

ALPENA CITY COUNCIL MEETING

May 15, 2017 - 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular Session of May 1, 2017, and Closed Session of May 1, 2017.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time during a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$310,606.75.
 - B. Approval of Thunder Bay Car Show at Starlite Beach.
 - C. Approval of Junior Achievement 5K Race Event.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
 - A. May 31, 2017 - World Multiple Sclerosis Day.
10. Public Hearing.
 - A. City Budget.
 - 1) Open Public Hearing.
 - 2) Report by City Treasurer and City Manager.
 - 3) Open Public Comment.
 - 4) Request Written Comments Received in the City Treasurer's Office.
 - 5) Close Public Hearing.
 - 6) Council Discussion.
 - 7) Fiscal Year 2017-2018 Budget Adoption Resolution (Page 23 of Budget).
 - 8) Adopt Fiscal Year 2017-2018 Appropriations Resolution No. 2017-05 (Pages 24-28 of Budget).
 - 9) Adopt Amended 2016-2017 City Budget (Budget Column Titled "16-17 Est. Current").
11. Report of Officers.
 - A. Bids
 - 1) Asbestos Services.
12. Communications and Petitions.

- A. Chief's Bar and Grill - Request for Street Shut-Downs and Variance of Noise Ordinance.
- 13. Unfinished Business.
- 14. New Business.
 - A. Traffic Control Order 2-17 – Two-Way Traffic on Carter and Third.
 - B. Traffic Control Order 3-17 – Back-In Angle Parking on River Street.
- 15. Adjourn to Closed Session to Discuss Pending Litigation.

City Manager

Greg E. Sundin

REMINDER

PLEASE BRING YOUR
PRELIMINARY BUDGET
TO THE MAY 15, 2017,
COUNCIL MEETING.

COUNCIL PROCEEDINGS

May 1, 2017

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Nielsen and Sexton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of April 11, 2017, the closed session of April 11, 2017, the regular session of April 17, 2017, and the closed session of April 17, 2017, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, that the following Consent Agenda item be approved:

- 1. Bills Allowed – in the Amount of \$288,695.04 be Allowed and the Mayor and City Clerk Authorized to Sign Warrants in Payment of Same.

Carried by unanimous vote.

2017 – 2018 PRELIMINARY BUDGET

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, to receive and file the 2017 – 2018 Preliminary Budget as presented by the City Treasurer, and schedule a public hearing for the May 15, 2017, Council Meeting.

Carried by unanimous vote.

PUBLIC SAFETY FACILITY ROOF REPLACEMENT

The following sealed bid was received April 25, 2017, for Public Safety Facility Roof Repair project.

Meridian Contracting Services	\$37,000.00 – Base Bid
	\$64.00 – Alternate #1
	\$6,900.00 – Alternate #2
	\$8,600.00 – Alternate #3
	\$9,800.00 – Alternate #4
	\$12,000.00 – Alternate #5

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the bid by Meridian Contracting Services for the Public Safety Facility Roof Repair in the amount of \$44,700.00, be accepted. An amendment to the 2016 – 2017 budget will be made for the

completion of the roof project.

Carried by unanimous vote.

EXTENSION OF MARINA OPERATORS CONTRACT

Moved by Councilmember Nowak, seconded by Councilmember Sexton, that the City of Alpena's Marina Management and Operations agreement with Thunder Bay Shores Marine be extended through December 31, 2018.

Carried by unanimous vote.

2017 – 2018 WATER AND SEWER RATES

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to receive and file the 2017 – 2018 Water and Sewer rates as presented, and include in the final budget for consideration.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the Municipal Council adjourn to a closed session at 6:40 p.m. to discuss pending litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:40 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 6:48 p.m.

RECONVENED – OPEN SESSION

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council reconvened in open session at 8:04 p.m.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 8:04 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 05/16/2017 - 05/16/2017

6.A.

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	318356	LEAF PICK-UP 05/17	9,900.00
ADAM SAUVE	051617	SAFETY SHOE ALLOW - PW	75.00
AIRGAS USA LLC	9062656382	SUPPLIES - AMB DISP	22.13
AIRGAS USA LLC	9944335273	VEH MAINT - DPW	66.00
AIRGAS USA LLC	9944397433	SUPPLIES - AMB DISP	18.00
AIRGAS USA LLC	9063112984	SUPPLIES - AMB DISP	35.32
AIRGAS USA LLC	9062906356	SUPPLIES - AMB DISP	15.03
ALPENA ALCONA AREA CREDIT UNION	042617	WATER BILL REFUND	23.06
ALPENA AREA CHAMBER OF COMM	14751	LEADERCAST TRAINING	150.00
ALPENA COUNTY TREASURER	051017	IT CONTRACTED SVCS 05/17	7,500.00
ALPENA DIESEL SERVICE	52794	VEH MAINT - DPW	84.80
ALPENA DIESEL SERVICE	53138	VEH MAINT - DPW	14.04
ALPENA DIESEL SERVICE	53216	VEH MAINT #92	134.22
ALPENA DRY CLEANING CO	986424	UNIFORMS - POLICE	23.00
ALPENA DRY CLEANING CO	986425	UNIFORM CLEANING - POLICE	34.25
ALPENA NEWS PUBLISHING CO	DC1107 04/17	PUBLISHING/ADVERTISING	331.20
ALPENA NEWS PUBLISHING CO	LC1107 04/17	PUBLISHING/ADVERTISING	247.50
ALPENA POWER COMPANY	051617	ELECTRIC	22,739.31
ALPENA SUPPLY CO	2299271	SUPPLIES - BLDG	8.50
ALPENA SUPPLY CO	2301817	SUPPLIES - PUBLIC SAFETY	17.99
ALPENA SUPPLY CO	2301816	BLDG MAINT - FIRE/AMB	58.30
ALPENA SUPPLY CO	2301903	MAINT - BOAT HARBOR	(18.40)
ALPENA SUPPLY CO	2302234	BLDG MAINT - FIRE/AMB	5.81
ALPENA SUPPLY CO	2302224	MAINT - BOAT HARBOR	6.47
ALPENA SUPPLY CO	2301889	MAINT - BOAT HARBOR	114.70
ALPENA SUPPLY CO	2302012	MAINT - BOAT HARBOR	173.17
ALPENA SUPPLY CO	2302382	MAINT - BOAT HARBOR	45.57
ALPENA SUPPLY CO	2302488	BLDG MAINT - FIRE/AMB	(15.47)
ALPENA SUPPLY CO	2302289	MAINT - BOAT HARBOR	(4.08)
AMERICAN MESSAGING	Z2535843RE	PAGER FEES	33.24
APPLIED INDUSTRIAL TECH-MI LTD	7010390760	VEH MAINT - DPW	106.05
APPLIED INDUSTRIAL TECH-MI LTD	7010415315	VEH MAINT - DPW	50.78
BALL TIRE & GAS INC	132284	VEH MAINT - FIRE EQ	45.00
BALL TIRE & GAS INC	132491	VEH MAINT - AMB	306.68
BALL TIRE & GAS INC	132638	VEH MAINT - FIRE EQ	517.00
BALL TIRE & GAS INC	132787	VEH MAINT - AMB	15.00
BALL TIRE & GAS INC	133393	VEH MAINT - DPW	28.58
BARBARA CARLSON	AP17-0475C	AMBULANCE REFUND	84.34
BEAVERS AUTOMOTIVE & RADIATOR	21151	VEH MAINT - POLICE	39.95
BOUND TREE MEDICAL LLC	82467570	SUPPLIES - AMB DISP	61.68
BOUND TREE MEDICAL LLC	82467571	SUPPLIES - AMB DISP	330.27
BOUND TREE MEDICAL LLC	82468961	SUPPLIES - AMB DISP	55.56
BOUND TREE MEDICAL LLC	82483433	SUPPLIES - AMB DISP	14.00
BOUND TREE MEDICAL LLC	32348338	CPR METERS - AMB	4,019.94
BP	50333949	GAS/FUEL - FIRE/AMB/EQ/MICU	4,947.42
BRUCE TILLINGER	043017	MECHANICAL INSP SVCS 04/17	1,804.00
BRUCE TILLINGER	043017A	PLUMBING INSP SVCS 04/17	1,830.00
BS&A	111285	SVC/SUPPORT FEE - C/T/BLDG/ASSESS/HR	14,284.00
CARQUEST AUTO PARTS	318838	VEH MAINT #20	6.88
CARQUEST AUTO PARTS	318859	VEH MAINT #20	168.53
CARQUEST AUTO PARTS	319137	VEH MAINT - ECHO 7	280.16
CARQUEST AUTO PARTS	319147	VEH MAINT #16	86.21
CARQUEST AUTO PARTS	319279	VEH MAINT - POLICE	96.98
CARQUEST AUTO PARTS	319372	VEH MAINT #16	(43.76)
CARQUEST AUTO PARTS	319355	VEH MAINT #24	52.39
CARQUEST AUTO PARTS	319576	VEH MAINT - DPW	78.93
CARQUEST AUTO PARTS	319602	VEH MAINT - DPW	5.68
CARQUEST AUTO PARTS	319967	VEH MAINT - ECHO 7	33.31
CARQUEST AUTO PARTS	319991	VEH MAINT - DPW	11.68
CARQUEST AUTO PARTS	320160	HOIST MAINT - BOAT HARBOR	4.96
CARQUEST AUTO PARTS	320177	VEH MAINT - FIRE EQ	11.82
CARQUEST AUTO PARTS	320261	VEH MAINT - DPW	27.65
CARQUEST AUTO PARTS	320320	VEH MAINT - DPW	(13.06)
CARQUEST AUTO PARTS	320314	VEH MAINT - CAR 2	13.65
CARQUEST AUTO PARTS	320325	VEH MAINT #61	10.27
CARQUEST AUTO PARTS	320448	VEH MAINT - POLICE	110.27
CARQUEST AUTO PARTS	320464	VEH MAINT - DPW	236.60
CARQUEST AUTO PARTS	320522	VEH MAINT #83	8.52
CARQUEST AUTO PARTS	320557	VEH MAINT - DPW	(2.84)
CARQUEST AUTO PARTS	320586	VEH MAINT - ECHO 7	(142.35)
CARQUEST AUTO PARTS	320709	VEH MAINT - DPW	14.55
CARQUEST AUTO PARTS	320729	VEH MAINT - DPW	49.04

