

ALPENA CITY COUNCIL MEETING

June 01, 2020 – 6:00 p.m.

AGENDA

Login Information for Virtual Meeting: <https://www.gotomeet.me/CityofAlpena> **Or the Dial-In Number is 1 (646)749-3112. Access Code: 667-050-061.**

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular & Closed Sessions of May 18, 2020, and Special Session of May 26, 2020.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
Bills to be Allowed, in the Amount of \$402,812.04.
7. Presentations.
Support for Renovation of Auto Body Lab at Alpena Community College – Dr. Donald MacMaster, President.
8. Announcements.
The Alpena County Intergovernmental Council Meeting for June 4th, 2020 Has Been Cancelled and Rescheduled for October 1st, 2020.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
Fiscal Year 20-21 City Budget.
 1. Fiscal Year 20-21 Budget Adoption Resolution.
 2. Adopt Fiscal Year 20-21 Appropriations Resolution No. 2020-04.
 3. Adopt Amended Fiscal Year 19-20 City Budget.
 4. Adopt City Water & Sewer Rates for Fiscal Year 20-21.
12. Communications and Petitions.
13. Unfinished Business.
 - A. Neighborhood Enterprise Zone Application – Thunder Bay Properties.
 - B. July 2020 Fireworks Contract.
 - C. Second Reading of Ordinance 20-454, Medical Marihuana Facilities.
 - D. Approval of Medical Marihuana Scoring Rubric.

14. New Business.
 - A. Approval of Ordinance 20-455, Medical Marihuana Facilities Changes to Zoning Ordinance.
 - B. Assessor's Contract.
15. Adjourn.

Rachel R. Smolinski
City Manager

COUNCIL PROCEEDINGS**May 18, 2020**

The Municipal Council of the City of Alpena met in regular session via teleconference on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Hess, and Mitchell.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular and closed sessions of May 4, 2020 meeting were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

Bills Allowed – in the Amount of \$415,450.57 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

PUBLIC HEARING

A public hearing was conducted on the fiscal year 2021 preliminary City budget. There were neither any public comments made during the meeting, nor were there any written comments received by the Clerk. The Municipal Council discussed the preliminary budget and made suggestions for changes.

NEIGHBORHOOD ENTERPRISE ZONE APPLICATION

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to table the Neighborhood Enterprise Zone Application for Thunder Bay Properties to the next meeting on June 1, 2020.

Carried by unanimous vote.

WATER AND SEWER RATE RECOMMENDATION

The Municipal Council discussed the revised water and sewer rate recommendation of a 5% increase. The rates will be voted upon at the meeting of June 1, 2020.

JULY 2020 FIREWORKS CONTRACT

The Municipal Council discussed the status of the fireworks show. A decision of whether to cancel the show will be made at the meeting on June 1, 2020.

MEDICAL MARIHUANA FACILITY APPLICATION SCORING RUBRIC

The Municipal Council discussed the scoring rubric for medical marihuana facility applications.

The medical marihuana facilities ordinance will be on the agenda for the meeting of June 1, 2020.

RECESS

The Municipal Council recessed at 7:38 p.m.

RECONVENE IN CLOSED SESSION

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council reconvened in closed session at 7:42 p.m. to discuss settlement negotiations regarding Total Renal Care vs the City of Alpena tax tribunal case.

Carried by unanimous vote.

RECONVENE IN OPEN SESSION

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the Municipal Council reconvened in open session at 7:52 p.m.

ADJOURN

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 7:54 p.m.

Matthew Waligora
Mayor

ATTEST:

Anna Soik
City Clerk

COUNCIL PROCEEDINGS**May 26, 2020**

The Municipal Council of the City of Alpena met in special session via teleconference on the above date and was called to order at 6:02 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Mitchell, and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

FY21 PRELIMINARY BUDGET

The Municipal Council met to discuss changes to the fiscal year 20-21 preliminary budget. Clerk/Treasurer/Finance Director, Anna Soik, presented a report of updated budget information since the presentation of the preliminary budget on May 4, 2020, along with a recommendation of changes. The changes agreed upon will be made and the final version of the budget for approval will be on the June 1, 2020 agenda.

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the Municipal Council adjourned at 6:39 p.m.

Matthew Waligora
Mayor

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 06/02/2020 - 06/02/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9970290675	VEH MAINT - DPW	68.20
AIRGAS USA LLC	9101040804	SUPPLIES - EMS DISP	25.84
AIRGAS USA LLC	9101296965	SUPPLIES - EMS DISP	36.26
AIRGAS USA LLC	9101382653	SUPPLIES - EMS DISP	96.08
ALPENA AGENCY INC	39572	INSURANCE - SECOND AVE BRIDGE	11,030.00
ALPENA AGENCY INC	39573	INSURANCE - NINTH AVE BRIDGE	4,375.00
ALPENA AGENCY INC	39590	PO BOND - CLERK/TREAS	144.00
ALPENA COUNTY TREASURER	051920	TAX TRIBUNAL ADJ - MARZ	3,257.49
ALPENA DIESEL SERVICE	64927	VEH MAINT #40	70.87
ALPENA GLASS CO INC	391474	VEH MAINT - FIRE/EMS	80.00
ALPENA MARKETPLACE PRODUCTIONS	100 05/20	TAPING FEES - COUNCIL MTG	450.00
APPLIED INDUSTRIAL TECH-MI LTD	7017718953	VEH MAINT - DPW	62.00
APPLIED INDUSTRIAL TECH-MI LTD	7017718954	VEH MAINT - DPW	3.15
BERG ASSESSING & CONSULTING INC	060120	ASSESSING CONTRACTED SVCS 06/20	6,250.00
BOUND TREE MEDICAL LLC	83620585	SUPPLIES - EMS DISP	92.00
BOUND TREE MEDICAL LLC	83629395	SUPPLIES - EMS DISP	114.99
CHARTER COMMUNICATIONS	7316 05/20	FAX LINE - PUBLIC WORKS	89.98
CHARTER COMMUNICATIONS	5434 06/20	FAX LINE - PUBLIC SAFETY	39.99
CHEMTRADE CHEMICALS US LLC	92890139	ALUMINUM SULFATE - WATER	4,443.12
DEAN ARBOUR FORD LINCOLN MERCURY	29828	VEH MAINT - POLICE	18.34
DEAN ARBOUR FORD LINCOLN MERCURY	29832	VEH MAINT - POLICE	4.12
EAGLE SUPPLY CO	114846	SUPPLIES - PUBLIC WORKS	24.00
EAGLE SUPPLY CO	114909	SUPPLIES - C/T/BLDG	300.00
EAGLE SUPPLY CO	114988	SUPPLIES - FIRE/EMS	147.74
ELMER'S CRANE AND DOZER INC	ELEVENTH 2020-03	WATERMAIN/INTERSECTION IMP - ELEVENTH	4,613.55
ELMER'S CRANE AND DOZER INC	ELEVENTH 2020-03	WATERMAIN/INTERSECTION IMP - ELEVENTH	8,112.07
ERIC HAMP	052220	DRY CLEANING EXPENSE - POLICE	33.75
EVERETT GOODRICH TRUCKING	HMA 2020-01	HMA PATCHING 2020	9,521.42
FRONTIER	2793 05/20	TELEPHONE - POL/FIRE/EMS	107.53
GIAMARCO MULLINS & HORTON PC	25	ATTY FEES - PUBLIC WORKS	506.25
HURON ENGINEERING AND SURVEYING INC	3681	DENSITY TESTING - STATE/CRAPO	610.00
HURON ENGINEERING AND SURVEYING INC	3682	TOPOGRAPHIC SURVEY - BEECH/CEDAR	1,100.00
HURON ENGINEERING AND SURVEYING INC	3687	DENSITY TESTING - ELEVENTH/PARK	2,140.00
JONI SIMONYE	050720	SEWER/WATER BILL REFUND	379.68
KIMBERLY RAPSON	060220	STARLITE RENT REFUND	50.00
MACARTHUR CONSTRUCTION INC	MERCH 2019-03	SEWER/WATER MAINS - MERCHANT ST	5,130.00
MACARTHUR CONSTRUCTION INC	MERCH 2019-03A	SEWER/WATER MAINS - MERCHANT ST	10,210.11
MACARTHUR CONSTRUCTION INC	MAPLE 2020-03	SEWER/WATER MAINS - MAPLE ST	129,862.89
MHR BILLING	3662	BILLING 04/20 - EMS	10,397.17
MICHIGAN DEPARTMENT OF HEALTH	26855	LIFE SUPPORT AGENCY LICENSE FEE	300.00
MICHIGAN PIPE & VALVE	T006779	REPL WATER SVCS	1,785.00
MICHIGAN PIPE & VALVE	T006697	REPL WATER SVCS	315.00
MICHIGAN PIPE & VALVE	T006780	REPL WATER SVCS	192.00
MICHIGAN STATE POLICE	551-561599	SOR REGISTRATION - POLICE	60.00
MID MICHIGAN MEDICAL CENTER-ALPENA	464	SUPPLIES - EMS DISP	210.00
MIDLAND RADIOLOGY ASSOC PC	A85 154609	EMPLOYEE PHYS - FIRE/EMS	18.00
NYE UNIFORM COMPANY	737929	UNIFORMS - POLICE	62.50
NYE UNIFORM COMPANY	737930	UNIFORMS - POLICE	62.50
PEARSON EDUCATION	9421192	MFR TRAINING - EMS	2,161.41
PEARSON EDUCATION	9498582	MFR TRAINING - EMS	317.92
PLATINUM EDUCATIONAL GROUP	20-0392	EMS TESTING LICENSE FEE	472.50
PRATTSCAPE LLC	052020	MAINT - PARKS	500.00
PRIORITY ONE EMERGENCY	70064481	UNIFORMS - FIRE/EMS	99.98
PRIORITY ONE EMERGENCY	70064482	UNIFORMS - FIRE/EMS	224.97
RACHEL SMOLINSKI	050820	FSA MEDICAL REIMB 04-06/20	225.00
RAPID RESULTS	10405	DRUG SCREEN - PKS	100.00
RAPID RESULTS	10419	DRUG/ALCOHOL SCREEN - CEM/PKS	150.00
STRALEY LAMP & KRAENZLEIN PC	31752	MONTHLY FEE 04/20	3,345.00
SUEZ WATER ENVIRONMENTAL SERVICES	202039658	CONT OPERATIONS 04/20	140,674.45
SUEZ WATER ENVIRONMENTAL SERVICES	202039792	CONT OPERATIONS 04/20	31,379.24
TENURGY LLC	ALP-104	ELECTRIC RATE SAVINGS - WTR PLNT/LFT S	253.08
TENURGY LLC	ALP-105	ELECTRIC RATE SAVINGS - WTR PLNT/LFT S	194.58
THUNDER BAY ELECTRIC INC	228688	MAINT - LIGHTS	884.66
THUNDER BAY ELECTRIC INC	228691	TRAFF SIGNAL MAINT - MAJ ST	227.21
TIME TO SHINE TOUCHLESS CARWASH	3796	VEH MAINT - POLICE	216.00
TOTAL FIRE PROTECTION INC	53596	MAINT - PUBLIC WORKS	300.00
VERIZON CONNECT NWF INC	2100025	VEH TRACKER SVC 05/20 - EMS	32.90
VERIZON WIRELESS	9854286783	TELEPHONE	459.27
VERIZON WIRELESS	9854286784	TELEPHONE/IPADS	3,085.94
WEINKAUF PLUMBING & HEATING INC	8419	BLDG MAINT - POLICE	198.24
WILLIAM HALE	040220	SEWER/WATER BILL REFUND	3.54
WITMER PUBLIC SAFETY GROUP	E1958833.002	UNIFORMS - FIRE/EMS	188.18

INVOICE REGISTER

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EXP CHECK RUN DATES 06/02/2020 - 06/02/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
WITMER PUBLIC SAFETY GROUP	E1951878.003	UNIFORMS - FIRE/EMS	115.38
Total:			402,812.04

ALPENA

COMMUNITY COLLEGE

665 Johnson Street
Alpena, MI 49707-1495

(989) 356-9021
or 1-888-468-6222
www.alpenacc.edu

Request for Support

To: Alpena City Council

From: Dr. Don MacMaster, President, Alpena Community College

Re: Center for Manufacturing Excellence Project

Date: 5/28/20

Summary: Alpena Community College seeks United States Department of Commerce, Economic Development Administration Public Works investment to renovate and upgrade outdated and unoccupied occupational training space in the Besser Technical Center. The project consists of two main components:

- 1) Repurpose currently unoccupied occupational Autobody lab space to create an expanded and modernized Advanced Manufacturing Skills Center.
- 2) Repurpose occupational lab space currently occupied by the Advanced Manufacturing program to accommodate an expanded Welding Skills Center.

Estimated cost of the project is \$3 million with EDA funding 80 percent. The College share would be 20 percent.

The College seeks a non-binding, non-financial motion of support by the Alpena City Council for the project.



*ANNUAL BUDGET
2020-2021*

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CAPITAL IMPROVEMENT PLAN

CITY OFFICIALS

Legislative

Mayor Matthew J. Waligora
Mayor Pro-Tem..... Cindy L. Johnson
Member Michael T. Nowak
Member Amber N. Hess
Member Danny O. Mitchell

Council Appointees

City Manager Rachel R. Smolinski
City Clerk/Treasurer/Finance Director..... Anna M. Soik
City Attorney William A. Pfeifer
City Assessor..... Berg Assessing & Consulting, Inc.

DEPARTMENT HEADS

City Engineer Rich O. Sullenger
Police Chief Joel W. Jett
Fire Chief William J. Forbush
City Clerk/Treasurer/Finance Director..... Anna M. Soik
Planning and Development Director Vacant
City Assessor..... Vacant
City Building Official..... Donald H. Gilmet

June 1, 2020

To the Honorable Mayor and
Members of the Municipal Council

Council Members:

Under the provisions of Chapter 10 of the Charter of the City of Alpena, the City Budget for the 2020-21 fiscal year is hereby submitted to the Municipal Council.

The budget proposes a fund balance of \$2,707,151 at the end of the budget year, June 30, 2021. The unassigned fund balance represents 26.5% of total General Fund expenses and other financing uses. This percentage provides the City with a reasonable surplus in the event of unforeseen expenses or reductions in revenues. This is consistent with adopted Council policy requiring a 10% minimum fund balance but exceeds the 20% maximum. Council has approved a higher fund balance until the personal property tax revenue reimbursement from the State is clarified. The City depends largely on its three major sources of revenues: property taxes, emergency medical services, and state revenue sharing.

Due to the COVID-19 pandemic and the uncertainty of revenue, many capital projects along with other expenditures have been eliminated from the FY21 budget in order to preserve fund balance until we have a better idea of the extent of the losses from the pandemic. We will closely monitor changes in the economy and its effect on revenue and make changes as necessary to the budget throughout the fiscal year. We remain hopeful that the pandemic will be relatively short, and the economy will once again return to pre-pandemic levels.

Improvements to the Public Safety Facility in fiscal year 2019-20 included: replaced an exterior door, fixed a roof leak, and existing light fixtures were converted to LED lighting with some areas controlled by motion sensors. City Hall received new paint in the public areas and the City Manager's office. The building also received security upgrades, a new supervised fire alarm system, electric door latches on public entry doors, the Clerk's office and side entry doors.

The 2020-21 budget is proposed to fund some, but not all, of the projects from the final Capital Improvement Plan (CIP). The following CIP projects were reviewed and revised where necessary from the CIP process to the budget process:

	<u>2020-21 Final CIP</u>	<u>2020-21 Budget</u>
<u>CITY HALL</u>		
Interior Rehab.	10,000	5,000
Renovations to City Hall Clerk's Office	16,000	0
Test and Balance HVAC	7,000	0
Council Chambers Ceiling	15,000	0
Convert Existing Light Fixtures	6,000	0
City Hall Storage and Entry Areas	<u>12,000</u>	<u>0</u>
TOTAL	66,000	5,000

Public Safety Facility

Install New VFD (Variable Frequency Drive) Pump	32,000	0
Replace Decayed Entry Doors	9,000	0
Apron Drain Trench	15,000	0
New controls on ice melt	6,000	0
New Kitchen Cabinets	10,000	0
Replace Kitchen Cabinets	5,000	0
Replace Parking Lot Lights	9,000	0
Public Safety Building Flooring	48,000	0
New Floor Drain Police Parking Garage	8,000	0
PSF-Parking Lot Resurface, Curbing and Grate Repairs	<u>22,000</u>	<u>0</u>
TOTAL	164,000	0

I.T.

City Hall Copier	11,000	0
Network Servers and Software	7,000	0
City GIS Corrections	10,000	10,000
Police In-Car Video Systems	13,000	0
Police-Tablets/Mobile Data Antennas for Vehicles	8,000	16,000
Fire-Tablets/Mobile Data Antennas for Vehicles	3,000	3,000
New Technology/Complimentary Systems	5,000	0
Network Infrastructure Upgrades	3,000	0
Security Cameras	2,000	0
"Wireless City" Infrastructure Upgrades	2,000	1,000
"Wired City" Infrastructure Upgrades	5,000	2,000
PSF-DVR and Security Cameras	5,000	0
Offsite Back-Up Solution	<u>0</u>	<u>15,000</u>
TOTAL	74,000	47,000

POLICE

Police Vehicle Replacement	96,500	0
Mobile 800 Radios for Patrol Vehicles	9,980	0
Body Armor Replacement	<u>20,000</u>	<u>0</u>
TOTAL	126,480	0

FIRE/EMS

Echo Unit Paint	6,000	0
800 MHZ Portable Radios	7,000	19,950
Hose and Nozzle/Valve Replacement	<u>2,000</u>	<u>0</u>
TOTAL	15,000	19,950

LIGHTS

M-32 Roadside Park Lighting	60,000	0
City Wide Lighting Energy Efficiency Improvements	30,000	0
Lighting Upgrades-Street Lighting	25,000	0
Lighting Upgrades-Pedestrian	15,000	0
Maria Light Pole Replacement	<u>15,000</u>	<u>0</u>
TOTAL	145,000	0

PUBLIC WORKS

Recycling Receptacles and Dumpsters	0	79,000
Parking Lot Improvements – Lot #8 Carter Street	125,000	0
Parking Lot #1 – City Hall	150,000	0
Christmas Decoration Replacement	5,000	0
Sidewalk Replacement/New Construction	0	28,000
Parking Lot Improvements – Lot #8 Carter Street	<u>0</u>	<u>0</u>
TOTAL	280,000	107,000

CEMETERY

Road Resurfacing	10,000	0
Cemetery Building Renovations	95,000	0
Cemetery Fence Replacement	130,000	0
Evergreen Cemetery Irrigation Pump Replacement	0	0
Tree Planting Program	<u>5,000</u>	<u>0</u>
TOTAL	240,000	0

PARKS AND RECREATION

Bike Parking Improvements – City Properties	15,000	0
Tree Planting Program	8,000	8,000
Public Restroom Improvements	55,000	0
Adopt-A-Park Improvements	5,000	0
Bi-Path Resurfacing	15,000	0
Land Acquisition Fund	0	0
General Park Improvements	0	20,000
River Center	50,000	0
Starlite Beach Playground Equipment	0	0
CDBG – NOAA Shoreline Improvements	<u>4,025,000</u>	<u>0</u>
TOTAL	4,173,000	28,000

PLANNING

Economic Development Marketing Program	25,000	10,000
Strategic Planning	15,000	5,000
Public Art	<u>5,000</u>	<u>5,000</u>
TOTAL	45,000	20,000

DOWNTOWN DEVELOPMENT AUTHORITY

Downtown Façade Grants	20,000	0
Economic Development Fund	10,000	0
Downtown Retail Incubator	1,421,000	0
Downtown Alleyway Improvements	20,000	0
Public Art/Place-Making	20,000	10,000
Streetscapes	<u>15,000</u>	<u>15,000</u>
TOTAL	1,506,000	25,000

MAJOR STREET

First Avenue Resurfacing	150,000	150,000
City Wide Manhole Refurbishment	25,000	25,000
Capital Preventative Maintenance	55,000	55,000
Tree Planting Program	15,000	15,000
Brick Paver Replacement	24,000	24,000

Bike Path Sign Replacement/Upgrade	3,000	3,000
Sidewalk Railroad Crossing Improvements	10,000	10,000
Second Avenue Bridge Boiler Replacement	7,500	0
Intersection Improvements	<u>100,000</u>	<u>100,000</u>
TOTAL	389,500	382,000

LOCAL STREET

Capital Preventative Maintenance	50,000	0
Thin Overlay and Resurfacing Project	75,000	75,000
Tree Planting Program	10,000	0
Taylor Street Improvements	295,000	0
Ontario Street Improvements	0	0
High-Use Alley Paving	35,000	0
Bike Path Sign Replacement/Upgrade	3,000	0
Merchant Street Construction	0	0
Sidewalk Railroad Crossing Improvements	10,000	0
City Wide Manhole Refurbishment	25,000	25,000
Paxton Spur Bike Path Improvements	<u>150,000</u>	<u>100,000</u>
TOTAL	653,000	200,000

MARINA

Marina UST Cleanup	85,000	85,000
Marina Floating Docks	150,000	150,000
Dock Repair	5,000	5,000
Parking Lot Sealing – Lot #12	52,000	0
Marina Building Façade Improvements	<u>10,000</u>	<u>10,000</u>
TOTAL	302,000	250,000

SEWER

Asbestos Removal	20,000	20,000
Safety Hazard Abatement	10,000	10,000
Primary Clarifier Chains	15,000	15,000
Truck Loading Station Grinder	40,000	40,000
Tanker Trailer Replacement	75,000	75,000
Density Baffles-Final Clarifiers	90,000	90,000
Water Recycling Plant Site Lighting Upgrades	20,000	20,000
Mechanical, Instrumentation & Lab Equipment Upgrades	50,000	50,000
Chart Data Recorders	5,000	5,000
Replace Alley Sewer	105,100	105,100
Lift Station Alarms	70,000	70,000
Sewer Main Analytical Tools – SL- Rat	20,000	20,000
Oliver Street Improvements	240,000	240,000
Ripley Street Sanitary Upgrade	236,000	236,000
Sanitary Sewer Spot Repairs	15,000	15,000
Barry Street Sanitary Sewer Improvements	135,000	135,000
City Wide Manhole Refurbishment	50,000	50,000
Lift Station Upgrade	15,500	15,500
Tawas Street Sanitary Sewer Improvements	600,000	600,000
New Sewer Service	0	10,000
Replace Sewer Service	0	35,000
Office Security Upgrades	<u>0</u>	<u>25,000</u>
TOTAL	1,811,600	1,881,600

WATER

Oliver Street Improvements	360,000	360,000
Barry Street Water Improvements	200,000	200,000
Water Valve Replacement	130,000	130,000
Water Infrastructure Security - Distribution	15,000	15,000
McKinley Water Main Loop	35,000	35,000
Tawas Street Water Improvements	600,000	600,000
Critical Component Replacement	10,000	10,000
Safety Hazard Abatement	20,000	20,000
Structural – Mechanical Upgrades	5,000	5,000
Asbestos Abatement	20,000	20,000
Lab Equipment – New lab Chlorine Amperometric Titrator	5,000	5,000
Filter Effluent Valves Controllers/Converters/Replacement	100,000	100,000
WTP P&ID Drawings (Pneumatic and Instrumentation	25,000	25,000
Water Infrastructure Security - Treatment	25,000	25,000
Source Water Protection	5,000	5,000
Lab Equipment and Instrumentation	5,000	5,000
Large Meters	0	15,000
New Water Services	0	9,000
Replace Water Services	0	78,000
Filters 5-7 Valves	<u>140,000</u>	<u>140,000</u>
TOTAL	1,700,000	1,802,000

EQUIPMENT

DPW Pickup	40,000	40,000
“Trackless” Multi-Use Vehicle w/Attachments	135,000	135,000
Support Vehicle - Fire	<u>40,000</u>	<u>30,000</u>
TOTAL	215,000	205,000

GRAND TOTAL**\$11,905,580****\$4,972,550**

The 2020-21 budget reflects the continued effort to maintain as many services as possible and accomplish some capital projects in an environment of decreasing revenue and increasing operating and employee benefit costs.

Healthcare and pensions are the costliest employee benefit in the budget. Effort has been put into reducing healthcare costs, which includes a 20% cost-sharing by the employees. The City's contribution to the pension program increased from \$942,781 in 2019-20 to \$983,398 in 2020-21. The system has gone from a funding level of 136.2% in 2001 to 78.5% as of June 30, 2019.

The largest source of revenue for the City comes from property taxes. The City's total taxable value increased from \$243,215,587 in 2019 to \$250,312,088 in 2020; an increase of 2.98% which is double that of the previous year at 1.46%. The 2020-21 budget includes a tax rate for General Fund operations of 16.1066 mills, which is the same as last year. The tax rate for Dial-A-Ride Transportation (DART) increased to 1 mill which was passed by the voters in November 2019, while the DDA's millage decreased slightly to 1.9812 as the result of Headlee rollback. The City currently has no debt millage. There is still uncertainty about reimbursements from the State for the loss of personal property taxes.

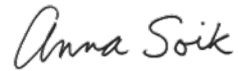
The Fire/EMS Department has renewed the agreement with the Presque Isle Township Fire Department for an additional year which will generate \$35,000 of revenue.

The State revenue sharing is the third largest revenue source and brought in \$1.26 million in 2018-19. For comparison, the City received \$1.75 million in 2002. As a result of the COVID-19 pandemic, this number is expected to decrease. At this time, it is uncertain as to the amount of the decrease.

Respectfully Submitted,

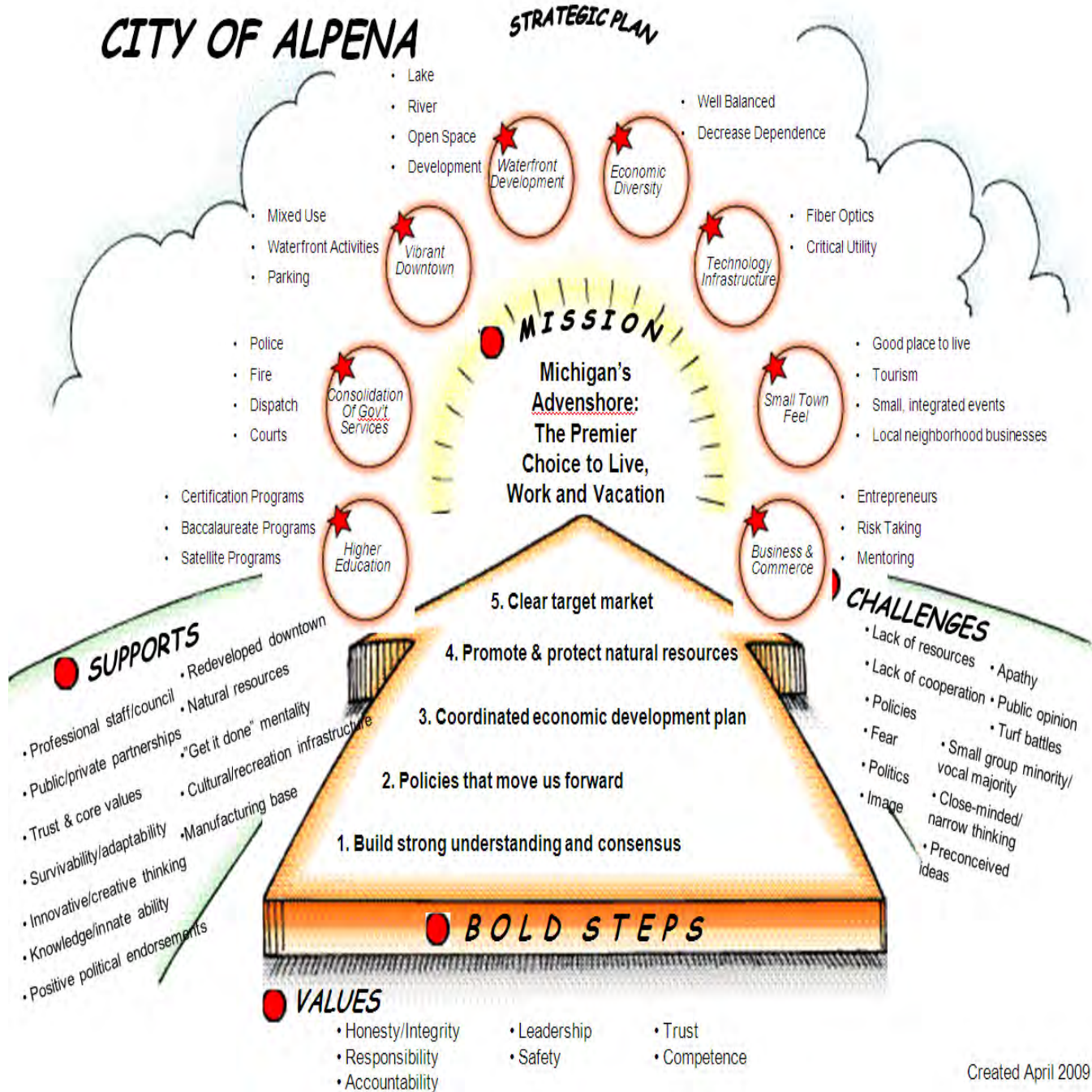


Rachel Smolinski
City Manager



Anna Soik
City Clerk/Treasurer/Finance Director

CITY OF ALPENA



EXECUTIVE SUMMARY

The City Council of Alpena met on April 18 and 25, 2009 to develop a vision for the City, identify the values that are important guiding principles for the City, and to develop a strategic plan identifying key priorities for the City for the next three to five years. Several community members also participated in the April 18 meeting.

The group identified 21 key strategies for achieving the vision. After a rigorous prioritization process, five strategies were selected as critical areas for focus in the next three to five years.

- Build strong understanding of and consensus for what is happening in Alpena
- Ensure that policies support the vision and move Alpena forward (ordinances, charter, etc.)
- Promote and protect natural resources
- Establish a coordinated economic development plan & strategy
- Identify a clear target market (who we are – tourism, manufacturing, seniors, other)

Participants also identified six strategies that are important to continue to perform well. As foundational strategies, these are critical to maintain.

- Strong essential services
- Strong infrastructure
- Adequate resources
- Identify all possible areas of funding
- Public and private partnerships
- Educated staff, board and council

VALUES

Understanding an organization's values is important – because these represent the “non-negotiable” behaviors that will govern its activities and employees. Council members, staff, and community members identified seven important values for the City, defining them as shown below.

Honesty and Integrity

We are transparent—always.

As Individuals

- We say what we mean and do what we say.
- We avoid hidden or personal agendas.
- We act in a selfless manner.

As a City

- We encourage openness, through meetings, communication channels and discussions.
- We share the information we can, and trust others when they cannot share information.

- We say what we mean and do what we say.

Accountability

We accept responsibility for our actions.

As individuals ...

- We provide explanations, not excuses.
- We know who to direct others to.
- We are available and respectful of others.

As a City ...

- We are open and transparent.
- We have clearly defined responsibilities for council and staff.
- We have a comprehensive plan and we live by our plan.

Responsibility

We do the right things, in the right way, at the right time.

As individuals...

- We model accountability.
- We demonstrate our commitment.
- We are proud of our accomplishments.

As a City...

- We practice environmental stewardship.
- We are service oriented, with a strong referral and support network.
- We build inclusive and collaborative relationships.

Trust

We have confidence that everyone involved will do the right thing.

As individuals...

- We are willing to be open and vulnerable.
- We accept each other's actions without doubt.
- We are consistent in our actions.

As a City ...

- We encourage an open door policy, with full disclosure whenever appropriate.
- We are transparent and share information freely with our community.
- We provide opportunities for public feedback through surveys, our newsletter, and our website.

Safety

We protect our community and employees from harm.

As individuals ...

- We provide funding for safety initiatives.
- We are knowledgeable about safety practices.
- We enforce safety laws, ordinances and regulations.

As a City ...

- We educate the public about safety practices.
- We update our ordinances to encourage safe practices.
- We issue warnings and/or tickets when necessary to encourage safe practices.

Leadership

We are willing to take responsibility for making things happen.

As individuals ...

- We demonstrate strength of character.
- We have strong convictions.
- We are willing to be involved.

As a City ...

- We cooperate with other governmental units.
- We demonstrate fiscal responsibility.
- We listen to the public and understand its needs.

Competence

We have the ability (through training and experience) to do things well.

As individuals ...

- We participate in ongoing, continuous education.
- We demonstrate a positive attitude toward learning.
- We are dedicated to performing tasks well.

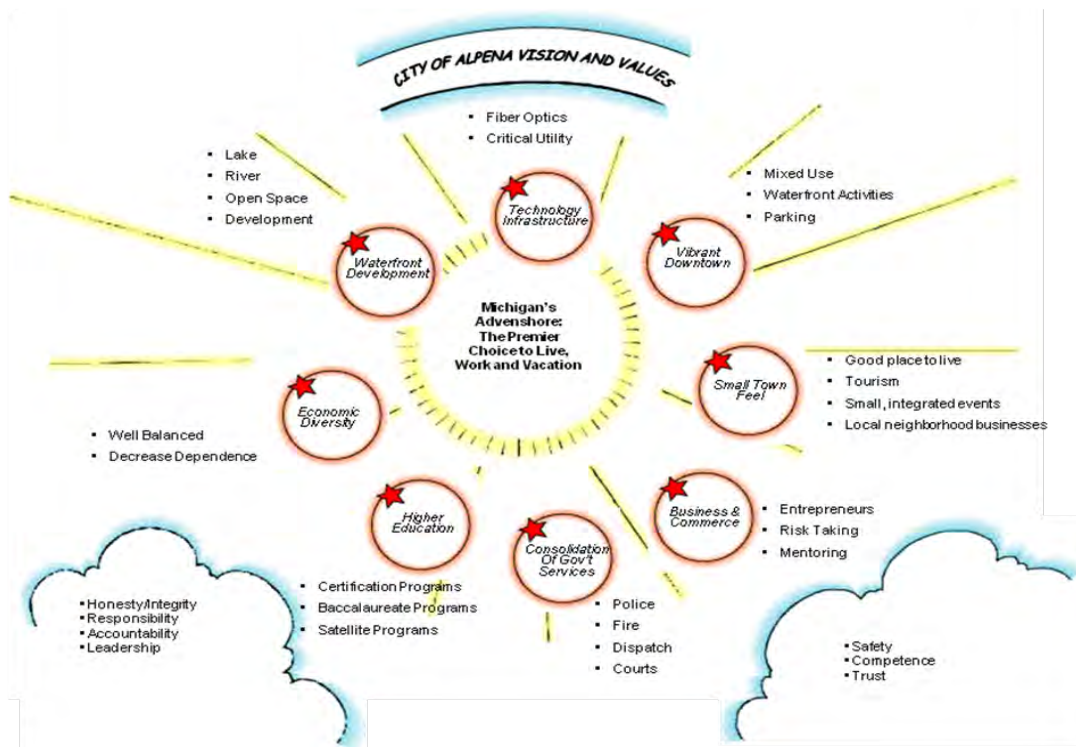
As a City ...

- We budget for continuing education.
- We attend classes and seminars.
- We identify and hold each other to clear standards of performance.

VISION

Understanding where an organization is going is a critical part of successful change. Council members, staff, and community members participated in a visioning exercise, which resulted in eight major themes that are important for the City in the future.

- Vibrant Downtown
- Small Town Feel
- Business & Commerce
- Consolidation of Government Services
- Higher Education
- Economic Diversity
- Waterfront Development
- Technology Infrastructure



CREATING THE FUTURE

Obstacles

Looking back from great success, what were the obstacles that had to be overcome to achieve the vision for the City of Alpena? Council members and staff identified the following key obstacles.

- Lack of \$/budget
- Lack of cooperation (internal & external)
- Community apathy
- Public Opinion
- Policies (lack of, limiting, too much)
- Turf battles (government and agencies)
- Lack of resources (time, staff, money)
- Fear (failure, unknown, ridicule, re-election)
- Small Group Minority/Vocal Majority
- Politics
- Close-Minded Narrow Thinking
- Image (self & external)
- Pre-conceived ideas
- Having to do more with less
- "No"
- Boundary constraints / lack of room
- Limited staff, time, burnout
- Lack of citizens taking ownership
- Disconnect between staff and elected officials
- "Alpena mentality" - not good enough

A discussion of the Obstacles allowed for clearing the air and served as a springboard for looking forward.

Enablers

What are the things we have going for us now that can help us create the City that we want? Council members and staff focused on the question, "It's five years from now. You have had great success."

- What "enablers" were available that helped the City to achieve its great success?
- What resources did you take advantage of?

The group identified the following enablers.

- Professional staff & council
- Partnerships
 - Public
 - Private
- Built trust & core values
- Survival ability/adaptability
- Innovative & creative thinking

- Knowledge and innate ability
- Redeveloped downtown
- Natural resources
- Positive political endorsements
- "Get it done" mentality
- Cultural/recreational infrastructure
- Leadership
- Safety
- Manufacturing base
- Trust
- Volunteers/community spirit
- Technology
- Better service
- Cooperation amongst "powers that be"
- Grants

STRATEGIC PROFILE

Having considered the obstacles to success and possible resources that could be employed to achieve the vision for the City, participants then considered possible strategies that could be implemented to achieve success.

After considering many possible strategies, participants identified 21 strategies for success.

- A. Educated staff, boards, council, etc. (training, workshops, abilities, skills)
- B. Built strong consensus and understanding for ideas (joint workshops, staff, council, community) - good communication with staff about what's happening
- C. Multiple opportunities for community involvement (solicited public input, listened with an open mind)
- D. Policies that support the vision and move us forward (ordinance, charters, etc.)
- E. Clear target market (who we are - tourism, manufacturing, other, seniors)
- F. Strong essential services (police, fire etc.)
- G. Strong infrastructure
- H. Great housing options (green/redeveloped/new)
- I. Great communication with state and federal legislators and agencies
- J. Partnerships - public and private (townships, county, MDOT, schools, service organizations, grants, etc.)
- K. Clear organizational priorities and goals
- L. Coordinated economic development plan & strategy
- M. Adequate resources - work together, committed to right things
- N. Marketed Alpena's assets
- O. Promoted and protected natural resources
- P. Found all available sources of funding (grants, private, public internal, external)
- Q. Consolidated government services
- R. Encouraged employees input and participation
- S. Communicate information to public effectively (use technology, etc.)
- T. Empower citizens to find their own solutions and work together

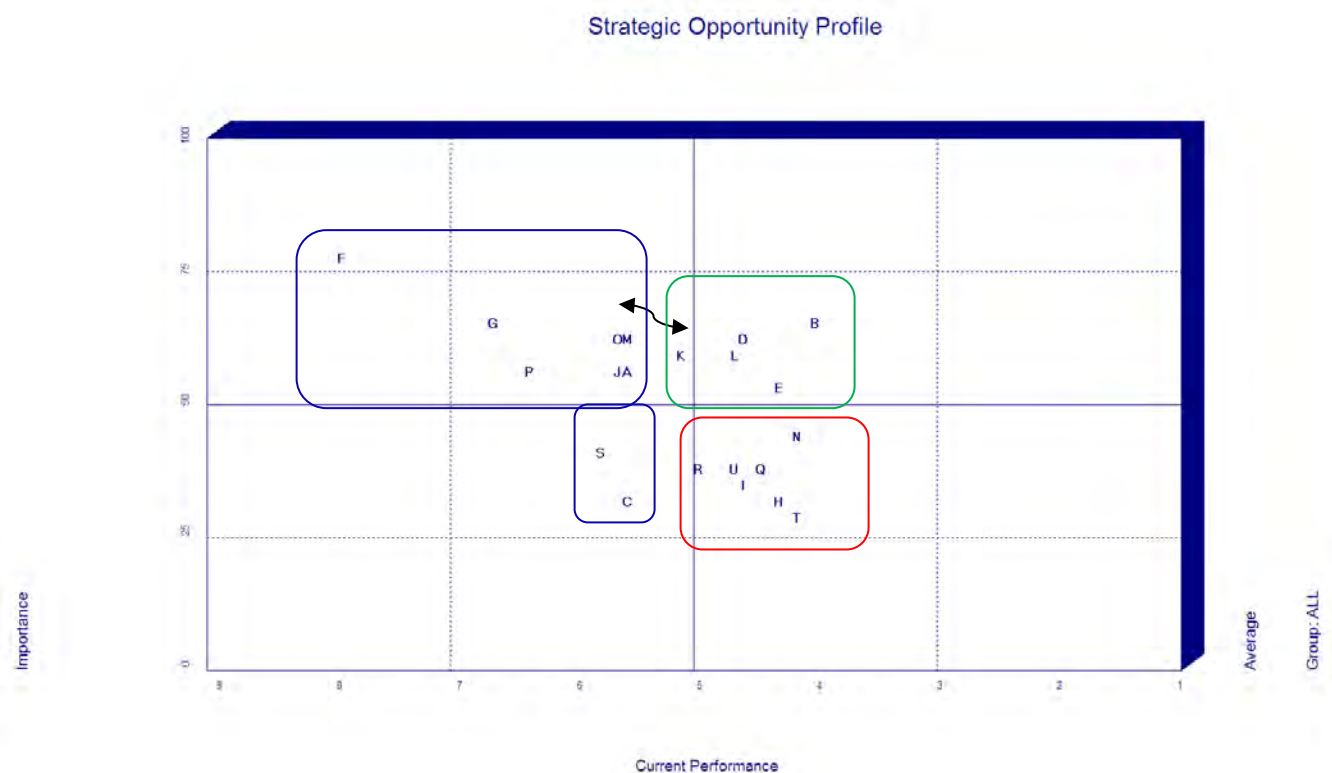
U. Capitalize on Alpena's small town feel

Strategic Rankings

The 21 strategies were ranked and plotted using Consensys™ technology. They were viewed from two perspectives.

1. Importance – Looking back from great success, having implemented all of these strategies, which were the most important in achieving the City's vision?
2. Current Performance – How well are you currently performing this strategy, as compared to where it needs to be?

The following chart is an opportunity profile displaying the results of the evaluation. Letters on the chart correspond with the letters shown in the list of strategies.



Profile Interpretation

The items with the green rectangle around them are the most important strategies to be addressed first.

High-Leverage Opportunities

Five strategies emerged as high-leverage opportunities (high importance, low performance). They are:

- Built strong consensus and understanding for ideas (B)
- Policies that support the vision and move us forward (D)
- Coordinated economic development plan & strategy (L)
- Clear target market (E)
- Promote & protect natural resources (O)* (note: this was moved to high-leverage because there is a clear discrepancy between the council's and staff's perception as to current performance—see Appendix 1).

Foundational Strategies

Nine additional strategies (in blue) were identified as foundational strategies that must be continued. These are strategies that are important to continue, as they are foundational to the success of the City.

- Strong essential services (F)
- Strong infrastructure (G)
- Found all available sources of funding (P)
- Adequate resources (M)
- Public and private partnerships (J)
- Educated staff, board, and council (A)
- Clear organizational goals and objectives (K)* (moved to foundational based on discussion and consensus that action planning on the high-leverage opportunities would address performance issues on this strategy).
- Communicate information to public effectively (S)
- Multiple opportunities for community involvement (C)

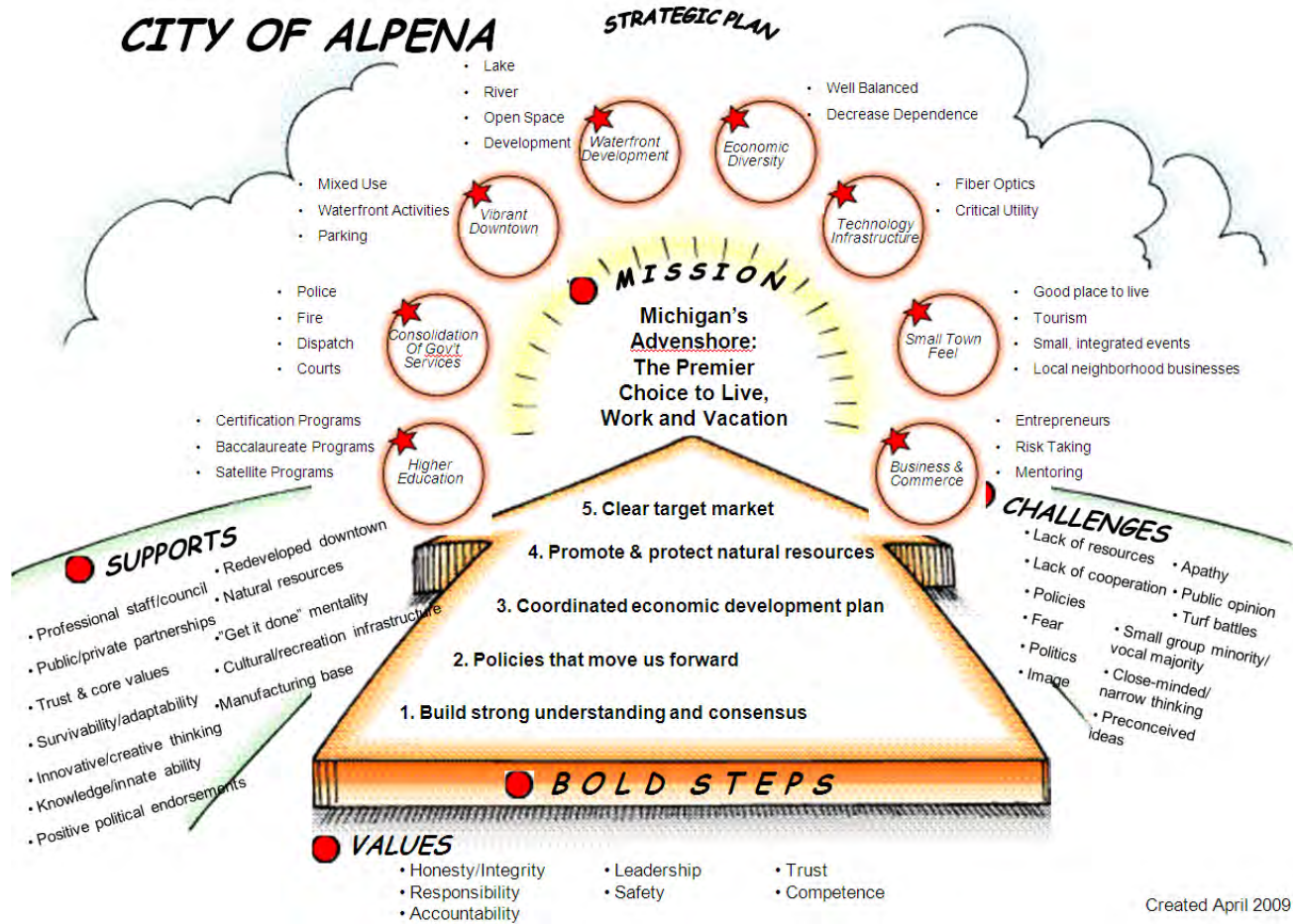
Mid-Term Opportunities (24-36 months)

Seven additional strategies (in red) were identified as mid-term opportunities that should be explored. While these will take slightly longer to implement, research should be started soon. As performance improves on the high-leverage opportunities, these strategies are likely to increase in importance.

