

**Election Commission Will Meet at 5:45 p.m. Before the Regular Council Meeting.**

**ALPENA CITY COUNCIL MEETING**

**May 20, 2019 – 6:00 p.m.**

**AGENDA**

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular Session of May 06, 2019.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
  - A. Bills to be Allowed, in the Amount of \$368,336.82.
  - B. Noise Ordinance Variance on June 15, 2019, 10 p.m. - 12 am and Permission to Block E. Lake Street from 5 pm – 12 am for Chief's Bar and Grill Located at 626 N. Second Avenue.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
  - A. Commercial Rehabilitation Exemption Certificate for the Besser Senior Living Community Located at 325 Johnson Street.
    - 1) Open Public Hearing.
    - 2) Report by Planning & Development Director, Adam Poll.
    - 3) Open Public Comment.
    - 4) Request Written Comments by the City Clerk.
    - 5) Close Public Hearing.
    - 6) Council Discussion.
    - 7) Adopt Resolution 2019-09.
  - B. City Budget.
    - 1) Open Public Hearing.
    - 2) Report by City Clerk/Treasurer/Finance Director and City Manager.
    - 3) Open Public Comment.
    - 4) Request Written Comments Received by the City Clerk.
    - 5) Close Public Hearing.
    - 6) Council Discussion.

- 7) Fiscal Year 2019-20 Budget Adoption Resolution (Page 23 of the Preliminary Budget).
  - 8) Adopt Fiscal Year 2019-30 Appropriations Resolution No. 2019-08 (Pages 24-28 of the Preliminary Budget).
  - 9) Adopt Amended FY2018-19 City Budget (Budget Column Titled 18-19 Est. Current).
  - 10) Adopt City Water & Sewer Rates for 2019-20.
11. Report of Officers.
  12. Communications and Petitions.
  13. Unfinished Business.
    - A. Discussion of Medical Marihuana Facilities and Public Input Session – Oral Presentation by Planning and Development Director Adam Poll.
    - B. First Reading of Ordinance 19-444, Smoking Ban in Public Parks.
  14. New Business.
    - A. Bid for Bayview Park Band Shell Sound System Replacement.
    - B. Bid for Insurance Coverage on the Second Avenue Bridge.
  15. Adjourn to Closed Session to Discuss Labor Negotiations.
  16. Return to Open Session.
  17. Adjourn.

Greg E. Sundin  
City Manager

## **COUNCIL PROCEEDINGS**

**May 6, 2019**

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:01 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Nielsen and Hess.

Absent: None.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **MINUTES**

The minutes of the open session of the April 15, 2019 meeting, and special session of May 2, 2019 were approved as modified.

### **MODIFICATIONS TO THE AGENDA**

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to add a discussion of bike shelter local fabrication to the agenda.

Carried by unanimous vote.

### **CONSENT AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$177,873.63 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

### **2019 - 2020 PRELIMINARY BUDGET**

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to receive and file the 2019 – 2020 Preliminary budget.

Carried by unanimous vote.

### **BIKE SHELTERS LOCAL FABRICATION**

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to table the decision on bike shelter local fabrication.

Carried by unanimous vote.

### **2019 GENSCHAW WATER MAIN REPAIR BID**

The following sealed bid was received on April 30, 2019 for the 2019 Genschaw

Water Main Repair.

MacArthur Construction, Hillman

As Read	\$84,970	As Tabulated	\$84,970
---------	----------	--------------	----------

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the bid be awarded to MacArthur Construction for the as bid unit prices, less the contract modification, which totals \$65,170.

Carried by unanimous vote.

#### **2019 VALVE REPLACEMENT BID**

The following sealed bid was received on April 30, 2019 for the 2019 Valve Replacement

MacArthur Construction, Hillman

As Read	\$215,800	As Tabulated	\$215,800
---------	-----------	--------------	-----------

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson that the bid by MacArthur Construction in the amount of \$215,800 be accepted.

Carried by unanimous vote.

#### **CEMETERY BUILDING RENOVATION CONTRACT MODIFICATION**

Moved by Councilmember Nielson, seconded by Mayor Pro Tem Johnson, to modify the Cemetery Building Renovation Contract to include renovation of the under-canopy of the Cemetery Chapel in the amount of \$7,792.

Carried by unanimous vote.

#### **ADJOURN**

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 8:04 p.m.

MATT WALIGORA  
MAYOR

ATTEST:

Anna Soik  
City Clerk

INVOICE REGISTER

EXP CHECK RUN DATES 05/21/2019 - 05/21/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	19-113	BAGGED LAWN & LEAF PICK-UP 05/19	10,000.00
AIRGAS USA LLC	9087691626	SUPPLIES - AMB DISP	45.64
AIRGAS USA LLC	9087840997	SUPPLIES - AMB DISP	32.40
AIRGAS USA LLC	9088078213	VEH MAINT - DPW	12.42
AIRGAS USA LLC	9088133063	SUPPLIES - AMB DISP	37.88
AIRGAS USA LLC	9961418754	VEH MAINT - DPW	75.90
AIRGAS USA LLC	9961467309	SUPPLIES - AMB DISP	20.70
AIRGAS USA LLC	9088301327	VEH MAINT - DPW	326.33
AIRGAS USA LLC	9088339628	VEH MAINT - DPW	8.98
AIRGAS USA LLC	9088339629	VEH MAINT - DPW	24.30
ALPENA AREA CHAMBER OF COMM	18166	LEADERCAST TRAINING	70.00
ALPENA COUNTY TREASURER	051319	IT CONTRACTED SVCS 05/19	7,803.00
ALPENA DRY CLEANING CO	50156	UNIFORMS - POLICE	4.50
ALPENA POWER COMPANY	050819	ELECTRIC - DDA	87.61
ALPENA POWER COMPANY	052019	ELECTRIC	26,361.69
ALPENA SUPPLY CO	S100154406.001	VEH MAINT - AMB	32.88
ALPENA SUPPLY CO	S100158037.001	BRIDGE MAINT - MAJ ST	51.93
ALPENA SUPPLY CO	S100159013.001	VEH MAINT - DPW	12.40
ALPENA SUPPLY CO	S100159503.001	CHEMICALS - SEWAGE	898.00
ALPENA SUPPLY CO	S100159844.001	SUPPLIES - FIRE	4.19
ALPENA SUPPLY CO	S100159969.001	MAINT - PARKS	25.05
AMERICAN MESSAGING	Z2535843TE	PAGER FEES	38.94
ANNE GENTRY	051519	REIMB CELL PHONE EXP/DUES - DDA	85.00
AUDREY MARTINI	052019	DARE CONFERENCE REG - POLICE	35.00
AVAILABLE CAR RENTAL INC	13462	TRAVEL EXPENSE - CLERK/TREAS	209.70
BALL TIRE & GAS INC	163265	VEH MAINT - AMB	58.00
BALL TIRE & GAS INC	163373	VEH MAINT - POLICE	663.64
BALL TIRE & GAS INC	163698	VEH MAINT - POLICE	663.64
BELL EQUIPMENT COMPANY	0153853	VEH MAINT #94	70.60
BOUND TREE MEDICAL LLC	83190575	SUPPLIES - AMB DISP	1,554.75
BOUND TREE MEDICAL LLC	83190576	SUPPLIES - AMB DISP	98.97
BOUND TREE MEDICAL LLC	83191926	SUPPLIES - AMB DISP	285.37
BP	56040472	GAS/FUEL - FIRE/AMB/EQ/MICU	8,426.91
BRUCE TILLINGER	043019	MECHANICAL INSP SVCS 04/19	1,371.00
BRUCE TILLINGER	043019A	PLUMBING INSP SVCS 04/19	2,280.00
BS&A	122405	SVC/SUPPORT FEE - C/T/BLDG/ASSESS/HR	14,931.00
BUILDERS FIRST SOURCE	39464847	TRAFF CONTROL MAINT - MAJ ST	28.99
CARQUEST AUTO PARTS	375369	VEH MAINT - FIRE EQ	26.12
CARQUEST AUTO PARTS	375821	VEH MAINT #49	24.75
CARQUEST AUTO PARTS	376085	VEH MAINT - DPW	77.28
CARQUEST AUTO PARTS	376436	VEH MAINT - DPW	9.53
CARQUEST AUTO PARTS	376731	BRIDGE MAINT - MAJ ST	33.69
CARQUEST AUTO PARTS	377028	VEH MAINT #92	5.68
CARQUEST AUTO PARTS	377031	VEH MAINT #26	581.88
CARQUEST AUTO PARTS	377047	BRIDGE MAINT - MAJ ST	119.51
CARQUEST AUTO PARTS	377076	SUPPLIES - FIRE/AMB	26.04
CARQUEST AUTO PARTS	377160	VEH MAINT #26	109.38
CARQUEST AUTO PARTS	377291	BRIDGE MAINT - MAJ ST	11.37
CARQUEST AUTO PARTS	377390	VEH MAINT #16	8.35
CARQUEST AUTO PARTS	377423	VEH MAINT #28	469.52
CARQUEST AUTO PARTS	377481	VEH MAINT - ECHO 7	290.97
CARQUEST AUTO PARTS	377490	VEH MAINT - DPW	3.75
CARQUEST AUTO PARTS	377712	VEH MAINT #89	11.71
CARQUEST AUTO PARTS	377713	VEH MAINT - DPW	35.20
CARQUEST AUTO PARTS	376289	VEH MAINT - DPW	(22.52)
CHARTER COMMUNICATIONS	2978 05/19	WATER TWR INTERNET SIGNALS	509.88
CHARTER COMMUNICATIONS	7316 05/19	FAX LINE - PUBLIC WORKS	89.98
CHEBOYGAN CEMENT PRODUCTS INC	65463	STORES - WATER STOP	840.00
CHEMCO PRODUCTS INC	236002	SUPPLIES - WATER	187.24
CHEMTRADE CHEMICALS US LLC	92628065	ALUMINUM SULFATE - WATER	3,828.63
DE LAGE LANDEN FINANCIAL SERVICES	63406843	COPIER LEASE 06/19 - DDA	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	27471	VEH MAINT - DPW	609.24
DEAN ARBOUR FORD LINCOLN MERCURY	27501	VEH MAINT - DPW	74.40
DEAN ARBOUR FORD LINCOLN MERCURY	27512	VEH MAINT - DPW	117.55
DEAN ARBOUR FORD LINCOLN MERCURY	27551	VEH MAINT - DPW	18.70
DEAN ARBOUR FORD LINCOLN MERCURY	27561	VEH MAINT - DPW	20.15
DEAN RIVARD	022719	TRAVEL EXPENSE - AMB	173.55
DONALD H GILMET	050919	TRAVEL EXPENSE - BLDG	162.40
DTE ENERGY	052019	GAS	1,545.86
DUSTIN PHILLIPS	051419	MAINT - CEMETERY	3,750.00
EAGLE SUPPLY CO	110662	SUPPLIES - FIRE/AMB	274.42
EAGLE SUPPLY CO	110958	SUPPLIES - CITY HALL	84.00

INVOICE REGISTER

EXP CHECK RUN DATES 05/21/2019 - 05/21/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FAMILY ENTERPRISE EMBROIDERY	62373	UNIFORMS - FIRE/AMB	50.00
FASTENAL COMPANY	MIALP165945	VEH MAINT - DPW	38.15
FASTENAL COMPANY	MIALP166210	SUPPLIES - PUBLIC WORKS	23.94
FASTENAL COMPANY	MIALP166381	SUPPLIES - PARKS	10.42
FEDERAL EXPRESS	6-541-37379	SHIPPING FEES	17.67
FITZPATRICK'S HARDWARE	5156012	SUPPLIES - FIRE	6.29
FLIR COMMERCIAL SYSTEMS INC	9000450155	THERMAL IMAGING CAMERA - FIRE	795.00
FRANCIS ROSINSKI	043019	ELECTRICAL INSP SVCS 04/19	2,050.00
FRONTIER	2793 05/19	TELEPHONE - POL/FIRE/AMB	117.29
FRONTIER	4175 05/19	TELEPHONE - FIRE/AMB	40.59
FRONTIER	5445 05/19	TELEPHONE - FIRE/AMB	72.26
FRONTIER	7204 05/19	ELEVATOR TELEPHONE - CITY HALL	56.76
FRONTIER	7430 05/19	ELEVATOR TELEPHONE - PUBLIC SAFETY	56.76
FRONTIER	9535 05/19	ALARM PHONE LINES - SEWER	515.64
GALLS LLC	012498348	UNIFORMS - POLICE	279.96
GALLS LLC	012504712	UNIFORMS - FIRE/AMB	92.00
GALLS LLC	012616962	UNIFORMS - FIRE/AMB	314.89
GALLS LLC	012616976	UNIFORMS - FIRE/AMB	49.99
GALLS LLC	012617012	UNIFORMS - FIRE/AMB	149.98
GARANTS OFFICE SUPPLIES & PRINTING	68187	SUPPLIES - CODE ENF/BLDG	142.00
GIAMARCO MULLINS & HORTON PC	20	ATTY FEES - POL/FIRE/AMB	391.50
GLITZ & GLAMOUR BRIDAL & GIFTS	421252	UNIFORMS - FIRE/AMB	7.50
GLITZ & GLAMOUR BRIDAL & GIFTS	421264	UNIFORMS - FIRE/AMB	12.50
GLITZ & GLAMOUR BRIDAL & GIFTS	421265	UNIFORMS - FIRE/AMB	15.00
GOODRICH PAVING	29268	STORES - COLD PATCH	1,036.45
GOODRICH PAVING	29340	STORES - COLD PATCH	475.00
GOODRICH PAVING	29340A	STORES - COLD PATCH	1,942.75
GREENWAY	043019	DUMPSTER CHARGES 04/19	596.50
HALLS SERV-ALL	T050419	RENTAL FEE - POST OFFICE	76.31
INK AND TONER ALTERNATIVE	18-6598	SUPPLIES - IT	319.92
INTERSTATE BATTERY SYSTEM INC	23413428	VEH MAINT - FIRE EQ	454.80
INTERSTATE BATTERY SYSTEM INC	768774	VEH MAINT #36	229.90
INTERSTATE BATTERY SYSTEM INC	23413804	VEH MAINT - DPW	206.90
KENDALL ELECTRIC INC	S107845703.001	MAINT - LIGHTS	123.15
KENDALL ELECTRIC INC	S107856770.001	MAINT - LIGHTS	62.73
KENDALL ELECTRIC INC	S107856973.001	MAINT - LIGHTS	113.91
KENDALL ELECTRIC INC	S107845703.002	MAINT - LIGHTS	492.58
KENDALL ELECTRIC INC	S107912077.001	MAINT - LIGHTS	110.66
KENDALL ELECTRIC INC	S107917842.001	MAINT - LIGHTS	63.00
L & S TRANSIT MIX CO	253882	MAINT - MAJ ST	188.00
L & S TRANSIT MIX CO	57756	MAINT - MAJ ST	19.00
LEAVESLEY CONSTRUCTION	905	DOCK REPAIR - BOAT HARBOR	2,742.00
LEAVESLEY CONSTRUCTION	908	MERCURY CLEAN-UP CITY HALL	10,670.00
MACARTHUR CONSTRUCTION INC	050119	MAINT - PARKS	3,200.00
MACARTHUR CONSTRUCTION INC	050119A	REPL WATER SVCS - LAWN ST	2,010.00
MACARTHUR CONSTRUCTION INC	CIP1 2019-01	WATER MAINS/MAJ ST - PARK PL	46,270.80
MANGO'S TEQUILA BAR	050819	FOOD/SERVICE - DDA	349.50
MARILYN SHEA	050819	REIMB IRS COBRA OVER-PMT	117.76
MASTERS & LALONDE SHOES	462218	UNIFORMS - POLICE	92.00
MASTERS & LALONDE SHOES	46236	UNIFORMS - FIRE/AMB	96.00
MASTERS & LALONDE SHOES	46370	UNIFORMS - FIRE/AMB	96.00
MBANK ALPENA MAIN	1803 05/19	LAND PURCHASE - DDA	1,328.59
MHR BILLING	3418	BILLING 04/19 - AMBULANCE	11,471.80
MICHIGAN BOATING INDUSTRIES	300001392	2019-20 MEMBERSHIP DUES	295.00
MICHIGAN ELECTION RESOURCES	41532	ELECTION SUPP - CLERK/TREAS	99.65
MICHIGAN ELECTION RESOURCES	10158	ELECTION SUPP - CLERK/TREAS	74.67
MICHIGAN PIPE & VALVE	T000652	MAINT - SEWER	30.00
MICHIGAN STATE POLICE	551-538786	SOR REGISTRATION - POLICE	120.00
MILLER OFFICE MACHINES	AR6730	SUPPLIES - DDA	20.59
MILLER OFFICE MACHINES	AR6733	COPIER MAINT - 04/19 - CH/PSF	1,493.01
NATIONAL BUSINESS FURNITURE	ZK048990-MRN	PEDESTAL DESK - BLDG/CODE	1,153.00
NEMROC INC	27700	MAINT - PARKS	200.00
NEMROC INC	27769	SUPPLIES - BLDG/CODE	46.20
NORTHERN CLEANING & MAINTENANCE	050119	MAINT - DDA	40.00
OFFICE DEPOT	307253660001	SUPPLIES - CITY HALL	159.96
OFFICE DEPOT	296690146001	SUPPLIES - POLICE	11.22
OFFICE DEPOT	300426054001	SUPPLIES - POL/FIRE	49.11
OFFICE DEPOT	300956222001	SUPPLIES - POL/FIRE	23.90
OFFICE DEPOT	300956342001	SUPPLIES - FIRE	5.19
OFFICE DEPOT	302864874001	SUPPLIES - FIRE	62.66
OFFICE DEPOT	307244906001	SUPPLIES - POL/FIRE	46.61
OFFICE DEPOT	307424479001	SUPPLIES - FIRE	9.18

**INVOICE REGISTER**

EXP CHECK RUN DATES 05/21/2019 - 05/21/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
OFFICE DEPOT	307579759001	SUPPLIES - POL/FIRE	34.14
PRATTSCAPE LLC	TREES 2019-01	TREE PLANTING - MAJ/LOC ST	5,670.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 04/19	ELECTRIC - AIR BASE	30.76
PRIORITY ONE EMERGENCY	70052271	UNIFORMS - FIRE/AMB	135.99
PRIORITY ONE EMERGENCY	70052898	UNIFORMS - FIRE/AMB	12.99
Q+M	6578	DIGITAL AD CAMPAIGN 2019	4,900.00
RAPID RESULTS	8766	DRUG SCREEN - PUBLIC WORKS	30.00
RAPID RESULTS	8777	DRUG SCREEN - ENG/PW	60.00
RAPID RESULTS	8834	DRUG SCREEN - PUBLIC WORKS	30.00
RAPID RESULTS	8850	DRUG SCREEN - CEMETERY	30.00
RAPID RESULTS	8851	DRUG SCREEN - CEMETERY	30.00
RAPID RESULTS	8867	DRUG SCREEN - PUBLIC WORKS	30.00
SIRCHIE FINGERPRINT LABORATORIES	0399305-IN	SUPPLIES - POLICE	42.00
SPARTAN DISTRIBUTORS INC	11786688	VEH MAINT - DPW	189.09
STANDARD ELECTRIC CO	4003268-00	MAINT - LIGHTS	42.56
STANDARD ELECTRIC CO	4003302-00	MAINT - LIGHTS	524.11
STANDARD ELECTRIC CO	4003623-00	MAINT - LIGHTS	50.58
STANDARD ELECTRIC CO	4003757-00	MAINT - LIGHTS	12.83
STANSON FLOOR COVERING	11688	MERCURY CLEAN-UP - CITY HALL	14.90
STATE CHEMICAL SOLUTIONS	900994649	TURNOUT GEAR WASHER/EXTRACTOR	283.70
SUEZ WATER ENVIRONMENTAL SERVICES	201936649	CONT OPERATIONS 04/19	137,922.75
SUEZ WATER ENVIRONMENTAL SERVICES	201936675	CONT OPERATIONS 04/19	19,343.25
SUPERIOR FABRICATING INC	15137	VEH MAINT #36	25.00
THE ALPENA NEWS	DC1107 04/19	PUBLISHING/ADVERTISING	531.90
THE ALPENA NEWS	LC1107 04/19	PUBLISHING/ADVERTISING	204.00
THE GRIND-DING SHOP	134004	VEH MAINT - DPW	100.90
THE SHERWIN WILLIAMS CO	4346-1	BEAUTIFICATION - BOAT HARBOR	167.42
THE UPS STORE 5054	050919	SHIPPING FEES	55.99
THUNDER BAY ELECTRIC INC	227564	MAINT - LIGHTS	2,015.23
THUNDER BAY ELECTRIC INC	227581	CONTRACTUAL SERVICE	3,073.26
THUNDER BAY ELECTRIC INC	227607	TURNOUT GEAR WASHER/EXTRACTOR	422.28
THUNDER BAY ELECTRIC INC	227640	TRAFF SIGNAL MAINT - MAJ ST	17.54
TRICIA DUNTLEY	AP18-0990C	AMBULANCE REFUND	489.00
US TREASURY - HCTC	1000073811	REIMB IRS COBRA OVER-PMT	310.36
VERIZON WIRELESS	9829209490	IPADS - GEN/FIRE/AMB	840.21
VISA/ELAN FINANCIAL SERVICES	1104 05/19	WEBINAR - MGR	149.00
VISA/ELAN FINANCIAL SERVICES	1790 05/19	TRAVEL EXPENSE - POLICE	181.66
VISA/ELAN FINANCIAL SERVICES	2432 05/19	TRAVEL EXP - CLERK/TREAS	149.89
VISA/ELAN FINANCIAL SERVICES	3610 05/19	SUPP/IPAD/PROMO/DTE - DDA	614.91
VISA/ELAN FINANCIAL SERVICES	3660 05/19	TRAVEL EXPENSE - BLDG OFFL	210.87
VISA/ELAN FINANCIAL SERVICES	6116 05/19	UNIF/SUPP/TR EXP/VEH MAINT - F/A	468.47
VISA/ELAN FINANCIAL SERVICES	6134 05/19	CONF/WKSHP REG/TR EXP/SUPP-ENG/PW	774.50
VISA/ELAN FINANCIAL SERVICES	7337 05/19	TRAVEL EXP/RECORDING FEE - PLAN	415.55
VISA/ELAN FINANCIAL SERVICES	7661 05/19	TRAVEL EXP - CLERK/TREAS	12.12
WEINKAUF PLUMBING & HEATING INC	4086	MAINT - CITY HALL	150.00
WEINKAUF PLUMBING & HEATING INC	4087	MAINT - PUBLIC SAFETY BLDG	201.96
WEX BANK	59151747	GAS/FUEL-POL/F/A/GEN/MICU/DPW	2,069.82
WITMER PUBLIC SAFETY GROUP	E1836086.001	UNIFORMS - FIRE/AMB	119.77
WITMER PUBLIC SAFETY GROUP	E1824674	SUPPLIES - FIRE/AMB	41.44

**Total: 368,336.82**

# Memorandum



Date: May 14, 2019

To: Alpena City Municipal Council

Copy: Greg Sundin, City Manager

From: Joel W. Jett, Chief of Police

Subject: Request for Street Closure and Noise Variance – Chief’s Bar and Grill

---

Chief’s Bar and Grill, located at 626 N. Second Avenue, is once again hosting a charity motorcycle “Toy Run” on June 15<sup>th</sup>. Denny Mayo, the proprietor of the establishment, is requesting a noise variance until 12:00 a.m., and also seeking permission to block E. Lake Street from 5 p.m. to midnight for the event.

Mr. Mayo advised he has spoken with the neighboring residents and there are reportedly no objections. Furthermore, the establishment will erect and remove the barricades for the street closure.

Council has previously granted the requests for this and other related events.



# Memorandum



Date: May 15, 2019

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Commercial Rehabilitation Exemption Certificate at 325 Johnson Street for Besser Senior Living Community.

---

A public hearing was held on March 18, 2019 at the City of Alpena Council meeting and Resolution 2019-05 was unanimously approved establishing a Commercial Rehabilitation District at 325 Johnson Street. A Commercial Rehabilitation Exemption Certificate has been filed for a two-year abatement on the new taxes generated for the property. In order to fulfill the requirements of PA 210 of 2005, a public hearing must be held, and Council must authorize resolution 2019-09 to approve the CRA Exemption Certificate.

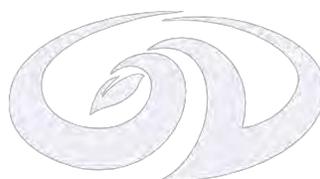
On March 28, 2019, the Alpena County Commission approved the creation of the Commercial Rehabilitation Act District.

Late last year Besser Senior Living Community began construction on a 47-unit senior assisted living facility west of the Besser Museum on property obtained from Alpena Community College. The property for the site consisted of a parking area that had been utilized for the Civic Center prior to its demolition and had been utilized for a number of applications after the Civic Center was demolished.

Besser Senior Living Facility will create 48 new jobs and represents a \$7,000,000+ investment for the new construction of the facility.

Upon acquisition of the site, the new owners learned a 42" storm sewer line had been installed and no easement had been recorded at the time of installation as the parking area was being utilized for a public use as part of the Civic Center. The 42" storm line needed to be moved to allow for construction of the new assisted living facility.

As the cost of moving this large storm sewer line was a significant previously unaccounted for cost for the development, Besser Senior Living Community is requesting a Commercial Rehabilitation Abatement in to cover that cost of that relocation.



**RESOLUTION NO. 2019-09**

**RESOLUTION GRANTING A PA 210 OF 2005, AS AMENDED,  
COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE  
FOR BESSER SENIOR LIVING COMMUNITY**

**WHEREAS**, pursuant to Act 210, Public Acts of Michigan, 2005, as amended, (“Act 210”), after a duly noticed public hearing held on May 20, 2019, this Municipal Council, by resolution adopted on March 28, 2019, established a Commercial Rehabilitation District, which has been designated the Commercial Rehabilitation District #4 (“District”); and

**WHEREAS**, on April 1, 2019, Besser Senior Living Community filed an Application for a Commercial Rehabilitation Exemption Certificate under Act 210 (“Application”) for the increased value in real property, excluding land, due to the rehabilitation of property located at 325 Johnson Street within the District as described in the legal description attached to the Application; and

**WHEREAS**, the City Clerk informed this Municipal Council that notice of this Hearing was posted and published in the Alpena News on May 10, 2019, and a written notice was sent by certified mail to Besser Senior Living Community and the legislative body of each taxing unit which levies ad valorem taxes, and hand delivered to the Assessor of the City of Alpena; and

**WHEREAS**, before acting on the Application, this Council held a Hearing on May 20, 2019 in accordance with Section 4(2) of PA 210 of 2005, at which time the public, Besser Senior Living Community, the Assessor of the City of Alpena and representatives of all taxing units which levy ad valorem taxes were afforded an opportunity to be heard on the Application after being provided with notice thereof; and

**WHEREAS**, this Municipal Council finds and determines that granting of a Commercial Rehabilitation Exemption Certificate to Besser Senior Living Community for the abatement of all local taxes on the increased value due to the rehabilitation, except on the land and personal property, for the property described in the Application (“Exemption”) considered together with the aggregate amount of all other abatement exemptions previously granted by the City of Alpena and currently in force under this act or 1974 PA 198 does not exceed 5% of the taxable value of the City of Alpena; and

**WHEREAS**, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided in Section 2(j) of PA 210 of 2005, as amended; and

**WHEREAS**, the City of Alpena requires that the rehabilitation of the facility shall be completed within eighteen (18) months of the effective date of the Exemption Certificate; and

**WHEREAS**, this Municipal Council finds and determines that the Application complies with Act 210 as follows:

- (a) The applicant, Besser Senior Living Community, has provided answers to the City of Alpena of all required questions per the application instructions.
- (b) The commencement of the rehabilitation did not occur earlier than six (6) months prior to the filing of the Exemption Certificate application.
- (c) The rehabilitation of the property located at 325 Johnson Street, upon completion, shall constitute a “Qualified Facility” as defined in the Act.

- (d) The “Qualified Facility” is located in the Commercial Rehabilitation District #4 duly established by the Alpena City Council on March 28, 2019.
- (e) Upon its completion the “Qualified Facility” is calculated to increase economic activity, create 48 new permanent jobs, and revitalize a vacant and underutilized commercial property within the City of Alpena.
- (f) Besser Senior Living Community has indicated the abatement is necessary to cover the unexpected costs of moving a public storm sewer line.
- (g) Alpena Lodging LLC is not delinquent in the payment of any taxes relative to the “Qualified Facility”.

**NOW, THEREFORE, BE IT RESOLVED**, that the Application by Besser Senior Living Community for a Commercial Rehabilitation Exemption Certificate for the abatement of all local taxes on the increased value due to the rehabilitation, except on the land and personal property, on the property located in the Commercial Rehabilitation District #4 as described in the Application is hereby granted for a period of two (2) whole years, beginning December 31, 2019, and ending December 31, 2021.

**BE IT FURTHER RESOLVED** that the City Clerk shall forthwith complete the Application and forward one copy of the Application together with the required attachments to the State Tax Commission.

Councilmember \_\_\_\_\_ moved adoption of the above resolution, seconded  
by Councilmember \_\_\_\_\_.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the  
above is a true copy of a resolution adopted by the Municipal Council at a regular  
meeting held May 20, 2019.

Anna Soik  
City Clerk

STATE USE ONLY		
Application Number	Date Received	LUCI Code

## Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

Read the instructions page before completing the form. **This application should be filed after the commercial rehabilitation district is established.** The applicant must complete Parts 1, 2 and 3 and file one original application form (with required attachments) and one additional copy with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name (applicant must be the owner of the facility) <b>Besser Senior Living Community</b>		NAICS or SIC Code <b>8050</b>	
Facility's Street Address <b>325 Johnson Street</b>	City <b>Alpena</b>	State <b>MI</b>	ZIP Code <b>49707</b>
Name of City, Township or Village (taxing authority) <b>City of Alpena</b>		School District Where Facility is Located <b>Alpena</b>	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) <b>11-9-18</b>		Planned Date of Rehabilitation Completion (mm/dd/yyyy) <b>10-18-2019</b>	
Estimated Cost of Rehabilitation <b>\$141,631.42</b>		Number of Years Exemption Requested (1-10) <b>1 to 2</b>	
Expected Project Outcomes (check all that apply)			
<input checked="" type="checkbox"/> Increase Commercial Activity <input type="checkbox"/> Retain Employment <input checked="" type="checkbox"/> Revitalize Urban Areas <input checked="" type="checkbox"/> Create Employment <input type="checkbox"/> Prevent Loss of Employment <input type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of jobs to be created due to facility's rehabilitation <b>48</b>	No. of jobs to be retained due to facility's rehabilitation	No. of construction jobs to be created during rehabilitation <b>87</b>	

PART 2: APPLICATION DOCUMENTS	
Prepare and attach the following items:	
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)	<input checked="" type="checkbox"/> Statement of the economic advantages expected from the exemption
<input checked="" type="checkbox"/> Description of the qualified facility's proposed use	<input checked="" type="checkbox"/> Legal description
<input checked="" type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken	<input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)
<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility	<input type="checkbox"/> Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only)
<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation	

PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) <b>Melissa Hinkson Macaulay</b>		Telephone Number <b>906-440-6118</b>	
Fax Number <b>906-586-6608</b>		E-mail Address <b>mhinkson@freighterview.com</b>	
Street Address <b>2979 County Rd 413</b>		City <b>McMillan</b>	State <b>MI</b>
		ZIP Code <b>49853</b>	
I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.			
I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.			
Signature of Authorized Company Officer (no authorized agents) 		Title <b>President</b>	Date <b>12/19/2018</b>

<b>PART 4: ASSESSOR RECOMMENDATIONS</b> (assessor of LGU must complete Part 4)			
Provide the Taxable Value and State Equalized Value of Commercial Property, as provided in Public Act 210 of 2005, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC).			
	<b>Taxable Value</b>	<b>State Equalized Value (SEV)</b>	
<b>Land</b>			
<b>Building(s)</b>			
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Rehabilitation Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Rehabilitation Exemption that would also put the same property on the Commercial Rehabilitation specific tax roll.			
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Rehabilitation Exemption specific tax roll and not on any other specific tax roll.			
Name of Local Government Body			
Name of Assessor (first and last name)		Telephone Number	
Fax Number		E-mail Address	
<i>I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.</i>			
Assessor's Signature			Date
<b>PART 5: LOCAL GOVERNMENT ACTION</b> (clerk of LGU must complete Part 5)			
Action Taken By LGU (attach a certified copy of the resolution):			
<input type="checkbox"/> Exemption approved for _____ years, ending December 30, _____ (not to exceed 10 years)			
<input type="checkbox"/> Exemption Denied			
Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code	School Code	
<b>PART 6: LOCAL GOVERNMENT CLERK CERTIFICATION</b> (clerk of LGU must complete Part 6)			
Clerk's Name (first and last)		Telephone Number	
Fax Number		E-mail Address	
Mailing Address	City	State	ZIP Code
LGU Contact Person for Additional Information	LGU Contact Person Telephone Number	Fax Number	
<i>I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate and hereby request the State Tax Commission issue a Commercial Rehabilitation Exemption Certificate, as provided by Public Act 210 of 2005, as amended.</i>			
Clerk's Signature			Date

The clerk must retain the original application at the local unit and mail one copy of the completed application with attachments to:

State Tax Commission  
P.O. Box 30471  
Lansing, MI 48909

**General description of the facility:**

The site was the parking lot for the Alpena Civic Center, it was constructed in 1971. It was abandoned in 2011. (Please see exhibit A) Currently construction has started (September 2018) on a 43,250 sqft building. It will be the future site of Besser Senior Living Community; the facility will feature 28 beds of assisted living and 20 beds of memory care, all on one level.

**Description of the qualified facility's proposed use:**

Besser Senior Living Community has a highly-trained, caring and compassionate staff on site 24 hours a day. Our goal is to make a positive difference in the lives of our residents. Helping our residents maintain their dignity while promoting maximum independence is first priority. Residents will receive supervision, assistance and healthcare services as needed. In addition to exceptional care, residents can look forward to delicious meals, extensive housekeeping and engaging social activities.

**Description of the general nature and extent of the rehabilitation to be undertaken:**

To install a new 42' storm water pipe and remove the old storm water pipe. The old pipe went thru the property; it needed to be relocated for the new facility to be constructed. (Please see exhibit B) In 1971 they allowed the pipe to go across the property with no recorded easement. Today the City of Alpena and Macaulay Properties LLC have agreed on an easement for the location of the new storm sewer. (Please see exhibit C) The right away was not an option do to the amount of fiber communication located in the right of way. This portion of the project is complete and is fully functional. (Please see exhibits D)

**Descriptive List of Equipment:**

- Commercial grade kitchen equipment including range, convection oven, walk in cooler, dishwasher, refrigerator, ice maker, coffee maker, miscellaneous equipment and food prep stations
- Living room furniture including chairs, couches, end tables, coffee tables, lights and decorations
- Dining room furniture including tables and chairs
- Patio furniture
- Salon Chair / Drying station
- In room refrigerators
- Commercial washing machines
- Commercial dryers
- Various medical and rehab equipment
- Roam Alert Equipment
- Office furniture including desks, chairs, and file cabinets
- Computer equipment
- Telephone system

**Time Schedule for undertaking and completing the facility:**

(Please see exhibit E)

**Statement of the Economic Advantages:**

Estimated Annual Payroll: \$995,000 when facility has achieved budgeted occupancy

Jobs: 48 FTE

Operating expense budget excluding payroll: \$650,000

**Legal Description:**

(Please see exhibit F)

EXHIBIT A





## EXHIBIT C



City Hall  
208 North First Avenue  
Alpena, Michigan 49707  
www.alpena.mi.us

**Engineering**

December 12, 2017

Craig Froggett  
Vice President Business Development  
181 N Industrial Highway  
Alpena, MI 49707

RE: Relocation of the Johnson Street to Wilson Street Storm Sewer

As was discussed in our meeting of December 12, 2017, the City understands the need of the developer to relocate the existing storm sewer which runs across and through the parcel at the northeast corner of Wilson Street and Johnson Street. The City, via this communication, agrees to allow the developer to relocate the storm sewer, at the developer's expense, to a location outside of the proposed buildings footprint. Two potential locations for the relocated storm sewer were discussed and both are acceptable to the City.

The City would relinquish any rights or easements, either real or prescribed, over the existing storm sewer location in exchange for a 30 foot wide easement, centered over the relocated storm sewers new location, once constructed. The developer's engineering firm shall prepare the new easement language for review and record same once approved by the City.

If you have any questions, or need further information, please contact me at 989-354-1731 or via email richs@alpena.mi.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Sullenger".

Richard Sullenger  
City Engineer

A handwritten signature in black ink, appearing to read "Greg E. Sundin".

Greg E. Sundin  
City Manager

# EXHIBIT D

# BEDROCK

2040 HAMILTON ROAD  
ALPENA, MI 49707

## Invoice

Date	Invoice #
12/13/2018	93560

<b>Bill To</b>
OAKCITY CONTRACTING, LLC. 181 N. INDUSTRIAL HWY. ALPENA, MI 49707

<b>Phone #</b>	989-358-2400
<b>Fax #</b>	989-358-0048
<b>E-mail</b>	office@bedrockcon.com

P.O. No.	Terms	Project
	Net 15	

Item	Description	Qty	Rate	Memo	Amount
LUMP SUM / BID	REMOVE AND REINSTALL STORM SEWER INCLUDING ROCK EXCAVATION AT BESSER SENIOR LIVING CENTER	1	141631.42		141631.42

PLEASE REMIT PAYMENT TO:  
BEDROCK CONTRACTING & EXCAVATING, LLC  
2040 HAMILTON ROAD  
ALPENA, MI 49707

THANK YOU FOR YOUR BUSINESS!

<b>Total</b>	\$141,631.42
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$141,631.42



Bedrock Contracting & Excavating  
2040 Hamilton Road  
Alpena, MI 49707  
989.358.2400

December 13, 2018

To Whom It May Concern:

The total cost for removing and reinstalling the storm sewer including rock excavation totalled \$141,631.42 for the Besser Senior Living Center. This portion of the project is completed.

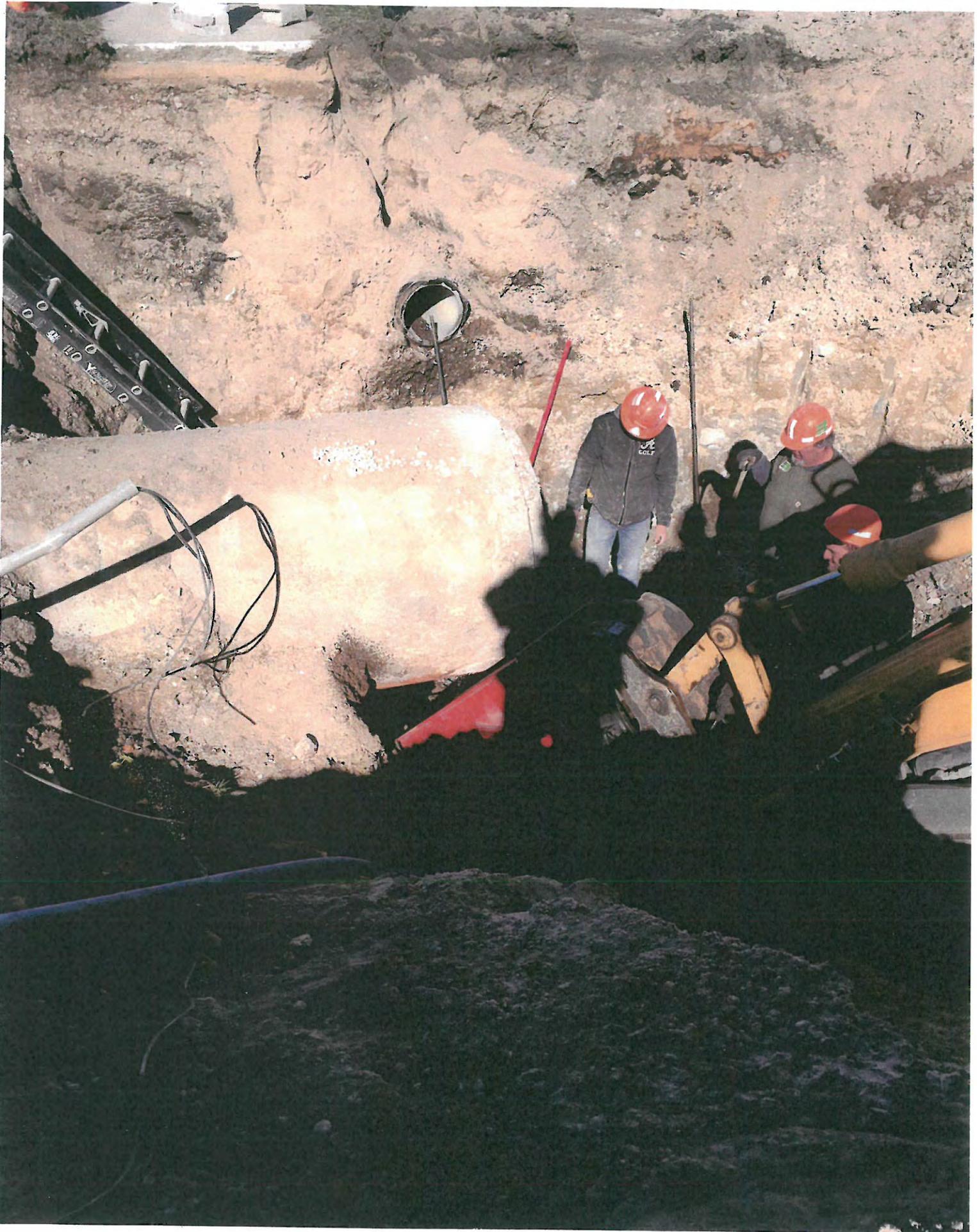
Sincerely,



PRESIDENT

Travis O'Connor  
President









# EXHIBIT F

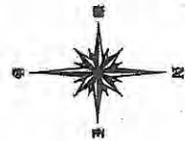
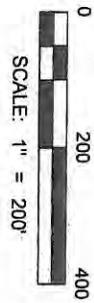
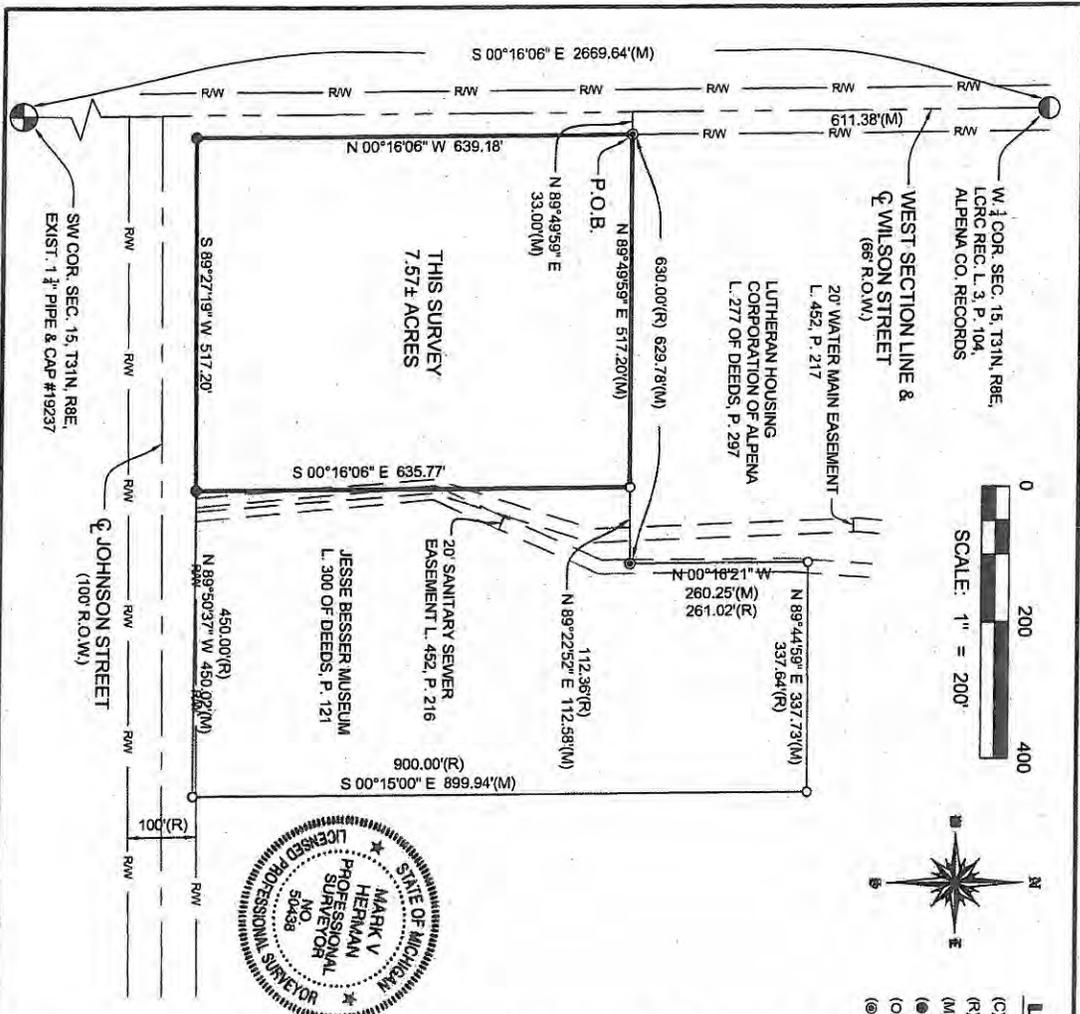
File Number: 52517

Situated in the City of Alpena, Alpena County, State of Michigan

Parcel described in Certificate of Survey by Huron Engineering & Surveying, Inc., W.O. No. 17.138, dated 12/07/2017, recorded 01/11/2018 in Liber 4 of Surveys, page 96 and described as:

A PARCEL OF LAND IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 15, T31N, R8E, CITY OF ALPENA, ALPENA COUNTY, MICHIGAN BEING DESCRIBED AS FOLLOWS; COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 15; THENCE S 00°16'06" E 611.38 FEET ALONG THE WEST LINE OF SAID SECTION 15 AND THE CENTERLINE OF WILSON STREET; THENCE N 89°49'59" E 33.00 FEET TO THE EASTERLY RIGHT OF WAY LINE OF WILSON STREET AND THE POINT OF BEGINNING; THENCE CONTINUING N 89°49'59" E 517.20 FEET ALONG THE SOUTH LINE OF A PARCEL AS DESCRIBED IN LIBER 277 OF DEEDS, PAGE 297, ALPENA COUNTY RECORDS; THENCE S 00°16'06" E 635.77 FEET ALONG THE WEST LINE OF A PARCEL AS DESCRIBED IN LIBER 300 OF DEEDS, PAGE 121, ALPENA COUNTY RECORDS, TO THE NORTHERLY RIGHT OF WAY LINE OF JOHNSON STREET; THENCE S 89°27'19" W 517.20 FEET ALONG THE NORTHERLY RIGHT OF WAY LINE OF JOHNSON STREET TO THE EASTERLY RIGHT OF WAY LINE OF WILSON STREET; THENCE N 00°16'06" W 639.18 FEET ALONG THE EASTERLY RIGHT OF WAY LINE OF WILSON STREET BACK TO THE POINT OF BEGINNING. ALSO BEING A PART OF BLOCKS 5 & 6 OF ALPENA MOTOR CAR COMPANIES ADDITION TO THE CITY OF ALPENA, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 2 OF PLATS, PAGE 27. SUBJECT TO ANY PART THEREOF THAT MAY BE USED FOR ROAD RIGHT OF WAY PURPOSES.

Initials: \_\_\_\_\_



**LEGEND**

- (C) = Calculated dimension
- (R) = Record dimension
- (M) = Measured dimension
- (⊕) = 12" bar and cap set in this survey.
- (⊙) = 12" bar and cap found in this survey.
- (⊖) = pipe and cap found in this survey.

**BEARING BASIS:**  
 Bearings and this survey are based upon the Michigan State Plane Coordinate System, Central Zone on NAD83 utilizing the MDOT CORS. Also based upon a previous un-recorded survey dated 02-28-1992 by R.S. Scott Associates.

