

ALPENA CITY COUNCIL MEETING

May 17, 2021 – 6:00 p.m.

AGENDA

The Meeting Will be Held In-Person at City Hall with a Maximum of 25 Attendees. The Meeting Can Be Viewed Virtually with the Login Information as Follows:

From a Computer, Tablet or Smartphone: <https://www.gotomeet.me/CityofAlpena>

Dial in Using a Phone: United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 667-050-061

1. Call to Order.
2. Pledge of Allegiance.
3. Approval and Modification of the Agenda.
4. Approve Minutes –Regular and Closed Sessions of May 3, 2021.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Public Hearings.
 - A. Michigan Community Development Block Grant Funding for Reconstruction of Second Avenue.
 1. Open Public Hearing.
 2. Report by Rich Sullenger, City Engineer.
 3. Open Public Comment.
 4. Request Written Comments Received by the City Clerk.
 5. Close Public Hearing.
 6. Council Discussion.
 7. Approval of Resolution 2021-09 and Authorization of City Manager Smolinski as the Contact.
 - B. Preliminary FY22 City Budget.
 1. Open Public Hearing.
 2. Report by Anna Soik, Finance Director.
 3. Open Public Comment.
 4. Request Written Comments Received by the Clerk.
 5. Close Public Hearing.
 6. Council Discussion.

7. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$524,543.83.
 - B. Approval of a Request to Modify the Street Closure to 6 p.m. on June 18, 2021, for the Spirit of the Blues Event.
8. Presentations.

Huron Undercover Narcotics Team 2020 Annual Report – D/Lt. Stuart Sharp, Michigan State Police.
9. Announcements.
10. Mayoral Proclamation.
11. Report of Officers.
12. Communications and Petitions.
13. Unfinished Business.

Use Policy for City of Alpena-Owned or Controlled Properties – Rachel Smolinski, City Manager.
14. New Business.
 - A. Resolution No. 2021-12, A Resolution to Vacate Certain Streets and Alleys in Plat of Ziem’s Addition to the City of Alpena - Karen Bennett, Attorney at Law.
 - B. Downtown Alpena Social District – Anne Gentry, DDA Executive Director.
 - C. Fresh Waves 2021 Location Request – Anne Gentry, DDA Executive Director.
15. Adjourn.

Rachel Smolinski
City Manager

COUNCIL PROCEEDINGS

May 3, 2021

The Municipal Council of the City of Alpena met in regular session in person and via teleconference on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Hess, and Mitchell.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve the agenda.

Motion carried 5-0.

MINUTES

The minutes of the regular session of April 19, 2021, and special sessions of April 20, 2021, and April 29, 2021 were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

- A. Bills Allowed – in the Amount of \$152,742.46 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
- B. Council Reappointment of Ed Rutherford to the Harbor Advisory Committee for a Three-Year Term Expiring on May 1, 2024.
- C. Correct the February 17, 2021 Special Session Minutes to Change the word “Regular” to “Special” in the First Sentence.
- D. Spirit of the Blues Request for a Noise Variance from 10 p.m. – 12 a.m. on June 19, 2021 and a Street Closure from 8 p.m. on June 18, 2021 to 12 p.m. on June 20, 2021.

Motion carried 5-0.

PROCLAMATION

Mayor Waligora proclaimed May 2021 as Older Americans Month in the City of Alpena.

2021 – 22 PRELIMINARY BUDGET

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Mitchell, to receive and file the 2021-2022 preliminary budget.

Motion carried 5-0.

ELECTION WORKERS WAGES

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to approve the request of City Clerk/Treasurer/Finance Director, Anna Soik, for an increase of 2% for all election inspectors, deputies, and chairpersons.

Motion carried 5-0.

INFORMATIONAL PRESENTATION BY GRANITE GARDENS

Members of the Granite Gardens group presented an update of their activities in Evergreen Cemetery and will continue to work with City staff on the project.

ORDINANCE 21-458

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Hess, to approve Ordinance 21-458, an ordinance amending Chapter 50 – Nuisances, by the addition of Section 50-5 – Fire Damaged Structures.

Motion carried 5-0.

WATER AND SEWER RATES

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve Water and Sewer Rates for Fiscal Year 2021 – 2022.

Motion carried 5-0.

DELINQUENT WATER AND SEWER ACCOUNTS

City Engineer, Rich Sullenger, presented information to the Council on delinquent water and sewer accounts. He stated that as long as the customer is current with ongoing quarterly billings and develops a payment plan for the unpaid balance, then the water service will remain turned on.

RESOLUTION 2021-10

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve Resolution 2021-10, a resolution authorizing the United States Department of Agriculture to implement the Michigan Department of Natural Resources, Mute Swan Management and Control Program Policy and Procedures for mute swan nest and egg destruction at the Alpena Wildlife Sanctuary.

Motion carried 5-0.

USE POLICY FOR CITY PROPERTIES AND PARKS

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to postpone a decision to update the Use Policy for City of Alpena Owned or Controlled Properties and Parks to the May 17, 2021 Municipal Council meeting.

Motion carried 5-0.

RECESS

The Municipal Council recessed at 7:37 p.m.

RECONVENE IN CLOSED SESSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to reconvene in closed session at 7:39 p.m. to discuss water and sewer litigation and an update regarding proposed litigation with the Alpena Prototype Biorefinery, LLC, American Process, Inc., and GranBio LLC.

Motion carried 5-0.

RECONVENE IN OPEN SESSION

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council reconvened in open session at 8:15 p.m.

ADJOURN

On motion of Councilman Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 8:15 p.m.

Matthew Waligora
Mayor

ATTEST:

Anna Soik
City Clerk


Memorandum



Date: May 11, 2021

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Rich Sullenger, City Engineer 

Subject: MEDC Water-Related Infrastructure Grant

In April, the Michigan Economic Development Corporation, MEDC issued a grant opportunity under the Water-Related Infrastructure, WRI, program. This program is directed at low-moderate income communities, can provide funding up to \$2,000,000 towards the improvements, and has an application deadline of May 31, 2021.

In reviewing the application materials, a project which the City has been pursuing and is listed in our 6-year capital improvement plan, is the replacement of the clear wells at the Water Production Plant. The City attempted funding this improvement with a Defense Communities Infrastructure Program, DCIP, grant last year but was unsuccessful in obtaining funding through this program. In reviewing this application, this project is not at the stage where we would be successful in applying for it.

As an alternate project, and one we feel we have a good opportunity of securing this funding for is the North Second Avenue project. This project involves replacement of the water and sewer line in North Second Avenue from the Thunder Bay River to Hueber Street. It will also include replacing the water main under the Thunder Bay River at Second Avenue. The estimated project cost for these improvements is \$4,630,803 and is a project present in our capital improvement plan. The City is requesting \$2,000,000 in MEDC – WRI in the application and will be matched with an estimated \$2,603,803. The project needs to be advertised for bidding by December 31, 2021, under construction by May 2022, and completed by December 31, 2023. The Engineering Department can meet the design and bidding timelines as mandated.

If City Council concurs with this project and the development of an application to pursue this funding, the attached resolution 2021-09 authorizing the City to apply for these funds, committing the needed match funds, and authorizing Rachel Smolinski as the authorized contact for the City of Alpena.

Attachments

Community Development Block Grant

WATER-RELATED INFRASTRUCTURE

APPLICATION

For eligible activities administered by the Michigan Economic Development Corporation (MEDC)
on behalf of the Michigan Strategic Fund (MSF)

Revised 04/16/21



Refer to the separate Instruction document when completing the Community Development Block Grant Infrastructure (CDBG) Application. The review of the proposed project will be based solely on the Unit of General Local Government's (UGLG's) responses and attachments. The MEDC will not seek clarifications. The numbered sections below coincide with the numbered sections in the Instructions.

1. UNIT OF GENERAL LOCAL GOVERNMENT (UGLG) IDENTIFICATION SUMMARY			
		FUNDING SOURCE TOTALS	
Unit of General Local Government (UGLG)	City of Alpena	CDBG	\$ 2,000,000
Street/PO Box	208 N. First Avenue	UGLG	\$ 2,630,803
City	Alpena	Other	\$ <input type="text"/>
County	Alpena	Other	\$ <input type="text"/>
State/Zip	Michigan, 49707	Other	\$ <input type="text"/>
Chief Elected Official Name	Mathew Waligora	Other	\$ <input type="text"/>
Chief Elected Official Title	Mayor	Total	\$ 4,630,803
Chief Elected Official Email	mattwa@alpena.mi.us		
UGLG Project Contact (PC) Name	Rachel Smolinski	(Refer to Section 1(C) of the Instructions) UGLG's SAM# 1G1T8	
UGLG PC Title	City Manager		
UGLG PC Address	208 N. First Avenue, Alpena, MI 49707	(Refer to Section 1(D) of the Instructions) UGLG's DUNS # 085900975	
UGLG PC Telephone Number	989-354-1711		
UGLG PC Fax Number	989-354-1799	(Refer to Section 1(E) of the Instructions) UGLG's Federal Tax ID # 364004519	
UGLG PC E-Mail Address	rachels@alpena.mi.us		
(Refer to Section 1(F) of the Instructions) UGLG's Fiscal Year End	06/31		

2. STATE GOVERNMENT REPRESENTATION			
Senator Name	Jim Stamas	Senate District	36
Representative Name	Sue Allor	House District	106

3. FEDERAL GOVERNMENT REPRESENTATION			
Representative Name	Jack Bergman	Congressional District	MI 1

4. AUTHORIZATION UGLG OFFICIAL			
Signature and Date:			
Name and Title	Rachel Smolinski	E-Mail Address	rachels@alpena.mi.us

5. ELIGIBILITY REQUIREMENTS

A. Check all eligibility requirements that apply (To qualify, all must be applicable):

- ☒ The UGLG is a community where 51% of the individuals reside in low to moderate income households (Question 11A).
- ☒ The UGLG did not receive a 2018 Frozen Water or a 2020 Infrastructure and Resiliency Grant.
- ☒ The project will be completed by December 31, 2023.
- ☒ The grant request for traditional infrastructure is between \$500,000 and \$2,000,000.
- ☒ The UGLG has a committed cash match equal to 10% of the total project cost.
- ☒ The UGLG has clearly demonstrated that the proposed project benefits the entire Low- and Moderate- Income Community (Question 11B).
- ☒ The proposed project is located on property owned by the UGLG and/or only an easement is needed.
- ☒ The UGLG has a maintenance plan for the proposed project (Section 12, Attachment E).
- ☒ The UGLG has a Capital Improvement Plan (CIP) and the proposed project is specifically identified within the CIP as a non-maintenance capital expenditure (Section 12, Attachment J).
- ☒ The UGLG has a set of project plans and specifications (Section 12, Attachment M).

Comments: Preliminary conceptual plans have been developed

6. PRIORITIES

A. Check all priorities that apply:

- ☒ The need for the proposed project has been clearly defined (Question 10(C)) and supports one or more of the following concerns (check all that apply):
 - ☒ Health, Sanitation, and Security
 - ☒ Aging Infrastructure
 - ☒ Sustainability
- ☒ The community does not have more than 1 open CDBG grant or executed LOI.
- ☒ The community is a Low to Moderate income Community
 - ☒ 51-55%
 - ☐ 56-60%
 - ☐ 61-65%
 - ☐ 66% and above
- ☒ The community has leveraged local matching funds
 - ☐ 10%
 - ☐ 11-15%
 - ☐ 16-20%
 - ☒ 25% and above

Comments:

7. ADMINISTRATION

- A. Identify who will be responsible for administering the proposed project (Check One).

NOTE – Administrative contracts cannot be signed until authorized by the MEDC.

☒ **A MEDC CGA will administer the project.** The CGA has not yet been selected and the contract amount is unknown. The contract has not yet been signed, the MSF will fund the costs, and the administration line item on the CDBG budget (Attachment A) has been left blank.

☐ **A MEDC CGA on the staff of the UGLG will administer the project.** These costs are not eligible as match or CDBG reimbursement. The administration line item on the CDBG budget (Attachment A) has been left blank. Provide the name and contact information for the MEDC CGA person at the UGLG who will be responsible for administering the proposed project:

Name:

Business Address:

Phone #:

E-mail:

8. UGLG CAPACITY AND CONFLICT OF INTEREST

- A. Does the UGLG have open CDBG grants, including CDBG housing grants, or executed Letters of Intent (LOI) related to a CDBG project?

☐ Yes

☒ No

If yes, please provide the grant number(s) and project name in the case of a LOI:

- B. Does the UGLG have any unresolved CDBG grant issues and/or findings?

☐ Yes

☒ No

If yes, please provide the grant number and explain the issues and/or findings:

- C. Conflict of Interest, check all that apply:

☐ Employees, agents, consultants, officers, elected or appointed officials of the UGLG will obtain a financial interest or benefit from a CDBG assisted activity or will have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter.

☐ Officials and staff of the UGLG will be a party to contracts involving the procurement of goods and services assisted with CDBG funds.

☒ No conflicts.

9. UGLG FUNDING SOURCES

- A. Check the specific funding source(s) that the UGLG's committed cash match will be comprised of:

****SPECIAL ASSESSMENTS ARE NOT ALLOWED****

- ☐ General Fund
- ☒ Road, Water, and/or Sewer Funds
- ☐ DDA or other like district Funds
- ☐ Bonding (See instructions for limitations)
- ☒ Currently, Community is RRC Certified
- ☐ Other. Describe other funds:

- B. Check the specific funding source(s) that the **"Other"** committed cash match will be comprised of:

- ☐ Other grants and/or loans where agreements are in place and the funds are immediately available
- ☐ Act 51 Funds that are immediately available
- ☐ Other public and/or private cash that is immediately available
- ☒ Other funds that are immediately available.

Describe ALL "Other" funds: Water and sewer fund balances and major street funds

10. PROJECT SCOPE AND PROGRAM REQUIREMENTS

- A. Compliance Requirements. Check all that apply:

- ☐ The project will impact historic properties or archaeological sites and districts.
- ☐ The project will impact wetlands.
- ☒ The project is located in a floodplain and/or will impact a floodplain.
- ☐ The project is located in a coastal zone.
- ☒ The project will require local, state, and federal permits.
- ☐ The project will result in the acquisition of easements.
- ☒ The project will result in the demolition or conversion of residential dwelling units, both occupied and vacant.
- ☐ The project will result in temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants.
- ☒ The project will result in special fees (i.e., tap in / hookup fees, special assessments).
- ☐ None of the above

Describe all that apply: State of Michigan permits for water main and sewer main construction

- B. Provide a clear and concise description of the overall proposed project.

Replace existing 1939-1954 vintage cast iron pipe watermain with 12" ductile Iron pipe watermain. The main to be replaced serves a significant portion of the north side of the City, our predominant low-moderate income segment of the community. This main has a significant break history, and due to the age of the valves, same vintage as the main, many do not function completely or break when we attempt to operate them. This results in larger and more significant areas of the community which must be shut off resulting in health and safety concerns associated with the shut down.

The project will also replace 1908-1913 vintage brick sanitary sewer main with plastic SDR-35 pipe main. The brick sewer main has a history of failure and due to the age of the brick construction has many cracks and failure points. These issues allow for the infiltration and exfiltration from the pipe dependant on ground water conditions. As there is no redundancy for a sanitary sewer main, like there is for the water system, a failure in the main becomes an immediate health and safety issue for all upstream customers.

The project will replace all water and sewer leads within the right-of-way and install new shutoff valves for the water leads and cleanouts for the sewer leads. While we do not have an accurate assessment of the galvanized or lead water service lines for this project, it is in an older section of the community based on pipe age which is indicative of galvanized and lead containing services. Any of these water services which may contain lead, are an immediate threat to health and safety per the LCR rules and will be replaced.

The project will also reconstruct the street with improved drainage, new storm sewer and catch basins with 2' sumps which will reduce the pollutant loading to the Thunder Bay River

C. Based on the priority criteria selected in Section 6 (A), clearly describe the need for the proposed project.

☒ Health, Sanitation, and Security

☒ Aging Infrastructure

☐ Capacity

D. Lead and Copper Rule: The purpose of the Lead and Copper Rule (LCR) is to protect public health by minimizing lead and copper levels in drinking water. Lead and copper enter drinking water mainly from corrosion of lead and copper containing plumbing materials. The rule establishes action levels (AL) for lead and copper based on a 90th percentile level of tap water samples. An action level exceedance is not a violation but triggers other requirements to minimize exposure to lead and copper in drinking water, including water quality parameter monitoring, corrosion control treatment, source water monitoring/treatment, public education, and lead service line replacement. All community water supplies and nontransient noncommunity water supplies are subject to the LCR requirements.

☐ The proposed project activities trigger LCR requirements and the project includes any/all statutorily required replacement of lead or galvanized service lines.

☒ The proposed project does not trigger LCR requirements.

E. What is the square footage of the public space being improved or reactivated?

F. In the below space, provide an overall project schedule that includes the anticipated start and completion dates (attachments are not acceptable).

Activities	Start Date	End Date
Design Engineering	10-1-2021	11-30-2021
Easement acquisition, if applicable	N/A	N/A
Bidding	12-15-2021	2-1-2022
Construction	5-2022	10-2023

Comments regarding timeline (i.e. Design Engineering was completed prior to this Application; Design Engineering will be paid locally and will be completed prior to the Grant Agreement BUT ONLY with MEDC's written authorization; easements will not be required, etc.):

The construction portion of the timeline may get modified and will be dependant on the turn around time and issuance of the water and sewer construction permits by EGLE. Obtaining the permits will not be problematic as the City has obtained one for each of the projects undertaken on a yearly basis. Any timeline adjustment will be based on the review time by EGLE personnel and their workload at time of submittal.

11. NATIONAL OBJECTIVE

A. What percentage of the UGLG is comprised of low- and moderate-income persons?

52.49

B. Explain how the CDBG funded improvements will benefit the entire low- and moderate-income area.

The area of the City where this project is located is out predominant low-moderate income portion of the community. Thus a higher percentage than the 52.49% for the entire City will benefit.

12. REQUIRED ATTACHMENTS – MUST BE LABELED AND ATTACHED IN ORDER

ATTACHED? Yes No		ATTACHMENT	TITLE (use templates when provided)
<input checked="" type="checkbox"/>		A	Project Budget
<input type="checkbox"/>		B	Authorizing Resolution
<input checked="" type="checkbox"/>		C	Cost Estimates (preliminary)
<input checked="" type="checkbox"/>		D	Detailed Map, showing all project activities
<input type="checkbox"/>	<input type="checkbox"/>	E	Maintenance Plan If no, explain:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	F	Community Development Narrative If no, explain:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gi	UGLG Public Participation Certification
<input checked="" type="checkbox"/>		Gii	<u>Published</u> Public Hearing Notice
<input type="checkbox"/>		Giii	Brief description of the public hearing
<input checked="" type="checkbox"/>		H	Certifications
<input checked="" type="checkbox"/>		I	Assurances
<input checked="" type="checkbox"/>	<input type="checkbox"/>	J	Capital Improvement Plan If no, explain:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	K	Anti-Displacement and Relocation Assistance Plan. If no, explain:
<input checked="" type="checkbox"/>		L	Evidence of Need (See Section 6 Priority and Section 10, Question 10C)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	M	Project Plans and Specifications (preliminary), see Section 5 Eligibility)

			If no, explain:
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13. OPTIONAL ATTACHMENTS – MUST BE LABELED AND ATTACHED IN ORDER

ATTACHED?		ATTACHMENT	TITLE
Yes	No		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	N	Other Funding Sources including Local Bonds. If using bonds and/or other resources, evidence that the funds are available at the time of the application (Section 9, Question 9B) If not, local match will not consist of bonds and/or the proposed budget will not consist of Other Resources.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	O	Joint Application. If applicable, identify any other applications related to infrastructure that includes a Federal or State agency as a source of funds. If not, UGLG has not submitted other applications for infrastructure funding to Federal or State agencies.
Additional Comments:			

Attachment A - Project Budget

Project Budget						
Activity Costs	CDBG	LOCAL	PRIVATE	OTHER	OTHER	Total
Administrative Services		\$70,040				\$70,040
Engineering		\$175,100				\$175,100
3rd Party Environmental						\$0
Construction	\$2,000,000	\$2,385,663				\$4,385,663
GRAND TOTAL	\$2,000,000	\$2,630,803	\$0	\$0	\$0	\$4,630,803

RESOLUTION NO. 2021-09

A RESOLUTION AUTHORIZING THE SUBMISSION OF A CDBG GRANT APPLICATION TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) FOR INFRASTRUCTURE AND STREET IMPROVEMENTS ON AND WITHIN SECOND AVENUE FROM THE THUNDER BAY RIVER TO HUEBER STREET WITHIN THE CITY OF ALPENA.

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government (UGLG) to apply for its CDBG- Water Related Infrastructure (WRI) Competitive Funding Round; and

WHEREAS, the City of Alpena desires to request \$2,000,000 CDBG funds to reconstruct and replace existing utilities in Second Avenue from the Thunder Bay River to Hueber Street; and

WHEREAS, the City of Alpena commits local funds from its Major Streets Fund, Water Fund and Sewer Fund in the amount of \$2,603,803; and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit the City of Alpena as a whole with 52.49% of it's individuals being low to moderate income and more specifically a previously surveyed area of the City that contains 70.9 % low to moderate income individuals and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the City of Alpena hereby designates Rachel Smolinski, City Manager as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out the grant.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May 17, 2021.

Anna Soik
City Clerk

Attachment C - Project Estimate

Engineer's Opinion of Costs

Project Number: 2021-05	Project Engineer: Stephen J Shultz
Estimate Number: 1	Date Created: 5/6/2021
Project Type: Road Reconstruction	Date Edited: 5/11/2021
Location: Second Avenue	Fed/State #:
Thunder Bay River to Heuber Street	Fed Item:
Description:	Control Section:

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Category: 0001 Street						
0001	1500001	Mobilization, Max 50000	1.000	LSUM	\$50,000.00	\$50,000.00
0002	2040050	Pavt, Rem	9,500.000	Syd	\$8.00	\$76,000.00
0003	2040055	Sidewalk, Rem	2,810.000	Syd	\$10.00	\$28,100.00
0004	2057021	_ Excavation, Earth, LM, Modified	8,700.000	Cyd	\$10.00	\$87,000.00
0005	2057021	_ Subgrade Undercutting, Type III, Modified	12,500.000	Cyd	\$15.00	\$187,500.00
0006	2090001	Project Cleanup	1.000	LSUM	\$10,000.00	\$10,000.00
0007	3010002	Subbase, CIP	4,500.000	Cyd	\$15.00	\$67,500.00
0008	3027031	_ Aggregate Base, 22A, LM, Modified	13,800.000	Ton	\$20.00	\$276,000.00
0009	4027001	_ Sewer, CI A, Sch40 PVC, 8 inch, Tr Det B	1,800.000	Ft	\$50.00	\$90,000.00
0010	4030308	Dr Structure, Tap, 8 inch	20.000	Ea	\$500.00	\$10,000.00
0011	4037050	_ Dr Structure, 24 inch dia, with Cover and Casting, Special	40.000	Ea	\$2,500.00	\$100,000.00
0012	5010033	HMA, 13A	4,070.000	Ton	\$85.00	\$345,950.00
0013	6020106	Conc Pavt, Nonreinf, 9 inch	450.000	Syd	\$60.00	\$27,000.00
0014	6020200	Joint, Contraction, Cp	750.000	Ft	\$12.50	\$9,375.00
0015	6020207	Joint, Expansion, E2	125.000	Ft	\$20.00	\$2,500.00
0016	6027011	_ Conc Pavt, Nonreinf, 9 inch, Colored, Stenciled	685.000	Syd	\$100.00	\$68,500.00
0017	6030030	Lane Tie, Epoxy Anchored	650.000	Ea	\$5.25	\$3,412.50
0018	8010005	Driveway, Nonreinf Conc, 6 inch	764.000	Syd	\$45.00	\$34,380.00
0019	8020023	Curb and Gutter, Conc, Det C4	7,700.000	Ft	\$25.00	\$192,500.00
0020	8030034	Sidewalk Ramp, Conc, 4 inch	7,835.000	Sft	\$8.00	\$62,680.00
0021	8030044	Sidewalk, Conc, 4 inch	10,600.000	Sft	\$5.00	\$53,000.00
0022	8030046	Sidewalk, Conc, 6 inch	2,200.000	Sft	\$6.00	\$13,200.00

Attachment C - Project Estimate

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0023	8037001	_ Detectable Warning Surface, Modified	600.000	Ft	\$45.00	\$27,000.00
0024	8037011	_ Sidewalk, 4 inch, Colored, Stenciled	6,995.000	Syd	\$25.00	\$174,875.00
0025	8107051	_ Remove and Replace Permanent Signage	1.000	LSUM	\$2,500.00	\$2,500.00
0026	8110125	Pavt Mrkg, Regular Dry, 4 inch, White	300.000	Ft	\$1.00	\$300.00
0027	8110126	Pavt Mrkg, Regular Dry, 4 inch, Yellow	2,690.000	Ft	\$1.00	\$2,690.00
0028	8117001	_ Pavt Mrkg, Regular Dry, 24 inch, Stop Bar	105.000	Ft	\$25.00	\$2,625.00
0029	8120022	Barricade, Type III, High Intensity, Lighted, Furn	28.000	Ea	\$90.00	\$2,520.00
0030	8120023	Barricade, Type III, High Intensity, Lighted, Oper	28.000	Ea	\$10.00	\$280.00
0031	8120170	Minor Traf Devices	1.000	LSUM	\$15,000.00	\$15,000.00
0032	8120252	Plastic Drum, Fluorescent, Furn	50.000	Ea	\$35.00	\$1,750.00
0033	8120253	Plastic Drum, Fluorescent, Oper	50.000	Ea	\$1.00	\$50.00
0034	8120350	Sign, Type B, Temp, Prismatic, Furn	2,000.000	Sft	\$20.00	\$40,000.00
0035	8120351	Sign, Type B, Temp, Prismatic, Oper	2,000.000	Sft	\$15.00	\$30,000.00
0036	8167011	_ Slope Restoration	4,950.000	Syd	\$8.00	\$39,600.00
0037	8240001	Contractor Staking	1.000	LSUM	\$6,000.00	\$6,000.00