- Marketed Alpena's assets (N)
- Encouraged employees' input and participation (R)
- Capitalize on Alpena's small town feel (U)
- Consolidated government services (Q)
- Great communication with state and federal officials and agencies (I)
- Great housing options (H)
- Empower citizens to find their own solutions and work together. (T)

FIVE BOLD STEPS

When all of the activities from the strategic planning meetings are combined, the result was the following drawing that represents the vision and plan for the City.



ACTION PLANS

Action plans were created for the five high-leverage strategies. These plans will need to be updated on a regular basis as progress takes place.

Build Strong Understanding and Consensus

WHO:	Staff ↔ City Council
What:	Face to face meetings between council and staff
When:	Semi-annually or quarterly
How:	Specific meeting times with council / work session type environment. Set up specific times when staff is available for council interaction.
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	Manager ↔ Staff
What:	Manager and key staff member meetings
When:	Bi-weekly with all key department heads; as needed for specific issues
How:	Set regular meeting times (block on calendars)
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	Public ↔ Staff/City Council
What:	Further promote existing communication channels
When:	Ongoing
How:	Letters, emails, public comment meetings, public information meetings, on-site meetings, presentations, Internet
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	City ↔ Other Governmental Agencies
What:	Meet with appropriate government officials as needed for specific actions
When:	Dictated by need based upon specific issues
How:	As appropriate and as needed
Measurement:	Comfort level between staff and the community (based on direction going)

Policies that Move Us Forward

WHO:	City Attorney, Appropriate Staff, Council, Community
What:	Update city policies and charter to align with our vision; Review policies, ordinances, and charter to identify sections that are inconsistent or interfere; Develop new language
When:	Review within 180 days Rewrite within 180 days after review is completed Coordinate charter revisions with scheduled elections
Measurements:	When adopted or approved by Council When passed by the electorate

Coordinated Economic Development Plan/Strategy

WHO:	Area wide economic development process. Council, staff, citizens DDA, Target, CVB, business community
What:	Determine what we are targeting and build consensus about what we're looking for Modify zoning ordinances, etc. to help promote economic development Identify which tax incentives we want to approve based upon our economic development goals
When:	Need to begin immediately – establish within 6-9 months Zoning done by August/September 2009
Measurements:	Zoning completed

Promote Natural Resources

WHO:	City council, DDA, CVB, individual citizens, very involved peer groups
What:	Promote educational programs in both government and individuals Better communicate with agencies Market Alpena's water facilities/culture (lakes, rivers, amenities) Strive for cleaner beaches and lakes
When:	As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow
Measurements:	Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches

Protect Natural Resources

WHO:	MDEQ, EPA, Large/small industry, private citizens, council, other environmental protection agencies
What:	Better communication with agencies Government and public education Offer solutions for pollution Incentives for environmental responsibility Better understanding of economic/ environmental costs and impact Seek ways to make environmental responsibility cost effective
When:	As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow
Measurements:	Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches

Clear Target Market

WHO:	City council, staff, Public citizens, Chamber, CVB, DDA, Businesses, DNR, Sportsmen, media (involved), environmental, seniors, hospital, college, K-12, intergovernmental partners, CRTC, Airport, State & Federal representatives, NEMCOG, contractors, manufacturers, Target ... didn't intentionally exclude anyone
What/When:	Co-champions <ul style="list-style-type: none"> • Staff, elected • 30 days Create / invite / organize the "Kings & Queens" meeting in a workshop type session. Outside facilitator. <ul style="list-style-type: none"> • Review recent plans • Brainstorm what we want Alpena to be – 120 days Identify opportunities for target market – create public input forum
Measurements:	Agreed upon target markets

CONSENSUS

While it is important to look at the overall voting results, it is equally important to consider the level of agreement for each strategy. Appendix 1 includes a complete set of “diversity” profiles, showing the average votes for staff members as compared to council members. In most cases, there is significant agreement among the groups (same quadrant = general agreement). Where there are significant differences, additional dialogue should be considered.

CONCLUSION AND RECOMMENDATIONS

There is much work to be done to turn these action plans into reality. The City is encouraged to add these items to quarterly Council agendas for the purpose of following up and keeping the focus on the important priorities that have been established.

NOTICE OF PUBLIC HEARING
ON
PROPOSED 2020-2021 CITY BUDGET

Notice is Hereby Given that a Public Hearing on the proposed 2020-2021 City Budget will be held on Monday, May 18, 2020, beginning at 6:00 p.m., during the regular Municipal Council meeting at the Alpena City Hall, 208 North First Avenue, Alpena, Michigan 49707.

The Municipal Council will also consider amendments to the 2019-2020 City Budget.

The proposed 2020-2021 City Budget is available for public examination in the office of the City Clerk, City Hall, Alpena, Michigan 49707 and online at www.alpena.mi.us. All persons attending the hearing will have the opportunity to provide written and/or oral comments and ask questions concerning the entire budget. In addition, written comments may be submitted to the City Clerk prior to the public hearing.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

CITY OF ALPENA

By: Anna Soik
City Clerk/Treasurer/Finance Director

BUDGET ADOPTION RESOLUTION

2020-2021

Moved by Councilmember____, seconded by Councilmember ____, that the 2020-2021 Budget be adopted; that the Administrative Salaries and Fringe Benefits for 2020-2021 be adopted; and that the Comprehensive Fee Schedule be adopted, with the revised fees effective July 1, 2020, and fees proposed for revision requiring an ordinance change be effective upon the effective date of the ordinance amendment.

Carried by vote as follows:

Ayes:

Nays: None

Absent: None

I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held June 1, 2020.

Anna Soik
City Clerk/Treasurer/Finance Director

RESOLUTION NO. 2020-04

APPROPRIATIONS RESOLUTION
2020 – 2021

BE IT RESOLVED, that the expenditures for the fiscal year, beginning July 1, 2020, and ending June 30, 2021, are hereby appropriated as follows:

GENERAL	
City Hall	\$1,345,125
IT	293,431
Building Authority	112,851
Cemetery	157,307
Police	2,343,096
Fire/EMS	3,873,264
Public Works	848,110
Light Department	180,610
Parks and Recreation	507,302
Other Financing Uses	<u>243,530</u>
TOTAL	\$9,904,626
MAJOR STREET FUND	\$1,302,284
LOCAL STREET FUND	\$ 695,741
MARINA FUND	\$ 343,677
TREE/PARK IMPROVEMENT	\$ 0
DOWNTOWN DEVELOPMENT AUTHORITY #2	\$ 159,991
DOWNTOWN DEVELOPMENT AUTHORITY #5	\$ 48,365
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	\$ 0
BUILDING INSPECTION	\$ 413,543
BUDGET STABILIZATION	\$ 300
BUILDING AUTHORITY DEBT FUND	\$ 114,201
CAPITAL IMPROVEMENT FUND	\$ 0
BROWNFIELD CAPITAL PROJECTS	\$ 168,969
SEWAGE FUND	\$3,935,941
WATER FUND	\$3,946,879
BROWNFIELD REMEDIATION REVOLVING FUND	\$ 0
EQUIPMENT FUND	\$ 893,255

BE IT FURTHER RESOLVED: that the revenues for the 2020-2021 fiscal year are estimated as follows:

GENERAL FUND

General Government	\$5,569,552
City Hall	691,465
IT	218,119
Cemetery	63,060
Police	205,649
Fire/EMS	2,809,369
Public Works	324,093
Light Department	1,000
Parks and Recreation	70,520
Other Financing Sources	<u>0</u>
	\$9,952,827
Accumulated Surplus	<u>(\$48,201)</u>
TOTAL	\$9,904,626

MAJOR STREET FUND

Revenues	\$1,297,850
Other Financing Sources	0
Accumulated Surplus	<u>4,434</u>
TOTAL	\$1,302,284

LOCAL STREET FUND

Revenues	\$ 638,623
Other Financing Sources	0
Accumulated Surplus	<u>57,118</u>
TOTAL	\$ 695,741

MARINA FUND

Revenues	\$ 239,730
Other Financing Sources	0
Accumulated Surplus	<u>103,947</u>
TOTAL	\$ 343,677

TREE/PARK IMPROVEMENT FUND

Revenues	\$ 0
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 0

DOWNTOWN DEVELOPMENT AUTHORITY #2

Tax Increments	\$ 138,300
Other Financing Sources	0
Accumulated Surplus	<u>21,691</u>
TOTAL	\$ 159,991

DOWNTOWN DEVELOPMENT AUTHORITY #5

Tax Levy – 1.9812 Mills	\$ 46,450
Other Financing Sources	0
Accumulated Surplus	<u>1,915</u>
TOTAL	\$ 48,365

AUTHORITY FOR BROWNFIELD REDEVELOPMENT

Revenues	\$ 0
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 0

BUILDING INSPECTION

Revenues	\$ 285,100
Other Financing Sources	0
Accumulated Surplus	<u>128,443</u>
TOTAL	\$ 413,543

BUDGET STABILIZATION FUND

Revenues	\$ 300
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 300

BUILDING AUTHORITY DEBT FUND

Revenues	\$ 112,951
Other Financing Sources	0
Accumulated Surplus	<u>1,250</u>
TOTAL	\$ 114,201

CAPITAL IMPROVEMENT FUND

Revenues	\$ 0
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 0

BROWNFIELD CAPITAL PROJECTS

Revenues	\$ 168,969
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 168,969

SEWAGE FUND

Revenues	\$3,178,700
Other Financing Sources	0
Accumulated Surplus	<u>757,241</u>
TOTAL	\$3,935,941

WATER FUND	
Revenues	\$3,389,870
Other Financing Sources	0
Accumulated Surplus	<u>557,009</u>
TOTAL	\$3,946,879

BROWNFIELD REMEDIATION REVOLVING FUND	
Revenues	\$ 1,749
Other Financing Sources	0
Accumulated Surplus	<u>(1,749)</u>
TOTAL	\$ 0

EQUIPMENT FUND	
Revenues	\$ 887,500
Other Financing Sources	0
Accumulated Surplus	<u>5,755</u>
TOTAL	\$ 893,255

AND BE IT FURTHER RESOLVED: that 16.1066 mills be levied on the taxable valuation for the purpose of paying the General Fund operating expenses for the 2020-2021 fiscal year; and

BE IT FURTHER RESOLVED: that 1.0000 mills (voted millage) be levied on the taxable valuation for the purpose of meeting Dial-A-Ride operations for the fiscal year; and

BE IT FURTHER RESOLVED: that the City Treasurer is hereby authorized to collect 16.1066 mills for general operation, 1.0000 mills for Dial-A-Ride operations, making a total of 17.1066 mills; and also 1.9812 mills be collected on the taxable valuation in the Downtown Development District for Project 5 requirement; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.19 of the Charter of the City of Alpena, the City Treasurer shall add to all summer taxes paid after the 31st of July a three percent (3%) collection fee and one-half of one percent (1/2%) for each and every calendar month or fraction thereof that such taxes remain unpaid; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act, the City Treasurer shall add to all summer and winter tax bills a 1% Property Tax Administration Fee; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.27 of the Charter of the City of Alpena, the City Treasurer shall add to all winter taxes paid between February 15th and February 28th a three percent (3%) late penalty charge; and

BE IT FURTHER RESOLVED: that the City Manager and City Clerk/Treasurer/Finance Director are hereby authorized to make budgetary transfers within the departments established through this budget, and that all transfers between departments or funds may be made only by further action of the Municipal Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

Adoption of the above resolution was moved by Councilmember ____, seconded by Councilmember ____, and carried by vote as follows:

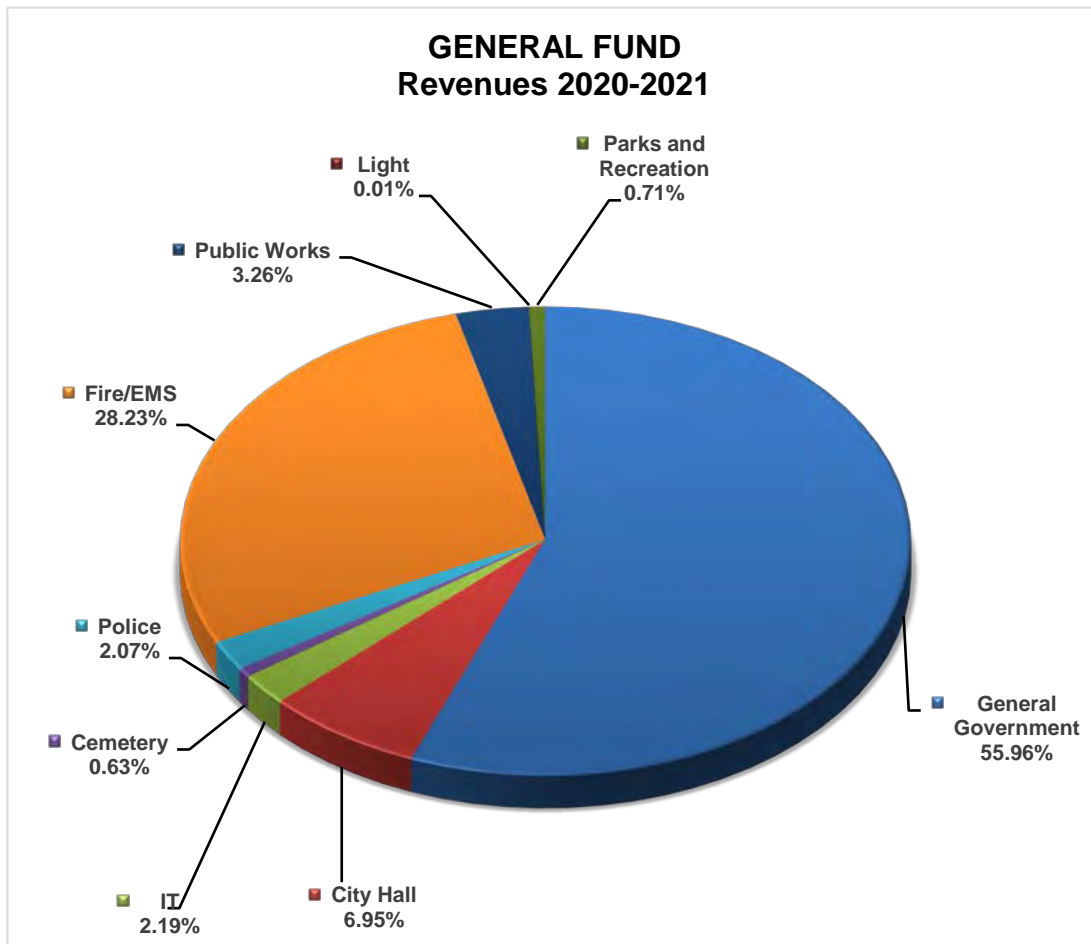
Ayes:

Nays: None

Absent: None

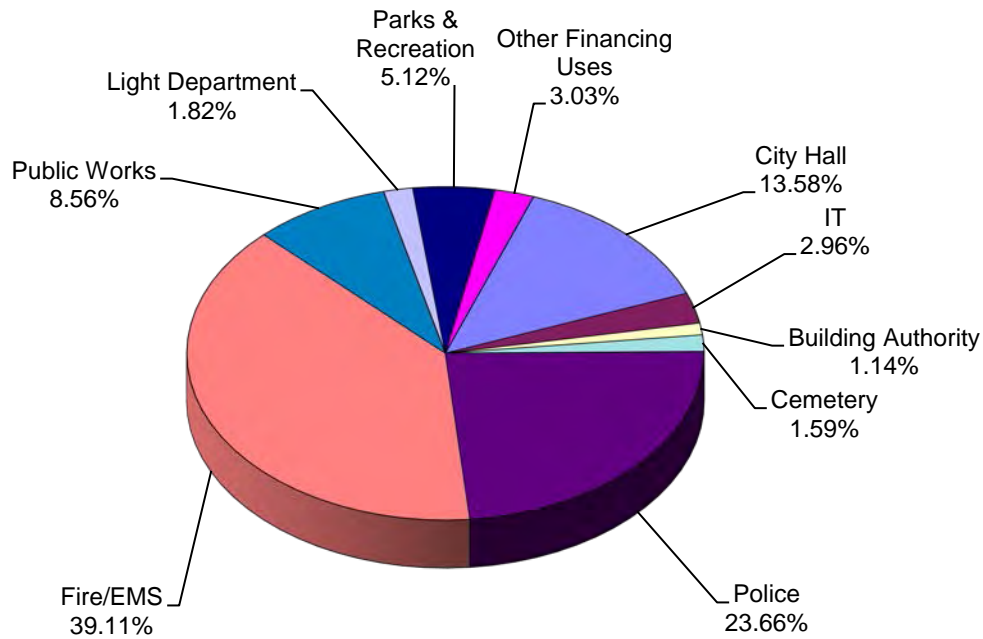
I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held June 1, 2020.

Anna Soik
City Clerk/Treasurer/Finance Director



General Government	\$	5,569,552	55.96%
City Hall		691,465	6.95%
IT		218,119	2.19%
Cemetery		63,060	0.63%
Police		205,649	2.07%
Fire/EMS		2,809,369	28.23%
Public Works		324,093	3.26%
Light		1,000	0.01%
Parks and Recreation		70,520	0.71%
Total Revenues and Other Sources	\$	9,952,827	100.00%

GENERAL FUND Expenditures 2020-2021



City Hall	\$	1,345,125	13.58%
IT		293,431	2.96%
Building Authority		112,851	1.14%
Cemetery		157,307	1.59%
Police		2,343,096	23.66%
Fire/EMS		3,873,264	39.11%
Public Works		848,110	8.56%
Light Department		180,610	1.82%
Parks & Recreation		507,302	5.12%
Other Financing Uses		243,530	3.03%
Total Expenditures and Other Uses	\$	9,904,626	100.00%

City of Alpena - 2020 Assessed Values

Ad Valorem & Special Act Properties*

Assessed Values

Ad Valorem Real Property		
Commercial Real	\$50,499,500	18.24%
Industrial Real	\$26,755,300	9.66%
Residential Real	\$171,798,250	62.06%
Ad Valorem Personal Property		
Commercial Personal	\$9,275,700	3.35%
Industrial Personal	\$9,774,600	3.53%
Utility Personal	\$8,735,900	3.16%
Total	\$276,839,250	100.00%

Special Acts Real Property		
Commercial Real	\$3,565,100	69.49%
Industrial Real	\$536,400	10.45%
Residential Real	\$951,500	18.55%

Special Acts Personal Property		
Commercial Personal	\$0	0.00%
Industrial Personal	\$77,600	1.51%
Utility Personal	\$0	0.00%
Total	\$5,130,600	100.00%

Ad Valorem & Special Acts Real Property		
Commercial Real	\$54,064,600	19.17%
Industrial Real	\$27,291,700	9.68%
Residential Real	\$172,749,750	61.27%

Ad Valorem & Special Acts Personal Property		
Commercial Personal	\$9,275,700	3.29%
Industrial Personal	\$9,852,200	3.49%
Utility Personal	\$8,735,900	3.10%
Total	\$281,969,850	100.00%

Source: Alpena City Assessor's Office
Less: Senior PILT Special Acts

City of Alpena - 2020 Taxable Values

Ad Valorem & Special Act Properties*

Taxable Values

Ad Valorem Real Property

Agricultural Real	\$0	0.00%
Commercial Real	\$44,700,610	18.22%
Industrial Real	\$26,477,095	10.79%
Residential Real	\$146,405,730	59.67%

Ad Valorem Personal Property

Commercial Personal	\$9,275,700	3.78%
Industrial Personal	\$9,774,600	3.98%
Utility Personal	\$8,735,900	3.56%

Total	\$245,369,635	100.00%
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Special Acts Real Property

Agricultural Real	\$62,117	1.26%
Commercial Real	\$3,495,161	70.72%
Industrial Real	\$536,400	10.85%
Residential Real	\$771,175	15.60%

Special Acts Personal Property

Commercial Personal	\$0	0.00%
Industrial Personal	\$77,600	1.57%
Utility Personal	\$0	0.00%

Total	\$4,942,453	100.00%
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Ad Valorem & Special Acts Real Property

Agricultural Real	\$62,117	0.02%
Commercial Real	\$48,195,771	19.25%
Industrial Real	\$27,013,495	10.79%
Residential Real	\$147,176,905	58.80%

Ad Valorem & Special Acts Personal Property

Commercial Personal	\$9,275,700	3.71%
Industrial Personal	\$9,852,200	3.94%
Utility Personal	\$8,735,900	3.49%

Total	\$250,312,088	100.00%
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Source: Alpena City Assessor's Office

Less: Senior PILT Special Acts

SUMMARY OF ASSESSMENT ROLL - AD VALOREM & SPECIAL ACTS

Taxable Value

Roll Type	2017	2018	2019	2020
Ad Valorem Taxable Value	\$232,773,953	\$235,215,928	\$239,237,655	\$244,297,735
Industrial Facilities Tax. Value	\$1,925,904	\$746,000	\$169,461	\$614,000
Neighborhood Ent. Zone T. V.	\$875,622	\$950,199	\$846,599	\$786,975
DNR PILT Taxable Value	\$58,310	\$59,533	\$60,960	\$62,117
Comm. Rehab. Act Roll	\$2,158,837	\$2,801,624	\$1,829,012	\$3,479,361
Non-Prof. Housing T. V.	\$1,071,900	\$1,071,900	\$1,071,900	\$1,071,900
Ren. Zone.	\$3,690,032	\$0	\$0	\$0
TOTAL TAXABLE VALUE INCLUDING IFT, NEZ, DNR PILT, CRA, REN. ZONE and NON -PROF. HOUSING	\$242,554,558	\$240,845,184	\$243,215,587	\$250,312,088

City of Alpena - Taxable Value History

Year	Total City Taxable Valuation	Change Amount From Prior Year	Percent Change
1977	102,757,201		
1978	106,917,822	4,160,621	4.05%
1979	115,358,425	8,440,603	7.89%
1980	137,635,518	22,277,093	19.31%
1981	143,038,962	5,403,444	3.93%
1982	144,411,200	1,372,238	0.96%
1983	144,463,100	51,900	0.04%
1984	145,068,900	605,800	0.42%
1985	146,259,500	1,190,600	0.82%
1986	146,844,500	585,000	0.40%
1987	146,042,500	-802,000	-0.55%
1988	148,224,700	2,182,200	1.49%
1989	150,311,300	2,086,600	1.41%
1990	153,920,200	3,608,900	2.40%
1991	161,933,200	8,013,000	5.21%
1992	163,181,100	1,247,900	0.77%
1993	175,751,100	12,570,000	7.70%
1994	183,800,200	8,049,100	4.58%
1995	194,040,476	10,240,276	5.57%
1996	202,199,796	8,159,320	4.20%
1997	210,770,430	8,570,634	4.24%
1998	223,247,078	12,476,648	5.92%
1999	231,578,994	8,331,916	3.73%
2000	232,597,633	1,018,639	0.44%
2001	244,354,733	11,757,100	5.05%
2002	241,488,060	-2,866,673	-1.17%
2003	243,361,991	1,873,931	0.78%
2004	252,148,258	8,786,267	3.61%
2005	260,126,284	7,978,026	3.16%
2006	268,987,838	8,861,554	3.41%
2007	276,903,917	7,916,079	2.94%
2008	283,914,270	7,010,353	2.53%
2009	283,681,706	-232,564	-0.08%
2010	275,187,617	-8,494,089	-2.99%
2011	263,563,355	-11,624,262	-4.22%
2012	249,724,155	-13,839,200	-5.25%
2013	247,526,422	-2,197,733	-0.88%
2014	246,044,751	-1,481,671	-0.60%
2015	254,592,050	8,547,299	3.47%
2016	235,934,419	-18,657,631	-7.33%
2017	237,792,626	1,858,207	0.79%
2018	239,773,284	1,980,658	0.78%
2019	243,215,587	3,442,303	1.46%
2020	250,312,088	7,096,501	2.98%
<p>Prior to 1983 only the ad valorem roll totals were included. After 1983 ad valorem roll and special act roll totals are included. In 2014 Commercial Personal Property was exempted. In 2016 Some Industrial Personal Property was exempted.</p> <p>Source: Alpena City Assessor's Office</p>			

City of Alpena - Historical Millage Tax Rates Levied

Property Tax Year Levied	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
CITY OF ALPENA					
General	16.2316	16.2316	16.2316	16.2316	16.2316
Debt - G.O.	0.0000	0.0000	0.0000	0.0000	0.0000
Debt - Public Safety	0.4500	0.5000	0.4800	0.0000	0.0000
Dial-A-Ride	0.6500	0.6500	0.6500	0.6500	0.6500
Community Events Center	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	17.3316	17.3816	17.3616	16.8816	16.8816
DOWNTOWN DEVELOPMENT AUTHORITY					
<i>Only charged to properties within the DDA</i>	2.0000	2.0000	2.0000	2.0000	2.0000
ALPENA COMMUNITY COLLEGE					
	2.5000	2.5000	2.5000	2.5000	2.5000
ALPENA PUBLIC SCHOOLS					
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Operating	0.0000	0.0000	0.0000	0.0000	0.0000
Extra-Voted-Local	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *
Debt	1.7500	1.7500	1.7500	1.7500	1.7500
Enhancement	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	25.7500	25.7500	25.7500	25.7500	25.7500
EDUCATIONAL SERVICE DISTRICT					
	2.1882	2.1882	2.1882	2.1882	2.1882
ALPENA COUNTY					
County Operations	4.8004	4.8004	4.8004	4.8004	4.8004
Hospital Bond Issue	1.0000	1.0000	1.0000	1.0000	1.0000
Ambulance	0.9520	0.9700	0.9720	0.9720	0.9720
Library	0.7457	0.7457	0.7457	0.7457	0.7457
Recreation	0.0000	0.5000	0.5000	0.5000	0.5000
Jail					
Veterans	0.0000	0.1250	0.1250	0.1250	0.1250
Senior Citizens	0.5500	0.5500	0.5500	0.5500	0.5500
Subtotal (1)	8.0481	8.6911	8.6931	8.6931	8.6931
TOTAL TAXES PER \$1,000 TAXABLE VALUE					
	55.8179 **	56.5109 **	56.4929 **	56.0129 **	56.0129 **
	37.8179 ***	38.5109 ***	38.4929 ***	38.0129 ***	38.0129 ***

(1) Alpena County's fiscal years end December 31 prior to each June 30 listed herein.

* Charged to non-principal residences only.

** Non-Principal Residence property tax rate.

*** Principal Residence property tax rate.

Source: Alpena City Assessor's Office

City of Alpena - Historical Millage Tax Rates Levied

Property Tax Year Levied	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
CITY OF ALPENA						
General	16.2316	16.2316	16.2316	16.1066	16.1066	16.1066
Debt - G.O.	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Debt - Public Safety	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Dial-A-Ride	0.6500	0.6500	0.6500	0.6450	0.6450	0.6450
Community Events Center	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	16.8816	16.8816	16.8816	16.7516	16.7516	16.7516
DOWNTOWN DEVELOPMENT AUTHORITY <i>Only charged to properties within the DDA</i>	2.0000	1.9934	1.9934	1.9900	1.9858	1.9858
ALPENA COMMUNITY COLLEGE	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000
ALPENA PUBLIC SCHOOLS						
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000
Operating	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Extra-Voted-Local	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *
Debt	1.8000	1.8000	1.8000	1.8000	1.8000	1.8000
Enhancement	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	25.8000	25.8000	25.8000	25.8000	25.8000	25.8000
EDUCATIONAL SERVICE DISTRICT	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882
ALPENA COUNTY						
County Operations	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004
Hospital Bond Issue	1.0000	1.0000	0.0000	0.0000	0.0000	0.0000
Ambulance	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720
Library	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
Recreation	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000
Jail					1.0000	1.0000
Veterans	0.1250	0.1250	0.1250	0.1250	0.2100	0.2100
Senior Citizens	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500
Subtotal (1)	8.9474	8.9474	7.9474	7.9474	9.0324	9.0324
TOTAL TAXES PER \$1,000 TAXABLE VALUE	56.3172 **	56.3172 **	55.3172 **	55.1872 **	56.2722 **	56.2722 **
	38.3172 ***	38.3172 ***	37.3172 ***	37.1872 ***	38.2722 ***	38.2722 ***

(1) Alpena County's fiscal years end December 31 prior to each June 30 listed herein.

* Charged to non-principal residences only.

** Non-Principal Residence property tax rate.

*** Principal Residence property tax rate.

Source: Alpena City Assessor's Office

City of Alpena

2020 Top Ten Taxpayers

Estimated City Millage Rate: 16.1066
 Total Ad Valorem Taxable 245,369,635

Rank	Taxpayer	Number of Parcels	Total 2019 Taxable value	Estimated City Taxes	Percent of Total Taxable Value
1	Lafarge North America	9	15,667,549	252,351	6.39%
2	Alpena Power Company	8	7,167,271	115,440	2.92%
3	American Process Energy Recovery	1	4,444,400	71,584	1.81%
4	Caterpillar Financial Services	2	4,068,500	65,530	1.66%
5	Decorative Panels International	9	2,723,074	43,859	1.11%
6	Sabra Alpena LLC	3	2,571,671	41,421	1.05%
7	Dynafab Inc	4	2,399,800	38,653	0.98%
8	Besser Company	6	2,170,343	34,957	0.88%
9	Rachee Lodging Inc	1	1,384,600	22,301	0.56%
10	DTE Gas Company	1	1,343,900	21,646	0.55%
TOTALS			43,941,108	707,742	17.91%

*NOTE: Values are based on Ad valorem roll only. Special acts are not included.

Source: Alpena City Assessor's Office

*Ad Valorem Taxable includes Senior PILT Property

History of Foreclosures in the City of Alpena

Year	Commercial Foreclosures	Residential Foreclosures	Total for Year
2004	0	25	25
2005	0	31	31
2006	1	51	52
2007	4	42	46
2008	1	31	32
2009	4	33	37
2010	1	43	44
2011	0	36	36
2012	1	38	39
2013	0	30	30
2014	0	19	19
2015	0	23	23
2016	1	12	13
2017	1	19	20
2018	0	3	3
2019	0	9	9
Totals	14	445	459

Source: Alpena City Assessor's Office

Analysis of History of Poverty Exemptions Granted in City of Alpena and Impact on Revenue

2020 Estimated City Millage: 16.1066

Year	Total Number	Total Taxable Value	Impact on City
2000	10	\$ 156,832	-\$2,529.78
2001	13	\$ 208,358	-\$3,360.92
2002	14	\$ 243,941	-\$3,976.24
2003	19	\$ 318,150	-\$5,171.34
2004	27	\$ 490,954	-\$7,968.97
2005	36	\$ 719,373	-\$11,676.57
2006	50	\$ 1,044,080	-\$16,947.09
2007	76	\$ 1,866,126	-\$30,290.21
2008	85	\$ 2,001,816	-\$32,492.68
2009	88	\$ 2,307,424	-\$37,453.18
2010	116	\$ 2,670,438	-\$43,345.48
2011	116	\$ 2,443,546	-\$39,662.66
2012	121	\$ 2,273,800	-\$36,907.41
2013	116	\$ 2,252,672	-\$36,564.47
2014	117	\$ 2,229,662	-\$36,190.98
2015	113	\$ 2,202,649	-\$35,752.52
2016	107	\$ 2,175,963	-\$35,319.36
2017	102	\$ 2,100,278	-\$33,828.34
2018	89	\$ 1,806,305	-\$29,093.43
2019	54	\$ 1,140,508	-\$18,369.71

Source: Alpena City Assessor's Office

Analysis of History of Disabled Veteran's Exemptions Granted in City of Alpena and Impact on Revenue

Year	Total Number	Total Taxable Value	Impact on City
2013	6	\$214,472	-\$3,459.54
2014	10	\$359,200	-\$5,794.08
2015	13	\$563,246	-\$9,142.38
2016	11	\$490,198	-\$7,956.70
2017	11	\$572,473	-\$9,220.59
2018	16	\$688,642	-\$11,091.68
2019	14	\$657,050	-\$10,582.84

Source: Alpena City Assessor's Office

2020 City of Alpena Millage Reduction Fraction ESTIMATED Calculation

	City Wide (less Special & Senior Housing)	DDA (less Special Acts)
2019 Taxable Value	239,237,655	14,567,020
Losses	2,936,984	29,900
Additions	9,187,253	264,684
2020 Total Taxable Value based on SEV	244,297,735	15,112,361
2020 Total Taxable Value based on AV	244,297,735	15,112,361
2020 Total Taxable Value based on CEV	244,297,735	15,112,361
2020 Inflation Rate	1.019	1.019

MCL 211.34d - Headlee Calculation

(2019 Total Taxable Value - Losses) x Inflation rate

(2020 Total Taxable Value based on SEV - Additions)

City Wide Calculation	240,790,384	Result*	Final
	235,110,482	1.0242	1.0000
DDA Calculation	14,813,325	Result*	Final
	14,847,677	0.9977	0.9977

MCL 211.34 - Truth in Assessing

2020 Total Taxable Value Based on AV for all Classes

2020 Total Taxable Value Based on SEV for all Classes

City Wide Calculation	244,297,735	Result*	Final
	244,297,735	1.0000	1.0000
DDA Calculation	15,112,361	Result*	Final
	15,112,361	1.0000	1.0000

MCL 211.34 - Truth in County Equalization

2020 Total Taxable Value Based on CEV for all Classes

2020 Total Taxable Value Based on SEV for all Classes

City Wide Calculation	244,297,735	Result*	Final
	244,297,735	1.0000	1.0000
DDA Calculation	15,112,361	Result*	Final
	15,112,361	1.0000	1.0000

MCL 211.24c - Truth in Taxation

2019 Total Taxable Value - Losses

(2020 Total Taxable Value based on SEV - Additions)

City Wide Calculation	236,300,671	Result*	Final
	235,110,482	1.0051	1.0000
DDA Calculation	14,537,120	Result*	Final
	14,847,677	0.9791	0.9791

*NOTE: The rate is not allowed to be about 1.0000. If the calculation shows a number above 1.000, the result is limited to 1.0000

Source: Alpena City Assessor's Office

2020 City of Alpena Millage Reduction Fraction ESTIMATED Calculation, cont.

	Millage Rates Estimated		
	City Operating	Dial-A Ride*	DDA
2019 Millage Rate	16.1066	0.6450	1.9858
Millage Reduction Fraction	1.0000	1.0000	0.9977
2020 Max Allowable	16.1066	0.6450	1.9812
Truth In Taxation**	1.0000	1.0000	0.9791
Max Allowable w/Truth In Taxation**	16.1066	0.6450	1.9398

*Voters approved an increase in the millage rate for Dial-A-Ride to 1.000 starting in 2020

**Effective February 9, 1982, the State of Michigan approved Public Act No. 5 of 1982 or as it is generally known, Truth In Taxation. Briefly, this law states that the ensuing fiscal year tax revenues, less additions, cannot exceed the concluding fiscal year tax revenue. If it does, then the ensuing fiscal year millage is rolled back so that the tax revenues generated will be the same as the concluding fiscal year. The figures are provided by the assessor's office and confirmed by the county equalization director. These reduced millage rates can be overridden by holding a truth in taxation hearing or discussing it at the annual budget meeting.

Source: Alpena City Assessor's Office

City Revenue Budget Projections

	Prior Year	Projected 2020	Over or (Under)
TAX LEVY Before TIFA Deductions <i>based on Ad Valorem Only</i>			
<i>Operating</i>	\$3,853,305.21	\$3,934,805.90	\$81,500.68
<i>Dial-A-Ride</i>	\$154,308.29	\$244,297.74	\$89,989.45
<i>Debt</i>	\$0.00	\$0.00	\$0.00
<i>Debt - Fire/Police Bldg</i>	\$0.00	\$0.00	\$0.00
<i>Community Events Center</i>	\$0.00	\$0.00	\$0.00
	<u>\$4,007,613.50</u>	<u>\$4,179,103.63</u>	\$171,490.13

TAX RATE

	Prior Year	Projected 2020
<i>Operating</i>	16.1066	16.1066
<i>Dial-A-Ride</i>	0.6450	1.0000
<i>Debt</i>	0.0000	0.0000
<i>Debt - Fire/Police Bldg</i>	0.0000	0.0000
<i>Community Events Center</i>	0.0000	0.0000
	<u>16.7516</u>	<u>17.1066</u>

TAXABLE VALUE RECAP

Ad Valorem Taxable Value	\$239,237,655	\$244,297,735
Industrial Facilities Tax. Value	\$169,461	\$614,000
Neighborhood Ent. Zone T. V.	\$846,599	\$786,975
DNR PILT Taxable Value	\$60,960	\$62,117
Comm. Rehab. Act Roll	\$1,829,012	\$3,479,361
Non-Prof. Housing T. V.	\$1,071,900	\$1,071,900
 TOTAL TAXABLE VALUE INCLUDING IFT, NEZ, DNR PILT, CRA, REN. ZONE and NON -PROF. HOUSING	 <u>\$243,215,587</u>	 <u>\$250,312,088</u>

**CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
COUNTY OF ALPENA, STATE OF MICHIGAN
1998 WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS (\$4,000,000)**

CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM

SERVICE AREA AND CUSTOMERS

The City of Alpena Water Supply and Sewage Disposal System serves approximately 4,798 customers in a 8.7 square mile area of Alpena County. The City supplies its own water supply and sewage treatment. The System has not had any significant growth or reduction in the number of customers for the last 10 years.

HISTORY OF WATER PURCHASED AND SOLD

<u>Fiscal Year Ended June 30</u>	<u>Number of City Customers</u>	<u>Water Pumped (in 1,000 gallons)</u>	<u>Water Sold (in 1,000 gallons)</u>
2019	4,640	582,770	455,327
2018	4,665	556,700	511,820
2017	4,576	560,900	504,803
2016	4,665	542,880	502,198
2016	4,638	783,900	523,217
2014	4,798	731,660	518,280
2013	4,798	746,440	560,890
2012	4,798	774,951	535,973
2011	4,798	723,560	513,850

RATIO OF METERS

FISCAL YEAR ENDED JUNE 30, 2019

	<u>NUMBER OF METERS</u>
RESIDENTIAL	91.5%
COMMERCIAL/INDUSTRIAL	<u>8.5%</u>
	<u><u>100.0%</u></u>

AVERAGE DAILY USE - WATER*

Fiscal Year <u>Ending</u>	Production Plant <u>Average Daily Use</u>
2019	1,596
2018	1,700
2017	1,537
2016	1,545
2015	1,826
2014	2,004
2013	2,045
2012	2,123
2011	1,982
2010	2,021

*In 1,000 gallons

AVERAGE DAILY USE - SEWER*

Fiscal Year <u>Ending</u>	Treatment Plant <u>Average Daily Use</u>
2019	3,630
2018	3,029
2017	2,665
2016	2,596
2015	2,529
2014	2,495
2013	2,748
2012	2,700
2011	2,791
2010	3,000

*In 1,000 gallons

MAJOR USERS - 07/01/18 to 06/30/19

<u>Customer</u>	<u>Volume of Water Used</u> (in <u>1,000 gallons annually</u>)	<u>Volume of Sewer Used</u> (in <u>1,000 gallons annually</u>)
Alpena Township	213,336	221,489
LaFarge Midwest	28,207	36,053
Sevan K. Inc.	5,089	4,995
MidMichigan Med Center	13,177	10,336
Decorative Panels Int'l	7,810	6,944
Alpena Schools	2,996	2,996
Ramada Inn	5,313	5,313
Tendercare	4,915	4,915
Alpena Dialysis	960	960
Alpena Housing Commission	7,142	7,142

OTHER MAJOR USERS – 07/01/18 TO 06/30/19

<u>Customer</u>	<u>Volume of Water Used</u> (in <u>1,000 gallons annually</u>)	<u>Volume of Sewer Used</u> (in <u>1,000 gallons annually</u>)
Alpena County	1,485	1,196
Turning Brook	2,427	785
Center Building	524	514
ACC	1,425	1,332
Stratford Group	3,952	3,328
CRTC	0	3,478

BILLING AND COLLECTION PROCEDURES

All users are billed quarterly. All bills are mailed the first of the month following the billing period. The users of the system have 15 days to pay without penalty. Delinquent customers are charged a 5% penalty on the unpaid balance. All delinquent accounts which are six months or more past due are certified by the City Treasurer to the City Assessor on a semi-annual basis and may be added to the July 1 tax bills.

HISTORICAL REVENUES AND EXPENDITURES WATER AND SEWER FUND

FISCAL YEAR ENDED JUNE 30	OPERATING REVENUE	OPERATING EXPENSES	ADD BACK DEPRECIATION (NON-CASH EXPENSE)	NET NON- OPERATING REVENUE (EXPENSES)	SYSTEM REVENUES AVAILABLE FOR REVENUE BONDS
2019	\$ 6,482,366	4,442,492	996,127	(73,894)	2,962,107
2018	6,207,436	4,713,397	956,567	69,084	2,519,690
2017	6,339,047	3,480,254	925,832	(107,967)	3,676,658
2016	6,284,110	4,050,478	925,287	(126,427)	3,032,492
2015	5,847,661	4,069,914	924,017	(146,770)	2,554,994
2014	4,424,838	4,085,245	915,243	(159,716)	1,095,120
2013	4,399,471	4,079,970	908,407	(149,827)	1,078,081
2012	4,069,636	3,932,899	913,781	(255,401)	795,117
2011	3,859,925	3,884,641	907,076	(267,336)	615,024
2010	3,691,665	3,567,217	889,209	(263,213)	750,444

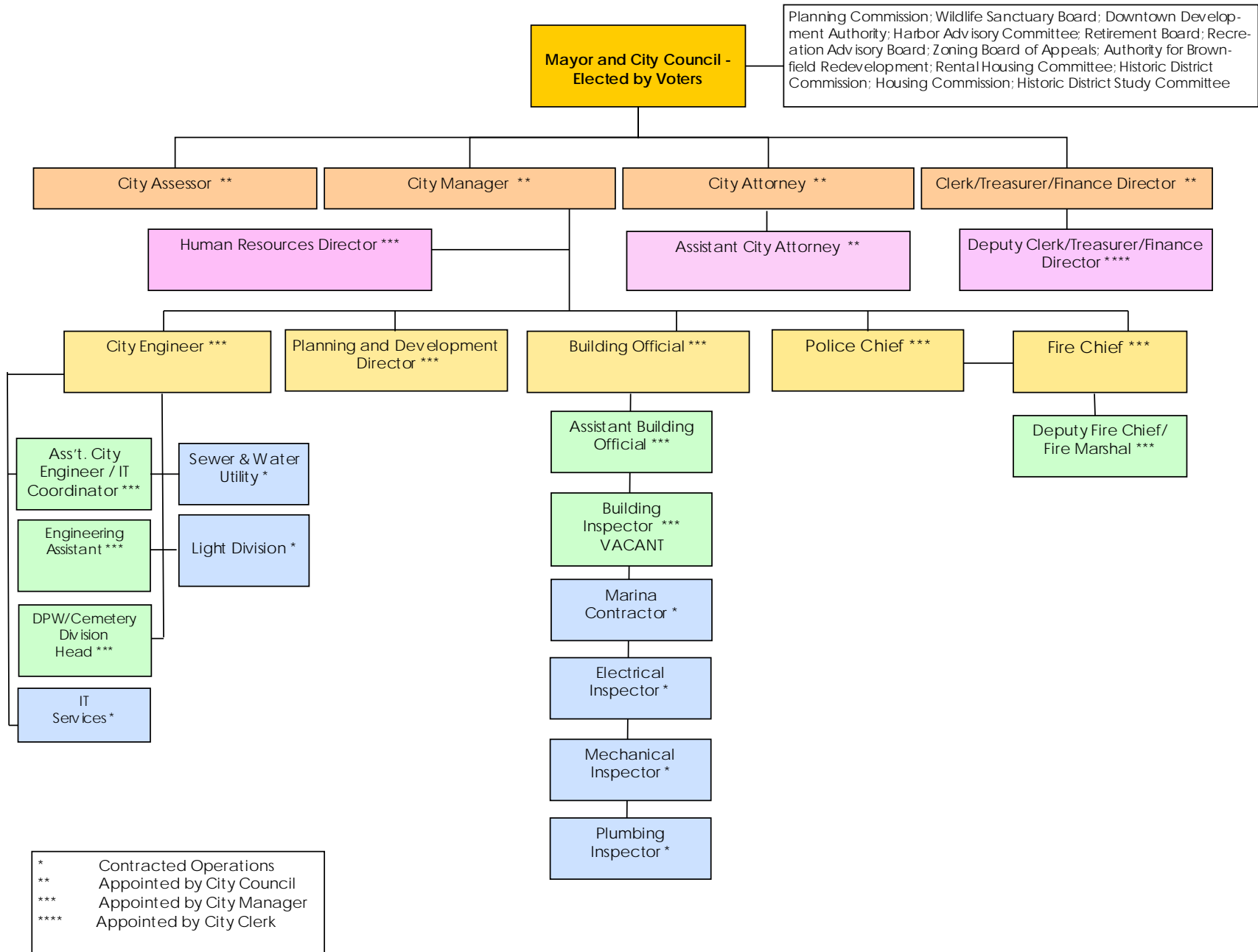
Source: Comprehensive Annual Financial Report of the City of Alpena

WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM FUND EQUITY

The System's fund equity (net assets) for the last five years has been as follows;

Fiscal Year <u>Ended June 30</u>	<u>Retained Earnings</u>
2019	\$ 30,118,657
2018	28,152,677
2017	28,366,600
2016	26,300,906
2015	24,193,701
2014	22,562,724
2013	22,382,847
2012	22,213,173

Source: Comprehensive Annual Financial Report of the City of Alpena



**FY 2020-2021
CITY OF ALPENA
CLASSIFICATION AND COMPENSATION STRUCTURE**

PAY GRADE	CLASSIFICATION	1	2	3	4	5	6	7
1	Building Inspector <i>Vacant</i>	39,656	41,640	43,624	45,612	47,594	49,576	51,562
2	Asst. Building Official Engineering Assistant	46,652	49,196	51,734	54,269	56,808	59,353	61,891
3	PW /Cemetery Div Head HR Director	51,966	54,865	57,766	60,660	63,555	66,463	69,352
4	Assessor <i>Vacant</i> Asst City Engineer Building Official Dep Clerk/Treas/FD Planning & Dev Dir Deputy Chief/Fire Marshal	55,577	58,819	62,102	65,303	68,549	71,787	75,031
5	Fire Chief Police Chief	62,973	67,169	71,367	75,567	79,973	83,965	88,162
6	City Engineer Clerk/Treasurer/FD	68,239	72,790	77,338	81,890	86,442	90,991	95,536
	City Attorney							63,050
	City Manager							96,900

Notes:

- 1) Classification 1 -7, Pay Grades 1-6 represents a 2.0% increase for F/Y 2020 - 2021.
- 2) The City Attorney represents a 2.0% increase.
- 3) City Manager represents a 2.0% increase per the Manager Contract.
- 4) Deputy Clerk to Step 4, HR Director to Step 7, City Clerk to Step 4.
Deputy Fire Chief to Step 7
- 5) Building Inspector position remains vacant.

