

ALPENA CITY COUNCIL MEETING

June 03, 2019 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular and Closed Sessions of May 20, 2019.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$193,815.99.
 - B. FY19-20 Budget Amendment Requests for the Major and Local Street Funds.
7. Presentations.
8. Announcements.

A Meeting of the Alpena County Intergovernmental Council Will Take Place at 7 p.m. on Thursday, June 6, 2019, at the Wilson Township Hall Located At 3746 King Settlement Road.
9. Mayoral Proclamation.

Alpena Blues Week, June 16-22, 2019.
10. Public Hearing.
11. Report of Officers.

May 7, 2019, Election Update.
12. Communications and Petitions.
13. Unfinished Business.

Second Reading of Ordinance 19-444, Smoking Ban in Public Parks.
14. New Business.
 - A. Resolution for Redevelopment Liquor License for Thunder Bay Theatre.
 - B. Wilson Street Bid Recommendation.
 - C. 2019 Return Activated Sludge Pump Replacement Bid Recommendation.
 - D. First Reading of Ordinance 19-445, Permit Public Displays of Fireworks.

E. Council Policy Statement 18 Revision to State Purchasing Program.

15. Adjourn to Closed Session to Discuss Labor Negotiations.

16. Return to Open Session.

17. Adjourn.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

May 20, 2019

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Nielsen and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the open session of the May 6, 2019 meeting were approved as printed.

MODIFICATIONS TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nielsen, to add the EMS Week Proclamation to the agenda.

Carried by unanimous vote.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$368,336.82 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Noise Ordinance Variance on June 15, 2019 from 10:00 p.m. – 12:00 a.m. and Permission to Block E. Lake Street from 5:00 p.m. - 12:00 a.m. for Chief's Bar and Grill located at 626 N Second Avenue.

Carried by unanimous vote.

RESOLUTION 2019-09

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nielsen, to adopt Resolution 2019-09, a resolution granting Commercial Rehabilitation Exemption Certificate to Besser Senior Living Community.

Carried by unanimous vote.

BUDGET ADOPTION RESOLUTION

2019 – 2020

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the

2019 - 2020 Budget be adopted, that the Administrative Salaries and Fringe Benefits for 2019 - 2020 be adopted, and that the Comprehensive Fee Schedule be adopted, with the revised fees effective July 1, 2019 and fees proposed for revision requiring an ordinance change be effective upon the effective date of the ordinance amendment.

Carried by unanimous vote.

RESOLUTION NO. 2019-08

APPROPRIATIONS RESOLUTION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that Resolution No. 2019-08, which appropriates funds for the approved 2019 – 2020 Budget, and which sets the 2019 millage rates, and which authorizes the City Treasurer to collect the 2019 property taxes, be adopted.

Carried by unanimous vote.

BUDGET AMENDMENTS

2018-2019

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson that the 2018 – 2019 Budget be amended to show the estimated revenues and expenditures as itemized in the column of the 2019 – 2020 Budget titled 18-19 Est. Current.

Carried by unanimous vote.

WATER AND SEWER RATES 2019-2020

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to approve the city water and sewer rates for 2019-2020.

Carried by unanimous vote.

MEDICAL MARIHUANA FACILITIES

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Hess to direct staff to begin to prepare the ordinances and other documents to allow medical marihuana facilities within the City of Alpena.

Carried by votes as follows:

Aves: Waligora, Johnson, Nowak, and Hess.

Nays: Nielsen.

BAYVIEW PARK BAND SHELL SOUND SYSTEM REPLACEMENT BID

The following sealed bids were received on May 14, 2019 for the Bayview Park

Band Shell Sound System Replacement.

GT Sounds, Alpena	As Read	\$18,849.51	As Tabulated \$18,849.51
Roth Electric Sound, Mt Pleasant	Declined to bid		

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson to award the bid to GT Sounds for the as bid unit price of \$18,849.51.

Carried by unanimous vote.

INSURANCE COVERAGE ON THE SECOND AVENUE BRIDGE BID

The following bids were proposed for insurance coverage on the Second Avenue bridge.

Lappan Agency, Alpena	\$81,842
Alpena Agency, Alpena	\$44,100

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson to accept the proposal from Alpena Agency in the amount of \$44,100.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 7:04 p.m.

RECONVENE - CLOSED SESSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson that the Municipal Council adjourn to closed session at 7:16 p.m. to discuss labor negotiations.

Carried by unanimous vote.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson the Municipal Council reconvened in open session at 8:30 p.m.

Carried by unanimous vote.