Category 0001 Total: \$2,139,787.50

Category: 0002 Sewer

0038	4021204	Sewer Tap, 12 inch	2.000	Ea	\$1,000.00	\$2,000.00
0039	4021209	Sewer Tap, 36 inch	2.000	Ea	\$1,000.00	\$2,000.00
0040	4027001	_ Sanitary Sewer, SDR 35, 12 inch, Tr Det B2	50.000	Ft	\$100.00	\$5,000.00
0041	4027001	_ Sanitary Sewer, SDR 35, 30 inch, Tr Det B2	3,775.000	Ft	\$125.00	\$471,875.00
0042	4027050	_ Sanitary Sewer Service	70.000	Ea	\$2,500.00	\$175,000.00
0043	4037050	_ Dr Structure, 72 inch, with Cover and Casting, Special	8.000	Ea	\$7,500.00	\$60,000.00
0044	8257050	_ Dr Structure Tap, 10 inch	1.000	Ea	\$1,000.00	\$1,000.00

Category 0002 Total: \$716,875.00

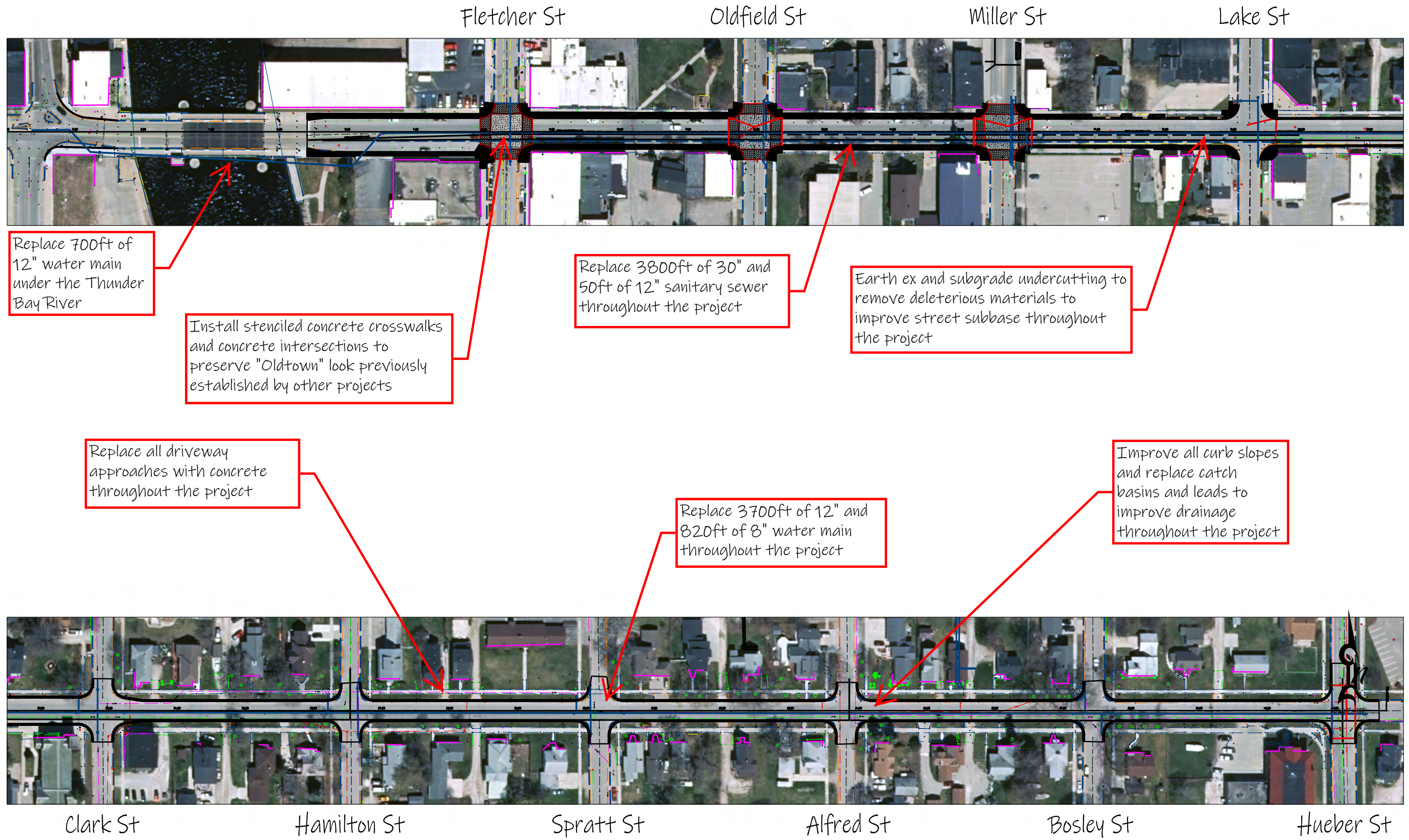
Category: 0003 Water

0045	2037001	_ Water Main, Rem, Less than 24"	3,650.000	Ft	\$10.00	\$36,500.00
0046	8230052	Gate Valve and Box, 8 inch	17.000	Ea	\$2,500.00	\$42,500.00
0047	8230054	Gate Valve and Box, 12 inch	24.000	Ea	\$3,500.00	\$84,000.00

Attachment C - Project Estimate

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0048	8230156	Water Main, DI, 8 inch, Tr Det G	820.000	Ft	\$125.00	\$102,500.00
0049	8230166	Water Main, DI, 12 inch, Tr Det G	3,670.000	Ft	\$150.00	\$550,500.00
0050	8230431	Gate Box, Adj, Case 1	4.000	Ea	\$1,500.00	\$6,000.00
0051	8237050	_ Bend, DI, 45 degree, 12 inch	6.000	Ea	\$2,500.00	\$15,000.00
0052	8237050	_ Bend, DI, 45 degree, 4 inch	2.000	Ea	\$2,500.00	\$5,000.00
0053	8237050	_ Bend, DI, 45 degree, 6 inch	18.000	Ea	\$2,500.00	\$45,000.00
0054	8237050	_ Connect to Existing Water Main	19.000	Ea	\$2,500.00	\$47,500.00
0055	8237050	_ Cross, DI, 12 inch x 12 inch	1.000	Ea	\$2,500.00	\$2,500.00
0056	8237050	_ Cross, DI, 12 inch x 8 inch	8.000	Ea	\$2,500.00	\$20,000.00
0057	8237050	_ Fire Hydrant Assembly	9.000	Ea	\$5,000.00	\$45,000.00
0058	8237050	_ Fire Hydrant Assembly, Rem	9.000	Ea	\$500.00	\$4,500.00
0059	8237050	_ Fittings Not Shown on Plans	45.000	Ea	\$2,500.00	\$112,500.00
0060	8237050	_ Reducer, DI, 12 inch x 8 inch	1.000	Ea	\$2,500.00	\$2,500.00
0061	8237050	_ Reducer, DI, 8 inch x 4 inch	1.000	Ea	\$2,500.00	\$2,500.00
0062	8237050	_ Reducer, DI, 8 inch x 6 inch	12.000	Ea	\$2,500.00	\$30,000.00
0063	8237050	_ Solid Sleeve, DI, 12 inch	1.000	Ea	\$2,500.00	\$2,500.00
0064	8237050	_ Tee, DI, 12 inch x 6 inch	9.000	Ea	\$2,500.00	\$22,500.00
0065	8237050	_ Tee, DI, 12 inch x 8 inch	2.000	Ea	\$2,500.00	\$5,000.00
0066	8237050	_ Water Service	70.000	Ea	\$2,000.00	\$140,000.00
0067	8237051	_ Testing and Chlorination	1.000	LSUM	\$5,000.00	\$5,000.00
0068	8237051	_ Water Main, HDPE, DR11, 12 inch, Directional Bore	1.000	LSUM	\$200,000.00	\$200,000.00
Category 0003 Total: \$1,529,000.00						
Estimate Total: \$4,385,662.50						

Detailed Map



Attachment E – Maintenance Plan

The City of Alpena contracts with SUEZ, a private Contractor, to monitor, maintain, and repair our sewer and water facilities including all sewer collection and water distribution infrastructure as well as both plants. They provide input on the systems integrity and are responsible for recommendations for repairs. SUEZ will recommend and/or hire Contractors to maintain and repair the infrastructure installed as part of this project. SUEZ cleans and inspects all mains on a 6-year rotation.

The City operates a DPW Department as well as contracts with concrete and asphalt Contractors to maintain road surfaces as they age. The City employs a robust capital preventative maintenance program where several repair strategies are used to prolong the life of the street. Crack Sealing, concrete joint repairs, thin overlays are a few of the approaches utilized.

Attachment F- Community Development Plan

The City of Alpena Maintains its Community Development Plan within its Comprehensive Plan. The full document is available on the City website (see link below) but included in this attachment is an excerpt from chapter 8 which deals with City infrastructure.

The full Comprehensive Plan can be found at:

<http://www.alpena.mi.us/documents/Comprehensive%20Plan.pdf>

Chapter 8

Goals & Objectives

Purpose

The purpose of this chapter is to establish the goals, objectives and action steps that will guide future growth and development in a manner that will reflect the City's unique character. In developing community goals and objectives, it is important to analyze demographics, housing, economic conditions, services and facilities, cultural and natural resources and existing land use. Preceding chapters of this comprehensive plan have documented the above characteristics.

Goals & Objectives

Note: The following items are not listed in order of importance.

Land Use, Planning, Community Development & Quality of Life:

A community's "character" is an intangible item which identifies the attributes which make a community unique. A community's character can be influenced by a number of factors that include land use patterns, natural features, transportation systems, economic patterns. While a community's character will continually change over time, attempting to preserve it can be a very important part of maintaining a community's cultural heritage and traditions. A community's "quality of life" are those factors, when taken in totality help define the viability of a community as a place to live, work, and play.

In the past, land use patterns developed as a consequence of natural features. The river and lake were integral parts of the development of the local economy and transportation systems. Land developed around these features and the City grew based upon those early patterns. However, land use patterns are changing based on the economy of the present day, and planning for these changes allows the City to reshape its future while retaining its essential community character. Planning for the preservation of unique neighborhoods, commercial and industrial centers, and recreational areas as well as areas of mixed-use development will promote sustainable growth within the City. In addition, with over one-third of the City existing in wetlands, forests, herbaceous uplands and open water, planning for natural resources becomes an integral part of sustainable community development.

Goal 1:

Maintain and enhance the overall quality of life of the City of Alpena.

Objectives:

- A. Strive to balance future growth and development in the City, while maintaining its small town character.
- B. Promote the quality of life in the City in order to recruit new families.
- C. Engage in placemaking initiatives which focus on (1) access and linkages, (2) a safe, clean and attractive image, (3) unique uses and activities, and (4) a welcoming and neighborly atmosphere.

Natural Resources

The protection of a community's natural environment is imperative in maintaining the quality of life and ensuring that future generations live in healthy surroundings. A clean and attractive environment helps to attract new businesses, residents and tourists. Economic development and environmental protection are both necessary for a healthy community.

Alpena was founded on the rich and abundant resource base of the region. Its geographic location on Thunder Bay and at the outlet of the Thunder Bay River was central to the City's early growth and economy. The natural resources of the region are often cited as a key reason for living in Alpena. The City has little influence on the natural resource base outside the City boundaries. However, it can feel the effect of activities far beyond its borders. For example, since the community is located at the outlet of the Thunder Bay River and relies on Thunder Bay for drinking water, what happens "upstream" directly impacts the community. The Wildlife Sanctuary provides "in town" access to the natural environment. Wetlands complexes, with limited development potential, also provide critical habitat for wildlife as well as stormwater retention and water quality protection. Many of the community festivals and events focus on the water resources of the community. An active program to protect water resources of the river and bay will have long term payoffs for quality of life and livability.

Goal 1:

Protect the community's valuable resources from impacts associated with an urban built-up environment so that people and natural systems can coexist

Objectives:

- A. Continue to improve air and water quality.
- B. Support the Thunder Bay River regional watershed plan.
- C. Promote consistent stormwater and drainage management practices among all affected units of government.
- D. Control and reduce presence of odors in the City.

Action Items:

1. Develop a "Protect the Bay" program including: sponsoring educational workshops and distribution of educational information on stormwater impacts, water friendly lawn care, protecting water quality, wetlands, threatened and endangered species, and wildlife habitat.
2. Partner with townships and/or other organizations to explore options, including grant opportunities to improve water quality.
3. Solicit volunteers and work with the Thunder Bay River Watershed Council to mark "Dump No Waste - Drains to River" at storm sewer catch basins.

City of Alpena Comprehensive Plan

3. Work with the City Council on informing the public about natural resource protections and regulations.
4. Work with the County Conservation District, MSU Extension, the County Drain Commissioner, and the Northeast Michigan Council of Governments to develop natural resource education and technical programs that assist landowners, businesses and communities.
5. Promote and support LEED-certified (Leadership in Energy and Environmental Design) development to promote environmental health through sustainable site development, water savings, energy efficiency, materials selection and indoor environmental quality.

Community Services & Facilities

In addition to the transportation infrastructure, other types of facilities, infrastructure and services (i.e. water, sewer, fire, police, schools, etc.) constitute the backbone of a community. Having well designed and managed infrastructure and services greatly adds to the “livability” of a community. The continued maintenance of these facilities is essential and requires constant oversight. The expansion of infrastructure and services is extremely expensive and places additional funding burdens on the public. Expansions which are not carefully planned can inadvertently add to environmental degradation and undesirable sprawl.

The City of Alpena continues to provide high quality services to its residents. Maintaining and upgrading this infrastructure will allow continued provision of these high quality essential services to City residents and businesses, and will assist in achieving other established goals. These services include the transportation system, water and wastewater systems, public safety operations, a full-service marina facility, non-motorized transportation routes, public parks and facilities, a fiber optic network and the provision of public records.

Goal 1:

Continue to plan for the maintenance, upkeep, replacement and expansion of community facilities, infrastructure and services that accommodate the needs of residents and businesses in the City.

Objectives:

- A. Identify facilities and services that need attention during annual goal setting sessions.
- B. Include planned improvements to community facilities and public infrastructure in the City Capital Improvements Plan.
- C. Work to position the City of Alpena to secure state and federal funding for infrastructure improvements.
- D. Solicit public input regarding upgrades to community facilities.

Action Items:

City of Alpena Comprehensive Plan

1. Conduct annual goal setting sessions that include discussions of community facilities and infrastructure.
2. Continue to update and adopt an annual Capital Improvements Plan.
3. Participate in the Northeast Michigan Council of Governments' annual Community Economic Development Strategy (CEDS) process.
4. Coordinate with the City Council regarding the need for maintenance and improvements to community facilities and infrastructure.
5. Work with other local units of government to investigate joint authorities.
6. Encourage public feedback regarding ongoing efforts to improve the City's community infrastructure and facilities.

Goal 2:

Develop, maintain and fund a safe and efficient multi-modal transportation system.

Objectives:

- A. Support the development of a transportation system that facilitates the safe and efficient flow of motor vehicles and other modes of transportation.
- B. Adopt and implement access management standards.
- C. Incorporate road and infrastructure capacity into land use decision making.
- D. Explore with the City Council, County Board of Commissioners, County Road Commission, MDNR, user groups, and the public ways to expand and improve recreational trails within the community.

Action Items:

1. Continue to improve the condition of the City streets and implement a transportation asset management program to prioritize maintenance activities.
2. Work with the City Council, the City Engineering Department, the Department of Public Works, the County Road Commission, property owners, developers, residents and other entities to ensure road maintenance priorities are established and implemented.
3. Continue to include planned road system improvements in the City Capital Improvements Plan. Continue to support the Department of Public Works to ensure adequate maintenance activities and snow removal.
4. Develop Traffic Impact Study requirements for developments that exceed minimum impact thresholds.
5. Complete a City-wide traffic flow and street plan.
6. Review and implement the City's Corridor Design Plan.
7. Support and promote implementation and funding of the Road Inventory Asset Management System, the Alpena Area-Wide Transportation Plan and the US-23 Heritage Route Management Plan.

City of Alpena Comprehensive Plan

8. Support the implementation of land use controls that discourage linear strip development along state highways and primary City streets.
9. Support the implementation of land use techniques, such as clustering, shared parking, access management, and landscaping, to regulate commercial development along state highways and City streets.
10. Support development of an alternate commercial vehicle bypass route (U.S. 23) away from downtown and residential areas.
11. Provide signaled crossings at all intersections where primary pedestrian/bicycle routes cross a major thoroughfare.
12. Support improvements to regional transportation networks, including more passing lanes and 4-lane segments on US 23 and M-32.
13. Continue to expand and improve the Bi-Path network to include completion of pedestrian/Bi-Path linkage to all City parks and waterfront.
14. Provide a separate sidewalk or Bi-Path along all residential/commercial streets in order to promote safe pedestrian/bicycle activity.
15. Support the provision of reliable and affordable passenger and commercial air travel and support economic development at the Alpena County Regional Airport.
16. Support the continuation of rail service to Alpena for industrial development.
17. Support the enhancement and improvement of the deep water port in the City of Alpena to better facilitate commercial shipping and tourism.
18. Continue participation in the Great Lakes Small Harbors Coalition and the Michigan Port Collaborative.
19. Investigate feasibility of shuttle or trolley service to connect key locations within the community such as the downtown business area, commercial corridors, Maritime Heritage Center, hotels, restaurants, college, library, schools and residential neighborhoods.

Goal 3:

Maintain the infrastructure and provide essential services that meet the community's needs while being fiscally responsible.

Objectives:

- A. Encourage the continual provision of water, sewer and other infrastructure services.
- B. Continue to provide high quality public services.
- C. Maintain community aesthetics.

Action Items:

1. Inventory and map all existing utility infrastructure and document using GPS technology.
2. Evaluate existing sewer and storm water capacity capabilities.

City of Alpena Comprehensive Plan

3. Investigate the impacts if the City of Alpena were to provide water to other townships on an "as requested" basis.
4. Continue to explore all opportunities to secure a state revolving fund loan for wastewater treatment facility upgrades.
5. Continue a public education effort on drinking water protection.
6. Require underground utilities (electric, telephone, cable) for all new development and appropriate reconstruction.
7. Enhance streetscapes to include pedestrian-friendly features such as trees, street furniture, trash receptacles, pedestrian-scaled lighting and public art.
8. Continue to investigate solid-waste options including curbside recycling and franchising/contracting of trash pickup.
9. Continue implementation and expansion of recycling services.
10. Continue to develop the City's and County's Geographic Information System (GIS) programs for use in community planning, community development, and natural resource management. Work towards developing data sharing agreements and establish protocol to exchange GIS data.
11. Continue development of a City-wide wayfinding program, as needed, designed to enhance tourism opportunities and promotion.
12. Conduct public education sessions regarding the merits of a wayfinding program.

Goal 4:

Support and fund a public transportation system.

Objectives:

- A. Plan and prepare for the future transportation needs of the entire City.
- B. Work with the Thunder Bay Transportation Authority to ensure sufficient public transportation options for City residents.
- C. Encourage the continued development of public transportation options for the benefit of City residents.

Action Items:

1. Support efforts of the Thunder Bay Transportation Authority to improve and expand transit within the City and to surrounding communities.
2. Investigate feasibility of summertime or year-round fixed route specialized public transportation service (trolley) for festivals and special events or general public service.
3. Work with the Thunder Bay Transportation Authority to educate the public regarding public transportation services.
4. Support the continued funding of public transportation activities.

The Alpena News Print Ad Proof

ADNo: 102560 Customer Number: LC1107
Customer Name: CASSIE STONE Company: CITY OF ALPENA
Address: 208 N. FIRST AVE.
City/St/Zip: ALPENA, MI 49707
Phone: (989) 354-1727 Solicitor: NS
Category: 10 Class: 1000 Rate: LE-0 Start: 5-10-2021 Stop: 5-10-2021
Lines: 87 Inches: 7.25 Words: 309

Credit Card: Expire:
Order Number:
Cost: 101.40 Extra Charges: 14.00 Adjustments: .00
Payments: .00 Discount: .00
Balance: 115.40

CITY OF ALPENA NOTICE
OF PUBLIC HEARING
FOR MICHIGAN COM-
MUNITY DEVELOPMENT
BLOCK GRANT (CDBG)
FUNDING FOR THE
RECONSTRUCTION OF
SECOND AVENUE.

The City of Alpena will conduct a public hearing on May 17, 2021 at 6:00 p.m. at Alpena City Hall during the regular City Council meeting for the purpose of affording citizens an opportunity to examine and submit comments on a proposed application for a CDBG grant.

The City of Alpena proposes to request \$2,000,000 in CDBG funds to reconstruct Second Avenue from the Thunder Bay River to Hueber Street and replace a water line located underneath the Thunder Bay River, in order to replace the existing aged infrastructure and street scape. The City will match the grant request with funds from its Major Street Fund, Water Fund, and Sewer Fund in the amount of \$1,747,100. The entire project will benefit a previously surveyed area of the City that contains 70.9% low to moderate income individuals. Zero persons will be displaced as a result of the proposed activities.

Further information, including a copy of the City of Alpena's Community Development Plan and CDBG application are available for review. To inspect the documents, please contact Steve Shultz at steves@alpena.mi.us, or call him at 989-354-1730, or the information can be reviewed at the Clerk's Office at the Alpena City Hall located at 208 N First Avenue, Alpena MI 49707. Comments may be submitted in writing through May 17th at 4:00 p.m. or made in person at the public hearing.

The City of Alpena has previously been awarded CDBG funding for a number of projects and has fulfilled its grant obligations. Specific details about previous grants can be obtained thru Steve Shultz, Assistant City Engineer.

Citizen views and comments on the proposed application are welcome.

City of Alpena
Steve Shultz
Assistant City Engineer
989-354-1730
(May 10)

The City of Alpena hereby certifies that it:

1. Possesses legal authority to submit a grant application;
2. Has in a timely manner:
 - a. furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
3. published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
4. held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
5. made the proposed application available to the public;
6. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284, and will affirmatively further fair housing;
7. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
8. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
9. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A);
10. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions;
11. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;
12. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress,

an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

13. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly;
14. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.

Rachel Smolinski, City Manager

May 10, 2021

ATTACHMENT I – STATEMENT OF ASSURANCES FORM

The UGLG hereby assures and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan CDBG program. Specific assurances and certifications include but are not limited to the following:

1. Compliance with grant and financial management guidelines in 2 CFR Part 200, et al.; Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule.
2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.
3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.
6. Compliance with OMB Circular No. A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations.
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.
8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts; each contract or subcontract also shall provide for such success to relevant data and records pertaining to the development and implementation of the project.

The UGLG agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.

Signature and Title of Authorized UGLG

Official Date

Attachment J - Capital Improvement Plan

Capital Improvement Projects By Fund/Categories 2022-2027

Fund

Category

Date Printed: 5/5/2021

Project Description

Dept.