**SURVEY PURPOSE:**  
 Mark the corners of & create a description for the remaining Alpena Community College Parcel in the NW¼ of the SW¼ of Section 15, T31N, R9E being bounded by Luther Manor, Jesse Besser Museum, Wilson Street and Johnson Street.

**PROPRIETOR, PLEASE NOTE:**  
 If this survey was made for the purpose of describing the parcel for conveyance of title, you are required by the above Acts to furnish a certified copy of this document and to record the same with the Register of Deeds at the time of recording of the conveyance of title.

**SURVEYOR'S CERTIFICATE**  
 I, Mark V. Herman, a Licensed Professional Surveyor in the State of Michigan, HEREBY CERTIFY that I have surveyed the parcel(s) of land described hereon; that said plat is a true representation of the survey as performed by me, and that there are no encroachments other than as shown hereon; that said survey was performed with an error of closure no greater than 1 in 5000; and that I have fully complied with the requirements on Section No. 3, Ad No. 132, P.A. 1970 as amended.

*Mark V. Herman*  
 Licensed Professional Surveyor No. 50438

Survey for: Alpena Community College  
 Address: 665 Johnson Street  
 Alpena, MI 49707  
 At Request of: Don McInnes, President  
 Project No.: 17.138 Date: 12/07/2017

**SHEET 1 OF 2**

**CERTIFICATE OF SURVEY**

**HURON**  
 ENGINEERING & SURVEYING, INC.  
 3205 US-23 SOUTH  
 ALPENA, MI 49707  
 PH: (989) 366-6375

**DESCRIPTION FOR THIS SURVEY:**

A PARCEL OF LAND IN THE NORTHWEST 1/4 OF SECTION 15, T31N, R8E, CITY OF ALPENA, ALPENA COUNTY, MICHIGAN BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 15; THENCE S 00°16'06" E 611.38 FEET ALONG THE WEST LINE OF SAID SECTION 15 AND THE CENTERLINE OF WILSON STREET; THENCE N 89°49'59" E 33.00 FEET TO THE EASTERLY RIGHT OF WAY LINE OF WILSON STREET AND THE POINT OF BEGINNING; THENCE CONTINUING N 89°49'59" E 517.20 FEET ALONG THE SOUTH LINE OF A PARCEL AS DESCRIBED IN LIBER 277 OF DEEDS, PAGE 297, ALPENA COUNTY RECORDS; THENCE S 00°16'06" E 635.77 FEET ALONG THE WEST LINE OF A PARCEL AS DESCRIBED IN LIBER 300 OF DEEDS, PAGE 121, ALPENA COUNTY RECORDS; TO THE NORTHERLY RIGHT OF WAY LINE OF JOHNSON STREET; THENCE S 89°27'19" W 517.20 FEET ALONG THE NORTHERLY RIGHT OF WAY LINE OF JOHNSON STREET TO THE EASTERLY RIGHT OF WAY LINE OF WILSON STREET; THENCE N 00°16'06" W 639.18 FEET ALONG THE EASTERLY RIGHT OF WAY LINE OF WILSON STREET BACK TO THE POINT OF BEGINNING; ALSO BEING A PART OF BLOCKS 5 & 6 OF ALPENA MOTOR CAR COMPANIES ADDITION TO THE CITY OF ALPENA, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 2 OF PLATS, PAGE 27, CONTAINING 7.57 ACRES, MORE OR LESS, BEING SUBJECT TO EASEMENTS, RESERVATIONS AND RESTRICTIONS OF RECORD, IF ANY.

**CORNER REFERENCES:**

W 1/4 Cor. Sec. 15, T31N, R8E,  
 EXIST. 1/2" REBAR IN ROAD  
 LCRC Rec. L. 3, P. 141  
 S 87° E TOP CENTER OF FIRE HYDRANT 27.13'  
 S 82° E POWER POLE 32.55'  
 S 49° E POWER POLE 26.56'  
 WEST CONC MON 33.00'

SW Cor. Sec. 15, T31N, R8E,  
 EXIST. 1 1/2" PIPE & CAP #19237  
 S 33° W 8" SPRUCE 20.09'  
 N 20° E 10" SPRUCE 18.27'  
 N 70° E 12" SPRUCE 50.56'  
 S 81° E 12" SPRUCE 54.99'

**SURVEYOR'S CERTIFICATE**

I, Mark V. Herman, a Licensed Professional Surveyor in the State of Michigan, HEREBY CERTIFY that I have surveyed the parcel(s) of land described hereon; that said plat is a true representation of the survey as performed by me, and that there are no encroachments other than as shown hereon; that said survey was performed with an error of closure no greater than 1 in 5000; and that I have fully complied with the requirements on Section No. 3, Act No. 132, P.A. 1970 as amended.

*Mark V. Herman*  
 Licensed Professional Surveyor No. 50438



**PROPRIETOR, PLEASE NOTE:**

If this survey was made for the purpose of describing the parcel for conveyance of title, you are required by the above Acts to furnish a certified copy of this document and to record the same with the Register of Deeds at the time of recording of the conveyance of title.

Survey for: Alpena Community College  
 Address: 665 Johnson Street  
Alpena, MI 49707  
 At Request of: Don Macdaster, President  
 Project No.: 17.138 Date: 12/07/2017

**SHEET 2 of 2**  
 CERTIFICATE OF SURVEY

**HURON**  
 ENGINEERING & SURVEYING, INC.  
 3205 US-23 SOUTH  
 ALPENA, MI 49707  
 PH: (989) 356-6375

# Memorandum



**To:** Mayor Waligora and Municipal Council  
**From:** Anna Soik, City Clerk/Treasurer/Finance Director AS  
**Date:** May 15, 2019  
**Re:** Changes to Preliminary Budget

---

The preliminary budget for 2019-20 was presented to Council on May 6, 2019. The only change to the preliminary budget was the addition of the bridge insurance. The amount of \$44,100 was added to revenue account 202-000-546.100 which is State Grants – Trunkline. An expenditure for the same amount was added to account 202-452-784.102 which is Material/Contract – Bridges. This change had zero net effect to the anticipated deficit for fiscal year 2019-20.

Regarding the fringe benefits in the street funds discussed at the last Council meeting, we did not have enough time to dedicate to a further analysis. It was decided to proceed with the preliminary budget as proposed and investigate further in the next few months. Budget amendments will be made in the next fiscal year, if needed.

The water and sewer rates as proposed by the City Engineer reflect a 2.9% increase from the current fiscal year.

The City operating millage to be levied for tax year 2019 will be 16.1066. Also, to be levied are 0.645 mills for Dial-A-Ride operations and 1.9858 mills for the DDA No. 5.

Attached are the sheets from the preliminary budget showing the changes.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>MAJOR STREET FUND</b>					
<b>REVENUES</b>					
202-000-545.000	STATE GRTS - MISC	305,944	151,631	77,000	77,000
202-000-546.000	STATE GRTS - GAS & WGT TX	900,179	928,000	1,018,659	1,121,401
202-000-546.100	STATE GRTS - TRUNKLINE	136,574	105,074	149,176	106,896
202-000-665.000	INVESTMENT INCOME	1,186	2,200	1,200	1,200
202-000-677.000	MISCELLANEOUS	663	7,000	800	800
202-000-699.000	FR GENERAL FUND	0	0	0	0
202-000-699-001	FR DDA FUND #2	0	0	0	0
202-000-699.010	FR BROWNFIELD AUTHORITY	34,170	4,728	0	0
202-000-699.011	FR TREE/PARK IMPROVEMENTS	0	15,000	0	0
<b>TOTAL REVENUES</b>		<b>1,378,716</b>	<b>1,213,633</b>	<b>1,246,835</b>	<b>1,307,297</b>
<b>EXPENDITURES</b>					
<b>ADMIN</b>					
202-450-701.000	SALARIES & WAGES	26,673	25,000	27,355	27,204
202-450-705.000	FRINGES	17,606	16,400	16,750	16,750
202-450-705.050	RETIREE HEALTH CARE-OPEB	475	1,455	1,933	2,254
202-450-705.097	HSA CONTRIBUTION	0	992	1,105	1,100
202-450-705.100	HEALTH INSURANCE	0	4,165	4,603	5,007
202-450-705.200	DENTAL INSURANCE	0	371	410	419
202-450-705.300	LIFE INSURANCE	0	46	44	45
202-450-705.400	FICA	1,874	1,536	2,113	2,155
202-450-705.500	RETIREMENT	0	4,003	4,317	4,576
202-450-705.550	RETIREMENT - DEF CONT	0	440	540	560
202-450-705.900	LONG TERM DISABILITY	0	130	114	116
202-450-731.000	DEFERRED COMP CITY CONTRI	0	0	869	961
202-450-808.000	PROF & CONTRACTUAL	16,481	19,838	20,000	20,000
202-450-841.002	CHARGES - COMPUTER ADMIN	479	525	541	557
202-450-943.000	EQUIPMENT RENT	913	578	900	900
<b>TOTAL ADMIN</b>		<b>64,501</b>	<b>75,479</b>	<b>81,594</b>	<b>82,604</b>
<b>CONSTRUCTION</b>					
202-451-701.101	SAL & WAGES - STREETS	1,252	8,000	8,000	8,000
202-451-701.102	SAL & WAGES - BRIDGES	0	100	100	100
202-451-705.050	RETIREE HEALTH CARE-OPEB	0	0	560	640
202-451-705.101	FRINGES - STREETS	1,141	6,400	6,400	6,400
202-451-705.102	FRINGES - BRIDGES	0	400	400	400
202-451-782.000	MAT/CONT - STREETS	38,432	416,650	545,000	363,500
202-451-782.100	MAT/CONT - BRIDGES	0	0	1,000	6,500
202-451-782.200	MAT/CONT - TRAF CONTROL	0	0	1,000	1,000
202-451-783.202	CONT - MDOT	37,053	305,000	0	310,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
202-451-943.101	EQUIP RENT - STREETS	9	0	0	0
205-451-972.001	CAPITAL OUTLAY	184,913	0	0	0
<b>TOTAL CONSTRUCTION</b>		<b>262,800</b>	<b>736,550</b>	<b>562,460</b>	<b>696,540</b>
<b>MAINTENANCE</b>					
202-452-701.101	SAL & WAGES - STREETS	64,677	65,000	66,300	67,626
202-452-701.102	SAL & WAGES - BRIDGES	7,095	8,000	10,000	10,000
202-452-701.103	SAL & WAGES - TRAFF CONT	3,757	2,600	3,000	3,000
202-452-701.104	SAL & WAGES - SNOW & ICE	31,993	32,000	26,000	27,300
202-452-705.050	RETIREE HEALTH CARE-OPEB	0	0	7,456	8,733
202-452-705.097	HSA CONTRIBUTION	0	1,050	1,200	1,200
202-452-705.100	HEALTH INSURANCE	0	3,891	4,640	5,104
202-452-705.101	FRINGES - STREETS	24,852	25,000	28,000	28,000
202-452-705.102	FRINGES - BRIDGES	4,684	4,500	5,000	5,000
202-452-705.103	FRINGES - TRAFFIC CONTROL	2,674	1,600	1,800	1,800
202-452-705.104	FRINGES - SNOW & ICE	22,495	23,300	18,980	19,929
202-452-705.200	DENTAL INSURANCE	0	439	495	510
202-452-705.300	LIFE INSURANCE	0	52	50	50
202-452-705.400	FICA	2,156	2,196	2,239	2,500
202-452-705.500	RETIREMENT	0	5,843	6,194	8,498
202-452-705.900	LONG TERM DISABILITY	0	136	132	136
202-452-731.000	DEFERRED COMP CITY CONTRI	0	0	1,212	1,237
202-452-784.101	MAT/CONT - STREETS	22,564	32,000	27,000	40,000
202-452-784.102	MAT/CONT - BRIDGES	9,082	34,600	54,600	4,000
202-452-784.103	MAT/CONT - TRAF CONTROL	57,256	53,000	40,000	53,000
202-452-784.104	MAT/CONT - SNOW & ICE	64,266	65,000	50,000	50,000
202-452-943.101	EQUIP RENT - STREETS	71,339	65,000	70,000	70,000
202-452-943.102	EQUIP RENT - BRIDGES	3,700	3,700	3,700	3,700
202-452-943.103	EQUIP RENT - TRAF CONTROL	33	500	500	500
202-452-943.104	EQUIP RENT - SNOW & ICE	76,587	74,500	65,000	65,000
<b>TOTAL MAINTENANCE</b>		<b>469,210</b>	<b>503,907</b>	<b>492,498</b>	<b>476,823</b>
<b>TRUNKLINE</b>					
202-453-701.000	SALARIES & WAGES	18,163	15,600	13,100	13,500
202-453-705.000	FRINGES	12,404	11,390	10,200	10,400
202-453-705.055	RETIREE HEALTH CARE-OPEB	0	0	917	1,080
202-453-705.097	HSA CONTRIBUTION	0	150	150	150
202-453-705.100	HEALTH INSURANCE	0	465	487	535
202-453-705.300	LIFE INSURANCE	0	5	3	3
202-453-705.400	FICA	0	135	140	145
202-453-705.550	RETIREMENT - DEF CONT	0	67	71	74
202-453-705.900	LONG TERM DISABILITY	0	10	8	9
202-453-786.000	MAT/CONTRACTS	53,601	45,000	45,000	46,000



*PRELIMINARY  
ANNUAL BUDGET  
2019-2020*

## TABLE OF CONTENTS

	<u>Page No.</u>
<i>INTRODUCTORY SECTION</i>	
City Officials & Department Heads .....	1
Letter of Submittal .....	2
Vision Statement and Goals .....	8
Notice of Public Hearing .....	22
Budget Adoption Resolution .....	23
Appropriations Resolution .....	24
General Fund Graphs.....	29
Assessed and Taxable Values .....	31
Millage Reduction Fraction Estimated Calculation.....	32
Historical Millage Tax Rates Levied.....	34
Taxable Value History .....	35
Top 10 Taxpayers .....	36
Summary of Assessment Roll .....	37
History of Poverty Exemptions .....	38
History of Foreclosures .....	39
Water and Sewer Disposal System .....	40
City Organizational Chart .....	44
Administrative Salaries.....	45
City Council Compensation .....	46
Employee Wages by Department.....	47
 <i>FUNDS</i>	
General Fund Budget Summary.....	49
General Fund	
City Hall.....	52
Information Technology Department.....	54
Building Authority .....	56
Cemetery.....	57
Police .....	59
Fire/EMS .....	61
Public Works .....	65
Light Department.....	67
Parks and Recreation .....	69
Other Financing Uses.....	71
Major Street Fund .....	72
Local Street Fund.....	76
Marina Fund.....	79
Tree/Park Improvement Fund.....	81
Downtown Development Authority.....	82
Authority for Brownfield Redevelopment.....	86
Building Inspection .....	88
Budget Stabilization Fund .....	90

Page No.

Building Authority Debt Fund .....	92
Capital Improvement Fund .....	94
Brownfield Capital Projects .....	96
Sewage Fund .....	99
Water Fund .....	103
Brownfield Remediation Revolving Fund .....	108
Equipment Fund .....	110
DPW Construction Fund .....	110
Public Safety Facility Construction Fund .....	111

*GRANTS*

Grants Summary .....	112
2018 Grants .....	114
2017 Grants .....	116
2016 Grants .....	119
2015 Grants .....	121
2014 Grants .....	124

*FEES*

Comprehensive Fee Schedule .....	126
----------------------------------	-----

*CAPITAL IMPROVEMENT PLAN*

**CITY OFFICIALS**

Legislative

Mayor.....Matthew J. Waligora  
Mayor Pro Tem .....Cindy L. Johnson  
Member.....Susan R. Nielsen  
Member.....Michael T. Nowak  
Member.....Amber N. Hess

Council Appointees

City Manager .....Greg E. Sundin  
City Clerk/Treasurer/Finance Director .....Anna M. Soik  
City Attorney .....William A. Pfeifer  
City Assessor.....Berg Assessing & Consulting, Inc.

**DEPARTMENT HEADS**

City Engineer .....Rich O. Sullenger  
Police Chief .....Joel W. Jett  
Fire Chief .....William J. Forbush  
City Clerk/Treasurer/Finance Director .....Anna M. Soik  
Planning and Development Director.....Adam E. Poll  
City Assessor.....Vacant  
City Building Official .....Donald H. Gilmet

May 6, 2019

To the Honorable Mayor and  
Members of the Municipal Council

Council Members:

Under the provisions of Chapter 10 of the Charter of the City of Alpena, the City Budget for the 2019-20 fiscal year is hereby submitted to the Municipal Council.

The budget proposes a fund balance of \$2,216,698 at the end of the budget year, June 30, 2020. The unassigned fund balance represents 20.2% of total General Fund expenses and other financing uses. This percentage provides the City with a reasonable surplus in the event of unforeseen expenses or reductions in revenues. This is consistent with adopted Council policy requiring a 10% minimum fund balance but exceeds the 20% maximum. Council has approved a higher fund balance until the personal property tax revenue reimbursement from the State is clarified. The City depends largely on its three major sources of revenues: property taxes, emergency medical services, and state revenue sharing.

Improvements to City buildings continue as funding allows, with steady progress being made. In fiscal year 2018-19, a new air handler and control system were installed in City Hall. New air conditioning was also installed as the units were leaking, testing and balancing of the new air handler and heating system will be completed in 2019-20, which will increase efficiency and employee comfort at City Hall. A fire alarm system along with video and security will be installed in 2019-20 at City Hall. At the Public Safety Facility, a door was replaced with more door replacements to follow in 2019-20. Testing and balancing of the air handler will also be completed in 2019-20. New LED lighting at the Public Safety Facility will be addressed which will reduce energy dependency, lamp replacement and excess heat. The snow retention system for the Police parking canopy was completed. Two, new, high-efficiency air handlers were installed in 2018-19 at the Wastewater Treatment Plant as the previous ones were fatigued and worn out due to the environment in which they function. The balance of the siding was completed at the cemetery garage in 2018-19. The Department of Public Works facility received a new snow retention system on the northwest side of the office roof. The system helped with snow and ice buildup that was a potential hazard over the years and resulted in the area being closed off for employee safety.

The 2019-20 budget is proposed to fund some, but not all, of the projects from the final Capital Improvement Plan (CIP). The following CIP projects were reviewed and revised where necessary from the CIP process to the budget process:

	<u>2019-20 Final CIP</u>	<u>2019-20 Budget</u>
<u>CITY HALL</u>		
Interior Rehab.	10,000	0
Identification Entry System	23,000	0
Test and Balance HVAC	7,000	0
Security & Fire System	<u>0</u>	<u>40,000</u>
TOTAL	40,000	40,000

Public Safety Facility

Balance Air & Water	24,000	24,000
Variable Frequency Drive Pump	32,000	0
Light Fixtures Replacement	0	19,000
Entry Doors	9,000	0
Kitchen Cabinets	15,000	0
TOTAL	<u>80,000</u>	<u>43,000</u>

I.T.

“Wired City” Infrastructure Upgrades	5,000	2,000
“Wireless City” Infrastructure Upgrades	2,000	2,000
Fire Records Management System	4,000	4,000
Fire Department Ruggedized Laptop	0	4,000
Workstations – Remainder Since Last Cycle	12,000	0
Network Servers and Software	10,000	0
Police-Mobile Data Terminals	5,000	2,000
Police In-Car Video Systems	12,500	6,250
Police Body-Worn Cameras	3,000	0
Time Management Software	20,000	0
PSF-DVR and Security Cameras	5,000	0
Network Infrastructure Upgrades	3,000	3,000
Security Cameras	2,000	2,000
New Technology	0	3,000
PC Replacement	0	12,000
Laptops for Elections	0	4,000
Fire-Mobile Data Terminals	8,000	0
Server and Software for Virtualization	0	7,000
New Technology/Complimentary Systems	<u>5,000</u>	<u>0</u>
TOTAL	<u>96,500</u>	<u>51,250</u>

POLICE

Police Vehicle Replacement	93,500	45,000
Mobile 800 Radios for Patrol Vehicles	9,800	4,500
Taser Purchase	3,000	0
Radar Units	0	0
Body Armor Replacement	<u>19,000</u>	<u>0</u>
TOTAL	<u>125,300</u>	<u>49,500</u>

FIRE/EMS

SCBA and Cylinders	196,000	80,000
Hose and Nozzle/Valve Replacement	6,000	6,000
Turnout gear washer/extractor	0	0
Ambulance Loading Safety Systems	40,000	0
Power Cot and Load System	0	0
IV Pumps	<u>5,000</u>	<u>5,000</u>
TOTAL	<u>247,000</u>	<u>91,000</u>

LIGHTS

M-32 Roadside Park Lighting	60,000	0
Long Rapids Road Lighting	0	0
City Wide Lighting Energy Efficiency Improvements	45,000	45,000
Lighting Upgrades-Pedestrian	15,000	0
Lighting Upgrades-Street Lighting	25,000	0
TOTAL	145,000	45,000

PUBLIC WORKS

Downtown Bike Parking Facility	10,000	10,000
Christmas Decoration Replacement	4,000	4,000
Sidewalk Replacement/New Construction	0	28,000
Parking Lot Improvements – Lot #8 Carter Street	100,000	0
TOTAL	114,000	42,000

CEMETERY

Road Resurfacing	10,000	0
Cemetery Building Renovations	80,000	20,000
Cemetery Fence Replacement	50,000	50,000
Evergreen Cemetery Irrigation Pump Replacement	0	0
Tree Planting Program	0	0
TOTAL	140,000	70,000

PARKS AND RECREATION

New and Replacement Equipment	10,000	0
Tree Planting Program	8,000	0
Public Restroom Improvements	290,000	0
Adopt-A-Park Improvements	5,000	5,000
Bi-Path Resurfacing	15,000	15,000
Land Acquisition Fund	75,000	0
River Center	50,000	0
Starlite Beach Playground Equipment	0	10,000
Island Park	0	5,000
TOTAL	453,000	35,000

PLANNING

Economic Development Marketing Program	25,000	5,000
City Recreation Plan Update	6,500	0
Public Art	5,000	5,000
Comprehensive Plan Update	7,500	2,000
TOTAL	44,000	12,000

DOWNTOWN DEVELOPMENT AUTHORITY

Downtown Façade Grants	20,000	20,000
Economic Development Fund	10,000	10,000
Cap-Land Improvements	0	45,000
Parking Management/Wayfinding	0	0
Replace Christmas Decorations	10,000	0
Place Making	0	0
Downtown Alleyway Improvements	20,000	0
Public Art/Place-Making	15,000	0

Streetscapes	15,000	0
TOTAL	90,000	75,000
 <u>MAJOR STREET</u>		
Sidewalk Railroad Crossing Improvements	10,000	0
Eleventh Ave/Park Street Intersection Reconstruction	125,000	125,000
Capital Preventative Maintenance	55,000	55,000
Tree Planting Program	15,000	0
Brick Paver Replacement	24,000	0
Bike Path Sign Replacement/Upgrade	3,000	0
Wilson Street	0	200,000
First Avenue Resurfacing	0	165,000
TOTAL	232,000	545,000
 <u>LOCAL STREET</u>		
Capital Preventative Maintenance	35,000	50,000
Thin Overlay and Resurfacing Project	75,000	75,000
Tree Planting Program	10,000	10,000
Taylor Street Improvements	175,000	0
Ontario Street Improvements	150,000	150,000
High-Use Alley Paving	0	0
Bike Path Sign Replacement/Upgrade	3,000	0
Merchant Street Construction	0	20,000
Paxton Spur Development	0	30,000
TOTAL	448,000	335,000
 <u>MARINA</u>		
Marina UST Cleanup	85,000	25,000
Boat Hoist Well Concrete Replacement	27,000	27,000
Marina Floating Docks	15,000	0
Dock Repair	5,000	0
Parking Lot Sealing – Lot #12	42,000	0
Marina Building Façade Improvements	20,000	0
TOTAL	194,000	52,000
 <u>SEWER</u>		
Safety Hazard Abatement	10,000	10,000
Asbestos Removal	5,000	10,000
RAS Pump Replacement	25,000	25,000
Raw Sludge Pump Replacement	0	60,000
Piston Pump Replacement	0	35,000
Truck Loading Station Grinder	40,000	0
Tanker Trailer Replacement	75,000	0
New Sewer Services	0	10,000
Replace Sewer Services	0	35,000
Maple Street Sanitary Sewer Improvements	250,000	250,000
Sewer Flow Meters	250,000	250,000
Oliver Street Improvements	240,000	240,000
Sanitary Sewer Spot Repairs	15,000	15,000
Ripley Street Sanitary Upgrades	131,000	0

Ford Avenue Sewer Replacement	275,000	0
Lift Station Alarms	70,000	70,000
Merchant Street Sewer Replacement	<u>85,000</u>	<u>85,000</u>
TOTAL	1,471,000	1,095,000

WATER

Maple Street Water Improvements	250,000	250,000
Park Place Water Main Replacement	195,000	0
Eleventh Ave/Park Street Intersection Water Main Replacement	35,000	35,000
Metering Upgrades – Alpena Township Connection Points	290,000	305,000
Water Infrastructure Security – Water Towers/Pump Station	15,000	0
Wilson Street Water Improvements	120,000	75,000
Oliver Street Improvements	360,000	360,000
Merchant Street Water Replacement	105,000	125,000
Intake Crib Rebuild	100,000	100,000
Water Production Plant Elevator Rebuild	110,000	0
Safety Hazard Abatement	10,000	10,000
Structural – Mechanical Upgrades	10,000	10,000
Asbestos Abatement	10,000	10,000
Filtration Control Replacement	0	100,000
Chlorine Piping Replacement	25,000	25,000
Water Infrastructure Security – Water Plant	10,000	10,000
Lab Equipment and Instrumentation	5,000	5,000
Sodium Hypochlorite Bulk Storage Tank Replacement	85,000	0
SCADA System – Water Production Plant	0	165,000
High Service Emergency Flooding System	15,000	15,000
Bulk Alum Storage Tank Replacement	85,000	0
Lab Equipment – New Lab Chlorine Amperometric Titrator	4,000	4,000
Source Water Protection	<u>5,000</u>	<u>5,000</u>
TOTAL	1,844,000	1,609,000

EQUIPMENT

Replace (2) ¾ Ton 4WD Pickups w/ Plows	80,000	80,000
Small Trailers (2)	5,000	0
Single Axle Truck w/ Box & Spreader #45	<u>65,000</u>	<u>0</u>
TOTAL	150,000	80,000

**GRAND TOTAL** **\$5,913,800** **\$4,269,750**

The 2019-20 budget reflects the continued effort to maintain as many services as possible and accomplish some capital projects in an environment of decreasing revenue and increasing operating and employee benefit costs.

Healthcare and pensions are the most costly employee benefits in the budget. Effort has been put into reducing healthcare costs, which includes a 20% cost-sharing by the employees. The City's contribution to the pension program increased from \$847,999 in 2018-19 to \$942,781 in 2019-20. The system has gone from a funding level of 136.2% in 2001 to 79.2% as of December 2018.

The largest source of revenue for the City comes from property taxes. The City's total taxable value increased from \$239,773,284 in 2018 to \$243,215,587 in 2019; an increase of 1.46%. The 2019-20 budget includes a tax rate for General Fund operations of 16.1066 mills, which is the same as last year. The tax rate for Dial-A-Ride Transportation (DART) remains constant at 0.645 mills, and the DDA's millage remains constant at 1.9858. The City currently has no debt millage. There is still uncertainty about reimbursements from the State for the loss of personal property taxes.

The Fire/EMS Department has increased revenues through new programs and services such as the long-distance transfer of critical care patients. The agreement with the Presque Isle Township Fire Department has been renewed for an additional year which will generate \$35,000 of revenue.

The State revenue sharing is the third largest revenue source and brought in \$1.22 million in 2017-18. For comparison, the City received \$1.75 million in 2002.

Respectfully Submitted,

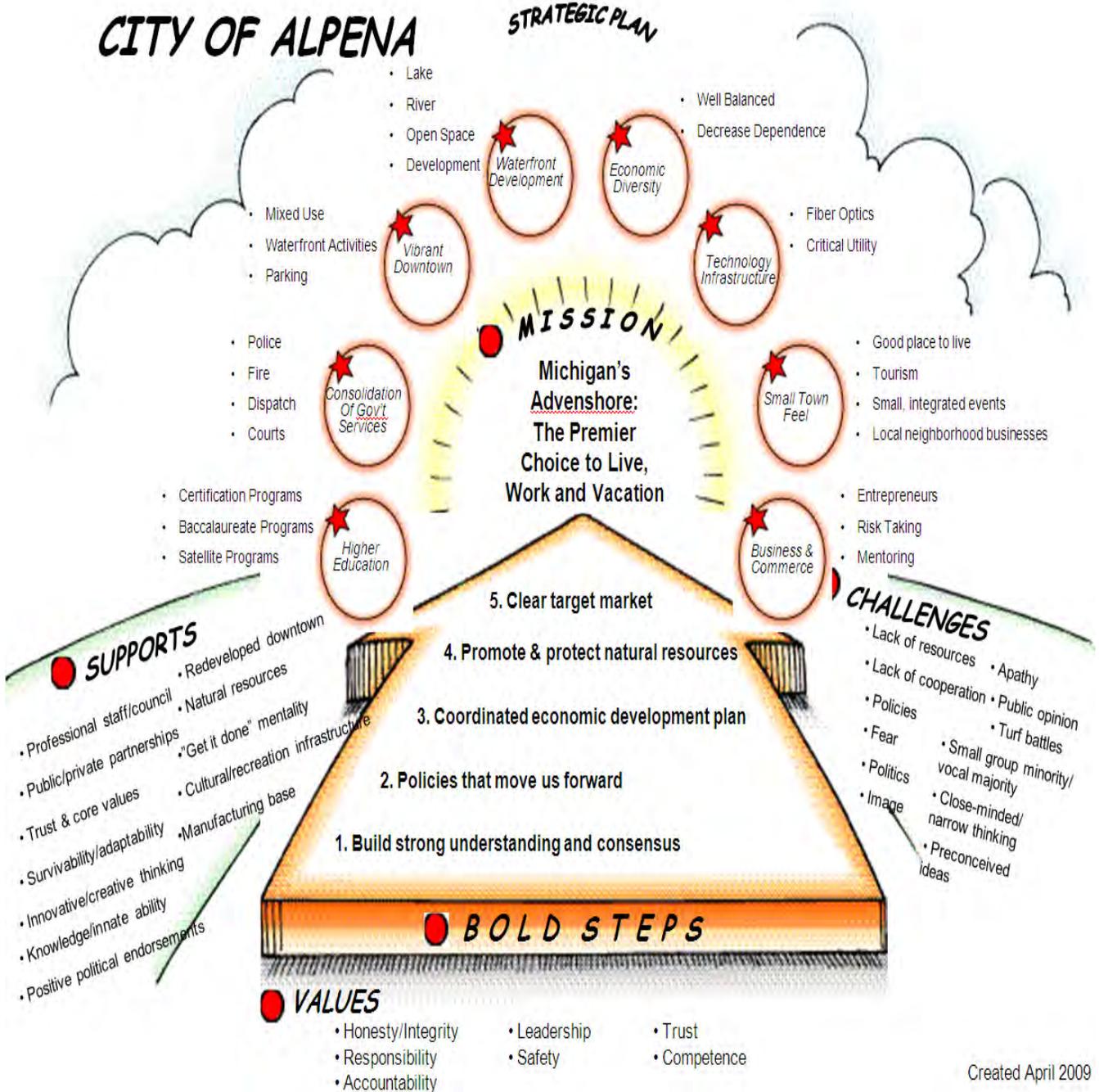
---

Greg E. Sundin  
City Manager

---

Anna Soik  
City Clerk/Treasurer/Finance Director

# CITY OF ALPENA



# City of Alpena

CREATING THE FUTURE

## EXECUTIVE SUMMARY

The City Council of Alpena met on April 18 and 25, 2009 to develop a vision for the City, identify the values that are important guiding principles for the City, and to develop a strategic plan identifying key priorities for the City for the next three to five years. Several community members also participated in the April 18 meeting.

The group identified 21 key strategies for achieving the vision. After a rigorous prioritization process, five strategies were selected as critical areas for focus in the next three to five years.

- Build strong understanding of and consensus for what is happening in Alpena
- Ensure that policies support the vision and move Alpena forward (ordinances, charter, etc.)
- Promote and protect natural resources
- Establish a coordinated economic development plan & strategy
- Identify a clear target market (who we are – tourism, manufacturing, seniors, other)

Participants also identified six strategies that are important to continue to perform well. As foundational strategies, these are critical to maintain.

- Strong essential services
- Strong infrastructure
- Adequate resources
- Identify all possible areas of funding
- Public and private partnerships
- Educated staff, board and council

## VALUES

Understanding an organization's values is important – because these represent the “non-negotiable” behaviors that will govern its activities and employees. Council members, staff, and community members identified seven important values for the City, defining them as shown below.

### Honesty and Integrity

We are transparent—always.

#### As Individuals ....

- We say what we mean and do what we say.
- We avoid hidden or personal agendas.
- We act in a selfless manner.

### **As a City ....**

- We encourage openness, through meetings, communication channels and discussions.
- We share the information we can, and trust others when they cannot share information.
- We say what we mean and do what we say.

## **Accountability**

We accept responsibility for our actions.

### **As individuals ...**

- We provide explanations, not excuses.
- We know who to direct others to.
- We are available and respectful of others.

### **As a City ...**

- We are open and transparent.
- We have clearly defined responsibilities for council and staff.
- We have a comprehensive plan and we live by our plan.

## **Responsibility**

We do the right things, in the right way, at the right time.

### **As individuals...**

- We model accountability.
- We demonstrate our commitment.
- We are proud of our accomplishments.

### **As a City...**

- We practice environmental stewardship.
- We are service oriented, with a strong referral and support network.
- We build inclusive and collaborative relationships.

## **Trust**

We have confidence that everyone involved will do the right thing.

### **As individuals...**

- We are willing to be open and vulnerable.
- We accept each other's actions without doubt.
- We are consistent in our actions.

### **As a City ...**

- We encourage an open door policy, with full disclosure whenever appropriate.
- We are transparent and share information freely with our community.
- We provide opportunities for public feedback through surveys, our newsletter, and our website.

## Safety

We protect our community and employees from harm.

### **As individuals ...**

- We provide funding for safety initiatives.
- We are knowledgeable about safety practices.
- We enforce safety laws, ordinances and regulations.

### **As a City ...**

- We educate the public about safety practices.
- We update our ordinances to encourage safe practices.
- We issue warnings and/or tickets when necessary to encourage safe practices.

## Leadership

We are willing to take responsibility for making things happen.

### **As individuals ...**

- We demonstrate strength of character.
- We have strong convictions.
- We are willing to be involved.

### **As a City ...**

- We cooperate with other governmental units.
- We demonstrate fiscal responsibility.
- We listen to the public and understand its needs.

## Competence

We have the ability (through training and experience) to do things well.

### **As individuals ...**

- We participate in ongoing, continuous education.
- We demonstrate a positive attitude toward learning.
- We are dedicated to performing tasks well.

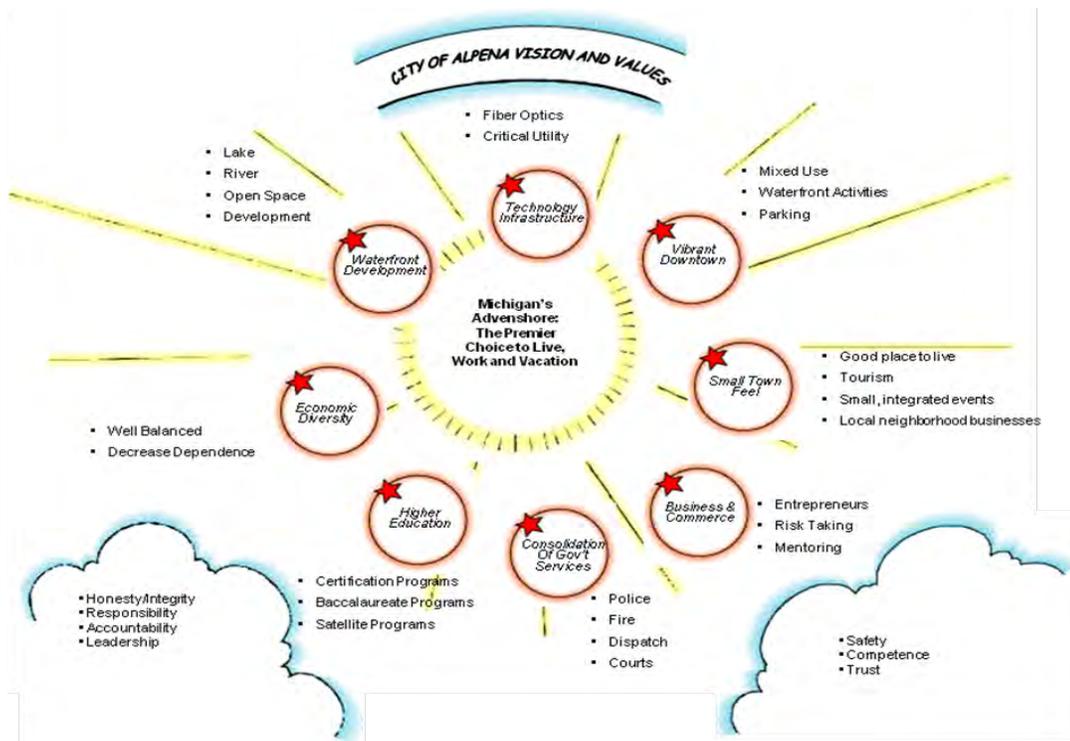
### **As a City ...**

- We budget for continuing education.
- We attend classes and seminars.
- We identify and hold each other to clear standards of performance.

## VISION

Understanding where an organization is going is a critical part of successful change. Council members, staff, and community members participated in a visioning exercise, which resulted in eight major themes that are important for the City in the future.

- Vibrant Downtown
- Small Town Feel
- Business & Commerce
- Consolidation of Government Services
- Higher Education
- Economic Diversity
- Waterfront Development
- Technology Infrastructure



## CREATING THE FUTURE

### Obstacles

Looking back from great success, what were the obstacles that had to be overcome to achieve the vision for the City of Alpena? Council members and staff identified the following key obstacles.

- Lack of \$/budget
- Lack of cooperation (internal & external)
- Community apathy
- Public Opinion
- Policies (lack of, limiting, too much)
- Turf battles (government and agencies)
- Lack of resources (time, staff, money)
- Fear (failure, unknown, ridicule, re-election)
- Small Group Minority/Vocal Majority
- Politics
- Close-Minded Narrow Thinking
- Image (self & external)
- Pre-conceived ideas
- Having to do more with less
- "No"
- Boundary constraints / lack of room
- Limited staff, time, burnout
- Lack of citizens taking ownership
- Disconnect between staff and elected officials
- "Alpena mentality" - not good enough

A discussion of the Obstacles allowed for clearing the air and served as a springboard for looking forward.

### Enablers

What are the things we have going for us now that can help us create the City that we want? Council members and staff focused on the question, "It's five years from now. You have had great success."

- What "enablers" were available that helped the City to achieve its great success?
- What resources did you take advantage of?

The group identified the following enablers.

- Professional staff & council
- Partnerships
  - Public
  - Private

- Built trust & core values
- Survival ability/adaptability
- Innovative & creative thinking
- Knowledge and innate ability
- Redeveloped downtown
- Natural resources
- Positive political endorsements
- "Get it done" mentality
- Cultural/recreational infrastructure
- Leadership
- Safety
- Manufacturing base
- Trust
- Volunteers/community spirit
- Technology
- Better service
- Cooperation amongst "powers that be"
- Grants

## *STRATEGIC PROFILE*

Having considered the obstacles to success and possible resources that could be employed to achieve the vision for the City, participants then considered possible strategies that could be implemented to achieve success.

After considering many possible strategies, participants identified 21 strategies for success.

- A. Educated staff, boards, council, etc. (training, workshops, abilities, skills)
- B. Built strong consensus and understanding for ideas (joint workshops, staff, council, community) - good communication with staff about what's happening
- C. Multiple opportunities for community involvement (solicited public input, listened with an open mind)
- D. Policies that support the vision and move us forward (ordinance, charters, etc.)
- E. Clear target market (who we are - tourism, manufacturing, other, seniors)
- F. Strong essential services (police, fire etc.)
- G. Strong infrastructure
- H. Great housing options (green/redeveloped/new)
- I. Great communication with state and federal legislators and agencies
- J. Partnerships - public and private (townships, county, MDOT, schools, service organizations, grants, etc.)
- K. Clear organizational priorities and goals
- L. Coordinated economic development plan & strategy
- M. Adequate resources - work together, committed to right things
- N. Marketed Alpena's assets
- O. Promoted and protected natural resources
- P. Found all available sources of funding (grants, private, public internal, external)

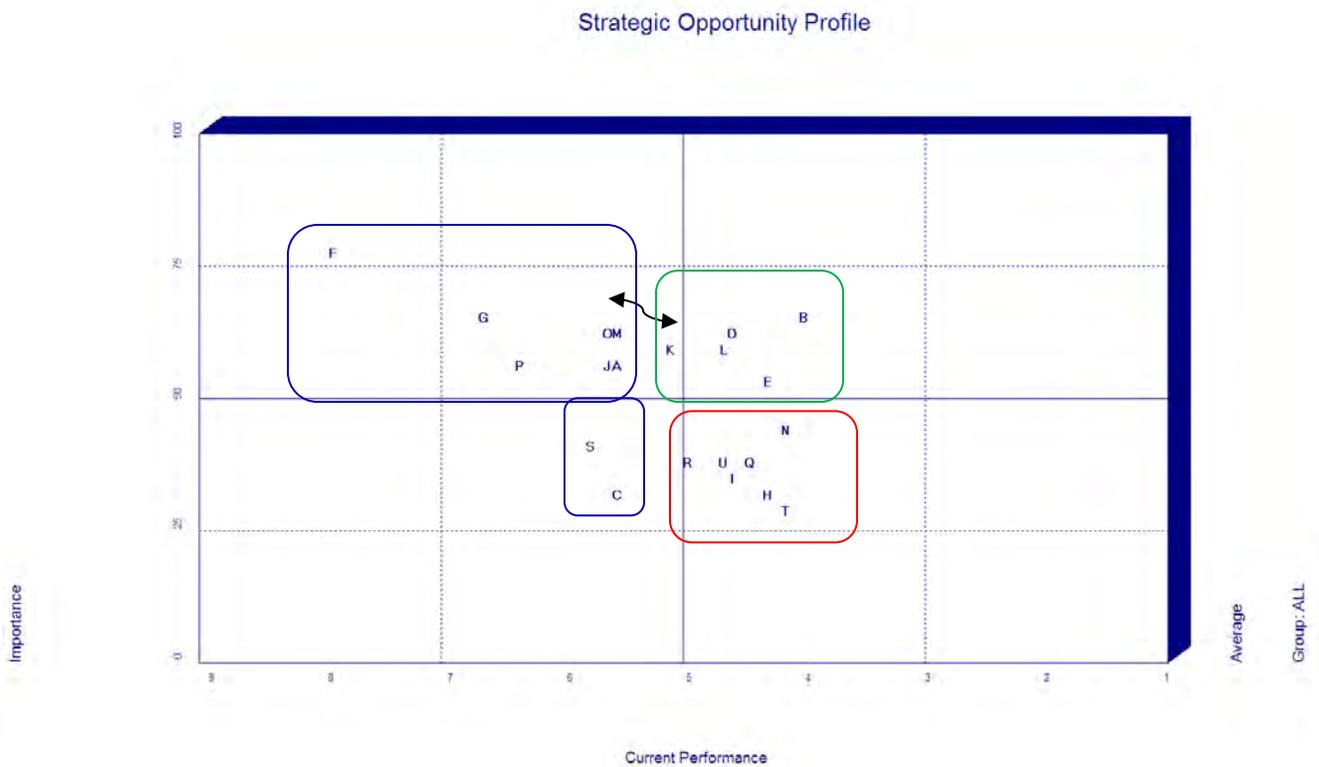
- Q. Consolidated government services
- R. Encouraged employees input and participation
- S. Communicate information to public effectively (use technology, etc.)
- T. Empower citizens to find their own solutions and work together
- U. Capitalize on Alpena's small town feel

### Strategic Rankings

The 21 strategies were ranked and plotted using Consensus™ technology. They were viewed from two perspectives.

1. Importance – Looking back from great success, having implemented all of these strategies, which were the most important in achieving the City's vision?
2. Current Performance – How well are you currently performing this strategy, as compared to where it needs to be?

The following chart is an opportunity profile displaying the results of the evaluation. Letters on the chart correspond with the letters shown in the list of strategies.



### Profile Interpretation

The items with the green rectangle around them are the most important strategies to be addressed first.

### High-Leverage Opportunities

Five strategies emerged as high-leverage opportunities (high importance, low performance). They are:

- Built strong consensus and understanding for ideas (B)
- Policies that support the vision and move us forward (D)
- Coordinated economic development plan & strategy (L)
- Clear target market (E)
- Promote & protect natural resources (O)\* (note: this was moved to high-leverage because there is a clear discrepancy between the council's and staff's perception as to current performance—see Appendix 1).

### Foundational Strategies

Nine additional strategies (in blue) were identified as foundational strategies that must be continued. These are strategies that are important to continue, as they are foundational to the success of the City.

- Strong essential services (F)
- Strong infrastructure (G)
- Found all available sources of funding (P)
- Adequate resources (M)
- Public and private partnerships (J)
- Educated staff, board, and council (A)
- Clear organizational goals and objectives (K)\* (moved to foundational based on discussion and consensus that action planning on the high-leverage opportunities would address performance issues on this strategy).
- Communicate information to public effectively (S)
- Multiple opportunities for community involvement (C)

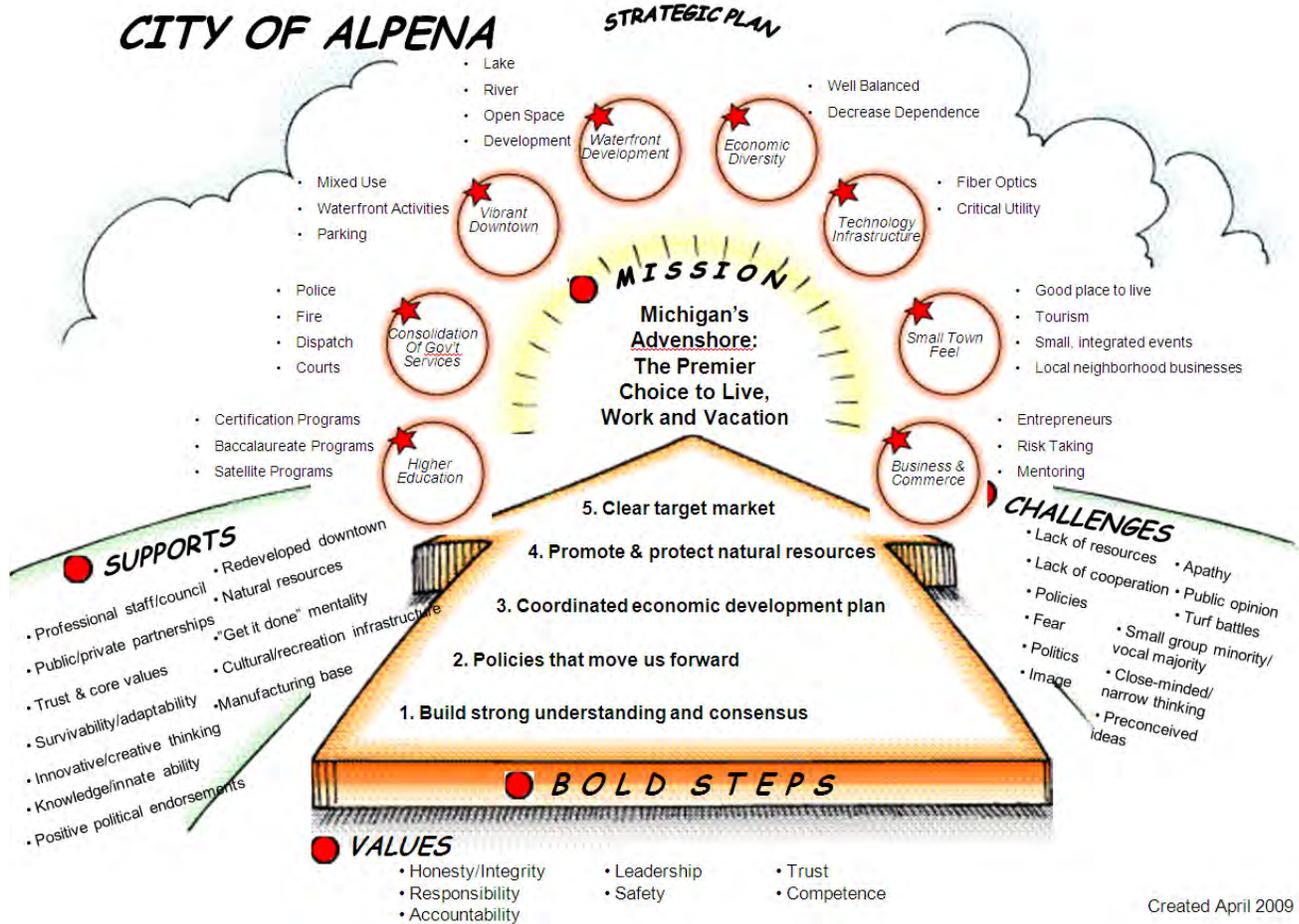
### Mid-Term Opportunities (24-36 months)

Seven additional strategies (in red) were identified as mid-term opportunities that should be explored. While these will take slightly longer to implement, research should be started soon. As performance improves on the high-leverage opportunities, these strategies are likely to increase in importance.