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the Municipal Council adjourned at 8:31 p.m.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 06/04/2019 - 06/04/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ADAM DAVID	052819	TRAVEL ADVANCE - POLICE	40.00
AIRGAS USA LLC	9088547193	SUPPLIES - AMB DISP	34.68
AIRGAS USA LLC	9088793866	SUPPLIES - PARKS	15.50
AIRGAS USA LLC	9088842461	VEH MAINT - DPW	17.50
AIRGAS USA LLC	9088869233	VEH MAINT - DPW	66.58
AIRGAS USA LLC	9088869234	VEH MAINT - DPW	59.97
AIRGAS USA LLC	9088869465	VEH MAINT - DPW	24.18
AIS	T82683	VEH MAINT - DPW	55.91
ALIVIA ALTMAN	050819	SAFETY SHOE ALLOW - PW	74.18
ALL-PHASE ELECTRIC	1026-592661	SUPPLIES - BOAT HARBOR	324.00
ALPENA AGENCY INC	38463	PO BOND - CLERK/TREAS	144.00
ALPENA AGENCY INC	38510	INSURANCE - SECOND AVE BRIDGE	11,030.00
ALPENA AREA CHAMBER OF COMM	18199	GMA TICKETS	50.00
ALPENA COMMUNITY COLLEGE	051019	MIOSHA TRAINING - DPW	480.00
ALPENA COUNTY TREASURER	052919	NEMCMH ANNL FIBER LEASE	1,651.68
ALPENA POWER COMPANY	060419	ELECTRIC	11,194.96
ANDREW WILLIAMS	052619	TRAVEL EXPENSE - AMB	61.82
AVAILABLE CAR RENTAL INC	13509	TRAVEL EXPENSE - CLERK/TREAS	133.20
AXON ENTERPRISE INC	SI-1591605	TASERS - POLICE	2,944.00
BERG ASSESSING & CONSULTING INC	052819	ASSESSING CONTRACTED SVCS 06/19	6,250.00
BOUND TREE MEDICAL LLC	83214518	SUPPLIES - AMB DISP	1,261.61
BRENDEN DACEY	050619	SAFETY SHOE ALLOW - PW	75.00
BUILDING EXPRESS	36955	MAINT - PARKS	210.00
BUILDING EXPRESS	36972	MAINT - PARKS	210.00
BUILDING EXPRESS	37005	MAINT - CITY HALL	157.86
CHARTER COMMUNICATIONS	5434 06/19	FAX LINE - PUBLIC SAFETY	39.99
CITY OF ALPENA	213-001 0519	SEW/WATER - MCRAE PK	351.78
CITY OF ALPENA	214-001 0519	SEW/WATER - MCRAE CONC STND	95.18
CITY OF ALPENA	4524-001 0519	SEW/WATER - LONG LK COLD STORAGE	48.03
CITY OF ALPENA	6431-002 0519	SEW/WATER - N RIVERFRONT PK	35.00
CITY OF ALPENA	6432-001 0519	SEW/WATER - LONG LK AVE	954.03
CITY OF ALPENA	8111-002 0519	SEW/WATER - SPLASH PK	35.00
CITY OF ALPENA	10354-001 0519	SEW/WATER - TRAILHEAD	84.48
CONTROL SOLUTIONS INC	9283	MAINT - PUBLIC SAFETY BLDG	510.00
DEAN ARBOUR FORD LINCOLN MERCURY	27540	VEH MAINT - AMB	80.13
DEAN ARBOUR FORD LINCOLN MERCURY	27603	VEH MAINT - POLICE	26.22
DEAN ARBOUR FORD LINCOLN MERCURY	27618	VEH MAINT - POLICE	26.22
DEBRA ADAMS	AP18-6362	AMBULANCE REFUND	448.00
DENNIS MACARTHUR	AP19-0283C	AMBULANCE REFUND	75.14
DTE ENERGY	060419	GAS	5,923.81
EAGLE SUPPLY CO	110999	SUPPLIES - CITY HALL	47.40
EMILY VIVIAN	051019	SAFETY SHOE ALLOW - PW	74.18
FASTENAL COMPANY	MIALP166586	VEH MAINT - DPW	21.78
FEDERAL EXPRESS	6-555-69189	SHIPPING FEES	109.99
GARANTS OFFICE SUPPLIES & PRINTING	68343	SUPPLIES - PUBLIC WORKS	95.00
GENE NORTHRUP	051119	SAFETY SHOE ALLOW - PW	127.19
GLITZ & GLAMOUR BRIDAL & GIFTS	421276	UNIFORMS - POLICE	1.00
GLITZ & GLAMOUR BRIDAL & GIFTS	421275	UNIFORMS - FIRE/AMB	5.00
GLITZ & GLAMOUR BRIDAL & GIFTS	421277	UNIFORMS - FIRE/AMB	5.00
GLITZ & GLAMOUR BRIDAL & GIFTS	421278	UNIFORMS - FIRE/AMB	5.00
GREAT LAKES FIRE & SAFETY EQUIPMENT	6248	TURNOUT GEAR/EXT MAINT - FIRE	223.00
GREAT LAKES FIRE & SAFETY EQUIPMENT	051719	EXTINGUISHER MAINT 2019	1,395.85
HANSEN SALES & SERVICE	31142	VEH MAINT #40	163.00
HAROLD KNOPP	050819	TRAVEL EXPENSE - AMB	135.89
HAROLD KNOPP	051219	TRAVEL EXPENSE - AMB	13.25
HAROLD KNOPP	052019	TRAVEL EXPENSE - AMB	15.00
JANE LEASK	052119	STARLITE RENT REFUND	50.00
JEFFERY KING	052419	TRAVEL EXPENSE - AMB	115.80
JIBB LLC	053019	FACADE IMPROV - DDA	5,000.00
LAKESHORE PLUMBING, HEATING &	40486	MAINT - PUBLIC WORKS	461.00
LAKESHORE PLUMBING, HEATING &	40538	DOCK REPAIR - BOAT HARBOR	2,000.00
LEFAVE PHARMACY INC	051519	SUPPLIES - AMB DISP	5.78
LUCILLE BRAY	052419	FSA MEDICAL REIMB 01-06/19	439.44
MACARTHUR CONSTRUCTION INC	GEN 2019-01	WATER MAINT - GENSCHAW RD	59,034.76
MEMPHIS NET & TWINE CO INC	232834	SUPPLIES - PARKS	416.13
MERIDIAN CONTRACTING SERVICES LLC	CEM2019-02	CHAPEL RENOVATIONS - CEMETERY	32,750.00
MICHAEL C MISCHLEY	052019	REIMB PHYSICAL - PKS	100.00
MML WORKERS COMP FUND	7406205	WORKERS COMP - QTR PAYMENT	27,935.00
NALCO COMPANY	67904966	POLYMER VELIGON - WATER	2,356.69
NYE UNIFORM COMPANY	692483	UNIFORMS - POLICE	953.00
NYE UNIFORM COMPANY	696914	UNIFORMS - POLICE	132.00
NYE UNIFORM COMPANY	696916	UNIFORMS - POLICE	33.00