INVOICE REGISTER

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EXP CHECK RUN DATES 05/16/2017 - 05/16/2017

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CARQUEST AUTO PARTS	320837	VEH MAINT - POLICE	(15.64)
CARQUEST AUTO PARTS	320847	VEH MAINT - POLICE	(100.88)
CARQUEST AUTO PARTS	320915	VEH MAINT - POLICE	32.72
CARQUEST AUTO PARTS	320946	VEH MAINT - DPW	7.28
CARQUEST AUTO PARTS	320952	VEH MAINT - DPW	20.24
CARQUEST AUTO PARTS	318862	VEH MAINT - DPW	(11.88)
CARQUEST AUTO PARTS	319872	VEH MAINT - DPW	130.97
CARQUEST AUTO PARTS	320176	VEH MAINT - DPW	16.67
CHRISTOPHER STEPHENS	050217	TRAVEL EXPENSE - AMB	10.35
CITY OF ALPENA	1271-001 0417	SEW/WATER - MICH-E-KE-WIS	520.86
CITY OF ALPENA	4397-001 0417	SEW/WATER - CEMETERY	35.76
CITY OF ALPENA	4398-001 0417	SEW/WATER - CEMETERY	46.61
CITY OF ALPENA	4528-001 0417	SEW/WATER - PUBLIC SAFETY	1,515.26
CITY OF ALPENA	6656-001 0417	SEW/WATER - PSF ANNEX	35.76
CITY OF ALPENA	8110-001 0417	SEW/WATER - STARLITE PROM	250.76
CLIFF ANSCHUETZ CHEVROLET	CVW216978	VEH MAINT - POLICE	10.85
CLIFF ANSCHUETZ CHEVROLET	CVW217185	VEH MAINT - AMB	757.76
DE LAGE LANDEN FINANCIAL SERVICES	54360410	COPIER LEASE 05/17 - DDA	56.55
DONALD H GILMET	043017	MILEAGE 04/17	148.73
EAGLE SUPPLY CO	103460	SUPPLIES - PARKS	33.68
ELIZABETH BUSHEY	050917	CLERICAL SUPPORT - DDA	114.00
ETNA SUPPLY CO	S102181831.001	MAINT - WATER	750.00
EVERETT GOODRICH TRUCKING & ASPHALT	26480	HAULING FEE - PARKS	385.00
EVERETT GOODRICH TRUCKING & ASPHALT	26491	STORES - COLD PATCH	1,600.80
EVERETT GOODRICH TRUCKING & ASPHALT	2017-01	2017 RESURFACING	19,859.58
F.D. LAKE COMPANY	270367	VEH MAINT - DPW	129.77
FASTENAL COMPANY	MIALP142686	MAINT - BOAT HARBOR	53.72
FASTENAL COMPANY	MIALP142689	VEH MAINT - DPW	31.80
FASTENAL COMPANY	MIALP142869	MAINT - BOAT HARBOR	10.71
FASTENAL COMPANY	MIALP142871	VEH MAINT - DPW	103.80
FIRST FEDERAL OF NORTHERN MICHIGAN	1803 05/17	LAND PURCHASE - DDA	1,328.59
FRANCIS ROSINSKI	043017	ELECTRICAL INSP SVCS 04/17	1,898.00
FRANKS KEY & LOCK SHOP INC	24340	MAINT - CITY HALL	15.95
FREESE HYDRAULICS & EQUIP REPAIR	31103	VEH MAINT #74	185.00
FRONTIER	9535 05/17	TELEPHONE - SEWER	518.04
FRONTIER	4175 05/17	TELEPHONE - FIRE/AMB	38.89
FRONTIER	5445 05/17	TELEPHONE - FIRE/AMB	74.38
FRONTIER	7430 05/17	ELEVATOR TELEPHONE - PUBLIC SAFETY	58.23
FRONTIER	7204 05/17	ELEVATOR TELEPHONE - CITY HALL	58.23
GIAMARCO MULLINS & HORTON PC	5	ATTY FEES - POLICE	418.50
GOVT FINANCE OFFICERS ASSN	0152006-17	2017 MEMBERSHIP DUES	190.00
GREENWAY FUELS LLC	043017	RECYCLING 04/17	105.00
GREENWAY/L & N DISPOSAL	043017	DUMPSTER CHARGES 04/17	568.50
GREG SUNDIN	042617	TRAVEL EXPENSE - MGR	77.58
HEALTH EQUITY	12741 05/17	HSA CITY CONT 05/17	5,454.00
HELEN BROAD	050117	LOT REPURCHASE - CEMETERY	840.00
HOME DEPOT CREDIT SERVICES	2070978	SUPPLIES - PUBLIC SAFETY	10.67
HOME DEPOT CREDIT SERVICES	1582962	SUPPLIES - PW/PKS/BH/EQ	91.68
HOME DEPOT CREDIT SERVICES	7020045	TRAINING - FIRE	140.52
HURON ENGINEERING AND SURVEYING INC	1934	TOPOGRAPHIC SURVEY - FOURTEENTH AVE	1,900.00
INK AND TONER ALTERNATIVE	16-53938	SUPPLIES - IT	241.98
INTERSTATE BATTERY SYSTEM INC	23400386	VEH MAINT - DPW	109.95
JEFF SHEA	050217	FSA MEDICAL REIMB 01-03/17	817.14
JEFFERY KING	050317	TRAVEL EXPENSE - AMB	116.79
JOHN NYE	050417	SAFETY SHOE/WORK APPAREL ALLOW - PK\$	77.46
KCI	050417	POSTAGE - TAX BILLS	1,884.37
KELLI ADRIAN	050517	SAFETY SHOE ALLOW - PW	23.78
L & S TRANSIT MIX CO	54924	MAINT - WATER	50.00
L & S TRANSIT MIX CO	54956	MAINT - MAJ ST	11.16
MACARTHUR CONSTRUCTION INC	2016-03	SEW/WATER MAINS - THIRD AVE	76,410.00
MARK MOUSSEAU	050517	PARKING ATTENDANT SVCS - DDA	304.00
MASTERS & LALONDE SHOES	38293	UNIFORMS - FIRE/AMB	188.00
MASTERS & LALONDE SHOES	38387	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	38388	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	38411	UNIFORMS - FIRE/AMB	92.00
MCDONALD AUTO SUPPLY INC	845061	VEH MAINT - AMB	1.68
MCDONALD AUTO SUPPLY INC	845267	SUPPLIES - AMB	9.98
MCDONALD AUTO SUPPLY INC	845647	VEH MAINT - AMB	5.84
MHR BILLING	2896	BILLING 03/17 - AMBULANCE	10,645.13
MICHAEL TOROK	042717	TRAVEL EXPENSE - AMB	109.11
MICHIGAN CAT	PD7448210	VEH MAINT #74	2,270.40
MICHIGAN FIRE TRAINING CONSULTANTS	04242017-1	TRAINING - FIRE	600.00