- Marketed Alpena's assets (N)
- Encouraged employees' input and participation (R)
- Capitalize on Alpena's small town feel (U)
- Consolidated government services (Q)
- Great communication with state and federal officials and agencies (I)
- Great housing options (H)
- Empower citizens to find their own solutions and work together. (T)

# FIVE BOLD STEPS

When all of the activities from the strategic planning meetings are combined, the result was the following drawing that represents the vision and plan for the City.



Created April 2009

## ACTION PLANS

Action plans were created for the five high-leverage strategies. These plans will need to be updated on a regular basis as progress takes place.

### Build Strong Understanding and Consensus

<b>WHO:</b>	Staff ↔ City Council
<b>What:</b>	Face to face meetings between council and staff
<b>When:</b>	Semi-annually or quarterly
<b>How:</b>	Specific meeting times with council / work session type environment. Set up specific times when staff is available for council interaction.
<b>Measurement:</b>	Comfort level between staff and the community (based on direction going)

<b>WHO:</b>	Manager ↔ Staff
<b>What:</b>	Manager and key staff member meetings
<b>When:</b>	Bi-weekly with all key department heads; as needed for specific issues
<b>How:</b>	Set regular meeting times (block on calendars)
<b>Measurement:</b>	Comfort level between staff and the community (based on direction going)

<b>WHO:</b>	Public ↔ Staff/City Council
<b>What:</b>	Further promote existing communication channels
<b>When:</b>	Ongoing
<b>How:</b>	Letters, emails, public comment meetings, public information meetings, on-site meetings, presentations, Internet
<b>Measurement:</b>	Comfort level between staff and the community (based on direction going)

<b>WHO:</b>	City ↔ Other Governmental Agencies
<b>What:</b>	Meet with appropriate government officials as needed for specific actions
<b>When:</b>	Dictated by need based upon specific issues
<b>How:</b>	As appropriate and as needed
<b>Measurement:</b>	Comfort level between staff and the community (based on direction going)

### Policies that Move Us Forward

<b>WHO:</b>	City Attorney, Appropriate Staff, Council, Community
<b>What:</b>	Update city policies and charter to align with our vision; Review policies, ordinances, and charter to identify sections that are inconsistent or interfere; Develop new language
<b>When:</b>	Review within 180 days Rewrite within 180 days after review is completed Coordinate charter revisions with scheduled elections
<b>Measurements:</b>	When adopted or approved by Council When passed by the electorate

## Coordinated Economic Development Plan/Strategy

<b>WHO:</b>	Area wide economic development process. Council, staff, citizens DDA, Target, CVB, business community
<b>What:</b>	Determine what we are targeting and build consensus about what we're looking for Modify zoning ordinances, etc. to help promote economic development Identify which tax incentives we want to approve based upon our economic development goals
<b>When:</b>	Need to begin immediately – establish within 6-9 months Zoning done by August/September 2009
<b>Measurements:</b>	Zoning completed

## Promote Natural Resources

<b>WHO:</b>	City council, DDA, CVB, individual citizens, very involved peer groups
<b>What:</b>	Promote educational programs in both government and individuals Better communicate with agencies Market Alpena's water facilities/culture (lakes, rivers, amenities) Strive for cleaner beaches and lakes
<b>When:</b>	As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow
<b>Measurements:</b>	Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches

## Protect Natural Resources

<b>WHO:</b>	MDEQ, EPA, Large/small industry, private citizens, council, other environmental protection agencies
<b>What:</b>	Better communication with agencies Government and public education Offer solutions for pollution Incentives for environmental responsibility Better understanding of economic/ environmental costs and impact Seek ways to make environmental responsibility cost effective
<b>When:</b>	As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow
<b>Measurements:</b>	Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches

## Clear Target Market

<b>WHO:</b>	City council, staff, Public citizens, Chamber, CVB, DDA, Businesses, DNR, Sportsmen, media (involved), environmental, seniors, hospital, college, K-12, intergovernmental partners, CRTC, Airport, State & Federal representatives, NEMCOG, contractors, manufacturers, Target ... didn't intentionally exclude anyone
<b>What/When:</b>	Co-champions <ul style="list-style-type: none"> <li>• Staff, elected</li> <li>• 30 days</li> </ul> <p>Create / invite / organize the “Kings &amp; Queens” meeting in a workshop type session. Outside facilitator.</p> <ul style="list-style-type: none"> <li>• Review recent plans</li> <li>• Brainstorm what we want Alpena to be – 120 days</li> </ul> <p>Identify opportunities for target market – create public input forum</p>
<b>Measurements:</b>	Agreed upon target markets

## CONSENSUS

While it is important to look at the overall voting results, it is equally important to consider the level of agreement for each strategy. Appendix 1 includes a complete set of “diversity” profiles, showing the average votes for staff members as compared to council members. In most cases, there is significant agreement among the groups (same quadrant = general agreement). Where there are significant differences, additional dialogue should be considered.

## CONCLUSION AND RECOMMENDATIONS

There is much work to be done to turn these action plans into reality. The City is encouraged to add these items to quarterly Council agendas for the purpose of following up and keeping the focus on the important priorities that have been established.

**NOTICE OF PUBLIC HEARING**  
**ON**  
**PROPOSED 2019-2020 CITY BUDGET**

Notice is Hereby Given that a Public Hearing on the proposed 2019-2020 City Budget will be held on Monday, May 20, 2019, beginning at 6:00 p.m., during the regular Municipal Council meeting at the Alpena City Hall, 208 North First Avenue, Alpena, Michigan 49707.

The Municipal Council will also consider amendments to the 2018-2019 City Budget.

The proposed 2019-2020 City Budget is available for public examination in the office of the City Clerk, City Hall, Alpena, Michigan 49707 and online at [www.alpena.mi.us](http://www.alpena.mi.us). All persons attending the hearing will have the opportunity to provide written and/or oral comments and ask questions concerning the entire budget. In addition, written comments may be submitted to the City Clerk prior to the public hearing.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

CITY OF ALPENA



By: Anna Soik  
City Clerk/Treasurer/Finance Director

**BUDGET ADOPTION RESOLUTION**

**2019-2020**

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, that the 2019-2020 Budget be adopted; that the Administrative Salaries and Fringe Benefits for 2019-2020 be adopted; and that the Comprehensive Fee Schedule be adopted, with the revised fees effective July 1, 2019, and fees proposed for revision requiring an ordinance change be effective upon the effective date of the ordinance amendment.

Carried by vote as follows:

Ayes:

Nays:

Absent:

I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May \_\_, 2019.

Anna Soik  
City Clerk/Treasurer/Finance Director

**RESOLUTION NO. 2019-08**

**APPROPRIATIONS RESOLUTION**  
**2019 – 2020**

BE IT RESOLVED, that the expenditures for the fiscal year, beginning July 1, 2019, and ending June 30, 2020, are hereby appropriated as follows:

GENERAL	
City Hall	\$1,778,188
IT	280,027
Building Authority	119,470
Cemetery	226,891
Police	2,286,092
Fire/EMS	4,136,734
Public Works	653,679
Light Department	242,175
Parks and Recreation	571,314
Other Financing Uses	<u>322,504</u>
TOTAL	\$10,617,074
MAJOR STREET FUND	\$1,417,628
LOCAL STREET FUND	\$ 814,662
MARINA FUND	\$ 176,200
TREE/PARK IMPROVEMENT	\$ 0
DOWNTOWN DEVELOPMENT AUTHORITY #2	\$ 194,620
DOWNTOWN DEVELOPMENT AUTHORITY #5	\$ 44,711
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	\$ 4,000
BUILDING INSPECTION	\$ 463,088
BUDGET STABILIZATION	\$ 100
BUILDING AUTHORITY DEBT FUND	\$ 119,820
CAPITAL IMPROVEMENT FUND	\$ 0
BROWNFIELD CAPITAL PROJECTS	\$ 188,481
SEWAGE FUND	\$3,088,748
WATER FUND	\$3,934,358
BROWNFIELD REMEDIATION REVOLVING FUND	\$ 0

BE IT FURTHER RESOLVED: that the revenues for the 2019-2020 fiscal year are estimated as follows:

GENERAL FUND	
General Government	\$5,940,423
City Hall	975,485
IT	58,642
Cemetery	82,200
Police	189,547
Fire/EMS	2,805,695
Public Works	260,640
Light Department	3,000
Parks and Recreation	20,900
Other Financing Sources	<u>0</u>
	\$10,336,532
Accumulated Surplus	<u>280,542</u>
TOTAL	\$10,617,074
MAJOR STREET FUND	
Revenues	\$1,246,835
Other Financing Sources	0
Accumulated Surplus	<u>170,793</u>
TOTAL	\$1,417,628
LOCAL STREET FUND	
Revenues	\$ 789,173
Other Financing Sources	0
Accumulated Surplus	<u>25,489</u>
TOTAL	\$ 814,662
MARINA FUND	
Revenues	\$ 177,700
Other Financing Sources	0
Accumulated Surplus	<u>(1,500)</u>
TOTAL	\$ 176,200
TREE/PARK IMPROVEMENT FUND	
Revenues	\$ 0
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 0
DOWNTOWN DEVELOPMENT AUTHORITY #2	
Tax Increments	\$ 156,106
Other Financing Sources	0
Accumulated Surplus	<u>38,514</u>
TOTAL	\$ 194,620

DOWNTOWN DEVELOPMENT AUTHORITY #5	
Tax Levy – 1.9900 Mills	\$ 43,250
Other Financing Sources	0
Accumulated Surplus	<u>1,461</u>
TOTAL	\$ 44,711
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	
Revenues	\$ 2,940
Other Financing Sources	0
Accumulated Surplus	<u>1,060</u>
TOTAL	\$ 4,000
BUILDING INSPECTION	
Revenues	\$ 466,855
Other Financing Sources	0
Accumulated Surplus	<u>(3,767)</u>
TOTAL	\$ 463,088
BUDGET STABILIZATION FUND	
Revenues	\$ 100
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 100
BUILDING AUTHORITY DEBT FUND	
Revenues	\$ 119,960
Other Financing Sources	0
Accumulated Surplus	<u>(140)</u>
TOTAL	\$ 119,820
CAPITAL IMPROVEMENT FUND	
Revenues	\$ 0
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 0
BROWNFIELD CAPITAL PROJECTS	
Revenues	\$ 188,618
Other Financing Sources	0
Accumulated Surplus	<u>(137)</u>
TOTAL	\$ 188,481
SEWAGE FUND	
Revenues	\$3,329,000
Other Financing Sources	0
Accumulated Surplus	<u>(240,252)</u>
TOTAL	\$3,088,748

WATER FUND	
Revenues	\$3,106,000
Other Financing Sources	0
Accumulated Surplus	<u>828,358</u>
TOTAL	\$3,934,358

BROWNFIELD REMEDIATION REVOLVING FUND	
Revenues	\$ 24,875
Other Financing Sources	0
Accumulated Surplus	<u>(24,875)</u>
TOTAL	\$ 0

AND BE IT FURTHER RESOLVED: that 16.1066 mills be levied on the taxable valuation for the purpose of paying the General Fund operating expenses for the 2019-2020 fiscal year; and

BE IT FURTHER RESOLVED: that 0.6450 mills (voted millage) be levied on the taxable valuation for the purpose of meeting Dial-A-Ride operations for the fiscal year; and

BE IT FURTHER RESOLVED: that 1.9858 mills be levied on the taxable valuation in the Downtown Development District as per resolution adopted by the Downtown Development Authority on April 3, 2018, for the purpose of paying Project 5 expenses for the Downtown Development District for the fiscal year; and

BE IT FURTHER RESOLVED: that the City Treasurer is hereby authorized to collect 16.1066 mills for general operation, 0.6450 mills for Dial-A-Ride operations, making a total of 16.7516 mills; and also 1.9858 mills be collected on the taxable valuation in the Downtown Development District for Project 5 requirement; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.19 of the Charter of the City of Alpena, the City Treasurer shall add to all summer taxes paid after the 31<sup>st</sup> of July a three percent (3%) collection fee and one-half of one percent (1/2%) for each and every calendar month or fraction thereof that such taxes remain unpaid; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act, the City Treasurer shall add to all summer and winter tax bills a 1% Property Tax Administration Fee; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.27 of the Charter of the City of Alpena, the City Treasurer shall add to all winter taxes paid between February 15<sup>th</sup> and February 29<sup>th</sup> a three percent (3%) late penalty charge; and

BE IT FURTHER RESOLVED: that the City Manager and City Clerk/Treasurer/Finance Director are hereby authorized to make budgetary transfers within the departments established through this budget, and that all transfers between departments or funds may be made only by further action of the Municipal Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

Adoption of the above resolution was moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and carried by vote as follows:

Ayes:

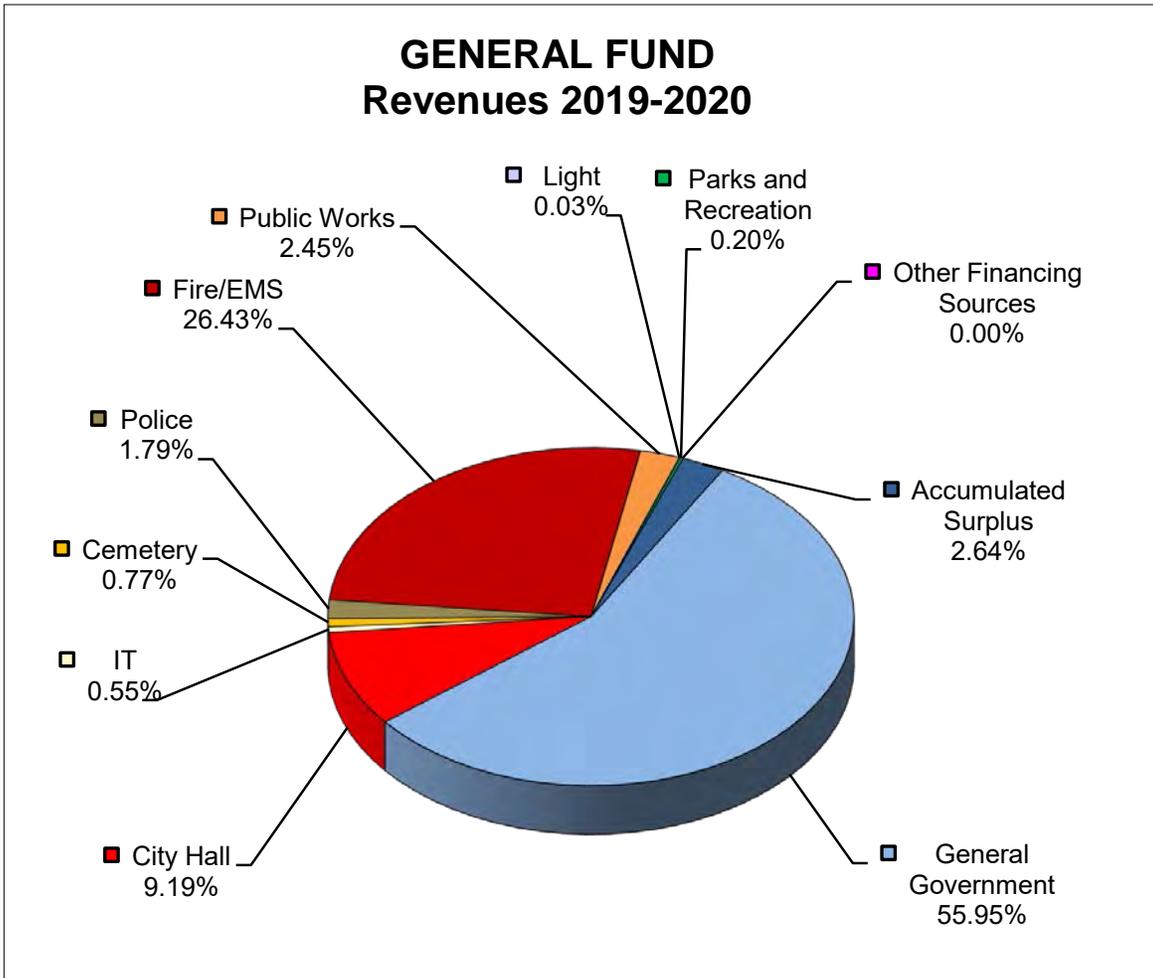
Nays:

Absent:

I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May \_\_, 2019.

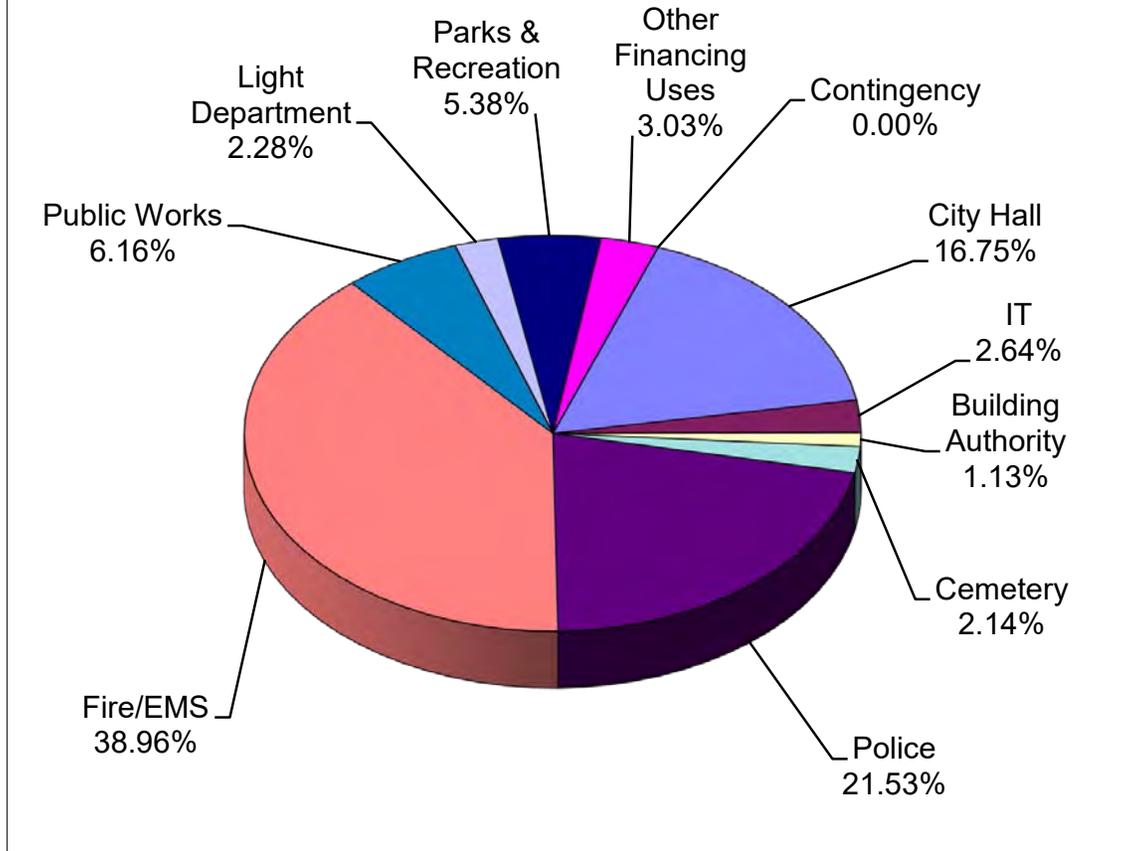
Anna Soik  
City Clerk/Treasurer/Finance Director

## GENERAL FUND Revenues 2019-2020



General Government	\$	5,940,423	55.95%
City Hall		975,485	9.19%
IT		58,642	0.55%
Cemetery		82,200	0.77%
Police		189,547	1.79%
Fire/EMS		2,805,695	26.43%
Public Works		260,640	2.45%
Light		3,000	0.03%
Parks and Recreation		20,900	0.20%
Other Financing Sources		0	0.00%
Accumulated Surplus		280,542	2.64%
<b>Total Revenues and Other Sources</b>	<b>\$</b>	<b>10,617,074</b>	<b>100.00%</b>

## GENERAL FUND Expenditures 2019-2020



City Hall	\$	1,778,188	16.75%
IT		280,027	2.64%
Building Authority		119,470	1.13%
Cemetery		226,891	2.14%
Police		2,286,092	21.53%
Fire/EMS		4,136,734	38.96%
Public Works		653,679	6.16%
Light Department		242,175	2.28%
Parks & Recreation		571,314	5.38%
Other Financing Uses		322,504	3.03%
Contingency		0	0.00%
<b>Total Expenditures and Other Uses</b>	<b>\$</b>	<b>10,617,074</b>	<b>100.00%</b>



## 2019 City of Alpena Millage Reduction Fraction ESTIMATED Calculation

	City Wide (less Senior Housing)	DDA (less Special Acts)
2018 Taxable Value	234,144,028	14,364,753
Losses	5,978,681	252,785
Additions	6,389,708	160,334
2019 Total Taxable Value based on SEV	239,237,655	14,506,422
2019 Total Taxable Value based on AV	239,237,655	14,506,422
2019 Total Taxable Value based on CEV	239,237,655	14,506,422
2019 Inflation Rate	1.024	1.024

### **MCL 211.34d - Headlee Calculation**

	<u>City Wide Calculation</u>		
(2018 Total Taxable Value - Losses) x Inflation rate	233,641,315	Result*	Final
(2019 Total Taxable Value based on SEV - Additions)	232,847,947	1.0034	1.0000

	<u>DDA Calculation</u>		
(2018 Total Taxable Value - Losses) x Inflation rate	14,450,655	Result*	Final
(2019 Total Taxable Value based on SEV - Additions)	14,346,088	1.0073	1.0000

### **MCL 211.34 - Truth in Assessing**

	<u>City Wide Calculation</u>		
2019 Total Taxable Value Based on AV for all Classes	239,237,655	Result*	Final
2019 Total Taxable Value Based on SEV for all Classes	239,237,655	1.0000	1.0000

	<u>DDA Calculation</u>		
2019 Total Taxable Value Based on AV for all Classes	14,506,422	Result*	Final
2019 Total Taxable Value Based on SEV for all Classes	14,506,422	1.0000	1.0000

### **MCL 211.34 - Truth in County Equalization**

	<u>City Wide Calculation</u>		
2019 Total Taxable Value Based on CEV for all Classes	239,237,655	Result*	Final
2019 Total Taxable Value Based on SEV for all Classes	239,237,655	1.0000	1.0000

	<u>DDA Calculation</u>		
2019 Total Taxable Value Based on CEV for all Classes	14,506,422	Result*	Final
2019 Total Taxable Value Based on SEV for all Classes	14,506,422	1.0000	1.0000

**MCL 211.24c - Truth in Taxation**

		<u>City Wide Calculation</u>	
2018 Total Taxable Value - Losses	228,165,347	Result*	Final
(2019 Total Taxable Value based on SEV - Additions)	232,847,947	0.9799	0.9799

		<u>DDA Calculation</u>	
2018 Total Taxable Value - Losses	14,111,968	Result*	Final
(2019 Total Taxable Value based on SEV - Additions)	14,346,088	0.9837	0.9837

\*NOTE: The rate is not allowed to be about 1.0000. If the calculation shows a number above 1.000, the result is limited to 1.0000

	2018 Millage Rate	Millage Reduction Fraction
City Operating Millage Rate	16.1066	1.0000
Dial-A-Ride Millage Rate	0.6450	1.0000
DDA	1.9858	1.0000

	2019 Max Allowable	Truth In Taxation**
City Operating Millage Rate	16.1066	0.9799
Dial-A-Ride Millage Rate	0.6450	0.9799
DDA	1.9858	0.9837

	Max Allowable w/Truth In Taxation**
City Operating Millage Rate	15.7829
Dial-A-Ride Millage Rate	0.6320
DDA	1.9534

\*\*Effective February 9, 1982, the State of Michigan approved Public Act No. 5 of 1982 or as it is generally known, Truth In Taxation. Briefly, this law states that the ensuing fiscal year tax revenues, less additions, cannot exceed the concluding fiscal year tax revenue. If it does, then the ensuing fiscal year millage is rolled back so that the tax revenues generated will be the same as the concluding fiscal year. The figures are provided by the assessor's office and confirmed by the county equalization director. These reduced millage rates can be overridden by holding a truth in taxation hearing or discussing it at the annual budget meeting.

Source: Alpena City Assessor's Office

## City of Alpena - Historical Millage Tax Rates Levied

Property Tax Year Levied	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>CITY OF ALPENA</b>										
General	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.1066	16.1066
Debt - G.O.	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Debt - Public Safety	0.4500	0.5000	0.4800	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Dial-A-Ride	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6450	0.6450
Community Events Center	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	17.3316	17.3816	17.3616	16.8816	16.8816	16.8816	16.8816	16.8816	16.7516	16.7516
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>										
<i>Only charged to properties within the DDA</i>										
	2.0000	2.0000	2.0000	2.0000	2.0000	2.0000	1.9934	1.9934	1.9900	1.9858
<b>ALPENA COMMUNITY COLLEGE</b>										
	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000
<b>ALPENA PUBLIC SCHOOLS</b>										
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000
Operating	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Extra-Voted-Local	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *
Debt	1.7500	1.7500	1.7500	1.7500	1.7500	1.8000	1.8000	1.8000	1.8000	1.8000
Enhancement	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	25.7500	25.7500	25.7500	25.7500	25.7500	25.8000	25.8000	25.8000	25.8000	25.8000
<b>EDUCATIONAL SERVICE DISTRICT</b>										
	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882
<b>ALPENA COUNTY</b>										
County Operations	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004
Hospital Bond Issue	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.0000	0.0000
Ambulance	0.9520	0.9700	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720
Library	0.7457	0.7457	0.7457	0.7457	0.7457	1.0000	1.0000	1.0000	1.0000	1.0000
Recreation	0.0000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000
Jail										
Veterans	0.0000	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.2100
Senior Citizens	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500
Subtotal (1)	8.0481	8.6911	8.6931	8.6931	8.6931	8.9474	8.9474	7.9474	7.9474	9.0324
<b>TOTAL TAXES PER \$1,000 TAXABLE VALUE</b>										
	55.8179 **	56.5109 **	56.4929 **	56.0129 **	56.0129 **	56.3172 **	56.3172 **	55.3172 **	55.1872 **	56.2722 **
	37.8179 ***	38.5109 ***	38.4929 ***	38.0129 ***	38.0129 ***	38.3172 ***	38.3172 ***	37.3172 ***	37.1872 ***	38.2722 ***

(1) Alpena County's fiscal years end December 31 prior to each June 30 listed herein.

\* Charged to non-principal residences only.

\*\* Non-Principal Residence property tax rate.

\*\*\* Principal Residence property tax rate.

Source: Alpena City Assessor's Office

**TAXABLE VALUE HISTORY**  
**1977-2019**

Year	Total City Taxable Valuation	Change Amount From Prior Year	Percent Change
1977	102,757,201		
1978	106,917,822	4,160,621	4.05%
1979	115,358,425	8,440,603	7.89%
1980	137,635,518	22,277,093	19.31%
1981	143,038,962	5,403,444	3.93%
1982	144,411,200	1,372,238	0.96%
1983	144,463,100	51,900	0.04%
1984	145,068,900	605,800	0.42%
1985	146,259,500	1,190,600	0.82%
1986	146,844,500	585,000	0.40%
1987	146,042,500	-802,000	-0.55%
1988	148,224,700	2,182,200	1.49%
1989	150,311,300	2,086,600	1.41%
1990	153,920,200	3,608,900	2.40%
1991	161,933,200	8,013,000	5.21%
1992	163,181,100	1,247,900	0.77%
1993	175,751,100	12,570,000	7.70%
1994	183,800,200	8,049,100	4.58%
1995	194,040,476	10,240,276	5.57%
1996	202,199,796	8,159,320	4.20%
1997	210,770,430	8,570,634	4.24%
1998	223,247,078	12,476,648	5.92%
1999	231,578,994	8,331,916	3.73%
2000	232,597,633	1,018,639	0.44%
2001	244,354,733	11,757,100	5.05%
2002	241,488,060	-2,866,673	-1.17%
2003	243,361,991	1,873,931	0.78%
2004	252,148,258	8,786,267	3.61%
2005	260,126,284	7,978,026	3.16%
2006	268,987,838	8,861,554	3.41%
2007	276,903,917	7,916,079	2.94%
2008	283,914,270	7,010,353	2.53%
2009	283,681,706	-232,564	-0.08%
2010	275,187,617	-8,494,089	-2.99%
2011	263,563,355	-11,624,262	-4.22%
2012	249,724,155	-13,839,200	-5.25%
2013	247,526,422	-2,197,733	-0.88%
2014	246,044,751	-1,481,671	-0.60%
2015	254,592,050	8,547,299	3.47%
2016	235,934,419	-18,657,631	-7.33%
2017	237,792,626	1,858,207	0.79%
2018	239,773,284	1,980,658	0.78%
2019	243,215,587	3,442,303	1.46%

Prior to 1983, only the ad valorem roll totals were included.  
After 1983, ad valorem roll and special act roll totals are included.  
In 2014, Commercial Personal Property was exempted.  
In 2016, Industrial Personal Property was exempted.  
Source: Alpena City Assessor's Office

# City of Alpena

## 2019 Top Ten Taxpayers

Estimated City Millage Rate: 16.1066  
 Total Ad Valorem Taxable 240,309,555

Rank	Taxpayer	Number of Parcels	Total 2019 Taxable Value	Estimated City Taxes	Percent of Total Taxable Value
1	Lafarge North America	10	16,969,206	273,316	7.06%
2	Alpena Power Company	8	6,627,161	106,741	2.76%
3	American Process Energy Recovery	1	4,146,700	66,789	1.73%
4	Decorative Panels International	9	2,716,147	43,748	1.13%
5	Sabra Alpena LLC	6	2,523,722	40,649	1.05%
6	Besser Company	6	2,334,889	37,607	0.97%
7	Dynafab Inc	4	2,178,222	35,084	0.91%
8	Darkon LLC	7	1,858,312	29,931	0.77%
9	Macaulay Alpena Properties LLC	1	1,708,800	27,523	0.71%
10	Rachee Lodging Inc	1	1,557,300	25,083	0.65%
<b>TOTALS</b>			<b>42,620,459</b>	<b>686,471</b>	<b>17.74%</b>

\*NOTE: Values are based on Ad valorem roll only. Special acts are not included.

Source: Alpena City Assessor's Office

**SUMMARY OF ASSESSMENT ROLL – AD VALOREM & SPECIAL ACTS**

**TAXABLE VALUE**

<u>ROLL TYPE</u>	<u>2019</u>
Ad Valorem Taxable Value	\$ 239,237,655
Industrial Facilities Taxable Value	\$ 169,461
Neighborhood Ent. Zone Taxable Value	\$ 846,599
DNR PILT Taxable Value	\$ 60,960
Comm. Rehab. Act Roll	\$ 1,829,012
Non-Prof. Housing Taxable Value	\$ 1,071,900
Ren. Zone	\$ <u>0</u>
 Total taxable value including IFT, NEZ, DNR PILT, CRA, REN. ZONE, & NON-PROF. HOUSING	 \$ 243,215,587

Source: Alpena City Assessor's Office

### Analysis of History of Poverty Exemptions Granted in City of Alpena and Impact on Revenue

		2019 Estimated City Millage: 16.1066																	
		March Board		July Board		December Board		T. V. Exempted		T. V. Exempted		Total Taxable Value Exempted		Total Number of Exemptions		Impact on City Revenues			
Year	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	Total Taxable Value Exempted	Total Number of Exemptions	Impact on City Revenues		
2000	8	2	\$156,832	0	0	\$0	0	0	\$0	0	0	\$0	0	0	10	\$156,832	10	-\$2,529.78	
2001	9	3	\$186,231	1	0	\$22,127	0	0	\$22,127	0	0	\$0	0	0	13	\$208,358	13	-\$3,360.92	
2002	11	3	\$243,941	0	0	\$0	0	0	\$0	0	0	\$0	0	0	14	\$243,941	14	-\$3,976.24	
2003	16	3	\$318,150	0	0	\$0	0	0	\$0	0	0	\$0	0	0	19	\$318,150	19	-\$5,171.34	
2004	19	3	\$405,137	4	0	\$72,690	1	0	\$72,690	1	0	\$13,127	1	0	27	\$490,954	27	-\$7,968.97	
2005	22	1	\$448,120	7	0	\$140,554	6	0	\$140,554	6	0	\$130,699	6	0	36	\$719,373	36	-\$11,676.57	
2006	28	2	\$610,518	10	3	\$266,248	6	1	\$167,314	6	1	\$167,314	6	1	50	\$1,044,080	50	-\$16,947.09	
2007	57	6	\$1,495,785	9	0	\$278,259	4	0	\$278,259	4	0	\$92,082	4	0	76	\$1,866,126	76	-\$30,290.21	
2008	63	5	\$1,563,940	5	1	\$128,088	10	1	\$309,788	10	1	\$309,788	10	1	85	\$2,001,816	85	-\$32,492.68	
2009	66	2	\$1,745,628	10	1	\$311,858	8	1	\$249,938	8	1	\$249,938	8	1	88	\$2,307,424	88	-\$37,453.18	
2010	95	7	\$2,377,167	7	2	\$206,607	4	1	\$86,664	4	1	\$86,664	4	1	116	\$2,670,438	116	-\$43,345.48	
2011	90	7	\$2,007,212	8	0	\$179,334	9	2	\$257,000	9	2	\$257,000	9	2	116	\$2,443,546	116	-\$39,662.66	
2012	99	5	\$1,972,200	4	4	\$120,500	9	0	\$181,100	9	0	\$181,100	9	0	121	\$2,273,800	121	-\$36,907.41	
2013	96	9	\$2,010,800	4	0	\$70,200	7	0	\$70,200	7	0	\$171,672	7	0	116	\$2,252,672	116	-\$36,564.47	
2014	101	6	\$2,031,323	6	1	\$143,100	3	0	\$55,239	3	0	\$55,239	3	0	117	\$2,229,662	117	-\$36,190.98	
2015	96	6	\$2,000,419	4	1	\$89,915	6	0	\$112,315	6	0	\$112,315	6	0	113	\$2,202,649	113	-\$36,752.52	
2016	92	6	\$1,971,880	6	1	\$149,642	1	1	\$54,441	1	1	\$54,441	1	1	107	\$2,175,963	107	-\$35,319.36	
2017	88	6	\$1,916,730	6	0	\$141,600	2	0	\$41,948	2	0	\$41,948	2	0	102	\$2,100,278	102	-\$33,828.34	
2018	79	7	\$1,743,908	3	0	\$62,397	0	0	\$62,397	0	0	\$0	0	0	89	\$1,806,305	89	-\$29,093.43	
*2019	0	0	\$0												0	\$0	0	\$0.00	

\* = Only March Board of Review totals available for this year.

### Analysis of History of Disabled Veteran's Exemptions Granted in City of Alpena and Impact on Revenue

		March Board		July Board		December Board		T. V. Exempted		T. V. Exempted		Total Taxable Value Exempted		Total Number of Exemptions		Impact on City Revenues		
Year	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	Total Taxable Value Exempted	Total Number of Exemptions	Impact on City Revenues	
2013	0	0	\$0	0	0	\$0	6	0	\$214,472	6	0	\$214,472	6	0	6	\$214,472	6	-\$3,459.54
2014	7	0	\$277,400	2	0	\$66,600	1	0	\$15,200	1	0	\$15,200	1	0	10	\$359,200	10	-\$6,794.08
2015	8	0	\$321,599	3	0	\$190,579	2	0	\$51,068	2	0	\$51,068	2	0	13	\$563,246	13	-\$9,142.38
2016	10	0	\$464,398	1	0	\$25,800	0	0	\$0	0	0	\$0	0	0	11	\$490,198	11	-\$7,956.70
2017	12	0	\$528,073	0	0	\$0	2	0	\$44,400	2	0	\$44,400	2	0	11	\$572,473	11	-\$9,220.59
2018	13	0	\$577,277	1	0	\$19,811	2	0	\$91,554	2	0	\$91,554	2	0	16	\$688,642	16	-\$11,091.68
*2019	14	0	\$657,050												14	\$657,050	14	-\$10,582.84

\* = Only March Board of Review totals available for this year.

## History of Foreclosures in the City of Alpena

Year	Commercial Foreclosures	Residential Foreclosures	Total for Year
2004	0	25	25
2005	0	31	31
2006	1	51	52
2007	4	42	46
2008	1	31	32
2009	4	33	37
2010	1	43	44
2011	0	36	36
2012	1	38	39
2013	0	30	30
2014	0	19	19
2015	0	23	23
2016	1	12	13
2017	1	19	20
2018	0	3	3
<b>Totals</b>	<b>14</b>	<b>436</b>	<b>450</b>

Source: Alpena City Assessor's Office

**CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM  
COUNTY OF ALPENA, STATE OF MICHIGAN  
1998 WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM  
REVENUE BONDS (\$4,000,000)**

**CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM  
SERVICE AREA AND CUSTOMERS**

The City of Alpena Water Supply and Sewage Disposal System serves approximately 4,798 customers in a 8.7 square mile area of Alpena County. The City supplies its own water supply and sewage treatment. The System has not had any significant growth or reduction in the number of customers for the last 10 years.

**HISTORY OF WATER PURCHASED AND SOLD**

<u>Fiscal Year Ended June 30</u>	<u>Number of City Customers</u>	<u>Water Pumped (in 1,000 gallons)</u>	<u>Water Sold (in 1,000 gallons)</u>
2018	4,665	556,700	511,820
2017	4,576	560,900	504,803
2016	4,665	542,880	502,198
2015	4,638	783,900	523,217
2014	4,798	731,660	518,280
2013	4,798	746,440	560,890
2012	4,798	774,951	535,973
2011	4,798	723,560	513,850
2010	4,798	737,800	527,080

**RATIO OF METERS**

FISCAL YEAR ENDED JUNE 30, 2017

	<u>NUMBER OF METERS</u>
RESIDENTIAL	91.5%
COMMERCIAL/INDUSTRIAL	<u>8.5%</u>
	<u><u>100.0%</u></u>

### **AVERAGE DAILY USE - WATER\***

<u>Fiscal Year</u> <u>Ending</u>	<u>Production Plant</u> <u>Average Daily Use</u>
2018	1,700
2017	1,537
2016	1,545
2015	1,826
2014	2,004
2013	2,045
2012	2,123
2011	1,982
2010	2,021

\*In 1,000 gallons

### **AVERAGE DAILY USE - SEWER\***

<u>Fiscal Year</u> <u>Ending</u>	<u>Treatment Plant</u> <u>Average Daily Use</u>
2018	3,029
2017	2,665
2016	2,596
2015	2,529
2014	2,495
2013	2,748
2012	2,700
2011	2,791
2010	3,000

\*In 1,000 gallons

### MAJOR USERS - 07/01/12 to 06/30/17

<u>Customer</u>	Volume of Water Used (in <u>1,000 gallons annually</u> )	Volume of Sewer Used (in <u>1,000 gallons annually</u> )
Alpena Township	201,457	203,387
LaFarge Midwest	28,686	35,724
Sevan K. Inc.	5,106	4,001
MidMichigan Med Center	13,232	10,807
Decorative Panels Int'l	8,864	7,125
Alpena Schools	3,414	3,414
Ramada Inn	5,159	5,159
Tendercare	4,677	4,677
Alpena Dialysis	968	968
Alpena Housing Commission	5,313	5,312

### OTHER MAJOR USERS – 07/01/16 TO 06/30/17

<u>Customer</u>	Volume of Water Used (in <u>1,000 gallons annually</u> )	Volume of Sewer Used (in <u>1,000 gallons annually</u> )
Alpena County	2,169	2,166
Turning Brook	2,574	794
Center Building	570	570
ACC	1,710	1,710
Stratford Group	3,330	3,071
CRTC	0	4,332

### BILLING AND COLLECTION PROCEDURES

All users are billed quarterly. All bills are mailed the first of the month following the billing period. The users of the system have 15 days to pay without penalty. Delinquent customers are charged a 5% penalty on the unpaid balance. All delinquent accounts which are six months or more past due are certified by the City Treasurer to the City Assessor on a semi-annual basis and may be added to the July 1 tax bills.

**HISTORICAL REVENUES AND EXPENDITURES  
WATER AND SEWER FUND**

FISCAL YEAR ENDED JUNE 30	OPERATING REVENUE	OPERATING EXPENSES	ADD BACK DEPRECIATION (NON-CASH EXPENSE)	NET NON-OPERATING REVENUE (EXPENSES)	SYSTEM REVENUES AVAILABLE FOR REVENUE BONDS
2018	\$ 6,207,436	4,713,397	956,567	69,084	2,519,690
2017	6,339,047	3,480,254	925,832	(107,967)	3,676,658
2016	6,284,110	4,050,478	925,287	(126,427)	3,032,492
2015	5,847,661	4,069,914	924,017	(146,770)	2,554,994
2014	4,424,838	4,085,245	915,243	(159,716)	1,095,120
2013	4,399,471	4,079,970	908,407	(149,827)	1,078,081
2012	4,069,636	3,932,899	913,781	(255,401)	795,117
2011	3,859,925	3,884,641	907,076	(267,336)	615,024
2010	3,691,665	3,567,217	889,209	(263,213)	750,444

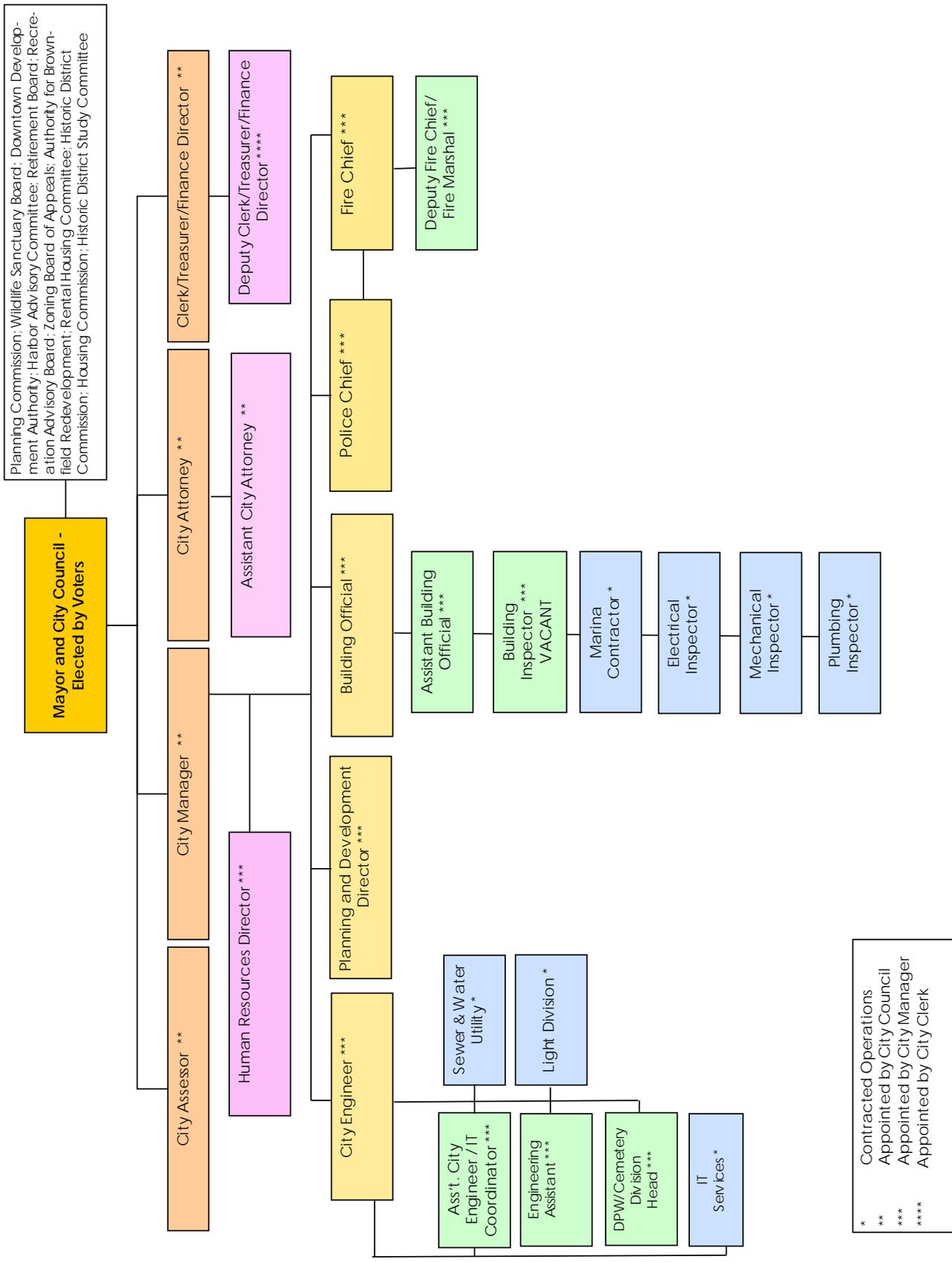
Source: Comprehensive Annual Financial Report of the City of Alpena

**WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM FUND EQUITY**

The System's fund equity (net assets) for the last five years has been as follows;

<u>Fiscal Year Ended June 30</u>	<u>Retained Earnings</u>
2018	\$ 28,152,677
2017	28,366,600
2016	26,300,906
2015	24,193,701
2014	22,562,724
2013	22,382,847
2012	22,213,173

Source: Comprehensive Annual Financial Report of the City of Alpena



**FY 2019-2020  
CITY OF ALPENA  
CLASSIFICATION AND COMPENSATION STRUCTURE**

<b>PAY GRADE</b>	<b>CLASSIFICATION</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
1	Building Inspector <i>Vacant</i>	38,878	40,824	42,769	44,718	46,661	48,604	50,551
2	Asst. Building Official Engineering Assistant	45,737	48,231	50,720	53,205	55,694	58,189	60,677
3	PW /Cemetery Div Head HR Director	50,947	53,789	56,633	59,471	62,309	65,160	67,992
4	Assessor <i>Vacant</i> Asst City Engineer Building Official Dep Clerk/Treas/FD Planning & Dev Dir Deputy Chief/Fire Marshal	54,487	57,666	60,844	64,023	67,205	70,379	73,560
5	Fire Chief Police Chief	61,738	65,852	69,968	74,085	78,405	82,319	86,433
6	City Engineer Clerk/Treasurer/FD	66,901	71,363	75,822	80,284	84,747	89,207	93,663
	City Attorney							61,814
	City Manager							100,859

**Notes:**

- 1) Classification 1 -7, Pay Grades 1-6 represents a 2.0% increase for F/Y 2019 - 2020.
- 2) The City Attorney represents a 2.0% increase.
- 3) City Manager represents a 2.0% increase per the Manager Contract.
- 4) Deputy Clerk to Step 3, HR Director to Step 6, City Clerk to Step 3.
- 5) Building Inspector position remains vacant.