INVOICE REGISTER

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EXP CHECK RUN DATES 06/04/2019 - 06/04/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NYE UNIFORM COMPANY	696913	UNIFORMS - POLICE	138.50
NYE UNIFORM COMPANY	698493	UNIFORMS - POLICE	99.50
NYE UNIFORM COMPANY	696915	UNIFORMS - POLICE	50.00
NYE UNIFORM COMPANY	700483	UNIFORMS - POLICE	83.00
NYE UNIFORM COMPANY	700943	UNIFORMS - POLICE	(398.50)
OMEGA ELECTRIC & SIGN CO INC	14009	INFORMATIONAL SIGN - SANCTUARY	125.00
PRIORITY ONE EMERGENCY	70053481	UNIFORMS - FIRE/AMB	68.99
PRIORITY ONE EMERGENCY	70053480	UNIFORMS - FIRE/AMB	68.99
R & R FIRE TRUCK REPAIR	54956	VEH MAINT - FIRE EQ	623.87
R & R FIRE TRUCK REPAIR	55026	VEH MAINT - FIRE EQ	565.88
RAPID RESULTS	8883	DRUG SCREEN - PUBLIC WORKS	60.00
RAPID RESULTS	8907	DRUG SCREEN - BLDG	30.00
SAMANTHA RICHARDSON	041419	SAFETY SHOE ALLOW - PW	75.00
SEVAN K INC	313 04/19	VEH MAINT - POLICE	168.75
SPARTAN DISTRIBUTORS INC	11787482	VEH MAINT - DPW	376.19
SPARTAN DISTRIBUTORS INC	11787798	VEH MAINT - DPW	168.69
STAPLES ADVANTAGE	8054322062	SUPPLIES - CLERK/TREAS	106.04
STRYKER SALES CORP	2659926M	COT REPAIR - AMB	1,749.46
SUPERIOR FABRICATING INC	15163	VEH MAINT #49	254.00
TAMI ROMEL	051619	FSA MEDICAL REIMB 04-06/19	90.00
TELE-RAD INC	892041	RADIO MAINT - POLICE	292.50
THE SHERWIN WILLIAMS CO	4940-1	MAINT - CEMETERY	32.87
THOMSON REUTERS - WEST	839944110	SUBSCRIPTION - PLANNER	492.00
VECTOR TECH GROUP	151399	SUPPLIES - IT	300.00
VERIZON WIRELESS	9829831941	TELEPHONE	983.27
VERIZON WIRELESS	9829831940	TELEPHONE	326.93
WAL-MART	001355	SUPPLIES - PUBLIC WORKS	54.00
WALSH MUNICIPAL SERVICES LLC	052219	CITY MANAGER SEARCH	6,400.00
WITMER PUBLIC SAFETY GROUP	E1820646	UNIFORMS - FIRE/AMB	229.77
WITMER PUBLIC SAFETY GROUP	E1836126	UNIFORMS - FIRE/AMB	78.59
WITMER PUBLIC SAFETY GROUP	E1836131	UNIFORMS - FIRE/AMB	78.59
WITMER PUBLIC SAFETY GROUP	E1824674.001	UNIFORMS - FIRE/AMB	91.99
WITMER PUBLIC SAFETY GROUP	E1836086.002	UNIFORMS - FIRE/AMB	196.58
WITMER PUBLIC SAFETY GROUP	E1824674.002	UNIFORMS - FIRE/AMB	235.77

Total: 193,815.99

Memorandum



Date: May 30, 2019

To: Mayor Waligora and Municipal Council Members

From: Anna Soik, Clerk/Treasurer/Finance Director *AS*

Subject: FY19-20 Budget Amendments – Major & Local Street Funds

Recently, the Work Order module was added to our BS & A operating system. One problem that we encountered was that the Equipment Rent account can only end in 943.000. We currently have Equipment Rent accounts that end in 943.101, 943.102, etc. In order to fix this problem, I had to create new departments within both the Major and Local Street funds. The new departments are Streets, Bridges, Snow & Ice, and Traffic Control. Along with the Equipment Rent account, I am also moving salaries, fringes, and materials. Attached are the budget amendment requests to move the budget for FY19-20 from the old accounts to the newly created accounts. This change will have zero net effect on the bottom line as it is merely moving amounts from one account to another. Also attached are the revised budgets for the Major and Local Street funds which will be published in the final version.

