - MAJ ST	9.50
HELPNET EAP	12432	EMP ASST PROGRAM 04-06/17	623.31
ICMA	362095 05/17	2017 MEMBERSHIP DUES	806.56
INK AND TONER ALTERNATIVE	16-53684	SUPPLIES - IT	177.95
JASON ROUSE	041517	TRAVEL EXPENSE - AMB	32.49
KATHY HIMES	041917	TRAVEL EXPENSE - MGR	170.50
L & S TRANSIT MIX CO	54950	SUPPLIES - PUBLIC WORKS	115.00
LAKESHORE PLUMBING, HEATING & MACARTHUR CONSTRUCTION INC	35020	MAINT - PUBLIC WORKS	91.50
MARK MOUSSEAU	2016-02	SEW/WATER MAINS - JOHNSON ST BYPASS/	88,495.02
MARY HALL	042217	PARKING ATTENDANT SVCS - DDA	532.00
MICHIGAN CAT	013117	REFUND BC/BS PREM/TAX - MCNEIL	125.00
MICHIGAN PIPE & VALVE	PD7416333	VEH MAINT #74	184.40
MML WORKERS COMP FUND	T77514	MAINT - WATER	168.00
NIGHTINGALE-ALAN MEDICAL	9156204	WORKERS COMP - QTR PAYMENT	33,469.00
PILOT ROCK PARK EQUIPMENT	119393	MFR TRAINING - AMB	550.00
PRATTScape LLC	191720	SUPPLIES - PARKS	711.00
PROBUILD - ALPENA	042517	CULLIGAN PLAZA PLANTERS	3,000.00
PROBUILD - ALPENA	30251755	MAINT - BOAT HARBOR	184.17
QUILL CORPORATION	30251758	MAINT - BOAT HARBOR	12.78
	2872262	SUPPLIES - CITY HALL	201.51

INVOICE REGISTER

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EXP CHECK RUN DATES 05/02/2017 - 05/02/2017

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
RAPID RESULTS	5585	DRUG SCREEN - DDA	30.00
RAPID RESULTS	5612	DRUG SCREEN - PUBLIC WORKS	30.00
RESERVE ACCOUNT-PITNEY BOWES	042417	POSTAGE - MAIL MACHINE	3,000.00
RICHARD O SULLENGER	042017	TRAVEL EXPENSE - ENGR	80.25
RR DONNELLEY	174451028	SUPPLIES - CLERK/TREAS	746.73
SEVAN K INC	313 03/17	VEH MAINT - POLICE	110.25
SPARTAN DISTRIBUTORS INC	11739672	VEH MAINT - DPW	259.80
SPICER GROUP	185452	HVAC STUDY - CITY HALL	3,866.00
STATE OF MICHIGAN	591-8166467	SECOND AVE BRIDGE REHABILITATION	25,508.11
STEPHEN SHULTZ	041217	TRAVEL EXPENSE - ENGR	189.63
SUPERIOR FABRICATING INC	14702	VEH MAINT #94	425.00
TELE-RAD INC	878770	SUPPLIES - FIRE	829.50
TERMINAL SUPPLY CO	13537-00	VEH MAINT - DPW	51.34
THUNDER BAY ELECTRIC INC	225181	CONTRACTUAL SERVICES	299.00
THUNDER BAY ELECTRIC INC	225198	MAINT - LIGHTS	930.42
THUNDER BAY ELECTRIC INC	225203	TRAFF SIGNAL MAINT - MAJ ST	17.19
TRUCK & TRAILER SPECIALTIES	D20074	VEH MAINT - DPW	144.84
UNITEX DIRECT	151848	UNIFORMS - POLICE	101.59
UNITEX DIRECT	152392	UNIFORMS - POLICE	161.16
VERIZON WIRELESS	9783647537	TELEPHONE	567.82
VERIZON WIRELESS	9783727602	TELEPHONE	1,020.86
VISA/ELAN FINANCIAL SERVICES	7337 04/17	TRAINING REG/FOOD/SERVICE - PLANNER	413.37
WAL-MART	008893	SUPPLIES - FIRE/AMB	155.04
WAL-MART	001157	MAINT/TRAFF CNTRL MAINT - PKS/MAJ/LOC :	196.00
WAL-MART	007998	SUPPLIES - FIRE/AMB	15.52
WAL-MART	005856	SUPPLIES - FIRE/AMB	46.22
WAL-MART	007078	SUPPLIES - PW/PKS	33.39
WILBERT SANDBLASTING	040317	VEH MAINT #20	998.00
WITMER PUBLIC SAFETY GROUP	1767219.001	TURNOUT GEAR - FIRE	470.00
WITMER PUBLIC SAFETY GROUP	1767219.002	TURNOUT GEAR - FIRE	1,222.95

Total: 264,664.73

CHECKS RAN ON 4/20/17 IN ORDER TO AVOID LATE CHARGES	24,030.31
(BREAKDOWN OF INVOICES PAID ATTACHED)	-----
TOTAL FOR 5/1/17 COUNCIL MEETING	288,695.04

INVOICE REGISTER

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EXP CHECK RUN DATES 04/20/2017 - 04/20/2017

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	042017	ELECTRIC	11,426.24
DTE ENERGY	042017	GAS	12,604.07
		Total:	24,030.31



PROCLAMATION

ALPENA SENIOR CITIZENS CENTER

Older Americans Month 2017 A PROCLAMATION

Whereas, Alpena includes older Americans who richly contribute to our community; and

Whereas, we acknowledge that what it means "to age" has changed—for the better.

Whereas, Alpena is committed to supporting older adults as they take charge of their health, explore new opportunities and activities, and focus on independence; and

Whereas, Alpena can provide opportunities to enrich the lives of individuals of *all ages* by:

- involving older adults in the redefinition of aging in our community;
- promoting home- and community-based services that support independent living;
- encouraging older adults to speak up for themselves and others; and
- providing opportunities for older adults to share their experiences.

Now therefore, I Matthew Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, do hereby proclaim May 2017 to be Older Americans Month. I urge every resident to take time during this month to acknowledge older adults and the people who serve them as influential and vital parts of our community.

PROCLAMATION

DESIGNATION OF HABITAT FOR HUMANITY NORTHEAST MICHIGAN WEEK

WHEREAS, the Counties of Alpena, Alcona and Presque Isle are served by the Habitat for Humanity Northeast Michigan; and recognizing their positive impact on our communities by providing simple and affordable housing; and

WHEREAS, the City of Alpena wishes to extend its appreciation to the Habitat for Humanity Northeast Michigan, its volunteers, supporters, and our Partner Families for their work and dedication to building strength, stability, self-reliance, and shelter; and

WHEREAS, Habitat for Humanity Northeast Michigan Week is an opportunity to inform the public about the role Habitat for Humanity plays in their community and the benefits they provide; and

WHEREAS, Habitat for Humanity Northeast Michigan is dedicated to working in harness with other non-profit and social service organizations to educate and assist families in need; and

NOW, THEREFORE, I, Matthew J. Waligora, by the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**: the week of May the 14th – 20th, 2017, as:

HABITAT FOR HUMANITY NORTHEAST MICHIGAN WEEK

FURTHER, the City of Alpena supports Habitat for Humanity and celebrates their efforts and those of their volunteers, supporters, and our Partner Families in improving the strength and stability of our communities.

Signed at Alpena, Michigan this 1st day of May 2017.

Matthew J. Waligora
Mayor



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

City Manager

April 24, 2017

Mayor Matthew J. Waligora
Alpena City Council

RE: 2017-18 City Budget

Dear Mayor and Council Members:

Clerk/Treasurer/Finance Director Karen Hebert has provided an excellent narrative on the City budget in general, as well as key specifics. I would like to commend all of the Departmental staff members that contributed to the drafting of this budget. It was truly a team effort. The City continues to provide a high level of services, with little or no growth in revenue or personnel. Each and every employee of the City has my heartfelt thanks for their commitment to our community.

At this time I would like to discuss some general comments regarding both the current year and the proposed 2017-18 budget, as well as specific highlights of the proposed budget by department.

When the current 2016-17 budget was adopted, it included a shortfall of just over \$360,000. But with revenues approximately \$900,000 above projection, this more than offset an estimated increase in expenses of \$420,000, resulting in an anticipated surplus of nearly \$134,500 for the fiscal year. Initially this surplus was even higher; however a number of purchases originally planned for the 2017-18 budget were moved up to the current year. These include supplies, durable goods and a few capital items for police, fire, marina and IT. Also, an additional bagged leaf/grass pick-up (June 2017) has been included in the current budget and two additional bagged pickups (October/November 2017 and June 2018) in order to restore some of the services cut back due to major budget reductions over the past several years. As a result an anticipated \$325,000+ projected deficit for the new 2017-18 fiscal year has been reduced to less than \$255,000, even with the increased number of leaf/grass pick-ups. At the end of the 2018 FY (June 30, 2018) we are anticipating a fund balance of just over \$3 million.

Employee retirement and health care costs are two of the largest expenditures within the budget. For 2017-18 the City contribution to its defined benefit retirement system will be \$796,584 up from \$722,318 the previous year. The Retirement Board will be carefully reviewing the assumptions used to calculate payments necessary to maintain the fiscal soundness of the plan to determine if modifications would be beneficial, as well as looking at other options. Health care costs for both active and retired employees will be approximately \$826,000, still a considerable savings over the previous plans the City had two years ago. The high deductible plans with Health Savings Accounts (HSA) have been

very popular (approximately 95% usage) offering good coverage, the ability to set aside pre-tax contributions into their individual HSAs, while saving the City money. The state is progressing with its review of municipal retirement and retiree health care costs and liabilities. It is likely that a draft bill will be prepared and presented within the next few months, which has the potential to greatly alter the landscape regarding these two benefits.

As part of the expenditure calculation are items known as "Assigned" funds. These are specific amounts designated for a specific purpose that are assigned or set aside and may be added to each year until they are ready to be expended. These include:

- | | |
|---------------------------|-----------|
| • I.T. Capital | \$ 34,185 |
| • DARE Vehicle | 911 |
| • Fiber Optic Maintenance | 18,427 |
| • River Center | 40,000 |

These items reduce the available General Fund balance by \$93,523 to an unassigned amount of \$3,005,074 or approximately 29%. Although a high number, it is somewhat fragile due to generally fluctuating employee health care costs (current and retired), stagnant investment income for the City's pension plan, continued uncertainty at the State level regarding both personal property tax reform revenue and State revenue sharing, and the fact that some previously reduced or cut services to the public and projects have yet to be restored. Additionally, we are currently in contract negotiations with four of the City's bargaining units (DPW, Clerical, Police Patrol and Police Command). Since these have not yet been completed, their final impact on the budget is unknown. It is likely that adjustments will need to be made after budget approval. Consequently, both Karen and I believe that it is not prudent at this time to further reduce the fund balance.

Department highlights are as follow:

General Government

This current fiscal year the City continued to make effective use of MEDC and MSHDA funding for commercial redevelopment and upper story rental development projects in the downtown and in the Chisholm Street Corridor. Six new units were completed in the second floor of the former St Vincent de Paul building on Chisholm Street, while two additional downtown units were completed on N. Second Avenue. Interior and exterior renovations were completed at the re-opened Owl Restaurant and ongoing façade improvements will be completed in the upcoming fiscal year on the Alpena Furniture building.

Due to changes at both the MEDC and MSHDA rental rehab/development grants as we have known them are all but gone. Staff is working with potential developers on new downtown and Citywide projects, but none are yet far enough along to warrant possible state and/or federal funding so little or no such funding is included in the upcoming budget. If projects do develop during the year and state/federal funding becomes available, the necessary mid-term modifications to the budget will be made to incorporate the new projects.

Funding to outside agencies providing services to the City has been maintained, with the Humane Society, Target and MACNE all receiving the same funding as last year. Other major funding initiatives for the upcoming year include completion of the residential reappraisal program (\$107,000), compulsory 5-year update of the City's Comprehensive Plan (\$7,500), inclusion under Miscellaneous of \$3,500 for a possible fall goose hunt, and the long overdue replacement of the City Hall fire alarm system (\$17,500).

IT

The IT Department continues to invest in technology necessary to maintain, upgrade and safeguard the operating systems necessary for the smooth and efficient operation of all City Departments. These include security cameras, fixed and police in-car, and a shared investment with the County for cyber liability insurance to protect against the recovery costs due to a major virus or hacking incident that shuts down or damages our network and files. The City will also be upgrading its network servers and making its final payment on its upgraded phone system.

Cemetery

Staff has been working on the development of a rehabilitation plan for the cemetery. In 2017-18 funds will be expended to begin long delayed renovations to the main cemetery buildings and as seed funds for the replacement of the green historic wrought iron fence along Washington Ave. The current fenced was recently removed due to sections being caved in and most of the rest being in such fragile condition it can no longer be maintained. One option for its replacement is a program by which citizens could purchase a portion of a section of new fence (balance paid by the City) in memory of a loved one with a marker attached. The goal over the next few years is to greatly increase the overall appearance of the City cemetery.

Police

Although fully staffed at its current funding level, the Department has been below its full complement of officers for several years and the Chief has been seeking an additional officer to relieve overtime and staffing issues. Unfortunately, once again the request did not make it through the budget process as the timing was not right for the submission of a COPS grant application for this upcoming fiscal year. Such a grant would fund 75% of an entry level officer's salary and benefits for three years. That would make funding the position much more feasible in the short term, with the anticipation that future budgets after the three year grant period will be able to fully fund the position. Since it could not be submitted for the upcoming fiscal year, the Chief will complete the application for submittal for inclusion in the 2018-19 budget, if the grant is still available.

In this budget the Department will be purchasing a new patrol vehicle, hopefully once again with funding assistance from the USDA. The City has utilized this funding resource in the past to assist in the purchase of four (4) of the last five (5) badly needed replacement vehicles. The grant has funded at least 40% of the cost of a new vehicle and its outfitting. Final upgrades to the Public Safety Facility begun last year, including the roof and HVAC system, will be completed in the upcoming fiscal year. 50% of the funding will be attributed to the Police budget.

Funding for the Huron Undercover Narcotics Team (HUNT) has been increased by over 30% to \$12,500 along with the provision of a patrol officer.

Fire/Ambulance

Revenues are expected to be down slightly in the upcoming budget compared to the current, primarily due to a reduction in federal grants, which tend to be cyclical. Revenues from Long Distance ALS and Critical Care Transfers, County Ambulance Contract and fees for service are expected to remain constant. The Echo contract with the four outlying townships will increase by 3% and ambulance fees will also be increased to keep in line with current Medicare and Medicaid reimbursement rates.

Overtime continues to be an ongoing issue in the Department, both in its financial and human costs; however, the worsened situation caused by the resignation of two firefighters has been alleviated by the hiring of replacement personnel. The Department in accord with the union contract has seriously explored the possible implementation of an Auxiliary Employee Program. The benefit of such a program would be two-fold by relieving some of the overtime pressure on our fulltime personnel, both short and long term, while also serving as a "farm" program to train and prepare individuals for fulltime employment in the Department. After a thorough review both the Department Chief and Deputy Chief do not believe the time or conditions are optimal to begin such a program. This option will remain on the table and will be implemented if conditions warrant such a move.

Another option investigated by the Department is the utilization of the federal SAFER grant program similar to that available to the Police Department that would assist in funding 1-3 new employees by paying a portion of an employee's salary and benefits over a three-year period on a sliding scale (75%, 75% and 35%). Again the assumption is that the City will be in a position to fully fund the positions at the end of the 3-year grant period. Both requirements of the grant and concern over sufficient funding once the grant expires makes this a risky undertaking. Consequently, no action has been taken on this initiative, but the option remains available.

The primary capital expenses for the 2017-18 FY will be completion of the roofing and HVAC projects at the Public Safety Facility. The Fire and Ambulance budgets will each contribute 25% of the total cost.

Public Works

The Department is fully staffed per the budget with the hiring of one new employee this past year to fill a vacant position. The focus again this year will be on maintaining and upgrading our existing facilities for the benefit of our citizens, businesses and visitors. The functions of this Department are among the most diversified in the City, involving special projects and ongoing maintenance activities within the DDA and City parks and other grounds, as well as maintenance of our street, sewer and water systems. The last 3-4 years have seen a large increase in time and funds expended on the removal of older and dead trees, many the result of the ash borer. The numbers have been in excess of 400 trees. The City will begin planting replacement trees this May and continue throughout the year and into the foreseeable future. Approximately 200 trees will be planted in calendar year 2017.

Parks and Recreation

The following initiatives and projects are in progress or soon to be completed:

- Ongoing maintenance continues at the many City parks and planting beds located within them and the DDA (watering of the hanging baskets), supplemented by dedicated volunteers (rock garden and flower beds adjacent to the Island Park Covered Bridge, beds along the Thunder Bay River at Water Tower Park, planting beds on Rotary Island, etc.)
- The Woodward Avenue Trailhead has been completed, including the pavilion and the large trailhead sign provided by the state. An additional 20 trail signs will be installed throughout the City's Bi-Path system in the next several months utilizing a \$10,000 Trail Grant from NEMCOG and Department match funds.
- The new Dog Park at North Riverfront Park will be constructed this spring and early summer. Funding has been through the generous donations by the community with a matching \$6,000 contribution from the MEDC through its crowdfunding program.
- Funding has been maintained for limited cosmetic upgrades to the Harbor Drive restroom facility to suffice for a few years until funds are assembled to demolish the structure and replace it with a new building in Bay View Park near the band shell. Limited funding will be set aside over the next few years as a potential grant match toward the new restrooms.
- The City was awarded a \$205,000 grant from the MDNR Trust Fund to assist in the development of various park improvements at Starlite Beach Staff in conjunction with the efforts of the Alpena Rotary Club to fund the construction of a new splash pad in the park. The City is also providing a \$25,000 cash match. Construction of the associated park improvements will commence this fall, with installation of the splash pad beginning in the spring of 2018. Completion of the total project is anticipated for mid-summer 2018.
- A multi-year program to upgrade and possibly enlarge Culligan Plaza will commence this spring with funding for the initial phase (2 years) provided by the City, DDA and in-kind services by local volunteers. A complete redesign of the plaza will be developed over the next 1-2 years, with construction dependent upon the raising of the necessary funds.

Street Funds

Budgets for both the Major and Local Street Funds continue to be tight. Although we are seeing increases in State funding in this proposed budget, the full impact from the State approved road funding package has still not been fully felt at the local level. Both the Major and Local Street Funds have budgeted sufficient funds to perform routine maintenance and thin overlay resurfacing as needed to ensure the integrity of our streets and extend their useful life before major reconstruction is required. Major projects budgeted in each Fund for the 2017-18 FY are listed below.

- **Major Streets**

Upgrades and restoration of the Second Avenue drawbridge are continuing and should be completed by the end of June with all grant and local funds expended by August and accrued back to the current fiscal year.

The delayed conversion of one-way streets between Chisholm and the river in the DDA will be completed in two phases during 2017. The last week of April in

conjunction with the first of three closings of the Second Avenue Bridge, Carter Street and the balance of Third Avenue will be converted to two-way and a controlled intersection constructed in place of the existing curve. Also the restriping of River Street between Second and Third Avenues will be completed in May or June to accommodate reverse angle parking. The second phase, the conversion of the two block section of Second Avenue to two-way traffic will include the modification of the traffic signals at the Chisholm and River intersections during late summer and the pavement markings shortly after the Labor Day holiday. This will be a shared project between the DDA and the City, with the first \$25,000 from the DDA to be spent in the current 2016-17 FY, and the balance (\$40-50,000) from the City split over both the current and upcoming fiscal years.

At Council's direction the DDA and City are also splitting the cost to determine the feasibility of converting the one-way portions of Second Avenue, Washington Avenue and Third Avenue controlled by MDOT to two-way traffic. An MDOT pre-approved consultant has been retained and should have its report completed by the end of June or mid-July.

- **Local Streets**

With approval of the wetland permit by the MDEQ, the City will be proceeding with the development of the US 23 North property access road and utility infrastructure across the regulated wetland area. Sufficient funds have been budgeted in the Local Street Fund for the street portion of the project.

Construction by the State of the new Hillman State Trail utilizing the former Paxton Spur rail bed is expected in 2017. A portion of the trail extends into the City from Bagley Street east to Franklin Street. As a part of this project the City will be upgrading its portion of the trail to hard service and installing pedestrian lighting. To lessen the impact on any single budget year, these upgrades will be completed in two phases with the first consisting of the conduit and wiring for the pedestrian lights and the asphalt paving of the trail in the 2017-18 FY and the installation of the lights themselves in the 2018-19 FY.

Marina

The current contract between the City and the marina operator expires at the end of 2017; however, they have agreed to another one-year extension through 2018. Harbor Master Don Gilmet will present the new contract to Council for consideration at its May 1 meeting. Other than the one-year extension, all other terms will remain the same. Don has received interest from other parties regarding the operation of the marina, if in the future the current operators no longer have interest in continuing. He will keep the lines of communication open with these parties, as part of our due diligence to investigate all options regarding the marinas long term operations.

DDA

The DDA welcomes its new Director, Anne Gentry, as of April 25 of this year. She has already begun the process of becoming familiar with the many ongoing DDA initiatives, projects and programs, as well as meeting the business and property owners in our Downtown. Major DDA budget initiatives for the current and upcoming fiscal years include completion of the downtown street and parking modifications north of Chisholm

and completion of the two-way feasibility study for the MDOT controlled one-way streets south of Chisholm. Both are in partnership with the City. Additionally, the following economic development projects continue in the downtown:

- Construction of the Holiday Inn Express is expected to be complete and the hotel opened by mid-summer of this year.
- Ongoing work, led by Target Alpena in the redevelopment of the former APC property. Target continues to work closely with several interested parties.
- Ongoing façade renovation of the Alpena Furniture building.

Development activity and interest continues to grow in our downtown. There is little doubt that the future of our downtown looks bright.

Building

The Department continues to see study increases in both building activity and the resulting permit fees. Further increases are anticipated for the upcoming fiscal year. Additional revenue has also been realized through the transfer of plumbing and mechanical permits and inspections from the State to a local inspector shared between the City and Alpena Township, as has been done since 2011 for electrical permits and inspections. The two inspectors have generated \$40,000+ in additional revenue to the City on top of that already generated by the local electrical inspector, while providing timelier, less costly, and enhanced services to the citizens and businesses of Alpena.

As a result we are projecting a 20% drop in General Fund support for the Department in the new fiscal year and a projected Department budget surplus of over \$40,000 at the end of FY 2017-18. This could lead to further reductions in General Fund support in the future, as the Department continues to strive closer to full self-sufficiency.

Capital Improvement Fund

Established with funds from the sale of the Civic Center and former DPW building, and a Community Events millage refund, this fund is designated for capital improvements to City Hall, and marina and cemetery buildings. City Hall, a State Historic Landmark building, has had major upgrades deferred for far too long. This current fiscal year the entire building was tuck pointed and sealed. In the 2017-18 budget the balance of these funds will be used to replace and modernize City Hall's antiquated HVAC system. This should lead to a reduction in heating and cooling costs due to greater system efficiencies. Future projects including window replacement and badly needed painting and redecorating will be done as funding becomes available.

City Sewer and Water Enterprise Funds

Utilizing the same methodology as used for establishing the new water and sewer rates approved by Council in March 2014, staff is proposing a 4.47% rate increase in line with previous ones which includes an additional increase in the capital commodity charge to slowly increase our annual funding for capital projects in line with needs quantified in the annual 6-year CIP.

Within the current fiscal year approximately \$1 million in capital upgrades have been budgeted in each of the Sewer and Water Enterprise funds for projects at the water recycling plant, water treatment plant, the sewer collection system and the water

distribution system. These projects have either been completed or are in the bidding or construction phase. For the upcoming 2017-18 budget approximately \$1.6 million in sewer projects are planned and just over \$2 million in water. This is a definite improvement in capital funding; however, there are still major projects on the horizon, such as a new clear well at the water treatment plant (app. \$1 million) and a likely future extension of the water intake line at the plant as well (app. \$325-500,000+). These are on top of the regularly scheduled replacement and upgrade projects that are necessary to maintain both the quality and the reliability of both systems into the future.

The ability to undertake these additional water and sewer projects has also been enhanced by the filling of the Engineering Assistant position, which had been terminated in 2009. The additional staff permits the City Engineering Department to take on more projects across the spectrum of its responsibilities, including water and sewer. This staffing increase will pay dividends to the City into the future as more delayed and new projects are brought on line and implemented.

In conclusion, although balancing the proposed budget does result in a decline of our fund balance, we have been able to maintain all of the City's core services and functions and even expand some (bagged grass/leaf pick-up) while maintaining a healthy 29+% fund balance. Additionally, all departments continue to do an excellent job in monitoring their budgets throughout the year, utilizing supplemental funding sources such as grants, in-kind services, etc. and getting the biggest bang for the buck relative to purchases of services and products. Development and general economic activity continue to improve and property values continue on the upswing. Whether this translates into additional revenue, leading to an increase in services to our citizens, is not so certain. Expected action by the State legislature and the governor regarding municipal retirement and retiree health care liabilities are a real unknown at this time, but will undoubtedly impact all municipal budgets, including ours. In the meantime we will continue to be vigilant in our efforts to seek new or expanded funding sources and effectively manage our expenditures in the best interests of the citizens and property owners we serve.

Sincerely,



Greg E. Sundin
City Manager



*PRELIMINARY
ANNUAL BUDGET
2017-2018*

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CAPITAL IMPROVEMENT PLAN

CITY OFFICIALS

Legislative

Mayor.....Matthew J. Waligora
Mayor Pro TemShawn S. Sexton
Member.....Susan R. Nielsen
Member.....Michael T. Nowak
Member.....Cindy L. Johnson

Council Appointees

City ManagerGreg E. Sundin
City Clerk/Treasurer/Finance DirectorKaren L. Hebert
City AttorneyWilliam A. Pfeifer
City Assessor.....Jeff A. Shea

DEPARTMENT HEADS

City EngineerRich O. Sullenger
Police ChiefJoel W. Jett
Fire ChiefWilliam J. Forbush
City Clerk/Treasurer/Finance DirectorKaren L. Hebert
Planning and Development Director.....Adam E. Poll
City Assessor.....Jeff A. Shea
City Building OfficialDonald H. Gilmet

May 1, 2017

To the Honorable Mayor and
Members of the Municipal Council

Council Members:

Under the provisions of Chapter 10 of the Charter of the City of Alpena, the City Budget for the 2017-2018 fiscal year is hereby submitted to the Municipal Council.

The budget proposes a fund balance of \$3,098,597 at the end of the budget year (June 30, 2018). The fund balance represents approximately 29.22% of total General Fund Expenses and other uses. This percentage provides the City with a reasonable surplus in the event of unforeseen expenses or reductions in revenues. This is consistent with adopted Council policy requiring a 10% minimum fund balance but exceeds the 20% maximum. Council has approved a higher fund balance until the personal property tax revenue reimbursement from the State is clarified. The City depends largely on its three major sources of revenues; state revenue sharing, emergency medical services and property taxes. We have experienced over 5.1 million dollars cumulative loss of state revenue sharing from 2002-2016. Part of the program has been revised into what is now known as the City, Village, and Township Revenue Sharing (CVTRS). The budget stabilization fund will have a balance of \$25,000 at the end of 2017-18. While not significant, it is an effort to build the fund back up with annual contributions.

Taxable value increased 1% from \$235,934,419 in 2016 to \$237,792,626 for 2017. The Headlee amendment has reduced the City's millage rate from 16.2316 to 16.1066 for 2017.

During the poor economic times beginning in 2008, capital items and maintenance projects had to be eliminated, delayed or reduced in scope. Our infrastructure and building maintenance cannot continue to be delayed. Due to deteriorating conditions, building maintenance has become a higher priority. We prioritized projects so that the most needed capital projects could be completed. Roof repair and HVAC systems at the Public Safety Building and Tuck Point of the exterior of City Hall will be completed in the current fiscal year.

The 2017-2018 Budget proposes a tax rate for General Fund operations of 16.1066 mills which is 0.1250 less than last year. The Headlee millage adjustment will reduce property tax revenue by approximately \$29,500. A tax rate for DART of 0.6450 mills; 0.0050 less than last year, and the DDA's millage will go from 1.9934 to 1.9900. The City currently has no debt millages.

The 2017-2018 Budget is proposed to fund some but not all of the projects from the Capital Improvement Plan listed for 2017-2018. The following CIP projects were reviewed and revised where necessary from the CIP process to the budget process:

	<u>Final CIP</u>	<u>Annual Budget</u>
<u>CITY HALL</u>		
City Hall-Fire Alarm System	20,000	17,500
City Hall-Interior Rehab	10,000	10,000

	<u>Final CIP</u>	<u>Annual Budget</u>
Comprehensive Plan Update	7,500	7,500
Election – Accu-Vote Machines	10,000	0*
Economic Development Marketing Program	25,000	10,000
Reappraisal of City Residential Class	107,000	107,000
Free-Stride Trainer Equipment	<u>0</u>	<u>3,000</u>
TOTAL	179,500	155,000
 <u>I.T.</u>		
“Wired City” Infrastructure Upgrades	5,000	3,000
“Wireless City” Infrastructure Upgrades	3,000	3,000
Police In-Car Video Systems	8,000	4,000
Security Cameras	3,000	3,000
Upgrade the Phone System	10,500	10,500
Fire-Mobile Data Terminals	8,000	0
Website Software Upgrade	3,900	3,900
Network Servers and Software	10,000	8,000
Time Management Software	15,000	0
PSF-DVR and Security Cameras	3,000	0
Network Infrastructure Upgrades	3,000	2,000
New Technology/Complimentary Systems	<u>5,000</u>	<u>3,00</u>
TOTAL	77,400	40,400
 <u>POLICE</u>		
Public Safety-2 nd Floor VAV (Police/Fire/Amb)	27,500	27,500
Police-Snow Management System	6,300	6,300
Police Vehicle Replacement	46,000	37,850
Taser Purchase	5,000	0*
Radar Units	1,500	0*
Mobile Radio	<u>4,700</u>	<u>4,700</u>
TOTAL	91,000	76,350
 <u>FIRE</u>		
Public Safety-2 nd Floor VAV (Police/Fire/Amb)	13,750	13,750
800 MHz Handheld Radios	18,000	0*
800 MHz Vehicle-Mounted Radios	20,000	0*
Radio Remotes	2,500	2,500
Hose and Nozzle Replacement	3,000	3,000
SCBA Cylinders	<u>6,000</u>	<u>6,000</u>
TOTAL	63,250	25,250
 <u>AMBULANCE</u>		
Public Safety-2 nd Floor VAV (Police/Fire/Amb)	13,750	13,750
Ambulance Loading Safety Systems	40,000	0
Heart Monitors/Defibrillators	20,000	0*
Classroom Furniture	<u>3,000</u>	<u>0</u>
TOTAL	76,750	13,750

*Moved to current fiscal year, 16-17.

	<u>Final CIP</u>	<u>Annual Budget</u>
<u>LIGHTS</u>		
M-32 Roadside Park Lighting	60,000	0
Long Rapids Road Lighting	48,000	0
City Wide Lighting Energy Efficiency Improvements	45,000	0
Lighting Upgrades-Pedestrian	15,000	15,000
Lighting Upgrades-Street Lighting	<u>25,000</u>	<u>0</u>
TOTAL	193,000	15,000
<u>CAPITAL IMPROVEMENT FUND</u>		
City Hall-Boiler & Hydronic Heat Repairs	<u>64,000</u>	<u>64,000</u>
TOTAL	64,000	64,000
<u>PUBLIC WORKS</u>		
Downtown Bike Parking Facility	30,000	0
Christmas Decoration Replacement	4,000	4,000
Sidewalk Program	50,000	0
Farmer's Market Parking Lot #1	85,000	0
Sidewalks New & Replace	<u>0</u>	<u>28,000</u>
TOTAL	169,000	32,000
<u>CEMETERY</u>		
Cemetery Building Renovations	55,000	55,000
Cemetery Fence Replacement	50,000	10,000
Evergreen Cemetery Irrigation Pump Replacement	15,000	0
Tree Planting Program	<u>5,000</u>	<u>5,000</u>
TOTAL	125,000	70,000
<u>PARKS AND RECREATION</u>		
Public Restroom Improvements	110,000	62,000
Adopt-A Park Improvements	5,000	5,000
Tree Planting Program	16,000	16,000
Land Acquisition Fund	75,000	0
River Center	50,000	40,000*
Island Park	0	4,000
Duck Park	0	2,000
Starlite Beach Splash Park	<u>30,000</u>	<u>445,000</u>
TOTAL	286,000	574,000
<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>		
Downtown Façade Grants	20,000	15,000
Economic Development Fund	10,000	5,000
Parking Management/Wayfinding	35,000	0
Restoring 2-Way Traffic Flow	65,000	0
Place Making	15,000	0
Streetscapes	<u>14,000</u>	<u>0</u>
TOTAL	159,000	20,000

*The City has assigned \$40,000 of Fund Balance for the River Center project.

	<u>Final CIP</u>	<u>Annual Budget</u>
<u>MAJOR STREET</u>		
Capital Preventative Maintenance	55,000	55,000
Tree Planting	30,000	0
Brick Paver Replacement	24,000	24,000
Street Modifications within DDA	150,000	0
Bike Path Sign Replacement/Upgrade	<u>3,000</u>	<u>3,500</u>
TOTAL	262,000	82,500
<u>LOCAL STREET</u>		
Capital Preventative Maintenance	35,000	0
Thin Overlay and Resurfacing Project	75,000	75,000
US-23 North Property Road Development	363,000	200,000
Tree Planting Program	20,000	0
Paxton Spur Bike Path Improvements	150,000	75,000
Sidewalk Railroad Crossing Improvements	10,000	0
Eleventh Avenue Resurfacing	<u>40,000</u>	<u>0</u>
TOTAL	693,000	350,000
<u>MARINA</u>		
New Compressor Shed	5,000	0*
Parking Lot Sealing – Lot #12	<u>42,000</u>	<u>0</u>
TOTAL	47,000	0
<u>SEWER</u>		
Electric Control Valve for W.A.S.	15,000	15,000
Asbestos Removal	5,000	5,000
Safety Hazard Abatement	10,000	10,000
Two (2) Roof Top Makeup Air Units (MAUs)	50,000	50,000
Sodium Hydroxide Tank Replacement	30,000	30,000
Sodium Hypochlorite Tank Replacement	60,000	60,000
Service Water Piping	30,000	30,000
Campbell Street Sanitary Sewer Replacement	125,000	198,000
Eleventh Avenue-Park Street to M-32	185,000	231,000
US-23 North Property Sewer Extension	85,000	85,000
Potter Street Sewer Main	42,500	42,500
Lincoln Street Sewer Main	300,000	300,000
Fourth Avenue Sewer Replacement	150,000	150,000
Fifth Avenue Sewer Main Replacement	150,000	150,000
Sable Street Sewer Main Replacement	112,500	112,500
Lift Station Upgrade	15,500	15,500
CRTC Lift Station Telemetry	20,000	20,000
Tawas Street Sewer Replacement	<u>112,500</u>	<u>112,500</u>
TOTAL	1,498,000	1,617,000

*Moved to current fiscal year, 16-17.

	<u>Final CIP</u>	<u>Annual Budget</u>
<u>WATER</u>		
Water Production Plant Elevator Rebuild	60,000	60,000
Safety Hazard Abatement	10,000	10,000
Structural-Mechanical Upgrades	10,000	10,000
Asbestos Abatement	10,000	10,000
Water Infrastructure Security-Plant	10,000	10,000
Lab Equipment and Instrumentation	5,000	5,000
Campbell Street Water Improvements	250,000	250,000
Eleventh Avenue-Park Street to M-32	157,700	321,300
US-23 North Property Development	130,000	130,000
Wilson Street Pump Station Flow Meter	25,000	25,000
Tawas Street Water Main Replacement	155,000	155,000
Potter Street Water Main	60,000	60,000
Lincoln Street Water Main	375,000	375,000
Fourth Avenue Water Improvements	290,000	0
Fifth Avenue Water Main Replacement	200,000	200,000
Sable Street Water Main Replacement	155,000	155,000
Fourth Avenue Water Main	200,000	200,000
Water Infrastructure Security-System	<u>15,000</u>	<u>15,000</u>
TOTAL	2,117,700	1,991,300
<u>EQUIPMENT</u>		
Tandem Axle Truck with Dump Box #36	110,000	110,000
Backhoe/Loader w/ Hammer #73	150,000	0
Engineering Vehicle #16	<u>20,000</u>	<u>0</u>
TOTAL	280,000	110,000
GRAND TOTAL	\$6,381,600	\$5,236,550

The 2017-2018 budget reflects the continued effort to maintain as many services as possible and accomplish some capital projects in an environment of decreasing revenue and increasing operating and employee benefit costs.

Health care and pensions are the most costly employee benefits in the budget. Effort has been put into reducing health care costs, including a 20% cost sharing by the employees. The City's contribution to the pension program increased from \$722,318 in 2016-17 to \$796,584 in 2017-18. The system has gone from a funding level of 136.2% in 2001 to 83.9% as of December, 2016.

The largest source of revenue for the City comes from property taxes. The City's total taxable value increased from \$235,934,419 in 2016 to \$237,792,626 in 2017; an increase of approximately 0.73%. There is still uncertainty about reimbursements from the State for the loss of personal property taxes.

The Fire/Ambulance Department has increased revenues through new programs and services such as the long-distance transfer of critical care patients.

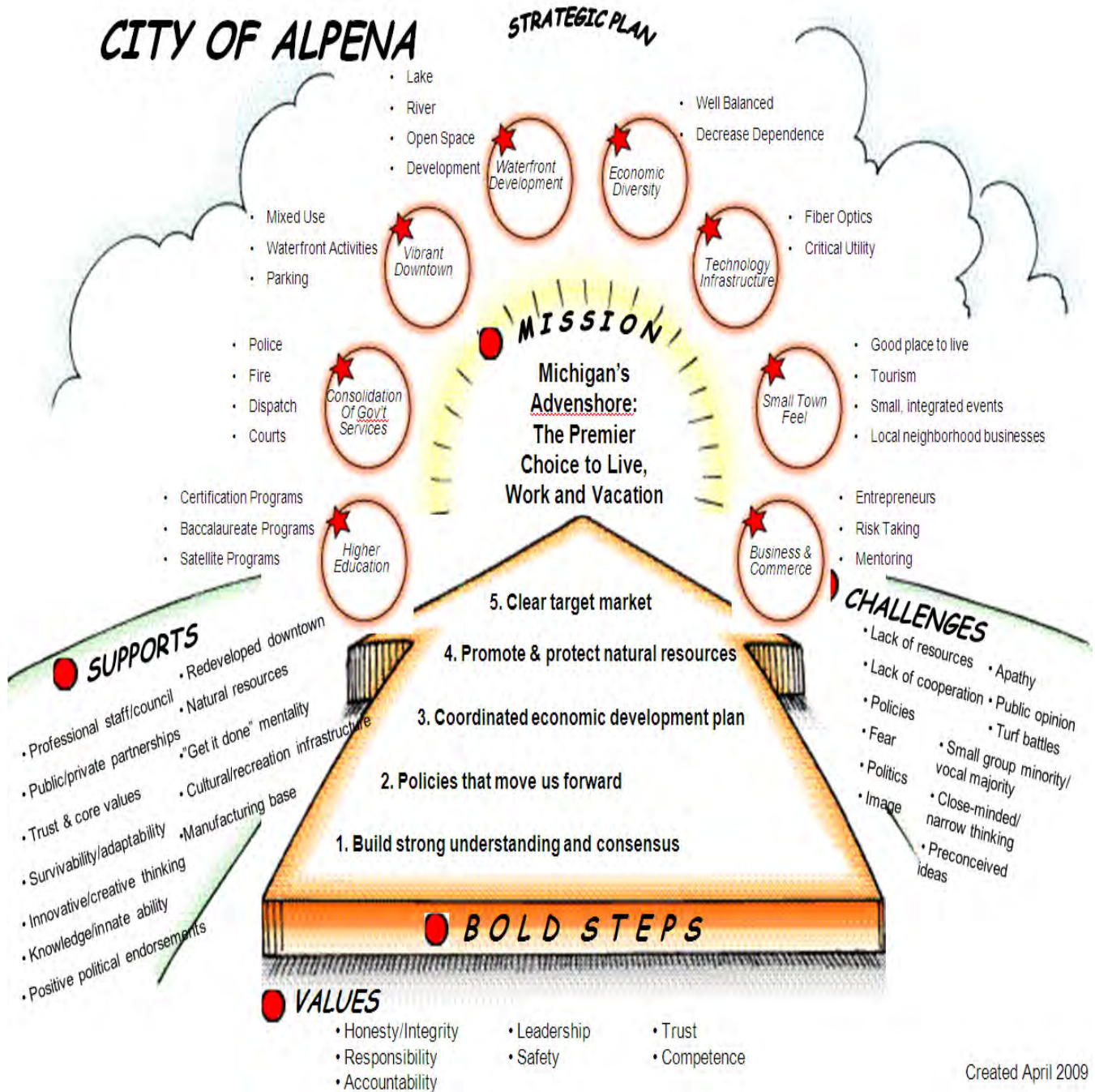
The State revenue sharing is the third largest revenue source and brought in \$1.15 million in 2015-16. For comparison, the City received \$1.75 million in 2002.

Respectfully Submitted,

Greg E. Sundin
City Manager

Karen L. Hebert
City Clerk/Treasurer/Finance Director

CITY OF ALPENA



Created April 2009

EXECUTIVE SUMMARY

The City Council of Alpena met on April 18 and 25, 2009 to develop a vision for the City, identify the values that are important guiding principles for the City, and to develop a strategic plan identifying key priorities for the City for the next three to five years. Several community members also participated in the April 18 meeting.

The group identified 21 key strategies for achieving the vision. After a rigorous prioritization process, five strategies were selected as critical areas for focus in the next three to five years.

- Build strong understanding of and consensus for what is happening in Alpena
- Ensure that policies support the vision and move Alpena forward (ordinances, charter, etc.)
- Promote and protect natural resources
- Establish a coordinated economic development plan & strategy
- Identify a clear target market (who we are – tourism, manufacturing, seniors, other)

Participants also identified six strategies that are important to continue to perform well. As foundational strategies, these are critical to maintain.

- Strong essential services
- Strong infrastructure
- Adequate resources
- Identify all possible areas of funding
- Public and private partnerships
- Educated staff, board and council

VALUES

Understanding an organization's values is important – because these represent the “non-negotiable” behaviors that will govern its activities and employees. Council members, staff, and community members identified seven important values for the City, defining them as shown below.

Honesty and Integrity

We are transparent—always.

As Individuals

- We say what we mean and do what we say.
- We avoid hidden or personal agendas.
- We act in a selfless manner.

As a City

- We encourage openness, through meetings, communication channels and discussions.
- We share the information we can, and trust others when they cannot share information.
- We say what we mean and do what we say.

Accountability

We accept responsibility for our actions.

As individuals ...

- We provide explanations, not excuses.
- We know who to direct others to.
- We are available and respectful of others.

As a City ...

- We are open and transparent.
- We have clearly defined responsibilities for council and staff.
- We have a comprehensive plan and we live by our plan.

Responsibility

We do the right things, in the right way, at the right time.

As individuals...

- We model accountability.
- We demonstrate our commitment.
- We are proud of our accomplishments.

As a City...

- We practice environmental stewardship.
- We are service oriented, with a strong referral and support network.
- We build inclusive and collaborative relationships.

Trust

We have confidence that everyone involved will do the right thing.

As individuals...

- We are willing to be open and vulnerable.
- We accept each other's actions without doubt.
- We are consistent in our actions.

As a City ...

- We encourage an open door policy, with full disclosure whenever appropriate.
- We are transparent and share information freely with our community.
- We provide opportunities for public feedback through surveys, our newsletter, and our website.

Safety

We protect our community and employees from harm.

As individuals ...

- We provide funding for safety initiatives.
- We are knowledgeable about safety practices.
- We enforce safety laws, ordinances and regulations.

As a City ...

- We educate the public about safety practices.
- We update our ordinances to encourage safe practices.
- We issue warnings and/or tickets when necessary to encourage safe practices.

Leadership

We are willing to take responsibility for making things happen.

As individuals ...

- We demonstrate strength of character.
- We have strong convictions.
- We are willing to be involved.

As a City ...

- We cooperate with other governmental units.
- We demonstrate fiscal responsibility.
- We listen to the public and understand its needs.

Competence

We have the ability (through training and experience) to do things well.

As individuals ...

- We participate in ongoing, continuous education.
- We demonstrate a positive attitude toward learning.
- We are dedicated to performing tasks well.

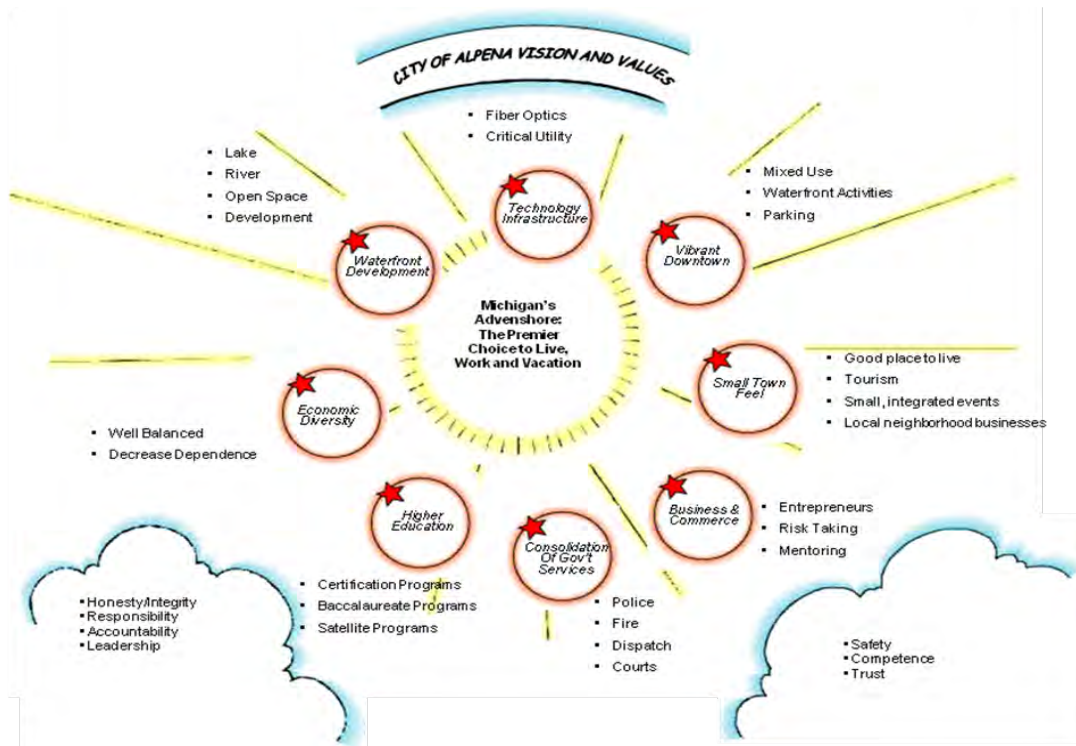
As a City ...

- We budget for continuing education.
- We attend classes and seminars.
- We identify and hold each other to clear standards of performance.

VISION

Understanding where an organization is going is a critical part of successful change. Council members, staff, and community members participated in a visioning exercise, which resulted in eight major themes that are important for the City in the future.

- Vibrant Downtown
- Small Town Feel
- Business & Commerce
- Consolidation of Government Services
- Higher Education
- Economic Diversity
- Waterfront Development
- Technology Infrastructure



CREATING THE FUTURE

Obstacles

Looking back from great success, what were the obstacles that had to be overcome to achieve the vision for the City of Alpena? Council members and staff identified the following key obstacles.

- Lack of \$/budget
- Lack of cooperation (internal & external)
- Community apathy
- Public Opinion
- Policies (lack of, limiting, too much)
- Turf battles (government and agencies)
- Lack of resources (time, staff, money)
- Fear (failure, unknown, ridicule, re-election)
- Small Group Minority/Vocal Majority
- Politics
- Close-Minded Narrow Thinking
- Image (self & external)
- Pre-conceived ideas
- Having to do more with less
- "No"
- Boundary constraints / lack of room
- Limited staff, time, burnout
- Lack of citizens taking ownership
- Disconnect between staff and elected officials
- "Alpena mentality" - not good enough

A discussion of the Obstacles allowed for clearing the air and served as a springboard for looking forward.

Enablers

What are the things we have going for us now that can help us create the City that we want? Council members and staff focused on the question, "It's five years from now. You have had great success."

- What "enablers" were available that helped the City to achieve its great success?
- What resources did you take advantage of?

The group identified the following enablers.

- Professional staff & council
- Partnerships
 - Public
 - Private

- Built trust & core values
- Survival ability/adaptability
- Innovative & creative thinking
- Knowledge and innate ability
- Redeveloped downtown
- Natural resources
- Positive political endorsements
- "Get it done" mentality
- Cultural/recreational infrastructure
- Leadership
- Safety
- Manufacturing base
- Trust
- Volunteers/community spirit
- Technology
- Better service
- Cooperation amongst "powers that be"
- Grants

STRATEGIC PROFILE

Having considered the obstacles to success and possible resources that could be employed to achieve the vision for the City, participants then considered possible strategies that could be implemented to achieve success.

After considering many possible strategies, participants identified 21 strategies for success.

- A. Educated staff, boards, council, etc. (training, workshops, abilities, skills)
- B. Built strong consensus and understanding for ideas (joint workshops, staff, council, community) - good communication with staff about what's happening
- C. Multiple opportunities for community involvement (solicited public input, listened with an open mind)
- D. Policies that support the vision and move us forward (ordinance, charters, etc.)
- E. Clear target market (who we are - tourism, manufacturing, other, seniors)
- F. Strong essential services (police, fire etc.)
- G. Strong infrastructure
- H. Great housing options (green/redeveloped/new)
- I. Great communication with state and federal legislators and agencies
- J. Partnerships - public and private (townships, county, MDOT, schools, service organizations, grants, etc.)
- K. Clear organizational priorities and goals
- L. Coordinated economic development plan & strategy
- M. Adequate resources - work together, committed to right things
- N. Marketed Alpena's assets
- O. Promoted and protected natural resources
- P. Found all available sources of funding (grants, private, public internal, external)

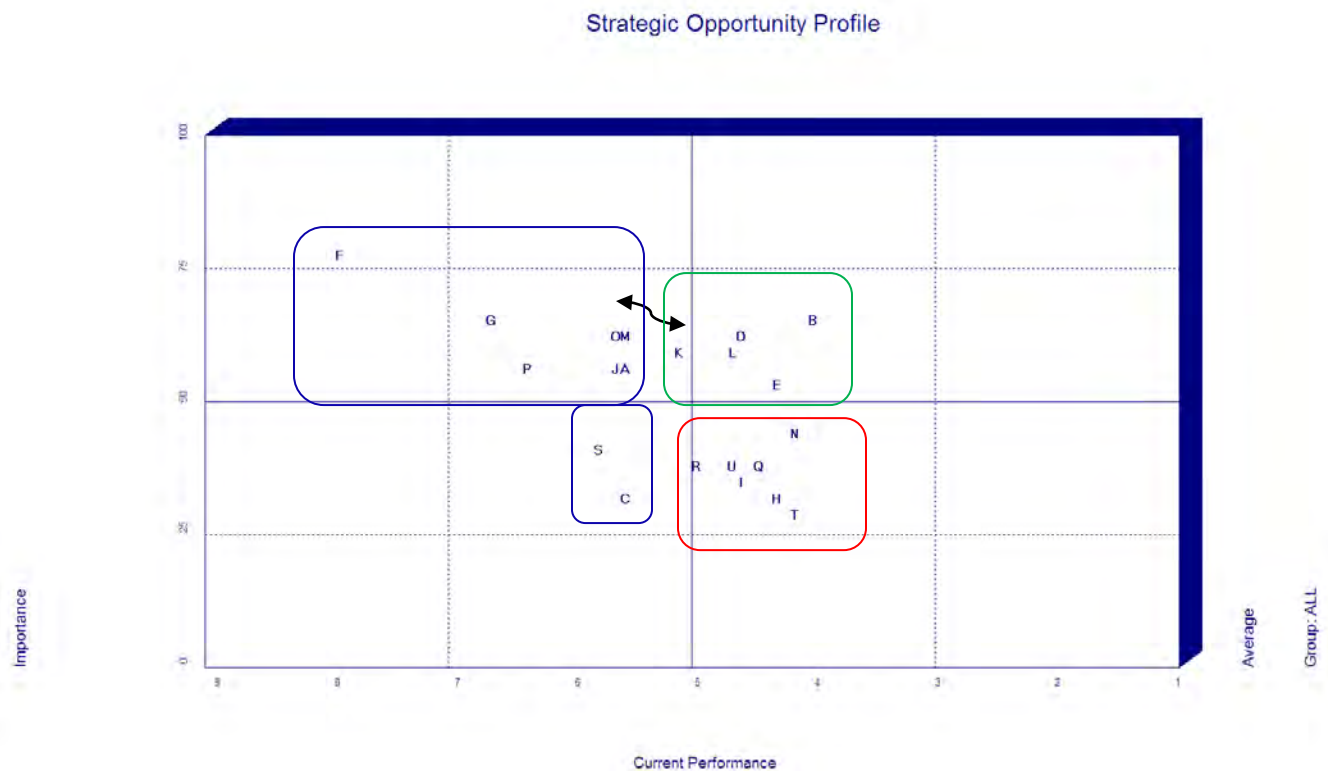
- Q. Consolidated government services
- R. Encouraged employees input and participation
- S. Communicate information to public effectively (use technology, etc.)
- T. Empower citizens to find their own solutions and work together
- U. Capitalize on Alpena's small town feel

Strategic Rankings

The 21 strategies were ranked and plotted using Consensus™ technology. They were viewed from two perspectives.