Account Number

DDA Fund

Downtown				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
1	Economic Development/ Property Acquisition Fund	DDA	216-269-967-001	1	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$85,000	Other
2	Downtown Façade Grants	DDA	216-269-967-000	2	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	Other
3	Downtown Alleyway Improvements	DDA	216-269-978-001	3	\$15,000	\$15,000					\$30,000	Other
4	Public Art/ Place-Making	DDA	216-269-967-001	4	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	Gr Other
5	Streetscapes	DDA	216-269-978-001	5	\$15,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$70,000	Other
6	Market Study/Market Plan Update	DDA	216-269-881-000	6	\$30,000						\$30,000	Gr Other
7	Downtown Parking Modifications	DDA	216-269-978-001	7		\$100,000	\$100,000				\$200,000	Other
8	Historic Plaque Project	DDA	216-269-978-001	8		\$10,000	\$10,000				\$20,000	Other
Category Subtotals					\$110,000	\$195,000	\$175,000	\$65,000	\$65,000	\$65,000	\$675,000	
Fund Grand Totals					\$110,000	\$195,000	\$175,000	\$65,000	\$65,000	\$65,000	\$675,000	

Equipment Fund

Vehicles				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
9	DPW Pickup #21	DPW	661-904-983-000	1	\$40,000						\$40,000	EF
10	One Ton Dump Truck Replacement (2) #48 & #49	DPW	661-904-983-000	2	\$89,000						\$89,000	EF
11	Backhoe #74	DPW	661-904-983-000	3		\$150,000					\$150,000	EF
12	Chipper Replacement (2) #92 and #89	DPW	661-904-983-000	4			\$50,000				\$50,000	EF
13	Articulating Tractor w/Attachments	DPW	661-904-983-000	5			\$130,000				\$130,000	EF
14	Riding Mower with Mulching Deck - #81	DPW	661-904-983-000	6				\$22,000			\$22,000	EF
15	Backhoe/Loader w/Hammer #73	DPW	661-904-983-000	7				\$150,000			\$150,000	EF
16	Sign Truck #23	DPW	661-904-983-000	8				\$75,000			\$75,000	EF
17	Single Axle Truck with Plow and Dump Box #46	DPW	661-904-983-000	9					\$125,000		\$125,000	EF
18	Mechanical Street Sweeper Replacement #91	DPW	661-904-983-000	10					\$215,000		\$215,000	EF
19	Snow Blower #71	DPW	661-904-983-000	11						\$78,000	\$78,000	EF
20	Riding Mower with Mulching Deck #80	DPW	661-904-983-000	12						\$20,000	\$20,000	EF
21	4 x 4 Plow Pick Up Truck w/ Lift Gate #26	DPW	661-904-983-000	13						\$45,000	\$45,000	EF
22	Backhoe #75	DPW	661-904-983-000	14						\$150,000	\$150,000	EF
Category Subtotals					\$129,000	\$150,000	\$180,000	\$247,000	\$340,000	\$293,000	\$1,339,000	
Fund Grand Totals					\$129,000	\$150,000	\$180,000	\$247,000	\$340,000	\$293,000	\$1,339,000	

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General Fund

Ambulance				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
23	Echo Unit Paint	Public Safety	101-336-973-001	1	\$6,000						\$6,000	GF
24	Ambulance Loading Safety Systems	Public Safety	101-336-973-001	2		\$42,000					\$42,000	GF
25	City MICU Ambulance	Public Safety	101-336-973-001	3				\$250,000			\$250,000	GF
Category Subtotals					\$6,000	\$42,000		\$250,000			\$298,000	

Cemetery				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
26	Cemetery Garage Bathroom Renovation	Engineering	101-276-971-000	1	\$5,000						\$5,000	GF
27	Road Resurfacing	Engineering	101-276-971-001	2	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	GF
28	Evergreen Cemetery Irrigation Pump Replacement	Engineering	101-276-971-000	3	\$25,000						\$25,000	GF
29	Mausoleum Restoration	Engineering	101-276-971-000	4	\$30,000						\$30,000	GF
30	Cemetery Entrance and Roadside Improvements	Engineering	101-276-971-000	5		\$100,000					\$100,000	GF
31	Mausoleum Repairs	Engineering	101-276-971-000	6			\$150,000	\$150,000			\$300,000	GF
32	Cemetery Tree Planting	Engineering	101-276-971-000	7			\$5,000	\$5,000	\$5,000		\$15,000	GF
33	Cemetery Landscaping	Engineering	101-276-971-000	8				\$40,000	\$45,000		\$85,000	GF
34	Cemetery Irrigation System Rebuild	Engineering	101-276-971-000	9					\$175,000	\$175,000	\$350,000	GF
35	Evergreen Cemetery Fence	Engineering	101-276-971-000	10						\$60,000	\$60,000	GF Other
Category Subtotals					\$70,000	\$110,000	\$165,000	\$205,000	\$235,000	\$245,000	\$1,030,000	

Fire				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
36	Breathing Air Compressor Replacement	Public Safety	101-336-973-001	1	\$60,000						\$60,000	GF
37	800 MHz Portable Radios	Public Safety	101-336-973-001	2	\$7,000	\$7,000					\$14,000	GF
38	Functional Fitness Equipment	Public Safety	101.336.973.001	3	\$15,000						\$15,000	GF
39	Shipping Containers for FF training	Public Safety	101-336-973-001	4	\$10,000						\$10,000	GF
40	Hose and Nozzle/Valve Replacement	Public Safety	101.336.973.001	5	\$4,000	\$4,000					\$8,000	GF
41	Support Vehicles - Pickup	Public Safety	661-904-983-000	6		\$40,000	\$40,000				\$80,000	EF
Category Subtotals					\$96,000	\$51,000	\$40,000				\$187,000	

Lighting - Capital Outlay				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
42	Washington Avenue Park to Sytek Park Lighting	Engineering	101-448-976-000	1	\$100,000	\$100,000					\$200,000	GF Other
43	City Wide Lighting Energy Efficiency Improvements	Engineering	101-448-976-000	2	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$180,000	GF Other
44	Lighting Upgrades - Pedestrian	Engineering	101-448-976-000	3	\$20,000	\$15,000	\$15,000	\$20,000	\$15,000	\$15,000	\$100,000	LSF
45	Marina Light Pole Replacement	Engineering	211-760-976-000	4	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000		\$75,000	Other
46	Riverwalk Lighting	Engineering	101-448-976-000	5			\$100,000				\$100,000	GF
47	Starlite Beach/Water Plant	Engineering	101-448-976-000	6				\$60,000			\$60,000	GF
48	Break Wall Walkway Lighting Upgrade	Engineering	101-448-976-000	7				\$40,000			\$40,000	GF

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49	Trail 4 Pathway Lighting	Engineering	101-448-976-000	8					\$65,000		\$65,000	GF
50	Long Rapids Road Lighting	Engineering	101-448-976-000	9						\$48,000	\$48,000	MSF
51	Duck Park Bi-Path Lighting	Engineering	101-448-976-000	10						\$60,000	\$60,000	GF
Category Subtotals					\$165,000	\$160,000	\$160,000	\$165,000	\$125,000	\$153,000	\$928,000	

Parks				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
52	Adopt-A-Park Improvements	Engineering	101-750-977-027	1	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
53	Bike Parking Improvements - City Properties	Engineering	101-750-977-027	2	\$5,000	\$5,000	\$5,000				\$15,000	GF
54	River Center	Planning	101-750-977-028	3	\$50,000	\$50,000					\$100,000	GF
55	Duck/Island Park Improvements	Engineering	101-750-977-028	4	\$30,000		\$50,000				\$80,000	GF
56	Bay View Tennis Court Lighting Upgrades	Engineering	101-750-977-012	5	\$31,300						\$31,300	GF
57	New and Replacement Equipment	Engineering	101-750-977-027	6	\$25,000	\$10,000					\$35,000	GF
58	Riverscape Implementation	Engineering	101-750-977-018	7	\$10,000	\$10,000	\$10,000				\$30,000	GF
59	Public Restroom Improvements	Engineering	101-750-977-002	8	\$55,000		\$500,000				\$555,000	GF Gr
60	Culligan Plaza Renovations	Engineering	101-750-977-002	9	\$300,000						\$300,000	GF
61	Avery Park Improvements and Beautification	Engineering	101-750-977-027	10		\$350,000					\$350,000	GF
62	Washington Avenue Park Site Improvements	Engineering	101-750-977-027	11		\$120,000					\$120,000	GF
63	North Riverfront Park Improvements	Engineering	101-750-977-001	12		\$37,000			\$30,000	\$50,000	\$117,000	GF
64	South Riverfront Park Site Amenities	Engineering	101-750-977-001	13		\$9,000					\$9,000	GF
65	Bi-Path Resurfacing	Engineering	101-750-977-032	14		\$15,000		\$15,000		\$15,000	\$45,000	GF
66	Starlite Beach Parking Lot Reconstruction	Engineering	101-750-977-027	15		\$128,000					\$128,000	GF
67	LaMarre Park Improvements	Engineering	101-750-977-029	16		\$129,000	\$129,000				\$258,000	GF Gr
68	New Park Signage	Engineering	101-750-977-027	17		\$66,000					\$66,000	GF
69	Land Acquisition Fund	Planning	101-750-991-400	18			\$75,000		\$75,000		\$150,000	GF Gr
70	Blair Street Park Improvements	Engineering	101-750-977-027	19			\$70,000				\$70,000	GF
71	Mich-E-Ke-Wis Beach Improvements	Engineering	101-750-977-015	20				\$650,000	\$750,000	\$650,000	\$2,050,000	GF Other
72	Bay View Park Kiddie Park Upgrades	Engineering	101-750-977-012	21				\$50,000			\$50,000	GF
73	Thomson Park	Engineering	101-750-977-027	22				\$15,000			\$15,000	GF
74	Besser Lake Shoreline Improvements	Engineering	101-750-977-018	23					\$225,000	\$225,000	\$450,000	GF
75	State Avenue Bi-Path Improvements	Engineering	101-750-977-018	24					\$25,000	\$25,000	\$50,000	GF
76	Sytek Park Improvements	Engineering	New	25					\$100,000		\$100,000	GF
77	Veterans Memorial Park Site Improvements	Engineering	101-750-977-027	26					\$5,000		\$5,000	GF
78	McRae Park Improvements	Engineering	New	27					\$590,000	\$590,000	\$1,180,000	GF
Category Subtotals					\$511,300	\$934,000	\$844,000	\$735,000	\$1,805,000	\$1,560,000	\$6,389,300	

Planning				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
79	Economic Development Marketing Program	Planning	101-170-880-000	1	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000		\$125,000	GF Other

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80	Public Art	Planning	101-170-880-000	2	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000		\$30,000	GF
Category Subtotals					\$35,000	\$30,000	\$30,000	\$30,000	\$30,000		\$155,000	

Police				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
81	Police Vehicle Replacement	Public Safety	101-301-972-002	1	\$45,000	\$47,250	\$99,225	\$52,000			\$243,475	GF
82	Mobile 800 Radios for Patrol Vehicles	Public Safety	101-301-972-001	2	\$5,100						\$5,100	GF
83	Body Armor Replacement	Public Safety	101.301.705.600	3	\$22,000						\$22,000	GF Gr
84	Replacement of Portable 800 m/Hz Radios	Public Safety	101.301.972.003	4	\$66,000						\$66,000	GF
85	Radar Traffic Trailer	Public Safety	101.301.730.000	5	\$16,785						\$16,785	GF Gr
86	Portable Radar Speed Sign	Public Safety	101.301.730.000	6	\$4,500						\$4,500	GF Gr
87	Replacement of Conductive Electrical Weapons	Public Safety	101.301.730.000	7		\$3,600	\$3,600				\$7,200	GF
Category Subtotals					\$159,385	\$50,850	\$102,825	\$52,000			\$365,060	

Public Works				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
88	Parking Lot Improvements - Lot #8 Carter Street	Engineering	101-440-975-010	1	\$125,000						\$125,000	GF
89	Parking Lot #1- City Hall	Engineering	101-440-975-010	2	\$150,000						\$150,000	GF
90	Christmas Decoration Replacement	Engineering	101-440-975-014	3	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
91	Public Works Site Paving	Engineering	101-440-975-014	4		\$75,000					\$75,000	GF
92	Salt Storage Facility	Engineering	101-440-975-014	5		\$100,000	\$162,500				\$262,500	GF Gr
93	Materials Storage Building	Engineering	101-440-975-014	6				\$125,000			\$125,000	GF
94	Outdoor Storage	Engineering	101-440-975-014	7					\$250,000		\$250,000	GF
95	Riverfront Parking Lots	Engineering	101-440-975-010	8						\$150,000	\$150,000	GF
96	Parking Lot Improvements - Culligan Plaza	Engineering	101-440-975-010	9						\$50,000	\$50,000	GF
Category Subtotals					\$280,000	\$180,000	\$167,500	\$130,000	\$255,000	\$205,000	\$1,217,500	

Fund Grand Totals					\$1,322,685	\$1,557,850	\$1,509,325	\$1,567,000	\$2,450,000	\$2,163,000	\$10,569,860	
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IT Fund

Computers/Technology				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
97	City Hall Copier	IT	101-228-983-000	1	\$12,000						\$12,000	IT
98	Network Servers and Software	IT	101-228-983-000	2	\$8,000	\$16,000	\$8,000	\$18,000	\$9,000	\$20,000	\$79,000	IT
99	Security Cameras	IT	101-228-730-300	3	\$5,000	\$4,000	\$2,000	\$2,000	\$2,000	\$2,000	\$17,000	IT
100	Police In-Car Video Systems	IT	101-228-983-002	4	\$13,000	\$6,500	\$14,000	\$7,000	\$14,000	\$7,000	\$61,500	IT
101	Police-Tablets/Mobile Data Antennas for Vehicles	IT	101-228-730-300	5	\$8,000	\$4,000	\$9,000	\$4,500	\$9,000	\$4,500	\$39,000	IT
102	Fire-Tablets/Mobile Data Antennas for Vehicles	IT	101-228-730-300	6	\$3,000	\$6,000	\$3,000	\$6,000	\$3,000	\$6,000	\$27,000	IT
103	New Technology/Complimentary Systems	IT	101-228-730-300	7	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
104	Network Infrastructure Upgrades	IT	101-228-730-300	8	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000		\$15,000	IT
105	"Wireless City" Infrastructure Upgrades	IT	101-228-983-004	9	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$12,000	IT

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106	"Wired City" Infrastructure Upgrades	IT	101-228-983-003	10	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
107	PSF-DVR and Security Cameras	IT	101-228-730-300	11	\$6,000	\$6,000					\$12,000	IT
108	Laptops/Workstations - Daily Use-Single User	IT	101-228-730-300	12			\$25,000				\$25,000	IT
109	Workstations - Remainder Since Last Cycle	IT	101-228-730-300	13				\$15,000			\$15,000	IT

Category Subtotals

\$70,000	\$57,500	\$76,000	\$67,500	\$52,000	\$51,500	\$374,500
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Fund Grand Totals

\$70,000	\$57,500	\$76,000	\$67,500	\$52,000	\$51,500	\$374,500
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Local Street Fund

Local Street Construction				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
110	Capital Preventative Maintenance	Engineering	203-451-782-000	1	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	LSF
111	Thin Overlay and Resurfacing Project	Engineering	203-451-782-000	2	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000	LSF
112	Oxbow Subdivision Resurfacing	Engineering	203-451-782-000	3	\$150,000	\$150,000					\$300,000	LSF
113	High-Use/High-Maintenance Alley Paving	Engineering	203-451-782-000	4	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$210,000	LSF
114	Tree Planting Program	Engineering	203-451-782-000	5	\$10,000						\$10,000	LSF
115	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	6	\$3,000	\$3,000					\$6,000	LSF
116	Sidewalk Railroad Crossing Improvements	Engineering	203-451-782-000	7	\$10,000	\$10,000					\$20,000	LSF
117	Arbor Lane Reconstruction	Engineering	203-451-782-000	8		\$75,000					\$75,000	LSF
118	Property Acquisition Long Lake Avenue Bypass	Engineering	203-451-782-000	9			\$90,000				\$90,000	LSF
119	Taylor Street Improvements	Engineering	203-451-782-000	10			\$75,000	\$75,000			\$150,000	LSF
120	Intersection Improvements	Engineering	203-451-782-000	12			\$50,000		\$50,000		\$100,000	LSF
121	Island View Street Resurfacing	Engineering	202-451-782-000	12				\$125,000	\$125,000	\$125,000	\$375,000	LSF
122	Commercial Street Resurfacing	Engineering	203-451-782-000	13					\$35,000		\$35,000	LSF
123	Long Lake Avenue Bypass	Engineering	203-451-782-000	14						\$500,000	\$500,000	LSF

Category Subtotals

\$333,000	\$398,000	\$375,000	\$360,000	\$370,000	\$785,000	\$2,621,000
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Fund Grand Totals

\$333,000	\$398,000	\$375,000	\$360,000	\$370,000	\$785,000	\$2,621,000
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Major Street Fund

Maintenance Bridges				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
124	Second Avenue Bridge Abutment	Engineering	202-454-784.102	1	\$60,000						\$60,000	MSF
Category Subtotals					\$60,000						\$60,000	

Major Street Construction				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
125	First Avenue Resurfacing	Engineering	202-451-782-000	1	\$275,000						\$275,000	MSF
126	Ford Avenue Concrete Repairs	Engineering	202-451-782-000	2	\$65,000						\$65,000	MSF
127	Woodward Avenue Concrete Repairs	Engineering	202-451-782-000	3	\$75,000						\$75,000	MSF
128	Second Avenue Bridge Boiler Replacement	Engineering	202-451-782-100	4	\$7,500						\$7,500	MSF

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129	Capital Preventative Maintenance	Engineering	202-451-782-000	5	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$330,000	MSF
130	Tree Planting Program	Engineering	202-451-782-000	6	\$15,000						\$15,000	MSF
131	Brick Paver Replacement	Engineering	202-452-784-101	7	\$24,000		\$24,000				\$48,000	MSF Othe
132	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	8	\$3,000						\$3,000	MSF
133	Sidewalk Railroad Crossing Improvements	Engineering	202-451-782-000	9	\$10,000		\$10,000				\$20,000	MSF
134	Harbor Drive Reconstruction	Engineering	202-451-783-202	10		\$677,130					\$677,130	MSF Gr
135	Long Rapids Road Resurfacing	Engineering	202-451-782-000	11		\$300,000		\$350,000			\$650,000	MSF
136	Intersection Improvements	Engineering	202-451-782-002	12			\$100,000	\$100,000		\$100,000	\$300,000	MSF
137	Eleventh Avenue Concrete Repairs	Engineering	202-451-782-000	13			\$600,000			\$600,000	\$1,200,000	MSF Gr
138	Ripley Boulevard Improvements	Engineering	202-451-782-000	14			\$350,000	\$350,000			\$700,000	MSF
139	US-23 Streetscape Improvements	Engineering	202-451-783-202	15				\$200,000			\$200,000	MSF
140	State Street Bi-Path Enhancements	Engineering	202-451-782-000	16					\$110,000		\$110,000	MSF
141	Commerce Drive Thin Overlay	Engineering	202-451-782-000	17					\$250,000		\$250,000	MSF
142	M-32 Streetscape Improvements	Engineering	202-451-783-202	18					\$375,000		\$375,000	MSF Othe
143	Third Avenue Resurfacing	Engineering	202-451-782-000	19					\$280,000	\$280,000	\$560,000	MSF
144	Wessel Road Resurfacing	Engineering	202-451-782-000	20						\$200,000	\$200,000	MSF
Category Subtotals					\$529,500	\$1,032,130	\$1,139,000	\$1,055,000	\$1,070,000	\$1,235,000	\$6,060,630	
Fund Grand Totals					\$589,500	\$1,032,130	\$1,139,000	\$1,055,000	\$1,070,000	\$1,235,000	\$6,120,630	

Marina Fund

Marina				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
145	Master Plan Development	Engineering	211-760-976-000	1	\$15,000						\$15,000	GF
146	Seasonal Slip Water Service	Engineering	211-760-976-000	2	\$30,000						\$30,000	GF
147	Marina UST Cleanup	Engineering	211-760-976-000	3	\$10,000	\$10,000	\$10,000				\$30,000	GF
148	Dock Repair	Engineering	211-760-976-000	4	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000	Other
149	City of Alpena Marina Topographic Survey	Engineering	211-760-976-000	5	\$5,000						\$5,000	Other
150	Marina Building Design	Engineering	211-760-976-000	6		\$50,000					\$50,000	GF
151	Parking Lot Sealing - Lot #12	Engineering	211-760-976-000	7		\$52,000					\$52,000	Other
152	Marina Building Rehabilitation/Replacement	Engineering	211-760-976-000	8			\$250,000	\$250,000			\$500,000	GF
Category Subtotals					\$75,000	\$127,000	\$275,000	\$265,000	\$15,000	\$15,000	\$772,000	
Fund Grand Totals					\$75,000	\$127,000	\$275,000	\$265,000	\$15,000	\$15,000	\$772,000	

Sewer Fund

Sewer Collection				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
153	Oliver Street Improvements	Engineering	590-538-981-051	1	\$325,000						\$325,000	SF

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154	Lift Station Alarms	Engineering	590-538-981-056	2	\$90,000						\$90,000	SF
155	Replace Alley Sewer -Beech/Cedar/Miller/Lake	Engineering	590-538-981-051	3	\$120,000						\$120,000	SF
156	Fair Avenue Sewer Improvements	Engineering	590-538-981-051	4	\$540,000						\$540,000	SF
157	Water and Sewer Service Software	Engineering	590-538-981-051	5	\$10,000						\$10,000	SF
158	North Second Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	6	\$413,000	\$413,000	\$873,000				\$1,699,000	SF
159	Fourth Avenue Sewer Replacement - Lewis to Bedford	Engineering	590-538-981-051	7		\$970,000					\$970,000	SF
160	Lift Station Upgrade	Engineering	590-538-981-056	8		\$15,500				\$15,500	\$31,000	SF
161	Fourth Avenue Improvements - Oliver to Ripley	Engineering	590-538-981-051	9		\$291,000					\$291,000	SF
162	Twelfth Avenue Sewer Improvements	Engineering	590-538-981-051	10		\$127,000					\$127,000	SF
163	Taylor Street Infrastructure	Engineering	590-538-981-051	11			\$279,000	\$279,000			\$558,000	SF
164	Hamilton Street Infrastructure Improvements	Engineering	590-538-981-051	12			\$121,000				\$121,000	SF
165	Fifth Avenue Sewer Main Replacement	Engineering	590-538-981-051	13			\$121,000				\$121,000	SF
166	Baldwin Street Sewer Replacement	Engineering	590-538-981-051	14			\$485,000	\$485,000			\$970,000	SF
167	Sewage Flow Meters	Engineering	590-538-981-051	15				\$500,000			\$500,000	SF
168	River Street Sewer Main Improvements	Engineering	590-538-981-051	16				\$750,000			\$750,000	SF
169	Campbell Street Sewer Main Replacement Phase II	Engineering	590-538-981-051	17					\$352,000		\$352,000	SF
170	Commercial Street Sewer Improvements	Engineering	591-541-982-051	18					\$121,000		\$121,000	SF
171	Catherine Street Main Replacement	Engineering	590-538-981-051	19					\$233,000		\$233,000	SF
172	Elizabeth Street Main Replacement	Engineering	590-538-981-051	20					\$233,000		\$233,000	SF
173	Ninth Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	21					\$680,000	\$680,000	\$1,360,000	SF
174	Long Lake Avenue Improvements	Engineering	590-538-981-051	22					\$412,000	\$412,000	\$824,000	SF
175	Ford Avenue Sewer Replacement	Engineering	590-538-981-051	23					\$352,000	\$352,000	\$704,000	SF
176	Crapo Street Sanitary Sewer Improvements	Engineering	590-538-981-051	24						\$291,000	\$291,000	SF
177	Clinton Street Sanitary Sewer Improvements	Engineering	590-538-981-051	25						\$679,000	\$679,000	SF
178	Barry Street Sanitary Sewer Improvements	Engineering	590-538-981-051	26						\$135,000	\$135,000	SF
Category Subtotals					\$1,498,000	\$1,816,500	\$1,879,000	\$2,014,000	\$2,383,000	\$2,564,500	\$12,155,000	

Water Recycling Plant				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
179	Semi-Tractor	Engineering	590-537-981-000	1	\$130,000						\$130,000	SF
180	Replace Flume Meters	Engineering	590-537-981-000	2	\$15,000						\$15,000	SF
181	Asbestos Removal	Engineering	590-537-981-000	3	\$20,000						\$20,000	SF
182	Primary Clarifier Chains	Engineering	590-537-981-000	4	\$15,000						\$15,000	SF
183	Safety Hazard Abatement	Engineering	590-538-981-000	5	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	SF
184	Mechanical, Instrumentation, and Lab Equipment Upgrades	Engineering	590-537-981-000	6	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	SF
185	Water Recycling Plant Boiler Filter Treatment System	Engineering	590-537-981-000	7	\$10,000						\$10,000	SF
186	Motor Control Centers	Engineering	590-537-981-000	8		\$110,000					\$110,000	SF

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187	Grit Removal Conveyor	Engineering	590-537-981-000	9		\$25,000					\$25,000	SF
188	Digester Circulation Backup Pump	Engineering	590-537-981-000	10		\$35,000					\$35,000	SF
189	Water Recycling Plant Site Lighting Upgrades	Engineering	590-537-981-000	11		\$35,000					\$35,000	SF
190	Methane Gas Meter	Engineering	590-537-981-000	12			\$6,000				\$6,000	SF
191	Air Compressor & Drying System	Engineering	590-537-981-000	13			\$35,000				\$35,000	SF
192	Plant Alarms	Engineering	590-537-981-000	14			\$35,000				\$35,000	SF
193	Sodium Hydroxide Tank Replacement	Engineering	590-537-981-000	15			\$30,000				\$30,000	SF
194	Sodium Hypochlorite Tank Replacement	Engineering	590-537-981-000	16			\$60,000				\$60,000	SF
195	Density Baffles - Final Clarifiers	Engineering	590-537-981-000	17				\$90,000			\$90,000	SF
Category Subtotals					\$250,000	\$265,000	\$226,000	\$150,000	\$60,000	\$60,000	\$1,011,000	
Fund Grand Totals					\$1,748,000	\$2,081,500	\$2,105,000	\$2,164,000	\$2,443,000	\$2,624,500	\$13,166,000	

Water Fund

Water Distribution				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
196	Oliver Street Improvements	Engineering	591-542-982-051	1	\$590,000						\$590,000	WF
197	Dawson/Monroe Intersection Infrastructure	Engineering	591-541-982-051	2	\$125,000						\$125,000	WF
198	Water Valve Replacement	Engineering	591-542-982-052	3	\$130,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$280,000	WF
199	Fair Avenue Water Improvements	Engineering	591-542-982-051	4	\$572,000						\$572,000	WF
200	Water and Sewer Service Software	Engineering	591-541-982-051	5	\$10,000						\$10,000	WF
201	Chisholm Street Water Repairs	Engineering	591-542-982-051	6	\$85,000	\$85,000					\$170,000	WF
202	North Second Avenue Water Improvements	Engineering	591-542-982-051	7	\$438,000	\$438,000	\$927,000				\$1,803,000	WF
203	Fourth Avenue Water Main Replacement - Bedford to Lewis	Engineering	591-542-982-051	8		\$1,030,000					\$1,030,000	WF
204	Fourth Avenue Improvements - Oliver to Ripley	Engineering	591-542-982-051	9		\$309,000					\$309,000	WF
205	Twelfth Avenue Water Improvements	Engineering	591-541-982-051	10		\$133,000					\$133,000	WF
206	Thunder Bay River Crossing - Chisholm Street.	Engineering	591-542-982-051	11		\$65,000					\$65,000	WF
207	Taylor Street	Engineering	591-541-982-051	12			\$296,000	\$296,000			\$592,000	WF
208	Hamilton Street Infrastructure Upgrades	Engineering	591-541-982-051	13			\$129,000				\$129,000	WF
209	Fifth Avenue Water Main Replacement	Engineering	591-542-982-051	14			\$129,000				\$129,000	WF
210	Baldwin Street Water Main Replacement	Engineering	591-542-982-051	15			\$515,000	\$515,000			\$1,030,000	WF
211	Catherine Street Main Replacement	Engineering	591-542-982-051	16				\$247,000			\$247,000	WF
212	Elizabeth Street Main Replacement	Engineering	591-542-982-051	17				\$247,000			\$247,000	WF
213	River Street Water Improvements	Engineering	591-542-982-051	18				\$750,000			\$750,000	WF
214	Metering Upgrades - Alpena Township Connection Points	Engineering	591-542-982-000	19				\$290,000			\$290,000	WF
215	Commercial Street Water Improvements	Engineering	591-541-982-051	20					\$129,000		\$129,000	WF
216	Wren Street Water Improvements	Engineering	591-542-982-051	21					\$550,000		\$550,000	WF