FY19-20

BUDGET AMENDMENT REQUEST

FUND: 202 - Major Streets

DEPARTMENT: CONSTRUCTION - STREETS, BRIDGES, TRAFFIC CONTROL

PROJECT: _____

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-451-701.102	SAL & WAGES - BRIDGES	\$100	(\$100)	0
202-457-701.102	SAL & WAGES - BRIDGES	0	\$100	\$100
202-451-705.102	FRINGES - BRIDGES	\$400	(\$400)	0
202-457-705.102	FRINGES - BRIDGES	0	\$400	\$400
202-451-782.100	MAT/CONT - BRIDGES	\$1,000	(\$1,000)	0
202-457-782.100	MAT/CONT - BRIDGES	0	\$1,000	\$1,000
202-451-782.200	MAT/CONT - TRAF CONTROL	\$1,000	(\$1,000)	0
202-458-782.200	MAT/CONT - TRAF CONTROL	0	\$1,000	\$1,000

Justification for Budget Amendment

SPLIT MAJOR STREET CONTRUCTION (DEPT 451) INTO THREE DEPARTMENTS: CONSTRUCTION - STREETS (451),

CONSTRUCTION - BRIDGES (457), AND CONSTRUCTION - TRAFFIC CONTROL (458).

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 5/23/19
Department Head Date

 5/24/19
Clerk/Treasurer Date

 5/29/19
City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

FUND: 202 - MAJOR STREETS

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - BRIDGES (454)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-452-701.102	SAL & WAGES - BRIDGES	\$10,000	(\$10,000)	
202-454-701.102	SAL & WAGES - BRIDGES		\$10,000	\$10,000
202-452-705.102	FRINGES - BRIDGES	\$5,000	(\$5,000)	
202-454-705.102	FRINGES - BRIDGES		\$5,000	\$5,000
202-452-784.102	MAT/CONT- BRIDGES	\$54,600	(\$54,600)	
202-454-784.102	MAT/CONT- BRIDGES		\$54,600	\$54,600
202-452-943.102	EQUIP RENT - BRIDGES	\$3,700	(\$3,700)	
202-454-943.000	EQUIP RENT - BRIDGES		\$3,700	\$3,700

Justification for Budget Amendment

SPLIT MAJOR STREET MAINTENANCE DEPT (452) INTO FIVE DEPTS: MAINTENANCE (452), MAINTENANCE - BRIDGES (454),


MAINTENANCE - TRAFFIC CONTROL (455), MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).


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 5/28/19
Department Head Date

 5/28/19
Clerk/Treasurer Date

 5/29/19
City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

FUND: 202 - MAJOR STREETS

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - TRAFFIC CONTROL (455)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-452-701.103	SAL & WAGES - TRAFF CONT	\$3,000	(\$3,000)	0
202-455-701.103	SAL & WAGES - TRAFF CONT	0	\$3,000	\$3,000
202-452-705.103	FRINGES - TRAFFIC CONTROL	\$1,800	(\$1,800)	0
202-455-705.103	FRINGES - TRAFFIC CONTROL	0	\$1,800	\$1,800
202-452-784.103	MAT/CONT- TRAF CONTROL	\$40,000	(\$40,000)	0
202-455-784.103	MAT/CONT- TRAF CONTROL	0	\$40,000	\$40,000
202-452-943.103	EQUIP RENT - TRAF CONTROL	\$500	(\$500)	0
202-455-943.000	EQUIP RENT - TRAF CONTROL	0	\$500	\$500

Justification for Budget Amendment

SPLIT MAJOR STREET MAINTENANCE DEPT (452) INTO FIVE DEPTS: MAINTENANCE (452), MAINTENANCE - BRIDGES (454),

MAINTENANCE - TRAFFIC CONTROL (455), MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).

Michigan Uniform Accounting and Budget Act:

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 5/28/19
 Department Head Date

 5/28/19
 Clerk/Treasurer Date

 5/29/19
 City Manager Date

City Council

Date

BUDGET AMENDMENT REQUEST

FUND: 202 - MAJOR STREETS

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - SNOW & ICE (456)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-452-701.104	SAL & WAGES - SNOW & ICE	\$26,000	(\$26,000)	0
202-456-701.104	SAL & WAGES - SNOW & ICE	0	\$26,000	\$26,000
202-452-705.104	FRINGES - SNOW & ICE	\$18,980	(\$18,980)	0
202-456-705.104	FRINGES - SNOW & ICE	0	\$18,980	\$18,980
202-452-784.104	MAT/CONT- SNOW & ICE	\$50,000	(\$50,000)	0
202-456-784.104	MAT/CONT- SNOW & ICE	0	\$50,000	\$50,000
202-452-943.104	EQUIP RENT - SNOW & ICE	\$65,000	(\$65,000)	0
202-456-943.000	EQUIP RENT - SNOW & ICE	0	\$65,000	\$65,000