1. Importance – Looking back from great success, having implemented all of these strategies, which were the most important in achieving the City's vision?
2. Current Performance – How well are you currently performing this strategy, as compared to where it needs to be?

The following chart is an opportunity profile displaying the results of the evaluation. Letters on the chart correspond with the letters shown in the list of strategies.



Profile Interpretation

The items with the green rectangle around them are the most important strategies to be addressed first.

High-Leverage Opportunities

Five strategies emerged as high-leverage opportunities (high importance, low performance). They are:

- Built strong consensus and understanding for ideas (B)
- Policies that support the vision and move us forward (D)
- Coordinated economic development plan & strategy (L)
- Clear target market (E)
- Promote & protect natural resources (O)* (note: this was moved to high-leverage because there is a clear discrepancy between the council's and staff's perception as to current performance—see Appendix 1).

Foundational Strategies

Nine additional strategies (in blue) were identified as foundational strategies that must be continued. These are strategies that are important to continue, as they are foundational to the success of the City.

- Strong essential services (F)
- Strong infrastructure (G)
- Found all available sources of funding (P)
- Adequate resources (M)
- Public and private partnerships (J)
- Educated staff, board, and council (A)
- Clear organizational goals and objectives (K)* (moved to foundational based on discussion and consensus that action planning on the high-leverage opportunities would address performance issues on this strategy).
- Communicate information to public effectively (S)
- Multiple opportunities for community involvement (C)

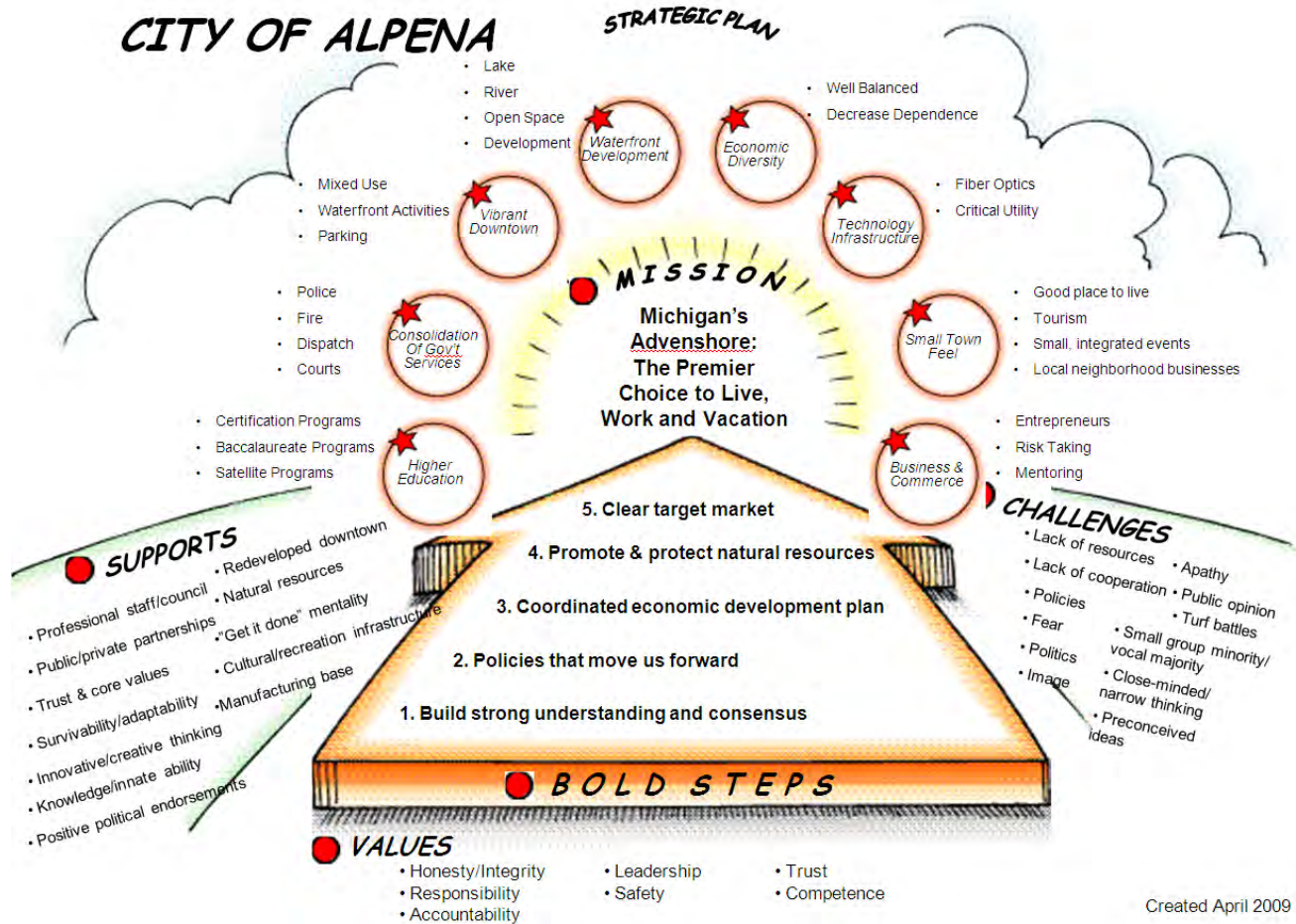
Mid-Term Opportunities (24-36 months)

Seven additional strategies (in red) were identified as mid-term opportunities that should be explored. While these will take slightly longer to implement, research should be started soon. As performance improves on the high-leverage opportunities, these strategies are likely to increase in importance.

- Marketed Alpena's assets (N)
- Encouraged employees' input and participation (R)
- Capitalize on Alpena's small town feel (U)
- Consolidated government services (Q)
- Great communication with state and federal officials and agencies (I)
- Great housing options (H)
- Empower citizens to find their own solutions and work together. (T)

FIVE BOLD STEPS

When all of the activities from the strategic planning meetings are combined, the result was the following drawing that represents the vision and plan for the City.



Created April 2009

ACTION PLANS

Action plans were created for the five high-leverage strategies. These plans will need to be updated on a regular basis as progress takes place.

Build Strong Understanding and Consensus

WHO:	Staff ↔ City Council
What:	Face to face meetings between council and staff
When:	Semi-annually or quarterly
How:	Specific meeting times with council / work session type environment. Set up specific times when staff is available for council interaction.
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	Manager ↔ Staff
What:	Manager and key staff member meetings
When:	Bi-weekly with all key department heads; as needed for specific issues
How:	Set regular meeting times (block on calendars)
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	Public ↔ Staff/City Council
What:	Further promote existing communication channels
When:	Ongoing
How:	Letters, emails, public comment meetings, public information meetings, on-site meetings, presentations, Internet
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	City ↔ Other Governmental Agencies
What:	Meet with appropriate government officials as needed for specific actions
When:	Dictated by need based upon specific issues
How:	As appropriate and as needed
Measurement:	Comfort level between staff and the community (based on direction going)

Policies that Move Us Forward

WHO:	City Attorney, Appropriate Staff, Council, Community
What:	Update city policies and charter to align with our vision; Review policies, ordinances, and charter to identify sections that are inconsistent or interfere; Develop new language
When:	Review within 180 days Rewrite within 180 days after review is completed Coordinate charter revisions with scheduled elections
Measurements:	When adopted or approved by Council When passed by the electorate

Coordinated Economic Development Plan/Strategy

WHO:	Area wide economic development process. Council, staff, citizens DDA, Target, CVB, business community
What:	Determine what we are targeting and build consensus about what we're looking for Modify zoning ordinances, etc. to help promote economic development Identify which tax incentives we want to approve based upon our economic development goals
When:	Need to begin immediately – establish within 6-9 months Zoning done by August/September 2009
Measurements:	Zoning completed

Promote Natural Resources

WHO:	City council, DDA, CVB, individual citizens, very involved peer groups
What:	Promote educational programs in both government and individuals Better communicate with agencies Market Alpena's water facilities/culture (lakes, rivers, amenities) Strive for cleaner beaches and lakes
When:	As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow
Measurements:	Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches

Protect Natural Resources

WHO:	MDEQ, EPA, Large/small industry, private citizens, council, other environmental protection agencies
What:	<p>Better communication with agencies</p> <p>Government and public education</p> <p>Offer solutions for pollution</p> <p>Incentives for environmental responsibility</p> <p>Better understanding of economic/ environmental costs and impact</p> <p>Seek ways to make environmental responsibility cost effective</p>
When:	<p>As soon as possible → long term</p> <p>Education – institute fairly quickly</p> <p>Some things take more funding or planning</p> <p>Work on long-term as finances allow</p>
Measurements:	<p>Scientific sampling and studies</p> <p>Waste stream collection records</p> <p>Recycling collection records</p> <p>Public surveys</p> <p>Sniff tests</p> <p>Level of cleaner streets (protect catch basins)</p> <p>Reduction of salt</p> <p>Seeing fewer non-redeemable containers along streets and roadways</p> <p>Tourism surveys</p> <p>More people on beaches</p>

Clear Target Market

WHO:	City council, staff, Public citizens, Chamber, CVB, DDA, Businesses, DNR, Sportsmen, media (involved), environmental, seniors, hospital, college, K-12, intergovernmental partners, CRTC, Airport, State & Federal representatives, NEMCOG, contractors, manufacturers, Target ... didn't intentionally exclude anyone
What/When:	<p>Co-champions</p> <ul style="list-style-type: none"> • Staff, elected • 30 days <p>Create / invite / organize the “Kings & Queens” meeting in a workshop type session. Outside facilitator.</p> <ul style="list-style-type: none"> • Review recent plans • Brainstorm what we want Alpena to be – 120 days <p>Identify opportunities for target market – create public input forum</p>
Measurements:	Agreed upon target markets

CONSENSUS

While it is important to look at the overall voting results, it is equally important to consider the level of agreement for each strategy. Appendix 1 includes a complete set of “diversity” profiles, showing the average votes for staff members as compared to council members. In most cases, there is significant agreement among the groups (same quadrant = general agreement). Where there are significant differences, additional dialogue should be considered.

CONCLUSION AND RECOMMENDATIONS

There is much work to be done to turn these action plans into reality. The City is encouraged to add these items to quarterly Council agendas for the purpose of following up and keeping the focus on the important priorities that have been established.

NOTICE OF PUBLIC HEARING
ON
PROPOSED 2017-2018 CITY BUDGET

Notice is Hereby Given that a Public Hearing on the proposed 2017-2018 City Budget will be held on Monday, May 15, 2017, beginning at 6:00 p.m., during the regular Municipal Council meeting at the Alpena City Hall, 208 North First Avenue, Alpena, Michigan 49707.

The Municipal Council will also consider amendments to the 2016-2017 City Budget.

The proposed 2017-2018 City Budget is available for public examination in the office of the City Clerk, City Hall, Alpena, Michigan 49707 and online at www.alpena.mi.us. All persons attending the hearing will have the opportunity to provide written and/or oral comments and ask questions concerning the entire budget. In addition, written comments may be submitted to the City Clerk prior to the public hearing.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

CITY OF ALPENA

By: Karen Hebert
City Clerk/Treasurer/Finance Director

BUDGET ADOPTION RESOLUTION

2017-2018

Moved by Councilmember _____, seconded by Councilmember _____, that the 2017-2018 Budget be adopted; that the Administrative Salaries and Fringe Benefits for 2017-2018 be adopted; and that the Comprehensive Fee Schedule be adopted, with the revised fees effective July 1, 2017, and fees proposed for revision requiring an ordinance change be effective upon the effective date of the ordinance amendment.

Carried by vote as follows:

Ayes:

Nays:

Absent:

I, Karen Hebert, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May 15, 2017.

Karen Hebert
City Clerk

RESOLUTION NO. 2017-05

APPROPRIATIONS RESOLUTION
2017-2018

BE IT RESOLVED, that the expenditures for the fiscal year, beginning July 1, 2017, and ending June 30, 2018, are hereby appropriated as follows:

GENERAL	
General Government	\$2,492,495
IT	266,835
Building Authority	123,108
Cemetery	208,706
Police	1,930,864
Fire	1,638,905
Ambulance	1,801,460
Public Works	517,745
Light Department	222,248
Parks and Recreation	948,711
Other Financing Uses	<u>452,100</u>
TOTAL	\$10,603,177
MAJOR STREET FUND	\$ 803,320
LOCAL STREET FUND	\$ 787,139
MARINA FUND	\$ 164,067
TREE/PARK IMPROVEMENT	\$ 21,000
DOWNTOWN DEVELOPMENT AUTHORITY #2	\$ 113,402
DOWNTOWN DEVELOPMENT AUTHORITY #5	\$ 39,813
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	\$ 0
BUILDING OFFICIAL	\$ 196,470
BUDGET STABILIZATION	\$ 40
BUILDING AUTHORITY DEBT FUND	\$ 128,208
CAPITAL IMPROVEMENT FUND	\$ 174,373
BROWNFIELD CAPITAL PROJECTS	\$ 73,807
SEWAGE FUND	\$3,751,302
WATER FUND	\$4,198,379
BROWNFIELD REMEDIATION REVOLVING FUND	\$ 0

BE IT FURTHER RESOLVED: that the revenues for the 2017-2018 fiscal year are estimated as follows:

GENERAL FUND

General Government	\$5,372,887
City Hall	1,448,049
IT	94,208
Cemetery	56,700
Police	133,611
Fire	128,718
Ambulance	2,423,830
Public Works	259,846
Light Department	3,000
Parks and Recreation	430,600
Other Financing Sources	<u>0</u>
	\$10,351,449
Accumulated Surplus	<u>251,728</u>
TOTAL	\$10,603,177

MAJOR STREET FUND

Revenues	\$ 977,400
Other Financing Sources	0
Accumulated Surplus	<u>(174,080)</u>
TOTAL	\$ 803,320

LOCAL STREET FUND

Revenues	\$ 563,780
Other Financing Sources	0
Accumulated Surplus	<u>223,359</u>
TOTAL	\$ 787,139

MARINA FUND

Revenues	\$ 154,680
Other Financing Sources	0
Accumulated Surplus	<u>9,387</u>
TOTAL	\$ 164,067

TREE/PARK IMPROVEMENT FUND

Revenues	\$ 200
Other Financing Sources	0
Accumulated Surplus	<u>20,800</u>
TOTAL	\$ 21,000

DOWNTOWN DEVELOPMENT AUTHORITY #2

Tax Increments	\$ 119,500
Other Financing Sources	0
Accumulated Surplus	<u>(6,098)</u>
TOTAL	\$ 113,402

DOWNTOWN DEVELOPMENT AUTHORITY #5	
Tax Levy – 1.9900 Mills	\$ 41,100
Other Financing Sources	0
Accumulated Surplus	<u>(1,287)</u>
TOTAL	\$ 39,813
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	
Revenues	\$ 1,303
Other Financing Sources	0
Accumulated Surplus	<u>(1,303)</u>
TOTAL	\$ 0
BUILDING OFFICIAL	
Revenues	\$ 226,730
Other Financing Sources	0
Accumulated Surplus	<u>(30,260)</u>
TOTAL	\$ 196,470
BUDGET STABILIZATION FUND	
Revenues	\$ 40
Other Financing Sources	5,000
Accumulated Surplus	<u>(5,000)</u>
TOTAL	\$ 40
BUILDING AUTHORITY DEBT FUND	
Revenues	\$ 128,213
Other Financing Sources	0
Accumulated Surplus	<u>(5)</u>
TOTAL	\$ 128,208
CAPITAL IMPROVEMENT FUND	
Revenues	\$ 100
Other Financing Sources	0
Accumulated Surplus	<u>174,273</u>
TOTAL	\$ 174,373
BROWNFIELD CAPITAL PROJECTS	
Revenues	\$ 64,344
Other Financing Sources	0
Accumulated Surplus	<u>9,463</u>
TOTAL	\$ 73,807
SEWAGE FUND	
Revenues	\$3,233,210
Other Financing Sources	0
Accumulated Surplus	<u>518,092</u>
TOTAL	\$3,751,302

WATER FUND	
Revenues	\$3,235,901
Other Financing Sources	0
Accumulated Surplus	<u>962,478</u>
TOTAL	\$4,198,379

BROWNFIELD REMEDIATION REVOLVING FUND	
Revenues	\$ 20,333
Other Financing Sources	0
Accumulated Surplus	<u>(20,333)</u>
TOTAL	\$ 0

AND BE IT FURTHER RESOLVED: that 16.1066 mills be levied on the taxable valuation for the purpose of paying the General Fund operating expenses for the 2017-2018 fiscal year; and

BE IT FURTHER RESOLVED: that 0.6450 mills (voted millage) be levied on the taxable valuation for the purpose of meeting Dial-A-Ride Operations for the fiscal year; and

BE IT FURTHER RESOLVED: that 1.9900 mills be levied on the taxable valuation in the Downtown Development District as per resolution adopted by the Downtown Development Authority on April 12, 2017, for the purpose of paying Project 5 expenses for the Downtown Development District for the fiscal year; and

BE IT FURTHER RESOLVED: that the City Treasurer is hereby authorized to collect 16.1066 mills for general operation, 0.6450 mills for Dial-A-Ride operations, making a total of 16.7516 mills; and also 1.9900 mills be collected on the taxable valuation in the Downtown Development District for Project 5 requirement; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.19 of the Charter of the City of Alpena, the City Treasurer shall add to all summer taxes paid after the 31st of July a three percent (3%) collection fee and one-half of one percent (1/2%) for each and every calendar month or fraction thereof that such taxes remain unpaid; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.27 of the Charter of the City of Alpena, the City Treasurer shall add to all winter taxes paid between February 15th and February 28th a three percent (3%) late penalty charge; and

BE IT FURTHER RESOLVED: that the City Manager and City Clerk/Treasurer/Finance Director are hereby authorized to make budgetary transfers within the departments established through this budget, and that all transfers between departments or funds may be made only by further action of the Municipal Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

Adoption of the above resolution was moved by Councilmember _____ ,
seconded by Councilmember _____ and carried by vote as follows:

Ayes:

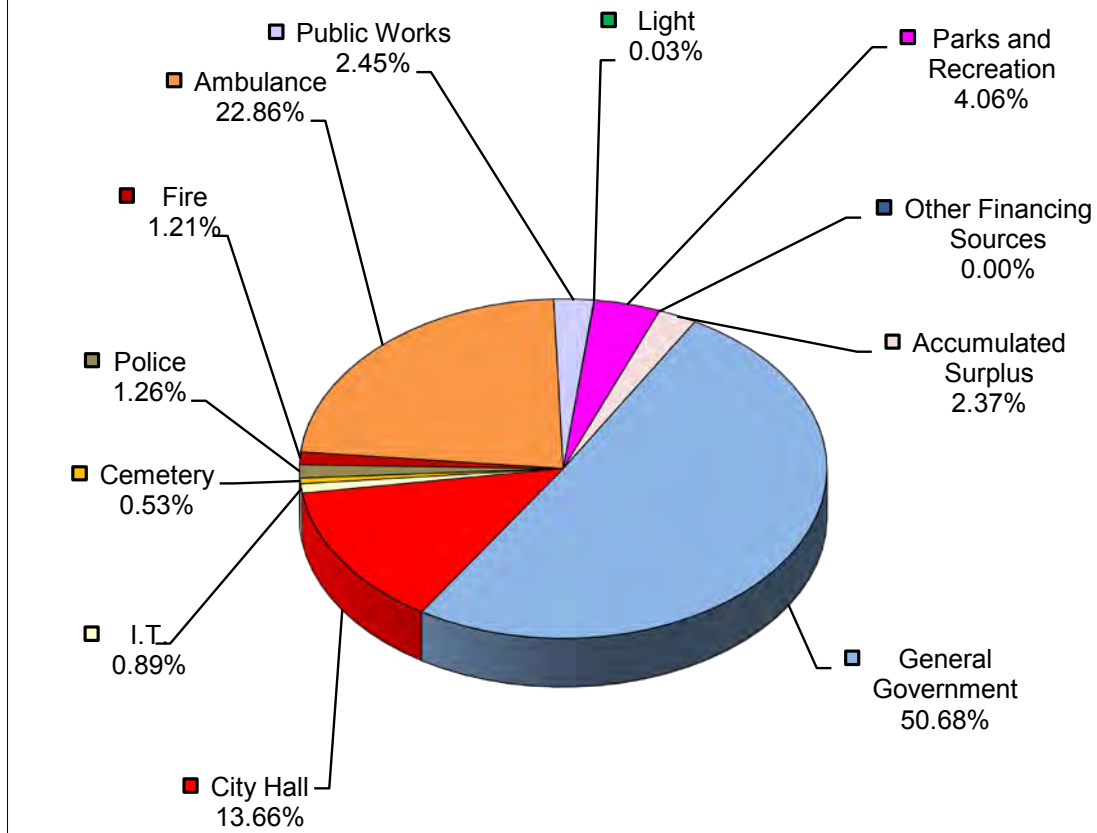
Nays:

Absent:

I, Karen Hebert, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the
above is a true copy of a resolution adopted by the Municipal Council at a regular meeting
held May 15, 2017.

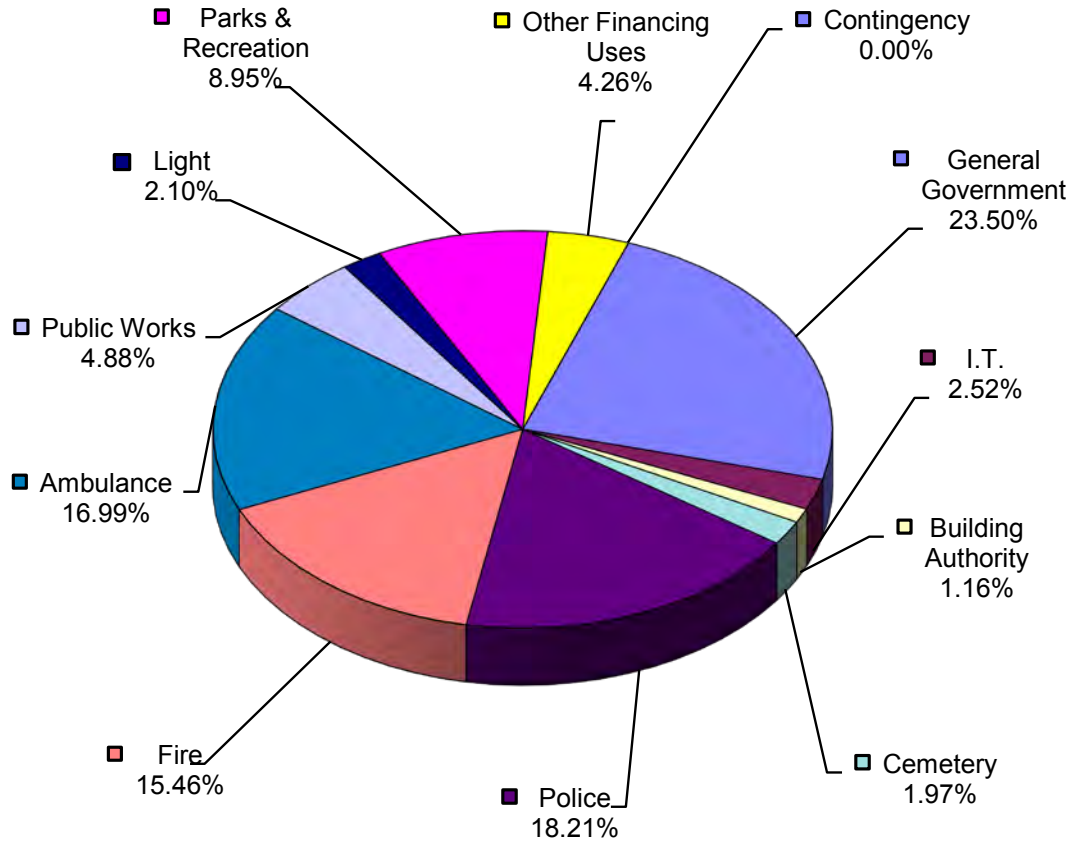
Karen Hebert
City Clerk

GENERAL FUND Revenues 2017-2018



General Government	\$	5,372,887	50.68%
City Hall		1,448,049	13.66%
IT		94,208	0.89%
Cemetery		56,700	0.53%
Police		133,611	1.26%
Fire		128,718	1.21%
Ambulance		2,423,830	22.86%
Public Works		259,846	2.45%
Light		3,000	0.03%
Parks and Recreation		430,600	4.06%
Other Financing Sources		0	0.00%
Accumulated Surplus		251,728	2.37%
Total Revenues and Other Sources	\$	10,603,177	100.00%

GENERAL FUND Expenditures 2017-2018



General Government	\$	2,492,495	23.50%
IT		266,835	2.52%
Building Authority		123,108	1.16%
Cemetery		208,706	1.97%
Police		1,930,864	18.21%
Fire		1,638,905	15.46%
Ambulance		1,801,460	16.99%
Public Works		517,745	4.88%
Light Department		222,248	2.10%
Parks & Recreation		948,711	8.95%
Other Financing Uses		452,100	4.26%
Contingency		0	0.00%
Total Expenditures and Other Uses	\$	10,603,177	100.00%

2017 TRUTH-IN-ASSESSMENT

The State of Michigan enacted Public Act 213 of 1981 on December 31, 1981. This law provides for a reduction in the authorized millage rate if the City's State Equalized Value exceeds its assessed value. Property taxes levied should not exceed that which would have been levied based on the City's assessed values.

Calculations for the 2017 Truth-In-Assessment reveal the City is not penalized for assessing equal to the S.E.V.

Old Formula: (Prior to 1995)

Total 2017 Assessed Value = Truth in Assessing rollback
Total 2017 S.E.V.

$$\frac{\$ 247,662,300}{\$ 247,662,300} = 1.0000$$

Starting in 1995, the language of MCL 211.34 resulted in a different formula for calculating the "Truth in Assessing" Rollback because, starting in 1995, taxes were levied against Taxable Value, not S.E.V. The following is the formula for calculating the "Truth in Assessing" rollback for 2017.

New Formula:

2017 Taxable Value based on Assessed Value = Truth in Assessing rollback
2017 Taxable Value based on S.E.V.

$$\frac{\$ 232,773,953}{\$ 232,773,953} = 1.0000$$

2017 TRUTH-IN-TAXATION

Effective February 9, 1982, the State of Michigan approved Public Act No. 5 of 1982 or as it is generally known, Truth-In-Taxation. Briefly, this law states that the ensuing fiscal year tax revenues, less additions, cannot exceed the concluding fiscal year tax revenue. If it does, then the ensuing fiscal year millage is rolled back so that the tax revenues generated will be the same as the concluding fiscal year. The figures are provided by the assessor's office and confirmed by the county equalization director. **These reduced millage rates can be overridden by holding a truth in taxation hearing or discussing it at the annual budget meeting.**

2017 Base Tax Rate Computation

Formula:
$$\frac{2016 \text{ Taxable Value} - 2017 \text{ Taxable Value Losses}}{2017 \text{ Taxable Value} - 2017 \text{ Taxable Value Additions}}$$

Real Property

Losses		Additions	
201	= \$ 2,144,421	201	= \$ 860,000
301	= -0-	301	= 665,300
401	= 463,940	401	= 1,188,266
Total Real = \$ 2,608,361		Total Real = \$ 2,713,566	

Personal Property

Losses		Additions	
Total Personal = \$ 4,885,100		Total Personal = \$ 3,584,700	
Losses		Additions	
Grand Total = \$ 7,493,461		Grand Total = \$ 6,298,266	

Computation:
$$\frac{\$ 225,537,455 - 7,493,461}{\$ 228,012,021 - 6,298,266}$$

$$\frac{\$ 218,043,994}{\$ 221,713,755} = 0.9834$$
 Base Tax Rate Fraction
(Cannot exceed 1.0000)

2017 Base Tax Rate Fraction	=	0.9834
2016 Maximum Millage rate	=	16.2316
2017 Base Tax Rate	=	16.2316 x 0.9834 = 15.9621
2017 Dial-A-Ride millage rate	=	.6500 x 0.9834 = 0.6392
2017 Dial-A-Ride Base Tax Rate	=	.6392

2017 HEADLEE TAX LIMITATION

In 1978, the voters of Michigan approved the Constitutional Amendment Proposal E (the Headlee Amendment). The resulting change in the Constitution and its implementing statutes is a formula that limits the maximum tax rates that may be levied by local governments. These limitations do not apply to pension and debt service levy authorizations.

Based upon current estimates, the tax limitation formula will result in an adjustment for 2017 tax rates, as follows:

$$\begin{array}{l}
 \text{Formula:} \\
 \frac{(2016 \text{ Taxable Value} - \text{Losses}) \times \text{CPI}}{2017 \text{ Taxable Value} - \text{Additions}} = \text{M.R.F.} \\
 \\
 \frac{(225,537,455 - 7,493,461) \times 1.009}{228,021,012 - 6,298,266} = 0.9923 \\
 \\
 \text{2017 Headlee Millage Reduction Fraction} = \mathbf{0.9923} \\
 \text{(Cannot exceed 1.0000)}
 \end{array}$$

History of Headlee Reductions

City Operating	Maximum Charter Millage Rate		17.5000
	1993 reduction fraction	x	.9319
	1993 Maximum Millage	=	16.3083
	1994 through 1999 reduction fraction	x	1.0000
	2000 reduction fraction	x	.9995
	2000 Maximum Millage	=	16.3001
	2001 & 2002 reduction fraction	x	1.0000
	2003 reduction fraction	x	0.9972
	2003 Maximum Millage	=	16.2544
	2004 reduction fraction	x	0.9986
	2004 Maximum Millage	=	16.2316
	2005 through 2016 reduction fraction	x	1.0000
	2005 - 2016 Maximum Millage Rate	=	16.2316
	2017 reduction fraction	x	.9923
	2017 Maximum Millage Rate	=	16.1066
Dial-a-Ride	1999 Maximum Millage		.5000
	2000 reduction fraction	x	.9995
	2000 Maximum Millage	=	.4997
	2001 reduction fraction	x	1.0000
	2001 Maximum Millage	=	.4997
	2002 Renewed by Vote		.5000
	2002 Maximum Millage		.5000
	2002 reduction fraction	x	1.0000
	2003 reduction fraction	x	0.9972
	2003 Maximum Millage	=	.4986
	2004 reduction fraction	x	0.9986
	2004 Maximum Millage	=	.4979
	2005 reduction fraction	x	1.0000
	2005 Maximum Millage	=	.4979
	2006 Renewed by Vote	=	.6500
	2006 through 2016 reduction fraction	x	1.0000
	2006 - 2016 Maximum Millage Rate	=	.6500
	2017 reduction fraction	x	.9923
	2017 Maximum Millage Rate	=	.6450

DOWNTOWN DEVELOPMENT AUTHORITY
2017 TRUTH-IN-ASSESSMENT

The State of Michigan enacted Public Act 213 of 1981 on December 31, 1981. This law provides for a reduction in the authorized millage rate if the Downtown Development Authority's (DDA) State Equalized Value exceeds its assessed value. Property taxes levied should not exceed that which would have been levied based on the DDA's assessed values.

Calculations for the 2017 Truth-In-Assessment reveal the DDA is not penalized for assessing equal to the S.E.V.

Old Formula: (Prior to 1995)

$$\frac{\text{Total 2017 Assessed Value}}{\text{Total 2017 S.E.V.}} = \text{Truth in Assessing rollback}$$

$$\frac{\$ 14,712,800}{\$ 14,712,800} = 1.0000$$

Starting in 1995, the language of MCL 211.34 resulted in a different formula for calculating the "Truth in Assessing" Rollback because, starting in 1995, taxes were levied against Taxable Value, not S.E.V. The following is the formula for calculating the "Truth in Assessing" rollback for 2016.

New Formula:

$$\frac{\text{2017 Taxable Value based on Assessed Value}}{\text{2017 Taxable Value based on S.E.V.}} = \text{Truth in Assessing rollback}$$

$$\frac{\$ 13,577,953}{\$ 13,577,953} = 1.0000$$

DOWNTOWN DEVELOPMENT AUTHORITY
2017 TRUTH IN TAXATION

Effective February 9, 1982, the State of Michigan approved Public Act No. 5 of 1982 or as it is generally known, Truth-In-Taxation. Briefly, this law states that the ensuing fiscal year tax revenues, less additions, cannot exceed the concluding fiscal year tax revenue. If it does, then the ensuing fiscal year millage is rolled back so that the tax revenues generated will be the same as the concluding fiscal year. The figures are provided by the assessor's office and confirmed by the county equalization director. **These reduced millage rates can be overridden by holding a truth in taxation hearing or discussing it at the annual budget meeting.**

2017 Base Tax Rate Computation

Formula:
$$\frac{2016 \text{ Taxable Value} - 2017 \text{ Taxable Value Losses}}{2017 \text{ Taxable Value} - 2017 \text{ Taxable Value Additions}}$$

Real Property

Losses		Additions	
201 = \$	42,244	201 = \$	262,600
301 =	-0-	301 =	-0-
401 =	-0-	401 =	29,600
<hr/>		<hr/>	
Total Real	= \$ 42,244	Total Real	= \$ 322,200

Personal Property

Losses (x 1.0000)		Additions (x 1.0000)	
Total Personal	= \$ 230,900	Total Personal	= \$ 121,100
Losses		Additions	
Grand Total	= \$ 273,144	Grand Total	= \$ 443,300

Computation:
$$\frac{\$ 13,172,817 - 273,144}{\$ 13,481,303 - 443,300}$$

$$\frac{\$ 12,899,673}{\$ 13,038,003} = 0.9894 \text{ Base Tax Rate Fraction}$$

2017 Base Tax Rate Fraction = 0.9894 (Cannot Exceed 1.0000)
 2016 Millage rate = 1.9934
 2017 Base Tax Rate = 1.9934 x 0.9894 = **1.9722**

DOWNTOWN DEVELOPMENT AUTHORITY
2017 HEADLEE TAX LIMITATION

In 1978, the voters of Michigan approved the Constitutional Amendment Proposal E (the Headlee Amendment). The resulting change in the Constitution and its implementing statutes is a formula that limits the maximum tax rates that may be levied by local governments. These limitations do not apply to pension and debt service levy authorizations.

Based upon current estimates, the tax limitation formula will result in an adjustment for 2017 tax rates, as follows:

HEADLEE

2017 Millage Reduction Fraction

Formula:

$$\frac{(2016 \text{ Taxable Value} - \text{Losses}) \times \text{CPI}}{2017 \text{ Taxable Value} - \text{Additions}} = \text{M.R.F.}$$

$$\frac{(13,172,817 - 273,144) \times 1.009}{13,471,303 - 443,300} = \text{M.R.F.}$$

$$\frac{12,899,673 \times 1.009}{13,038,003} = \text{M.R.F.}$$

$$\frac{13,015,770}{13,138,003} = 0.9983$$

2017 Headlee Millage Reduction Fraction = 0.9983
 (Cannot exceed 1.0000)

History of Headlee Reductions

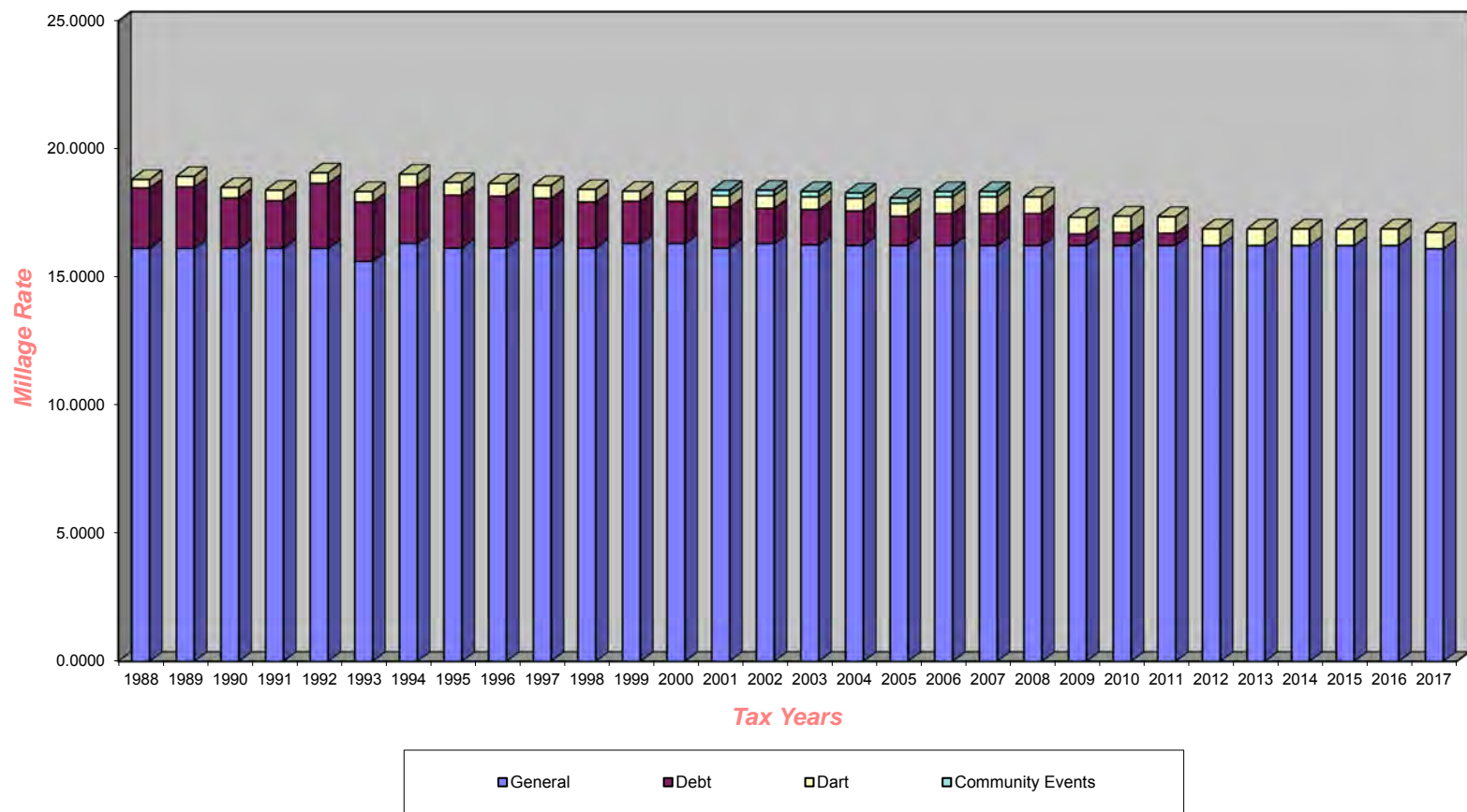
Downtown Development Authority	Maximum Authorized Millage Rate	2.0000
	1999 through 2014 Millage Reduction Fraction	1.0000
	2014 Maximum Millage Rate	2.0000
	2015 Millage Reduction Fraction	0.9967
	2015 Maximum Millage Rate	1.9934
	2016 Millage Reduction Fraction	1.0000
	2016 Maximum Millage Rate	1.9934
	2017 Millage Reduction Fraction	<u>0.9983</u>
	2017 Maximum Millage Rate	1.9900

TAX RATES BY YEAR											
On Each \$1,000 of Taxable Valuation											
Fiscal Year Ending June 30, 2018											
	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	
CITY OF ALPENA											
General	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.1066
Debt - G.O.	0.7500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Debt - Public Safety	0.5000	0.4500	0.5000	0.4800	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Dial-A-Ride	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6450
Community Events Center	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	18.1316	17.3316	17.3816	17.3616	16.8816	16.8816	16.8816	16.8816	16.8816	16.8816	16.7516
DOWNTOWN DEVELOPMENT AUTHORITY											
Only charged to properties within the DDA	2.0000	2.0000	2.0000	2.0000	2.0000	2.0000	2.0000	1.9934	1.9934	1.9900	
ALPENA COMMUNITY COLLEGE	2.4358	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000		
ALPENA PUBLIC SCHOOLS											
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	
Operating	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Extra-Voted-Local	* 18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000	
Debt	1.8500	1.7500	1.7500	1.7500	1.7500	1.7500	1.8000	1.8000	1.8000	1.8000	
Enhancement	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Subtotal	25.8500	25.7500	25.7500	25.7500	25.7500	25.7500	25.8000	25.8000	25.8000	25.8000	
EDUCATIONAL SERVICE DISTRICT											
	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	
ALPENA COUNTY											
County Operations	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	
Hospital Bond Issue	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.0000	
Ambulance	0.9720	0.9520	0.9700	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720	
Library	0.7457	0.7457	0.7457	0.7457	0.7457	0.7457	1.0000	1.0000	1.0000	1.0000	
Recreation	0.0000	0.0000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	
Veterans	0.0000	0.0000	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	
Senior Citizens	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	
Subtotal (1)	8.0681	8.0481	8.6911	8.6931	8.6931	8.6931	8.9474	8.9474	8.9474	7.9474	
TOTAL TAXES PER \$1,000 TAXABLE VALUE											
**	56.6737	** 55.8179	** 56.5109	** 56.4929	** 56.0129	** 56.0129	** 56.3172	** 56.3172	** 56.3172	** 55.3172	
***	38.6737	*** 37.8179	*** 38.5109	*** 38.4929	*** 38.0129	*** 38.0129	*** 38.3172	*** 38.3172	*** 38.3172	*** 37.3172	
(1) Alpena County's fiscal years end December 31 prior to each June 30 listed herein.											
* Charged to non-principal residences only.											
** Non-Principal Residence property tax rate.											
*** Principal Residence property tax rate.											

Source: Alpena City Assessor's Office

CITY MILLAGE RATES

TAX YEARS
1990-2017



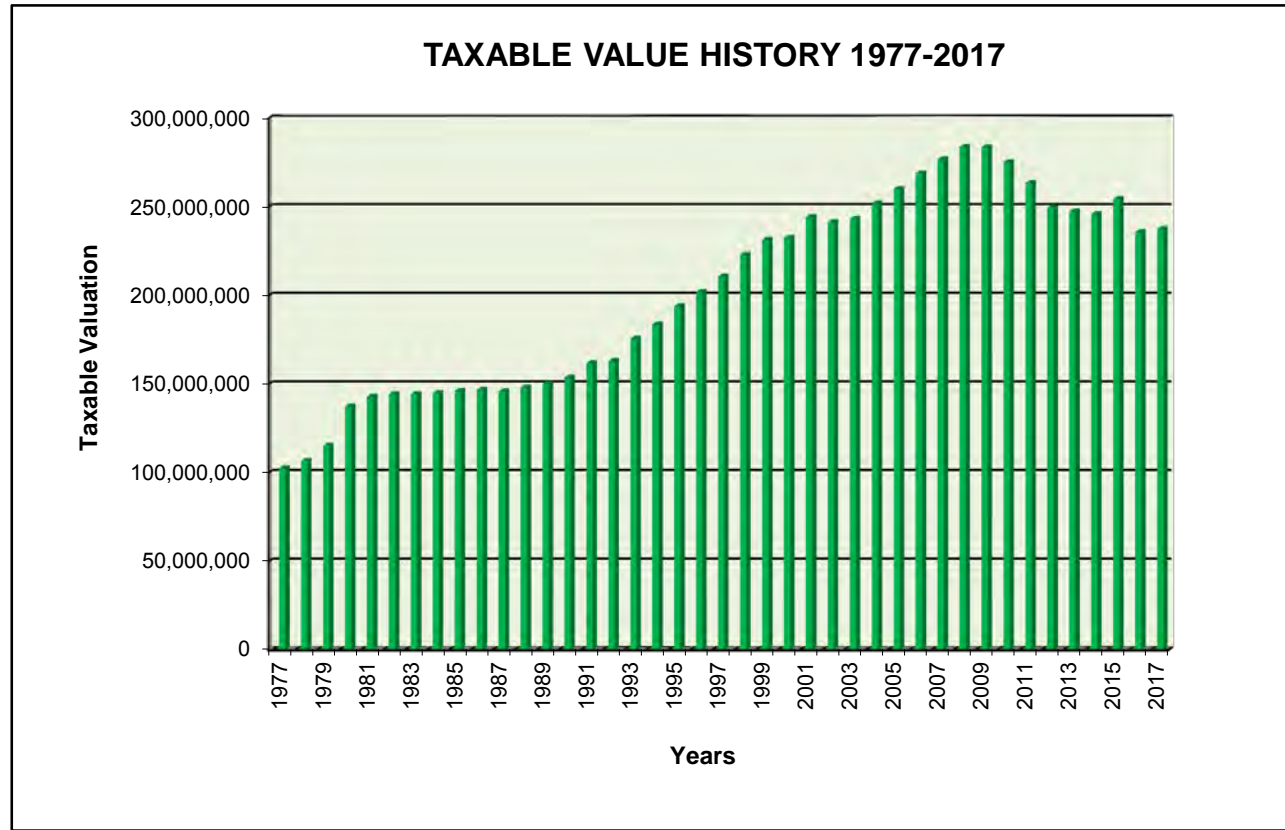
TAXABLE VALUE HISTORY
1977-2017

Year	Total City Taxable Valuation	Change Amount From Prior Year	Percent Change
1977	102,757,201		
1978	106,917,822	4,160,621	4.05%
1979	115,358,425	8,440,603	7.89%
1980	137,635,518	22,277,093	19.31%
1981	143,038,962	5,403,444	3.93%
1982	144,411,200	1,372,238	0.96%
1983	144,463,100	51,900	0.04%
1984	145,068,900	605,800	0.42%
1985	146,259,500	1,190,600	0.82%
1986	146,844,500	585,000	0.40%
1987	146,042,500	-802,000	-0.55%
1988	148,224,700	2,182,200	1.49%
1989	150,311,300	2,086,600	1.41%
1990	153,920,200	3,608,900	2.40%
1991	161,933,200	8,013,000	5.21%
1992	163,181,100	1,247,900	0.77%
1993	175,751,100	12,570,000	7.70%
1994	183,800,200	8,049,100	4.58%
1995	194,040,476	10,240,276	5.57%
1996	202,199,796	8,159,320	4.20%
1997	210,770,430	8,570,634	4.24%
1998	223,247,078	12,476,648	5.92%
1999	231,578,994	8,331,916	3.73%
2000	232,597,633	1,018,639	0.44%
2001	244,354,733	11,757,100	5.05%
2002	241,488,060	-2,866,673	-1.17%
2003	243,361,991	1,873,931	0.78%
2004	252,148,258	8,786,267	3.61%
2005	260,126,284	7,978,026	3.16%
2006	268,987,838	8,861,554	3.41%
2007	276,903,917	7,916,079	2.94%
2008	283,914,270	7,010,353	2.53%
2009	283,681,706	-232,564	-0.08%
2010	275,187,617	-8,494,089	-2.99%
2011	263,563,355	-11,624,262	-4.22%
2012	249,724,155	-13,839,200	-5.25%
2013	247,526,422	-2,197,733	-0.88%
2014	246,044,751	-1,481,671	-0.60%
2015	254,592,050	8,547,299	3.47%
2016	235,934,419	-18,657,631	-7.33%
2017	237,792,626	1,858,207	0.73%

Prior to 1983, only the ad valorem roll totals were included.
After 1983, ad valorem roll and special act roll totals are included.
In 2014, Commercial Personal Property was exempted.
In 2016, Industrial Personal Property was exempted.
Source: Alpena City Assessor's Office

TAXABLE VALUE HISTORY

1977-2017



- Prior to 1983, only the ad valorem roll totals were included.
- After 1983, ad valorem roll and special act roll totals are included.
- In 2014, Commercial Personal Property was exempted.
- In 2016, Industrial Personal Property was exempted.

Source: Alpena City Assessor's Office

CITY OF ALPENA

2017 STATE EQUALIZED VALUE = \$ 247,662,300

2017 TAXABLE VALUATION = \$ 232,773,953

<u>Name</u>	<u>Taxable Real Prop.</u>	<u>Taxable Pers. Prop.</u>	<u>Total Taxable</u>	<u>Percent of Total Taxable</u>
*Lafarge Corporation	\$ 14,634,777	\$ 2,894,800	\$ 17,529,577	7.531%
American Process Ener.	775,700	4,607,400	5,383,100	2.313%
Decorative Panels, Inc.	2,207,526	2,821,800	5,029,326	2.161%
Besser Company	2,194,358	85,000	2,279,358	0.979%
Vista Properties, Inc.	1,897,500	256,000	2,153,500	0.924%
*Other Industry	<u>6,921,102</u>	<u>3,295,100</u>	<u>10,216,202</u>	<u>4.389%</u>
Total	\$ 28,630,963	\$ 13,960,100	\$ 42,591,063	18.297%

Utilities

Alpena Power Company	\$ 0	\$ 6,062,300	\$ 6,062,300	2.604%
DTE Gas Co.	0	1,306,200	1,306,200	0.561%
Charter Communications	0	607,400	607,400	.261%
Thunder Bay Power Co.	<u>0</u>	<u>46,700</u>	<u>46,700</u>	<u>.020%</u>
Total Utilities	\$ 0	\$ 8,022,600	\$ 8,022,600	3.446%

Breakdown by Class

Industrial & Utility Total	\$ 28,630,963	\$ 21,982,700	\$ 50,613,663	21.744%
Commercial Total	\$ 43,850,186	\$ 4,769,200	\$ 48,619,386	20.887%
Residential Total	<u>\$ 133,540,904</u>	<u>\$ 0</u>	<u>\$ 133,540,904</u>	<u>57.369%</u>
Grand Total	\$ 206,022,053	\$ 26,751,900	\$ 232,773,953	100.00%

Percentage	88.51%	11.49%	100.00%
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*Excludes Industrial Facilities Valuation
Ad Valorem Roll Only, No CRA, IFT, DNR PILT, or NEZs included.
Source: Alpena City Assessor's Office

CITY OF ALPENA
Industrial Facilities Tax Roll
2017 I.F.T. Equivalent S.E.V. = \$ 1,926,200
2017 I.F.T. Taxable Value = \$ 1,925,904

IFT - After Proposal "A"

<u>Name</u>	<u>Real Property Taxable Value</u>	<u>Personal Property Taxable Value</u>	<u>Total Taxable value</u>	<u>Percent</u>
Lafarge Corporation	-0-	1,730,900	1,730,900	89.88%
Douville-Johnston	135,004	35,700	170,704	8.86%
ALRO Steel Corp.	0	24,300	24,300	1.26%
Total IFT	\$ 135,004	\$ 1,790,900	\$ 1,925,904	100.000%
Percentage	7.01%	92.99%	100.00%	

Renaissance Zone Roll

2017 Equivalent S.E.V. = \$ 3,880,700
2017 Taxable Value = \$ 3,690,032

	<u>Real Property Taxable Value</u>	<u>Pers. Property Taxable Value</u>	<u>Total Taxable Value</u>
Renaissance Zone	\$ 3,451,629	\$ 142,400	\$ 3,594,029
Renaissance Zone DDA	\$ 92,003	\$ 4,000	\$ 96,003
Total Renaissance Zone	\$ 3,543,632	\$ 146,400	\$3,690,032

<u>Neighborhood Enterprise Zone Roll</u> 2017 State Equalized Value = \$ 1,213,600 2017 Taxable Value = \$ 875,622	<u>DNR Payment in Lieu of Taxes Roll</u> 2017 State Equalized Value = \$ 66,300 2017 Taxable Value = \$ 58,310
<u>Commercial Rehab. Act Roll</u> 2017 State Equalized Value = \$ 2,185,500 2017 Taxable Value = \$ 2,158,837	<u>Sr. Cit./Disabled Housing PILT Roll</u> 2017 State Equalized Value = \$ 1,111,400 2017 Taxable Value = \$ 1,071,900

Source: City of Alpena, Assessor's Office

CITY OF ALPENA
2017 TOP TEN TAXPAYERS

Taxpayer	Real Property Taxable Value	Personal Property Taxable Value	Total 2017 Taxable Value	Estimated City Taxes	Percent of Total Taxable
*-Lafarge	\$ 14,634,777	\$ 2,894,800	\$ 17,529,577	\$ 284,533	7.53%
Alpena Power Co.	599,708	6,062,300	6,662,008	108,135	2.86%
American Process Ener.	775,700	4,607,400	5,383,100	87,376	2.32%
Dec. Panels Int. (DPI)	2,207,526	2,821,800	5,029,326	81,634	2.16%
Besser Company	2,194,358	85,000	2,279,358	36,998	0.98%
Vista Properties Corp.	1,879,500	256,000	2,153,500	34,955	0.92%
Dyna Fab, Inc.	438,611	1,450,000	1,888,611	30,655	0.81%
Sabra Alpena, LLC	2,475,023	-0-	2,475,023	30,130	1.06%
Rachee Lodging, Inc.	1,688,200	155,600	1,843,800	29,928	0.79%
ATI Casting Service	1,464,200	352,300	1,816,500	29,485	0.78%
TOTAL	\$ 28,357,603	\$ 18,685,200	\$ 47,042,803	\$ 753,829	20.21%

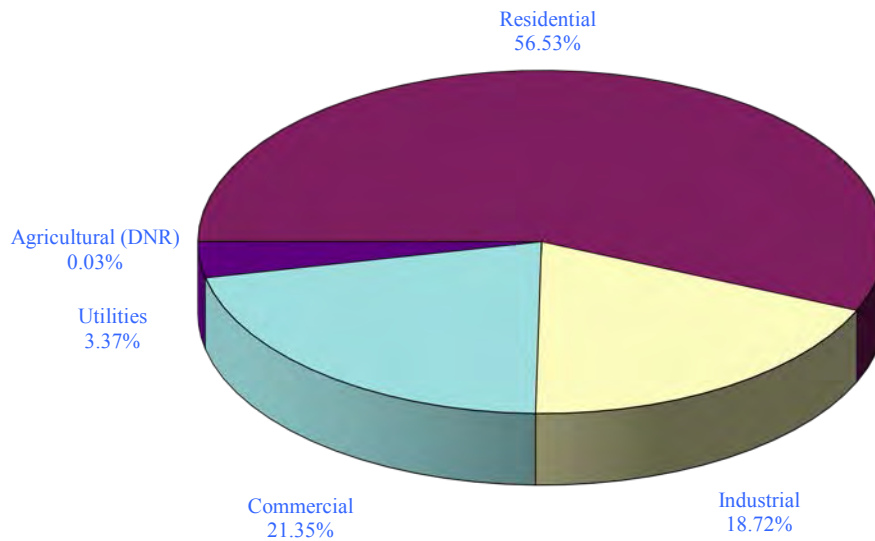
* Includes I.F.T.