Additional Notes

- 1) Employees will pay no less than 20% of their health insurance premium.
- 2) Employees will be able to choose from three different BCN plans for health insurance
- 3) Employees contribute to their respective DC or DB plans based on the Administrative Benefit Summary

CITY COUNCIL COMPENSATION

2020 ANNUAL SALARIES:

MAYOR	8,000.00
COUNCIL MEMBERS	6,000.00

The Compensation Committee meets once every two years with their last meeting in December of 2019. In December of 2013, they recommended a base pay for the Mayor and Council to include all meetings attended except the Board of Review

COMMITTEES/BOARDS:

D.A.R.E. BOARD
HUNT BOARD
TARGET ALPENA
DOWNTOWN DEVELOPMENT AUTHORITY (DDA) AND/OR COMMITTEES
ALPENA AUTHORITY FOR BROWNFIELD REDEVELOPMENT (AABR)
NEMCOG REGIONAL ECONOMIC DEV ADVISORY COMM (REDAC)
TBNMS SANCTUARY ADVISORY COUNCIL (SAC)
HISTORIC DISTRICT COMMISSION
PARK FOUNDATION
ALP CO CENTRAL DISPATCH POLICY & PROCEDURES COMM
CITY PROPERTY COMMITTEE
IG AIR/WATER QUALITY COMMITTEE
IG ROADS
IG COMMUNICATIONS
IG PUBLIC SAFETY
IG RECYCLING COMMITTEE
ELECTION COMMISSION
PERSONNEL COMMITTEE (ADHOC)
MEDICAL MARIJUANA COMMITTEE
MICHIGAN ARTS CULTURE NORTHEAST (MACNE)
BOARD OF REVIEW
VISIONING AND GOAL SETTING, INCLUDING COMMITTEES
INTERGOVERNMENTAL COUNCIL (IGC)
JAIL COMMITTEE
RETIREMENT BOARD
JOINT LAND USE STUDY POLICY COMMITTEE
ART VISION ALPENA
HURON HUMANE SOCIETY

BOARD OF REVIEW:

MEETINGS LESS THAN 1 HOUR = \$10
MEETINGS 1 HOUR OR GREATER = \$30
MEETINGS 3 HOURS OR GREATER = \$60
MEETINGS 6 HOURS OR GREATER = \$90

**EMPLOYEE WAGES BY DEPARTMENT
FOR FISCAL YEAR BEGINNING 07/01/2020**

FIRE	
JOB CLASSIFICATION	RATE PER HOUR
FIRE FIGHTER/PARAMEDIC (Start)	15.45
FIRE FIGHTER/PARAMEDIC (After 18 Months)	16.32
FIRE FIGHTER/PARAMEDIC (After 3 Years)	17.18
LIEUTENANT	18.12
CAPTAIN	18.83
CRR OFFICER	25.83

CLERICAL	
JOB CLASSIFICATION	RATE PER HOUR*
ACCOUNT CLERK (Start)	16.81
ACCOUNT CLERK (2 Years)	17.91
ACCOUNT CLERK (4 Years)	19.00
ADMINISTRATIVE ASSISTANT (Start)	16.00
ADMINISTRATIVE ASSISTANT (2 Years)	17.05
ADMINISTRATIVE ASSISTANT (4 Years)	18.09
OFFICE CLERK (Start)	15.08
OFFICE CLERK (2 Years)	16.21
OFFICE CLERK (4 Years)	17.21

*2020-2021 currently being negotiated as part of the new Clerical contract.

PUBLIC WORKS	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR*</i>
LEAD MECHANIC	20.00
TECHNICIAN I	18.94
TECHNICIAN II	18.30
TECHNICIAN III (2 Years)	17.11
TECHNICIAN III (Start)	15.78

*2020-2021 currently being negotiated as part of the new Public Works contract.

POLICE	
POLICE COMMAND	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR*</i>
SERGEANT	28.22
LIEUTENANT	29.03
POLICE PATROL	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
POLICE OFFICER (Start)	19.39
POLICE OFFICER (6 Months)	20.46
POLICE OFFICER (1 Year)	21.28
POLICE OFFICER (3 Years)	25.64

*2020-2021 currently being negotiated as part of the new Police contract.

GENERAL FUND

The function of the General Fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The General Fund receives money from many sources which are used to finance a wide range of City activities.

The 2020-2021 General Fund revenues are for the most part projected based on historical trending. State shared revenues are projections received from the State of Michigan. Property tax revenues are based on projections from the City Assessor of taxable values.

The major areas that are financed by the General Fund are police, ambulance and fire protection, information technology, public works, City administration, parks, recreation, cemetery, lights, and other public services.

GENERAL FUND SUMMARY

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
GENERAL FUND REVENUES					
<i>General Government</i>		5,657,650	6,108,804	5,569,552	5,916,325
<i>City Hall</i>		749,987	740,009	691,465	711,168
<i>I. T.</i>		53,950	59,359	218,119	219,561
<i>Cemetery</i>		80,088	57,350	63,060	63,070
<i>Police</i>		142,661	181,247	205,649	184,125
<i>Fire/EMS</i>		2,577,217	2,827,488	2,809,369	2,896,758
<i>Public Works</i>		243,412	262,240	324,093	273,196
<i>Light Department</i>		990	6,500	1,000	1,000
<i>Parks and Recreation</i>		110,647	66,616	70,520	15,640
TOTAL GENERAL FUND REVENUES		9,616,602	10,309,613	9,952,827	10,280,843

GENERAL FUND EXPENDITURES

<i>City Hall</i>	1,515,063	1,507,083	1,345,125	1,620,000
<i>I. T.</i>	275,662	293,526	293,431	294,736
<i>Building Authority</i>	121,735	119,470	112,851	111,003
<i>Cemetery</i>	215,008	155,289	157,307	192,118
<i>Police</i>	1,906,270	2,219,578	2,343,096	2,619,217
<i>Fire/EMS</i>	3,714,165	4,281,585	3,873,264	4,348,184
<i>Public Works</i>	558,012	708,016	848,110	1,015,880
<i>Light Department</i>	176,655	170,832	180,610	270,849
<i>Parks and Recreation</i>	596,258	693,983	507,302	1,022,591
TOTAL GENERAL FUND EXPENDITURES	9,078,828	10,149,362	9,661,096	11,494,578

OTHER FINANCING USES-INTERFUND TRANSFERS (OUT)	319,263	247,504	243,530	449,530
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TOTAL GENERAL FUND EXPENDITURES AND OTHER USES	9,398,091	10,396,866	9,904,626	11,944,108
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GENERAL FUND

PROJECTED FUND BALANCE			
BUDGETED NET OF REVENUES (EXPENDITURES)	6/30/2021	\$	48,201
CURRENT EST. OPERATING SURPLUS (DEFICIT)	6/30/2020	\$	(87,253)
FUND BALANCE FROM PRIOR YEAR	6/30/2019	\$	2,746,203
FUND BALANCE		\$	2,707,151
<u>ASSIGNED</u>			
FIBER OPTIC MAINTENANCE		\$	29,392
RIVER CENTER		\$	45,000
MICH-E-KE-WIS UPGRADES		\$	5,000
SHORELINE EROSION		\$	5,000
<u>UNASSIGNED</u>			
PROJECTED UNASSIGNED FUND BALANCE AT FISCAL YEAR END 2020-21		\$	2,622,759
PROJECTED UNASSIGNED FUND BALANCE PERCENTAGE AT FISCAL YEAR END 2020-21			26.48%
PROJECTED TOTAL FUND BALANCE		\$	2,707,151
PROJECTED TOTAL FUND BALANCE PERCENTAGE AT FISCAL YEAR END 2020-21			27.33%

GENERAL GOVERNMENT

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
Fund 101 - GENERAL FUND					
REVENUES					
101-000-402.000	CURRENT PROPERTY TAXES	3,640,710	3,370,510	3,420,000	3,550,000
101-000-410.000	CURRENT PERSONAL PROP TAX	0	310,774	360,000	370,000
101-000-412.000	DELINQUENT TAXES	16,877	5,000	5,000	5,000
101-000-437.000	FACILITIES TAX	6,008	1,365	1,365	1,365
101-000-439.000	PAYMENT IN LIEU OF TAXES	39,257	44,000	46,000	48,000
101-000-445.000	INTEREST & PENALTIES	45,136	43,000	45,000	45,000
101-000-447.000	PROPERTY TAX ADMIN FEE	0	108,522	108,000	110,000
101-000-573.000	LOCAL COMM STAB SHARE	565,910	665,003	420,000	430,000
101-000-576.000	SALES TAX/REVENUE SHARING	1,266,364	1,293,619	1,147,227	1,340,000
101-000-665.000	INVESTMENT INCOME	44,388	16,000	16,000	16,000
101-000-666.000	INVESTMENTS-CHANGE IN VAL	5,327	1,000	1,000	1,000
101-000-694.000	CASH OVER & SHORT	0	(39)	(40)	(40)
101-000-699.002	FR CONSTRUCTION FUND	0	0	0	0
101-000-699.005	FR BUD STABILIZATION FUND	188	50	0	0
101-000-699.010	FR BROWNFIELD AUTHORITY	0	0	0	0
101-000-699.011	FR TREE/PARK IMPROVEMENTS	2,500	0	0	0
101-000-699.016	FR BUILDING INSPECTION	24,985	250,000	0	0
TOTAL REVENUES		5,657,650	6,108,804	5,569,552	5,916,325

CITY HALL

The City Hall category of the General Fund accounts for the activities of the following offices: City Manager, City Clerk/Treasurer/Finance Director, City Planner, City Assessor, Information Technology and Engineering Department. In addition, other non-specific public services and miscellaneous costs are charged to the General category.

Capital Outlay and Major Projects

Economic Development Marketing Program	101-170-880.000	10,000
Strategic Plan Development	101-170-800.000	5,000
Interior Rehab	101-170-970.050	5,000
Public Art	101-170-880.000	5,000
TOTAL CITY HALL		\$ 25,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
GENERAL					
REVENUES					
101-001-451.100	BUSINESS LIC/PER	2,050	1,900	2,000	2,000
101-001-476.000	PLANNING & ZONING FEES	6,170	8,000	6,500	6,500
101-001-532.000	FED GRTS - MISC	1,460	0	0	0
101-001-572.000	GRTS - RENTAL REHAB	0	0	0	0
101-001-607.100	CHARGES - RENTAL INSPECT	37,400	48,000	0	0
101-001-629.000	WATER FUND	216,430	222,923	229,611	236,499
101-001-630.000	SEWAGE FUND	216,431	222,924	229,611	236,499
101-001-632.000	EQUIP FUND - ADMIN SERV	81,326	83,766	86,279	88,867
101-001-632.200	STORES FUND - ADMIN SERV	65,537	67,504	69,529	71,614
101-001-632.300	DDA FUND - ADMIN SERV	4,169	4,295	4,423	4,555
101-001-632.700	BROWNFIELD REDEV - ADMIN	0	0	0	0
101-001-634.000	RETIRE FUND - ADMIN SERV	35,266	36,323	37,412	38,534
101-001-635.000	COPIES - GENERAL	96	130	100	100
101-001-676.000	INSURANCE REIMBURSEMENTS	10,000	2,244	0	0
101-001-676.100	OTHER REIMBURSEMENTS	61,577	30,000	14,000	14,000
101-001-677.000	MISCELLANEOUS	12,075	12,000	12,000	12,000
TOTAL REVENUES		749,987	740,009	691,465	711,168

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
EXPENDITURES					
101-170-701.000	SALARIES & WAGES	742,029	714,010	604,380	616,468
101-170-705.050	RETIREE HEALTH CARE-OPEB	45,000	50,738	36,263	55,482
101-170-705.097	HSA CONTRIBUTION	19,404	16,645	18,519	18,000
101-170-705.100	HEALTH INSURANCE	96,590	98,895	87,486	96,235
101-170-705.200	DENTAL INSURANCE	5,781	7,419	8,446	8,868
101-170-705.300	LIFE INSURANCE	1,193	1,170	931	940
101-170-705.400	FICA	51,785	54,622	46,235	47,160
101-170-705.500	RETIREMENT	112,859	102,563	84,053	92,458
101-170-705.550	RETIREMENT - DEF CONT	10,009	12,044	14,638	14,931
101-170-705.600	UNIFORMS	14	200	500	500
101-170-705.900	LONG TERM DISABILITY	2,925	3,260	2,739	2,821
101-170-712.000	INSURANCE OPT-OUT	0	5,756	5,756	5,756
101-170-714.000	LONGEVITY	0	750	750	0
101-170-726.000	SUPPLIES	38,704	35,000	35,000	35,000
101-170-730.000	DURABLE GOODS	461	0	0	0
101-170-731.000	DEFERRED COMP CITY CONTRI	0	24,970	7,002	7,142
101-170-800.000	PROF & CONTRACTUAL	109,432	110,000	115,000	115,000
101-170-800.001	CONT - HUMANE SOCIETY	17,000	20,000	20,000	20,000
101-170-800.003	CONT - AUDITORS	16,348	12,400	13,000	13,500
101-170-800.005	CONT - MML	6,130	6,278	6,300	6,400
101-170-803.001	COMPUTER ADMIN SERVICES	0	0	39,577	39,577
101-170-805.001	CONT - CITY HALL JANITOR	13,604	13,620	13,700	13,750
101-170-841.002	CHARGES - SOFTWARE SERVICES	525	714	750	800
101-170-860.000	CONTINUING EDUCATION	14,686	14,000	14,000	14,000
101-170-880.000	COMMUNITY PROMOTION	18,649	19,000	15,000	30,000
101-170-880.100	ALPENA TARGET 2000	40,000	40,000	40,000	40,000
101-170-910.000	INSURANCE & BONDS	6,652	10,750	11,000	11,000
101-170-920.000	UTILITIES	39,074	30,000	30,600	31,212
101-170-931.000	REPAIRS & MAINTENANCE	57,787	13,000	30,000	15,000
101-170-943.000	EQUIPMENT RENT	7,040	9,000	9,000	9,000
101-170-956.000	MISCELLANEOUS	38,422	19,000	19,000	19,000
101-170-957.000	RENTAL REHAB	0	0	0	0
101-170-958.000	FED GRTS	1,460	0	0	0
101-170-970.006	CAP - CITY HALL EXTERIOR	0	0	0	200,000
101-170-970.050	CAP - BLDG MAINT	0	50,279	5,000	40,000
101-170-992.000	EQUIP FUND ADVANCE - PRIN	0	10,000	10,000	0
101-170-996.000	EQUIP FUND ADVANCE - INT	1,500	1,000	500	0
TOTAL EXPENDITURES		1,515,063	1,507,083	1,345,125	1,620,000

INFORMATION TECHNOLOGY DEPARTMENT

Beginning in 2009, the City contracted with Alpena County to provide technology services to the City and the Agreement has been extended and is in place until June 30, 2020. The agreement provides for Alpena County I. T. personnel to oversee the operations of the City of Alpena network and infrastructure while equipment and supply purchases will be handled through the City's general fund.

The I.T. budget pays for all computers, printers, and other computer related devices as determined at time of purchase as being applicable for acquisition through this department. The fund also provides all printer supplies, computer related equipment, cables, etc. as needed and warranted by the departments. This is the sixth year of developing a budget for the I.T. Department within the general fund and will be refined as the year progresses and as needed.

In 2020-2021, the City will purchase two in-car police cameras as well as two ruggedized tablets, replace several tablets for the Fire Department, upgrade the offsite back-up solution, and enter into a contract to correction the parcel layer for the City's GIS mapping. The regular I.T. budget expenditures will also include the necessary software licensing fees, toner, ink, and other consumables as well as miscellaneous supplies throughout the year in addition to the following projects:

Capital Outlay and Major Projects

City GIS Corrections	101-228-816.000	\$	10,000
Police-Tablets/Mobile Data Ant for Vehicles	101-228-983.002		16,000
Fire-Tablets.Mobile Data Antennas for Vehicles	101-228-726.300		3,000
Offsite Back-Up Solutions	101-228-983.000		15,000
"Wired City" Infrastructure Upgrades	101-228-983.003		2,000
"Wireless City" Infrastructure Upgrades	101-228-983.004		1,000
TOTAL INFORMATION TECHNOLOGY		\$	47,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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INFORMATION TECHNOLOGY DEPARTMENT

REVENUES

101-010-632.600	COMPUTER ADMIN SERV	5,252	7,140	164,900	164,900
101-010-641.100	RENT - FIBER/INTERNAL	45,310	46,664	48,064	49,506
101-010-641.102	RENT - FIBER/EXTERNAL	3,303	3,655	3,655	3,655
101-010-677.000	MISCELLANEOUS	85	1,900	1,500	1,500

TOTAL REVENUES		53,950	59,359	218,119	219,561

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
EXPENDITURES					
101-228-701.000	SALARIES & WAGES	22,425	21,305	22,509	22,959
101-228-705.050	RETIREE HEALTH CARE-OPEB	1,349	1,548	1,351	2,066
101-228-705.097	HSA CONTRIBUTION	900	748	849	894
101-228-705.100	HEALTH INSURANCE	3,136	3,491	3,690	4,059
101-228-705.200	DENTAL INSURANCE	367	420	441	463
101-228-705.300	LIFE INSURANCE	34	37	37	40
101-228-705.400	FICA	1,609	1,692	1,722	1,756
101-228-705.500	RETIREMENT	4,383	5,858	5,854	5,900
101-228-705.900	LONG TERM DISABILITY	106	124	125	128
101-228-726.300	SUPPLIES - OFFICE EQUIP	18,744	17,000	27,000	22,000
101-228-730.300	DURABLE GOODS - OFFICE	24,054	22,775	16,000	20,000
101-228-731.000	DEFERRED COMP CITY CONTRI	0	891	909	927
101-228-816.000	PROF & CONT - OFFICE	94,524	96,600	109,000	102,000
101-228-910.100	INSURANCE - OFFICE	4,517	4,643	4,700	4,750
101-228-920.000	UTILITIES	2,405	2,400	2,500	2,550
101-228-933.300	MAINT - OFFICE	51,481	85,000	75,000	75,000
101-228-954.000	OFFICE RENT	832	832	832	832
101-228-956.300	MISCELLANEOUS - OFFICE	1,260	1,260	1,260	1,260
101-228-964.001	REFUNDS & REBATES- <small>COUNTY FIBER OPTIC</small>	1,652	1,652	1,652	1,652
101-228-983.000	CAP - EQUIPMENT	2,115	7,000	15,000	14,000
101-228-983.002	CAP - OFFICE-EQUIPMENT	39,769	14,250	0	6,500
101-228-983.003	CAP - WIRED CITY	0	2,000	2,000	3,000
101-228-983.004	CAP - WIRELESS CITY	0	2,000	1,000	2,000
TOTAL EXPENDITURES		275,662	293,526	293,431	294,736

BUILDING AUTHORITY

The City entered into a lease with the Building Authority on July 5, 2001, for an amount not to exceed \$400,000. This 15-year loan was used to purchase the Lakeside Motel, demolish it and transform the property into a park area at Starlite Beach. The Alpena Rotary Club donated and built playground equipment in 2005. In 2011, a pavillion and new restrooms were installed on the property. The loan was paid off in the 2016-17 fiscal year.

The City entered into a lease with the Building Authority in 2004 for \$1,800,000. This 25-year loan was used to build a new Department of Public Works Building. The Equipment Fund made the annual payments until fiscal year 2015-16. At that point, the Public Safety Building loan was retired and the General Fund began making the payments on the Department of Public Works Building.

GL NUMBER	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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BUILDING AUTHORITY

EXPENDITURES					
101-261-831.001	LEASE - DPW BLDG	121,735	119,470	112,851	111,003
TOTAL EXPENDITURES		121,735	119,470	112,851	111,003

CEMETERY

Alpena's Evergreen Cemetery contains 61 acres and has been an active and operating cemetery for approximately 155 years. During that period, since 1865, there have been approximately 19,000 burials. In addition to maintaining and operating the Evergreen Cemetery, the City's cemetery division also maintains the privately owned Hebrew and Grace Lutheran cemeteries.

The cemetery portion of the General Fund accounts for the operation of Evergreen Cemetery, utilizing a Technician I Department of Public Works employee. Programmed into the cemetery budget are funds for hiring three part-time summer college students for up to 15 weeks. The cemetery is partially funded by the sale of lots, burials, and interest earnings from the Perpetual Lot Care Fund. By City ordinance, twenty-five percent (25%) of the funds collected from the sale of each lot are credited to the Perpetual Care Fund, which has a balance, as of June 30, 2019 of \$971,263. There are no capital projects in the cemetery.

Capital Outlay and Major Projects

TOTAL CEMETERY **\$ 0**

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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CEMETERY

REVENUES

101-002-627.000	CEM - MISCELLANEOUS	1,311	950	960	970
101-002-627.100	CEM - MONUMENT PERMITS	3,420	3,500	3,400	3,400
101-002-627.200	CEM - GOVERNMENT MARKERS	1,890	900	1,200	1,200
101-002-627.300	BURIALS	48,763	35,200	38,000	38,000
101-002-638.000	PERP LOT CARE FUND-MAINT	11,255	8,800	9,500	9,500
101-002-642.001	SALES - CEMETERY LOTS	13,449	8,000	10,000	10,000
101-002-677.000	MISCELLANEOUS	0	0	0	0

TOTAL REVENUES		80,088	57,350	63,060	63,070
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EXPENDITURES

101-276-701.000	SALARIES & WAGES	66,808	62,775	69,317	70,700
101-276-705.050	RETIREE HEALTH CARE-OPEB	3,978	4,734	4,159	6,363
101-276-705.097	HSA CONTRIBUTION	1,950	1,143	1,835	1,835
101-276-705.100	HEALTH INSURANCE	5,777	6,044	6,295	6,925
101-276-705.200	DENTAL INSURANCE	1,541	1,596	1,560	1,638
101-276-705.300	LIFE INSURANCE	104	104	104	110
101-276-705.400	FICA	5,032	5,078	5,303	5,409
101-276-705.500	RETIREMENT	9,592	13,875	13,991	14,110

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
101-276-705.600	UNIFORMS	617	620	630	630
101-276-705.900	LONG TERM DISABILITY	254	287	287	300
101-276-726.000	SUPPLIES	3,127	3,000	3,000	3,000
101-276-731.000	DEFERRED COMP CITY CONTRI	0	1,529	1,121	1,143
101-276-801.000	PROF & CONTRACTUAL	245	200	200	200
101-276-803.001	COMPUTER ADMIN SERVICES	0	0	1,598	1,598
101-276-860.000	CONTINUING EDUCATION	0	0	250	250
101-276-910.000	INSURANCE & BONDS	4,291	3,804	3,805	4,000
101-276-920.000	UTILITIES	10,797	9,000	11,500	11,500
101-276-931.000	REPAIRS & MAINTENANCE	10,888	7,000	10,000	10,000
101-276-943.000	EQUIPMENT RENT	19,950	20,500	20,500	20,500
101-276-945.000	FIBER OPTIC RENT	1,745	1,798	1,852	1,907
101-276-956.000	MISCELLANEOUS	1	0	0	0
101-276-971.000	CAPITAL OUTLAY	68,311	12,202	0	20,000
101-276-971.001	CAP - ROAD PAVING	0	0	0	10,000
TOTAL EXPENDITURES		215,008	155,289	157,307	192,118

POLICE

The duty of the Alpena Police Department is to protect life and property within the City of Alpena. This is accomplished through the implementation of routine patrol, emergency response, traffic enforcement, accident investigation, crime prevention and other recognized law enforcement procedures. The department provides 24-hour police protection seven days a week for the citizens of Alpena.

Operating under the direction of the Chief of Police, the department's authorized strength is twenty sworn officers and three civilians. This includes the Chief, Lieutenant, Detective, four patrol sergeants, eleven patrol officers, a D.A.R.E./School Liaison officer, an officer assigned to the Huron Undercover Narcotics Team, two Clerk/Typists and one part-time crossing guard. The department is currently staffed with sixteen officers, and is actively recruiting to fill the vacant positions.

Lastly, to accomplish its mission of providing effective and continuous law enforcement services to the citizens and businesses of this community, it is critical that officers are provided with reliable and safe equipment. As such, the Department will continue with the scheduled replacement of patrol vehicles and the related equipment. Supplemental funding opportunities will be pursued when available.

Capital Outlay and Major Projects - there are no capital outlay projects planned for 2020-2021

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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POLICE					
REVENUES					
101-003-453.000	LIQUOR LICENSES	12,337	13,000	12,821	12,500
101-003-453.100	LIQUOR LICENSES-LOCAL	0	500	500	500
101-003-505.100	GRTS - POLICE TRAINING	2,926	2,800	2,600	2,600
101-003-530.003	GRTS - FEDERAL	5,890	21,000	30,500	21,000
101-003-545.000	STATE GRTS - MISC	0	0	13,485	0
101-003-582.101	GRTS - DARE	11,000	11,000	11,000	11,000
101-003-582.200	GRTS - SCH LIAS LOC SHARE	62,448	89,797	91,593	93,425
101-003-635.100	COPIES - POLICE	2,670	2,500	2,500	2,500
101-003-646.000	SCRAP & SALVAGE SALES	50	150	150	100
101-003-656.000	PARKING	5,870	6,000	5,500	5,500
101-003-657.000	DISTRICT COURT	11,846	12,000	12,000	12,000
101-003-673.000	SALE OF ASSETS	1,900	0	0	0
101-003-675.300	DONATIONS	0	0	0	0
101-003-676.100	OTHER REIMBURSEMENTS	16,188	15,000	15,000	15,000
101-003-677.000	MISCELLANEOUS	9,536	7,500	8,000	8,000
TOTAL REVENUES		142,661	181,247	205,649	184,125

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
EXPENDITURES					
101-301-701.000	SALARIES & WAGES	1,217,396	1,305,845	1,420,275	1,500,000
101-301-701.100	SALARIES & WAGES - DRE CALL	0	308	1,200	1,200
101-301-705.050	RETIREE HEALTH CARE-OPEB	75,180	99,445	85,217	135,000
101-301-705.097	HSA CONTRIBUTION	33,700	30,350	40,065	41,000
101-301-705.100	HEALTH INSURANCE	129,903	155,523	159,908	176,000
101-301-705.200	DENTAL INSURANCE	18,059	18,967	20,689	21,466
101-301-705.300	LIFE INSURANCE	2,287	2,370	2,450	2,500
101-301-705.400	FICA	19,757	19,878	20,594	23,500
101-301-705.500	RETIREMENT	213,677	244,075	263,175	270,000
101-301-705.510	RETIREMENT - CIVILIANS	7,745	10,483	10,337	10,400
101-301-705.550	REIREMENT - DEF CONT	0	27	102	110
101-301-705.600	UNIFORMS	7,475	12,000	8,197	25,000
101-301-705.700	UNEMPLOYMENT	1,245	1,400	1,400	1,400
101-301-705.900	LONG TERM DISABILITY	1,979	1,935	2,297	2,310
101-301-712.000	INSURANCE OPT-OUT	0	24,000	15,051	15,051
101-301-714.000	LONGEVITY	0	33,490	24,879	25,376
101-301-726.000	SUPPLIES	11,053	12,500	12,750	12,750
101-301-730.000	DURABLE GOODS	3,367	3,200	3,300	0
101-301-731.000	DEFFERED COMP CITY CONTR	0	23,770	29,970	30,569
101-301-802.000	PROF & CONTRACTUAL	2,435	10,000	7,000	3,000
101-301-802.002	CONT - HUNT TEAM	8,000	8,000	8,000	8,000
101-301-803.001	COMPUTER ADMIN SERVICES	0	0	51,280	51,280
101-301-860.000	CONTINUING EDUCATION	2,446	3,000	3,000	3,000
101-301-860.100	TRAINING FUNDS - LOCAL	1,072	3,500	3,500	3,500
101-301-860.101	TRAINING FUNDS - 302	5,640	3,000	2,800	2,800
101-301-910.000	INSURANCE & BONDS	47,712	43,247	45,000	45,000
101-301-920.000	UTILITIES	40,619	39,650	42,260	43,105
101-301-931.000	REPAIRS & MAINTENANCE	30,717	33,650	35,000	35,000
101-301-931.001	EXPENSE FOR EQUIP MAINT	1,284	0	0	0
101-301-931.200	BUILDING MAINTENANCE	13,870	19,000	16,000	16,000
101-301-943.000	EQUIPMENT RENT	1,236	1,900	1,900	1,900
101-301-956.000	MISCELLANEOUS	3,725	5,500	5,500	5,500
101-301-972.002	CAP - VEHICLES	0	45,000	0	41,500
101-301-972.003	CAP - RADIO COMM	0	4,565	0	0
101-301-972.050	CAP - BUILDING MAINT	4,691	0	0	66,000
TOTAL EXPENDITURES		1,906,270	2,219,578	2,343,096	2,619,217

FIRE/EMS

The Alpena Fire Department is an all-hazards emergency service, providing the citizens of the community with fire suppression, hazardous situation mitigation, specialized rescue, arson investigation, fire code consultation, fire prevention and safety education, and juvenile fire-setter intervention. Under an interlocal agreement with Alpena County, the department provides Advanced Life Support ambulance response and transport for the City and also the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. We also serve portions of Presque Isle Township and intercept with Basic Life Support responders in East Grand Lake. Another interlocal agreement provides a non-transporting advanced life support (“echo”) unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department’s authorized strength is thirty (30) full time employees, including a Fire Chief, a Deputy Chief/Training Officer, a Community Risk Reduction Captain, three shift Captains, three Lieutenants and twenty-one (21) Firefighter-Paramedics. We are currently three short and are actively recruiting. We share the cost of two full-time clerical staff with the Police Department. The personnel are divided into three shifts with each shift working twenty-four hours on duty and having the next forty-eight hours off-duty. The Fire Department and its integral EMS service operate under the direction of the Fire Chief.

In 2011, AFD implemented a Mobile Intensive Care Unit program whereby our firefighter-paramedics transport critically ill or injured patients from the Alpena hospital to larger, more distant medical centers for specialized care. We operate two specially equipped MICU ambulances and have 8 CCEMTP paramedics with additional critical care training and certification.

Through an interlocal agreement with Presque Isle Township, the Department is working with township officials and volunteers to rebuild their fire department, after it failed in 2013. Alpena Fire Department was the 2018 recipient of the Congressional Fire Service Institutes' Excellence in Fire Based EMS Award.

Capital Outlay and Major Projects

800 MHz Pagers	101-336-730.000	\$	19,950
TOTAL FIRE/EMS		\$	19,950

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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FIRE/EMS

REVENUES

101-004-571.000	STATE FAC FIRE PROTECTION	17,683	30,573	17,500	17,500
101-004-582.000	COUNTY - AMB SERVICE	0	737,704	940,000	920,000
101-004-582.001	COUNTY - AMB EQUIPMENT	0	44,892	10,000	1,000
101-004-582.002	COUNTY - AMB VEHICLE	0	159,000	0	200,000
101-004-582.020	TWP - ECHO	0	30,900	30,900	30,900
101-004-582.030	TWP - FIRE SERVICES	35,000	35,000	35,000	0
101-004-582.400	GRTS - COUNTY	25,000	0	0	0
101-004-626.002	EMS EDUCATIONAL TRAINING	0	10,000	10,000	11,000
101-004-632.001	EQUIP FUND - ADMIN SERV	12,224	12,591	12,969	13,358
101-004-653.000	EMS	0	1,600,000	1,750,000	1,700,000
101-004-653.100	US HHS CARES ACT	0	60,275	0	0
101-004-675.300	DONATIONS	0	630	1,000	1,000
101-004-676.000	INSURANCE REIMBURSEMENTS	0	17,891	0	0
101-004-677.000	MISCELLANEOUS	1,227	1,600	2,000	2,000
101-004-699.007	FR DPW CONSTRUCTION FUND	0	86,432	0	0
101-005-582.000	COUNTY - AMB SERVICE	724,769	0	0	0
101-005-582.001	COUNTY - AMB EQUIPMENT	5,765	0	0	0
101-005-582.020	TWP - ECHO	30,900	0	0	0
101-005-626.002	EMS EDUCATIONAL TRAINING	8,720	0	0	0
101-005-653.000	EMS	1,714,277	0	0	0
101-005-677.000	MISCELLANEOUS	1,652	0	0	0

TOTAL REVENUES		2,577,217	2,827,488	2,809,369	2,896,758
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EXPENDITURES

101-336-701.000	SALARIES & WAGES	1,020,629	2,050,000	2,025,000	2,091,000
101-336-705.050	RETIREE HEALTH CARE-OPEB	59,315	142,170	121,500	188,190
101-336-705.097	HSA CONTRIBUTION	31,694	50,700	64,569	64,569
101-336-705.100	HEALTH INSURANCE	119,790	226,164	256,663	282,329
101-336-705.200	DENTAL INSURANCE	16,175	32,348	35,844	37,636
101-336-705.300	LIFE INSURANCE	1,914	3,620	3,620	3,700
101-336-705.400	FICA	20,159	42,887	37,000	48,000
101-336-705.500	RETIREMENT	199,421	433,226	456,669	460,000
101-336-705.510	RETIREMENT - CIVILIANS	3,873	10,484	10,337	10,500
101-336-705.550	RETIREMENT - DEF CONT	2,096	5,296	5,514	5,624
101-336-705.600	UNIFORMS	8,266	14,575	15,400	15,400
101-336-705.610	UNIFORMS - TURNOUT GEAR	6,850	7,500	8,000	8,000
101-336-705.620	UNIFORMS - HELMETS	797	700	700	700
101-336-705.630	UNIFORMS - JACKETS	0	1,100	1,100	1,100
101-336-705.900	LONG TERM DISABILITY	1,557	2,656	2,800	2,850
101-336-712.000	INSURANCE OPT-OUT	0	24,300	27,319	27,319

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
101-336-714.000	LONGEVITY	0	34,796	35,876	30,000
101-336-722.001	MEALS - LONG DIST TRANSFER	0	10,000	10,000	10,000
101-336-726.000	SUPPLIES	10,564	21,000	24,000	21,000
101-336-726.010	TRAINING OTHERS	0	10,000	10,000	11,000
101-336-726.050	SUPPLIES-GENERAL-TRANSFER	0	1,000	1,000	1,000
101-336-726.400	SUPPLIES - HAZMAT	995	5,000	5,000	5,000
101-336-726.500	SUPPLIES - AMB.DISPOSABLE	0	58,000	58,000	58,000
101-336-726.550	SUPPLIES-DISPOS-TRANSFER	0	1,000	1,000	1,000
101-336-726.600	SUPPLIES - AMBULANCE	0	0	0	0
101-336-730.000	DURABLE GOODS	1,340	6,000	19,950	12,000
101-336-730.100	DURABLE GOODS (TRANSFER)	0	1,500	1,000	1,000
101-336-731.000	DEFERRED COMP CITY CONTRI	0	46,844	45,875	46,000
101-336-803.000	PROF & CONTRACTUAL	1,048	12,500	20,000	20,000
101-336-803.001	COMPUTER ADMIN SERVICES	0	0	37,268	37,267
101-336-804.001	CONT - AMBULANCE BILLING	6,672	120,000	105,000	105,000
101-336-860.000	CONTINUING EDUCATION	4,147	16,500	21,000	30,000
101-336-910.000	INSURANCE & BONDS	36,382	76,025	77,000	80,000
101-336-920.000	UTILITIES	22,638	35,000	35,000	35,000
101-336-931.000	REPAIRS & MAINTENANCE	7,812	75,000	75,000	75,000
101-336-931.001	EXPENSE FOR EQUIP MAINT	640	0	0	0
101-336-931.200	BUILDING MAINTENANCE	8,838	20,000	20,000	20,000
101-336-943.000	EQUIPMENT RENT	162,484	172,000	172,000	172,000
101-336-956.000	MISCELLANEOUS	4,235	5,000	6,000	5,000
101-336-973.001	CAPITAL OUTLAY	10,621	166,432	0	79,000
101-336-973.050	CAP - BLDG MAINT	2,346	26,000	0	47,000
101-336-974.002	CAP - AMBULANCE	0	200,982	0	200,000
101-336-992.000	EQUIP FUND ADVANCE - PRIN	0	68,000	18,000	0
101-336-994.000	DPW CONSTR FUND ADV-PRIN	0	40,000	0	0
101-336-996.000	EQUIP FUND ADVANCE - INT	0	2,080	360	0
101-336-997.000	DPW CONSTR FUND ADV-INT	0	3,200	2,900	0
101-344-701.000	SALARIES & WAGES	983,603	0	0	0
101-344-705.050	RETIREE HEALTH CARE-OPEB	58,371	0	0	0
101-344-705.097	HSA CONTRIBUTION	31,694	0	0	0
101-344-705.100	HEALTH INSURANCE	119,995	0	0	0
101-344-705.200	DENTAL INSURANCE	15,748	0	0	0
101-344-705.300	LIFE INSURANCE	1,870	0	0	0
101-344-705.400	FICA	19,787	0	0	0
101-344-705.500	RETIREMENT	199,422	0	0	0
101-344-705.510	RETIREMENT - CIVILIANS	3,873	0	0	0
101-344-705.550	RETIREMENT - DEF CONT	2,165	0	0	0
101-344-705.600	UNIFORMS	7,547	0	0	0
101-344-705.630	UNIFORMS - JACKETS	1,000	0	0	0

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
101-344-705.900	LONG TERM DISABILITY	1,546	0	0	0
101-344-726.000	SUPPLIES	7,754	0	0	0
101-344-726.010	TRAINING OTHERS	2,650	0	0	0
101-344-726.050	SUPPLIES-GENERAL-TRANSFER	490	0	0	0
101-344-726.500	SUPPLIES - AMB.DISPOSABLE	44,633	0	0	0
101-344-726.600	SUPPLIES - AMBULANCE	800	0	0	0
101-344-730.000	DURABLE GOODS	545	0	0	0
101-344-730.100	DURABLE GOODS (TRANSFER)	6,305	0	0	0
101-344-804.000	PROF & CONTRACTUAL	1,502	0	0	0
101-344-804.001	CONT -MHR	111,928	0	0	0
101-344-860.000	CONTINUING EDUCATION	21,227	0	0	0
101-344-910.000	INSURANCE & BONDS	49,787	0	0	0
101-344-920.000	UTILITIES	22,419	0	0	0
101-344-931.000	REPAIRS & MAINTENANCE	66,749	0	0	0
101-344-931.001	EXPENSE FOR EQUIP MAINT	2,810	0	0	0
101-344-931.200	BUILDING MAINTENANCE	8,829	0	0	0
101-344-943.000	EQUIPMENT RENT	5,948	0	0	0
101-344-956.000	MISCELLANEOUS	3,999	0	0	0
101-344-974.001	CAPITAL OUTLAY	48,725	0	0	0
101-344-974.002	CAP - AMBULANCE	80,000	0	0	0
101-344-974.050	CAP - BLDG MAINT	2,346	0	0	0
101-344-996.000	EQUIP FUND ADVANCE - INT	4,800	0	0	0
TOTAL EXPENDITURES		3,714,165	4,281,585	3,873,264	4,348,184

PUBLIC WORKS

The role of the Public Works Department has evolved towards a more maintenance-oriented approach in order to preserve the infrastructure that is in place rather than build new construction. The main goal of this department is to improve efficiencies on all of the current tasks being performed and to review the cost-effectiveness of current contractual services. Employees received further training on a number of relevant subjects this past year to increase competency in maintenance issues and methods. Other responsibilities overseen by this department include replacement of residential water service lines and sanitary service lines, the residential brush pickup, park and marina maintenance, and street sweeping.

The City Engineering Department oversees the City sidewalk program. This program includes replacement of deficient sidewalk and the installation of new sidewalk. This year the City is pursuing a grant to expand our recycling efforts in the City with the acquisition of containers and roll-off containers for storage of the recycled materials.

Capital Outlay and Major Projects

Recycling Materials Acquisition	101-440-975.015	\$ 79,000
Sidewalk Replacement/Construction:		
New	101-440-975.000	1,000
Replacement	101-440-975.001	27,000
TOTAL PUBLIC WORKS		\$ 107,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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PUBLIC WORKS

REVENUES					
101-006-631.000	EQUIP FUND - GARAGE RENT	190,230	195,940	201,818	207,873
101-006-632.000	EQUIP FUND - ADMIN SERV	35,438	36,500	37,595	38,723
101-006-643.000	SIDEWALKS	4,030	4,000	2,000	2,000
101-006-646.000	SCRAP & SALVAGE SALES	342	100	100	100
101-006-674.000	COMPOST - SALES	1,873	1,500	1,500	1,500
101-006-674.100	COMPOST - LABOR/EQ COST	1,643	1,200	1,000	1,000
101-006-675.100	FIREWORKS DONATIONS	6,100	20,000	20,000	20,000
101-006-676.100	OTHER REIMBURSEMENTS	14	0	58,080	0
101-006-677.000	MISCELLANEOUS	3,742	3,000	2,000	2,000
TOTAL REVENUES		243,412	262,240	324,093	273,196

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
EXPENDITURES					
101-440-701.000	SALARIES & WAGES	193,724	205,250	211,381	215,640
101-440-705.050	RETIREE HEALTH CARE-OPEB	10,605	12,278	12,683	19,408
101-440-705.097	HSA CONTRIBUTION	10,950	8,371	10,149	10,149
101-440-705.100	HEALTH INSURANCE	14,016	36,928	46,957	51,416
101-440-705.200	DENTAL INSURANCE	2,401	4,141	5,423	5,668
101-440-705.300	LIFE INSURANCE	287	400	282	280
101-440-705.400	FICA	11,675	15,550	16,171	16,496
101-440-705.500	RETIREMENT	18,288	28,851	38,172	40,000
101-440-705.550	RETIREMENT - DEF CONT	13,345	16,894	7,185	7,329
101-440-705.600	UNIFORMS	5,410	6,200	6,200	6,200
101-440-705.900	LONG TERM DISABILITY	878	1,305	1,353	1,346
101-440-712.000	INSURANCE OPT-OUT	0	2,000	2,021	2,021
101-440-726.000	SUPPLIES	24,960	30,100	30,000	30,000
101-440-731.000	DEFERRED COMP CITY CONTRI	0	3,648	4,002	5,266
101-440-754.001	DURABLE GOODS - RECYCLING	0	0	56,600	0
101-440-803.001	COMPUTER ADMIN SERVICES	0	0	9,561	9,561
101-440-805.000	CONT - MONTHLY PICKUPS	40,000	40,200	40,200	42,000
101-440-805.001	CONT - CITY HALL JANITOR	2,522	2,600	2,650	2,700
101-440-805.002	PROF & CONTRACTUAL	1,902	2,800	3,000	3,000
101-440-860.000	CONTINUING EDUCATION	5,995	200	800	800
101-440-910.000	INSURANCE & BONDS	5,486	5,200	5,800	6,000
101-440-919.100	RECYCLING MAINTENANCE	0	0	4,420	0
101-440-920.000	UTILITIES	42,747	43,000	43,500	44,000
101-440-931.000	REPAIRS & MAINTENANCE	27,705	56,000	57,000	57,000
101-440-934.000	MAINT - REMOVE UST	0	0	25,000	25,000
101-440-943.000	EQUIPMENT RENT	108,484	156,600	156,600	156,600
101-440-956.000	MISCELLANEOUS	(1,388)	0	0	0
101-440-975.000	CAP - NEW SIDEWALKS	0	500	1,000	1,000
101-440-975.001	CAP - REPL SIDEWALKS	14,678	25,000	27,000	27,000
101-440-975.010	CAP - STM SEWERS/PARKING	0	0	0	150,000
101-440-975.014	CAPITAL OUTLAY	3,342	4,000	0	80,000
101-440-975.015	CAP - RECYCLING	0	0	23,000	0
TOTAL EXPENDITURES		558,012	708,016	848,110	1,015,880

LIGHTS

The Light Division within the Department of Public Works maintains approximately 70 miles of city street lights, traffic signals, pedestrian lights, school zone flashers, and over one mile of Christmas decorations. In addition, this division is responsible for some of the capital improvements to this system.

Repairs and maintenance tasks that require an electrician are carried out through the use of a private electrical contractor. All other maintenance tasks, i.e., painting pedestrian street lights, are performed by the Department of Public Works personnel. There is no capital outlay for FY 20-21.

Capital Outlay and Major Projects

TOTAL LIGHT \$ 0

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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LIGHTS

REVENUES

101-007-676.000	INSURANCE REIMBURSEMENTS	950	6,500	1,000	1,000
101-007-676.100	OTHER REIMBURSEMENTS	40	0	0	0
TOTAL REVENUES		990	6,500	1,000	1,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
EXPENDITURES					
101-448-701.000	SALARIES & WAGES	11,834	3,500	5,000	5,000
101-448-705.050	RETIREE HEALTH CARE-OPEB	1,008	983	300	450
101-448-705.097	HSA CONTRIBUTION	900	94	120	120
101-448-705.100	HEALTH INSURANCE	3,105	200	550	605
101-448-705.200	DENTAL INSURANCE	297	61	150	158
101-448-705.300	LIFE INSURANCE	23	6	6	10
101-448-705.400	FICA	905	280	383	383
101-448-705.550	RETIREMENT - DEF CONT	0	5	326	335
101-448-705.600	UNIFORMS	133	150	200	200
101-448-705.900	LONG TERM DISABILITY	43	10	28	28
101-448-726.000	SUPPLIES	3,253	2,000	3,500	3,500
101-448-731.000	DEFERRED COMP CITY CONTRI	0	264	37	40
101-448-806.000	PROF & CONTRACTUAL	14,099	15,000	15,000	15,000
101-448-910.000	INSURANCE & BONDS	306	279	10	20
101-448-921.000	STREET LIGHT POWER	100,398	105,000	110,000	110,000
101-448-931.000	REPAIRS & MAINTENANCE	29,918	40,000	42,000	42,000
101-448-943.000	EQUIPMENT RENT	10,433	3,000	3,000	3,000
101-448-976.000	CAPITAL OUTLAY	0	0	0	90,000
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TOTAL EXPENDITURES		176,655	170,832	180,610	270,849

PARKS AND RECREATION

The Parks Division maintains approximately 100 acres of land which constitutes the city's park system, approximately 18.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are seventeen (17) parks within the City of Alpena including, Avery, Bay View, Blair Street, Duck, Eleventh Avenue Boat Launch, Island Park, LaMarre, McRae, Mich-e-ke-wis, North Riverfront, South Riverfront, Starlite Beach, Sytek, Thomson, Washington Avenue, Water Tower, Culligan Plaza and Veterans Memorial.

The department has been given additional maintenance responsibilities to improve City parks to showcase level. Irrigation, landscaping and amenities within and throughout the park system are programmed to facilitate these improvements. The Parks Division's goal is to reduce total maintenance costs while improving the general appearance of all parks.

A long-term goal of the City's Wildlife Sanctuary Board has been the development of an environmental interpretive center. Over the past two years, the Board and its appointed Interpretive Center Oversight Council have worked diligently toward this end. The *River Center*, as it has been christened, will be located in Duck Park along the banks of the Thunder Bay River and the City's Wildlife Sanctuary. The construction schedule for this project has yet to be determined and is dependent on receipt of grant funds.

There are no major capital projects planned for the parks this fiscal year.