Justification for Budget Amendment


SPLIT MAJOR STREET MAINTENANCE DEPT (452) INTO FIVE DEPTS: MAINTENANCE (452), MAINTENANCE - BRIDGES (454),

MAINTENANCE - TRAFFIC CONTROL (455), MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

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 5/28/19
Department Head Date

Anna Soik 5/28/19
Clerk/Treasurer Date

Greg E. Sundin 5/29/19
City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

FUND: 202 - MAJOR STREETS

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - STREETS (459)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-452-701.101	SAL & WAGES - STREETS	\$66,300	(\$66,300)	0
202-459-701.101	SAL & WAGES - STREETS	0	\$66,300	\$66,300
202-452-705.101	FRINGES - STREETS	\$28,000	(\$28,000)	0
202-459-705.101	FRINGES - STREETS	0	\$28,000	\$28,000
202-452-784.101	MAT/CONT- STREETS	\$27,000	(\$27,000)	0
202-459-784.101	MAT/CONT- STREETS	0	\$27,000	\$27,000
202-452-943.101	EQUIP RENT - STREETS	\$70,000	(\$70,000)	0
202-459-943.000	EQUIP RENT - STREETS	0	\$70,000	\$70,000

Justification for Budget Amendment

SPLIT MAJOR STREET MAINTENANCE DEPT (452) INTO FIVE DEPTS: MAINTENANCE (452), MAINTENANCE - BRIDGES (454),
MAINTENANCE - TRAFFIC CONTROL (455), MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

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 5/28/19
Department Head Date

 5/28/19
Clerk/Treasurer Date

 5/29/19
City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

FUND: 203 - Local Streets

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - TRAFFIC CONTROL (455)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
203-452-701.103	SAL & WAGES - TRAFF CONT	\$3,300	(\$3,300)	0
203-455-701.103	SAL & WAGES - STREETS	0	\$3,300	\$3,300
203-452-705.103	FRINGES - TRAFFIC CONTROL	\$2,500	(\$2,500)	0
203-455-705.103	FRINGES - TRAFFIC CONTROL	0	\$2,500	\$2,500
203-452-784.103	MAT/CONT- TRAF CONTROL	\$2,200	(\$2,200)	0
203-455-784.103	MAT/CONT- TRAF CONTROL	0	\$2,200	\$2,200
203-452-943.103	EQUIP RENT - TRAF CONTROL	\$300	(\$300)	0
203-455-943.000	EQUIP RENT - TRAF CONTROL	0	\$300	\$300

Justification for Budget Amendment

SPLIT LOCAL STREET MAINTENANCE DEPT (452) INTO FOUR DEPTS: MAINTENANCE (452), MAINTENANCE - TRAFFIC CONTROL (455),

MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 5/28/19
Department Head Date

 5/28/19
Clerk/Treasurer Date

 5/29/19
City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

FUND: 203 - Local Streets

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - SNOW & ICE (456)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
203-452-701.104	SAL & WAGES - SNOW & ICE	\$27,000	(\$27,000)	0
203-456-701.104	SAL & WAGES - SNOW & ICE	0	\$27,000	\$27,000
203-452-705.104	FRINGES - SNOW & ICE	\$19,900	(\$19,900)	0
203-456-705.104	FRINGES - SNOW & ICE	0	\$19,900	\$19,900
203-452-784.104	MAT/CONT- SNOW & ICE	\$17,000	(\$17,000)	0
203-456-784.104	MAT/CONT- SNOW & ICE	0	\$17,000	\$17,000
203-452-943.104	EQUIP RENT - SNOW & ICE	\$70,000	(\$70,000)	0
203-456-943.000	EQUIP RENT - SNOW & ICE	0	\$70,000	\$70,000

Justification for Budget Amendment

SPLIT LOCAL STREET MAINTENANCE DEPT (452) INTO FOUR DEPTS: MAINTENANCE (452), MAINTENANCE - TRAFFIC CONTROL (455),

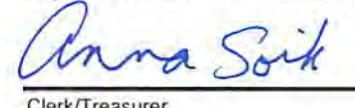
MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).

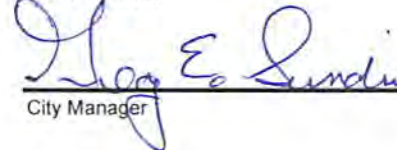
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 5/28/19
Department Head Date

 5/28/19
Clerk/Treasurer Date

 5/29/19
City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

FUND: 203 - Local Streets

DEPARTMENT: MAINTENANCE (452) & MAINTENANCE - STREETS (459)

PROJECT: _____

FY19-20

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
203-452-701.101	SAL & WAGES - STREETS	\$74,000	(\$74,000)	0
203-459-701.101	SAL & WAGES - STREETS	0	\$74,000	\$74,000
203-452-705.101	FRINGES - STREETS	\$33,000	(\$33,000)	0
203-459-705.101	FRINGES - STREETS	0	\$33,000	\$33,000
203-452-784.101	MAT/CONT- STREETS	\$35,000	(\$35,000)	0
203-459-784.101	MAT/CONT- STREETS	0	\$35,000	\$35,000
203-452-943.101	EQUIP RENT - STREETS	\$95,000	(\$95,000)	0
203-459-943.000	EQUIP RENT - STREETS	0	\$95,000	\$95,000

Justification for Budget Amendment

SPLIT LOCAL STREET MAINTENANCE DEPT (452) INTO FOUR DEPTS: MAINTENANCE (452), MAINTENANCE - TRAFFIC CONTROL (455),


MAINTENANCE - SNOW & ICE (456), AND MAINTENANCE - STREETS (459).