Total Taxable Value with IFT's, Obsolete Properties Rehabilitation, Neighborhood Enterprise Zone, DNR PILT, and Renaissance Zone = \$ 237,792,626

NOTE: City taxes based on estimated 2017 Millage rate of 16.1066
& 2017 New Facility IFT Millage Rate of 8.0533

Source: Alpena City Assessor's Office

TAXABLE VALUATION BY TYPE 2017

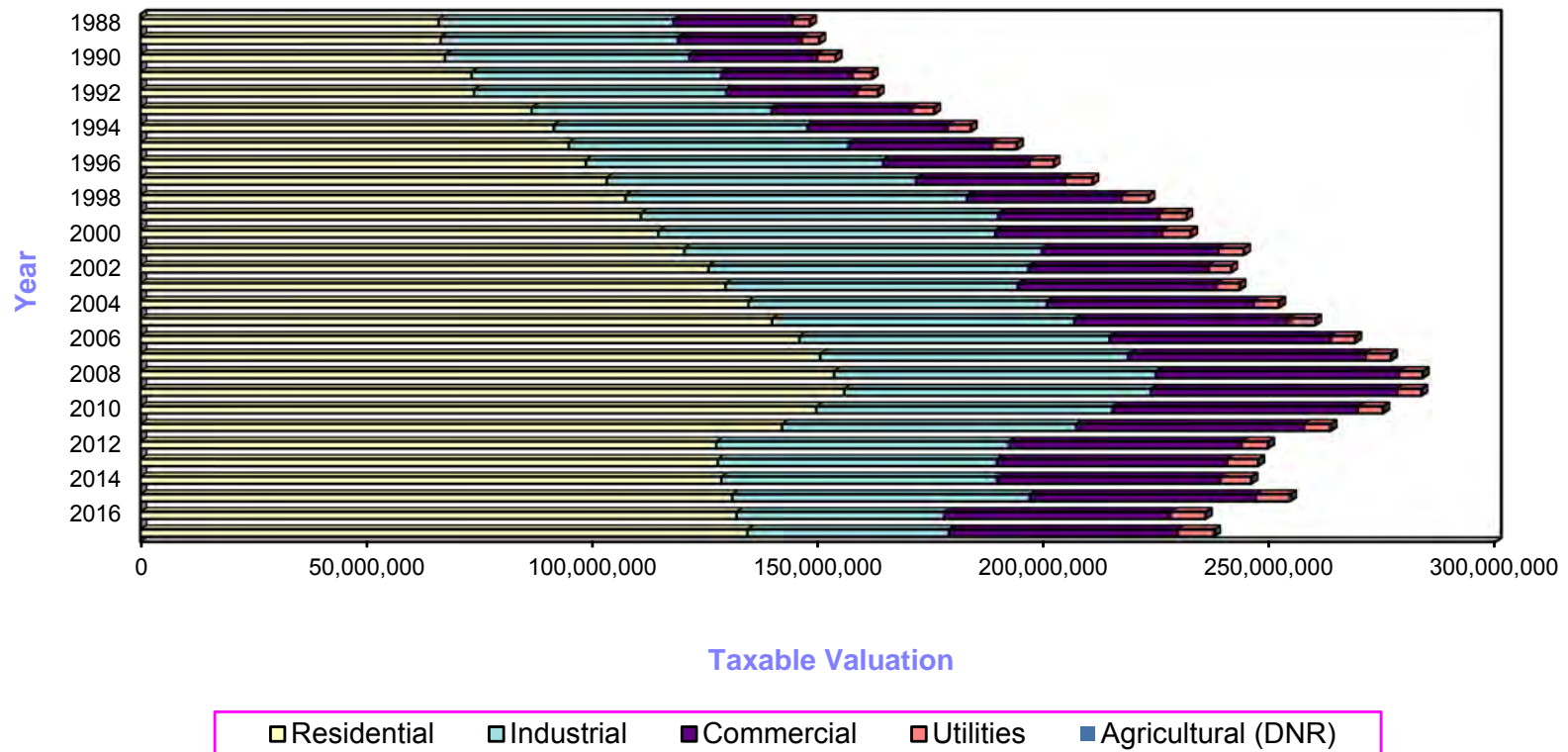


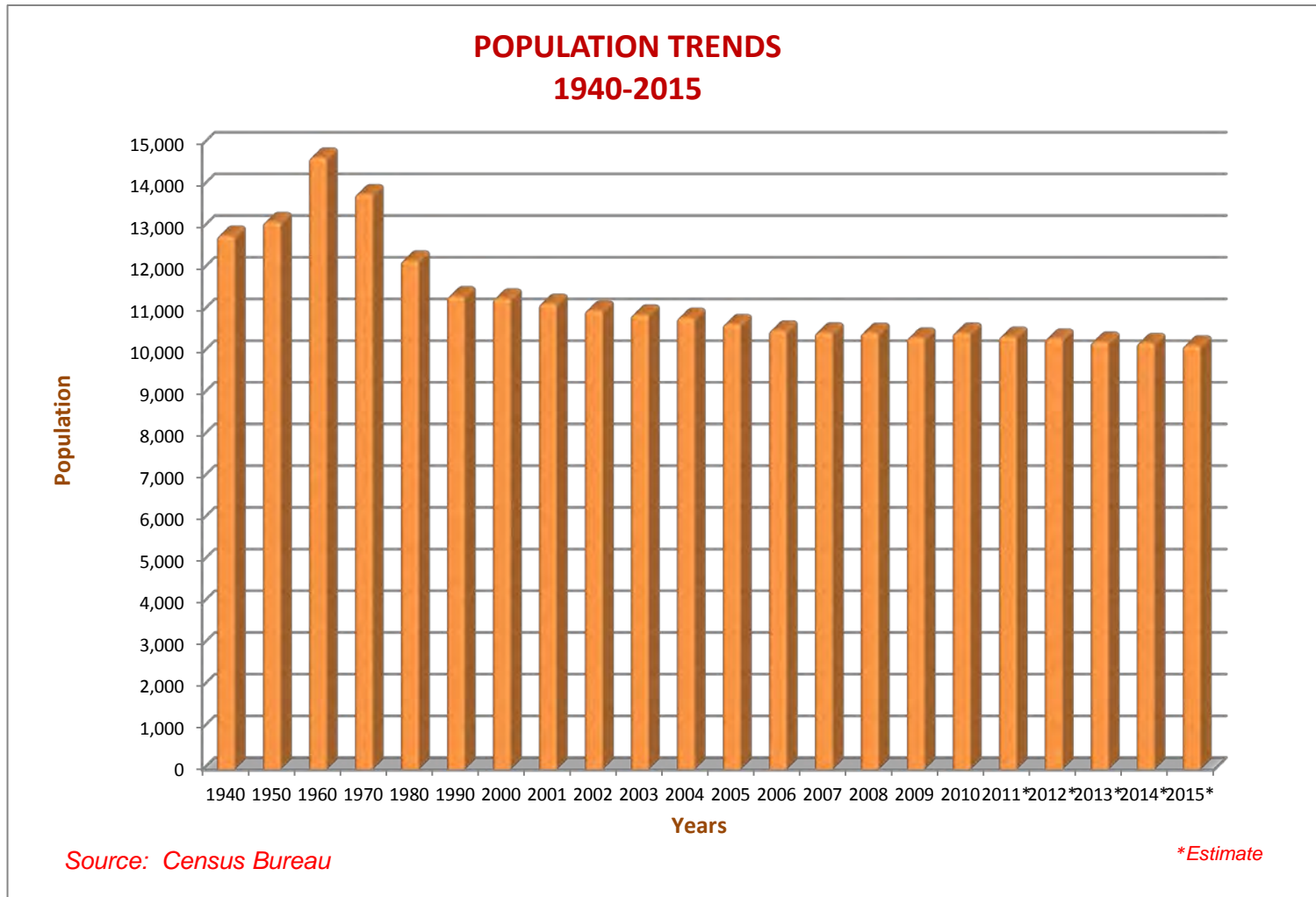
Agricultural (DNR)	\$58,310	0.03%
Residential	\$134,416,526	56.53%
Industrial	\$44,516,967	18.72%
Commercial	\$50,778,223	21.35%
Utilities	\$8,022,600	3.37%
Total *	\$237,792,626	100.00%

*Includes Special Act Rolls

Source: Alpena City Assessor's Office

TAXABLE VALUATION BY TYPE 1988-2017





SUMMARY OF TAX LEVY AND TAXABLE VALUATION

2017-2018 BUDGET

	2016-2017	2017-2018	Over or (Under)
TAX LEVY Before TIFA Deductions			
Includes IFT, NEZ, CRA, Ren. Zone & DNR PILT			
<i>Operating</i>	\$3,676,952.65	\$3,762,669.92	\$85,717.27
<i>Dial-A-Ride</i>	\$147,851.32	\$150,672.21	\$2,820.89
<i>Debt</i>	\$0.00	\$0.00	\$0.00
<i>Debt - Fire/Police Bldg</i>	\$0.00	\$0.00	\$0.00
<i>Community Events Center</i>	\$0.00	\$0.00	\$0.00
	<u>\$3,824,803.97</u>	<u>\$3,913,342.13</u>	<u>\$88,538.16</u>
TAX RATE			
<i>Operating</i>	16.2316	16.1066	(0.1250)
<i>Dial-A-Ride</i>	0.6500	0.6450	(0.0050)
<i>Debt</i>	0.0000	0.0000	0.0000
<i>Debt - Fire/Police Bldg</i>	0.0000	0.0000	0.0000
<i>Community Events Center</i>	0.0000	0.0000	0.0000
	<u>16.8816</u>	<u>16.7516</u>	<u>(0.1300)</u>
Ad Valorem Taxable Value	\$229,269,714	\$232,773,953	\$3,504,239
Industrial Facilities Tax. Value			
<i>*New</i>	\$4,392,100	\$1,925,904	(\$2,466,196)
<i>Rehabilitation</i>	\$0	\$0	\$0
TOTAL IND. FACILITIES	<u>\$4,392,100</u>	<u>\$1,925,904</u>	<u>(\$2,466,196)</u>
Renaissance Zone Tax. Value	\$3,732,259	\$3,690,032	(\$42,227)
Neighborhood Ent. Zone T. V.	\$859,985	\$875,622	\$15,637
DNR PILT Taxable Value	\$57,792	\$58,310	\$518
Comm. Rehab. Act Roll	\$1,354,828	\$2,158,837	\$804,009
Ren. Zone, IFT Taxable Value	\$0	\$0	\$0
Non-Prof. Housing T. V.	\$1,071,900	\$1,071,900	\$0
TOTAL TAXABLE VALUE INCLUDING IFT, NEZ, DNR PILT, CRA, REN. ZONE and NON -PROF. HOUSING	<u>\$235,934,419</u>	<u>\$237,792,626</u>	<u>\$1,858,207</u>

Continued on next page

DOWNTOWN DEVELOPMENT AUTHORITY

	2016-2017	2017-2018	Over or (Under)
**Taxable Valuation	\$13,728,027	\$14,865,323	\$1,137,296
2016 Tax Levy = 1.9934 mills			
2017 Tax Levy = 1.9900 mills	\$26,760.07	\$27,378.44	\$618.37

*New Industrial Facilities Valuation subject to one-half of tax levy.

**Levy authorized by resolution of Municipal Council pursuant to Ordinance creating Downtown Development Authority and District.

Per the City's Tax Increment Financing Ordinance, the 2017 taxable value of the Downtown Development Authority District exceeds the initial base year taxable value creating captured taxable value of \$3,178,515. Property taxes (City, county, etc.), except schools collected on the captured taxable value are paid to the DDA DDA to implement the approved Downtown Development Plan. The effect of this will be a reduction of property taxes available to the following funds:

General Fund	\$	51,205.24
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	2,050.46
DDA Fund No. 5		No Levy - Expired 2009
Comm. Events		No Levy - Expired 2007
TOTAL	\$	53,255.70

Three Brownfield Redevelopment Authority Tax Increment Financing (BRA TIF) Plans were adopted that capture taxes from the various funds on the increase in taxable value over the base year amount. In the Thunder Bay CJD BRA TIF \$79,501 is the incremental increase, in the Dean Arbour BRA TIF \$295,000 is the incremental increase, and in the Holiday Inn Express BRA TIF \$66,698 is the incremental increase. This will result in reductions to the General Fund of the following amounts:

Thunder Bay CJD BRA		
General Fund	\$	1,280.75
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	51.29
Comm. Events		No Levy - Expired 2007
TOTAL	\$	1,332.04

Dean Arbour BRA TIF		
General Fund	\$	4,752.39
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	190.30
Comm. Events		No Levy - Expired 2007
TOTAL	\$	4,942.69

Holiday Inn Express BRA TIF		
General Fund	\$	1,074.49
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	43.03
Comm. Events		No Levy - Expired 2007
TOTAL	\$	1,117.52

ANALYSIS OF HISTORY OF POVERTY EXEMPTIONS GRANTED IN CITY OF ALPENA AND IMPACT ON REVENUE

	March Board			July Board			December Board			Total Number	Total Taxable	Impact
Year	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	of Exemptions	Value Exempted	on City Revenues
2000	8	2	\$156,832	0	0	\$0	0	0	\$0	10	\$156,832	-\$2,529.78
2001	9	3	\$186,231	1	0	\$22,127	0	0	\$0	13	\$208,358	-\$3,360.92
2002	11	3	\$243,941	0	0	\$0	0	0	\$0	14	\$243,941	-\$3,976.24
2003	16	3	\$318,150	0	0	\$0	0	0	\$0	19	\$318,150	-\$5,171.34
2004	19	3	\$405,137	4	0	\$72,690	1	0	\$13,127	27	\$490,954	-\$7,968.97
2005	22	1	\$448,120	7	0	\$140,554	6	0	\$130,699	36	\$719,373	-\$11,676.57
2006	28	2	\$610,518	10	3	\$266,248	6	1	\$167,314	50	\$1,044,080	-\$16,947.09
2007	57	6	\$1,495,785	9	0	\$278,259	4	0	\$92,082	76	\$1,866,126	-\$30,290.21
2008	63	5	\$1,563,940	5	1	\$128,088	10	1	\$309,788	85	\$2,001,816	-\$32,492.68
2009	66	2	\$1,745,628	10	1	\$311,858	8	1	\$249,938	88	\$2,307,424	-\$37,453.18
2010	95	7	\$2,377,167	7	2	\$206,607	4	1	\$86,664	116	\$2,670,438	-\$43,345.48
2011	90	7	\$2,007,212	8	0	\$179,334	9	2	\$257,000	116	\$2,443,546	-\$39,662.66
2012	99	5	\$1,972,200	4	4	\$120,500	9	0	\$181,100	121	\$2,273,800	-\$36,907.41
2013	96	9	\$2,010,800	4	0	\$70,200	7	0	\$171,672	116	\$2,252,672	-\$36,564.47
2014	101	6	\$2,031,323	6	1	\$143,100	3	0	\$55,239	117	\$2,229,662	-\$36,190.98
2015	96	6	\$2,000,419	4	1	\$89,915	6	0	\$112,315	113	\$2,202,649	-\$35,752.52
2016	92	6	\$1,971,880	6	1	\$149,642	1	1	\$54,441	107	\$2,175,963	-\$35,319.36
*2017	88	6	\$1,916,730	0	0	\$0	0	0	\$0	94	\$1,916,730	-\$30,878.14
Totals	1056	82	\$23,462,013	85	14	\$2,179,122	74	7	\$1,881,379	1318	\$27,522,514	-\$344,537.98

*= Only March Board of Review totals available for this year.

ANALYSIS OF HISTORY OF DISABLED VETERAN'S EXEMPTIONS GRANTED IN CITY OF ALPENA AND IMPACT ON REVENUE

	March Board			July Board			December Board			Total Number	Total Taxable	Impact
Year	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	of Exemptions	Value Exempted	on City Revenues
2013	0	0	\$0	0	0	\$0	6	0	\$214,472	6	\$214,472	-\$3,459.54
2014	7	0	\$277,400	2	0	\$66,600	1	0	\$15,200	10	\$359,200	-\$5,794.08
2015	8	0	\$321,599	3	0	\$190,579	2	0	\$51,068	13	\$563,246	-\$9,142.38
2016	10	0	\$464,398	1	0	\$25,800	0	0	\$0	11	\$490,198	-\$7,956.70
*2017	12	0	\$528,073							12	\$528,073	-\$8,571.47
Totals	37	0	\$1,591,470	0	0	\$0	6	0	\$214,472	43	\$1,805,942	-\$18,396.00

*= Only March Board of Review totals available for this year.

HISTORY OF FORECLOSURES IN CITY OF ALPENA

Year	Commercial Foreclosures	Residential Foreclosures	Total for Year
2016	1	12	13
2015	0	23	23
2014	0	19	19
2013	0	30	30
2012	1	38	39
2011	0	36	36
2010	1	43	44
2009	4	33	37
2008	1	31	32
2007	4	42	46
2006	1	51	52
2005	0	31	31
2004	0	25	25
Total	13	414	427

**CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
COUNTY OF ALPENA, STATE OF MICHIGAN
1998 WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS (\$4,000,000)**

CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM

SERVICE AREA AND CUSTOMERS

The City of Alpena Water Supply and Sewage Disposal System serves approximately 4,798 customers in a 8.7 square mile area of Alpena County. The City supplies its own water supply and sewage treatment. The System has not had any significant growth or reduction in the number of customers for the last 10 years.

HISTORY OF WATER PURCHASED AND SOLD

<u>Fiscal Year Ended June 30</u>	<u>Number of City Customers</u>	<u>Water Pumped (in 1,000 gallons)</u>	<u>Water Sold (in 1,000 gallons)</u>
2016	4,665	542,880	502,198
2015	4,638	783,900	523,217
2014	4,798	731,660	518,280
2013	4,798	746,440	560,890
2012	4,798	774,951	535,973
2011	4,798	723,560	513,850
2010	4,798	737,800	527,080
2009	4,798	731,670	545,159
2008	4,797	762,850	566,028
2007	4,762	772,820	543,425
2006	4,757	765,330	577,475
2005	4,747	731,160	565,290
2004	4,743	718,380	577,990
2003	4,722	762,770	604,635
2002	4,713	745,150	549,513
2001	4,707	801,910	599,463
2000	4,703	802,635	637,404

RATIO OF METERS

FISCAL YEAR ENDED JUNE 30, 2016

	<u>NUMBER OF METERS</u>
RESIDENTIAL	91.5%
COMMERCIAL/INDUSTRIAL	<u>8.5%</u>
	<u><u>100.0%</u></u>

AVERAGE DAILY USE - WATER*

<u>Fiscal Year</u> <u>Ending</u>	<u>Production Plant</u> <u>Average Daily Use</u>
2016	1,545
2015	1,826
2014	2,004
2013	2,045
2012	2,123
2011	1,982
2010	2,021
2009	2,005
2008	2,090
2007	2,117
2006	2,091
2005	2,079
2004	2,083
2003	2,089
2002	2,042
2001	2,197
2000	2,199

*In 1,000 gallons

AVERAGE DAILY USE - SEWER*

<u>Fiscal Year</u> <u>Ending</u>	<u>Treatment Plant</u> <u>Average Daily Use</u>
2016	2,596
2015	2,529
2014	2,495
2013	2,748
2012	2,700
2011	2,791
2010	3,000
2009	2,977
2008	2,415
2007	3,053
2006	2,876
2005	3,575
2004	3,869
2003	2,386
2002	3,207
2001	2,609
2000	2,340

*In 1,000 gallons

MAJOR USERS - 07/01/11 to 06/30/16

<u>Customer</u>	<u>Volume of Water Used</u> (in <u>1,000 gallons annually</u>)	<u>Volume of Sewer Used</u> (in <u>1,000 gallons annually</u>)
Alpena Township	208,349	212,006
LaFarge Midwest	29,760	36,006
Sevan K. Inc.	4,816	4,740
Alpena Regional Medical Ctr.	14,224	12,378
Decorative Panels Int'l	5,017	3,192
Alpena Schools	3,516	3,516
Alpena Hotel, Inc.	4,729	4,729
Tendercare	4,260	4,260
Alpena Dialysis	1,026	1,026
Alpena Housing Commission	4,582	4,509

OTHER MAJOR USERS – 07/01/15 TO 06/30/16

<u>Customer</u>	<u>Volume of Water Used</u> (in <u>1,000 gallons annually</u>)	<u>Volume of Sewer Used</u> (in <u>1,000 gallons annually</u>)
Alpena County	1,651	1,483
Turning Brook	2,495	797
Pinecrest Manor Apartments	781	781
Center Building	648	648
ACC	1,228	1,228
Stratford Group	3,608	3,005

BILLING AND COLLECTION PROCEDURES

All users are billed quarterly. All bills are mailed the first of the month following the billing period. The users of the system have 15 days to pay without penalty. Delinquent customers are charged a 5% penalty on the unpaid balance. All delinquent accounts which are six months or more past due are certified by the City Treasurer to the City Assessor on a semi-annual basis and may be added to the July 1 tax bills.

**HISTORICAL REVENUES AND EXPENDITURES
WATER AND SEWER FUND**

FISCAL YEAR ENDED JUNE 30	OPERATING REVENUE	OPERATING EXPENSES	ADD BACK DEPRECIATION (NON-CASH EXPENSE)	NET NON- OPERATING REVENUE (EXPENSES)	SYSTEM REVENUES AVAILABLE FOR REVENUE BONDS
2016	\$ 6,284,110	4,050,478	925,287	(126,427)	3,032,492
2015	5,847,661	4,069,914	924,017	(146,770)	2,554,994
2014	4,424,838	4,085,245	915,243	(159,716)	1,095,120
2013	4,399,471	4,079,970	908,407	(149,827)	1,078,081
2012	4,069,636	3,932,899	913,781	(255,401)	795,117
2011	3,859,925	3,884,641	907,076	(267,336)	615,024
2010	3,691,665	3,567,217	889,209	(263,213)	750,444
2009	3,847,801	3,499,516	827,965	(218,076)	958,174
2008	3,766,542	3,273,625	746,912	(79,750)	1,160,079
2007	3,393,186	3,067,703	722,744	1,708,766	2,756,993
2006	3,119,374	3,054,908	725,237	63,773	853,476
2005	3,070,024	2,956,916	731,903	272,915	1,117,926
2004	3,154,886	2,805,433	685,236	216,728	1,251,417
2003	3,019,582	2,783,916	652,671	90,449	978,786
2002	3,146,591	2,665,107	640,389	935,427	2,057,300
2001	3,048,264	2,577,162	582,213	1,144	1,054,459
2000	2,841,624	2,267,026	385,624	474,376	1,434,598

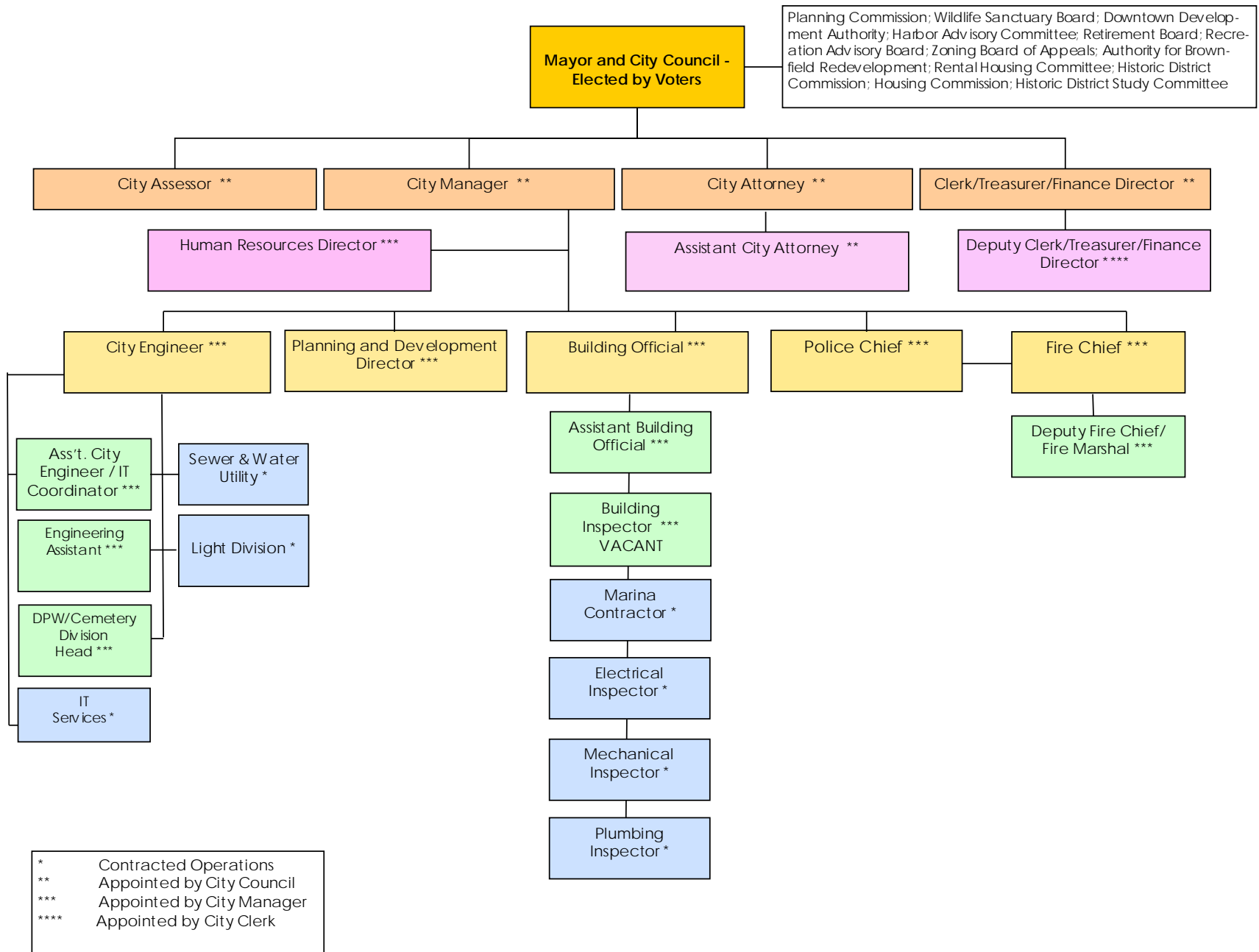
Source: Comprehensive Annual Financial Report of the City of Alpena

WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM FUND EQUITY

The System's fund equity (net assets) for the last five years has been as follows;

<u>Fiscal Year Ended June 30</u>	<u>Retained Earnings</u>
2016	\$ 26,300,906
2015	24,193,701
2014	22,562,724
2013	22,382,847
2012	22,213,173

Source: Comprehensive Annual Financial Report of the City of Alpena



**FY 2017-2018
CITY OF ALPENA
CLASSIFICATION AND COMPENSATION STRUCTURE**

PAY GRADE	CLASSIFICATION	1	2	3	4	5	6	7
1	Building Inspector	37,369	39,239	41,108	42,981	44,849	46,717	48,588
2	Human Res. Director Asst. Building Official Engineering Assistant	43,961	46,358	48,750	51,139	53,531	55,929	58,321
3	PW/Cemetery Div Head	48,969	51,700	54,434	57,162	59,889	62,629	65,352
4	Assessor Asst City Engineer Building Official Dep Clerk/Treas/FD Planning & Dev Dir Deputy Chief/Fire Marshal	52,372	55,426	58,481	61,537	64,595	67,646	70,704
5	Fire Chief Police Chief	59,340	63,295	67,251	71,208	75,361	79,123	83,076
6	City Engineer Clerk/Treasurer/FD	64,303	68,592	72,877	77,167	81,456	85,743	90,025
	City Attorney							59,414
	City Manager							96,942

Notes:

- 1) Classification 1-7, Pay Grades 1-6 represents a 2.0% increase for F/Y 2017-2018.
- 2) The City Attorney represents a 2.0% increase.
- 3) City Manager represents a 2.0% increase per the Manager Contract.
- 4) Step Increases to DPW/Cemetery Div. Head to Step 6, Planning Dir. to Step 6, Assistant Building to Step 6, Engineering Asst. to Step 6 & HR to Step 7
- 5) Building Inspector position is currently vacant.

Fringe Benefit Changes

- 1) Employees will pay 20% of their health insurance premium.

CITY COUNCIL COMPENSATION

2017 ANNUAL SALARIES:

MAYOR	-	\$7,000.00
COUNCIL MEMBERS	-	\$5,000.00

The Compensation Committee meets once every two years with their last meeting in December of 2015. In December of 2013, they recommended a base pay for the Mayor and Council to include all meetings attended except the Board of Review.

COMMITTEES/BOARDS:

D.A.R.E. BOARD
HUNT BOARD
TARGET ALPENA
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
ALPENA AUTHORITY FOR BROWNFIELD REDEVELOPMENT (AABR)
NEMCOG REGIONAL ECONOMIC DEV ADVISORY COMM (REDAC)
TBNMS SANCTUARY ADVISORY COUNCIL (SAC)
HISTORIC DISTRICT COMMISSION
ALPENA AREA RECREATION COMMISSION (AARC)
ALP CO CENTRAL DISPATCH POLICY & PROCEDURES COMM
CITY PROPERTY COMMITTEE
IG AIR/WATER QUALITY COMMITTEE
IG ROADS
IG COMMUNICATIONS
IG PUBLIC SAFETY
IG RECYCLING COMMITTEE
ELECTION COMMISSION
PERSONNEL COMMITTEE
CIVIC CENTER COMMITTEE
MEDICAL MARIJUANA COMMITTEE
MML REGIONAL & BOARD MEETINGS
MICHIGAN ARTS CULTURE NORTHEAST (MACNE)
BOARD OF REVIEW
VISIONING AND GOAL SETTING
INTERGOVERNMENTAL COUNCIL (IGC)

BOARD OF REVIEW:

MEETINGS LESS THAN 1 HOUR = \$10
MEETINGS 1 HOUR OR GREATER = \$30
MEETINGS 3 HOURS OR GREATER = \$60
MEETINGS 6 HOURS OR GREATER = \$90

**EMPLOYEE WAGES BY DEPARTMENT
FOR FISCAL YEAR BEGINNING 07/01/2017**

FIRE	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
FIRE FIGHTER/PARAMEDIC (Start)	13.64
FIRE FIGHTER/PARAMEDIC (After 6 Months)	13.99
FIRE FIGHTER/PARAMEDIC (After 1 Year)	14.42
FIRE FIGHTER/PARAMEDIC (After 3 Years)	16.03
LIEUTENANT	16.74
CAPTAIN	17.40
INSPECTOR	24.10

CLERICAL, DPW AND POLICE UNION CONTRACTS WILL EXPIRE JUNE 30, 2017. THE FOLLOWING RATES ARE IN EFFECT UNTIL NEW CONTRACTS ARE RATIFIED:

CLERICAL	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
ACCOUNT CLERK (Start)	15.76
ACCOUNT CLERK (2 Years)	16.79
ACCOUNT CLERK (4 Years)	17.81
CASHIER CLERK (Start)	15.01
CASHIER CLERK (2 Years)	15.98
CASHIER CLERK (4 Years)	16.96
OFFICE CLERK (Start)	15.01
OFFICE CLERK (2 Years)	15.98
OFFICE CLERK (4 Years)	16.96
CLERK TYPIST (Start)	14.15
CLERK TYPIST (2 Years)	15.20
CLERK TYPIST (4 Years)	16.14

PUBLIC WORKS	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
LEAD MECHANIC	18.75
TECHNICIAN I	17.75
TECHNICIAN II	17.17
TECHNICIAN III (2 Years)	16.04
TECHNICIAN III (Start)	14.79

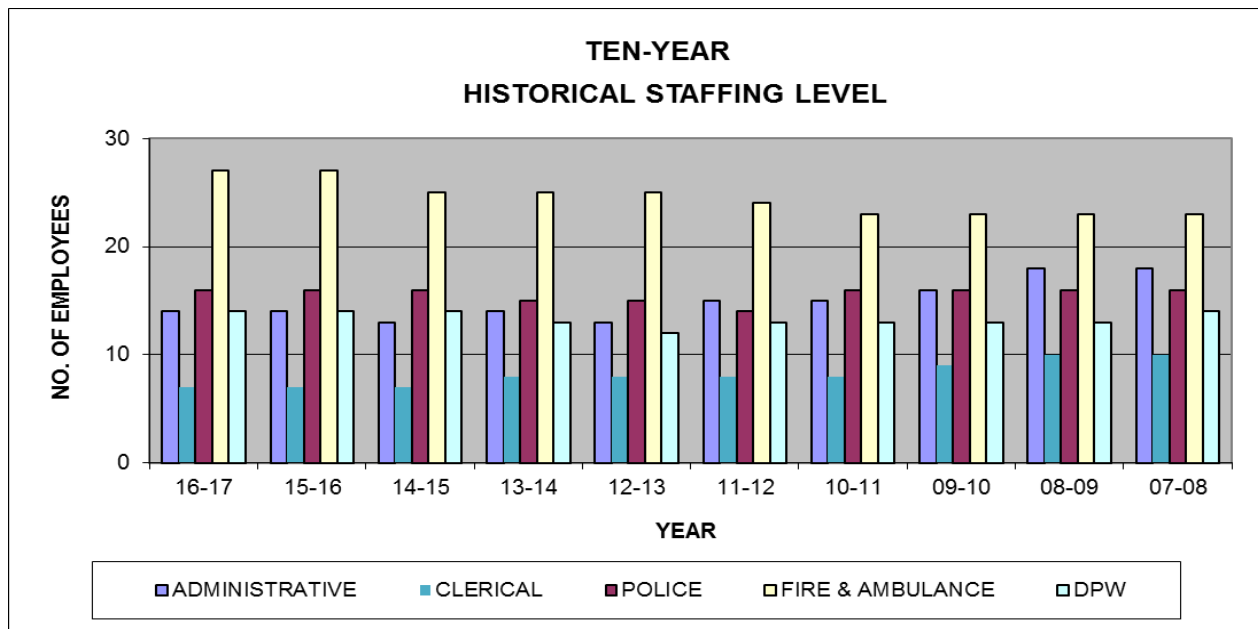
POLICE	
POLICE COMMAND	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
SERGEANT	26.59
LIEUTENANT	27.36
POLICE PATROL	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
<i>Employees hired prior to 08/01/98</i>	
POLICE OFFICER	24.17
<i>Employees hired on or after 08/01/98</i>	
POLICE OFFICER (Start)	18.27
POLICE OFFICER (6 Months)	19.28
POLICE OFFICER (1 Year)	20.05
POLICE OFFICER (3 Years)	24.17

GENERAL FUND

The function of the General Fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The General Fund receives money from many sources which are used to finance a wide range of City activities.

The 2017-2018 General Fund revenues are for the most part projected based on historical trending. State shared revenues are projections received from the State of Michigan. Property tax revenues are based on projections from the City Assessor of taxable values.

The major areas that are financed by the General Fund are police, ambulance and fire protection, information technology, public works, City administration, parks, recreation, cemetery, lights, and other public services.



CITY OF ALPENA										
HISTORICAL STAFFING LEVEL OF PERMANENT EMPLOYEES										
As of Fiscal Year Beginning July 1st										
EMPLOYEES BY GROUP	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
ADMINISTRATIVE	14	14	13	14	13	15	15	16	18	18
CLERICAL	7	7	7	8	8	8	8	9	10	10
POLICE	16	16	16	15	15	14	16	16	16	16
FIRE & AMBULANCE	27	27	25	25	25	24	23	23	23	23
DPW	14	14	14	13	12	13	13	13	13	14
TOTAL	78	78	75	75	73	74	75	77	80	81

GENERAL FUND SUMMARY

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
GENERAL FUND REVENUES					
<i>General Government</i>		5,175,882	5,508,341	5,372,887	5,441,055
<i>City Hall</i>		1,447,816	1,792,438	1,448,049	1,189,141
<i>I. T.</i>		73,656	82,343	94,208	94,829
<i>Building Authority</i>		0	0	0	0
<i>Cemetery</i>		52,644	53,000	56,700	52,700
<i>Police</i>		155,906	151,062	133,611	116,124
<i>Fire</i>		76,588	132,280	128,718	111,374
<i>Ambulance</i>		2,674,877	2,687,634	2,423,830	2,595,830
<i>Public Works</i>		266,756	275,767	259,846	266,418
<i>Light Department</i>		13,681	3,000	3,000	3,000
<i>Parks and Recreation</i>		65,631	341,800	430,600	17,600
TOTAL GENERAL FUND REVENUES		10,003,437	11,027,665	10,351,449	9,888,071
GENERAL FUND EXPENDITURES					
<i>General Government</i>		1,906,017	2,462,080	2,492,495	2,262,298
<i>I. T.</i>		260,775	305,832	266,835	341,445
<i>Building Authority</i>		182,158	129,218	123,108	121,735
<i>Cemetery</i>		140,921	144,576	208,706	213,234
<i>Police</i>		1,870,655	1,949,725	1,930,864	2,070,338
<i>Fire</i>		1,621,267	1,704,165	1,638,905	1,782,999
<i>Ambulance</i>		1,921,360	2,127,462	1,801,460	2,123,203
<i>Public Works</i>		446,222	568,716	517,745	624,332
<i>Light Department</i>		216,675	222,118	222,248	306,632
<i>Parks and Recreation</i>		660,936	724,311	948,711	764,579
TOTAL GENERAL FUND EXPENDITURES		9,226,986	10,338,203	10,151,077	10,610,795
OTHER FINANCING USES-INTERFUND TRANSFERS (OUT)		470,000	555,000	452,100	449,263
TOTAL GENERAL FUND EXPENDITURES AND OTHER USES		9,696,986	10,893,203	10,603,177	11,060,058

GENERAL FUND

PROJECTED FUND BALANCE		
BUDGETED NET OF REVENUES (EXPENDITURES)	6/30/2018	\$ (251,728)
CURRENT EST. OPERATING SURPLUS (DEFICIT)	6/30/2017	\$ 134,462
FUND BALANCE FROM PRIOR YEAR	6/30/2016	\$ 3,215,863
FUND BALANCE		\$ 3,098,597
<u>ASSIGNED</u>		
I.T. CAPITAL		\$ 34,185
DARE VEHICLE		\$ 911
FIBER OPTIC MAINTENANCE		\$ 18,427
RIVER CENTER		\$ 40,000
<u>UNASSIGNED</u>		
PROJECTED FUND BALANCE AT FISCAL YEAR END 2017-18		\$ 3,005,074
TOTAL FUND BALANCE		\$ 3,098,597

GENERAL FUND

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
Fund 101 - GENERAL FUND					
REVENUES					
101-000-402.000	CURRENT PROPERTY TAXES	3,841,088	3,700,000	3,720,000	3,775,800
101-000-412.000	DELINQUENT TAXES	3,058	2,000	2,000	2,000
101-000-437.000	FACILITIES TAX	2,169	28,491	28,750	29,008
101-000-439.000	PAYMENT IN LIEU OF TAXES	36,412	36,000	36,000	36,000
101-000-445.000	INTEREST & PENALTIES	32,412	36,500	36,500	36,500
101-000-573.000	LOCAL COMM STAB SHARE	90,171	488,237	324,632	324,632
101-000-576.000	SALES TAX	1,149,096	1,198,986	1,210,975	1,223,085
101-000-665.000	INVESTMENT INCOME	15,050	16,000	16,000	16,000
101-000-666.000	INVESTMENTS-CHANGE IN VAL	(3,605)	(2,000)	(2,000)	(2,000)
101-000-699.002	FR CONSTRUCTION FUND	0	4,097	0	0
101-000-699.005	FR BUD STABLIZATION FUND	31	30	30	30
101-000-699.010	FR BROWNFIELD AUTHORITY	10,000	0	0	0
TOTAL REVENUES		5,175,882	5,508,341	5,372,887	5,441,055

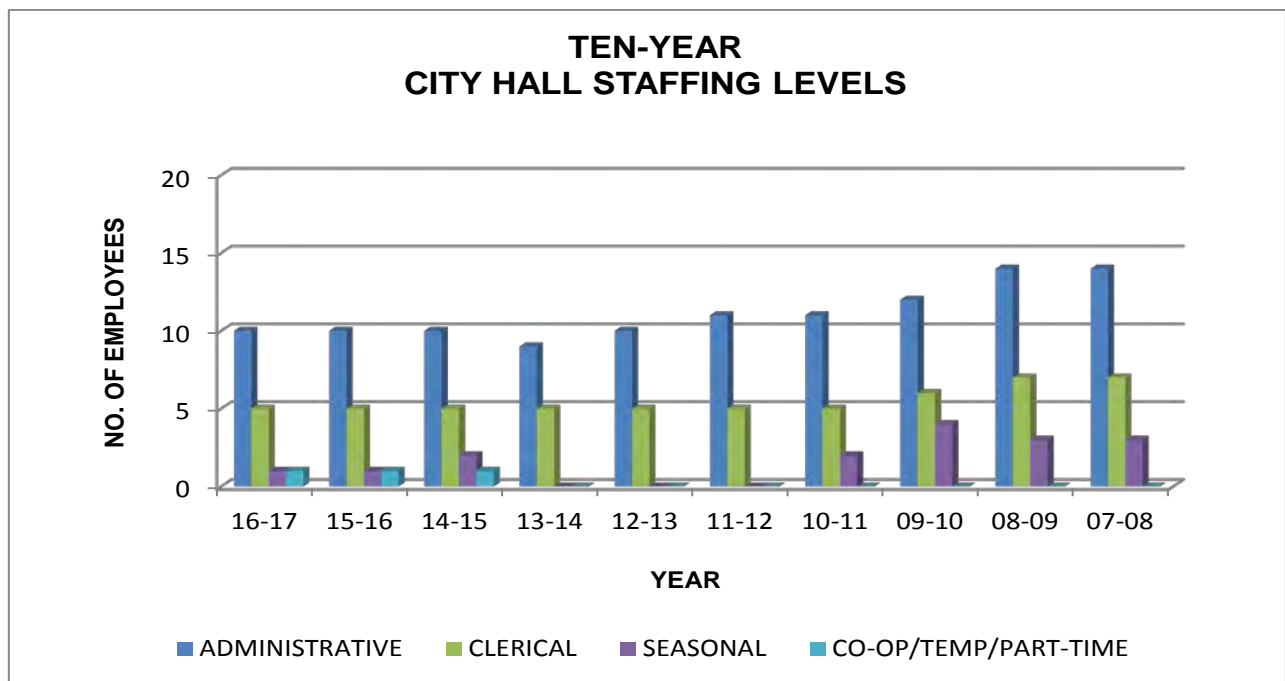
GENERAL GOVERNMENT

The General Government category of the General Fund accounts for the activities of the following offices: City Manager, City Clerk/Treasurer/Finance Director, City Planner, City Assessor, Information Technology and Engineering Department. In addition, other non-specific public services and miscellaneous costs are charged to the General category.

Capital Outlay and Major Projects

Exercise Equipment	101-170-730-000	\$ 3,000
Property Reappraisals	101-170-800-000	107,000
Economic Development Marketing Program	101-170-880-000	10,000
Comprehensive Plan Update	101-170-880-000	7,500
Interior Rehab	101-170-931-000	10,000
Fire Alarm System	101-170-970-050	17,500

TOTAL GENERAL GOVERNMENT	\$ 155,000
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CITY HALL STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
ADMINISTRATIVE	10	10	10	9	10	11	11	12	14	14
CLERICAL	5	5	5	5	5	5	5	6	7	7
SEASONAL	1	1	2	0	0	0	2	4	3	3
CO-OP/TEMP/PART-TIME	1	1	1	0	0	0	0	0	0	0
TOTAL	17	17	18	14	15	16	18	22	24	24

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
GENERAL					
REVENUES					
101-001-451.100	BUSINESS LIC/PER	2,525	2,100	2,100	2,100
101-001-476.000	PLANNING & ZONING FEES	5,615	6,000	6,000	6,000
101-001-532.000	FED GRTS - MISC	231,665	766,595	524,995	0
101-001-545.000	STATE GRTS - MISC	317,302	123,153	250,000	500,000
101-001-572.000	GRTS - RENTAL REHAB	242,802	229,199	0	0
101-001-607.100	CHARGES - RENTAL INSPECT	42,515	41,000	41,000	41,000
101-001-629.000	WATER FUND	198,065	204,007	210,127	216,431
101-001-630.000	SEWAGE FUND	198,065	204,007	210,127	216,431
101-001-632.000	EQUIP FUND - ADMIN SERV	76,657	78,957	78,957	78,957
101-001-632.200	STORES FUND - ADMIN SERV	59,977	61,776	63,629	65,537
101-001-632.300	DDA FUND - ADMIN SERV	3,060	3,152	3,625	4,169
101-001-634.000	RETIRE FUND - ADMIN SERV	32,274	33,242	34,239	35,266
101-001-635.000	COPIES - GENERAL	251	250	250	250
101-001-676.100	OTHER REIMBURSEMENTS	26,641	19,000	12,000	12,000
101-001-677.000	MISCELLANEOUS	10,402	20,000	11,000	11,000
TOTAL REVENUES		1,447,816	1,792,438	1,448,049	1,189,141
EXPENDITURES					
101-170-701.000	SALARIES & WAGES	774,817	821,677	892,777	855,536
101-170-705.050	HEALTH ACTUARY	31,929	50,555	17,855	34,221
101-170-705.097	HSA CONTRIBUTION	0	16,850	38,266	38,266
101-170-705.098	STATE/FED INS TAX	7,994	4,778	0	0
101-170-705.099	MI CLAIMS TAX	490	0	0	0
101-170-705.100	HEALTH INSURANCE	127,130	131,000	110,000	126,777
101-170-705.200	DENTAL INSURANCE	12,630	10,000	6,000	6,200
101-170-705.300	LIFE INSURANCE	1,879	2,000	2,000	2,000
101-170-705.400	FICA	56,287	65,918	68,680	65,448
101-170-705.500	RETIREMENT	124,581	120,743	140,132	154,145
101-170-705.600	UNIFORMS	143	0	0	0
101-170-705.900	LONG TERM DISABILITY	4,465	4,100	3,500	3,500
101-170-726.000	SUPPLIES	43,340	43,000	43,600	46,000
101-170-730.000	DURABLE GOODS	0	3,000	0	0
101-170-800.000	PROF & CONTRACTUAL	17,593	100,000	125,350	19,350
101-170-800.001	CONT - HUMANE SOCIETY	14,000	17,000	17,000	18,000
101-170-800.003	CONT - AUDITORS	11,298	11,330	11,700	12,051
101-170-800.005	CONT - MML	5,932	5,950	6,070	6,191
101-170-805.001	CONT - CITY HALL JANITOR	12,886	13,300	13,700	14,100
101-170-841.002	CHARGES - COMPUTER ADMIN	2,625	2,760	2,760	2,760
101-170-860.000	CONTINUING EDUCATION	14,732	15,000	15,000	15,000

GL NUMBER	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
101-170-880.000	COMMUNITY PROMOTION	17,904	14,000	31,500	16,500
101-170-880.100	ALPENA TARGET 2000	40,000	40,000	40,000	40,000
101-170-910.000	INSURANCE & BONDS	14,835	13,000	13,000	13,000
101-170-920.000	UTILITIES	34,153	37,000	38,110	39,253
101-170-931.000	REPAIRS & MAINTENANCE	12,102	13,000	23,000	23,000
101-170-943.000	EQUIPMENT RENT	4,337	4,600	4,600	4,600
101-170-956.000	MISCELLANEOUS	17,314	25,500	23,400	19,900
101-170-957.000	RENTAL REHAB	207,023	194,236	0	0
101-170-957.001	STATE GRANTS	49,650	123,153	250,000	500,000
101-170-958.000	FED GRTS	240,948	536,130	524,995	0
101-170-970.000	CAPITAL OUTLAY	0	10,000	0	0
101-170-970.006	CAP - CITY HALL EXTERIOR	0	0	0	0
101-170-970.050	CAP - BLDG. MAINT.	0	0	17,500	175,000
101-170-992.000	EQUIP FUND ADVANCE - PRIN	0	10,000	10,000	10,000
101-170-996.000	EQUIP FUND ADVANCE - INT	3,000	2,500	2,000	1,500
TOTAL EXPENDITURES		1,906,017	2,462,080	2,492,495	2,262,298

INFORMATION TECHNOLOGY DEPARTMENT

Beginning in 2009, the City contracted with Alpena County to provide technology services to the City and the Agreement has been extended and is in place until June 30, 2020. The agreement provides for Alpena County I. T. personnel to oversee the operations of the City of Alpena network and infrastructure while equipment and supply purchases will be handled through the City's general fund.

The I.T. budget pays for all computers, printers, and other computer related devices as determined at time of purchase as being applicable for acquisition through this department. The fund also provides all printer supplies, computer related equipments, cables, etc. as needed and warranted by the departments. This is the fourth year of developing a budget for the I.T. Department within the general fund and will be refined as the year progresses and as needed.