INVOICE REGISTER

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MICHIGAN STATE POLICE	551-487767	SOR REGISTRATION - POLICE	450.00
MICHIGAN STATE POLICE	551-488198	SOR REGISTRATION - POLICE	90.00
MID MICHIGAN MEDICAL CENTER	042717	TB TESTING - FIRE/AMB	312.00
MILLER OFFICE MACHINES	215017	SUPPLIES - DDA	4.36
MILLER OFFICE MACHINES	215147	COPIER MAINT 03-04/17	710.97
MILLER OFFICE MACHINES	215150	SUPPLIES - DDA	1.82
MOBILE MEDICAL RESPONSE	1684035	PATIENT TRANSPORT - AMB	260.00
NATIONAL HOSPITALITY INSTITUTE	594	SEMINAR REGISTRATION - POLICE	390.00
NETWORKFLEET INC	1056841	GPS TRACKING SYSTEM - AMB	73.85
NORTHERN TOOL SALES & RENTALS	70714	SUPPLIES - FIRE	6.99
NORTHERN TOOL SALES & RENTALS	70730	MAINT - BOAT HARBOR	13.98
NORTHERN TOOL SALES & RENTALS	70733	SUPPLIES - FIRE	1.50
OFFICE DEPOT	923092688001	SUPPLIES - POLICE	19.56
OFFICE DEPOT	923092695001	SUPPLIES - FIRE	20.14
OHM ADVISORS	185131	DOWNTOWN TRAFFIC STUDY	2,712.00
OMEGA ELECTRIC & SIGN CO INC	8817	TREE SIGNS - SANCTUARY	680.00
PADDI LACROSS	050217	FSA MEDICAL REIMB 01-03/17	75.90
PHILLIPS EXPERT TREE & LANDSCAPE	051117	MAINT - CH/PKS/MAJ ST	2,147.00
PHYLLIS KEDNEY	AP16-2450C	AMBULANCE REFUND	151.40
PRATTSCAPE LLC	2016-01	TREE PLANTING - MAJ/LOC ST	23,125.00
PRIORITY ONE EMERGENCY	70028472	UNIFORMS - FIRE/AMB	79.96
PRIORITY ONE EMERGENCY	70028528	UNIFORMS - FIRE/AMB	60.99
PRIORITY ONE EMERGENCY	70028530	UNIFORMS - FIRE/AMB	51.96
PRIORITY ONE EMERGENCY	70028532	UNIFORMS - FIRE/AMB	29.99
PRIORITY ONE EMERGENCY	70028533	UNIFORMS - FIRE/AMB	25.98
PRIORITY ONE EMERGENCY	70028535	UNIFORMS - FIRE/AMB	267.96
PRIORITY ONE EMERGENCY	70028652	UNIFORMS - FIRE/AMB	108.99
PRIORITY ONE EMERGENCY	70028902	HELMETS - FIRE	137.07
PVS TECHNOLOGIES INC	222939	ALUMINUM SULFATE - WATER	4,742.54
R W MERCER COMPANY INC	89853	MAINT - BOAT HARBOR	760.75
RAPID RESULTS	5653	DRUG SCREEN - ENG/PW	60.00
RAPID RESULTS	5661	DRUG SCREEN - PUBLIC WORKS	120.00
SAFEWARE INC	3562253	SUPPLIES - FIRE	140.90
SHALLAS SERVICE	9783	VEH MAINT - POLICE	190.40
SHELL	6133705	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU	1,732.59
SPARTAN DISTRIBUTORS INC	11740191	VEH MAINT - DPW	462.25
SPARTAN DISTRIBUTORS INC	11740492	VEH MAINT - DPW	66.47
SPARTAN DISTRIBUTORS INC	11740493	VEH MAINT - DPW	83.72
STANDARD ELECTRIC CO	458439-00	MAINT - PUBLIC SAFETY BLDG	188.57
STANDARD ELECTRIC CO	458777-00	MAINT - LIGHTS	11.28
STANDARD ELECTRIC CO	459873-00	MAINT - LIGHTS	309.42
STAPLES BUSINESS ADVANTAGE	8044330604	SUPPLIES - CITY HALL	105.40
STRALEY LAMP & KRAENZLEIN PC	25949	MONTHLY FEE 03/17	3,085.00
SUPERIOR IMAGE CLEANING	050217	CLEANING-CH/PSF/PW/PKS/BH/TRAILHEAD	2,758.31
TETRA TECH INC	51172473	SECOND AVE BRIDGE PM CONSTR INSP	40,858.04
THE UPS STORE 5054	050217	SHIPPING FEES	10.12
THOMPSONS LINEN SERVICE	70483 04/17	SUPP/UNIF-CH/PSF/PW/CEM/PKS/EQ	496.68
THUNDER BAY ELECTRIC INC	225262	MAINT - LIGHTS	275.52
THUNDER BAY ELECTRIC INC	225239	CONTRACTUAL SERVICES	2,691.00
TRUGREEN PROCESSING CENTER	62894081	MAINT - CEMETERY	36.05
UNITEX DIRECT	152702	UNIFORMS - POLICE	96.59
VERIZON WIRELESS	9784860721	IPADS - GEN/AMB	720.18
VISA/ELAN FINANCIAL SERVICES	1790 05/17	UNIFORMS/SUPP/LODGING - POLICE	1,735.73
VISA/ELAN FINANCIAL SERVICES	4552 05/17	FOOD/SERVICE - CLERK/TREAS	17.38
VISA/ELAN FINANCIAL SERVICES	6116 05/17	SUPP/LODGING/FOOD/SERVICE - FIRE/AMB	312.09
VISA/ELAN FINANCIAL SERVICES	7337 05/17	LATE FEE - PLANNER	43.66
VISA/ELAN FINANCIAL SERVICES	8703 05/17	SUPPLIES - DDA	27.99
VISA/ELAN FINANCIAL SERVICES	7449 05/17	SUPPLIES/TRAVEL EXP - ENG/IT/FIRE/PW	1,132.91
YOUNG GRAHAM ELSENHEIMER &	20131	WATER RATE NEGOTIATIONS	9,174.74

Total:

310,606.75



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

April 27, 2017

Brian Bartosh
Thunder Bay Car Show

Dear Mr. Bartosh:

Your request to conduct the Thunder Bay Car Show at the Starlite Beach Pavilion on Saturday, August 12, 2017, has been approved, with the following conditions:

- Your request will go to Council on May 15, 2017, please be in attendance, if Councilmembers have any questions, they can be answered at that time.
- You must set-up a meeting one week prior to the car show with Rich Sullenger, City Engineer (354-1731), and Sean McNamara, DPW (354-1781), to discuss the logistics for getting the cars over the sidewalk, and onto the lawn.
- Clean up and removal of trash is required upon completion of the event.

Good luck with your event!

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Hebert', written over a horizontal line.

Karen Hebert
Clerk/Treasurer/Finance Director

jb

Copy: Mayor Waligora and Municipal Council
Greg Sundin, City Manager
Rich Sullenger, City Engineer
Bill Forbush, Fire Chief
Joel Jett, Police Chief
Sean McNamara, Public Works Division Head

Berant, Jennifer

From: Himes, Kathy
Sent: Monday, May 08, 2017 4:07 PM
To: Berant, Jennifer
Subject: FW: Junior Achievement
Attachments: IMG_0882.jpg

This was sent to me. I know you have a process for approval.

Thanks. Let me know if I can help.