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 5/28/19
Department Head Date

 5/28/19
Clerk/Treasurer Date

 5/29/19
City Manager Date

City Council Date

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
MAJOR STREET FUND					
REVENUES					
202-000-545.000	STATE GRTS - MISC	305,944	151,631	77,000	77,000
202-000-546.000	STATE GRTS - GAS & WGT TX	900,179	928,000	1,018,659	1,121,401
202-000-546.100	STATE GRTS - TRUNKLINE	136,574	105,074	149,176	106,896
202-000-665.000	INVESTMENT INCOME	1,186	2,200	1,200	1,200
202-000-677.000	MISCELLANEOUS	663	7,000	800	800
202-000-699.000	FR GENERAL FUND	0	0	0	0
202-000-699.001	FR DDA FUND #2	0	0	0	0
202-000-699.010	FR BROWNFIELD AUTHORITY	34,170	4,728	0	0
202-000-699.011	FR TREE/PARK IMPROVEMENTS	0	15,000	0	0
TOTAL REVENUES		1,378,716	1,213,633	1,246,835	1,307,297
EXPENDITURES					
ADMIN					
202-450-701.000	SALARIES & WAGES	26,673	25,000	27,355	27,204
202-450-705.000	FRINGES	17,606	16,400	16,750	16,750
202-450-705.050	RETIREE HEALTH CARE-OPEB	475	1,455	1,933	2,254
202-450-705.097	HSA CONTRIBUTION	0	992	1,105	1,100
202-450-705.100	HEALTH INSURANCE	0	4,165	4,603	5,007
202-450-705.200	DENTAL INSURANCE	0	371	410	419
202-450-705.300	LIFE INSURANCE	0	46	44	45
202-450-705.400	FICA	1,874	1,536	2,113	2,155
202-450-705.500	RETIREMENT	0	4,003	4,317	4,576
202-450-705.550	RETIREMENT - DEF CONT	0	440	540	560
202-450-705.900	LONG TERM DISABILITY	0	130	114	116
202-450-731.000	DEFERRED COMP CITY CONTRI	0	0	869	961
202-450-808.000	PROF & CONTRACTUAL	16,481	19,838	20,000	20,000
202-450-841.002	CHARGES - COMPUTER ADMIN	479	525	541	557
202-450-943.000	EQUIPMENT RENT	913	578	900	900
TOTAL ADMIN		64,501	75,479	81,594	82,604
CONSTRUCTION - STREETS					
202-451-701.101	SAL & WAGES - STREETS	1,252	8,000	8,000	8,000
202-451-705.050	RETIREE HEALTH CARE-OPEB	0	0	560	640
202-451-705.101	FRINGES - STREETS	1,141	6,400	6,400	6,400
202-451-782.000	MAT/CONT - STREETS	38,432	416,650	545,000	363,500
202-451-783.202	CONT - MDOT	37,053	305,000	0	310,000
202-451-943.101	EQUIP RENT - STREETS	9	0	0	0
205-451-972.001	CAPITAL OUTLAY	184,913	0	0	0
TOTAL CONSTRUCTION - STREETS		262,800	736,050	559,960	688,540

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
CONSTRUCTION - BRIDGES					
202-457-701.102	SAL & WAGES - BRIDGES	0	100	100	100
202-457-705.102	FRINGES - BRIDGES	0	400	400	400
202-457-782.100	MAT/CONT - BRIDGES	0	0	1,000	6,500
TOTAL CONSTRUCTION - BRIDGES		0	500	1,500	7,000
CONSTRUCTION - TRAFFIC CONTROL					
202-458-782.200	MAT/CONT - TRAF CONTROL	0	0	1,000	1,000
TOTAL CONSTRUCTION - TRAFFIC CONTROL		0	0	1,000	1,000
TOTAL CONSTRUCTION		262,800	736,550	562,460	696,540
MAINTENANCE					
202-452-705-050	RETIREE HEALTH CARE-OPEB	0	0	7,456	8,733
202-452-705.097	HSA CONTRIBUTION	0	1,050	1,200	1,200
202-452-705.100	HEALTH INSURANCE	0	3,891	4,640	5,104
202-452-705.200	DENTAL INSURANCE	0	439	495	510
202-452-705.300	LIFE INSURANCE	0	52	50	50
202-452-705.400	FICA	2,156	2,196	2,239	2,500
202-452-705.500	RETIREMENT	0	5,843	6,194	8,498
202-452-705.900	LONG TERM DISABILITY	0	136	132	136
202-452-731.000	DEFERRED COMP CITY CONTRI	0	0	1,212	1,237
TOTAL MAINTENANCE		2,156	13,607	23,618	27,968
MAINTENANCE - BRIDGES					
202-454-701.102	SAL & WAGES - BRIDGES	7,095	8,000	10,000	10,000
202-454-705.100	HEALTH INSURANCE	0	0	0	0
202-454-705.102	FRINGES - BRIDGES	4,684	4,500	5,000	5,000
202-454-705.200	DENTAL INSURANCE	0	0	0	0
202-454-705.300	LIFE INSURANCE	0	0	0	0
202-454-705.400	FICA	0	0	0	0
202-454-705.900	LONG TERM DISABILITY	0	0	0	0
202-454-784.102	MAT/CONT - BRIDGES	9,082	34,600	54,600	4,000
202-454-943.000	EQUIP RENT - BRIDGES	3,700	3,700	3,700	3,700
TOTAL MAINTENANCE - BRIDGES		24,561	50,800	73,300	22,700