In 2017-2018, the City will make the last payment on the phone system upgrade, upgrade several network servers, purchase poll books for voting, continue the upgrade process of the City website, and purchase an in-car camera for a new police car. The regular I.T. budget expenditures will include the necessary software licensing fees, toner, ink, and other consumables as well as miscellaneous supplies throughout the year in addition to the following projects:

Capital Outlay and Major Projects

Security Cameras	101-228-730-300	\$	3,000
New Technology	101-228-730-300		3,000
Network Infrastructure	101-228-730-300		2,000
Police In-Car Camera	101-228-730-300		4,000
Phone System Upgrade	101-228-983-000		10,500
Network Servers	101-228-983-000		8,000
Website Management Software	101-228-983-002		3,900
Wired City	101-228-983-003		3,000
Wireless City	101-228-983-004		<u>3,000</u>
TOTAL INFORMATION TECHNOLOGY		\$	40,400

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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INFORMATION TECHNOLOGY DEPARTMENT

REVENUES

101-010-632.600	COMPUTER ADMIN SERV	26,250	26,225	27,012	27,633
101-010-641.100	RENT - FIBER/INTERNAL	44,103	44,103	62,541	62,541
101-010-641.102	RENT - FIBER/EXTERNAL	3,303	10,000	3,655	3,655
101-010-676.100	OTHER REIMBURSEMENTS	0	0	0	0
101-010-677.000	MISCELLANEOUS	0	2,015	1,000	1,000

TOTAL REVENUES		73,656	82,343	94,208	94,829
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EXPENDITURES

101-228-701.000	SALARIES & WAGES	21,364	21,800	23,461	23,930
101-228-705.050	HEALTH ACTUARY	844	1,341	469	957
101-228-705.400	FICA	1,564	1,670	1,795	1,831
101-228-705.500	RETIREMENT	4,599	4,482	5,171	5,688
101-228-726.300	SUPPLIES - OFFICE EQUIP	22,698	22,000	25,000	27,000
101-228-730.300	DURABLE GOODS - OFFICE	12,082	7,100	12,000	46,500
101-228-816.000	PROF & CONT - OFFICE	84,629	95,400	93,500	95,500
101-228-910.100	INSURANCE - OFFICE	42	6,600	6,600	6,600
101-228-920.000	UTILITIES	2,054	2,100	2,100	2,200
101-228-931.000	REPAIRS & MAINTENANCE	0	100	100	100
101-228-933.300	MAINT - OFFICE	78,361	60,000	65,000	70,000
101-228-954.000	OFFICE RENT	832	832	832	832
101-228-956.300	MISCELLANEOUS - OFFICE	3,704	755	755	755
101-228-964.001	REFUNDS & REBATES - COUNTY FIBER OPTIC	1,652	1,652	1,652	1,652
101-228-983.000	CAP - EQUIPMENT	10,937	20,000	18,500	10,000
101-228-983.002	CAP - OFFICE-EQUIPMENT	2,000	58,000	3,900	37,900
101-228-983.003	CAP - WIRED CITY	13,413	0	3,000	5,000
101-228-983.004	CAP - WIRELESS CITY	0	2,000	3,000	5,000

TOTAL EXPENDITURES		260,775	305,832	266,835	341,445
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BUILDING AUTHORITY

The City entered into a lease with the Building Authority on July 5, 2001, for an amount not to exceed \$400,000. This 15-year loan was used to purchase the Lakeside Motel, demolish it and transform the property into a park area at Starlite Beach. The Alpena Rotary Club donated and built playground equipment in 2005. In 2011, a pavillion and new restrooms were installed on the property. The loan was paid off in the 2016-17 fiscal year.

The City entered into a lease with the Building Authority in 2004 for \$1,800,000. This 25-year loan was used to build a new Department of Public Works Building. The Equipment Fund made the annual payments until fiscal year 2015-16. At that point, the Public Safety Building loan was retired and the General Fund began making the payments on the Department of Public Works Building.

GL NUMBER	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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BUILDING AUTHORITY

EXPENDITURES

101-261-831.000	BUILDING AUTHORITY LEASE	51,200	0	0	0
101-261-831.001	LEASE - DPW BLDG	130,958	129,218	123,108	121,735
TOTAL EXPENDITURES		182,158	129,218	123,108	121,735

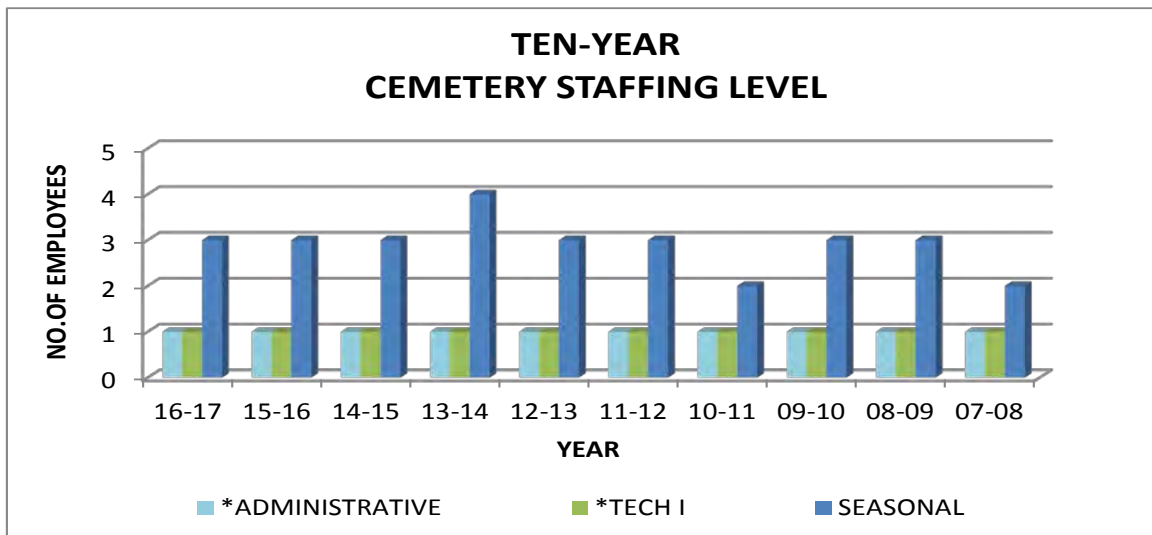
CEMETERY

Alpena's Evergreen Cemetery contains 61 acres and has been an active and operating cemetery for approximately 144 years. During that period, since 1865, there have been approximately 19,000 burials. In addition to maintaining and operating the Evergreen Cemetery, the City's cemetery division also maintains the privately owned Hebrew and Grace Lutheran cemeteries.

The cemetery portion of the General Fund accounts for the operation of Evergreen Cemetery, utilizing a Technician I Department of Public Works employee. Programmed into the cemetery budget are funds for hiring three part-time summer college students for up to 15 weeks. The cemetery is partially funded by the sale of lots, burials, and interest earnings from the Perpetual Lot Care Fund. By City ordinance, twenty-five percent (25%) of the funds collected from the sale of each lot are credited to the Perpetual Care Fund, which has a balance, as of June 30, 2016 of \$918,495.

Capital Outlay and Major Projects

Building Improvements	101-276-971-000	\$ 55,000
Cemetery Fence Replacement	101-276-971-000	10,000
Tree Planting	101-276-971-000	5,000
TOTAL CEMETERY		\$ 70,000



CEMETERY STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
*ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	1
*TECH I	1	1	1	1	1	1	1	1	1	1
SEASONAL	3	3	3	4	3	3	2	3	3	2
TOTAL	5	5	5	6	5	5	4	5	5	4

*Included in DPW staffing numbers.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
101-002-627.000	CEM - MISCELLANEOUS	1,221	900	900	900
101-002-627.100	CEM - MONUMENT PERMITS	4,276	3,000	3,200	3,200
101-002-627.200	CEM - GOVERNMENT MARKERS	2,640	1,600	1,600	1,600
101-002-627.300	BURIALS	38,224	38,000	37,000	38,000
101-002-638.000	PERP LOT CARE FUND-MAINT	2,240	2,700	2,700	2,700
101-002-642.001	SALES - CEMETERY LOTS	4,043	6,800	6,300	6,300
101-002-677.000	MISCELLANEOUS	0	0	0	0
101-002-699-011	FR TREE/PARK IMPROVEMENTS	0	0	5,000	0
TOTAL REVENUES		52,644	53,000	56,700	52,700
EXPENDITURES					
101-276-701.000	SALARIES & WAGES	62,504	62,425	63,674	64,947
101-276-705.050	HEALTH ACTUARY	2,448	3,770	1,273	2,598
101-276-705.097	HSA CONTRIBUTION	0	1,474	2,946	2,946
101-276-705.098	STATE/FED INS TAX	505	264	0	0
101-276-705.099	MI CLAIMS TAX	29	0	0	0
101-276-705.100	HEALTH INSURANCE	7,596	7,689	6,672	6,872
101-276-705.200	DENTAL INSURANCE	434	1,200	1,560	1,607
101-276-705.300	LIFE INSURANCE	16	100	90	90
101-276-705.400	FICA	4,731	4,776	4,871	4,968
101-276-705.500	RETIREMENT	8,508	6,051	10,600	11,660
101-276-705.600	UNIFORMS	582	500	500	500
101-276-705.900	LONG TERM DISABILITY	326	267	200	200
101-276-726.000	SUPPLIES	2,881	3,200	3,000	3,000
101-276-730.000	DURABLE GOODS	0	0	0	0
101-276-801.000	PROF & CONTRACTUAL	122	200	200	200
101-276-860.000	CONTINUING EDUCATION	0	0	350	350
101-276-910.000	INSURANCE & BONDS	5,015	5,015	5,165	5,320
101-276-920.000	UTILITIES	10,953	12,300	12,360	12,731
101-276-931.000	REPAIRS & MAINTENANCE	2,845	2,800	2,800	2,800
101-276-943.000	EQUIPMENT RENT	19,309	20,500	20,500	20,500
101-276-945.000	FIBER OPTIC RENT	1,745	1,745	1,745	1,745
101-276-956.000	MISCELLANEOUS	291	300	200	200
101-276-971.000	CAPITAL OUTLAY	0	0	70,000	60,000
101-276-971.001	CAP - ROAD PAVING	10,081	10,000	0	10,000
TOTAL EXPENDITURES		140,921	144,576	208,706	213,234

POLICE

The duty of the Alpena Police Department is to protect life and property within the City of Alpena. This is accomplished through the implementation of routine patrol, emergency response, traffic law enforcement, accident investigation, crime prevention and other recognized law enforcement procedures.

The Department, operating under the direction of the Chief of Police, is currently staffed with seventeen sworn officers and three civilians. This includes the Chief, Lieutenant, Detective, four patrol Sergeants, eight Patrol officers, one D.A.R.E./School Liaison officer, one officer assigned to the Huron Undercover Narcotics Team, two Clerk/Typists and one part-time crossing guard.

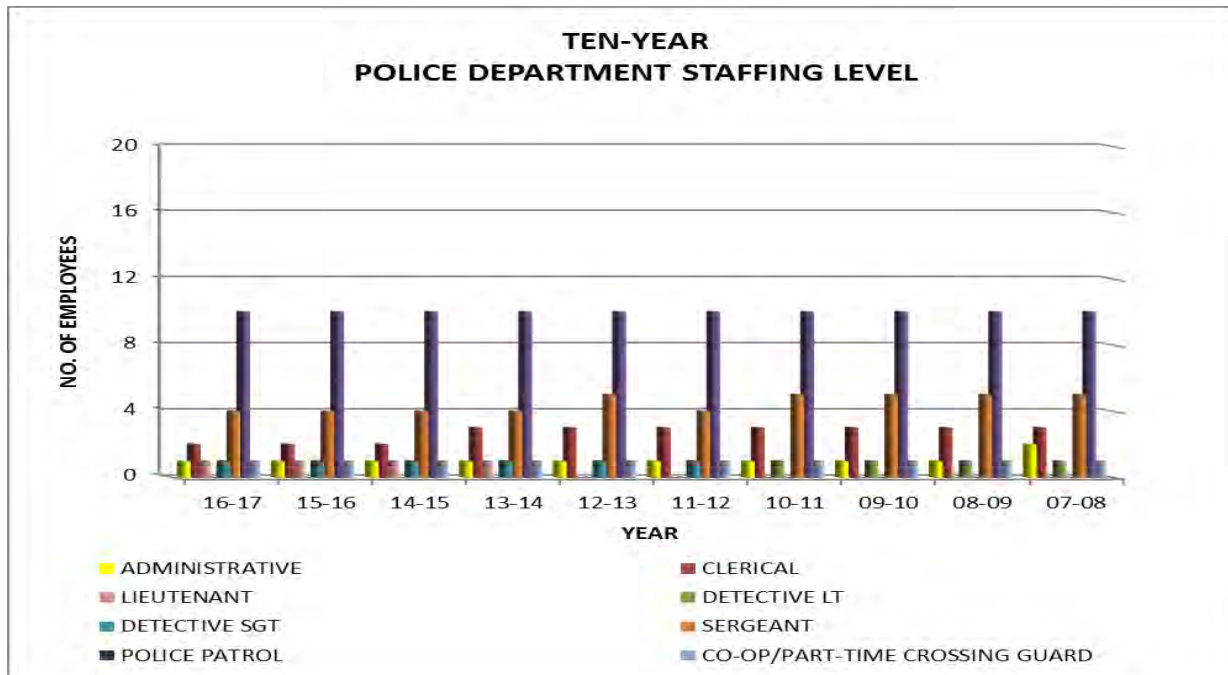
To accomplish its mission of providing effective and continuous law enforcement services to the citizens and businesses of this community, it is critical that officers are provided with reliable and safe equipment. As such, the Department will continue with the scheduled replacement of patrol vehicles and the related equipment. Supplemental funding opportunities for the projects will be pursued when available.

Capital Outlay and Major Projects

1 Patrol Vehicle with Equipment	101-301-972-002	\$ 37,850
1 Mobile Radio for Patrol Vehicle	101-301-972-003	4,700
Snow Management System	101-301-972-050	6,300
*Public Safety-2 nd Floor VAV	101-301-972-050	<u>27,500</u>
TOTAL POLICE		\$ 76,350

*This is cost share with Fire/Ambulance.

POLICE DEPARTMENT STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	2
CLERICAL (INCLUDES PART- TIME)	2	2	2	3	3	3	3	3	3	3
LIEUTENANT	1	1	1	1	0	0	0	0	0	0
DETECTIVE LT	0	0	0	0	0	0	1	1	1	1
DETECTIVE SGT	1	1	1	1	1	1	0	0	0	0
SERGEANT	4	4	4	4	5	4	5	5	5	5
POLICE PATROL	10	10	10	10	10	10	10	10	10	10
SEASONAL	0	0	0	0	0	0	0.5	0.5	0	0
CO-OP/PART-TIME CROSSING GUARD	1	1	1	1	1	1	1	1	1	1
TOTAL	20	20	20	21	21	20	21.5	21.5	21	22



DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
POLICE					
REVENUES					
101-003-453.000	LIQUOR LICENSES	10,992	11,088	11,088	11,088
101-003-505.100	GRTS - POLICE TRAINING	3,361	3,300	3,300	3,300
101-003-530.003	GRTS - FEDERAL	20,850	33,100	20,000	2,000
101-003-545.000	STATE GRTS - MISC	0	0	0	0
101-003-582.101	GRTS-DARE	11,000	11,000	11,000	11,000
101-003-582.200	GRTS - SCH LIAS LOC SHARE	43,564	44,728	45,623	46,536
101-003-635.100	COPIES - POLICE	2,556	2,200	2,200	2,200
101-003-646.000	SCRAP & SALVAGE SALES	106	0	0	0
101-003-656.000	PARKING	7,715	5,500	5,500	5,500
101-003-657.000	DISTRICT COURT	13,040	13,000	13,000	13,000
101-003-673.000	SALE OF ASSETS	0	4,696	900	0
101-003-675.300	DONATIONS	3,447	250	500	500
101-003-676.000	INSURANCE REIMBURSEMENTS	8,411	0	0	0
101-003-676.100	OTHER REIMBURSEMENTS	19,368	10,500	10,500	10,500
101-003-677.000	MISCELLANEOUS	11,496	11,700	10,000	10,500
TOTAL REVENUES		155,906	151,062	133,611	116,124

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
EXPENDITURES					
101-301-701.000	SALARIES & WAGES	1,155,059	1,190,000	1,212,600	1,235,665
101-301-705.050	HEALTH ACTUARY	46,512	74,180	24,252	49,427
101-301-705.097	HSA CONTRIBUTION	0	18,700	37,296	37,296
101-301-705.098	STATE/FED INS TAX	8,658	3,926	0	0
101-301-705.099	MI CLAIMS TAX	478	0	0	1,080
101-301-705.100	HEALTH INSURANCE	149,887	129,754	122,029	125,690
101-301-705.200	DENTAL INSURANCE	25,491	21,000	16,700	17,201
101-301-705.300	LIFE INSURANCE	3,048	2,075	1,968	1,988
101-301-705.400	FICA	18,970	18,222	18,704	19,200
101-301-705.500	RETIREMENT	166,400	173,701	207,613	228,374
101-301-705.510	RETIREMENT - CIVILIANS	5,979	5,715	6,722	7,394
101-301-705.600	UNIFORMS	6,542	20,500	7,700	7,700
101-301-705.900	LONG TERM DISABILITY	689	665	548	548
101-301-726.000	SUPPLIES	11,278	10,456	10,000	10,000
101-301-730.000	DURABLE GOODS	6,215	5,950	0	5,000
101-301-802.000	PROF & CONTRACTUAL	22,007	14,000	12,000	12,000
101-301-802.002	CONT - HUNT TEAM	8,000	9,000	12,500	15,000
101-301-860.000	CONTINUING EDUCATION	3,347	3,000	3,000	3,000
101-301-860.100	TRAINING FUNDS - LOCAL	2,628	3,500	3,500	3,500
101-301-860.101	TRAINING FUNDS - 302	2,610	4,500	4,500	4,500
101-301-910.000	INSURANCE & BONDS	49,923	56,672	58,372	63,372
101-301-920.000	UTILITIES	34,916	37,000	38,110	39,253
101-301-931.000	REPAIRS & MAINTENANCE	38,878	30,410	32,000	33,000
101-301-931.001	EXPENSE FOR EQUIP MAINT	2,618	2,500	2,500	2,500
101-301-931.002	EXPENSE FOR K-9	200	200	0	0
101-301-931.200	BUILDING MAINTENANCE	16,436	13,250	16,000	16,000
101-301-943.000	EQUIPMENT RENT	877	900	900	900
101-301-956.000	MISCELLANEOUS	3,236	5,800	5,000	5,000
101-301-972.001	CAPITAL OUTLAY	6,550	53,000	0	0
101-301-972.002	CAP - VEHICLES	73,223	36,600	37,850	85,000
101-301-972-003	CAP - RADIO COMM	0	4,549	4,700	0
101-301-972-050	CAP - BUILDING MAINT	0	0	33,800	40,750
TOTAL EXPENDITURES		1,870,655	1,949,725	1,930,864	2,070,338

FIRE

The Alpena Fire Department is an all-hazards emergency service, providing the citizens of the community with fire suppression, hazardous situation mitigation, specialized rescue, arson investigation, fire code consultation, fire prevention and safety education, and juvenile fire-setter intervention. Under an interlocal agreement with Alpena County, the department provides Advanced Life Support ambulance response and transport for the City and also the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. We also serve portions of Presque Isle Township and intercept with Basic Life Support responders in East Grand Lake. Another interlocal agreement provides a non-transporting advanced life support ("echo") unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department's authorized strength is twenty-nine (29) full time employees, including a Fire Chief, a Deputy Chief/Fire Marshal, three Captains, three Lieutenants and twenty-one (21) Firefighter-Paramedics. We share the cost of two full-time clerical staff with the Police Department. The personnel are divided into three shifts with each shift working twenty-four hours on duty and having the next forty-eight hours off-duty. The Fire Department and its integral EMS service operate under the direction of the Fire Chief.

Through an interlocal agreement with Presque Isle Township, the Department is working with township officials and volunteers to rebuild their fire department, after it failed in 2013.

Capital Outlay and Major Projects

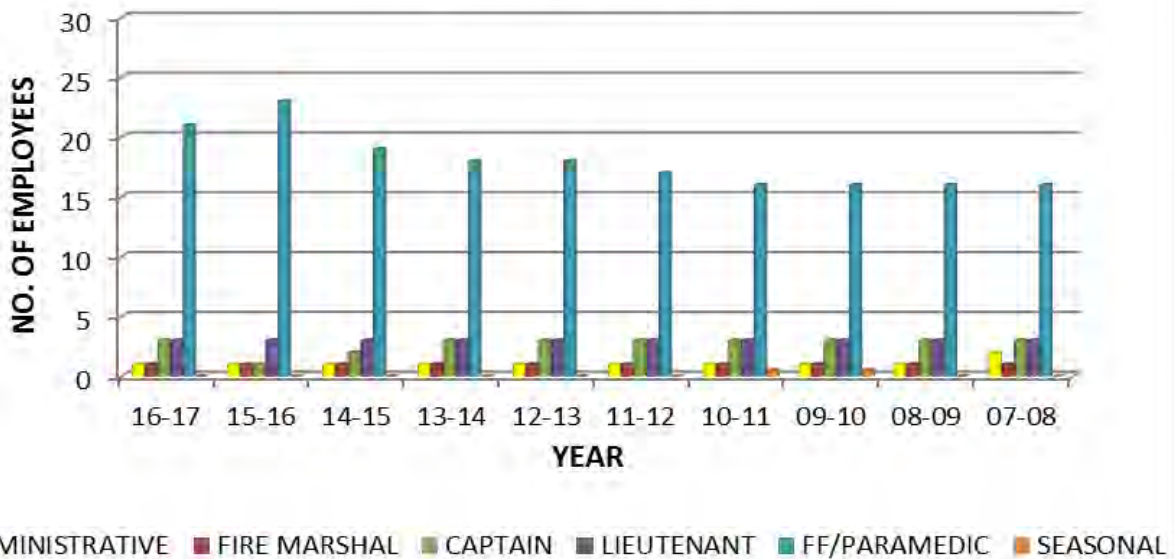
Radio Remotes	101-336-730-000	\$ 2,500
Hose and Nozzle Replacement	101-336-730-000	3,000
SCBA Cylinders	101-336-973-001	6,000
*Public Safety-2 nd Floor VAV	101-336-973-050	13,750

TOTAL FIRE	\$ 25,250
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*This is cost share with the Police & Ambulance Department.

<i>FIRE AND AMBULANCE DEPARTMENT STAFFING LEVEL</i>										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	2
FIRE MARSHAL	1	1	1	1	1	1	1	1	1	1
CAPTAIN	3	1	2	3	3	3	3	3	3	3
LIEUTENANT	3	3	3	3	3	3	3	3	3	3
FF/PARAMEDIC	21	23	19	18	18	17	16	16	16	16
SEASONAL	0	0	0	0	0	0	0.5	0.5	0	0
TOTAL	29	29	26	26	26	25	24.5	24.5	24	25

TEN-YEAR FIRE AND AMBULANCE DEPARTMENT STAFFING LEVEL



DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
FIRE					
REVENUES					
101-004-532.000	FED GRTS - MISC	0	0	0	0
101-004-545.000	STATE GRTS - MISC	10,795	32,850	30,000	30,000
101-004-582-030	TWP FIRE SERVICES	10,443	35,000	35,000	17,500
101-004-582.400	GRTS - COUNTY	42,325	50,000	50,000	50,000
101-004-632.001	EQUIP FUND - ADMIN SERV	11,186	11,522	11,868	12,224
101-004-673.000	SALE OF ASSETS	0	500	200	0
101-004-675.300	DONATIONS	447	400	500	500
101-004-676.000	INSURANCE REIMBURSEMENTS	0	0	0	0
101-004-676.100	OTHER REIMBURSEMENTS	543	600	300	300
101-004-677.000	MISCELLANEOUS	849	1,408	850	850
TOTAL REVENUES		76,588	132,280	128,718	111,374

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
EXPENDITURES					
101-336-701.000	SALARIES & WAGES	912,734	910,000	940,272	968,734
101-336-705.050	HEALTH ACTUARY	31,800	55,405	18,805	38,749
101-336-705.097	HSA CONTRIBUTION	0	16,685	38,171	38,171
101-336-705.098	STATE/FED INS TAX	8,908	4,794	0	0
101-336-705.099	MI CLAIMS TAX	521	0	0	0
101-336-705.100	HEALTH INSURANCE	161,173	131,000	100,000	103,000
101-336-705.200	DENTAL INSURANCE	20,062	17,100	13,000	13,390
101-336-705.300	LIFE INSURANCE	2,446	2,124	1,850	1,850
101-336-705.400	FICA	18,454	18,200	20,630	21,254
101-336-705.500	RETIREMENT	178,256	175,021	180,726	198,799
101-336-705.510	RETIREMENT - CIVILIANS	2,989	2,858	3,361	3,697
101-336-705.600	UNIFORMS	6,808	8,112	8,500	6,500
101-336-705.610	UNIFORMS - TURNOUT GEAR	7,006	7,000	7,000	7,000
101-336-705.620	UNIFORMS - HELMETS	257	800	500	500
101-336-705.800	UNIFORM CLEANING	750	0	0	0
101-336-705.900	LONG TERM DISABILITY	344	671	671	671
101-336-726.000	SUPPLIES	15,512	13,000	13,000	13,000
101-336-726.400	SUPPLIES - HAZMAT	0	1,000	1,000	1,000
101-336-730.000	DURABLE GOODS	925	47,201	5,500	2,000
101-336-803.000	PROF & CONTRACTUAL	2,531	9,000	4,500	4,500
101-336-860.000	CONTINUING EDUCATION	5,406	6,000	6,000	6,000
101-336-910.000	INSURANCE & BONDS	43,970	46,954	50,454	54,000
101-336-920.000	UTILITIES	16,723	17,190	17,765	20,359
101-336-931.000	REPAIRS & MAINTENANCE	10,172	15,000	12,000	12,000
101-336-931.001	EXPENSE FOR EQUIP MAINT	209	350	350	350
101-336-931.200	BUILDING MAINTENANCE	9,303	6,800	8,000	8,000
101-336-943.000	EQUIPMENT RENT	160,748	161,500	164,000	167,000
101-336-956.000	MISCELLANEOUS	3,260	3,700	3,100	3,100
101-336-973.001	CAPITAL OUTLAY	0	26,700	6,000	62,000
101-336-973-050	CAP - BLDG MAINT	0	0	13,750	27,375
TOTAL EXPENDITURES		1,621,267	1,704,165	1,638,905	1,782,999

AMBULANCE

The Fire Department's Ambulance Service provides all the citizens of the county of Alpena with emergency Advanced Life Support treatment and transport. Emergency service is provided through an interlocal agreement with Alpena County, and includes the City and the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. Another interlocal agreement provides a non-transporting advanced life support ("echo") unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

The department also provides non-emergency transfer services for non-ambulatory patients requiring continuing medical care such as dialysis, wound care or medical transportation between the hospital and skilled nursing facilities. These Basic Life Support services are coordinated with Alpena Township. Additionally, the Department operates a specially-equipped Mobile Intensive Care Unit (MICU) to provide sophisticated critical care during interfacility transport of seriously ill or injured patients being transferred to larger metropolitan medical centers. Nine firefighter-paramedics have completed extensive supplemental training as Critical Care Paramedics (CCEMTP) and are certified by the University of Maryland at Baltimore County (UMBC) to provide highly advanced medical care during such transports including the use of ventilators and IV pump administration of additional medications.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department Ambulance Service operates under the direction of the Fire Chief.

The Department was recognized in 2016 as one of several MiResCu Communities by the Michigan Rural EMS Network, and is participating in a comprehensive community initiative to enhance emergency cardiac care in Alpena County. The program will involve training AFD and area personnel in new Higher-Performance CPR (HP-CPR), identifying Automated External Defibrillators (AEDs) and the provision of additional AEDs through the MiResCu grant. A FEMA grant will equip all AFD ambulances with mechanical CPR assistive devices to improve CPR efficiency and, therefore, improve patient outcomes.

Capital Outlay and Major Projects

*Public Safety-2 nd Floor VAV	101-344-974-050	\$ <u>13,750</u>
TOTAL AMBULANCE		\$ 13,750

*This is cost share with the Police & Fire Department.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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AMBULANCE

REVENUES

101-005-532.000	FED GRTS - MISC	0	106,339	0	0
101-005-545.000	STATE GRTS - MISC	0	0	0	0
101-005-582.000	COUNTY - AMB SERVICE	716,078	716,078	716,078	716,078
101-005-582.001	COUNTY - AMB EQUIPMENT	7,835	20,661	16,000	16,000
101-005-582.002	COUNTY - AMB VEHICLE	175,000	0	0	175,000
101-005-582.020	TWP - ECHO	30,000	30,000	30,900	30,900
101-005-626.002	EMS EDUCATIONAL TRAINING	0	8,615	10,000	7,000
101-005-653.000	AMBULANCE	1,739,890	1,650,000	1,650,000	1,650,000
101-005-675.300	DONATIONS	5,000	4,650	0	0
101-005-676.000	INSURANCE REIMBURSEMENTS	0	0	0	0
101-005-676.100	OTHER REIMBURSEMENTS	253	0	0	0
101-005-677.000	MISCELLANEOUS	821	1,291	852	852
101-005-699.004	FR EQUIPMENT FUND	0	150,000	0	0

TOTAL REVENUES		2,674,877	2,687,634	2,423,830	2,595,830
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EXPENDITURES

101-344-701.000	SALARIES & WAGES	945,874	920,000	950,272	978,734
101-344-705.050	HEALTH ACTUARY	31,800	55,605	19,005	39,149
101-344-705.097	HSA CONTRIBUTION	0	18,088	36,182	36,182
101-344-705.098	STATE/FED INS TAX	8,700	4,600	0	0
101-344-705.099	MI CLAIMS TAX	516	0	0	0
101-344-705.100	HEALTH INSURANCE	158,724	135,000	114,249	117,680
101-344-705.200	DENTAL INSURANCE	22,371	18,600	13,392	13,794
101-344-705.300	LIFE INSURANCE	2,530	2,050	1,880	1,880
101-344-705.400	FICA	19,122	18,090	19,443	20,433
101-344-705.500	RETIREMENT	178,256	175,021	180,726	198,799
101-344-705.510	RETIREMENT - CIVILIANS	2,989	2,858	3,361	3,697
101-344-705.600	UNIFORMS	5,912	8,112	8,112	8,112
101-344-705.630	UNIFORMS - JACKETS	0	1,100	1,100	1,100
101-344-705.800	UNIFORM CLEANING	750	0	0	0
101-344-705.900	LONG TERM DISABILITY	367	671	671	671
101-344-726.000	SUPPLIES	6,217	10,000	10,000	10,000
101-344-726.010	SUPPLIES-TRAINING OTHERS	0	7,000	10,000	7,000
101-344-726.050	SUPPLIES-GENERAL-TRANSFER	0	500	500	500
101-344-726.500	SUPPLIES - AMB.DISPOSABLE	22,560	60,000	60,000	60,000
101-344-726.550	SUPPLIES-DISPOS-TRANSFER	0	1,000	1,000	1,000
101-344-726.600	SUPPLIES - AMBULANCE	6,288	7,300	6,300	6,300
101-344-730.000	DURABLE GOODS	925	4,500	0	0
101-344-730.100	DURABLE GOODS (TRANSFER)	0	1,000	1,000	1,000
101-344-804.000	PROF & CONTRACTUAL	2,791	7,500	4,500	4,500

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
101-344-804.001	CONT - MHR	107,469	96,000	96,000	96,000
101-344-860.000	CONTINUING EDUCATION	19,025	11,000	11,000	11,000
101-344-910.000	INSURANCE & BONDS	48,904	54,197	59,197	64,197
101-344-920.000	UTILITIES	20,831	20,000	22,000	24,000
101-344-931.000	REPAIRS & MAINTENANCE	56,612	59,000	59,000	59,000
101-344-931.001	EXPENSE FOR EQUIP MAINT	4,718	4,000	4,000	4,000
101-344-931.200	BUILDING MAINTENANCE	9,267	6,850	9,300	9,300
101-344-943.000	EQUIPMENT RENT	6,670	6,400	6,200	6,200
101-344-956.000	MISCELLANEOUS	4,812	3,800	3,800	3,800
101-344-974.001	CAPITAL OUTLAY	42,400	198,000	0	60,000
101-344-974.002	CAP - AMBULANCE	180,000	0	0	175,000
101-344-974.004	CAP - CITY AMBULANCE	0	185,380	0	0
101-344-974.050	CAP - BLDG MAINT	0	0	13,750	27,375
101-344-992.000	EQUIP FUND ADVANCE - PRIN	0	18,000	68,000	68,000
101-344-996.000	EQUIP FUND ADVANCE - INT	3,960	6,240	7,520	4,800
TOTAL EXPENDITURES		1,921,360	2,127,462	1,801,460	2,123,203

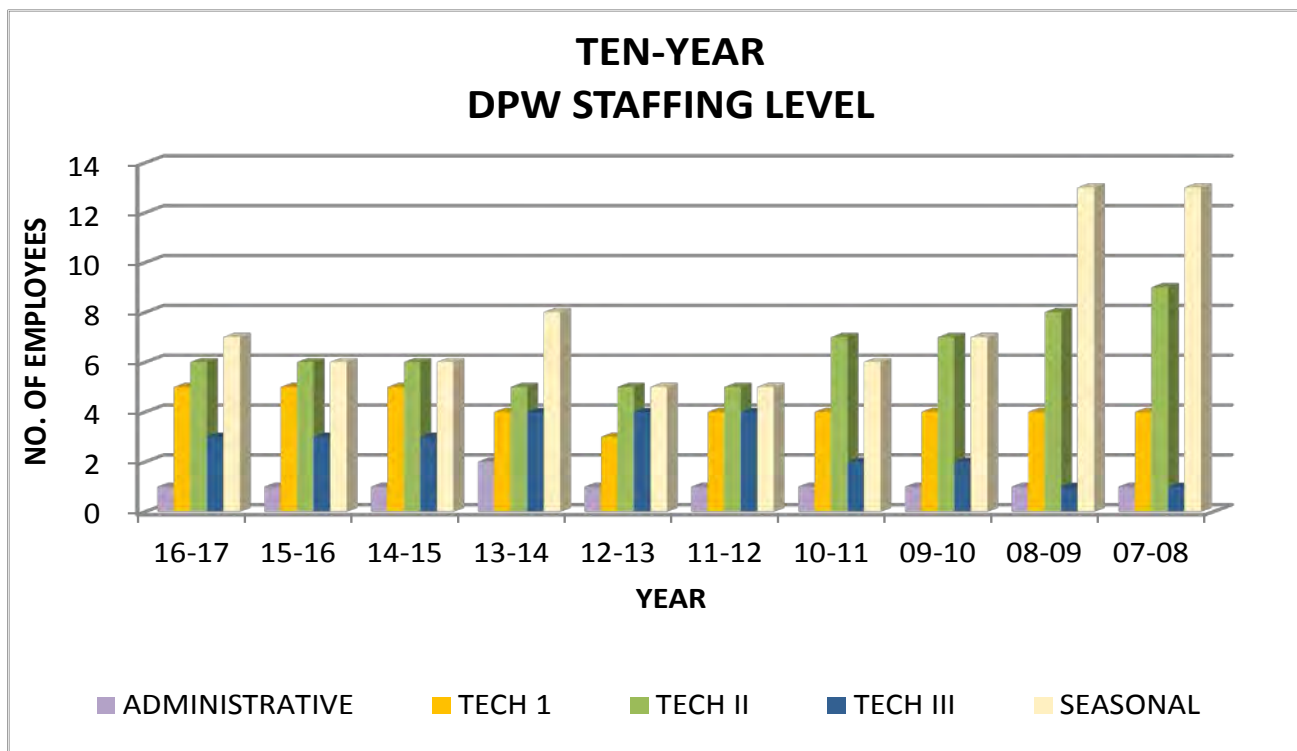
PUBLIC WORKS

The role of the Public Works Department has evolved towards a more maintenance-oriented approach in order to preserve the infrastructure that is in place rather than build new construction. The main goal of this department is to improve efficiencies on all of the current tasks being performed and to review the cost-effectiveness of current contractual services. Employees received further training on a number of relevant subjects this past year to increase competency in maintenance issues and methods. Other responsibilities overseen by this department include replacement of residential water service lines and sanitary service lines, the residential brush pickup, park and marina maintenance, and street sweeping.

The City Engineering Department oversees the City sidewalk program. This program includes replacement of deficient sidewalk and the installation of new sidewalk. The City undertakes the following capital improvement projects:

Capital Outlay and Major Projects

Christmas Decoration	101-440-730-000	\$ 4,000
Sidewalk Replacement/Construction:		
New	101-440-975-000	1,000
Replacement	101-440-975-001	27,000
TOTAL PUBLIC WORKS		\$ 32,000



DPW STAFFING LEVEL										
As of Fiscal Year Beginning July 1st										
STAFF	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09	07-08
ADMINISTRATIVE	1	1	1	2	1	1	1	1	1	1
TECH 1	5	5	5	4	3	4	4	4	4	4
TECH II	6	6	6	5	5	5	7	7	8	9
TECH III	3	3	3	4	4	4	2	2	1	1
SEASONAL	7	6	6	8	5	5	6	7	13	13
TOTAL	22	21	21	23	18	19	20	21	27	28

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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REVENUES

101-006-631.000	EQUIP FUND - GARAGE RENT	174,087	179,310	184,690	190,230
101-006-632.000	EQUIP FUND - ADMIN SERV	32,431	33,404	34,406	35,438
101-006-643.000	SIDEWALKS	11,791	8,000	8,000	8,000
101-006-646.000	SCRAP & SALVAGE SALES	0	100	100	100
101-006-672.000	SPECIAL ASSESSMENTS	19,259	9,903	8,000	8,000
101-006-673.000	SALE OF ASSETS	0	0	0	0
101-006-674.000	COMPOST - SALES	1,843	2,000	2,000	2,000
101-006-674.100	COMPOST - LABOR/EQ COST	1,210	650	650	650
101-006-675.100	FIREWORKS DONATIONS	21,661	20,000	20,000	20,000
101-006-676.000	INSURANCE REIMBURSEMENTS	0	0	0	0
101-006-676.100	OTHER REIMBURSEMENTS	3,036	20,500	500	500
101-006-677.000	MISCELLANEOUS	1,438	1,900	1,500	1,500

TOTAL REVENUES		266,756	275,767	259,846	266,418
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EXPENDITURES

101-440-701.000	SALARIES & WAGES	154,473	165,645	168,958	172,337
101-440-705.050	HEALTH ACTUARY	6,400	10,004	3,379	6,893
101-440-705.097	HSA CONTRIBUTION	0	13,591	28,756	28,756
101-440-705.098	STATE/FED INS TAX	4,271	3,363	0	0
101-440-705.099	MI CLAIMS TAX	239	0	0	0
101-440-705.100	HEALTH INSURANCE	8,635	27,276	25,000	25,750
101-440-705.200	DENTAL INSURANCE	5,610	5,400	3,000	3,090
101-440-705.300	LIFE INSURANCE	468	375	200	200
101-440-705.400	FICA	6,839	12,700	12,925	13,183
101-440-705.500	RETIREMENT	4,150	3,012	11,547	12,701
101-440-705.600	UNIFORMS	6,217	6,200	6,200	6,200
101-440-705.900	LONG TERM DISABILITY	532	450	250	250
101-440-726.000	SUPPLIES	28,745	25,200	25,000	25,000
101-440-730.000	DURABLE GOODS	0	0	4,000	0
101-440-805.000	CONT - MONTHLY PICKUPS	19,900	29,800	40,000	40,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
101-440-805.001	CONT - CITY HALL JANITOR	2,424	2,500	2,525	2,550
101-440-805.002	PROF & CONTRACTUAL	1,617	2,000	2,000	2,000
101-440-860.000	CONTINUING EDUCATION	1,870	1,800	1,800	1,800
101-440-910.000	INSURANCE & BONDS	13,262	13,500	13,905	14,322
101-440-920.000	UTILITIES	38,325	40,000	41,000	42,000
101-440-931.000	REPAIRS & MAINTENANCE	26,957	47,300	27,300	27,300
101-440-943.000	EQUIPMENT RENT	87,265	72,000	72,000	72,000
101-440-956.000	MISCELLANEOUS	(884)	0	0	0
101-440-975.000	CAP - NEW SIDEWALKS	0	500	1,000	1,000
101-440-975.001	CAP - REPL SIDEWALKS	28,907	27,000	27,000	27,000
101-440-975.002	CAP - CITY INIT SIDEWALK	0	0	0	0
101-440-975.008	CAP - EQUIPMENT	0	0	0	0
101-440-975.010	CAP - STM SEWERS/PARKING	0	59,100	0	100,000
101-440-975.014	CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES		446,222	568,716	517,745	624,332

LIGHTS

The Light Division within the Department of Public Works maintains approximately 70 miles of city street lights, traffic signals, pedestrian lights, school zone flashers, and over one mile of Christmas decorations. In addition, this division is responsible for some of the capital improvements to this system.

Repairs and maintenance tasks that require an electrician are carried out through the use of a private electrical contractor. All other maintenance tasks, i.e., painting pedestrian street lights, are performed by the Department of Public Works personnel. The capital for the 2017-2018 fiscal year is as follows:

Capital Outlay and Major Projects

Replace Pedestrian Lights	101-448-976-000	\$	15,000
TOTAL LIGHT		\$	15,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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REVENUES

101-007-676.100	OTHER REIMBURSEMENTS	13,681	3,000	3,000	3,000
TOTAL REVENUES		13,681	3,000	3,000	3,000

EXPENDITURES

101-448-701.000	SALARIES & WAGES	17,629	16,500	16,800	16,800
101-448-705.050	HEALTH ACTUARY	660	1,011	336	666
101-448-705.097	HSA CONTRIBUTION	0	0	0	0
101-448-705.098	STATE/FED INS TAX	455	455	0	0
101-448-705.099	MI CLAIMS TAX	26	0	0	0
101-448-705.100	HEALTH INSURANCE	8,597	9,500	8,500	8,755
101-448-705.200	DENTAL INSURANCE	869	794	607	626
101-448-705.300	LIFE INSURANCE	62	50	50	50
101-448-705.400	FICA	1,349	1,224	1,250	1,273
101-448-705.500	RETIREMENT	2,989	2,914	3,620	3,982
101-448-705.600	UNIFORMS	175	200	200	200
101-448-705.900	LONG TERM DISABILITY	115	100	90	90
101-448-726.000	SUPPLIES	15,512	5,000	5,000	5,000
101-448-730.000	DURABLE GOODS	0	0	0	0
101-448-806.000	PROF & CONTRACTUAL	12,874	13,900	13,000	13,000
101-448-910.000	INSURANCE & BONDS	423	470	495	520
101-448-921.000	STREET LIGHT POWER	109,331	110,000	112,300	115,670
101-448-931.000	REPAIRS & MAINTENANCE	37,806	35,000	35,000	35,000
101-448-943.000	EQUIPMENT RENT	7,803	10,000	10,000	10,000
101-448-956.000	MISCELLANEOUS	0	0	0	0
101-448-976.000	CAPITAL OUTLAY	0	15,000	15,000	95,000
TOTAL EXPENDITURES		216,675	222,118	222,248	306,632

PARKS AND RECREATION

The Parks Division maintains approximately 100 acres of land which constitutes the city's park system, approximately 18.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are seventeen (17) parks within the City of Alpena including, Avery, Bay View, Blair Street, Duck, Eleventh Avenue Boat Launch, Island Park, LaMarre, McRae, Mich-e-ke-wis, North Riverfront, South Riverfront, Starlite Beach, Sytek, Thomson, Washington Avenue, Water Tower, and Veterans Memorial.

The department has been given additional maintenance responsibilities to improve City parks to showcase level. Irrigation, landscaping and amenities within and throughout the park system are programmed to facilitate these improvements. The Parks Division's goal is to reduce total maintenance costs while improving the general appearance of all parks.

A long-term goal of the City's Wildlife Sanctuary Board has been the development of an environmental interpretive center. Over the past two years, the Board and its appointed Interpretive Center Oversight Council have worked diligently toward this end. The *River Center*, as it has been christened, will be located in Duck Park along the banks of the Thunder Bay River and the City's Wildlife Sanctuary. The construction schedule for this project has yet to be determined and is dependent on receipt of grant funds.

The City will partner with the Alpena Rotary Club and the Michigan Department of Natural Resources to develop a splashpark and associated improvements at Starlite Beach Park this fiscal year. The Alpena Rotary Club has committed \$200,000, and the City \$45,000 to match a MDNR \$205,000 Trust Fund grant for the project. The City will also begin the design development for a new bathroom facility for Bayview Park.

The following capital improvements are planned within the parks:

Capital Outlay and Major Projects

Starlite Beach Splash Park	101-750-977-002	\$ 445,000
Public Restroom Improvements-Bayview	101-750-977-012	62,000
General Park Improvements-Adopt A Park/Duck Park	101-750-977-027	7,000
Tree Planting Program	101-750-977-027	16,000
Island Park	101-750-977-028	<u>4,000</u>

TOTAL PARKS AND RECREATIONS	\$ 534,000
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DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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PARKS AND RECREATION

REVENUES					
101-008-545.000	STATE GRTS - MISC	0	311,000	205,000	0
101-008-582.500	CONT FROM LOCAL UNITS	42,500	10,000	0	0
101-008-667.300	MICH-E-KE-WIS PAVILION	6,600	7,200	7,200	7,200
101-008-667.500	STARLITE PAVILION	1,000	900	900	900

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
101-008-667.600	MISC. FACILITIES	350	600	500	500
101-008-673-000	SALE OF ASSETS	15,000	0	0	0
101-008-675.300	DONATIONS	0	10,000	200,000	0
101-008-676.100	OTHER REIMBURSEMENTS	0	1,100	500	500
101-008-677.000	MISCELLANEOUS	181	1,000	500	500
101-008-699-011	TREE/PARK IMPROVEMENTS	0	0	16,000	8,000
TOTAL REVENUES		65,631	341,800	430,600	17,600

EXPENDITURES

101-750-701.000	SALARIES & WAGES	124,471	133,000	135,660	138,373
101-750-705.050	HEALTH ACTUARY	5,100	8,054	2,713	5,535
101-750-705.097	HSA CONTRIBUTION	0	3,906	7,812	7,812
101-750-705.098	STATE/FED INS TAX	2,274	1,092	0	0
101-750-705.099	MI CLAIMS TAX	134	0	0	0
101-750-705.100	HEALTH INSURANCE	36,155	30,237	24,356	25,087
101-750-705.200	DENTAL INSURANCE	4,151	3,226	2,256	2,324
101-750-705.300	LIFE INSURANCE	292	256	216	216
101-750-705.400	FICA	9,574	10,175	10,378	10,585
101-750-705.500	RETIREMENT	18,396	17,706	7,239	7,962
101-750-705.600	UNIFORMS	1,644	1,650	1,650	1,650
101-750-705.900	LONG TERM DISABILITY	695	575	422	422
101-750-726.000	SUPPLIES	7,294	9,000	8,000	8,000
101-750-730.000	DURABLE GOODS	0	2,809	0	0
101-750-807.002	PROF & CONTRACTUAL	150	170	200	200
101-750-860.000	CONTINUING EDUCATION	0	0	0	0
101-750-880.200	BEAUTIFICATION	0	0	0	0
101-750-910.000	INSURANCE & BONDS	17,050	18,273	18,821	19,386
101-750-920.000	UTILITIES	29,241	34,882	35,928	37,007
101-750-920.100	UTILITIES - ICE RINK	6,440	6,000	6,000	6,000
101-750-931.000	REPAIRS & MAINTENANCE	20,912	36,000	30,000	30,000
101-750-931.300	MAINT - PARK SHELTER/ICE	499	1,200	1,000	1,000
101-750-943.000	EQUIPMENT RENT	72,743	73,000	74,000	74,000
101-750-956.000	MISCELLANEOUS	555	500	500	500
101-750-956.600	PARK FOUNDATION REC CENT	20,000	20,000	20,000	20,000
101-750-970.008	LAND ACQUISITION	0	0	0	0
101-750-977.002	CAP - STARLITE BEACH	0	0	445,000	0
101-750-977.012	CAP - BAYVIEW PARK	0	0	62,000	290,000
101-750-977.015	CAP - MICH-E-KE-WIS PARK	0	0	0	0
101-750-977.027	CAP - GENERAL PARKS IMP	0	5,000	23,000	33,000
101-750-977.028	CAP - ISLAND PARK	3,838	4,000	4,000	4,000
101-750-977.032	CAP - BIKE PATH	267,752	275,000	0	15,000
101-750-991.400	LAND ACQUISITION - PRIN	7,043	0	0	0

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
101-750-992.000	EQUIP FUND ADVANCE - PRIN	0	26,000	26,000	26,000
101-750-995.400	LAND ACQUISITION - INT	493	0	0	0
101-750-996.000	EQUIP FUND ADVANCE - INT	4,040	2,600	1,560	520

TOTAL EXPENDITURES		660,936	724,311	948,711	764,579
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OTHER FINANCING USES

101-966-999.100	MAJOR STREETS	0	50,000	0	0
101-966-999.200	LOCAL STREETS	300,000	300,000	250,000	250,000
101-966-999.600	STORES FUND	65,000	70,000	72,100	74,263
101-966-999.901	BUDGET STABILIZATION FUND	5,000	5,000	5,000	5,000
101-966-999.903	BUILDING INSPECTION FUND	20,000	50,000	40,000	40,000
101-966-999.907	MARINA FUND	80,000	80,000	85,000	80,000

TOTAL OTHER FINANCING USES		470,000	555,000	452,100	449,263
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MAJOR STREET FUND

The purpose of the Major Street Fund is to receive all major street moneys which are paid to the City by the State of Michigan; to account for all construction, maintenance, and other authorized operations in the right-of-way of any street functionally classified as a major street within the City; to receive the moneys paid to the City for state trunkline maintenance; and to record costs associated to the Michigan Department of Transportation authorized state trunkline maintenance contracts. Each city is required to establish a Major Street fund in compliance with Act 51 of the Public Acts of 1951.

The Major Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Major Street Fund as needed.

Motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of streets in our system, a state factor, and the population of Alpena. There are 5.34 miles of state highway and 25.81 miles of major streets within the City of Alpena.

The City maintains US-23 and M-32 state highways within the City limits for the State of Michigan. The MDOT contract generates revenue, which is titled state trunkline maintenance. The costs associated with state trunkline maintenance are direct costs and the revenue received is based on this expenditure. The maintenance and construction associated with the major street system are funded primarily by state and federal funds. All of the major streets within the Alpena street system are paved.

The City will again this year place emphasis on maintenance of our major street system. This emphasis on street maintenance will include \$55,000 in Capital Preventative Maintenance funds to preserve and extend the remaining useful life of our streets. Work performed under this activity may include shoulder paving, crack sealing, chip sealing, joint repair, etc.