The following capital improvements are planned within the parks:

Capital Outlay and Major Projects

General Park Improvements	101-750-977.027	20,000
Tree Planting Program	101-750-880.200	8,000
TOTAL PARKS AND RECREATIONS		\$ 28,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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PARKS AND RECREATION

REVENUES

101-008-545.000	STATE GRTS - MISC	39,811	0	55,000	0
101-008-567.300	GRTS - CZM GRANT	0	0	0	0
101-008-582.500	CONT FROM LOCAL UNITS	0	42,309	0	0
101-008-667.300	MICH-E-KE-WIS PAVILION	12,000	11,000	12,120	12,240
101-008-667.500	STARLITE PAVILION	2,200	2,000	1,800	1,800
101-008-667.600	MISC. FACILITIES	705	600	600	600
101-008-675.300	DONATIONS	33,725	0	0	0
101-008-675.400	MICH-E-KE-WIS PAV DONAT	0	5,000	0	0
101-008-675.500	SHORELINE EROSION DONAT	0	5,000	0	0
101-008-676.100	OTHER REIMBURSEMENTS	14,500	0	0	0

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
101-008-677.000	MISCELLANEOUS	1,656	707	1,000	1,000
101-008-699.011	FR TREE/PARK IMPROVEMENTS	6,050	0	0	0

TOTAL REVENUES		110,647	66,616	70,520	15,640
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EXPENDITURES

101-750-701.000	SALARIES & WAGES	123,650	102,800	122,855	125,312
101-750-705.050	RETIREE HEALTH CARE-OPEB	8,425	10,025	7,371	11,278
101-750-705.097	HSA CONTRIBUTION	8,250	2,268	4,097	4,097
101-750-705.100	HEALTH INSURANCE	30,670	13,482	18,091	19,900
101-750-705.200	DENTAL INSURANCE	2,922	1,400	2,075	2,179
101-750-705.300	LIFE INSURANCE	241	135	167	169
101-750-705.400	FICA	9,333	7,000	9,398	9,586
101-750-705.500	RETIREMENT	19,644	28,676	20,450	21,000
101-750-705.550	RETIREMENT - DEF CONT	2,192	207	2,226	2,271
101-750-705.600	UNIFORMS	1,806	1,650	1,650	1,650
101-750-705.700	UNEMPLOYMENT	(90)	0	0	0
101-750-705.900	LONG TERM DISABILITY	619	405	497	502
101-750-726.000	SUPPLIES	9,644	9,500	10,000	10,000
101-750-731.000	DEFERRED COMP CITY CONTRI	0	3,303	1,519	1,947
101-750-807.002	PROF & CONTRACTUAL	364	1,500	1,000	1,000
101-750-880.200	BEAUTIFICATION COMMITTEE	0	8,000	8,000	8,000
101-750-910.000	INSURANCE & BONDS	13,003	11,056	11,056	11,400
101-750-920.000	UTILITIES	90,139	85,000	100,000	100,000
101-750-920.100	UTILITIES - ICE RINK	5,899	7,500	7,600	7,800
101-750-931.000	REPAIRS & MAINTENANCE	71,490	150,000	50,000	50,000
101-750-931.300	MAINT - PARK SHELTER/ICE	0	1,000	1,000	1,000
101-750-931.304	ISLAND PARK MAINTENANCE	0	0	2,750	0
101-750-943.000	EQUIPMENT RENT	83,973	135,000	85,000	85,000
101-750-956.000	MISCELLANEOUS	3	100	500	500
101-750-956.600	PARK FOUNDATION REC CENT	20,000	20,000	20,000	20,000
101-750-977.001	CAP - RIVERFRONT PARK	25,121	1,667	0	0
101-750-977.002	CAP - STARLITE BEACH	47,860	0	0	303,000
101-750-977.012	CAP - BAY VIEW PARK AREA	0	45,000	0	55,000
101-750-977.015	CAP - MICH-E-KE-WIS PARK	14,500	0	0	0
101-750-977.018	CAP - RIVER PLAN IMPROV	0	42,309	0	0
101-750-977.027	CAP - GENERAL PARKS IMP	4,800	0	20,000	45,000
101-750-977.028	CAP - ISLAND PARK	1,280	5,000	0	50,000
101-750-977.032	CAP - BIKE PATH	0	0	0	0
101-750-991.400	LAND ACQUISITION - PRIN	0	0	0	75,000
101-750-996.000	EQUIP FUND ADVANCE - INT	520	0	0	0

TOTAL EXPENDITURES		596,258	693,983	507,302	1,022,591
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DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
<u>OTHER FINANCING USES</u>					
101-966-999.200	LOCAL STREETS	150,000	75,000	90,000	250,000
101-966-999.600	STORES FUND	74,263	67,504	69,530	69,530
101-966-999.901	CONT TO BUD STAB FUND	5,000	0	0	0
101-966-999.907	MARINA FUND	90,000	105,000	84,000	130,000
TOTAL OTHER FINANCING USES		319,263	247,504	243,530	449,530

MAJOR STREET FUND

The purpose of the Major Street Fund is to receive all major street moneys which are paid to the City by the State of Michigan; to account for all construction, maintenance, and other authorized operations in the right-of-way of any street functionally classified as a major street within the City; to receive the moneys paid to the City for state trunkline maintenance; and to record costs associated to the Michigan Department of Transportation authorized state trunkline maintenance contracts. Each city is required to establish a Major Street fund in compliance with Act 51 of the Public Acts of 1951.

The Major Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Major Street Fund as needed.

Motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of streets in our system, a state factor, and the population of Alpena. There are 5.34 miles of state highway and 25.81 miles of major streets within the City of Alpena.

The City maintains US-23 and M-32 state highways within the City limits for the State of Michigan. The MDOT contract generates revenue, which is titled state trunkline maintenance. The costs associated with state trunkline maintenance are direct costs and the revenue received is based on this expenditure. The maintenance and construction associated with the major street system are funded primarily by state and federal funds. All of the major streets within the Alpena street system are paved.

The City will again this year place emphasis on maintenance of our major street system. This emphasis on street maintenance will include \$55,000 in Capital Preventative Maintenance funds to preserve and extend the remaining useful life of our streets. Work performed under this activity may include shoulder paving, crack sealing, chip sealing, joint repair, etc. The City will also undertake resurfacing First Av from Richardson St. to Crapo St., the second phase of a three-phase plan to resurface First Av to Ripley Blvd, and reconstruction of the Second and Miller Street intersection.

Capital Outlay and Major Projects

First Avenue Resurfacing	202-451-782.000	\$	150,000
Intersection Improvements	202-451-782.000		100,000
Capital Preventative Maintenance	202-451-782.000		55,000
Brick Paver Replacement	202-451-782.000		24,000
Manhole Refurbishment - Citywide	202-451-782.000		25,000
Bike Path Sign Replacement	202-451-782.000		3,000
Sidewalk Railroad Crossing	202-451-782.000		10,000
Tree Planting	202-451-782.000		15,000
TOTAL MAJOR STREETS		\$	382,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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MAJOR STREET FUND

REVENUES

202-000-532.000	FED GRTS - MISC	325,000	0	0	0
202-000-545.000	STATE GRTS - MISC	874,656	11,100	21,750	22,000
202-000-546.000	STATE GRTS - GAS & WGT TX	958,486	941,722	1,076,300	1,143,990
202-000-546.100	STATE GRTS - TRUNKLINE	124,678	194,485	196,000	196,000
202-000-665.000	INVESTMENT INCOME	4,233	5,000	3,000	3,000
202-000-677.000	MISCELLANEOUS	6,922	800	800	800
202-000-699.010	FR BROWNFIELD AUTHORITY	4,728	0	0	0
202-000-699.011	FR TREE/PARK IMPROVEMENTS	6,741	0	0	0

TOTAL REVENUES		2,305,444	1,153,107	1,297,850	1,365,790
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EXPENDITURES

ADMIN

202-450-701.000	SALARIES & WAGES	17,759	22,000	25,000	23,460
202-450-705.000	FRINGES	13,458	0	0	0
202-450-705.050	RETIREE HEALTH CARE-OPEB	1,455	1,840	1,500	2,111
202-450-705.097	HSA CONTRIBUTION	992	909	1,153	1,153
202-450-705.100	HEALTH INSURANCE	3,806	4,398	5,083	5,119
202-450-705.200	DENTAL INSURANCE	342	425	559	534
202-450-705.300	LIFE INSURANCE	40	44	48	44
202-450-705.400	FICA	1,191	1,727	1,913	2,122
202-450-705.500	RETIREMENT	4,003	4,317	4,422	4,500
202-450-705.550	RETIREMENT - DEF CONT	432	543	703	717
202-450-705.900	LONG TERM DISABILITY	117	141	154	140
202-450-731.000	DEFERRED COMP CITY CONTRI	0	1,058	559	835
202-450-803.001	COMPUTER ADMIN SERVICES	0	0	3,202	3,202
202-450-808.000	PROF & CONTRACTUAL	14,604	8,000	8,000	8,000
202-450-841.002	CHARGES - COMPUTER ADMIN	525	714	735	757
202-450-943.000	EQUIPMENT RENT	578	484	484	500

TOTAL ADMIN		59,302	46,600	53,515	53,194
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CONSTRUCTION - STREETS

202-451-701.101	SAL & WAGES - STREETS	9,294	8,500	8,000	8,000
202-451-701.102	SAL & WAGES - BRIDGES	0	0	0	0
202-451-705.050	RETIREE HEALTH CARE-OPEB	0	560	480	720
202-451-705.101	FRINGES - STREETS	6,767	3,200	6,400	6,400
202-451-705.102	FRINGES - BRIDGES	0	0	0	0
202-451-782.000	MAT/CONT - STREETS	335,574	545,000	382,000	589,000
202-451-782.100	MAT/CONT - BRIDGES	0	0	0	0
202-451-782.200	MAT/CONT - TRAF CONTROL	0	0	0	0

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
202-451-783.202	CONT - MDOT	255,916	75,000	0	0
205-451-972.001	CAPITAL OUTLAY	1,026,442	(10,480)	0	0
TOTAL CONSTRUCTION		1,633,993	621,780	396,880	604,120

MAINTENANCE

202-452-701.101	SAL & WAGES - STREETS	58,017	0	0	0
202-452-701.102	SAL & WAGES - BRIDGES	8,068	0	0	0
202-452-701.103	SAL & WAGES - TRAFF CONT	2,261	0	0	0
202-452-701.104	SAL & WAGES - SNOW & ICE	30,547	0	0	0
202-452-705.050	RETIREE HEALTH CARE-OPEB	0	7,456	0	0
202-452-705.097	HSA CONTRIBUTION	1,050	0	0	0
202-452-705.100	HEALTH INSURANCE	5,384	1,359	0	0
202-452-705.101	FRINGES - STREETS	14,889	0	0	0
202-452-705.102	FRINGES - BRIDGES	3,839	0	0	0
202-452-705.103	FRINGES - TRAFFIC CONTROL	792	0	0	0
202-452-705.104	FRINGES - SNOW & ICE	18,866	0	0	0
202-452-705.200	DENTAL INSURANCE	632	165	0	0
202-452-705.300	LIFE INSURANCE	67	16	0	0
202-452-705.400	FICA	3,528	0	0	0
202-452-705.500	RETIREMENT	5,843	8,017	0	0
202-452-705.900	LONG TERM DISABILITY	194	48	0	0
202-452-731.000	DEFERRED COMP CITY CONTRI	0	1,749	0	0
202-452-784.101	MAT/CONT - STREETS	61,139	0	0	0
202-452-784.102	MAT/CONT - BRIDGES	19,826	128	0	0
202-452-784.103	MAT/CONT - TRAF CONTROL	51,459	521	0	0
202-452-784.104	MAT/CONT - SNOW & ICE	49,050	0	0	0
202-452-943.101	EQUIP RENT - STREETS	64,814	0	0	0
202-452-943.102	EQUIP RENT - BRIDGES	4,479	0	0	0
202-452-943.103	EQUIP RENT - TRAF CONTROL	193	0	0	0
202-452-943.104	EQUIP RENT - SNOW & ICE	98,444	0	0	0
TOTAL MAINTENANCE		503,381	19,459	0	0

TRUNKLINE

202-453-701.000	SALARIES & WAGES	14,341	16,700	13,500	13,500
202-453-705.000	FRINGES	7,384	10,020	10,100	10,100
202-453-705.050	RETIREE HEALTH CARE-OPEB	0	917	810	1,215
202-453-705.097	HSA CONTRIBUTION	150	867	595	595
202-453-705.100	HEALTH INSURANCE	797	2,700	2,607	2,868
202-453-705.200	DENTAL INSURANCE	69	320	278	292
202-453-705.300	LIFE INSURANCE	7	41	21	21
202-453-705.400	FICA	282	1,310	1,033	1,033
202-453-705.550	RETIREMENT - DEF CONT	66	174	566	577
202-453-705.900	LONG TERM DISABILITY	21	70	61	61

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
202-453-731.000	DEFERRED COMP CITY CONTRI	0	0	115	117
202-453-786.000	MAT/CONTRACTS	61,450	58,000	55,000	55,000
202-453-943.000	EQUIPMENT RENT - TRUNKLINE	40,853	37,500	37,500	37,500

TOTAL TRUNKLINE		125,420	128,619	122,186	122,879
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MAINTENANCE - BRIDGES

202-454-701.102	SAL & WAGES - BRIDGES	0	7,500	10,000	10,000
202-454-705.050	RETIREE HEALTH CARE-OPEB	0	0	600	0
202-454-705.097	HSA CONTRIBUTION	0	173	368	368
202-454-705.100	HEALTH INSURANCE	0	500	1,552	1,707
202-454-705.102	FRINGES - BRIDGES	0	855	0	0
202-454-705.200	DENTAL INSURANCE	0	63	264	277
202-454-705.300	LIFE INSURANCE	0	10	16	16
202-454-705.400	FICA	0	600	765	765
202-454-705.900	LONG TERM DISABILITY	0	30	44	44
202-454-731.000	DEFERRED COMP CITY CONTRI	0	0	97	99
202-454-784.102	MAT/CONT - BRIDGES	0	62,600	65,000	65,000
202-454-943.000	EQUIPMENT RENT - BRIDGES	0	2,400	2,400	2,400

TOTAL MAINTENANCE - BRIDGES		0	74,731	81,106	80,676
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MAINTENANCE - TRAFFIC CONTROL

202-455-701.103	SAL & WAGES - TRAFF CONT	0	1,800	2,000	2,000
202-455-705.050	RETIREE HEALTH CARE-OPEB	0	0	120	120
202-455-705.097	HSA CONTRIBUTION	0	0	90	90
202-455-705.100	HEALTH INSURANCE	0	100	377	415
202-455-705.103	FRINGES - TRAFFIC CONTROL	0	1,080	1,200	1,200
202-455-705.200	DENTAL INSURANCE	0	20	41	43
202-455-705.300	LIFE INSURANCE	0	2	4	4
202-455-705.400	FICA	0	150	153	153
202-455-705.550	RETIREMENT - DEF CONT	0	4	431	440
202-455-705.900	LONG TERM DISABILITY	0	5	11	11
202-455-731.000	DEFERRED COMP CITY CONTRI	0	0	28	29
202-455-784.103	MAT/CONT - TRAF CONTROL	0	45,000	58,000	45,000
202-455-943.000	EQUIP RENT - TRAF CONTROL	0	1,000	1,000	1,000

TOTAL MAINTENANCE - TRAFFIC CONTROL		0	49,161	63,455	50,505
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MAINTENANCE - SNOW & ICE

202-456-701.104	SAL & WAGES - SNOW & ICE	0	32,000	32,000	32,000
202-456-705.050	RETIREE HEALTH CARE-OPEB	0	0	1,920	0
202-456-705.097	HSA CONTRIBUTION	0	1,050	524	524
202-456-705.100	HEALTH INSURANCE	0	5,000	2,689	2,958
202-456-705.104	FRINGES - SNOW & ICE	0	19,200	0	0

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
202-456-705.200	DENTAL INSURANCE	0	500	269	282
202-456-705.300	LIFE INSURANCE	0	50	23	23
202-456-705.400	FICA	0	2,512	2,448	2,448
202-456-705.550	RETIREMENT - DEF CONT	0	353	495	505
202-456-705.900	LONG TERM DISABILITY	0	125	65	65
202-456-731.000	DEFERRED COMP CITY CONTRI	0	0	175	179
202-456-784.104	MAT/CONT - SNOW & ICE	0	85,000	60,000	60,000
202-456-943.000	EQUIP RENT - SNOW & ICE	0	85,000	70,000	70,000

TOTAL MAINTENANCE - SNOW & ICE	0	230,790	170,608	168,984
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MAINTENANCE - STREETS

202-459-701.101	SAL & WAGES - STREETS	0	67,500	67,000	67,000
202-459-705.050	RETIREE HEALTH CARE-OPEB	0	0	4,020	0
202-459-705.097	HSA CONTRIBUTION	0	1,721	2,666	2,666
202-459-705.100	HEALTH INSURANCE	0	10,000	12,378	13,616
202-459-705.101	FRINGES - STREETS	0	15,000	15,000	15,000
202-459-705.200	DENTAL INSURANCE	0	1,000	1,269	1,332
202-459-705.300	LIFE INSURANCE	0	100	115	115
202-459-705.400	FICA	0	5,300	5,126	5,126
202-459-705.500	RETIREMENT	0	0	8,031	8,100
202-459-705.550	RETIREMENT - DEF CONT	0	77	1,145	1,168
202-459-705.900	LONG TERM DISABILITY	0	300	348	348
202-459-731.000	DEFERRED COMP CITY CONTRI	0	1,211	1,436	1,857
202-459-784.101	MAT/CONT - STREETS	0	27,000	27,000	27,000
202-459-943.000	EQUIPMENT RENT	0	94,000	94,000	94,000

TOTAL MAINTENANCE - STREETS	0	223,209	239,534	237,328
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OTHER FINANCING USES

202-966-999.200	LOCAL STREETS	0	175,000	175,000	175,000
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TOTAL OTHER FINANCING USES	0	175,000	175,000	175,000
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TOTAL EXPENDITURES AND OTHER FINANCING USES	2,322,096	1,569,349	1,302,284	1,492,686
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PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(4,434)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	(416,242)
Fund Balance From Prior Year	6/30/2019	\$	726,632
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	305,956

LOCAL STREET FUND

The Local Street Fund works in a threefold capacity. First, the fund is utilized to receive all local street funds paid to the City of Alpena by the State of Michigan. Secondly, it is used to account for all construction including the moneys generated by special assessments, maintenance, traffic services, and snow and ice control. Thirdly, the fund is utilized to account for money received from the General Fund as contributions to the Local Street Fund. Every city is required to establish a Local Street Fund to comply with Act 51 of the Public Acts of 1951.

The Local Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Local Street Fund as needed. The City continues to utilize City personnel in a more active role in the maintenance of our Local Street system.

Revenues are generated from several sources. The motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of our street system, a state factor, and the population of Alpena. Local funds are moneys, which the local taxpayer contributes to maintain the local street system. Construction revenues are local funds set aside and invested for the specific purpose of upgrading existing or creating new streets. There are 43.04 miles of streets within the street system, which are designated as local streets. The maintenance and construction costs associated with the local street system are funded primarily by local tax dollars. All but three one-block segments of the Local Street system are paved.

The City will be participating with the Michigan Department of Transportation with \$100,000 in funding to hard surface the portion of the Paxton Spur trail development within the City. The City will also resurface several blocks of the local; street system and repair manholes within the streets to improve ride quality.

Capital Outlay and Major Projects

Thin Overlay	203-451-782.000	\$	75,000
Paxton Spur Development	203-451-782.000		100,000
Manhole Refurbishment - Citywide	203-451-782.000		25,000
TOTAL LOCAL STREETS		\$	200,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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LOCAL STREET FUND

REVENUES		18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
203-000-545.000	STATE GRTS - MISC	21,583	21,373	21,373	21,373
203-000-546.000	STATE GRTS - GAS & WGT TX	336,232	317,556	359,250	381,330
203-000-665.000	INVESTMENT INCOME	3,717	5,100	3,000	3,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
203-000-677.000	MISCELLANEOUS	5,245	0	0	0
203-000-699.000	FR GENERAL FUND	150,000	75,000	80,000	250,000
203-000-699.006	FR MAJOR ST FUND	0	175,000	175,000	175,000
203-000-699.011	FR TREE/PARK IMPROVEMENTS	13,940	0	0	0

TOTAL REVENUES		530,717	594,029	638,623	830,703
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EXPENDITURES

ADMIN

203-450-701.000	SALARIES & WAGES	24,649	27,355	29,900	28,500
203-450-705.000	FRINGES	12,910	0	0	0
203-450-705.050	RETIREE HEALTH CARE-OPEB	1,590	1,933	1,794	2,565
203-450-705.097	HSA CONTRIBUTION	992	909	1,153	1,153
203-450-705.100	HEALTH INSURANCE	3,806	4,400	5,083	5,119
203-450-705.200	DENTAL INSURANCE	342	425	559	534
203-450-705.300	LIFE INSURANCE	40	56	47	43
203-450-705.400	FICA	1,718	2,113	2,287	2,180
203-450-705.500	RETIREMENT	4,003	4,317	4,422	4,500
203-450-705.550	RETIREMENT - DEF CONT	432	543	703	717
203-450-705.900	LONG TERM DISABILITY	117	142	154	140
203-450-731.000	DEFERRED COMP CITY CONTRI	0	1,058	559	835
203-450-803.001	COMPUTER ADMIN SERVICES	0	0	3,202	3,202
203-450-809.000	PROF & CONTRACTUAL	7,041	6,800	7,400	7,400
203-450-841.002	CHARGES - COMPUTER ADMIN	525	714	735	757
203-450-943.000	EQUIPMENT RENT	1,446	1,210	1,246	1,284

TOTAL ADMIN		59,611	51,975	59,244	58,929
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CONSTRUCTION - STREETS

203-451-701.000	SALARIES & WAGES	2,447	4,500	4,000	4,000
203-451-705.000	FRINGES	1,749	2,700	2,400	2,400
203-451-705.050	RETIREE HEALTH CARE-OPEB	0	210	240	360
203-451-705.400	FICA	3	0	0	0
203-451-782.000	MAT/CONT - STREETS	275,308	270,000	200,000	665,000
203-451-943.000	EQUIPMENT RENT	0	0	0	0

TOTAL CONSTRUCTION - STREETS		279,507	277,410	206,640	671,760
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MAINTENANCE

203-452-701.101	SAL & WAGES - STREETS	73,107	0	0	0
203-452-701.103	SAL & WAGES - TRAFF CONT	2,261	0	0	0
203-452-701.104	SAL & WAGES - SNOW & ICE	24,791	0	0	0
203-452-705.050	RETIREE HEALTH CARE-OPEB	0	7,386	0	0
203-452-705.097	HSA CONTRIBUTION	1,050	0	0	0
203-452-705.100	HEALTH INSURANCE	5,340	1,081	0	0

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
203-452-705.101	FRINGES - STREETS	25,014	0	0	0
203-452-705.103	FRINGES - TRAFFIC CONTROL	886	0	0	0
203-452-705.104	FRINGES - SNOW & ICE	14,771	0	0	0
203-452-705.200	DENTAL INSURANCE	589	118	0	0
203-452-705.300	LIFE INSURANCE	64	12	0	0
203-452-705.400	FICA	3,210	0	0	0
203-452-705.500	RETIREMENT	5,843	8,017	0	0
203-452-705.900	LONG TERM DISABILITY	187	36	0	0
203-452-731.000	DEFERRED COMP CITY CONTRI	0	1,530	0	0
203-452-784.101	MAT/CONT - STREETS	26,975	0	0	0
203-452-784.103	MAT/CONT - TRAF CONTROL	1,225	0	0	0
203-452-784.104	MAT/CONT - SNOW & ICE	14,945	0	0	0
203-452-943.101	EQUIP RENT - STREETS	87,205	0	0	0
203-452-943.103	EQUIP RENT - TRAF CONTROL	283	0	0	0
203-452-943.104	EQUIP RENT - SNOW & ICE	72,670	0	0	0
TOTAL MAINTENANCE		360,416	18,180	0	0

MAINTENANCE - TRAFFIC CONTROL

203-455-701.103	SAL & WAGES - TRAFF CONT	0	1,200	2,500	2,500
203-455-705.097	HSA CONTRIBUTION	0	5	71	71
203-455-705.100	HEALTH INSURANCE	0	250	300	330
203-455-705.103	FRINGES - TRAFFIC CONTROL	0	800	800	800
203-455-705.200	DENTAL INSURANCE	0	35	31	33
203-455-705.300	LIFE INSURANCE	0	10	3	3
203-455-705.400	FICA	0	180	191	191
203-455-705.550	RETIREMENT - DEF CONT	0	5	56	59
203-455-705.900	LONG TERM DISABILITY	0	10	10	10
203-455-731.000	DEFERRED COMP CITY CONTRI	0	0	29	30
203-455-784.103	MAT/CONT - TRAF CONTROL	0	1,200	7,200	2,000
203-455-943.000	EQUIP RENT - TRAFFIC CONTROL	0	825	850	850
TOTAL MAINTENANCE - TRAFFIC CONTROL		0	4,520	12,041	6,877

MAINTENANCE - SNOW & ICE

203-456-701.104	SAL & WAGES - SNOW & ICE	0	27,000	28,000	28,000
203-456-705.050	RETIREE HEALTH CARE-OPEB	0	0	1,680	0
203-456-705.097	HSA CONTRIBUTION	0	883	541	541
203-456-705.100	HEALTH INSURANCE	0	2,550	2,239	2,463
203-456-705.104	FRINGES - SNOW & ICE	0	1,800	1,800	1,800
203-456-705.200	DENTAL INSURANCE	0	300	302	317

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
203-456-705.300	LIFE INSURANCE	0	30	27	27
203-456-705.400	FICA	0	2,120	2,142	2,142
203-456-705.550	RETIREMENT - DEF CONT	0	308	670	683
203-456-705.900	LONG TERM DISABILITY	0	165	75	75
203-456-731.000	DEFERRED COMP CITY CONTRI	0	0	196	200
203-456-784.104	MAT/CONT - SNOW & ICE	0	19,400	18,000	18,000
203-456-943.000	EQUIP RENT - SNOW & ICE	0	88,600	80,000	80,000

TOTAL MAINTENANCE - SNOW & ICE	0	143,156	135,672	134,248
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MAINTENANCE - STREETS

203-459-701.101	SAL & WAGES - STREETS	0	75,000	76,500	78,000
203-459-705.050	RETIREE HEALTH CARE-OPEB	0	0	4,590	0
203-459-705.097	HSA CONTRIBUTION	0	1,558	2,977	2,977
203-459-705.100	HEALTH INSURANCE	0	7,988	12,880	14,168
203-459-705.101	FRINGES - STREETS	0	20,000	26,000	27,000
203-459-705.200	DENTAL INSURANCE	0	910	1,453	1,526
203-459-705.300	LIFE INSURANCE	0	100	129	129
203-459-705.400	FICA	0	5,890	5,852	5,967
203-459-705.500	RETIREMENT	0	0	8,031	8,100
203-459-705.550	RETIREMENT - DEF CONT	0	115	1,822	1,858
203-459-705.900	LONG TERM DISABILITY	0	300	384	384
203-459-731.000	DEFERRED COMP CITY CONTRI	0	1,211	1,526	1,950
203-459-784.101	MAT/CONT - STREETS	0	40,000	40,000	40,000
203-459-943.000	EQUIPMENT RENT	0	120,000	100,000	100,000

TOTAL MAINTENANCE - STREETS	0	273,072	282,144	282,059
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TOTAL EXPENDITURES	699,534	768,313	695,741	1,153,873
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PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2021	\$ (57,118)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$ (174,284)
Fund Balance From Prior Year	6/30/2019	\$ 446,398
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$ 214,993

MARINA FUND

The fees for marina usage, boat launching and docking, will remain the same as last year. Maintenance and repairs will be a priority for the next few years as the structure and appearance of the dockage system and buildings are in need of attention. Usage at the Marina was similar in numbers to last year. The City, in partnership with the Michigan Ports Collaborative and other communities, has procured a grant from the DNR to conduct an economic impact study of Michigan Ports. This study began last fiscal year and will be concluded this year. It should be a useful tool in determining the value that having the various aspects of the waterfront in our community bring in terms of tourism and dollars.

Capital Outlay and Major Projects

Marina UST Clean-Up	211-760-977.020	\$	85,000
Floating Docks Repair - Spuds	211-760-976.000	\$	150,000
Floating Docks Repair - Boards	211-760-976.000	\$	5,000
Façade Repairs	211-760-976.000	\$	10,000
TOTAL MARINA FUND		\$	250,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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MARINA

REVENUES

211-000-451.100	BUSINESS LIC/PER	4,179	4,000	4,000	4,000
211-000-545.000	STATE GRTS - MISC	19,140	0	50,000	0
211-000-567.400	GRTS -SEASONAL DOCKS	0	0	75,000	0
211-000-665.000	INVESTMENT INCOME	745	1,800	1,000	1,000
211-000-667.100	MARINA	25,131	25,500	25,500	25,500
211-000-675.300	DONATIONS	0	0	0	0
211-000-676.000	INSURANCE REIMBURSEMENTS	12,033	0	0	0
211-000-677.000	MISCELLANEOUS	0	230	230	230
211-000-699.000	FR GENERAL FUND	90,000	118,500	84,000	110,000
TOTAL REVENUES		151,228	150,030	239,730	140,730

EXPENDITURES

211-760-701.000	SALARIES & WAGES	29,226	26,232	5,856	5,973
211-760-705.050	RETIREE HEALTH CARE-OPEB	1,623	1,999	351	538
211-760-705.097	HSA CONTRIBUTION	1,088	719	444	444
211-760-705.100	HEALTH INSURANCE	4,460	3,082	894	983
211-760-705.200	DENTAL INSURANCE	447	322	155	163

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
211-760-705.300	LIFE INSURANCE	48	39	3	3
211-760-705.400	FICA	2,119	2,007	448	457
211-760-705.500	RETIREMENT	4,018	5,550	1,520	1,000
211-760-705.550	RETIREMENT - DEF CONT	0	2	297	317
211-760-705.900	LONG TERM DISABILITY	141	128	18	18
211-760-726.000	SUPPLIES	4,187	3,000	3,000	3,000
211-760-731.000	DEFERRED COMP CITY CONTRI	0	985	211	215
211-760-804.000	PROF & CONTRACTUAL	19,140	0	0	0
211-760-860.000	CONTINUING EDUCATION	29	100	200	200
211-760-880-200	BEAUTIFICATION COMMITTEE	2,223	4,000	3,500	3,500
211-760-910.000	INSURANCE & BONDS	4,702	3,601	4,000	4,000
211-760-920.000	UTILITIES	30,229	38,395	42,666	43,000
211-760-931.000	REPAIRS & MAINTENANCE	24,617	22,000	19,500	21,500
211-760-943.000	EQUIPMENT RENT	7,637	8,169	8,334	8,385
211-760-945.000	FIBER OPTIC RENT	1,207	1,243	1,280	1,319
211-760-956.000	MISCELLANEOUS	969	1,400	1,000	1,000
211-760-976.000	CAPITAL OUTLAY	0	42,000	165,000	5,000
211-760-977.020	CAP - MARINA/REMOVE UST	0	0	85,000	10,000
TOTAL EXPENDITURES		138,110	164,973	343,677	111,015

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(103,947)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	(14,943)
Fund Balance From Prior Year	6/30/2019	\$	169,815
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	50,925

TREE/PARK IMPROVEMENT FUND

In October 2006, the City of Alpena received two large donations from the Trust of Drew and Ethel McClay. One donation of approximately \$70,000 was to be spent on park improvements and/or tree planting within the City. The second donation of approximately \$90,000 was to be utilized for tree planting within the City.

The Alpena Municipal Council authorized the investment of these donations and appointed a committee, consisting of the Mayor, the Planning and Development Director, and the City Engineer, to determine how these funds could be best utilized. The City will also be appointing one member from the City Planning Commission and the Recreation Advisory Board to serve on this committee.

The committee continues to develop recommendations on how these funds will be utilized, but an internal policy has been established to provide guidelines and procedures on how these funds can be accessed and what they can be used for. Examples include: utilization of the park improvement funds for a major park improvement project; and placement of the tree planting funds into a permanent fund that can be grown over time and used for future urban forestry projects.

Funding will be transferred to Parks & Recreation, and the Cemetery to offset expenses associated with tree planting to replace trees removed over the past several years.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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TREE/PARK

REVENUES

213-000-665.000	INVESTMENT INCOME	301	260	0	0
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TOTAL REVENUES		301	260	0	0
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EXPENDITURES

213-751-786.001	MAT/CONT - TREES	29,231	0	0	0
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TOTAL EXPENDITURES		29,231	0	0	0
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PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2021	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	260
Fund Balance From Prior Year	6/30/2019	\$	20,628
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	20,888

DOWNTOWN DEVELOPMENT AUTHORITY

City Ordinance established the Downtown Development Authority (DDA) in April of 1980 in order to revitalize downtown Alpena. Alpena's DDA operates in accordance with state law (Public Act 197 of 1975, as amended). The DDA recommends and oversees downtown tax increment financing and the levy of an ad valorem tax (2 mill maximum) on all taxable property within the DDA district. This 2 mill tax is the main source of operating revenue for the authority, and the Tax Increment Financing (TIF) is the primary source of funding for major projects and improvements.

The DDA allocates TIF funds following the improvements and projects as identified and outlined in the 2005 Downtown Development and Tax Increment Financing (TIF) Plan (approved by the City of Alpena), the 2003 Downtown Market Analysis and Strategic Plan (updated 2014). In 2015-2016, and the most recent Strategic Plan & Market Analysis, completed and adopted in 2017. The DDA has further identified priority projects and improvements through its Capital Improvement Projects for the next five years, which have been approved by the board, City Council, and Planning Commission.

The primary Capital Improvement Project to be undertaken in FY2020/2021 is the Downtown Business Incubator Project, which is currently a CIP entry. The DDA has commitment for a Public Facilities Grant through the Michigan Economic Development Corporation (MEDC), which would fund 90% of the project (\$1,279,000), leaving the DDA's contribution to 10% (\$142,000 total).

The other capital projects in the budget for FY2020/2021 are \$10,000 for Public Art & Placemaking and \$10,000 for Streetscapes. Some of the other ongoing capital projects have been paused for this upcoming year, due to the large expense of the Business Incubator Project, such as Façade Grants & the annual contribution to the Economic Development fund.

The DDA currently has three full time employees: Executive Director, Marketing & Outreach Coordinator and a Parking Attendant.

Capital Outlay and Major Projects

Public Art/Place-Making	216-269-978.001	\$	10,000
Streetscapes	216-269-978.001	\$	<u>15,000</u>
TOTAL DDA		\$	25,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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DDA FUND NO. 2

REVENUES

216-000-402.001	TAX INCREMENTS	132,633	114,733	116,000	117,000
216-000-503.003	GRTS - FEDERAL	0	0	0	0
216-000-573.000	LOCAL COMM STAB SHARE	5,703	9,333	10,000	10,000
216-000-665.000	INVESTMENT INCOME	4,147	4,200	4,300	4,400
216-000-673.000	SALE OF ASSETS	2,266	4,306	0	0
216-000-675.300	DONATIONS	0	0	0	0
216-000-677.000	MISCELLANEOUS	5,174	5,400	8,000	8,000

TOTAL REVENUES		149,923	137,972	138,300	139,400
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EXPENDITURES

216-269-701.000	SALARIES & WAGES	34,641	59,760	74,860	79,300
216-269-705.097	HSA CONTRIBUTION	0	1,271	1,271	1,271
216-269-705.100	HEALTH INSURANCE	0	2,460	2,704	2,974
216-269-705.300	LIFE INSURANCE	104	105	105	110
216-269-705.400	FICA	2,595	4,572	5,727	6,066
216-269-705.550	RETIREMENT - DEF CONT	1,677	2,181	2,346	2,550
216-269-705.900	LONG TERM DISABILITY	172	191	191	200
216-269-726.000	SUPPLIES	12,021	2,000	2,000	2,000
216-269-730.000	DURABLE GOODS	1,090	0	0	0
216-269-731.000	DEFERRED COMP CITY CONTRI	0	1,006	1,222	1,246
216-269-803.001	COMPUTER ADMIN SERVICES	0	0	1,598	1,598
216-269-840.000	GENERAL FUND SERVICES	982	1,012	1,042	1,073
216-269-860.000	CONTINUING EDUCATION	1,117	1,550	1,800	1,500
216-269-880.000	COMMUNITY PROMOTION	19,433	20,100	12,500	10,000
216-269-880.200	BEAUTIFICATION COMMITTEE	6,387	8,400	9,400	9,500
216-269-881.000	ECONOMIC PROMOTION	2,500	2,500	3,500	2,500
216-269-931.000	REPAIRS & MAINTENANCE	1,583	1,935	2,000	2,000
216-269-931.303	MAINT - DDA SNOW REMOVAL	2,176	3,010	7,000	5,000
216-269-945.000	FIBER OPTIC RENT	225	225	225	225
216-269-956.000	MISCELLANEOUS	0	52	0	0
216-269-967.000	FACADE GRANTS-DESIGN	25,000	30,000	0	15,000
216-269-967.001	ECONOMIC DEVELOPMENT	0	10,000	0	10,000
216-269-978.001	CAP - LAND IMPROVEMENTS	14,900	30,000	25,000	15,000
216-269-991.400	LAND ACQUISITION - PRIN	2,906	3,200	3,400	3,600
216-269-995.400	LAND ACQUISITION - INT	2,409	2,300	2,100	1,900

TOTAL EXPENDITURES		131,918	187,830	159,991	174,613
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DOWNTOWN DEVELOPMENT AUTHORITY

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(21,691)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	(49,858)
Fund Balance From Prior Year	6/30/2019	\$	315,820
<u>FUND BALANCE</u>			
<u>ASSIGNED</u>			
ECONOMIC DEVELOPMENT		\$	55,000
<u>UNASSIGNED</u>			
PROJECTED FUND BALANCE AT FISCAL YEAR END 2020-21		\$	189,271
TOTAL FUND BALANCE		\$	244,272

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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DDA FUND NO. 5

REVENUES

217-000-402.000	CURRENT PROPERTY TAXES	20,329	27,129	31,000	34,000
217-000-410.000	CURRENT PERSONAL PROP TAX	0	1,798	1,800	1,900
217-000-412.000	DELINQUENT TAXES	794	0	0	0
217-000-656.000	PARKING	5,540	7,500	8,000	8,000
217-000-665.000	INVESTMENT INCOME	294	350	250	250
217-000-676.000	INSURANCE REIMBURSEMENTS	0	722	0	0
217-000-677.001	PARKING LOT RENTAL	3,120	3,500	4,000	4,000
217-000-677.002	BIKE RACK RENTAL	1,250	1,400	1,400	1,400

TOTAL REVENUES		31,327	42,399	46,450	49,550
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EXPENDITURES

217-269-701.000	SALARIES & WAGES	37,339	29,845	31,120	32,760
217-269-705.097	HSA CONTRIBUTION	0	224	224	224
217-269-705.100	HEALTH INSURANCE	0	435	477	525
217-269-705.300	LIFE INSURANCE	18	19	19	20
217-269-705.400	FICA	2,840	2,282	2,380	2,506
217-269-705.550	RETIREMENT - DEF CONT	296	385	414	450
217-269-705.900	LONG TERM DISABILITY	30	34	34	36
217-269-731.000	DEFERRED COMP CITY CONTRI	0	178	216	220
217-269-811.000	PROF & CONTRACTUAL	1,564	1,800	2,000	2,000
217-269-840.000	GENERAL FUND SERVICES	3,187	3,283	3,381	3,483
217-269-860.002	DUES & SUBSCRIPTIONS	754	885	1,000	1,000
217-269-910.000	INSURANCE & BONDS	1,411	2,800	2,800	2,900
217-269-920.000	UTILITIES	2,669	2,500	2,500	2,600
217-269-931.000	REPAIRS & MAINTENANCE	1,172	1,800	1,800	1,900
217-269-956.000	MISCELLANEOUS	6	0	0	0

TOTAL EXPENDITURES		51,286	46,470	48,365	50,624
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PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(1,915)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	(4,071)
Fund Balance From Prior Year	6/30/2019	\$	18,720
PROJECTED UNASSIGNED FUND BALANCE			
AT END OF BUDGET YEAR 2020-21		\$	12,733

AUTHORITY FOR BROWNFIELD REDEVELOPMENT

The Authority for Brownfield Redevelopment Fund is used by counties, cities, villages and townships to assist in the redevelopment of underutilized properties due to environmental contamination, blight, functional obsolescence or historical significance. The local unit may establish an authority under the Brownfield Redevelopment Financing Act (MCL 125.2651 et al.) to administer the activities authorized under the Act. The authority shall be administered by a board appointed pursuant to the requirements of the Act (MCL 125.2655).

The City of Alpena Brownfield Redevelopment Authority was established by City Council Resolution No. 1997-7 in March 1997, with the City's Downtown Development Authority (DDA) Board serving as the Brownfield Authority Board as well. As the Brownfield Authority became more active the dual role of the DDA Board became less desirable due to increased workloads for the members and the increased likelihood of conflicts of interest between the activities of the two Authorities. In 2006, the original nine-member Brownfield Authority Board represented by the DDA was dissolved and a new, independent five-member Board established with a new set of by-laws. At its first meeting in October 2006, the new Board officially changed the Authority's name to the City of Alpena Authority for Brownfield Redevelopment.

This fund is used to account for the administrative costs of the Authority. The Authority's debt service and capital project activities are accounted for in fund 402.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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AUTHORITY FOR BROWNFIELD REDEVELOPMENT

REVENUES

243-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	2,014	2,940	0	0
243-000-677-000	MISCELLANEOUS	0	0	0	0

TOTAL REVENUES		2,014	2,940	0	0
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EXPENDITURES

243-412-841.000	CHARGES - ADMINISTRATION	0	0	0	0
243-412-860.000	CONTINUING EDUCATION	0	0	0	0
243-412-956.000	MISCELLANEOUS	0	0	0	0
243-966-999.000	TRANSFER - GENERAL FUND	0	0	0	0

TOTAL EXPENDITURES		0	0	0	0
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AUTHORITY FOR BROWNFIELD REDEVELOPMENT

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	2,940
Fund Balance From Prior Year	6/30/2019	\$	9,002
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	11,943

BUILDING INSPECTION

The Public Act of 245 of 1999 amended the State Construction Code. The Act in Section 22 places accounting requirements on local government. Therefore, a separate special revenue fund has been established. This fund helps to easily identify the charges for services versus the expenses of this department.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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BUILDING INSPECTION

REVENUES

249-000-607.000	CHARGES FOR SERVICES	130,418	500,000	130,000	135,000
249-000-607.001	CHARGES FOR SERVICES-ACCESS	83,619	100,000	105,000	100,000
249-000-607.100	CHARGES - RENTAL INSPECT	0	0	48,000	48,000
249-000-665.000	INVESTMENT INCOME	301	66	100	100
249-000-677.000	MISCELLANEOUS	1,705	2,000	2,000	2,000

TOTAL REVENUES		216,043	602,066	285,100	285,100
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EXPENDITURES

249-371-701.000	SALARIES & WAGES	75,286	75,542	187,556	191,307
249-371-705.050	RETIREE HEALTH CARE-OPEB	5,110	5,187	11,253	17,218
249-371-705.097	HSA CONTRIBUTION	3,200	2,135	7,462	7,462
249-371-705.100	HEALTH INSURANCE	9,719	9,684	29,945	32,940
249-371-705.200	DENTAL INSURANCE	779	858	2,794	2,934
249-371-705.300	LIFE INSURANCE	122	121	330	333
249-371-705.400	FICA	5,431	5,300	14,348	14,635
249-371-705.500	RETIREMENT	12,912	17,575	39,955	20,000
249-371-705.550	RETIREMENT - DEF CONT	413	509	1,135	1,158
249-371-705.600	UNIFORMS	74	200	200	200
249-371-705.900	LONG TERM DISABILITY	379	331	1,145	1,156
249-371-714.000	LONGEVITY	0	250	250	0
249-371-726.000	SUPPLIES	390	3,000	1,500	1,500
249-371-730.000	DURABLE GOODS	692	0	0	0
249-371-731.000	DEFERRED COMP CITY CONTRI	0	3,036	5,834	5,951
249-371-800.000	PROF & CONTRACTUAL	71,181	80,000	84,000	80,000
249-371-803.001	COMPUTER ADMIN SERVICES	0	0	11,210	11,210
249-371-860.000	CONTINUING EDUCATION	2,908	3,700	3,500	3,000
249-371-910.000	INSURANCE & BONDS	1,368	2,021	2,050	2,100
249-371-920.000	UTILITIES	2,154	2,136	2,300	2,300
249-371-931.000	REPAIRS & MAINTENANCE	726	943	945	945
249-371-943.000	EQUIPMENT RENT	14	2,291	2,331	2,391
249-371-954.000	OFFICE RENT	1,982	2,250	2,300	2,350

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
249-371-956.000	MISCELLANEOUS	1,187	700	1,200	1,200
249-966-999.000	TRANSFER - GENERAL FUND	24,985	250,000	0	0
TOTAL EXPENDITURES		221,012	467,769	413,543	402,290

BUILDING INSPECTION

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(128,443)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	134,297
Fund Balance From Prior Year	6/30/2019	\$	18,761
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	24,614

BUDGET STABILIZATION FUND

The Budget Stabilization Fund, commonly referred to as a "Rainy Day" fund, was created in accordance with 1978 P.A. 30, as amended. The Budget Stabilization Fund was established by Ordinance 99-290 at the March 15, 1999, Municipal Council meeting. The fund will be used to guard against periods of economic downturns when revenues are reduced. \$500,000 was transferred from the General Fund in fiscal year 1998-1999. In fiscal year 2000-2001, \$50,000 was allocated to this fund.

The cuts in state revenue forced us to use \$180,000 in fiscal year 2003-2004 and \$200,000 in fiscal year 2004-2005 to continue the same level of services to the citizens of Alpena. In 2005-2006, we used \$165,000, leaving a balance of \$5,000. We were unable to allocate money to this fund from 2006 through 2014. \$5,000 was allocated for fiscal years 2014 through 2018, and \$5,000 will be allocated for 2018-2019.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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REVENUES

257-000-665-000	INVESTMENT INCOME	188	350	300	0
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TOTAL REVENUES		188	350	300	0
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OTHER FINANCING SOURCES

257-000-699.000	FR GENERAL FUND	5,000	0	0	0
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TOTAL OTHER FINANCING SOURCES		5,000	0	0	0
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TOTAL REVENUES AND OTHER FINANCING SOURCES		5,188	350	300	0
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EXPENDITURES

257-966-999.000	TRANSFER - GENERAL FUND	188	350	300	0
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TOTAL EXPENDITURES		188	350	300	0
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PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2021	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	0
Fund Balance From Prior Year	6/30/2019	\$	30,000
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	30,000

BUILDING AUTHORITY DEBT FUND

The Building Authority Debt Fund is used to record the payment of principal and interest on projects needed to be financed.