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217	Campbell Street Water Main Replacement Phase II	Engineering	591-542-982-051	22					\$373,000		\$373,000	WF
218	Ninth Avenue Water Improvements	Engineering	591-542-982-051	23					\$720,000	\$720,000	\$1,440,000	WF
219	Long Lake Avenue Improvements	Engineering	591-542-982-051	24					\$438,000	\$438,000	\$876,000	WF
220	Ford Avenue Water Improvements	Engineering	591-542-982-051	25					\$373,000	\$373,000	\$746,000	WF
221	Crapo Street Water Improvements	Engineering	591-542-982-051	26						\$309,000	\$309,000	WF
222	Clinton Street Water Improvements	Engineering	591-542-982-051	27						\$721,000	\$721,000	WF
223	Barry Street Water Improvements	Engineering	591-542-982-051	28						\$200,000	\$200,000	WF
224	Ripley Street Water Improvements	Engineering	591-542-982-051	29						\$200,000	\$200,000	WF
225	Second Avenue Water Improvements	Engineering	591-542-982-051	30						\$100,000	\$100,000	SF
Category Subtotals					\$1,950,000	\$2,090,000	\$2,026,000	\$2,375,000	\$2,613,000	\$3,091,000	\$14,145,000	

Water Production				Rank	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total	Sources
226	Critical Component Replacement	Engineering	591-541-982-000	1	\$10,000	\$10,000	\$10,000				\$30,000	WF
227	Safety Hazard Abatement	Engineering	591-541-982-000	2	\$20,000						\$20,000	WF
228	Structural - Mechanical Upgrades	Engineering	591-541-982-000	3	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$55,000	WF
229	Asbestos Abatement	Engineering	591-541-982-000	4	\$20,000	\$20,000	\$20,000				\$60,000	WF
230	Lab Equipment and Instrumentation	Engineering	591-541-982-000	5	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	WF
231	Lab Equipment - New Lab Chlorine Amperometric Titrator	Engineering	591-541-982-000	6	\$5,000	\$5,000					\$10,000	WF
232	Filter Effluent Valves Controllers/Converters/Replacement	Engineering	591-541-730-000	7	\$100,000						\$100,000	WF
233	Water Infrastructure Security	Engineering	591-541-982-000	8	\$25,000	\$15,000					\$40,000	WF
234	Mixing Chamber & Settling Basin Valve Replacement	Engineering	591-541-982-000	9	\$200,000						\$200,000	WF
235	Lab Renovation	Engineering	591-541-982-000	10		\$75,000					\$75,000	WF
236	Replace Electrical in Plant Basement Pipe Gallery	Engineering	591-541-982-000	11		\$30,000					\$30,000	WF
237	Lagoon Dewatering Pump - Grinder Pump	Engineering	591-541-982-000	12		\$20,000					\$20,000	WF
238	Sodium Hypochlorite Bulk Storage Tank Replacement	Engineering	591-541-982-000	13		\$85,000					\$85,000	WF
239	Water Production Plant Site Lighting	Engineering	591-541-982-000	14		\$25,000					\$25,000	WF
240	Bulk Alum Storage Tank Replacement	Engineering	591-541-982-000	15			\$85,000				\$85,000	WF
241	Coagulator Mixers	Engineering	591-541-982-000	16			\$110,000				\$110,000	WF
242	Forklift Purchase	Engineering	591-541-982-000	17			\$35,000				\$35,000	WF
243	Surface Wash Pump and Motor Replacement	Engineering	591-541-982-000	18			\$50,000				\$50,000	WF
244	Lagoon Covers	Engineering	590-537-981-000	19			\$30,000				\$30,000	WF
245	Delivery Improvements	Engineering	591-541-982-000	20				\$120,000			\$120,000	WF
246	Generator Control Panel Upgrade/Replacement	Engineering	591-541-982-000	21				\$20,000			\$20,000	WF
247	Intake Inspection and Shorewell Cleaning	Engineering	591-541-982-000	22				\$25,000			\$25,000	WF
248	Wash Water Pump and Motor Replacement	Engineering	591-541-982-000	23					\$180,000		\$180,000	WF
249	WTP Treatment Process/Improvement Study	Engineering	291-541-956-000	24					\$150,000		\$150,000	WF

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250	Water Production Plant Elevator Rebuild	Engineering	591-542-982-000	25							\$110,000	\$110,000	WF
251	Water Production Plant Window Replacement	Engineering	591-541-982-000	26							\$35,000	\$35,000	WF
252	Water Production Plant Door Replacement	Engineering	591-542-982-000	27							\$20,000	\$20,000	WF
253	Alternate Source Water Well	Engineering	591-542-982-000	28							\$100,000	\$100,000	WF
254	Site Improvements	Engineering	591-541-982-000	29							\$6,000	\$6,000	WF
255	Generator Transfer Switch Replacement	Engineering	591-541-982-000	30							\$75,000	\$75,000	WF
256	Water Production Plant Clear Well Replacement	Engineering	591-541-982-000	31							\$6,235,000	\$6,235,000	WF
Category Subtotals					\$390,000	\$300,000	\$355,000	\$180,000	\$345,000	\$6,591,000	\$8,161,000		
Fund Grand Totals					\$2,340,000	\$2,390,000	\$2,381,000	\$2,555,000	\$2,958,000	\$9,682,000	\$22,306,000		
					\$6,717,185	\$7,988,980	\$8,215,325	\$8,345,500	\$9,763,000	16,914,000	\$57,943,990		

Capital Projects Request Form City Of Alpena

Project Title:	North Second Avenue Water Improvements	Status:	Updated	Rank	7
Fund:	Water Fund	Category:	Water Distribution	Department:	Engineering
Project Location:	North Second Avenue from Fletcher Street to Hueber Street				
Project Description:	Replace existing 8" and 6" water main with 12" main to improve distribution operations.				
Date Prepared:	1/6/2021	Preparer:	Rich Sullenger	Inception Date:	12/20/2007

Account No.:	591-542-982-051	Expenditure Schedule by Fiscal Year					
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Long Range
	\$438,000	\$438,000	\$927,000				
							Total
							\$1,803,000

Funding Source			
General Fund		Equipment Fund	
Sewer Fund		Major Street Fund	
Water Fund	\$1,803,000	Local Street Fund	
IT Fund			
		Special Assessment	
		Grant	
		Other	
		Bond	
		Grant Source	
		Specify Source	
		Total	\$1,803,000

Explanation/Justification

Replace existing 8" and 6" water mains with a 12" ductile iron pipe water main in conjunction with sewer main replacement.

Capital Projects Request Form City Of Alpena

Project Title:	North Second Avenue Sanitary Sewer Improvements	Status:	Updated	Rank	6
Fund:	Sewer Fund	Category:	Sewer Collection	Department:	Engineering
Project Location:	North Second Avenue from Fletcher Street to Hueber Street				
Project Description:	Replace existing 30" brick sewer from Fletcher Street to Hueber Street.				
Date Prepared:	1/6/2021	Preparer:	Rich Sullenger	Inception Date:	12/20/2007

Account No.:	590-538-981-051						
	Expenditure Schedule by Fiscal Year						
2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Long Range	Total
\$413,000	\$413,000	\$873,000					\$1,699,000

Funding Source							
General Fund		Equipment Fund		Special Assessment		Bond	
Sewer Fund	\$1,699,000	Major Street Fund		Grant		Grant Source	
Water Fund		Local Street Fund		Other		Specify Source	
IT Fund						Total	\$1,699,000

Explanation/Justification

This sewer is 1950 vintage brick and part of the old combined sewer system. The pipe is oversized for the flow carried and can be downsized and laid with proper slope to minimize maintenance issues that arise. The project can be broken down, as needed, to fit within the budget starting at Fletcher Street and working northeast.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Alpena will take the following steps to minimize the displacement of persons from their homes:

- A. Coordinate code enforcement with rehabilitation and housing assistance programs.
- B. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent their placing undue financial burden on long-established owners or tenants of multi-family buildings.
- C. Stage rehabilitation of apartment units to allow tenants to remain during and after rehabilitation by working with empty units or buildings first.
- D. Establish facilities to house persons who must be relocated temporarily during rehabilitation.
- E. Adopt public policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- F. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- G. Adopt tax assessment policies such as deferred tax payment plans to reduce impact or rapidly increasing assessments on low income owner occupants or tenants in revitalizing areas.
- H. Establish counseling centers to provide homeowners and renters with information on the assistance available to help them remain in their neighborhood in the face of revitalization pressures.

Relocation Assistance to Displaced Persons

The City of Alpena will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Alpena will replace all occupied and vacant occupiable low and moderate income dwelling units demolished or converted to a use other than as low and moderate income housing in connection with an activity assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.488 (c) in Subpart I.

Before entering into a contract committing the City of Alpena to provide funds for an activity that will directly result in demolition or conversion, the City of Alpena will make public by publication in a newspaper of general circulation and submit to Grants Administration the following information in writing:

- A. A description of the proposed assisted activity;
- B. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low and moderate income dwelling units as a direct result of the assisted activities;
- C. A time schedule for the commencement and completion of the demolition or conversion;
- D. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the City of Alpena will identify the general location on an area map and the approximate number of dwellings units by size and provide information identifying the specific location and number of dwelling units by size as soon as it is available;
- E. The source of funding and a time schedule for the provision of the replacement dwelling units;
- F. The basis for concluding that each replacement dwelling unit will remain a low and moderate income dwelling unit for at least 10 years from the date of initial occupancy;
- G. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g. one 2-bedroom unit with two 1-bedroom units) is consistent with the housing needs of lower income households in the jurisdiction.

Contacts

To the extent that the specific location of the replacement units and other data in items D-G are not available at the time of the general submission, the City of Alpena will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Adam Poll, Planning and Development Director, 989-354-1771, is responsible for tracking the replacement of housing and ensuring that it is provided within the required period.

Adam Poll, Planning and Development Director, 989-354-1771, is responsible for ensuring requirements are met for notification and provision of relocation assistance, as described in 570.488 (c), to any lower income person displaced by the demolition of any dwelling unit or the conversion of a low and moderate income dwelling unit to another use in connection with an assisted activity.

10- C. Based on the priority criteria in Section 6 (A), clearly describe the need for the proposed project.

Health, Safety, and Sanitation:

The proposed project involves replacing a 12" cast iron water main that crosses the Thunder Bay River beneath the river bed. This main provides a critical link that provides water to the Low/Mod area of the City. The existing pipe was installed in 1938. According to City Engineers, Cast iron pipes have a life span of 50 years. This pipe has been in place for 79 years or 58% longer than its forecasted life span. Because the river creates a natural barrier, there are only a few water mains that cross the river. If this main fails, it will create a significant pressure drop on the northeast side of the river which will greatly impact those residents, and due to its location under the river, could not be easily repaired and would need to be replaced which would take at least three weeks and possibly multiple months.

Beyond the mains in the project area, the water service lines (within the public right-of-way) serving existing development would be replaced with copper lines. As the water mains date back to 1948 and 1954, there is the possibility that lead service lines were utilized. The City of Alpena has maintained an aggressive program since the 1980's of replacing any lead service lines found during construction projects and would continue to do so for this project, which would reduce the risk of lead poisoning in this LMI area. Sewer laterals would be replaced with PVC lines as most of the existing laterals are constructed of clay pipe which easily cracks with age and can allow sewage to enter the ground water. Laterals will only be replaced within the public right-of-way.

The sanitary sewer lines in this area are also well beyond their life span. City records indicate that the lines within the Second Avenue right-of-way were installed in 1908 and other blocks in 1913. The existing City records do not indicate the material of the lines. During various repairs, sections of the lines have been found to be constructed with vitrified clay pipe in some sections and brick in others, both of these materials provide a functional life of 30 years. The existing sewer lines are over 100 years old, and over 230% past their life expectancy. There have been many known repairs to these lines to repair sewage leaks into the ground water table, but it is suspected that there are many more leaks that are not known allowing untreated sewage to enter the ground water, or ground water to infiltrate into the pipe. The new lines will be constructed of PVC which would prevent both infiltration of ground water into the sewer system, and loss of sewage material into the ground water.

In addition, the existing water and sewer lines in Second Avenue do not meet the separation standards required by 10 State Standard and DEQ standards. Existing regulations stipulate a 10 foot separation between water and sanitary sewer lines, so if there is a sanitary sewer failure, it does not risk exposure to a water line. In this case the water and sewer lines appear to be only be 6 feet apart, and the sanitary lines are, at best, 104 years old and constructed of brittle clay and brick, and the cast iron water lines in the same section of Second Avenue are well beyond their life expectancy.

Finally, the street itself is in disrepair. The asphalt surface was installed in 1986, and this section of Second Avenue is a high traffic street due to it containing the only downtown bridge over the Thunder Bay River. Asphalt streets have a 20 year life expediency according to City Engineers so the road surface is 55% beyond its expected durable life. This has created a scenario where potholes and surface failures are frequent occurrences, which are a danger to public safety until they can be repaired. With the installation of the new street surface, new catch basins will be installed in the storm water system, and

all will contain a 2 foot sump to capture and sediment or waste material and prevent it from entering the watershed.

Aging Infrastructure:

As noted in the Health, Safety, and Sanitation section, all the infrastructure in this section of right-of-way is beyond its functional life span and in danger (or in the process) of failing.

Existing waterlines for the proposed project were installed in 1946 and 1954, and the cast iron pipes utilized at that time have an expected 50 year life span, which has been exceeded by 42% and 26%.

The existing 12" water line under the Thunder Bay River was installed in 1938 and was constructed of cast iron with an expected life of 50 years, which has been exceeded by 58%.

The existing sanitary sewer lines in the Second Avenue right-of-way were installed in 1908 and 1913 and although records do not indicate the materials used, various repairs have shown the presence of both vitrified clay pipe as well as brick. These materials become brittle with age and have an expected 30 year useable life. This indicates that the existing sewer pipes have exceeded their useful life by about 250%. While the system continues to function, repairs are becoming more frequent, and the quantity of sewage escaping into the water table, or how much ground water is infiltrating into the system, is unknown.

Finally, the existing asphalt street was installed in 1986, and this section of Second Avenue is a high traffic street due to it containing the only downtown bridge over the Thunder Bay River, and this section of Second Avenue serves as the only access for several heavy industrial facilities. Asphalt streets have a 20 year life expediency according to City Engineers so the road surface is 55% beyond its expected durable life. The existing road surface has needed many repairs and is expected to continue to deteriorate in the future. This stretch of Second Avenue is vital to connecting both sides of the downtown and both sides of the LMI area. To that end the City is currently working with MDOT to reconstruct the existing drawbridge, at a total cost of \$3.5 million.

Capacity Concerns of existing but burdened systems:

The existing sanitary sewer lines are in disrepair and the construction materials for these lines are vitrified clay pipe and brick. If these lines resemble sanitary sewer lines of similar ages found in other parts of the City, then there is probably a high level of infiltration from ground and storm water. This infiltration is diminishing the capacity of these lines, and if the problem is allowed to worsen these old lines will continue to deteriorate and sanitary sewer backup frequency is expected to rise, or a failure of the sanitary system in this area is likely to occur.

Water capacity is adequate at the moment, but the 12 inch waterline crossing the Thunder Bay River is well beyond its expected life. If this line fails, it will take weeks or months to repair and the LMI residents that rely on this line will have significant pressure loss until the line can be replaced. In the event of the loss of this crossing, the pressure loss would also be detrimental to fire suppression service for the entire area.

The need for continued repairs to this section of utilities and streets continues to disrupt this area of the City, causing delays to the people that live in the area and interruption of basic services. These repairs

not only affect the lives of the LMI residents, but also the businesses in the area that employ these individuals causing business closures and decreased customers which in turn causes loss of wages and income to people within the LMI district.

Finally, the capacity of Second Avenue to handle traffic loads is affected. Second Avenue is a high traffic street due to it containing the only downtown vehicle bridge that crosses the Thunder Bay River. Although the bridge is undergoing rehabilitation this year, the paved surface of the street is in poor condition. Every failure of the asphalt surface results in traffic delays for repairs to be completed, and the repairs do not hold as well as the original surface, resulting in diminished capacity for the traffic load.

11. National Objective

B. Explain how the CDBG funded improvements will benefit the entire low and moderate income area.

The proposed infrastructure improvements within Second Avenue form the infrastructure back bone within Alpena's Low Mod Income (LMI) area. Other water and sewer lines connect with the lines proposed in this project to be replaced and feed to the entire LMI area. Second Avenue is the major street that runs through the center of the LMI area and connects both sides of the downtown through the only downtown bridge.

This project lies near the center of the City of Alpena's LMI community. The LMI area is one of the oldest parts of the City of Alpena, and because of that many of the water and sanitary sewer lines are significantly older than most other parts of the City. The proposed project would reconstruct the existing infrastructure that serves the LMI survey area. This will benefit the LMI residents by providing them safe, uninterrupted utility services, and reconstructing the failing street surface of a major travel corridor.

Even the residents that may not have their water and sanitary sewer service directly from the mains proposed for replacement are affected as most services in the survey area are tied to these lines and their utility service suffers when there is a break or a repair needs to be made. The water mains, as they exist today, have many fewer valves present then would be required by existing standards, so when there is an issue, it affects a much larger area then it would after the lines are replaced with an adequate number of valves. Likewise, when there is a backup in one of the sewer mains, the issue spreads to all lines attached to that main.

Economically, many of the businesses that operate along the proposed project area of Second Avenue get a majority of their workforce from the LMI community due to the type of businesses present (restaurants and retail uses), or the location of the business that as they are within walking distance from LMI resident's homes. When there are utility issues that affect these businesses, they very often have to close down until a repair can be made. This creates loss of wages for the LMI community. Businesses being closed also affect the economic viability of the entire downtown (which is located in the LMI survey area) as the resulting closures inconvenience customers which may result in them choosing not to come back. Several government offices that are needed by the LMI residents are accessed primarily from this section of Second Avenue including the US Post Office which is located directly adjacent to the project area on Second Avenue, and several others such as Community Mental Health, the MDNR, Fish and Wildlife, and NOAA which are located on Fletcher Street, and receive a majority of their traffic and utilities from the proposed project area.

In addition, Second Avenue is a major street within the downtown, and has the only downtown bridge for vehicular and pedestrian traffic. When this street is closed to make street or utility repairs, access from one side of the river to the next can be very difficult and requires traveling a significant distance upstream to the next bridge. This can create a situation where many of the LMI residents who live on one side of the river and work on the other have a difficult time reaching their place of employment, or have a difficult time reaching basic services (grocery store, laundry, govt. offices).

Finally, in addition to providing uninterrupted utility service, replacing the existing sewer mains will have a positive impact on the environment for the LMI area. Replacing the brick and vitrified clay sanitary sewer lines that have become cracked and brittle with age would prevent sewage from escaping into the ground, and it would also prevent infiltration of ground water into the sanitary sewer system.

Memorandum



Date: May 12, 2021

To: Mayor Waligora and Municipal Council Members

From: Anna Soik, Clerk/Treasurer/Finance Director

Subject: Changes to the Preliminary FY22 Budget

Since the presentation of the preliminary budget for FY22 on May 3rd, the following changes have been made:

General Fund

- Removed \$600 in FY22 and \$625 in FY23 in account 101-170-841.002 (Charges – Software Services). These amounts were accounted for in another account.
- I am currently working on the chart of accounts conversion. During that process, I realized that the budget was underfunded in a few accounts. In account 101-170-701.000 (Salaries & Wages), the amount for FY22 was increased from \$623,000 to \$655,071. As a result, account 101-170-705.400 (FICA) needed to be increased from \$47,660 to \$50,113 in FY22, and from \$48,613 to \$51,258 in FY23. Also, account 101-170-705.050 (Retiree Health Care – OPEB) needed to increase from \$37,380 to \$39,305 in FY22, and from \$38,128 to \$40,202 in FY23.
- As the result of these changes to the General Fund, the projected reduction of fund balance increased by \$35,849 from \$197,715 to \$233,564 for FY22.

DDA Funds

Due to the chart of accounts conversion, I wasn't able to add any accounts during the preliminary budget process. Since I must start the conversion over from the beginning, I am now able to add accounts. DDA Fund 217 is projected to have more expenditures than revenue and therefore, transfer accounts needed to be added in both the 216 and 217 funds. DDA Fund 216 will transfer \$6,807 in FY21, \$355 in FY22, and \$715 in FY23 to ensure that fund 217 is balanced. This did

not change the ending fund balances because I had these amounts already in the budget, but it was in miscellaneous since I couldn't create new accounts at that time.

Water Fund

The FY21 budget for 591-542-956.000 needed to be increased by \$5,175 to account for an expense that was already incurred. It was put in in the Sewer Fund budget but was missed being put into the Water Fund budget in error.

Fee Schedule

Removed the proposed Parks and City Owned Property application fee and the proposed requested street closures fee.

INVOICE REGISTER

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EXP CHECK RUN DATES 05/18/2021 - 05/18/2021

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	21-129	STUMP GRINDING - LOC ST	160.00
A-1 TREE SERVICE	21-130	BAGGED LAWN & LEAF PICK-UP 05/21	10,100.00
AED MARKET	4407	AED SUPPLIES - FIRE/EMS	445.00
AIRGAS USA LLC	9112022023	SUPPLIES - EMS DISP	31.05
AIRGAS USA LLC	9112174203	SUPPLIES - EMS DISP	24.95
ALLEGRA ALPENA	152119	TABLE THROW - FIRE/EMS	200.56
ALLEGRA ALPENA	152251	BANNER STAND - FIRE/EMS	392.00
ALLEGRA ALPENA	152275	SUPPLIES - MANAGER	202.58
ALPENA COUNTY TREASURER	051821	IT CONTRACTED SVCS 05/21	8,118.00
ALPENA DIESEL SERVICE	68687	VEH MAINT - DPW	83.47
ALPENA DIESEL SERVICE	68697	VEH MAINT - DPW	317.56
ALPENA DIESEL SERVICE	68880	VEH MAINT - DPW	343.67
ALPENA GLASS CO INC	392727	VEH MAINT - FIRE/EMS	60.00
ALPENA SUPPLY CO	S100325603.001	SUPPLIES - PUBLIC WORKS	30.19
ALPENA SUPPLY CO	S100326336.001	SUPPLIES - PUBLIC WORKS	109.83
ALPENA SUPPLY CO	S100331012.001	VEH MAINT - DPW	16.80
ALPENA SUPPLY CO	S100331634.001	SUPPLIES - BOAT HARBOR	167.86
AMAZON CAPITAL SERVICES INC	1F3G-M1TH-F6K6	SUPPLIES - FIRE/EMS	149.99
AMAZON CAPITAL SERVICES INC	1NCP-6QHK-TPD3	SUPPLIES - FIRE/EMS	27.98
AMAZON CAPITAL SERVICES INC	1FWT-7PM1-JH1L	SUPPLIES - POLICE	76.49
ANDREW MARCEAU	042721	MEAL REIMB - EMS	41.99
BALL TIRE & GAS INC	192594	VEH MAINT - DPW	240.69
BALL TIRE & GAS INC	192608	VEH MAINT - DPW	240.69
BALL TIRE & GAS INC	192885	VEH MAINT #73	101.27
BALL TIRE & GAS INC	193414	VEH MAINT - DPW	269.82
BELL EQUIPMENT COMPANY	0183497	VEH MAINT - DPW	203.24
BOUND TREE MEDICAL LLC	84031815	SUPPLIES - EMS DISP	810.19
BOUND TREE MEDICAL LLC	84031816	SUPPLIES - EMS DISP	107.00
BOUND TREE MEDICAL LLC	84034729	SUPPLIES - EMS DISP	1,999.85
BOUND TREE MEDICAL LLC	84036188	SUPPLIES - EMS DISP	741.60
BP	60056453	GAS/FUEL - FIRE/EMS/EQ	2,550.74
BRUCE TILLINGER	043021	MECHANICAL INSP SVCS 04/21	2,936.00
BRUCE TILLINGER	043021A	PLUMBING INSP SVCS 04/21	1,597.00
CAROL SHAFTO	051321	TREE REIMB - LOC ST	300.00
CARQUEST AUTO PARTS	430834	VEH MAINT #34	20.78
CARQUEST AUTO PARTS	431480	SUPPLIES - PUBLIC WORKS	8.87
CARQUEST AUTO PARTS	431641	SUPPLIES - FIRE/EMS	17.80
CARQUEST AUTO PARTS	431849	VEH MAINT #66	48.51
CARQUEST AUTO PARTS	431853	VEH MAINT #66	22.18
CARQUEST AUTO PARTS	431854	VEH MAINT #66	22.18
CARQUEST AUTO PARTS	432049	VEH MAINT - DPW	12.06
CARQUEST AUTO PARTS	432205	VEH MAINT - DPW	7.27
CARQUEST AUTO PARTS	432480	BRIDGE MAINT - MAJ ST	119.51
CARQUEST AUTO PARTS	432923	VEH MAINT - DPW	10.90
CARQUEST AUTO PARTS	433119	VEH MAINT - FIRE/EMS	18.70
CDW GOVERNMENT INC	C382575	SUPPLIES - IT	79.59
CHARTER COMMUNICATIONS	0161615042521	FAX LINE - CITY HALL	99.98
CHARTER COMMUNICATIONS	0015914050521	WATER TWR INTERNET SIGNALS	616.88
CHARTER TOWNSHIP OF ALPENA	050321	REIMB GARAGE NATURAL GAS - FIRE/EMS	40.91
COCM	00963 05/21	2021 MEMBERSHIP DUES	45.00
COCM	4967 05/21	2021 MEMBERSHIP DUES	45.00
DE LAGE LANDEN FINANCIAL SERVICES	72375393	COPIER LEASE 06/21 - DDA	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	CM31710	VEH MAINT - POLICE	(400.00)
DEAN ARBOUR FORD LINCOLN MERCURY	32144	VEH MAINT - EMS	435.00
DEAN ARBOUR FORD LINCOLN MERCURY	32156	VEH MAINT - DPW	35.75
DEAN ARBOUR FORD LINCOLN MERCURY	163163	VEH MAINT - POLICE	210.60
DEAN RIVARD	041421	MEAL REIMB - EMS	135.15
DORNBOS SIGN & SAFETY INC	INV55118	MAINT - BOAT HARBOR	178.65
DORNBOS SIGN & SAFETY INC	INV55280	SUPPLIES - CITY HALL	69.71
DTM SOLUTIONS	3106	DESIGNER TRAINING - SEW/WATER	10,350.00
EAGLE SUPPLY CO	118152	SUPPLIES - CITY HALL	52.80
EASTERN MICHIGAN UNIVERSITY	S3509238	WORKSHOP REGISTRATION - FIRE/EMS	1,625.00
EMERGENCY VEHICLES PLUS	002385	VEH MAINT - FIRE/EMS	92.05
FAMILY ENTERPRISE EMBROIDERY	65067	UNIFORMS - FIRE/EMS	20.00
FAMILY ENTERPRISE EMBROIDERY	65101	UNIFORMS - BLDG	88.35
FITZPATRICK'S HARDWARE	5314764	VEH MAINT - DPW	33.98
FITZPATRICK'S HARDWARE	5315870	VEH MAINT - DPW	89.85
FRANCIS ROSINSKI	043021	ELECTRICAL INSP SVCS 04/21	1,043.00
FRANKS KEY & LOCK SHOP INC	42248	MAINT - CITY HALL	485.00
FREESE HYDRAULICS & EQUIP REPAIR	39014	WESTERN PLOW - EQUIP	6,180.00
FRONTIER	4175 05/21	TELEPHONE - FIRE/EMS	40.70
FRONTIER	5445 05/21	TELEPHONE - FIRE/EMS	79.68