Capital Outlay and Major Projects

Capital Preventative Maintenance	202-451-782-000	\$	55,000
Bike Path Sign Replacement	202-451-784-101		3,500
Brick Paver Replacement	202-452-784-101		<u>24,000</u>
TOTAL MAJOR STREETS		\$	82,500

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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MAJOR STREET FUND

REVENUES

202-000-545.000	STATE GRTS - MISC	138,941	21,894	22,000	397,000
202-000-546.000	STATE GRTS - GAS & WGT TX	641,598	766,703	827,568	868,946
202-000-546.100	STATE GRTS - TRUNKLINE	112,951	95,200	97,032	99,165
202-000-665.000	INVESTMENT INCOME	2,188	2,300	2,300	2,300
202-000-677.000	MISCELLANEOUS	1,337	20,100	28,500	28,500
202-000-699.000	FR GENERAL FUND	0	50,000	0	0
202-000-699-001	FR DDA FUND #2	0	33,320	0	0
202-000-699.010	FR BROWNFIELD AUTHORITY	0	0	0	0
202-000-699.011	FR TREE/PARK IMPROVEMENTS	0	30,000	0	10,000

TOTAL REVENUES		897,015	1,019,517	977,400	1,405,911
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EXPENDITURES

ADMIN

202-450-701.000	SALARIES & WAGES	20,936	23,800	23,766	24,241
202-450-705.000	FRINGES	12,858	11,250	16,000	11,200
202-450-705.050	HEALTH ACTUARY	530	1,349	475	900
202-450-705.400	FICA	1,562	1,761	1,704	1,704
202-450-808.000	PROF & CONTRACTUAL	16,742	18,000	23,560	23,560
202-450-841.002	CHARGES - COMPUTER ADMIN	2,625	2,756	2,839	2,924
202-450-943.000	EQUIPMENT RENT	851	875	1,000	1,000

TOTAL ADMIN		56,104	59,791	69,344	65,529
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CONSTRUCTION

202-451-701.101	SAL & WAGES - STREETS	0	6,000	8,000	8,000
202-451-701.102	SAL & WAGES - BRIDGES	0	4,000	5,000	5,000
202-451-701.103	SAL & WAGES - TRAFF CONT	0	0	0	0
202-451-705.101	FRINGES - STREETS	0	4,500	6,230	6,230
202-451-705.102	FRINGES - BRIDGES	0	3,300	3,894	3,894
202-451-705.103	FRINGES - TRAFFIC CONTROL	0	0	0	0
202-451-782.000	MAT/CONT - STREETS	7,000	280,000	55,000	348,000
202-451-782.100	MAT/CONT - BRIDGES	0	5,000	5,000	5,000
202-451-782.200	MAT/CONT - TRAF CONTROL	0	0	3,500	0
202-451-783.202	CONT - MDOT	275,311	595,678	20,000	0
202-451-943.101	EQUIP RENT - STREETS	0	0	0	0

TOTAL CONSTRUCTION		282,311	898,478	106,624	376,124
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DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
MAINTENANCE					
202-452-701.101	SAL & WAGES - STREETS	60,583	66,500	60,000	60,000
202-452-701.102	SAL & WAGES - BRIDGES	8,204	10,000	10,000	10,000
202-452-701.103	SAL & WAGES - TRAFF CONT	4,340	5,500	3,000	3,000
202-452-701.104	SAL & WAGES - SNOW & ICE	27,962	30,000	20,000	20,000
202-452-705.101	FRINGES - STREETS	22,859	40,260	36,200	36,200
202-452-705.102	FRINGES - BRIDGES	5,764	6,000	6,000	6,000
202-452-705.103	FRINGES - TRAFFIC CONTROL	3,270	4,000	1,800	1,800
202-452-705.104	FRINGES - SNOW & ICE	21,119	18,000	16,000	16,000
202-452-705.400	FICA	2,028	6,500	6,120	6,120
202-452-784.101	MAT/CONT - STREETS	32,481	42,000	65,000	65,000
202-452-784.102	MAT/CONT - BRIDGES	15,076	8,000	10,000	10,000
202-452-784.103	MAT/CONT - TRAF CONTROL	47,632	30,000	48,000	35,000
202-452-784.104	MAT/CONT - SNOW & ICE	76,129	69,000	48,000	48,000
202-452-943.101	EQUIP RENT - STREETS	70,245	66,000	48,000	48,000
202-452-943.102	EQUIP RENT - BRIDGES	601	800	1,200	1,200
202-452-943.103	EQUIP RENT - TRAF CONTROL	248	400	1,000	1,000
202-452-943.104	EQUIP RENT - SNOW & ICE	76,127	70,000	50,000	50,000
TOTAL MAINTENANCE		474,668	472,960	430,320	417,320
TRUNKLINE					
202-453-701.000	SALARIES & WAGES	12,532	12,000	12,240	12,720
202-453-705.000	FRINGES	9,295	9,600	9,720	9,870
202-453-786.000	MAT/CONTRACTS	60,895	44,000	44,880	45,780
202-453-943.000	EQUIPMENT RENT	34,721	29,600	30,192	30,795
TOTAL TRUNKLINE		117,443	95,200	97,032	99,165
OTHER FINANCING USES					
202-966-999.200	LOCAL STREETS	100,000	0	100,000	0
TOTAL OTHER FINANCING USES		100,000	0	100,000	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,030,526	1,526,429	803,320	958,138

MAJOR STREET FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	174,080
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(506,912)
Fund Balance From Prior Year	6/30/2016	\$	575,494
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	242,662

LOCAL STREET FUND

The Local Street Fund works in a threefold capacity. First, the fund is utilized to receive all local street funds paid to the City of Alpena by the State of Michigan. Secondly, it is used to account for all construction including the moneys generated by special assessments, maintenance, traffic services, and snow and ice control. Thirdly, the fund is utilized to account for money received from the General Fund as contributions to the Local Street Fund. Every city is required to establish a Local Street Fund to comply with Act 51 of the Public Acts of 1951.

The Local Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Local Street Fund as needed. The City continues to utilize City personnel in a more active role in the maintenance of our Local Street system.

Revenues are generated from several sources. The motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of our street system, a state factor, and the population of Alpena. Local funds are moneys, which the local taxpayer contributes to maintain the local street system. Construction revenues are local funds set aside and invested for the specific purpose of upgrading existing or creating new streets. There are 43.04 miles of streets within the street system, which are designated as local streets. The maintenance and construction costs associated with the local street system are funded primarily by local tax dollars. All but three one-block segments of the Local Street system are paved.

The City will be participating with the Michigan Department of Transportation with \$75,000 in funding to hard surface the portion of the Paxton Spur trail development within the City. The City will also complete the development of the road and utilities into the US-23 North property with \$200,000 committed towards the project. The City has also committed \$75,000 for thin overlay resurfacing, and \$20,000 for tree replacement.

Capital Outlay and Major Projects

Thin Overlay Resurfacing	203-451-782-000	\$ 75,000
US-23 North Road Development	203-451-782-000	200,000
Paxton Spur Development	203-451-782-000	<u>75,000</u>
TOTAL LOCAL STREETS		\$ 350,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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LOCAL STREET FUND

REVENUES

203-000-545.000	STATE GRTS - MISC	21,894	21,893	21,893	21,893
203-000-546.000	STATE GRTS - GAS & WGT TX	225,990	265,000	290,187	319,206
203-000-665.000	INVESTMENT INCOME	1,121	1,300	1,300	1,300
203-000-672.000	SPECIAL ASSESSMENTS	0	0	0	0
203-000-677.000	MISCELLANEOUS	3,166	400	400	400
203-000-699.000	FR GENERAL FUND	300,000	300,000	250,000	250,000
203-000-699.006	FR MAJOR ST FUND	100,000	100,000	0	0
203-000-699.011	FR TREE/PARK IMPROVEMENTS	0	20,000	0	10,000
TOTAL REVENUES		652,171	708,593	563,780	602,799

EXPENDITURES

ADMIN

203-450-701.000	SALARIES & WAGES	20,934	24,300	24,800	25,400
203-450-705.000	FRINGES	16,082	17,100	17,250	17,400
203-450-705.050	HEALTH ACTUARY	743	1,434	486	1,016
203-450-705.400	FICA	1,562	1,859	1,897	1,943
203-450-809.000	PROF & CONTRACTUAL	6,147	6,300	6,400	6,500
203-450-841.002	CHARGES - COMPUTER ADMIN	2,625	2,625	2,625	2,625
203-450-943.000	EQUIPMENT RENT	1,990	2,036	2,036	2,036
TOTAL ADMIN		50,083	55,654	55,494	56,920

CONSTRUCTION

203-451-701.000	SALARIES & WAGES	0	2,000	3,000	3,000
203-451-705.000	FRINGES	0	1,600	2,400	2,400
203-451-782.000	MAT/CONT - STREETS	2,950	283,700	350,000	563,000
203-451-943.000	EQUIPMENT RENT	0	100	100	100
TOTAL CONSTRUCTION		2,950	287,400	355,500	568,500

MAINTENANCE

203-452-701.101	SAL & WAGES - STREETS	76,846	67,000	69,000	69,000
203-452-701.103	SAL & WAGES - TRAFF CONT	3,427	3,500	4,200	4,200
203-452-701.104	SAL & WAGES - SNOW & ICE	30,299	36,000	20,000	20,000
203-452-705.101	FRINGES - STREETS	35,821	52,000	53,475	53,475
203-452-705.103	FRINGES - TRAFFIC CONTROL	2,766	2,800	3,750	3,750
203-452-705.104	FRINGES - SNOW & ICE	22,389	28,800	16,000	16,000
203-452-705.400	FICA	2,028	5,065	5,220	5,220
203-452-784.101	MAT/CONT - STREETS	50,814	29,000	50,000	50,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
203-452-784.103	MAT/CONT - TRAF CONTROL	2,844	7,000	7,000	7,000
203-452-784.104	MAT/CONT - SNOW & ICE	27,288	20,100	17,000	17,000
203-452-943.101	EQUIP RENT - STREETS	108,628	82,300	80,000	80,000
203-452-943.103	EQUIP RENT - TRAF CONTROL	111	200	500	500
203-452-943.104	EQUIP RENT - SNOW & ICE	83,972	81,000	50,000	50,000
TOTAL MAINTENANCE		447,233	414,765	376,145	376,145
TOTAL EXPENDITURES		500,266	757,819	787,139	1,001,565

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	(223,359)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(49,226)
Fund Balance From Prior Year	6/30/2016	\$	493,425
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	220,840

MARINA FUND

The fees for seasonal and daily boat launching have been increased effective April 1, 2017 from \$35.00 to \$50.00 for an annual launch permit, and from \$5.00 to \$7.00 for daily launches. Seasonal and transient dockage will be held at the same rate as last year. Usage of the Marina has been slowly increasing at a rate of 7–10 percent which is a plus as other Marinas on Northern Lake Huron have been staying flat or decreasing.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
211-000-451.100	BUSINESS LIC/PER	3,220	2,500	2,500	2,600
211-000-545.000	STATE GRTS - MISC	0	0	21,140	0
211-000-567.400	GRTS - SEASONAL DOCKS	0	0	0	0
211-000-665.000	INVESTMENT INCOME	254	500	500	500
211-000-667.100	MARINA	25,216	25,000	25,200	25,200
211-000-673.000	SALE OF ASSETS	0	0	0	0
211-000-675.300	DONATIONS	292	200	200	200
211-000-676.000	INSURANCE REIMBURSEMENTS	13,996	0	0	0
211-000-676.100	OTHER REIMBURSEMENTS	0	0	0	0
211-000-677.000	MISCELLANEOUS	0	0	20,140	0
211-000-699.000	FR GENERAL FUND	80,000	80,000	85,000	80,000
TOTAL REVENUES		122,978	108,200	154,680	108,500

EXPENDITURES					
211-760-701.000	SALARIES & WAGES	26,960	26,000	26,520	27,050
211-760-705.050	HEALTH ACTUARY	3,600	1,631	530	1,082
211-760-705.098	STATE/FED INS TAX	228	0	0	0
211-760-705.099	MI CLAIMS TAX	13	0	0	0
211-760-705.100	HEALTH INSURANCE	4,298	4,400	4,000	4,120
211-760-705.200	DENTAL INSURANCE	434	290	250	258
211-760-705.300	LIFE INSURANCE	24	20	20	20
211-760-705.400	FICA	1,997	1,990	2,029	2,069
211-760-705.500	RETIREMENT	2,989	2,914	3,620	3,982
211-760-705.600	UNIFORMS	0	0	1,000	1,000
211-760-705.900	LONG TERM DISABILITY	57	50	40	40
211-760-726.000	SUPPLIES	4,517	2,000	3,000	2,000
211-760-730.000	DURABLE GOODS	0	0	0	0
211-760-804.000	PROF & CONTRACTUAL	0	0	42,280	100
211-760-860.000	CONTINUING EDUCATION	15	100	100	500
211-760-880-200	BEAUTIFICATION	0	3,700	4,000	4,000
211-760-910.000	INSURANCE & BONDS	4,845	5,215	5,371	5,533
211-760-920.000	UTILITIES	29,866	32,000	42,000	44,000
211-760-931.000	REPAIRS & MAINTENANCE	9,728	23,000	19,000	11,800
211-760-943.000	EQUIPMENT RENT	6,958	7,700	7,700	7,700

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
211-760-945.000	FIBER OPTIC RENT	0	1,207	1,207	1,207
211-760-956.000	MISCELLANEOUS	835	2,100	1,400	1,400
211-760-976.000	CAPITAL OUTLAY	0	10,000	0	0
TOTAL EXPENDITURES		97,364	124,317	164,067	117,861

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	(9,387)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(16,117)
Fund Balance From Prior Year	6/30/2016	\$	141,243
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	115,739

TREE/PARK IMPROVEMENT FUND

In October 2006, the City of Alpena received two large donations from the Trust of Drew and Ethel McClay. One donation of approximately \$70,000 was to be spent on park improvements and/or tree planting within the City. The second donation of approximately \$90,000 was to be utilized for tree planting within the City.

The Alpena Municipal Council authorized the investment of these donations and appointed a committee, consisting of the Mayor, the Assistant City Manager, the Planning and Development Director, and the City Engineer, to determine how these funds could be best utilized. The City will also be appointing one member

The committee continues to develop recommendations on how these funds will be utilized, but an internal policy has been established to provide guidelines and procedures on how these funds can be accessed and what they can be used for. Examples include: utilization of the park improvement funds for a major park improvement project; and placement of the tree planting funds into a permanent fund that can be grown over time and used for future urban forestry projects.

Funding will be transferred to Parks & Recreation, and the Cemetery to offset expenses associated with tree planting to replace trees removed over the past several years.

For fiscal year 2017-2018, the City will be planting trees in the following funds:

Parks	\$ 16,000
Cemetery	\$ 5,000
Local Streets	0
Major Streets	0

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
213-000-665.000	INVESTMENT INCOME	306	200	200	200
213-000-675.300	DONATIONS	0	0	0	0
TOTAL REVENUES		306	200	200	200
EXPENDITURES					
213-751-786.001	MAT/CONT - TREES	0	50,000	21,000	28,000
213-751-786.002	MAT/CONT - PARK IMPROVE	0	0	0	0
213-751-977.027	CAP - GENERAL PARKS IMP	0	0	0	0
213-751-999.000	TRANSFER - GENERAL FUND	0	0	0	0
TOTAL EXPENDITURES		0	50,000	21,000	28,000

TREE/PARK IMPROVEMENT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	(20,800)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(49,800)
Fund Balance From Prior Year	6/30/2016	\$	99,028
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	28,428

DOWNTOWN DEVELOPMENT AUTHORITY

City Ordinance established the Downtown Development Authority (DDA) in April of 1980 in order to revitalize downtown Alpena. Alpena's DDA operates in accordance with state law (Public Act 197 of 1975, as amended). The DDA recommends and oversees downtown tax increment financing and the levy of an ad valorem tax (2 mill maximum) on all taxable property within the DDA district. This 2 mill tax is the main source of operating revenue for the authority, and the Tax Increment Financing is the primary source of development project funding.

The DDA allocates TIF funds in accordance with the provisions and improvements delineated in the 2005 Downtown Development and Tax Increment Financing (TIF) Plan (approved by the City of Alpena), the DDA section of the City of Alpena's 6 Year Capital Improvement Plan and the Downtown Market Analysis and Strategic Plan of 2003, updated in 2014. In 2015-2016, the DDA contracted for a new Downtown Development Plan and Market Analysis to guide us through the next five years.

The new plan will work toward developing stronger relationships with our property and business owners and addressing larger projects, such as traffic flow, parking, and snow removal. These projects are key to improving the economic environment in downtown Alpena in order to increase property value and community viability. When appropriate, the DDA will advocate on issues affecting the business atmosphere and affecting community environment, as pertinent to downtown Alpena. To keep us accountable and focused the DDA Board of Directors will continue to keep the DDA Guiding Themes current.

2017 & 2018 Guiding Themes of the Alpena Downtown Development Authority

Priority	Committee Assigned	Priority Areas
1	Economic	Prepare then follow a new Downtown Development Plan and Market Study to determine opportunities
2	Design	Improve Building Conditions
3	Promotion	Develop identity – Marketing Plan Strategy to determine promotions, advertising, customer loyalty and retention programs, events, etc.
4	Board of Directors	Stronger, Educated, and Visible Board
5	All (coordinated)	Develop better relationships with owners

The DDA has one full-time employee, the Executive Director, to help implement plans of the Board.

Capital Outlay and Major Projects

DDA Façade Grants	216-269-967-000	\$	15,000
Designated Economic Development Fund	216-269-967-001		5,000
TOTAL DDA		\$	20,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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DDA FUND NO. 2

REVENUES

216-000-402.001	TAX INCREMENTS	109,077	100,255	95,000	95,000
216-000-403.000	PERS PROP TAX REIMB	0	0	0	0
216-000-573.000	LOCAL COMM STAB SHARE	19,462	15,773	17,000	17,000
216-000-665.000	INVESTMENT INCOME	3,338	3,720	500	480
216-000-673.000	SALE OF ASSETS	3,284	2,000	2,000	2,000
216-000-677.000	MISCELLANEOUS	12,730	4,700	5,000	5,000
216-000-698.100	OTH FIN SOURCES/LOAN PROC	56,516	0	0	0

TOTAL REVENUES		204,407	126,448	119,500	119,480
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EXPENDITURES

216-269-701.000	SALARIES & WAGES	37,919	31,842	35,340	35,986
216-269-705.400	FICA	2,901	2,436	2,703	2,753
216-269-726.000	SUPPLIES	2,790	4,000	3,000	3,000
216-269-730.000	DURABLE GOODS	0	2,315	0	0
216-269-810.000	PROF & CONTRACTUAL	0	0	0	0
216-269-840.000	GENERAL FUND SERVICES	721	743	854	982
216-269-860.000	CONTINUING EDUCATION	520	2,000	2,000	2,000
216-269-880.000	COMMUNITY PROMOTION	12,195	15,000	13,500	13,500
216-269-880.200	BEAUTIFICATION COMMITTEE	14,678	5,000	5,500	5,500
216-269-881.000	ECONOMIC PROMOTION	2,800	20,500	5,000	5,000
216-269-931.000	REPAIRS & MAINTENANCE	1,812	3,350	4,000	4,000
216-269-931.303	MAINT - DDA SNOW REMOVAL	2,459	5,000	15,000	15,000
216-269-945.000	FIBER OPTIC RENT	225	225	225	225
216-269-956.000	MISCELLANEOUS	6,557	400	1,000	1,000
216-269-967.000	FACADE GRANTS-DESIGN	3,622	15,000	15,000	15,000
216-269-967.001	ECONOMIC DEVELOPMENT	0	5,000	5,000	5,000
216-269-970.008	LAND ACQUISITION	101,516	0	0	0
216-269-978.000	CAP - OFFICE-EQUIP	0	0	0	0
216-269-978.001	CAP - LAND IMPROVEMENTS	0	25,000	0	0
216-269-991.400	LAND ACQUISITION - PRIN	0	2,600	2,600	2,600
216-269-995.400	LAND ACQUISITION - INT	0	2,680	2,680	2,680

TOTAL EXPENDITURES		190,715	143,091	113,402	114,226
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DOWNTOWN DEVELOPMENT AUTHORITY

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	6,098
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(16,643)
Fund Balance From Prior Year	6/30/2016	\$	248,878
FUND BALANCE			
<u>ASSIGNED</u>			
ECONOMIC DEVELOPMENT		\$	35,000
<u>UNASSIGNED</u>			
PROJECTED FUND BALANCE AT FISCAL YEAR END 2017-18		\$	203,333
TOTAL FUND BALANCE		\$	238,333

DDA FUND NO. 5

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
217-000-402.000	CURRENT PROPERTY TAXES	19,153	25,000	26,000	26,000
217-000-412.000	DELINQUENT TAXES	90	0	0	0
217-000-656.000	PARKING	11,140	10,000	10,000	10,000
217-000-665.000	INVESTMENT INCOME	147	120	100	100
217-000-677.000	MISCELLANEOUS	0	0	0	0
217-000-677.001	PARKING LOT RENTAL	4,775	3,500	4,000	4,000
217-000-677.002	BIKE RACK RENTAL	1,190	1,000	1,000	1,000
TOTAL REVENUES		36,495	39,620	41,100	41,100

EXPENDITURES					
217-269-701.000	SALARIES & WAGES	9,847	14,196	9,700	9,814
217-269-705.400	FICA	753	1,086	742	751
217-269-705.700	UNEMPLOYMENT	0	0	0	0
217-269-726.000	SUPPLIES	0	0	0	0
217-269-730.000	DURABLE GOODS	0	0	1,000	1,000
217-269-811.000	PROF & CONTRACTUAL	11,119	13,300	20,000	20,000
217-269-840.000	GENERAL FUND SERVICES	2,339	2,409	2,771	3,187
217-269-860.000	CONTINUING EDUCATION	0	0	0	0
217-269-860.002	DUES & SUBSCRIPTIONS	450	666	600	600
217-269-881.000	ECONOMIC PROMOTION	0	0	0	0
217-269-910.000	INSURANCE & BONDS	618	720	800	800
217-269-920.000	UTILITIES	2,478	2,900	3,200	3,400
217-269-931.000	REPAIRS & MAINTENANCE	135	350	1,000	1,000
217-269-954.000	OFFICE RENT	3,900	200	0	0
217-269-956.000	MISCELLANEOUS	0	115	0	0
217-269-956.700	MISCELLANEOUS - TAXES	0	2,127	0	0
217-269-979.000	CAP - OFFICE-EQUIP	0	0	0	0
TOTAL EXPENDITURES		31,639	38,069	39,813	40,552

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	1,287
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	1,551
Fund Balance From Prior Year	6/30/2016	\$	35,353
PROJECTED UNASSIGNED FUND BALANCE			
AT END OF BUDGET YEAR 2017-18		\$	38,191

AUTHORITY FOR BROWNFIELD REDEVELOPMENT

The Authority for Brownfield Redevelopment Fund is used by counties, cities, villages and townships to assist in the redevelopment of underutilized properties due to environmental contamination, blight, functional obsolescence or historical significance. The local unit may establish an authority under the Brownfield Redevelopment Financing Act (MCL 125.2651 et al.) to administer the activities authorized under the Act. The authority shall be administered by a board appointed pursuant to the requirements of the Act (MCL 125.2655).

The City of Alpena Brownfield Redevelopment Authority was established by City Council Resolution No. 1997-7 in March 1997, with the City's Downtown Development Authority (DDA) Board serving as the Brownfield Authority Board as well. As the Brownfield Authority became more active the dual role of the DDA Board became less desirable due to increased workloads for the members and the increased likelihood of conflicts of interest between the activities of the two Authorities. In 2006, the original nine-member Brownfield Authority Board represented by the DDA was dissolved and a new, independent five-member Board established with a new set of by-laws. At its first meeting in October 2006, the new Board officially changed the Authority's name to the City of Alpena Authority for Brownfield Redevelopment.

This fund is used to account for the administrative costs of the Authority. The Authority's debt service and capital project activities are accounted for in fund 402.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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AUTHORITY FOR BROWNFIELD REDEVELOPMENT

REVENUES

243-000-402.003	TAX INCREMENTS (ALP MARC)	0	0	0	0
243-000-402.004	TAX INCREMENTS (LAFARGE)	8,208	0	0	0
243-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	1,066	1,026	1,062	1,073
243-000-402-006	TAX INCREMENTS (HOLIDAY INN)	0	231	241	1,682
243-000-402-007	TAX INCREMENTS (TB CJD)	0	0	0	673
243-000-677-000	MISCELLANEOUS	500	0	0	0
243-000-699.000	FR GENERAL FUND	0	0	0	0

TOTAL REVENUES		9,774	1,257	1,303	3,428
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EXPENDITURES

243-412-841.000	CHARGES - ADMINISTRATION	0	0	0	0
243-412-860.000	CONTINUING EDUCATION	0	0	0	0
243-412-956.000	MISCELLANEOUS	425	0	0	0
243-966-999.000	TRANSFER - GENERAL FUND	10,000	0	0	0

TOTAL EXPENDITURES		10,425	0	0	0
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AUTHORITY FOR BROWNFIELD REDEVELOPMENT

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	1,303
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	1,257
Fund Balance From Prior Year	6/30/2016	\$	3,820
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	6,380

BUILDING OFFICIAL

The Public Act of 245 of 1999 amended the State Construction Code. The Act in Section 22 places accounting requirements on local government. Therefore, a separate special revenue fund has been established. This fund helps to easily identify the charges for services versus the expenses of this department.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
BUILDING OFFICIAL					
REVENUES					
249-000-607.000	CHARGES FOR SERVICES	85,902	95,000	115,000	115,000
249-000-607.001	CHARGES FOR SERVICES-ACCESS	17,762	70,000	70,000	70,000
249-000-665.000	INVESTMENT INCOME	31	30	30	30
249-000-677.000	MISCELLANEOUS	1,563	1,700	1,700	1,700
249-000-699.000	FR GENERAL FUND	20,000	50,000	40,000	40,000
TOTAL REVENUES		125,258	216,730	226,730	226,730
EXPENDITURES					
249-371-701.000	SALARIES & WAGES	77,189	81,000	82,620	84,272
249-371-705.050	HEALTH ACTUARY	3,099	4,875	1,652	3,371
249-371-705.097	HSA CONTRIBUTION	0	250	510	510
249-371-705.098	STATE/FED INS TAX	1,151	560	0	0
249-371-705.099	MI CLAIMS TAX	67	0	0	0
249-371-705.100	HEALTH INSURANCE	22,664	20,000	20,300	20,910
249-371-705.200	DENTAL INSURANCE	2,519	2,485	2,418	2,490
249-371-705.300	LIFE INSURANCE	235	230	185	191
249-371-705.400	FICA	5,647	6,196	6,320	6,447
249-371-705.500	RETIREMENT	11,498	11,206	12,927	14,220
249-371-705.600	UNIFORMS	17	200	200	200
249-371-705.900	LONG TERM DISABILITY	499	280	50	50
249-371-726.000	SUPPLIES	3,794	3,000	3,000	3,000
249-371-730.000	DURABLE GOODS	0	0	0	0
249-371-800.000	PROF & CONTRACTUAL	16,723	56,000	56,000	56,000
249-371-860.000	CONTINUING EDUCATION	1,437	3,000	3,000	3,000
249-371-910.000	INSURANCE & BONDS	1,362	1,401	1,443	1,486
249-371-920.000	UTILITIES	1,852	2,400	2,400	2,400
249-371-931.000	REPAIRS & MAINTENANCE	605	625	635	645
249-371-943.000	EQUIPMENT RENT	28	30	35	35
249-371-954.000	OFFICE RENT	1,982	2,100	2,150	2,200
249-371-956.000	MISCELLANEOUS	625	625	625	625
TOTAL EXPENDITURES		152,993	196,463	196,470	202,052

BUILDING OFFICIAL

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	30,260
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	20,267
Fund Balance From Prior Year	6/30/2016	\$	(10,160)
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	40,367

BUDGET STABILIZATION FUND

The Budget Stabilization Fund, commonly referred to as a “Rainy Day” fund, was created in accordance with 1978 P.A. 30, as amended. The Budget Stabilization Fund was established by Ordinance 99-290 at the March 15, 1999, Municipal Council meeting. The fund will be used to guard against periods of economic downturns when revenues are reduced. \$500,000 was transferred from the General Fund in fiscal year 1998-1999. In fiscal year 2000-2001, \$50,000 was allocated to this fund.

The cuts in state revenue forced us to use \$180,000 in fiscal year 2003-2004 and \$200,000 in fiscal year 2004-2005 to continue the same level of services to the citizens of Alpena. In 2005-2006, we used \$165,000, leaving a balance of \$5,000. We were unable to allocate money to this fund from 2006 through 2014. \$5,000 was allocated for 2014-2015, 2015-2016, 2016-2017 and \$5,000 will be allocated for 2017-2018.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
257-000-665-000	INVESTMENT INCOME	31	40	40	40
TOTAL REVENUES		31	40	40	40
OTHER FINANCING SOURCES					
257-000-699.000	FR GENERAL FUND	5,000	5,000	5,000	5,000
257-000-699.900	APPROPRIATION FR FUND BAL	0	0	0	0
TOTAL OTHER FINANCING SOURCES		5,000	5,000	5,000	5,000
TOTAL REVENUES AND OTHER FINANCING SOURCES		5,031	5,040	5,040	5,040
EXPENDITURES					
257-205-999.001	INTEREST TRANS - GEN FUND	0	0	0	0
257-966-999.000	TRANSFER - GENERAL FUND	31	40	40	40
TOTAL EXPENDITURES		31	40	40	40

BUDGET STABILIZATION FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	5,000
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	5,000
Fund Balance From Prior Year	6/30/2016	\$	15,000
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	25,000

BUILDING AUTHORITY DEBT FUND

The Building Authority Debt Fund is used to record the payment of principal and interest on projects needed to be financed.

The Building Authority Debt Fund accounts for one bond issue as listed below:

City of Alpena Building Authority, 2004 Building Authority Bonds - **Department of Public Works Project.**

Original Date of Issue:	August 17, 2004
Original Amount of Issue:	\$ 1,800,000

In 2013, the City did a refunding of the 2004 bond. The new schedule reflects the new debt service as well as a small portion of unrefunded bonds. The net savings on this refunding was \$113,622.53.

Refunding Date:	May 15, 2013
Unrefunded 2004 Bond	\$ 100,000
2013 Refunding Bonds	\$ 1,525,000
Debt Outstanding 6/30/17:	\$ 1,370,000
2017-2018 Deductions	90,000
Debt Outstanding 6/30/18:	\$ 1,280,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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BUILDING AUTHORITY DEBT FUND

REVENUES

369-000-665.000	INVESTMENT INCOME	5	5	5	5
369-000-699.000	FR GENERAL FUND	182,158	129,318	128,208	121,835
369-000-699-014	FR DEBT FUND	0	0	0	0
369-000-699-015	FR G.O. DEBT FUND	0	0	0	0
369-906-698.000	OTH FIN SOURCES/BOND PROC	0	0	0	0

TOTAL REVENUES		182,163	129,323	128,213	121,840
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EXPENDITURES

369-906-800.000	PROF & CONTRACTUAL	3,900	0	0	0
369-906-991.800	LAKESIDE MOTEL - PRIN	50,000	0	0	0
369-906-991.801	PRINCIPAL PAYMENT	95,000	95,000	95,000	90,000
369-906-993.000	ACCOUNT MAINT FEES	350	700	700	700
369-906-995.800	LAKESIDE MOTEL - INT	1,200	0	0	0
369-906-995.801	INTEREST PAYMENT	34,758	33,618	32,508	31,135

TOTAL EXPENDITURES		185,208	129,318	128,208	121,835
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BUILDING AUTHORITY DEBT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	5
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	5
Fund Balance From Prior Year	6/30/2016	\$	15,597
FUND BALANCE AT END OF FISCAL YEAR 2017-18		\$	15,607

CAPITAL IMPROVEMENT FUND

With the voter's approval, the City sold the Alpena Civic Center due to the high cost to maintain and upgrade it. The building was sold for \$125,000 in 2011. With Council's authorization, the net proceeds of \$119,889 were deposited into a new fund – The Capital Improvement Fund.

The County returned a balance of \$19,056 from the Community Events Center millage proceeds when that funding obligation was fulfilled in 2011. That refund was deposited into this Capital Improvement Fund. The old DPW Building sold on a land contract was paid ahead of schedule in a lump sum of \$120,000. That was deposited in the fund in October of 2014.

The Capital Improvement Fund has been designated for capital improvements to the City Hall, cemetery and marina buildings.

Over \$200,000 in Maintenance and Upgrades will be completed in 2016-2017. The balance of the money in the fund will be used to replace the boiler at City Hall.

Capital Outlay and Major Projects

Replace Boiler at City Hall	401-441-980-003	\$ <u>64,000</u>
TOTAL CAPITAL IMPROVEMENT FUND		\$ 64,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
CAPITAL IMPROVEMENT FUND					
REVENUES					
401-000-665.000	INVESTMENT INCOME	809	550	100	0
401-000-673.000	SALE OF ASSETS	0	0	0	0
TOTAL REVENUES		809	550	100	0
EXPENDITURES					
401-441-980-003	BUILDING IMPROVEMENTS	0	87,500	174,373	0
TOTAL EXPENDITURES		0	87,500	174,373	0

CAPITAL IMPROVEMENT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	(174,273)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(86,950)
Fund Balance From Prior Year	6/30/2016	\$	261,323
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	100

BROWNFIELD CAPITAL PROJECTS

In accordance with Act 381 of 1996, as amended, the purpose of the City of Alpena Authority for Brownfield Redevelopment is to promote the redevelopment of contaminated, blighted, functionally obsolete and historically significant properties within the City of Alpena through the use of Tax Increment Financing (TIF) and State tax credits (eliminated by the State in 2011). The Authority Board may approve site specific brownfield plans that provide financial incentives for environmental and development activities that support the redevelopment of the property, thereby creating investment, new employment opportunities and a rejuvenated tax base. A developer may be reimbursed for the cost of environmental activities such as site assessments, Baseline Environmental Assessments (BEAs) and remediation of known contaminants, as well as development activities including demolition and installation of necessary public infrastructure. These reimbursements may be funded utilizing the increase in tax revenues resulting from the new development that are captured under a TIF.

Brownfield plans are reviewed and approved by both the Authority for Brownfield Redevelopment and City Council. Brownfield plans that capture state school taxes in addition to local taxes must also be approved by the Michigan Strategic Fund (MSF) Board in Lansing.

To date the Authority and Council have approved six brownfield plans, two of which – the NOAA Maritime Heritage Center and the Lafarge redevelopment project – include both TIF tax revenue capture (including school tax capture) and tax credits. These two TIFs expired December 31, 2014 and December 31, 2015, respectively. A third, the Fletcher Street Brewing Company, received tax credits only. The fourth plan, for the Dean Arbour Ford auto dealership development at 1001 US 23 North, provides for TIF tax capture (including school tax capture), and was approved by the Brownfield Authority in late April 2010, by City Council in early May and by the MSF Board in late May 2010. Tax capture for this project commenced with the 2013 summer tax bill and will continue through December 31, 2020. The Brownfield Plan also included a 7-year Commercial Rehabilitation local tax abatement. The fifth plan, was approved by the Brownfield Authority and City Council in November 2014 and by the MSF Board in January 2015, for the new Holiday Inn Express hotel currently under construction in downtown Alpena. This plan provides for both local and school tax capture over a fifteen (15) year period, and it too includes a 10-year Commercial Rehabilitation local tax abatement. Tax capture will commence with the summer 2016 taxes. The most recent approved plan is for The Thunder Bay CJD auto dealership on Chisholm Street, which will undergo major upgrades commencing in 2016. This plan was approved by the Authority and City Council in October 2015. Since only local taxes are being captured, no approval by the MSF Board was required. This plan runs through 2026.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
402-000-402.004	TAX INCREMENTS (LAFARGE)	63,167	0	0	0
402-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	33,042	32,390	33,136	33,421
402-000-402.006	TAX INCREMENTS (HOLIDAY INN)	0	9,439	28,718	60,581
402-000-402.007	TAX INCREMENTS(THUNDER BAY CJD)	0	24	2,490	12,791
402-000-445.000	INTEREST & PENALTIES	0	0	0	0
402-000-665.000	INVESTMENT INCOME	0	0	0	0
402-000-677.000	MISCELLANEOUS	0	0	0	0
402-000-699.000	FR GENERAL FUND	0	0	0	0
TOTAL REVENUES		96,209	41,853	64,344	106,793
EXPENDITURES					
DEAN ARBOR					
402-415-813.000	PROF FEES INSPECTIONS ETC	0	0	0	0
402-415-956.000	MISCELLANEOUS	0	0	0	0
402-415-963.400	SCHOOL TAX PAYMENT	0	0	0	19,559
402-415-980.000	BUILDING DEMOLITION	33,042	32,390	33,136	5,605
402-415-980.004	SITE IMPROVEMENTS	0	0	0	0
TOTAL DEAN ARBOR		33,042	32,390	33,136	25,164
HOLIDAY INN EXPRESS					
402-416-980-000	BUILDING DEMOLITION	0	0	0	0
402-416-980-004	SITE IMPROVEMENTS	0	0	38,157	60,581
TOTAL HOLIDAY INN EXPRESS		0	0	38,157	60,581
THUNDER BAY CHRYSLER JEEP DODGE					
402-417-980.000	BUILDING DEMOLITION	0	0	2,514	12,791
TOTAL THUNDER BAY CHRYSLER JEEP DODGE		0	0	2,514	12,791
OTHER FINANCING USES					
402-966-999.908	SITE REMEDIATION FUND	73,824	0	0	8,257
TOTAL OTHER FINANCING USES		73,824	0	0	8,257
TOTAL EXPENDITURES AND OTHER FINANCING USES		106,866	32,390	73,807	106,793

BROWNFIELD CAPITAL PROJECTS

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	(9,463)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	9,463
Fund Balance From Prior Year	6/30/2016	\$	0
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	0

SEWAGE FUND

The Sewage Fund is an enterprise fund. It is used to account for the acquisition, operation, maintenance, and replacement of the sewage treatment and sewage collection systems. The two systems are entirely self-supported by user charges. User Fees are expected to produce \$1,988,200. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual sewage generated based on the volume of water being used. We have also proposed a 5% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Waste Water Treatment Plant and Collection System has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid over the next 4 years.

Number of City of Alpena Customers	4,659
Number of Alpena Township Customers	1,906
Miles of City Sewer Main	69.3
Alpena CRTC Main Customers (Inc. Above)	6

The City will be undertaking an aggressive replacement plan this summer and next spring to replace sanitary sewer mains on the high maintenance list. These are mains with known defects that require cleaning on a more frequent basis than our standard schedule. At the plant we will be replacing two chemical storage tanks which are failing, air handling units on the building, replacement of service water piping, and installing an electronic control valve on the raw activated sludge line. The proposed projects are as follows:

Capital Outlay and Major Projects

Treatment Plant

Safety Hazard Abatement	590-537-981-000	\$	10,000
Asbestos Abatement	590-537-981-000		5,000
Rooftop Make Up Air Units (2)	590-537-981-000		50,000
Electronic Control Valve for W.A.S	590-537-981-000		15,000
Sodium Hydroxide Tank Replacement	590-537-981-000		30,000
Sodium Hypochlorite Tank Replacement	590-537-981-000		60,000
Service Water Piping Replacement	590-537-981-000		<u>30,000</u>
TOTAL TREATMENT PLANT		\$	200,000

Collection System-Construction

Eleventh Ave – Park St to M-32	590-538-981-051	\$ 231,000
US-23 North Development	590-538-981-051	85,000
Campbell St – 5 th Av to Ripley BLVD	590-538-981-051	198,000
Tawas Street – 8 th Av to 9 th Av	590-538-981-051	112,500
Potter St – M-32 to Lincoln St	590-538-981-051	42,500
Lincoln St – Potter St to 4 th Av	590-538-981-051	300,000
Fourth Av – M-32 to Tawas St	590-538-981-051	150,000
Fifth Av – Ripley BLVD to Baldwin St	590-538-981-051	150,000
CRTC Lift Station Telemetry	590-538-981-051	20,000
Sable St – 8 th Av to 9 th Av	590-538-981-051	112,500
Upgrade Pump at Lift Stations	590-538-981-056	15,500

TOTAL COLLECTION SYSTEM **\$ 1,417,000**

Other

New Services	590-538-981-052	\$ 10,000
Replacement Services	590-538-981-053	35,000

TOTAL OTHER **\$ 45,000**

TOTAL SEWAGE FUND **\$ 1,662,000**

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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SEWAGE FUND

REVENUES

590-000-477.000	PLUMBING PERMITS	575	800	600	600
590-000-477.100	IPP PERMITS	100	400	100	400
590-000-626.000	CHARGES - TAP FEES	14,405	2,965	3,000	3,000
590-000-626.100	CHARGES - SAMPLING/TEST	0	50	100	100
590-000-642.000	SALES & CHARGES	3,091,202	3,060,000	3,121,410	3,183,800
590-000-642.100	SALES - HAULED WASTE	0	0	0	0
590-000-642.200	SALES - SEPTAGE	124,906	105,000	95,000	95,000
590-000-665.000	INVESTMENT INCOME	7,826	9,500	6,000	6,000
590-000-666.000	INVESTMENTS-CHANGE IN VAL	0	0	0	0
590-000-677.000	MISCELLANEOUS	6,394	6,600	7,000	7,000

TOTAL REVENUES	3,245,408	3,185,315	3,233,210	3,295,900
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DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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EXPENDITURES

TREATMENT

590-537-705.300	LIFE INSURANCE	13	13	13	13
590-537-726.000	SUPPLIES	36,017	42,000	43,000	43,000
590-537-730.000	DURABLE GOODS	2,631	0	0	0
590-537-800.000	PROF & CONTRACTUAL	0	28,000	15,000	0
590-537-814.000	CONT - OPERATIONS	608,969	612,000	628,000	640,000
590-537-814.001	CONT - TOWNSHIP	0	0	0	0
590-537-814.002	CONT - COLLECTION	37,022	36,600	37,332	38,070
590-537-814.003	CONT - METERS	0	0	0	0
590-537-814.005	CONT - FIXED ASSETS STUDY	713	600	750	750
590-537-841.000	CHARGES - ADMINISTRATION	198,065	204,007	210,127	214,330
590-537-910.000	INSURANCE & BONDS	20,526	22,518	23,000	23,500
590-537-920.000	UTILITIES	247,208	253,000	256,000	259,000
590-537-931.000	REPAIRS & MAINTENANCE	131	1,000	2,000	2,000
590-537-945.000	FIBER OPTIC RENT	3,848	3,848	3,848	3,848
590-537-956.000	MISCELLANEOUS	31,103	55,000	65,000	55,000
590-537-968.000	DEPRECIATION	233,800	0	0	0
590-537-981.000	CAPITAL OUTLAY	0	190,000	200,000	158,000
590-537-981.014	CAP - LAND IMPROVEMENTS	0	20,000	0	0
TOTAL TREATMENT		1,420,046	1,468,586	1,484,070	1,437,511

COLLECTION

590-538-701.000	SALARIES & WAGES	9,605	27,197	27,741	28,300
590-538-705.050	HEALTH ACTUARY	340	1,604	543	1,105
590-538-705.098	STATE/FED INS TAX	228	270	0	0
590-538-705.099	MI CLAIMS TAX	13	130	0	0
590-538-705.100	HEALTH INSURANCE	4,298	4,300	3,700	3,700
590-538-705.200	DENTAL INSURANCE	434	390	370	370
590-538-705.300	LIFE INSURANCE	24	25	25	25
590-538-705.400	FICA	735	2,030	2,071	2,140
590-538-705.500	RETIREMENT	4,599	2,914	3,620	3,982
590-538-705.900	LONG TERM DISABILITY	57	60	60	60
590-538-730.000	DURABLE GOODS	0	0	0	0
590-538-800.000	PROF & CONTRACTUAL	629	629	679	679
590-538-814.000	CONT - OPERATIONS	297,629	312,151	318,394	324,762
590-538-814.004	CONT - MISC STUDIES	0	0	0	0
590-538-841.002	CHARGES - COMPUTER ADMIN	9,188	9,647	9,748	9,943
590-538-860.000	CONTINUING EDUCATION	0	0	0	0
590-538-920.000	UTILITIES	17,269	16,800	17,200	17,550
590-538-931.000	REPAIRS & MAINTENANCE	5,505	19,000	9,000	9,000
590-538-931.103	MAINT - AIR BASE	11,156	3,700	3,700	3,800
590-538-943.000	EQUIPMENT RENT	5,422	5,800	7,000	7,000

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
590-538-945.000	FIBER OPTIC RENT	35,398	35,398	35,398	35,398
590-538-956.000	MISCELLANEOUS	525	1,400	1,000	1,000
590-538-968.000	DEPRECIATION	359,124	0	0	0
590-538-981.000	CAPITAL OUTLAY	0	20,000	0	0
590-538-981.051	CAP - SEWER MAINS	0	325,000	1,401,500	1,035,500
590-538-981.052	CAP - NEW SEWER SERVICES	0	16,000	10,000	10,000
590-538-981.053	CAP - REPL SEWER SERVICES	0	35,000	35,000	35,000
590-538-981.054	CAP - TONE EQUIP-SEWER	0	0	0	0
590-538-981.056	CAP - LIFT STATIONS	0	15,500	15,500	0
590-538-991.700	1998 S/W REV BONDS - PRIN	0	140,000	137,500	132,500
590-538-991.802	SRF BOND - PRIN	0	150,000	150,000	155,000
590-538-991.803	G.O. BOND - PRIN	0	25,000	25,000	25,000
590-538-993.000	ACCOUNT MAINT FEES	0	0	0	0
590-538-995.700	1998 S/W REV BONDS -INT	8,434	6,426	3,804	1,252
590-538-995.802	SRF BOND - INTEREST	38,726	36,898	34,460	31,982
590-538-995.803	G.O. BOND - INTEREST	16,133	15,313	14,219	13,125
TOTAL COLLECTION		825,471	1,228,582	2,267,232	1,888,173

OTHER FINANCING USES

590-966-999.906	WATER FUND	0	0	0	0
TOTAL OTHER FINANCING USES		0	0	0	0

TOTAL EXPENDITURES AND OTHER FINANCING USES		2,245,517	2,697,168	3,751,302	3,325,684
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PROJECTED SURPLUS

Budgeted Net Revenues (Expenditures)	6/30/2018	\$ (518,092)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$ 488,147
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2016	\$ 2,260,832
RESERVED G.O. BOND ISSUE		\$ 39,219
RESERVED W/S REVENUE 2012 BOND ISSUE		\$ 141,304
PROJECTED SURPLUS AT END OF BUDGET YEAR 2017-18		\$ 2,050,364

WATER FUND

The Water Fund is an enterprise fund and is used to account for the acquisition, operation, maintenance, and replacement of the Water Production and Water Distribution systems, which are entirely self-supported, by user charges. User Fees are expected to produce \$1,893,900. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual water being used. We have also proposed a 10% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Water Production and Water Distribution system has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid over the next 4 years.

Number of City of Alpena Customers	4,665
Number of Alpena Township Customers	2,377
Miles of City Water Main	80.6

The City will be undertaking an aggressive replacement plan this summer and next spring to replace aged and deficient mains in conjunction with sewer projects. The projects are as follow:

Capital Outlay and Major Projects

Treatment Plant

Elevator Rebuild	591-541-982-000	\$ 60,000
Lab Equipment	591-541-982-000	5,000
Structural Mechanical Upgrades	591-541-982-000	10,000
Asbestos/Hazard Abatement	591-541-982-000	20,000
Water Infrastructure Security-Plant	591-541-982-000	<u>10,000</u>
TOTAL TREATMENT PLANT		\$ 105,000

Distribution System

US-23 North Water	591-542-982-051	\$ 130,000
Tawas St – 8 th Av to 9 th Av	591-542-982-051	155,000
Potter St – M-32 to Lincoln St	591-542-982-051	60,000
Lincoln St – Potter St to 4 th Av	591-542-982-051	375,000
Fourth Av – M-32 to Tawas St	591-542-982-051	200,000
Fifth Av – Ripley to Baldwin St	591-542-982-051	200,000
Sable St – 8 th Av to 9 th Av	591-542-982-051	155,000
Eleventh Avenue - Park to M-32	591-542-982-051	321,300
Campbell Street – M-32 to 5 th Av	591-542-982-051	<u>250,000</u>
TOTAL DISTRIBUTION SYSTEM		\$ 1,846,300

Other

Water Infrastructure Security-System	591-542-982-000	\$	15,000
Wilson Pump Station Flow meter	591-542-982-000		25,000
Main Valve Replacement	591-542-982-052		15,000
Large Meter Replacement	591-542-982-053		15,000
New Services	591-542-982-055		9,000
Replacement Services	591-542-982-056		18,000

TOTAL OTHER **\$ 97,000**

TOTAL WATER FUND **\$ 2,048,300**

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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REVENUES

591-000-477.000	PLUMBING PERMITS	250	200	500	500
591-000-626.000	CHARGES - TAP FEES	11,775	16,590	9,520	9,520
591-000-626.100	CHARGES - SAMPLING/TEST	18,580	18,500	18,000	18,000
591-000-628.100	HYDRANT USE	590	3,500	4,400	4,400
591-000-642.000	SALES & CHARGES	2,990,200	3,093,700	3,176,481	3,271,700
591-000-665.000	INVESTMENT INCOME	2,416	2,200	2,000	2,000
591-000-666.000	INVESTMENTS-CHANGE IN VAL	0	0	0	0
591-000-673.000	SALE OF ASSETS	194	0	0	0
591-000-677.000	MISCELLANEOUS	24,940	82,400	25,000	25,000
591-000-699.008	FR SEWER FUND	0	0	0	0

TOTAL REVENUES	3,048,945	3,217,090	3,235,901	3,331,120
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EXPENDITURES

PRODUCTION

591-541-726.000	SUPPLIES	126,823	127,000	166,000	166,000
591-541-730.000	DURABLE GOODS	2,652	0	0	0
591-541-814.000	CONT - OPERATIONS	604,963	612,800	625,100	637,600
591-541-920.000	UTILITIES	107,362	110,000	123,432	130,000
591-541-956.000	MISCELLANEOUS	37,222	130,000	65,000	55,000
591-541-968.000	DEPRECIATION	91,788	0	0	0
591-541-982.000	CAPITAL OUTLAY	0	342,200	105,000	350,000

TOTAL PRODUCTION	970,810	1,322,000	1,084,532	1,338,600
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DISTRIBUTION

591-542-701.000	SALARIES & WAGES	12,657	36,997	37,737	38,500
591-542-705.400	FICA	968	2,830	2,886	2,910
591-542-730.000	DURABLE GOODS	0	0	0	0
591-542-800.000	PROF & CONTRACTUAL	629	28,629	15,629	629

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
591-542-814.000	CONT - OPERATIONS	261,808	299,508	305,498	311,600
591-542-841.002	CHARGES - COMPUTER ADMIN	9,188	9,647	9,936	10,235
591-542-931.000	REPAIRS & MAINTENANCE	28,450	26,000	40,000	40,000
591-542-931.104	MAINT - WATER TOWERS	63,035	69,970	77,670	77,670
591-542-943.000	EQUIPMENT RENT	6,029	7,000	13,000	13,000
591-542-945.000	FIBER OPTIC RENT	2,887	2,887	2,887	2,887
591-542-956.000	MISCELLANEOUS	545	1,000	600	600
591-542-968.000	DEPRECIATION	240,576	0	0	0
591-542-969.000	LOSS ON DISPOSAL	0	0	3,000	0
591-542-982.000	CAPITAL OUTLAY	0	46,000	40,000	0
591-542-982.051	CAP - WATER MAINS	0	500,000	1,846,300	1,725,000
591-542-982.052	CAP - MAIN VALVES	0	15,000	15,000	15,000
591-542-982.053	CAP - LARGE METERS	0	15,000	15,000	15,000
591-542-982.055	CAP - NEW WATER SERVICES	0	9,000	9,000	9,000
591-542-982.056	CAP - REPL WATER SERVICES	0	18,000	18,000	18,000
591-542-982.057	CAP - TONE EQUIP-WATER	0	0	0	0
591-542-982.061	CAP - ELEVATED TANKS	0	0	0	0
591-542-991.700	1998 S/W REV BONDS - PRIN	0	140,000	137,500	132,500
591-542-991.701	DWRF BOND - PRIN	0	155,000	155,000	155,000
591-542-991.702	G.O. BOND - PRIN	0	25,000	25,000	25,000
591-542-993.000	ACCOUNT MAINT FEES	0	0	0	0
591-542-995.700	1998 S/W REV BONDS -INT	8,434	6,426	3,804	1,252
591-542-995.701	DWRF BOND - INTEREST	48,809	46,339	43,045	39,751
591-542-995.702	G.O. BOND - INTEREST	16,133	15,313	14,219	13,125
TOTAL DISTRIBUTION		700,148	1,475,546	2,830,711	2,646,659

COMMERCIAL

591-543-705.050	HEALTH ACTUARY	110	165	55	110
591-543-705.098	STATE/FED INS TAX	319	600	0	0
591-543-705.099	MI CLAIMS TAX	18	140	0	0
591-543-705.100	HEALTH INSURANCE	6,018	6,000	5,500	5,500
591-543-705.200	DENTAL INSURANCE	608	600	470	470
591-543-705.300	LIFE INSURANCE	34	35	35	35
591-543-705.500	RETIREMENT	4,599	2,914	3,620	3,982
591-543-705.900	LONG TERM DISABILITY	80	80	80	80
591-543-730.000	DURABLE GOODS	0	0	0	0
591-543-814.000	CONT - OPERATIONS	5,492	5,577	5,689	5,802
591-543-814.001	CONT - TOWNSHIP	0	0	0	0
591-543-814.002	CONT - COLLECTION	37,134	36,800	37,536	38,287
591-543-814.003	CONT - METERS	0	0	0	0
591-543-814.005	CONT - FIXED ASSETS STUDY	713	600	750	750

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
591-543-841.000	CHARGES - ADMINISTRATION	198,065	204,007	210,127	216,430
591-543-910.000	INSURANCE & BONDS	17,482	19,169	19,274	19,400
TOTAL COMMERCIAL		270,672	276,687	283,136	290,846
TOTAL EXPENDITURES		1,941,630	3,074,233	4,198,379	4,276,105

WATER FUND

PROJECTED SURPLUS			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	(962,478)
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	142,857
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2016	\$	3,255,171
RESERVED G.O. BOND ISSUE		\$	28,804
RESERVED W/S REVENUE 2012 BOND ISSUE		\$	141,304
PROJECTED SURPLUS AT END OF BUDGET YEAR 2017-18		\$	2,265,442

BROWNFIELD REMEDIATION REVOLVING FUND

The Brownfield Remediation Revolving Fund (RRF) is used to support the development or redevelopment of contaminated or potentially contaminated sites within the City by providing funding, either through grants or loans, to conduct environmental site investigations, prepare BEAs and Due Care Plans, and conduct site remediation activities. The Authority Board establishes policies and procedures for use of the funds, including whether they shall be provided as a loan or a grant to an eligible recipient. Funding is provided through an approved Brownfield Tax Increment Financing (TIF) Plan via the capture of local property taxes once all other eligible expenses are reimbursed. In 2013, the Authority and City Council approved a Brownfield Plan to allow for the expenditure of Remediation Funds in support of the City's purchase and demolition of the Beach Motel on State Avenue. Remediation Funds specifically covered the costs for a Phase 1 ESA, asbestos survey and removal of asbestos from the building, demolition of the building and air quality monitoring during demolition. In 2014, a Brownfield Plan was approved to assist the Austin Brothers Beer Company with the costs of Phase 1 and 2 Environmental Site Assessments, development of a Due Care Plan, and remediation of on-site contamination (via a loan) necessary for the development of a new production brewery and bar/restaurant in an existing industrial building. The new brewery, located off Miller Street adjacent to the railroad tracks, opened in November 2015. In February 2016, Council approved a Brownfield Plan for Target Alpena Development Corporation to assist in the redevelopment of the former Alpena Power Company property in downtown Alpena along the Thunder Bay River. Remediation Funds were intended to pay for a Phase 2 ESA, BEA, Due Care Plan and necessary environmental remediation. Demolition of the building occurred in mid 2016 utilizing a blight elimination grant from the state and private funding, however, it was not necessary to utilize the Remediation Fund appropriation. Target is currently marketing the property to potential developers.