The Building Authority Debt Fund accounts for one bond issue as listed below:

City of Alpena Building Authority, 2004 Building Authority Bonds - **Department of Public Works Project.**

Original Date of Issue:	August 17, 2004
Original Amount of Issue:	\$ 1,800,000

In 2013, the City did a refunding of the 2004 bond. The new schedule reflects the new debt service as well as a small portion of unrefunded bonds. The net savings on this refunding was \$113,622.53.

Refunding Date:	May 15, 2013
Unrefunded 2004 Bond	\$ 100,000
2013 Refunding Bonds	\$ 1,525,000
Debt Outstanding 6/30/20:	\$ 1,030,000
2020-2021 Deductions	85,000
Debt Outstanding 6/30/21:	\$ 945,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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BUILDING AUTHORITY DEBT FUND

REVENUES

369-000-665.000 INVESTMENT INCOME	122	100	100	100
369-000-699.000 FR GENERAL FUND	121,735	119,470	112,851	111,003

TOTAL REVENUES	121,857	119,570	112,951	111,103
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EXPENDITURES

369-906-800.000 PROF & CONTRACTUAL	1,095	1,153	1,100	1,100
369-906-991.801 PRINCIPAL PAYMENT	90,000	90,000	85,000	85,000
369-906-993.000 ACCOUNT MAINT FEES	350	250	250	250
369-906-995.801 INTEREST PAYMENT	31,135	29,470	27,851	26,003

TOTAL EXPENDITURES	122,580	120,873	114,201	112,353
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BUILDING AUTHORITY DEBT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(1,250)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	(1,303)
Fund Balance From Prior Year	6/30/2019	\$	13,512
FUND BALANCE AT END OF FISCAL YEAR 2020-21		\$	10,958

CAPITAL IMPROVEMENT FUND

With the voter's approval, the City sold the Alpena Civic Center due to the high cost to maintain and upgrade it. The building was sold for \$125,000 in 2011. With Council's authorization, the net proceeds of \$119,889 were deposited into a new fund – The Capital Improvement Fund.

The County returned a balance of \$19,056 from the Community Events Center millage proceeds when that funding obligation was fulfilled in 2011. That refund was deposited into this Capital Improvement Fund. The old DPW Building sold on a land contract was paid ahead of schedule in a lump sum of \$120,000. That was deposited in the fund in October of 2014.

The Capital Improvement Fund has been designated for capital improvements to the City Hall, cemetery and marina buildings.

The balance of the money in the fund was used to replace the boiler at City Hall, and to upgrade the HVAC system at City Hall.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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CAPITAL IMPROVEMENT FUND

REVENUES

401-000-665.000	INVESTMENT INCOME	8	0	0	0
TOTAL REVENUES		8	0	0	0

OTHER FINANCING SOURCES

401-000-699.000	FR GENERAL FUND	0	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0	0

TOTAL REVENUES AND OTHER FINANCING SOURCES		8	0	0	0
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EXPENDITURES

401-441-980-003	BUILDING IMPROVEMENTS	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0

CAPITAL IMPROVEMENT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	0
Fund Balance From Prior Year	6/30/2019	\$	108
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	108

BROWNFIELD CAPITAL PROJECTS

In accordance with Act 381 of 1996, as amended, the purpose of the City of Alpena Authority for Brownfield Redevelopment is to promote the redevelopment of contaminated, blighted, functionally obsolete and historically significant properties within the City of Alpena through the use of Tax Increment Financing (TIF) and State tax credits (eliminated by the State in 2011). The Authority Board may approve site specific brownfield plans that provide financial incentives for environmental and development activities that support the redevelopment of the property, thereby creating investment, new employment opportunities and a rejuvenated tax base. A developer may be reimbursed for the cost of environmental activities such as site assessments, Baseline Environmental Assessments (BEAs) and remediation of known contaminants, as well as development activities including demolition and installation of necessary public infrastructure. These reimbursements may be funded utilizing the increase in tax revenues resulting from the new development that are captured under a TIF.

Brownfield plans are reviewed and approved by both the Authority for Brownfield Redevelopment and City Council. Brownfield plans that capture state school taxes in addition to local taxes must also be approved by the Michigan Strategic Fund (MSF) Board in Lansing.

To date the Authority and Council have approved six brownfield plans, two of which, the NOAA Maritime Heritage Center and the Lafarge redevelopment project included both TIF revenue capture (including school tax capture) and tax credits. These two TIFs expired December 31, 2014 and December 31, 2015, respectively. A third, the Fletcher Street Brewing Company, received tax credits only. The fourth plan, for the Dean Arbour Ford auto dealership development at 1001 US 23 North, provides for TIF tax capture (including school tax capture), and was approved by the Brownfield Authority in late April 2010, by City Council in early May and by the MSF Board in late May 2010. Tax capture for this project commenced with the 2013 summer tax bill and will continue through December 31, 2020. The Brownfield Plan also included a 7-year Commercial Rehabilitation local tax abatement, which expired December 31, 2018. The fifth plan, was approved by the Brownfield Authority and City Council in November 2014 and by the MSF Board in January 2015, for the new Holiday Inn Express hotel that opened in June 2017 in downtown Alpena. This plan provides for both local and school tax capture over a fifteen (15) year period, and it too includes a 10-year Commercial Rehabilitation local tax abatement. Tax capture commenced with the summer 2016 taxes. The most recent approved plan is for The Thunder Bay CJD auto dealership on Chisholm Street, which underwent major upgrades that were completed in 2017. This plan was approved by the Authority and City Council in October 2015. Since only local taxes are being captured, no approval by the MSF Board was required. This plan runs through 2026.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
BROWNFIELD CAPITAL PROJECTS					
REVENUES					
402-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	32,097	22,626	0	0
402-000-402.006	TAX INCREMENTS (HOLIDAY INN)	57,982	59,223	61,836	63,155
402-000-402.007	TAX INCREMENTS (THUNDER BAY CJD)	7,476	6,769	7,133	7,454
402-000-532.001	FED GRANTS - EPA	0	46,114	100,000	100,000
TOTAL REVENUES		97,555	134,732	168,969	170,609
EXPENDITURES					
FED GRANTS - EPA					
402-411-958.000	FED GRANTS - EPA	0	46,114	100,000	100,000
TOTAL FED GRANTS - EPA		0	46,114	100,000	100,000
DEAN ARBOR					
402-415-963.400	SCHOOL TAX PAYMENT	17,987	0	0	0
402-415-980.000	BUILDING DEMOLITION	8,609	0	0	0
TOTAL DEAN ARBOR		26,596	0	0	0
HOLIDAY INN EXPRESS					
402-416-956.000	MISCELLANEOUS	3,358	6,224	6,574	6,710
402-416-980-004	SITE IMPROVEMENTS	47,030	52,861	55,262	56,445
TOTAL HOLIDAY INN EXPRESS		50,388	59,085	61,836	63,155
THUNDER BAY CHRYSLER JEEP DODGE					
402-417-980.000	BUILDING DEMOLITION	9,836	6,769	7,133	7,454
TOTAL THUNDER BAY CHRYSLER JEEP DODGE		9,836	6,769	7,133	7,454
OTHER FINANCING USES					
402-966-999.100	MAJOR STREETS	4,728	0	0	0
402-966-999.908	SITE REMEDIATION FUND	5,501	22,626	0	0
TOTAL OTHER FINANCING USES		10,229	22,626	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		97,049	134,594	168,969	170,609

BROWNFIELD CAPITAL PROJECTS

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	138
Fund Balance From Prior Year	6/30/2019	\$	6,224
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	6,362

SEWAGE FUND

The Sewage Fund is an enterprise fund. It is used to account for the acquisition, operation, maintenance, and replacement of the sewage treatment and sewage collection systems. The two systems are entirely self-supported by user charges. User Fees are expected to produce \$1,988,200. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual sewage generated based on the volume of water being used. We have also proposed a 5% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Waste Water Treatment Plant and Collection System has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid by June 30, 2020.

Number of City of Alpena Customers	4,639
Number of Alpena Township Customers	1,890
Miles of City Sewer Main	69.3
Alpena CRTC Main Customers (Inc. Above)	7

The City will be undertaking the installation of sewer meters to monitor the flow entering the City's collection system from Alpena Township, we will also be replacing the sewer main in Maple Street, River Street and Merchant Street. At the plant we will be replacing a number of pumps which are inefficient and at the end of their useful life. The proposed projects are as follows:

Capital Outlay and Major Projects

Treatment Plant

Asbestos Abatement	590-537-981.000	\$ 20,000
Office Security Upgrades	590-537-981.000	25,000
Safety Hazard Abatement	590-537-981.000	10,000
Primary Clarifier Chains	590-537-981.000	15,000
Truck Loading Station Grinder	590-537-981.000	40,000
Density Baffles - Final Clarifier	590-537-981.000	90,000
Plant Site Lighting Upgrades	590-537-981.000	20,000
Mechanical, Instrumentation & Lab Equipment	590-537-981.000	50,000
Tanker Trailer Replacement	590-537-972.002	75,000
Chart Recorders	590-537-730.000	5,000
TOTAL TREATMENT PLANT		\$ 350,000

Collection System-Construction

Replace Alley Sewer Beech/Cedar/Miller	590-538-981.051	\$ 105,100
Oliver Street - Laforest to Fourth	590-538-981.051	240,000
Ripley Street - Third Ave to Fifth Ave	590-538-981.051	236,000
Sewer Main Analytical Tools	590-538-980.051	20,000
Sanitary Sewer Spot Repairs	590-538-981.051	15,000
Barry Street - State to Clinton	590-538-981.051	135,000
Manhole Refurbishment - Citywide	590-538-981.051	50,000
Tawas Street - Washington to Eighth	590-538-981.051	600,000
New Sewer Services	590-538-981.052	10,000
Replace Sewer Services	590-538-981.053	35,000
Lift Stations	590-538-981.056	85,500
TOTAL COLLECTION SYSTEM		\$ 1,531,600
TOTAL SEWAGE FUND		\$ 1,881,600

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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SEWAGE FUND

REVENUES

590-000-477.000	PLUMBING PERMITS	700	400	600	600
590-000-477.100	IPP PERMITS	100	0	100	100
590-000-626.000	CHARGES - TAP FEES	9,095	8,886	3,000	3,000
590-000-642.000	SALES & CHARGES	2,999,202	3,003,000	3,050,000	3,100,000
590-000-642.200	SALES - SEPTAGE	88,123	82,000	90,000	90,000
590-000-665.000	INVESTMENT INCOME	17,391	27,500	25,000	25,000
590-000-677.000	MISCELLANEOUS	11,472	19,000	10,000	10,000
TOTAL REVENUES		3,126,083	3,140,786	3,178,700	3,228,700

EXPENDITURES

TREATMENT

590-537-705.300	LIFE INSURANCE	10	10	10	10
590-537-726.000	SUPPLIES	33,088	35,000	46,000	46,000
590-537-730.000	DURABLE GOODS	0	1,166	5,000	0
590-537-800.000	PROF & CONTRACTUAL	0	0	0	0
590-537-814.000	CONT - OPERATIONS	651,883	659,940	666,437	675,000
590-537-814.002	CONT - COLLECTION	38,998	39,876	40,475	41,500
590-537-814.005	CONT - FIXED ASSETS STUDY	675	700	700	700
590-537-841.000	CHARGES - ADMINISTRATION	216,431	222,924	227,382	234,200
590-537-910.000	INSURANCE & BONDS	29,802	22,738	22,738	24,000
590-537-920.000	UTILITIES	261,749	271,000	279,130	287,500
590-537-931.000	REPAIRS & MAINTENANCE	4,531	9,935	5,000	5,000
590-537-945.000	FIBER OPTIC RENT	3,848	3,964	4,083	4,205

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
590-537-956.000	MISCELLANEOUS	8,689	25,000	25,000	25,000
590-537-968.000	DEPRECIATION	233,584	0	0	0
590-537-972.002	CAP - VEHICLES	0	0	75,000	0
590-537-981.000	CAPITAL OUTLAY	0	176,800	270,000	186,000
590-537-981.015	CAP-BUILDING IMPROVEMENTS	0	0	0	150,000
TOTAL TREATMENT		1,483,288	1,469,053	1,666,955	1,679,115

COLLECTION

590-538-701.000	SALARIES & WAGES	39,146	35,000	47,000	40,000
590-538-705.050	RETIREE HEALTH CARE-OPEB	1,698	10,400	3,290	3,600
590-538-705.097	HSA CONTRIBUTION	1,920	943	1,677	1,429
590-538-705.100	HEALTH INSURANCE	7,523	6,000	7,643	6,754
590-538-705.200	DENTAL INSURANCE	853	559	1,004	869
590-538-705.300	LIFE INSURANCE	65	60	79	65
590-538-705.400	FICA	2,783	2,750	3,596	3,060
590-538-705.550	RETIREMENT - DEF CONT	1,625	1,742	1,920	1,958
590-538-705.900	LONG TERM DISABILITY	170	125	186	137
590-538-712.000	INSURANCE OPT-OUT	0	0	227	227
590-538-731.000	DEFERRED COMP CITY CONTRI	0	838	767	813
590-538-800.000	PROF & CONTRACTUAL	888	0	0	0
590-538-803.001	COMPUTER ADMIN SERVICES	0	0	3,202	3,202
590-538-814.000	CONT - OPERATIONS	318,869	331,200	337,825	345,000
590-538-841.002	CHARGES - SOFTWARE SERVICES	1,838	2,499	2,574	2,651
590-538-920.000	UTILITIES	18,301	20,000	20,000	20,000
590-538-931.000	REPAIRS & MAINTENANCE	17,868	24,000	24,000	24,000
590-538-931.103	MAINT - AIR BASE	1,354	1,200	3,000	3,000
590-538-943.000	EQUIPMENT RENT	17,198	18,000	18,000	18,000
590-538-945.000	FIBER OPTIC RENT	35,398	36,460	37,554	38,680
590-538-956.000	MISCELLANEOUS	492	500	1,000	1,000
590-538-968.000	DEPRECIATION	379,670	0	0	0
590-538-981.051	CAP - SEWER MAINS	0	650,000	1,401,100	835,000
590-538-981.052	CAP - NEW SEWER SERVICES	0	0	10,000	10,000
590-538-981.053	CAP - REPL SEWER SERVICES	0	75,000	35,000	35,000
590-538-981.056	CAP - LIFT STATIONS	0	15,000	85,500	0
590-538-991.802	SRF BOND - PRIN	0	155,000	160,000	165,000
590-538-991.803	G.O. BOND - PRIN	0	25,000	25,000	25,000
590-538-995.700	1998 S/W REV BONDS -INT	626	0	0	0
590-538-995.802	SRF BOND - INTEREST	31,353	29,464	26,904	24,264
590-538-995.803	G.O. BOND - INTEREST	12,852	12,032	10,938	9,844
TOTAL COLLECTION		892,490	1,453,772	2,268,986	1,618,553

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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OTHER FINANCING USES

590-966-999.906	WATER FUND	0	0	0	0
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TOTAL OTHER FINANCING USES		0	0	0	0
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TOTAL EXPENDITURES AND OTHER FINANCING USES		2,375,778	2,922,825	3,935,941	3,297,668
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PROJECTED SURPLUS

Budgeted Net Revenues (Expenditures)	6/30/2021	\$ (757,241)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$ 217,961
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2019	\$ 2,960,871
RESERVED G.O. BOND ISSUE		\$ 29,922
PROJECTED SURPLUS AT END OF BUDGET YEAR 2020-21		\$ 2,391,669

WATER FUND

The Water Fund is an enterprise fund and is used to account for the acquisition, operation, maintenance, and replacement of the Water Production and Water Distribution systems, which are entirely self-supported, by user charges. User Fees are expected to produce \$1,893,900. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual water being used. We have also proposed a 10% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Water Production and Water Distribution system has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid over the next 4 years.

Number of City of Alpena Customers	4,640
Number of Alpena Township Customers	2,375
Miles of City Water Main	80.6

The City will be undertaking replacement of the water mains in Oliver Street between LaForest and Fourth, Barry between State and Clinton, McKinley between Fair and Saginaw, and Tawas between Washington and Eighth. The projects are as follow:

Capital Outlay and Major Projects

Treatment Plant

Asbestos Removal	591-542-981.000	\$ 20,000
Hazard Abatement	591-542-981.000	20,000
Critical Component Replacement	591-542-981.000	10,000
Structural/Mechanical Upgrades	591-542-981.000	5,000
Lab Equipment	591-542-981.000	10,000
Filter Effluent Valves	591-542-981.000	100,000
WTP PI&D Drawings	591-542-981.000	25,000
Water Infrastructure Security	591-541-982.000	25,000
Source Water Protection	591-542-81.000	5,000
Filters 5-7	591-542-981.000	140,000
TOTAL TREATMENT PLANT		\$ 360,000

Distribution System

Oliver St - Laforest St to 4th Av	591-542-982.051	360,000
Barry Street - State to Clinton	591-542-982.051	200,000
McKinley Water Main Loop - Saginaw to Fair	591-542-982.051	35,000
Tawas Street - Washinton to Eighth	591-542-981.051	600,000
Water Infrastructure Security	591-542-982.000	15,000
Main Valves	591-542-982.052	130,000
Large Meters	591-542-982.053	15,000
New Water Services	591-542-982.055	9,000
Replace Water Services	591-542-982.056	78,000
TOTAL DISTRIBUTION SYSTEM		\$ 1,442,000

TOTAL WATER FUND **\$ 1,802,000**

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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WATER FUND

REVENUES

591-000-477.000	PLUMBING PERMITS	175	200	200	200
591-000-626.000	CHARGES - TAP FEES	27,113	8,295	8,300	8,300
591-000-626.100	CHARGES - SAMPLING/TEST	20,480	21,500	20,000	20,000
591-000-628.100	HYDRANT USE	6,106	5,500	5,500	5,500
591-000-642.000	SALES & CHARGES	3,300,335	3,229,018	3,325,870	3,392,390
591-000-665.000	INVESTMENT INCOME	5,953	14,700	10,000	8,000
591-000-677.000	MISCELLANEOUS	19,465	33,000	20,000	20,000
591-000-699.008	FR SEWER FUND	0	0	0	0

TOTAL REVENUES	3,379,627	3,312,213	3,389,870	3,454,390
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EXPENDITURES

PRODUCTION

591-541-726.000	SUPPLIES	133,952	155,000	163,000	168,000
591-541-730.000	DURABLE GOODS	0	0	0	0
591-541-814.000	CONT - OPERATIONS	636,155	650,352	680,500	700,915
591-541-920.000	UTILITIES	126,017	132,200	135,000	140,000
591-541-931.000	REPAIRS & MAINTENANCE	9,834	0	0	0
591-541-956.000	MISCELLANEOUS	10,308	40,000	25,000	25,000
591-541-968.000	DEPRECIATION	108,579	0	0	0
591-541-982.000	CAPITAL OUTLAY	0	430,000	360,000	315,000

TOTAL PRODUCTION	1,024,845	1,407,552	1,363,500	1,348,915
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DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
DISTRIBUTION					
591-542-701.000	SALARIES & WAGES	43,029	37,000	47,326	41,040
591-542-705.050	RETIREE HEALTH CARE-OPEB	0	0	3,313	0
591-542-705.097	HSA CONTRIBUTION	1,050	1,274	1,584	1,336
591-542-705.100	HEALTH INSURANCE	4,057	6,112	7,303	6,380
591-542-705.200	DENTAL INSURANCE	483	709	938	800
591-542-705.300	LIFE INSURANCE	43	63	76	62
591-542-705.400	FICA	3,094	2,910	3,620	3,140
591-542-705.550	RETIREMENT - DEF CONT	1,874	1,354	1,883	1,921
591-542-705.900	LONG TERM DISABILITY	110	140	221	172
591-542-712.000	INSURANCE OPT-OUT	0	0	253	253
591-542-731.000	DEFERRED COMP CITY CONTRI	0	981	741	786
591-542-800.000	PROF & CONTRACTUAL	888	0	0	0
591-542-803.001	COMPUTER ADMIN SERVICES	0	0	3,202	3,202
591-542-814.000	CONT - OPERATIONS	266,063	318,594	324,965	333,000
591-542-841.002	CHARGES - SOFTWARE SERVS	1,838	2,499	2,575	2,621
591-542-931.000	REPAIRS & MAINTENANCE	66,536	65,000	65,000	65,000
591-542-931.104	MAINT - WATER TOWERS	99,533	139,756	107,230	110,450
591-542-943.000	EQUIPMENT RENT	20,408	14,700	15,000	15,000
591-542-945.000	FIBER OPTIC RENT	2,887	2,974	3,063	3,155
591-542-956.000	MISCELLANEOUS	513	500	600	600
591-542-968.000	DEPRECIATION	274,294	0	0	0
591-542-969.000	LOSS ON DISPOSAL	1,260	0	0	0
591-542-982.000	CAPITAL OUTLAY	0	0	15,000	0
591-542-982.051	CAP - WATER MAINS	0	886,000	1,195,000	1,095,000
591-542-982.052	CAP - MAIN VALVES	0	282,500	130,000	130,000
591-542-982.053	CAP - LARGE METERS	0	25,000	15,000	15,000
591-542-982.055	CAP - NEW WATER SERVICES	0	9,000	9,000	9,000
591-542-982.056	CAP - REPL WATER SERVICES	0	78,000	78,000	78,000
591-542-982.061	CAP - ELEVATED TANKS	0	30,000	30,000	0
591-542-991.701	DWRF BOND - PRIN	0	160,000	160,000	160,000
591-542-991.702	G.O. BOND - PRIN	0	25,000	25,000	25,000
591-542-995.700	1998 S/W REV BONDS -INT	626	0	0	0
591-542-995.701	DWRF BOND - INTEREST	38,928	36,404	32,994	29,604
591-542-995.702	G.O. BOND - INTEREST	12,852	12,032	10,938	9,844
TOTAL DISTRIBUTION		840,366	2,138,502	2,289,825	2,140,366

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
COMMERCIAL					
591-543-705.050	RETIREE HEALTH CARE-OPEB	2,326	11,438	0	3,694
591-543-705.097	HSA CONTRIBUTION	1,380	0	0	0
591-543-705.100	HEALTH INSURANCE	4,761	0	0	0
591-543-705.200	DENTAL INSURANCE	456	0	0	0
591-543-705.300	LIFE INSURANCE	25	0	0	0
591-543-705.900	LONG TERM DISABILITY	65	0	0	0
591-543-814.000	CONT - OPERATIONS	6,461	5,948	6,067	6,190
591-543-814.002	CONT - COLLECTION	39,117	39,245	40,030	40,830
591-543-814.005	CONT - FIXED ASSETS STUDY	675	700	700	700
591-543-841.000	CHARGES - ADMINISTRATION	216,430	222,923	227,380	231,930
591-543-910.000	INSURANCE & BONDS	27,047	19,377	19,377	20,000
TOTAL COMMERCIAL		298,743	299,631	293,554	303,344
TOTAL EXPENDITURES		2,163,954	3,845,685	3,946,879	3,792,625

WATER FUND

PROJECTED SURPLUS		
Budgeted Net Revenues (Expenditures)	6/30/2021	\$ (557,009)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$ (533,472)
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2019	\$ 3,000,966
RESERVED G.O. BOND ISSUE		\$ 29,922
PROJECTED SURPLUS AT END OF BUDGET YEAR 2020-21		\$ 1,880,563

BROWNFIELD REMEDIATION REVOLVING FUND

The Brownfield Remediation Revolving Fund (RRF) is used to support the development or redevelopment of contaminated or potentially contaminated sites within the City by providing funding, either through grants or loans, to conduct environmental site investigations, prepare BEAs and Due Care Plans, and conduct site remediation activities. The Authority Board establishes policies and procedures for use of the funds, including whether they shall be provided as a loan or a grant to an eligible recipient. The RRF receives funding through an approved Brownfield Tax Increment Financing (TIF) Plan via the capture of local property taxes once all other eligible expenses are reimbursed. In 2013, the Authority and City Council approved a Brownfield Plan to allow for the expenditure of Remediation Funds in support of the City's purchase and demolition of the Beach Motel on State Avenue. Remediation Funds specifically covered the costs for a Phase 1 ESA, asbestos survey and removal of asbestos from the building, demolition of the building and air quality monitoring during demolition. In 2014, a Brownfield Plan was approved to assist the Austin Brothers Beer Company with the costs of Phase 1 and 2 Environmental Site Assessments, development of a Due Care Plan, and remediation of on-site contamination (via a loan) necessary for the development of a new production brewery and bar/restaurant in an existing industrial building. The new brewery, located off Miller Street adjacent to the railroad tracks, opened in November 2015. In February 2016, Council approved a Brownfield Plan for Target Alpena Development Corporation to assist in the redevelopment of the former Alpena Power Company property in downtown Alpena along the Thunder Bay River. Remediation Funds were intended to pay for a Phase 2 ESA, BEA, Due Care Plan and necessary environmental remediation. Demolition of the building occurred in mid 2016 utilizing a blight elimination grant from the state and private funding, however, it was not necessary to utilize the Remediation Fund appropriation. Target is currently marketing the property to potential developers.

The Authority approved a second loan to Austin Brothers Beer Co. in late 2016 to assist in the installation of new water and sanitary sewer service lines to the brewery. This was a one-year loan, which has been repaid.

In 2017 the Authority also authorized funding for environmental assessments on properties at 120 W. Washington Avenue to facilitate the purchase of vacant property by an adjacent business and at 1222 Ford Avenue to facilitate the sale of an existing business. A Brownfield Plan for the 120 W. Washington property was also approved by the Authority and Council to utilize the Remediation Fund to pay for a BEA and Due Care Plan for the purchaser.

The RRF is funded from existing brownfield TIFs once all eligible expenditures have been paid. Only local tax capture is deposited into the RRF for a period of five years or the expiration of the brownfield plan, whichever occurs first. To date the NOAA and Lafarge TIFs (both expired) and the Dean Arbour TIF have contributed funds to the Brownfield Remediation Revolving Fund.

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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BROWNFIELD REMEDIATION REVOLVING FUND

REVENUES

643-000-665.000	INVESTEMENT INCOME	0	0	0	0
643-000-678.000	REPAYMENT OF ADVANCE	1,895	1,604	1,749	1,749
643-000-699.012	BRA CAPITAL FUND (LOCAL)	5,501	22,626	0	0
643-000-699.013	BRA CAPITAL FUND (SCHOOL)	0	0	0	0

TOTAL REVENUES		7,396	24,230	1,749	1,749
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EXPENDITURES

643-421-843.000	AUSTIN BROS BEER CO LLC	0	0	0	0
643-421-844.000	WASHINGTON AVE 120 W	0	0	0	0
643-421-845.000	FORD AVE 1222	0	0	0	0
643-421-846.000	CITY OF ALPENA - CITY HALL	31,048	0	0	0

TOTAL EXPENDITURES		31,048	0	0	0
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OTHER FINANCING USES

643-966-964.002	REFUND - TAX ADJUSTMENT	0	0	0	0
643-966-967.010	ECON DEV - AUSTIN BROS BEER CC	0	0	0	0

TOTAL EXPENDITURES AND OTHER FINANCING USES		0	0	0	0
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BROWNFIELD REMEDIATION REVOLVING FUND

PROJECTED FUND BALANCE

Budgeted Net Revenues (Expenditures)	6/30/2021	\$	1,749
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	24,230
Fund Balance From Prior Year	6/30/2019	\$	173,350
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	199,329

EQUIPMENT FUND

This fund owns and maintains the City's fleet of vehicles (except police, ambulance, and older fire vehicles) and construction equipment. Equipment rental is the amount charged to the other City departments for the use of this equipment. Two Department of Public Works employees provide fleet vehicle maintenance.

Equipment is charged a rental rate, which in turn funds the replacement and maintenance costs. Revenues generated by the sale of outdated equipment will be placed back into the fund for future fund operations.

Purchases for the City's equipment and vehicle fleet are coordinated by the Department of Public Works.

This years capital purchases out of the equipment fund are as follows:

Capital Outlay and Major Projects

Trackless Articulating Tractor	661-905-972.002	\$	135,000
3/4 Ton Pick-up DPW	661-905-972.002	\$	40,000
1/2 Ton Pick-up Fire Vehicle	661-907-983.001	\$	30,000
TOTAL EQUIPMENT/VEHICLE PURCHASES		\$	205,000

DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
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EQUIPMENT FUND

REVENUES

661-000-626.001	CHARGES FOR EQUIP MAINT	4,734	0	0	0
661-000-640.000	EQUIP RENT - VEHICLES	645,122	667,841	670,000	670,000
661-000-640.200	EQUIP RENT - FIRE EQUIP	167,196	168,098	168,000	169,000
661-000-665.000	INVESTMENT INCOME	19,386	15,000	10,000	11,000
661-000-666.000	INVESTMENTS-CHANGE IN VAL	7,326	0	0	0
661-000-673.001	SALE OF ASSETS - VEHICLES	500	8,765	500	500
661-000-677.000	MISCELLANEOUS	12,895	10,500	11,000	11,500
661-000-678.000	REPAYMENT OF ADV/LOAN	0	78,000	28,000	0

TOTAL REVENUES		857,159	948,204	887,500	862,000
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DEPARTMENTS	DESCRIPTION	18-19 ACTUAL	19-20 EST. CURRENT	20-21 BUDGET	21-22 PROJECTED
EXPENDITURES					
PUBLIC WORKS					
661-905-701.000	SALARIES & WAGES	77,957	66,585	67,917	69,275
661-905-705.000	FRINGES	16,886	16,000	16,500	16,500
661-905-705.097	HSA CONTRIBUTION	2,500	2,023	3,203	3,203
661-905-705.100	HEALTH INSURANCE	16,640	9,600	10,984	12,082
661-905-705.200	DENTAL INSURANCE	2,020	1,389	1,518	1,594
661-905-705.300	LIFE INSURANCE	143	113	131	131
661-905-705.400	FICA	1,106	5,000	5,196	5,300
661-905-705.500	RETIREMENT	3,858	5,858	5,832	5,900
661-905-705.550	RETIREMENT - DEF CONT	2,590	593	3,064	3,125
661-905-705.600	UNIFORMS	700	585	700	700
661-905-705.900	LONG TERM DISABILITY	396	335	393	393
661-905-712.000	INSURANCE OPT-OUT	0	0	890	890
661-905-726.000	SUPPLIES	1,930	2,000	2,000	2,000
661-905-731.000	DEFERRED COMP CITY CONTRI	0	1,649	1,218	1,242
661-905-751.000	GAS & OIL	71,130	60,000	62,000	64,000
661-905-816.100	PROF & CONT - VEHICLES	2,036	2,000	2,000	2,000
661-905-840.000	GENERAL FUND SERVICES	306,994	316,206	325,692	335,463
661-905-910.000	INSURANCE & BONDS	23,420	25,575	25,575	26,000
661-905-931.000	REPAIRS & MAINTENANCE	112,164	115,000	115,000	115,000
661-905-943.000	EQUIPMENT RENT	181	2,000	2,000	2,000
661-905-956.000	MISCELLANEOUS	1,217	300	1,000	1,000
661-905-968.000	DEPRECIATION	153,082	155,000	0	0
661-905-972.002	CAP - VEHICLES	0	0	175,000	78,000
661-905-983.000	CAP - EQUIPMENT	0	152,393	0	75,000
TOTAL PUBLIC WORKS		796,950	940,204	827,813	820,798
FIRE DEPARTMENT					
661-907-726.200	SUPPLIES - FIRE VEHICLE	83	9	100	100
661-907-751.200	GAS & OIL - FIRE VEHICLES	11,126	5,000	8,000	8,000
661-907-840.000	GENERAL FUND SERVICES	12,224	12,592	12,970	13,340
661-907-910.200	INSURANCE - FIRE VEHICLE	2,727	2,372	2,372	2,400
661-907-933.200	MAINT - FIRE VEHICLES	21,185	10,000	12,000	12,000
661-907-968.200	DEPRECIATION EXP - FIRE	21,501	23,500	0	0
661-907-983.001	CAP - EQUIP/FIRE VEHICLE	0	0	30,000	0
TOTAL FIRE DEPARTMENT		68,846	53,473	65,442	35,840
TOTAL EXPENDITURES AND OTHER FINANCING USES		865,796	993,677	893,255	856,638

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2021	\$	(5,755)
Current Est. Operating Surplus (Deficit)	6/30/2020	\$	(45,473)
Fund Balance From Prior Year	6/30/2019	\$	2,306,378
FUND BALANCE AT END OF BUDGET YEAR 2020-21		\$	2,255,151

DPW CONSTRUCTION FUND

During the fiscal year 2005-2006, the Alpena Building Authority completed construction of the new Department of Public Works Service Facility on Long Lake Avenue; which is now occupied by the Department of Public Works.

The Building Authority financed this project through the sale of approximately \$1.8-million in bonds. The Building Authority now leases the DPW facility to the City until the bonds are repaid, at which time the City of Alpena will assume direct ownership of it.

Since the City's Equipment Fund rents space in the new facility for storage of the DPW construction equipment and vehicle fleet, the Equipment Fund paid approximately \$120,000 per year to the Building Authority towards repayment of the bonds until 2012-13, then the General Fund began to make the lease payments.

The Alpena Municipal Council has also authorized that the principal amount of \$207,000 in the DPW Construction Fund be retained within this fund and that the investment income only be used for building

In fiscal year 2018-19, the Municipal Council authorized the Fire/EMS Department to borrow \$80,000 from the DPW Construction Fund to have the box from an existing ambulance remounted onto a new chassis. The loan will be repaid in two fiscal years with the first payment made in fiscal year 2019-20.

PUBLIC SAFETY FACILITY CONSTRUCTION FUND

On February 5, 1996, the Municipal council authorized that the principal amount of \$386,000 in the Public Safety Facility Construction fund be retained in the Construction Fund and that the investment income only be used for building improvements and stationary building equipment.

The interest was used for building projects and when it was depleted, Council authorized the use of the principal for continued capital and maintenance projects on the building.

The following are building improvements completed over the years and scheduled through 2016-2017. With completion of the 2016-2017 roof projects, the fund will have no balance left.

2001-2002

Non-skid Floor
Humidifier System
Generator
Phone System Expansion

2003-2004

Phase 1 of the Energy Light Installation
Upgrade to Carbon Monoxide Emission System

2004-2005

Completion of Energy Efficient Light Installation

2005-2006

Phone System
Air Compressor
Environmental Site Work
Initial Improvements and Renovations to the
Public Safety Facility Annex

2006-2007

Overhead Doors
Gate & Fence
Paving
Roof Repairs
Exterior Painting

2013-2014

Boiler Replacement Study

2014-2015

Boiler Replacement

2015-2016

Control System
Gutter Repair/Roof/Soffits
Air Conditioning

2016-2017

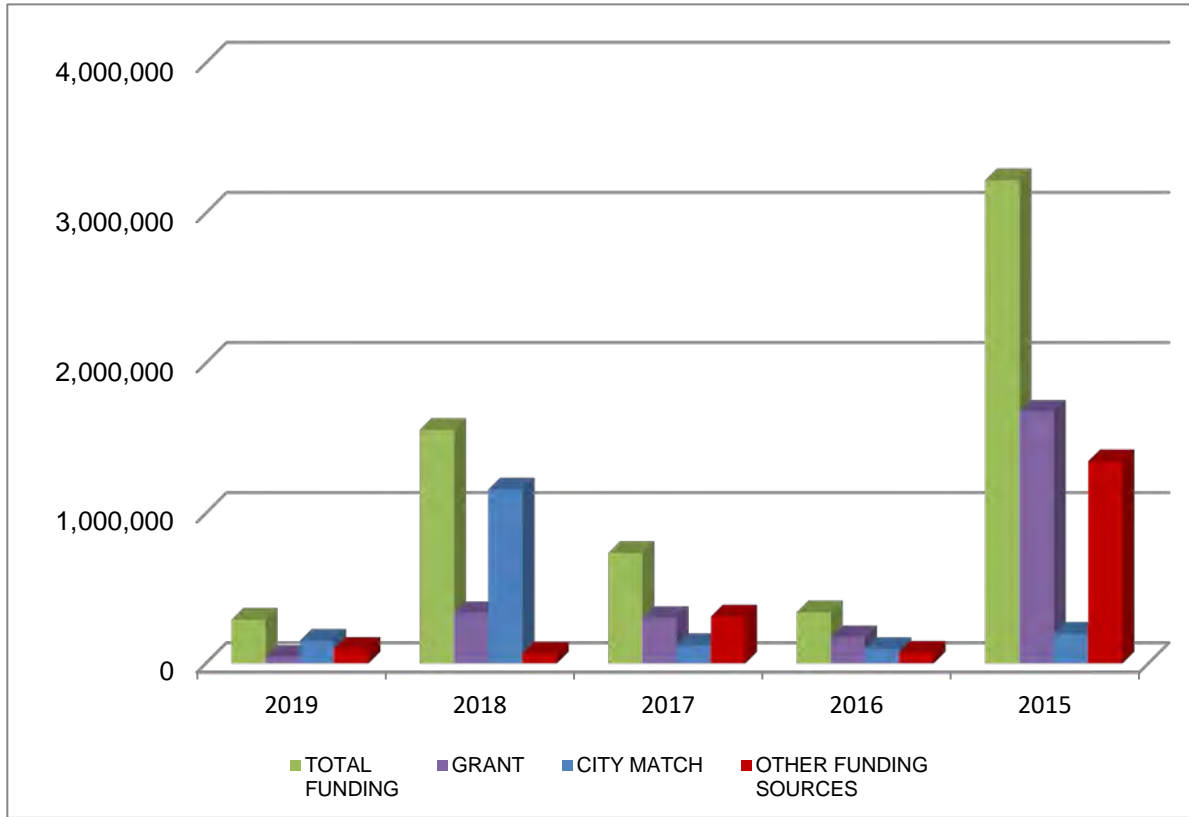
Completion of Roof Project

Grants
2015-2019
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GRANTS

2015-2019



GRANT HISTORY 2015-2019				
YEAR	TOTAL FUNDING	GRANT	CITY MATCH	OTHER FUNDING SOURCES
2019	290,049	42,940	150,445	96,664
2018	1,555,836	333,690	1,157,803	64,343
2017	735,063	300,962	121,579	312,522
2016	339,383	172,696	95,694	70,993
2015	3,218,433	1,674,891	196,935	1,346,607
TOTAL	\$ 4,292,879	\$ 2,148,549	\$ 414,208	\$ 1,730,122

2019
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
2,800			PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training. Estimated amount based on previous payments.
21,000	32,438		PROJECT: Patrol Vehicle GRANT SOURCE: USDA Rural Development DESCRIPTION: Funds received from USDA for purchase and equipping of patrol vehicle (2018 application).
	42,500	42,500	PROJECT: Enhanced Law Enforcement Presence on ACC Campus GRANT SOURCE: Alpena Community College DESCRIPTION: Agreement for City to provide an officer at the Alpena ACC campus approximately 20 hours per week when classes are in session. *College pays 1/2 of the officer's wages; however, the fee may be adjusted as the campus closed prematuring due to the current health emergency.
	56,367	33,819	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *APS pays for 1/2 of the cost for the officer; however, amounts shown indicate a likely adjustment as APS closed prematuring due to the current health emergency.
		11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
		9,100	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
		245	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$23,800	\$131,305	\$96,664	2019 POLICE DEPARTMENT TOTAL

2019
GRANTS BY DEPARTMENT
MARINA FUND

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
19,140	19,140	0	PROJECT: Economic Impact Study of Michigan Ports GRANT SOURCE: Department of Natural Resources DESCRIPTION: Funds for conducting an economic impact study of Michigan Ports, in terms of tourism and dollars.
\$19,140	\$19,140	\$0	2019 MARINA FUND TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$42,940	\$150,445	\$96,664	TOTAL GRANTS RECEIVED IN 2019

**2018
GRANTS BY DEPARTMENT**

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
5,890			PROJECT: Seat Belt and Distracted Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
2,800			PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training. Estimated amount based on previous payments.
	42,803	42,803	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School.
		11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
		10,000	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
		540	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$8,690	\$42,803	\$64,343	2018 POLICE DEPARTMENT TOTAL

ENGINEERING

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
325,000	1,115,000	0	PROJECT: Miller Street GRANT SOURCE: MDOT Small Urban DESCRIPTION: Funding match for Street portion of project.
\$325,000	\$1,115,000	\$0	2018 ENGINEERING FUND TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$333,690	\$1,157,803	\$64,343	TOTAL GRANTS RECEIVED IN 2018

2017
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
21,700	32,656		PROJECT: Replacement of Patrol Vehicle GRANT SOURCE: USDA Rural Development DESCRIPTION: Funds received from USDA for purchase and equipping of patrol vehicle.
1,962			PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
2,800			PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training. Estimated amount based on previous payments.
	45,623	45,623	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School.
		11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
		10,827	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
		572	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$26,462	\$78,279	\$68,022	2017 POLICE DEPARTMENT TOTAL

2017
GRANTS BY DEPARTMENT

FIRE/EMS

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
14,500	0	14,500	PROJECT: State Fire Protection Grant GRANT SOURCE: State of Michigan DESCRIPTION: State reimbursement of Fire Protection Costs for State Owned Facilities
\$14,500	\$0	\$14,500	2017 FIRE/AMBULANCE DEPARTMENT TOTAL

ENGINEERING

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
205,000	40,000	200,000	PROJECT: Starlite Beach Improvements (Splash Park) GRANT SOURCE: MDNR Trust Fund DESCRIPTION: Construct a splash park and beach improvements at Starlite Beach.
\$205,000	\$40,000	\$200,000	2017 ENGINEERING TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
10,000	3,300	0	PROJECT: Trail Signage Grant GRANT SOURCE: Regional Prosperity Initiative (State) DESCRIPTION: Received funds to construct additional trail signage utilizing DNR approved trail sign types.
45,000	0	30,000	PROJECT: River Center Preliminary Construction Docs GRANT SOURCE: USDA Rural Development RBEG DESCRIPTION: Utilizing funds for preparing preliminary construction documents for the River Center. Matching funds to be paid with funds from Alpena River Center LLC.
\$55,000	\$3,300	\$30,000	2017 PLANNING & DEVELOPMENT TOTAL

2017
GRANTS BY DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$300,962	\$121,579	\$312,522	TOTAL GRANTS RECEIVED IN 2017

2016
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
38,000	42,000	0	PROJECT: Replacement of two Patrol Vehicles GRANT SOURCE: USDA Rural Development DESCRIPTION: Funds received from USDA for purchase and equipping of two patrol vehicles.
6,290	6,290	0	PROJECT: Purchase of Replacement Bulletproof Vest GRANT SOURCE: Federal Government Bulletproof Vest Partnership DESCRIPTION: Grant provided 50% reimbursement
3,843	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
3,246	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training for 2016 CY.
0	44,104	44,104	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *For 15-16 FY
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
0	0	9,800	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$51,379	\$92,394	\$65,393	2016 POLICE DEPARTMENT TOTAL

2016
GRANTS BY DEPARTMENT

FIRE/EMS

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
4,650	0	0	PROJECT: CPR Quality Meters GRANT SOURCE: Community Foundation of Northeast Michigan DESCRIPTION: Received funds for CPR Quality Meters
106,667	0	5,600	PROJECT: CPR Compression Devices GRANT SOURCE: Federal-FEMA DESCRIPTION: Received federal funds for CPR Compression Devices
\$111,317	\$0	\$5,600	2016 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	FUNDING SOURCES	
10,000	3,300	0	PROJECT: Trail Signage Grant GRANT SOURCE: Regional Prosperity Initiative (State) DESCRIPTION: Received funds to construct additional trail signage utilizing DNR approved trail sign types.
\$10,000	\$3,300	\$0	2016 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$172,696	\$95,694	\$70,993	TOTAL GRANTS RECEIVED IN 2016

2015
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
66,000	0	0	PROJECT: Woodward Avenue Trailhead GRANT SOURCE: MDNR Recreational Trails Program DESCRIPTION: Additional Funding For elements of the project that were deleted from original bid
\$66,000	\$0	\$0	2015 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	45,629	45,629	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *Estimated cost with true-up in October of 2016.
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
3,391	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training.
7,709	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
0	219	3,000	PROJECT: Replacement of Patrol Flashlights GRANT SOURCE: Community Foundation for NE MI and the Deputy Ryan Seguin Memorial Fund DESCRIPTION: Funds donated to purchase replacement patrol flashlights.
0	0	1,000	PROJECT: Replacement of Digital Cameras/Cases GRANT SOURCE: Meijer, Inc (Alpena) DESCRIPTION: Corporation donated \$1,000 for the purchase of digital cameras, cases, and accessories for patrol officers and detective.

2015
GRANTS BY DEPARTMENT

0	0	12,000	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
0	0	829	PROJECT: Trading Card Program GRANT SOURCE: First Federal of Alpena and Alpena Area Credit Unions DESCRIPTION: Police officer trading cards for public relations program.
\$11,100	\$45,848	\$73,947	2015 POLICE DEPARTMENT TOTAL

GENERAL GOVERNMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,200	0	0	PROJECT: Handicap Voting Booths GRANT SOURCE: Help America Vote Act (HAVA) DESCRIPTION: Received six Handicap Voting Booths for voting in the precincts.
\$1,200	\$0	\$0	2015 GENERAL GOVERNMENT TOTAL

2015
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,291,591	0	1,043,560	PROJECT: 2015 Facade Grant Program-Alpena Furniture and The Owl GRANT SOURCE: MEDC Community Development Block Grant DESCRIPTION: Restore the Façade on Alpena Furniture and create ten (10) new residential rental units on the second floor. Restore and enhance the façade on The Owl Restaurant.
245,000	0	65,000	PROJECT: Former Alpena Power Demolition GRANT SOURCE: 2015 Michigan Blight Elimination Program DESCRIPTION: Demolish the vacant former Alpena Power Office building located at 310 N Second Ave for the purpose of creating a new redevelopment ready development site in the downtown.
45,000	151,087	150,000	PROJECT: Truck Route Bypass Road GRANT SOURCE: USDA Rural Business Development Grant DESCRIPTION: Assist in the creation of a road to fill a gap in the existing truck route and construct utilities to better serve businesses and residences in the area.
15,000	0	14,100	PROJECT: River Center Feasibility Study GRANT SOURCE: USDA Rural Business Development Grant DESCRIPTION: Conduct a study to determine if the proposed River Center's feasibility and determine the Center's public interest and level of support.
\$1,596,591	\$151,087	\$1,272,660	2015 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$1,674,891	\$196,935	\$1,346,607	TOTAL GRANTS RECEIVED IN 2015

CITY OF ALPENA
COMPREHENSIVE FEE SCHEDULE

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For ease of reference, the following Table of Contents follows the Table of Contents in the
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AMBULANCE

		Effective Date	Type
<u>Ambulance</u>			
Basic Life Support Base Rate (1)	\$ 475.00	05-15-17	
Mileage per mile (2)	\$ 14.00	05-15-17	
Patient Assist	\$ 175.00		
Advanced Life Support 1 (ALS1) Base Rate (1)	\$ 575.00	05-15-17	
Advanced Life Support 2 (ALS2) Base Rate (1)	\$ 750.00	05-15-17	
Mobile Intensive Care Unit (MICU/SCT) (1)	\$ 875.00	05-15-17	
Intercept	\$ 350.00	07-01-08	
Nursing Assist (per hour)	\$ 40.00		
Ambulance standby, for profit events (per hour)	\$ 85.00		
Ambulance standby, for mutual aid fires (per hour)	\$ -		
ACSD Inmate Transport to MidMichigan Alpena	\$ 250.00		

(1) \$200 discount on rates for county residents.