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
MAINTENANCE - TRAFFIC CONTROL					
202-455-701.103	SAL & WAGES - TRAFF CONT	3,757	2,600	3,000	3,000
202-455-705.100	HEALTH INSURANCE	0	0	0	0
202-455-705.103	FRINGES - TRAFFIC CONTROL	2,674	1,600	1,800	1,800
202-455-705.200	DENTAL INSURANCE	0	0	0	0
202-455-705.300	LIFE INSURANCE	0	0	0	0
202-455-705.400	FICA	0	0	0	0
202-455-705.900	LONG TERM DISABILITY	0	0	0	0
202-455-784.103	MAT/CONT - TRAF CONTROL	57,256	53,000	40,000	53,000
202-455-943.000	EQUIP RENT - TRAF CONTROL	33	500	500	500
TOTAL MAINTENANCE - TRAFFIC CONTROL		63,720	57,700	45,300	58,300
MAINTENANCE - SNOW & ICE					
202-456-701.104	SAL & WAGES - SNOW & ICE	31,993	32,000	26,000	27,300
202-456-705.100	HEALTH INSURANCE	0	0	0	0
202-456-705.104	FRINGES - SNOW & ICE	22,495	23,300	18,980	19,929
202-456-705.200	DENTAL INSURANCE	0	0	0	0
202-456-705.300	LIFE INSURANCE	0	0	0	0
202-456-705.400	FICA	0	0	0	0
202-456-705.900	LONG TERM DISABILITY	0	0	0	0
202-456-784.104	MAT/CONT - SNOW & ICE	64,266	65,000	50,000	50,000
202-456-943.000	EQUIP RENT - SNOW & ICE	76,587	74,500	65,000	65,000
TOTAL MAINTENANCE - SNOW & ICE		195,341	194,800	159,980	162,229
MAINTENANCE - STREETS					
202-459-701.101	SAL & WAGES - STREETS	64,677	65,000	66,300	67,626
202-459-705.100	HEALTH INSURANCE	0	0	0	0
202-459-705.101	FRINGES - STREETS	24,852	25,000	28,000	28,000
202-459-705.200	DENTAL INSURANCE	0	0	0	0
202-459-705.300	LIFE INSURANCE	0	0	0	0
202-459-705.400	FICA	0	0	0	0
202-459-705.900	LONG TERM DISABILITY	0	0	0	0
202-452-784.101	MAT/CONT - STREETS	22,564	32,000	27,000	40,000
202-452-943.101	EQUIP RENT - STREETS	71,339	65,000	70,000	70,000
TOTAL MAINTENANCE - STREETS		183,432	187,000	191,300	205,626
TOTAL MAINTENANCE		469,210	503,907	493,498	476,823

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
TRUNKLINE					
202-453-701.000	SALARIES & WAGES	18,163	15,600	13,100	13,500
202-453-705.000	FRINGES	12,404	11,390	10,200	10,400
202-453-705.055	RETIREE HEALTH CARE-OPEB	0	0	917	1,080
202-453-705.097	HSA CONTRIBUTION	0	150	150	150
202-453-705.100	HEALTH INSURANCE	0	465	487	535
202-453-705.300	LIFE INSURANCE	0	5	3	3
202-453-705.400	FICA	0	135	140	145
202-453-705.550	RETIREMENT - DEF CONT	0	67	71	74
202-453-705.900	LONG TERM DISABILITY	0	10	8	9
202-453-786.000	MAT/CONTRACTS	53,601	45,000	45,000	46,000
202-453-943.000	EQUIPMENT RENT	43,408	45,000	35,000	35,000
TOTAL TRUNKLINE		127,576	117,822	105,076	106,896

OTHER FINANCING USES

202-966-999.200	LOCAL STREETS	0	0	175,000	0
TOTAL OTHER FINANCING USES		0	0	175,000	0

TOTAL EXPENDITURES AND OTHER FINANCING USES		924,087	1,433,758	1,417,628	1,362,863
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PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2020	\$	(170,793)
Current Est. Operating Surplus (Deficit)	6/30/2019	\$	(220,125)
Fund Balance From Prior Year	6/30/2018	\$	743,284
FUND BALANCE AT END OF BUDGET YEAR 2019-20		\$	352,366

LOCAL STREET FUND

The Local Street Fund works in a threefold capacity. First, the fund is utilized to receive all local street funds paid to the City of Alpena by the State of Michigan. Secondly, it is used to account for all construction including the moneys generated by special assessments, maintenance, traffic services, and snow and ice control. Thirdly, the fund is utilized to account for money received from the General Fund as contributions to the Local Street Fund. Every city is required to establish a Local Street Fund to comply with Act 51 of the Public Acts of 1951.