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FRONTIER	7204 05/21	ELEVATOR TELEPHONE - CITY HALL	58.60
FRONTIER	7430 05/21	ELEVATOR TELEPHONE - PUBLIC SAFETY	58.60
GALLS LLC	018123603	UNIFORMS - FIRE/EMS	115.22
GALLS LLC	018168325	UNIFORMS - FIRE/EMS	108.99
GALLS LLC	018174757	UNIFORMS - FIRE/EMS	131.83
GALLS LLC	018180286	UNIFORMS - FIRE/EMS	130.08
GALLS LLC	018216135	UNIFORMS - FIRE/EMS	87.16
GALLS LLC	018210215	UNIFORMS - FIRE/EMS	228.78
GALLS LLC	018222436	UNIFORMS - FIRE/EMS	98.94
GALLS LLC	018226422	UNIFORMS - FIRE/EMS	325.99
GALLS LLC	018250201	UNIFORMS - FIRE/EMS	(119.99)
GARANTS OFFICE SUPPLIES & PRINTING	70821	SUPPLIES - PUBLIC WORKS	7.95
GILMET CONSTRUCTION SERVICES	043021	BUILDING/ZONING SVCS 04/21	720.00
GREAT LAKES ENVIRONMENTAL LLC	051221	ASBESTOS ABATEMENT - WTP	7,836.12
GREENWAY	043021	DUMPSTER CHARGES 04/21	968.00
HALLS SERV-ALL	043021	RENTAL FEE - PARKS	754.76
HALLS SERV-ALL	11379	MAINT - SEWER	225.00
HOME DEPOT CREDIT SERVICES	521987	SUPPLIES - FIRE/EMS	13.98
HOME DEPOT CREDIT SERVICES	9070003	SUPPLIES - PARKS	119.70
HOME DEPOT CREDIT SERVICES	7023231	MAINT - BOAT HARBOR	52.23
HOME DEPOT CREDIT SERVICES	7110269	SUPPLIES - POLICE	63.84
HOME DEPOT CREDIT SERVICES	6023292	SUPPLIES - PUBLIC WORKS	58.02
HOME DEPOT CREDIT SERVICES	6023319	SUPPLIES - PUBLIC WORKS	80.34
HOME DEPOT CREDIT SERVICES	5012842	SUPPLIES - FIRE/EMS	45.19
HOME DEPOT CREDIT SERVICES	3522768	VEH MAINT - DPW	87.05
HOME DEPOT CREDIT SERVICES	8013346	SUPPLIES - PUBLIC WORKS	6.76
HOME DEPOT CREDIT SERVICES	2071215	SUPPLIES - FIRE/EMS	31.62
HURON VALLEY GUNS	167138	UNIFORMS - FIRE/EMS	73.67
HURON VALLEY GUNS	167702	UNIFORMS - FIRE/EMS	110.99
HURON VALLEY GUNS	167740	UNIFORMS - FIRE/EMS	87.99
HURON VALLEY GUNS	167741	UNIFORMS - FIRE/EMS	87.99
INK AND TONER ALTERNATIVE	21-5479	SUPPLIES - IT	199.96
INTERSTATE BATTERY MID MICHIGAN	23424249	VEH MAINT - DPW	486.00
JAKE IDEMA	051221	BIKE RACKS - DDA	6,000.00
JEROMES TOWING	21-2482	IMPOUND TOWING - POLICE	85.00
JEROMES TOWING	21-2500	IMPOUND TOWING - POLICE	125.00
KENDALL ELECTRIC INC	S110123770.002	MAINT - LIGHTS	1,094.92
KERR PUMP & SUPPLY	206838	LIFT STATION PUMPS - SEWER	19,707.08
KEVIN GALLOWAY	041221	MEAL REIMB - EMS	54.35
LAKESHORE PLUMBING, HEATING &	45349	MAINT - PUBLIC WORKS	475.00
LAKESHORE PLUMBING, HEATING &	45353	MAINT - BOAT HARBOR	533.00
LARRY'S AUTO COLLISION	16488	TRUCK SUPPLIES - FIRE/EMS	925.00
MACARTHUR CONSTRUCTION INC	L/O 2020-04	SEWER/WATER MAINS - LAFOREST/OLIVER	197,046.00
MARK KINNEY	050621	ASSESSMENT INTERVIEWS - FIRE/EMS	2,500.00
MCDONALD AUTO SUPPLY INC	951179	VEH MAINT - FIRE/EMS	95.22
MICHIGAN DOWNTOWN ASSOCIATION	E2225	CONFERENCE REGISTRATION - DDA	50.00
MICHIGAN PIPE & VALVE	T012803	STORES - CORP STOPS	840.00
MICHIGAN STATE POLICE	551-576680	SOR REGISTRATION - POLICE	300.00
MICHIGAN STATE POLICE	551-586186	SOR REGISTRATION - POLICE	90.00
MILLER OFFICE MACHINES	AR14867	COPIER MAINT - CH/PSF	508.42
MILLER OFFICE MACHINES	AR14930	SUPPLIES - DDA	16.64
NORTHERN CLEANING & MAINTENANCE	050121	MAINT - DDA	60.00
NORTHERN MICHIGAN CODE	4967 05/21	2021 MEMBERSHIP DUES	100.00
NYE UNIFORM COMPANY	771640	UNIFORMS - POLICE	185.50
NYE UNIFORM COMPANY	775279	UNIFORMS - FIRE/EMS	15.50
OFFICE DEPOT	18157517	SUPPLIES - CITY HALL	322.13
POWER LINE SUPPLY CO	56563141	TRUCK TESTING - DPW	887.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0421	ELECTRIC - AIR BASE	29.03
PRIORITY ONE EMERGENCY	70074339	UNIFORMS - FIRE/EMS	39.99
RAPID RESULTS	12379	DRUG SCREEN - PUBLIC WORKS	120.00
ROBERT WHELOCK	050521	SAFETY SHOE ALLOW - PW	48.26
SNAP-ON TOOLS	05032165201	SCAN TOOL UPGRADE - POL/FIRE/EMS/PW	850.00
SUEZ WATER ENVIRONMENTAL SERVICES	202142704	CONT OPERATIONS 04/21	127,550.44
SUEZ WATER ENVIRONMENTAL SERVICES	202142761	CONT OPERATIONS 04/21	38,003.84
SUPERIOR IMAGE CLEANING	051821	CITY CUSTODIAL SERVICES	2,772.16
THE ALPENA NEWS	400096	PUBLISHING/ADVERTISING	969.12
THE ALPENA NEWS	400097	PUBLISHING/ADVERTISING	90.05
THE UPS STORE 5054	050821	SHIPPING FEES	142.95
THOMPSONS LINEN SERVICE	70483 04/21	RUGS/UNIFORMS/SUPP-CH/CEM/PSF/PS/PKS	817.91
THUNDER BAY ELECTRIC INC	229751	MAINT - LIGHTS	427.04
THUNDER BAY ELECTRIC INC	229752	TRAFF SIGNAL MAINT - MAJ ST	54.57
THUNDER BAY ELECTRIC INC	229758	MAINT - SEW/WATER	48.82

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
THUNDER BAY ELECTRIC INC	229759	MAINT - SEWER/WATER	24.41
TONY DAWSON	043021	MILEAGE 04/21	62.16
TRACTOR SUPPLY CREDIT PLAN	200948938	SUPPLIES - PUBLIC WORKS	29.98
TRACTOR SUPPLY CREDIT PLAN	300065189	MAINT - BOAT HARBOR	76.49
TRUE NORTH RADIO NETWORK	21040302	ADVERTISING - DDA	300.00
ULINE	133201257	SUPPLIES - POLICE	121.00
VISA/ELAN FINANCIAL SERVICES	1790 05/21	TRAVEL EXPENSE - POLICE	178.50
VISA/ELAN FINANCIAL SERVICES	2432 05/21	MEMBERSHIP DUES - CLERK/TREAS	75.00
VISA/ELAN FINANCIAL SERVICES	3610 05/21	SUPP/PROMO/UTIL - DDA	275.13
VISA/ELAN FINANCIAL SERVICES	5087 05/21	WEBSITE AD/LOG-IN - PLAN/MGR	90.89
VISA/ELAN FINANCIAL SERVICES	6134 05/21	SUPPLIES - PUBLIC WORKS	1,004.34
VISA/ELAN FINANCIAL SERVICES	6116 05/21	SUPP/MEAL REIMB/INT/VEH TRACKER - FIRE	1,377.28
VISA/ELAN FINANCIAL SERVICES	7661 05/21	FOOD/SERVICE/BENCHES - C/T/PKS	4,519.99
WEST SHORE FIRE INC	24510	MAINT - FIRE/EMS	1,122.43
WEX BANK/SHELL	71670580	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	1,193.59
WEX BANK/SPEEDWAY	71574106	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	4,830.94
WITMER PUBLIC SAFETY GROUP	E2071613	SMOKE MACHINE - FIRE/EMS	1,152.96
WITMER PUBLIC SAFETY GROUP	E2067579.002	UNIFORMS - FIRE/EMS	41.98
WITMER PUBLIC SAFETY GROUP	E2067837	SUPPLIES - FIRE/EMS	462.41
WITMER PUBLIC SAFETY GROUP	CRE2067579	UNIFORMS - FIRE/EMS	(41.39)

Total: 489,555.39

CHECKS RAN ON 5/7/21

34,988.44

(BREAKDOWN OF INVOICES PAID ATTACHED)

TOTAL FOR 5/17/21 COUNCIL MEETING

524,543.83

INVOICE REGISTER

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EXP CHECK RUN DATES 05/07/2021 - 05/07/2021

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	050721	ELECTRIC	34,392.94
FRONTIER	9535 05/21	ALARM PHONE LINES - SEWER	595.50
		Total:	34,988.44



20
20

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1	<i>Message from Commander</i>
2	<i>Board of Directors</i>
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6	<i>Cases/Substances</i>
7	<i>Drugs Seized</i>
8	<i>Forfeitures</i>
9	<i>Seizures</i>
10	<i>Public Affairs</i>
11	<i>Methamphetamine</i>
12-14	<i>Significant Activity</i>
15	<i>Participation Levels</i>

Commander's 1 Message

Coronavirus must certainly take the stage when anyone discusses 2020 but consider the many other hurdles we have encountered along the way. Working remotely is not synonymous with effective policing! Perceived social injustice, calls to defund the police, the illegal occupation of portions of major U.S. cities, riots, and violent protests. The state shutdown fully or partially for most of the year, people stayed home, shopped online, and plain and simply tried to stay healthy.

With that said the dedicated members of the Huron Undercover Narcotics Team continued to focus on the task at hand, to disrupt the sales of narcotics.

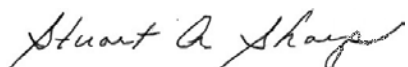
Challenged with all that was 2020, detectives utilized a wide range of new and innovative methods to accomplish their mission. Each member rose to the challenge and maintained a positive attitude, resulting in significant arrests.

Methamphetamine has rapidly taken hold in our remote community. Approximately 50 percent of our cases involved the distribution of meth in 2020. We have discovered meth to be mixed with fentanyl, elevating the danger of the substance.

Participating agencies should be very proud of their respective officers who are assigned to the team. Without question this has been our most challenging year and yet we were able to accomplish so much.

I am humbled to lead your HUNT team.

Respectfully,

A handwritten signature in cursive script, reading "Stuart A. Sharp".

D/Lt. Stuart Sharp

2 *Board of Directors*

Board of Directors

F/Lt. John Grimshaw, Board Chair
Michigan State Police Alpena Post Commander

Thomas Weichel, Vice Chair
Alcona County Prosecuting Attorney

Ken Radzibon, Legal Advisor
Presque Isle County Prosecuting Attorney

Chief Joel Jett, Treasurer
Alpena City Police Department

Sheriff Chad Brown, Secretary
Montmorency County Sheriff Department

Sheriff Joe Brewbaker
Presque Isle County Sheriff Department

Sheriff Steve Kieliszewski
Alpena County Sheriff Department

Vicki Kunding
Montmorency County Prosecuting Attorney

Chief Jamie Meyer
Rogers City Police Department

Cynthia Muszynski
Alpena County Prosecuting Attorney

Sheriff Scott Stephenson
Alcona County Sheriff Department

Capt. Christopher Stolicker
Michigan State Police 7th District Commander

The Huron Undercover Narcotics Team (HUNT) is a multi-jurisdictional task force governed under an Inter-Local Agreement between the counties of Alcona, Alpena, Montmorency, and Presque Isle, the cities of Alpena and Rogers City, and the Michigan State Police. The board of directors is comprised of members from each of those entities, as is the Advisory Board.

Advisory Board

Carl Altman
Presque Isle County Representative

Ken Bielas
Rogers City Representative

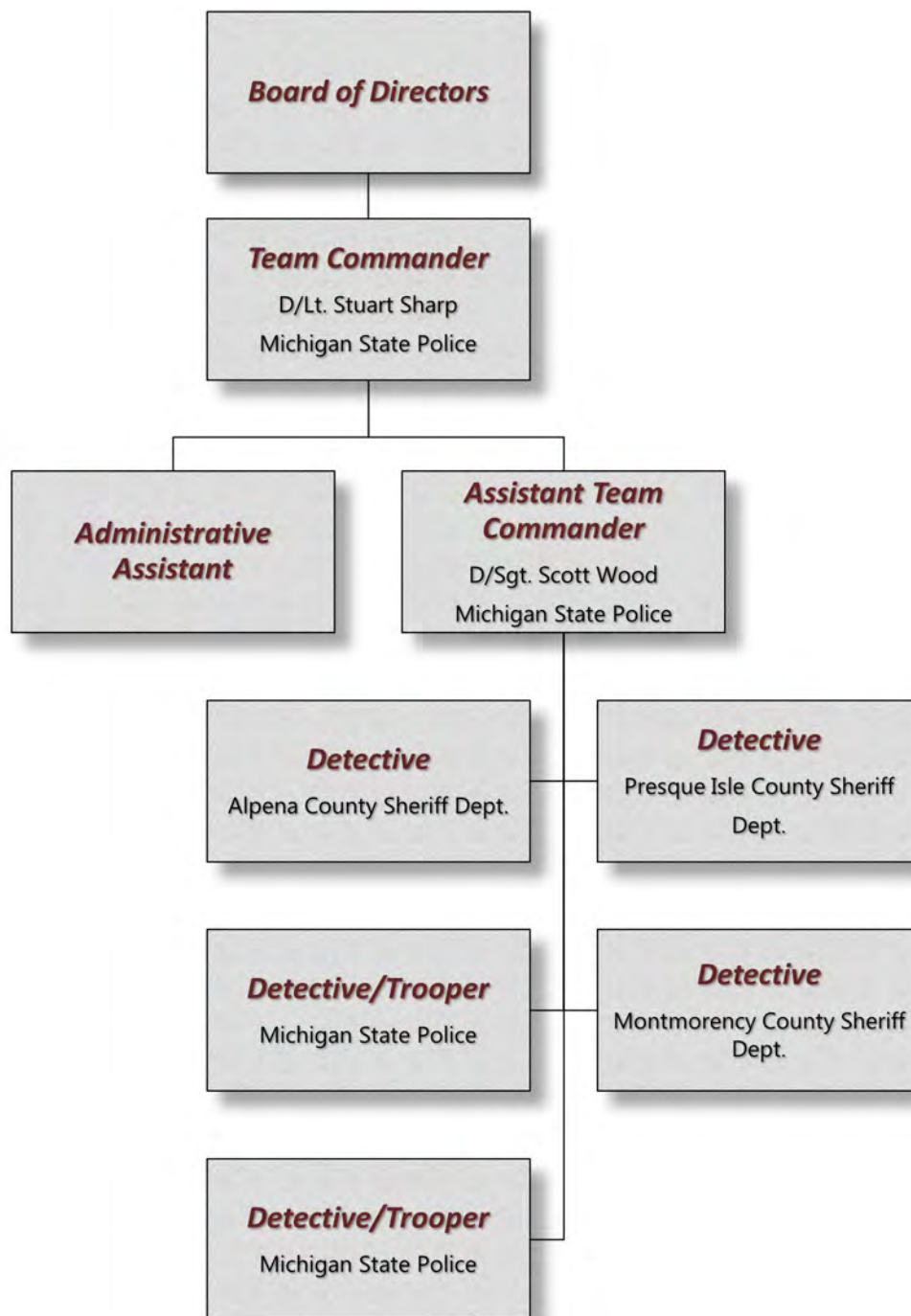
Carolyn Brummund
Alcona County Representative

Don Edwards
Montmorency County Representative

Brad McRoberts
Alpena County Representative

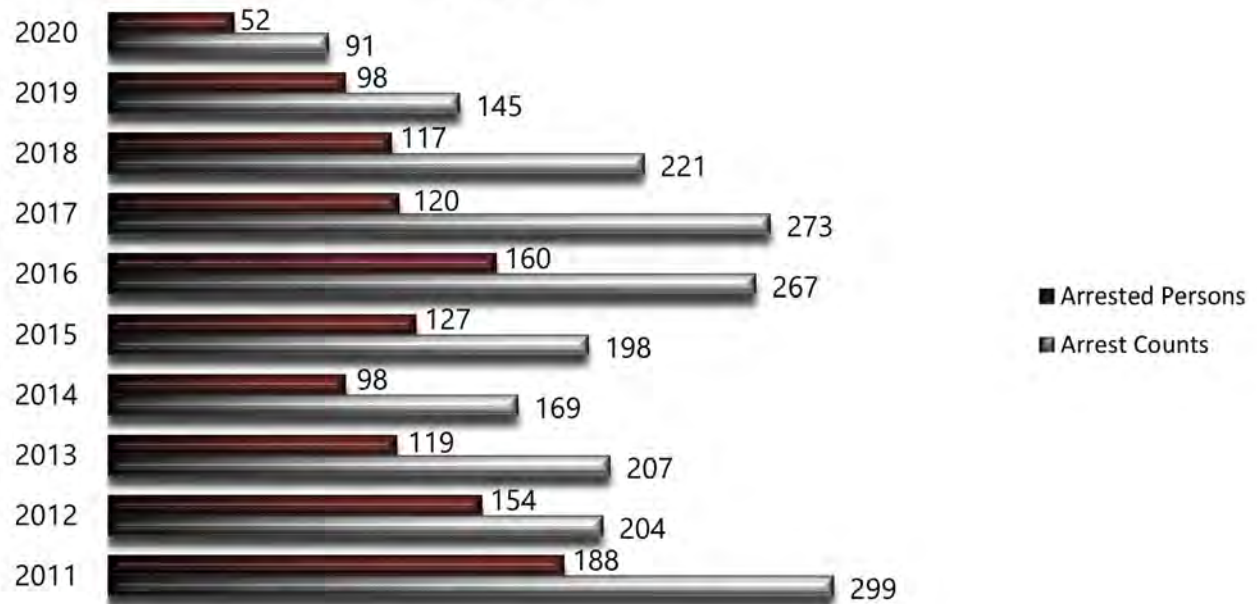
Mayor Matt Waligora
Alpena City Representative

Organizational Chart 3

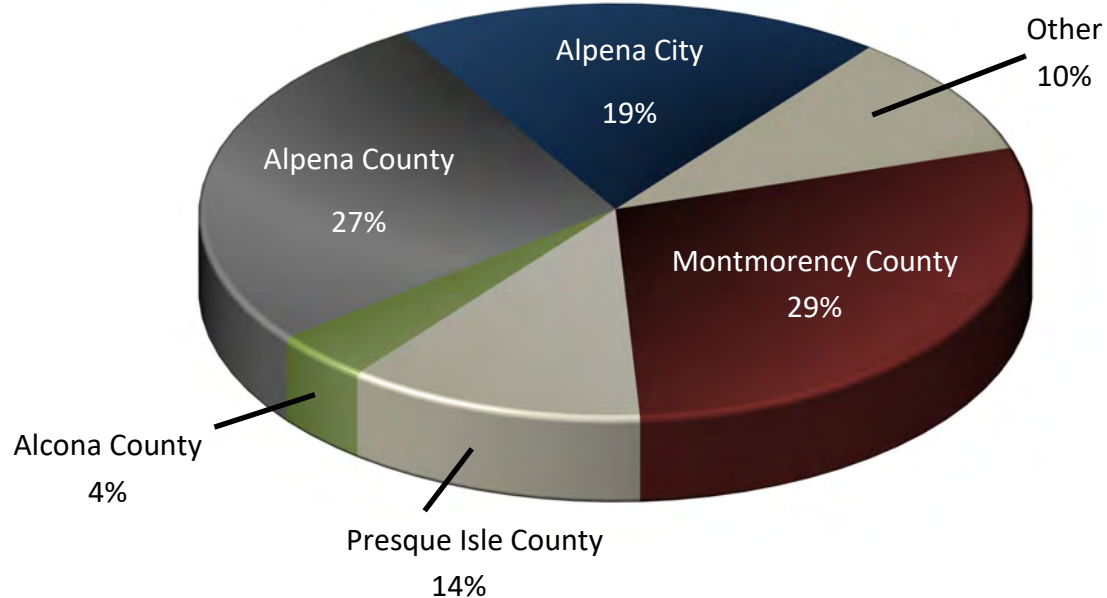


4 Arrests

Arrests and Arrest Counts - 10 Years



Arrests by Jurisdiction—2020



Drug Arrest 5

Tiers

Drug Arrest Tier Calculations

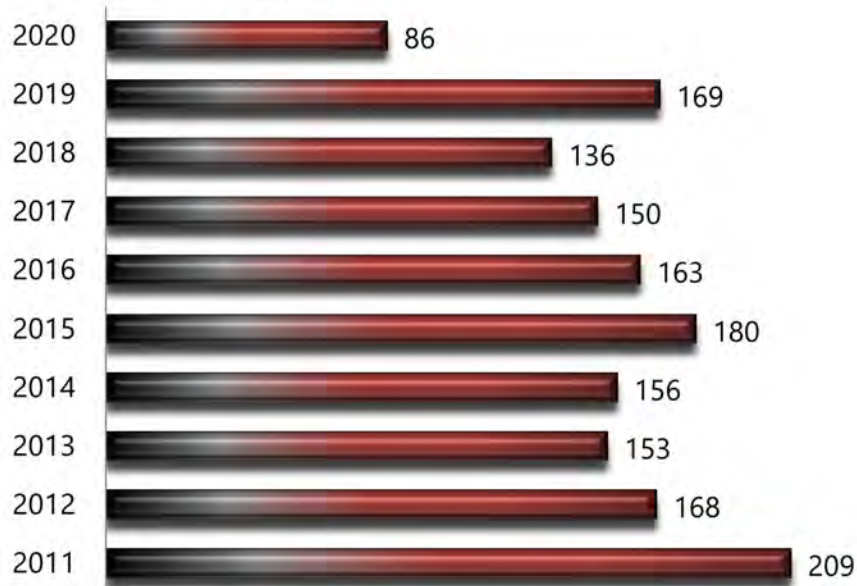
Substance/Crime		Tier 1	Tier 2	Tier 3	Tier 4
Schedule 1-5 Powder or Rock (except marijuana, psilocybin, or peyote)	Distribute or possess in any single offense	Less than 20 grams	20-49 grams	50-399 grams	400 grams or more
Schedule 1-5 Dosage Units (except marijuana, psilocybin, or peyote)	Distribute or possess in any single offense	Less than 10 units	10-99 units	100-999 units	1,000 units or more
Marijuana, Psilocybin, Peyote	Possess in a single offense	Less than 10 pounds	10-49 pounds	50-99 pounds	100 pounds or more
Lab	Operate lab or possess precursors	Less than 25 grams and does not expose children	25-49 grams or expose children	50-399 grams	400 grams or more
Health Care Professional	Involved in diversion of RX	None	0-499 units	500-999 units	1,000 units or more
Conspiracy of a Drug Crime		At the level of trafficker above	At the level of trafficker above	At the level of trafficker above	At the level of trafficker above
Drug Arrest			Involving cash seizure greater than \$5,000		
Drug Arrest			Including a weapons charge		
Drug Arrest			2nd or Habitual Offender charge added		
Drug Arrest			Including recovery of stolen property		
Drug Sale				Resulting in overdose or death	
Drug Use		Use without distribution or beyond level of possession in other tiers			