Up to \$200.00 discount on rates for county residents, applied to any outstanding balance after insurance payments. If the balance is less than \$200.00, the discount will be equal to the outstanding balance. If the balance is more than \$200.00, the full \$200.00 discount will be applied and the resident is responsible for the remainder of the bill.

(2) Per mile transport, one-way, origin to destination.

(3) Port to port, long distance transports as required.

Per the ambulance agreement with Alpena County, "If current Medicare, Medicaid, Blue Cross/Blue Shield or third party private payer (accept assignment) reimbursement programs are changed so as to affect those agencies' payment program for services which affects the Ambulance Fee Schedule, then both parties agree to amend the Ambulance Fee Schedule for ambulance services to reflect those changes, so that the prevailing ambulance fees shall be maintained. The City shall notify the County of any changes of ambulance fees. If the increase in fees is greater than five (5) percent, the County shall respond within 30 days. If no response, those changes in fees shall be adopted."

Oxygen	\$	40.00	07-10-09 Council
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AMUSEMENTS

	Effective Date	Type	Section
License Fees: -			
Vehicular Race Tracks \$25.00/year	1953	Resolution	6-64
Billiard Halls & Bowling Alleys \$5.00/year	1953	Resolution	6-93
Circuses, Parades & Menageries \$40.00/day	1953	Resolution	6-123
- \$25,000 Bond	2000	Resolution	
* per occurrence 1,000,000 minimum combined single limited (bodily injury/property damage) with the City named as additionally insured.			
Skating Rinks \$25.00/year	1953	Resolution	6-153
Distributor of Mechanical Amusement Devices - \$5.00/year Per device	1953	Resolution	6-203

BUILDING PERMIT FEE SCHEDULE
Fees Based on Actual Construction Cost

(Note: Construction Valuation Data May Be Verified with City Assessor.)

(Note: Permit fees are an additional \$75.00 for failure to obtain permits prior to construction.)

(Note: Permits are valid for one year from date of issue. Permits may be extended for just cause prior to expiration date. Expired permits cost \$75.00 to be reopened.

(Note: Some construction projects may require an additional inspection fee.)

(Note: Additional work added to existing permit is \$75.00 plus an increase in valuation from fee schedule.

Effective Date: 7-01-17

Type: Resolution

\$ 1 to \$ 1,900 - \$ 75	\$25,001 to \$26,000 \$210
\$ 1,901 to \$ 2,000 \$105	\$26,001 to \$27,000 \$215
\$ 2,001 to \$ 3,000 \$108	\$27,001 to \$28,000 \$220
\$ 3,001 to \$ 4,000 \$111	\$28,001 to \$29,000 \$225
\$ 4,001 to \$ 5,000 \$114	\$29,001 to \$30,000 \$230
\$ 5,001 to \$ 6,000 \$117	\$30,001 to \$31,000 \$235
\$ 6,001 to \$ 7,000 \$120	\$31,001 to \$32,000 \$240
\$ 7,001 to \$ 8,000 \$123	\$32,001 to \$33,000 \$245
\$ 8,001 to \$ 9,000 \$126	\$33,001 to \$34,000 \$250
\$ 9,001 to \$10,000 - \$129	\$34,001 to \$35,000 \$255
\$10,001 to \$11,000 \$135	\$35,001 to \$36,000 \$260
\$11,001 to \$12,000 \$140	\$36,001 to \$37,000 - \$265
\$12,001 to \$13,000 \$145	\$37,001 to \$38,000 \$270
\$13,001 to \$14,000 \$150	\$38,001 to \$39,000 \$275
\$14,001 to \$15,000 - \$155	\$39,001 to \$40,000 \$280
\$15,001 to \$16,000 - \$160	\$40,001 to \$41,000 \$285
\$16,001 to \$17,000 - \$165	\$41,001 to \$42,000 \$290
\$17,001 to \$18,000 - \$170	\$42,001 to \$43,000 \$295
\$18,001 to \$19,000 \$175	\$43,001 to \$44,000 \$300
\$19,001 to \$20,000 \$180	\$44,001 to \$45,000 \$305
\$20,001 to \$21,000 \$185	\$45,001 to \$46,000 - \$310
\$21,001 to \$22,000 \$190	\$46,001 to \$47,000 - \$315
\$22,001 to \$23,000 \$195	\$47,001 to \$48,000 - \$320
\$23,001 to \$24,000 \$200	\$48,001 to \$49,000 - \$330
\$24,001 to \$25,000 \$205	\$49,001 to \$50,000 - \$335

\$50,001 to \$100,000 \$335 for the first \$50,000 plus \$3.00 for each additional \$1,000 or fraction thereof, including \$100,000.

\$100,001 and up \$485 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

ELECTRICAL PERMIT FEES

Fee Chart

	FEE
1. Application fee (non-refundable)	\$60.00
SERVICE	
2. Through 200 Amp.	\$10.00
3. Over 200 Amp. thru 600 Amp.	\$15.00
4. Over 600 Amp. thru 800 Amp.	\$20.00
5. Over 800 Amp. thru 1200 Amp.	\$25.00
6. Over 1200 Amp. (GFI only)	\$50.00
7. Circuits	\$5.00
8. Lighting Fixtures – per 25	\$6.00
9. Dishwasher	\$5.00
10. Furnace – Unit Heater	\$5.00
11. Electrical – Heating Units (baseboard)	\$4.00
12. Power Outlets (ranges, dryers, etc.)	\$7.00
SIGNS	
13. Unit	\$10.00
14. Letter	\$15.00
15. Neon-each 25 feet	\$20.00
16. Feeders-Bus Ducts, etc.-per 50'	\$6.00
17. Mobile Home Park Site*	\$6.00
18. Recreational Vehicle Park Site	\$4.00
K.V.A. & H.P.	
19. Units up to 20	\$6.00
20. Units 21 to 50 K.V.A. or H.P.	\$10.00
21. Units 51 K.V.A. or H.P. & over	\$12.00
FIRE ALARM SYSTEMS (NOT SMOKE DETECTORS)	
22. Up to 10 devices	\$50.00
23. 11 to 20 devices	\$100.00
24. Over 20 devices	\$5.00 each
DATA/TELECOMMUNICATION OUTLETS***	
31. 1-19 devices	\$5.00 each
32. 20-300 devices	\$100.00
33. Over 300 devices	\$300.00
ENERGY MANAGEMENT TEMP. CONTROL	
25. Energy Retrofit –Temp. Control	\$45.00
34. Circuits – Energy Management	\$5.00 each
26. Conduit only or grounding only	\$45.00
INSPECTIONS	
27. Power Restoration Inspection	\$20.00
28. Additional Inspection	\$60.00
29. Final Inspection	\$60.00
30. Certification Fee **	\$20.00

- * See VII. Fee Clarification Item #17 above
- ** Required for all school and state-owned construction projects
- *** The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

NOTE: Under special circumstances, the City will assess an hourly fee for inspection services at a rate of \$60.00 per hour.

Make checks payable to: "City of Alpena"

Instructions for Completing Application:

General: Electrical work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

MECHANICAL FEES

Fee Chart

	FEE
1. Application Fee (non-refundable)	\$60.00
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00
4. Boiler	\$30.00
5. Water Heater (gas piping & venting-direct replacement only)	\$5.00
6. Damper (control, back-draft, barometric or fire/smoke)	\$5.00
7. Solid Fuel Equipment (includes chimney)	\$30.00
8. Chimney, factory built (installed separately), B Vent, PVC Venting	\$25.00
37. Gas Burning Fireplace	\$30.00
9. Solar; set of 3 panels-fluid transfer (includes piping)	\$20.00
10. Gas Piping; each opening-new install (residential)	\$5.00
11. Air Conditioning (incl. split systems) RTU-Cooling Only	\$30.00
12. Heat Pumps (split systems) or Geothermal (complete residential)	\$30.00
13. Dryer, Bath & Kitchen Exhaust (residential ducting not included)	\$5.00
16. Humidifiers/Air Cleaners	\$10.00
TANKS	
14. Aboveground (other than L.P.)	\$20.00
38. Aboveground Connection	\$20.00
15. Underground (other than L.P.)	\$25.00
39. Underground Connection	\$25.00
PIPING (ALL piping-minimum fee \$25.00)	
17. Fuel Gas Piping	\$.05 /ft
40. Process Piping	\$.05 /ft
41. Hydronic Piping	\$.05 /ft
42. Refrigeration Piping	\$.05 /ft
46. Commercial Air Conditioning Piping	\$.05 /ft
43. Exhausters (commercial)	\$15.00
18. Duct - minimum fee \$25.00	\$.10 /ft
19. Heat Pumps; Commercial (pipe not included)	\$20.00
AIR HANDLERS/HEAT WHEELS	
20. Under 10,000 CFM	\$20.00
21. Over 10,000 CFM	\$60.00
22. Commercial Hoods	\$15.00
23. Heat Recovery Units	\$10.00
24. V.A.V. Boxes (all variable volume or zone damper equipment)	\$10.00
25. Unit Ventilators/PTAC Units	\$10.00
26. Unit Heaters (terminal units)	\$15.00
27. Fire Suppression/Protection (includes piping)-minimum fee \$20.00	\$.75/head
28. Coils (Heat/Cool)	\$30.00
29. Refrigeration (split system)	\$30.00
CHILLER/COOLING TOWERS	
30. Chiller-Refrigeration	\$30.00
44. Chiller-Air Conditioning	\$30.00
31. Cooling Towers-Refrigeration	\$30.00
45. Cooling Towers-Air Conditioning	\$30.00

32. Compressor/Condenser	\$30.00
INSPECTIONS	
33. Special Insp. (pertaining to sale of bldg.)	\$75.00
34. Additional Inspection	\$75.00
35. Final Inspection	\$60.00
36. Certification Fee	\$30.00

Application fee and final inspection fee must be included in total.

Make checks payable to: "City of Alpena"

General: Mechanical work shall not be started until the application for permit has been filed with the City of Alpena Building department. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible.** The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

PLUMBING FEES

Fee Chart

	FEE
1. Application Fee (non-refundable)	\$60.00
2. Mobile Home Park Site*	\$5.00 each
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each
4. Stacks (soil, waste, vent and conductor)	\$3.00 each
5. Sewage ejectors, sumps	\$5.00 each
6. Sub-soil drains	\$5.00 each
WATER SERVICE	
7. Less than 2"	\$5.00
8. 2" to 6"	\$25.00
9. Over 6"	\$50.00
10. Connection (bldg. drain-bldg. sewers)	\$5.00
SEWERS (sanitary, storm or combined)	
11. Less than 6"	\$5.00
12. 6" and Over	\$25.00
13. Manholes, Catch Basins	\$5.00 each
WATER DISTRIBUTING PIPE (system)	
14. ¾" Water Distribution Pipe	\$5.00
15. 1" Water Distribution Pipe	\$10.00
16. 1-1/4" Water Distribution Pipe	\$15.00
17. 1-1/2" Water Distribution Pipe	\$20.00
18. 2" Water Distribution Pipe	\$25.00
19. Over 2" Water Distribution Pipe	\$30.00
20. Reduced pressure zone back-flow preventer	\$5.00 each
25. Domestic water treatment and filtering equipment only**	\$5.00 each
26. Medical Gas System	\$45.00
27. Water Heater	\$5.00
INSPECTIONS	
21. Special Insp. (pertaining to sale of building)	\$75.00
22. Additional Inspection	\$75.00
23. Final Inspection	\$60.00
24. Certification Fee	\$30.00

*See VII. Fee Schedule Item #2, #3 and #25 above. **Total Fee (Must include the \$60.00 non-refundable application and \$60.00 final inspection fees).**

Make checks payable to: "City of Alpena"

General: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Instructions for Completing Application:

General: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$60.00.**

OTHER INSPECTIONS AND FEES

Electrical permit fees are on reverse side of electrical permit application

Inspections outside of normal business hours \$75 per hour

Re Inspections \$75 each

Special Inspections \$75 per hour

Lawn Cutting Inspection Fee - \$50

Temporary Certificate of Occupancy without Building Permit \$75

Final Certificate of Occupancy without Building Permit - \$75

Residential: \$75

Industrial/Commercial: \$125 less than 5,000 sq. ft.

\$250 5001-10,000 sq. ft.

\$500 over 10,000 sq. ft.

Pre manufactured Dwelling Permit Fee: Based on the total value of all work required for the manufactured home installation plus the total value of all work required for the construction of accessory buildings, stairs, porches, finish work, painting, and roofing. The value of the manufactured home itself shall not be included.

Solar Panel Installation Permit Fee: Based on Value of Construction.

PLAN REVIEW FEE SCHEDULE

Commercial and Multi-Family Plan Review fee shall be 65% of the building permit fee and shall be paid with the building permit fee.

Commercial, Electrical, Mechanical and Plumbing Plan Review fee shall be \$100 to \$600 depending on complexity of plans.

One Family and Additions - NO PLAN REVIEW FEE

Code Board of Appeals: \$50 Filing fee.

RENTAL REGISTRATION FEE SCHEDULE

Initial Registration and Re-registration (if paid within allotted time frame) – NO FEE

Late Re-registration - \$50.00

Failure to Register Prior to Occupancy:	Prior landlord	\$250.00
	First time landlord	\$125.00
	Second offense	\$500.00

RENTAL INSPECTION FEE SCHEDULE

Initial/Renewal Inspection including One (1) Follow-up (to be paid prior to inspection)	Every 3 years
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1 – 2 Units: Inspected at the same time & same location	\$90.00/unit
3 – 10 Units: Inspected at the same time & same location	\$85.00/unit
11 or more Units: Inspected at the same time & same location	\$80.00/unit

Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)	\$125.00/unit/re-inspection
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Missed Appointments (to be paid prior to inspection)	\$125.00/unit
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Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)	Base fee plus \$10.00/unit
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Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$20.00/unit and fees may be placed on tax rolls for the property
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Appeals	\$50.00*
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* Fees for tenants may be waived by the City Manager upon demonstration of financial hardship.

The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

BUSINESS REGULATIONS

		Effective Date	Type	Section
Auctions	\$100.00/event - License Fee \$5,000 Bond	2000	Resolution	18-107 18-108
Transient Merchants	\$250.00/Day 10% Bond	1987 1987	Resolution Resolution	18-143
Second Hand Dealers	\$100.00/yr.	2000	Resolution	74-34
Precious Metals Dealers	\$25.00/yr.		State	
Going Out of Business Sale	\$50.00 (30 days)		State	
Renewals (two permitted)	\$50.00 each		State	
Street Vendors - \$10.00 application (Paid to DDA) \$10.00/week permit		2000	Resolution	18-172

CEMETERY CHARGES

Effective Date: See Below

Type: Resolution

Charges are for Fiscal Year Beginning:

07-01-20

Grave with Perpetual Lot Care	\$ 715.00
Grave with Perpetual Lot Care (Flush Marker Section)	\$ 640.00
Perpetual Lot Care on Existing Grave	\$ 310.00
Burial	\$ 715.00
Baby Burial (Includes Grave if Needed)	\$ 515.00
Mausoleum Interment	\$ 715.00
Disinterment	\$ 715.00
Disinterment and Reinterment	\$ 1,370.00
Burials on Saturday – Add	\$ 565.00
Burials on Sunday or Holiday – Add	\$ 1,030.00
Use of Chapel on Saturday – Add	\$ 250.00
Use of Chapel on Sunday or Holiday – Add	\$ 515.00
Temporary Storage	\$ 325.00
Cremains	\$ 350.00
Cremains in Mausoleum	\$ 715.00
Cremains Disinternment	\$ 370.00
Use of Chapel for Other Cemeteries Weekdays	\$ 300.00
Use of Chapel for Other Cemeteries – Saturday	\$ 345.00
Use of Chapel for Other Cemeteries - Sunday or Holiday	\$ 680.00
Monument Permits	\$ 125.00
Government Markers	\$ 150.00
Repair to Graves not under Perpetual Care	Cost

Other:

- * Graves or Lots must have Perpetual Care before a Grass Marker or Monument may be placed.
- * DSS Burials - pay difference between above rates and DSS payment if a Monument is placed in the future.

After Hour Burials on Weekdays	\$ 110.00
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COMMUNITY DEVELOPMENT

	Effective Date	Type
BROWNFIELD PLAN APPLICATION		
Filing Fees: Plan without TIF - \$250.00	7-01-06	Resolution
Plan including TIF		
w/o School Tax Capture - \$500.00		
Plan including TIF		
with School Tax capture - \$750.00		
ECONOMIC DEVELOPMENT CORPORATION (EDC)		
\$250.00 includes costs for newspaper publications, certified mailings, etc.	7-01-94	Resolution
APPLICATION TO ESTABLISH A TAX ABATEMENT DISTRICT - \$250.00 (unless otherwise specified in this schedule)	7-01-10	
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATES		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	7-01-99	Resolution
PERSONAL PROPERTY TAX ABATEMENT		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	9-04-07	Resolution
NEZ FEE SCHEDULE		
	<u>Fees</u>	
Initial Application	\$	100.00
Transfer of Existing Certificate to Another Party	\$	50.00
<u>Mandatory Pre-Sale Inspections for NEZ Property</u>		
Initial Inspection including One (1) Follow-up (to be paid prior to inspection)		\$60.00/unit
Re-Inspections (following 2nd Failure) (to be paid prior to re-inspection)		\$65.00/unit/re-inspection
Missed Appointments (to be paid prior to inspection)		\$65.00/unit
Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)		Base fee plus \$5.00/unit

Fees

Failure to Pay Fee (more than 10 days after inspection) Base fee plus \$10.00/unit and fees
may be placed on tax rolls for the
property

Appeals \$25.00*

* The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

OBSOLETE PROPERTY REHABILITATION ACT

Application to Establish an OPRA District:

1 – 5 property owners:	\$200.00
5 – 10 property owners:	\$300.00
11 or more property owners:	\$400.00

Application for OPRA Exemption Certificate:

Less than \$250,000 Rehabilitation Value:	\$200.00
\$250,001 - \$999,999 Rehabilitation Value:	\$300.00
\$1 – 3 Million Rehabilitation Value:	\$400.00
Over \$3 Million Rehabilitation Value:	\$500.00

COMMERCIAL REHABILITATION ACT EXEMPTION CERTIFICATE

Application filing fee \$500.00

ESTABLISHMENT OF A WELL WATER RESTRICTION ZONE

Application Fee:	1-20 parcels	\$ 250.00
	21-40 parcels	\$ 500.00
	41+ parcels	\$ 750.00

ENVIRONMENT

Soil Erosion and Sedimentation Control

Soil Erosion and Sedimentation Control Permit*	Effective Date	Type
\$100.00 plus \$10.00 per acre of site involved.	7-01-09	Resolution
100% Bond	6-03-78	Resolution

*with building permit: additional charge of \$10.00 per acre is waived.

FIRE PREVENTION AND PROTECTION
PERMIT REQUIREMENT SCHEDULE

<u>Section No.</u>	Effective Date	Type
	6-16-97	Ordinance
F-107.23	Permits are required for all items recited in said Schedule. Permit fees and inspection fees are not required.	

MANUFACTURED HOMES AND TRAILERS

	Effective Date	Type
Permit to Park, Use, and Occupy a Trailer Coach on the premises of a Dwelling - \$10.00	7-05-88	Resolution

PARKS AND RECREATION

	Effective Date	Type
<u>McRae Park Shelter</u>		
Fees set by the McRae Park Association.		Resolution
Two tennis courts - \$5.00/court/hr.	7-01-11	Resolution
Two basketball courts - \$5.00/court/hr.		
<u>Island Park</u>	7-01-04	Resolution
Submit letter to the City Clerk who will then forward to the Wildlife Sanctuary Board and the Planning and Development Director for their review and recommendation.		
<u>Starlite Beach Pavilion</u>	7-01-11	Resolution
Pavilion for \$100.00 deposit (refundable) and \$50.00 rent (non-refundable) which includes 20 picnic tables & 4 refuse barrels		
<u>Bay View Park</u>	7-01-11	Resolution
Four tennis courts - \$5.00/court/hr.		
Three basketball courts - \$5.00/court/hr.		
Band Shell - \$200 deposit (refundable)		
<u>Culligan Plaza</u>	7-01-11	Resolution
Open gathering area - \$50.00 per max 4 hour event		
Need approval of DDA and City.		

PLANNING AND ZONING FEES

Effective Date	Type
7-01-92	Resolution

The following fees and charges are established in accordance with the Alpena Zoning Ordinance and national standards as determined by the American Society of Planning Officials. These fees and charges generally do not reflect the total value of time and materials consumed by specific cases; however, it is intended that parties receiving specific individual attention share responsibility of costs incurred due to their request. Unless otherwise noted, fees and charges are non refundable and do not assure approval or denial of request. Fees and charges are subject to change.

- | | <u>Fees</u> |
|---|--|
| 1. <u>Sign Permit 2110 (5) d</u> | |
| A. No fee shall be required for erection of the following signs: | No Fee |
| (1) Non illuminated signs with a surface of not more than eight (8) square feet that are permitted in residential districts. | |
| (2) Non illuminated portable and temporary signs accessory to churches, schools, and non profit institutions. | |
| (3) Temporary political campaign signs. | |
| B. One sided signs | \$1.50 per sq. ft.
Minimum Fee: \$25.00 |
| C. Two sided signs | \$3.00 per sq. ft.
Minimum Fee: \$50.00 |
| D. All illuminated signs require an electrical permit. | |
| 2. <u>Sign Erectors License 2110 (6) c</u> | |
| \$50.00 per year | |
| Evidence of proper insurance per 2110 (7) must accompany payment of fee. | |
| 3. <u>Site Plan Review 2116, 2206</u> | |
| A. Preliminary Site Plan Review (optional). | \$75.00 |
| B. Final Approval of Site Plan by staff and Planning Commission. | \$150.00 |
| C. Site Plan Review in conjunction with Approval of Principal Use Permitted Subject to Special Conditions (See Planning Commission Action). | |

Fees

4. Material Removal/Filling Permit 2121, 2206 \$110.00

No permit is required if excavation is related to an issued building permit; or for moving, grading, or leveling by a land owner on the immediate natural site of the materials in accordance with an approved site plan.

5. Permit for New Use of Land 2203 (2), 2206

(See Certificate of Occupancy.)

6. Permit for New Use of Building 2203 (3), 2206

(See Certificate of Occupancy.)

7. Building Permit Fees 2203 (4), 2206

See pages 131

8. Certificates of Occupancy 2204, 2206

A. A certificate of occupancy shall be issued in conjunction with satisfactory final inspection of construction subject to a building permit. Fee shall be included with building permit fee.

B. Changes in use of land and buildings requiring a certificate of occupancy.

Temporary: \$75.00

Final: \$75.00

(includes temporary if needed)

C. Inspection and verification of compliance/noncompliance when requested by either an occupant or property owner. This is an optional action subject to convenience and availability of inspection personnel.

\$125.00

9. Public Hearings 2208

Mailing costs included in filing fee.

10. Board of Zoning Appeals Action 2302, 2303, 2304

A. An appeal by a person, firm, corporation, organization, or agency of an interpretation by or action of either the Building Official, Planning Commission, or City Council, on a particular matter or issue will be processed in accordance with the ordinance and state statute (MSA 5.2935.) A decision by the ZBA shall be final, and may be appealed only to the circuit court in accordance with state law.

\$125.00

		<u>Fees</u>
B.	Requests for clarification or interpretation of ordinance language and intent, and Board direction on specific matters may be initiated only by the Building Official and related City staff and Planning Commission.	No fee
C.	Request for variance	Use \$300.00
		Development Standard \$300.00
Payment shall be made with application and includes all public hearing related costs.		
11.	<u>Planning Commission Action Article XXVII</u>	
A.	Payment shall be made with application and includes all public hearing related costs. (Text and map changes, except PUD)	\$300.00
B.	Request for use Special Land Use Permit. Payment of this fee includes site plan review costs and shall be paid at time of application.	\$300.00
12.	<u>Planned Unit Development District (Pud)</u>	02-05-01 Resolution
A.	Pre-Application Meetins	No Charge
B.	Rezoning and Preliminay Site Plan Approval	\$300.00
C.	Final Site Plan Approval	\$300.00
D.	Consolidated Rezoning and Final site Plan Approval	\$350.00
E.	Amend Final Site Plan	\$300.00
13.	Special Meetings Action will be taken at regular meetings of the appropriate body unless otherwise requested, and if possible without jeopardizing ordinance compliance and staff review. Special meetings involve additional City costs which require an additional charge.	\$100.00 per meeting, in addition to other fees
14.	The aboce listed fees and charges may not be waived and may change upon annual review by the City Council.	
15.	<u>Home Occupation Permit Fee</u>	\$75.00
16.	<u>Fence Permit 2003</u>	\$25.00
		07-01-15 Resolution
17.	<u>Zoning Clearance Permit</u>	\$25.00

PLUMBING CONNECTION PERMIT FEES

	Effective Date	Type	Section
	7-01-16	Resolution	
		<u>Fees</u>	
Sanitary Sewer Connection Inspection Fee		\$60.00	
Water Distribution Connection Inspection Fee		\$60.00	
Re-Inspection		\$60.00/visit	

STREETS AND SIDEWALKS

	Effective Date	Type	Section
-			
Sidewalk Contractors \$10,000 Bond	2000	Resolution	82-54
Sidewalk Openings Liability Insurance \$100,000/\$300,000 Per occurrence \$1,000,000 combined single limit (bodily injury/property damage) with City named as additionally insured	2000	Ordinance	82-98
Street Improvement Projects Property Owner pays 25% of street improvement costs	1999		
Sidewalk Construction Charge to Property Owners for new sidewalk: 60% of the cost of sidewalk replacement charged by the City's sidewalk contractor plus engineering costs: \$2.06/sq. ft. (Actual rate as determined annually by Council)	7-01-16	Resolution	
Driveway Permits \$50.00*	7-01-11	Resolution	
Follow-up inspection - \$40.00/hr. or visit Blanket utility and R.O.W. permit shall be issued Under driveway permits. Follow-up inspections or Inspections under blanket utility permit shall be at established rate.			

*Fee doubled for performing work without permit.

POLICE-RELATED FEE SCHEDULE

BUSINESS REGULATIONS

	Effective Date	Type	Section
<u>Liquor Licenses</u>			
On Premise Consumption: New or Transfer - \$250	7-01-12	Resolution	
On Premise Consumption: New or Transfer - \$250	7-01-12	Resolution	
Fee includes all licenses/permits.			

SEXUAL OFFENDER REGISTRATION

Annual Registration	\$50.00/year	2014	State Law
(The City retains \$20 and the State of Michigan receives \$30 from each registration)			

MISCELLANEOUS

Bicycle Licenses	No charge	7-01-97	Resolution	
Electronic Media Copying - Actual media cost plus labor		2015	State Law	
Traffic Crash Report	\$10.00	7-01-11	Resolution	
Vehicle Impound Release	\$25.00	7-01-15	Resolution	
Vehicle Impound – Daily Rate (If kept at APD lot)	\$25.00	7-01-16	Resolution	
Vicious Animal Permit Fee Application (includes required signage provided by City)	\$150.00/year	7-20-15	Ordinance	15-431
Replacement “Vicious Animal Kept Here” Signs	At cost			

MOTOR VEHICLES AND TRAFFIC

Effective
Date
1-20-14

Type
Ordinance

Penalties

Offense:

	If Paid Within <u>10 Days</u>	If Paid After <u>10 Days</u>	If Paid After <u>20 Days</u>
1 Overtime parking			
a. Reserved	\$10.00	\$20.00	\$40.00
b. Unmetered			
2 Prohibited parking (signs unnecessary):			
a. Too far from curb	10.00	20.00	40.00
b. Angle parking violations	10.00	20.00	40.00
c. Obstructing traffic	10.00	20.00	40.00
d. On sidewalk	10.00	20.00	40.00
e. In front of drive	10.00	20.00	40.00
f. Within 20' of crosswalk or 15 ' of corner lot lines	10.00	20.00	40.00
g. Within 30' of street side traffic sign or signal	10.00	20.00	40.00
h. Within 50' of railroad crossing	10.00	20.00	40.00
i. Within 20' of fire station entrance	10.00	20.00	40.00
j. Beside street excavation when traffic obstructed	10.00	20.00	40.00
k. On bridge	10.00	20.00	40.00
l. Within 200' of accident where police are in attendar	10.00	20.00	40.00
m. In front of theater	10.00	20.00	40.00
n. Blocking emergency exit or fire escape	10.00	20.00	40.00
o. On wrong side of street	10.00	20.00	40.00
3 Prohibited parking (signs required)	10.00	20.00	40.00
4 Parking for prohibited purposes:			
a. Displaying vehicle for sale	10.00	20.00	40.00
b. Working or repairing vehicle	10.00	20.00	40.00
c. Displaying advertising	10.00	20.00	40.00
d. Selling merchandise	10.00	20.00	40.00
e. Storage over 48 hours	10.00	20.00	40.00
f. Abandoned vehicle (plus towing and storing charge	10.00	20.00	40.00
g. Disabled vehicle, failure to move	10.00	20.00	40.00
5 Keys in vehicle or motor running	10.00	20.00	40.00
6 All night parking or 3:00am to 6:00am on paved street from November 1 to April 1	10.00	20.00	40.00

	Penalties		
	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
<u>Offense:</u>			
7 Parking in handicapped zone	50.00	100.00	150.00
8 Parking in alley, driveway, crosswalk or intersection	10.00	20.00	40.00
9 Not parked within designated or lined space on any public street or in any City-owned parking lot	10.00	20.00	40.00
10 Parking within 15' of fire hydrant	10.00	20.00	40.00
11 Double parking	10.00	20.00	40.00
12 All night parking (i.e., 3:00 a.m. to 6:00 a.m.) in any City-owned parking lot	10.00	20.00	40.00
13 Parking a vehicle and/or boat trailer, on any City-owned property or privately owned property open to the public, which has launched a boat from any City-owned launching area, without first having paid the established launching fee for same.	25.00	50.00	100.00

RATE SCHEDULE APPENDIX FOR CHAPTER 30

		Effective Date	Type
<u>WATER</u>			
<u>Section 98-34</u>			
l) Temporary Water Service (5/8" meter)	1. As determined by City Manager per SOP #9	7-20-87	Resolution
-	2. \$15.00 minimum plus water charge		

Section 98 37

j) Water service out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
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Section 30-22

g) Meter test fee (initial)	\$0	7-20-87	Resolution
(Meter found accurate)	\$0		

Section 98-56

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$15.00	\$15.00	\$30.00
Greater than a 1" but less than a 2" meter	\$90.00	\$90.00	\$180.00
2"-less than a 3" Meter	\$225.00	\$225.00	\$450.00
3" Meter	\$270.00	\$270.00	\$540.00
4" Meter	\$375.00	\$375.00	\$750.00
6" and larger Meter	\$750.00	\$750.00	\$1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$4.09	\$4.17	\$8.26
Debt Service Charge/1,000 Gallons	\$0.48	\$0.50	\$0.98
O&M and Debt Totals	\$4.57	\$4.67	\$9.24
Infrastructure Replacement Charge/1,000 Gallons	\$1.95	\$1.95	\$3.90
Totals Commodity Charge/1,000 Gallons	\$6.52	\$6.62	\$13.14
Billing Service Charge – Quarterly	\$3.33	\$3.33	\$6.66
Above commodity costs are per 1,000 gallons consumed, Water – \$6.52, Sewer – \$6.62			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

		Effective Date	Type
g) Turn on/Turn off Charge			
Working Hours:	\$35.00 each way	7-01-16	Resolution
Non-working Hours:	Actual Costs		
Special Rates and Procedures for Irrigation Meters are contained in Council Policy Statement No. 24.		3-06-00	Resolution

Section 98-59

Analytical Fees	\$25.00/sample
Pool Samples	\$25.00/sample

Section 98-56 (cont'd)

j) Users outside of the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
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Section 98 34

Tapping and Installation Charges		7-01-16	Resolution
1-inch service	\$3,535.00		
1 1/2 inch service	\$3,890.00		
2-inch service	\$4,760.00		
over 2 inches	As determined by City Manager per SOP #9		
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)		

Section 98 58

a) Fire Hydrant Charge	\$125.00 each
d) Fire Hydrant Use Charge	\$20.00 plus water charge

Section 98 60

a) Tenant Security Deposit	\$175.00	7-01-15	Resolution
c) Turn on Charge	\$35.00	7-01-16	Resolution
Turn off Charge	\$35.00		
(Working hours)			
Delinquent Turn on Charge	\$55.00	7-01-16	Resolution
Delinquent Turn off Charge	\$55.00		
Turn on/Turn off Charge	Actual Costs		
(Non-working hours)			
d) Delinquent Penalty	5%		

		Effective Date	Type
<u>SEWER</u> -			
<u>Section 98 96</u>			
k)	Sanitary & Storm Sewer Connection Charge		
	4 inch, 6 inch	\$2,965.00	7-01-16 Resolution
	8 inches or larger	As determined by City Manger per SOP #9	5-19-87 Resolution
	Sewer service - out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87 Resolution
	-		

Section 98 121 (cont'd.)

e)	Service call charge:		
	Working hours	Time and Materials \$65.00/hr. (minimum one hour charge)	7-01-16 Resolution
	Non-working hours	Actual Costs \$85.00 Minimum Charge	7-01-16 Resolution
	Sewer Camera Rates:		
	In City	\$70.00/hr. plus labor costs	
	Out of City	\$120.00/hr. plus labor costs	

**Effective
Date Type**

Section 30-66

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$15.00	\$15.00	\$30.00
Greater than a 1" but less than a 2" meter	\$90.00	\$90.00	\$180.00
2"-less than a 3" Meter	\$225.00	\$225.00	\$450.00
3" Meter	\$270.00	\$270.00	\$540.00
4" Meter	\$375.00	\$375.00	\$750.00
6" and larger Meter	\$750.00	\$750.00	\$1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$4.09	\$4.17	\$8.26
Debt Service Charge/1,000 Gallons	\$0.48	\$0.50	\$0.98
O&M and Debt Totals	\$4.57	\$4.67	\$9.24
Infrastructure Replacement Charge/1,000 Gallons	\$1.95	\$1.95	\$3.90
Totals Commodity Charge/1,000 Gallons	\$6.52	\$6.62	\$13.14
Billing Service Charge - Quarterly	\$3.33	\$3.33	\$6.66
Above commodity costs are per 1,000 gallons consumed, Water – \$6.52, Sewer – \$6.62			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

- | | | | | |
|----------------------------|-------------|---------|--|------------|
| i) Turn on/Turn off Charge | \$0 | | | |
| j) Thaw Water Service | \$60.00/hr. | 7-01-13 | | Resolution |

Section 98-121

Unmetered sewer only customers will be charged a flat rate based on 7,000 gallons per month.

Section 98-122

- | | | | | |
|--|----------------------------------|---------|--|------------|
| 1) Surcharges: | | | | |
| a) Suspended solids greater than 300 mg/L | \$.183/lb. | 8-04-87 | | Resolution |
| b) Biochemical Oxygen Demand greater than 300 mg/L | \$.225/lb. | 8-04-87 | | Resolution |
| c) C.O.D. Carbonaceous Biochemical Oxygen Demand | To be determined by City Manager | | | |

		Effective Date	Type
d) Total Phosphorus greater than 9.0mg/L	\$0.01/lb.		
e) Ammonia Nitrogen greater than 30mg/L	\$0.031/lb.		
<u>Section 98 123 (cont'd.)</u>			
Leachate Disposal:		7-01-14	Resolution
Sanitary Landfill Leachate	\$0.03/gal.		
Trucked in Septage	\$0.06/gal.		
Trucked-in waste - considered conventional by the plant superintendent.	\$0.03/gal		
Trucked-in waste - considered non-conventional by the plant superintendent.	\$0.065/gal.		
Septage Services:		7-06-10	Resolution
Late fee is 3% penalty for the first month and ½% penalty for each month after that. Authorization to discharge any septage hauler will be suspended if accounts carry a balance past 120 days.			

Section 98 123

Service to users outside the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
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Section 98 186

Permit Fees

3 year general permit fee. (within collection system boundaries)	\$100.00
Renewal	\$100.00
Requested Modification	\$100.00
3 year trucked-in wastewater permit	\$1,000.00
Renewal	\$100.00
Requested Modification	\$100.00
Temporary trucked-in wastewater permit (90 day)	\$250.00

	Effective Date	Type	Section
Appeal fee _	\$100.00		
Equipment Composite Sampler user fee. Cost per sampling event.	\$135.00		
Analytical Fees	Actual cost plus 30%		
<u>Fiber Use Rental</u>			
Inter-Department fiber use per pair of fiber (use of two strands)	\$0.0185/ft/month Min charge is one mile (5280 feet)		
External fiber use per pair of fiber (use of two strands)	\$0.037/ft/month Min charge is one mile (5280 feet)		

VEGETATION

Removal of Noxious Vegetation (Weeds) - All expenses incurred by the City in such removal or cutting, plus overhead charge.	Resolution	102-73
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WATERWAYS

	<u>Date of Council Action</u>	<u>Type of Action</u>
Seasonal Moorage Rates at City of Alpena's Marina:	7-01-14	Resolution
Rate 8		
30' Slips	\$1,350.00	
38' Slips	\$1,786.00	
45' Slips	\$2,295.00	
60' Slips	\$3,120.00	
Boats over 60' will be charged an additional \$52.00 per foot over 60'.		
Monthly dockage rates will be at 75% of the transient rate on page 198.	7-06-10	Resolution
The two month rate will be at 64% of the seasonal rate.	7-06-10	Resolution
A maximum of three Ying-Lings may be moored per slip. Seasonal rate charged to each owner shall be proportional to the number of Ying-Lings moored and the length of slip		
Summer boat storage in parking lot as approved by City Manager.		
Boat Launching Fees for City of Alpena's Marina and North Riverfront Park:		Resolution
Seasonal \$50.00 - effective 04-01-21 there will be a 50% discount for City Residents		
Daily \$ 7.00 - effective 01-01-17		
Failure to pay launch fee. Any person or persons who shall fail to pay the established boat launch fee shall be subject to a penalty of twenty-five (\$25.00) for each and every violation thereof. Penalties shall be payable at the traffic violations bureau.	3-06-00	Ordinance
Seasonal Moorage Rates at City Property Along the Thunder Bay River:	3-19-90	Resolution
Seasonal or transient dockage along City's dock frontage in the Thunder Bay River	One half of the established rate in the City of Alpena's Marina for the same craft.	
*Winter Storage Rates Length x Beam x \$1.50	9-07-99	Resolution

	<u>Date of Council Action</u>	<u>Type of Action</u>
Transient Slip Rental Rate Schedule	11-19-01	Resolution
Sewage Pump Out Fee:	7-01-15	Resolution
\$5.00 Recreation Boats		
\$10.00 Commercial Boats		
Daytime Temporary Moorage \$5.00	5-06-91	Resolution
Seasonal Broadside Dockage	7-01-13	Resolution
All fees are for recreational and charter boats.	7-01-13	Resolution

***Boats will not be placed into winter storage prior to September 1st. All boats are required to be removed from the Marina basin prior to formation of ice.**

2019 SEASONAL BROADSIDE DOCKAGE

Boat Overall <u>Length</u>	<u>Rate 8</u>
20 ft. or less	880
21	924
21	968
21	1012
24	1056
25	1100
26	1144
27	1188
28	1232
29	1276
30	1350
31	1395
32	1440
33	1485
34	1530
35	1610
36	1656
37	1702
38	1786
39	1833
40	1920
41	2009
42	2100
43	2150
44	2244
45	2295
46	2392
47	2444
48	2496
49	2548
50	2600
51	2652
52	2704
53	2756
54	2808
55	2860
56	2912
57	2964
58	3016
59	3068
60	3120
Over 60 ft.	52 per ft

MICHIGAN STATE WATERWAYS COMMISSION
2019 TRANSIENT SLIP RATE D SCHEDULE

<u>Dock Size</u>	<u>2019 Fee</u>
30 feet	\$37.00
38 feet	\$47.00
45 feet	\$56.00
60 feet	\$74.00
70 feet	\$87.00
75 feet or greater	\$1.24 per feet

Plus \$3.00 if using the central reservation system.

SUBDIVISION REGULATIONS

		Effective Date	Type
<u>Plats</u>			
Filing Fee* (per Subdivision Act)	\$60.00	1971	Ordinance
Preliminary Plat Review*	\$200.00 plus \$5.00 per lot	7-01-88	Resolution
Engineering Review Fees For Plan Review**	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	
Inspection Fees***	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7/1/1993	

* to be paid at time of initial submittal.

** to be paid prior to final approval of preliminary plat.

*** to be paid prior to start of construction.

When a final plat is submitted to the City Clerk, the proprietor shall deposit with the plat both of the following:	6-27-91	State Law
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- (a) A filing and recording fee of \$20.00. The filing and recording fee is in addition to any fee the municipality may charge under the provisions of this act.
- (b) A state plat review fee of \$150.00 plus \$15.00 for each lot over 4 lots included in the plat. The state plat review fee shall be paid by check or money order payable to the State of Michigan.

Land Division and Lot Splits

Lots splits	\$50.00
Land Divisions	\$50.00 (2-4 parcels) Additional \$10.00 for each parcel in excess of 4

MISCELLANEOUS

**Effective
Date**

Types

Sandbags

\$1.00/bag

7-01-06

Resolution

Copies & Prints (Does not apply to FOIA requests)

7-01-15

City Manager

SIZE		COPIES	PRINTS
8½"x11"	First 2 Sides	\$1.00	\$1.00
	Next 8 Sides	\$0.50	
	Balance	\$0.25	
11"x17"	First 2 Sides	\$1.50	\$2.00
	First 8 Sides	\$0.75	
	Balance	\$0.50	
18"x24"	Each	\$2.00 >10 \$1.00	\$2.50
24"x36"	Each	\$2.50 >10 \$1.50	\$3.00
36"x48"	Each	\$3.25 >10 \$2.00	\$4.50

Compost (As available)

\$10.00 - Yard

5.00 - 1/2 Yard

2.50 - 1/4 Yard

Loading of Compost

Less than 5 yards

\$20.00

5 yard or more

\$50.00

TBTA Dial A Ride - Fares

7-01-04

Resolution

City Residents: Anywhere within Service Area

a. Adults under 65 yrs.

\$1.50

b. Senior Citizens, Handicapped, and children
under 14

\$0.75

Non-Residents Outside of City Limits:

a. Adults under 65 yrs.

\$3.00

b. Senior Citizens, Handicapped, and children
under 14

\$1.50

Contracted Services:

\$41.30/hr.

2016 TBTA Board
Approval

		Effective Date	Type
<u>Other Fees:</u>			
Certifications	\$5.00	7-01-89	Resolution
Duplicate Licenses	\$1.00	7-05-88	Resolution
Fax Service		7-27-95	City Manager
<i>Outgoing Faxes:</i>			
a. Local	No charge		
b. Long Distance	Actual cost of long distance call for personal faxes.		
<i>Incoming Faxes:</i>			
a. No charge			
Notary Service	\$3.00 Residents \$5.00 Non-Residents	7-01-14	Resolution
Street & Alley Vacation Requests	\$70.00	7-01-02	Resolution
Use of City Flag:			
Annual License Fee	\$200.00	6-19-89	Resolution

Publications

The following are available online at www.alpena.mi.us:

Actuary
Budget
CAFR
CIP
City Charter
Code of Ordinance

Effective Date	Type
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The following are sold at cost:

7/1/2006 City Manager

Comprehensive Plan	\$30.00 plus shipping
Michigan Vehicle Code	\$20.00
Zoning Ordinance	\$30.00 plus shipping

Work Done For Others [where there is no established rate or where the work is covered by a contractual agreement].

An overhead rate of 30% will be charged in addition to the charges for labor, fringes, materials, and equipment rental used by the City.

7/1/1988 Resolution

Freedom of Information Requests (FOIA)

7/1/2015

Complete Set of FOIA Policies, Procedures and Forms are on-line at www.alpena.mi.us.

Paper Copies (8-1/2x11 or 8-1/2x14)	\$0.10/sheet
Paper Copies (other than 8-1/2x11 or 8-1/2x14)	Actual cost/sheet
Labor (charged in 15 min. increments)	Actual cost of lowest paid employee capable of performing the job (searching,copying, etc.)
Fringes	Fringe Benefit Multiplier (Max of 50% of hourly wage). Some exceptions.
Physical Media (Flash Drives, Discs, etc.)	Actual cost
Mailing	Actual cost of most economical mailing

**THOSE EXISTING FEES THAT ARE NOT CONTAINED HEREIN WILL CONTINUE AND MAY BE
MODIFIED BY THE CITY COUNCIL.**

Capital Improvement Projects By Fund/Categories 2021-2026

Fund

Category

Date Printed: 2/24/2020

Project Description

Dept.