**Additional Notes**

- 1) Employees will pay no less than 20% of their health insurance premium.
- 2) Employees will be able to choose from three different BCN plans for health insurance
- 3) Employees contribute to their respective DC or DB plans based on the Administrative Benefit Summary

## CITY COUNCIL COMPENSATION

### 2019 ANNUAL SALARIES:

MAYOR	8,000.00
COUNCIL MEMBERS	6,000.00

The Compensation Committee meets once every two years with their last meeting in December of 2017. In December of 2013, they recommended a base pay for the Mayor and Council to include all meetings attended except the Board of Review

### COMMITTEES/BOARDS:

D.A.R.E. BOARD  
HUNT BOARD  
TARGET ALPENA  
DOWNTOWN DEVELOPMENT AUTHORITY (DDA) AND/OR COMMITTEES  
ALPENA AUTHORITY FOR BROWNFIELD REDEVELOPMENT (AABR)  
NEMCOG REGIONAL ECONOMIC DEV ADVISORY COMM (REDAC)  
TBNMS SANCTUARY ADVISORY COUNCIL (SAC)  
HISTORIC DISTRICT COMMISSION  
PARK FOUNDATION  
ALP CO CENTRAL DISPATCH POLICY & PROCEDURES COMM  
CITY PROPERTY COMMITTEE  
IG AIR/WATER QUALITY COMMITTEE  
IG ROADS  
IG COMMUNICATIONS  
IG PUBLIC SAFETY  
IG RECYCLING COMMITTEE  
ELECTION COMMISSION  
PERSONNEL COMMITTEE (ADHOC)  
MEDICAL MARIJUANA COMMITTEE  
MICHIGAN ARTS CULTURE NORTHEAST (MACNE)  
BOARD OF REVIEW  
VISIONING AND GOAL SETTING, INCLUDING COMMITTEES  
INTERGOVERNMENTAL COUNCIL (IGC)  
JAIL COMMITTEE  
RETIREMENT BOARD  
JOINT LAND USE STUDY POLICY COMMITTEE

### BOARD OF REVIEW:

MEETINGS LESS THAN 1 HOUR = \$10  
MEETINGS 1 HOUR OR GREATER = \$30  
MEETINGS 3 HOURS OR GREATER = \$60  
MEETINGS 6 HOURS OR GREATER = \$90

**EMPLOYEE WAGES BY DEPARTMENT  
FOR FISCAL YEAR BEGINNING 07/01/2019**

<b>FIRE</b>	
<b>JOB CLASSIFICATION</b>	<b>RATE PER HOUR*</b>
FIRE FIGHTER/PARAMEDIC (Start)	14.05
FIRE FIGHTER/PARAMEDIC (After 6 Months)	14.41
FIRE FIGHTER/PARAMEDIC (After 1 Year)	14.85
FIRE FIGHTER/PARAMEDIC (After 3 Years)	16.51
LIEUTENANT	17.41
CAPTAIN	18.10
INSPECTOR	24.82

\*2019-2020 currently being negotiated as part of the new Fire/EMS contract.

<b>CLERICAL</b>	
<b>JOB CLASSIFICATION</b>	<b>RATE PER HOUR</b>
ACCOUNT CLERK (Start)	16.81
ACCOUNT CLERK (2 Years)	17.91
ACCOUNT CLERK (4 Years)	19.00
ADMINISTRATIVE ASSISTANT (Start)	16.00
ADMINISTRATIVE ASSISTANT (2 Years)	17.05
ADMINISTRATIVE ASSISTANT (4 Years)	18.09
OFFICE CLERK (Start)	15.08
OFFICE CLERK (2 Years)	16.21
OFFICE CLERK (4 Years)	17.21

<b>PUBLIC WORKS</b>	
<b><i>JOB CLASSIFICATION</i></b>	<b><i>RATE PER HOUR</i></b>
LEAD MECHANIC	20.00
TECHNICIAN I	18.94
TECHNICIAN II	18.30
TECHNICIAN III (2 Years)	17.11
TECHNICIAN III (Start)	15.78

<b>POLICE</b>	
<b>POLICE COMMAND</b>	
<b><i>JOB CLASSIFICATION</i></b>	<b><i>RATE PER HOUR</i></b>
SERGEANT	28.22
LIEUTENANT	29.03
<b>POLICE PATROL</b>	
<b><i>JOB CLASSIFICATION</i></b>	<b><i>RATE PER HOUR</i></b>
POLICE OFFICER (Start)	19.39
POLICE OFFICER (6 Months)	20.46
POLICE OFFICER (1 Year)	21.28
POLICE OFFICER (3 Years)	25.64

## GENERAL FUND

The function of the General Fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The General Fund receives money from many sources which are used to finance a wide range of City activities.

The 2019-2020 General Fund revenues are for the most part projected based on historical trending. State shared revenues are projections received from the State of Michigan. Property tax revenues are based on projections from the City Assessor of taxable values.

The major areas that are financed by the General Fund are police, ambulance and fire protection, information technology, public works, City administration, parks, recreation, cemetery, lights, and other public services.

### **GENERAL FUND SUMMARY**

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>GENERAL FUND REVENUES</b>					
<i>General Government</i>		5,428,197	5,624,996	5,940,423	5,718,350
<i>City Hall</i>		897,574	697,020	975,485	741,159
<i>I. T.</i>		55,832	54,302	58,642	61,181
<i>Cemetery</i>		49,168	60,506	82,200	82,200
<i>Police</i>		126,142	138,054	189,547	182,543
<i>Fire/EMS</i>		2,617,345	2,795,647	2,805,695	2,662,296
<i>Public Works</i>		252,627	265,418	260,640	266,450
<i>Light Department</i>		43,810	3,000	3,000	3,000
<i>Parks and Recreation</i>		392,696	83,436	20,900	402,700
<b>TOTAL GENERAL FUND REVENUES</b>		<b>9,863,391</b>	<b>9,722,379</b>	<b>10,336,532</b>	<b>10,119,879</b>
<b>GENERAL FUND EXPENDITURES</b>					
<i>City Hall</i>		1,830,132	1,531,468	1,778,188	1,527,268
<i>I. T.</i>		241,593	284,307	280,027	278,766
<i>Building Authority</i>		123,108	121,135	119,470	112,851
<i>Cemetery</i>		213,312	234,831	226,891	176,366
<i>Police</i>		1,863,594	1,962,730	2,286,092	2,411,852
<i>Fire/EMS</i>		3,510,554	3,759,645	4,136,734	4,115,652
<i>Public Works</i>		495,819	586,743	653,679	842,822
<i>Light Department</i>		279,703	228,844	242,175	357,654
<i>Parks and Recreation</i>		1,051,360	718,860	571,314	561,906
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>9,609,175</b>	<b>9,428,563</b>	<b>10,294,570</b>	<b>10,385,137</b>

<b>OTHER FINANCING USES-INTERFUND TRANSFERS (OUT)</b>	<b>492,071</b>	<b>319,263</b>	<b>322,504</b>	<b>454,530</b>
<b>TOTAL GENERAL FUND EXPENDITURES AND OTHER USES</b>	<b>10,101,246</b>	<b>9,747,826</b>	<b>10,617,074</b>	<b>10,839,667</b>

**GENERAL FUND**

<b>PROJECTED FUND BALANCE</b>		
<b>BUDGETED NET OF REVENUES (EXPENDITURES)</b>	<b>6/30/2020</b>	<b>\$ (280,542)</b>
<b>CURRENT EST. OPERATING SURPLUS (DEFICIT)</b>	<b>6/30/2019</b>	<b>\$ (25,447)</b>
<b>FUND BALANCE FROM PRIOR YEAR</b>	<b>6/30/2018</b>	<b>\$ 2,522,687</b>
<b>FUND BALANCE</b>		<b>\$ 2,216,698</b>
<b><u>ASSIGNED</u></b>		
<b>FIBER OPTIC MAINTENANCE</b>		<b>\$ 25,737</b>
<b>RIVER CENTER</b>		<b>\$ 45,000</b>
<b><u>UNASSIGNED</u></b>		
<b>PROJECTED UNASSIGNED FUND BALANCE AT FISCAL YEAR END 2019-20</b>		<b>\$ 2,145,961</b>
<b>PROJECTED UNASSIGNED FUND BALANCE PERCENTAGE AT FISCAL YEAR END 2019-20</b>		<b>20.21%</b>
<b>PROJECTED TOTAL FUND BALANCE</b>		<b>\$ 2,216,698</b>
<b>PROJECTED TOTAL FUND BALANCE PERCENTAGE AT FISCAL YEAR END 2019-20</b>		<b>20.88%</b>

## GENERAL GOVERNMENT

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>Fund 101 - GENERAL FUND</b>					
<b>REVENUES</b>					
101-000-402.000	CURRENT PROPERTY TAXES	3,591,737	3,640,642	3,484,008	3,500,000
101-000-410.000	CURRENT PERSONAL PROP TAX	0	0	300,000	310,000
101-000-412.000	DELINQUENT TAXES	35,631	15,000	5,000	5,000
101-000-437.000	FACILITIES TAX	15,510	6,008	1,365	1,300
101-000-439.000	PAYMENT IN LIEU OF TAXES	39,004	40,000	46,000	47,000
101-000-445.000	INTEREST & PENALTIES	38,278	40,000	40,000	40,000
101-000-447.000	PROPERTY TAX ADMIN FEE	0	0	100,000	101,000
101-000-573.000	LOCAL COMM STAB SHARE	465,493	559,540	400,000	400,000
101-000-576.000	SALES TAX/REVENUE SHARING	1,224,215	1,284,791	1,300,000	1,300,000
101-000-665.000	INVESTMENT INCOME	23,451	16,000	16,000	16,000
101-000-666.000	INVESTMENTS-CHANGE IN VAL	(5,193)	(2,000)	(2,000)	(2,000)
101-000-699.002	FR CONSTRUCTION FUND	0	0	0	0
101-000-699.005	FR BUD STABILIZATION FUND	71	30	50	50
101-000-699.016	FR BUILDING INSPECTION	0	24,985	250,000	0
<b>TOTAL REVENUES</b>		<b>5,428,197</b>	<b>5,624,996</b>	<b>5,940,423</b>	<b>5,718,350</b>

**CITY HALL**

The City Hall category of the General Fund accounts for the activities of the following offices: City Manager, City Clerk/Treasurer/Finance Director, City Planner, City Assessor, Information Technology and Engineering Department. In addition, other non-specific public services and miscellaneous costs are charged to the General category.

**Capital Outlay and Major Projects**

Economic Development Marketing Program	101-170-880.000	5,000
Comprehensive Plan Update	101-170-880.000	2,000
Security & Fire System	101-170-970.050	<u>40,000</u>
<b>TOTAL CITY HALL</b>		<b>\$ 47,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**GENERAL**

**REVENUES**

101-001-451.100	BUSINESS LIC/PER	2,550	1,900	2,000	2,000
101-001-476.000	PLANNING & ZONING FEES	7,453	7,200	6,500	6,500
101-001-532.000	FED GRTS - MISC	207,563	1,460	0	0
101-001-572.000	GRTS - RENTAL REHAB	0	0	250,000	0
101-001-607.100	CHARGES - RENTAL INSPECT	40,085	39,000	48,000	48,000
101-001-629.000	WATER FUND	210,127	216,431	222,923	227,382
101-001-630.000	SEWAGE FUND	210,127	216,431	222,924	227,380
101-001-632.000	EQUIP FUND - ADMIN SERV	78,957	81,326	83,766	86,279
101-001-632.200	STORES FUND - ADMIN SERV	63,629	65,537	67,504	69,530
101-001-632.300	DDA FUND - ADMIN SERV	3,625	4,169	4,295	4,424
101-001-632.700	BROWNFIELD REDEV - ADMIN	0	0	4,000	5,000
101-001-634.000	RETIRE FUND - ADMIN SERV	34,239	35,266	36,323	37,414
101-001-635.000	COPIES - GENERAL	482	300	250	250
101-001-676.000	INSURANCE REIMBURSEMENTS	1,276	0	0	0
101-001-676.100	OTHER REIMBURSEMENTS	14,754	15,000	14,000	14,000
101-001-677.000	MISCELLANEOUS	22,707	13,000	13,000	13,000
<b>TOTAL REVENUES</b>		<b>897,574</b>	<b>697,020</b>	<b>975,485</b>	<b>741,159</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>EXPENDITURES</b>					
101-170-701.000	SALARIES & WAGES	846,504	780,000	720,736	714,589
101-170-705.050	RETIREE HEALTH CARE-OPEB	17,855	45,000	50,738	59,257
101-170-705.097	HSA CONTRIBUTION	36,589	19,404	22,352	23,100
101-170-705.100	HEALTH INSURANCE	128,532	107,863	106,129	114,735
101-170-705.200	DENTAL INSURANCE	7,608	6,836	7,279	7,376
101-170-705.300	LIFE INSURANCE	1,531	1,100	1,135	1,137
101-170-705.400	FICA	60,496	59,670	57,333	56,664
101-170-705.500	RETIREMENT	135,094	112,000	98,000	103,880
101-170-705.550	RETIREMENT - DEF CONT	8,798	10,009	11,962	12,584
101-170-705.600	UNIFORMS	342	500	500	500
101-170-705.900	LONG TERM DISABILITY	3,450	3,200	2,743	2,792
101-170-712.000	INSURANCE OPT-OUT	0	0	5,700	5,700
101-170-714.000	LONGEVITY	0	0	750	750
101-170-726.000	SUPPLIES	30,702	31,000	31,000	31,000
101-170-730.000	DURABLE GOODS	12,138	0	0	0
101-170-731.000	DEFERRED COMP CITY CONTRI	0	0	18,010	19,667
101-170-800.000	PROF & CONTRACTUAL	140,475	109,000	131,000	125,000
101-170-800.001	CONT - HUMANE SOCIETY	17,000	17,000	17,000	17,000
101-170-800.003	CONT - AUDITORS	12,354	12,051	12,400	12,500
101-170-800.005	CONT - MML	6,004	6,130	6,200	6,200
101-170-805.001	CONT - CITY HALL JANITOR	13,496	13,520	13,680	13,780
101-170-841.002	CHARGES - COMPUTER ADMIN	479	525	541	557
101-170-860.000	CONTINUING EDUCATION	12,895	12,000	12,000	12,000
101-170-880.000	COMMUNITY PROMOTION	14,156	26,300	22,000	25,000
101-170-880.100	ALPENA TARGET 2000	40,000	40,000	40,000	40,000
101-170-910.000	INSURANCE & BONDS	939	13,000	12,000	12,000
101-170-920.000	UTILITIES	39,441	40,000	40,000	41,000
101-170-931.000	REPAIRS & MAINTENANCE	10,638	16,000	12,000	12,000
101-170-943.000	EQUIPMENT RENT	4,170	6,500	5,000	5,000
101-170-956.000	MISCELLANEOUS	17,723	19,900	19,000	19,000
101-170-957.000	RENTAL REHAB	1,160	0	250,000	0
101-170-957.001	STATE GRANTS	7,900	0	0	0
101-170-958.000	FED GRTS	199,663	1,460	0	0
101-170-970.050	CAP - BLDG. MAINT.	0	10,000	40,000	22,000
101-170-992.000	EQUIP FUND ADVANCE - PRIN	0	10,000	10,000	10,000
101-170-996.000	EQUIP FUND ADVANCE - INT	2,000	1,500	1,000	500
<b>TOTAL EXPENDITURES</b>		<b>1,830,132</b>	<b>1,531,468</b>	<b>1,778,188</b>	<b>1,527,268</b>

**INFORMATION TECHNOLOGY DEPARTMENT**

---

Beginning in 2009, the City contracted with Alpena County to provide technology services to the City and the Agreement has been extended and is in place until June 30, 2020. The agreement provides for Alpena County I. T. personnel to oversee the operations of the City of Alpena network and infrastructure while equipment and supply purchases will be handled through the City's general fund.

The I.T. budget pays for all computers, printers, and other computer related devices as determined at time of purchase as being applicable for acquisition through this department. The fund also provides all printer supplies, computer related equipment, cables, etc. as needed and warranted by the departments. This is the sixth year of developing a budget for the I.T. Department within the general fund and will be refined as the year progresses and as needed.

In 2019-2020, the City will purchase one server for virtualization purposes, replace the remainder of PC's that didn't get replaced during the previous fiscal year, purchase record mangement software for the Fire Department, purchase one in-car police camera, purchase a ruggedized tablet for the Police Department, and replace one ruggedized laptop for the fire department. The regular I.T. budget expenditures will also include necessary software licensing fees, toner, ink, and consumables as well as miscellaneous supplies throughout the year in addition to the following projects:

**Capital Outlay and Major Projects**

Server and Software for Virtualization	101-228-983.001	\$ 7,000
Fire Department Records Software	101-228-983.002	4,000
Police In-Car Cameras	101-228-983.002	6,250
Fire Dept. Ruggedized Laptop	101-228-983.002	4,000
PC Replacement	101-228-730.300	12,000
New Technology	101-228-730.300	3,000
Police Ruggedized Tablet	101-228-730.300	2,000
Network Infrastrucute Upgrades	101-228-730.300	3,000
Security Cameras	101-228-730.300	2,000
Laptops for Elections	101-228-730.300	4000
Wired City	101-228-983.003	2,000
Wireless City	101-228-983.004	<u>2,000</u>
<b>TOTAL INFORMATION TECHNOLOGY</b>		<b>\$ 51,250</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**INFORMATION TECHNOLOGY DEPARTMENT**

**REVENUES**

101-010-632.600	COMPUTER ADMIN SERV	4,789	5,252	5,411	5,571
101-010-641.100	RENT - FIBER/INTERNAL	45,310	45,310	47,576	49,955
101-010-641.102	RENT - FIBER/EXTERNAL	3,653	3,655	3,655	3,655
101-010-677.000	MISCELLANEOUS	2,080	85	2,000	2,000

<b>TOTAL REVENUES</b>		<b>55,832</b>	<b>54,302</b>	<b>58,642</b>	<b>61,181</b>
-----------------------	--	---------------	---------------	---------------	---------------

**EXPENDITURES**

101-228-701.000	SALARIES & WAGES	22,066	21,675	21,217	21,641
101-228-705.050	RETIREE HEALTH CARE-OPEB	469	1,349	1,548	1,805
101-228-705.097	HSA CONTRIBUTION	0	900	900	900
101-228-705.100	HEALTH INSURANCE	0	3,428	3,668	4,035
101-228-705.200	DENTAL INSURANCE	0	401	417	429
101-228-705.300	LIFE INSURANCE	0	37	37	38
101-228-705.400	FICA	1,609	1,556	1,692	1,726
101-228-705.500	RETIREMENT	4,395	4,383	5,858	6,210
101-228-705.900	LONG TERM DISABILITY	0	117	104	108
101-228-726.300	SUPPLIES - OFFICE EQUIP	15,735	20,000	22,000	23,000
101-228-730.300	DURABLE GOODS - OFFICE	3,571	27,500	26,000	18,000
101-228-731.000	DEFERRED COMP CITY CONTRI	0	0	892	910
101-228-816.000	PROF & CONT - OFFICE	92,448	94,600	96,600	98,620
101-228-910.100	INSURANCE - OFFICE	5,377	4,517	5,800	5,800
101-228-920.000	UTILITIES	2,354	2,400	2,300	2,300
101-228-933.300	MAINT - OFFICE	58,601	58,000	62,000	64,000
101-228-954.000	OFFICE RENT	832	832	832	832
101-228-956.300	MISCELLANEOUS - OFFICE	18	1,260	1,260	1,260
101-228-964.001	REFUNDS & REBATES <sup>-COUNTY FIBER OPTIC</sup>	1,652	1,652	1,652	1,652
101-228-983.000	CAP - EQUIPMENT	20,585	0	7,000	5,000
101-228-983.002	CAP - OFFICE-EQUIPMENT	11,881	38,700	14,250	16,500
101-228-983.003	CAP - WIRED CITY	0	1,000	2,000	2,000
101-228-983.004	CAP - WIRELESS CITY	0	0	2,000	2,000

<b>TOTAL EXPENDITURES</b>		<b>241,593</b>	<b>284,307</b>	<b>280,027</b>	<b>278,766</b>
---------------------------	--	----------------	----------------	----------------	----------------

**BUILDING AUTHORITY**

The City entered into a lease with the Building Authority on July 5, 2001, for an amount not to exceed \$400,000. This 15-year loan was used to purchase the Lakeside Motel, demolish it and transform the property into a park area at Starlite Beach. The Alpena Rotary Club donated and built playground equipment in 2005. In 2011, a pavillion and new restrooms were installed on the property. The loan was paid off in the 2016-17 fiscal year.

The City entered into a lease with the Building Authority in 2004 for \$1,800,000. This 25-year loan was used to build a new Department of Public Works Building. The Equipment Fund made the annual payments until fiscal year 2015-16. At that point, the Public Safety Building loan was retired and the General Fund began making the payments on the Department of Public Works Building.

GL NUMBER	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-----------	-------------	-----------------	-----------------------	-----------------	--------------------

**BUILDING AUTHORITY**

**EXPENDITURES**

101-261-831.001	LEASE - DPW BLDG	123,108	121,135	119,470	112,851
<b>TOTAL EXPENDITURES</b>		<b>123,108</b>	<b>121,135</b>	<b>119,470</b>	<b>112,851</b>

**CEMETERY**

Alpena’s Evergreen Cemetery contains 61 acres and has been an active and operating cemetery for approximately 154 years. During that period, since 1865, there have been approximately 19,000 burials. In addition to maintaining and operating the Evergreen Cemetery, the City’s cemetery division also maintains the privately owned Hebrew and Grace Lutheran cemeteries.

The cemetery portion of the General Fund accounts for the operation of Evergreen Cemetery, utilizing a Technician I Department of Public Works employee. Programmed into the cemetery budget are funds for hiring three part-time summer college students for up to 15 weeks. The cemetery is partially funded by the sale of lots, burials, and interest earnings from the Perpetual Lot Care Fund. By City ordinance, twenty-five percent (25%) of the funds collected from the sale of each lot are credited to the Perpetual Care Fund, which has a balance, as of June 30, 2017 of \$933,179.

**Capital Outlay and Major Projects**

Building Improvements	101-276-971.000	\$ 20,000
Cemetery Fence Replacement	101-276-971.000	<u>50,000</u>
<b>TOTAL CEMETERY</b>		<b>\$ 70,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**CEMETERY**

**REVENUES**

101-002-627.000	CEM - MISCELLANEOUS	1,402	1,306	25,900	25,900
101-002-627.100	CEM - MONUMENT PERMITS	2,055	3,040	3,100	3,100
101-002-627.200	CEM - GOVERNMENT MARKERS	1,030	1,160	1,200	1,200
101-002-627.300	BURIALS	28,770	38,000	38,000	38,000
101-002-638.000	PERP LOT CARE FUND-MAINT	5,966	6,000	6,000	6,000
101-002-642.001	SALES - CEMETERY LOTS	9,945	11,000	8,000	8,000
101-002-677.000	MISCELLANEOUS	0	0	0	0
<b>TOTAL REVENUES</b>		<b>49,168</b>	<b>60,506</b>	<b>82,200</b>	<b>82,200</b>

**EXPENDITURES**

101-276-701.000	SALARIES & WAGES	64,828	66,300	66,375	68,041
101-276-705.050	RETIREE HEALTH CARE-OPEB	1,273	3,978	4,734	5,546
101-276-705.097	HSA CONTRIBUTION	2,974	1,950	1,950	1,950
101-276-705.100	HEALTH INSURANCE	6,574	6,480	5,894	6,484
101-276-705.200	DENTAL INSURANCE	1,576	1,580	1,596	1,644
101-276-705.300	LIFE INSURANCE	114	132	93	94
101-276-705.400	FICA	4,904	5,072	5,174	5,303
101-276-705.500	RETIREMENT	10,600	9,592	13,875	14,708

<b>DEPARTMENTS</b>	<b>DESCRIPTION</b>	<b>17-18 ACTUAL</b>	<b>18-19 EST. CURRENT</b>	<b>19-20 BUDGET</b>	<b>20-21 PROJECTED</b>
101-276-705.600	UNIFORMS	640	610	620	630
101-276-705.900	LONG TERM DISABILITY	245	300	231	238
101-276-726.000	SUPPLIES	2,544	3,000	3,000	3,000
101-276-731.000	DEFERRED COMP CITY CONTRI	0	0	1,251	1,276
101-276-801.000	PROF & CONTRACTUAL	225	200	200	200
101-276-860.000	CONTINUING EDUCATION	0	0	350	350
101-276-910.000	INSURANCE & BONDS	4,162	4,291	4,650	4,650
101-276-920.000	UTILITIES	13,449	13,500	13,600	13,700
101-276-931.000	REPAIRS & MAINTENANCE	11,053	10,600	10,800	11,000
101-276-943.000	EQUIPMENT RENT	17,628	20,500	20,500	20,500
101-276-945.000	FIBER OPTIC RENT	1,745	1,745	1,798	1,852
101-276-956.000	MISCELLANEOUS	0	1	200	200
101-276-971.000	CAPITAL OUTLAY	68,778	85,000	70,000	5,000
101-276-971.001	CAP - ROAD PAVING	0	0	0	10,000
<b>TOTAL EXPENDITURES</b>		<b>213,312</b>	<b>234,831</b>	<b>226,891</b>	<b>176,366</b>

**POLICE**

The duty of the Alpena Police Department is to protect life and property within the City of Alpena. This is accomplished through the implementation of routine patrol, emergency response, traffic law enforcement, accident investigation, crime prevention and other recognized law enforcement procedures.

The Department, operating under the direction of the Chief of Police, is currently staffed with eighteen sworn officers and three civilians. This includes the Chief, Lieutenant, Detective, four patrol sergeants, nine patrol officers, one D.A.R.E./School Liaison officer, one officer assigned to the Huron Undercover Narcotics Team, two Clerk/Typists and one part-time crossing guard. The City recently reached an agreement with Alpena Community College which allowed the hiring of an additional officer for the purpose of providing an enhanced police presence on the Alpena campus. ACC will share the cost of the officer.

Lastly, to accomplish its mission of providing effective and continuous law enforcement services to the citizens and businesses of this community, it is critical that officers are provided with reliable and safe equipment. As such, the Department will continue with the scheduled replacement of patrol vehicles and the related equipment. Supplemental funding opportunities for the projects will be pursued when available.

**Capital Outlay and Major Projects**

1 Patrol Vehicle with Equipment	101-301-972-002	\$	45,000
1 Mobile Radio for Patrol Vehicle	101-301-972-003		4,500
<b>TOTAL POLICE</b>		<b>\$</b>	<b>49,500</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**POLICE**

**REVENUES**

101-003-453.000	LIQUOR LICENSES	523	11,375	11,000	11,000
101-003-453.100	LIQUOR LICENSES-LOCAL	3,500	1,000	500	500
101-003-505.100	GRTS - POLICE TRAINING	2,949	2,800	2,800	2,800
101-003-510.000	GRTS - HWY SAFETY PROGRAM	0	0	0	0
101-003-530.001	GRTS - COPS - FEDERAL	0	0	0	0
101-003-530.003	GRTS - FEDERAL	22,414	5,890	31,000	22,000
101-003-582.101	GRTS-DARE	11,000	11,000	11,000	11,000
101-003-582.200	GRTS - SCH LIAS LOC SHARE	37,928	64,339	89,797	91,593
101-003-635.100	COPIES - POLICE	3,160	2,500	2,500	2,500
101-003-646.000	SCRAP & SALVAGE SALES	0	150	150	150
101-003-656.000	PARKING	8,430	6,000	6,000	6,000
101-003-657.000	DISTRICT COURT	13,721	11,000	12,000	12,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
101-003-673.000	SALE OF ASSETS	0	0	0	0
101-003-675.300	DONATIONS	622	0	500	500
101-003-676.000	INSURANCE REIMBURSEMENTS	40	0	0	0
101-003-676.100	OTHER REIMBURSEMENTS	12,268	13,200	13,500	13,500
101-003-677.000	MISCELLANEOUS	9,587	8,800	8,800	9,000
<b>TOTAL REVENUES</b>		<b>126,142</b>	<b>138,054</b>	<b>189,547</b>	<b>182,543</b>

**EXPENDITURES**

101-301-701.000	SALARIES & WAGES	1,171,328	1,253,000	1,332,845	1,374,617
101-301-705.050	RETIREE HEALTH CARE-OPEB	24,252	75,180	99,445	116,097
101-301-705.097	HSA CONTRIBUTION	38,850	33,700	39,077	42,985
101-301-705.100	HEALTH INSURANCE	122,686	141,129	155,523	177,709
101-301-705.200	DENTAL INSURANCE	17,092	17,968	18,967	19,945
101-301-705.300	LIFE INSURANCE	2,287	2,400	2,370	2,535
101-301-705.400	FICA	19,183	18,700	19,878	21,043
101-301-705.500	RETIREMENT	207,613	213,678	244,075	258,720
101-301-705.510	RETIREMENT - CIVILIANS	6,722	7,745	10,483	11,112
101-301-705.600	UNIFORMS	3,074	8,000	24,322	8,000
101-301-705.700	UNEMPLOYMENT	0	2,545	1,400	1,400
101-301-705.900	LONG TERM DISABILITY	1,501	2,123	1,935	2,252
101-301-712.000	INSURANCE OPT-OUT	0	0	24,000	21,000
101-301-714.000	LONGEVITY	0	0	33,490	29,779
101-301-726.000	SUPPLIES	9,523	12,500	12,500	12,750
101-301-730.000	DURABLE GOODS	1,085	3,600	1,200	2,400
101-301-731.000	DEFERRED COMP - CITY CONTR	0	0	25,382	25,808
101-301-802.000	PROF & CONTRACTUAL	4,635	7,000	10,000	5,000
101-301-802.002	CONT - HUNT TEAM	12,500	8,000	8,000	9,500
101-301-860.000	CONTINUING EDUCATION	2,707	3,000	3,000	3,000
101-301-860.100	TRAINING FUNDS - LOCAL	1,750	3,500	3,500	3,500
101-301-860.101	TRAINING FUNDS - 302	2,400	4,000	3,000	2,800
101-301-910.000	INSURANCE & BONDS	49,378	47,712	46,000	46,000
101-301-920.000	UTILITIES	41,976	38,900	39,650	42,000
101-301-931.000	REPAIRS & MAINTENANCE	29,528	32,000	34,650	35,000
101-301-931.001	EXPENSE FOR EQUIP MAINT	799	1,250	1,500	1,500
101-301-931.200	BUILDING MAINTENANCE	14,137	14,000	16,000	16,000
101-301-943.000	EQUIPMENT RENT	1,671	1,900	1,900	1,900
101-301-956.000	MISCELLANEOUS	4,621	4,500	5,500	5,500
101-301-972.001	CAPITAL OUTLAY	0	0	0	0
101-301-972.002	CAP - VEHICLES	37,983	0	45,000	50,000
101-301-972.003	CAP - RADIO COMM	3,935	0	4,500	5,000
101-301-972.050	CAP - BUILDING MAINT	30,378	4,700	17,000	57,000
<b>TOTAL EXPENDITURES</b>		<b>1,863,594</b>	<b>1,962,730</b>	<b>2,286,092</b>	<b>2,411,852</b>

## **FIRE/EMS**

---

The Alpena Fire Department is an all-hazards emergency service, providing the citizens of the community with fire suppression, hazardous situation mitigation, specialized rescue, arson investigation, fire code consultation, fire prevention and safety education, and juvenile fire-setter intervention. Under an interlocal agreement with Alpena County, the department provides Advanced Life Support ambulance response and transport for the City and also the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. We also serve portions of Presque Isle Township and intercept with Basic Life Support responders in East Grand Lake. Another interlocal agreement provides a non-transporting advanced life support (“echo”) unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department’s authorized strength is twenty-nine (29) full time employees, including a Fire Chief, a Deputy Chief/Fire Marshal, a Community Risk Reduction Captain, three shift Captains, three Lieutenants and twenty-one (21) Firefighter-Paramedics. We share the cost of two full-time clerical staff with the Police Department. The personnel are divided into three shifts with each shift working twenty-four hours on duty and having the next forty-eight hours off-duty. The Fire Department and its integral EMS service operate under the direction of the Fire Chief.

In 2011, AFD implemented a Mobile Intensive Care Unit program whereby our firefighter-paramedics transport critically ill or injured patients from the Alpena hospital to larger, more distant medical centers for specialized care. We operate two specially equipped MICU ambulances and have 8 CCEMTP paramedics with additional critical care training and certification.

Through an interlocal agreement with Presque Isle Township, the Department is working with township officials and volunteers to rebuild their fire department, after it failed in 2013. Alpena Fire Department was the 2018 recipient of the Congressional Fire Service Institutes’ Excellence in Fire Based EMS Award.

### **Capital Outlay and Major Projects**

Self Contained Breathing Apparatus (SCBA)	101-336-973.001	\$ 80,000
IV Pumps	101-336-973.001	5,000
Hose and Nozzle/Valve Replacement	101-336-730.000	<u>6,000</u>
<b>TOTAL FIRE/EMS</b>		<b>\$ 91,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**FIRE/EMS**

**REVENUES**

101-004-571.000	STATE FAC FIRE PROTECTION	14,198	17,683	17,500	17,500
101-004-582.000	COUNTY - AMB SERVICE	0	0	737,704	767,000
101-004-582.001	COUNTY - AMB EQUIPMENT	0	0	10,000	10,000
101-004-582.002	COUNTY - AMB VEHICLE	0	0	200,000	0
101-004-582.020	TWP - ECHO	0	0	30,900	31,827
101-004-582.030	TWP - FIRE SERVICES	35,000	35,000	35,000	35,000
101-004-582.400	GRTS - COUNTY	50,000	25,000	0	25,000
101-004-626.002	EMS EDUCATIONAL TRAINING	0	0	10,000	10,000
101-004-632.001	EQUIP FUND - ADMIN SERV	11,868	12,224	12,591	12,969
101-004-653.000	AMBULANCE	0	0	1,750,000	1,750,000
101-004-675.300	DONATIONS	95,381	0	500	1,000
101-004-677.000	MISCELLANEOUS	1,120	1,228	1,500	2,000
101-005-582.000	COUNTY - AMB SERVICE	716,078	723,239	0	0
101-005-582.001	COUNTY - AMB EQUIPMENT	6,865	10,000	0	0
101-005-582.020	TWP - ECHO	30,900	30,900	0	0
101-005-626.002	EMS EDUCATIONAL TRAINING	0	8,720	0	0
101-005-653.000	AMBULANCE	1,649,311	1,850,000	0	0
101-005-676.000	INSURANCE REIMBURSEMENTS	5,378	0	0	0
101-005-676.100	OTHER REIMBURSEMENTS	126	0	0	0
101-005-677.000	MISCELLANEOUS	1,120	1,653	0	0
101-005-699.007	FR DPW CONSTRUCTION FUND	0	80,000	0	0

<b>TOTAL REVENUES</b>		<b>2,617,345</b>	<b>2,795,647</b>	<b>2,805,695</b>	<b>2,662,296</b>
-----------------------	--	------------------	------------------	------------------	------------------

**EXPENDITURES**

101-336-701.000	SALARIES & WAGES	948,127	988,590	1,955,904	1,979,186
101-336-705.050	RETIREE HEALTH CARE-OPEB	18,805	59,315	142,170	165,730
101-336-705.097	HSA CONTRIBUTION	39,855	31,694	62,551	62,551
101-336-705.100	HEALTH INSURANCE	110,576	122,043	247,153	271,869
101-336-705.200	DENTAL INSURANCE	14,326	16,300	33,322	34,322
101-336-705.300	LIFE INSURANCE	1,837	1,941	3,620	3,656
101-336-705.400	FICA	19,171	21,500	29,682	30,039
101-336-705.500	RETIREMENT	180,726	199,422	433,226	459,220
101-336-705.510	RETIREMENT - CIVILIANS	3,361	3,873	10,484	11,113
101-336-705.550	RETIREMENT - DEF CONT	2,055	2,096	5,207	5,314
101-336-705.600	UNIFORMS	9,181	8,738	14,575	14,575
101-336-705.610	UNIFORMS - TURNOUT GEAR	6,978	7,000	7,500	7,500

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
101-336-705.620	UNIFORMS - HELMETS	204	797	700	700
101-336-705.630	UNIFORMS - JACKETS	0	0	1,100	1,100
101-336-705.900	LONG TERM DISABILITY	1,248	1,590	2,702	2,783
101-336-712.000	INSURANCE OPT-OUT	0	0	24,300	24,300
101-336-714.000	LONGEVITY	0	0	31,502	32,133
101-336-722.001	MEALS - LONG DIST TRANSFER	0	0	13,500	13,500
101-336-726.000	SUPPLIES	10,293	10,500	21,000	21,000
101-336-726.010	TRAINING OTHERS	0	0	10,000	10,000
101-336-726.050	SUPPLIES-GENERAL-TRANSFER	0	0	1,000	1,000
101-336-726.400	SUPPLIES - HAZMAT	998	1,000	5,000	5,000
101-336-726.500	SUPPLIES - AMB.DISPOSABLE	0	0	58,000	58,000
101-336-726.550	SUPPLIES-DISPOS-TRANSFER	0	0	1,000	1,000
101-336-726.600	SUPPLIES - AMBULANCE	0	0	2,300	6,500
101-336-730.000	DURABLE GOODS	7,043	545	6,000	2,000
101-336-730.100	DURABLE GOODS (TRANSFER)	0	0	1,500	1,000
101-336-731.000	DEFERRED COMP CITY CONTRI	0	0	34,456	36,001
101-336-803.000	PROF & CONTRACTUAL	6,931	4,500	12,500	12,500
101-336-804.001	CONT - AMBULANCE BILLING	0	0	120,000	120,000
101-336-860.000	CONTINUING EDUCATION	5,418	5,500	16,500	16,500
101-336-910.000	INSURANCE & BONDS	42,130	36,382	82,000	82,000
101-336-920.000	UTILITIES	20,579	24,000	52,000	54,000
101-336-931.000	REPAIRS & MAINTENANCE	15,787	12,000	75,000	76,000
101-336-931.001	EXPENSE FOR EQUIP MAINT	781	350	6,000	6,000
101-336-931.200	BUILDING MAINTENANCE	8,463	9,000	20,000	22,000
101-336-943.000	EQUIPMENT RENT	162,071	164,000	169,000	170,000
101-336-956.000	MISCELLANEOUS	2,036	5,000	0	0
101-336-973.001	CAPITAL OUTLAY	0	11,000	85,000	142,000
101-336-973-050	CAP - BLDG MAINT	11,468	2,350	26,000	52,000
101-336-974.002	CAP - AMBULANCE	0	0	200,000	0
101-336-974.004	CAP - CITY AMBULANCE	0	0	0	0
101-336-992.000	EQUIP FUND ADVANCE - PRIN	0	0	68,000	58,000
101-336-994.000	DPW CONSTR FUND AVD - PRIN	0	0	40,000	40,000
101-336-996.000	EQUIP FUND ADVANCE - INT	0	0	2,080	1,960
101-336-997.000	DPW CONSTR FUND AVD - INT	0	0	3,200	1,600
101-344-701.000	SALARIES & WAGES	980,286	972,856	0	0
101-344-705.050	RETIREE HEALTH CARE-OPEB	19,005	58,371	0	0
101-344-705.097	HSA CONTRIBUTION	39,058	31,694	0	0
101-344-705.100	HEALTH INSURANCE	111,148	122,043	0	0
101-344-705.200	DENTAL INSURANCE	14,326	16,300	0	0
101-344-705.300	LIFE INSURANCE	1,839	1,941	0	0
101-344-705.400	FICA	19,861	19,900	0	0
101-344-705.500	RETIREMENT	180,726	199,422	0	0

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
101-344-705.510	RETIREMENT - CIVILIANS	3,361	3,873	0	0
101-344-705.550	RETIREMENT - DEF CONT	2,055	2,165	0	0
101-344-705.600	UNIFORMS	8,661	8,537	0	0
101-344-705.630	UNIFORMS - JACKETS	0	1,100	0	0
101-344-705.900	LONG TERM DISABILITY	1,296	1,580	0	0
101-344-726.000	SUPPLIES	7,739	8,000	0	0
101-344-726.010	TRAINING OTHERS	0	2,650	0	0
101-344-726.050	SUPPLIES-GENERAL-TRANSFER	0	500	0	0
101-344-726.500	SUPPLIES - AMB.DISPOSABLE	54,885	58,000	0	0
101-344-726.550	SUPPLIES-DISPOS-TRANSFER	0	1,000	0	0
101-344-726.600	SUPPLIES - AMBULANCE	5,647	6,300	0	0
101-344-730.000	DURABLE GOODS	980	545	0	0
101-344-730.100	DURABLE GOODS (TRANSFER)	0	1,000	0	0
101-344-804.000	PROF & CONTRACTUAL	6,189	4,500	0	0
101-344-804.001	CONT -MHR	93,515	102,000	0	0
101-344-860.000	CONTINUING EDUCATION	11,113	22,000	0	0
101-344-910.000	INSURANCE & BONDS	48,228	49,787	0	0
101-344-920.000	UTILITIES	27,806	24,000	0	0
101-344-931.000	REPAIRS & MAINTENANCE	70,384	62,000	0	0
101-344-931.001	EXPENSE FOR EQUIP MAINT	5,332	4,300	0	0
101-344-931.200	BUILDING MAINTENANCE	8,565	10,300	0	0
101-344-943.000	EQUIPMENT RENT	6,415	6,200	0	0
101-344-943.100	EQUIP RENT - COMPUTERS	0	0	0	0
101-344-956.000	MISCELLANEOUS	2,015	3,600	0	0
101-344-974.000	LAND ACQUISITION	0	0	0	0
101-344-974.001	CAPITAL OUTLAY	110,683	48,725	0	0
101-344-974.002	CAP - AMBULANCE	0	80,000	0	0
101-344-974.050	CAP - BLDG MAINT	11,468	2,350	0	0
101-344-992.000	EQUIP FUND ADVANCE - PRIN	0	68,000	0	0
101-344-996.000	EQUIP FUND ADVANCE - INT	7,520	3,080	0	0
<b>TOTAL EXPENDITURES</b>		<b>3,510,554</b>	<b>3,759,645</b>	<b>4,136,734</b>	<b>4,115,652</b>

**PUBLIC WORKS**

The role of the Public Works Department has evolved towards a more maintenance-oriented approach in order to preserve the infrastructure that is in place rather than build new construction. The main goal of this department is to improve efficiencies on all of the current tasks being performed and to review the cost-effectiveness of current contractual services. Employees received further training on a number of relevant subjects this past year to increase competency in maintenance issues and methods. Other responsibilities overseen by this department include replacement of residential water service lines and sanitary service lines, the residential brush pickup, park and marina maintenance, and street sweeping.

The City Engineering Department oversees the City sidewalk program. This program includes replacement of deficient sidewalk and the installation of new sidewalk. The City undertakes the following capital improvement projects:

**Capital Outlay and Major Projects**

Christmas Decorations	101-440-975.001	\$	4,000
Bicycle Parking Improvements	101-440-975.014		10,000
Sidewalk Replacement/Construction:			
New	101-440-975.000		1,000
Replacement	101-440-975.001		27,000
<b>TOTAL PUBLIC WORKS</b>		<b>\$</b>	<b>42,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**PUBLIC WORKS**

**REVENUES**

101-006-631.000	EQUIP FUND - GARAGE RENT	184,690	190,230	195,940	201,650
101-006-632.000	EQUIP FUND - ADMIN SERV	34,406	35,438	36,500	36,600
101-006-643.000	SIDEWALKS	5,361	3,000	3,000	3,000
101-006-646.000	SCRAP & SALVAGE SALES	328	100	100	100
101-006-672.000	SPECIAL ASSESSMENTS	0	0	0	0
101-006-674.000	COMPOST - SALES	992	1,100	1,200	1,200
101-006-674.100	COMPOST - LABOR/EQ COST	675	650	700	700
101-006-675.100	FIREWORKS DONATIONS	21,331	20,000	20,000	20,000
101-006-676.100	OTHER REIMBURSEMENTS	967	10,100	200	200
101-006-677.000	MISCELLANEOUS	3,877	4,800	3,000	3,000
<b>TOTAL REVENUES</b>		<b>252,627</b>	<b>265,418</b>	<b>260,640</b>	<b>266,450</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>EXPENDITURES</b>					
101-440-701.000	SALARIES & WAGES	166,052	171,000	161,780	166,230
101-440-705.050	RETIREE HEALTH CARE-OPEB	3,379	10,605	12,278	14,400
101-440-705.097	HSA CONTRIBUTION	21,819	17,000	21,675	21,675
101-440-705.100	HEALTH INSURANCE	14,222	30,000	69,463	76,409
101-440-705.200	DENTAL INSURANCE	324	5,000	7,951	8,189
101-440-705.300	LIFE INSURANCE	184	315	737	744
101-440-705.400	FICA	7,655	14,790	13,417	13,770
101-440-705.500	RETIREMENT	15,440	18,000	28,851	30,583
101-440-705.550	RETIREMENT - DEF CONT	10,098	12,368	14,114	14,611
101-440-705.600	UNIFORMS	5,565	6,200	6,200	6,200
101-440-705.900	LONG TERM DISABILITY	460	1,100	1,736	1,788
101-440-712.000	INSURANCE OPT-OUT	0	0	5,220	5,220
101-440-726.000	SUPPLIES	27,586	28,000	29,000	29,000
101-440-731.000	DEFERRED COMP CITY CONTRI	0	0	8,357	8,553
101-440-805.000	CONT - MONTHLY PICKUPS	39,800	40,000	40,200	40,400
101-440-805.001	CONT - CITY HALL JANITOR	2,507	2,550	2,600	2,650
101-440-805.002	PROF & CONTRACTUAL	2,573	2,500	2,500	2,500
101-440-860.000	CONTINUING EDUCATION	1,608	5,515	800	800
101-440-910.000	INSURANCE & BONDS	5,579	5,500	5,200	5,200
101-440-920.000	UTILITIES	40,781	42,500	43,000	43,500
101-440-931.000	REPAIRS & MAINTENANCE	28,910	28,300	28,600	28,900
101-440-934.000	MAINT - REMOVE UST	0	0	25,000	0
101-440-943.000	EQUIPMENT RENT	85,989	82,500	83,000	83,500
101-440-956.000	MISCELLANEOUS	(153)	0	0	0
101-440-975.000	CAP - NEW SIDEWALKS	107	0	1,000	1,000
101-440-975.001	CAP - REPL SIDEWALKS	15,243	38,000	27,000	27,000
101-440-975.010	CAP - STM SEWERS/PARKING	91	0	0	85,000
101-440-975.014	CAPITAL OUTLAY	0	25,000	14,000	125,000
<b>TOTAL EXPENDITURES</b>		<b>495,819</b>	<b>586,743</b>	<b>653,679</b>	<b>842,822</b>

**LIGHTS**

The Light Division within the Department of Public Works maintains approximately 70 miles of city street lights, traffic signals, pedestrian lights, school zone flashers, and over one mile of Christmas decorations. In addition, this division is responsible for some of the capital improvements to this system.