The Authority approved a second loan to Austin Brothers Beer Co. in late 2016 to assist in the installation of new water and sanitary sewer service lines to the brewery. Repayment of the first Austin Brothers loan will commence in June 2017, while the second shorter term loan will begin repayment in May of 2017.

The RRF is funded from existing brownfield TIFs once all eligible expenditures have been paid. Only local tax capture is deposited into the RRF for a period of five years or the expiration of the brownfield plan, whichever occurs first. To date both the NOAA (both expired) and Lafarge TIFs, have contributed funds to the Brownfield Remediation Revolving Fund.

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
643-000-665-000	INVESTMENT INCOME	0	0	0	0
643-000-699-012	BRA CAPITAL FUND (LOCAL)	73,824	0	0	8,257
643-000-699-013	BRA CAPITAL FUND (SCHOOL)	0	0	0	0
643-000-678-000	REPAYMENT OF ADVANCE	0	3,862	20,332	1,749
TOTAL REVENUES		73,824	3,862	20,332	10,006

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
EXPENDITURES					
643-421-843-000	AUSTIN BROS BEER CO LLC	0	0	0	0
643-966-967-010	ECON DEV-AUSTIN BROS BEER CO LLC	0	27,609	0	0
TOTAL EXPENDITURES		0	27,609	0	0

BROWNFIELD REMEDIATION REVOLVING FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2018	\$	20,332
Current Est. Operating Surplus (Deficit)	6/30/2017	\$	(23,747)
Fund Balance From Prior Year	6/30/2016	\$	211,094
FUND BALANCE AT END OF BUDGET YEAR 2017-18		\$	207,679

EQUIPMENT FUND

This fund owns and maintains the City's fleet of vehicles (except police, ambulance, and older fire vehicles) and construction equipment. Equipment rental is the amount charged to the other City departments for the use of this equipment. Two Department of Public Works employees provide fleet vehicle maintenance.

Equipment is assigned a rental rate, which in turn funds the replacement and maintenance costs. Act 51 rental rates are used for DPW equipment. Revenues generated by the sale of outdated equipment will be placed back into the fund for future fund operations.

Purchases for the City's equipment and vehicle fleet are coordinated by the Department of Public Works or Fire Department as needed.

Capital Outlay and Major Projects

New or Rebuilt Equipment - DPW

Tandem Axle Truck with Dump Box #36	661-905-983-000	\$ <u>110,000</u>
TOTAL EQUIPMENT/VEHICLE PURCHASES		\$ 110,000

DPW CONSTRUCTION FUND

During the fiscal year 2005-2006, the Alpena Building Authority completed construction of the new Department of Public Works Service Facility on Long Lake Avenue; which is now occupied by the Department of Public Works.

The Building Authority financed this project through the sale of approximately \$1.8-million in bonds. The Building Authority now leases the DPW facility to the City until the bonds are repaid, at which time the City of Alpena will assume direct ownership of it.

Since the City's Equipment Fund rents space in the new facility for storage of the DPW construction equipment and vehicle fleet, the Equipment Fund paid approximately \$120,000 per year to the Building Authority towards repayment of the bonds until 2012-13, then the General Fund began to make the lease payments.

The Alpena Municipal Council has also authorized that the principal amount of \$207,000 in the DPW Construction Fund be retained within this fund and that the investment income only be used for building improvements and stationary building equipment.

There are no capital projects scheduled for 2017-2018.

PUBLIC SAFETY FACILITY CONSTRUCTION FUND

On February 5, 1996, the Municipal council authorized that the principal amount of \$386,000 in the Public Safety Facility Construction fund be retained in the Construction Fund and that the investment income only be used for building improvements and stationary building equipment.

The interest was used for building projects and when it was depleted, Council authorized the use of the principal for continued capital and maintenance projects on the building.

The following are building improvements completed over the years and scheduled through 2016-2017. With completion of the 2016-2017 roof projects, the fund will have no balance left.

2001-2002

Non-skid Floor
Humidifier System
Generator
Phone System Expansion

2003-2004

Phase 1 of the Energy Light Installation
Upgrade to Carbon Monoxide Emission System

2004-2005

Completion of Energy Efficient Light Installation

2005-2006

Phone System
Air Compressor
Environmental Site Work
Initial Improvements and Renovations to the
Public Safety Facility Annex

2006-2007

Overhead Doors
Gate & Fence
Paving
Roof Repairs
Exterior Painting

2013-2014

Boiler Replacement Study

2014-2015

Boiler Replacement

2015-2016

Control System
Gutter Repair/Roof/Soffits
Air Conditioning

2016-2017

Completion of Roof Project

2017-2018

City Hall-Boiler & Hydronic Heat
Repairs

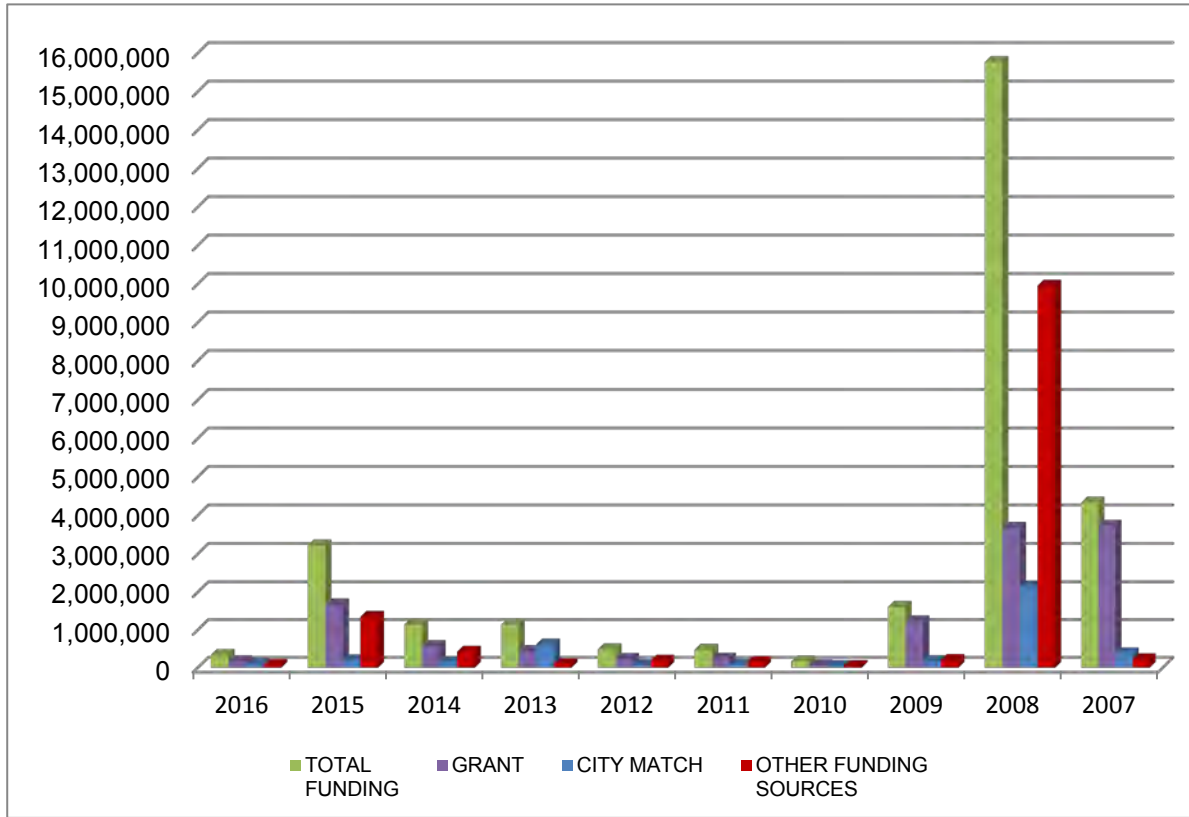
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2007-2016
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GRANTS

2007-2016



GRANT HISTORY 2007-2016				
YEAR	TOTAL FUNDING	GRANT	CITY MATCH	OTHER FUNDING SOURCES
2016	339,383	172,696	95,694	70,993
2015	3,218,433	1,674,891	196,935	1,346,607
2014	1,145,970	571,067	151,314	423,589
2013	1,141,847	438,260	615,120	88,467
2012	484,630	227,356	68,401	188,873
2011	472,025	239,950	76,152	155,923
2010	164,525	67,559	49,333	47,633
2009	1,610,298	1,228,690	175,576	206,032
2008	15,767,153	3,673,682	2,140,024	9,953,447
2007	4,334,580	3,730,751	379,808	224,021
TOTAL	\$ 28,678,844	\$ 12,024,902	\$ 3,948,356	\$ 12,705,585

2016
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
38,000	42,000	0	PROJECT: Replacement of two Patrol Vehicles GRANT SOURCE: USDA Rural Development DESCRIPTION: Funds received from USDA for purchase and equipping of two patrol vehicles.
6,290	6,290	0	PROJECT: Purchase of Replacement Bulletproof Vest GRANT SOURCE: Federal Government Bulletproof Vest Partnership DESCRIPTION: Grant provided 50% reimbursement
3,843	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
3,246	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training for 2016 CY.
0	44,104	44,104	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *For 15-16 FY
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
0	0	9,800	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$51,379	\$92,394	\$65,393	2016 POLICE DEPARTMENT TOTAL

2016
GRANTS BY DEPARTMENT

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
4,650	0	0	PROJECT: CPR Quality Meters GRANT SOURCE: Community Foundation of Northeast Michigan DESCRIPTION: Received funds for CPR Quality Meters
106,667	0	5,600	PROJECT: CPR Compression Devices GRANT SOURCE: Federal-FEMA DESCRIPTION: Received federal funds for CPR Compression Devices
\$111,317	\$0	\$5,600	2016 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	FUNDING SOURCES	
10,000	3,300	0	PROJECT: Trail Signage Grant GRANT SOURCE: Regional Prosperity Initiative (State) DESCRIPTION: Received funds to construct additional trail signage utilizing DNR approved trail sign types.
\$10,000	\$3,300	\$0	2016 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$172,696	\$95,694	\$70,993	TOTAL GRANTS RECEIVED IN 2016

2015
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
66,000	0	0	PROJECT: Woodward Avenue Trailhead GRANT SOURCE: MDNR Recreational Trails Program DESCRIPTION: Additional Funding For elements of the project that were deleted from original bid
\$66,000	\$0	\$0	2015 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	45,629	45,629	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *Estimated cost with true-up in October of 2016.
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
3,391	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training.
7,709	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
0	219	3,000	PROJECT: Replacement of Patrol Flashlights GRANT SOURCE: Community Foundation for NE MI and the Deputy Ryan Seguin Memorial Fund DESCRIPTION: Funds donated to purchase replacement patrol flashlights.
0	0	1,000	PROJECT: Replacement of Digital Cameras/Cases GRANT SOURCE: Meijer, Inc (Alpena) DESCRIPTION: Corporation donated \$1,000 for the purchase of digital cameras, cases, and accessories for patrol officers and detective.

2015
GRANTS BY DEPARTMENT

0	0	12,000	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
0	0	829	PROJECT: Trading Card Program GRANT SOURCE: First Federal of Alpena and Alpena Area Credit Unions DESCRIPTION: Police officer trading cards for public relations program.
\$11,100	\$45,848	\$73,947	2015 POLICE DEPARTMENT TOTAL

GENERAL GOVERNMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,200	0	0	PROJECT: Handicap Voting Booths GRANT SOURCE: Help America Vote Act (HAVA) DESCRIPTION: Received six Handicap Voting Booths for voting in the precincts.
\$1,200	\$0	\$0	2015 GENERAL GOVERNMENT TOTAL

2015
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,291,591	0	1,043,560	PROJECT: 2015 Facade Grant Program-Alpena Furniture and The Owl GRANT SOURCE: MEDC Community Development Block Grant DESCRIPTION: Restore the Façade on Alpena Furniture and create ten (10) new residential rental units on the second floor. Restore and enhance the façade on The Owl Restaurant.
245,000	0	65,000	PROJECT: Former Alpena Power Demolition GRANT SOURCE: 2015 Michigan Blight Elimination Program DESCRIPTION: Demolish the vacant former Alpena Power Office building located at 310 N Second Ave for the purpose of creating a new redevelopment ready development site in the downtown.
45,000	151,087	150,000	PROJECT: Truck Route Bypass Road GRANT SOURCE: USDA Rural Business Development Grant DESCRIPTION: Assist in the creation of a road to fill a gap in the existing truck route and construct utilities to better serve businesses and residences in the area.
15,000	0	14,100	PROJECT: River Center Feasibility Study GRANT SOURCE: USDA Rural Business Development Grant DESCRIPTION: Conduct a study to determine if the proposed River Center's feasibility and determine the Center's public interest and level of support.
\$1,596,591	\$151,087	\$1,272,660	2015 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$1,674,891	\$196,935	\$1,346,607	TOTAL GRANTS RECEIVED IN 2015

**2014
GRANTS BY DEPARTMENT**

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
245,000	105,000	0	PROJECT: Woodward Avenue Trailhead Development GRANT SOURCE: Michigan Natural Resources Trust Fund DESCRIPTION: Development of a trailhead on Woodward Avenue at the terminus of the Northeast State Trail including a pavilion and year round restroom facilities
\$245,000	\$105,000	\$0	2014 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	46,314	46,314	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in community schools
3,067	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
0	0	17,775	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers mentor court-ordered at-risk youth
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
0	0	726	PROJECT: Trading Card Program GRANT SOURCE: Local Banks and Credit Unions DESCRIPTION: Police officer trading cards for public relations program
\$3,067	\$46,314	\$76,304	2014 POLICE DEPARTMENT TOTAL

**2014
GRANTS BY DEPARTMENT**

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
3,000	0	0	PROJECT: Echo Program GRANT SOURCE: Community Foundation of Northeast Michigan (Echo Program) DESCRIPTION: Non-transport paramedic unit in Western Alpena County
\$3,000	\$0	\$0	2014 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
320,000	0	347,285	PROJECT: 2014 Downtown Rental Development GRANT SOURCE: MSHDA Community Development Block Grant DESCRIPTION: Construction of eight (8) new residential rental units above existing commercial space in the downtown area to benefit moderate or low income rental households.
\$320,000	\$0	\$347,285	2014 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$571,067	\$151,314	\$423,589	TOTAL GRANTS RECEIVED IN 2014

2013
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
370,000	525,000	0	PROJECT: Grant Street Reconstruction GRANT SOURCE: MDOT Small Urban DESCRIPTION: Reconstruction of Grant Street from Hobbs to Addison with storm sewer, removal of unsuitable materials and replacement of one block of sewer and two blocks of water
\$370,000	\$525,000	\$0	2013 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
26,000	39,879	0	PROJECT: Replacement of two Patrol Vehicles GRANT SOURCE: USDA Rural Development DESCRIPTION: USDA contributed approximately 40% for purchase of 2 fully equipped patrol vehicles
10,610	0	0	PROJECT: New 800 MHz communications system GRANT SOURCE: Region 7 Homeland Security DESCRIPTION: Upgraded and expanded station's 800 MHz communication system
2,801	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in community schools
0	49,467	49,467	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
349	349	0	PROJECT: Purchase of Replacement Bulletproof Vest GRANT SOURCE: Federal Government Bulletproof Vest Partnership DESCRIPTION: Grant provided 50% reimbursement
\$39,760	\$89,695	\$60,467	2013 POLICE DEPARTMENT TOTAL

2013
GRANTS BY DEPARTMENT

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
16,500	0	16,500	PROJECT: Jaws of Life GRANT SOURCE: AAA DESCRIPTION: To help offset cost of Jaws of Life replacement
3,000	0	3,000	PROJECT: Jaws of Life GRANT SOURCE: Community Foundation of NE MI DESCRIPTION: To help offset cost of Jaws of Life replacement
8,500	425	8,500	PROJECT: Thermal Imaging Camera GRANT SOURCE: FEMA DESCRIPTION: Replacement of Thermal Imaging Camera
\$28,000	\$425	\$28,000	2013 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
500	0	0	PROJECT: River Rats Summer Science Program (Wildlife Sanctuary Board) GRANT SOURCE: Alpena County Youth and Recreation Fund DESCRIPTION: River Rats is a free Summer Science Fund for elementary age children. All lessons are "hands-on" and each child takes home a completed project. The average attendance is 40-50 children per session plus accompanying adults.
\$500	\$0	\$0	2013 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$438,260	\$615,120	\$88,467	TOTAL GRANTS RECEIVED IN 2013

2012
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
20,000	11,556	10,056	PROJECT: Thunder Bay Riverscape Plan GRANT SOURCE: Coastal Zone Management DESCRIPTION: Utilize NEMCOG to develop a future development plan for the river from the Ninth Ave. Bridge to the river mouth
\$20,000	\$11,556	\$10,056	2012 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	41,835	41,835	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
0	0	3,014	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
4,688	4,688	0	PROJECT: Purchase of Replacement Vests GRANT SOURCE: Federal Gov't Bulletproof Vest Partnership DESCRIPTION: Scheduled replacement of bulletproof vests
\$4,688	\$46,523	\$55,849	2012 POLICE DEPARTMENT TOTAL

2012
GRANTS BY DEPARTMENT

FIRE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
3,000	0	3,000	PROJECT: Jaws of Life GRANT SOURCE: NE MI Community Foundation DESCRIPTION: To help offset cost of Jaws of Life replacement
46,248	9,700	36,548	PROJECT: 800 MHz Radios GRANT SOURCE: US Dept Homeland Security / FEMA DESCRIPTION: 800 MHz radios
4,920	0	4,920	PROJECT: State Fire Protection Grant GRANT SOURCE: State of Michigan DESCRIPTION: Grant to offset costs of fire protection for state facilities located in Alpena
\$54,168	\$9,700	\$44,468	2012 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
22,500	622	22,500	PROJECT: Community Branding Project GRANT SOURCE: USDA DESCRIPTION: Community "Brand Camp" facilitated by a professional consultant to assist in the development of a new community brand and logo, and an implementation plan and timeline.
126,000	0	56,000	PROJECT: Northside Rental Rehab Program GRANT SOURCE: MSHDA HOME DESCRIPTION: Rehabilitation of at least eight (8) existing residential rental units in the Northside Amended Target Area to benefit low income rental households.
\$148,500	\$622	\$78,500	2012 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$227,356	\$68,401	\$188,873	TOTAL GRANTS RECEIVED IN 2012

**2011
GRANTS BY DEPARTMENT**

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
112,200	28,000	0	PROJECT: Citywide Permanent Sigange Replacment GRANT SOURCE: MDOT Safety Fund DESCRIPTION: Replace all regulatory, warning, school, and guide signs within the City to conform with new reflectivity requirements as established by Federal Highway Administration and the State of Michigan Manual of Uniform Traffic Control Devices
\$112,200	\$28,000	\$0	2011 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	40,657	40,657	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
0	0	3,203	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
49,860	7,495	0	PROJECT: Shared Report Management System with Alpena County GRANT SOURCE: Byrne Justice Assistance Grant DESCRIPTION: A shared information system allowing law enforcement agencies to exchange critical information in an effective and efficient manner.
0	0	1,853	PROJECT: Youth Alcohol Enforcement GRANT SOURCE: Office of Highway Safety Planning (Sheriff is project manager) DESCRIPTION: For alcohol enforcement detail.
\$49,860	\$48,152	\$56,713	2011 POLICE DEPARTMENT TOTAL

2011
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
77,890	0	99,210	PROJECT: Center Building Façade Improvement Project GRANT SOURCE: MEDC Community Development Block Grant DESCRIPTION: Replacement of existing and installation of new windows in three facades of the Center Building to match existing windows. Exterior renovation to be completed in tandem with interior renovation of the building's first floor as part of an expansion of an existing business.
\$77,890	\$0	\$99,210	2011 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$239,950	\$76,152	\$155,923	TOTAL GRANTS RECEIVED IN 2011

**2010
GRANTS BY DEPARTMENT**

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
34,600	8,700	0	PROJECT: Ford Avenue Guardrail Replacement GRANT SOURCE: MDOT Safety Grant DESCRIPTION: This project replaced the aging guardrail along Ford Avenue near the LaFarge property. This guardrail was installed incorrectly many years ago and was also deteriorating quickly, which was the supporting basis for obtaining the MDOT Safety Funding.
\$34,600	\$8,700	\$0	2010 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	36,633	36,633	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
2,500	0	0	PROJECT: Party Patrol-Alcohol Enforcement GRANT SOURCE: Office of Highway Safety Planning (Sheriff is project manager) DESCRIPTION: Overtime wages for officers
4,104	0	0	PROJECT: Homeland Security GRANT SOURCE: Region 7 Federal Grant DESCRIPTION: (8) XPR 6550 Portable High Band Radios Valued at \$513.00 each
3,383	0	0	PROJECT: 302 Funding (Training) GRANT SOURCE: State of Michigan DESCRIPTION: Funds for law enforcement training
298	0	0	PROJECT: PBT GRANT GRANT SOURCE: State of Michigan DESCRIPTION: Purchase two preliminary breath testers for alcohol enforcement.
\$10,285	\$36,633	\$47,633	2010 POLICE DEPARTMENT TOTAL

2010
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
500	0	0	PROJECT: River Rats Summer Science Program (Wildlife Sanctuary Board) GRANT SOURCE: Alpena County Youth and Recreation Fund DESCRIPTION: River Rats is a free Summer Science Program for elementary age children. Four sessions are scheduled within the Wildlife Sanctuary during the Summer of 2011, each on a different environmental topic. All lessons are "hands-on" and each child takes home a completed project. The average attendance is 40-50 children plus accompanying adults.
1,000	0	0	PROJECT: River Rats Summer Science Program (Wildlife Sanctuary Board) GRANT SOURCE: Kellogg Youth Fund of the Community Foundation for Northeast Michigan DESCRIPTION: River Rats is a free Summer Science Program for elementary age children. Four sessions are scheduled within the Wildlife Sanctuary during the Summer of 2011, each on a different environmental topic. All lessons are "hands-on" and each child takes home a completed project. The average attendance is 40-50 children plus accompanying adults.
21,174	4,000	0	PROJECT: Duck Park Kayak/Canoe Launch and Dock (a River Center Project) GRANT SOURCE: Monies from Wildlife Sanctuary Board's fundraising efforts, primarily from the Reel Fun Ice Fishing Tournament DESCRIPTION: First component of the River Center project to be constructed. Will provide improved kayak and canoe access to the Thunder Bay River within the Wildlife Sanctuary.
\$22,674	\$4,000	\$0	2010 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$67,559	\$49,333	\$47,633	TOTAL GRANTS RECEIVED IN 2010

2009
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
400,000	67,733	0	PROJECT: Cool Cities Blueprints for Neighborhoods Program GRANT SOURCE: Community Development Block Grant DESCRIPTION: The grant was utilized to install Bikepath around the North Side neighborhood and link into Lincoln School from the north. It also provided funding for resurfacing Ford Avenue from Fletcher Street to Miller Street and both Miller Street and Oldfield Street from Ford Avenue to Second Avenue. It also provided the funding along with the sewer and water fund to reconstruct Pine Street from Miller Street to lake street.
380,000	67,700	0	PROJECT: Alpena Small Urban Area GRANT SOURCE: American Recovery and Reinvestment Act DESCRIPTION: The project is a joint one with the Alpena County Road commission to resurface Misery Bay Road, Ford Avenue both inside the City, for our portion, and outside the City for the Counties portion.
\$780,000	\$135,433	\$0	2009 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	35,032	35,032	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
3,750	0	0	PROJECT: Party Patrol-Alcohol Enforcement GRANT SOURCE: Office of Highway Safety Planning (Sheriff is project manager) DESCRIPTION: Overtime wages for officers

2009
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
20,444	5,111	0	PROJECT: Homeland Security GRANT SOURCE: Region 7 Federal Grant DESCRIPTION: (5) 800 mobile radios, (1) 800 portable radio, (5) XTVA boxes
455	0	0	PROJECT: Glow Stick Program GRANT SOURCE: National City Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
250	0	0	PROJECT: Shop with a Cop Program GRANT SOURCE: K-Mart DESCRIPTION: \$250 in gift cards each year
16,153	0	0	PROJECT: Electronic Crash Reporting Software GRANT SOURCE: Office of Highway Safety Planning (Police Chief is project manager) DESCRIPTION: Crash reporting software to be used by the Alpena Police Department, Alpena County Sheriff's Department and MSP Post #74
50,000	0	0	PROJECT: Laptop and Docking Stations for patrol cars GRANT SOURCE: Federal Byrne Grant (Sheriff is project manager) DESCRIPTION: Joint project with Sheriff's Department. APD portion was (6) laptop computers, (10) docking stations.
16,238	0	0	PROJECT: High Band Radio Replacement GRANT SOURCE: Federal Justice Administration Grant (JAG) (Police Chief is project manager) DESCRIPTION: (18) High Band Portable Radios and accessories, also portable radios for Sheriff's Department
\$107,290	\$40,143	\$46,032	2009 POLICE DEPARTMENT TOTAL

2009
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
341,400	0	160,000	PROJECT: Rental Development Program GRANT SOURCE: MSHDA (CDBG) DESCRIPTION: Grant will assist in the development of eight new residential rental units in the vacant or underutilized upper floors of existing commercial buildings in the City's downtown. Currently working with three landlords on the development of five new units (three affordable and two market rate).
\$341,400	\$0	\$160,000	2009 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$1,228,690	\$175,576	\$206,032	TOTAL GRANTS RECEIVED IN 2009

2008
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
65,500	20,000	0	PROJECT: Chisholm Street Bi-Path GRANT SOURCE: Enhancement Funds DESCRIPTION: Construction of a bi-path
74,307	4,422	0	PROJECT: Chisholm Street Light Removal & Replacement GRANT SOURCE: MDOT DESCRIPTION: Removal and replacement of 49 street lights located within the section of Chisholm Street slated for reconstruction. (Chisholm Street Reconstruction Project)
439,600	0	0	PROJECT: Downtown Street Improvements GRANT SOURCE: MDOT - Jobs Today DESCRIPTION: Downtown street improvements
224,600	224,600	0	PROJECT: Floating Docks GRANT SOURCE: MDNR DESCRIPTION: Installation of floating docks
375,000	474,370	0	PROJECT: Long Rapids Road Improvements GRANT SOURCE: MDOT - Category "F" DESCRIPTION: Include curb and gutter installation with a three lane cross section. Includes replacing water main and new sewer crossings.
209,100	195,129	0	PROJECT: North Riverfront Park Heritage Improvements GRANT SOURCE: MDNR (MICHIGAN Natural Resources Trust Fund) DESCRIPTION: Grant assisted in upgrades to North Riverfront Park including a river deck, Bi-Path extension with decorative paving accents, landscaping. Irrigation, benches, picnic tables, trash receptacles, decorative pedestrian lighting, utility pedestals and river bank erosion control. Project was designed in-house by the City Engineering Department. Construction commenced Fall 2007 and was completed Summer 2008. The historical signage could not be completed within the grant term. Consequently, it was deleted from the project reducing the grant to \$209,100 from the original \$214,500.
\$1,388,107	\$918,521	\$0	2008 ENGINEERING DEPARTMENT TOTAL

2008
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
34,440	34,440	0	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
11,000	0	0	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
8,746	0	0	PROJECT: OWI/Seatbelt/Party Patrol GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Overtime wages for officers
1,000	0	0	PROJECT: OWI/Seatbelt/Party Patrol GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Equipment - Camcorder/Accessories, 3 Flashlights
4,033	0	0	PROJECT: 302 Funding (Training) GRANT SOURCE: State of Michigan DESCRIPTION: Funds for law enforcement training
10,016	0	0	PROJECT: Homeland Security GRANT SOURCE: Alpena County DESCRIPTION: (4) 800 portable radios (2,504.06 each)
364	0	0	PROJECT: Glow Stick Program GRANT SOURCE: National City Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
250	0	0	PROJECT: Shop with a Cop Program GRANT SOURCE: K-Mart DESCRIPTION: \$250 in gift cards each year
\$69,849	\$34,440	\$0	2008 POLICE DEPARTMENT TOTAL

2008
GRANTS BY DEPARTMENT

FIRE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
33,342	1,754	0	PROJECT: Exhaust Gas Capture Devices GRANT SOURCE: Federal Money Fire Grant Act FEMA DESCRIPTION: 4 Truck WARD Conversion
3,384	0	0	PROJECT: Fire Protection GRANT SOURCE: State of Michigan DESCRIPTION: Protecting State Buildings in City
\$36,726	\$1,754	\$0	2008 FIRE DEPARTMENT TOTAL

GENERAL GOVERNMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
25,000	23,880	22,662	PROJECT: Centers for Regional Excellence Grant GRANT SOURCE: Michigan State Housing Development Authority DESCRIPTION: The City was designated a Center for Regional Excellence by Governor Granholm. Funds were to be used for regional cooperation projects. The City initiated a major expansion of its fiber optic network and developed fiber optic connections with Earth Tech Operations, the DDA, Alpena County, Alpena Community College, Alpena Regional Medical Center, Northland Library, and the Thunder Bay National Marine Sanctuary. Development of this network permitted the introduction of high bandwidth Internet 2 capabilities to the Great Lakes Maritime Museum.
\$25,000	\$23,880	\$22,662	2008 GENERAL GOVERNMENT TOTAL

2008
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,600,000	1,161,429	9,716,000	PROJECT: Alpena Marc LLC Infrastructure Project GRANT SOURCE: MEDC (CDBG) DESCRIPTION: Grant to assist in water, sanitary and storm sewer, and street (Fletcher Street upgrade and extension and portion of Cedar Street) upgrades, new streetscape including stamp colored concrete crosswalks and accents, decorative lighting and street trees) to support the redevelopment of the former Fletcher Paper Mill and Bay Development sites as a mixed-use commercial and institutional complex. The public infrastructure portion of the project was completed in July 2007. Limited development and job creation has occurred. The City received a one-year grant extension through 9-30-09.
244,000	0	118,777	PROJECT: Rental Development Program GRANT SOURCE: MSHDA (HRF) DESCRIPTION: Grant assisted in the development of six new residential rental units in the downtown, two market rate and four rented to moderate income households. All units completed and grant closed out in 2009. Total rehab funds expended were \$210,000.
60,000	0	21,008	PROJECT: Neighborhood Preservation Initiative (NPI) Program GRANT SOURCE: MSHDA (HRF) DESCRIPTION: Grant enabled the City and its Vision 2020 partners to provide continued targeted assistance to the Lincoln School Neighborhood to further reduce blight and improve the overall visual and physical quality of the neighborhood. Specific projects implemented in 2009 were: demolition of two abandoned houses installation of playground equipment and lighting at McRae Park; reduction in trash problems; conducting an Energy Efficient Homeowners Workshops; and driveway apron installations. Project completed December 2009.
250,000	0	75,000	PROJECT: Rental Rehabilitation Program GRANT SOURCE: MSHDA (HOME) DESCRIPTION: Grant will assist in the rehabilitation of at least 15 existing residential rental units in neighborhoods located on either side of Chisholm Street in the new Chisholm Street Vision 2020 Target Area. All units will be occupied by low and very low income households. City currently working with 7 landlords with a total of 17 units.
\$2,154,000	\$1,161,429	\$9,930,785	2008 PLANNING & DEVELOPMENT TOTAL

2008
GRANTS BY DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES
\$3,673,682	\$2,140,024	\$9,953,447
TOTAL GRANTS RECEIVED IN 2008		

2007
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
2,819,800	200,000	0	PROJECT: Great Lake Maritime GRANT SOURCE: MDOT - Enhancement Funds DESCRIPTION: 14 foot wide stamped concrete non-motorized pathway along the north side of the Thunder Bay River from Fletcher Street, south of 2nd Avenue to 9th Avenue, including construction of a pedestrian bridge to Rotary Island, landscaping, and interpretive signs. Also placement of pedestrian lighting along the trail.
30,600	10,000	0	PROJECT: Marina Launch Piers GRANT SOURCE: MDNR - Waterways Grant DESCRIPTION: Replace 5 existing skid piers at Marina and North Riverfront Park.
48,215	0	0	PROJECT: Railroad Spur Removal GRANT SOURCE: MDOT DESCRIPTION: Remove railroad spurs in conjunction with the US-23 (Chisholm Street Reconstruction Project)
100,000	80,124	0	PROJECT: South Riverfront Park GRANT SOURCE: Cool Cities Grant DESCRIPTION: Concrete walkway
194,750	19,648	0	PROJECT: Water Tower Park Shoreline Improvements GRANT SOURCE: MDEQ-Non-Point Source Grant DESCRIPTION: Concrete shoreline walkway, river access provided through a barrier free brick paver walkway and concrete steps, tiered retaining wall to provide shoreline stabilization, and rain gardens.
\$3,193,365	\$309,772	\$0	2007 ENGINEERING DEPARTMENT TOTAL

2007
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
43,364	43,364	0	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
11,000	0	0	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
8,192	0	0	PROJECT: OWI/Seatbelt/Party Patrol GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Overtime wages for officers
1,250	0	0	PROJECT: OWI/Seatbelt/Party Patrol GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Equipment: 8 Flashlights, 2 warning light systems for unmarked cars, 13 flashlight batteries
10,000	0	0	PROJECT: K-9 Program GRANT SOURCE: Zonta Club DESCRIPTION: Donation to purchase new K9, equipment, and related expenses
4,134	0	0	PROJECT: 302 Funding (Training) GRANT SOURCE: State of Michigan DESCRIPTION: Funds for law enforcement training
272	272	0	PROJECT: Bulletproof Vest GRANT SOURCE: Federal Bulletproof Vest Program (BVP) DESCRIPTION: Vest for new officer
364	0	0	PROJECT: Glow Stick Program GRANT SOURCE: National City Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
1,269	0	0	PROJECT: Trading Card Program GRANT SOURCE: Local Banks and Credit Unions DESCRIPTION: Police officer trading cards for public relations program
85	0	0	PROJECT: Bike Safety Program GRANT SOURCE: McDonald's Restaurant DESCRIPTION: McDonald's gift certificates for kids who wear helmets
250	0	0	PROJECT: Shop with a Cop Program GRANT SOURCE: K-Mart DESCRIPTION: \$250 in gift cards each year
\$80,180	\$43,636	\$0	2007 POLICE DEPARTMENT TOTAL

2007
GRANTS BY DEPARTMENT

FIRE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
14,706	0	0	PROJECT: Fire Protection GRANT SOURCE: State of Michigan DESCRIPTION: Protecting State Buildings in City
\$14,706	\$0	\$0	2007 FIRE DEPARTMENT TOTAL

GENERAL GOVERNMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
96,000	0	0	PROJECT: ESRI Mobile Government Grant GRANT SOURCE: Environmental Systems Research Institute/Trimble Corporation DESCRIPTION: The City applied for this designation to collect critical data to support the implementation of a pilot Wi-Fi network within a designated section of the community. The City was one of ten communities (and the only small, rural community) in the United States to receive this designation.
\$96,000	\$0	\$0	2007 GENERAL GOVERNMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
10,000	26,400	0	PROJECT: City of Alpena Comprehensive Plan Update GRANT SOURCE: MDEQ (Coastal Management Planning) DESCRIPTION: Grant assisted in the preparation of the City's new Comprehensive Plan. NEMCOG served as the planning consultant. An extension through 9-30-07 was obtained. The Plan was adopted by the Planning Commission on 8-21-07 and by the City Council on 9-4-07.

2007
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
336,500	0	224,021	PROJECT: Rental Rehabilitation Program GRANT SOURCE: MSHDA (CDBG) DESCRIPTION: Grant assisted 6 projects resulting in the rehabilitation of 13 existing residential rental units within the Lincoln School targeted neighborhood, which were then leased to low income households. Additionally, 4 new residential rental units were developed in the upper stories of existing commercial buildings in the City's downtown. one unit was market rate and the other three must be rented to moderate income households. Due to some complications, \$12,590 in rehabilitation funds went unused, as well as \$1,758 in admin funds.
\$346,500	\$26,400	\$224,021	2007 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$3,730,751	\$379,808	\$224,021	TOTAL GRANTS RECEIVED IN 2007

CITY OF ALPENA
COMPREHENSIVE FEE SCHEDULE

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AMBULANCE

			Effective Date	Type
<u>Ambulance</u>				
Basic Life Support Base Rate (1)	\$475.00	\$425.00	7-01-11	5-15-17
Mileage per mile (2)	\$ 14.00	\$ 12.00	7-01-16	5-15-17
Patient Assist		\$175.00		
Advanced Life Support 1 (ALS1) Base Rate (1)	\$575.00	\$500.00	7-01-07	5-15-17
Advanced Life Support 2 (ALS2) Base Rate (1)	\$750.00	\$725.00	7-01-11	5-15-17
Mobile Intensive Care Unit (MICU/SCT) (1)	\$875.00	\$850.00	7-01-11	5-15-17
Intercept		\$350.00	7-01-08	
Nursing Assist (per hour)		\$ 40.00		
Ambulance standby, for profit events (per hour)		\$ 85.00		
Ambulance standby, for mutual aid fires (per hour)		\$ 0.00		
ACSD Inmate Transport to ARMC MidMichigan Alpena		\$250.00		

(1) \$200 discount on rates for county residents.

Up to \$200.00 discount on rates for county residents, applied to any outstanding balance after insurance payments. If the balance is less than \$200.00, the discount will be equal to the outstanding balance. If the balance is more than \$200.00, the full \$200.00 discount will be applied and the resident is responsible for the remainder of the bill.

(2) Per mile transport, one-way, origin to destination.

(3) Port to port, long distance transports as required.

Per the ambulance agreement with Alpena County, "If current Medicare, Medicaid, Blue Cross/Blue Shield or third party private payer (accept assignment) reimbursement programs are changed so as to affect those agencies' payment program for services which affects the Ambulance Fee Schedule, then both parties agree to amend the Ambulance Fee Schedule for ambulance services to reflect those changes, so that the prevailing ambulance fees shall be maintained. The City shall notify the County of any changes of ambulance fees. If the increase in fees is greater than five (5) percent, the County shall respond within 30 days. If no response, those changes in fees shall be adopted."

Oxygen	\$40.00	7-01-09	Council
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AMUSEMENTS

	Effective Date	Type	Section
License Fees:			
Vehicular Race Tracks - \$25.00/year	1953	Resolution	6-64
Billiard Halls & Bowling Alleys - \$5.00/year	1953	Resolution	6-93
Circuses, Parades & Menageries - \$40.00/day - \$25,000 Bond	1953 2000	Resolution Resolution	6-123
- per occurrence 1,000,000 minimum combined single limit (bodily injury/property damage) with the City named as additionally insured			
Skating Rinks - \$25.00/year	1953	Resolution	6-153
Distributor of Mechanical Amusement Devices - \$5.00/year Per device	1953	Ordinance	6-203

BUILDING PERMIT FEE SCHEDULE
Fees Based on Actual Construction Cost

(Note: Construction Valuation Data May Be Verified with City Assessor.)

(Note: Permit fees are an additional \$75.00 for failure to obtain permits prior to construction.)

(Note: Permits are valid for one year from date of issue. Permits may be extended for just cause prior to expiration date. Expired permits cost \$75.00 to be reopened.

(Note: Some construction projects may require an additional inspection fee.)

(Note: Additional work added to existing permit is \$25.00 plus an increase in valuation from fee schedule.

7-01-17

Effective Date: 7-01-16

Type: Resolution

\$ 1 to \$ 1,900 - \$ 75	\$25,001 to \$26,000 - \$210
\$ 1,901 to \$ 2,000 - \$105	\$26,001 to \$27,000 - \$215
\$ 2,001 to \$ 3,000 - \$108	\$27,001 to \$28,000 - \$220
\$ 3,001 to \$ 4,000 - \$111	\$28,001 to \$29,000 - \$225
\$ 4,001 to \$ 5,000 - \$114	\$29,001 to \$30,000 - \$230
\$ 5,001 to \$ 6,000 - \$117	\$30,001 to \$31,000 - \$235
\$ 6,001 to \$ 7,000 - \$120	\$31,001 to \$32,000 - \$240
\$ 7,001 to \$ 8,000 - \$123	\$32,001 to \$33,000 - \$245
\$ 8,001 to \$ 9,000 - \$126	\$33,001 to \$34,000 - \$250
\$ 9,001 to \$10,000 - \$129	\$34,001 to \$35,000 - \$255
\$10,001 to \$11,000 - \$135	\$35,001 to \$36,000 - \$260
\$11,001 to \$12,000 - \$140	\$36,001 to \$37,000 - \$265
\$12,001 to \$13,000 - \$145	\$37,001 to \$38,000 - \$270
\$13,001 to \$14,000 - \$150	\$38,001 to \$39,000 - \$275
\$14,001 to \$15,000 - \$155	\$39,001 to \$40,000 - \$280
\$15,001 to \$16,000 - \$160	\$40,001 to \$41,000 - \$285
\$16,001 to \$17,000 - \$165	\$41,001 to \$42,000 - \$290
\$17,001 to \$18,000 - \$170	\$42,001 to \$43,000 - \$295
\$18,001 to \$19,000 - \$175	\$43,001 to \$44,000 - \$300
\$19,001 to \$20,000 - \$180	\$44,001 to \$45,000 - \$305
\$20,001 to \$21,000 - \$185	\$45,001 to \$46,000 - \$310
\$21,001 to \$22,000 - \$190	\$46,001 to \$47,000 - \$315
\$22,001 to \$23,000 - \$195	\$47,001 to \$48,000 - \$320
\$23,001 to \$24,000 - \$200	\$48,001 to \$49,000 - \$330
\$24,001 to \$25,000 - \$205	\$49,001 to \$50,000 - \$335

\$50,001 to \$100,000 - \$335 for the first \$50,000 plus \$3.00 for each additional \$1,000 or fraction thereof, including \$100,000.

\$100,001 and up - \$485 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

ELECTRICAL PERMIT FEES

Fee Chart

	FEE
1. Application fee (non-refundable)	\$60.00
SERVICE	
2. Through 200 Amp.	\$10.00
3. Over 200 Amp. thru 600 Amp.	\$15.00
4. Over 600 Amp. thru 800 Amp.	\$20.00
5. Over 800 Amp. thru 1200 Amp.	\$25.00
6. Over 1200 Amp. (GFI only)	\$50.00
7. Circuits	\$5.00
8. Lighting Fixtures – per 25	\$6.00
9. Dishwasher	\$5.00
10. Furnace – Unit Heater	\$5.00
11. Electrical – Heating Units (baseboard)	\$4.00
12. Power Outlets (ranges, dryers, etc.)	\$7.00
SIGNS	
13. Unit	\$10.00
14. Letter	\$15.00
15. Neon-each 25 feet	\$20.00
16. Feeders-Bus Ducts, etc.-per 50'	\$6.00
17. Mobile Home Park Site*	\$6.00
18. Recreational Vehicle Park Site	\$4.00
K.V.A. & H.P.	
19. Units up to 20	\$6.00
20. Units 21 to 50 K.V.A. or H.P.	\$10.00
21. Units 51 K.V.A. or H.P. & over	\$12.00
FIRE ALARM SYSTEMS (NOT SMOKE DETECTORS)	
22. Up to 10 devices	\$50.00
23. 11 to 20 devices	\$100.00
24. Over 20 devices	\$5.00 each
DATA/TELECOMMUNICATION OUTLETS***	
31. 1-19 devices	\$5.00 each
32. 20-300 devices	\$100.00
33. Over 300 devices	\$300.00
ENERGY MANAGEMENT TEMP. CONTROL	
25. Energy Retrofit –Temp. Control	\$45.00
34. Circuits – Energy Management	\$5.00 each
26. Conduit only or grounding only	\$45.00
INSPECTIONS	
27. Power Restoration Inspection	\$20.00
28. Additional Inspection	\$60.00
29. Final Inspection	\$60.00
30. Certification Fee **	\$20.00

- * See VII. Fee Clarification Item #17 above
- ** Required for all school and state-owned construction projects
- *** The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

NOTE: Under special circumstances, the City will assess an hourly fee for inspection services at a rate of \$60.00 per hour.

Make checks payable to "City of Alpena".

Instructions for Completing Application:

General: Electrical work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

MECHANICAL FEES

Fee Chart

	FEE
1. Application Fee (non-refundable)	\$60.00
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00
4. Boiler	\$30.00
5. Water Heater (gas piping & venting-direct replacement only)	\$5.00
6. Damper (control, back-draft, barometric or fire/smoke)	\$5.00
7. Solid Fuel Equipment (includes chimney)	\$30.00
8. Chimney, factory built (installed separately), B Vent, PVC Venting	\$25.00
37. Gas Burning Fireplace	\$30.00
9. Solar; set of 3 panels-fluid transfer (includes piping)	\$20.00
10. Gas Piping; each opening-new install (residential)	\$5.00
11. Air Conditioning (incl. split systems) RTU-Cooling Only	\$30.00
12. Heat Pumps (split systems) or Geothermal (complete residential)	\$30.00
13. Dryer, Bath & Kitchen Exhaust (residential ducting not included)	\$5.00
16. Humidifiers/Air Cleaners	\$10.00
TANKS	
14. Aboveground (other than L.P.)	\$20.00
38. Aboveground Connection	\$20.00
15. Underground (other than L.P.)	\$25.00
39. Underground Connection	\$25.00
PIPING (ALL piping-minimum fee \$25.00)	
17. Fuel Gas Piping	\$.05 /ft
40. Process Piping	\$.05 /ft
41. Hydronic Piping	\$.05 /ft
42. Refrigeration Piping	\$.05 /ft
46. Commercial Air Conditioning Piping	\$.05 /ft
43. Exhausters (commercial)	\$15.00
18. Duct - minimum fee \$25.00	\$.10 /ft
19. Heat Pumps; Commercial (pipe not included)	\$20.00
AIR HANDLERS/HEAT WHEELS	
20. Under 10,000 CFM	\$20.00
21. Over 10,000 CFM	\$60.00
22. Commercial Hoods	\$15.00
23. Heat Recovery Units	\$10.00
24. V.A.V. Boxes (all variable volume or zone damper equipment)	\$10.00
25. Unit Ventilators/PTAC Units	\$10.00
26. Unit Heaters (terminal units)	\$15.00
27. Fire Suppression/Protection (includes piping)-minimum fee \$20.00	\$.75/head
28. Coils (Heat/Cool)	\$30.00
29. Refrigeration (split system)	\$30.00
CHILLER/COOLING TOWERS	
30. Chiller-Refrigeration	\$30.00
44. Chiller-Air Conditioning	\$30.00

31. Cooling Towers-Refrigeration	\$30.00
45. Cooling Towers-Air Conditioning	\$30.00
32. Compressor/Condenser	\$30.00
INSPECTIONS	
33. Special Insp. (pertaining to sale of bldg.)	\$75.00
34. Additional Inspection	\$75.00
35. Final Inspection	\$60.00
36. Certification Fee	\$30.00

Application fee and final inspection fee must be included in total.

Make checks payable to: City of Alpena

General: Mechanical work shall not be started until the application for permit has been filed with the City of Alpena Building department. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible.** The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

PLUMBING FEES

Fee Chart

	FEE
1. Application Fee (non-refundable)	\$60.00
2. Mobile Home Park Site*	\$5.00 each
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each
4. Stacks (soil, waste, vent and conductor)	\$3.00 each
5. Sewage ejectors, sumps	\$5.00 each
6. Sub-soil drains	\$5.00 each
WATER SERVICE	
7. Less than 2"	\$5.00
8. 2" to 6"	\$25.00
9. Over 6"	\$50.00
10. Connection (bldg. drain-bldg. sewers)	\$5.00
SEWERS (sanitary, storm or combined)	
11. Less than 6"	\$5.00
12. 6" and Over	\$25.00
13. Manholes, Catch Basins	\$5.00 each
WATER DISTRIBUTING PIPE (system)	
14. ¾" Water Distribution Pipe	\$5.00
15. 1" Water Distribution Pipe	\$10.00
16. 1-1/4" Water Distribution Pipe	\$15.00
17. 1-1/2" Water Distribution Pipe	\$20.00
18. 2" Water Distribution Pipe	\$25.00
19. Over 2" Water Distribution Pipe	\$30.00
20. Reduced pressure zone back-flow preventer	\$5.00 each
25. Domestic water treatment and filtering equipment only**	\$5.00 each
26. Medical Gas System	\$45.00
27. Water Heater	\$5.00
INSPECTIONS	
21. Special Insp. (pertaining to sale of building)	\$75.00
22. Additional Inspection	\$75.00
23. Final Inspection	\$60.00
24. Certification Fee	\$30.00

*See VII. Fee Schedule Item #2, #3 and #25 above. **Total Fee (Must include the \$60.00 non-refundable application and \$60.00 final inspection fees)**

Make checks payable to "City of Alpena".

General: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**

Instructions for Completing Application:

General: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$60.00.**

OTHER INSPECTIONS AND FEES

Electrical permit fees are on reverse side of electrical permit application

Inspections outside of normal business hours - \$75 per hour

Re-Inspections - \$75 each

Special Inspections - \$75 per hour

Lawn Cutting Inspection Fee - \$50

Temporary Certificate of Occupancy without Building Permit - \$75

Final Certificate of Occupancy without Building Permit - \$75

Demolition Permit:

Residential: \$75

Industrial/Commercial: \$125 less than 5,000 sq. ft.

\$250 5001-10,000 sq. ft.

\$500 over 10,000 sq.ft.

Pre-manufactured Dwelling Permit Fee: Based on the total value of all work required for the manufactured home installation plus the total value of all work required for the construction of accessory buildings, stairs, porches, finish work, painting, and roofing. The value of the manufactured home itself shall not be included.

Solar Panel Installation Permit Fee: Based on Value of Construction.

PLAN REVIEW FEE SCHEDULE

Commercial and Multi-Family Plan Review fee shall be 65% of the building permit fee and shall be paid with the building permit fee.

Commercial, Electrical, Mechanical and Plumbing Plan Review fee shall be \$100 to \$600 depending on complexity of plans.

One Family and Additions - NO PLAN REVIEW FEE

Code Board of Appeals: \$50 Filing fee.