Account Number

DDA Fund

Downtown				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
1	Economic Development/ Property Acquisition Fund	DDA	Designated for	1	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$85,000	Other
2	Downtown Façade Grants	DDA	216-269-967-000	2	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	Other
3	Downtown Alleyway Improvements	DDA	216-269-978-001	3	\$20,000						\$20,000	Other
4	Public Art/ Place-Making	DDA	216-269-967-001	4	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	Gr Other
5	Streetscapes	DDA	216-269-978-001	5	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$65,000	Other
6	Downtown Retail Incubator	DDA	216-269-978-001	6	\$1,421,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$1,471,000	Gr Other
7	Market Study/Market Plan Update	DDA	216-269-881-000	7		\$30,000					\$30,000	Gr Other
8	Downtown Parking Modifications	DDA	216-269-978-001	8			\$100,000	\$100,000			\$200,000	Other
9	Downtown Community Performing Arts Center	DDA	216-269-978-001	9				\$750,000	\$750,000		\$1,500,000	Gr Other
Category Subtotals					\$1,506,000	\$105,000	\$175,000	\$925,000	\$825,000	\$75,000	\$3,611,000	
Fund Grand Totals					\$1,506,000	\$105,000	\$175,000	\$925,000	\$825,000	\$75,000	\$3,611,000	

Equipment Fund

Vehicles				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
10	DPW Pickup	DPW	661-904-983-000	1	\$40,000						\$40,000	EF
11	"Trackless" Multi-Use Vehicle w/Attachments	DPW	661-904-983-000	2	\$135,000						\$135,000	EF
12	One Ton Dump Truck Replacement (2) #48 & #49	DPW	661-904-983-000	3		\$78,000					\$78,000	EF
13	Backhoe	DPW	661-904-983-000	4		\$75,000	\$75,000				\$150,000	EF
14	Chipper Replacement (2)	DPW	661-904-983-000	5			\$50,000				\$50,000	EF
15	Riding Mower with Mulching Deck - #81	DPW	661-904-983-000	6			\$22,000				\$22,000	EF
16	Backhoe/Loader w/Hammer #73	DPW	661-904-983-000	7			\$150,000				\$150,000	EF
17	Articulating Tractor w/Attachments (2)	DPW	661-904-983-000	8				\$250,000			\$250,000	EF
18	Sign Truck	DPW	661-904-983-000	9				\$75,000			\$75,000	EF
19	Single Axle Truck with Plow and Dump Box #46	DPW	661-904-983-000	10				\$125,000			\$125,000	EF
20	Mechanical Street Sweeper Replacement	DPW	661-904-983-000	11					\$215,000		\$215,000	EF
21	Snow Blower	DPW	661-904-983-000	12					\$78,000		\$78,000	EF
22	Riding Mower with Mulching Deck	DPW	661-904-983-000	13					\$20,000		\$20,000	EF
23	Backhoe	DPW	661-904-983-000	14						\$150,000	\$150,000	EF
Category Subtotals					\$175,000	\$153,000	\$297,000	\$450,000	\$313,000	\$150,000	\$1,538,000	

Fund

Category

Date Printed: 2/24/2020

Project Description

Dept.**Account Number**

Fund Grand Totals	\$175,000	\$153,000	\$297,000	\$450,000	\$313,000	\$150,000	\$1,538,000
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General Fund

Ambulance				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
24	Echo Unit Paint	Public Safety	101-336-973-001	1	\$6,000						\$6,000	GF
25	Monitor-Defibrillator	Public Safety	101.336.973.001	2		\$30,000					\$30,000	GF
26	Ambulance Loading Safety Systems	Public Safety	101-336-973-001	3		\$42,000					\$42,000	GF
27	IV Pumps	Public Safety	101-336-973-001	4			\$5,000			\$5,000	\$10,000	GF
28	City MICU Ambulance	Public Safety	101-336-973-001	5					\$200,000		\$200,000	GF
Category Subtotals					\$6,000	\$72,000	\$5,000		\$200,000	\$5,000	\$288,000	

Cemetery				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
29	Cemetery Fence Replacement	Engineering	101-276-971-000	1	\$130,000						\$130,000	GF Other
30	Cemetery Building Renovations	Engineering	101-276-971-000	2	\$95,000						\$95,000	GF
31	Cemetery Tree Planting	Engineering	101-276-971-000	3	\$5,000	\$5,000	\$5,000				\$15,000	GF
32	Road Resurfacing	Engineering	101-276-971-001	4	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	GF
33	Evergreen Cemetery Irrigation Pump Replacement	Engineering	101-276-971-000	5		\$15,000					\$15,000	GF
34	Cemetery Landscaping	Engineering	101-276-971-000	6		\$85,000					\$85,000	GF
35	Cemetery Irrigation System Rebuild	Engineering	101-276-971-000	7				\$175,000	\$175,000		\$350,000	GF
Category Subtotals					\$240,000	\$115,000	\$15,000	\$185,000	\$185,000	\$10,000	\$750,000	

Fire				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
36	Support Vehicles - Pickup	Public Safety	661-904-983-000	1	\$40,000			\$40,000		\$40,000	\$120,000	EF
37	800 MHz Portable Radios	Public Safety	101-336-973-001	2	\$7,000	\$7,000	\$7,000				\$21,000	GF
38	Breathing Air Compressor Replacement	Public Safety	101-336-973-001	3			\$50,000				\$50,000	GF
39	Hose and Nozzle/Valve Replacement	Public Safety	101.336.973.001	4	\$2,000	\$4,000	\$4,000				\$10,000	GF
Category Subtotals					\$49,000	\$11,000	\$61,000	\$40,000		\$40,000	\$201,000	

Lighting - Capital Outlay				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
40	M-32 Roadside Park Lighting	Engineering	101-448-976-000	1	\$60,000						\$60,000	GF
41	City Wide Lighting Energy Efficiency Improvements	Engineering	101-448-976-000	2	\$30,000	\$30,000	\$30,000				\$90,000	Other
42	Lighting Upgrades - Street Lighting	Engineering	101-448-976-000	3	\$25,000	\$25,000	\$25,000	\$25,000			\$100,000	MSF
43	Lighting Upgrades - Pedestrian	Engineering	101-448-976-000	4	\$15,000	\$20,000	\$15,000	\$15,000	\$20,000	\$15,000	\$100,000	LSF
44	Marina Light Pole Replacement	Engineering	211-760-976-000	5	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000		\$75,000	Other
45	Long Rapids Road Lighting	Engineering	101-448-976-000	6			\$48,000				\$48,000	MSF
46	Break Wall Walkway Lighting Upgrade	Engineering	101-448-976-000	7			\$20,000	\$20,000			\$40,000	GF
47	Riverwalk Lighting	Engineering	101-448-976-000	8			\$65,000	\$30,000			\$95,000	GF

Fund**Category****Date Printed:** 2/24/2020**Project Description****Dept.****Account Number**

48	Duck Park Bi-Path Lighting	Engineering	101-448-976-000	9					\$48,000		\$48,000	GF
Category Subtotals					\$145,000	\$90,000	\$218,000	\$105,000	\$83,000	\$15,000	\$656,000	

Parks				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
49	Bike Parking Improvements - City Properties	Engineering	101-750-977-027	1	\$15,000	\$15,000	\$15,000				\$45,000	GF
50	Adopt-A-Park Improvements	Engineering	101-750-977-027	2	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
51	Public Restroom Improvements	Engineering	101-750-977-002	3	\$55,000	\$55,000					\$110,000	GF
52	River Center	Planning	101-750-977-028	3	\$50,000	\$50,000					\$100,000	GF
53	Bi-Path Resurfacing	Engineering	101-750-977-032	4	\$15,000		\$15,000		\$15,000		\$45,000	GF
54	Tree Planting Program	Engineering	101-750-880-200	5	\$8,000						\$8,000	Other
55	CDBG - NOAA Shoreline Improvements	Engineering	101-750-977-018	6	\$4,025,000						\$4,025,000	Gr Other
56	Land Acquisition Fund	Planning	101-750-991-400	7		\$75,000		\$75,000		\$75,000	\$225,000	GF Gr
57	Culligan Plaza Renovations	Engineering	101-750-977-002	8		\$175,000					\$175,000	GF
58	New and Replacement Equipment	Engineering	101-750-977-027	9		\$25,000	\$10,000				\$35,000	GF
59	Starlite Beach Parking Lot Reconstruction	Engineering	101-750-977-027	10		\$128,000					\$128,000	GF
60	Riverscape Implementation	Engineering	101-750-977-018	11		\$10,000	\$10,000	\$10,000			\$30,000	GF
61	Mich-E-Ke-Wis Beach Improvements	Engineering	101-750-977-015	12			\$750,000	\$650,000	\$650,000		\$2,050,000	GF Other
62	LaMarre Park Slope Stabilization	Engineering	101-750-977-029	13				\$47,600	\$40,000		\$87,600	GF Gr
63	Besser Lake Shoreline Improvements	Engineering	101-750-977-018	14					\$10,000	\$10,000	\$20,000	GF
Category Subtotals					\$4,173,000	\$538,000	\$805,000	\$787,600	\$720,000	\$90,000	\$7,113,600	

Planning				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
64	Economic Development Marketing Program	Planning	101-170-880-000	1	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	GF Other
65	Strategic Planning	Planning	10-170-800-000	2	\$15,000						\$15,000	GF
66	Public Art	Planning	101-170-880-000	3	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
67	Comprehensive Plan Update	Planning	101-170-800-000	4					\$7,500	\$2,500	\$10,000	GF
Category Subtotals					\$45,000	\$30,000	\$30,000	\$30,000	\$37,500	\$32,500	\$205,000	

Police				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
68	Police Vehicle Replacement	Public Safety	101-301-972-002	1	\$96,500	\$41,500	\$87,150	\$45,754	\$96,083	\$50,444	\$417,431	GF
69	Mobile 800 Radios for Patrol Vehicles	Public Safety	101-301-972-001	2	\$9,980						\$9,980	GF
70	Body Armor Replacement	Public Safety	101-301-730-000	3	\$20,000						\$20,000	GF Gr
Category Subtotals					\$126,480	\$41,500	\$87,150	\$45,754	\$96,083	\$50,444	\$447,411	

Public Works				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
71	Parking Lot Improvements - Lot #8 Carter Street	Engineering	101-440-975-010	1	\$125,000						\$125,000	GF
72	Parking Lot #1- City Hall	Engineering	101-440-975-010	2	\$150,000						\$150,000	GF
73	Christmas Decoration Replacement	Engineering	101-440-975-014	3	\$5,000	\$5,000	\$5,000	\$5,000			\$20,000	GF

Fund**Category****Date Printed:** 2/24/2020**Project Description****Dept.****Account Number**

74	Public Works Site Paving	Engineering	101-440-975-014	4		\$75,000					\$75,000	GF
75	Salt Storage Facility	Engineering	101-440-975-014	5			\$262,500				\$262,500	GF Gr
76	Materials Storage Building	Engineering	101-440-975-014	6				\$125,000			\$125,000	GF
77	Riverfront Parking Lots	Engineering	101-440-975-010	7					\$85,000		\$85,000	GF
78	Outdoor Storage	Engineering	101-440-975-014	8						\$250,000	\$250,000	GF
Category Subtotals					\$280,000	\$80,000	\$267,500	\$130,000	\$85,000	\$250,000	\$1,092,500	
Fund Grand Totals					\$5,064,480	\$977,500	\$1,488,650	\$1,323,354	\$1,406,583	\$492,944	\$10,753,511	

IT Fund

Computers/Technology				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
79	City Hall Copier	IT	101-228-983-000	1	\$11,000						\$11,000	IT
80	Network Servers and Software	IT	101-228-983-000	2	\$7,000	\$14,000	\$7,000	\$14,000	\$7,000	\$14,000	\$63,000	IT
81	City GIS Corrections	IT	101-228-816-000	3	\$10,000						\$10,000	IT
82	Police In-Car Video Systems	IT	101-228-983-002	4	\$13,000	\$6,500	\$13,000	\$7,000	\$14,000	\$7,000	\$60,500	IT
83	Police-Tablets/Mobile Data Antennas for Vehicles	IT	101-228-730-300	5	\$8,000	\$4,000	\$8,000	\$4,500	\$9,000	\$4,500	\$38,000	IT
84	Fire-Tablets/Mobile Data Antennas for Vehicles	IT	101-228-730-300	6	\$3,000	\$6,000	\$3,000	\$6,000	\$3,000	\$6,000	\$27,000	IT
85	New Technology/Complimentary Systems	IT	101-228-730-300	7	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
86	Network Infrastructure Upgrades	IT	101-228-730-300	8	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$18,000	IT
87	Security Cameras	IT	101-228-730-300	9	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$12,000	IT
88	"Wireless City" Infrastructure Upgrades	IT	101-228-983-004	10	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$12,000	IT
89	"Wired City" Infrastructure Upgrades	IT	101-228-983-003	11	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
90	PSF-DVR and Security Cameras	IT	101-228-730-300	13	\$5,000	\$5,000					\$10,000	IT
91	Laptops/Workstations - Daily Use-Single User	IT	101-228-730-300	14			\$30,000				\$30,000	IT
92	Workstations - Remainder Since Last Cycle	IT	101-228-730-300	15				\$20,000			\$20,000	IT
Category Subtotals					\$74,000	\$52,500	\$78,000	\$68,500	\$50,000	\$48,500	\$371,500	
Fund Grand Totals					\$74,000	\$52,500	\$78,000	\$68,500	\$50,000	\$48,500	\$371,500	

Local Street Fund

Local Street Construction				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
93	Capital Preventative Maintenance	Engineering	203-451-782-000	1	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	LSF
94	Thin Overlay and Resurfacing Project	Engineering	203-451-782-000	2	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000	LSF
95	Tree Planting Program	Engineering	203-451-782-000	3	\$10,000						\$10,000	LSF
96	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	4	\$3,000	\$3,000					\$6,000	LSF
97	Paxton Spur Bike Path Improvements	Engineering	203-451-782-000	5	\$150,000						\$150,000	GF
98	High-Use Alley Paving	Engineering	203-451-782-000	6	\$35,000	\$35,000	\$35,000				\$105,000	LSF

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99	Sidewalk Railroad Crossing Improvements	Engineering	203-451-782-000	7	\$10,000	\$10,000					\$20,000	LSF
100	City Wide Manhole Refurbishment	Engineering	203-451-782-000	8	\$25,000						\$25,000	LSF
101	Taylor Street Improvements	Engineering	203-451-782-000	9	\$295,000						\$295,000	LSF
102	Arbor Lane Reconstruction	Engineering	203-451-782-000	10		\$75,000					\$75,000	LSF
103	Property Acquisition Long Lake Avenue Bypass	Engineering	203-451-782-000	11		\$90,000					\$90,000	LSF
104	Commercial Street Resurfacing	Engineering	203-451-782-000	12		\$35,000					\$35,000	LSF
105	Long Lake Avenue Bypass	Engineering	203-451-782-000	13			\$500,000				\$500,000	LSF
106	Intersection Improvements	Engineering	203-451-782-000	14				\$50,000		\$50,000	\$100,000	LSF
107	Oxbow Subdivision Resurfacing	Engineering	203-451-782-000	15				\$300,000			\$300,000	LSF
108	Island View Street Resurfacing	Engineering	202-451-782-000	16					\$375,000		\$375,000	LSF
Category Subtotals					\$653,000	\$373,000	\$660,000	\$475,000	\$500,000	\$175,000	\$2,836,000	
Fund Grand Totals					\$653,000	\$373,000	\$660,000	\$475,000	\$500,000	\$175,000	\$2,836,000	

Major Street Fund

Major Street Construction				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
109	First Avenue Resurfacing	Engineering	202-451-782-000	1	\$150,000						\$150,000	MSF
110	City Wide Manhole Refurbishment	Engineering	202-451-782-000	2	\$25,000						\$25,000	MSF
111	Capital Preventative Maintenance	Engineering	202-451-782-000	3	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$330,000	MSF
112	Tree Planting Program	Engineering	202-451-782-000	4	\$15,000						\$15,000	MSF
113	Brick Paver Replacement	Engineering	202-452-784-101	5	\$24,000	\$24,000					\$48,000	MSF Othe
114	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	6	\$3,000						\$3,000	MSF
115	Sidewalk Railroad Crossing Improvements	Engineering	202-451-782-000	7	\$10,000	\$10,000					\$20,000	MSF
116	Second Ave Bridge Boiler Replacement	Engineering	202-451-782-100	8	\$7,500						\$7,500	MSF
117	Intersection Improvements	Engineering	202-451-782-002	9	\$100,000		\$100,000	\$100,000			\$300,000	MSF
118	Ripley Boulevard Improvements	Engineering	202-451-782-000	10		\$350,000	\$350,000				\$700,000	MSF
119	First Avenue Resurfacing	Engineering	202-451-782-000	11		\$150,000					\$150,000	MSF
120	Harbor Drive Reconstruction	Engineering	202-451-783-202	12			\$677,130				\$677,130	MSF Gr
121	Third Avenue Resurfacing	Engineering	202-451-782-000	13				\$280,000	\$280,000		\$560,000	MSF
122	US-23 Streetscape Improvements	Engineering	202-451-783-202	14					\$200,000		\$200,000	MSF
123	State Street Bi-Path Enhancements	Engineering	202-451-782-000	15					\$110,000		\$110,000	MSF
124	Commerce Drive Thin Overlay	Engineering	202-451-782-000	16						\$250,000	\$250,000	MSF
125	M-32 Streetscape Improvements	Engineering	202-451-783-202	17						\$375,000	\$375,000	MSF Othe
126	Long Rapids Road Resurfacing	Engineering	202-451-782-000	18						\$650,000	\$650,000	MSF
Category Subtotals					\$389,500	\$589,000	\$1,182,130	\$435,000	\$645,000	\$1,330,000	\$4,570,630	

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Fund Grand Totals					\$389,500	\$589,000	\$1,182,130	\$435,000	\$645,000	\$1,330,000	\$4,570,630	
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Marina Fund

Marina				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
127	Marina UST Cleanup	Engineering	211-760-976-000	1	\$85,000	\$10,000	\$10,000	\$10,000			\$115,000	GF Other
128	Parking Lot Sealing - Lot #12	Engineering	211-760-976-000	2	\$52,000						\$52,000	Other
129	Marina Floating Docks	Engineering	211-760-976-000	3	\$150,000						\$150,000	GF Gr
130	Dock Repair	Engineering	211-760-976-000	4	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	Other
131	Façade Repairs	Engineering	211-760-976-000	5	\$10,000						\$10,000	Other
Category Subtotals					\$302,000	\$15,000	\$15,000	\$15,000	\$5,000	\$5,000	\$357,000	
Fund Grand Totals					\$302,000	\$15,000	\$15,000	\$15,000	\$5,000	\$5,000	\$357,000	

Sewer Fund

Sewer Collection				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
132	Replace Alley Sewer	Engineering	590-538-981-051	1	\$105,100						\$105,100	SF
133	Lift Station Alarms	Engineering	590-538-981-056	2	\$70,000						\$70,000	SF
134	Sewer Main Analytical Tools - SL-Rat	Engineering	590-538-981-051	3	\$20,000						\$20,000	SF
135	Oliver Street Improvements	Engineering	590-538-981-051	4	\$240,000	\$240,000					\$480,000	SF
136	Ripley Street Sanitary Upgrade	Engineering	590-538-981-051	5	\$236,000						\$236,000	SF
137	Sanitary Sewer Spot Repairs	Engineering	590-538-981-051	6	\$15,000	\$15,000	\$15,000	\$15,000			\$60,000	SF
138	Barry Street Sanitary Sewer Improvements	Engineering	590-538-981-051	7	\$135,000						\$135,000	SF
139	City Wide Manhole Refurbishment	Engineering	590-538-981-051	8	\$50,000						\$50,000	SF
140	Lift Station Upgrade	Engineering	590-538-981-056	9	\$15,500		\$15,500		\$15,500		\$46,500	SF
141	Tawas Street Sanitary Sewer Improvements	Engineering	590-538-981-051	10	\$600,000						\$600,000	SF
142	Fourth Avenue Improvements	Engineering	590-538-981-051	11		\$240,000					\$240,000	SF
143	Clinton Street Sanitary Sewer Improvements	Engineering	590-538-981-051	12		\$250,000	\$250,000				\$500,000	SF
144	Twelfth Avenue Sewer Improvements	Engineering	590-538-981-051	13		\$90,000					\$90,000	SF
145	North Second Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	14		\$570,000	\$570,000				\$1,140,000	SF
146	Fifth Avenue Sewer Main Replacement	Engineering	590-538-981-051	15			\$300,000				\$300,000	SF
147	Crapo Street Sanitary Sewer Improvements	Engineering	590-538-981-051	16			\$200,000				\$200,000	SF
148	Ford Avenue Sewer Replacement	Engineering	590-538-981-051	17				\$275,000	\$275,000		\$550,000	SF
149	Long Lake Avenue Improvements	Engineering	590-538-981-051	18				\$400,000	\$450,000		\$850,000	SF
150	Fair Avenue Sewer Improvements	Engineering	590-538-981-051	19				\$510,000			\$510,000	SF
151	Ninth Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	20					\$750,000	\$750,000	\$1,500,000	SF
152	Baldwin Street Sewer Replacement	Engineering	590-538-981-051	21					\$900,000		\$900,000	SF

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153	Sewage Flow Meters	Engineering	590-538-981-051	22					\$500,000		\$500,000	SF
154	Fourth Avenue Sewer Replacement	Engineering	590-538-981-051	23					\$750,000		\$750,000	SF
155	Campbell Street Sewer Main Replacement Phase II	Engineering	590-538-981-051	24					\$325,000		\$325,000	SF
156	Catherine Street Main Replacement	Engineering	590-538-981-051	25						\$220,000	\$220,000	SF
157	Elizabeth Street Main Replacement	Engineering	590-538-981-051	26						\$220,000	\$220,000	SF
158	Fourth Avenue Sewer Replacement	Engineering	590-538-981-051	27						\$600,000	\$600,000	SF
159	River Street Sewer Main Improvements	Engineering	590-538-981-051	28						\$750,000	\$750,000	SF
Category Subtotals					\$1,486,600	\$1,405,000	\$1,350,500	\$1,200,000	\$3,965,500	\$2,540,000	\$11,947,600	

Water Recycling Plant				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
160	Asbestos Removal	Engineering	590-537-981-000	1	\$20,000	\$20,000					\$40,000	SF
161	Safety Hazard Abatement	Engineering	590-538-981-000	2	\$10,000	\$10,000	\$10,000				\$30,000	SF
162	Primary Clarifier Chains	Engineering	590-537-981-000	3	\$15,000	\$15,000					\$30,000	SF
163	Truck Loading Station Grinder	Engineering	590-537-981-000	4	\$40,000						\$40,000	SF
164	Tanker Trailer Replacement	Engineering	590-537-972-002	5	\$75,000						\$75,000	SF
165	Density Baffles-Final Clarifiers	Engineering	590-537-981-000	6	\$90,000						\$90,000	SF
166	Water Recycling Plant Site Lighting Upgrades	Engineering	590-537-981-000	7	\$20,000	\$15,000					\$35,000	SF
167	Mechanical, Instrumentation, and Lab Equipment Upgrades	Engineering	590-537-981-000	8	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	SF
168	Chart Data Recorders	Engineering	590-537-730-000	9	\$5,000						\$5,000	SF
169	SCADA System Water Recycling Plant	Engineering	590-537-981-015	10		\$150,000					\$150,000	SF
170	Methane Gas Meter	Engineering	590-537-981-000	12		\$6,000					\$6,000	SF
171	Air Compressor & Drying System	Engineering	590-537-981-000	13		\$35,000					\$35,000	SF
172	Plant Alarms	Engineering	590-537-981-000	14		\$35,000					\$35,000	SF
173	Semi-Tractor	Engineering	590-537-981-000	15			\$130,000				\$130,000	SF
174	Chart Recorders	Engineering	590-537-981-000	16			\$10,000				\$10,000	SF
175	Sodium Hydroxide Tank Replacement	Engineering	590-537-981-000	17				\$30,000			\$30,000	SF
176	Sodium Hypochlorite Tank Replacement	Engineering	590-537-981-000	18				\$60,000			\$60,000	SF
Category Subtotals					\$325,000	\$336,000	\$200,000	\$140,000	\$50,000	\$50,000	\$1,101,000	

Fund Grand Totals					\$1,811,600	\$1,741,000	\$1,550,500	\$1,340,000	\$4,015,500	\$2,590,000	\$13,048,600	
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Water Fund

Water Distribution				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
177	Oliver Street Improvements	Engineering	591-542-982-051	1	\$360,000	\$360,000					\$720,000	WF
178	Barry Street Water Improvements	Engineering	591-542-982-051	2	\$200,000						\$200,000	WF
179	Water Valve Replacement	Engineering	591-542-982-052	3	\$130,000	\$130,000	\$30,000	\$30,000	\$30,000	\$30,000	\$380,000	WF
180	Water Infrastructure Security	Engineering	591-542-982-000	4	\$15,000						\$15,000	WF

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181	McKinley Water Main Loop	Engineering	591-542-982-051	5	\$35,000						\$35,000	WF
182	Tawas Street Water Improvements	Engineering	590-538-981-051	6	\$600,000						\$600,000	WF
183	Clinton Street Water Improvements	Engineering	591-542-982-051	7		\$500,000	\$400,000				\$900,000	WF
184	Twelfth Avenue Water Improvements	Engineering	591-541-982-051	8		\$170,000					\$170,000	WF
185	North Second Avenue Water Improvements	Engineering	591-542-982-051	9		\$570,000	\$570,000				\$1,140,000	WF
186	Thunder Bay River Crossing - Chisholm St.	Engineering	591-542-982-051	10		\$65,000					\$65,000	WF
187	Wren Street Water Improvements	Engineering	591-542-982-051	11		\$550,000					\$550,000	WF
188	Fifth Avenue Water Main Replacement	Engineering	591-542-982-051	12			\$400,000				\$400,000	WF
189	Crapo Street Water Improvements	Engineering	591-542-982-051	13			\$400,000				\$400,000	WF
190	Ford Avenue Water Improvements	Engineering	591-542-982-051	14			\$500,000	\$400,000			\$900,000	WF
191	Fourth Avenue Improvements	Engineering	591-542-982-051	15			\$360,000				\$360,000	WF
192	Long Lake Avenue Improvements	Engineering	591-542-982-051	16				\$450,000	\$475,000		\$925,000	WF
193	Fair Avenue Water Improvements	Engineering	591-542-982-051	17				\$1,190,000			\$1,190,000	WF
194	Ripley Street Water Improvements	Engineering	591-542-982-051	18				\$200,000			\$200,000	WF
195	Campbell Street Water Main Replacement Phase II	Engineering	591-542-982-051	19					\$400,000		\$400,000	WF
196	Ninth Avenue Water Improvements	Engineering	591-542-982-051	20					\$750,000	\$750,000	\$1,500,000	WF
197	Baldwin Street Water Main Replacement	Engineering	591-542-982-051	21					\$500,000	\$600,000	\$1,100,000	WF
198	Fourth Avenue Water Main Replacement	Engineering	591-542-982-051	22					\$950,000		\$950,000	WF
199	Metering Upgrades - Alpena Township Connection Points	Engineering	591-542-982-000	23					\$290,000		\$290,000	WF
200	Chisholm Street Water Main Replacement	Engineering	591-542-982-051	24					\$85,000	\$85,000	\$170,000	WF
201	River Street Water Improvements	Engineering	591-542-982-051	25						\$1,750,000	\$1,750,000	WF
202	Catherine Street Main Replacement	Engineering	591-542-982-051	26						\$260,000	\$260,000	WF
203	Second Avenue Water Improvements	Engineering	591-542-982-051	27						\$100,000	\$100,000	SF
204	Elizabeth St Main Replacement	Engineering	591-542-982-051	28						\$260,000	\$260,000	WF
Category Subtotals					\$1,340,000	\$2,345,000	\$2,660,000	\$2,270,000	\$3,480,000	\$3,835,000	\$15,930,000	

Water Production				Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
205	Critical Component Replacement	Engineering	591-541-982-000	1	\$10,000	\$10,000	\$10,000				\$30,000	WF
206	Safety Hazard Abatement	Engineering	591-541-982-000	2	\$20,000						\$20,000	WF
207	Structural - Mechanical Upgrades	Engineering	591-541-982-000	3	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$55,000	WF
208	Asbestos Abatement	Engineering	591-541-982-000	4	\$20,000	\$20,000	\$20,000				\$60,000	WF
209	Lab Equipment - New Lab Chlorine Amperometric Titrator	Engineering	591-541-982-000	5	\$5,000	\$5,000					\$10,000	WF
210	Filter Effluent Valves Controllers/Converters/Replacement	Engineering	591-541-730-000	6	\$100,000						\$100,000	WF
211	WTP P&ID Drawings (Pneumatic and Instrumentation)	Engineering	591-541-982-000	7	\$25,000						\$25,000	WF
212	Water Infrastructure Security	Engineering	591-541-982-000	8	\$25,000	\$15,000					\$40,000	WF
213	Source Water Protection	Engineering	591-541-982-000	9	\$5,000						\$5,000	WF

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214	Lab Equipment and Instrumentation	Engineering	591-541-982-000	10	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	WF
215	Filters 5-7 Valves	Engineering	591-541-982-000	11	\$140,000						\$140,000	WF
216	Mixing Chamber & Settling Basin Valve Replacement	Engineering	591-541-982-000	12		\$200,000					\$200,000	WF
217	Lab Renovation	Engineering	591-541-982-000	13		\$20,000	\$20,000				\$40,000	WF
218	Replace Electrical in Plant Basement Pipe Gallery	Engineering	591-541-982-000	14		\$30,000					\$30,000	WF
219	Sodium Hypochlorite Bulk Storage Tank Replacement	Engineering	591-541-982-000	15			\$85,000				\$85,000	WF
220	Water Production Plant Site Lighting	Engineering	591-541-982-000	16			\$25,000				\$25,000	WF
221	Bulk Alum Storage Tank Replacement	Engineering	591-541-982-000	17			\$85,000				\$85,000	WF
222	Coagulator Mixers	Engineering	591-541-982-000	18			\$110,000				\$110,000	WF
223	Forklift Purchase	Engineering	591-541-982-000	19				\$35,000			\$35,000	WF
224	Lagoon Covers	Engineering	590-537-981-000	20				\$30,000			\$30,000	WF
225	Delivery Improvements	Engineering	591-541-982-000	21				\$120,000			\$120,000	WF
226	Water Plant Intake Extension	Engineering	591-542-982-000	22					\$325,000		\$325,000	WF
227	Wash Water Pump and Motor Replacement	Engineering	591-541-982-000	23					\$120,000		\$120,000	WF
228	WTP Treatment Process/Improvement Study	Engineering	291-541-956-000	24						\$150,000	\$150,000	WF
229	Water Production Plant Elevator Rebuild	Engineering	591-542-982-000	25						\$110,000	\$110,000	WF
230	Water Production Plant Window Replacement	Engineering	591-541-982-000	26						\$35,000	\$35,000	WF
231	Water Production Plant Door Replacement	Engineering	591-542-982-000	27						\$20,000	\$20,000	WF
232	Alternate Source Water Well	Engineering	591-542-982-000	28						\$100,000	\$100,000	WF
233	Site Improvements	Engineering	591-541-982-000	29						\$6,000	\$6,000	WF
Category Subtotals					\$360,000	\$315,000	\$370,000	\$200,000	\$460,000	\$431,000	\$2,136,000	
Fund Grand Totals					\$1,700,000	\$2,660,000	\$3,030,000	\$2,470,000	\$3,940,000	\$4,266,000	\$18,066,000	

11,675,580	\$6,666,000	\$8,476,280	\$7,501,854	11,700,083	\$9,132,444	\$55,152,241
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Building Maintenance Capital Improvement Projects 2021-2026

Building
Fund Source

Date Printed: 2/24/2020

Project Description
Account Number

City Hall

City Hall			Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
1	Renovations to City Hall Clerk's Office	101-170-970-000	1	\$16,000						\$16,000	GF
2	Test and Balance HVAC	101-170-970-00	2	\$7,000						\$7,000	GF
3	City Hall Interior Rehab	101-170-970-000	3	\$10,000						\$10,000	GF
4	Council Chambers Ceiling	101-170-970-000	4	\$15,000						\$15,000	GF
5	Convert Existing Light Fixtures	101-170-970-000	5	\$6,000						\$6,000	GF
6	Replace City Hall Windows	101-170-970-000	6		\$200,000					\$200,000	GF
7	City Hall Storage and Entry Areas	101-170-970-000	7	\$12,000						\$12,000	GF
8	City Hall Carpet	101-170-970-000	8		\$40,000					\$40,000	GF
9	New Handrails\Guardrails City Hall Exterior Steps	101-170-970-000	9			\$4,000				\$4,000	GF
10	Exterior Building Rehab	101-170-970-000	10					\$75,000		\$75,000	GF
Category Subtotals				\$66,000	\$240,000	\$4,000		\$75,000		\$385,000	
Building Grand Totals				\$66,000	\$240,000	\$4,000		\$75,000		\$385,000	

Public Safety Facility

Ambulance			Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
11	Install New VFD (Variable Frequency Drive) Pump	101-344-974-001	1	\$8,000						\$8,000	GF
12	Replace Decayed Entry Doors	101-344-974-001	2	\$2,250						\$2,250	GF
13	Apron Drain Trench	101-344-974-001	3	\$7,500						\$7,500	GF
14	New controls on ice melt	101-344-974-001	4	\$2,000						\$2,000	GF
15	New Kitchen Cabinets	101-344-974-001	5	\$5,000						\$5,000	GF
16	Replace Parking Lot Lights	101-344-974-001	6	\$3,000						\$3,000	GF
17	Public Safety Building Flooring	101-344-974-001	7	\$16,000						\$16,000	GF
18	PSF-Parking Lot Resurface, Curbing Repairs and Grate Repairs	101-344-974-001	8		\$11,000					\$11,000	GF
19	Clean Duct Work	101-344-974-001	9		\$3,000					\$3,000	GF
20	Replace Radiant Heaters	101-344-974-001	10		\$4,500					\$4,500	GF
21	Additional Hose Reels	101-344-974-001	11		\$4,000					\$4,000	GF
Category Subtotals				\$43,750	\$22,500					\$66,250	

Fire			Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
22	Install New VFD (Variable Frequency Drive) Pump	101-336-973-001	1	\$8,000						\$8,000	GF
23	Replace Decayed Entry Doors	101-336-973-001	2	\$2,250						\$2,250	GF
24	Apron Drain Trench	101-336-973-001	3	\$7,500						\$7,500	GF
25	New Controls on Ice Melt	101-336-973-001	4	\$2,000						\$2,000	GF
26	New Kitchen Cabinets	101-336-973-001	5	\$5,000						\$5,000	GF
27	Replace Parking Lot Lights	101-336-973-001	6	\$3,000						\$3,000	GF
28	Public Safety Building Flooring	101-336-931-200	7	\$16,000						\$16,000	GF
29	PSF-Parking Lot Resurface, Curbing Repairs, and Grate Repairs	101-336-973-001	8		\$11,000					\$11,000	GF
30	Clean Duct Work	101-336-973-001	9		\$3,000					\$3,000	GF
31	Replace Radiant Heaters	101-336-973-001	10		\$4,500					\$4,500	GF

Building**Fund Source****Date Printed:** 2/24/2020**Project Description****Account Number**

32	Additional Hose Reels	101-336-973-001	11		\$4,000					\$4,000	GF
Category Subtotals				\$43,750	\$22,500					\$66,250	

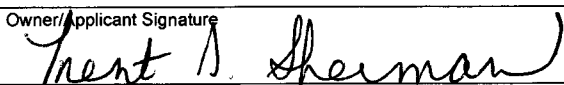
Police			Rank	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total	Sources
33	Install New VFD (Variable Frequency Drive Pump)	101-301-972-001	1	\$16,000						\$16,000	GF
34	Replace Decayed Entry Doors	101-301-972-001	2	\$4,500						\$4,500	GF
35	Replace Kitchen Cabinets	101-301-972-001	3	\$5,000						\$5,000	GF
36	New Controls on Ice Melt	101-301-972-001	4	\$2,000						\$2,000	GF
37	New Floor Drain Police Parking Garage	101-301-972-001	5	\$8,000						\$8,000	GF
38	Replace Parking Lot Lights	101-301-972-001	6	\$3,000						\$3,000	GF
39	Public Safety Building Flooring	101-301-972-001	7	\$16,000						\$16,000	GF
40	PSF-Parking Lot Resurface, Curbing Repairs, and Grate Repairs	101-301-972-001	8	\$22,000						\$22,000	GF
41	Clean Duct Work	101-301-972-001	9		\$6,000					\$6,000	GF
42	Switch Police Squad Room and Evidence Rooms	101-301-972-001	10		\$60,000					\$60,000	GF
Category Subtotals				\$76,500	\$66,000					\$142,500	

Building Grand Totals				\$164,000	\$111,000					\$275,000	
				\$230,000	\$351,000	\$4,000	\$0	\$75,000	\$0	\$660,000	

**Application for Neighborhood Enterprise
Zone Certificate**

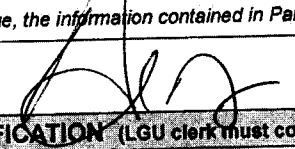
Issued under authority of Public Act 147 of 1992, as amended.

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name Thunder Bay Properties		Type of Approval Requested <input type="checkbox"/> New Facility <input checked="" type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 121-123 North Second Avenue		Amount of years requested for exemption (6-15) 12	
City Alpena	State MI	ZIP Code 49707	Is the facility owned or rented by occupants? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented
Name of City, Township or Village (taxing authority) Alpena		Type of Property <input type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input checked="" type="checkbox"/> Apartment - No. of Units 5	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Alpena	School District Alpena		
Name of LGU that established district CITY OF ALPENa		Name or Number of Neighborhood Enterprise Zone DOWNTOWN NEIGHBORHOOD ENTERPRISE ZONE	
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Date district was established OCT 6, 2003	
		Estimated Project Cost (per unit) \$109000	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Taking abandoned office space and converting the space into residential living space. (see attached quote breakdown)			
Timetable for undertaking and completing the rehabilitation or construction of the facility. August of 2020 to August of 2021			
PART 2: APPLICANT CERTIFICATION			
Contact Name Trent Sherman		Contact Telephone Number 9893544825	
Contact Fax Number 9893544338		Contact E-mail Address trent@mericon.net	
Owner/Applicant Name Thunder Bay Properties		Owner/Applicant Telephone Number Thunder Bay Properties	
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) 1202 West Chisholm Street		Owner/Applicant E-mail Address chris@lefavepharmacy.com	
<p><i>I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.</i></p> <p><i>I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.</i></p>			
Owner/Applicant Signature 		Date 5/5/20	

Continue on Page 2

093-637-00-122-00

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)			
<p>The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.</p> <p><input checked="" type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.</p>			
Name of LGU <u>City of Alpena</u>			
Name of Assessor (First and last name) <u>Allan Berg</u>		Telephone Number <u>989 734 3555</u>	
Fax Number <u>989 734 9901</u>		E-mail Address <u>Assessor@AssessingOffice.com</u>	
I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.			
Assessor's Signature 			Date <u>5-7-2020</u>
PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)			
<p>Action taken by LGU:</p> <p><input type="checkbox"/> Exemption Approved for _____ Years (6-15)</p> <p><input type="checkbox"/> Exemption Approved for _____ Years (11-17 historical credits)</p> <p><input type="checkbox"/> Exemption Denied (include Resolution Denying)</p>		<p>The State Tax Commission requires the following documents be filed for an administratively complete application:</p> <p><input type="checkbox"/> 1. Original Application</p> <p><input type="checkbox"/> 2. Legal description of the real property with parcel code #</p> <p><input type="checkbox"/> 3. Resolution approving/denying application (include # of years)</p> <p><input type="checkbox"/> 4. REHABILITATION APPLICATIONS ONLY. Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.</p>	
Date of resolution approving/denying this application		Telephone Number	
Clerk's Name (First and Last)		E-mail Address	
Fax Number		City	
Mailing Address		State	ZIP Code
<p>I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.</p> <p>I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.</p>			
Clerk Signature			Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

Assessing Department

P.O. Box 25
Rogers City, MI 49779

Phone: 989.734.3555
Fax: 989.734.9901

<http://www.assessingoffice.com>
info@assessingoffice.com

Affidavit-Certification of Functional Obsolescence

Date: Thursday, December 19, 2019
Owner: Thunder Bay Properties LLC
Location: 121 N Second Ave, Alpena, Mi
Legal Descriptions:

093-637-000-122-00:

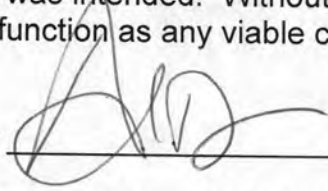
121/123/125/127 N. SECOND AVE. COM AT THE MOST ELY COR OF LOT 1 BLK 4; TH NWLY ALONG RIVER ST 132 FT; TH AT RT ANG SWLY 100 FT; TH AT RT ANG SELY 132 FT TO 2ND AVE; TH NELY ALONG LINE OF 2ND AVE 100 FT TO THE POB BEING PART OF LOTS 1 & 2 BLK 4 OF THE VILLAGE NOW CITY, LESS THAT PART OF THE 2ND STORY THEREOF SITUATED ON THIS PARCEL (SIDE ADDRESS IS 106 RIVER STREET), (TIF-DDA)

Assessor Certification:

The property is declared to suffer from obsolescence. The property is currently designed as second floor office space. One of the office spaces contains 7 individual offices and is functionally overbuilt for the area, especially for a 2nd floor office. A second office space is not functional. In this space, the ceiling, flooring, mechanical, and electrical are not completed. A third office space is simply a room. The size is too small to function as a walk-in office facility. A fourth office space is designed similar to living space. The rooms flow into other rooms instead of a main corridor of offices. This space is not functional as an office facility.

Further, the windows are original to the building and are not energy efficient. The roofing is a black rubber, 25 years old, and is beyond its functional useful life.

Therefore, this property is unable to be used to adequately perform the function for which it was intended. Without rehabilitation and substantial investment, the property will not function as any viable commercial space.

Signed: 

Date: 12-19-2019

Allan J. Berg, Assessor, City of Alpena, Michigan Advanced Assessing Officer (R-7862)



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Planning & Development

Lindsey Miller
MEDC
300 N Washington Square
Lansing MI 48913

Jan 21, 2020,

RE: Value of local contribution in conjunction with planned rehab efforts at 121 N Second Avenue.

Dear Lindsey,

The City of Alpena is in support of the Community Revitalization Program (CRP) grant request planned for the property at 121 N Second Avenue. To that end, the City would be willing to utilize its Neighborhood Enterprise Zone (NEZ) program to abate the new taxes generated by the addition of five (5) new residential units above existing commercial space located within the Downtown NEZ district. Per our assessors estimate, the new investment associated with this project would generate an increased assessment of \$286,100, which would then result in \$4,792 annually in additional taxes collected by the City/DDA. After consulting our Rating Schedule/Policy for the downtown NEZ, this would qualify for the full 12-year abatement, which would bring the total abated amount to \$57,504 over the 12-year period in order to support this project. If you have any questions or require additional documentation, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Poll'.

Adam Poll, Director
Planning and Development
City of Alpena

RESOLUTION NO. 2020-05

**RESOLUTION GRANTING APPROVAL OF APPLICATION
FOR NEIGHBORHOOD ENTERPRISE ZONE CERTIFICATE
FOR THUNDER BAY PROPERTIES**

WHEREAS, pursuant to Act 147, Public Acts of Michigan, 1992, this Municipal Council, by resolution adopted on October 6, 2003, established a Neighborhood Enterprise Zone, and

WHEREAS, on May 5, 2020, Thunder Bay Properties, filed an Application for a Neighborhood Enterprise Zone Certificate under Act 147, Public Acts of Michigan, 1992, with respect to rehabilitation of an existing structure located at 121-123 N. Second Avenue within the District on the land described on the legal description attached to the Application, and

WHEREAS, the City Assessor, Berg Assessing & Consulting, Inc., has determined that the property is eligible and has attached the legal description, lot dimensions and parcel identification number; verified proof of ownership and projected costs of rehabilitation, and prepared a statement showing the taxable value of the property in the tax year immediately preceding the start of your rehabilitation project, and has recommended that the application be approved, and

WHEREAS, the City Building Official has reviewed the application, project description and the detailed cost breakdown of the project, and determined that the proposed improvements will bring the unit up to current building codes for residential rental units, and

WHEREAS, this Municipal Council finds and determines that the Application complies with the Neighborhood Enterprise Zone Act, Act 147 of 1992,

NOW, THEREFORE, BE IT RESOLVED, that the Application by Thunder Bay Properties for rehabilitation of the property within the Neighborhood Enterprise Zone and on the land described in the Application for a period of 12 years is approved and that the City Clerk shall forthwith complete the Application and forward the original of the Application together with the required attachments to the State Tax Commission.

Councilmember ____ moved adoption of the above resolution and it was seconded by Councilmember ____.

Ayes:

Nays:

Absent:

Resolution declared ____.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY**: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held June 1, 2020.

Anna Soik
City Clerk

ORDINANCE NO. 20-454

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 18 – BUSINESSES, ARTICLE I. IN GENERAL, Sec. 18-1 PROHIBITION OF MARIHUANA BUSINESSES AND ESTABLISHMENTS WITH THE CITY - BY REPEAL OF SAME AND ADOPTION OF NEW LANGUAGE IN LIEU THEREOF.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Chapter 18 - Businesses, Article I, Sec. 18-1 is hereby repealed in its entirety and in its place the following provisions are hereby adopted:

CHAPTER 18. BUSINESSES**ARTICLE I. IN GENERAL****Sec. 18.1 MEDICAL MARIHUANA FACILITIES****1. Purpose, Intent, Relationship to Other Laws and City Liability and Indemnification****A. Purpose.**

The purpose of this ordinance is to implement the provisions of the Michigan Medical Marihuana Act, (MCL 333.26421 et seq.), the Michigan Marihuana Facilities Licensing Act (MCL 333.27101 et seq.) and the Marihuana Tracking Act (MCL 333.27901 et seq.), referred to herein as the "Acts", so as to protect the public health, safety, and welfare of the residents and patients of the city by setting forth the manner in which medical marihuana facilities can be operated in the city. Further, the purpose of this Ordinance is to:

1. Provide for a means of cultivation, processing, and distribution of medical marihuana to patients who qualify to obtain, possess, and use marihuana for medical purposes under the Acts;
2. Protect public health and safety through reasonable limitations on medical marihuana facility operations as they relate to noise, air and water quality, neighborhood and patient safety, security for the facility and its personnel, and other health and safety concerns;
3. Protect residential neighborhoods by limiting the location and the concentration of types of medical marihuana facilities to specific areas of the city;
4. Impose fees to defray and recover the cost to the city of the administrative and enforcement costs associated with medical marihuana facilities;
5. Coordinate with laws and regulations that may be enacted by the State addressing medical marihuana; and

6. To restrict the issuance of medical marihuana facility licenses only to individuals and entities that have demonstrated an intent and ability to comply with this Ordinance.

B. Legislative Intent.

This Ordinance authorizes the establishment of medical marihuana facilities within the City of Alpena consistent with the Acts:

1. Medical marihuana cultivation and processing can have an impact on health, safety, and community resources, and this Ordinance is intended to permit medical marihuana cultivation and processing where it will have a minimal impact;
2. The regulations for medical marihuana facilities are not adequate at the State level to address the impacts on the city of the commercialization of medical marihuana, making it appropriate for local regulation of the impact of medical marihuana facilities on communities;
3. Nothing in this Ordinance is intended to promote or condone the distribution, or possession of marihuana in violation of any applicable State law;
4. This Ordinance is to be construed to protect the public over medical marihuana facility interests. Operation of a medical marihuana facility is a revocable privilege and not a right in the city. There is no property right for an individual or facility to engage or obtain a license to engage in medical marihuana as a commercial business in the city.

C. Relationship to Federal Law.

As of the effective date of this Ordinance, marihuana is classified as a Schedule 1 controlled substance under Federal law which makes it unlawful to manufacture, distribute, cultivate, produce, possess, dispense or transport marihuana. Nothing in this Ordinance is intended to grant immunity from any criminal prosecution under Federal law.

D. Relationship to State Law.

As of the effective date of this Ordinance, as amended, and except as otherwise provided by the Acts; and this Ordinance, a City of Alpena licensee and its employees and agents who are operating within the scope of a valid State-issued operating license are not subject to criminal or civil prosecution under city ordinances regulating medical marihuana.

Nothing in this Ordinance is intended to grant immunity from criminal or civil prosecution, penalty or sanction for the cultivation, manufacture, possession, use, sale, distribution or transport of marihuana in any form, that is not in strict compliance with the Acts, all applicable rules promulgated by the State of Michigan regarding medical marihuana and all local laws, ordinances, rules and policies. Strict compliance with any applicable State law or regulation shall be deemed a requirement for the issuance or renewal of any license issued under this Ordinance, and noncompliance with any applicable State law or local law or regulation shall be grounds for revocation or nonrenewal of any license issued under the terms of this Ordinance.