Repairs and maintenance tasks that require an electrician are carried out through the use of a private electrical contractor. All other maintenance tasks, i.e., painting pedestrian street lights, are performed by the Department of Public Works personnel. The capital for the 2019-2020 fiscal year is as follows:

**Capital Outlay and Major Projects**

City Wide Lighting Efficiency	101-448-976.000	\$ <u>45,000</u>
<b>TOTAL LIGHT</b>		<b>\$ 45,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**LIGHTS**

**REVENUES**

101-007-676.000	INSURANCE REIMBURSEMENTS	2,339	0	0	0
101-007-676.100	OTHER REIMBURSEMENTS	41,471	3,000	3,000	3,000
<b>TOTAL REVENUES</b>		<b>43,810</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>EXPENDITURES</b>					
101-448-701.000	SALARIES & WAGES	11,889	13,500	13,770	14,050
101-448-705.050	RETIREE HEALTH CARE-OPEB	336	1,008	983	1,147
101-448-705.097	HSA CONTRIBUTION	1,197	1,500	0	0
101-448-705.100	HEALTH INSURANCE	3,754	4,000	0	0
101-448-705.200	DENTAL INSURANCE	378	400	0	0
101-448-705.300	LIFE INSURANCE	32	50	9	10
101-448-705.400	FICA	909	1,040	1,074	1,097
101-448-705.600	UNIFORMS	129	150	200	200
101-448-705.900	LONG TERM DISABILITY	47	90	90	90
101-448-726.000	SUPPLIES	3,575	3,300	3,500	3,500
101-448-731.000	DEFERRED COMP CITY CONTRI	0	0	270	281
101-448-806.000	PROF & CONTRACTUAL	19,409	13,000	15,000	15,000
101-448-910.000	INSURANCE & BONDS	519	306	279	279
101-448-921.000	STREET LIGHT POWER	104,387	105,000	110,000	110,000
101-448-931.000	REPAIRS & MAINTENANCE	97,026	75,000	42,000	42,000
101-448-943.000	EQUIPMENT RENT	6,702	10,500	10,000	10,000
101-448-976.000	CAPITAL OUTLAY	29,414	0	45,000	160,000
<b>TOTAL EXPENDITURES</b>		<b>279,703</b>	<b>228,844</b>	<b>242,175</b>	<b>357,654</b>

**PARKS AND RECREATION**

The Parks Division maintains approximately 100 acres of land which constitutes the city’s park system, approximately 18.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are seventeen (17) parks within the City of Alpena including, Avery, Bay View, Blair Street, Duck, Eleventh Avenue Boat Launch, Island Park, LaMarre, McRae, Mich-e-ke-wis, North Riverfront, South Riverfront, Starlite Beach, Sytek, Thomson, Washington Avenue, Water Tower, Culligan Plaza and Veterans Memorial.

The department has been given additional maintenance responsibilities to improve City parks to showcase level. Irrigation, landscaping and amenities within and throughout the park system are programmed to facilitate these improvements. The Parks Division’s goal is to reduce total maintenance costs while improving the general appearance of all parks.

A long-term goal of the City’s Wildlife Sanctuary Board has been the development of an environmental interpretive center. Over the past two years, the Board and its appointed Interpretive Center Oversight Council have worked diligently toward this end. The *River Center*, as it has been christened, will be located in Duck Park along the banks of the Thunder Bay River and the City’s Wildlife Sanctuary. The construction schedule for this project has yet to be determined and is dependent on receipt of grant funds.

The City will continue with the design development for a new bathroom facility for Bayview Park.

The following capital improvements are planned within the parks:

**Capital Outlay and Major Projects**

Starlite Beach Playground Equipment	101-750-977.002	\$	10,000
General Park Improvements-Adopt A Park	101-750-977.027		5,000
Bike Path Improvements	101-750-977.032		15,000
Island Park	101-750-977.028		<u>5,000</u>
<b>TOTAL PARKS AND RECREATIONS</b>		<b>\$</b>	<b>35,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**PARKS AND RECREATION**

**REVENUES**

101-008-545.000	STATE GRTS - MISC	165,189	19,311	0	400,000
101-008-667.300	MICH-E-KE-WIS PAVILION	12,000	12,000	13,200	0
101-008-667.500	STARLITE PAVILION	1,000	1,250	1,300	1,300
101-008-667.600	MISC. FACILITIES	300	400	400	400
101-008-675.300	DONATIONS	213,548	33,725	5,000	0

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
101-008-676.100	OTHER REIMBURSEMENTS	0	14,500	0	0
101-008-677.000	MISCELLANEOUS	659	2,250	1,000	1,000

<b>TOTAL REVENUES</b>		<b>392,696</b>	<b>83,436</b>	<b>20,900</b>	<b>402,700</b>
-----------------------	--	----------------	---------------	---------------	----------------

**EXPENDITURES**

101-750-701.000	SALARIES & WAGES	139,070	140,413	140,480	144,004
101-750-705.050	RETIREE HEALTH CARE-OPEB	2,713	8,425	10,025	11,744
101-750-705.097	HSA CONTRIBUTION	7,906	8,250	6,075	6,075
101-750-705.100	HEALTH INSURANCE	21,523	30,000	26,308	28,939
101-750-705.200	DENTAL INSURANCE	2,455	3,000	2,000	2,060
101-750-705.300	LIFE INSURANCE	190	250	191	193
101-750-705.400	FICA	10,641	10,742	10,956	11,230
101-750-705.500	RETIREMENT	14,220	19,644	28,676	30,397
101-750-705.550	RETIREMENT - DEF CONT	0	2,192	181	184
101-750-705.600	UNIFORMS	1,475	1,650	1,650	1,650
101-750-705.900	LONG TERM DISABILITY	433	600	475	490
101-750-726.000	SUPPLIES	7,463	8,000	8,000	8,000
101-750-731.000	DEFERRED COMP CITY CONTRI	0	0	2,713	2,796
101-750-807.002	PROF & CONTRACTUAL	445	6,450	7,500	500
101-750-880.200	BEAUTIFICATION COMMITTEE	0	0	8,000	8,000
101-750-910.000	INSURANCE & BONDS	16,769	13,003	11,564	11,564
101-750-920.000	UTILITIES	29,716	110,000	110,000	110,000
101-750-920.100	UTILITIES - ICE RINK	7,604	6,500	7,020	7,580
101-750-931.000	REPAIRS & MAINTENANCE	105,270	75,000	55,000	56,000
101-750-931.300	MAINT - PARK SHELTER/ICE	393	0	1,000	1,000
101-750-943.000	EQUIPMENT RENT	78,958	78,000	78,000	79,000
101-750-956.000	MISCELLANEOUS	250	100	500	500
101-750-956.600	PARK FOUNDATION REC CENT	20,000	20,000	20,000	20,000
101-750-977.001	CAP - RIVERFRONT PARK	152,610	44,000	0	0
101-750-977.002	CAP - STARLITE BEACH	409,618	26,621	10,000	0
101-750-977.012	CAP - BAYVIEW PARK	0	45,000	0	0
101-750-977.015	CAP - MICH-E-KE-WIS PARK	0	24,500	0	0
101-750-977.027	CAP - GENERAL PARKS IMP	18,448	5,000	5,000	0
101-750-977.028	CAP - ISLAND PARK	1,630	5,000	5,000	5,000
101-750-977.032	CAP - BIKE PATH	0	0	15,000	15,000
101-750-992.000	EQUIP FUND ADVANCE - PRIN	0	26,000	0	0
101-750-996.000	EQUIP FUND ADVANCE - INT	1,560	520	0	0

<b>TOTAL EXPENDITURES</b>		<b>1,051,360</b>	<b>718,860</b>	<b>571,314</b>	<b>561,906</b>
---------------------------	--	------------------	----------------	----------------	----------------

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b><u>OTHER FINANCING USES</u></b>					
101-966-999.200	LOCAL STREETS	250,000	150,000	150,000	250,000
101-966-999.600	STORES FUND	72,100	74,263	67,504	69,530
101-966-999.901	BUDGET STABILIZATION FUND	5,000	5,000	0	5,000
101-966-999.903	BUILDING INSPECTION FUND	0	0	0	0
101-966-999.907	MARINA FUND	95,000	90,000	105,000	130,000
101-966-999.909	CAPITAL IMPROVEMENT FUND	69,971	0	0	0
<b>TOTAL OTHER FINANCING USES</b>		<b>492,071</b>	<b>319,263</b>	<b>322,504</b>	<b>454,530</b>

## MAJOR STREET FUND

The purpose of the Major Street Fund is to receive all major street moneys which are paid to the City by the State of Michigan; to account for all construction, maintenance, and other authorized operations in the right-of-way of any street functionally classified as a major street within the City; to receive the moneys paid to the City for state trunkline maintenance; and to record costs associated to the Michigan Department of Transportation authorized state trunkline maintenance contracts. Each city is required to establish a Major Street fund in compliance with Act 51 of the Public Acts of 1951.

The Major Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Major Street Fund as needed.

Motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of streets in our system, a state factor, and the population of Alpena. There are 5.34 miles of state highway and 25.81 miles of major streets within the City of Alpena.

The City maintains US-23 and M-32 state highways within the City limits for the State of Michigan. The MDOT contract generates revenue, which is titled state trunkline maintenance. The costs associated with state trunkline maintenance are direct costs and the revenue received is based on this expenditure. The maintenance and construction associated with the major street system are funded primarily by state and federal funds. All of the major streets within the Alpena street system are paved.

The City will again this year place emphasis on maintenance of our major street system. This emphasis on street maintenance will include \$55,000 in Capital Preventative Maintenance funds to preserve and extend the remaining useful life of our streets. Work performed under this activity may include shoulder paving, crack sealing, chip sealing, joint repair etc. The City will also widen Wilson Street at Johnson Street to improve turning movements and traffic volume. First Avenue will be resurfaced from Chisholm Street to Richardson Street, and the intersection of Eleventh Avenue and Park Street will be reconstructed.

### Capital Outlay and Major Projects

Capital Preventative Maintenance	202-451-782.000	\$ 55,000
Eleventh Av./Park St. Intersection	202-451-782.000	125,000
Wilson Street	202-451-782.000	200,000
First Avenue Resurfacing	202-452-782.000	<u>165,000</u>
<b>TOTAL MAJOR STREETS</b>		<b>\$ 545,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**MAJOR STREET FUND**

**REVENUES**

202-000-545.000	STATE GRTS - MISC	305,944	151,631	77,000	77,000
202-000-546.000	STATE GRTS - GAS & WGT TX	900,179	928,000	1,018,659	1,121,401
202-000-546.100	STATE GRTS - TRUNKLINE	136,574	105,074	149,176	106,896
202-000-665.000	INVESTMENT INCOME	1,186	2,200	1,200	1,200
202-000-677.000	MISCELLANEOUS	663	7,000	800	800
202-000-699.000	FR GENERAL FUND	0	0	0	0
202-000-699-001	FR DDA FUND #2	0	0	0	0
202-000-699.010	FR BROWNFIELD AUTHORITY	34,170	4,728	0	0
202-000-699.011	FR TREE/PARK IMPROVEMENTS	0	15,000	0	0

<b>TOTAL REVENUES</b>		<b>1,378,716</b>	<b>1,213,633</b>	<b>1,246,835</b>	<b>1,307,297</b>
-----------------------	--	------------------	------------------	------------------	------------------

**EXPENDITURES**

**ADMIN**

202-450-701.000	SALARIES & WAGES	26,673	25,000	27,355	27,204
202-450-705.000	FRINGES	17,606	16,400	16,750	16,750
202-450-705.050	RETIREE HEALTH CARE-OPEB	475	1,455	1,933	2,254
202-450-705.097	HSA CONTRIBUTION	0	992	1,105	1,100
202-450-705.100	HEALTH INSURANCE	0	4,165	4,603	5,007
202-450-705.200	DENTAL INSURANCE	0	371	410	419
202-450-705.300	LIFE INSURANCE	0	46	44	45
202-450-705.400	FICA	1,874	1,536	2,113	2,155
202-450-705.500	RETIREMENT	0	4,003	4,317	4,576
202-450-705.550	RETIREMENT - DEF CONT	0	440	540	560
202-450-705.900	LONG TERM DISABILITY	0	130	114	116
202-450-731.000	DEFERRED COMP CITY CONTRI	0	0	869	961
202-450-808.000	PROF & CONTRACTUAL	16,481	19,838	20,000	20,000
202-450-841.002	CHARGES - COMPUTER ADMIN	479	525	541	557
202-450-943.000	EQUIPMENT RENT	913	578	900	900

<b>TOTAL ADMIN</b>		<b>64,501</b>	<b>75,479</b>	<b>81,594</b>	<b>82,604</b>
--------------------	--	---------------	---------------	---------------	---------------

**CONSTRUCTION**

202-451-701.101	SAL & WAGES - STREETS	1,252	8,000	8,000	8,000
202-451-701.102	SAL & WAGES - BRIDGES	0	100	100	100
202-451-705.050	RETIREE HEALTH CARE-OPEB	0	0	560	640
202-451-705.101	FRINGES - STREETS	1,141	6,400	6,400	6,400
202-451-705.102	FRINGES - BRIDGES	0	400	400	400
202-451-782.000	MAT/CONT - STREETS	38,432	416,650	545,000	363,500
202-451-782.100	MAT/CONT - BRIDGES	0	0	1,000	6,500
202-451-782.200	MAT/CONT - TRAF CONTROL	0	0	1,000	1,000
202-451-783.202	CONT - MDOT	37,053	305,000	0	310,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
202-451-943.101	EQUIP RENT - STREETS	9	0	0	0
202-451-972.001	CAPITAL OUTLAY	184,913	0	0	0
<b>TOTAL CONSTRUCTION</b>		<b>262,800</b>	<b>736,550</b>	<b>562,460</b>	<b>696,540</b>

#### MAINTENANCE

202-452-701.101	SAL & WAGES - STREETS	64,677	65,000	66,300	67,626
202-452-701.102	SAL & WAGES - BRIDGES	7,095	8,000	10,000	10,000
202-452-701.103	SAL & WAGES - TRAFF CONT	3,757	2,600	3,000	3,000
202-452-701.104	SAL & WAGES - SNOW & ICE	31,993	32,000	26,000	27,300
202-452-705-050	RETIREE HEALTH CARE-OPEB	0	0	7,456	8,733
202-452-705.097	HSA CONTRIBUTION	0	1,050	1,200	1,200
202-452-705.100	HEALTH INSURANCE	0	3,891	4,640	5,104
202-452-705.101	FRINGES - STREETS	24,852	25,000	28,000	28,000
202-452-705.102	FRINGES - BRIDGES	4,684	4,500	5,000	5,000
202-452-705.103	FRINGES - TRAFFIC CONTROL	2,674	1,600	1,800	1,800
202-452-705.104	FRINGES - SNOW & ICE	22,495	23,300	18,980	19,929
202-452-705.200	DENTAL INSURANCE	0	439	495	510
202-452-705.300	LIFE INSURANCE	0	52	50	50
202-452-705.400	FICA	2,156	2,196	2,239	2,500
202-452-705.500	RETIREMENT	0	5,843	6,194	8,498
202-452-705.900	LONG TERM DISABILITY	0	136	132	136
202-452-731.000	DEFERRED COMP CITY CONTRI	0	0	1,212	1,237
202-452-784.101	MAT/CONT - STREETS	22,564	32,000	27,000	40,000
202-452-784.102	MAT/CONT - BRIDGES	9,082	34,600	54,600	4,000
202-452-784.103	MAT/CONT - TRAF CONTROL	57,256	53,000	40,000	53,000
202-452-784.104	MAT/CONT - SNOW & ICE	64,266	65,000	50,000	50,000
202-452-943.101	EQUIP RENT - STREETS	71,339	65,000	70,000	70,000
202-452-943.102	EQUIP RENT - BRIDGES	3,700	3,700	3,700	3,700
202-452-943.103	EQUIP RENT - TRAF CONTROL	33	500	500	500
202-452-943.104	EQUIP RENT - SNOW & ICE	76,587	74,500	65,000	65,000
<b>TOTAL MAINTENANCE</b>		<b>469,210</b>	<b>503,907</b>	<b>492,498</b>	<b>476,823</b>

#### TRUNKLINE

202-453-701.000	SALARIES & WAGES	18,163	15,600	13,100	13,500
202-453-705.000	FRINGES	12,404	11,390	10,200	10,400
202-453-705.055	RETIREE HEALTH CARE-OPEB	0	0	917	1,080
202-453-705.097	HSA CONTRIBUTION	0	150	150	150
202-453-705.100	HEALTH INSURANCE	0	465	487	535
202-453-705.300	LIFE INSURANCE	0	5	3	3
202-453-705.400	FICA	0	135	140	145
202-453-705.550	RETIREMENT - DEF CONT	0	67	71	74
202-453-705.900	LONG TERM DISABILITY	0	10	8	9
202-453-786.000	MAT/CONTRACTS	53,601	45,000	45,000	46,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
202-453-943.000	EQUIPMENT RENT	43,408	45,000	35,000	35,000
<b>TOTAL TRUNKLINE</b>		<b>127,576</b>	<b>117,822</b>	<b>105,076</b>	<b>106,896</b>
<b>OTHER FINANCING USES</b>					
202-966-999.200	LOCAL STREETS	0	0	175,000	0
<b>TOTAL OTHER FINANCING USES</b>		<b>0</b>	<b>0</b>	<b>175,000</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>924,087</b>	<b>1,433,758</b>	<b>1,417,628</b>	<b>1,362,863</b>

<b>PROJECTED FUND BALANCE</b>			
Budgeted Net Revenues (Expenditures)	6/30/2020		\$ (170,793)
Current Est. Operating Surplus (Deficit)	6/30/2019		\$ (220,125)
Fund Balance From Prior Year	6/30/2018		\$ 743,284
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>			<b>\$ 352,366</b>

## LOCAL STREET FUND

The Local Street Fund works in a threefold capacity. First, the fund is utilized to receive all local street funds paid to the City of Alpena by the State of Michigan. Secondly, it is used to account for all construction including the moneys generated by special assessments, maintenance, traffic services, and snow and ice control. Thirdly, the fund is utilized to account for money received from the General Fund as contributions to the Local Street Fund. Every city is required to establish a Local Street Fund to comply with Act 51 of the Public Acts of 1951.

The Local Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Local Street Fund as needed. The City continues to utilize City personnel in a more active role in the maintenance of our Local Street system.

Revenues are generated from several sources. The motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of our street system, a state factor, and the population of Alpena. Local funds are moneys, which the local taxpayer contributes to maintain the local street system. Construction revenues are local funds set aside and invested for the specific purpose of upgrading existing or creating new streets. There are 43.04 miles of streets within the street system, which are designated as local streets. The maintenance and construction costs associated with the local street system are funded primarily by local tax dollars. All but three one-block segments of the Local Street system are paved.

The City will be participating with the Michigan Department of Transportation with \$30,000 in funding to hard surface the portion of the Paxton Spur trail development within the City. The City has also committed \$75,000 for thin overlay resurfacing, \$50,000 for Capital Preventative Maintenance, and \$20,000 for the Merchant Street special assessment project.

### Capital Outlay and Major Projects

Thin Overlay	203-451-782.000	\$ 75,000
Capital Preventative maintenance	203-451-782.000	50,000
Tree Planting	203-451-782.000	10,000
Ontario Street Resurfacing	203-451-782.000	150,000
Merchant Street Construction	203-451-782.000	20,000
Paxton Spur Development	203-451-782.000	<u>30,000</u>
<b>TOTAL LOCAL STREETS</b>		<b>\$ 335,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**LOCAL STREET FUND**

**REVENUES**

203-000-545.000	STATE GRTS - MISC	21,535	21,373	21,373	21,373
203-000-546.000	STATE GRTS - GAS & WGT TX	321,219	328,000	340,000	348,000
203-000-665.000	INVESTMENT INCOME	2,366	2,400	2,400	2,400
203-000-677.000	MISCELLANEOUS	178	5,200	400	400
203-000-699.000	FR GENERAL FUND	250,000	150,000	250,000	250,000
203-000-699.006	FR MAJOR ST FUND	0	0	175,000	0
203-000-699.011	FR TREE/PARK IMPROVEMENTS	0	4,516	0	0

<b>TOTAL REVENUES</b>		<b>595,298</b>	<b>511,489</b>	<b>789,173</b>	<b>622,173</b>
-----------------------	--	----------------	----------------	----------------	----------------

**EXPENDITURES**

**ADMIN**

203-450-701.000	SALARIES & WAGES	25,065	26,500	27,355	27,204
203-450-705.000	FRINGES	17,840	18,420	18,420	18,420
203-450-705.050	RETIREE HEALTH CARE-OPEB	486	1,590	1,933	2,254
203-450-705.097	HSA CONTRIBUTION	0	992	1,105	1,100
203-450-705.100	HEALTH INSURANCE	0	4,165	4,603	5,007
203-450-705.200	DENTAL INSURANCE	0	371	410	419
203-450-705.300	LIFE INSURANCE	0	46	44	45
203-450-705.400	FICA	1,751	2,028	2,113	2,155
203-450-705.500	RETIREMENT	0	4,003	4,317	4,576
203-450-705.550	RETIREMENT - DEF CONT	0	432	540	560
203-450-705.900	LONG TERM DISABILITY	0	120	114	116
203-450-731.000	DEFERRED COMP CITY CONTRI	0	0	869	961
203-450-809.000	PROF & CONTRACTUAL	7,024	7,038	7,400	7,400
203-450-841.002	CHARGES - COMPUTER ADMIN	479	525	541	557
203-450-943.000	EQUIPMENT RENT	2,132	1,446	1,490	1,535

<b>TOTAL ADMIN</b>		<b>54,777</b>	<b>67,676</b>	<b>71,254</b>	<b>72,309</b>
--------------------	--	---------------	---------------	---------------	---------------

**CONSTRUCTION**

203-451-701.000	SALARIES & WAGES	2,842	2,000	3,000	3,000
203-451-705.000	FRINGES	2,239	1,600	2,400	2,400
203-451-705.050	RETIREE HEALTH CARE-OPEB	0	0	210	240
203-451-782.000	MAT/CONT - STREETS	161,670	285,000	335,000	283,000
203-451-943.000	EQUIPMENT RENT	0	0	0	0

<b>TOTAL CONSTRUCTION</b>		<b>166,751</b>	<b>288,600</b>	<b>340,610</b>	<b>288,640</b>
---------------------------	--	----------------	----------------	----------------	----------------

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	-280542 PROJECTED
<b>MAINTENANCE</b>					
203-452-701.101	SAL & WAGES - STREETS	72,604	73,000	74,000	75,000
203-452-701.103	SAL & WAGES - TRAFF CONT	2,985	2,500	3,300	3,300
203-452-701.104	SAL & WAGES - SNOW & ICE	29,435	28,500	27,000	27,000
203-452-705.050	RETIREE HEALTH CARE-OPEB	0	0	7,386	8,523
203-452-705.097	HSA CONTRIBUTION	0	1,050	1,200	1,200
203-452-705.100	HEALTH INSURANCE	0	3,891	4,640	5,104
203-452-705.101	FRINGES - STREETS	28,909	32,000	33,000	33,000
203-452-705.103	FRINGES - TRAFFIC CONTROL	2,377	2,500	2,500	2,500
203-452-705.104	FRINGES - SNOW & ICE	20,392	20,976	19,900	19,900
203-452-705.200	DENTAL INSURANCE	0	440	495	510
203-452-705.300	LIFE INSURANCE	0	52	50	50
203-452-705.400	FICA	2,155	2,244	2,289	2,320
203-452-705.500	RETIREMENT	0	5,843	6,194	8,498
203-452-705.900	LONG TERM DISABILITY	0	136	132	136
203-452-731.000	DEFERRED COMP CITY CONTRI	0	0	1,212	1,237
203-452-784.101	MAT/CONT - STREETS	29,387	32,000	35,000	35,000
203-452-784.103	MAT/CONT - TRAF CONTROL	6,198	2,200	2,200	2,200
203-452-784.104	MAT/CONT - SNOW & ICE	16,664	19,000	17,000	17,000
203-452-943.101	EQUIP RENT - STREETS	92,499	90,000	95,000	95,000
203-452-943.103	EQUIP RENT - TRAF CONTROL	92	200	300	300
203-452-943.104	EQUIP RENT - SNOW & ICE	72,750	72,000	70,000	70,000
<b>TOTAL MAINTENANCE</b>		<b>376,447</b>	<b>388,532</b>	<b>402,798</b>	<b>407,778</b>
<b>TOTAL EXPENDITURES</b>		<b>597,975</b>	<b>744,808</b>	<b>814,662</b>	<b>768,727</b>

<b>PROJECTED FUND BALANCE</b>			
<b>Budgeted Net Revenues (Expenditures)</b>	<b>6/30/2020</b>	<b>\$</b>	<b>(25,489)</b>
<b>Current Est. Operating Surplus (Deficit)</b>	<b>6/30/2019</b>	<b>\$</b>	<b>(233,319)</b>
<b>Fund Balance From Prior Year</b>	<b>6/30/2018</b>	<b>\$</b>	<b>615,215</b>
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>356,407</b>

## MARINA FUND

The fees for marina usage, boat launching and docking, will remain the same as last year. Maintenance and repairs will be a priority for the next few years as the structure and appearance of the dockage system and buildings are in need of attention. Usage at the Marina was similar in numbers to last year. The City, in partnership with the Michigan Ports Collaborative and other communities, has procured a grant from the DNR to conduct an economic impact study of Michigan Ports. This study began last fiscal year and will be concluded this year. It should be a useful tool in determining the value that having the various aspects of the water front in our community bring in terms of tourism and dollars.

### Capital Outlay and Major Projects

Repair Boat Well Approach & Pad	211-760-976.000	\$	27,000
Marina UST Clean-up	211-760-977.020		25,000
<b>TOTAL MARINA FUND</b>		<b>\$</b>	<b>52,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

### MARINA

#### REVENUES

211-000-451.100	BUSINESS LIC/PER	4,000	4,000	4,000	4,000
211-000-545.000	STATE GRTS - MISC	0	21,140	42,500	42,500
211-000-665.000	INVESTMENT INCOME	368	600	500	500
211-000-667.100	MARINA	28,278	25,500	25,500	25,500
211-000-675.300	DONATIONS	2,850	0	200	200
211-000-676.000	INSURANCE REIMBURSEMENTS	0	11,500	0	0
211-000-677.000	MISCELLANEOUS	21,140	0	0	0
211-000-699.000	FR GENERAL FUND	95,000	90,000	105,000	130,000
<b>TOTAL REVENUES</b>		<b>151,636</b>	<b>152,740</b>	<b>177,700</b>	<b>202,700</b>

#### EXPENDITURES

211-760-701.000	SALARIES & WAGES	27,446	27,995	27,732	28,287
211-760-705.050	RETIREE HEALTH CARE-OPEB	530	0	1,999	2,331
211-760-705.097	HSA CONTRIBUTION	599	788	825	825
211-760-705.100	HEALTH INSURANCE	1,877	2,484	2,799	3,079
211-760-705.200	DENTAL INSURANCE	189	231	247	254
211-760-705.300	LIFE INSURANCE	11	35	34	35
211-760-705.400	FICA	2,028	2,069	2,185	2,229
211-760-705.500	RETIREMENT	0	4,018	5,550	5,883
211-760-705.600	UNIFORMS	33	0	0	0
211-760-705.900	LONG TERM DISABILITY	24	106	94	97
211-760-726.000	SUPPLIES	2,373	5,000	3,000	3,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
211-760-730.000	DURABLE GOODS	2,942	0	0	0
211-760-731.000	DEFERRED COMP CITY CONTRI	0	0	823	840
211-760-804.000	PROF & CONTRACTUAL	20,152	21,140	0	0
211-760-860.000	CONTINUING EDUCATION	71	100	100	200
211-760-880-200	BEAUTIFICATION	1,750	3,000	4,000	3,500
211-760-910.000	INSURANCE & BONDS	5,329	4,702	4,500	4,500
211-760-920.000	UTILITIES	29,800	40,000	42,000	44,000
211-760-931.000	REPAIRS & MAINTENANCE	21,589	17,000	17,500	19,500
211-760-943.000	EQUIPMENT RENT	6,362	7,931	8,169	8,334
211-760-945.000	FIBER OPTIC RENT	1,207	1,207	1,243	1,281
211-760-956.000	MISCELLANEOUS	1,113	1,400	1,400	1,400
211-760-976.000	CAPITAL OUTLAY	3,116	10,000	27,000	67,000
211-760-977.020	CAP - MARINA/REMOVE UST	0	0	25,000	25,000
<b>TOTAL EXPENDITURES</b>		<b>128,541</b>	<b>149,206</b>	<b>176,200</b>	<b>221,575</b>

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	1,500
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	3,534
Fund Balance From Prior Year	6/30/2018	\$	156,696
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>161,730</b>

**TREE/PARK IMPROVEMENT FUND**

In October 2006, the City of Alpena received two large donations from the Trust of Drew and Ethel McClay. One donation of approximately \$70,000 was to be spent on park improvements and/or tree planting within the City. The second donation of approximately \$90,000 was to be utilized for tree planting within the City.

The Alpena Municipal Council authorized the investment of these donations and appointed a committee, consisting of the Mayor, the Planning and Development Director, and the City Engineer, to determine how these funds could be best utilized. The City will also be appointing one member from the City Planning Commission and the Recreation Advisory Board to serve on this committee.

The committee continues to develop recommendations on how these funds will be utilized, but an internal policy has been established to provide guidelines and procedures on how these funds can be accessed and what they can be used for. Examples include: utilization of the park improvement funds for a major park improvement project; and placement of the tree planting funds into a permanent fund that can be grown over time and used for future urban forestry projects.

Funding will be transferred to Parks & Recreation, and the Cemetery to offset expenses associated with tree planting to replace trees removed over the past several years.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>TREE/PARK</b>					
<b>REVENUES</b>					
213-000-665.000	INVESTMENT INCOME	175	180	0	0
<b>TOTAL REVENUES</b>		<b>175</b>	<b>180</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
213-751-786.001	MAT/CONT - TREES	0	49,738	0	0
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>49,738</b>	<b>0</b>	<b>0</b>

<b>PROJECTED FUND BALANCE</b>			
<b>Budgeted Net Revenues (Expenditures)</b>	<b>6/30/2020</b>	<b>\$</b>	<b>0</b>
<b>Current Est. Operating Surplus (Deficit)</b>	<b>6/30/2019</b>	<b>\$</b>	<b>(49,558)</b>
<b>Fund Balance From Prior Year</b>	<b>6/30/2018</b>	<b>\$</b>	<b>49,558</b>
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>0</b>

## **DOWNTOWN DEVELOPMENT AUTHORITY**

City Ordinance established the Downtown Development Authority (DDA) in April of 1980 in order to revitalize downtown Alpena. Alpena’s DDA operates in accordance with state law (Public Act 197 of 1975, as amended). The DDA recommends and oversees downtown tax increment financing and the levy of an ad valorem tax (2 mill maximum) on all taxable property within the DDA district. This 2 mill tax is the main source of operating revenue for the authority, and the Tax Increment Financing (TIF) is the primary source of funding for major projects and improvements.

In 2004, the DDA Board and the City of Alpena completed and adopted the Downtown Development & TIF Plan, which identifies and outlines major projects and improvements that should be carried out with TIF funds in the downtown. In 2017, the DDA adopted and updated the Strategic Plan & Marketing Analysis, which updated the list of projects and priorities from the 2004 plan. Each year, the DDA further identifies priority projects and improvements through its Capital Improvement Projects, which are approved by the DDA Board, City Council, and Planning Commission.

Some of the projects that are budgeted and anticipated to be completed over FY 19-20:

- \* Updating downtown banners for both the summer and winter season.
- \* Launching the Downtown Mural Project, a multi-year project which will begin this summer and commission a new mural each year.
- \* Updating alley-ways to incorporate new surfacing, updated lighting, public art, and more pedestrian-friendly amenities.
- \* Updating bike parking downtown and looking into new planter boxes.
- \* Researching a potential retail incubator and indoor marketplace, which would offer small, flexible stalls for rent for new businesses in the downtown.

The DDA currently has one full time Executive Director and two part-time employees, a Marketing & Outreach Coordinator and a Parking Attendant.

### **Capital Outlay and Major Projects**

DDA Façade Grants	216-269-967.000	\$ 20,000
Designated Economic Development Fund	216-269-667.001	10,000
Capital Land Improvements	216-269-978.001	<u>45,000</u>
<b>TOTAL DDA</b>		<b>\$ 75,000</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**DDA FUND NO. 2**

**REVENUES**

216-000-402.001	TAX INCREMENTS	117,979	127,518	132,500	137,500
216-000-503.003	GRTS - FEDERAL	0	0	0	980,000
216-000-573-000	LOCAL COMM STAB SHARE	15,102	5,703	10,000	10,000
216-000-665.000	INVESTMENT INCOME	3,918	4,147	4,200	4,400
216-000-673.000	SALE OF ASSETS	2,134	2,300	2,406	1,901
216-000-675.300	DONATIONS	7,500	0	0	0
216-000-677.000	MISCELLANEOUS	5,063	5,300	7,000	8,000

<b>TOTAL REVENUES</b>		<b>151,696</b>	<b>144,968</b>	<b>156,106</b>	<b>1,141,801</b>
-----------------------	--	----------------	----------------	----------------	------------------

**EXPENDITURES**

216-269-701.000	SALARIES & WAGES	32,758	37,650	57,145	59,875
216-269-705.300	LIFE INSURANCE	48	105	105	107
216-269-705.400	FICA	2,456	2,880	4,372	4,580
216-269-705.550	RETIREMENT - DEF CONT	1,056	1,677	1,870	1,870
216-269-705.900	LONG TERM DISABILITY	61	185	191	197
216-269-726.000	SUPPLIES	1,875	2,000	2,000	2,000
216-269-730.000	DURABLE GOODS	0	808	500	500
216-269-840.000	GENERAL FUND SERVICES	854	982	1,012	1,043
216-269-860.000	CONTINUING EDUCATION	715	1,000	1,500	1,500
216-269-880.000	COMMUNITY PROMOTION	20,968	16,000	15,000	15,000
216-269-880.200	BEAUTIFICATION COMMITTEE	10,927	6,000	6,200	6,200
216-269-881.000	ECONOMIC PROMOTION	9,162	3,500	2,500	3,000
216-269-931.000	REPAIRS & MAINTENANCE	3,358	1,600	1,500	1,500
216-269-931.303	MAINT - DDA SNOW REMOVAL	2,340	5,000	10,000	10,000
216-269-945.000	FIBER OPTIC RENT	225	225	225	225
216-269-956.000	MISCELLANEOUS	0	0	0	0
216-269-967.000	FACADE GRANTS-DESIGN	11,606	25,000	30,000	20,000
216-269-967.001	ECONOMIC DEVELOPMENT	0	10,000	10,000	10,000
216-269-978.001	CAP - LAND IMPROVEMENTS	0	28,000	45,000	1,230,000
216-269-991.400	LAND ACQUISITION - PRIN	2,770	2,900	3,200	3,500
216-269-995.400	LAND ACQUISITION - INT	2,544	2,530	2,300	2,000

<b>TOTAL EXPENDITURES</b>		<b>103,723</b>	<b>148,042</b>	<b>194,620</b>	<b>1,373,097</b>
---------------------------	--	----------------	----------------	----------------	------------------

## DOWNTOWN DEVELOPMENT AUTHORITY

PROJECTED FUND BALANCE		
Budgeted Net Revenues (Expenditures)	6/30/2020	\$ (38,514)
Current Est. Operating Surplus (Deficit)	6/30/2019	\$ (3,074)
Fund Balance From Prior Year	6/30/2018	\$ 297,815
<b><u>FUND BALANCE</u></b>		
<b><u>ASSIGNED</u></b>		
ECONOMIC DEVELOPMENT		\$ 55,000
<b><u>UNASSIGNED</u></b>		
PROJECTED FUND BALANCE AT FISCAL YEAR END 2019-20		\$ 201,227
<b>TOTAL FUND BALANCE</b>		<b>\$ 256,227</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**DDA FUND NO. 5**

**REVENUES**

217-000-402.000	CURRENT PROPERTY TAXES	19,080	26,000	27,500	29,000
217-000-412.000	DELINQUENT TAXES	120	0	0	0
217-000-656.000	PARKING	7,790	7,000	10,000	10,000
217-000-665.000	INVESTMENT INCOME	181	250	250	250
217-000-677.001	PARKING LOT RENTAL	3,266	3,000	4,000	4,000
217-000-677.002	BIKE RACK RENTAL	1,470	1,400	1,500	1,500
<b>TOTAL REVENUES</b>		<b>31,907</b>	<b>37,650</b>	<b>43,250</b>	<b>44,750</b>

**EXPENDITURES**

217-269-701.000	SALARIES & WAGES	16,638	32,120	29,675	32,145
217-269-705.300	LIFE INSURANCE	11	19	19	19
217-269-705.400	FICA	1,264	2,457	2,270	2,459
217-269-705.550	RETIREMENT - DEF CONT	186	296	330	330
217-269-705.900	LONG TERM DISABILITY	8	31	34	35
217-269-811.000	PROF & CONTRACTUAL	3,589	2,300	2,600	3,000
217-269-840.000	GENERAL FUND SERVICES	2,771	3,187	3,283	3,381
217-269-860.002	DUES & SUBSCRIPTIONS	607	730	1,000	1,000
217-269-910.000	INSURANCE & BONDS	2,218	1,700	2,000	2,000
217-269-920.000	UTILITIES	1,861	2,450	2,500	2,550
217-269-931.000	REPAIRS & MAINTENANCE	571	1,200	1,000	1,000
217-269-954.000	OFFICE RENT	0	0	0	0
217-269-956.000	MISCELLANEOUS	30	0	0	0
217-269-956.700	MISCELLANEOUS - TAXES	0	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>29,754</b>	<b>46,490</b>	<b>44,711</b>	<b>47,919</b>

**PROJECTED FUND BALANCE**

<b>Budgeted Net Revenues (Expenditures)</b>	<b>6/30/2020</b>	<b>\$ (1,461)</b>
<b>Current Est. Operating Surplus (Deficit)</b>	<b>6/30/2019</b>	<b>\$ (8,840)</b>
<b>Fund Balance From Prior Year</b>	<b>6/30/2018</b>	<b>\$ 38,680</b>
<b>PROJECTED UNASSIGNED FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$ 28,379</b>

## **AUTHORITY FOR BROWNFIELD REDEVELOPMENT**

The Authority for Brownfield Redevelopment Fund is used by counties, cities, villages and townships to assist in the redevelopment of underutilized properties due to environmental contamination, blight, functional obsolescence or historical significance. The local unit may establish an authority under the Brownfield Redevelopment Financing Act (MCL 125.2651 et al.) to administer the activities authorized under the Act. The authority shall be administered by a board appointed pursuant to the requirements of the Act (MCL 125.2655).

The City of Alpena Brownfield Redevelopment Authority was established by City Council Resolution No. 1997-7 in March 1997, with the City's Downtown Development Authority (DDA) Board serving as the Brownfield Authority Board as well. As the Brownfield Authority became more active the dual role of the DDA Board became less desirable due to increased workloads for the members and the increased likelihood of conflicts of interest between the activities of the two Authorities. In 2006, the original nine-member Brownfield Authority Board represented by the DDA was dissolved and a new, independent five-member Board established with a new set of by-laws. At its first meeting in October 2006, the new Board officially changed the Authority's name to the City of Alpena Authority for Brownfield Redevelopment.

This fund is used to account for the administrative costs of the Authority. The Authority's debt service and capital project activities are accounted for in fund 402.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>AUTHORITY FOR BROWNFIELD REDEVELOPMENT</b>					
<b>REVENUES</b>					
243-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	997	2,014	2,940	2,970
243-000-677-000	MISCELLANEOUS	250	0	0	0
<b>TOTAL REVENUES</b>		<b>1,247</b>	<b>2,014</b>	<b>2,940</b>	<b>2,970</b>
<b>EXPENDITURES</b>					
243-412-841.000	CHARGES - ADMINISTRATION	0	0	4,000	5,000
243-412-860.000	CONTINUING EDUCATION	0	0	0	0
243-412-956.000	MISCELLANEOUS	0	0	0	0
243-966-999.000	TRANSFER - GENERAL FUND	0	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>4,000</b>	<b>5,000</b>

**AUTHORITY FOR BROWNFIELD REDEVELOPMENT**

<b>PROJECTED FUND BALANCE</b>			
<b>Budgeted Net Revenues (Expenditures)</b>	<b>6/30/2020</b>	<b>\$</b>	<b>(1,060)</b>
<b>Current Est. Operating Surplus (Deficit)</b>	<b>6/30/2019</b>	<b>\$</b>	<b>2,014</b>
<b>Fund Balance From Prior Year</b>	<b>6/30/2018</b>	<b>\$</b>	<b>6,989</b>
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>7,943</b>

## BUILDING INSPECTION

The Public Act of 245 of 1999 amended the State Construction Code. The Act in Section 22 places accounting requirements on local government. Therefore, a separate special revenue fund has been established. This fund helps to easily identify the charges for services versus the expenses of this department.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>BUILDING INSPECTION</b>					
<b>REVENUES</b>					
249-000-607.000	CHARGES FOR SERVICES	139,177	140,000	365,000	120,000
249-000-607.001	CHARGES FOR SERVICES-ACCESS	66,028	73,000	100,000	75,000
249-000-665.000	INVESTMENT INCOME	9	210	150	150
249-000-677.000	MISCELLANEOUS	1,705	1,705	1,705	1,705
<b>TOTAL REVENUES</b>		<b>206,919</b>	<b>214,915</b>	<b>466,855</b>	<b>196,855</b>
<b>EXPENDITURES</b>					
249-371-701.000	SALARIES & WAGES	81,568	72,645	72,739	72,799
249-371-705.050	RETIREE HEALTH CARE-OPEB	1,652	5,110	5,187	6,047
249-371-705.097	HSA CONTRIBUTION	4,665	3,200	2,584	2,575
249-371-705.100	HEALTH INSURANCE	13,854	9,668	10,028	10,918
249-371-705.200	DENTAL INSURANCE	1,266	848	858	875
249-371-705.300	LIFE INSURANCE	155	140	121	122
249-371-705.400	FICA	5,905	6,515	5,669	5,782
249-371-705.500	RETIREMENT	13,186	12,912	17,575	18,630
249-371-705.550	RETIREMENT - DEF CONT	0	413	438	446
249-371-705.600	UNIFORMS	49	200	600	200
249-371-705.900	LONG TERM DISABILITY	373	412	331	340
249-371-714.000	LONGEVITY	0	0	250	250
249-371-726.000	SUPPLIES	2,644	3,700	3,000	3,000
249-371-731.000	DEFERRED COMP CITY CONTRI	0	0	2,657	2,782
249-371-800.000	PROF & CONTRACTUAL	55,360	58,500	80,000	60,000
249-371-860.000	CONTINUING EDUCATION	2,300	3,700	3,700	3,700
249-371-910.000	INSURANCE & BONDS	1,869	1,368	1,100	1,100
249-371-920.000	UTILITIES	2,094	2,400	2,136	2,179
249-371-931.000	REPAIRS & MAINTENANCE	593	645	645	645
249-371-943.000	EQUIPMENT RENT	30	14	20	25
249-371-954.000	OFFICE RENT	1,982	2,200	2,250	2,300
249-371-956.000	MISCELLANEOUS	647	1,225	1,200	1,200
249-966-999.000	TRANSFER - GENERAL FUND	0	24,985	250,000	0
<b>TOTAL EXPENDITURES</b>		<b>190,192</b>	<b>210,800</b>	<b>463,088</b>	<b>195,915</b>

## BUILDING INSPECTION

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	3,767
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	4,115
Fund Balance From Prior Year	6/30/2018	\$	23,731
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>31,613</b>

## BUDGET STABILIZATION FUND

The Budget Stabilization Fund, commonly referred to as a “Rainy Day” fund, was created in accordance with 1978 P.A. 30, as amended. The Budget Stabilization Fund was established by Ordinance 99-290 at the March 15, 1999, Municipal Council meeting. The fund will be used to guard against periods of economic downturns when revenues are reduced. \$500,000 was transferred from the General Fund in fiscal year 1998-1999. In fiscal year 2000-2001, \$50,000 was allocated to this fund.

The cuts in state revenue forced us to use \$180,000 in fiscal year 2003-2004 and \$200,000 in fiscal year 2004-2005 to continue the same level of services to the citizens of Alpena. In 2005-2006, we used \$165,000, leaving a balance of \$5,000. We were unable to allocate money to this fund from 2006 through 2014. \$5,000 was allocated for fiscal years 2014 through 2018, and \$5,000 will be allocated for 2018-2019.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>REVENUES</b>					
257-000-665-000	INVESTMENT INCOME	71	120	100	100
<b>TOTAL REVENUES</b>		<b>71</b>	<b>120</b>	<b>100</b>	<b>100</b>
<b>OTHER FINANCING SOURCES</b>					
257-000-699.000	FR GENERAL FUND	5,000	5,000	0	5,000
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>5,071</b>	<b>5,120</b>	<b>100</b>	<b>5,100</b>
<b>EXPENDITURES</b>					
257-966-999.000	TRANSFER - GENERAL FUND	71	120	100	100
<b>TOTAL EXPENDITURES</b>		<b>71</b>	<b>120</b>	<b>100</b>	<b>100</b>

## BUDGET STABILIZATION FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	5,000
Fund Balance From Prior Year	6/30/2018	\$	25,000
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>30,000</b>

## BUILDING AUTHORITY DEBT FUND

The Building Authority Debt Fund is used to record the payment of principal and interest on projects needed to be financed.

The Building Authority Debt Fund accounts for one bond issue as listed below:

City of Alpena Building Authority, 2004 Building Authority Bonds - **Department of Public Works Project.**

Original Date of Issue:	August 17, 2004
Original Amount of Issue:	\$ 1,800,000

In 2013, the City did a refunding of the 2004 bond. The new schedule reflects the new debt service as well as a small portion of unrefunded bonds. The net savings on this refunding was \$113,622.53.

Refunding Date:	May 15, 2013
Unrefunded 2004 Bond	\$ 100,000
2013 Refunding Bonds	\$ 1,525,000
Debt Outstanding 6/30/19:	\$ 1,120,000
2019-2020 Deductions	90,000
Debt Outstanding 6/30/20:	\$ 1,030,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

### BUILDING AUTHORITY DEBT FUND

#### REVENUES

369-000-665.000 INVESTMENT INCOME	70	130	140	150
369-000-699.000 FR GENERAL FUND	123,108	121,485	119,820	113,201

<b>TOTAL REVENUES</b>	<b>123,178</b>	<b>121,615</b>	<b>119,960</b>	<b>113,351</b>
-----------------------	----------------	----------------	----------------	----------------

#### EXPENDITURES

369-906-800.000 PROF & CONTRACTUAL	1,040	0	0	0
369-906-991.801 PRINCIPAL PAYMENT	90,000	90,000	90,000	85,000
369-906-993.000 ACCOUNT MAINT FEES	250	350	350	350
369-906-995.801 INTEREST PAYMENT	32,508	31,135	29,470	27,851

<b>TOTAL EXPENDITURES</b>	<b>123,798</b>	<b>121,485</b>	<b>119,820</b>	<b>113,201</b>
---------------------------	----------------	----------------	----------------	----------------

## BUILDING AUTHORITY DEBT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	140
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	130
Fund Balance From Prior Year	6/30/2018	\$	14,235
<b>FUND BALANCE AT END OF FISCAL YEAR 2019-20</b>		<b>\$</b>	<b>14,505</b>

## CAPITAL IMPROVEMENT FUND

With the voter’s approval, the City sold the Alpena Civic Center due to the high cost to maintain and upgrade it. The building was sold for \$125,000 in 2011. With Council’s authorization, the net proceeds of \$119,889 were deposited into a new fund – The Capital Improvement Fund.

The County returned a balance of \$19,056 from the Community Events Center millage proceeds when that funding obligation was fulfilled in 2011. That refund was deposited into this Capital Improvement Fund. The old DPW Building sold on a land contract was paid ahead of schedule in a lump sum of \$120,000. That was deposited in the fund in October of 2014.

The Capital Improvement Fund has been designated for capital improvements to the City Hall, cemetery and marina buildings.