From: Bernie Lamp [mailto:blamp@silcpa.com]
Sent: Monday, May 08, 2017 4:03 PM
To: Himes, Kathy
Cc: Brian Winter
Subject: Junior Achievement

Hi Kathy

I am following up on our conversation last week about the Junior Achievement 5k race. We are seeking the City of Alpena's approval to hold this event. You said you would forward this information to the appropriate person. Tentative details are as follows:

Date: July 15, 2017
Schedule: Registration at 10:00 am
 Run/walk (see map attached) at 11:00 am
 Food and beverages served from 11:30 am until 1:30 pm
 Wrap up around 2:00 pm
Location: Performance Locker/ Mich-e-ke-wis Park

We are planning to coordinate with the Brown Trout Festival committee to have the 5k race one of the BTW events this year. Because of Art on the Bay and the Farmers Market scheduled for July 15th, we feel that Mich-e-ke-wis would be a less congested area, yet close enough to the center of activities of the Festival that day.

The one factor that we want to address, is our idea of serving beer from Austin Brothers and wine from Thunder Bay Winery (or other sources if they are not interested), along with brats from Nowicki's, with traditional post-race items such as water, sports drink, fruit, etc. Our question is can we serve beer and wine at this location and during this time? Do we need a special permit or other approval from Alpena City Manager? Any other concerns the City may have with our tentative plan?

The race route will not cross US 23 South.

Please let us know at your earliest convenience your reply to our questions and concerns so we may proceed with our planning. Thank you.

Bernie

Bernard R. Lamp, CPA

**Straley Lamp &
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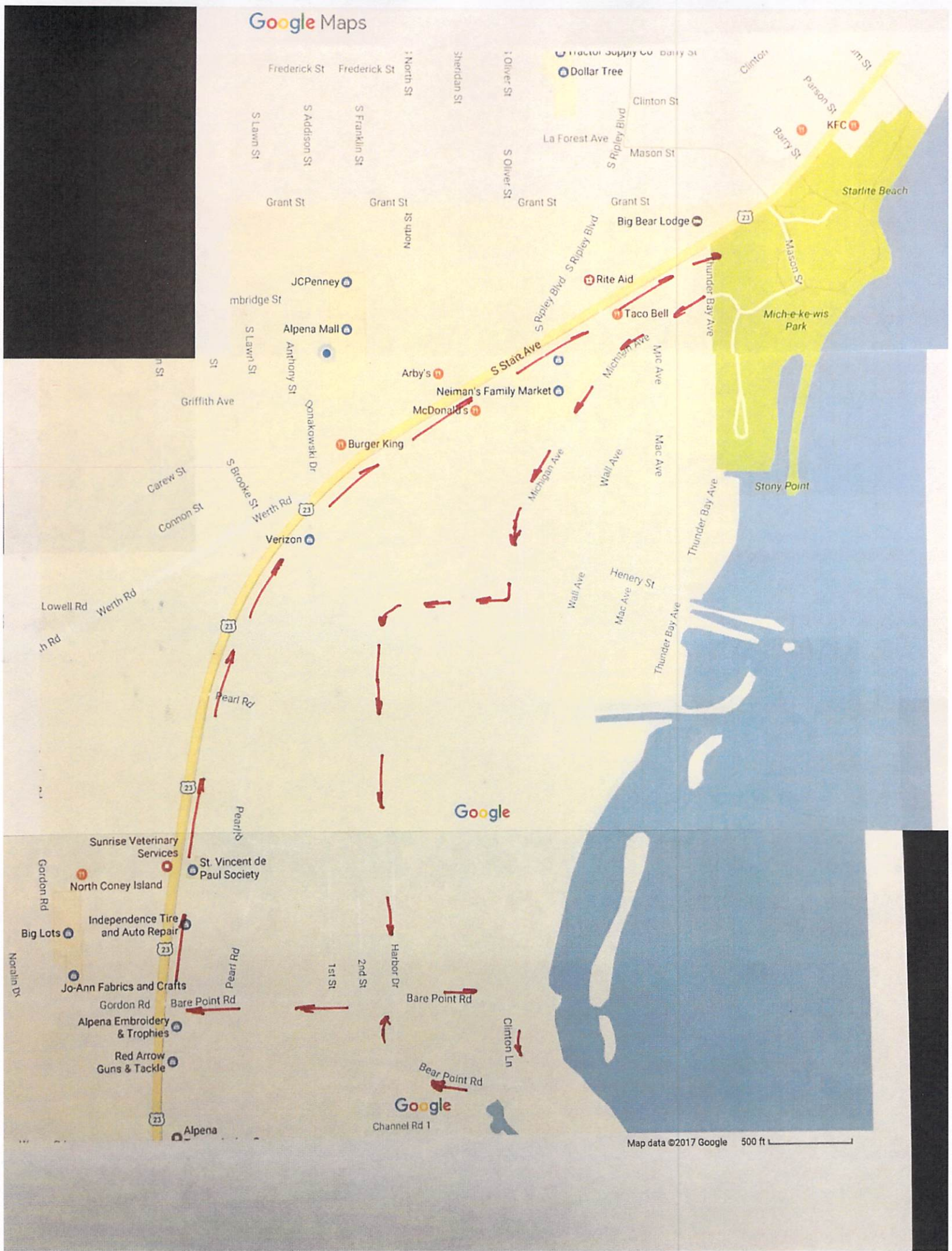
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City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

9.A.

PROCLAMATION

WHEREAS, multiple sclerosis (MS) is a neurological disease of the central nervous system, affecting 3 million people worldwide; and

WHEREAS, the National Multiple Sclerosis Society, Michigan Chapter, reports that in our state more than 18,000 people are diagnosed with MS, and that the disease generally strikes people in the prime of life, between ages 20 through 50, and causes unpredictable effects in which the progression, severity and specific symptoms cannot be foreseen, and the cause and cure for this often debilitating disease remain unknown; and

WHEREAS, funds raised through the National Multiple Sclerosis Society fuel the efforts of nearly 380 research projects globally totaling 54 million dollars annually at the best medical centers, universities and other institutions throughout the United States and abroad. Because of this, MS research, especially stem cell research, has never been more hopeful than it is today; and

WHEREAS, discovering the cause, finding a cure, and preventing future generations from being diagnosed with MS is an important task that all Americans and Michiganians should support; and

WHEREAS, the City of Alpena recognizes the importance of finding the cause and cure of MS, a chronic and often devastating disease, and expresses its appreciation and admiration for the dedication that the National Multiple Sclerosis Society, Michigan Chapter, has shown toward a future free of MS.

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, May 31, 2017, as:

WORLD MS DAY

in the City of Alpena and do commend this observance to all of our citizens. I encourage all Michiganians to learn more about multiple sclerosis and what they can do to support individuals with MS and their families.

Signed at Alpena, Michigan this 15th day of May 2017.

Matthew J. Waligora
Mayor



NOTICE OF PUBLIC HEARING
ON
PROPOSED 2017-2018 CITY BUDGET AND PROPERTY TAX MILLAGE

Notice is Hereby Given that a Public Hearing on the proposed 2017-2018 City Budget will be held on Monday, May 15, 2017, beginning at 6:00 p.m. during the regular Municipal Council meeting at Alpena City Hall, 208 N. First Avenue, Alpena, MI 49707.

The Municipal Council will also consider amendments to the 2016-2017 Budget.

The proposed 2017-2018 City Budget is available for public examination in the office of the City Clerk, City Hall, Alpena, MI 49707, and online at www.alpena.mi.us. All persons attending the hearing will have the opportunity to provide written and/or oral comments and ask questions concerning the entire budget. In addition, written comments may be submitted to the City Clerk prior to the public hearing.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL ALSO BE A SUBJECT OF THIS HEARING.

CITY OF ALPENA

By: Karen Hebert
Clerk/Treasurer/Finance Director

(Display Ad

No smaller than 12 point font; 18 would be ideal

Publish on 5/5/17)

Memorandum



To: Mayor Waligora and Municipal Council
From: Karen Hebert, City Clerk/Treasurer/Finance Director
Date: May 8, 2017
Re: Changes to Draft Budget

The Draft Budget for 2017-18 was presented to Council on May 1, 2017. There are some corrections in the content that were needed, as well as one change to the expenditures in the General Fund. I have listed all the changes below:

- Remove "Assistant City Manager" from Tree/Park Improvement Fund Committee (page 97).
- Remove "City Hall-Boiler & Hydronic Heat Repairs" project from Public Safety Construction Fund (page 127) and add to Capital Improvement Fund (page 111).
- Add Culligan Plaza to the list of parks in the Parks and Recreation Department (page 85).
- On the Classification and Compensation Structure (page 56) the Fringe Benefit Changes were changed to "Additional Notes" since the changes had occurred in the last fiscal year.