RENTAL REGISTRATION FEE SCHEDULE

Initial Registration and Re-registration (if paid within allotted time frame) – NO FEE

Late Re-registration - \$50.00

Failure to Register Prior to Occupancy:	Prior landlord	\$250.00
	First time landlord	\$125.00
	Second offense	\$500.00

RENTAL INSPECTION FEE SCHEDULE

Initial/Renewal Inspection including One (1) Follow-up (to be paid prior to inspection)	Every 3 years
--	---------------

1 – 2 Units: Inspected at the same time & same location	\$75.00/unit
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3 – 10 Units: Inspected at the same time & same location	\$70.00/unit
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10 or more Units: Inspected at the same time & same location	\$65.00/unit
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Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)	\$125.00/unit/re-inspection
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Missed Appointments (to be paid prior to inspection)	\$125.00/unit
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Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)	Base fee plus \$10.00/unit
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Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$20.00/unit and fees may be placed on tax rolls for the property
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Appeals	\$50.00*
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* Fees for tenants may be waived by the City Manager upon demonstration of financial hardship.

The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

BUSINESS REGULATIONS

	Effective Date	Type	Section
Auctions - \$100.00/event - License Fee \$5,000 Bond	2000	Resolution	18-107 18-108
Transient Merchants - \$250.00/Day 10% Bond	1987 1987	Resolution Resolution	18-143
Second Hand Dealers - \$100.00/yr.	2000	Resolution	74-34
Precious Metals Dealers - \$25.00/yr.		State	
Going Out of Business Sale - \$50.00 (30 days) Renewals (two permitted) - \$50.00 each		State State	
Street Vendors - \$10.00 application (Paid to DDA) \$10.00/week permit	2000	Resolution	18-172

CEMETERY CHARGES

Effective Date: See Below
Type: Resolution

Charges are for Fiscal Year Beginning:

	<u>07-01-17</u>	07-01-16
Grave with Perpetual Lot Care	- \$ 665.00	\$ 650.00
Grave with Perpetual Lot Care (Flush Marker Section)	- 590.00	580.00
Perpetual Lot Care on Existing Grave	- 285.00	280.00
Burial	- 665.00	650.00
Baby Burial (Includes Grave if Needed)	- 475.00	465.00
Mausoleum Interment	- 665.00	650.00
Disinterment	- 665.00	650.00
Disinterment and Reinterment	- 1,265.00	1,240.00
Burials on Saturday – Add	- 525.00	515.00
Burials on Sunday or Holiday – Add	- 950.00	930.00
Use of Chapel on Saturday – Add	- 230.00	225.00
Use of Chapel on Sunday or Holiday – Add	- 475.00	465.00
Temporary Storage	- 300.00	295.00
Cremains	- 325.00	320.00
Cremains in Mausoleum	- 665.00	650.00
Use of Chapel for Other Cemeteries Weekdays	- 275.00	270.00
Use of Chapel for Other Cemeteries – Saturday	- 320.00	315.00
Use of Chapel for Other Cemeteries - Sunday or Holiday	- 625.00	615.00
Monument Permits	- 110.00	105.00
Government Markers	- 130.00	125.00
Repair to Graves not under Perpetual Care	-	Cost
Other:		
Graves or Lots must have Perpetual Care before a		
Grass marker or Monument may be placed.		
DSS Burials - pay difference between above rates and		
DSS payment if monument is placed in the future.		
After Hour Burials on Weekdays	- 92.00	90.00

COMMUNITY DEVELOPMENT

	Effective Date	Type
BROWNFIELD PLAN APPLICATION		
Filing Fees: Plan without TIF - \$250.00	7-01-06	Resolution
Plan including TIF		
w/o School Tax Capture - \$500.00		
Plan including TIF		
with School Tax capture - \$750.00		
ECONOMIC DEVELOPMENT CORPORATION (EDC)		
\$250.00 includes costs for newspaper publications, certified mailings, etc.	7-01-94	Resolution
APPLICATION TO ESTABLISH A TAX ABATEMENT DISTRICT - \$250.00 (unless otherwise specified in this schedule)	7-01-10	
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATES		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	7-01-99	Resolution
PERSONAL PROPERTY TAX ABATEMENT		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	9-4-07	Resolution
NEZ FEE SCHEDULE		
		<u>Fees</u>
Initial Application		\$100.00
Transfer of Existing Certificate to Another Party		\$50.00
<u>Mandatory Pre-Sale Inspections for NEZ Property</u>		
Initial Inspection including One (1) Follow-up (to be paid prior to inspection)		\$60.00/unit
Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)		\$65.00/unit/re-inspection
Missed Appointments (to be paid prior to inspection)		\$65.00/unit
Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)		Base fee plus \$5.00/unit

Fees

Failure to Pay Fee (more than 10 days after inspection)

Base fee plus \$10.00/unit
and fees may be placed on
tax rolls for the property

Appeals

\$25.00*

*The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

OBSOLETE PROPERTY REHABILITATION ACT

Application to Establish an OPRA District:

1 – 5 property owners:	\$200.00
5 – 10 property owners:	\$300.00
11 or more property owners:	\$400.00

Application for OPRA Exemption Certificate:

Less than \$250,000 Rehabilitation Value:	\$200.00
\$250,001 - \$999,999 Rehabilitation Value:	\$300.00
\$1 – 3 Million Rehabilitation Value:	\$400.00
Over \$3 Million Rehabilitation Value:	\$500.00

COMMERCIAL REHABILITATION ACT EXEMPTION CERTIFICATE

Application filing fee	\$500.00
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ESTABLISHMENT OF A WELL WATER RESTRICTION ZONE

Application Fee:	1-20 parcels	\$250.00
	21-40 parcels	\$500.00
	40+ parcels	\$750.00

ENVIRONMENT

Soil Erosion and Sedimentation Control

Soil Erosion and Sedimentation Control Permit*	Effective Date	Type
\$100.00 plus \$10.00 per acre of site involved.	7-01-09	Resolution
100% Bond	6-03-78	Resolution

*with building permit: additional charge of \$10.00 per acre is waived.

FIRE PREVENTION AND PROTECTION
PERMIT REQUIREMENT SCHEDULE

	Effective Date	Type
<u>Section No</u>	6-16-97	Ordinance
F-107.23	Permits are required for all items recited in said Schedule. Permit fees and Inspection fees are not required.	

MANUFACTURED HOMES AND TRAILERS

	Effective Date	Type
Permit to Park, Use, and Occupy a Trailer Coach on the Premises of a Dwelling - \$10.00	7-05-88	Resolution

PARKS AND RECREATION

	Effective Date	Type
<u>McRae Park Shelter</u>		
Fees set by the McRae Park Association.		Resolution
Two tennis courts - \$5.00/court/hr. Two basketball courts - \$5.00/court/hr.	7-01-11	Resolution
<u>Island Park</u>	7-01-04	Resolution
Submit letter to the City Clerk who will then forward to the Wildlife Sanctuary Board and the Planning and Development Director for their review and recommendation.		
<u>Starlite Beach Pavilion</u>	7-01-11	Resolution
Pavilion for \$100.00 deposit (refundable) and \$50.00 rent (non-refundable) which includes 20 picnic tables & 4 refuse barrels		
<u>Bay View Park</u>	7-01-11	Resolution
Four tennis courts - \$5.00/court/hr. Three basketball courts - \$5.00/court/hr. Band Shell - \$200 deposit		
<u>Culligan Plaza</u>	7-01-11	Resolution
Open gathering area - \$50.00 per max 4 hour event Need approval of DDA and City.		

PLANNING AND ZONING FEES

Effective Date	Type
7-01-92	Resolution

The following fees and charges are established in accordance with the Alpena Zoning Ordinance and national standards as determined by the American Society of Planning Officials. These fees and charges generally do not reflect the total value of time and materials consumed by specific cases; however, it is intended that parties receiving specific individual attention share responsibility of costs incurred due to their request. Unless otherwise noted, fees and charges are non-refundable and do not assure approval or denial of request. Fees and charges are subject to change.

1. Sign Permit 2110 (5) d

Fees

- | | |
|--|--|
| A. No fee shall be required for erection of the following signs: | No Fee |
| (1) Non-illuminated signs with a surface of not more than eight (8) square feet that are permitted in residential districts. | |
| (2) Non-illuminated portable and temporary signs accessory to churches, schools, and non-profit institutions. | |
| (3) Temporary political campaign signs. | |
| B. One sided signs | \$1.50 per sq. ft.
Minimum Fee: \$25.00 |
| C. Two sided signs | \$3.00 per sq.ft.
Minimum Fee: \$50.00 |
| D. All illuminated signs require an electrical permit. | |

2. Sign Erectors License 2110 (6) c \$50.00 per year

Evidence of proper insurance per 2110 (7) must accompany payment of fee.

3. Site Plan Review 2116, 2206

- | | |
|---|----------|
| A. Preliminary Site Plan Review (optional). | \$ 75.00 |
| B. Final Approval of Site Plan by staff and Planning Commission. | \$150.00 |
| C. Site Plan Review in conjunction with Approval of Principal Use Permitted Subject to Special Conditions (See Planning Commission Action). | |

Fees

4. Material Removal/Filling Permit 2121, 2206 \$110.00

No permit is required if excavation is related to an issued building permit; or for moving, grading, or leveling by a land owner on the immediate natural site of the materials in accordance with an approved site plan.

5. Permit for New Use of Land 2203 (2), 2206

(See Certificate of Occupancy.)

6. Permit for New Use of Building 2203 (3), 2206

(See Certificate of Occupancy.)

7. Building Permit Fees 2203 (4), 2206

See pages 79-80.

8. Certificates of Occupancy 2204, 2206

A. A certificate of occupancy shall be issued in conjunction with satisfactory final inspection of construction subject to a building permit. Fee shall be included with building permit fee.

B. Changes in use of land and buildings requiring a certificate of occupancy.

Temporary: \$75.00
Final: \$75.00

(includes
temporary,
if needed)

C. Inspection and verification of compliance/noncompliance when requested by either an occupant or property owner. This is an optional action subject to convenience and availability of inspection personnel.

\$125.00

9. Public Hearings 2208

Mailing costs included in filing fee.

10. Board of Zoning Appeals Action 2302, 2303, 2304

A. An appeal by a person, firm, corporation, organization, or agency of an interpretation by or action of either the Building Official, Planning Commission, or City Council, on a particular matter or issue will be processed in accordance with the ordinance and state statute (MSA 5.2935.) A decision by the ZBA shall be final, and may be appealed only to the circuit court in accordance with state law.

\$125.00

	<u>Fees</u>
B. Requests for clarification or interpretation of ordinance language and intent, and Board direction on specific matters may be initiated only by the Building Official and related City staff and Planning Commission.	No fee
C. Request for Variance	Use
	Development Standard
	\$250.00
	\$250.00
Payment shall be made with application and includes all public hearing related costs.	
11. <u>Planning Commission Action Article XXVII</u>	
A. Payment shall be made with application and includes all public hearing related costs. (Text and map changes, except PUD)	\$250.00
B. Request for use Special Land Use Permit.	\$250.00
Payment of this fee includes site plan review costs and shall be paid at time of application.	
12. <u>Planned Unit Development District (Pud)</u>	02-05-01 Resolution
A. Pre-Application Meeting	No Charge
B. Rezoning and Preliminary Site Plan Approval	\$300.00
C. Final Site Plan Approval	\$250.00
D. Consolidated Rezoning and Final Site Plan Approval	\$300.00
E. Amend Final Site Plan	\$250.00
13. <u>Special Meetings</u>	\$100.00
Action will be taken at regular meetings of the appropriate body unless otherwise requested, and if possible without jeopardizing ordinance compliance and staff review. Special meetings involve additional City costs which require an additional charge.	per meeting, in addition to other fees
14. The above listed fees and charges may not be waived and may change upon annual review by the City Council.	
15. <u>Home Occupation Permit Fee.</u>	\$75.00
16. <u>Fence Permit 2203</u>	\$25.00
	07-01-15 Resolution
17. <u>Zoning Clearance Permit</u>	\$25.00

PLUMBING CONNECTION PERMIT FEES

	Effective Date	Type	Section
	7-01-16	Resolution	
		<u>Fees</u>	
Sanitary Sewer Connection Inspection Fee		\$55.00	
Water Distribution Connection Inspection Fee		\$55.00	
Re-Inspection		\$55.00/visit	

STREETS AND SIDEWALKS

	Effective Date	Type	Section
Sidewalk Contractors - \$10,000 Bond	2000	Resolution	82-54
Sidewalk Openings - Liability Insurance \$100,000/\$300,000 Per occurrence \$1,000,000 combined single limit (bodily injury/property damage) with City named as additionally insured	2000	Ordinance	82-98
Street Improvement Projects Property Owner pays 25% of street improvement costs	1999		
Sidewalk Construction - Charge to Property Owners for new sidewalk: 60% of the cost of sidewalk replacement charged by the City's sidewalk contractor plus engineering costs: \$2.06/sq. ft. (Actual rate as determined annually by Council)	7-01-16	Resolution	
Driveway Permits - \$50.00*	7-01-11	Resolution	
Follow-up inspection - \$40.00/hr. or visit Blanket utility and R.O.W. permit shall be issued Under driveway permits. Follow-up inspections or Inspections under blanket utility permit shall be at established rate.			

*Fee doubled for performing work without permit.

POLICE-RELATED FEE SCHEDULE

BUSINESS REGULATIONS

	Effective Date	Type	Section
<u>Liquor Licenses</u>			
On Premise Consumption: New or Transfer - \$500	07-01-12	Resolution	
Off Premise Consumption: New or Transfer - \$500	07-01-12	Resolution	
Fee includes all licenses/permits.			

VEHICLES FOR HIRE

License Fees

Taxicabs:				
First Taxicab	\$50.00/year	1953	Resolution	
Each Additional	\$25.00/year	1953	Resolution	
Taxicab Insurance	Public Liability	\$300,000/\$500,000	1987	Resolution
	Property Damage	\$25,000		

SEXUAL OFFENDER REGISTRATION

Annual Registration	\$50.00/year	2014	State Law
(The City retains \$20 and the State of Michigan receives \$30 from each registration)			

MISCELLANEOUS

Bicycle Licenses	No Charge	7-01-97	Resolution	
Electronic Media Copying	Actual media cost plus labor	2015	State Law	
Traffic Crash Report	\$10.00	7-01-11	Resolution	
Vehicle Impound Release	\$25.00	7-01-15	Resolution	
Vehicle Impound – Daily Rate (If kept at APD lot)	\$25.00	7-01-16	Resolution	
Vicious Animal Permit Fee Application (includes required signage provided by City)	\$150.00/year	7-20-15	Ordinance	15-431
Replacement “Vicious Animal Kept Here” Signs	At cost			

MOTOR VEHICLES AND TRAFFIC

	Effective Date		Type
	1-20-14		Ordinance
	Penalties		
<u>Offense:</u>	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
1. Overtime parking.	\$ 10.00	\$ 20.00	\$ 40.00
a. Reserved			
b. Unmetered			
2. Prohibited parking (signs unnecessary):			
a. Too far from curb	10.00	20.00	40.00
b. Angle parking violations	10.00	20.00	40.00
c. Obstructing traffic	10.00	20.00	40.00
d. On sidewalk	10.00	20.00	40.00
e. In front of drive	10.00	20.00	40.00
f. Within 20 feet of crosswalk or 15 feet of corner lot lines	10.00	20.00	40.00
g. Within 30 feet of street side traffic sign or signal	10.00	20.00	40.00
h. Within 50 feet of railroad crossing	10.00	20.00	40.00
i. Within 20 feet of fire station entrance	10.00	20.00	40.00
j. Beside street excavation when traffic obstructed	10.00	20.00	40.00
k. On bridge	10.00	20.00	40.00
l. Within 200 feet of accident where police are in attendance	10.00	20.00	40.00
m. In front of theater	10.00	20.00	40.00
n. Blocking emergency exit or fire escape	10.00	20.00	40.00
o. On wrong side of street	10.00	20.00	40.00
3. Prohibited parking (signs required)	10.00	20.00	40.00
4. Parking for prohibited purposes:			
a. Displaying vehicle for sale	10.00	20.00	40.00
b. Working or repairing vehicle	10.00	20.00	40.00
c. Displaying advertising	10.00	20.00	40.00
d. Selling merchandise	10.00	20.00	40.00
e. Storage over 48 hours	10.00	20.00	40.00
f. Abandoned vehicle (plus towing and storing charge)	10.00	20.00	40.00
g. Disabled vehicle, failure to move	10.00	20.00	40.00
5. Keys in vehicle or motor running	10.00	20.00	40.00
6. All night parking or 3:00 a.m. to 6:00 a.m. on paved street from November 1 to April 1	10.00	20.00	40.00

<u>Offense:</u>	Penalties		
	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
7. Parking in handicapped zone	50.00	100.00	150.00
8. Parking in alley, driveway, crosswalk or intersection	10.00	20.00	40.00
9. Not parked within designated or lined space on any public street or in any City-owned parking lot	10.00	20.00	40.00
10. Parking within 15 feet of fire hydrant	10.00	20.00	40.00
11. Double parking	10.00	20.00	40.00
12. All night parking (i.e., 3:00 a.m. to 6:00 a.m.) in any City-owned parking lot	10.00	20.00	40.00
13. Parking a vehicle and/or boat trailer, on any City-owned property or privately owned property open to the public, which has launched a boat from any City-owned launching area, without first having paid the established launching fee for same.	25.00	50.00	100.00

RATE SCHEDULE APPENDIX FOR CHAPTER 30

		Effective Date	Type
<u>WATER</u>			
<u>Section 98-34</u>			
i) Temporary Water Service (5/8" meter)	1. As determined by City Manager per SOP #9 2. \$15.00 minimum plus water charge	7-20-87	Resolution
<u>Section 98-37</u>			
j) Water service out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 30-22</u>			
g) Meter test fee (initial) (Meter found accurate)	\$0 \$0	7-20-87	Resolution

Section 98-56

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.09	\$ 3.56	\$ 6.65
Debt Service Charge/1,000 Gallons	\$ 0.76	\$ 0.84	\$ 1.60
O&M and Debt Totals	\$ 3.85	\$ 4.40	\$ 8.25
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.30	\$ 1.30	\$ 2.60
Totals Commodity Charge/1,000 Gallons	\$ 5.15	\$ 5.70	\$ 10.85
Billing Service Charge – Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water – \$5.15, Sewer – \$5.70			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

		Effective Date	Type
g) Turn on/Turn off Charge			
Working Hours:	\$35.00 each way	7-01-16	Resolution
Non-working Hours:	Actual Costs		
Special Rates and Procedures for Irrigation Meters are contained in Council Policy Statement No. 24.		3-06-00	Resolution

Section 98-59

Analytical Fees	\$20.00/sample
Sample Collection Fee	\$30.00/sample
Pool Samples	\$20.00/sample

Section 98-56 (cont'd.)

j) Users outside of the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
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Section 98-34

Tapping and Installation Charges		07-01-16	Resolution
1-inch service	\$3,535.00		
1-1/2 inch service	\$3,890.00		
2-inch service	\$4,760.00		
over 2 inches	As determined by City Manager per SOP #9		
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township)		

Section 98-58

a) Fire Hydrant Charge	\$125.00 each
d) Fire Hydrant Use Charge	\$20.00 plus water charge

Section 98-60

a) Tenant Security Deposit	\$175.00	7-01-15	Resolution
c) Turn on/Turn off Charge	\$35.00 each way	7-01-16	Resolution
(Working hours)			
Delinquent Turn on/Turn off Charge	\$55.00 each way	7-01-16	Resolution
Turn on/Turn off Charge	Actual Costs		
(Non-working hours)			
d) Delinquent Penalty	5%		

		Effective Date	Type
<u>SEWER</u>			
<u>Section 98-96</u>			
k) Sanitary & Storm Sewer Connection Charge			
4 inch, 6 inch	\$2,965.00	7-01-16	Resolution
8 inches or larger	As determined by City Manager per SOP #9	5-19-87	Resolution
Sewer service - out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 98-121 (cont'd.)</u>			
e) Service call charge:			
Working hours	Time and Materials \$65.00/hr. (minimum one hour charge)	7-01-16	Resolution
Non-working hours	Actual Costs \$85.00 Minimum Charge	7-01-16	Resolution
Sewer Camera Rates:		7-01-16	Resolution
In City	\$70.00/hr. plus labor costs		
Out of City	\$120.00/hr. plus labor costs		

**Effective
Date Type**

Section 30-66

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.09	\$ 3.56	\$ 6.65
Debt Service Charge/1,000 Gallons	\$ 0.76	\$ 0.84	\$ 1.60
O&M and Debt Totals	\$ 3.85	\$ 4.40	\$ 8.25
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.30	\$ 1.30	\$ 2.60
Totals Commodity Charge/1,000 Gallons	\$ 5.15	\$ 5.70	\$ 10.85
Billing Service Charge - Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water – \$5.15, Sewer – \$5.70			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

- i) Turn on/Turn off Charge \$0
- j) Thaw Water Service \$60.00/hr. 7-01-13 Resolution

Section 98-121

Unmetered sewer only customers will
will be charged a flat rate based on
7,000 gallons per month.

Section 98-122

1) Surcharges:

- a) Suspended solids greater than 300 mg/l \$.183/lb. 8-04-87 Resolution
- b) Biochemical Oxygen Demand greater than 300 mg/l \$.225/lb. 8-04-87 Resolution
- c) C.O.D. Carbonaceous Biochemical Oxygen Demand To be determined by City Manager

		Effective Date	Type
d)	Total Phosphorus greater than 9.0mg/L	\$.01/lb.	
e)	Ammonia Nitrogen greater than 30mg/L	\$.031/lb.	
<u>Section 98-123 (cont'd.)</u>			
Leachate Disposal:		7-01-14	Resolution
	Sanitary Landfill Leachate	\$.025/gal.	
	Trucked in Septage	\$0.06/gal.	
	Trucked-in waste - considered conventional by the plant superintendent.	\$.0275/gal.	
	Trucked-in waste - considered non-conventional by the plant superintendent.	\$.060/gal.	
Septage Services:		7-06-10	Resolution
Late fee is 3% penalty for the first month and ½% penalty for each month after that. Authorization to discharge any septage hauler will be suspended if accounts carry a balance past 120 days.			
<u>Section 98-123</u>			
Service to users outside the corporate limits of the City of Alpena.		(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)	
Services to users bordering the corporate limits of the City of Alpena.		(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)	
<u>Section 98-186</u>		7-01-97	Resolution
Permit fees			
	3 year general permit fee.	\$100.00	
	(within collection system boundaries)		
	Renewal	\$100.00	
	Requested Modification	\$100.00	
	3 year trucked-in wastewater permit	\$1,000.00	
	Renewal	\$100.00	

		Effective Date	Type	Section
Requested Modification	\$100.00			
Temporary trucked-in wastewater permit (90 day)	\$250.00			
Appeal Fee	\$100.00			
Equipment - Composite Sampler user fee. Cost per sampling event.	\$135.00			
Analytical Fees	Actual cost plus 30%			
<u>Fiber Use Rental</u>				
Inter-Department fiber use per pair of fiber (use of two strands)	\$0.0185/ft/month Min charge is one mile (5280 feet)			
External fiber use per pair of fiber (use of two strands)	\$0.037/ft/month Min charge is one mile (5280 feet)			
<u>VEGETATION</u>				
<u>Tree Planting</u>				
Removal of Noxious Vegetation (Weeds) - All expenses incurred by the City in such removal or cutting, plus overhead charge.			Resolution	102-73

WATERWAYS

	<u>Date of Council Action</u>	<u>Type of Action</u>
Seasonal Moorage Rates at City of Alpena's Marina:	7-01-14	Resolution
Rate 8		
30' Slips \$1,350.00		
38' Slips \$1,786.00		
45' Slips \$2,295.00		
60' Slips \$3,120.00		
Boats over 60' will be charged an additional \$52.00 per foot over 60'.		
Monthly dockage rates will be at 75% of the transient rate on page 198.	7-06-10	Resolution
The two month rate will be at 64% of the seasonal rate.	7-06-10	Resolution
A maximum of three Ying-Lings may be moored per slip. Seasonal rate charged to each owner shall be proportional to the number of Ying-Lings moored and the length of slip.	2-07-00	Resolution
Summer boat storage in parking lot as approved by City Manager.		
Boat Launching Fees for City of Alpena's Marina and North Riverfront Park:		Resolution
Seasonal - \$50.00 - effective 01-01-17		
Daily - \$ 7.00 - effective 01-01-17		
<i>Failure to pay launch fee.</i> Any person or persons who shall fail to pay the established boat launch fee shall be subject to a penalty of twenty-five dollars (\$25.00) for each and every violation thereof. Penalties shall be payable at the traffic violations bureau.	3-06-00	Ordinance
Seasonal Moorage Rates at City Property Along the Thunder Bay River:	3-19-90	Resolution
Seasonal or transient dockage along City's dock frontage in the Thunder Bay River	One half of the established rate in the City of Alpena's Marina for the same craft.	
*Winter Storage Rates - Length x Beam x \$1.35	9-07-99	Resolution

	<u>Date of Council Action</u>	<u>Type of Action</u>
Transient Slip Rental Rate Schedule	11-19-01	Resolution
Sewage Pump-Out Fee: \$5.00 Recreation Boats \$10.00 Commercial Boats	7-01-15	Resolution
Daytime Temporary Moorage - \$5.00	5-06-91	Resolution
Seasonal Broadside Dockage	7-01-13	Resolution
All fees are for recreational and charter boats.	7-01-13	Resolution

***Boats will not be placed into winter storage prior to September 1st. All boats are required to be removed from the Marina basin prior to formation of ice.**

2017 2016 SEASONAL BROADSIDE DOCKAGE

Boat	
Overall	
<u>Length</u>	<u>Rate 8</u>
20 ft. or less	880
21	924
22	968
23	1,012
24	1,056
25	1,100
26	1,144
27	1,188
28	1,232
29	1,276
30	1,350
31	1,395
32	1,440
33	1,485
34	1,530
35	1,610
36	1,656
37	1,702
38	1,786
39	1,833
40	1,920
41	2,009
42	2,100
43	2,150
44	2,244
45	2,295
46	2,392
47	2,444
48	2,496
49	2,548
50	2,600
51	2,652
52	2,704
53	2,756
54	2,808
55	2,860
56	2,912
57	2,964
58	3,016
59	3,068
60	3,120
Over 60 ft	52 per ft

MICHIGAN STATE WATERWAYS COMMISSION
2017 2016 TRANSIENT SLIP RATE SCHEDULE

<u>Dock Size</u>	<u>2016 Fee</u>
30 feet	\$26.00
38 feet	\$33.00
45 feet	\$40.00
60 feet	\$53.00
75 feet or greater	.88 per feet

Plus \$3.00 if using the central reservation system.

SUBDIVISION REGULATIONS

		Effective Date	Type
<u>Plats</u>			
Filing Fee* (per Subdivision Act)	\$60.00	1971	Ordinance
Preliminary Plat Review*	\$200.00 plus \$5.00 per lot	7-01-88	Resolution
Engineering Review Fees For Plan Review**	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	
Inspection Fees***	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	

* to be paid at time of initial submittal.

** to be paid prior to final approval of preliminary plat.

*** to be paid prior to start of construction.

When a final plat is submitted to the City Clerk, the proprietor shall deposit with the plat both of the following:	6-27-91	State Law
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- (a) A filing and recording fee of \$20.00. The filing and recording fee is in addition to any fee the municipality may charge under the provisions of this act.
- (b) A state plat review fee of \$150.00 plus \$15.00 for each lot over 4 lots included in the plat. The state plat review fee shall be paid by check or money order payable to the State of Michigan.

Land Division and Lot Splits

Lot Splits	\$50.00
Land Divisions	\$50.00 (2-4 parcels) Additional \$10.00 for each parcel in excess of 4

MISCELLANEOUS

Effective Date	Type
----------------	------

Sandbags \$1.00/bag

7-01-06 Resolution

Copies & Prints (Does not apply to FOIA requests)

7-01-15 City Manager

SIZE		COPIES	PRINTS
8½"x11"	First 2 Sides	\$1.00	\$1.00
	Next 8 Sides	\$0.50	
	Balance	\$0.25	
11"x17"	First 2 Sides	\$1.50	\$2.00
	First 8 Sides	\$0.75	
	Balance	\$0.50	
18"x24"	Each	\$2.00	\$2.50
		>10 \$1.00	
24"x36"	Each	\$2.50	\$3.00
		>10 \$1.50	
36"x48"	Each	\$3.25	\$4.50
		>10 \$2.00	

Compost (As available)

\$10.00 – Yard
5.00 – $\frac{1}{2}$ Yard
2.50 – $\frac{1}{4}$ Yard

Loading of Compost

Less than 5 yards	\$20.00
5 yards or more	\$50.00

TBTA Dial-A-Ride - Fares

7-01-04 Resolution

City Residents: Anywhere within Service Area

- | | | |
|----|--|--------|
| a. | Adults under 65 yrs. | \$1.50 |
| b. | Senior Citizens, Handicapped,
and children under 14 | .75 |

		Effective Date	Type
<u>Non-Residents Outside of City Limits:</u>			
a. Adults under 65 yrs.	\$3.00		
b. Senior Citizens, Handicapped, and children under 14	1.50		
<u>Contracted Services:</u>	\$41.30 per hour	2016	TBTA Board Approval
<u>Other Fees</u>			
Certifications	\$5.00	7-01-89	Resolution
Duplicate Licenses	\$1.00	7-05-88	Resolution
Fax Service		7-27-95	City Manager
<i>Outgoing Faxes:</i>			
a. Local	No Charge		
b. Long Distance	Actual cost of long distance call for personal faxes.		
<i>Incoming Faxes:</i>			
a. No Charge			
Notary Service	\$3.00 Residents \$5.00 Non-Residents	7-01-14	Resolution
Street & Alley Vacation Requests	\$70.00	7-01-02	Resolution
Use of City Flag:			
Annual License Fee	\$200.00	6-19-89	Resolution
<u>Publications</u>		7-01-15	State Law

The following are available online at www.alpena.mi.us:

Actuary
Budget
CAFR
CIP
City Charter
Code of Ordinance

		Effective Date	Type
The following are sold at cost:		7-01-06	City Manager
Comprehensive Plan	\$30.00 plus shipping		
Michigan Vehicle Code	\$20.00		
Zoning Ordinance	\$30.00 plus shipping		
<u>Work Done For Others</u> [where there is no established rate or where the work is covered by a contractual agreement].	An overhead rate of 30% will be charged in addition to the charges for labor, fringes, materials, and equipment rental used by the City.	7-01-88	Resolution
<u>Freedom of Information Requests (FOIA)</u>		7-01-15	
<i>Complete Set of FOIA Policies, Procedures and Forms are on-line at www.alpena.mi.us.</i>			
Paper Copies (8-1/2x11 or 8-1/2x14)	\$0.10/sheet		
Paper Copies (other than 8-1/2x11 or 8-1/2x14)	Actual cost/sheet		
Labor (charged in 15 min. increments)	Actual cost of lowest paid employee capable of performing the job (searching, copying, etc.)		
Fringes	Fringe Benefit Multiplier (Max of 50% of hourly wage). Some exceptions.		
Physical Media (Flash Drives, Discs, etc.)	Actual cost		
Mailing	Actual cost of most economical mailing		

THOSE EXISTING FEES THAT ARE NOT CONTAINED HEREIN WILL CONTINUE AND MAY BE MODIFIED BY THE CITY COUNCIL.

Capital Improvement Projects By Fund/Categories 2018-2023

Fund

Category

Date Printed: 2/27/2017

Project Description

Dept.

Account Number

DDA Fund

Downtown				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
1	Economic Development Fund	DDA	Designated for	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Other
2	Parking Management/Wayfinding	DDA	216-269-978-001	2	\$35,000	\$35,000	\$5,000	\$5,000	\$5,000	\$5,000	\$90,000	Gr Other
3	Restoring 2-way traffic flow	DDA	216-269-978-001	3	\$65,000	\$150,000					\$215,000	Other
4	Downtown Façade Grants	DDA	216-269-967-000	4	\$20,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$140,000	Other
5	Place making	DDA	216-269-967-001	5	\$15,000	\$15,000	\$15,000	\$40,000	\$40,000	\$10,000	\$135,000	Gr Other
6	Streetscapes	DDA	216-269-978-001	6	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$84,000	Gr Other
7	Heated Sidewalks	DDA	216-269-978-001	7			\$100,000		\$100,000		\$200,000	Gr Other
8	Downtown Community Center	DDA		8				\$250,000	\$250,000		\$500,000	Gr Other
9	Market Study/Market Plan Update	DDA	216-269-881-000	9					\$25,000		\$25,000	GF Gr Oth
Category Subtotals					\$159,000	\$244,000	\$169,000	\$344,000	\$469,000	\$64,000	\$1,449,000	
Fund Grand Totals					\$159,000	\$244,000	\$169,000	\$344,000	\$469,000	\$64,000	\$1,449,000	

Equipment Fund

Vehicles				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
10	Tandem Axle Truck with Dump Box #36	DPW	661-904-983-000	1	\$110,000						\$110,000	EF
11	Backhoe/Loader w/Hammer #73	DPW	661-904-983-000	2	\$150,000						\$150,000	EF
12	Engineering Vehicle #16	Engineering	661-904-983-000	3	\$20,000						\$20,000	EF
13	Articulating Tractor w/Attachments (2)	DPW	661-904-983-000	4		\$250,000					\$250,000	EF
14	DPW Pickup	DPW	661-904-983-000	5			\$27,000				\$27,000	EF
15	Small Trailers (2)	DPW	661-904-983-000	6			\$5,000				\$5,000	EF
16	Riding Mower with Mulching Deck - #81	DPW	661-904-983-000	7			\$22,000				\$22,000	EF
17	Replace (2) 3/4 ton 4 WD Pickups with Plows	DPW	661-904-983-000	8				\$78,000			\$78,000	EF
18	Chipper Replacement	DPW	661-904-983-000	9				\$50,000			\$50,000	EF
19	Snow Blower	DPW	661-904-983-000	10				\$78,000			\$78,000	EF
20	Riding Mower with Mulching Deck	DPW	661-904-983-000	11				\$20,000			\$20,000	EF
21	Backhoe	DPW	661-904-983-000	12					\$100,000		\$100,000	EF
22	"Trackless" Multi-Use Vehicle w/Attachments	DPW	661-904-983-000	13					\$100,000		\$100,000	EF
23	Mechanical Street Sweeper Replacement	DPW	661-904-983-000	14					\$215,000		\$215,000	EF
24	Backhoe	DPW	661-904-983-000	15					\$170,000		\$170,000	EF
25	Single Axle Truck with Plow and Dump Box	DPW	661-904-983-000	16						\$115,000	\$115,000	EF

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

26	Single Axle Truck with Box & Spreader - #46	DPW	661-904-983-000	17							\$125,000	\$125,000	EF
27	Sign Truck	DPW	661-904-983-000	18							\$75,000	\$75,000	EF
28	Bucket Trucks	DPW	661-904-983-000	19							\$230,000	\$230,000	EF
Category Subtotals						\$280,000	\$250,000	\$54,000	\$226,000	\$585,000	\$545,000	\$1,940,000	
Fund Grand Totals						\$280,000	\$250,000	\$54,000	\$226,000	\$585,000	\$545,000	\$1,940,000	

General Fund

Ambulance				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
29	Ambulance Loading Safety Systems	Public Safety	101-344-974-001	1	\$40,000	\$40,000	\$40,000	\$40,000			\$160,000	GF
30	Heart Monitors/ Defibrillators	Public Safety	101-344-974-001	2	\$20,000	\$20,000					\$40,000	GF
31	Classroom Furniture	Public Safety	101-336-931-200	2	\$3,000						\$3,000	GF
Category Subtotals					\$63,000	\$60,000	\$40,000	\$40,000			\$203,000	

Cemetery				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
32	Cemetery Building Renovations	Engineering	101-276-971-000	1	\$55,000	\$45,000	\$35,000				\$135,000	GF
33	Cemetery Fence Replacement	Engineering	101-276-971-000	2	\$50,000	\$50,000					\$100,000	GF
34	Evergreen Cemetery Irrigation Pump Replacement	Engineering	101-276-971-000	3	\$15,000						\$15,000	GF
35	Cemetery Tree Planting	Engineering	101-276-971-000	4	\$5,000	\$5,000	\$5,000				\$15,000	GF
36	Cemetery Irrigation System Rebuild	Engineering	101-276-971-000	5					\$175,000	\$175,000	\$350,000	GF
Category Subtotals					\$125,000	\$100,000	\$40,000		\$175,000	\$175,000	\$615,000	

City Hall				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
37	Election - Accu-Vote Machines	Clerk/Treas.	101-170-970-000	1	\$10,000						\$10,000	GF
38	City Hall Rehabilitation	Engineering	101-170-970-006	2	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	GF
Category Subtotals					\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$70,000	

Fire				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
39	800 MHz Handheld Radios	Public Safety	101-336-730-000	1	\$18,000	\$18,000					\$36,000	GF
40	800 MHz Vehicle-Mounted Radios	Public Safety	101-336-730-000	2	\$20,000	\$10,000					\$30,000	GF
41	Radio Remotes	Public Safety	101-336-730-000	3	\$2,500						\$2,500	GF
42	Hose and Nozzle Replacement	Public Safety	101-336-730-000	4	\$3,000	\$2,000					\$5,000	GF
43	Turnout Gear Washer	Public Safety	101-336-973-001	5		\$11,000					\$11,000	GF
44	SCBA Cylinders	Public Safety	101-336-973-001	6	\$6,000	\$6,000	\$6,000				\$18,000	GF
45	Breathing Air Compressor Replacement	Public Safety	101-336-973-001	7		\$45,000					\$45,000	Other
Category Subtotals					\$49,500	\$92,000	\$6,000				\$147,500	

General				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
46	Reappraisal of City Residential Class	Assessor	101-170-800-000	1	\$107,000						\$107,000	GF

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

Category Subtotals

\$107,000

\$107,000

Lighting - Capital Outlay				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
47	M-32 Roadside Park Lighting	Engineering	101-448-976-000	1	\$60,000	\$60,000					\$120,000	GF
48	Long Rapids Road Lighting	Engineering	101-448-976-000	2	\$48,000						\$48,000	MSF
49	City Wide Lighting Energy Efficiency Improvements	Engineering	101-448-976-000	3	\$45,000	\$45,000	\$45,000	\$45,000			\$180,000	Other
50	Lighting Upgrades - Pedestrian	Engineering	101-448-976-000	4	\$15,000	\$20,000	\$15,000	\$15,000	\$20,000		\$85,000	LSF
51	Lighting Upgrades - Street Lighting	Engineering	101-448-976-000	5	\$25,000	\$25,000	\$25,000		\$25,000		\$100,000	MSF
52	Break wall Walkway Lighting Upgrade	Engineering	101-448-976-000	6		\$20,000	\$20,000				\$40,000	GF
53	Marina Light Pole Replacement	Engineering	211-760-976-000	7			\$15,000	\$15,000	\$15,000		\$45,000	Other
54	Starlite Beach Walkway Lighting	Engineering	101-448-976-000	8			\$26,250	\$26,250			\$52,500	GF
55	Riverwalk Lighting	Engineering	101-448-976-000	9					\$30,000	\$65,000	\$95,000	GF
Category Subtotals					\$193,000	\$170,000	\$146,250	\$101,250	\$90,000	\$65,000	\$765,500	

Parks				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
56	Public Restroom Improvements	Engineering	101-750-977-002	1	\$110,000	\$290,000					\$400,000	GF
57	Adopt-A-Park Improvements	Engineering	101-750-977-027	2	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
58	Tree Planting Program	Engineering	101-750-880-200	3	\$16,000	\$8,000	\$8,000				\$32,000	Other
59	Sterlite Beach Splash Park	Engineering	101-750-977-002	4	\$30,000	\$400,000					\$430,000	GF Gr Oth
60	Land Acquisition Fund	Planning	101-750-991-400	5	\$75,000		\$75,000		\$75,000		\$225,000	GF Gr
61	River Center	Planning	101-750-977-028	6	\$50,000	\$50,000	\$50,000				\$150,000	GF
62	Culligan Plaza Renovations	Engineering	101-750-977-002	7		\$145,000					\$145,000	GF
63	Bi-Path Resurfacing	Engineering	101-750-977-032	8		\$15,000		\$15,000		\$15,000	\$45,000	GF
64	Public Art	Planning	101-170-880-000	9		\$20,000			\$20,000		\$40,000	GF Gr
65	Starlite Beach Parking Lot Reconstruction	Engineering	101-750-977-027	10			\$68,000				\$68,000	GF
66	Riverscape Implementation	Engineering	101-750-977-018	11			\$10,000	\$10,000		\$10,000	\$30,000	GF
67	LaMarre Park Slope Stabilization	Engineering	101-750-977-029	12			\$47,600	\$40,000			\$87,600	GF Gr
68	Besser Lake Shoreline Improvements	Engineering	101-750-977-018	13			\$10,000	\$10,000			\$20,000	GF
69	Starlite Beach Pedestrian Gateway	Engineering	101-750-977-002	14				\$390,000			\$390,000	GF Other
70	Skating Rink Improvements	Engineering	101-750-977-013	15				\$75,000	\$75,000	\$320,000	\$470,000	GF Other
71	Shoreline Improvements - Thunder Bay River	Engineering	101-750-977-018	16					\$250,000		\$250,000	GF Other
Category Subtotals					\$286,000	\$933,000	\$273,600	\$545,000	\$425,000	\$350,000	\$2,812,600	

Planning				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
72	Economic Development Marketing Program	Planning	101-170-880-000	1	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	GF Other
73	Comprehensive Plan Update	Planning	101-170-800-000	2	\$7,500	\$2,500				\$7,500	\$17,500	GF
74	City Recreation Plan Update	Planning	101-170-800-000	3				\$6,000			\$6,000	GF
Category Subtotals					\$32,500	\$27,500	\$25,000	\$31,000	\$25,000	\$32,500	\$173,500	

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

Police				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
75	Police Vehicle Replacement	Public Safety	101-301-972-002	1	\$46,000	\$96,600	\$40,715	\$85,502	\$44,888	\$94,265	\$407,970	GF
76	Taser Purchase	Public Safety	101-301-730-000	2	\$5,000	\$5,000				\$7,500	\$17,500	GF
77	Radar Units	Public Safety	101-301-730-000	3	\$1,500		\$3,000		\$1,500		\$6,000	GF
78	Body Armor Replacement	Public Safety	101-301-705-600	4				\$18,000			\$18,000	GF Gr
79	Replace decayed entry doors	Public Safety	101-301-972-001	8		\$4,500					\$4,500	GF
Category Subtotals					\$52,500	\$106,100	\$43,715	\$103,502	\$46,388	\$101,765	\$453,970	

Public Works				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
80	Downtown Bike Parking Facility	Engineering	101-440-975-001	1	\$30,000						\$30,000	GF Other
81	Farmer's Market Parking Lot #1	Engineering	101-440-975-010	2	\$85,000						\$85,000	GF
82	Sidewalk Program	Engineering	101-440-975-002	3	\$50,000	\$60,000	\$70,000	\$80,000	\$90,000		\$350,000	GF
83	Christmas Decoration Replacement	Engineering	101-440-975-014	4	\$4,000		\$4,000		\$4,000		\$12,000	GF
84	Parking Lot Improvements - Lot #8 Carter Street	Engineering	101-440-975-010	5		\$100,000					\$100,000	GF
85	Bike Path Portals	Engineering	101-440-975-014	6		\$15,000	\$30,000				\$45,000	GF
86	Riverfront Parking Lots	Engineering	101-440-975-010	7			\$55,000				\$55,000	GF
87	Materials Storage Building	Engineering	101-440-975-014	8				\$125,000			\$125,000	GF
88	Public Works Site Paving	Engineering	101-440-975-014	9					\$75,000		\$75,000	GF
89	Salt Storage Facility	Engineering	101-440-975-014	10						\$375,000	\$375,000	GF Gr
Category Subtotals					\$169,000	\$175,000	\$159,000	\$205,000	\$169,000	\$375,000	\$1,252,000	

Fund Grand Totals					\$1,097,500	\$1,673,600	\$743,565	\$1,035,752	\$940,388	\$1,109,265	\$6,600,070	
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IT Fund

Computers/Technology				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
90	Upgrade the Phone System	IT	101-228-983-000	1	\$10,500						\$10,500	IT
91	Website Software Upgrade	IT	101-228-983-002	2	\$3,900	\$3,900					\$7,800	IT
92	Network Servers and Software	IT	101-228-983-000	3	\$10,000	\$10,000	\$5,000	\$30,000			\$55,000	IT
93	Time Management Software	IT	101-228-983-000	4	\$15,000						\$15,000	IT
94	Police Body-Worn Cameras	IT	101-228-730-300	5		\$7,500		\$5,000			\$12,500	IT
95	Police In-Car Video Systems	IT	101-228-730-300	6	\$8,000	\$4,000	\$8,000	\$5,000	\$10,000	\$5,000	\$40,000	IT
96	Fire-Mobile Data Terminals	IT	101-228-983-002	7	\$8,000	\$4,000	\$8,000	\$4,000	\$8,000	\$4,000	\$36,000	IT
97	Security Cameras	IT	101-228-730-300	8	\$3,000	\$2,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	IT
98	Network Infrastructure Upgrades	IT	101-228-730-300	9	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$18,000	IT
99	New Technology/Complimentary Systems	IT	101-228-730-300	10	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
100	"Wireless City" Infrastructure Upgrades	IT	101-228-983-004	11	\$3,000	\$5,000	\$3,000	\$5,000	\$3,000	\$5,000	\$24,000	IT
101	"Wired City" Infrastructure Upgrades	IT	101-228-983-003	12	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

102	PSF-DVR and Security Cameras	IT	101-228-730-300	13	\$3,000	\$7,000					\$10,000	IT
103	Workstations - City Hall/DPW/Cemetery	IT	101-228-730-300	14		\$25,000					\$25,000	IT
104	Utility Billing Software	IT	101-228-983-002	15		\$25,000					\$25,000	IT
105	Office Products Upgrade	IT	101-228-983-002	16		\$30,000					\$30,000	IT
106	Workstations - PSF	IT	101-228-730-300	17			\$20,000				\$20,000	IT
107	City Hall Copier	IT	101-170-970-005	18			\$20,000				\$20,000	GF
108	Website Maintenance	IT	101-228-933-300	19			\$1,900	\$1,900	\$1,900	\$1,900	\$7,600	IT
Category Subtotals					\$77,400	\$136,400	\$83,900	\$68,900	\$40,900	\$33,900	\$441,400	
Fund Grand Totals					\$77,400	\$136,400	\$83,900	\$68,900	\$40,900	\$33,900	\$441,400	

Local Street Fund

Local Street Construction				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
109	Capital Preventative Maintenance	Engineering	203-451-782-000	1	\$35,000	\$75,000	\$35,000	\$50,000	\$35,000	\$35,000	\$265,000	LSF
110	Thin Overlay and Resurfacing Project	Engineering	203-451-782-000	2	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000	LSF
111	US-23 North Property Road Development	Engineering	202-451-782-000	3	\$363,000						\$363,000	LSF
112	Tree Planting Program	Engineering	203-451-782-000	4	\$20,000	\$10,000	\$10,000				\$40,000	Other
113	Paxton Spur Bike Path Improvements	Engineering	203-451-782-000	5	\$150,000						\$150,000	GF
114	Sidewalk Railroad Crossing Improvements	Engineering	203-451-782-000	6	\$10,000		\$10,000		\$10,000		\$30,000	LSF
115	Eleventh Avenue Resurfacing	Engineering	203-451-782-000	7	\$40,000						\$40,000	LSF
116	Taylor Street Improvements	Engineering	203-451-782-000	8		\$175,000					\$175,000	LSF
117	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	9		\$3,000	\$3,000	\$3,000			\$9,000	LSF
118	High-Use Alley Paving	Engineering	203-451-782-000	10		\$35,000		\$35,000			\$70,000	LSF
119	Ontario Street Improvements	Engineering	203-451-782-000	11		\$150,000	\$150,000				\$300,000	LSF
120	Intersection Improvements	Engineering	203-451-782-000	12		\$50,000	\$50,000				\$100,000	LSF
121	Arbor Lane Reconstruction	Engineering	203-451-782-000	13				\$175,000			\$175,000	LSF
122	Long Rapids Plaza	Engineering	203-451-782-000	14				\$150,000			\$150,000	LSF
123	Franklin Street Resurfacing	Engineering	203-451-782-000	15					\$20,000		\$20,000	LSF
124	Oxbow Subdivision Resurfacing	Engineering	203-451-782-000	16					\$275,000		\$275,000	LSF
125	Island View Street Resurfacing	Engineering	202-451-782-000	17						\$375,000	\$375,000	LSF
Category Subtotals					\$693,000	\$573,000	\$333,000	\$488,000	\$415,000	\$485,000	\$2,987,000	
Fund Grand Totals					\$693,000	\$573,000	\$333,000	\$488,000	\$415,000	\$485,000	\$2,987,000	

Major Street Fund

Major Street Construction				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
126	Capital Preventative Maintenance	Engineering	202-451-782-000	1	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$330,000	MSF

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

127	Tree Planting Program	Engineering	202-451-782-000	2	\$30,000	\$15,000	\$15,000				\$60,000	Other
128	Street Modifications within DDA	Engineering	202-451-782-000	3	\$150,000						\$150,000	MSF Other
129	Brick Paver Replacement	Engineering	202-452-784-101	4	\$24,000	\$24,000					\$48,000	MSF Other
130	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	5	\$3,000	\$3,000	\$3,000				\$9,000	MSF
131	Intersection Improvements	Engineering	202-451-782-002	6		\$100,000		\$100,000		\$100,000	\$300,000	MSF
132	Sidewalk Railroad Crossing Improvements	Engineering	202-451-782-000	7		\$10,000	\$10,000				\$20,000	MSF
133	Miller Street Reconstruction	Engineering	202-451-782-000	8		\$241,000					\$241,000	MSF
134	Commerce Drive Thin Overlay	Engineering	202-451-782-000	9			\$250,000				\$250,000	MSF
135	US-23 Streetscape Improvements	Engineering	202-451-783-202	10				\$200,000			\$200,000	MSF
136	Ripley Boulevard Improvements	Engineering	202-451-782-000	11				\$150,000	\$350,000		\$500,000	MSF
137	State Street Bi-Path Enhancements	Engineering	202-451-782-000	12						\$110,000	\$110,000	MSF
138	M-32 Streetscape Improvements	Engineering	202-451-783-202	13						\$125,000	\$125,000	MSF
Category Subtotals					\$262,000	\$448,000	\$333,000	\$505,000	\$405,000	\$390,000	\$2,343,000	
Fund Grand Totals					\$262,000	\$448,000	\$333,000	\$505,000	\$405,000	\$390,000	\$2,343,000	

Marina Fund

Marina				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
139	New Compressor Shed	Engineering	211-760-976-000	1	\$5,000						\$5,000	GF
140	Parking Lot Sealing - Lot #12	Engineering	211-760-976-000	5	\$42,000						\$42,000	Other
Category Subtotals					\$47,000						\$47,000	
Fund Grand Totals					\$47,000						\$47,000	

Sewer Fund

Sewer Collection				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
141	Campbell Street Sanitary Sewer Replacement	Engineering	590-538-981-051	1	\$125,000						\$125,000	SF
142	Lift Station Upgrade	Engineering	590-538-981-056	2	\$15,500	\$15,500	\$15,500				\$46,500	SF
143	CRTC Lift Station Telemetry	Engineering	590-538-981-056	3	\$20,000						\$20,000	SF
144	Eleventh Avenue - Park Street to M-32	Engineering	590-838-981-051	4	\$185,000						\$185,000	SF
145	US-23 North Property Sewer Extension	Engineering	590-538-981-051	5	\$85,000						\$85,000	SF
146	Tawas Street Sewer Replacement	Engineering	590-538-981-051	7	\$112,500						\$112,500	SF
147	Potter Street Sewer	Engineering	590-838-981-051	8	\$42,500						\$42,500	SF
148	Lincoln Street Sewer Main	Engineering	590-538-981-051	9	\$300,000						\$300,000	SF
149	Fourth Avenue Sewer Replacement	Engineering	590-538-981-051	10	\$150,000						\$150,000	SF
150	Fifth Avenue Sewer Main Replacement	Engineering	590-538-981-051	11	\$150,000						\$150,000	SF
151	Sable Street Sewer Main Replacement	Engineering	590-538-981-051	12	\$112,500						\$112,500	SF