The balance of the money in the fund was used to replace the boiler at City Hall, and to upgrade the HVAC system at City Hall.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>REVENUES</b>					
401-000-665.000	INVESTMENT INCOME	431	8	0	0
<b>TOTAL REVENUES</b>		<b>431</b>	<b>8</b>	<b>0</b>	<b>0</b>
<b>OTHER FINANCING SOURCES</b>					
401-000-699.000	FR GENERAL FUND	69,971	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>69,971</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>70,402</b>	<b>8</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
401-441-980-003	BUILDING IMPROVEMENTS	247,708	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>247,708</b>	<b>0</b>	<b>0</b>	<b>0</b>

## CAPITAL IMPROVEMENT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	8
Fund Balance From Prior Year	6/30/2018	\$	99
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$</b>	<b>107</b>

## **BROWNFIELD CAPITAL PROJECTS**

In accordance with Act 381 of 1996, as amended, the purpose of the City of Alpena Authority for Brownfield Redevelopment is to promote the redevelopment of contaminated, blighted, functionally obsolete and historically significant properties within the City of Alpena through the use of Tax Increment Financing (TIF) and State tax credits (eliminated by the State in 2011). The Authority Board may approve site specific brownfield plans that provide financial incentives for environmental and development activities that support the redevelopment of the property, thereby creating investment, new employment opportunities and a rejuvenated tax base. A developer may be reimbursed for the cost of environmental activities such as site assessments, Baseline Environmental Assessments (BEAs) and remediation of known contaminants, as well as development activities including demolition and installation of necessary public infrastructure. These reimbursements may be funded utilizing the increase in tax revenues resulting from the new development that are captured under a TIF.

Brownfield plans are reviewed and approved by both the Authority for Brownfield Redevelopment and City Council. Brownfield plans that capture state school taxes in addition to local taxes must also be approved by the Michigan Strategic Fund (MSF) Board in Lansing.

To date the Authority and Council have approved six brownfield plans, two of which, the NOAA Maritime Heritage Center and the Lafarge redevelopment project included both TIF revenue capture (including school tax capture) and tax credits. These two TIFs expired December 31, 2014 and December 31, 2015, respectively. A third, the Fletcher Street Brewing Company, received tax credits only. The fourth plan, for the Dean Harbour Ford auto dealership development at 1001 US 23 North, provides for TIF tax capture (including school tax capture), and was approved by the Brownfield Authority in late April 2010, by City Council in early May and by the MSF Board in late May 2010. Tax capture for this project commenced with the 2013 summer tax bill and will continue through December 31, 2020. The Brownfield Plan also included a 7-year Commercial Rehabilitation local tax abatement, which expired December 31, 2018. The fifth plan, was approved by the Brownfield Authority and City Council in November 2014 and by the MSF Board in January 2015, for the new Holiday Inn Express hotel that opened in June 2017 in downtown Alpena. This plan provides for both local and school tax capture over a fifteen (15) year period, and it too includes a 10-year Commercial Rehabilitation local tax abatement. Tax capture commenced with the summer 2016 taxes. The most recent approved plan is for The Thunder Bay CJD auto dealership on Chisholm Street, which underwent major upgrades that were completed in 2017. This plan was approved by the Authority and City Council in October 2015. Since only local taxes are being captured, no approval by the MSF Board was required. This plan runs through 2026.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

### BROWNFIELD CAPITAL PROJECTS

#### REVENUES

402-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	32,632	32,097	22,626	22,852
402-000-402.006	TAX INCREMENTS (HOLIDAY INN)	28,830	57,982	59,223	60,526
402-000-402.007	TAX INCREMENTS(THUNDER BAY CJD)	2,336	7,476	6,769	6,769
402-000-532.000	FED GRANTS - EPA	0	20,000	100,000	100,000
<b>TOTAL REVENUES</b>		<b>63,798</b>	<b>117,555</b>	<b>188,618</b>	<b>190,147</b>

#### EXPENDITURES

##### FED GRANTS - EPA

402-411-958.000	FED GRANTS - EPA	0	20,000	100,000	0
402-413-813.000	PROF FEES INSPECTIONS ETC	0	0	0	100,000
<b>TOTAL FED GRANTS - EPA</b>		<b>0</b>	<b>20,000</b>	<b>100,000</b>	<b>100,000</b>

##### DEAN ARBOR

402-415-963.400	SCHOOL TAX PAYMENT	0	17,987	0	0
402-415-980.000	BUILDING DEMOLITION	32,632	8,609	0	0
<b>TOTAL DEAN ARBOR</b>		<b>32,632</b>	<b>26,596</b>	<b>0</b>	<b>0</b>

##### HOLIDAY INN EXPRESS

402-416-956.000	MISCELLANEOUS	965	3,758	6,224	6,361
402-416-980-004	SITE IMPROVEMENTS	0	47,030	52,862	54,025
<b>TOTAL HOLIDAY INN EXPRESS</b>		<b>965</b>	<b>50,788</b>	<b>59,086</b>	<b>60,386</b>

##### THUNDER BAY CHRYSLER JEEP DODGE

402-417-980.000	BUILDING DEMOLITION	0	9,836	6,769	6,769
<b>TOTAL THUNDER BAY CHRYSLER JEEP DODGE</b>		<b>0</b>	<b>9,836</b>	<b>6,769</b>	<b>6,769</b>

#### OTHER FINANCING USES

402-966-999.100	MAJOR STREETS	34,170	4,728	0	0
402-966-999.908	SITE REMEDIATION FUND	0	5,501	22,626	22,852
<b>TOTAL OTHER FINANCING USES</b>		<b>34,170</b>	<b>10,229</b>	<b>22,626</b>	<b>22,852</b>

#### TOTAL EXPENDITURES AND OTHER FINANCING USES

<b>67,767</b>	<b>117,449</b>	<b>188,481</b>	<b>190,007</b>
---------------	----------------	----------------	----------------

## BROWNFIELD CAPITAL PROJECTS

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	137
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	106
Fund Balance From Prior Year	6/30/2018	\$	5,718
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>			<b>\$ 5,961</b>

## SEWAGE FUND

The Sewage Fund is an enterprise fund. It is used to account for the acquisition, operation, maintenance, and replacement of the sewage treatment and sewage collection systems. The two systems are entirely self-supported by user charges. User Fees are expected to produce \$1,988,200. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual sewage generated based on the volume of water being used. We have also proposed a 5% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Waste Water Treatment Plant and Collection System has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid by June 30, 2020.

Number of City of Alpena Customers	4,659
Number of Alpena Township Customers	1,906
Miles of City Sewer Main	69.3
Alpena CRTC Main Customers (Inc. Above)	6

The City will be undertaking the installation of sewer meters to monitor the flow entering the City's collection system from Alpena Township, we will also be replacing the sewer main in Maple Street, River Street and Merchant Street. At the plant we will be replacing a number of pumps which are inefficient and at the end of their useful life. The proposed projects are as follows:

### Capital Outlay and Major Projects

#### Treatment Plant

Safety Hazard Abatement	590-537-981.000	\$ 10,000
Asbestos Abatement	590-537-981.000	10,000
RAS Pump Replacement	590-537-981.000	25,000
Raw Sludge Pump Replacement	590-537-981.000	60,000
Piston Pump Replacement	590-537-981.000	<u>35,000</u>
<b>TOTAL TREATMENT PLANT</b>		<b>\$ 140,000</b>

Collection System-Construction

Oliver Street - Laforest St to 4th Av	590-538-981.051	\$ 240,000
Maple St - 3rd Av to Washington Av	590-528-981.051	250,000
Merchant St - Miller St to Lake St	590-538-981.051	85,000
Sanitary Sewer Spot Repairs	590-528-981.051	15,000
Township Sewer Meters	590-538-981.000	250,000
New Sewer Services	590-538-981.052	10,000
Replace Sewer Services	590-538-981.053	35,000
<b>TOTAL COLLECTION SYSTEM</b>		<b>\$ 885,000</b>

**TOTAL SEWAGE FUND** **\$ 1,025,000**

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**SEWAGE FUND**

**REVENUES**

590-000-477.000	PLUMBING PERMITS	600	700	600	600
590-000-477.100	IPP PERMITS	300	300	300	300
590-000-626.000	CHARGES - TAP FEES	0	6,130	3,000	3,000
590-000-642.000	SALES & CHARGES	2,974,289	2,987,000	3,200,000	3,264,000
590-000-642.200	SALES - SEPTAGE	94,712	95,000	102,600	102,600
590-000-665.000	INVESTMENT INCOME	59,076	15,000	15,000	15,000
590-000-677.000	MISCELLANEOUS	7,239	9,200	7,500	7,500

<b>TOTAL REVENUES</b>		<b>3,136,216</b>	<b>3,113,330</b>	<b>3,329,000</b>	<b>3,393,000</b>
-----------------------	--	------------------	------------------	------------------	------------------

**EXPENDITURES**

**TREATMENT**

590-537-701.000	SALARIES & WAGES	70,000	0	0	0
590-537-705.300	LIFE INSURANCE	10	13	13	13
590-537-705.400	FICA	5,355	0	0	0
590-537-726.000	SUPPLIES	32,453	42,000	46,000	46,000
590-537-730.000	DURABLE GOODS	0	0	0	0
590-537-800.000	PROF & CONTRACTUAL	0	0	15,000	15,000
590-537-814.000	CONT - OPERATIONS	645,210	647,000	659,940	673,139
590-537-814.002	CONT - COLLECTION	38,140	39,000	39,780	40,576
590-537-814.005	CONT - FIXED ASSETS STUDY	625	675	700	700
590-537-841.000	CHARGES - ADMINISTRATION	210,127	216,431	222,924	227,382
590-537-910.000	INSURANCE & BONDS	19,280	29,802	24,000	24,000
590-537-920.000	UTILITIES	258,508	250,000	257,500	265,225
590-537-931.000	REPAIRS & MAINTENANCE	5,525	42,260	500	500
590-537-945.000	FIBER OPTIC RENT	3,848	3,848	3,964	4,083
590-537-956.000	MISCELLANEOUS	172,692	55,000	25,000	25,000
590-537-968.000	DEPRECIATION	232,114	0	0	0

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
590-537-969.000	LOSS ON DISPOSA	874	0	0	0
590-537-981.000	CAPITAL OUTLAY	0	136,000	140,000	135,000
<b>TOTAL TREATMENT</b>		<b>1,694,761</b>	<b>1,462,029</b>	<b>1,435,321</b>	<b>1,456,618</b>
<b>COLLECTION</b>					
590-538-701.000	SALARIES & WAGES	28,356	34,500	28,500	29,070
590-538-705.050	RETIREE HEALTH CARE-OPEB	543	1,698	10,400	11,000
590-538-705.097	HSA CONTRIBUTION	1,197	1,050	1,050	1,050
590-538-705.100	HEALTH INSURANCE	3,754	4,086	5,909	6,500
590-538-705.200	DENTAL INSURANCE	378	466	729	750
590-538-705.300	LIFE INSURANCE	22	45	57	57
590-538-705.400	FICA	1,983	2,715	2,180	2,224
590-538-705.550	RETIREMENT - DEF CONT	0	1,562	1,742	1,778
590-538-705.900	LONG TERM DISABILITY	47	95	125	129
590-538-731.000	DEFERRED COMP CITY CONTRI	0	0	748	964
590-538-800.000	PROF & CONTRACTUAL	629	888	1,000	1,200
590-538-814.000	CONT - OPERATIONS	304,661	324,707	331,200	337,825
590-538-818.000	TOWNSHIP RECEIVABLE ADJUST	1,112,348	0	0	0
590-538-841.002	CHARGES - COMPUTER ADMIN	1,676	1,838	1,894	1,950
590-538-920.000	UTILITIES	17,915	17,900	18,437	18,990
590-538-931.000	REPAIRS & MAINTENANCE	5,521	9,000	24,000	24,000
590-538-931.103	MAINT - AIR BASE	1,546	1,600	3,000	3,000
590-538-943.000	EQUIPMENT RENT	6,878	12,300	7,000	7,000
590-538-945.000	FIBER OPTIC RENT	35,398	35,398	36,460	37,554
590-538-956.000	MISCELLANEOUS	4,496	2,500	2,500	2,500
590-538-968.000	DEPRECIATION	365,393	0	0	0
590-538-969.000	LOSS ON DISPOSAL	0	0	0	0
590-538-981.000	CAPITAL OUTLAY	0	0	250,000	0
590-538-981.051	CAP - SEWER MAINS	0	878,000	590,000	896,000
590-538-981.052	CAP - NEW SEWER SERVICES	0	15,000	10,000	10,000
590-538-981.053	CAP - REPL SEWER SERVICES	0	35,000	35,000	35,000
590-538-981.056	CAP - LIFT STATIONS	0	0	70,000	15,500
590-538-991.700	1998 S/W REV BONDS - PRIN	0	132,500	0	0
590-538-991.802	SRF BOND - PRIN	0	155,000	155,000	160,000
590-538-991.803	G.O. BOND - PRIN	0	25,000	25,000	25,000
590-538-995.700	1998 S/W REV BONDS -INT	3,154	1,252	0	0
590-538-995.802	SRF BOND - INTEREST	33,851	31,983	29,464	26,904
590-538-995.803	G.O. BOND - INTEREST	13,945	13,215	12,032	10,938
<b>TOTAL COLLECTION</b>		<b>1,943,691</b>	<b>1,739,298</b>	<b>1,653,427</b>	<b>1,666,883</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>OTHER FINANCING USES</b>					
590-966-999.906	WATER FUND	0	0	0	0
<b>TOTAL OTHER FINANCING USES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>3,638,452</b>	<b>3,201,327</b>	<b>3,088,748</b>	<b>3,123,501</b>

<b>PROJECTED SURPLUS</b>			
Budgeted Net Revenues (Expenditures)	6/30/2020		\$ 240,252
Current Est. Operating Surplus (Deficit)	6/30/2019		\$ (87,997)
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2018		\$ 2,537,648
RESERVED G.O. BOND ISSUE			\$ 30,469
<b>PROJECTED SURPLUS AT END OF BUDGET YEAR 2019-20</b>			<b>\$ 2,659,434</b>

## WATER FUND

The Water Fund is an enterprise fund and is used to account for the acquisition, operation, maintenance, and replacement of the Water Production and Water Distribution systems, which are entirely self-supported, by user charges. User Fees are expected to produce \$1,893,900. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual water being used. We have also proposed a 10% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Water Production and Water Distribution system has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid over the next 4 years.

Number of City of Alpena Customers	4,665
Number of Alpena Township Customers	2,377
Miles of City Water Main	80.6

The City will be undertaking an aggressive replacement plan this summer and next spring to replace aged

### Capital Outlay and Major Projects

#### Treatment Plant

Intake Crib Rebuild	591-541-982.000	\$ 100,000
Filtration Control Replacement	591-541-982.000	100,000
Structural Mechanical Upgrades	591-541-982.000	10,000
Asbestos/Hazard Abatement	591-541-982.000	20,000
Scada System	591-541-982.000	165,000
Chlorine Pipe Replacement	591-541-982.000	25,000
High Service Flooding Prevention	591-541-982.000	15,000
Lab & Instruments	591-541-982.000	9,000
Source Water Protection	591-541-982.000	5,000
Water Infrastructure Security-Plant	591-541-982.000	<u>10,000</u>
<b>TOTAL TREATMENT PLANT</b>		<b>\$ 459,000</b>

Distribution System

Wilson Street Completion	591-542-982.051	\$ 75,000
Maple St - 3rd Av to Washington Av	591-542-982.051	250,000
Oliver St - Laforest St to 4th Av	591-542-982.051	360,000
Eleventh Av/Park St Intersection	591-542-982.051	35,000
Merchant St - Miller St to Lake St	591-542-982.051	125,000
Township Water Meters	591-541-982.000	<u>305,000</u>

**TOTAL DISTRIBUTION SYSTEM** **\$ 1,150,000**

**TOTAL WATER FUND** **\$ 1,609,000**

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**WATER FUND**

**REVENUES**

591-000-477.000	PLUMBING PERMITS	175	200	200	200
591-000-626.000	CHARGES - TAP FEES	0	23,578	3,500	3,500
591-000-626.100	CHARGES - SAMPLING/TEST	19,420	20,000	20,000	20,000
591-000-628.100	HYDRANT USE	7,271	4,400	4,400	4,400
591-000-642.000	SALES & CHARGES	3,075,780	2,939,000	3,056,600	3,178,800
591-000-665.000	INVESTMENT INCOME	120,279	1,000	1,300	1,300
591-000-677.000	MISCELLANEOUS	27,647	20,000	20,000	20,000
591-000-699.008	FR SEWER FUND	0	0	0	0
<b>TOTAL REVENUES</b>		<b>3,250,572</b>	<b>3,008,178</b>	<b>3,106,000</b>	<b>3,228,200</b>

**EXPENDITURES**

**PRODUCTION**

591-541-726.000	SUPPLIES	135,131	140,000	166,000	168,000
591-541-730.000	DURABLE GOODS	3,300	0	0	0
591-541-814.000	CONT - OPERATIONS	618,061	637,600	650,352	663,360
591-541-920.000	UTILITIES	114,943	116,000	118,000	120,000
591-541-931.000	REPAIRS & MAINTENANCE	0	8,804	0	0
591-541-956.000	MISCELLANEOUS	181,243	15,000	55,000	10,000
591-541-968.000	DEPRECIATION	104,843	0	0	0
591-541-982.000	CAPITAL OUTLAY	0	75,000	459,000	370,000
<b>TOTAL PRODUCTION</b>		<b>1,157,521</b>	<b>992,404</b>	<b>1,448,352</b>	<b>1,331,360</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>DISTRIBUTION</b>					
591-542-701.000	SALARIES & WAGES	37,004	38,760	39,536	40,326
591-542-705.097	HSA CONTRIBUTION	0	1,050	1,050	1,050
591-542-705.100	HEALTH INSURANCE	0	4,086	6,112	6,724
591-542-705.200	DENTAL INSURANCE	0	466	828	853
591-542-705.300	LIFE INSURANCE	0	45	63	64
591-542-705.400	FICA	2,644	0	3,025	3,085
591-542-705.550	RETIREMENT - DEF CONT	0	1,796	1,970	2,011
591-542-705.900	LONG TERM DISABILITY	0	95	140	144
591-542-731.000	DEFERRED COMP CITY CONTRI	0	0	825	1,043
591-542-800.000	PROF & CONTRACTUAL	629	888	1,000	1,200
591-542-814.000	CONT - OPERATIONS	272,924	312,347	318,594	324,965
591-542-841.002	CHARGES - COMPUTER ADMIN	1,676	1,838	1,894	1,950
591-542-931.000	REPAIRS & MAINTENANCE	66,152	65,000	65,000	65,000
591-542-931.104	MAINT - WATER TOWERS	69,969	107,230	107,230	107,230
591-542-943.000	EQUIPMENT RENT	12,127	15,000	13,000	13,000
591-542-945.000	FIBER OPTIC RENT	2,887	2,887	2,974	3,063
591-542-956.000	MISCELLANEOUS	777	600	600	600
591-542-968.000	DEPRECIATION	254,218	0	0	0
591-542-969.000	LOSS ON DISPOSAL	79,461	0	0	0
591-542-982.000	CAPITAL OUTLAY	0	0	305,000	15,000
591-542-982.051	CAP - WATER MAINS	0	1,439,400	845,000	910,100
591-542-982.052	CAP - MAIN VALVES	0	63,500	165,000	15,000
591-542-982.053	CAP - LARGE METERS	0	15,000	15,000	15,000
591-542-982.055	CAP - NEW WATER SERVICES	0	30,500	9,000	9,000
591-542-982.056	CAP - REPL WATER SERVICES	0	18,000	18,000	18,000
591-542-982.061	CAP - ELEVATED TANKS	0	75,000	30,000	30,000
591-542-991.700	1998 S/W REV BONDS - PRIN	0	132,500	0	0
591-542-991.701	DWRF BOND - PRIN	0	155,000	160,000	160,000
591-542-991.702	G.O. BOND - PRIN	0	25,000	25,000	25,000
591-542-995.700	1998 S/W REV BONDS -INT	3,154	0	0	0
591-542-995.701	DWRF BOND - INTEREST	42,222	39,751	36,404	32,994
591-542-995.702	G.O. BOND - INTEREST	13,945	13,215	12,032	10,938
<b>TOTAL DISTRIBUTION</b>		<b>859,789</b>	<b>2,558,954</b>	<b>2,184,277</b>	<b>1,813,340</b>

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
<b>COMMERCIAL</b>					
591-543-705.050	RETIREE HEALTH CARE-OPEB	55	2,326	11,438	13,326
591-543-705.097	HSA CONTRIBUTION	1,796	0	0	0
591-543-705.100	HEALTH INSURANCE	5,631	4,086	0	0
591-543-705.200	DENTAL INSURANCE	567	570	0	0
591-543-705.300	LIFE INSURANCE	33	35	0	0
591-543-705.500	RETIREMENT	0	0	0	0
591-543-705.900	LONG TERM DISABILITY	71	0	0	0
591-543-814.000	CONT - OPERATIONS	5,745	5,817	5,948	6,067
591-543-814.002	CONT - COLLECTION	38,256	38,380	39,245	40,030
591-543-814.005	CONT - FIXED ASSETS STUDY	625	675	750	750
591-543-818.000	TOWNSHIP RECEIVABLE ADJUST	664,698	0	0	0
591-543-841.000	CHARGES - ADMINISTRATION	210,127	216,430	222,923	227,380
591-543-910.000	INSURANCE & BONDS	17,349	27,047	21,425	21,425
<b>TOTAL COMMERCIAL</b>		<b>944,953</b>	<b>295,366</b>	<b>301,729</b>	<b>308,978</b>
<b>TOTAL EXPENDITURES</b>		<b>2,962,263</b>	<b>3,846,724</b>	<b>3,934,358</b>	<b>3,453,678</b>

## WATER FUND

PROJECTED SURPLUS		
Budgeted Net Revenues (Expenditures)	6/30/2020	\$ (828,358)
Current Est. Operating Surplus (Deficit)	6/30/2019	\$ (838,546)
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2018	\$ 2,695,401
RESERVED G.O. BOND ISSUE		\$ 30,469
PROJECTED SURPLUS AT END OF BUDGET YEAR 2019-20		\$ 998,028

## **BROWNFIELD REMEDIATION REVOLVING FUND**

The Brownfield Remediation Revolving Fund (RRF) is used to support the development or redevelopment of contaminated or potentially contaminated sites within the City by providing funding, either through grants or loans, to conduct environmental site investigations, prepare BEAs and Due Care Plans, and conduct site remediation activities. The Authority Board establishes policies and procedures for use of the funds, including whether they shall be provided as a loan or a grant to an eligible recipient. The RRF receives funding through an approved Brownfield Tax Increment Financing (TIF) Plan via the capture of local property taxes once all other eligible expenses are reimbursed. In 2013, the Authority and City Council approved a Brownfield Plan to allow for the expenditure of Remediation Funds in support of the City's purchase and demolition of the Beach Motel on State Avenue. Remediation Funds specifically covered the costs for a Phase 1 ESA, asbestos survey and removal of asbestos from the building, demolition of the building and air quality monitoring during demolition. In 2014, a Brownfield Plan was approved to assist the Austin Brothers Beer Company with the costs of Phase 1 and 2 Environmental Site Assessments, development of a Due Care Plan, and remediation of on-site contamination (via a loan) necessary for the development of a new production brewery and bar/restaurant in an existing industrial building. The new brewery, located off Miller Street adjacent to the railroad tracks, opened in November 2015. In February 2016, Council approved a Brownfield Plan for Target Alpena Development Corporation to assist in the redevelopment of the former Alpena Power Company property in downtown Alpena along the Thunder Bay River. Remediation Funds were intended to pay for a Phase 2 ESA, BEA, Due Care Plan and necessary environmental remediation. Demolition of the building occurred in mid 2016 utilizing a blight elimination grant from the state and private funding, however, it was not necessary to utilize the Remediation Fund appropriation. Target is currently marketing the property to potential developers.

The Authority approved a second loan to Austin Brothers Beer Co. in late 2016 to assist in the installation of new water and sanitary sewer service lines to the brewery. This was a one-year loan, which has been repaid.

In 2017 the Authority also authorized funding for environmental assessments on properties at 120 W. Washington Avenue to facilitate the purchase of vacant property by an adjacent business and at 1222 Ford Avenue to facilitate the sale of an existing business. A Brownfield Plan for the 120 W. Washington property was also approved by the Authority and Council to utilize the Remediation Fund to pay for a BEA and Due Care Plan for the purchaser.

The RRF is funded from existing brownfield TIFs once all eligible expenditures have been paid. Only local tax capture is deposited into the RRF for a period of five years or the expiration of the brownfield plan, whichever occurs first. To date the NOAA and Lafarge TIFs (both expired) and the Dean Arbour TIF have contributed funds to the Brownfield Remediation Revolving Fund.

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
-------------	-------------	-----------------	-----------------------	-----------------	--------------------

**BROWNFIELD REMEDIATION REVOLVING FUND**

**REVENUES**

643-000-665.000	INVESTEMENT INCOME	488	500	500	500
643-000-678.000	REPAYMENT OF ADVANCE	23,199	1,749	1,749	1,749
643-000-699.012	BRA CAPITAL FUND (LOCAL)	0	5,501	22,626	22,852
643-000-699-013	BRA CAPITAL FUND (SCHOOL)	0	0	0	0

<b>TOTAL REVENUES</b>		<b>23,687</b>	<b>7,750</b>	<b>24,875</b>	<b>25,101</b>
-----------------------	--	---------------	--------------	---------------	---------------

**EXPENDITURES**

643-421-843-000	AUSTIN BROS BEER CO LLC	0	0	0	0
643-421-844.000	WASHINGTON AVE 120 W	16,766	30,000	0	0
643-421-845.000	FORD AVE 1222	2,500	0	0	0

<b>TOTAL EXPENDITURES</b>		<b>19,266</b>	<b>30,000</b>	<b>0</b>	<b>0</b>
---------------------------	--	---------------	---------------	----------	----------

**OTHER FINANCING USES**

643-966-964.002	REFUND - TAX ADJUSTMENT	0	0	0	0
643-966-967.010	ECON DEV - AUSTIN BROS BEER CC	0	0	0	0

<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
--	--	----------	----------	----------	----------

**BROWNFIELD REMEDIATION REVOLVING FUND**

**PROJECTED FUND BALANCE**

Budgeted Net Revenues (Expenditures)	6/30/2020	\$ 24,875
Current Est. Operating Surplus (Deficit)	6/30/2019	\$ (22,250)
Fund Balance From Prior Year	6/30/2018	\$ 197,002
<b>FUND BALANCE AT END OF BUDGET YEAR 2019-20</b>		<b>\$ 199,627</b>

## EQUIPMENT FUND

This fund owns and maintains the City's fleet of vehicles (except police, ambulance, and older fire vehicles) and construction equipment. Equipment rental is the amount charged to the other City departments for the use of this equipment. Two Department of Public Works employees provide fleet vehicle maintenance.

Equipment is assigned a rental rate, which in turn funds the replacement and maintenance costs. Act 51 rental rates are used for DPW equipment. Revenues generated by the sale of outdated equipment will be placed back into the fund for future fund operations.

Purchases for the City's equipment and vehicle fleet are coordinated by the Department of Public Works or Fire Department as needed.

### Capital Outlay and Major Projects

#### New or Rebuilt Equipment - DPW

Replace two 3/4 ton pickups with plows	661-904-983.000	\$	80,000
<b>TOTAL EQUIPMENT/VEHICLE PURCHASES</b>		<b>\$</b>	<b>80,000</b>

## **DPW CONSTRUCTION FUND**

During the fiscal year 2005-2006, the Alpena Building Authority completed construction of the new Department of Public Works Service Facility on Long Lake Avenue; which is now occupied by the Department of Public Works.

The Building Authority financed this project through the sale of approximately \$1.8-million in bonds. The Building Authority now leases the DPW facility to the City until the bonds are repaid, at which time the City of Alpena will assume direct ownership of it.

Since the City's Equipment Fund rents space in the new facility for storage of the DPW construction equipment and vehicle fleet, the Equipment Fund paid approximately \$120,000 per year to the Building Authority towards repayment of the bonds until 2012-13, then the General Fund began to make the lease payments.

The Alpena Municipal Council has also authorized that the principal amount of \$207,000 in the DPW Construction Fund be retained within this fund and that the investment income only be used for building improvements and stationary building equipment.

In fiscal year 2018-19, the Municipal Council authorized the Ambulance Department to borrow \$80,000 from the DPW Construction Fund to have the box from an existing ambulance remounted onto a new chassis. The loan will be repaid in two fiscal years with the first payment to be made in fiscal year 2019-20.

## **PUBLIC SAFETY FACILITY CONSTRUCTION FUND**

On February 5, 1996, the Municipal council authorized that the principal amount of \$386,000 in the Public Safety Facility Construction fund be retained in the Construction Fund and that the investment income only be used for building improvements and stationary building equipment.

The interest was used for building projects and when it was depleted, Council authorized the use of the principal for continued capital and maintenance projects on the building.

The following are building improvements completed over the years and scheduled through 2016-2017. With completion of the 2016-2017 roof projects, the fund will have no balance left.

### **2001-2002**

Non-skid Floor  
Humidifier System  
Generator  
Phone System Expansion

### **2003-2004**

Phase 1 of the Energy Light Installation  
Upgrade to Carbon Monoxide Emission System

### **2004-2005**

Completion of Energy Efficient Light Installation

### **2005-2006**

Phone System  
Air Compressor  
Environmental Site Work  
Initial Improvements and Renovations to the  
Public Safety Facility Annex

### **2006-2007**

Overhead Doors  
Gate & Fence  
Paving  
Roof Repairs  
Exterior Painting

### **2013-2014**

Boiler Replacement Study

### **2014-2015**

Boiler Replacement

### **2015-2016**

Control System  
Gutter Repair/Roof/Soffits  
Air Conditioning

### **2016-2017**

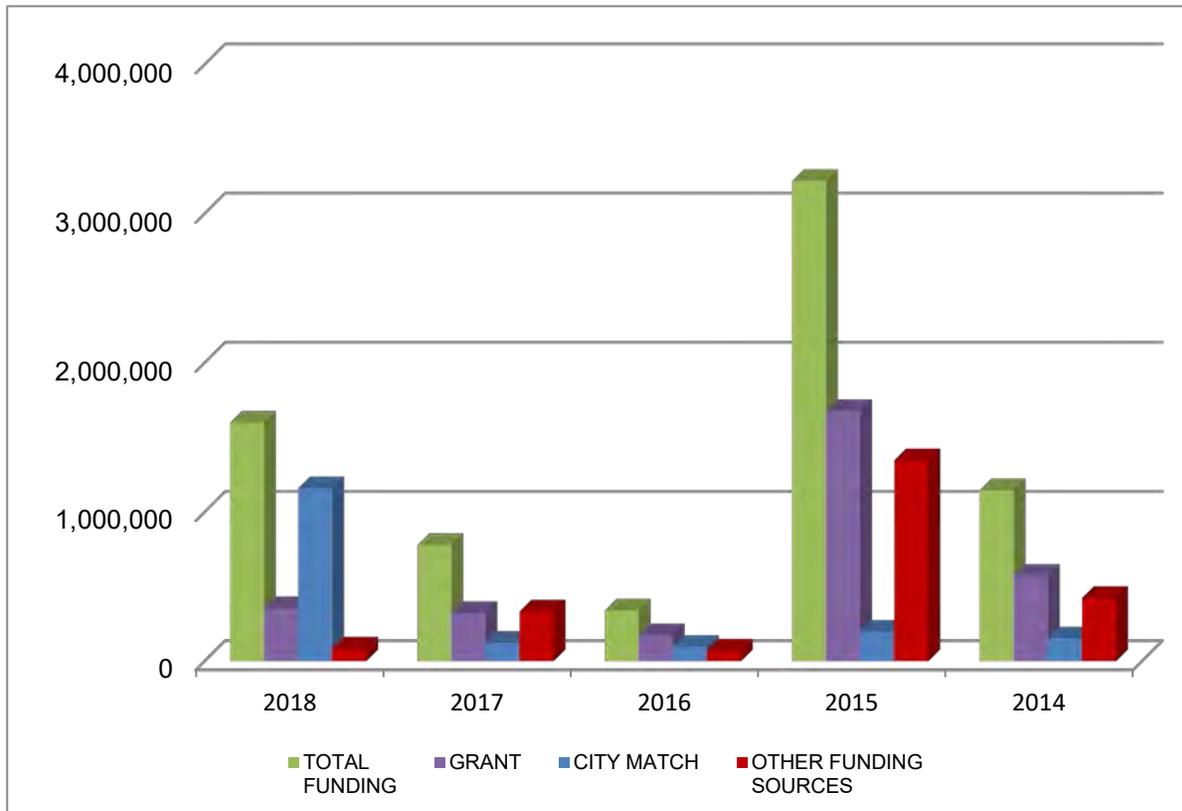
Completion of Roof Project

Grants  
2014-2018  
Table of Contents

	<u>Page No.</u>
Grants Summary . . . . .	113
2018 Grants . . . . .	114
Police Department	
Marina	
Engineering Department	
2017 Grants . . . . .	116
Engineering Department	
Police Department	
Fire/EMS	
Planning & Development	
Marina	
2016 Grants . . . . .	119
Police Department	
Fire/EMS	
Planning & Development	
2015 Grants . . . . .	121
Engineering Department	
Police Department	
General Government	
Planning & Development	
2014 Grants . . . . .	124
Engineering Department	
Police Department	
Fire/EMS	
Planning & Development	

## GRANTS

2009-2018



GRANT HISTORY 2008-2018				
YEAR	TOTAL FUNDING	GRANT	CITY MATCH	OTHER FUNDING SOURCES
2018	1,598,116	354,830	1,158,803	84,483
2017	777,343	322,102	122,579	332,662
2016	339,383	172,696	95,694	70,993
2015	3,218,433	1,674,891	196,935	1,346,607
2014	1,145,970	571,067	151,314	423,589
<b>TOTAL</b>	<b>\$ 4,703,786</b>	<b>\$ 2,418,654</b>	<b>\$ 443,943</b>	<b>\$ 1,841,189</b>

**2018**  
**GRANTS BY DEPARTMENT**

**POLICE DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
5,890			<b>PROJECT:</b> Seat Belt and Distracted Driving Enforcement <b>GRANT SOURCE:</b> Office of Highway Safety Planning <b>DESCRIPTION:</b> Projected overtime wages for officers conducting specific traffic enforcement details.
2,800			<b>PROJECT:</b> Law Enforcement Distribution (302 Funds) <b>GRANT SOURCE:</b> State of Michigan <b>DESCRIPTION:</b> Funds allocated for specific law enforcement training. Estimated amount based on previous payments.
	42,803	42,803	<b>PROJECT:</b> School Liaison Officer <b>GRANT SOURCE:</b> Alpena Public Schools <b>DESCRIPTION:</b> Officer assigned to Alpena High School.
		11,000	<b>PROJECT:</b> DARE Officer <b>GRANT SOURCE:</b> Alpena DARE Program <b>DESCRIPTION:</b> Officer to provide DARE services in community schools.
		10,000	<b>PROJECT:</b> Youth Academy <b>GRANT SOURCE:</b> 26th Judicial Circuit Court <b>DESCRIPTION:</b> Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
		540	<b>PROJECT:</b> Glow Stick Program <b>GRANT SOURCE:</b> PNC Bank <b>DESCRIPTION:</b> Glow sticks given to children for use during Trick-or-Treating hours.
<b>\$8,690</b>	<b>\$42,803</b>	<b>\$64,343</b>	<b>2018 POLICE DEPARTMENT TOTAL</b>

**2018**  
**GRANTS BY DEPARTMENT**

**MARINA FUND**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
21,140	1,000	20,140	<b>PROJECT:</b> Economic Impact Study of Michigan Ports <b>GRANT SOURCE:</b> Department of Natural Resources <b>DESCRIPTION:</b> Funds for conducting an economic impact study of Michigan Ports, in terms of tourism and dollars.
<b>\$21,140</b>	<b>\$1,000</b>	<b>\$20,140</b>	<b>2018 MARINA FUND TOTAL</b>

**ENGINEERING**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
325,000	1,115,000	0	<b>PROJECT:</b> Miller Street <b>GRANT SOURCE:</b> MDOT Small Urban <b>DESCRIPTION:</b> Funding match for Street portion of project.
<b>\$325,000</b>	<b>\$1,115,000</b>	<b>\$0</b>	<b>2018 ENGINEERING FUND TOTAL</b>

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
<b>\$354,830</b>	<b>\$1,158,803</b>	<b>\$84,483</b>	<b>TOTAL GRANTS RECEIVED IN 2018</b>

**2017**  
**GRANTS BY DEPARTMENT**

**POLICE DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
21,700	32,656		<b>PROJECT:</b> Replacement of Patrol Vehicle <b>GRANT SOURCE:</b> USDA Rural Development <b>DESCRIPTION:</b> Funds received from USDA for purchase and equipping of patrol vehicle.
1,962			<b>PROJECT:</b> Seat Belt and Drunk Driving Enforcement <b>GRANT SOURCE:</b> Office of Highway Safety Planning <b>DESCRIPTION:</b> Projected overtime wages for officers conducting specific traffic enforcement details.
2,800			<b>PROJECT:</b> Law Enforcement Distribution (302 Funds) <b>GRANT SOURCE:</b> State of Michigan <b>DESCRIPTION:</b> Funds allocated for specific law enforcement training. Estimated amount based on previous payments.
	45,623	45,623	<b>PROJECT:</b> School Liaison Officer <b>GRANT SOURCE:</b> Alpena Public Schools <b>DESCRIPTION:</b> Officer assigned to Alpena High School.
		11,000	<b>PROJECT:</b> DARE Officer <b>GRANT SOURCE:</b> Alpena DARE Program <b>DESCRIPTION:</b> Officer to provide DARE services in community schools.
		10,827	<b>PROJECT:</b> Youth Academy <b>GRANT SOURCE:</b> 26th Judicial Circuit Court <b>DESCRIPTION:</b> Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
		572	<b>PROJECT:</b> Glow Stick Program <b>GRANT SOURCE:</b> PNC Bank <b>DESCRIPTION:</b> Glow sticks given to children for use during Trick-or-Treating hours.
<b>\$26,462</b>	<b>\$78,279</b>	<b>\$68,022</b>	<b>2017 POLICE DEPARTMENT TOTAL</b>

**2017**  
**GRANTS BY DEPARTMENT**

**FIRE/EMS**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
14,500	0	14,500	<b>PROJECT:</b> State Fire Protection Grant <b>GRANT SOURCE:</b> State of Michigan <b>DESCRIPTION:</b> State reimbursement of Fire Protection Costs for State Owned Facilities
<b>\$14,500</b>	<b>\$0</b>	<b>\$14,500</b>	<b>2017 FIRE/AMBULANCE DEPARTMENT TOTAL</b>

**ENGINEERING**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
205,000	40,000	200,000	<b>PROJECT:</b> Starlite Beach Improvements (Splash Park) <b>GRANT SOURCE:</b> MDNR Trust Fund <b>DESCRIPTION:</b> Construct a splash park and beach improvements at Starlite Beach.
<b>\$205,000</b>	<b>\$40,000</b>	<b>\$200,000</b>	<b>2017 ENGINEERING TOTAL</b>

**PLANNING & DEVELOPMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
10,000	3,300	0	<b>PROJECT:</b> Trail Signage Grant <b>GRANT SOURCE:</b> Regional Prosperity Initiative (State) <b>DESCRIPTION:</b> Received funds to construct additional trail signage utilizing DNR approved trail sign types.
45,000	0	30,000	<b>PROJECT:</b> River Center Preliminary Construction Docs <b>GRANT SOURCE:</b> USDA Rural Development RBEG <b>DESCRIPTION:</b> Utilizing funds for preparing preliminary construction documents for the River Center. Matching funds to be paid with funds from Alpena River Center LLC.
<b>\$55,000</b>	<b>\$3,300</b>	<b>\$30,000</b>	<b>2017 PLANNING &amp; DEVELOPMENT TOTAL</b>

**2017**  
**GRANTS BY DEPARTMENT**

**MARINA FUND**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
21,140	1,000	20,140	<b>PROJECT:</b> Economic Impact Study of Michigan Ports <b>GRANT SOURCE:</b> Department of Natural Resources <b>DESCRIPTION:</b> Funds for conducting an economic impact study of Michigan Ports, in terms of tourism and dollars.
<b>\$21,140</b>	<b>\$1,000</b>	<b>\$20,140</b>	<b>2017 MARINA FUND TOTAL</b>

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
<b>\$322,102</b>	<b>\$122,579</b>	<b>\$332,662</b>	<b>TOTAL GRANTS RECEIVED IN 2017</b>

**2016**  
**GRANTS BY DEPARTMENT**

**POLICE DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
38,000	42,000	0	<b>PROJECT:</b> Replacement of two Patrol Vehicles <b>GRANT SOURCE:</b> USDA Rural Development <b>DESCRIPTION:</b> Funds received from USDA for purchase and equipping of two patrol vehicles.
6,290	6,290	0	<b>PROJECT:</b> Purchase of Replacement Bulletproof Vest <b>GRANT SOURCE:</b> Federal Government Bulletproof Vest Partnership <b>DESCRIPTION:</b> Grant provided 50% reimbursement
3,843	0	0	<b>PROJECT:</b> Seat Belt and Drunk Driving Enforcement <b>GRANT SOURCE:</b> Office of Highway Safety Planning <b>DESCRIPTION:</b> Projected overtime wages for officers conducting specific traffic enforcement details.
3,246	0	0	<b>PROJECT:</b> Law Enforcement Distribution (302 Funds) <b>GRANT SOURCE:</b> State of Michigan <b>DESCRIPTION:</b> Funds allocated for specific law enforcement training for 2016 CY.
0	44,104	44,104	<b>PROJECT:</b> School Liaison Officer <b>GRANT SOURCE:</b> Alpena Public Schools <b>DESCRIPTION:</b> Officer assigned to Alpena High School. *For 15-16 FY
0	0	11,000	<b>PROJECT:</b> DARE Officer <b>GRANT SOURCE:</b> Alpena DARE Program <b>DESCRIPTION:</b> Officer to provide DARE services in community schools.
0	0	9,800	<b>PROJECT:</b> Youth Academy <b>GRANT SOURCE:</b> 26th Judicial Circuit Court <b>DESCRIPTION:</b> Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	<b>PROJECT:</b> Glow Stick Program <b>GRANT SOURCE:</b> PNC Bank <b>DESCRIPTION:</b> Glow sticks given to children for use during Trick-or-Treating hours.
<b>\$51,379</b>	<b>\$92,394</b>	<b>\$65,393</b>	<b>2016 POLICE DEPARTMENT TOTAL</b>

**2016**  
**GRANTS BY DEPARTMENT**

**FIRE/EMS**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
4,650	0	0	<b>PROJECT:</b> CPR Quality Meters <b>GRANT SOURCE:</b> Community Foundation of Northeast Michigan <b>DESCRIPTION:</b> Received funds for CPR Quality Meters
106,667	0	5,600	<b>PROJECT:</b> CPR Compression Devices <b>GRANT SOURCE:</b> Federal-FEMA <b>DESCRIPTION:</b> Received federal funds for CPR Compression Devices
<b>\$111,317</b>	<b>\$0</b>	<b>\$5,600</b>	<b>2016 FIRE/AMBULANCE DEPARTMENT TOTAL</b>

**PLANNING & DEVELOPMENT**

GRANT	CITY MATCH	FUNDING SOURCES	
10,000	3,300	0	<b>PROJECT:</b> Trail Signage Grant <b>GRANT SOURCE:</b> Regional Prosperity Initiative (State) <b>DESCRIPTION:</b> Received funds to construct additional trail signage utilizing DNR approved trail sign types.
<b>\$10,000</b>	<b>\$3,300</b>	<b>\$0</b>	<b>2016 PLANNING &amp; DEVELOPMENT TOTAL</b>

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
<b>\$172,696</b>	<b>\$95,694</b>	<b>\$70,993</b>	<b>TOTAL GRANTS RECEIVED IN 2016</b>

**2015  
GRANTS BY DEPARTMENT**

**ENGINEERING DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
66,000	0	0	<b>PROJECT:</b> Woodward Avenue Trailhead <b>GRANT SOURCE:</b> MDNR Recreational Trails Program <b>DESCRIPTION:</b> Additional Funding For elements of the project that were deleted from original bid
<b>\$66,000</b>	<b>\$0</b>	<b>\$0</b>	<b>2015 ENGINEERING DEPARTMENT TOTAL</b>

**POLICE DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	45,629	45,629	<b>PROJECT:</b> School Liaison Officer <b>GRANT SOURCE:</b> Alpena Public Schools <b>DESCRIPTION:</b> Officer assigned to Alpena High School. *Estimated cost with true-up in October of 2016.
0	0	11,000	<b>PROJECT:</b> DARE Officer <b>GRANT SOURCE:</b> Alpena DARE Program <b>DESCRIPTION:</b> Officer to provide DARE services in community schools.
3,391	0	0	<b>PROJECT:</b> Law Enforcement Distribution (302 Funds) <b>GRANT SOURCE:</b> State of Michigan <b>DESCRIPTION:</b> Funds allocated for specific law enforcement training.
7,709	0	0	<b>PROJECT:</b> Seat Belt and Drunk Driving Enforcement <b>GRANT SOURCE:</b> Office of Highway Safety Planning <b>DESCRIPTION:</b> Projected overtime wages for officers conducting specific traffic enforcement details.
0	219	3,000	<b>PROJECT:</b> Replacement of Patrol Flashlights <b>GRANT SOURCE:</b> Community Foundation for NE MI and the Deputy Ryan Seguin Memorial Fund <b>DESCRIPTION:</b> Funds donated to purchase replacement patrol flashlights.
0	0	1,000	<b>PROJECT:</b> Replacement of Digital Cameras/Cases <b>GRANT SOURCE:</b> Meijer, Inc (Alpena) <b>DESCRIPTION:</b> Corporation donated \$1,000 for the purchase of digital cameras, cases, and accessories for patrol officers and detective.