During the May 1, 2017, Council Meeting, an agenda item for flat roofing at the Public Safety Building was presented. To complete the project in the current fiscal year, additional money was needed. After adjustments to the Police, Fire and Ambulance Departments (pages 74, 77, and 80) the cost increase was \$6,300. Originally we had figured approximately \$3,000, but there was not as much to transfer from the maintenance line items as we had anticipated. That change has been incorporated into the budget and changed the 2017-18 fund balance from 29.22% to 29.16%.

Also, during the May 1, 2017, Council Meeting the City Engineer presented the Water and Sewer rate increases for 2017-18. Those rates have been incorporated into the Draft budget (page 184 and 187).

A set of the pages that changed in the Draft budget are attached for your review.

TREE/PARK IMPROVEMENT FUND

In October 2006, the City of Alpena received two large donations from the Trust of Drew and Ethel McClay. One donation of approximately \$70,000 was to be spent on park improvements and/or tree planting within the City. The second donation of approximately \$90,000 was to be utilized for tree planting within the City.

The Alpena Municipal Council authorized the investment of these donations and appointed a committee, consisting of the Mayor, the Planning and Development Director, and the City Engineer, to determine how these funds could be best utilized. The City will also be appointing one member from the City Planning Commission and the Recreation Advisory Board to serve on this committee.

The committee continues to develop recommendations on how these funds will be utilized, but an internal policy has been established to provide guidelines and procedures on how these funds can be accessed and what they can be used for. Examples include: utilization of the park improvement funds for a major park improvement project; and placement of the tree planting funds into a permanent fund that can be grown over time and used for future urban forestry projects.

Funding will be transferred to Parks & Recreation, and the Cemetery to offset expenses associated with tree planting to replace trees removed over the past several years.

For fiscal year 2017-2018, the City will be planting trees in the following funds:

Parks	\$ 16,000
Cemetery	\$ 5,000
Local Streets	0
Major Streets	0

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
REVENUES					
213-000-665.000	INVESTMENT INCOME	306	200	200	200
213-000-675.300	DONATIONS	0	0	0	0
TOTAL REVENUES		306	200	200	200
EXPENDITURES					
213-751-786.001	MAT/CONT - TREES	0	50,000	21,000	28,000
213-751-786.002	MAT/CONT - PARK IMPROVE	0	0	0	0
213-751-977.027	CAP - GENERAL PARKS IMP	0	0	0	0
213-751-999.000	TRANSFER - GENERAL FUND	0	0	0	0
TOTAL EXPENDITURES		0	50,000	21,000	28,000

PUBLIC SAFETY FACILITY CONSTRUCTION FUND

On February 5, 1996, the Municipal council authorized that the principal amount of \$386,000 in the Public Safety Facility Construction fund be retained in the Construction Fund and that the investment income only be used for building improvements and stationary building equipment.

The interest was used for building projects and when it was depleted, Council authorized the use of the principal for continued capital and maintenance projects on the building.

The following are building improvements completed over the years and scheduled through 2016-2017. With completion of the 2016-2017 roof projects, the fund will have no balance left.

2001-2002

Non-skid Floor
Humidifier System
Generator
Phone System Expansion

2003-2004

Phase 1 of the Energy Light Installation
Upgrade to Carbon Monoxide Emission System

2004-2005

Completion of Energy Efficient Light Installation

2005-2006

Phone System
Air Compressor
Environmental Site Work
Initial Improvements and Renovations to the
Public Safety Facility Annex

2006-2007

Overhead Doors
Gate & Fence
Paving
Roof Repairs
Exterior Painting

2013-2014

Boiler Replacement Study

2014-2015

Boiler Replacement

2015-2016

Control System
Gutter Repair/Roof/Soffits
Air Conditioning

2016-2017

Completion of Roof Project

PARKS AND RECREATION

The Parks Division maintains approximately 100 acres of land which constitutes the city's park system, approximately 18.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are seventeen (17) parks within the City of Alpena including, Avery, Bay View, Blair Street, Duck, Eleventh Avenue Boat Launch, Island Park, LaMarre, McRae, Mich-e-ke-wis, North Riverfront, South Riverfront, Starlite Beach, Sytek, Thomson, Washington Avenue, Water Tower, Culligan Plaza and Veterans Memorial.

The department has been given additional maintenance responsibilities to improve City parks to showcase level. Irrigation, landscaping and amenities within and throughout the park system are programmed to facilitate these improvements. The Parks Division's goal is to reduce total maintenance costs while improving the general appearance of all parks.

A long-term goal of the City's Wildlife Sanctuary Board has been the development of an environmental interpretive center. Over the past two years, the Board and its appointed Interpretive Center Oversight Council have worked diligently toward this end. The *River Center*, as it has been christened, will be located in Duck Park along the banks of the Thunder Bay River and the City's Wildlife Sanctuary. The construction schedule for this project has yet to be determined and is dependent on receipt of grant funds.

The City will partner with the Alpena Rotary Club and the Michigan Department of Natural Resources to develop a splashpark and associated improvements at Starlite Beach Park this fiscal year. The Alpena Rotary Club has committed \$200,000, and the City \$45,000 to match a MDNR \$205,000 Trust Fund grant for the project. The City will also begin the design development for a new bathroom facility for Bayview Park.

The following capital improvements are planned within the parks:

Capital Outlay and Major Projects

Starlite Beach Splash Park	101-750-977-002	\$	445,000
Public Restroom Improvements-Bayview	101-750-977-012		62,000
General Park Improvements-Adopt A Park/Duck Park	101-750-977-027		7,000
Tree Planting Program	101-750-977-027		16,000
Island Park	101-750-977-028		4,000

TOTAL PARKS AND RECREATIONS		\$	534,000
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DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
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PARKS AND RECREATION

REVENUES					
101-008-545.000	STATE GRTS - MISC	0	311,000	205,000	0
101-008-582.500	CONT FROM LOCAL UNITS	42,500	10,000	0	0
101-008-667.300	MICH-E-KE-WIS PAVILION	6,600	7,200	7,200	7,200
101-008-667.500	STARLITE PAVILION	1,000	900	900	900

**FY 2017-2018
CITY OF ALPENA
CLASSIFICATION AND COMPENSATION STRUCTURE**

PAY GRADE	CLASSIFICATION	1	2	3	4	5	6	7
1	Building Inspector	37,369	39,239	41,108	42,981	44,849	46,717	48,588
2	Human Res. Director Asst. Building Official Engineering Assistant	43,961	46,358	48,750	51,139	53,531	55,929	58,321
3	PW/Cemetery Div Head	48,969	51,700	54,434	57,162	59,889	62,629	65,352
4	Assessor Asst City Engineer Building Official Dep Clerk/Treas/FD Planning & Dev Dir Deputy Chief/Fire Marshal	52,372	55,426	58,481	61,537	64,595	67,646	70,704
5	Fire Chief Police Chief	59,340	63,295	67,251	71,208	75,361	79,123	83,076
6	City Engineer Clerk/Treasurer/FD	64,303	68,592	72,877	77,167	81,456	85,743	90,025
	City Attorney							59,414
	City Manager							96,942

Notes:

- 1) Classification 1-7, Pay Grades 1-6 represents a 2.0% increase for F/Y 2017-2018.
- 2) The City Attorney represents a 2.0% increase.
- 3) City Manager represents a 2.0% increase per the Manager Contract.
- 4) Step Increases to DPW/Cemetery Div. Head to Step 6, Planning Dir. to Step 6, Assistant Building to Step 6, Engineering Asst. to Step 6 & HR to Step 7.
- 5) Building Inspector position is currently vacant.

Additional Notes

- 1) Employees will pay 20% of their health insurance premium.
- 2) The City will comply with all State and Federal requirements as to whether the employee is paid an hourly wage or an annual salary.