E. City Liability and Indemnification.

1. By accepting a license issued pursuant to this Ordinance, the licensee waives and releases the city, its officers, elected officials, and employees from any liability for injuries, damages or liabilities of any kind that result from any arrest or prosecution of medical marihuana facility owners, operators, employees, clients or customers for a violation of local, State or Federal laws, rules or regulations.

2. By accepting a license issued pursuant to this Ordinance, all licensees, agree to indemnify, defend and hold harmless the city, its officers, elected officials, employees, and insurers, against all liability, claims or demands arising on account of bodily injury, sickness, disease, death, property loss or damage or any other loss of any kind, including, but not limited to, any claim of diminution of property value by a property owner whose property is located in proximity to a licensed operating facility, arising out of, claimed to have arisen out of, or in any manner connected with the operation of a medical marihuana facility or use of a product cultivated, processed, distributed or sold that is subject to the license, or any claim based on an alleged injury to business or property by reason of a claimed violation of the Federal Racketeer Influenced and Corrupt Organizations Act (RICO), 18 U.S.C. § 1964(c).

3. By accepting a license issued pursuant to the Ordinance, a licensee agrees to indemnify, defend and hold harmless, the city, its officers, elected officials, employees, and insurers, against all liability, claims, penalties, or demands arising on account any alleged violation of the Federal Controlled Substances Act, 21 U.S.C. § 801 et seq. or Article 7 of the Michigan Public Health Code, MCL 33.7101 et seq.

2. Definitions.

Through this Ordinance, the City of Alpena adopts all definitions contained in any of the State rules, regulations, statutes, administrative code, enacted for the purpose of regulating marihuana facilities.

3. Licensing of Medical Marihuana Facilities.

Number of Permitted Facilities. The maximum number of each type of medical marihuana facility permitted in the city is as follows:

Type of Facility	Number
Grower	Unlimited
Processor	Unlimited
Provisioning Center	2
Safety Compliance Facility	Unlimited
Secure Transporter	Unlimited

1. No medical marihuana facility shall be eligible to be issued a license unless at the time of application for such license, the location of the proposed facility complies with the zoning and separation distances from other uses as set forth in the city zoning ordinance as

required for the specific type of medical marihuana facility for which licensure is being sought;

2. A licensee shall not operate a medical marihuana facility at any place in the city other than the address provided in the application on file with the City Clerk. Specifically, no medical marihuana facilities shall be allowed in the district or area known as the “Downtown Development Authority”, within 1,000 feet from a school or within 250 feet from a place of worship, daycare, addiction treatment center, youth facility (boys and girls club), McRae, Bay View, or Water Tower Parks and shall not be directly adjacent to Starlite Beach Park or Mich-e-ke-wis Park.

3. Any grower issued a license by the city may stack up to three Class C licenses at a single location without requiring any additional city licensing or approval, provided that the exterior of the existing structure where the facility is located will not require expansion. If expansion is required, the licensee must obtain all necessary permits and approval required for such expansion.

4. Provided further that any licensed grower in the city that holds anything less than a state issued Class C license may, at any time, expand the license classification without requiring city approval. By way of example: licensee holding a state issued Class A license may expand at any time to a state issued Class B or C and may further stack up to three Class C licenses as provided above without city approval.

A. License and Annual Fees Required.

1. No person shall establish or operate a medical marihuana facility in the city without first having obtained from the city and the State a license for each such facility to be operated. License certificates shall be kept current and publically displayed within the facility. Failure to maintain or display a current license certificate shall be a violation of this Ordinance;

2. An annual, nonrefundable licensing fee to defray the administrative and enforcement costs associated with medical marihuana facilities located in the city of not more than \$5,000 per license or in an amount established by resolution adopted by the City Council or in an amount established by State law;

3. The annual, nonrefundable application/reapplication fee, as determined by the Alpena City Council Resolution from time to time, per license required under this Section shall be due and payable with the application for a license and upon the application for renewal of any such license under this Ordinance;

4. The annual, nonrefundable inspection fee, as determined by Alpena City Council Resolution from time to time, per licensed facility required under this Section shall be due and payable with the application for annual inspection and upon the application for renewal of any such license under this Ordinance;

5. The fees set forth herein shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other Federal, State, or city ordinance, including, by way of example any applicable zoning or building permits;

6. The issuance of any license pursuant to this Ordinance does not create an exception, defense or immunity to any person in regard to any potential criminal liability the person may have for the production, distribution, or possession of marihuana under federal law;

7. A separate license shall be required for each facility type (formerly activity) or premise from which a medical marihuana facility is operated.

B. Application Requirements/Merit Base Review

1. A person seeking a license pursuant to the Acts and the provisions of this Ordinance shall submit an application to the city on forms provided by the city. At the time of application, each applicant shall pay a nonrefundable application fee to defray the costs incurred by the city for background investigations and inspection of the proposed premises, as well as any other costs associated with the processing of the application. In addition, the applicant shall present a suitable form of identification.

2. The applicant shall also provide a complete copy of their application for State approval, including, but not limited to:

a. Proof of ownership or authorization to use the property for a medical marihuana facility.

b. A notarized statement from the owner of such property authorizing the use of the property for a medical marihuana facility, if the applicant is not the owner of the proposed licensed premises;

c. A copy of any deed reflecting the applicant's ownership of, or lease reflecting the right of the applicant to possess, or an option reflecting the applicant's right to purchase or lease, the proposed licensed premises.

3. After review by the city departments, all applications will be ranked in accordance with Section C below.

C. Merit Review Process

1. License Quotas. License quotas are permitted to the extent regulated by the Medical Marihuana Licensing Board Rules and Regulations and are subject to change based on any potential rulings made by the Board;

2. Merit Review Process. In order to seek the best candidates for medical marihuana facility licensure for the City of Alpena, the City shall review and score and rank the applicants based upon their objective merits if the number of license applicants exceeds the number of licenses available;

3. Application Window. Following the effective date of this ordinance, there shall be an open application period of forty-five (45) days during which the City shall collect applications for all marihuana facility licenses that are subject to a cap. In the event that more applications

for licenses are submitted during this window than the number of licenses available, those applications would then be reviewed by the staff

a. Factors for Scoring. The assigned City staff shall create a scoring rubric outlining the factors and weight of criteria considered for the scoring of such applications, and shall provide the final rubric for modification and final approval by the majority of the City Council. The scoring criteria shall include factors such as the proposed number of employees who would be working at the site, collocating medical marihuana facility licenses, proposed facility, the total capital investment, whether the applicant has a history of prior building/code violations and whether the applicant has already received pre-approval by the State of Michigan for licensure.

b. Determination of Order. Once the applications are scored, individual applicants shall be notified of the order of their placement, and those within the cap may proceed through the license application process accordingly. Failure to complete the license application process within six (6) months shall result in the denial of the application, and the next best applicant shall be afforded the opportunity to apply. The resulting list of scores shall be used as the order for any waiting list, in the event that, (a) currently existing grandfathered facilities do not pass the State of Michigan's licensure process, (b) other facilities close on their own accord, or close by court order, administrative order, and/or have their license revoked, or (c) the City chooses to raise the license limit for that kind of facility at a future date.

c. Fees. The non-refundable application fee for a medical marihuana facility license is \$1,500 per license or as established by resolution adopted by City Council or in an amount established by State law. The annual fee for a medical marihuana facility license shall be not more than \$5,000 or in an amount established by resolution adopted by City Council or in an amount established by State law. The term of each license shall be one year beginning when the licensee is granted a certificate of occupancy and permit from the building and safety inspections division.

The annual license established pursuant to the above paragraph begins and commences at the time of the receipt of the applicant's certificate of occupancy by the City.

D. Denial of Application and Due Process

1. The city shall reject any application that does not meet the requirements of the Acts or this Ordinance, or any pertinent provision of any State of Michigan or City of Alpena laws, rules or regulations.

2. In accordance with the Acts, an applicant may be ineligible to receive a license under this Ordinance if any of the following circumstances:

a. The applicant has knowingly submitted an application for license that contains false, misleading or fraudulent information, or who has intentionally omitted pertinent information for the application for license.

b. The applicant fails to meet other criteria established by the Acts or other pertinent law and/or obtain a State license.

c. The applicant does not submit proof of Approved for Prequalification with the State of Michigan.

3. Denial of Application; Due Process:

a. Those applicants denied a license based on qualifications, may appeal the decision. The City Council shall hear and decide questions or requests for due process that arise after city staff have reviewed and provided a decision that the applicant wishes to further appeal.

b. The applicant must submit a narrative Request for Due Process that includes detailed information and all supporting documentation for any/all points they wish to have City Council consider.

i. A due process review shall be conducted at a public meeting of the Council and a concurring vote of a majority of the members of the full City Council is necessary to reverse an order, requirement, decision or determination of an administrative official in the interpretation of this Ordinance;

ii. The applicant must be present at the designated Council meeting or forfeits their right to due process;

iii. The decision of the City Council is final.

E. Issuance of City Medical Marihuana Facility Operating License

1. Inspection. An occupancy inspection of the proposed medical marihuana facility by the City shall be required prior to the issuance of the City operating license in accordance with the currently adopted Michigan Building Code. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any medical marihuana, and prior to the opening of the business to any patients or the public. The inspection is to verify that the business facilities are constructed and can be operated in accordance with the application submitted and the applicable requirements of the code and any other applicable law, rule or regulation.

2. In the event that the medical marihuana facility is granted a license but fails to substantially comply with its original site plan or operates inconsistent with the manner in which it was represented on the licensing application relied upon by the city staff in scoring the application, the City shall revoke the license and the licensee shall be prohibited from operating a medical marihuana facility in the city. The applicant will further be prohibited from applying for a medical marihuana facility license in the future.

3. After verification that the business facilities are constructed and can be operated in accordance with the application submitted and the applicable requirements of the code and any other applicable law, rule or regulation, the City Clerk shall issue a City medical marihuana facility license whose term shall run concurrent with the State license for the facility.

4. Maintaining a valid medical marihuana facility license issued by the State is a condition for the issuance and maintenance of the City medical marihuana facility operating license issued under this Ordinance and the continued operation of a medical marihuana facility.

5. The City of Alpena will authorize approved medical marihuana facility license(s) to entities in the following order and on the condition that a license and facility location are available in the City per the City's Zoning Ordinance:

a. Paid all licensing fees due to the City of Alpena; and

b. The entity(ies) holds an approved and fully authorized State of Michigan; Department of Licensing and Regulatory Affairs approved Medical Marihuana Facility License to the City Clerk; and

c. An approved certificate of occupancy from the applicable building official; and

d. All medical marihuana facilities shall obtain a State license and all other required permits of licenses related to the operation of the medical marihuana facility, including, without limitation, any development approvals or building permits required by any applicable code or ordinance prior to opening to the public; including but not limited to any approved Building Permits (as required for any construction/deconstruction) by the City of Alpena Official as appropriate. Any such license and required permits shall be acquired within one (1) year from the date of approval by City Council unless that period is extended by mutual agreement of the City Council and licensee.

e. Proof of Insurance. A licensee shall at all time maintain full force and effect for duration of the license, workers compensation as required by State law, and general liability insurance with minimum limits of \$1,000,000 per occurrence and a \$2,000,000 aggregate limit issued from a company licensed to do business in Michigan having an AM Best rating of at least A-.

f. The policy shall name the City of Alpena and its officials and employees as additional insureds to the limits required by this Section. A licensee or its insurance broker shall notify the city of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the City Clerk within five (5) business days in the event of expiration or cancellation of coverage.

g. Applicant will provide any additional information that the City Clerk, law enforcement, Fire Chief, Public Works Supervisor, Zoning Administrator, Building Official, City Manager and/or City Attorney or their designees reasonably determines to be necessary in connection with the investigation and review of the application.

F. License Forfeiture.

In the event that a medical marihuana facility does not commence operations within one (1) year of issuance of a city operating license, the license shall be deemed forfeited; the business may not commence operations, unless extended by a majority vote of the full City Council.

G. License Renewal.

1. A valid medical marihuana facility license may be renewed on an annual basis by a renewal application upon a form provided by the city and payment of annual fees.

a. An application to renew a marihuana facility license shall be filed at least ninety (90) days prior to the date of its expiration.

b. In the event that the renewed application is not submitted in accordance with this Section, the city will assess a late fee as fixed by City Council for each day that the renewal application is submitted late.

c. In the event that an application is not received by the date of expiration, an additional late fee shall be assigned by the City Council not **exceed \$2,000**, in addition to the daily late fees outlined herein and annual renewal fee.

d. In the event that an application is not received by the date of expiration, the license will be considered null and void and all operations must immediately cease by Order of law enforcement.

e. A notice of local revocation will be issued to the State of Michigan and the licensee will have to resubmit all documentation, fees, and receive all approvals as a new entity should they wish to reopen their business.

f. Prior to the issuance of a renewed medical marihuana facility license by the city, the premises shall be inspected to assure that it and its systems are in compliance with the requirements of this Ordinance. The annual, nonrefundable inspection fee, as assigned by the City Council, per licensed facility required under this Section, shall be due and payable with the application for annual inspection and upon the application for renewal of any such license under this Ordinance.

H. Transfer, Sale, or Purchase of License.

1. A medical marihuana facility license is valid only for the owner named thereon, the type of business disclosed on the application for the license, and the location for which the license is issued. The licensees of a medical marihuana facility license are only those persons disclosed in the application or subsequently disclosed to the city in accordance with this Ordinance.
2. Each operating license is exclusive to the licensee and a licensee or any other person must submit an application for licensure with the City Clerk before a license is transferred, sold, or purchased.
3. In compliance with any/all rules issued by the Board regarding the sale, transfer or purchase of existing licenses; any entity that holds a Department issued license may transfer or sell their license to a qualifying applicant.
 - a. Any entity purchasing or receiving a transferred license must submit an application and all associated documentation and all fees;
 - b. The applicant who is receiving the transfer or purchasing the license must have submitted all new application, license and inspection fees and received all local and State approvals, including Approved for Prequalification with the State of Michigan on all applications and associated documentation as well as all inspections as outlined in this Ordinance and the Acts prior to beginning or taking over operations.
4. The attempted transfer, sale, or other conveyance of an interest in a license without prior Board or City approval is grounds for suspension or revocation of the license or for other sanction considered appropriate by the city.

I. License as Revocable Privilege.

1. An operating license granted by this Ordinance is a revocable privilege granted by the city and is not a property right. Granting a license does not create or vest any right, title, franchise, or other property interest.
2. Each license is exclusive to the licensee, and a licensee or any other person must apply for and receive the City's approval before a license is transferred, sold, or purchased.
3. A licensee or any other person shall not lease, pledge, or borrow or loan money against a license.
4. Any effort to circumvent the protocol listed in this Ordinance and/or the City of Alpena Zoning Ordinance will result in the immediate denial of application or complete revocation of the City of Alpena issued Medical Marihuana Facilities License.

J. Nonrenewal, Suspension, or Revocation of License.

1. The city may, after notice, suspend, revoke or refuse to renew a license for any of the following reasons:

a. The applicant or licensee, or his or her agent, manager or employee, has violated, does not meet, or has failed to comply with, any of the terms, requirements, conditions or provisions of this Ordinance or with any applicable State or local law or regulation;

b. The applicant or licensee, or his or her agent, manager or employee, has failed to comply with any special terms or conditions of its license pursuant to an order of the State or local licensing authority, including those terms and conditions that were established at the time of issuance of the license and those imposed as a result of any disciplinary proceedings held subsequent to the date of issuance of the license; or

c. The medical marihuana facility has been operated in a manner that adversely affects the public health, safety or welfare;

d. The licensee has not submitted all necessary documentation and/or fees to renew their license.

2. Evidence to support a finding under this Section may include, without limitation, a continuing pattern of conduct, a continuing pattern of drug-related criminal conduct within the premises or property occupied by the medical marihuana facility, a continuing pattern of criminal conduct directly related to or arising from the operation of the medical marihuana facility, or an ongoing nuisance condition emanating from or caused by the medical marihuana facility or any other concerns raised by city staff and/or other local, State or Federal officials. Criminal conduct shall be limited to the violation of a State law or regulation or city ordinance.

3. Any decision of nonrenewal, suspension or revocation has the right to due process and may be eligible for appeal to the Alpena City Council.

4. General Requirements & Restrictions.

All facilities operating within the city shall be subject to the following general requirements and restrictions. To the extent there is a conflict between these requirements and restrictions and the Act, the Act shall prevail.

1. Exterior Signage. Facilities may not use exterior signage or displays with neon, flashing lights, or similarly noxious or obtrusive lighting or effects. Facilities may not use exterior signage or displays that contain an image of a marihuana leaf or other commonly recognized symbol for marihuana or which utilize any of the following words: marihuana, marijuana, weed, cannabis, blunt, doobie, joint, hooch, hash, or other similar slang term for marihuana or marihuana-related products.

2. Hours of Operation. Provisioning Centers may only operate between the hours of 8:00 A.M. and 9:00 P.M.
3. Indoor Operations/No Drive-Thru Service. All business operations of a facility must occur indoors. Facilities may not provide drive-thru service.
4. Odors. Facilities may not emit noxious odors or fumes, in accordance with the City's Zoning Ordinance regarding Visibility of activities; control of emissions.
5. Artificial Lighting. Any artificial grow lighting must not be visible from neighboring properties, streets, or rights of way.
6. Security. Facilities must have:
 - a. A monitored alarm system (24 hours per day and 7 days a week);
 - b. A safe for all cash, cash equivalents, and marihuana stored in the facility overnight shall be in a room secured by commercial grade security doors;
 - c. Monitored security cameras covering, at a minimum, all parking areas, entrances and exits, points of sale, and all areas where marihuana is stored or handled. All security recordings must be maintained for a minimum of forty-five (45) days and provided to law enforcement upon request;
7. Display of Permit. The permit issued by the city and the license issued by the State of Michigan shall be prominently displayed within the facility in a location where it can be easily viewed by the public.
8. Systems. All facilities must have electrical, fire safety, plumbing, filtration and waste disposal systems, which are appropriate and consistent with best industry practices for the business being conducted.

A. Prohibited Acts

1. No person under the age of eighteen (18) shall be permitted to enter a facility unless the person has a medical marihuana card and is accompanied by a legal guardian over the age of eighteen (18).
2. No marihuana may be smoked, used, or consumed at any facility.
3. It shall be unlawful for any licensee to permit the consumption of alcohol beverages on the licensed premises.
4. No facility may operate under a temporary certificate of occupancy. Facilities must be in full compliance with all applicable legal requirements in order to operate.

5. It shall be unlawful for any licensee holding a provisioning center license, or for any agent, manager, or employee thereof to:

- a. Sell, give, dispense or otherwise distribute medical marihuana or medical marihuana paraphernalia from any outdoor location;
- b. Sell, give, dispense or otherwise distribute to any patient or primary caregiver who is not a licensee more usable form of medical marihuana (including the useable medical marihuana equivalent of medical marihuana-infused products) within any seven (7) day period of time than they are allowed by the MMMA to possess;
- c. It shall be unlawful for retail medical marihuana establishments to distribute medical marihuana or medical marihuana-infused products to a consumer free of charge;

B. Inspection of Licensed Premises

1. Application for medical marihuana facility license or operation of a medical marihuana facility, or leasing property to a medical marihuana facility, constitutes consent by the applicant, and all owners, managers, and employees of the business, and the owner of the property to permit law enforcement, or their designee, to conduct routine examinations and inspections of the medical marihuana facility to ensure compliance with this Ordinance or any other applicable law, rule or regulation.

2. During all business hours and other times when the premises are occupied by the licensee or an employee or agent of the licensee, all licensed premises shall be subject to examination and inspection by law enforcement and any other city departments for the purpose of investigating and determining compliance with the provisions of this Ordinance and any other applicable State and local laws or regulations.

3. For the purposes of this Ordinance, examinations and inspections of medical marihuana facilities and recordings from security cameras in such businesses are part of the routine policy of enforcement of this Ordinance for the purpose of protecting the public safety, individuals operating and using the services of the medical marihuana facilities, and the adjoin properties and neighborhoods.

4. A licensee, or an employee or agent of the licensee, shall not threaten, hinder or obstruct a law enforcement officer or a city inspector or investigator in the course of making an examination or inspection of the licensed premises and shall not refuse, fail, or neglect to cooperate with a law enforcement officer, inspector, or investigator in the performance of his or her duties to enforce this Ordinance, the Acts, or applicable State administrative rules.

C. Other Laws Remain Applicable.

To the extent the State adopts in the future any additional or stricter law or regulation governing the sale or distribution of medical marihuana, the additional or stricter regulation shall control the establishment or operation of any medical marihuana facility in the city. Compliance with any applicable State law or regulation shall be deemed an additional requirement for issuance or denial of any license, and noncompliance with any applicable State law or regulation shall be grounds for the revocation or suspension of any license.

D. Grant of Administrative Authority.

The City Clerk is granted the power and duty through its official designation to fully and effectively implement and administer the license application process and issuance of Provisional Approval Certificates and Operating Licenses issued by the city under this Ordinance. The City Clerk, after consultation with other city departments, may promulgate such rules as necessary to implement and administer this Ordinance.

E. Violations and Penalties.

1. In addition to the possible denial, suspension, revocation or nonrenewal of a license under the provisions of this Ordinance, any person, including, but not limited to, any licensee, manager or employee of a medical marihuana commercial entity, or any customer of such business, who violates any of the provisions of this Ordinance, shall be guilty of a misdemeanor punishable in accordance with this Ordinance unless a different penalty is provided herein.
2. If a facility is operated in violation of the Act or any applicable ordinance, or if the Licensee is found to have submitted false or misleading information in its permit application, the city may revoke the permit for such facility to operate within the city. The city retains the right to alter the number and type of facilities authorized hereunder at any time. Any permit granted hereunder is a revocable privilege granted by the city and is not a property or other legal right.
3. With respect to any facility that is in violation of any requirement or restriction set forth in this Ordinance, the Licensee of a facility, all persons identified pursuant to the Acts, and any on-site manager shall be subject to the following penalties:
 - a. Any violation shall be a misdemeanor and may be punished by a fine of not more than \$1,500 and/or imprisonment not exceeding ninety (90) days and the violator(s) shall pay all court costs and expenses.
 - b. The penalties set forth herein are non-exclusive and cumulative, and nothing herein shall be deemed to prevent city from enforcing any other applicable ordinance.
 - c. In addition to the remedies provided herein, the city may file for injunctive relief to abate any violation hereof.

F. Repealer.

All former ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are repealed as of the effective date of this Ordinance, provided the rights, benefits, duties and obligations imposed by earlier ordinances on individuals and entities proceeding under those earlier ordinances shall be continued in force and effect.

G. Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity and enforceability of the remaining portions of this Ordinance.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND SHALL BE DULY PUBLISHED WITHIN 10 DAYS OF ADOPTION.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____ 2020.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: May 4, 2020
Adopted: June 1, 2020
Published: _____, 2020

William A. Pfeifer, City Attorney



City of Alpena
Application Scoring Rubric
Medical Marihuana Facilities

PURSUANT TO 20-454, ANY MMFLA USE THAT CONTAINS A MAXIMUM NUMBER OF LICENSES ISSUED WILL BE PROCESSED THROUGH A MERIT BASED REVIEW SCORING SYSTEM. A CITY STAFFED-SELECTION COMMITTEE WILL RELY ON A WEIGHTED SCORING RUBRIC TO EVALUATE EACH APPLICATION.

THE TOTAL POSSIBLE POINTS FOR AN INDIVIDUAL APPLICATION IS 44. ONCE SCORED, THE APPLICATIONS WILL BE RANKED FROM HIGHEST, TO LOWEST.

Note to Applicants: All licensees will be required to be in full compliance with the requirements for license set forth in the Medical Marihuana Facilities Ordinance, 20-454, prior to issuance of license.

Instructions: Each of the below-listed criteria will be reviewed separately, independent of any other, related criteria.

Applicant Name: _____

Scorer Name: _____

SECTION 1. QUALIFICATION OF APPLICANT

Applicant demonstrates a history of operating a business- More than 2 years of experience.	Yes-1	No-0
Applicant demonstrates a history of operating a business- More than 6 years of experience.	Yes-2	No-0
Applicant demonstrates experience with owning (51% or more), operating, and/or managing a business with inventory tracking and control (min. of 1 year)	Yes-1	No-0
Applicant demonstrates experience with owning (51% or more), operating, and/or managing a business in a highly regulated industry (min. of 1 year) Highly regulated means subject to regulation by LARA or a similarly regulated agency (state or federal)	Yes-2	No-0
Applicant resides within Alpena County for a minimum of 2 years prior to application.	Yes-1	No-0
Applicant resides within the City of Alpena for a minimum of 2 years prior to application.	Yes-2	No-0

Total possible points for SECTION 1= 9

SECTION 2. ABILITY TO OPERATE

2a. Business Plan

Applicant presents a detailed description of estimated capital investment of real or personal property.	Yes-1	No-0
Capital investment of at least \$500,000.	Yes-1	No-0
Capital investment of at least \$900,000.	Yes-2	No-0
Applicant's business plan includes a daily operations schedule.	Yes-1	No-0
Applicant presents a proposed staffing plan, complete with descriptions of job duties, proposed Wages, and employee qualifications/hiring criteria.	Yes-3	No-0
Applicant presents a documented employee policy book and code of ethics to ensure honesty and integrity of employees.	Yes-1	No-0
Applicant presents a sworn attestation that the Applicant and/or parties with 25% or more interest in the company have not been subject to any civil monetary judgements entered against it in the last 7 years, excluding family law matters or estate disputes.	Yes-0	No- -3
Applicant presents a sworn attestation that the Applicant and/or parties with 25% or more interest in the company have not filed bankruptcy within the last 7 years.	Yes-0	No- -1

2b. Security Plan

Applicant presents a plan to deter and prevent unauthorized entrance into the facility.	Yes-1	No-0
Applicant presents a plan to prevent theft and diversion.	Yes-1	No-0
Applicant presents a plan for 24/7 video surveillance inside and outside of facility.	Yes-1	No-0
Applicant presents a plan for secure storage of medical marihuana and proceeds.	Yes-1	No-0
Applicant presents a detailed plan for record keeping and inventory management.	Yes-1	No-0
Applicant has provided copies of material safety data sheets for hazardous materials and their plan for storage and disposal (or a sworn attestation that no hazardous materials will be on the premises at any time).	Yes-1	No-0
Applicant presents a plan that included a security system in place to alert owner of possible tampering with the facility or its contents.	Yes-2	No-0

Total possible points for SECTION 2= 17

SECTION 3. ECONOMIC IMPACT

Applicant proposes to create at least 3.0FTE.	Yes-1	No-0
Applicant proposes to create at least 6.0FTE.	Yes-2	No-0
Applicant proposes to create at least 9.0FTE.	Yes-3	No-0
Applicant proposes a living wage (at least 200% of the Federal Poverty Level for a family of two, At its hourly basis) to all employees.	Yes-2	No-0
Applicant offers a benefits package in addition to wages or salary.	Yes-2	No-0

Total possible points for SECTION 3= 10

SECTION 4. BUILDING DESIGN AND NEIGHBORHOOD IMPACT

Applicant's plan details economic benefits to the City by way of improvements to real property.	Yes-1	No-0
Applicant proposes to use existing building or structure.	Yes-1	No-0
Applicant proposes to construct a new facility.	Yes-2	No-0
Applicant makes commitment to specific neighborhood improvements through elimination of blight on sight or adjacent property.	Yes-2	No-0
Applicant commits to physical improvements to exterior of existing building or structure.	Yes-1	No-0
Applicant submits maintenance plan that provides for upkeep of property, including exterior or Right-of-way.	Yes-1	No-0

Total possible points for SECTION 4= 8

SECTION 5. APPLICANT IN GOOD STANDING

Applicant has no open zoning violations, or open or prior building violations in the City of Alpena.	Yes-0	No- -2
Applicant has no past due bill or tax liens with the City of Alpena or Alpena County.	Yes-0	No- -1

Total possible points for SECTION 5= 0

City of Alpena
Application Scoring Rubric
Medical Marihuana Facilities



<u>SUMMARY</u>	<u>POSSIBLE POINTS</u>	<u>POINTS SCORED</u>
Section 1: Qualification of Applicant	9	
Section 2: Ability to Operate	17	
Section 3: Economic Impact	10	
Section 4: Building Design and Neighborhood Impact	8	
Section 5: Applicant in Good Standing	0	
TOTAL POINTS	<u>44</u>	<u> </u>



Memorandum

Date: May 27, 2020
To: Racheal Smolinski, City Manager
Copy: Mayor and Council Members
From: Donald Gilmet, City Building Official/Harbor Master
Subject: Zoning text amendment for Medical Marihuana Facilities.

On July 30, 2019 the Alpena City Planning Commission had a public hearing to change the text in the Alpena City Zoning Ordinance in regard to Medical Marihuana Facilities. Attached is a summary of what was approved at the meeting and is ready to be adopted. The text amendment case, **P.C. Case No. 19-TX-01**, passed with a vote of 8 – 0 in favor with no opposition.

See Attachment Ordinance 20-455

City staff would recommend that the City Council approve and adopt these text changes to the City Zoning Ordinance.

**City of Alpena
Ordinance No. 20-455**

An ordinance to amend the City of Alpena Zoning Ordinance Article 2 (Definitions), Article 5 (Zoning Districts), and Article 7 (Supplemental Regulations) to allow and provide standards for Medical Marihuana Facilities.

City of Alpena, Alpena County, Michigan ordains:

Section 1: Amendment to the City of Alpena Zoning Ordinance

That the City of Alpena Zoning Ordinance, Section 2.1 (Definitions) is hereby amended to read as follows:

(add the following definitions)

MARIHUANA FACILITIES (MEDICAL): The Michigan Medical Marihuana Facilities Licensing Act (2016 PA 281) specifies five different types of commercial medical marihuana facilities that a community may allow and regulate. These facilities include:

1. Grow Facility or Grower - A commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor, provisioning center, or another grower.
2. Processor - A commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center or another processor.
3. Secure Transporter - a commercial entity located in this state that stores marihuana and transports marijuana between marihuana facilities for a fee.
4. Provisioning Center - A commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. Provisioning center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers.
5. Safety Compliance Facility - A commercial entity that takes marihuana from a marihuana facility or receives marihuana from a registered primary caregiver, tests the marihuana for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.

All other definitions pertaining to medical marihuana are defined by 2016 PA 281.

That the City of Alpena Zoning Ordinance, Section 5.26 (Use Matrix) and the use tables in Section 5.14 (CCD District), Section 5.15 (OS-1 District), Section 5.17 (B-2 District), Section 5.18 (B-3 District), Section 5.19 (I-1 District), and 5.20 (I-2 District), is hereby amended to add the following uses:

TABLE OF PERMITTED USES & SPECIAL LAND USES																	
R = Permitted by right S = Permitted with a Special Use Permit	R1	R2	RT	RM 1	RM 2	OS1	CBD	CCD	B1	B2	B3	I1	I2	P1	WD	CR	PR
COMMERCIAL/BUSINESS/SERVICE																	
<i>Medical Marihuana Facilities:</i>																	
<i>Grow Facilities</i>												S*	S*				
<i>Testing Facilities</i>						S*		S*		S*	S*	S*	S*				
<i>Secure Transport Facilities</i>												S*	S*				
<i>Processing Facilities</i>												S*	S*				
<i>Provisioning Centers</i>						S*		S*		S*	S*	S*	S*				

That the City of Alpena Zoning Ordinance, Article 7 (Supplemental Regulations), is hereby amended to add Section 7.41 (Medical Marihuana Facilities):

- A. Medical Marihuana Facilities shall not be located within one thousand (1,000) feet of any school.
- B. Medical Marihuana Facilities shall not be located within two hundred fifty (250) feet of any place of worship, child care centers, addiction clinics and treatment facilities, youth facilities (boys and girls club) or McRae, Bay View, or Water Tower Parks or be directly adjacent to Sterlite Beach Park or Mich-e-ke-wis Park.
- C. Medical Marihuana Facilities shall not be located in the district or area known as the "Downtown Development Authority."
- D. Medical Marihuana Facilities shall comply with the City of Alpena Ordinance No. 20-454 (Medical Marihuana Facilities).

Section 2: Severability

If any clause, sentence, paragraph or part of this Ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance but shall be confined in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.

Section 3: Saving Clause

The City of Alpena Zoning Ordinance, except as herein or heretofore amended, shall remain in full force and effect. The amendments provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

Section 4: Effective Date

The ordinance changes shall take effect upon the expiration of ten (10) days after the publication of the notice of adoption.

Matthew J. Waligora,
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

I, Anna Soik, Clerk for City of Alpena, hereby certify that the foregoing is a true and correct copy of Ordinance No. 20-455 of City of Alpena, adopted by at a meeting of the City Council held on _____.

A copy of the complete ordinance text may be inspected or purchased at the Alpena City Hall, 208 N First Avenue, Alpena, Michigan.

Adopted:

Published:

Effective:
_____, subject to PA 110 of 2006 as amended.

Assessing Department

P.O. Box 25
Rogers City, MI 49779

Phone: 989.734.3555
Fax: 989.734.9901

<http://www.assessingoffice.com>
assessor@assessingoffice.com

Wednesday, May 27, 2020

City Manager,

As you are aware, the City of Alpena has the right to extend our contract one additional year if both parties can mutually agree on pricing.

Two years ago, our firm was contracted to fill the assessment needs of the City and replace what was historically a full-time employee position. When we negotiated the compensation and the other terms, we were anticipating some clerical assistance from City employees and expecting 'some' additional workload for special act management. Over the first 12 months of the contract, we realized (and changed) how some of this was managed or how it worked.

Therefore, based on what we know and how we currently operate, we are requesting a change in our compensation from \$75,000 per year to \$85,000 per year. One of the reasons for the change is because we are handling nearly 100% of the assessing department. When we discussed two years ago, we were expecting to have some administrative help from City staff for assessing functions. However, the only task City staff currently assists with is mail processing (which we could eliminate and would recommend to eliminate). The second issue is that Alpena has many more special acts and poverty exemptions compared to many Cities. This significantly adds to our time and was not factored in the original proposal. We were aware that the City has special act parcels, but the volume of them, the complexity of tracking them, and the volume of extra reporting takes a significant amount of time to manage.

We have mentioned a number of times that a longer commitment will be beneficial to the City. This is because many of these projects span over a long period of time and the 'institutional knowledge' along with the time to get an assessor up to speed is at least 2-3 years. We are still in the process of refining the regular reporting and getting the database as efficient as possible.

As such, we would like some level of a forward looking/longer contract term. I believe it is in both the City's interest as well as ours for long term investment planning, workload management, and staffing. We would prefer a 3-4 year term which is discussed at mid-point (1.5-2 years) for extending or something similar. Basically, at least 1-year minimum notice for any intent to change.

We would like to thank you for considering our proposal, along with entrusting our firm to assist the City of Alpena and its residents over the last two years. It has been a rewarding challenge. Please let us know if you have any questions or concerns.

Respectfully,

Allan Berg

(ATTACHMENT 2) DRAFT CONTRACT

ASSESSMENT CONTRACT

FOR CITY OF Alpena, Alpena County, Michigan

WHEREAS, City of Alpena, hereinafter called "City", with its principal offices located at 208 North 1st Avenue, Alpena, MI 49707, is interested in having all real property and all personal property assessed and having said assessments maintained on an annual basis.

WHEREAS, Berg Assessing & Consulting Inc., PO Box 25 Rogers City, MI 49779, hereinafter called the "Company", is interested in the contract for assessment and maintenance work for City property effective June 4, 2018;

IT IS THEREFORE MUTUALLY AGREED AS FOLLOWS:

1. Company agrees to plan, administer and provide overall supervision of property appraisal programs for assessment purposes; maintain appropriate levels of qualified staff to ensure work is completed to achieve overall department goals. The company states it is familiar with the laws, regulations and directives regarding the appraisal of real and personal property for assessment purposes within the State of Michigan.
2. Company has policies and procedures for staff in determining true cash value of assessable real and personal property including locating, identifying and inventorying quantity and characteristics of the property for determining the appropriate value and classification. During the term of this agreement, an Advanced Michigan Certified Assessing Officer shall act as the assessor of record and supervise the preparation of the 2019 and 2020, assessment rolls, utilizing the services and personnel proposed herein.
3. Company agrees to provide advice to the City in the development of a public relations program which may be carried out by City staff under the direction of the City Manager. The Company shall be professional in manner, appearance and shall be trained in appraisal techniques. In addition, the City shall provide the Company with adequate identification indicating the Company's employees are authorized representatives of the City in the performance of the terms of this contract.
4. Company agrees to respond to inquiries and requests for assessment information from the public, as well as the following:
 - To meet with City staff to answer questions and give advice;
 - To be available to assist with providing information and answering inquiries of taxpayers/residents/others.

- To serve as a liaison between the City and prospective business and industry investors; acts as a resource for City citizens by responding to inquiries and interpreting State laws.
- To perform certain other functions as described herein, as agreed to by both parties.

5. Company agrees to oversee maintenance of departmental files including property records/cards, physical data, legal descriptions, splits and combinations of parcels, ownership transfers, and strives to identify new/improved methods for carrying out the responsibilities of the department.

6. Company agrees to represent the City in defending assessments appealed to the Michigan Tax Tribunal (MTT). The company shall be available to defend all assessments to the MTT as needed during this contract.

7. Company agrees throughout the term of this contract to provide field inspections of all properties as necessary; to perform assessment ratio studies to determine true cash value; to perform personal property canvasses to ensure all personal property is equitably assessed; to update property records and ensure notification of annual assessment changes. All assessments completed by Company throughout the term of this contract will be in adherence to State Tax Commission procedures as to the valuation method, assessment manual, personal property multipliers, and general requirements. Company agrees to perform the duties of the certifying assessor for said City including but not limited to;

- Perform onsite inspections in order to determine the value of any new construction.
- Maintain all of the City's assessment rolls, including ad valorem, specific tax rolls, and TIF rolls
- Inspect, revise, and re-evaluate property record cards with new construction, demolition, and property splits.
- Perform neighborhood market studies and land value analyses throughout the term of this contract.
- Prepare assessment roll(s), all county and state equalization forms and requirements as determined by the State tax Commission.
- Provide digital photographs of all properties visited for maintenance purposes.
- Working with the City Building Department to ensure all new property is equitably assessed.

- Prepare all new property record cards in compliance with State Tax Commission requirements.
- Attend, prepare, and work with all Boards of Review.
- Assist City in establishment and maintenance of any IFT, DDA TIF, TIFA, Brownfield TIFs, CRA or other statutory tax incentive program as established by the legislature.
- Annually update and document all parcels affected by Matthieu-Gast Home Improvement Act.

8. Company agrees to meet with the City Manager and/or other designated staff of the City to review progress that the Company has made towards meeting the terms of this proposal/agreement, preparation of assessment rolls, and other matters the parties deem necessary to review. In addition, the Company will suggest any budgetary information necessary to upgrade and/or improve the City's assessment process.

9. Company agrees to the following enhanced services:

- To use its best efforts to promptly respond to City staff requests.
- Company agrees to train and supervise existing Assessor Clerk to handle assessing related clerical duties at City as assigned by the Company.
- To conduct at least two (2) workshops at City Hall during the term of this agreement to explain its services to City staff and discuss how the City and Company can work efficiently together.
- To provide a regular means of updating ownership records from the Register of Deeds
- To keep all tax exemption lists as accurate and up to date as possible
- To implement courtesy email notifications for operational changes such as switching to a new database, frozen assessor roll, fieldwork, long term personnel changes, etc.
- To coordinate with the City the best, most cost effective means to provide mass mailing, such as assessment notices.
- At the direction of the City Clerk/Treasurer/Finance Director, prepare the pages of the City Annual Budget that are prepared by the Assessor/ In the 2018/2019 Budget, these are pages 30 through 49, less page 45.

10. The Contractor shall maintain at own expense during the term of this Contract the insurance coverage:

A. Workers Compensation Insurance

1. Contractor shall maintain statutory workers compensation and employer's liability insurance. Limits shall be no less than \$500,000 for bodily injury by accident or \$500,000 each employee for bodily injury by disease, Dependent on the type of project the minimum coverage may be increased.
2. Waiver of Subrogation - Contractor waives all rights against the City of Alpena, its agents, public officials, employees, and volunteers for recovery of damages to the extent these damages are covered by workers compensation and employer's liability insurance obtained by the Contractor.
3. If Contractor is self-insured for purposes of workers compensation, the Contractor must submit a copy of a current letter, permit, or certification issued by the appropriate state agency.

B. Commercial General Liability and Umbrella/Excess Liability Insurance

1. Contractor shall maintain commercial general liability (CGL), and, if necessary, commercial umbrella/excess insurance with a limit of not less than \$1,000,000 each occurrence/\$2,000,000 aggregate. If the CGL insurance contains a general aggregate limit, such limit shall apply separately to this project. Projects of a larger scope that could or would impact the greater population may require a CGL of \$2,000,000 per occurrence and \$4,000,000 aggregate. The required amount of coverage will be included in the bid specifications.
2. CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract, including this contract.
3. City of Alpena shall be included as an additional insured under the CGL and under the commercial umbrella/excess, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program afforded to the City of Alpena. ***A copy of the certificate shall be provided to the City prior to the execution of the contract.*** On the Additional Remarks Schedule of the certificate it shall state: "The City of Alpena is an Additional Insured on the noted policies with respect to any contract between the Named Insured and the Certificate Holder." A sample Certificate of Liability Insurance form is attached to the end of this policy.
4. Waiver of subrogation - Contractor waives all rights against the City of Alpena and its agents, public officials, employees, and volunteers to the extent these damages are covered by the CGL or commercial umbrella liability maintained pursuant to this agreement.

C. Business Auto and Umbrella/Excess Liability Insurance

1. Contractor shall maintain business auto liability and, if necessary, commercial umbrella/excess liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto, including owned, non-owned, and hired.
2. Waiver of subrogation - Contractor waives all rights against the City of Alpena and its agents, public officials, employees, and volunteers for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella insurance obtained pursuant to this agreement.

D. Professional Liability Insurance (*for Professional Services*)

1. Professional shall maintain professional (Errors & Omissions) coverage with a limit of not less than \$1,000,000 per loss.
 2. Such insurance shall cover damages arising out of a Wrongful Act including any error, omission, or negligent act committed in the performance of professional services for the City of Alpena.
 3. If coverage requested in 4 is written on a claims-made basis, the Professional warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period (EDP) will be exercised for a period of 3 years beginning from the time that work under this Contract is completed. Contractor shall bear the expense of purchasing the EDP, if applicable. A copy of the certificate shall be provided to the City prior to the execution of the contract. On the Additional Remarks Schedule of the certificate it shall state: "The City of Alpena is an Additional Insured on the noted policies with respect to any contract between the Named Insured and the Certificate Holder."
11. The Company shall not be held liable for any damages caused by strikes, explosions, war, fire or act of nature that might stop or delay the progress of work.
12. City agrees that responses to the full MTT shall be prepared by the City's legal counsel. Should expert witnesses and/or preparation of respondent's valuations disclosures be necessary, the Company shall notify the City Manager, Finance Director and City Attorney of such requirement and work with them to arrange for expert witness and/or other preparation as necessary. The City agrees to pay the Company \$50 per hour for attending Michigan Tax Tribunal (MTT) small claims hearings, and \$50 per hour for preparation work and attendance at full MTT hearings.
13. City agrees that in addition to the responsibilities provided herein, the staff of the City shall provide full and reasonable cooperation to the Company in completion of the herein-stated services.
14. The City and Company agree that the relationship of the City and Company is that of a client and contractor and not that of an employer and employee and should not be construed as such.
15. The City agrees to provide office space within the City Hall. The office space shall be made available so as to not impede the performance of the department.
16. The City agrees to provide clerical support to Company of approximately 20 hours per week. Clerical staff must advise Company of vacation and personal time off. Clerical time commitment will be reviewed at least annually, and any modifications will be made by mutual agreement by the City and Company.

17. In the event that the City shall not be in substantial compliance with the terms of this agreement, the Company shall give the City written notice of said breach and thirty (30) days to cure the breach. If the City fails to cure the breach within thirty (30) days after such notice, the Company may terminate this Contract immediately without further notice or liability to the Company, other than for permitted fees and expenses accrued through the date of termination.
18. The City and Company agree that the Company shall not assign or transfer neither this agreement nor any portion therein without first receiving written approval from the City.
19. The City agrees to pay the Company as follows:

June 1, 2018 - June 30, 2018: \$6,250

July 1, 2018 - June 30, 2019: \$75,000

July 1, 2019 – June 30 2020: \$75,000

The payments shall be made in twelve (12) equal installments due on the fifteenth (15th) day of each month, beginning June 1, 2018.

20. The City agrees to provide a dedicated phone line to the Company's office in Rogers City for staff and public use.

21. The City agrees to provide a dedicated email address to the Company's Rogers City Office.

22. The City agrees to provide business cards with the Company's phone number and email address, as mentioned above.

23. The City will give no less than 60 days written notice to terminate this contract. If the City terminates the contract within the first year of the contract the City will pay a 20% penalty for the balance of the full two-year contract. If the City terminates the contract in the second year of the contract, the City will pay a penalty of \$15,000.

The City of Alpena shall have the right to extend this contract for one additional one-year period if both parties can mutually agree upon pricing. In no case shall the contract be extended beyond the additional one year. If both parties cannot agree on prices for a contract extension, the existing contract will be allowed to expire and the contract will be rebid. The contract will be posted for bids during the third year, if the contract is extended for the third year.

If a full-time Assessor is hired by the City, the Company will assist with the transition for no less than 30 days.

24. Termination for Breach of contract – Either party may terminate this Agreement due to the other party's breach of this Agreement, such as failure to perform its duties, obligation, or responsibilities hereon (including, without limitation, failure to pay and provide reports as set forth herein). The parties agree that such breach will cause substantial damages to the party not in breach. Therefore, the parties agree to work together to mitigate the effect of any such breach. However, the non-breaching party may terminate this Agreement if such breach is not cured or sufficiently mitigated (to the non-breaching party's satisfaction) within sixty (60) days of notice thereof.

25. Hold Harmless Clause. The contractor shall defend and hold harmless the City of Alpena, its employees, agents, public officials, and volunteers from and against any and all losses, damages, expenses, claims, suits, and demand of whatever nature resulting from damages or injuries, including death, to any persons or property, and including any claim for losses incurred by reason of project delay, impact (soft) costs, or other intangible losses incurred by reason from Contractor's late or defective performance, cause by or arising out of any action, omission, or operation performed in connection with work attributable to the Contractor, or Sub-contractor, any material, any of their respective employees, agents, servants, or representative's provided, however, the Contractor shall not be required to indemnify the City of Alpena, its employees, agents, public official, and volunteers for any damages or injuries, including death, to any person or property caused solely and exclusively by the negligence of the City of Alpena, its employees, public officials, and volunteers.