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

152	Oliver Street Improvements	Engineering	590-538-981-051	13		\$240,000	\$240,000				\$480,000	SF
153	Laforest Street Improvements	Engineering	590-538-981-051	14		\$80,000					\$80,000	SF
154	Maple Street Sanitary Sewer Improvements	Engineering	591-542-982-051	15		\$250,000					\$250,000	SF
155	Miller Street Sanitary Sewer Improvements	Engineering	590-538-981-051	16		\$450,000					\$450,000	SF
156	Sanitary Sewer Spot Repairs	Engineering	590-538-981-051	17			\$15,000	\$15,000	\$15,000	\$15,000	\$60,000	SF
157	Clinton Street Sanitary Sewer Improvements	Engineering	590-538-981-051	18			\$250,000	\$250,000			\$500,000	SF
158	North Second Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	19			\$429,500	\$430,000			\$859,500	SF
159	Ripley Street Sanitary Upgrade	Engineering	590-538-981-051	20			\$131,000				\$131,000	SF
160	Fourth Avenue Improvements	Engineering	590-538-981-051	21				\$240,000			\$240,000	SF
161	Fourth Avenue Sewer Improvements	Engineering	590-538-981-051	22				\$275,000			\$275,000	SF
162	Long Lake Avenue Improvements	Engineering	590-538-981-051	23				\$400,000	\$450,000		\$850,000	SF
163	Barry Street Sanitary Sewer Improvements	Engineering	590-538-981-051	24				\$135,000			\$135,000	SF
164	Crapo Street Sanitary Sewer Improvements	Engineering	590-538-981-051	25				\$200,000			\$200,000	SF
165	Ninth Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	26					\$500,000	\$500,000	\$1,000,000	SF
166	Tawas Street Sanitary Sewer Improvements	Engineering	590-538-981-051	27					\$600,000		\$600,000	SF
167	Catherine Street Main Replacement	Engineering	590-538-981-051	28						\$220,000	\$220,000	SF
168	Elizabeth Street Main Replacement	Engineering	591-542-982-051	29						\$220,000	\$220,000	SF
169	Ripley Street Sanitary Sewer Improvements	Engineering	590-538-981-051	30						\$100,000	\$100,000	SF
Category Subtotals						\$1,298,000	\$1,035,500	\$1,081,000	\$1,945,000	\$1,565,000	\$1,055,000	\$7,979,500

Water Recycling Plant				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
170	Electric Control Valve for W.A.S.	Engineering	590-537-981-000	1	\$15,000						\$15,000	SF
171	Asbestos Removal	Engineering	590-537-981-000	2	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	SF
172	Safety Hazard Abatement	Engineering	590-538-981-000	3	\$10,000	\$10,000	\$10,000				\$30,000	SF
173	Two (2) Roof Top Makeup Air Units (MAUs)	Engineering	590-537-981-000	4	\$50,000						\$50,000	SF
174	Sodium Hydroxide Tank Replacement	Engineering	590-537-981-000	5	\$30,000						\$30,000	SF
175	Sodium Hypochlorite Tank Replacement	Engineering	590-537-981-000	6	\$60,000						\$60,000	SF
176	Service Water Piping	Engineering	590-537-981-000	7	\$30,000						\$30,000	SF
177	Tanker Trailer Replacement	Engineering	590-537-972-002	8		\$75,000					\$75,000	SF
178	Lawn Mower	Engineering	590-537-981-000	9		\$8,000					\$8,000	SF
179	Raw Sludge Transfer Pumps	Engineering	590-537-981-000	10		\$60,000					\$60,000	SF
180	RAS Pump Replacement (4)	Engineering	590-537-981-000	11			\$10,000	\$10,000	\$10,000	\$10,000	\$40,000	SF
181	Truck Loading Station Grinder	Engineering	590-537-981-000	12			\$40,000				\$40,000	SF
182	Density Baffles-Final Clarifiers	Engineering	590-537-981-000	13			\$90,000				\$90,000	SF
183	Water Recycling Plant Site Lighting Upgrades	Engineering	590-537-981-000	14				\$20,000	\$15,000		\$35,000	SF
184	SCADA System Water Recycling Plant	Engineering	590-537-981-015	15				\$150,000			\$150,000	SF

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

185	Semi-Tractor	Engineering	590-537-981-000	16						\$130,000	\$130,000	SF
Category Subtotals					\$200,000	\$158,000	\$155,000	\$185,000	\$30,000	\$140,000	\$868,000	
Fund Grand Totals					\$1,498,000	\$1,193,500	\$1,236,000	\$2,130,000	\$1,595,000	\$1,195,000	\$8,847,500	

Water Fund

Water Distribution				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
186	Campbell Street Water Improvements	Engineering	591-542-982-051	1	\$250,000						\$250,000	WF
187	Eleventh Avenue - Park Street to M-32	Engineering	591-541-982-051	2	\$157,700						\$157,700	WF
188	US-23 North Property Development	Engineering	591-542-982-051	3	\$130,000						\$130,000	WF
189	Wilson Street Pump Station Flow Meter	Engineering	591-542-982-000	4	\$25,000						\$25,000	WF
190	Tawas Street Water Main Replacement	Engineering	591-541-982-051	5	\$155,000						\$155,000	WF
191	Potter Street Water main	Engineering	591-541-982-051	6	\$60,000						\$60,000	WF
192	Lincoln Street Water Main	Engineering	591-542-982-051	7	\$375,000						\$375,000	WF
193	Fourth Avenue Water Improvements	Engineering	591-542-982-051	8	\$290,000						\$290,000	WF
194	Fifth Avenue Water Main Replacement	Engineering	591-542-982-051	9	\$200,000						\$200,000	WF
195	Sable Street Water Main Replacement	Engineering	591-542-982-051	10	\$155,000						\$155,000	WF
196	Fourth Avenue Water Main	Engineering	591-542-982-051	11	\$200,000						\$200,000	WF
197	Water Infrastructure Security	Engineering	591-542-982-000	12	\$15,000						\$15,000	WF
198	Oliver Street Improvements	Engineering	591-542-982-051	13		\$360,000	\$360,000				\$720,000	WF
199	Maple Street Water Improvements	Engineering	591-542-982-051	14		\$250,000					\$250,000	WF
200	Laforest Street Improvements	Engineering	591-542-982-051	15		\$120,000					\$120,000	WF
201	Wilson Street Water Improvements	Engineering	591-542-982-051	16		\$120,000					\$120,000	WF
202	Miller St Main Replacement	Engineering	591-542-982-051	17		\$875,000					\$875,000	WF
203	North Second Avenue Water Improvements	Engineering	591-542-982-051	18			\$430,100	\$430,100			\$860,200	WF
204	Thunder Bay River Crossing - Chisholm St.	Engineering	591-542-982-051	19			\$65,000				\$65,000	WF
205	Eleventh Avenue Main Replacement	Engineering	591-542-982-051	20			\$260,000				\$260,000	WF
206	Ford Avenue Water Improvements	Engineering	591-542-982-051	21			\$400,000	\$500,000			\$900,000	WF
207	McKinley Water Main Loop	Engineering	591-542-982-051	22			\$35,000				\$35,000	WF
208	Barry Street Water Improvements	Engineering	591-542-982-051	23				\$200,000			\$200,000	WF
209	Clinton Street Water Improvements	Engineering	591-542-982-051	24				\$400,000	\$500,000		\$900,000	WF
210	Tawas Street Water Improvements	Engineering	590-538-981-051	25				\$600,000			\$600,000	WF
211	Chisholm Street Water Main Replacement	Engineering	591-542-982-051	26				\$85,000	\$85,000		\$170,000	WF
212	Long Lake Avenue Improvements	Engineering	591-542-982-051	27				\$450,000	\$475,000		\$925,000	WF
213	Crapo Street Water Improvements	Engineering	591-542-982-051	28				\$400,000			\$400,000	WF
214	Second Avenue Water Improvements	Engineering	591-542-982-051	29				\$100,000			\$100,000	SF

Fund**Category****Date Printed:** 2/27/2017**Project Description****Dept.****Account Number**

215	Miller Street Water Improvements	Engineering	591-542-982-051	30					\$750,000		\$750,000	WF
216	Fourth Avenue Improvements	Engineering	591-542-982-051	31					\$360,000		\$360,000	WF
217	Ninth Avenue Water Improvements	Engineering	591-542-982-051	32					\$500,000	\$500,000	\$1,000,000	WF
218	Wren Street Water Improvements	Engineering	591-542-982-051	33					\$550,000		\$550,000	WF
219	Elizabeth St Main Replacement	Engineering	591-542-982-051	34					\$260,000		\$260,000	WF
220	Catherine Street Main Replacement	Engineering	591-542-982-051	35					\$260,000		\$260,000	WF
221	Ripley Street Water Improvements	Engineering	591-542-982-051	36						\$200,000	\$200,000	WF
Category Subtotals					\$2,012,700	\$1,725,000	\$1,550,100	\$3,165,100	\$3,740,000	\$700,000	\$12,892,900	

Water Production				Rank	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Total	Sources
222	Water Production Plant Elevator Rebuild	Engineering	591-542-982-000	1	\$60,000						\$60,000	WF
223	Safety Hazard Abatement	Engineering	591-541-982-000	2	\$10,000	\$10,000					\$20,000	WF
224	Structural - Mechanical Upgrades	Engineering	591-541-982-000	3	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$55,000	WF
225	Asbestos Abatement	Engineering	591-541-982-000	4	\$10,000	\$10,000	\$10,000				\$30,000	WF
226	Water Infrastructure Security	Engineering	591-541-982-000	5	\$10,000						\$10,000	WF
227	Lab Equipment and Instrumentation	Engineering	591-541-982-000	6	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	WF
228	SCADA System - Water Production Plant	Engineering	591-541-982-009	7		\$150,000					\$150,000	WF
229	High Service Motor VFD (4)	Engineering	591-541-982-000	8		\$70,000					\$70,000	WF
230	Sodium Hypochlorite Bulk Storage Tank Replacement	Engineering	591-541-982-000	9		\$60,000					\$60,000	WF
231	Water Production Plant Door Replacement	Engineering	591-542-982-000	10		\$20,000					\$20,000	WF
232	High Service Emergency Flooding System	Engineering	591-541-982-000	11		\$15,000					\$15,000	WF
233	Lab Renovation	Engineering	591-541-982-000	12			\$20,000	\$20,000			\$40,000	WF
234	Raw Water Flow Meters	Engineering	591-541-982-000	13			\$25,000				\$25,000	WF
235	Bulk Alum Storage Tank replacement	Engineering	591-541-982-000	14			\$50,000				\$50,000	WF
236	Critical Component Replacement	Engineering	591-541-982-000	15			\$10,000	\$10,000		\$10,000	\$30,000	WF
237	Lab Equipment - New Lab Chlorine Amperometric Titrator	Engineering	591-541-982-000	16			\$4,000	\$4,000			\$8,000	WF
238	Replace Electrical in Plant Basement Pipe Gallery	Engineering	591-541-982-000	17				\$30,000			\$30,000	WF
239	Filter Effluent Filter Effluent Valves Controllers/Converters/R	Engineering	591-541-730-000	18				\$60,000			\$60,000	WF
240	Water Production Plant Site Lighting	Engineering	591-541-982-000	19				\$25,000			\$25,000	WF
241	Mixing Chamber & Settling Basin Valve Replacement	Engineering	591-541-982-000	20					\$200,000		\$200,000	WF
242	Wash Water Pump and Motor Replacement	Engineering	591-541-982-000	21					\$120,000		\$120,000	WF
243	Water Production Plant Window Replacement	Engineering	591-541-982-000	22					\$35,000		\$35,000	WF
244	Water Plant Intake Extension	Engineering	591-542-982-000	23						\$325,000	\$325,000	WF
Category Subtotals					\$105,000	\$350,000	\$134,000	\$159,000	\$370,000	\$345,000	\$1,463,000	
Fund Grand Totals					\$2,117,700	\$2,075,000	\$1,684,100	\$3,324,100	\$4,110,000	\$1,045,000	\$14,355,900	

Fund

Category

Date Printed: 2/27/2017

Project Description

Dept.

Account Number

\$6,231,600	\$6,593,500	\$4,636,565	\$8,121,752	\$8,560,288	\$4,867,165	\$39,010,870
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Memorandum

Date: April 25, 2017

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager
Donald Gilmet, City Building Official

From: Michael J. Kieliszewski, Asst. City Building Official

Subject: Public Safety Facility Flat Roof Replacement Project

On April 25, 2017, bids were opened for the Public Safety Facility Flat Roof Replacement Project.

The job scope consists of:

1. Removal and disposal of old HVAC units over fire/police mezzanine area.
2. Structural infill of area on #1 and apply 3 inches of rigid foam.
3. Remove and dispose of stone ballast in existing areas.
4. Repair to one roof drain as needed.
5. Install new membrane roofing on all flat areas of building.
6. Install a walk pad in area of the roof access hatch.
7. Provide alternate prices for coping, flashing and walk pads.

Currently, the existing flat areas on the building have the original membrane that is approximately 25 years old. There is currently one leak in the mezzanine area that caused minimal damage but is monitored and is under control. Some other areas are noted to have occasionally leaked. The flat roof areas were to be completed in the 2015-2016 budget but due to higher priority items it was delayed for one year.

One bid was received from Meridian Contracting Services totaling \$44,700. Funding of \$40,000 for this project was budgeted in Capital Outlay. However, due to additional cost with the HVAC replacement the Capital Outlay was affected. In looking at the balance available in Capital Outlay and Building Maintenance \$41,727 is available resulting in a short fall of \$2,973. In speaking with Karen Hebert, we will be able to make an adjustment to the budget presented at the May 15, 2017, council meeting for the balance of funds required to complete this project.

It is my recommendation, as City Assistant Building Official, that City Council award the Public Safety Facility Flat Roof Replacement Project to Meridian Contracting for \$44,700.

Attachments



City of Alpena

Bid Name: Public Safety Facility Roof Repair Bid Open Date: April 25, 2017 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks <i>Alternates</i>
Meridian Contracting Services	None	✓	\$ 37,800	#1 64.00 #2 6,900.00 #3 8,600.00
TRC Roofing	None		\$	#4 9,800.00 #5 12,000.00
			\$	
			\$	
			\$	
			\$	

Unofficial – "As-Read" Results – Subject to Verification



Memorandum

Date: April 26, 2017

To: Greg Sundin, City Manager

Copy: Mayor and City Council members

From: Donald H. Gilmet, Building, Zoning, Harbor Official

Subject: Extension of Marina Operators Contract

2017 is the last year of the current Marina Operators' (Thunder Bay Shores Marine) contract. The existing contract is set to expire on December 31, 2017. Per discussions with you and Karen during the budget sessions earlier this year, after I put together a budget outlining projected revenues and expenses for the City to take back management of the marina, we decided to offer Thunder Bay Shores Marine another one year extension of the existing contract if they would be interested. This will allow us some additional time to explore options for the marina moving forward. After talking with them they have agreed to operate the marina for another year under the existing contract parameters. Moving forward, I will continue to explore finding additional interested parties who may want to operate the marina for us. Staff will also continue to establish budget parameters for a scenario where we operate it ourselves with city staff.

I would recommend that council approve the one year extension of Thunder Bay Shores Marine contract through December 31, 2018.



CONTRACT DOCUMENTS

FOR THE CITY OF ALPENA

March 2014

Additional year added April 17, 2016, and April 17, 2017

Prepared By:

City of Alpena, 208 N. First Avenue, Alpena, MI 49707 (989) 354-1700

CITY OF ALPENA'S MARINA MANAGEMENT AND OPERATIONS CONTRACT

This agreement entered into this _____ day of _____, 2018, between the City of Alpena and Thunder Bay Shores Marine for the operation of the City of Alpena's Marina, shall begin on **January 1, 2018** and running through **December 31, 2018**.

I. Type of Marina

The City of Alpena's Marina will be operated as a full service marina. Therefore, the contractor shall be required to provide, as a minimum, the following types of services and/or equipment:

- A. Seasonal and transient rental of docks including City dockage behind the armory, and behind the Alpena Power Company and along the Thunder Bay River.
- B. Supervision and Management of the City of Alpena's Marina including launching ramps both at the marina and at the North Riverfront Park.
- C. The contractor shall be required to use the City's lift; renting same from the City. Maintenance and proper operation of the City's lift shall be the responsibility of the contractor.
- D. Cradles and other acceptable equipment for the winter storage of boats. The operator shall be responsible for the transportation of these cradles for storage at the City of Alpena's Department of Public Works Service Facility in a location so designated in that facility. This location must be kept neat, clean, and orderly.
- E. Gasoline, diesel and oil sales from City-owned facilities.
- F. Radio broadcast of weather conditions.
- G. Marine radio capabilities. The operator shall be responsible for all application and licensing requirements.
- H. Marine store – At minimum, the contractor shall operate a Marine store that will provide basic boat maintenance products and boating accessories.
- I. Maintenance facilities with trained certified people for the repair of boats, marine motors and engines, including small boats and motors.

J. Sanitary pump out facilities.

K. Operation and Management of State Reservation System.

Services not normally associated with a full service marina shall require the written consent of the City prior to being provided.

II. Payment

The contractor shall make payment to the City of Alpena equaling \$28,818.04 as outlined below. This amount includes \$3818.04 for rental of the City's boat hoist. The contractor shall make these payments per the outlined schedule. The payment for a given month shall be due and payable thirty (30) days after the end of that given month. After fifteen (15) days, the payment shall be

PAYMENT	DUE	LATE PAYMENTS	BOAT HOIST	RENT	AMOUNT
Payment #1 – May 2014/15/16/17/18	June 30, 2014/15/16/17/18	July 15, 2014/15/16/17/18	\$636.34	\$2,000	\$2,636.34
Payment #2 – June 2014/15/16/17/18	July 30, 2014/15/16/17/18	August 16, 2014/15/16/17/18	\$636.34	\$5,000	\$5,636.34
Payment #3 – July 2014/15/16/17/18	August 30, 2014/15/16/17/18	September 16, 2014/15/16/17/18	\$636.34	\$5,000	\$5,636.34
Payment #4 – August 2014/15/16/17/18	September 30, 2014/15/16/17/18	October 15, 2014/15/16/17/18	\$636.34	\$5,500	\$6,136.34
Payment #5 – September 2014/15/16/17/18	October 30, 2014/15/16/17/18	November 15, 2014/15/16/17/18	\$636.34	\$5,500	\$6,136.34
Payment #6 – October 2014/15/16/17/18	November 30, 2014/15/16/17/18	December 15, 2014/15/16/17/18	\$636.34	\$2,000	\$2,636.34

subject to 5% late penalty of monthly total plus 1% carrying charge per month thereafter.

Payment Schedule: For the years 2014, 2015, 2016, 2017, 2018

The Monthly Marina Report must include specific line items documenting the usage and fees collected on all riverfront dockage areas. The contractor shall work with the City in developing a format to the Monthly Marina Report that satisfies the documentation needs of the City.

This report shall be submitted within 15 days of the end of the month. Failure to provide in a timely matter will result in a \$50.00 per day penalty. The contractor shall be responsible for the collection of all fees and charges.

Boat launch fees, seasonal and transient dockage rates are controlled by the City of Alpena and/or the Michigan Department of Natural Resources, Waterways Commission.

The contractor shall have all of their personal belongings, furniture and other items out of the apartment above the marina office by May 1, 2012, after which such time the City shall assume all control of said apartment. Contractor shall give all keys to the apartment to the Harbor

Master and leave the premises in a clean condition and repair any damages to the apartment at their own expense.

III. Equipment

The contractor shall be responsible for providing and maintaining in good working order and appearance all necessary equipment needed to manage and operate the Marina. Outside storage of equipment, other than the travel lift, shall not be permitted.

IV. Food Stuffs

The contractor shall not sell food stuffs except soft drinks, candy and other pre-packaged items such as potato chips, from the premises, unless specific permission is received in writing supplemental to this agreement from the City.

V. Advertising

The contractor shall advertise either in person, via internet or by mail to Yacht Clubs around the state in an effort to bolster usage at the harbor.

VI. Maintenance

A. Store/Office/Shop

The contractor shall be responsible for all minor or routine maintenance on the interior and exterior including but not limited to the building's plumbing, electrical and heating systems (changed bulbs, replace light fixture ballasts, replace circuit breakers, fix leaking faucets or supply lines, excluding underground lines, etc.), interior walls and ceilings (repair drywall, replace ceiling tiles, repainting).

The contractor shall keep the store/office/shop building clean and orderly. Windows (inside and outside) shall be cleaned, and remain unobstructed, on as needed basis, as directed by the City. The contractor shall provide all maintenance and cleaning supplies.

The contractor may make major repairs or alterations to any marina buildings at his own expense only if specific permission is received in writing from the City.

B. Fish Cleaning Station/Boaters Restrooms/Boaters Lounge

The contractor shall be responsible for the cleaning of the boaters lounge, restrooms and the fish cleaning station. The contractor shall wash windows inside and out as needed, change light bulbs, sweep and mop floors daily or as needed, clean showers, sinks and toilets and keep toilet paper in dispensers. Contractor shall wipe down all surfaces on tables, counters and walls as needed. The contractor shall be responsible

for their own cleaning supplies. Light bulbs and toilet paper will be provided by the city. These areas shall be kept in an exceptionally clean and attractive appearance for the users.

C. Sewage Pump out System:

The contractor shall maintain and repair the sewage pump-out system within the Marina.

The contractor shall test the sewage pump out system each spring prior to the start of each boating season. The contractor shall document test results and provide a copy to the City annually. The contractor shall provide and maintain a portable pump-out to back up the permanent system and keep the harbor facility in compliance with state laws, which prohibit overboard discharge of waste.

D. Marina Grounds:

The contractor shall maintain one area for the disposal of trash (near marina building) and provide for the removal of trash from the store/office/shop/boaters lounge/boaters restrooms and-premises at the contractor's expense on a regular basis. Trash shall not be allowed to accumulate outside of the designated fenced-in disposal areas nor shall it be allowed to accumulate to a height beyond the holding capacity of a closed dumpster.

E. Harbor Basin/rip-rap shoreline:

The contractor shall be responsible to ensure all floating debris is removed from the water in the Harbor Basin on a regular basis. This would include plastic and glass bottles, plastic debris and bags, pieces of wood, ropes, paper and any other floating or partially submerged debris. These items are to be removed and disposed of in the dumpster.

All trash, debris, plastic, glass, paper, and wood shall be removed from the shoreline on a regular basis as needed. Large weeds shall be removed from the rocks on the shoreline near the boater's docks as needed.

The contractor shall be responsible to perform these services with their own labor, however from time to time the city may be able to assist with labor supplied through the court system. The city also highly encourages the contractor to partner with boating groups such as the sea scouts and youth sailing program to help make the marina a show place.

The contractor shall also provide for (at the contractor's expense), to include garbage bags, the regular removal of trash from the docks, boaters lounge, boaters restrooms and other specified locations on the marina grounds. Trash from these locations shall be placed in a dumpster supplied onsite by the City near the Fish Cleaning Station.

Trash shall not be allowed to accumulate outside of the designated disposal area nor shall it be allowed to accumulate to a height beyond the holding capacity of a closed dumpster. The contractor shall coordinate with the Department of Public Works to ensure efficient trash disposal at the City Marina to the City's specifications.

The contractor shall make no outdoor, on-site storage of parts, equipment, or materials anywhere on the marina grounds. All storage shall be done inside the marina building (backroom repair/storage areas). Any items requiring outdoor storage shall be transported to the City's DPW Service Facility and stored in empty cradles placed there by the contractor.

The contractor shall not allow the storage of boats and trailers on the marina grounds unless said storage is specifically related to the maintenance or repair of said boats or trailers. The City, or its designee, must approve all such allowed storage in excess of 7 calendar days.

The contractor shall be responsible for all grass mowing and weed cutting of the marina grounds to the City's specifications. Grass mowing shall be done in conjunction with the City mowing the adjoining City property, and not allowed to exceed a maximum height of 4 inches and clippings shall be removed from paved areas and bagged for disposal. This service shall be conducted at the contractor's expense. For purposes of this section, marina grounds shall be defined as that area between Harbor Drive and Lake Huron and Prentiss Street east to the City's property line.

It is the intention of the City to monitor the appearance and general condition of the marina regularly. The City shall also perform, at minimum, monthly monitoring inspections and at any other times as needed. Any areas of the harbor facility found to be in non-compliance with any of the provisions of this agreement shall result in the problems, following written notification, will result in the City taking appropriate action as allowed in Section F and/or section XXII.

F Failed inspections.

After each monthly or periodic inspection, the City shall notify the contractor in writing or in person through the Harbor Master of any violations. Failure by the contractor to correct the stated deficiencies within 48 hours, or in a specified period of time as indicated by the City in writing, shall constitute a violation. The City of Alpena shall then correct said stated violations and will bill the contractor for the cost of said corrections.

VII. Utilities

The contractor shall be responsible for and pay for 100% of electric meter location number 07-007-07434. The City shall be responsible for 100% of the water and sewage expenses to the marina grounds. In the event the City decides to rent, lease or otherwise make occupied the

apartment above the marina office, the City shall pay the marina operators \$ 50.00 per month towards the electric utilities. This shall commence the first month the unit is occupied and cease when it is vacant.

The contractor shall be responsible for having any phone lines needed for conducting business at the marina installed. The installation costs plus the connection and usage fee for any telephones needed shall be at the contractor's expense.

VIII. Insurance

The contractor shall purchase, maintain and provide proof of insurance protection for claims set forth below which may arise out of or resulting from the contractor's operation on the premises of the marina, whether such operations be by the contractor, or by any subcontractors, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

INSURANCE REQUIREMENTS:

The Contractor will maintain at its own expense during the term of this Contract the following insurance:

Worker's Compensation Insurance

1. Workers Compensation -Statutory -in compliance with the Compensation Law of the State of Michigan including the state act.
2. Automobile Liability Insurance with minimum limits of liability, per occurrence, of \$1,000,000 Combined Single Limit (Bodily Injury/Property Damage).
3. Comprehensive General Liability Insurance (with a minimum limit of liability per occurrence \$2,000,000 combined Single Limit Bodily Injury/Property Damage and \$1,000,000 umbrella). This insurance shall indicate on the Certificate of Insurance the following coverage's:
 - A. Premises -Operations
 - B. Independent Contractor and Subcontractor
 - C. Products and Completed Operations
 - D. Broad Form Property Damage
 - E. Broad Form Liability Endorsement
 - F. Marina Operator's Liability

The automobile Liability and Comprehensive General Liability Insurance shall name the City of Alpena as an additional insured.

The contractor agrees to protect, defend, indemnify and hold the City of Alpena and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of, or relating to any and all claims, liens, demands, obligations, actions,

proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of the contractor's use and occupancy of the said premises, or its exercise of the rights and privileges hereby granted in this agreement. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any courts, shall be included in the indemnity hereunder, whether due or claimed to be due to the negligence of the contractor, or the negligence of the City of Alpena, or the negligence of both the contractor and the City of Alpena, or the negligence of any other person or otherwise. This paragraph shall not, however, be construed as being applicable to liability for damage arising out of bodily injury to any person or damage to property of others resulting from the sole negligence of the City of Alpena, or by anyone for whose acts any of them may be liable.

Medical Payments Insurance, in conjunction with General Liability Insurance, to pay to or for any person, other than the contractor's employees, all reasonable medical expenses incurred one year from the date of the accidental injury arising out of a condition in the premises or operations with respect to which the contractor has general bodily injury liability insurance with limits not less than \$1,000 each person and \$5,000 each accident.

The operators shall maintain Marina Operators Legal Liability Insurance with the City of Alpena named as additional insured in an amount not less than \$2,000,000. Equipment not otherwise covered shall be covered under this policy through an equipment floater.

The contractor shall maintain insurance upon its contents as it deems appropriate. Insurance required shall remain in force during the period the agreement and shall be written for not less than the limits of liability specified above. The contractor is responsible for making each subcontractor comply with these insurance requirements. Certificates of Insurance acceptable to the City shall be filed with the City prior to the execution of this Management Agreement and shall name the City of Alpena as an additional insured. The certificate shall contain a provision that coverage's afforded under the policies will not be modified or cancelled until after at least 30 days written notice to the City.

The City shall maintain adequate fire and casualty insurance upon all the premises' buildings. In the event of the total or substantial destruction of the marina building by fire or the elements, a comparable structure shall be rebuilt by the City within a reasonable period of time.

IX. Personal Property Taxes

The contractor shall be required to report personal property and to pay all personal property taxes on the contractor's business equipment, furniture, fixtures and signs.

X. Dockage

As a part of the consideration hereof, the contractor is granted exclusive right to rent to

the general public dock spaces upon the docking facilities adjacent to the premises (and along the Thunder Bay River). The contractor has an obligation to ensure that all docked vessels in these locations have registered and paid all required fees. The contractor shall only provide the minimum number of transient slips as mandated by Michigan Waterways Commission, Department of Natural Resources. All other docking slips are designated for seasonal dockage, except that the contractor may rent out the seasonal docks for transient use when they are not in use by the seasonal dock renter.

The contractor further agrees that a specific number of docks will be reserved for the exclusive use of and/or rental by transient watercraft. The City and Michigan Waterways Commission annually determine the number and location of transient dockage. In the event that the City received written permission from the Department of Natural Resources to use a number of the new floating docks for rental as seasonal docks, the City will provide written authority to the contractor to pursue seasonal rentals for those docks.

In regards to the assignment of seasonal docks, individuals renting a seasonal dock during a previous season shall have first opportunity to rent a seasonal dock for the following season. If a previous renter of a seasonal dock decides not to rent a dock for the following season, or if new seasonal docks are constructed, assignments for these available seasonal docks shall be made from a waiting list maintained by the contractor pursuant to Michigan Waterways Commission rules.

As seasonal slips are vacated by their present lessees, they shall be converted, with prior City approval, to transient slips, with a corresponding slip on the floating dock system becoming a seasonal slip. This shall be done until such time that the City feels a sufficient blend of seasonal/transient slips has been achieved.

The assignment of space for winter boat storage will also be made available first to boaters having rented a seasonal slip during the past summer.

The City and contractor agree that the charges and fees as recommended by the Waterways Commission of the Michigan Department of Natural Resources shall prevail in the absence of any other specific charges prescribed by the City of Alpena and all charges will include water and power. The categories specifically prescribed by the Waterways Commission are transient fee charges and seasonal dockage fees.

Fees charged for use of the so-called river frontage owned by the City of Alpena on the south side of the river extending from the Second Avenue bridge to the City property northeast of the Armory, excluding the Federal Building dock, shall be one-half (1/2) of the transient fee charged for water crafts suggested by the Department of Natural Resources, Michigan Waterways Commission, as charged at the City of Alpena's Marina. Seasonal dockage rates for this area shall be set by the City Council. The contractor shall provide electric power, if available and requested by transient boaters, to boats docked at this area from the service facilities provided by the City. This area shall be utilized as transient dockage unless otherwise approved in writing by the City.

The contractor shall be required to manage the State of Michigan Central Reservation System, as per the executed contract between the City of Alpena and the State of Michigan,

Department of Natural Resources, which is attached for reference.

It is agreed that the rates, rentals, seasonal slip assignments, waiting lists for seasonal slips and hours of operation shall be posted upon the premises and the contractor further agrees to comply with all lawful orders and regulations of the Board of Health, Police Department, and State and Federal governmental agencies and authorities, relative to the business being conducted upon the premises.

The contractor shall keep a dock log for submittal to the City. The log shall include name, address, boat number, length of boat, home port, last port, next port, date and time of arrival, date and time of departure, number of persons aboard, and other information deemed necessary by the City. This information shall be available during operating hours to the U. S. Customs Official, U. S. Coast Guard, Sheriff's Department, State Police and City Police. The contractor shall provide a copy of this log to the City upon request.

The contractor shall keep a separate listing of transient boaters in addition to the logs required above. This listing will be on a one page form provided by the City and will be turned in to, or collected by the harbor master every Monday from June 1st through the end of the boating season.

The contractor shall provide radio(s) at base of operations for broadcast of weather information during operating hours.

The contractor shall provide radio communications to boaters during operating hours with personnel trained in proper radio procedures.

It is further agreed that the contractor shall provide dock attendants as needed dependent upon usage, or for special circumstances; June 1 through Labor Day weekend (considered the boating season) with shorter hours from ice out to ice up, as determined by the Marina Operators. Signs displaying the new hours will be posted at the gas dock office, the marina building, and any other locations as approved by the City Manager. All signs will also contain contact information, including cell phone numbers, for dock attendants.

A. Marina Personnel

The contractor shall provide the City with a list of each employee working at the marina and their duties/job. As new employees are hired or existing employees leave or are let go during the boating season, an updated list shall be promptly provided to the City. It is imperative that the City knows who to discuss daily operational questions with and who complaints shall be directed to at the harbor facility on a daily basis. The contractor shall advise the City anytime the daily contact person at the harbor will be absent from the marina for an extended period of time (more than one day) by giving the City the name of the person left in charge of daily marina operations during the absence.

It is agreed that the contractor shall have the right to supervise and regulate the activities of members of the public in relation to public activities upon the premises

or the adjacent harbor and docking facilities as long as said regulations are not in conflict with any ordinance or regulation of the City or other governmental authority. The Harbormaster of the City, his agents and deputies, and other authorized personnel of the City shall have the right to enter upon the premises, and all adjacent docking and marina facilities, for the purpose of enforcing the laws and ordinance of the City and other statutory and governmental regulations.

The contractor's personnel shall be required to wear a standard uniform, approved by the City, while on duty at the marina. The uniforms shall be provided by the contractor to his personnel at the contractor's expense. The contractors and their personnel represent the City of Alpena and the Alpena area. Therefore, the City shall have the right to review and inspect uniforms to insure proper image.

The contractor's personnel shall receive an employee manual containing written standard operating procedures (prepared by the contractor and approved by the City) and actual on-site training by the contractor's management personnel in the following daily operational activities prior to beginning employment at the marina:

1. Proper fuel handling procedures.
2. Proper dockage procedures
3. Proper radio and telephone communication procedures.
4. Proper procedures for responding to written complaints
5. Specific duties for daily building maintenance.
6. Specific duties for daily, weekly or monthly activities required for marina grounds maintenance
7. Use of survey card for facility users.
8. Preparation and submittal of monthly reports to Michigan Department of Natural Resources and the City.
9. Procedures for dealing with an emergency situation (accident, fire, etc.). The City Fire Department shall develop a plan for fighting fires on the docks or on boats moored at the marina docks and a copy of it will be made available to the contractor.
10. Proper boat hoist training & procedures.

The contractor shall provide a copy of said manual to the City and annually document for the City that said training of all personnel occurred.

XI. Boat Launch Ramp

The contractor shall be responsible for collection of daily launch fees or seasonal launch fees as established annually by the City Council. The contractor shall, on a daily basis, or more often if necessary, place daily permit envelopes in the collection boxes adjacent to the boat harbor launch ramp and the North Riverfront Park launch ramp. The contractor shall empty the money boxes at each ramp on a daily basis, in the evening, so that no money is left in the collection boxes overnight. The daily permit envelopes shall be supplied to the contractor by the City.

The contractor shall sell seasonal launch stickers at the marina during regular office hours. The contractor shall be provided with the seasonal launch stickers by the City. The contractor shall retain all monies collected at the launch ramps and the marina office. Monies collected at City Hall and Earth Tech (SUEZ) for the sale of seasonal boat launch stickers shall be retained by the City.

XII. Winter Storage

The contractor may use part of the marina parking lot for winter storage of boats. Winter storage is allowed from September 1st to May 31st. This parking lot shall be the only area of City property where winter storage of boats is allowed at the time of this agreement. In the event that overhead utility lines are removed or relocated, allowing the contractor to move boats off the previously described marina property, the City may designate alternate storage sites to be used.

The charge for winter boat storage shall be mutually agreed upon by the City and the contractor with the understanding that the charge for winter boat storage for a given size boat shall be at least equal to the cost of removing that boat from the water with the hoist, transporting it to its storage site, unloading it onto its cradle or trailer, loading it back onto the hoist in the spring, transporting it with the hoist to the launch ramp and placing it back in the water for use by the owner.

The contractor will move boat storage cradles to the City's DPW Service Facility by May 31st of each year. The contractor shall execute a Winter Boat Storage Agreement with each boater that requests winter boat storage. Each agreement shall be properly executed and signed by a representative of the City, prior to actual storage of a boat on the parking lot. There will be no summer storage or sale of private boats on the City of Alpena's Marina parking lot, except for the storage of Ying-lings and only as approved by City on a case-by-case basis at rates approved by the City.

The contractor shall be responsible for placing the wooden cradles on the asphalt parking lot using appropriate wood planking or boards so that no indentations are left in the asphalt. The contractor shall be responsible for damage to pavement caused by solvents, paints, and maintenance procedures. The contractor shall be responsible for any damage to the asphalt pavement which is a result of improperly supporting the wooden cradles on the asphalt pavement of the parking lot. Railroad ties, wooden blocks, wooden planks, concrete blocks or other materials used in supporting the winter boat storage cradles, shall be stored inside the marina building (backroom repair/storage areas) or shall be transported by the contractor to the City's DPW Service Facility and stored with the empty cradles placed there by the contractor. None of the above referenced materials shall be stored outside, on-site at the marina, unless specific written consent is given by the City and a fenced-in storage area is provided for the materials by the contractor at his own expense.

In the event that the City subsequently amends the agreement to completely eliminate winter boat storage from the boat harbor parking lot, the City agrees to negotiate the impact with the contractor on revenues.

Failure to abide by the winter storage provisions will result in a \$100.00 daily fine until the provision is met. In the event of unusual or mitigating circumstances the City may waive the daily fine.

XIII. Festivals and Promotions

It is understood by the contractor that certain festivals occur at the City of Alpena's marina and in the parking lot, between the marina and Water Recycling Plant. These festivals include, but are not limited to, the Michigan Brown Trout Festival plus any other festivals approved by the City. The contractor shall fully cooperate with the organizations sponsoring these festivals and agrees to allow any similar activity to occur on these said premises after approval for same has been given by the City.

It is a priority of the City to market and promote the Marina as a first-class, full service facility. It is mutually agreed that the City and the contractor shall collaborate and share the cost of promotional activities. Joint marketing of the marina with the City shall in no way preclude the contractor of conducting promotional activities with their own resources.

XIV. Record Keeping

Each year the contractor shall submit an annual operating statement prepared by an independent C.P.A. detailing all revenues and expenses from seasonal dockage, transient dockage, gasoline and diesel sales, boat storage, boat hoisting, boat launching, and sewage pump-out to the City for the prior calendar year no later than June 30. This operating statement must detail solely those operations central to the City of Alpena Marina and not be intermingled with any other business operations of the contractor.

Failure to provide the annual operating statement by June 30th of each year will result in a \$100.00 daily penalty until the statement is provided to the City.

The Department of Natural Resources mandates that the City submit an annual operations statement to them prior to March 15 of each year. The contractor shall provide this report to the DNR, with a copy to the City. The contract shall also provide other reports as requested by the City and the Department of Natural Resources. In addition, the City shall have access to inspect the contractor's complete financial records involving the contractor's total operation of the marina, including the marina store and marina repair facility provided the same are kept confidential and not made public. Failure to provide the required records in a timely matter will result in penalties being assessed as allowable under Section II.

The City reserves the right to have a full financial compliance audit performed by an independent C.P.A. at the City's cost.

XV. Camping

No camping shall be permitted on the premises.

XVI. Further Expansion

It is hereby acknowledged that the City has plans to expand and improve the City of Alpena's Marina by providing additional areas for dockage and other miscellaneous improvements.

It is understood that the City will attempt to schedule construction activities to minimize interference with the contractor's operation of the marina, however, it is agreed that the City will not be responsible for any loss of business to the contractor resulting from construction activities, except as shall be caused by its active negligence or wrongful conduct. After completion of the improvements, the contractor and the City shall share in the increased revenues as stated previously under Section II, Payment.

It is further understood that the contractor shall provide the necessary additional staffing needed in the harbor expansion area such as, but not necessarily limited to, dock attendants, gas dock attendant. Additional staffing needs are the contractor's responsibility and will not result in additional cost to the City.

XVII. Term of Agreement

It is agreed between the City and contractor that this agreement shall run from January 1, 2014 through December 31, 2018 for the purpose of operating the marina.

XVIII. Non-Assignability of Agreement

This agreement is for the personal and exclusive use of the contractor and no other. This agreement shall, therefore, not be assigned by the contractor without the written consent of the City.

XIX. Subcontracting

No subcontracting by the contractor shall be permitted without the approval of the City.

XX. Amendment of Agreement

The agreement represents the entire agreement of the parties and may only be modified or amended in writing and signed by both parties.

XXI. Default

In the case of any payments due to the City and unpaid for a period of thirty (30) days, or any deficiencies not corrected within forty-eight (48) hours, or in a period of time provided by the City in writing, after notice shall be considered in default and subject to the appropriate penalties and measures, as outlined in this agreement.

In the case of any state default of any provision of this Agreement, then it shall be lawful for the City, its attorneys and assigns, to re-enter into and repossess said premises and each and

every other occupant to remove and put out.

XXII. Failure to Perform

In the event that the contractor fails to properly execute any of the requirements of this agreement, the City shall notify the contractor, in writing, of his failure to perform and shall give the contractor 10 calendar days (unless specifically noted elsewhere in this agreement) to correct the situation. If the contractor has not resolved the problem after the allowed time period, the City shall have the right to correct the problem itself and bill the contractor, or shall have the right to hire a different contractor to resolve the problem, and the cost of doing so shall then be billed to the contractor.

XXIII. Termination

It is mutually understood that if either party shall fail to perform any of the provisions hereof, then either party shall have the right to terminate this agreement by giving ninety days notice in writing to the other party at their official business, of their intention to so terminate unless corrected within 10 days. If said failure to perform is not corrected and this agreement is terminated, the City, or a contractor selected by the City, shall have the right to assume the operation of the City of Alpena's Marina as of the termination date. Upon such termination, or upon expiration of this agreement, the contractor shall have a reasonable time, not to exceed thirty days, to remove its property from the premises.

XXIV. Non-discrimination

The contractor assures that no persons shall be excluded from participation, denied any benefits, or subjected to any discrimination on the basis of race, color, national origin, religion, sex, age, height, weight, arrest record, veteran status, political affiliation, marital status, handicap, or any other protected classes. The City shall be responsible for all improvements required for barrier-free design, or needed so as to allow handicapped persons participation.

XXV. Non-Waiver

The failure of the City to insist upon or enforce strict performance by the contractor of any of the terms of this agreement or to exercise any rights herein shall not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon such terms or rights on any future occasion.

XXVI. Severability

If any provision of this agreement or any portion of such provision, or the application thereof, to any person or circumstance, shall be held to be invalid or unenforceable or shall become a violation of any local, state or federal laws, then the same as so applied shall no longer be a part of this agreement, but the remainder of the agreement, such provisions and the application thereof to other persons or circumstances shall not be affected thereby and this agreement so as modified shall continue in full force and effect unless the elimination of such provision detrimentally affects the consideration any party is to receive under this agreement.

XXVII. No Partnership or Joint Venture

Nothing contained in this agreement shall constitute or be construed to be or to create a partnership or joint venture between the City on the one part and the contractor on the other part.

XXVIII. Understanding and Agreements

This agreement constitutes all of the understandings and agreements of whatsoever nature or kind existing between the contractor and the City with respect to the contractor's operation of the boat harbor. Neither party makes a guarantee, warranty or representation that there will be either profits or losses from the operation of the boat harbor.

It is agreed that while boats are docked or stored on the premises, no other contractor or business shall have the right to work on any of the boats without first providing to the satisfaction of the City and contractor, insurance equivalent to the types and amounts recited in Section VII of this agreement and shall have first obtained the contractor's permission to perform or shall be subject to the contractor's direction, supervision and control, and further, such work shall be subject to the contractor's rules and regulations and control so as not to interfere with the operations of the contractor under this agreement and the public's use of the marina.

The covenants, conditions and agreements made and entered into by the parties hereto, are declared binding on their respective heirs, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written:

City of Alpena
Owner

Thunder Bay Shores Marine
Contractor

By: _____
Matthew J. Waligora, Mayor

By: _____
Michael Connolly, Owner

By: _____
Karen Hebert, Clerk/Treasurer/

By: _____
Richard McTaggart, Owner

Finance Director

208 N. First Avenue
Business Address

Alpena, MI 49707
City, State, Zip

400 E. Chisholm St.
Business Address

Alpena, MI 49707
City, State, Zip

Business Telephone Number



Memorandum

Date: April 21, 2017

To: Greg Sundin, City Manager

Copy: Karen Hebert, City Clerk/Treasurer/Finance Director
Mike Glowinski, Utility Manager, SUEZ

From: Rich Sullenger, City Engineer

Subject: 2017-2018 Water and Sewer Rates

With the completion of the draft budget, the utility costs are developed such that the appropriate information is available for development of the recommended 2017-2018 water and sewer rates. This is an annual process once the draft budget is completed and ready for City Council review. The costs are based on the past, current, and projected next fiscal years.

The ready to serve charge, and billing charge remained at the same level as last fiscal year with only the operation and maintenance, debt service, modified per the established methodology, and the infrastructure maintenance charge increased towards meeting the system needs. To show the changes, the following spreadsheet will show a comparison to last fiscal year.

Water - 1,000 Gallon Units	530,866	498,916	(31,950)	-6.02%
WTP	\$ 1.66	\$ 1.97	\$ 0.31	18.67%
Distribution	\$ 0.86	\$ 1.00	\$ 0.14	16.28%
Commercial	\$ 0.52	\$ 0.57	\$ 0.05	9.62%
Infrastructure Maintenance	\$ 1.30	\$ 1.35	\$ 0.05	3.85%
Debt	\$ 0.75	\$ 0.76	\$ 0.01	1.33%
Total	\$ 5.09	\$ 5.65	\$ 0.56	11.00%
Sewer - 1,000 Gallon Units	459,899	492,754	32,855	7.14%
WRP	\$ 2.60	\$ 2.59	\$ (0.01)	-0.38%
Collection	\$ 0.92	\$ 0.89	\$ (0.03)	-3.26%
Debt	\$ 0.83	\$ 0.74	\$ (0.09)	-10.84%
Infrastructure Maintenance	\$ 1.30	\$ 1.35	\$ 0.05	3.85%
Total	\$ 5.65	\$ 5.57	\$ (0.08)	-1.42%
Total	\$ 10.74	\$ 11.22	\$ 0.48	4.47%

The above spreadsheet summarizes the changes proposed for the 2017-2018 water and sewer rates. We are proposing a \$0.05 increase on both water and sewer for the infrastructure maintenance charge, a 3.85% increase. It should be noted that we saw a reduction in the billable water flow to City customers which resulted in a higher per unit rate where the volume is used in the calculations. Thus the 10.41% increase in the rate per 1,000 gallon sales unit. Just the opposite in sewer where we show a 7.14% increase in sales volumes, this resulted in our rate per 1,000 gallon units dropping where the volume is used in the calculation.

Overall we are proposing a 4.47% increase in the overall water and sewer rates from the 2016-2017 to 2017-2018 fiscal years. The rates proposed, with all customers paying the same rate, should generate \$2,547,575 for capital maintenance projects.



City of Alpena Rates - Total Commodity Charge Distributed To All Billed Volumes - Billed Option 2017-2018

	Utility Cost Projections			# of Accounts		Billed Use - 1,000 Gallon Units		Total Projected Revenue			
	Water	Sewer	Total	Water	Sewer	Water	Sewer	Water	Sewer	Total /Month	Total/Year
						498,916	492,754				
Ready to Serve Charge											
1" Meter or less	\$ 5.00	\$ 5.00	\$ 10.00	4,727	4,727			\$23,635	\$23,635	\$47,270	\$567,240
1"-2" Meter	\$ 30.00	\$ 30.00	\$ 60.00	59	59			\$1,770	\$1,770	\$3,540	\$42,480
2"-3" Meter	\$ 75.00	\$ 75.00	\$ 150.00	6	6			\$450	\$450	\$900	\$10,800
3" Meter	\$ 90.00	\$ 90.00	\$ 180.00	1	1			\$90	\$90	\$180	\$2,160
4" Meter	\$ 125.00	\$ 125.00	\$ 250.00	4	4			\$500	\$500	\$1,000	\$12,000
6" and larger Meter	\$ 250.00	\$ 250.00	\$ 500.00	1	1			\$250	\$250	\$500	\$6,000
				4,798							
Ready to Serve Charge Totals								\$26,695	\$26,695	\$53,390	\$640,680
Operation & Maintenance Charge/1,000 Gallons	\$ 3.54	\$ 3.48	\$ 7.02					\$1,766,163	\$1,714,784		\$3,480,947
Debt Service Charge/ 1,000 Gallons	\$ 0.76	\$ 0.74	\$ 1.50					\$379,176	\$364,638		\$743,814
O&M and Debt Totals	\$ 4.30	\$ 4.22	\$ 8.52								
Infrastructure Maint. Charge/ 1,000 Gallons	\$ 1.35	\$ 1.35	\$ 2.70					\$673,537	\$665,218		\$1,338,755
Billing Service Charge	\$ 2.88	\$ 2.88	\$ 5.76					\$13,614	\$13,614		\$326,730
Totals	\$ 5.65	\$ 5.57	\$ 11.22								\$6,530,925
Estimated Water sales Revenue 2012-2013								Estimated expenses Water (No Capital)			\$2,021,588
Estimated Sewer sales Revenue 2012-2013								Estimated expenses Sewer (No Capital)			\$2,056,762
								Total			\$4,078,350
Increase for Capital								Increased Revenue for Maintenance			\$2,452,575
Capital Charge								Other Revenue			\$95,000
1" Meter or less	\$ 5.00	\$ 5.00	\$ 10.00					Total Available for Maintenance			\$2,547,575
1"-2" Meter	\$ 30.00	\$ 30.00	\$ 60.00								
2"-3" Meter	\$ 75.00	\$ 75.00	\$ 150.00								
3" Meter	\$ 90.00	\$ 90.00	\$ 180.00								
4" Meter	\$ 125.00	\$ 125.00	\$ 250.00								
6" and larger Meter	\$ 250.00	\$ 250.00	\$ 500.00								

Increase by \$.05 each

Total Flow 2016-2017 FY

Township paying same rate as in City customers

O&M and Debt 3-Year Average 2016-2019 for 2017-2018 June30,2016 Volumes

	2015-2016	2016-2017	2017-2018	2018-2019	Average 2015-2017
Water - 1,000 Gallon Units	498,507	498,916	498,916	498,916	498,916
WTP	\$ 1.71	\$ 979,800.00 \$ 1.96	\$ 979,532.00 \$ 1.96	\$ 988,600.00 \$ 1.98	\$ 982,644.00 \$ 1.97
Distribution	\$ 0.90	\$ 484,468.00 \$ 0.97	\$ 508,843.00 \$ 1.02	\$ 498,031.00 \$ 1.00	\$ 497,114.00 \$ 1.00
Commercial	\$ 0.56	\$ 278,687.00 \$ 0.56	\$ 283,216.00 \$ 0.57	\$ 290,926.00 \$ 0.58	\$ 284,276.33 \$ 0.57
Total	\$ 3.17	\$ 1,742,955.00 \$ 3.49	\$ 1,771,591.00 \$ 3.55	\$ 1,777,557.00 \$ 3.56	\$ 1,764,034.33 \$ 3.54
Debt	\$ 0.80	\$ 388,078.00 \$ 0.78	\$ 378,538.00 \$ 0.76	\$ 366,628.00 \$ 0.73	\$ 377,748.00 \$ 0.76
Total					\$ 2,141,782.33 \$ 4.29
Sewer - 1,000 Gallon Units	492,754	492,754	492,754	492,754	492,754
WRP	\$2.40	\$1,258,586.00 \$2.55	\$1,284,070.00 \$2.61	1,279,511 \$2.60	\$ 1,274,055.67 \$2.59
Collection	\$0.84	\$433,445.00 \$0.88	\$440,249.00 \$0.89	\$448,814.00 \$0.91	\$ 440,836.00 \$0.89
Total	\$3.25	\$1,692,031.00 \$3.43	\$1,724,319.00 \$3.50	\$ 1,728,325.00 \$3.51	\$ 1,714,891.67 \$3.48
Debt	\$0.78	\$373,637.00 \$0.76	\$364,983.00 \$0.74	\$358,859.00 \$0.73	\$ 365,826.33 \$ 0.74
Debt TWP					\$ 2,080,718.00 \$ 4.22
Total	\$ 6.42				\$8.52
	\$ 1.58				

City Billed Volume Water	290,567	
City Billed Volume Sewer	280,405	498,907
Township Billed Volume Water	208,340	
Township Billed Volume Sewer	212,349	492,754
Total		