**2015**  
**GRANTS BY DEPARTMENT**

0	0	12,000	<b>PROJECT:</b> Youth Academy <b>GRANT SOURCE:</b> 26th Judicial Circuit Court <b>DESCRIPTION:</b> Officers mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	<b>PROJECT:</b> Glow Stick Program <b>GRANT SOURCE:</b> PNC Bank <b>DESCRIPTION:</b> Glow sticks given to children for use during Trick-or-Treating hours.
0	0	829	<b>PROJECT:</b> Trading Card Program <b>GRANT SOURCE:</b> First Federal of Alpena and Alpena Area Credit Unions <b>DESCRIPTION:</b> Police officer trading cards for public relations program.
<b>\$11,100</b>	<b>\$45,848</b>	<b>\$73,947</b>	<b>2015 POLICE DEPARTMENT TOTAL</b>

**GENERAL GOVERNMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,200	0	0	<b>PROJECT:</b> Handicap Voting Booths <b>GRANT SOURCE:</b> Help America Vote Act (HAVA) <b>DESCRIPTION:</b> Received six Handicap Voting Booths for voting in the precincts.
<b>\$1,200</b>	<b>\$0</b>	<b>\$0</b>	<b>2015 GENERAL GOVERNMENT TOTAL</b>

**2015**  
**GRANTS BY DEPARTMENT**

**PLANNING & DEVELOPMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,291,591	0	1,043,560	<b>PROJECT:</b> 2015 Facade Grant Program-Alpena Furniture and The Owl <b>GRANT SOURCE:</b> MEDC Community Development Block Grant <b>DESCRIPTION:</b> Restore the Façade on Alpena Furniture and create ten (10) new residential rental units on the second floor. Restore and enhance the façade on The Owl Restaurant.
245,000	0	65,000	<b>PROJECT:</b> Former Alpena Power Demolition <b>GRANT SOURCE:</b> 2015 Michigan Blight Elimination Program <b>DESCRIPTION:</b> Demolish the vacant former Alpena Power Office building located at 310 N Second Ave for the purpose of creating a new redevelopment ready development site in the downtown.
45,000	151,087	150,000	<b>PROJECT:</b> Truck Route Bypass Road <b>GRANT SOURCE:</b> USDA Rural Business Development Grant <b>DESCRIPTION:</b> Assist in the creation of a road to fill a gap in the existing truck route and construct utilities to better serve businesses and residences in the area.
15,000	0	14,100	<b>PROJECT:</b> River Center Feasibility Study <b>GRANT SOURCE:</b> USDA Rural Business Development Grant <b>DESCRIPTION:</b> Conduct a study to determine if the proposed River Center's feasibility and determine the Center's public interest and level of support.
<b>\$1,596,591</b>	<b>\$151,087</b>	<b>\$1,272,660</b>	<b>2015 PLANNING &amp; DEVELOPMENT TOTAL</b>

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
<b>\$1,674,891</b>	<b>\$196,935</b>	<b>\$1,346,607</b>	<b>TOTAL GRANTS RECEIVED IN 2015</b>

**2014  
GRANTS BY DEPARTMENT**

**ENGINEERING DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
245,000	105,000	0	<b>PROJECT:</b> Woodward Avenue Trailhead Development <b>GRANT SOURCE:</b> Michigan Natural Resources Trust Fund <b>DESCRIPTION:</b> Development of a trailhead on Woodward Avenue at the terminus of the Northeast State Trail including a pavilion and year round restroom facilities
<b>\$245,000</b>	<b>\$105,000</b>	<b>\$0</b>	<b>2014 ENGINEERING DEPARTMENT TOTAL</b>

**POLICE DEPARTMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	46,314	46,314	<b>PROJECT:</b> School Liaison Officer <b>GRANT SOURCE:</b> Alpena Public Schools <b>DESCRIPTION:</b> Officer assigned to Alpena High School
0	0	11,000	<b>PROJECT:</b> DARE Officer <b>GRANT SOURCE:</b> Alpena Public Schools <b>DESCRIPTION:</b> Officer to provide DARE services in community schools
3,067	0	0	<b>PROJECT:</b> Law Enforcement Distribution (302 Funds) <b>GRANT SOURCE:</b> State of Michigan <b>DESCRIPTION:</b> Funds allocated for specific law enforcement training
0	0	17,775	<b>PROJECT:</b> Youth Academy <b>GRANT SOURCE:</b> 26th Judicial Circuit Court <b>DESCRIPTION:</b> Officers mentor court-ordered at-risk youth
0	0	489	<b>PROJECT:</b> Glow Stick Program <b>GRANT SOURCE:</b> PNC Bank <b>DESCRIPTION:</b> Glow sticks given to kids for use during Trick-or-Treating hours
0	0	726	<b>PROJECT:</b> Trading Card Program <b>GRANT SOURCE:</b> Local Banks and Credit Unions <b>DESCRIPTION:</b> Police officer trading cards for public relations program
<b>\$3,067</b>	<b>\$46,314</b>	<b>\$76,304</b>	<b>2014 POLICE DEPARTMENT TOTAL</b>

**2014  
GRANTS BY DEPARTMENT**

**FIRE/EMS**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
3,000	0	0	<b>PROJECT:</b> Echo Program <b>GRANT SOURCE:</b> Community Foundation of Northeast Michigan (Echo Program) <b>DESCRIPTION:</b> Non-transport paramedic unit in Western Alpena County
<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>2014 FIRE/AMBULANCE DEPARTMENT TOTAL</b>

**PLANNING & DEVELOPMENT**

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
320,000	0	347,285	<b>PROJECT:</b> 2014 Downtown Rental Development <b>GRANT SOURCE:</b> MSHDA Community Development Block Grant <b>DESCRIPTION:</b> Construction of eight (8) new residential rental units above existing commercial space in the downtown area to benefit moderate or low income rental households.
<b>\$320,000</b>	<b>\$0</b>	<b>\$347,285</b>	<b>2014 PLANNING &amp; DEVELOPMENT TOTAL</b>

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
<b>\$571,067</b>	<b>\$151,314</b>	<b>\$423,589</b>	<b>TOTAL GRANTS RECEIVED IN 2014</b>

CITY OF ALPENA  
 COMPREHENSIVE FEE SCHEDULE

Table of Contents

For ease of reference, the following Table of Contents follows the Table of Contents in the Code of Ordinances of the City of Alpena.

	<u>Page No.</u>
Ambulance.....	129
Amusements.....	130
Vehicular Race Tracks	
Billiard Halls and Bowling Alleys	
Circuses, Parades and Menageries	
Skating Rinks	
Mechanical Amusement Devices	
Buildings.....	131
Building Code	
Electrical Permit Fees	
Mechanical Fees	
Plumbing Fees	
Business Licenses (Regulations).....	139
Auctions and Auctioneers	
Transient Merchants	
Second Hand Dealers	
Precious Metals Dealers (State)	
Going Out of Business	
Street Vendors	
Cemeteries.....	140
Evergreen Cemetery	
Community Development.....	141
Brownfield Plan Application	
Economic Development Corporation (EDC)	
Application to Establish a Tax Abatement District	
Industrial Facilities Exemption Certificates	
Personal Property Tax Abatement	
NEZ Fee Schedule	
OPRA Fee Schedule	
Commercial Rehabilitation Act Exemption Certificate	
Establishment of a Well Water Restriction Zone	
Environment.....	142
Soil Erosion and Sedimentation Control Permits	

	<u>Page No.</u>
Fire Prevention and Protections.....	143
Fire Prevention Permits	
Manufactured Homes and Trailers.....	143
Trailer Coaches	
Parks and Recreation.....	143
McRae Park Shelter	
Island Park	
Starlite Beach Pavilion	
Bay View Park	
Culligan Plaza	
Planning and Zoning.....	144
Zoning Fees and Charges	
Plumbing.....	147
Plumbing Permits	
Streets and Sidewalks.....	148
Sidewalk Contractors	
Sidewalk Openings	
Street Improvement Projects	
Sidewalk Construction	
Driveway Permits	
Police-Related Fee Schedule.....	149
Business Regulations	
Vehicles for Hire-Taxicabs	
Sexual Offender Registration	
Miscellaneous	
Bicycle Licenses	
Electronic Media Copying	
Traffic Crash Report	
Vehicle Impound Release	
Vehicle Impound Release-Daily Rate	
Vicious Animal Permit	
Motor Vehicles and Traffic	
Utilities.....	152
Water and Sewer Charges	
Fiber Use Rental	
Vegetation.....	157
Tree Planting	

	<u>Page No.</u>
Waterways.....	158
City of Alpena's Marina	
Riverfront	
Boat Launching	
Subdivision Regulations.....	162
Plats	
Land Division and Lot Splits	
Miscellaneous.....	163
Sandbags	
Copies & Prints	
Compost	
Dial A Ride	
Other Fees:	
Certifications	
Duplicate Licenses	
Fax Service	
Notary Service	
Street & Alley Vacation Requests	
Use of City Flag	
Publications	
Work Done for Others	
Freedom of Information Requests (FOIA)	

AMBULANCE

		<b>Effective Date</b>	<b>Type</b>
<u>Ambulance</u>			
Basic Life Support Base Rate (1)	\$ 475.00	05-15-17	
Mileage per mile (2)	\$ 14.00	05-15-17	
Patient Assist	\$ 175.00		
Advanced Life Support 1 (ALS1) Base Rate (1)	\$ 575.00	05-15-17	
Advanced Life Support 2 (ALS2) Base Rate (1)	\$ 750.00	05-15-17	
Mobile Intensive Care Unit (MICU/SCT) (1)	\$ 875.00	05-15-17	
Intercept	\$ 350.00	07-01-08	
Nursing Assist (per hour)	\$ 40.00		
Ambulance standby, for profit events (per hour)	\$ 85.00		
Ambulance standby, for mutual aid fires (per hour)	\$ -		
ACSD Inmate Transport to MidMichigan Alpena	\$ 250.00		

(1) \$200 discount on rates for county residents.

Up to \$200.00 discount on rates for county residents, applied to any outstanding balance after insurance payments. If the balance is less than \$200.00, the discount will be equal to the outstanding balance. If the balance is more than \$200.00, the full \$200.00 discount will be applied and the resident is responsible for the remainder of the bill.

(2) Per mile transport, one-way, origin to destination.

(3) Port to port, long distance transports as required.

Per the ambulance agreement with Alpena County, "If current Medicare, Medicaid, Blue Cross/Blue Shield or third party private payer (accept assignment) reimbursement programs are changed so as to affect those agencies' payment program for services which affects the Ambulance Fee Schedule, then both parties agree to amend the Ambulance Fee Schedule for ambulance services to reflect those changes, so that the prevailing ambulance fees shall be maintained. The City shall notify the County of any changes of ambulance fees. If the increase in fees is greater than five (5) percent, the County shall respond within 30 days. If no response, those changes in fees shall be adopted."

Oxygen	\$ 40.00	07-10-09 Council
--------	----------	------------------

AMUSEMENTS

	<b>Effective Date</b>	<b>Type</b>	<b>Section</b>
License Fees: -			
Vehicular Race Tracks \$25.00/year	1953	Resolution	6-64
Billiard Halls & Bowling Alleys \$5.00/year	1953	Resolution	6-93
Circuses, Parades & Menageries \$40.00/day	1953	Resolution	6-123
- \$25,000 Bond	2000	Resolution	
* per occurrence 1,000,000 minimum combined single limited (bodily injury/property damage) with the City named as additionally insured.			
Skating Rinks \$25.00/year	1953	Resolution	6-153
Distributor of Mechanical Amusement Devices - \$5.00/year Per device	1953	Resolution	6-203

**BUILDING PERMIT FEE SCHEDULE**  
**Fees Based on Actual Construction Cost**

(Note: Construction Valuation Data May Be Verified with City Assessor.)

(Note: Permit fees are an additional \$75.00 for failure to obtain permits prior to construction.)

(Note: Permits are valid for one year from date of issue. Permits may be extended for just cause prior to expiration date. Expired permits cost \$75.00 to be reopened.

(Note: Some construction projects may require an additional inspection fee.)

(Note: Additional work added to existing permit is ~~\$25.00~~ **\$75.00** plus an increase in valuation from fee schedule.

**Effective Date: 7-01-17**

**Type: Resolution**

\$ 1 to \$ 1,900 - \$ 75	\$25,001 to \$26,000 \$210
\$ 1,901 to \$ 2,000 \$105	\$26,001 to \$27,000 \$215
\$ 2,001 to \$ 3,000 \$108	\$27,001 to \$28,000 \$220
\$ 3,001 to \$ 4,000 \$111	\$28,001 to \$29,000 \$225
\$ 4,001 to \$ 5,000 \$114	\$29,001 to \$30,000 \$230
\$ 5,001 to \$ 6,000 \$117	\$30,001 to \$31,000 \$235
\$ 6,001 to \$ 7,000 \$120	\$31,001 to \$32,000 \$240
\$ 7,001 to \$ 8,000 \$123	\$32,001 to \$33,000 \$245
\$ 8,001 to \$ 9,000 \$126	\$33,001 to \$34,000 \$250
\$ 9,001 to \$10,000 - \$129	\$34,001 to \$35,000 \$255
\$10,001 to \$11,000 \$135	\$35,001 to \$36,000 \$260
\$11,001 to \$12,000 \$140	\$36,001 to \$37,000 - \$265
\$12,001 to \$13,000 \$145	\$37,001 to \$38,000 \$270
\$13,001 to \$14,000 \$150	\$38,001 to \$39,000 \$275
\$14,001 to \$15,000 - \$155	\$39,001 to \$40,000 \$280
\$15,001 to \$16,000 - \$160	\$40,001 to \$41,000 \$285
\$16,001 to \$17,000 - \$165	\$41,001 to \$42,000 \$290
\$17,001 to \$18,000 - \$170	\$42,001 to \$43,000 \$295
\$18,001 to \$19,000 \$175	\$43,001 to \$44,000 \$300
\$19,001 to \$20,000 \$180	\$44,001 to \$45,000 \$305
\$20,001 to \$21,000 \$185	\$45,001 to \$46,000 - \$310
\$21,001 to \$22,000 \$190	\$46,001 to \$47,000 - \$315
\$22,001 to \$23,000 \$195	\$47,001 to \$48,000 - \$320
\$23,001 to \$24,000 \$200	\$48,001 to \$49,000 - \$330
\$24,001 to \$25,000 \$205	\$49,001 to \$50,000 - \$335

\$50,001 to \$100,000 \$335 for the first \$50,000 plus \$3.00 for each additional \$1,000 or fraction thereof, including \$100,000.

\$100,001 and up \$485 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

ELECTRICAL PERMIT FEES

Fee Chart

	FEE
1. Application fee ( <b>non-refundable</b> )	\$60.00
SERVICE	
2. Through 200 Amp.	\$10.00
3. Over 200 Amp. thru 600 Amp.	\$15.00
4. Over 600 Amp. thru 800 Amp.	\$20.00
5. Over 800 Amp. thru 1200 Amp.	\$25.00
6. Over 1200 Amp. (GFI only)	\$50.00
7. Circuits	\$5.00
8. Lighting Fixtures – per 25	\$6.00
9. Dishwasher	\$5.00
10. Furnace – Unit Heater	\$5.00
11. Electrical – Heating Units (baseboard)	\$4.00
12. Power Outlets (ranges, dryers, etc.)	\$7.00
SIGNS	
13. Unit	\$10.00
14. Letter	\$15.00
15. Neon-each 25 feet	\$20.00
16. Feeders-Bus Ducts, etc.-per 50'	\$6.00
17. Mobile Home Park Site*	\$6.00
18. Recreational Vehicle Park Site	\$4.00
K.V.A. & H.P.	
19. Units up to 20	\$6.00
20. Units 21 to 50 K.V.A. or H.P.	\$10.00
21. Units 51 K.V.A. or H.P. & over	\$12.00
FIRE ALARM SYSTEMS (NOT SMOKE DETECTORS)	
22. Up to 10 devices	\$50.00
23. 11 to 20 devices	\$100.00
24. Over 20 devices	\$5.00 each
DATA/TELECOMMUNICATION OUTLETS***	
31. 1-19 devices	\$5.00 each
32. 20-300 devices	\$100.00
33. Over 300 devices	\$300.00
ENERGY MANAGEMENT TEMP. CONTROL	
25. Energy Retrofit –Temp. Control	\$45.00
34. Circuits – Energy Management	\$5.00 each
26. Conduit only or grounding only	\$45.00
INSPECTIONS	
27. Power Restoration Inspection	\$20.00
28. Additional Inspection	\$60.00
29. Final Inspection	\$60.00
30. Certification Fee **	\$20.00

- \* See VII. Fee Clarification Item #17 above
- \*\* Required for all school and state-owned construction projects
- \*\*\* The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

NOTE: Under special circumstances, the City will assess an hourly fee for inspection services at a rate of \$60.00 per hour.

Make checks payable to: "City of Alpena"

**Instructions for Completing Application:**

**General:** Electrical work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

## MECHANICAL FEES

### Fee Chart

	FEE
1. Application Fee ( <b>non-refundable</b> )	\$60.00
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00
4. Boiler	\$30.00
5. Water Heater (gas piping & venting-direct replacement only)	\$5.00
6. Damper (control, back-draft, barometric or fire/smoke)	\$5.00
7. Solid Fuel Equipment (includes chimney)	\$30.00
8. Chimney, factory built (installed separately), B Vent, PVC Venting	\$25.00
37. Gas Burning Fireplace	\$30.00
9. Solar; set of 3 panels-fluid transfer (includes piping)	\$20.00
10. Gas Piping; each opening-new install (residential)	\$5.00
11. Air Conditioning (incl. split systems) RTU-Cooling Only	\$30.00
12. Heat Pumps (split systems) or Geothermal (complete residential)	\$30.00
13. Dryer, Bath & Kitchen Exhaust (residential ducting not included)	\$5.00
16. Humidifiers/Air Cleaners	\$10.00
<b>TANKS</b>	
14. Aboveground (other than L.P.)	\$20.00
38. Aboveground Connection	\$20.00
15. Underground (other than L.P.)	\$25.00
39. Underground Connection	\$25.00
<b>PIPING (ALL piping-minimum fee \$25.00)</b>	
17. Fuel Gas Piping	\$.05 /ft
40. Process Piping	\$.05 /ft
41. Hydronic Piping	\$.05 /ft
42. Refrigeration Piping	\$.05 /ft
46. Commercial Air Conditioning Piping	\$.05 /ft
43. Exhausters (commercial)	\$15.00
18. Duct - minimum fee \$25.00	\$.10 /ft
19. Heat Pumps; Commercial (pipe not included)	\$20.00
<b>AIR HANDLERS/HEAT WHEELS</b>	
20. Under 10,000 CFM	\$20.00
21. Over 10,000 CFM	\$60.00
22. Commercial Hoods	\$15.00
23. Heat Recovery Units	\$10.00
24. V.A.V. Boxes (all variable volume or zone damper equipment)	\$10.00
25. Unit Ventilators/PTAC Units	\$10.00
26. Unit Heaters (terminal units)	\$15.00
27. Fire Suppression/Protection (includes piping)-minimum fee \$20.00	\$.75/head
28. Coils (Heat/Cool)	\$30.00
29. Refrigeration (split system)	\$30.00
<b>CHILLER/COOLING TOWERS</b>	
30. Chiller-Refrigeration	\$30.00
44. Chiller-Air Conditioning	\$30.00
31. Cooling Towers-Refrigeration	\$30.00
45. Cooling Towers-Air Conditioning	\$30.00

32. Compressor/Condenser	\$30.00
INSPECTIONS	
33. Special Insp. (pertaining to sale of bldg.)	\$75.00
34. Additional Inspection	\$75.00
35. Final Inspection	\$60.00
36. Certification Fee	\$30.00

Application fee and final inspection fee must be included in total.

Make checks payable to: "City of Alpena"

**General:** Mechanical work shall not be started until the application for permit has been filed with the City of Alpena Building department. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible.** The inspector will need the **job location** and **permit number**.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

**PLUMBING FEES**

Fee Chart

	FEE
1. Application Fee ( <b>non-refundable</b> )	\$60.00
2. Mobile Home Park Site*	\$5.00 each
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each
4. Stacks (soil, waste, vent and conductor)	\$3.00 each
5. Sewage ejectors, sumps	\$5.00 each
6. Sub-soil drains	\$5.00 each
<b>WATER SERVICE</b>	
7. Less than 2"	\$5.00
8. 2" to 6"	\$25.00
9. Over 6"	\$50.00
10. Connection (bldg. drain-bldg. sewers)	\$5.00
<b>SEWERS (sanitary, storm or combined)</b>	
11. Less than 6"	\$5.00
12. 6" and Over	\$25.00
13. Manholes, Catch Basins	\$5.00 each
<b>WATER DISTRIBUTING PIPE (system)</b>	
14. ¾" Water Distribution Pipe	\$5.00
15. 1" Water Distribution Pipe	\$10.00
16. 1-¼" Water Distribution Pipe	\$15.00
17. 1-½" Water Distribution Pipe	\$20.00
18. 2" Water Distribution Pipe	\$25.00
19. Over 2" Water Distribution Pipe	\$30.00
20. Reduced pressure zone back-flow preventer	\$5.00 each
25. Domestic water treatment and filtering equipment only**	\$5.00 each
26. Medical Gas System	\$45.00
27. Water Heater	\$5.00
<b>INSPECTIONS</b>	
21. Special Insp. (pertaining to sale of building)	\$75.00
22. Additional Inspection	\$75.00
23. Final Inspection	\$60.00
24. Certification Fee	\$30.00

\*See VII. Fee Schedule Item #2, #3 and #25 above. **Total Fee (Must include the \$60.00 non-refundable application and \$60.00 final inspection fees).**

Make checks payable to: "City of Alpena"

**General:** Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

**Instructions for Completing Application:**

**General:** Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$60.00.**

**OTHER INSPECTIONS AND FEES**

Electrical permit fees are on reverse side of electrical permit application

Inspections outside of normal business hours \$75 per hour

Re Inspections \$75 each

Special Inspections \$75 per hour

Lawn Cutting Inspection Fee - \$50

Temporary Certificate of Occupancy without Building Permit \$75

Final Certificate of Occupancy without Building Permit - \$75

Residential: \$75

Industrial/Commercial: \$125 less than 5,000 sq. ft.

\$250 5001-10,000 sq. ft.

\$500 over 10,000 sq. ft.

Pre manufactured Dwelling Permit Fee: Based on the total value of all work required for the manufactured home installation plus the total value of all work required for the construction of accessory buildings, stairs, porches, finish work, painting, and roofing. The value of the manufactured home itself shall not be included.

Solar Panel Installation Permit Fee: Based on Value of Construction.

PLAN REVIEW FEE SCHEDULE

Commercial and Multi-Family Plan Review fee shall be 65% of the building permit fee and shall be paid with the building permit fee.

Commercial, Electrical, Mechanical and Plumbing Plan Review fee shall be \$100 to \$600 depending on complexity of plans.

One Family and Additions - NO PLAN REVIEW FEE

Code Board of Appeals: \$50 Filing fee.

RENTAL REGISTRATION FEE SCHEDULE

Initial Registration and Re-registration (if paid within allotted time frame) – NO FEE

Late Re-registration - \$50.00

Failure to Register Prior to Occupancy:	Prior landlord	\$250.00
	First time landlord	\$125.00
	Second offense	\$500.00

RENTAL INSPECTION FEE SCHEDULE

Initial/Renewal Inspection including One (1) Follow-up (to be paid prior to inspection)	Every 3 years
--	---------------

1 – 2 Units: Inspected at the same time & same location	<b>\$90.00/unit</b> \$75.00/unit
3 – 10 Units: Inspected at the same time & same location	<b>\$85.00/unit</b> \$70.00/unit
10 or more Units: Inspected at the same time & same location	<b>\$80.00/unit</b> \$65.00/unit

Re-Inspections (following 2 <sup>nd</sup> Failure) (to be paid prior to re-inspection)	\$125.00/unit/re-inspection
---	-----------------------------

Missed Appointments (to be paid prior to inspection)	\$125.00/unit
---	---------------

Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)	Base fee plus \$10.00/unit
--	----------------------------

Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$20.00/unit and fees may be placed on tax rolls for the property
---	--

Appeals	\$50.00*
---------	----------

\* Fees for tenants may be waived by the City Manager upon demonstration of financial hardship.

The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

BUSINESS REGULATIONS

		<b>Effective Date</b>	<b>Type</b>	<b>Section</b>
Auctions	\$100.00/event - License Fee \$5,000 Bond	2000	Resolution	18-107 18-108
Transient Merchants	\$250.00/Day 10% Bond	1987 1987	Resolution Resolution	18-143
Second Hand Dealers	\$100.00/yr.	2000	Resolution	74-34
Precious Metals Dealers	\$25.00/yr.		State	
Going Out of Business Sale	\$50.00 (30 days)		State	
Renewals (two permitted)	\$50.00 each		State	
Street Vendors - \$10.00 application (Paid to DDA) \$10.00/week permit		2000	Resolution	18-172

CEMETERY CHARGES

**Effective Date: See Below**

**Type: Resolution**

**Charges are for Fiscal Year Beginning:**

		07-01-18
Grave with Perpetual Lot Care	<b>\$ 695.00</b>	\$ 675.00
Grave with Perpetual Lot Care (Flush Marker Section)	<b>\$ 620.00</b>	\$ 600.00
Perpetual Lot Care on Existing Grave	<b>\$ 300.00</b>	\$ 290.00
Burial	<b>\$ 695.00</b>	\$ 675.00
Baby Burial (Includes Grave if Needed)	<b>\$ 500.00</b>	\$ 485.00
Mausoleum Interment	<b>\$ 695.00</b>	\$ 675.00
Disinterment	<b>\$ 695.00</b>	\$ 675.00
Disinterment and Reinterment	<b>\$ 1,330.00</b>	\$ 1,290.00
Burials on Saturday – Add	<b>\$ 550.00</b>	\$ 535.00
Burials on Sunday or Holiday – Add	<b>\$ 1,000.00</b>	\$ 970.00
Use of Chapel on Saturday – Add	<b>\$ 245.00</b>	\$ 235.00
Use of Chapel on Sunday or Holiday – Add	<b>\$ 500.00</b>	\$ 485.00
Temporary Storage	<b>\$ 315.00</b>	\$ 305.00
Cremains	<b>\$ 340.00</b>	\$ 330.00
Cremains in Mausoleum	<b>\$ 695.00</b>	\$ 675.00
Cremains Disinternment	<b>\$ 360.00</b>	\$ 350.00
Use of Chapel for Other Cemeteries Weekdays	<b>\$ 290.00</b>	\$ 280.00
Use of Chapel for Other Cemeteries – Saturday	<b>\$ 335.00</b>	\$ 325.00
Use of Chapel for Other Cemeteries - Sunday or Holiday	<b>\$ 660.00</b>	\$ 640.00
Monument Permits	<b>\$ 120.00</b>	\$ 115.00
Government Markers	<b>\$ 140.00</b>	\$ 135.00
Repair to Graves not under Perpetual Care	-	Cost
Other:		
* Graves or Lots must have Perpetual Care before a Grass Marker or Monument may be placed.		
* DSS Burials - pay difference between above rates and DSS payment if a Monument is placed in the future.		
After Hour Burials on Weekdays	<b>\$ 105.00</b>	\$ 100.00

COMMUNITY DEVELOPMENT

	<b>Effective Date</b>	<b>Type</b>
<b>BROWNFIELD PLAN APPLICATION</b>		
Filing Fees: Plan without TIF	- \$250.00	7-01-06 Resolution
Plan including TIF w/o School Tax Capture	- \$500.00	
Plan including TIF with School Tax capture	- \$750.00	
<b>ECONOMIC DEVELOPMENT CORPORATION (EDC)</b>		
\$250.00 includes costs for newspaper publications, certified mailings, etc.		7-01-94 Resolution
APPLICATION TO ESTABLISH A TAX ABATEMENT DISTRICT (unless otherwise specified in this schedule)	- \$250.00	7-01-10
<b>INDUSTRIAL FACILITIES EXEMPTION CERTIFICATES</b>		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)		7-01-99 Resolution
<b>PERSONAL PROPERTY TAX ABATEMENT</b>		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)		9-04-07 Resolution
<b>NEZ FEE SCHEDULE</b>		
		<b><u>Fees</u></b>
Initial Application		\$ 100.00
Transfer of Existing Certificate to Another Party		\$ 50.00
<b><u>Mandatory Pre-Sale Inspections for NEZ Property</u></b>		
Initial Inspection including One (1) Follow-up (to be paid prior to inspection)		\$60.00/unit
Re-Inspections (following 2nd Failure) (to be paid prior to re-inspection)		\$65.00/unit/re-inspection
Missed Appointments (to be paid prior to inspection)		\$65.00/unit
Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)		Base fee plus \$5.00/unit

**Fees**

Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$10.00/unit and fees may be placed on tax rolls for the property
Appeals	\$25.00*

\* The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

**OBSOLETE PROPERTY REHABILITATION ACT**

Application to Establish an OPRA District:

1 – 5 property owners:	\$200.00
5 – 10 property owners:	\$300.00
11 or more property owners:	\$400.00

Application for OPRA Exemption Certificate:

Less than \$250,000 Rehabilitation Value:	\$200.00
\$250,001 - \$999,999 Rehabilitation Value:	\$300.00
\$1 – 3 Million Rehabilitation Value:	\$400.00
Over \$3 Million Rehabilitation Value:	\$500.00

**COMMERCIAL REHABILITATION ACT EXEMPTION CERTIFICATE**

Application filing fee	\$500.00
------------------------	----------

**ESTABLISHMENT OF A WELL WATER RESTRICTION ZONE**

Application Fee:	1-20 parcels	\$ 250.00
	21-40 parcels	\$ 500.00
	41+ parcels	\$ 750.00

**ENVIRONMENT**

**Soil Erosion and Sedimentation Control**

Soil Erosion and Sedimentation Control Permit*	Effective Date	Type
\$100.00 plus \$10.00 per acre of site involved.	7-01-09	Resolution
100% Bond	6-03-78	Resolution

\*with building permit: additional charge of \$10.00 per acre is waived.

FIRE PREVENTION AND PROTECTION  
PERMIT REQUIREMENT SCHEDULE

<u>Section No.</u>	<b>Effective Date</b>	<b>Type</b>
	6-16-97	Ordinance
F-107.23 Permits are required for all items recited in said Schedule. Permit fees and inspection fees are not required.		

MANUFACTURED HOMES AND TRAILERS

	<b>Effective Date</b>	<b>Type</b>
Permit to Park, Use, and Occupy a Trailer Coach on the premises of a Dwelling - \$10.00	7-05-88	Resolution

PARKS AND RECREATION

	<b>Effective Date</b>	<b>Type</b>
<u>McRae Park Shelter</u> Fees set by the McRae Park Association.		Resolution
Two tennis courts - \$5.00/court/hr. Two basketball courts - \$5.00/court/hr.	7-01-11	Resolution
<u>Island Park</u> Submit letter to the City Clerk who will then forward to the Wildlife Sanctuary Board and the Planning and Development Director for their review and recommendation.	7-01-04	Resolution
<u>Starlite Beach Pavilion</u> Pavilion for \$100.00 deposit (refundable) and \$50.00 rent (non-refundable) which includes 20 picnic tables & 4 refuse barrels	7-01-11	Resolution
<u>Bay View Park</u> Four tennis courts - \$5.00/court/hr. Three basketball courts - \$5.00/court/hr. Band Shell - \$200 deposit ( <b>refundable</b> )	7-01-11	Resolution
<u>Culligan Plaza</u> Open gathering area - \$50.00 per max 4 hour event Need approval of DDA and City.	7-01-11	Resolution

PLANNING AND ZONING FEES

Effective Date	Type
7-01-92	Resolution

The following fees and charges are established in accordance with the Alpena Zoning Ordinance and national standards as determined by the American Society of Planning Officials. These fees and charges generally do not reflect the total value of time and materials consumed by specific cases; however, it is intended that parties receiving specific individual attention share responsibility of costs incurred due to their request. Unless otherwise noted, fees and charges are non refundable and do not assure approval or denial of request. Fees and charges are subject to change.

- |   | <u>Fees</u>                                |
|---|--|
| 1. <u>Sign Permit 2110 (5) d</u>  |  |
| A. No fee shall be required for erection of the following signs:  | No Fee                                     |
| (1) Non illuminated signs with a surface of not more than eight (8) square feet that are permitted in residential districts.                |  |
| (2) Non illuminated portable and temporary signs accessory to churches, schools, and non profit institutions.                               |  |
| (3) Temporary political campaign signs.   |  |
| B. One sided signs  | \$1.50 per sq. ft.<br>Minimum Fee: \$25.00 |
| C. Two sided signs  | \$3.00 per sq. ft.<br>Minimum Fee: \$50.00 |
| D. All illuminated signs require an electrical permit.  |  |
| 2. <u>Sign Erectors License 2110 (6) c</u>  |  |
| \$50.00 per year  |  |
| Evidence of proper insurance per 2110 (7) must accompany payment of fee.  |  |
| 3. <u>Site Plan Review 2116, 2206</u>   |  |
| A. Preliminary Site Plan Review (optional).   | \$75.00                                    |
| B. Final Approval of Site Plan by staff and Planning Commission.  | \$150.00                                   |
| C. Site Plan Review in conjunction with Approval of Principal Use Permitted Subject to Special Conditions (See Planning Commission Action). |  |

**Fees**

4. Material Removal/Filling Permit 2121, 2206 \$110.00

No permit is required if excavation is related to an issued building permit; or for moving, grading, or leveling by a land owner on the immediate natural site of the materials in accordance with an approved site plan.

5. Permit for New Use of Land 2203 (2), 2206

(See Certificate of Occupancy.)

6. Permit for New Use of Building 2203 (3), 2206

(See Certificate of Occupancy.)

7. Building Permit Fees 2203 (4), 2206

See pages 131

8. Certificates of Occupancy 2204, 2206

A. A certificate of occupancy shall be issued in conjunction with satisfactory final inspection of construction subject to a building permit. Fee shall be included with building permit fee.

B. Changes in use of land and buildings requiring a certificate of occupancy. Temporary: \$75.00  
Final: \$75.00  
(includes temporary if needed)

C. Inspection and verification of compliance/noncompliance when requested by either an occupant or property owner. This is an optional action subject to convenience and availability of inspection personnel. \$125.00

9. Public Hearings 2208

Mailing costs included in filing fee.

10. Board of Zoning Appeals Action 2302, 2303, 2304

A. An appeal by a person, firm, corporation, organization, or agency of an interpretation by or action of either the Building Official, Planning Commission, or City Council, on a particular matter or issue will be processed in accordance with the ordinance and state statute (MSA 5.2935.) A decision by the ZBA shall be final, and may be appealed only to the circuit court in accordance with state law. \$125.00

		<u>Fees</u>
B.	Requests for clarification or interpretation of ordinance language and intent, and Board direction on specific matters may be initiated only by the Building Official and related City staff and Planning Commission.	No fee
C.	Request for variance	Use \$300.00
		Development Standard \$300.00
<p>Payment shall be made with application and includes all public hearing related costs.</p>		
11.	<u>Planning Commission Action Article XXVII</u>	
A.	Payment shall be made with application and includes all public hearing related costs. (Text and map changes, except PUD)	\$300.00
B.	Request for use Special Land Use Permit. Payment of this fee includes site plan review costs and shall be paid at time of application.	\$300.00
12.	<u>Planned Unit Development District (Pud)</u>	02-05-01 Resolution
A.	Pre-Application Meetins	No Charge
B.	Rezoning and Preliminay Site Plan Approval	\$300.00
C.	Final Site Plan Approval	\$300.00
D.	Consolidated Rezoning and Final site Plan Approval	\$350.00
E.	Amend Final Site Plan	\$300.00
13.	Special Meetings	\$100.00
	Action will be taken at regular meetings of the appropriate body unless otherwise requested, and if possible without jeopardizing ordinance compliance and staff review. Special meetings involve additional City costs which require an additional charge.	per meeting, in addition to other fees
14.	The aboce listed fees and charges may not be waived and may change upon annual review by the City Council.	
15.	<u>Home Occupation Permit Fee</u>	\$75.00
16.	<u>Fence Permit 2003</u>	\$25.00
		07-01-15 Resolution
17.	<u>Zoning Clearance Permit</u>	\$25.00

PLUMBING CONNECTION PERMIT FEES

	<b>Effective Date</b>	<b>Type</b>	<b>Section</b>
	7-01-16	Resolution	
		<b><u>Fees</u></b>	
Sanitary Sewer Connection Inspection Fee	<b>\$60.00</b>	\$55.00	
Water Distribution Connection Inspection Fee	<b>\$60.00</b>	\$55.00	
Re-Inspection	<b>\$60.00/v</b>	\$55.00/visit	

STREETS AND SIDEWALKS

	<b>Effective Date</b>	<b>Type</b>	<b>Section</b>
-			
Sidewalk Contractors    \$10,000 Bond	2000	Resolution	82-54
Sidewalk Openings    Liability Insurance \$100,000/\$300,000 Per occurrence \$1,000,000 combined single limit (bodily injury/property damage) with City named as additionally insured	2000	Ordinance	82-98
Street Improvement Projects Property Owner pays 25% of street improvement costs	1999		
Sidewalk Construction Charge to Property Owners for new sidewalk: 60% of the cost of sidewalk replacement charged by the City's sidewalk contractor plus engineering costs: \$2.06/sq. ft. (Actual rate as determined annually by Council)	7-01-16	Resolution	
Driveway Permits    \$50.00*	7-01-11	Resolution	
Follow-up inspection - \$40.00/hr. or visit Blanket utility and R.O.W. permit shall be issued Under driveway permits. Follow-up inspections or Inspections under blanket utility permit shall be at established rate.			

\*Fee doubled for performing work without permit.

POLICE-RELATED FEE SCHEDULE

BUSINESS REGULATIONS

	<b>Effective Date</b>	<b>Type</b>	<b>Section</b>
<u>Liquor Licenses</u>			
On Premise Consumption: New or Transfer - <del>\$500</del> - <b>\$250</b>	7-01-12	Resolution	
On Premise Consumption: New or Transfer - <del>\$500</del> - <b>\$250</b>	7-01-12	Resolution	
Fee includes all licenses/permits.			

SEXUAL OFFENDER REGISTRATION

Annual Registration	\$50.00/year	2014	State Law
(The City retains \$20 and the State of Michigan receives \$30 from each registration)			

MISCELLANEOUS

Bicycle Licenses	No charge	7-01-97	Resolution	
Electronic Media Copying - Actual media cost plus labor		2015	State Law	
Traffic Crash Report	\$10.00	7-01-11	Resolution	
Vehicle Impound Release	\$25.00	7-01-15	Resolution	
Vehicle Impound – Daily Rate (If kept at APD lot)	\$25.00	7-01-16	Resolution	
Vicious Animal Permit Fee Application (includes required signage provided by City)	\$150.00/year	7-20-15	Ordinance	15-431
Replacement “Vicious Animal Kept Here” Signs	At cost			

MOTOR VEHICLES AND TRAFFIC

Offense:	Effective Date		
	1-20-14		Type
			Ordinance
			Penalties
	If Paid Within 10 Days	If Paid After 10 Days	If Paid After 20 Days
1 Overtime parking			
a. Reserved	\$10.00	\$20.00	\$40.00
b. Unmetered			
2 Prohibited parking (signs unnecessary):			
a. Too far from curb	10.00	20.00	40.00
b. Angle parking violations	10.00	20.00	40.00
c. Obstructing traffic	10.00	20.00	40.00
d. On sidewalk	10.00	20.00	40.00
e. In front of drive	10.00	20.00	40.00
f. Within 20' of crosswalk or 15 ' of corner lot lines	10.00	20.00	40.00
g. Within 30' of street side traffic sign or signal	10.00	20.00	40.00
h. Within 50' of railroad crossing	10.00	20.00	40.00
i. Within 20' of fire station entrance	10.00	20.00	40.00
j. Beside street excavation when traffic obstructed	10.00	20.00	40.00
k. On bridge	10.00	20.00	40.00
l. Within 200' of accident where police are in attendance	10.00	20.00	40.00
m. In front of theater	10.00	20.00	40.00
n. Blocking emergency exit or fire escape	10.00	20.00	40.00
o. On wrong side of street	10.00	20.00	40.00
3 Prohibited parking (signs required)	10.00	20.00	40.00
4 Parking for prohibited purposes:			
a. Displaying vehicle for sale	10.00	20.00	40.00
b. Working or repairing vehicle	10.00	20.00	40.00
c. Displaying advertising	10.00	20.00	40.00
d. Selling merchandise	10.00	20.00	40.00
e. Storage over 48 hours	10.00	20.00	40.00
f. Abandoned vehicle (plus towing and storing charge)	10.00	20.00	40.00
g. Disabled vehicle, failure to move	10.00	20.00	40.00
5 Keys in vehicle or motor running	10.00	20.00	40.00
6 All night parking or 3:00am to 6:00am on paved street from November 1 to April 1	10.00	20.00	40.00

	Penalties		
	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
<u>Offense:</u>			
7 Parking in handicapped zone	50.00	100.00	150.00
8 Parking in alley, driveway, crosswalk or intersection	10.00	20.00	40.00
9 Not parked within designated or lined space on any public street or in any City-owned parking lot	10.00	20.00	40.00
10 Parking within 15' of fire hydrant	10.00	20.00	40.00
11 Double parking	10.00	20.00	40.00
12 All night parking (i.e., 3:00 a.m. to 6:00 a.m.) in any City-owned parking lot	10.00	20.00	40.00
13 Parking a vehicle and/or boat trailer, on any City-owned property or privately owned property open to the public, which has launched a boat from any City-owned launching area, without first having paid the established launching fee for same.	25.00	50.00	100.00

RATE SCHEDULE APPENDIX FOR CHAPTER 30

		<b>Effective Date</b>	<b>Type</b>
<u>WATER</u>			
<u>Section 98-34</u>			
l) Temporary Water Service (5/8" meter)	1. As determined by City Manager per SOP #9	7-20-87	Resolution
	2. \$15.00 minimum plus water charge		
<u>Section 98 37</u>			
j) Water service out of service 12 months or	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 30-22</u>			
g) Meter test fee (initial) (Meter found accurate)	\$0 \$0	7-20-87	Resolution

Section 98-56

<b>Ready to Serve Charge – Quarterly</b>	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
<b>1" Meter or less</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$30.00</b>
<b>Greater than a 1" but less than a 2" meter</b>	<b>\$90.00</b>	<b>\$90.00</b>	<b>\$180.00</b>
<b>2"-less than a 3" Meter</b>	<b>\$225.00</b>	<b>\$225.00</b>	<b>\$450.00</b>
<b>3" Meter</b>	<b>\$270.00</b>	<b>\$270.00</b>	<b>\$540.00</b>
<b>4" Meter</b>	<b>\$375.00</b>	<b>\$375.00</b>	<b>\$750.00</b>
<b>6" and larger Meter</b>	<b>\$750.00</b>	<b>\$750.00</b>	<b>\$1,500.00</b>
<b>Ready to Serve Charge Totals</b>			
<b>Operation &amp; Maintenance Charge/1,000 Gallons</b>	<b>\$3.54</b>	<b>\$3.73</b>	<b>\$7.27</b>
<b>Debt Service Charge/1,000 Gallons</b>	<b>\$0.54</b>	<b>\$0.56</b>	<b>\$1.10</b>
<b>O&amp;M and Debt Totals</b>	<b>\$4.08</b>	<b>\$4.29</b>	<b>\$8.37</b>
<b>Infrastructure Replacement Charge/1,000 Gallons</b>	<b>\$2.07</b>	<b>\$2.07</b>	<b>\$4.14</b>
<b>Totals Commodity Charge/1,000 Gallons</b>	<b>\$6.15</b>	<b>\$6.36</b>	<b>\$12.51</b>
<b>Billing Service Charge – Quarterly</b>	<b>\$3.33</b>	<b>\$3.33</b>	<b>\$6.66</b>
<b>Above commodity costs are per 1,000 gallons consumed, Water – \$6.15, Sewer – \$6.36</b>			
<b>Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges</b>			

		<b>Effective Date</b>	<b>Type</b>
g) Turn on/Turn off Charge			
Working Hours:	\$35.00 each way	7-01-16	Resolution
Non-working Hours:	Actual Costs		
Special Rates and Procedures for Irrigation Meters are contained in Council Policy Statement No. 24.		3-06-00	Resolution

Section 98-59

Analytical Fees	\$20.00/sample	<b>\$25.00/sample</b>
<del>Sample Collection Fee</del>	<del>\$30.00/sample</del>	<b>Remove Line</b>
Pool Samples	\$20.00/sample	<b>\$25.00/sample</b>

Section 98-56 (cont'd)

j) Users outside of the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
---	---

Section 98 34

Tapping and Installation Charges		7-01-16	Resolution
1-inch service	\$3,535.00		
1 1/2 inch service	\$3,890.00		
2-inch service	\$4,760.00		
over 2 inches	As determined by City Manager per SOP #9		
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)		

Section 98 58

a) Fire Hydrant Charge	\$125.00 each
d) Fire Hydrant Use Charge	\$20.00 plus water charge

Section 98 60

a) Tenant Security Deposit	\$175.00	7-01-15	Resolution
c) Turn on Charge	\$35.00	7-01-16	Resolution
Turn off Charge (Working hours)	\$35.00		
Delinquent Turn on Charge	\$55.00	7-01-16	Resolution
Delinquent Turn off Charge	\$55.00		
Turn on/Turn off Charge (Non-working hours)	Actual Costs		
d) Delinquent Penalty	5%		

		<b>Effective Date</b>	<b>Type</b>
<u>SEWER</u>			
<u>Section 98 96</u>			
k)	Sanitary & Storm Sewer Connection Charge		
	4 inch, 6 inch	\$2,965.00	7-01-16 Resolution
	8 inches or larger	As determined by City Manger per SOP #9	5-19-87 Resolution
	Sewer service - out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87 Resolution

Section 98 121 (cont'd.)

e)	Service call charge:		
	Working hours	Time and Materials \$65.00/hr. (minimum one hour charge)	7-01-16 Resolution
	Non-working hours	Actual Costs \$85.00 Minimum Charge	7-01-16 Resolution
	Sewer Camera Rates:		
	In City	\$70.00/hr. plus labor costs	
	Out of City	\$120.00/hr. plus labor costs	



		<b>Effective Date</b>	<b>Type</b>
d) Total Phosphorus greater than 9.0mg/L	\$ .01/lb.		
e) Ammonia Nitrogen greater than 30mg/L	\$ .031/lb.		

Section 98 123 (cont'd.)

Leachate Disposal:		7-01-14	Resolution
Sanitary Landfill Leachate	\$ .025/gal.		
Trucked in Septage	\$0.06/gal.		
Trucked-in waste - considered conventional by the plant superintendent.	\$ .0275/gal		
Trucked-in waste - considered non-conventional by the plant superintendent.	\$ .060/gal.	<b>\$0.065/gal.</b>	

Septage Services:		7-06-10	Resolution
Late fee is 3% penalty for the first month and ½% penalty for each month after that. Authorization to discharge any septage hauler will be suspended if accounts carry a balance past 120 days.			

Section 98 123

Service to users outside the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
-	

Section 98 186 7-01-97 Resolution

Permit Fees

3 year general permit fee. (within collection system boundaries)	\$100.00
Renewal	\$100.00
Requested Modification	\$100.00
3 year trucked-in wastewater permit	\$1,000.00
Renewal	\$100.00
Requested Modification	\$100.00
Temporary trucked-in wastewater permit (90 day)	\$250.00

	Effective Date	Type	Section
Appeal fee _	\$100.00		
Equipment Composite Sampler user fee. Cost per sampling event.	\$135.00		
Analytical Fees	Actual cost plus 30%		
 <u>Fiber Use Rental</u>			
Inter-Department fiber use per pair of fiber (use of two strands)	\$0.0185/ft/month Min charge is one mile (5280 feet)		
External fiber use per pair of fiber (use of two strands)	\$0.037/ft/month Min charge is one mile (5280 feet)		

VEGETATION

Removal of Noxious Vegetation (Weeds) - All expenses incurred by the City in such removal or cutting, plus overhead charge.	Resolution	102-73
---	------------	--------

WATERWAYS

	<u>Date of Council Action</u>	<u>Type of Action</u>
Seasonal Moorage Rates at City of Alpena's Marina:	7-01-14	Resolution
<b>Rate 8</b>		
30' Slips      \$1,350.00		
38' Slips      \$1,786.00		
45' Slips      \$2,295.00		
60' Slips      \$3,120.00		
Boats over 60' will be charged an additional \$52.00 per foot over 60'.		
Monthly dockage rates will be at 75% of the transient rate on page 198.	7-06-10	Resolution
The two month rate will be at 64% of the seasonal rate.	7-06-10	Resolution
A maximum of three Ying-Lings may be moored per slip. Seasonal rate charged to each owner shall be proportional to the number of Ying-Lings moored and the length of slip		
Summer boat storage in parking lot as approved by City Manager.		
Boat Launching Fees for City of Alpena's Marina and North Riverfront Park:		Resolution
Seasonal    \$50.00    -    effective 01-01-17		
Daily        \$ 7.00     -    effective 01-01-17		
<b>Failure to pay launch fee.</b> Any person or persons who shall fail to pay the established boat launch fee shall be subject to a penalty of twenty-five (\$25.00) for each and every violation thereof. Penalties shall be payable at the traffic violations bureau.	3-06-00	Ordinance
Seasonal Moorage Rates at City Property Along the Thunder Bay River:	3-19-90	Resolution
Seasonal or transient dockage along City's dock frontage in the Thunder Bay River	One half of the established rate in the City of Alpena's Marina for the same craft.	
*Winter Storage Rates Length x Beam x \$1.35	9-07-99	Resolution

	<u>Date of Council Action</u>	<u>Type of Action</u>
Transient Slip Rental Rate Schedule	11-19-01	Resolution
Sewage Pump Out Fee:	7-01-15	Resolution
\$5.00 Recreation Boats		
\$10.00 Commercial Boats		
Daytime Temporary Moorage \$5.00	5-06-91	Resolution
Seasonal Broadside Dockage	7-01-13	Resolution
All fees are for recreational and charter boats.	7-01-13	Resolution

**\*Boats will not be placed into winter storage prior to September 1st. All boats are required to be removed from the Marina basin prior to formation of ice.**

2019 SEASONAL BROADSIDE DOCKAGE

Boat Overall <u>Length</u>	<u>Rate 8</u>
20 ft. or less	880
21	924
21	968
21	1012
24	1056
25	1100
26	1144
27	1188
28	1232
29	1276
30	1350
31	1395
32	1440
33	1485
34	1530
35	1610
36	1656
37	1702
38	1786
39	1833
40	1920
41	2009
42	2100
43	2150
44	2244
45	2295
46	2392
47	2444
48	2496
49	2548
50	2600
51	2652
52	2704
53	2756
54	2808
55	2860
56	2912
57	2964
58	3016
59	3068
60	3120
Over 60 ft.	52 per ft

MICHIGAN STATE WATERWAYS COMMISSION  
2019 TRANSIENT SLIP RATE SCHEDULE

<u>Dock Size</u>	<u>2019 Fee</u>
30 feet	\$26.00
38 feet	\$33.00
45 feet	\$40.00
60 feet	\$53.00
75 feet or greater	.88 per feet

Plus \$3.00 if using the central reservation system.