HUNT Arrests by Tier

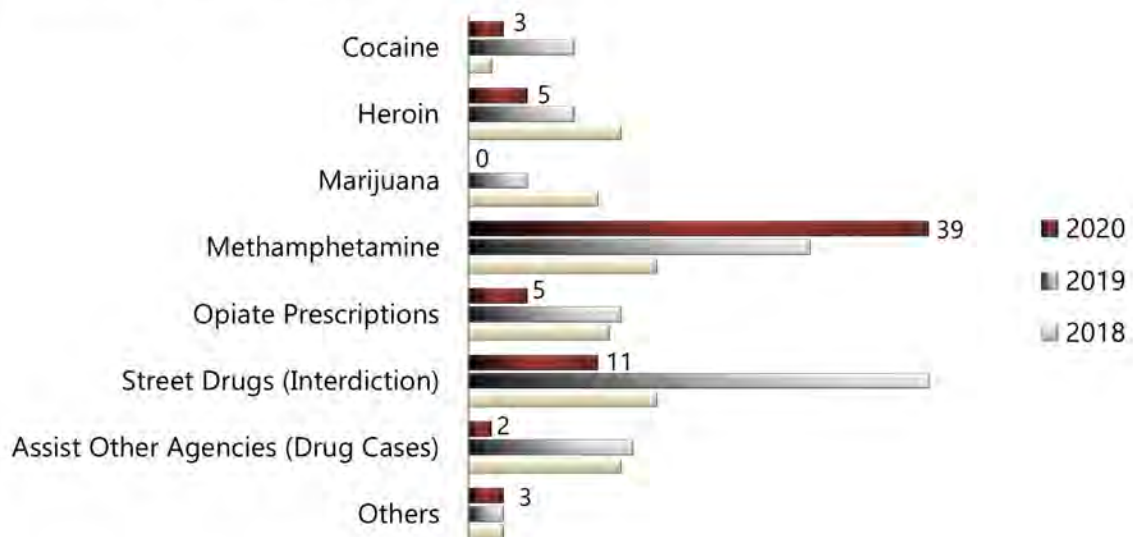
	2017	2018	2019	2020
Tier 1	20	27	18	22
Tier 2	58	40	29	13
Tier 3	6	4	2	2
Tier 4	3	0	0	1
Parole, Fugitive, and Other Non-Drug Related Arrests	33	46	49	14

6 Cases

Cases Initiated - 10 Years



Substances Involved by Cases



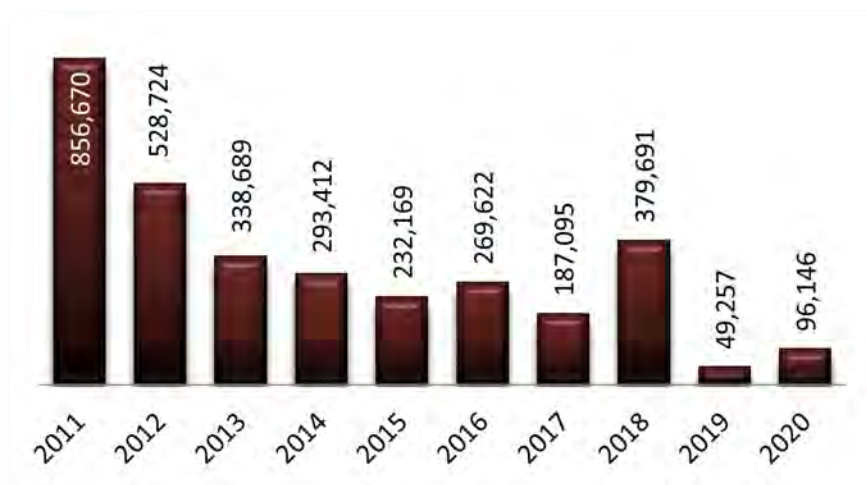
Drugs Seized

7

Drug Seizures—2020

DRUG	SEIZURES	STREET VALUE
Cocaine	26.85 Grams	2,685
Ecstasy/MDMA	336 Units	8,400
Hallucinogens	638.3 grams	38,298
Marijuana	Processed, Oil, Wax	4,092
Methamphetamine	357.3 Grams	35,730
Prescription Opiates	1,819 Units	3,818
Prescription Stimulants	8.1 Units, 2 Grams	322
Other Prescriptions	563 Units, 1070 Grams	2,801
		\$96,146

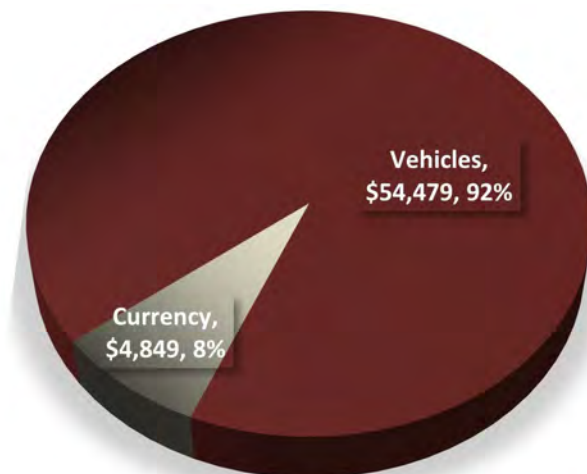
Value of Drugs Seized—Past 10 Years



8 *Forfeiture*

<i>2020 Forfeitures</i>	Seized Property	Adjudicated Forfeited Property	Forfeiture Expenses
Currency	\$4,849	\$938	0
Vehicles	\$54,479	\$7,650	\$1,165
Totals	\$59,328	\$8,588	\$1,165

Value of Seized Forfeiture Property

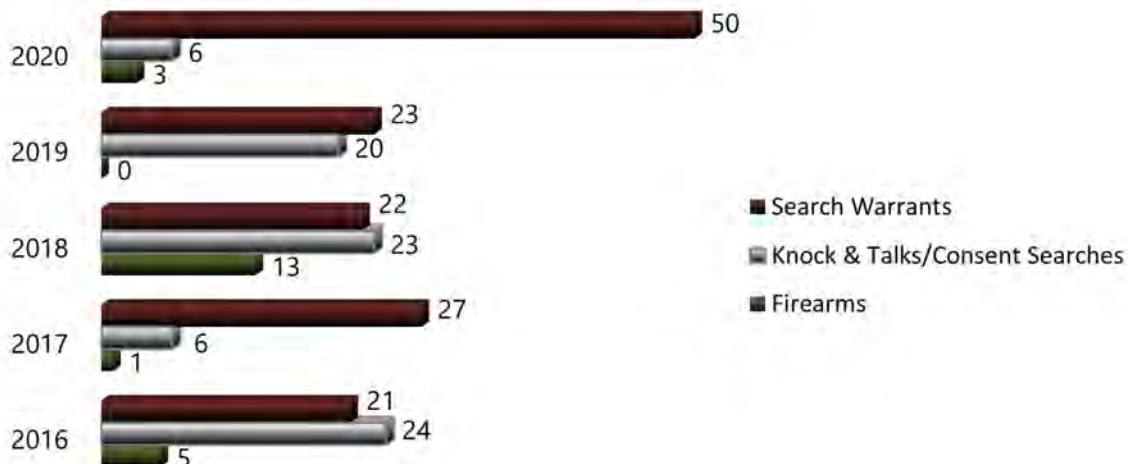


Seizures 9

Forfeiture Seizure Values - Three Years



Search/Seizure Detail - Five Years



10 Public Affairs

Prevention

The team commander participates in the Alpena County Prevention Policy Board, in cooperation with Up North Prevention. The mission is to advance substance abuse prevention efforts. The focus is on current substance abuse issues such as prescription drug diversion, meth lab awareness, community education, etc.

Web Site

HUNT maintains a website at www.huntteam.net. The site provides information such as board of directors, board meeting dates, press releases, annual reports, and photos of meth lab components for recognition. The site offers links to other sites for drug information and substance abuse resources. The website also promotes the submission of anonymous tips to be sent to the team's detectives. These tips are delivered via e-mail with no link being made to the sender. During 2020 the website was updated with the new design to be published in early 2021.

Teen Outreach Campaign

HUNT continued the campaign called "Brave, Strong, Smart," to promote self esteem in youth. During 2020, the campaign consisted of roadside billboards, spanning throughout the 4 counties.



MAKE GOOD CHOICES
YOU'RE BRAVE
YOU'RE STRONG
YOU'RE SMART
YOU'RE WORTH IT!

THE QUICKEST
WAY TO ACQUIRE
SELF-CONFIDENCE
IS TO DO EXACTLY
WHAT YOU ARE
AFRAID TO DO

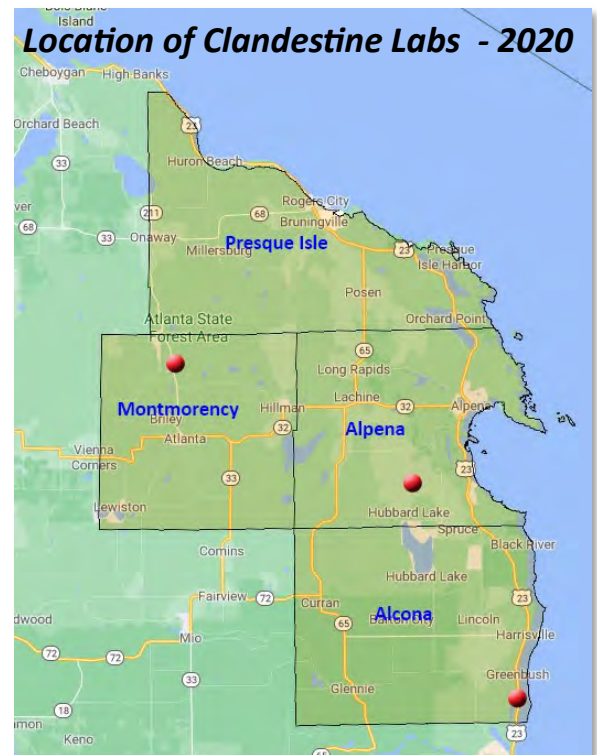
   

This project is supported by Byrne JAG State FY 2020 # 2019-MJ-BX-0061, awarded by the Bureau of Justice Assistance, Office of Justice Programs U.S. Department of Justice (DOJ), and administered by the Michigan State Police (MSP). Points of view or opinions contained within this document do not necessarily represent the official position or policies of the DOJ or the MSP.

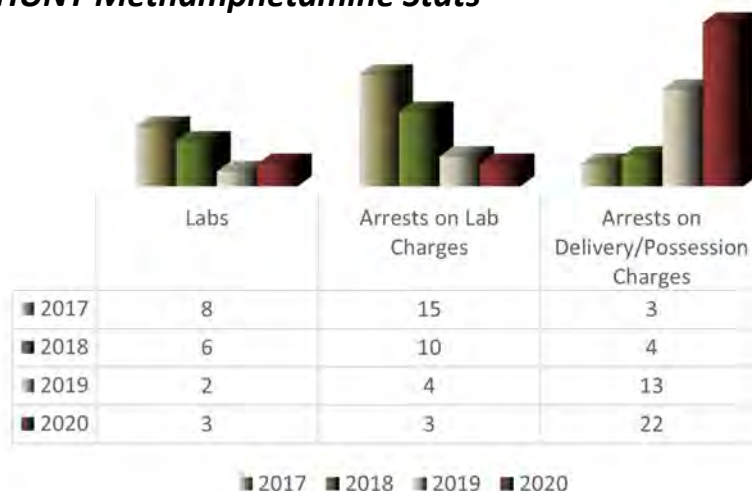
Meth 11

Methamphetamine

The number of local meth labs has been steadily declining while the number of meth distributors and users continue to increase. Crystal meth (also known as “ice”, or “crank”) is being produced in labs in Mexico and ultimately distributed from downstate sources to Northeastern Michigan. The drug is highly addictive and its use is known to have caused numerous local instances of combative and violent behavior.



HUNT Methamphetamine Stats

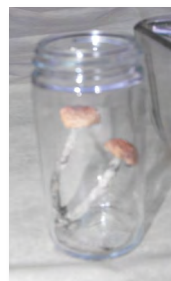


12 Significant Activity

Psilocybin Lab / N-Dimethyltryptamine Lab

In August of 2020, detectives were advised by Homeland Security of an international package that had been intercepted at JFK Airport. The package which had shipped from Germany, and originated in the Netherlands, was destined for a residence in Hubbard Lake, Michigan. U.S. Customs and Border Patrol had determined that the box contained 101 grams of suspected MDMA in rock form; 57 grams of blue MDMA pills; 34 grams of Xanax pills; and 25 grams of unknown green pills (suspected to be 2C-B). The package had been turned over to Homeland Security agents who subsequently delivered it to HUNT detectives. After removing the controlled substances from the package, the package was delivered to the residence, and detectives had an anticipatory search warrant that could be executed upon acceptance of the package. The search warrant was executed at the residence where a psilocybin laboratory as well as a N-Dimethyltryptamine Laboratory were discovered. Level B responders were called to the scene to complete the cleanup of the laboratories. The suspect was arrested and charged with 13 counts including operating/maintaining a laboratory, with extensions of hazardous waste and being near specified places, maintaining a drug house, manufacturing controlled substances, and felony firearms. The investigation turned when a forensic exam of the suspect's computer revealed evidence of child sexually abusive material (CSAM). Following that subsequent investigation, the suspect was arrested additionally on 3 counts of possessing child sexually abusive material.

N-Dimethyltryptamine (DMT or N,N-DMT) is a chemical substance consumed as a psychedelic drug. DMT has a rapid onset, intense effects, and a relatively short duration. For those reasons, DMT was known as the "business trip" during the 1960s, as a user could access the full depth of a psychedelic experience in considerably less time than with other substances such as LSD or magic mushrooms.



Significant 13

Activity

Meth Distribution

As a result of surveillance in an ongoing investigation, HUNT detectives learned that a vehicle involved in the distribution of narcotics was travelling south from the Alpena area. Detectives had probable cause to arrange for a traffic stop on the vehicle. The vehicle was stopped on I-75, on it's way back north. A subsequent search resulted in the seizure of over 97 grams of methamphetamine. Both of the vehicle occupants were ultimately charged with delivery of methamphetamine by the Saginaw County Prosecutor.

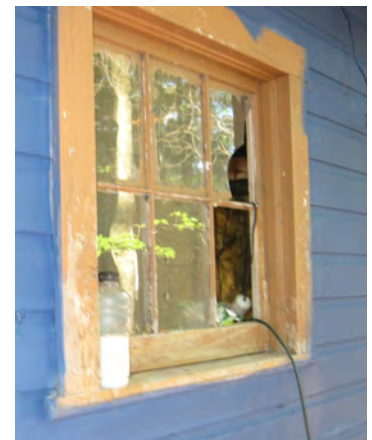


Meth Lab

HUNT detectives received information from 3 different sources that an individual in Alcona County was manufacturing meth. HUNT's investigation produced evidence substantiating those claims, and also revealed a recent emergency room visit in which the suspect had apparently overdosed on methamphetamine and cocaine. Detectives were able to obtain a search warrant for his residence. Upon execution of the search warrant, numerous



minor children ranging in age from 4 to 17, were present. The search revealed a meth lab in an out-building, with no components being found in the residence. There were however, used hypodermic



needles and pipes within the suspect's bedroom in the home. The suspect was arrested and charged with 4 counts of operating/maintaining a laboratory with extensions of: involving methamphetamine, in the presence of a minor, involving hazardous waste, and near a specified place. He was also charged with purchasing pseudoephedrine to make meth and child abuse, second degree.

14 Significant Activity

Methamphetamine Distribution

In February of 2020, HUNT detectives learned from an informant that two Montmorency County residents were currently downstate picking up a large quantity of methamphetamine and possibly 100 Ecstasy pills. One of the suspects had a



minor child who was with them when they left home. A traffic stop was conducted on the vehicle when it returned to the Lewiston area. Over 51 grams of methamphetamine was seized as a result, and both vehicle occupants were subsequently arrested for possession with intent to distribute methamphetamine.



Meth Labs Located

In July of 2020, HUNT detectives received information from an anonymous source that there was a meth lab at a residence in Montmorency County. Detectives began an extensive investigation involving pseudoephedrine purchases, vehicle identification, and surveillance. In August of 2020, a traffic stop was conducted on the vehicle the suspect was driving. Within the vehicle was a plastic bag containing several coffee filters with white residue in them, as well as suspected methamphetamine and a metal spoon with white residue on it. Detectives then obtained a search warrant for the suspect's residence. At the residence, all of the components for a meth lab were discovered, as well as 23 individual one-pot labs. The suspect was ultimately arrested and charged with operating a laboratory involving methamphetamine, involving hazardous waste, and near a specified place, as well as manufacturing methamphetamine, and purchasing pseudoephedrine to make meth. The pattern of pseudoephedrine purchases indicated that the suspect had been making methamphetamine since soon after he arrived in Montmorency County following his release from the Florida Department of Corrections.



Participation 15

Levels

Member Entity	Monetary Funding	In-Kind Provisions
Alcona County	\$ 8,000	
Alpena City	\$ 8,000	
Alpena County	\$ 8,000	One Full-Time Officer, Fiduciary Services
Michigan State Police		4 Full-Time Officers, Office Space & Utilities, Supplies/Equipment
Montmorency County	\$ 8,000	One Full-Time Officer
Presque Isle County	\$ 8,000	One Full-Time Officer
Rogers City	\$5,000	

Additional Funding		
Byrne Jag Grant	\$128,614	

* The listed figures reflect the fiscal year ending September 30, 2020

Huron Undercover Narcotics Team	
Mailing Address	486 S. Ripley Blvd. PMB #224 Alpena, MI 49707
Local Phone	(989) 356-3395
Toll Free Phone	(800) 573-DRUG
Fax	(989) 356-4774
Web	www.huntteam.net

Memorandum



Date: May 12, 2021

To: Mayor and City Council Members

Copy: Anna Soik, City Clerk/Treasurer/Finance Director

From: Rachel Smolinski, City Manager

Subject: Use Policy for City of Alpena-Owned or Controlled Properties and Parks

After further feedback from staff and Council members, I am presenting a revised draft of the Use Policy for City of Alpena-Owned or Controlled Properties and Parks along with a fees schedule that is presented for consideration with the 2021-22 budget. Previously proposed application fees and fees for street closure will be brought back to Council at a later date once more data on actual costs incurred by the City can be gathered and evaluated.

If approved, City staff will develop one application form to reflect the revised policy. The proposed policy will take effect on October 1, 2021; however, proposed fees will take effect on July 1 with the City fiscal year. It remains our intent to look at options for an online form and payment system.

It is my recommendation as City Manager that the Alpena Municipal Council approve the Use Policy for City of Alpena-Owned or Controlled Properties and Parks.





Use Policy for City of Alpena Owned or Controlled Properties and Parks

The City of Alpena Park System consists of approximately 100 Acres of land with nearly 16.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are 18 parks within the City of Alpena including the following:

Avery Park	North Riverfront Park
Bay View Park	South Riverfront Park
Blair Street Park	Starlite Beach
Culligan Plaza	Sytek Park
Duck Park	Thomson Park
Eleventh Avenue Boat Launch	Washington Avenue Park
Island Park	Water Tower Park
LaMarre Park	Veteran's Memorial Park
McRae Park	Alpena City Hall
Mich-e-ke-wis	City-Controlled Properties

These parks and properties are intended for use and enjoyment by residents of the City of Alpena and visitors to our area. The City reserves the right to establish capacities for each park, or property outlined herein. The following standards and requirements have been established by which activities, special events, and gatherings may be permitted within the Alpena Park System, or other City-owned or controlled property when the requirements have been met and approved by the Alpena Municipal Council or City staff.

APPLICATION FOR A USE PERMIT

- A. A person shall not sponsor, operate, maintain, conduct, or promote an event in any City of Alpena Park, or on any City of Alpena owned or controlled property unless the person shall have first made application(s) for, and obtained as hereinafter prescribed, a permit for each such event.
- B. Any person making application for a use permit who is not current in paying City property taxes, is in default to the City, or is in litigation with the City shall have that application denied with no appeal process.
- C. A person shall not conduct an event in any City of Alpena Park, or on any property owned or controlled by the City of Alpena unless a permit has been issued for that event.
- D. Application for a permit to conduct any event in any City of Alpena Park, or on any property owned or controlled by the City of Alpena must be made in writing on such forms and in such a manner as prescribed by this document. For all events, the initial application shall be made at least forty-five (45) days prior to the date of the proposed event. The City of Alpena reserves the right to allow City staff to waive this requirement if all information is provided in a timely manner.

FEES AND DEPOSITS

- A. For events taking place within the confines of a park building (within the building's rated capacity), the normal rental fee and deposit, as established in the fee schedule within the City of Alpena budget document, shall apply and be due upon application for the reservation.
- B. For-profit entities, those charging a fee to attend the event, payment for services rendered, or those selling goods reserving and utilizing a park or facility shall be required to pay twice the published fee as established in the annual budget.
- C. If an event causes any building or facility to be unavailable for rent to the public, the event shall be responsible for the normal rental fees as established in the fee schedule for that building or facility. The rental fee shall be due upon application for the reservation, regardless of whether the building or facility is being used by the event.
- D. An additional deposit, per the City of Alpena's fee schedule, will be required for a person reserving a shelter or park area, if that person or group has failed to abide by City of Alpena rules and regulations for use of the parks in the past or violated this policy during a previous event at a City of Alpena park, or a City of Alpena-owned or controlled property. Deposits, when required, are due upon approval for the reservation. Failure to pay any required deposit may result in forfeiture of the reservation and any fees paid to date for the event.
- E. Any deposits required will be retained by the City Clerk's Office to cover any costs incurred for repair or maintenance because of the scheduled event or rental for which the deposit was for. In the event the applicant does not comply with cleanup requirements or causes damage to the City-owned or controlled facilities, the cost for repairs or performing the work shall be deducted from the deposit. The balance of the deposit shall be returned. If costs exceed the deposit amount, the sponsor shall be billed for the difference.
- F. If the event is canceled, the deposit and fees paid can be refunded up until two (2) weeks prior to

the event.

ACTION BY THE CITY

- A. The application shall be reviewed by City staff for consideration.
- B. The City Manager and/or his or her designee shall make decisions regarding approval or disapproval of an event permit. If deemed necessary, an application may also be referred to the Alpena Municipal Council for a decision.
- C. An applicant may appeal a denial of an application by the City Manager within five (5) business days of the notice of denial, by submitting a written appeal to the City Clerk's Office. The Alpena Municipal Council shall review the appeal at its next regularly scheduled session and shall advise the applicant of its decision in writing, within five (5) business days of the meeting at which the appeal was addressed.
- D. The City has full authority to add additional conditions of use to a permit. City staff may also require additional event security, sanitation facilities, public safety measures, etc.

PERMIT DENIAL – The permit may be denied if:

- A. The application fails to comply with any requirements of this policy, existing park rules and regulations, or any conditions imposed pursuant hereto, or with any other applicable provisions of state law or local ordinances.
- B. The applicant has knowingly made a false, misleading, or fraudulent statement in the application or in any supporting document.
- C. City staff or the Alpena Municipal Council may deny the permit for any of the following reasons, including but not limited to:
 - Prior commitments
 - Scheduling conflicts
 - Facility capacities
 - Prior performance of the applicant, person, or sponsor
 - Failure to follow park rules and regulations
 - A lack of adequate City resources for the protection of the parks and their visitors
 - Health or safety issues
 - Failure to follow conditions of a permit for a previous event or activity
 - State Law
 - Public Health Orders, including those in effect after the permit is issued
 - City Ordinances

SOUND-PRODUCING EQUIPMENT

If the event involves sounds that are mechanically, or physically amplified, those sounds shall not create a nuisance or produce excessive amplification which will unduly interfere with the rights and privileges of other park users and/or neighboring residents, and/or violate the City's Noise Ordinance 54-1. The Alpena

Municipal Council shall be the only body with authority to waive any portion of Ordinance 54-1.

SIGNAGE

No signage shall be erected on any City property before the day the event is to take place. No signs shall be larger than allowed on any residential property within the City per section 4.3 of the Alpena Zoning Ordinance. The Alpena Municipal Council shall be the only body with authority to waive any portion of the Zoning Ordinance.

ALCOHOLIC BEVERAGES

When an event sponsor sells or furnishes beer, wine, or other spirits, a temporary license to do so shall have been obtained from the Michigan Liquor Control Commission. The event shall also be required to carry liquor liability insurance with the City listed as an additional insured. A copy of all required permits, and/or licenses required by the Michigan Liquor Control Commission shall be submitted to the City Clerk prior to the event.

OTHER PERMITS AND LICENSES

For events that might include such items as tents, caterers, open fires, local permits and/or licenses may be required. The sponsor shall be responsible for acquiring those permits or licenses and providing a copy to the City of Alpena Clerk at least five (5) days prior to the event.

WAIVER

The sponsor of the event may petition the City, or its designated representative, for a waiver of one or more of the requirements for a park, or City-controlled property use permit under these rules. Upon receipt of such petition, if it appears to the City, or its designated representative, that one or more of the requirements of the policy creates an unnecessary hardship, not created by the action of the sponsor, or that a genuine hardship exists because of the unusual circumstances with regards to the activity, such requirement or requirements may be waived. The need to obtain a parks or City-controlled property use permit may be waived by the City, or its designated representative, if it is determined it is unreasonable for the size or nature of the activity taking place.

The nature of the event, the number of attendees anticipated, and the history of similar events and/or sponsoring organizations are factors that will be considered in determining whether a waiver is granted.

REVOCATION

The City, or its designated representative, may revoke a permit whenever the sponsor, its employees, or agents fail, neglect, or refuse to fully comply with all provisions and requirements set forth herein or with all provisions, regulations, ordinances, statutes, or other laws incorporated herein by reference.

VIOLATIONS

Any violations of this policy shall cause the immediate suspension of any uses, activities, or events authorized by any permit issued. Further penalties may be invoked as violations of State Law or City Ordinances including but not limited to noise ordinances, littering, destruction of property, arson, vandalism, etc.

TRANSFERABILITY

No license or permit issued shall be transferable unless specifically authorized.

SEVERABILITY

If any word, clause, sentence, or section of this policy or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portions or applications of this policy.