RATE SCHEDULE APPENDIX FOR CHAPTER 30

		Effective Date	Type
<u>WATER</u>			
<u>Section 98-34</u>			
i) Temporary Water Service (5/8" meter)	1. As determined by City Manager per SOP #9 2. \$15.00 minimum plus water charge	7-20-87	Resolution
<u>Section 98-37</u>			
j) Water service out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 30-22</u>			
g) Meter test fee (initial) (Meter found accurate)	\$0 \$0	7-20-87	Resolution

Section 98-56

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.09 3.54	\$ 3.56 3.48	\$ 6.65 7.02
Debt Service Charge/1,000 Gallons	\$ 0.76	\$ 0.84 0.74	\$ 1.60 1.50
O&M and Debt Totals	\$ 3.85 4.30	\$ 4.40 4.22	\$ 8.25 8.52
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.30 1.35	\$ 1.30 1.35	\$ 2.60 2.70
Totals Commodity Charge/1,000 Gallons	\$ 5.15 5.65	\$ 5.70 5.57	\$10.85 11.22
Billing Service Charge – Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water-\$5.15 5.65 , Sewer-\$5.70 5.57			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

**Effective
Date Type**

Section 30-66

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.09 3.54	\$ 3.56 3.48	\$ 6.65 7.02
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Billing Service Charge - Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water-\$5.15 5.65, Sewer-\$5.70 5.57			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

- i) Turn on/Turn off Charge \$0
- j) Thaw Water Service \$60.00/hr. 7-01-13 Resolution

Section 98-121

Unmetered sewer only customers will
will be charged a flat rate based on
7,000 gallons per month.

Section 98-122

1) Surcharges:

- a) Suspended solids greater than 300 mg/l \$.183/lb. 8-04-87 Resolution
- b) Biochemical Oxygen Demand greater than 300 mg/l \$.225/lb. 8-04-87 Resolution
- c) C.O.D. Carbonaceous Biochemical Oxygen Demand To be determined by City Manager

May 1, 2017

To the Honorable Mayor and
Members of the Municipal Council

Council Members:

Under the provisions of Chapter 10 of the Charter of the City of Alpena, the City Budget for the 2017-2018 fiscal year is hereby submitted to the Municipal Council.

The budget proposes a fund balance of ~~\$3,092,2973,098,597~~ at the end of the budget year (June 30, 2018). The fund balance represents approximately 29.1622% of total General Fund Expenses and other uses. This percentage provides the City with a reasonable surplus in the event of unforeseen expenses or reductions in revenues. This is consistent with adopted Council policy requiring a 10% minimum fund balance but exceeds the 20% maximum. Council has approved a higher fund balance until the personal property tax revenue reimbursement from the State is clarified. The City depends largely on its three major sources of revenues; state revenue sharing, emergency medical services and property taxes. We have experienced over 5.1 million dollars cumulative loss of state revenue sharing from 2002-2016. Part of the program has been revised into what is now known as the City, Village, and Township Revenue Sharing (CVTRS). The budget stabilization fund will have a balance of \$25,000 at the end of 2017-18. While not significant, it is an effort to build the fund back up with annual contributions.

Taxable value increased 1% from \$235,934,419 in 2016 to \$237,792,626 for 2017. The Headlee amendment has reduced the City's millage rate from 16.2316 to 16.1066 for 2017.

During the poor economic times beginning in 2008, capital items and maintenance projects had to be eliminated, delayed or reduced in scope. Our infrastructure and building maintenance cannot continue to be delayed. Due to deteriorating conditions, building maintenance has become a higher priority. We prioritized projects so that the most needed capital projects could be completed. Roof repair and HVAC systems at the Public Safety Building and Tuck Point of the exterior of City Hall will be completed in the current fiscal year.

The 2017-2018 Budget proposes a tax rate for General Fund operations of 16.1066 mills which is 0.1250 less than last year. The Headlee millage adjustment will reduce property tax revenue by approximately \$29,500. A tax rate for DART of 0.6450 mills; 0.0050 less than last year, and the DDA's millage will go from 1.9934 to 1.9900. The City currently has no debt millages.

The 2017-2018 Budget is proposed to fund some but not all of the projects from the Capital Improvement Plan listed for 2017-2018. The following CIP projects were reviewed and revised where necessary from the CIP process to the budget process:

	<u>Final CIP</u>	<u>Annual Budget</u>
<u>CITY HALL</u>		
City Hall-Fire Alarm System	20,000	17,500
City Hall-Interior Rehab	10,000	10,000

GENERAL FUND SUMMARY

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
GENERAL FUND REVENUES					
<i>General Government</i>		5,175,882	5,508,341	5,372,887	5,441,055
<i>City Hall</i>		1,447,816	1,792,438	1,448,049	1,189,141
<i>I. T.</i>		73,656	82,343	94,208	94,829
<i>Building Authority</i>		0	0	0	0
<i>Cemetery</i>		52,644	53,000	56,700	52,700
<i>Police</i>		155,906	151,062	133,611	116,124
<i>Fire</i>		76,588	132,280	128,718	111,374
<i>Ambulance</i>		2,674,877	2,687,634	2,423,830	2,595,830
<i>Public Works</i>		266,756	275,767	259,846	266,418
<i>Light Department</i>		13,681	3,000	3,000	3,000
<i>Parks and Recreation</i>		65,631	341,800	430,600	17,600
TOTAL GENERAL FUND REVENUES		10,003,437	11,027,665	10,351,449	9,888,071
GENERAL FUND EXPENDITURES					
<i>General Government</i>		1,906,017	2,462,080	2,492,495	2,262,298
<i>I. T.</i>		260,775	305,832	266,835	341,445
<i>Building Authority</i>		182,158	129,218	123,108	121,735
<i>Cemetery</i>		140,921	144,576	208,706	213,234
<i>Police</i>		1,870,655	1,952,725	1,930,864	2,070,338
<i>Fire</i>		1,621,267	1,705,465	1,638,905	1,782,999
<i>Ambulance</i>		1,921,360	2,129,462	1,801,460	2,123,203
<i>Public Works</i>		446,222	568,716	517,745	624,332
<i>Light Department</i>		216,675	222,118	222,248	306,632
<i>Parks and Recreation</i>		660,936	724,311	948,711	764,579
TOTAL GENERAL FUND EXPENDITURES		9,226,986	10,344,503	10,151,077	10,610,795
OTHER FINANCING USES-INTERFUND TRANSFERS (OUT)		470,000	555,000	452,100	449,263
TOTAL GENERAL FUND EXPENDITURES AND OTHER USES		9,696,986	10,899,503	10,603,177	11,060,058

GENERAL FUND

PROJECTED FUND BALANCE		
BUDGETED NET OF REVENUES (EXPENDITURES)	6/30/2018	\$ (251,728)
CURRENT EST. OPERATING SURPLUS (DEFICIT)	6/30/2017	\$ 128,162
FUND BALANCE FROM PRIOR YEAR	6/30/2016	\$ 3,215,863
FUND BALANCE		\$ 3,092,297
<u>ASSIGNED</u>		
I.T. CAPITAL		\$ 34,185
DARE VEHICLE		\$ 911
FIBER OPTIC MAINTENANCE		\$ 18,427
RIVER CENTER		\$ 40,000
<u>UNASSIGNED</u>		
PROJECTED FUND BALANCE AT FISCAL YEAR END 2017-18		\$ 2,998,774
TOTAL FUND BALANCE		\$ 3,092,297