SUBDIVISION REGULATIONS

		<b>Effective Date</b>	<b>Type</b>
<u>Plats</u>			
Filing Fee* (per Subdivision Act)	\$60.00	1971	Ordinance
Preliminary Plat Review*	\$200.00 plus \$5.00 per lot	7-01-88	Resolution
Engineering Review Fees For Plan Review**	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	
Inspection Fees***	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7/1/1993	

- \* to be paid at time of initial submittal.
- \*\* to be paid prior to final approval of preliminary plat.
- \*\*\* to be paid prior to start of construction.

When a final plat is submitted to the City Clerk, the proprietor shall deposit with the plat both of the following:

- (a) A filing and recording fee of \$20.00. The filing and recording fee is in addition to any fee the municipality may charge under the provisions of this act.
- (b) A state plat review fee of \$150.00 plus \$15.00 for each lot over 4 lots included in the plat. The state plat review fee shall be paid by check or money order payable to the State of Michigan.

Land Division and Lot Splits

Lots splits	\$50.00
Land Divisions	\$50.00 (2-4 parcels) Additional \$10.00 for each parcel in excess of 4

MISCELLANEOUS

**Effective Date**      **Types**  
 7-01-06      Resolution  
 7-01-15      City Manager

Sandbags

\$1.00/bag

Copies & Prints (Does not apply to FOIA requests)

SIZE		COPIES	PRINTS
8½"x11"	First 2 Sides	\$1.00	\$1.00
	Next 8 Sides	\$0.50	
	Balance	\$0.25	
11"x17"	First 2 Sides	\$1.50	\$2.00
	First 8 Sides	\$0.75	
	Balance	\$0.50	
18"x24"	Each	\$2.00 >10 \$1.00	\$2.50
24"x36"	Each	\$2.50 >10 \$1.50	\$3.00
36"x48"	Each	\$3.25 >10 \$2.00	\$4.50

Compost (As available)

- \$10.00 - Yard
- 5.00 - 1/2 Yard
- 2.50 - 1/4 Yard

Loading of Compost

- Less than 5 yards      \$20.00
- 5 yard or more      \$50.00

TBTA Dial A Ride - Fares

7-01-04      Resolution

City Residents: Anywhere within Service Area

- a. Adults under 65 yrs.      \$1.50
- b. Senior Citizens, Handicapped, and children under 14      \$0.75

Non-Residents Outside of City Limits:

- a. Adults under 65 yrs.      \$3.00
- b. Senior Citizens, Handicapped, and children under 14      \$1.50

Contracted Services:

\$41.30/hr.

2016 TBTA Board Approval

		<b>Effective Date</b>	<b>Type</b>
<u>Other Fees:</u>			
Certifications	\$5.00	7-01-89	Resolution
Duplicate Licenses	\$1.00	7-05-88	Resolution
Fax Service		7-27-95	City Manager
<i>Outgoing Faxes:</i>			
a. Local	No charge		
b. Long Distance	Actual cost of long distance call for personal faxes.		
<i>Incoming Faxes:</i>			
a. No charge			
Notary Service	\$3.00 Residents \$5.00 Non-Residents	7-01-14	Resolution
Street & Alley Vacation Requests	\$70.00	7-01-02	Resolution
Use of City Flag:			
Annual License Fee	\$200.00	6-19-89	Resolution

Publications

The following are available online at [www.alpena.mi.us](http://www.alpena.mi.us):

- Actuary
- Budget
- CAFR
- CIP
- City Charter
- Code of Ordinance

**Effective  
Date            Type**

The following are sold at cost:

7/1/2006 City Manager

Comprehensive Plan	\$30.00 plus shipping
Michigan Vehicle Code	\$20.00
Zoning Ordinance	\$30.00 plus shipping

Work Done For Others [where there is no established rate or where the work is covered by a contractual agreement].

An overhead rate of 30% will be charged in addition to the charges for labor, fringes, materials, and equipment rental used by the City.

7/1/1988 Resolution

Freedom of Information Requests (FOIA)

7/1/2015

*Complete Set of FOIA Policies, Procedures and Forms are on-line at [www.alpena.mi.us](http://www.alpena.mi.us).*

Paper Copies (8-1/2x11 or 8-1/2x14)	\$0.10/sheet
Paper Copies (other than 8-1/2x11 or 8-1/2x14)	Actual cost/sheet
Labor (charged in 15 min. increments)	Actual cost of lowest paid employee capable of performing the job (searching, copying, etc.)
Fringes	Fringe Benefit Multiplier (Max of 50% of hourly wage). Some exceptions.
Physical Media (Flash Drives, Discs, etc.)	Actual cost
Mailing	Actual cost of most economical mailing

**THOSE EXISTING FEES THAT ARE NOT CONTAINED HEREIN WILL CONTINUE AND MAY BE  
MODIFIED BY THE CITY COUNCIL.**

# Capital Improvement Projects By Fund/Categories 2020-2025

**Fund**

**Category**

Date Printed: 2/28/2019

**Project Description**

**Dept.**

**Account Number**

DDA Fund

Downtown				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
1	Economic Development/ Property Acquisition Fund	DDA	Designated for	1	\$10,000	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	\$80,000	Other
2	Downtown Façade Grants	DDA	216-269-967-000	2	\$20,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000	\$105,000	Other
3	Downtown Alleyway Improvements	DDA	216-269-978-001	3	\$20,000	\$20,000					\$40,000	Gr Other
4	Public Art/ Place-Making	DDA	216-269-967-001	4	\$15,000	\$15,000	\$20,000	\$20,000	\$20,000		\$90,000	Gr Other
5	Streetscapes	DDA	216-269-978-001	5	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$65,000	Gr Other
6	Replace Christmas Decorations	DDA	216-269-978-001	6	\$10,000						\$10,000	Other
7	Downtown Retail Incubator	DDA	216-269-978-001	7		\$250,000	\$250,000	\$250,000	\$10,000	\$10,000	\$770,000	Gr Other
8	Downtown Community Performing Arts Center	DDA	216-269-978-001	8			\$250,000	\$250,000			\$500,000	Gr Other
9	Market Study/Market Plan Update	DDA	216-269-881-000	9			\$30,000				\$30,000	GF Gr Ot
Category Subtotals					\$90,000	\$325,000	\$595,000	\$560,000	\$70,000	\$50,000	\$1,690,000	
Fund Grand Totals					\$90,000	\$325,000	\$595,000	\$560,000	\$70,000	\$50,000	\$1,690,000	

Equipment Fund

Vehicles				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
10	Replace (2) 3/4 ton 4 WD Pickups with Plows	DPW	661-904-983-000	1	\$80,000						\$80,000	EF
11	Small Trailers (2)	DPW	661-904-983-000	2	\$5,000						\$5,000	EF
12	Single Axle Truck with Box & Spreader - #45	DPW	661-904-983-000	3	\$65,000						\$65,000	EF
13	DPW Pickup	DPW	661-904-983-000	4		\$37,000					\$37,000	EF
14	Backhoe/Loader w/Hammer #73	DPW	661-904-983-000	5		\$150,000					\$150,000	EF
15	Articulating Tractor w/Attachments (2)	DPW	661-904-983-000	6			\$250,000				\$250,000	EF
16	Backhoe	DPW	661-904-983-000	7			\$150,000				\$150,000	EF
17	One Ton Dump Truck Replacement (2) #48 & #49	Engineering	661-904-983-000	8			\$78,000				\$78,000	EF
18	Chipper Replacement (2)	DPW	661-904-983-000	9				\$50,000			\$50,000	EF
19	Riding Mower with Mulching Deck - #81	DPW	661-904-983-000	10				\$22,000			\$22,000	EF
20	Backhoe	DPW	661-904-983-000	11				\$150,000			\$150,000	EF
21	"Trackless" Multi-Use Vehicle w/Attachments	DPW	661-904-983-000	12				\$120,000			\$120,000	EF
22	Single Axle Truck with Plow and Dump Box #46	DPW	661-904-983-000	13					\$125,000		\$125,000	EF
23	Sign Truck	DPW	661-904-983-000	14					\$75,000		\$75,000	EF
24	Mechanical Street Sweeper Replacement	DPW	661-904-983-000	15						\$215,000	\$215,000	EF
25	Snow Blower	DPW	661-904-983-000	16						\$78,000	\$78,000	EF

**Fund****Category***Date Printed:* 2/28/2019**Project Description****Dept.****Account Number**

26	Riding Mower with Mulching Deck	DPW	661-904-983-000	17								\$20,000	\$20,000	EF
Category Subtotals					\$150,000	\$187,000	\$478,000	\$342,000	\$200,000	\$313,000	\$1,670,000			
Fund Grand Totals					\$150,000	\$187,000	\$478,000	\$342,000	\$200,000	\$313,000	\$1,670,000			

## General Fund

Ambulance				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
27	Ambulance Loading Safety Systems	Public Safety	101-344-974-001	1	\$40,000	\$40,000					\$80,000	GF
28	IV Pumps	Public Safety	101-344-974-001	2	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
29	City Ambulance	Public Safety	101-344-974-001	3						\$200,000	\$200,000	GF
Category Subtotals					\$45,000	\$45,000	\$5,000	\$5,000	\$5,000	\$205,000	\$310,000	

Cemetery				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
30	Cemetery Building Renovations	Engineering	101-276-971-000	1	\$80,000						\$80,000	GF
31	Road Resurfacing	Engineering	101-276-971-001	2	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	GF
32	Cemetery Fence Replacement	Engineering	101-276-971-000	3	\$50,000						\$50,000	GF Other
33	Cemetery Tree Planting	Engineering	101-276-971-000	4		\$5,000	\$5,000	\$5,000			\$15,000	GF
34	Evergreen Cemetery Irrigation Pump Replacement	Engineering	101-276-971-000	5			\$15,000				\$15,000	GF
35	Cemetery Irrigation System Rebuild	Engineering	101-276-971-000	6					\$175,000	\$175,000	\$350,000	GF
Category Subtotals					\$140,000	\$15,000	\$30,000	\$15,000	\$185,000	\$185,000	\$570,000	

Fire				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
36	SCBA and Cylinders	Public Safety	101-336-973-001	1	\$196,000						\$196,000	GF
37	Hose and Nozzle/Valve Replacement	Public Safety	101-336-730-000	2	\$6,000	\$2,000					\$8,000	GF
38	Ice Rescue Equipment	Public Safety	101-336-973-001	3		\$10,000					\$10,000	GF
39	800 MHz Portable Radios	Public Safety	101-336-973-001	4		\$7,000	\$7,000	\$7,000			\$21,000	GF
40	Breathing Air Compressor Replacement	Public Safety	101-336-973-001	5			\$50,000				\$50,000	GF
Category Subtotals					\$202,000	\$19,000	\$57,000	\$7,000			\$285,000	

Lighting - Capital Outlay				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
41	M-32 Roadside Park Lighting	Engineering	101-448-976-000	1	\$60,000	\$60,000					\$120,000	GF
42	City Wide Lighting Energy Efficiency Improvements	Engineering	101-448-976-000	2	\$45,000	\$45,000	\$45,000				\$135,000	Other
43	Lighting Upgrades - Pedestrian	Engineering	101-448-976-000	3	\$15,000	\$15,000	\$20,000	\$15,000	\$15,000	\$20,000	\$100,000	LSF
44	Lighting Upgrades - Street Lighting	Engineering	101-448-976-000	4	\$25,000	\$25,000	\$25,000	\$25,000			\$100,000	MSF
45	Marina Light Pole Replacement	Engineering	211-760-976-000	5		\$15,000	\$15,000	\$15,000			\$45,000	Other
46	Long Rapids Road Lighting	Engineering	101-448-976-000	6				\$48,000			\$48,000	MSF
47	Break Wall Walkway Lighting Upgrade	Engineering	101-448-976-000	7				\$20,000	\$20,000		\$40,000	GF
48	Riverwalk Lighting	Engineering	101-448-976-000	8				\$65,000	\$30,000		\$95,000	GF

**Fund****Category***Date Printed:* 2/28/2019**Project Description****Dept.****Account Number**

49	Duck Park Bi-Path Lighting	Engineering	101-448-976-000	9							\$48,000	\$48,000	GF
Category Subtotals						\$145,000	\$160,000	\$105,000	\$188,000	\$65,000	\$68,000	\$731,000	

<b>Parks</b>				<b>Rank</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Total</b>	<b>Sources</b>	
50	Public Restroom Improvements	Engineering	101-750-977-002	1	\$290,000	\$110,000					\$400,000	GF	
51	New and Replacement Equipment	Engineering	101-750-977-027	2	\$10,000	\$10,000	\$5,000	\$10,000			\$35,000	GF	
52	Adopt-A-Park Improvements	Engineering	101-750-977-027	3	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF	
53	Tree Planting Program	Engineering	101-750-880-200	4	\$8,000	\$8,000					\$16,000	Other	
54	Bi-Path Resurfacing	Engineering	101-750-977-032	5	\$15,000	\$15,000		\$15,000			\$45,000	GF	
55	River Center	Planning	101-750-977-028	6	\$50,000	\$50,000					\$100,000	GF	
56	Land Acquisition Fund	Planning	101-750-991-400	7	\$75,000		\$75,000		\$75,000		\$225,000	GF Gr	
57	Culligan Plaza Renovations	Engineering	101-750-977-002	8		\$145,000					\$145,000	GF	
58	Skating Rink Improvements	Engineering	101-750-977-013	9			\$75,000				\$75,000	GF	
59	Starlite Beach Parking Lot Reconstruction	Engineering	101-750-977-027	10			\$68,000				\$68,000	GF	
60	Riverscape Implementation	Engineering	101-750-977-018	11			\$10,000	\$10,000	\$10,000		\$30,000	GF	
61	LaMarre Park Slope Stabilization	Engineering	101-750-977-029	12				\$40,000	\$47,600		\$87,600	GF Gr	
62	Besser Lake Shoreline Improvements	Engineering	101-750-977-018	13				\$10,000	\$10,000		\$20,000	GF	
63	Starlite Beach Pedestrian Gateway	Engineering	101-750-977-002	14						\$390,000	\$390,000	GF Other	
Category Subtotals						\$453,000	\$343,000	\$238,000	\$90,000	\$147,600	\$395,000	\$1,666,600	

<b>Planning</b>				<b>Rank</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Total</b>	<b>Sources</b>	
64	Economic Development Marketing Program	Planning	101-170-880-000	1	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	GF Other	
65	Comprehensive Plan Update	Planning	101-170-800-000	2	\$7,500				\$7,500	\$2,500	\$17,500	GF	
66	City Recreation Plan Update	Planning	101-170-800-000	3	\$6,500						\$6,500	GF	
67	Public Art	Planning	101-170-880-000	4	\$5,000	\$5,000	\$10,000				\$20,000	GF Gr	
Category Subtotals						\$44,000	\$30,000	\$35,000	\$25,000	\$32,500	\$27,500	\$194,000	

<b>Police</b>				<b>Rank</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Total</b>	<b>Sources</b>	
68	Police Vehicle Replacement	Public Safety	101-301-972-002	1	\$93,500	\$44,088	\$92,585	\$48,607	\$102,075	\$53,590	\$434,445	GF	
69	Mobile 800 Radios for Patrol Vehicles	Public Safety	101-301-972-001	2	\$9,800						\$9,800	GF	
70	Taser Purchase	Public Safety	101-301-730-000	3	\$3,000	\$3,150	\$3,300	\$3,500			\$12,950	GF	
71	Body Armor Replacement	Public Safety	101-301-730-000	4	\$19,000						\$19,000	GF Gr	
72	Radar Units	Public Safety	101-301-730-000	5				\$3,000			\$3,000	GF	
Category Subtotals						\$125,300	\$47,238	\$95,885	\$55,107	\$102,075	\$53,590	\$479,195	

<b>Public Works</b>				<b>Rank</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Total</b>	<b>Sources</b>
73	Downtown Bike Parking Facility	Engineering	101-440-975-001	1	\$10,000						\$10,000	GF Other
74	Christmas Decoration Replacement	Engineering	101-440-975-014	2	\$4,000		\$4,000		\$4,000		\$12,000	GF

**Fund****Category***Date Printed: 2/28/2019***Project Description****Dept.****Account Number**

75	Parking Lot Improvements - Lot #8 Carter Street	Engineering	101-440-975-010	3	\$100,000						\$100,000	GF
76	Farmer's Market Parking Lot #1	Engineering	101-440-975-010	4		\$85,000					\$85,000	GF
77	Materials Storage Building	Engineering	101-440-975-014	5		\$125,000					\$125,000	GF
78	Riverfront Parking Lots	Engineering	101-440-975-010	6			\$55,000				\$55,000	GF
79	Public Works Site Paving	Engineering	101-440-975-014	7			\$75,000				\$75,000	GF
80	Bike Path Portals	Engineering	101-440-975-014	8				\$15,000	\$30,000		\$45,000	GF
81	Salt Storage Facility	Engineering	101-440-975-014	9				\$375,000			\$375,000	GF Gr
Category Subtotals					\$114,000	\$210,000	\$134,000	\$390,000	\$34,000		\$882,000	
Fund Grand Totals					\$1,268,300	\$869,238	\$699,885	\$775,107	\$571,175	\$934,090	\$5,117,795	

## IT Fund

Computers/Technology				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
82	Fire Records Management System	IT	101-228-983-002	1	\$4,000						\$4,000	IT
83	Workstations - Remainder Since Last Cycle	IT	101-228-730-300	2	\$12,000				\$12,000		\$24,000	IT
84	Network Servers and Software	IT	101-228-983-000	3	\$10,000	\$5,000	\$10,000	\$6,000	\$12,000	\$6,000	\$49,000	IT
85	Police In-Car Video Systems	IT	101-228-983-002	4	\$12,500	\$6,250	\$14,000	\$7,000	\$14,000	\$7,000	\$60,750	IT
86	Police-Mobile Data Terminals	IT	101-228-730-300	5	\$5,000	\$5,000	\$5,000	\$2,500	\$5,000	\$2,500	\$25,000	IT
87	Fire-Mobile Data Terminals	IT	101-228-983-002	6	\$8,000	\$4,000	\$8,000	\$4,000	\$8,000	\$4,000	\$36,000	IT
88	New Technology/Complimentary Systems	IT	101-228-730-300	7	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
89	Network Infrastructure Upgrades	IT	101-228-730-300	8	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$18,000	IT
90	Security Cameras	IT	101-228-730-300	9	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$12,000	IT
91	Police Body-Worn Cameras	IT	101-228-730-300	10	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$18,000	IT
92	Time Management Software	IT	101-228-983-000	11	\$20,000						\$20,000	IT
93	PSF-DVR and Security Cameras	IT	101-228-730-300	12	\$5,000	\$5,000					\$10,000	IT
94	"Wireless City" Infrastructure Upgrades	IT	101-228-983-004	13	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$12,000	IT
95	"Wired City" Infrastructure Upgrades	IT	101-228-983-003	14	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
96	City Hall Copier	IT	101-170-970-005	15		\$15,000					\$15,000	IT
97	Laptops/Workstations - Dept. Heads/Assistants	IT	101-228-730-300	16				\$30,000			\$30,000	IT
Category Subtotals					\$96,500	\$60,250	\$57,000	\$69,500	\$71,000	\$39,500	\$393,750	
Fund Grand Totals					\$96,500	\$60,250	\$57,000	\$69,500	\$71,000	\$39,500	\$393,750	

## Local Street Fund

Local Street Construction				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
98	Capital Preventative Maintenance	Engineering	203-451-782-000	1	\$35,000	\$50,000	\$35,000	\$35,000	\$35,000	\$75,000	\$265,000	LSF
99	Thin Overlay and Resurfacing Project	Engineering	203-451-782-000	2	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000	LSF

**Fund****Category***Date Printed:* 2/28/2019**Project Description****Dept.****Account Number**

100	Tree Planting Program	Engineering	203-451-782-000	3	\$10,000	\$10,000					\$20,000	Other
101	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	4	\$3,000	\$3,000					\$6,000	LSF
102	Taylor Street Improvements	Engineering	203-451-782-000	5	\$175,000						\$175,000	LSF
103	Ontario Street Improvements	Engineering	203-451-782-000	6	\$150,000	\$150,000					\$300,000	LSF
104	High-Use Alley Paving	Engineering	203-451-782-000	7		\$35,000		\$35,000			\$70,000	LSF
105	Sidewalk Railroad Crossing Improvements	Engineering	203-451-782-000	8		\$10,000	\$10,000				\$20,000	LSF
106	Property Acquisition Long Lake Avenue Bypass	Engineering	203-451-782-000	9		\$90,000					\$90,000	LSF
107	Arbor Lane Reconstruction	Engineering	203-451-782-000	10		\$175,000					\$175,000	LSF
108	Long Lake Avenue Bypass	Engineering	203-451-782-000	11			\$500,000				\$500,000	LSF
109	Franklin Street Resurfacing	Engineering	203-451-782-000	12			\$20,000				\$20,000	LSF
110	Intersection Improvements	Engineering	203-451-782-000	13				\$50,000	\$50,000		\$100,000	LSF
111	Paxton Spur Bike Path Improvements	Engineering	203-451-782-000	14				\$150,000			\$150,000	GF
112	Oxbow Subdivision Resurfacing	Engineering	203-451-782-000	15				\$275,000			\$275,000	LSF
113	Island View Street Resurfacing	Engineering	202-451-782-000	16					\$375,000		\$375,000	LSF
Category Subtotals					\$448,000	\$598,000	\$640,000	\$620,000	\$535,000	\$150,000	\$2,991,000	
Fund Grand Totals					\$448,000	\$598,000	\$640,000	\$620,000	\$535,000	\$150,000	\$2,991,000	

## Major Street Fund

Major Street Construction				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
114	Eleventh Ave/Park Street Intersection Reconstruction	Engineering	202-451-782-000	1	\$125,000						\$125,000	MSF
115	Capital Preventative Maintenance	Engineering	202-451-782-000	2	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$330,000	MSF
116	Tree Planting Program	Engineering	202-451-782-000	3	\$15,000	\$15,000					\$30,000	Other
117	Brick Paver Replacement	Engineering	202-452-784-101	4	\$24,000	\$24,000					\$48,000	MSF Othe
118	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	5	\$3,000	\$3,000					\$6,000	MSF
119	Sidewalk Railroad Crossing Improvements	Engineering	202-451-782-000	6	\$10,000	\$10,000					\$20,000	MSF
120	Second Ave Bridge Boiler Replacement	Engineering	202-451-782-100	7		\$6,500					\$6,500	MSF
121	Ripley Boulevard Improvements	Engineering	202-451-782-000	8		\$150,000	\$350,000				\$500,000	MSF
122	Intersection Improvements	Engineering	202-451-782-002	9		\$100,000		\$100,000	\$100,000		\$300,000	MSF
123	State Street Bi-Path Enhancements	Engineering	202-451-782-000	10				\$110,000			\$110,000	MSF
124	M-32 Streetscape Improvements	Engineering	202-451-783-202	11				\$375,000			\$375,000	MSF Othe
125	US-23 Streetscape Improvements	Engineering	202-451-783-202	12					\$200,000		\$200,000	MSF
126	Commerce Drive Thin Overlay	Engineering	202-451-782-000	13					\$250,000		\$250,000	MSF
Category Subtotals					\$232,000	\$363,500	\$405,000	\$640,000	\$605,000	\$55,000	\$2,300,500	
Fund Grand Totals					\$232,000	\$363,500	\$405,000	\$640,000	\$605,000	\$55,000	\$2,300,500	

**Fund****Category***Date Printed:* 2/28/2019**Project Description****Dept.****Account Number**

## Marina Fund

Marina				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
127	Marina UST Cleanup	Engineering	211-760-976-000	1	\$85,000	\$85,000	\$10,000	\$10,000	\$10,000		\$200,000	GF Other
128	Boat Hoist Well Concrete Replacement	Engineering	211-760-976-000	2	\$27,000						\$27,000	Other
129	Marina Floating Docks	Engineering	211-760-976-000	3	\$15,000	\$250,000					\$265,000	GF Gr
130	Dock Repair	Engineering	211-760-976-000	4	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	Other
131	Parking Lot Sealing - Lot #12	Engineering	211-760-976-000	5	\$42,000						\$42,000	Other
132	Façade Repairs	Engineering	211-760-976-000	6	\$20,000						\$20,000	Other
Category Subtotals					\$194,000	\$340,000	\$15,000	\$15,000	\$15,000	\$5,000	\$584,000	
Fund Grand Totals					\$194,000	\$340,000	\$15,000	\$15,000	\$15,000	\$5,000	\$584,000	

## Sewer Fund

Sewer Collection				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
133	Maple Street Sanitary Sewer Improvements	Engineering	591-542-982-051	1	\$250,000						\$250,000	SF
134	Sewage Flow Meters	Engineering	590-538-981-051	2	\$250,000						\$250,000	SF
135	Oliver Street Improvements	Engineering	590-538-981-051	3	\$240,000	\$240,000					\$480,000	SF
136	Sanitary Sewer Spot Repairs	Engineering	590-538-981-051	4	\$15,000	\$15,000	\$15,000	\$15,000			\$60,000	SF
137	Ripley Street Sanitary Upgrade	Engineering	590-538-981-051	5	\$131,000						\$131,000	SF
138	Ford Avenue Sewer Replacement	Engineering	590-538-981-051	6	\$275,000	\$275,000					\$550,000	SF
139	Lift Station Alarms	Engineering	590-538-981-056	7	\$70,000						\$70,000	SF
140	Merchant Street Sewer Replacement	Engineering	590-538-981-051	8	\$85,000						\$85,000	SF
141	Laforest Street Improvements	Engineering	590-538-981-051	9		\$80,000					\$80,000	SF
142	North Second Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	10		\$430,000	\$429,500				\$859,500	SF
143	Clinton Street Sanitary Sewer Improvements	Engineering	590-538-981-051	11		\$250,000	\$250,000				\$500,000	SF
144	Fourth Avenue Improvements	Engineering	590-538-981-051	12		\$240,000					\$240,000	SF
145	Fourth Avenue Sewer Improvements	Engineering	590-538-981-051	13		\$275,000	\$250,000				\$525,000	SF
146	Lift Station Upgrade	Engineering	590-538-981-056	14		\$15,500		\$15,500		\$15,500	\$46,500	SF
147	Barry Street Sanitary Sewer Improvements	Engineering	590-538-981-051	15		\$135,000					\$135,000	SF
148	Long Lake Avenue Improvements	Engineering	590-538-981-051	16			\$450,000	\$400,000			\$850,000	SF
149	Baldwin Street Sewer Replacement	Engineering	590-538-981-051	17				\$900,000			\$900,000	SF
150	Crapo Street Sanitary Sewer Improvements	Engineering	590-538-981-051	18				\$200,000			\$200,000	SF
151	Ninth Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	19				\$500,000	\$500,000		\$1,000,000	SF
152	Fifth Avenue Sewer Main Replacement	Engineering	590-538-981-051	20				\$300,000			\$300,000	SF
153	Tawas Street Sanitary Sewer Improvements	Engineering	590-538-981-051	21				\$600,000			\$600,000	SF
154	Campbell Street Sewer Replacement	Engineering	590-538-981-051	22					\$450,000		\$450,000	SF

**Fund****Category***Date Printed: 2/28/2019***Project Description****Dept.****Account Number**

155	Catherine Street Main Replacement	Engineering	590-538-981-051	23						\$220,000		\$220,000	SF			
156	Elizabeth Street Main Replacement	Engineering	591-542-982-051	24						\$220,000		\$220,000	SF			
157	Ripley Street Sanitary Sewer Improvements	Engineering	590-538-981-051	25						\$100,000		\$100,000	SF			
158	Campbell Street Sewer Main Replacement Phase II	Engineering		26							\$325,000	\$325,000	SF			
159	Tawas Street Sewer Replacement	Engineering	590-538-981-051	27							\$450,000	\$450,000	SF			
160	Fourth Avenue Sewer Replacement	Engineering	591-542-982-051	28							\$750,000	\$750,000	SF			
Category Subtotals										\$1,316,000	\$1,955,500	\$1,394,500	\$2,930,500	\$1,490,000	\$1,540,500	\$10,627,000

<b>Water Recycling Plant</b>				<b>Rank</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Total</b>	<b>Sources</b>
161	Asbestos Removal	Engineering	590-537-981-000	1	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	SF
162	Safety Hazard Abatement	Engineering	590-538-981-000	2	\$10,000	\$10,000	\$10,000				\$30,000	SF
163	Return Activate Sludge Pump Replacement	Engineering	590-537-981-000	3	\$25,000	\$25,000	\$25,000	\$25,000			\$100,000	SF
164	Truck Loading Station Grinder	Engineering	590-537-981-000	4	\$40,000						\$40,000	SF
165	Tanker Trailer Replacement	Engineering	590-537-972-002	5	\$75,000						\$75,000	SF
166	Density Baffles-Final Clarifiers	Engineering	590-537-981-000	6		\$90,000					\$90,000	SF
167	Water Recycling Plant Site Lighting Upgrades	Engineering	590-537-981-000	7		\$20,000	\$15,000				\$35,000	SF
168	SCADA System Water Recycling Plant	Engineering	590-537-981-015	8			\$150,000				\$150,000	SF
169	Semi-Tractor	Engineering	590-537-981-000	9				\$130,000			\$130,000	SF
170	Chart Recorders	Engineering	590-537-981-000	10				\$10,000			\$10,000	SF
171	Sodium Hydroxide Tank Replacement	Engineering	590-537-981-000	11					\$30,000		\$30,000	SF
172	Sodium Hypochlorite Tank Replacement	Engineering	590-537-981-000	12					\$60,000		\$60,000	SF
Category Subtotals					\$155,000	\$150,000	\$205,000	\$170,000	\$95,000		\$775,000	
<b>Fund Grand Totals</b>					<b>\$1,471,000</b>	<b>\$2,105,500</b>	<b>\$1,599,500</b>	<b>\$3,100,500</b>	<b>\$1,585,000</b>	<b>\$1,540,500</b>	<b>\$11,402,000</b>	

## Water Fund

<b>Water Distribution</b>				<b>Rank</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Total</b>	<b>Sources</b>
173	Maple Street Water Improvements	Engineering	591-542-982-051	1	\$250,000						\$250,000	WF
174	Park Place Water Main Replacement	Engineering	591-542-982-051	2	\$195,000						\$195,000	WF
175	Eleventh Ave/Park Street Intersection Water Main Replacement	Engineering	591-541-982-051	3	\$35,000						\$35,000	WF
176	Metering Upgrades - Alpena Township Connection Points	Engineering	591-542-982-000	4	\$290,000						\$290,000	WF
177	Water Infrastructure Security	Engineering	591-542-982-000	5	\$15,000						\$15,000	WF
178	Wilson Street Water Improvements	Engineering	591-542-982-051	6	\$120,000						\$120,000	WF
179	Oliver Street Improvements	Engineering	591-542-982-051	7	\$360,000	\$360,000					\$720,000	WF
180	Merchant Street Water Replacement	Engineering	591-542-982-051	8	\$105,000						\$105,000	WF
181	North Second Avenue Water Improvements	Engineering	591-542-982-051	9		\$430,100	\$430,100				\$860,200	WF
182	Thunder Bay River Crossing - Chisholm St.	Engineering	591-542-982-051	10		\$65,000					\$65,000	WF

**Fund****Category****Date Printed:** 2/28/2019**Project Description****Dept.****Account Number**

183	Laforest Street Improvements	Engineering	591-542-982-051	11		\$120,000					\$120,000	WF	
184	Ford Avenue Water Improvements	Engineering	591-542-982-051	12		\$500,000	\$400,000				\$900,000	WF	
185	McKinley Water Main Loop	Engineering	591-542-982-051	13		\$35,000					\$35,000	WF	
186	Fourth Avenue Water Main Improvements	Engineering	591-542-982-051	14		\$325,000	\$325,000				\$650,000	WF	
187	Barry Street Water Improvements	Engineering	591-542-982-051	15		\$200,000					\$200,000	WF	
188	Clinton Street Water Improvements	Engineering	591-542-982-051	16		\$400,000	\$500,000				\$900,000	WF	
189	Chisholm Street Water Main Replacement	Engineering	591-542-982-051	17		\$85,000	\$85,000				\$170,000	WF	
190	Long Lake Avenue Improvements	Engineering	591-542-982-051	18			\$475,000	\$450,000			\$925,000	WF	
191	Tawas Street Water Improvements	Engineering	590-538-981-051	19				\$600,000			\$600,000	WF	
192	Crapo Street Water Improvements	Engineering	591-542-982-051	20				\$400,000			\$400,000	WF	
193	Second Avenue Water Improvements	Engineering	591-542-982-051	21				\$100,000			\$100,000	SF	
194	Fourth Avenue Improvements	Engineering	591-542-982-051	22				\$360,000			\$360,000	WF	
195	Ninth Avenue Water Improvements	Engineering	591-542-982-051	23				\$500,000	\$500,000		\$1,000,000	WF	
196	Baldwin Street Water Main Replacement	Engineering	591-542-982-051	24				\$1,100,000			\$1,100,000	WF	
197	Fifth Avenue Water Main Replacement	Engineering	591-542-982-051	25				\$400,000			\$400,000	WF	
198	Wren Street Water Improvements	Engineering	591-542-982-051	26					\$550,000		\$550,000	WF	
199	Campbell Street Water Main Replacement	Engineering	591-542-982-051	27					\$550,000		\$550,000	WF	
200	Elizabeth St Main Replacement	Engineering	591-542-982-051	28					\$260,000		\$260,000	WF	
201	Catherine Street Main Replacement	Engineering	591-542-982-051	29					\$260,000		\$260,000	WF	
202	Ripley Street Water Improvements	Engineering	591-542-982-051	30					\$200,000		\$200,000	WF	
203	Tawas Street Water Main Replacement	Engineering	591-542-982-051	31						\$600,000	\$600,000	WF	
204	Fourth Avenue Water Main Replacement	Engineering	591-542-982-051	32						\$950,000	\$950,000	WF	
205	Campbell Street Water Main Replacement Phase II	Engineering	591-542-982-051	33						\$400,000	\$400,000	WF	
Category Subtotals						\$1,370,000	\$2,520,100	\$2,215,100	\$3,910,000	\$2,320,000	\$1,950,000	\$14,285,200	

Water Production				Rank	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total	Sources
206	Intake Crib Rebuild	Engineering	591-541-982-000	1	\$100,000						\$100,000	WF
207	Water Production Plant Elevator Rebuild	Engineering	591-542-982-000	2	\$110,000						\$110,000	WF
208	Safety Hazard Abatement	Engineering	591-541-982-000	3	\$10,000						\$10,000	WF
209	Structural - Mechanical Upgrades	Engineering	591-541-982-000	4	\$10,000	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$55,000	WF
210	Asbestos Abatement	Engineering	591-541-982-000	5	\$10,000	\$10,000	\$10,000				\$30,000	WF
211	Chlorine Piping Replacement	Engineering	591-541-982-000	6	\$25,000						\$25,000	WF
212	Water Infrastructure Security	Engineering	591-541-982-000	7	\$10,000						\$10,000	WF
213	Lab Equipment and Instrumentation	Engineering	591-541-982-000	8	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	WF
214	Sodium Hypochlorite Bulk Storage Tank Replacement	Engineering	591-541-982-000	9	\$85,000						\$85,000	WF
215	High Service Emergency Flooding System	Engineering	591-541-982-000	10	\$15,000						\$15,000	WF

**Fund****Category***Date Printed:* 2/28/2019**Project Description****Dept.****Account Number**

216	Bulk Alum Storage Tank Replacement	Engineering	591-541-982-000	11	\$85,000						\$85,000	WF	
217	Lab Equipment - New Lab Chlorine Amperometric Titrator	Engineering	591-541-982-000	12	\$4,000	\$4,000					\$8,000	WF	
218	Source Water Protection	Engineering	591-541-982-000	13	\$5,000						\$5,000	WF	
219	Forklift Purchase	Engineering	591-541-982-000	14		\$35,000					\$35,000	WF	
220	Alternate Source Water Well	Engineering		15		\$100,000					\$100,000	WF	
221	Water Production Plant Door Replacement	Engineering	591-542-982-000	16		\$20,000					\$20,000	WF	
222	Lab Renovation	Engineering	591-541-982-000	17		\$20,000	\$20,000				\$40,000	WF	
223	Critical Component Replacement	Engineering	591-541-982-000	18		\$10,000	\$10,000	\$10,000			\$30,000	WF	
224	Replace Electrical in Plant Basement Pipe Gallery	Engineering	591-541-982-000	19		\$30,000					\$30,000	WF	
225	Filter Effluent Valves Controllers/Converters/Replacement	Engineering	591-541-730-000	20		\$100,000					\$100,000	WF	
226	Water Production Plant Site Lighting	Engineering	591-541-982-000	21		\$25,000					\$25,000	WF	
227	Site Improvements	Engineering	591-541-982-000	22		\$6,000					\$6,000	WF	
228	Coagulator Mixers	Engineering	591-541-982-000	23			\$50,000				\$50,000	WF	
229	Mixing Chamber & Settling Basin Valve Replacement	Engineering	591-541-982-000	24			\$200,000				\$200,000	WF	
230	Wash Water Pump and Motor Replacement	Engineering	591-541-982-000	25			\$120,000				\$120,000	WF	
231	Water Production Plant Window Replacement	Engineering	591-541-982-000	26				\$35,000			\$35,000	WF	
232	Lagoon Covers	Engineering	590-537-981-000	27				\$30,000			\$30,000	WF	
233	Filters 5-7 Valves	Engineering	591-541-982-000	28				\$140,000			\$140,000	WF	
234	Water Plant Intake Extension	Engineering	591-542-982-000	29					\$325,000		\$325,000	WF	
235	Delivery Improvements	Engineering	591-541-982-000	30					\$120,000		\$120,000	WF	
Category Subtotals						\$474,000	\$370,000	\$425,000	\$230,000	\$460,000	\$10,000	\$1,969,000	
Fund Grand Totals						\$1,844,000	\$2,890,100	\$2,640,100	\$4,140,000	\$2,780,000	\$1,960,000	\$16,254,200	

\$5,793,800	\$7,738,588	\$7,129,485	10,262,107	\$6,432,175	\$5,047,090	\$42,403,245
-------------	-------------	-------------	------------	-------------	-------------	--------------

**ORDINANCE NO. 19-444**

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 58 – PARKS, RECREATION AND CITY PROPERTY, ARTICLE III. USE OF PARKS, RECREATIONAL FACILITIES AND CITY PROPERTY, Sec. 58.62 - PROHIBITED ACTS, BY THE ADDITION OF SUBPARAGRAPH (13).

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Chapter 58 – Parks, Recreation and City Property, Article II. Use of Parks, Recreational Facilities and City property, Section. 58.62 - Prohibited Acts, is hereby amended to add subparagraph (13) as follows:

(13) Smoking of tobacco (excluding vaping and smokeless) except as noted below:

- (a) Two (2) posted designated areas at the City Marina
- (b) Woodward Avenue Trailhead

A person who violates this subparagraph is responsible for a municipal civil infraction, and shall be subject to a civil fine of not more than \$50 for the first infraction, \$100 for the second infraction and \$200 for each subsequent infraction.

**EFFECTIVE DATE**

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND SHALL BE DULY PUBLISHED WITHIN 10 DAYS OF ADOPTION.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
Matthew J. Waligora  
Mayor

\_\_\_\_\_  
Anna Soik  
City Clerk/Treasurer/Finance Director

First Presented: May 20, 2019  
Adopted: \_\_\_\_\_, 2019  
Published: \_\_\_\_\_, 2019

William A. Pfeifer, City Attorney



# Memorandum

Date: May 14, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: 2019 Bayview Park Band Shell Sound System Replacement

On May 14, 2019, the City received and opened bids for the 2019 Bayview Park Band Shell Sound System Replacement. Professional services are sought to replace the sound system at the Bay View Park Band Shell. This work shall include the design, supply, and installation of the sound system and all of its components. Vendor will provide operation manuals, as-built schematics, and operational training of the new system.

Bid documents were sent to six (6) firms and also posted on the City's Website with one bid received and an email declining to bid as listed below:

	As Read	As Tabulated
GT Sounds, Alpena	\$18,849.51	\$18,849.51
Roth Electric Sound, Mt. Pleasant	Declined to bid	

\* Shipping costs not included.

In a follow up with the owner of GT Sounds, Tim LaFleche, shipping costs are anticipated around \$300.00. Funding in the amount of \$35,000 has been established in the parks and recreation fund for this project and the bid received is below the amount budgeted.

It is my recommendation, as City Engineer, that the project be awarded to GT Sounds for the as bid unit prices, which are attached, totaling \$18,849.51, with a shipping cost not to exceed \$500.00.

Attachments



**Gt Sounds  
332 W Mirre St  
Alpena MI 49707  
989-464-7084**

**Proposal for sound system at the Bayview Park Band shell.**

**GT Sounds company overview.**

**GT Sounds provides sound and lighting systems for both install and one off concert venues alike.**

**GT Sounds has been operating as a DBA since 2004 and is owned and operated by:**

**Tim LaFleche  
332 W Mirre St  
Alpena MI 49707.  
Phone 989-464-7084**

**Tim LaFleche will be leading this project wiring system, and fabricating the mount system for the speaker cluster**

**Woodruff construction will be providing labor to install the speakers and lift truck rental to hang the speakers in the same location as the system is now. Woodruff construction will also remove the existing sound system and GT Sounds will dispose of it.**

**GT Sounds has completed installed sound system at :  
River Club on the Phelps collins air base.  
Contact Marcie Zann 989-657-6252**

**Word of Life Baptist church  
Contact Donna Pollard 989-464-5917**

**Thunder Bay junior high school Alpena Mi  
Contact Steve Genshaw 989-358-5433**

**If GT Sounds is approved for the project, my tentative schedule would be to start the 2nd week of August.**

**If approval is done prior to May 21 the project could be completed in late June.**

**Thank you  
Tim LaFleche**

GT SOUNDS UNLIMITED  
 332 W. MIRRE ST.  
 ALPENA MI 49707  
 989-464-7084  
 FAX 989-356-4235

Quote #2019-5 for Alpena Band Shell sound system

May 12th 2019

<u>ITEM</u>	<u>QTY</u>	<u>TOTAL</u>
Crown CDI 6000 AMPLIFIER	1	\$2,453.32
EV SX 300PI loudspeaker	6	\$5,731.23
Mc200 wall mount speaker mounts	2	\$ 185.03
MB 300 EV ARRAY RIGGING	4	\$. 381.15
ALLEN & HEATH ZED 14FX MIXING BOARD	1	\$. 494.78
2c West P. 12 ga. speaker cable	1000 FT	\$ 699.00
FURMAN CONDITIONER	1	\$. 350.00
GATOR AMP RACK	1	\$. 400.00
Speakon Conector	6	\$ 55.00
CUSTOM FAB FOR INSTAL	1	\$1,600.00
Labor to install This includes wiring of speakers	1	\$3,500.00
SKY JACK LIFT SERVICE 8 HOURS PER DAY FOR 2 DAYS, 2 LIFTS \$93.75 PER HOUR	1	\$3,000.00

PURCHASER TO SUPPLY A 20 AMP CIRCUIT THAT WILL ONLY BE USED FOR THE SOUND SYSTEM POWER SUPPLY.

Subtotals:

Shipping on all items

TO BE DETERMINED

Invoice amount \$18,849.51

50% downpayment due prior to materials being ordered.

Please make payable to  
GT SOUNDS

Tim LaFleche  
989-464-7084

**Stone, Cassie**

---

**From:** Steve Roth <steve@rothsound.com>  
**Sent:** Tuesday, May 7, 2019 12:02 AM  
**To:** Stone, Cassie  
**Subject:** Re: Bayview Park Band Shell Sound System Request for Bids

Dear Cassie,

Thank you very much for inviting us to submit a proposal for the bandshell sound system project.

Regrettably, we will not be able to participate in this project at this time. Please keep us in mind for future projects.

Sincerely,

Steve Roth  
<http://tinyurl.com/y9hr65cl>  
Roth Electric Sound LLC  
1708 N. Fancher Ave.  
Mt. Pleasant, MI 48858  
989-779-8828  
989-621-0628 (Steve)  
[www.rothsound.com](http://www.rothsound.com)

On Fri, May 3, 2019 at 8:28 AM Stone, Cassie <[cassies@alpena.mi.us](mailto:cassies@alpena.mi.us)> wrote:

Please see attached file containing the City of Alpena's Bayview Park Band Shell Sound System Replacement Project Specifications.

Click on link below to view project specifications and plan sheets for the project.

[http://cms3.revize.com/revize/alpenami/bid\\_detail\\_T13\\_R71.php](http://cms3.revize.com/revize/alpenami/bid_detail_T13_R71.php)

Please direct any questions to [engineer@alpena.mi.us](mailto:engineer@alpena.mi.us)

Thanks



City of Alpena

Bid Name: 2019 Bayview Park Band Shell Sound System Replacement  
Bid Open Date: 05/14/19 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
GT Sounds	N/A		\$ 18,849.51 + shipping	

Unofficial – "As-Read" Results – Subject to Verification

Bids Due: May 14, 2019  
Time: 2:00 p.m.

**BID LIST**  
**2019 Bayview Park Band Shell Sound System Replacement**

1. AWC (American Widget Company)  
122 S. Ripley Street  
Alpena, MI 49707  
Ph:989-916-5980  
[cory@americanwidget.com](mailto:cory@americanwidget.com)
2. G T Sounds Unlimited  
332 W. Mirre Street  
Alpena, MI 49707  
Ph: 989-464-7084  
[gtsoundsunlimited@hotmail.com](mailto:gtsoundsunlimited@hotmail.com)
3. Roth Electric Sound  
1708 North Fancher Street  
Mount Pleasant, MI 48858  
Ph: 989-779-8828  
[steve@rothsound.com](mailto:steve@rothsound.com)
4. Northern Sound & Security  
9723 N. Straits Hwy  
Cheboygan, MI 49721  
Ph: 231-627-6636
5. Waara Technologies  
144 Hall Street Suite 104  
Traverse City, MI 49684  
Ph: 231-935-4511  
[info@waaratechnologies.com](mailto:info@waaratechnologies.com)
6. Spire Integrated  
3054 Cass Road Suite E  
Traverse City, MI 49684  
Ph: 231-944-6229  
[info@spireintegrated.com](mailto:info@spireintegrated.com)

# Memorandum



Date: May 17, 2019  
To: Mayor Waligora and Municipal Council Members <sup>AS</sup>  
From: Anna Soik, Clerk/Treasurer/Finance Director  
Subject: Second Avenue Bridge Insurance

---

At the December 17, 2018 meeting, the Council voted to accept the proposal from Lappan Agency for property and liability insurance. As part of the Requests for Proposals (RFP), I requested coverage for the Second Avenue bridge to be included. If you recall, Lappan Agency did not have enough time to provide a quote. I had received a quote from Alpena Agency on July 11, 2018, while the City was still insured with Alpena Agency. At that time, we didn't go ahead with the quote because we were waiting to sort things out with Michigan Department of Transportation (MDOT) to find out if the City would get reimbursed for insurance. MDOT did approve the reimbursement at \$44,100, but we still wanted a second quote. Lappan Agency was finally able to provide a quote in March 2019 for \$81,842. Mr. Steve Lappan decided to check with another company since the premium was quite high. We have not received another quote from Lappan Agency and the decision was made to move forward with Alpena Agency. Mr. Steve Wilson of Alpena Agency provided an updated quote dated May 6, 2019 and the premium remained the same as the July 2018 quote of \$44,100.

It is my recommendation to accept the proposal for insurance on the Second Avenue bridge for \$44,100 from Alpena Agency. This amount will be fully reimbursed by MDOT.