RESERVATIONS

Scheduling of all park facility rentals shall be coordinated through the City Clerk's Office, which shall maintain a master calendar for all parks and facilities. Rentals or use of the park facilities may be granted on a tiered priority basis with long-standing events having priority over new or occasional events. Reservations are not transferable. Events submitting their request by the date indicated shall have priority over other events submitted later. Subsequent requests shall be reviewed on a first-come, first-served basis. The tiers shall be as follows:

TIER I (Requests received prior to February 1 of each year)

All established entities, which have previous permission from the Alpena Municipal Council for use of the park facilities, i.e., the Michigan Brown Trout Festival, Art on the Bay, True North Radio Summer Concert Series, McRae Park Association, etc.

TIER II (Others on a first-come, first-served basis)

Other non-profit groups or organizations, family reunions, weddings, etc. and those for-profit entities holding free events for clients, employees, or the public.

RESERVATION ANNOUNCEMENTS

Upon approval, a permit will be issued to the applicant. Applicants are encouraged to post their issued permit on site the day of the event to ensure availability.

DEFINITIONS

- A. "Applicant" means a person who applies for a use permit.
- B. "Capacity" shall mean the number of people allowed to attend an event and remain within the

confines of the rental area.

- C. "Deposit" shall mean an amount of money paid in advance to the City by the event sponsor and held by the City until the conclusion of the event and inspection by the City of the facilities utilized. The cost of any damages to the facilities or costs of any cleanup required by the City not performed per the policy shall be deducted from the monies held. If the deposit held does not cover all costs incurred, the event sponsor shall be billed for the additional costs.
- D. "Event" means any activity or gathering to be held in a City of Alpena Park, or on a City property, all or any of which includes a theatrical or musical exhibition, public exhibition, public show, display, entertainment, amusement or exhibition including but not limited to, large picnics; reunions; family, club, fraternity or sorority gatherings; races; walking events; youth and adult sporting events; fishing tournaments; day camps or similar gatherings; political gatherings; parades; or a gathering of similar characteristics; but does not mean:
 - a. An event which is conducted or sponsored by the City of Alpena on publicly-owned or controlled land.
 - b. Volunteer groups working within the park, with advanced permission from City staff.
- E. "Fees" mean any cost, as established by the City, for rental or use of a park, portion of a park, or facilities within a park.
- F. "Person" means any individual, partnership, corporation, association, group, or organization.
- G. "Sponsor" means any person or group of persons who organizes, promotes, conducts, or causes to be conducted, any event or a large outdoor assembly.
- H. "Youth Group" means a group organized for, and whose membership is comprised of children 0-18 years of age. The term 'youth group' shall not include any college or university youth group.

FIRE PREVENTION AND PROTECTION
PERMIT REQUIREMENT SCHEDULE

<u>Section No.</u>	Effective Date	Type
	6-16-97	Ordinance

F-107.23 Permits are required for all items recited in said Schedule. Permit fees and inspection fees are not required.

MANUFACTURED HOMES AND TRAILERS

	Effective Date	Type
Permit to Park, Use, and Occupy a Trailer Coach on the premises of a Dwelling - \$10.00	7-05-88	Resolution

PARKS AND RECREATION

	Effective Date	Type
<u>McRae Park Shelter</u>		
Fees set by the McRae Park Association.		Resolution
Two tennis courts - \$5.00 \$8.00 /court/hr.	7-01-21	
Two basketball courts - \$5.00 \$8.00 /court/hr.	7-01-11	Resolution
<u>Island Park</u>	7-01-04	Resolution
Submit letter to the City Clerk who will then forward to the Wildlife Sanctuary Board and the Planning and Development Director for their review and recommendation.		
<u>Starlite Beach Pavilion</u>	7-01-21	Resolution
Pavilion for \$100.00 deposit (refundable) and \$50.00 \$75.00 rent (non-refundable) which includes 20 picnic tables & 4 refuse barrels		7-01-21
<u>Bay View Park</u>	7-01-11	Resolution
Four tennis courts - \$5.00 \$8.00 /court/hr.	7-01-21	
Three basketball courts - \$5.00 \$8.00 /court/hr.		
Band Shell - \$200 deposit (refundable)		
	7-01-21	
<u>Culligan Plaza</u>	7-01-11	Resolution
Open gathering area - \$50.00 \$65.00 per max 4 hour event		
Need approval of DDA and City.		

<u>Duck Park</u>	7-01-21	Resolution
Open gathering area - \$65.00 per day		
Approval needed from Wildlife Sanctuary Board & City of Alpena		
<u>Alpena Regional Trailhead</u>	7-01-21	Resolution
Pavilion \$50.00 deposit (refundable) and \$50.00 rent		
Restrooms, 2 refuse barrels, and 6 picnic tables included		
<u>City Marina</u>	7-01-21	Resolution
Fishing Tournaments \$75.00		
Cruise Ship Docking Fee - Billed for cost incurred		
<u>City Hall Parking Lot</u>	7-01-21	Resolution
\$50.00 per day		
<u>Mich-E-Ke-Wis Warming Shelter</u>	7-01-21	Resolution
<u>\$175.00 per day - \$100.00 Security Deposit</u>		

RESOLUTION NO. 2021-12

RESOLUTION TO VACATE CERTAIN STREETS AND ALLEYS IN PLAT OF ZIEM'S ADDITION TO CITY OF ALPENA

WHEREAS, Ziem's Addition to the City of Alpena is a subdivision which was platted in 1891 and recorded on August 19, 1891.

WHEREAS, the Plat of Ziem's Addition to the City of Alpena includes certain platted streets and alleys which are not physically in existence, including Forest Avenue, Pierce Street, Oxford Street, Florence Street, Elm Street, Collins Street, Fort Street and Cottage Street; and

WHEREAS, on April 6, 1981, by Deed recorded on April 13, 1981 at Liber 236, page 947 of Alpena County Records, Alpena Community College ("College") acquired title to the Entire Blocks 1 through 22 of Ziem's Addition to the City of Alpena, less Johnson Street, as now relocated AND each and every street and alley in Ziem's Addition to the City of Alpena lying North of Johnson Street as now relocated, except Woodward Avenue; and

WHEREAS, Alpena Community College is in the process of constructing renovations and improvements to the existing Van Lare Hall and creating a new facility known as the Center for Health Sciences and Student Success on the above-described property; and

WHEREAS, the State of Michigan, through the State Building Authority, is providing certain bond funding for this construction project which requires that the Alpena Community College convey marketable title, free and clear of all encumbrances; and

WHEREAS, the existence of un-vacated platted streets and alleys on the subject property constitutes an encumbrance on the property which the College seeks to remove; and

WHEREAS, Michigan law (MCL 560.104 (a)) permits the vacation of streets and alleys in a platted subdivision without necessity of court order where all lot owners sign a written agreement and the governing body in which the plat is situated has adopted a resolution vacating all area dedicated to public use within the re-plat; and

WHEREAS, Alpena Community College, as the owner of all lots in Ziem's Addition, has signed an Agreement as required by MCL 560.104 to permit all streets and alleys in Ziem's Addition to be vacated, with the exception of Woodward Avenue and Johnson Street; and

WHEREAS, the Alpena City Council previously vacated certain streets and alleys within Ziem's Addition to the City of Alpena by resolution as reflected in instruments recorded at Liber 102, page 193 and Liber 124, page 364-366; and

WHEREAS, there is no public benefit to retaining platted streets and alleys within Ziem's Addition which have never been constructed and do not presently exist; and

WHEREAS, the construction of the renovations to Van Lare Hall and the Center for Health Science and Student Success will provide a substantial public benefit to the citizens of the area and the public;

NOW THEREFORE, BE IT RESOLVED, that the following-named streets and all alleys in Ziem's Addition to the City of Alpena be hereby vacated to the extent that such streets and alleys have not previously been vacated:

Forest Avenue, Pierce Street, Oxford Street, Florence Street, Elm Street, Collins Street, Fort Street and Cottage Street,

BE IT FURTHER RESOLVED, that the Mayor be directed to sign all necessary documents on behalf of the City Council, as necessary to carry out the intent that all streets and alleys in Ziem's Addition, with the exception of Johnson Street and Woodward Avenue, be vacated to Alpena Community College.

BE IT FURTHER RESOLVED, that the Clerk be instructed to record a certified copy of this Resolution with the Alpena County Register of Deeds.

_____ moved to adopt the above resolution, seconded by _____.

Ayes:

Nays:

Absent:

Resolution declared ____.

STATE OF MICHIGAN)
)ss:
COUNTY OF ALPENA)

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May 17, 2021.

Anna Soik
City Clerk

This instrument drafted by:
Karen Jo Bennett, Attorney at Law
Wenzel Bennett & Harris, P.C.
109 North Second Avenue, Suite 200
Alpena, Michigan 49707
(989) 356-6128





Alpena Downtown
Development Authority
124 E. Chisholm Street
Alpena, MI 49707

DATE: May 10, 2021
TO: Mayor and City Council Members
COPY: Rachel Smolinski, City Manager
Anna Soik, City Clerk/ Treasurer/ Finance Director
FROM: Anne Gentry, Downtown Development Authority
RE: Downtown Alpena Social District

At its May 4, 2021 Board Meeting, the Alpena Downtown Development Authority (DDA) recommended the establishment of a Social District in the downtown district. A Social District is an area designated by a local government where customers can carry and drink an open container of alcohol purchased from a participating bar or restaurant with an eligible liquor license. Within the district, Common Areas are designated where customers can drink their beverage, such as public parks and sidewalks. The State of Michigan enacted the law to allow Social Districts in July 2020 to support hospitality businesses, spur economic activity, and allow cities to expand outdoor dining and drinking areas. Currently, there are forty-one Social Districts in twenty-five counties throughout Michigan.

To establish a Social District, the local government must pass the attached resolution, which must be sent to the Michigan Liquor Control Commission, along with a Maintenance & Operations Plan that includes a boundary map of the district. Once the district is established, eligible liquor license holders would apply through the Michigan Liquor Control Commission (MLCC) for a Social District Special Permit.

With this memo, you will find enclosed:

- Overview of a Social District from the MLCC
- Proposed Maintenance & Operations Plan
- Proposed Resolution No. 2021-11, establishing a Social District

We believe that the establishment of a Social District will create an additional draw for visitors and locals to visit, walk around, and spend time in the downtown. Given the success and popularity of existing outdoor dining options throughout the downtown, the creation of a Social District would encourage additional public spaces such as Culligan Plaza to be used more frequently to enjoy a drink, meal, and the ambiance of our downtown.

I will be at the May 17, 2021 Alpena City Council Meeting to give a presentation on establishing a Social District, including proposed operations and maintenance that have been discussed by the DDA Economic Development Committee and DDA Board of Directors with input from City Staff. The slides are attached in this packet.

A handwritten signature in black ink, appearing to read "Anne Gentry", written in a cursive style.

Anne Gentry
Executive Director

989.356.6422

anneg@alpena.mi.us

www.downtownalpenami.com



Michigan Liquor Control Commission (MLCC)
Constitution Hall, 2nd Floor, 525 W. Allegan St, Lansing, MI 48933
P.O. Box 30005, Lansing, MI 48909
866-813-0011 – www.michigan.gov/lcc

Social District Permit Information For Local Governmental Units

Pursuant to MCL 436.1551, the governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District. The commons area is not considered part of the licensed premises for any of the licensees that hold a Social District Permit.

The term commons area is defined by MCL 436.1551(8)(a):

"Commons area" means an area within a social district clearly designated and clearly marked by the governing body of the local governmental unit that is shared by and contiguous to the premises of at least 2 other qualified licensees. Commons area does not include the licensed premises of any qualified licensee.

The term qualified licensee is defined by MCL 436.1551(8)(c):

"Qualified licensee" means any of the following:

- *A retailer that holds a license, other than a special license, to sell alcoholic liquor for consumption on the licensed premises. (This includes the following license types: Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, G-2, Brewpub.)*
- *A manufacturer with an on-premises tasting room permit issued under section 536.*
- *A manufacturer that holds an off-premises tasting room license issued under section 536.*
- *A manufacturer that holds a joint off-premises tasting room license issued under section 536.*

A list of all licensees, sorted by county and local governmental unit, may be found on the MLCC website:

https://www.michigan.gov/documents/lara/liclist_639292_7.xlsx

The governing body of a local governmental unit may designate a Social District pursuant to MCL 436.1551 under the following conditions:

- Designate a Social District that contains a commons area, as defined in MCL 436.1551(8)(a).
- Establish local management and maintenance plans, including hours of operation, for a commons area.
- Define and clearly mark with signs the designated commons area.
- A governing body of a local governmental unit shall not designate a Social District that would close a road unless the governing body receives prior approval from the road authority with jurisdiction over the road.
- The governing body shall maintain the commons area in a manner that protects the health and safety of the community.
- The governing body may revoke the designation if it determines that the commons area threatens the health, safety, or welfare of the public or has become a public nuisance. Before revoking the designation, the governing body must hold at least 1 public hearing on the proposed revocation. The governing body shall give notice as required under the open meetings act of the time and place of the public hearing before the public hearing.
- The governing body shall file the designation or revocation of the Social District with the MLCC.

Before applying to the MLCC for a Social District Permit, a qualified licensee must first obtain approval from the governing body of the local governmental unit. A fillable resolution for this approval is part of the [Social District Permit Application \(LCC-208\)](#).

Filing the Designation of a Social District with the MLCC

A local governmental unit must file the following items with the MLCC when designating a Social District:

- ☐ A copy of the resolution passed by the governing body designating the Social District and commons area.
- ☐ A copy of the management and maintenance plans, including the hours of operation, established by the local governmental unit for the Social District and commons area.
- ☐ A diagram or map that clearly shows the boundaries of the Social District and commons area. Please indicate the name, address, and location of the qualified licensees that are contiguous to the commons area on the diagram or map.

Submit the items above to:

By Mail: Michigan Liquor Control Commission - P.O. Box 30005 - Lansing, MI 48933
By Fax: (517) 763-0059 **By Email: mlccrecords@michigan.gov**

Additional sections of the Liquor Control Code for a local governmental unit to consider when establishing a Social District or commons area within a Social District:

MCL 436.1915 - Possessing or consuming alcoholic liquor on public highway or in park, place of amusement, or publicly owned area; authority of local governmental unit or state department or agency to prohibit possession or consumption of alcoholic liquor; definitions.

- (1) Alcoholic liquor shall not be consumed on the public highways.
- (2) Except as provided in subsections (3) and (4), alcoholic liquor may be possessed or consumed in public parks, public places of amusement, or a publicly owned area not licensed to sell for consumption on the premises.
- (3) The governing body of a local governmental unit may prohibit by ordinance, order, or resolution the possession or consumption of alcoholic liquor in any public park, public place of amusement, or publicly owned area that is owned or administered, or both, by that local governmental unit. When land is leased from a department or agency of this state, an ordinance, order, or resolution adopted pursuant to this subsection shall be subject to the approval of the department or agency.
- (4) A department or agency of this state that administers public lands may prohibit by rule, order, or resolution the possession or consumption of alcoholic liquor on the public land under its jurisdiction.
- (5) As used in this section:
 - (a) "Local governmental unit" means a county, city, township, village, or charter authority.
 - (b) "Publicly owned area" means an area under the jurisdiction of a local governmental unit.

MCL 436.1913(1), (2), & (5) - Prohibited conduct; unlicensed premises or place; unlawful consumption of alcoholic liquor; exceptions; construction of section; "consideration" defined.

- (1) A person shall not do either of the following:
 - (a) Maintain, operate, or lease, or otherwise furnish to any person, any premises or place that is not licensed under this act within which the other person may engage in the drinking of alcoholic liquor for consideration.
 - (b) Obtain by way of lease or rental agreement, and furnish or provide to any other person, any premises or place that is not licensed under this act within which any other person may engage in the drinking of alcoholic liquor for consideration.
- (2) A person shall not consume alcoholic liquor in a commercial establishment selling food if the commercial establishment is not licensed under this act. A person owning, operating, or leasing a commercial establishment selling food which is not licensed under this act shall not allow the consumption of alcoholic liquor on its premises.
- (5) As used in this section, "consideration" includes any fee, cover charge, ticket purchase, the storage of alcoholic liquor, the sale of food, ice, mixers, or other liquids used with alcoholic liquor drinks, or the purchasing of any service or item, or combination of service and item; or includes the furnishing of glassware or other containers for use in the consumption of alcoholic liquor in conjunction with the sale of food.

Overview

What is a Social District?

The State of Michigan enacted a new law intended to spur economic activity and provide flexibility for hospitality businesses by enabling the on-site sale and off-site consumption of alcoholic beverages in designated “Social District” areas. On July 1, 2020, Governor Whitmer signed House Bill 5781 into law (MCL 436.1551) creating the “Social District Permit,” which allows local governments to designate a Social District within their jurisdictions. Businesses that are granted a Social District Permit may sell alcoholic liquor (beer, wine, mixed spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the Commons Areas of the Social District. *(from Michigan Municipal League)*

What is a Commons Area?

Under MCL 436.1551(8)(a), a “commons area” is defined as: an area within a social district clearly designated and clearly marked by the governing body of the local governmental unit that is shared by and contiguous to the premises of at least two other qualified licensees. Commons Areas cannot include the licensed premises of any qualified licensee.

What is the purpose of a Social District?

- Expand outdoor eating and drinking locations throughout the downtown
- Encourage additional pedestrian traffic downtown
- Create an additional draw for visitors and locals to visit and spend time in the downtown
- Encourage visitors to explore and extend their time in the downtown

Which businesses can participate?

Any qualified licensee within the boundaries of the Social District in good standing with the City of Alpena and State of Michigan may participate (see list below). Businesses interested in participating in the Social District must apply for a Social District Permit through the Michigan Liquor Control Commission (MLCC) and must submit a \$70 inspection fee and \$250 annual permit fee. [View the form & application here.](#)

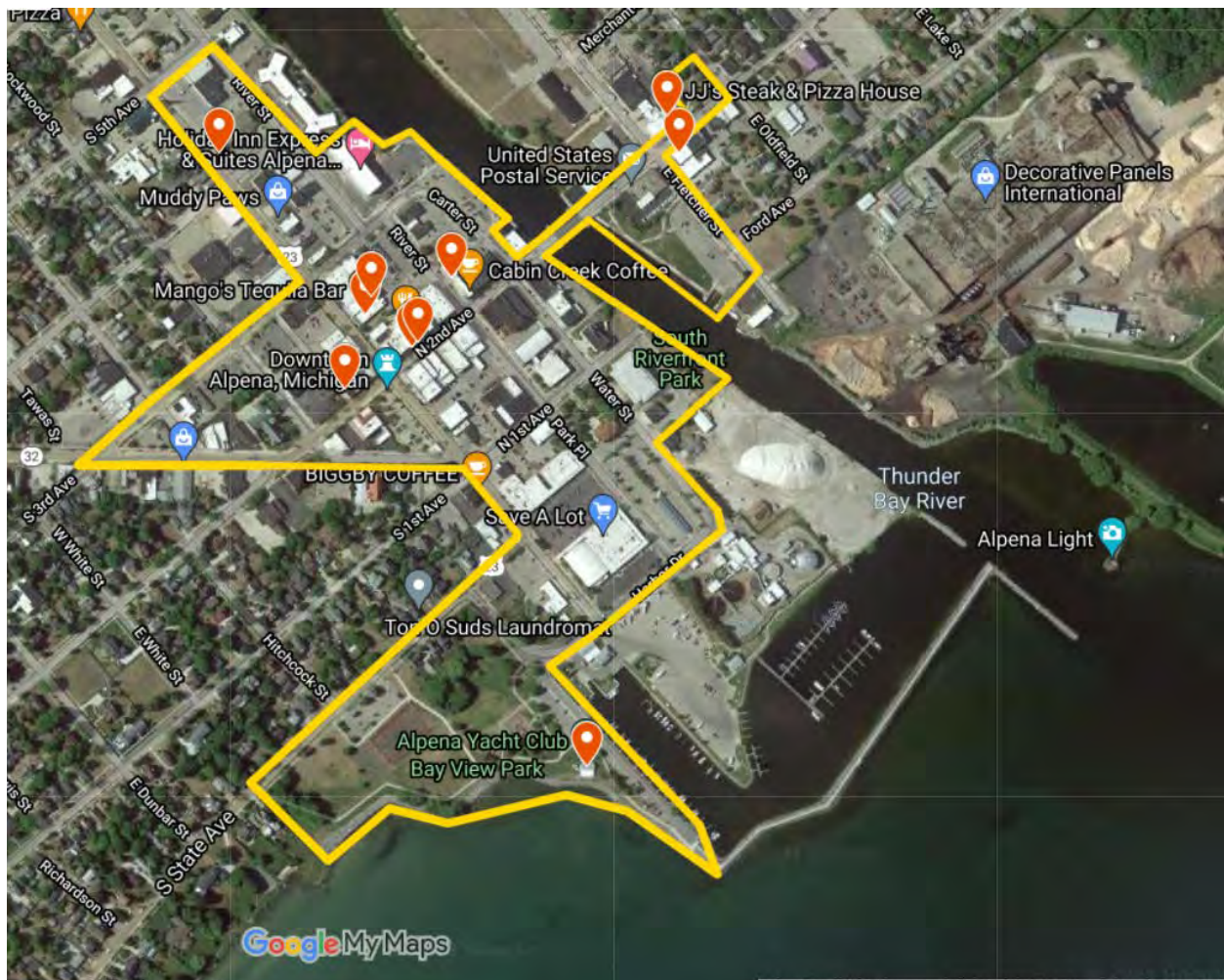
Alpena Yacht Club
Art in the Loft
Hopside Brewery
JJ’s
Latitudes Tavern
Mango’s Tequila Bar

Red Brick Tap & Barrel
Rusty Petunias Marketplace
The Black Sheep
The Fresh Palate
Thunder Bay Theatre (in escrow)
Thunder Bay Winery

The term qualified licensee is defined by MCL 436.1551(8)(c):

- A retailer that holds a license, other than a special license, to sell alcoholic liquor for consumption on the licensed premises. (This includes the following license types: Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, G-2, Brewpub.)
- A manufacturer with an on-premises tasting room permit issued under section 536.
- A manufacturer that holds an off-premises tasting room license issued under section 536.
- A manufacturer that holds a joint off-premises tasting room license issued under section 536.

What are the Downtown Alpena Social District boundaries?



Maintenance & Operations

Alcoholic Beverages

1. Alcoholic beverages are allowed in the Commons Area(s) only in accordance with a Social District Permit issued by the Michigan Liquor Control Commission (MLCC), any accompanying MLCC regulations, and City of Alpena requirements.
2. Alcoholic beverages can only be purchased at the licensed premises of a Social District Permit holder and must be consumed in designated Commons Areas.
3. Alcoholic beverages purchased at the licensed premises of a Social District Permit holder cannot go into the licensed area of another business that holds a liquor license (indoors or outside).
4. A commercial establishment selling food without a liquor license cannot allow the consumption of alcoholic liquor on its premises.
5. Alcoholic beverages cannot be consumed in a public highway.

Beverage Containers

1. Alcoholic beverages consumed in Commons Areas are required to be in designated cups per the requirements of the MLCC and the City of Alpena. Any participating licensed business serving alcoholic beverages to be consumed in the Commons Areas must serve those beverages in designated cups.
2. Alcoholic beverages being sold to be consumed in Commons Areas must be in designated cups that:
 - Have less than 16 oz capacity
 - Cannot be made of glass
 - Must display the logo or trade name of the permit holder and Downtown Alpena Social District
3. The DDA will purchase the first order of beverage cups for participating permit holders; after the first order, each business will be responsible for purchasing their own that fits the parameters as designated by the MLCC and City of Alpena.
4. Cups will be available for purchase through Family Enterprise, Inc.

Hours of Operation

The district will operate Monday- Sunday, 11 am- 12 am. After 12 am, no beverages can be sold to be consumed in the district and must be sold to be consumed in the license holder's service areas.

Marketing

The Alpena Downtown Development Authority (DDA) will be responsible for marketing the district, including creating posters outlining the rules and operations of the district for distribution throughout the downtown and creating a web page with information about the district.

Restrooms

To lessen the burden on downtown property owners, the DDA is planning on renting portable restrooms for the summer months (June- September) and placing a trash bin next to the restroom. The DDA will work with individual property owners to determine placement of portable restrooms. Signage will also be installed to direct people to restrooms.

Review

1. The governing body may revoke the designation if it determines that the Social District threatens the health, safety, or welfare of the public or has become a public nuisance. Before revoking the designation, the governing body must hold at least one public hearing on the proposed revocation.
2. The law currently expires December 31, 2024.

Seating, Tables, and Furniture

The Alpena DDA currently rents and places tables with umbrellas and benches throughout the downtown that will be available for use throughout the Social District, including in Culligan Plaza, along Second Avenue, and near food establishments and shops. The DDA will evaluate if there are other areas that may benefit from additional seating, such as alleyways or Pocket Park.

Security

Security and enforcement in the Downtown Alpena Social District will be provided by the City of Alpena Police Department.

Signage

1. Signage must be placed to demarcate the boundaries of the Social District. The City and DDA will determine the placement of signage at entry points and intersections.
2. Signage will be attached to existing posts and match the color of the current wayfinding signage.
3. The DDA will be responsible for paying for the signage demarcating the boundaries of the Social District.

Social District Permit Holders

1. Any downtown business holding an eligible liquor license that is located within the Social District is eligible to apply for a Social District Permit through the MLCC.
2. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Social District Permits and all MLCC rules and regulations, including confirming the consumer's identification and age and prohibiting the sale of alcohol to intoxicated parties.

Trash Removal

1. Trash bins are currently emptied on Monday's & Thursday's, and the City will add a Saturday morning pick-up in addition to these times.
2. The DDA & downtown businesses will monitor trash and recycling bins and alert DPW if they need to be emptied at additional times. Contact information for DPW will be shared by the DDA with businesses located near trash bins downtown.
3. The DDA will purchase up to five additional trash and recycling bins to place in high-use areas and monitor if additional bins are needed.
4. The DDA hires three employees seasonally that will work additional hours to pick up trash throughout the downtown.