POLICE DEPARTMENT

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
EXPENDITURES					
101-301-701.000	SALARIES & WAGES	1,155,059	1,190,000	1,212,600	1,235,665
101-301-705.050	HEALTH ACTUARY	46,512	74,180	24,252	49,427
101-301-705.097	HSA CONTRIBUTION	0	18,700	37,296	37,296
101-301-705.098	STATE/FED INS TAX	8,658	3,926	0	0
101-301-705.099	MI CLAIMS TAX	478	0	0	1,080
101-301-705.100	HEALTH INSURANCE	149,887	129,754	122,029	125,690
101-301-705.200	DENTAL INSURANCE	25,491	21,000	16,700	17,201
101-301-705.300	LIFE INSURANCE	3,048	2,075	1,968	1,988
101-301-705.400	FICA	18,970	18,222	18,704	19,200
101-301-705.500	RETIREMENT	166,400	173,701	207,613	228,374
101-301-705.510	RETIREMENT - CIVILIANS	5,979	5,715	6,722	7,394
101-301-705.600	UNIFORMS	6,542	20,500	7,700	7,700
101-301-705.900	LONG TERM DISABILITY	689	665	548	548
101-301-726.000	SUPPLIES	11,278	10,456	10,000	10,000
101-301-730.000	DURABLE GOODS	6,215	5,950	0	5,000
101-301-802.000	PROF & CONTRACTUAL	22,007	14,000	12,000	12,000
101-301-802.002	CONT - HUNT TEAM	8,000	9,000	12,500	15,000
101-301-860.000	CONTINUING EDUCATION	3,347	3,000	3,000	3,000
101-301-860.100	TRAINING FUNDS - LOCAL	2,628	3,500	3,500	3,500
101-301-860.101	TRAINING FUNDS - 302	2,610	4,500	4,500	4,500
101-301-910.000	INSURANCE & BONDS	49,923	56,672	58,372	63,372
101-301-920.000	UTILITIES	34,916	37,000	38,110	39,253
101-301-931.000	REPAIRS & MAINTENANCE	38,878	30,410	32,000	33,000
101-301-931.001	EXPENSE FOR EQUIP MAINT	2,618	2,500	2,500	2,500
101-301-931.002	EXPENSE FOR K-9	200	200	0	0
101-301-931.200	BUILDING MAINTENANCE	16,436	13,250	16,000	16,000
101-301-943.000	EQUIPMENT RENT	877	900	900	900
101-301-956.000	MISCELLANEOUS	3,236	5,800	5,000	5,000
101-301-972.001	CAPITAL OUTLAY	6,550	56,000	0	0
101-301-972.002	CAP - VEHICLES	73,223	36,600	37,850	85,000
101-301-972.003	CAP - RADIO COMM	0	4,549	4,700	0
101-301-972-050	CAP - BUILDING MAINT	0	0	33,800	40,750
TOTAL EXPENDITURES		1,870,655	1,952,725	1,930,864	2,070,338

FIRE DEPARTMENT

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
EXPENDITURES					
101-336-701.000	SALARIES & WAGES	912,734	910,000	940,272	968,734
101-336-705.050	HEALTH ACTUARY	31,800	55,405	18,805	38,749
101-336-705.097	HSA CONTRIBUTION	0	16,685	38,171	38,171
101-336-705.098	STATE/FED INS TAX	8,908	4,794	0	0
101-336-705.099	MI CLAIMS TAX	521	0	0	0
101-336-705.100	HEALTH INSURANCE	161,173	131,000	100,000	103,000
101-336-705.200	DENTAL INSURANCE	20,062	17,100	13,000	13,390
101-336-705.300	LIFE INSURANCE	2,446	2,124	1,850	1,850
101-336-705.400	FICA	18,454	18,200	20,630	21,254
101-336-705.500	RETIREMENT	178,256	175,021	180,726	198,799
101-336-705.510	RETIREMENT - CIVILIANS	2,989	2,858	3,361	3,697
101-336-705.600	UNIFORMS	6,808	8,112	8,500	6,500
101-336-705.610	UNIFORMS - TURNOUT GEAR	7,006	7,000	7,000	7,000
101-336-705.620	UNIFORMS - HELMETS	257	800	500	500
101-336-705.800	UNIFORM CLEANING	750	0	0	0
101-336-705.900	LONG TERM DISABILITY	344	671	671	671
101-336-726.000	SUPPLIES	15,512	13,000	13,000	13,000
101-336-726.400	SUPPLIES - HAZMAT	0	1,000	1,000	1,000
101-336-730.000	DURABLE GOODS	925	47,201	5,500	2,000
101-336-803.000	PROF & CONTRACTUAL	2,531	9,000	4,500	4,500
101-336-860.000	CONTINUING EDUCATION	5,406	6,000	6,000	6,000
101-336-910.000	INSURANCE & BONDS	43,970	46,954	50,454	54,000
101-336-920.000	UTILITIES	16,723	17,190	17,765	20,359
101-336-931.000	REPAIRS & MAINTENANCE	10,172	15,000	12,000	12,000
101-336-931.001	EXPENSE FOR EQUIP MAINT	209	350	350	350
101-336-931.200	BUILDING MAINTENANCE	9,303	6,800	8,000	8,000
101-336-943.000	EQUIPMENT RENT	160,748	161,500	164,000	167,000
101-336-956.000	MISCELLANEOUS	3,260	3,700	3,100	3,100
101-336-973.001	CAPITAL OUTLAY	0	28,000	6,000	62,000
101-336-973-050	CAP - BLDG MAINT	0	0	13,750	27,375
TOTAL EXPENDITURES		1,621,267	1,705,465	1,638,905	1,782,999

AMBULANCE DEPARTMENT

DEPARTMENTS	DESCRIPTION	15-16 ACTUAL	16-17 EST. CURRENT	17-18 BUDGET	18-19 PROJECTED
101-344-804.001	CONT - MHR	107,469	96,000	96,000	96,000
101-344-860.000	CONTINUING EDUCATION	19,025	11,000	11,000	11,000
101-344-910.000	INSURANCE & BONDS	48,904	54,197	59,197	64,197
101-344-920.000	UTILITIES	20,831	20,000	22,000	24,000
101-344-931.000	REPAIRS & MAINTENANCE	56,612	59,000	59,000	59,000
101-344-931.001	EXPENSE FOR EQUIP MAINT	4,718	4,000	4,000	4,000
101-344-931.200	BUILDING MAINTENANCE	9,267	6,850	9,300	9,300
101-344-943.000	EQUIPMENT RENT	6,670	6,400	6,200	6,200
101-344-956.000	MISCELLANEOUS	4,812	3,800	3,800	3,800
101-344-974.001	CAPITAL OUTLAY	42,400	200,000	0	60,000
101-344-974.002	CAP - AMBULANCE	180,000	0	0	175,000
101-344-974.004	CAP - CITY AMBULANCE	0	185,380	0	0
101-344-974.050	CAP - BLDG MAINT	0	0	13,750	27,375
101-344-992.000	EQUIP FUND ADVANCE - PRIN	0	18,000	68,000	68,000
101-344-996.000	EQUIP FUND ADVANCE - INT	3,960	6,240	7,520	4,800
TOTAL EXPENDITURES		1,921,360	2,129,462	1,801,460	2,123,203




Memorandum

Date: May 9, 2017

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager
Mike Glowinski, SUEZ

From: Rich Sullenger, City Engineer 

Subject: Asbestos Services Bid Recommendation

The City of Alpena has solicited and received proposals for asbestos and hazardous materials related services at the Water Recycling Plant and Water Production Plant. Two proposals were received, one from AKT Peerless out of Saginaw, MI, and one from Global Green Services out of Dearborn, MI.

Both proposals were evaluated with regards to references and credentials, services to be provided, and costs associated with developing the plan. Plan development from AKT Peerless was \$10,400, \$5,200 at each plant. Plan development from Global Green Services was \$4,800.

In the evaluation, AKT Peerless provided significantly more information and supporting documentation regarding the proposed work to be completed. AKT Peerless also indicated that within the \$10,400 plan development fee, was sampling and testing up to 35 bulk samples at each plant totaling 70 samples. Global Green Services did not indicate sampling and testing in their report preparation. AKT Peerless also provided pricing for overseeing the removal, utilizing a subcontracted abatement contractor, if the City proceeds with abatement.

Based on review and evaluation of the proposals received, it is my recommendation, as City Engineer, that City Council authorize utilizing the services of AKT Peerless for development of an asbestos/hazardous materials abatement plan in the amount of \$10,400. The City has \$35,000 in the current budget to undertake the study and initiate a portion of the work.

Attachments



City of Alpena

Bid Name: Asbestos Abatement Plan

Bid Open Date: 02/28/17 @ 2:00 pm

Bidder	Addendum	Bid Security	Base Bid	Remarks
Global Green Service Group Dearborn Heights, MI	None	N/A	\$ 5,700 \$ unit price based	study overall
AKT Peer Less Environmental	None	N/A	\$ 10,400 \$ 72,618	study overall
	None		\$	
	None		\$	
	None		\$	
	None		\$	

Unofficial – "As-Read" Results – Subject to Verification

Proposals Due: February 28, 2017
Time: 2:00 p.m.