RESOLUTION NO. 2021-11

**RESOLUTION DESIGNATING A SOCIAL DISTRICT CONTAINING A COMMONS
AREA IN DOWNTOWN ALPENA**

WHEREAS, Public Act 124 of 2020 (PA 24) was signed into law on July 1, 2020 to allow the governing body of a local governmental unit to designate Social Districts with Commons Areas within its jurisdiction;

WHEREAS, PA 124 established Section 436.1551, which authorizes the issuance of Social District Permits for the sale of alcohol by the Michigan Liquor Control Commission (MLCC); and

WHEREAS, qualified licensees whose licensed premises are contiguous to a Commons Area within the Social District and that have been approved for and issued a Social District Permit may sell alcoholic liquor on their licensed premises to customers who may then consume the alcoholic liquor within a Commons Area of the Social District; and

WHEREAS, the City of Alpena intends to establish the Downtown Alpena Social District and Downtown Alpena Commons Area which would be managed by the City and Downtown Development Authority; and

WHEREAS, the Downtown Alpena Social District would generally be located in Downtown Alpena area with the boundaries defined in the Downtown Alpena Social District Maintenance & Operations Plan; and

WHEREAS, the City of Alpena will follow all stipulations of Michigan Public Act 124 of 2020 and through its Social District Plan arrange for appropriate controls and maintenance of the Social District,

NOW THEREFORE, BE IT RESOLVED, that the Alpena City Council does hereby approve the creation of the Downtown Alpena Social District & Common Areas as presented on the attached map; and that the Alpena City Council establishes the Downtown Alpena Social District Maintenance & Operations Plan as presented.

_____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:

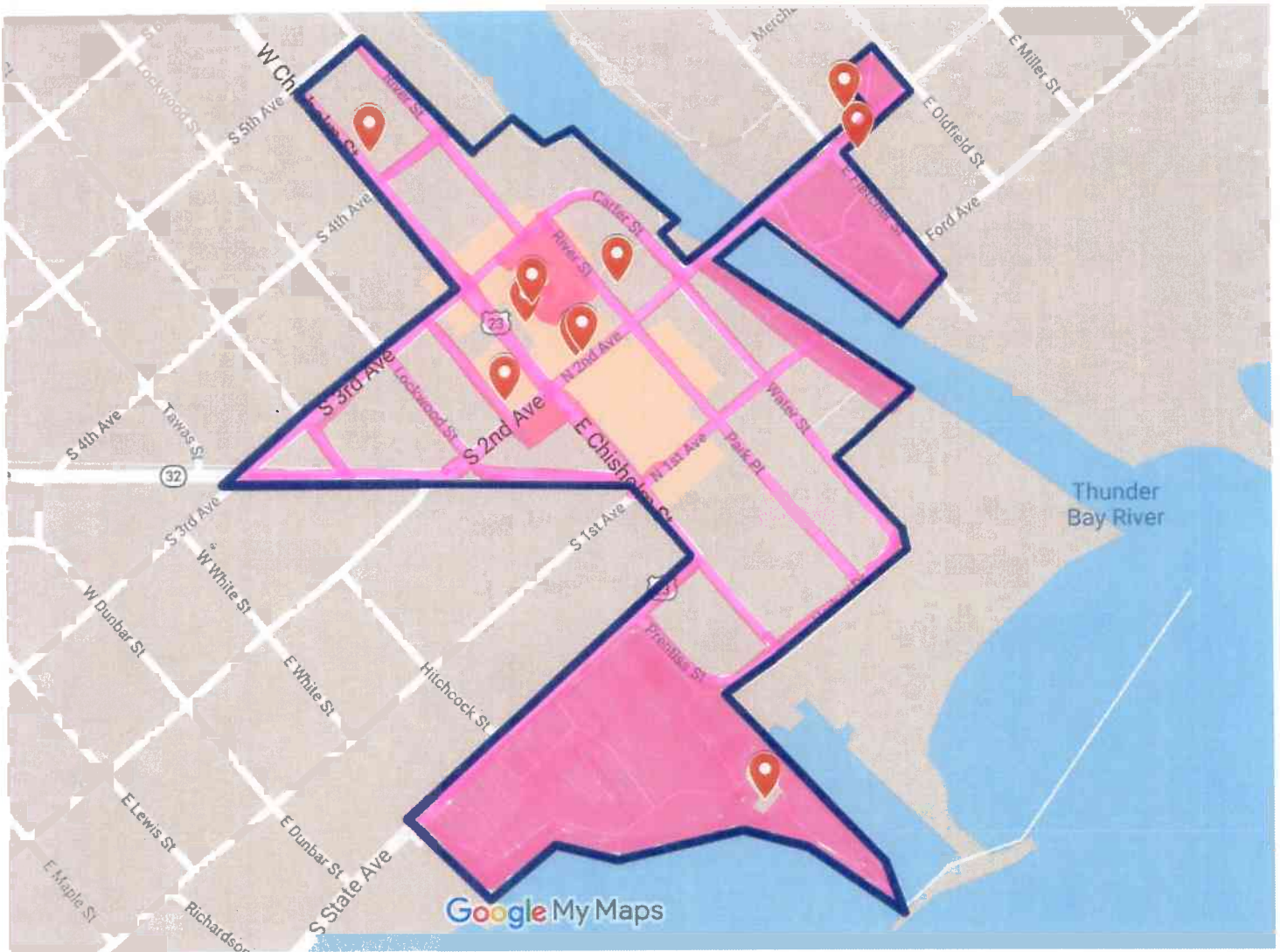
Nays:

Absent:

Resolution declared adopted.


I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May 17, 2021.

Anna Soik
City Clerk



Blue= Downtown Alpena Social District Boundary

Pink= Designated Commons Areas

 = Eligible license holder contiguous to Commons Areas



Downtown Alpena Social District
Anne Gentry, Executive Director, Alpena DDA



WHAT IS A SOCIAL DISTRICT?

A Social District is an area designated by a local government where customers can carry and drink an open container of alcohol purchased from a participating bar or restaurant.

Common Areas are designated within the district where customers can drink their beverage, such as public parks and sidewalks.

The State of Michigan enacted the law to allow Social Districts in July 2020 to support hospitality businesses, spur economic activity, and allow cities to expand outdoor dining and drinking areas.



GENERAL INFO

- Alcohol can only be consumed in the Commons Areas designated within the Social District
- The City designates the Social District, including signage, boundaries, hours of operation, and maintenance
- Each business that has an eligible liquor license wanting to participate must file an application for a Social District Permit with the MLCC (\$250 annual fee + \$70 inspection fee)



PURPOSE

- Expand outdoor eating and drinking locations throughout the downtown
- Encourage additional pedestrian traffic downtown
- Create an additional draw for visitors and locals to visit and spend time in the downtown
- Encourage visitors to explore and extend their time in the downtown

EXAMPLES

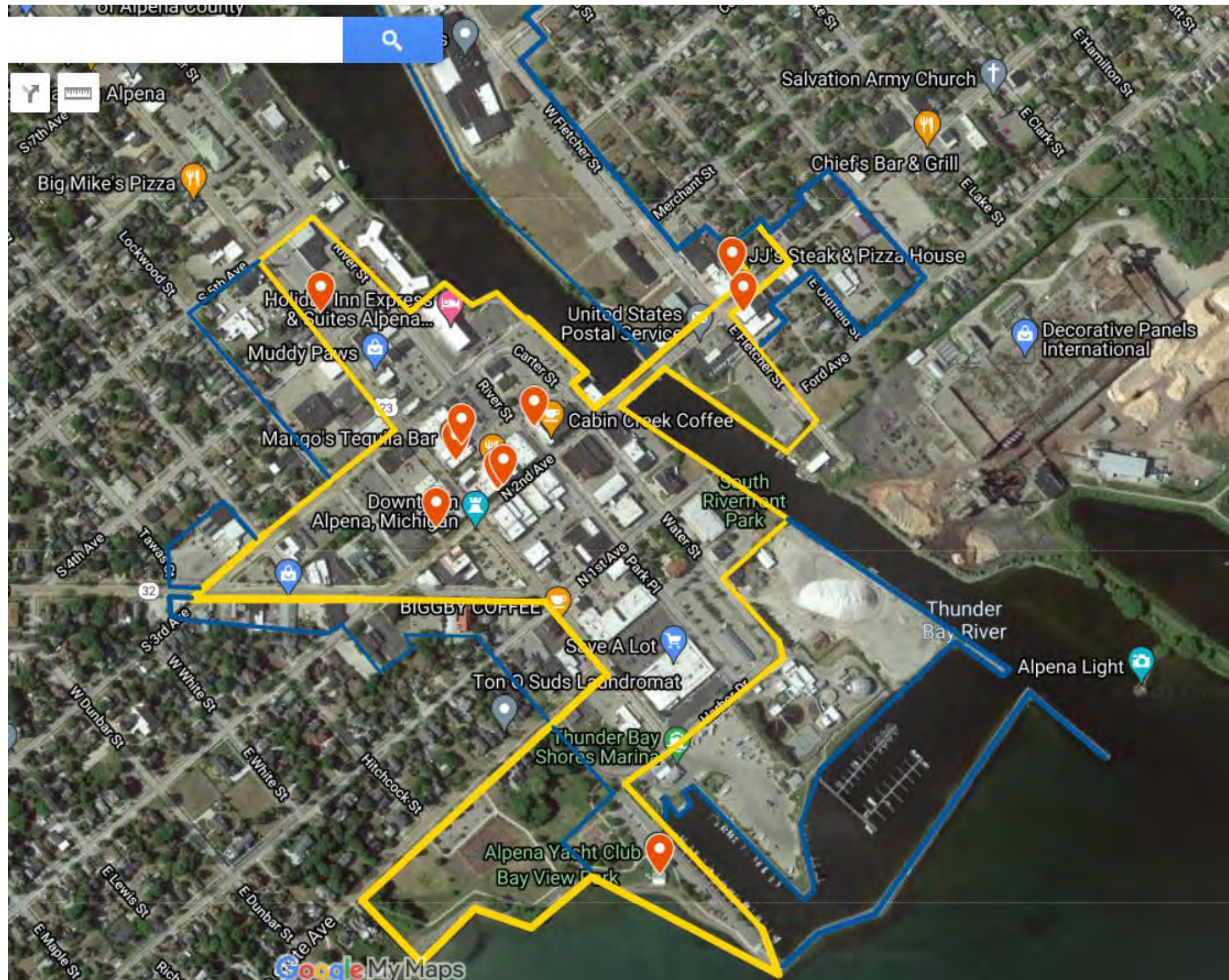
- 41 Social Districts currently exist in Michigan in 25 counties
- News Coverage:
 - *"Social district a 'game changer' for bars and restaurants in downtown Farmington"*
 - *"Royal Oak to establish 'social district' allowing strollers to consume alcohol downtown"*
 - *"Downtown Northville opens The Twist, a social district that allows cocktails-to-go on city streets"*
 - *"Michigan communities create alcohol 'social districts' to boost downtowns"*



WHICH BUSINESSES CAN PARTICIPATE?

- Alpena Yacht Club
- Art in the Loft
- Hopside Brewery
- JJ's
- Latitudes Tavern
- Mango's Tequila Bar
- Red Brick Tap & Barrel
- Rusty Petunias Marketplace
- The Black Sheep
- The Fresh Palate
- Thunder Bay Theatre (in escrow)
- Thunder Bay Winery

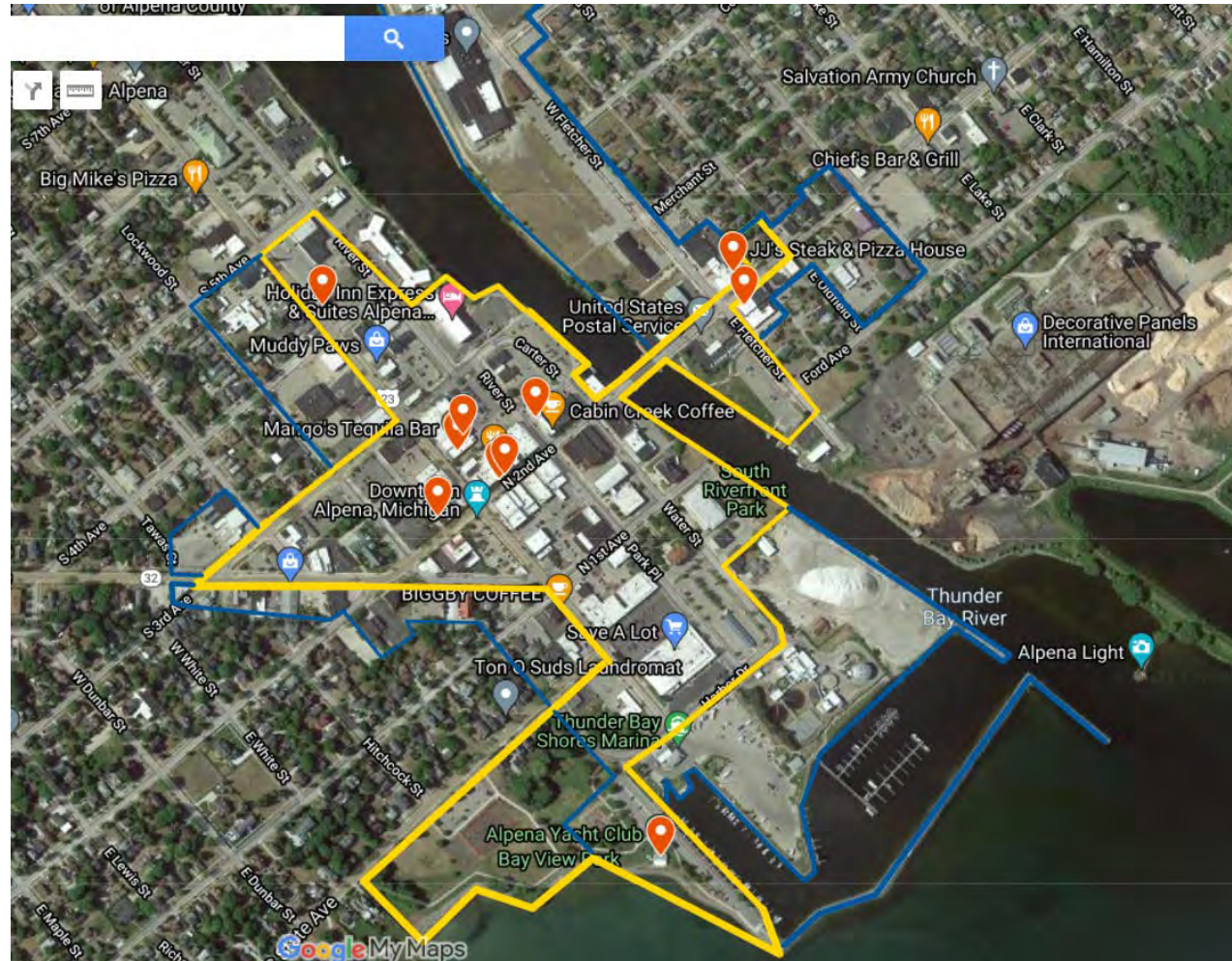
PROPOSED SOCIAL DISTRICT BOUNDARIES



Yellow=
Proposed
Social
District
Boundary

Blue=
DDA
Boundary
not
contiguous
with Social
District

BOUNDARY NOTES



- Parking lot in the Marina where Brown Trout Festival is held is omitted
- *Non-profit special licenses that take place in the Social District require the district to go into escrow for the duration of the event*
- Social District boundary is according to streets; DDA boundary is parcel lots
- Social District boundary factors in the location of eligible liquor licenses
- Blocks that are mostly residential were omitted from the Social District boundary



NEXT STEPS

- DDA Recommendation & Resolution
- City Council Recommendation & Resolution
- Documents sent to Michigan Liquor Control Commission (MLCC)
 - *Resolution, Maintenance Plan, and Boundary Map*
- Businesses apply for Social District Permit through MLCC
- City/DDA install signage, purchase cups and trash bins



MAINTENANCE & OPERATIONS

ALCOHOL

- Alcohol cannot go into another licensed area (indoors or outside)
 - *Example: You can't get a glass of wine from Thunder Bay Winery and take it into the Fresh Palate*
- Other businesses and stores can decide if they want to allow food or drink into their business
 - *A commercial establishment selling food without a liquor license cannot allow the consumption of alcoholic liquor on its premises. Example: Bob's Bullpen, Downtown Scoops*
- Social District Permit holders are responsible for the sale of alcohol: confirming the consumer's identification and age and prohibiting the sale of alcohol to intoxicated parties
- Alcohol cannot be consumed in a public highway
- If a non-profit applies for a special license for an event held within the Social District, the Social District must go into escrow for the duration of event

CUPS

- All alcohol must be served in a container:
 - *Holds less than 16 oz*
 - *Cannot be made of glass*
 - *Must display the logo or trade name of the permit holder and Downtown Alpena Social District*
- The DDA will purchase the first order of beverage cups for participating permit holders; then each business will be responsible for purchasing their own
- Cups will be available for purchase through Family Enterprise



HOURS OF OPERATION

- Proposed hours of operation are Monday through Sunday from 11 am- midnight
- Outside of these hours, no alcoholic beverages can be sold to be consumed in the district and must be sold to be consumed in the license holder's service areas





RESTROOMS

- To lessen the burden on downtown property owners, the DDA is planning on renting portable restrooms for the summer months (June-September), along with a trash bin.
- Areas discussed:
 - In Water Front Park near Red Brick Tap & Barrel*
 - *South Riverfront Park (City)*
 - Signage will also be installed to direct people to restrooms



SEATING

- DDA currently rents and places tables with umbrellas and benches throughout the downtown that will be available for use throughout the Social District
 - *Culligan Plaza*
 - *Along Second Ave*
 - *Near food establishments & shops*
- The DDA will evaluate if there are other areas that may benefit from additional seating, such as alleyways or Pocket Park



SIGNAGE

- Signage must be placed to demarcate the boundaries of the Social District
- The City and DDA will determine the placement of signage at entry points and intersections
- Signage will be attached to existing posts and match the color of the current wayfinding signage (royal blue)

Signage in Petoskey, Michigan



TRASH

- Trash bins are emptied on Monday's & Thursday's
- The DDA & downtown businesses will monitor trash and recycling bins and alert DPW if they need to be emptied at additional times
- The DDA will purchase 3-5 additional trash and recycling bins to place in high-use areas
- The DDA hires three employees seasonally that can work additional hours to pick up trash throughout the downtown

DDA COSTS

\$2,500	first order of cups
\$1,000	extra hours for employees for trash pick-up (5 hrs/week)
\$4,500	five extra trash bins for high-use areas (\$900/each)
\$1,000	placement of two portable restrooms
\$1,000	signage to demarcate boundaries

\$10,000

OTHER INFORMATION

- The governing body may revoke the designation if it determines that the commons area threatens the health, safety, or welfare of the public or has become a public nuisance. Before revoking the designation, the governing body must hold at least one public hearing on the proposed revocation.
- The law currently expires December 31, 2024.
- Timing of next steps:
 - May 4: DDA Board of Directors Meeting
 - May 17: Alpena City Council Meeting
 - End of May- June: Businesses apply for Social District Permit, signage is installed, cups are ordered
 - June: Social District is in effect



Anne Gentry

Executive Director, Alpena
Development Authority

anneg@alpena.mi.us

989-356-6422



Alpena Downtown
Development Authority
124 E. Chisholm Street
Alpena, MI 49707

989.356.6422

anneg@alpena.mi.us

www.downtownalpenami.com

DATE: May 10, 2021
TO: Mayor and City Council Members
COPY: Rachel Smolinski, City Manager
Anna Soik, City Clerk/ Treasurer/ Finance Director
FROM: Anne Gentry, Downtown Development Authority
RE: Fresh Waves 2021 Location Request

At its May 6 meeting, the Harbor Advisory Committee recommended to approve the installation of up to eight free-stranding structures to host vibrant pieces of public art as a part of the Alpena Downtown Development Authority's (DDA) Fresh Waves project this summer in the boat harbor area. Each structure will have two posts that will be planted in the ground and 4' by 8' signboard attached to each side, which is where artists would paint their artwork. The signboard will be lifted off the ground on the structures so that there is adequate room underneath for any weed whacking or snow pile-up underneath the structures.

I am requesting approval from Alpena City Council to have up to eight of these structures installed in the grassy area near the large parking lot in the Alpena Boat Harbor on Harbor Drive (see attached map). Meridian Contracting would be fabricating and installing the structures early to mid-July, and artists would be painting them during the week of Brown Trout Festival (July 18 to July 25).

The Alpena DDA is currently accepting applications from artists to paint up to four panels as a part of our 2021 Fresh Waves installation. The Alpena DDA Marketing & Promotions Committee will be reviewing all artist applications at the end of May and selecting which artwork to feature on the panels.

The DDA started its Fresh Waves project in 2019 as a way to bring vibrant, one-of-a-kind artwork to the downtown district. So far, we have commissioned three murals in the downtown, and this year, we are hoping to bring additional public art to the Alpena Boat Harbor to beautiful the area, draw additional pedestrian traffic, and create a unique outdoor gallery area where visitors and locals can enjoy unique, inspiring artwork. You can learn more about the project and view this year's artist application here: <https://www.downtownalpenami.com/fresh-waves-mural-project.html>

If approved, the Alpena DDA would be responsible for any maintenance on the structures. Although the intention is to keep the structures there permanently, they could also be able to be moved to a different location if needed in the future.

If you need any additional information, please let me know. Thank you for your consideration!

A handwritten signature in cursive script, appearing to read "Anne Gentry".

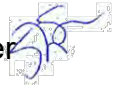
Anne Gentry
Executive Director

Memorandum

Date: May 10, 2021

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Shannon Smolinski, Harbormaster 

Subject: DDA 2021 Fresh Waves Request

During the May 6, 2021 meeting of the Harbor Advisory Committee, Anne Gentry of the DDA presented the new Fresh Waves project proposed for within the marina grounds.

The committee was generally pleased with the proposal. They made some suggestions to the DDA regarding maintenance and longevity, but overall feel the project will help achieve our goal of revitalizing the marina. They anticipate the new murals will benefit the marina by creating a destination for people to enjoy the newest art project in the series. The committee also feels the murals will act as a gateway to transient guest to draw them out and into our downtown district.

After review of the plans, the proposed location and discussion by the committee, they unanimously voted to support the project and the location.



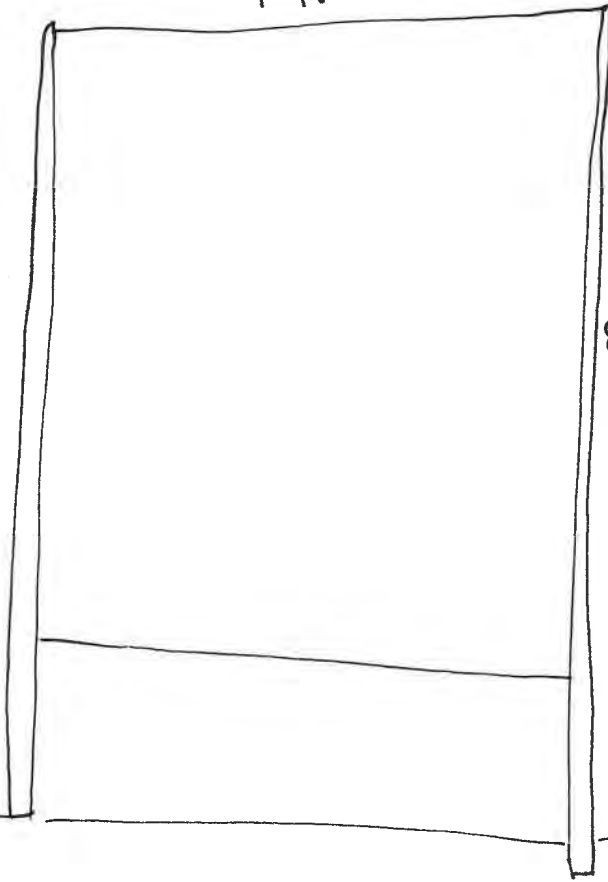


SINGLE PANEL

4 ft'

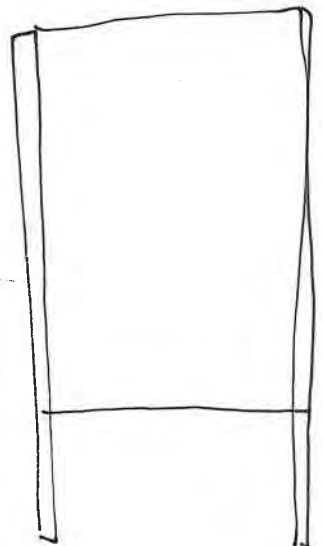
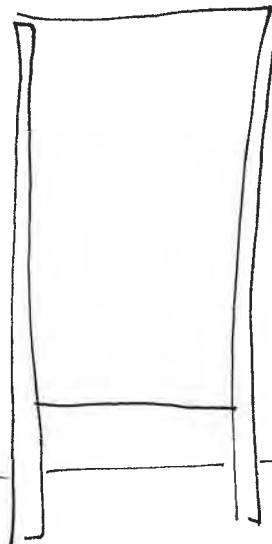
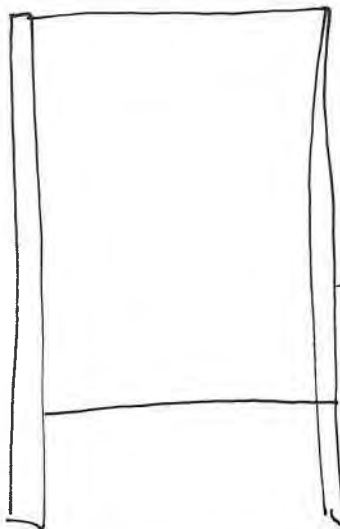
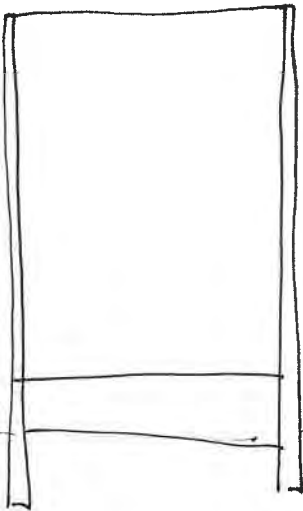
8 ft'

poles sunk into ground



MULTIPLE PANELS

artwork on both
sides of panels



grassy area