**BID LIST
REQUEST FOR PROPOSALS**

Asbestos Abatement Inc.
2420 N. Grand River
Lansing, MI 48906
Phone: (517) 323-0052
Fax: (517) 323-7382
Eric Kuznicki, Senior Estimator/Sales:
ekuznicki@asbestosabatementinc.com

ALAM, Inc.
Jackson, MI
Phone: 1-800-730-8348
Email: alam@alaminc.com

Clean Cut Abatement
420 Eureka #166,
Wyandotte, Michigan, 48192
Phone: 800.975.1697
Email: admin@cleancutabatement.com

Professional Abatement Services, Inc.
19123 Allen Road
Melvindale, MI 48122
Phone: 313-381-9800
Fax: 313-381-6500
Email: DanBennett@pasi.us

Qualified Abatement Services
935 McGraw Ave,
Detroit, MI 48208
Phone: (313) 361-6003
Email: gabatement@sbcglobal.net

Trust Thermal
210 Jerome Ave,
Owosso, MI 48867
Phone: (989) 720-8834
Email: info@trustthermal.com

AAQ Advanced Air Quality
PO Box 57
Novi, MI 48376
Phone: (248) 374-2200
Email: larry@aaqservices.com

Martin & Associates Environmental, LLC
Portage, MI 49002
Phone: (269) 226-0707
Email:
administration@martinenvironmental.biz

Certified Abatement Services Inc.
3715 Gorey Ave,
Flint, MI 48506
Phone: (810) 742-0600
Email: rick@casi1986.com

Asbestos Removal Technologies
21421 Hilltop St # 10
Southfield, MI 48033
Phone: (248) 358-5577
Email: office@healthyhomesinc.com

Environmental Maintenance Engineers, Inc.
25851 Trowbridge St.
Inkster, MI 48141
Office: 313.791.2600
Fax: 313.791.2600
Email: diane@teameme.com

Bincor Environmental Services
Southfield, Michigan 48076
Telephone: 248 552-6612
Fax: 248 552-6613
E-mail: inquiry@bincorenvironmental.com

EKS Services Incorporated
7451 Third Street
Detroit, MI 48202
Phone: 313-963-1433
Email: info@eksservices.com

Norkan Inc
25200 Easy St.
Warren, MI 48089
Phone: 586-771-6500
Fax: 586-771-6501
Email: sales@norkan.com

UDECON
4328 Kalamazoo Ave SE
Grand Rapids, MI 49508
Local: (616) 245-3711
Fax: (616) 458-9404
Email: info@udecon.com

Michigan Mechanical Abatement
38900 W 10 Mile Rd #2,
Farmington, MI 48335
Phone: (248) 478-7505
Email: tomoc@michmechinsulation.com

Global Green Service Group
27113 Powers Ave.
Dearborn Heights, MI 48125
Phone: (313) 291-2528
Email: info@ggsg1.com

Berant, Jennifer

From: Berant, Jennifer
Sent: Thursday, April 20, 2017 12:15 PM
To: Adrian, Robert; Forbush, Bill; Gilmet, Donald; Hamp, Eric; Hebert, Karen; Jett, Joel; McNamara, Sean; Sullenger, Rich; Sundin, Greg
Subject: Need Approval - Chief's Bar & Grill
Attachments: Application from Chief's Bar and Grille 2017.pdf

Dennis Mayo has requested the following:

Noise Variance & Street Closures for the following dates:

Saturday, June 3rd – Mutt Run (fundraiser for Huron Humane Society)
Saturday, June 10th – Volleyball Bike Run fundraiser
Saturday, June 24th – Forgotten Eagles fundraiser
Saturday, July 22nd – Relay for Life fundraiser

Street Closures for the following dates, until 10:00pm:

These are all for Bike Night, and all fall on a Thursday evening:
June 15, 22, 29
July 6, 20
August 3, 10

Dennis has completed a Temporary Authorization Application form from the Michigan LARA with the LCC – I have attached a copy.
Any questions please let me know and I will try to get you answers.

Jennifer L. Berant
Cashier Clerk
City of Alpena
989-354-1724
jenniferb@alpena.mi.us


Clerk/Treasurer

*- NOISE VARIANCE UNTIL MIDNIGHT

- * JUNE 3 MUT RUN
- * JUNE 10 VOLLEY BALL BIKE RUN
- ~~JUNE 15 BIKE NIGHT (UNTIL 10 PM ONLY)~~
- * JUNE 24 FORGOTTEN EAGLES
- * JULY 22 RELAY FOR LIFE

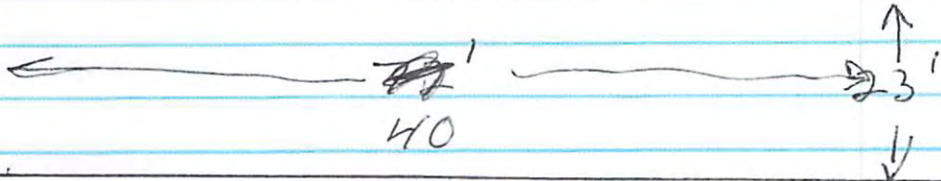
JUNE	15	BIKE NIGHT (UNTIL 10 PM ONLY)	
	22	"	"
	29	"	"
JULY	6	"	"
	20	"	"
AUG	3	"	"
	10	"	"

N, 2ND AVE

BAR



LAKE ST 150' 40'



32' →




Memorandum

Date: May 9, 2017

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: TCO 2-17 – Two-Way Traffic on Carter and Third
TCO 3-17 – Back-In Angle Parking on River Street

At City Council direction, the Engineering Department has started the process of converting a portion of the downtown streets to two-way traffic in accordance with the approved two-way traffic plan. Carter Street, Third Avenue, and River Street are among the first phase of these modifications.

Carter Street from Second to Third and Third Avenue between River and Carter are currently under construction and when they are completed will become two-way streets. All parallel parking on River Street will be replaced by back-in angle parking on the northeast side.

In coordination with these changes, Traffic Control Orders must be issued to facilitate the installation of the necessary signage and pavement markings outlining the new traffic patterns and parking.

It is my recommendation, as City Engineer, that City Council approve attached Traffic Control Orders 2-17 and 3-17 to allow two-way traffic on Third Avenue and Carter Street as well as back-in angle parking on River Street.

Attachments



**ALPENA POLICE DEPARTMENT
TRAFFIC CONTROL ORDER
ALPENA, MICHIGAN**



Traffic Control Order No. 2-17 Date April 15, 2017

Acting under Section 2.53 of the Uniform Traffic Code, being Section 20-1, of the Ordinance Code of the City of Alpena, the undersigned issues the following Traffic Control Order:

Allow two-way traffic on Carter Street between Second Avenue and Third Avenue and on Third Avenue between River Street and Carter Street.

In coordination with allowing two-way traffic, NW bound traffic on Carter Street shall stop at Third Avenue and SE bound traffic on Carter Street shall stop at Second Avenue.

SW bound traffic on Third Avenue between Carter and River shall no longer stop at River Street.

Reason: To facilitate a portion of the downtown two-way traffic plan

Filed _____
Date

Police Chief

Approved by Municipal Council at a meeting held:

Date

City Clerk

Sign, Signal or Control Device
Erected or Installed:

Date

Assistant City Engineer

**ALPENA POLICE DEPARTMENT
TRAFFIC CONTROL ORDER
ALPENA, MICHIGAN**



Traffic Control Order No. 3-17 Date April 15, 2017

Acting under Section 2.53 of the Uniform Traffic Code, being Section 20-1, of the Ordinance Code of the City of Alpena, the undersigned issues the following Traffic Control Order:

Eliminate all parallel parking on both sides of River Street between Second Avenue and Third Avenue.

Allow back-in angle parking (29 spaces) along the NE side of River Street between Second Avenue and Third Avenue.

Reason: To facilitate a portion of the downtown two-way traffic plan

Filed _____
Date

Police Chief

Approved by Municipal Council at a meeting held:

Date

City Clerk

Sign, Signal or Control Device
Erected or Installed:

Date

Assistant City Engineer