The Local Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Local Street Fund as needed. The City continues to utilize City personnel in a more active role in the maintenance of our Local Street system.

Revenues are generated from several sources. The motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of our street system, a state factor, and the population of Alpena. Local funds are moneys, which the local taxpayer contributes to maintain the local street system. Construction revenues are local funds set aside and invested for the specific purpose of upgrading existing or creating new streets. There are 43.04 miles of streets within the street system, which are designated as local streets. The maintenance and construction costs associated with the local street system are funded primarily by local tax dollars. All but three one-block segments of the Local Street system are paved.

The City will be participating with the Michigan Department of Transportation with \$30,000 in funding to hard surface the portion of the Paxton Spur trail development within the City. The City has also committed \$75,000 for thin overlay resurfacing, \$50,000 for Capital Preventative Maintenance, and \$20,000 for the Merchant Street special assessment project.

Capital Outlay and Major Projects

Thin Overlay	203-451-782.000	\$ 75,000
Capital Preventative maintenance	203-451-782.000	50,000
Tree Planting	203-451-782.000	10,000
Ontario Street Resurfacing	203-451-782.000	150,000
Merchant Street Construction	203-451-782.000	20,000
Paxton Spur Development	203-451-782.000	<u>30,000</u>
TOTAL LOCAL STREETS		\$ 335,000

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
LOCAL STREET FUND					
REVENUES					
203-000-545.000	STATE GRTS - MISC	21,535	21,373	21,373	21,373
203-000-546.000	STATE GRTS - GAS & WGT TX	321,219	328,000	340,000	348,000
203-000-665.000	INVESTMENT INCOME	2,366	2,400	2,400	2,400
203-000-677.000	MISCELLANEOUS	178	5,200	400	400
203-000-699.000	FR GENERAL FUND	250,000	150,000	250,000	250,000
203-000-699.006	FR MAJOR ST FUND	0	0	175,000	0
203-000-699.011	FR TREE/PARK IMPROVEMENTS	0	4,516	0	0
TOTAL REVENUES		595,298	511,489	789,173	622,173
EXPENDITURES					
ADMIN					
203-450-701.000	SALARIES & WAGES	25,065	26,500	27,355	27,204
203-450-705.000	FRINGES	17,840	18,420	18,420	18,420
203-450-705.050	RETIREE HEALTH CARE-OPEB	486	1,590	1,933	2,254
203-450-705.097	HSA CONTRIBUTION	0	992	1,105	1,100
203-450-705.100	HEALTH INSURANCE	0	4,165	4,603	5,007
203-450-705.200	DENTAL INSURANCE	0	371	410	419
203-450-705.300	LIFE INSURANCE	0	46	44	45
203-450-705.400	FICA	1,751	2,028	2,113	2,155
203-450-705.500	RETIREMENT	0	4,003	4,317	4,576
203-450-705.550	RETIREMENT - DEF CONT	0	432	540	560
203-450-705.900	LONG TERM DISABILITY	0	120	114	116
203-450-731.000	DEFERRED COMP CITY CONTRI	0	0	869	961
203-450-809.000	PROF & CONTRACTUAL	7,024	7,038	7,400	7,400
203-450-841.002	CHARGES - COMPUTER ADMIN	479	525	541	557
203-450-943.000	EQUIPMENT RENT	2,132	1,446	1,490	1,535
TOTAL ADMIN		54,777	67,676	71,254	72,309
CONSTRUCTION					
203-451-701.000	SALARIES & WAGES	2,842	2,000	3,000	3,000
203-451-705.000	FRINGES	2,239	1,600	2,400	2,400
203-451-705.050	RETIREE HEALTH CARE-OPEB	0	0	210	240
203-451-782.000	MAT/CONT - STREETS	161,670	285,000	335,000	283,000
203-451-943.000	EQUIPMENT RENT	0	0	0	0
TOTAL CONSTRUCTION		166,751	288,600	340,610	288,640

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
MAINTENANCE					
203-452-705.050	RETIREE HEALTH CARE-OPEB	0	0	7,386	8,523
203-452-705.097	HSA CONTRIBUTION	0	1,050	1,200	1,200
203-452-705.100	HEALTH INSURANCE	0	3,891	4,640	5,104
203-452-705.200	DENTAL INSURANCE	0	440	495	510
203-452-705.300	LIFE INSURANCE	0	52	50	50
203-452-705.400	FICA	2,155	2,244	2,289	2,320
203-452-705.500	RETIREMENT	0	5,843	6,194	8,498
203-452-705.900	LONG TERM DISABILITY	0	136	132	136
203-452-731.000	DEFERRED COMP CITY CONTRI	0	0	1,212	1,237
TOTAL MAINTENANCE		2,155	13,656	23,598	27,578
MAINTENANCE - TRAFFIC CONTROL					
203-455-701.103	SAL & WAGES - TRAFF CONT	2,985	2,500	3,300	3,300
203-455-705.103	FRINGES - TRAFFIC CONTROL	2,377	2,500	2,500	2,500
203-455-705.100	HEALTH INSURANCE	0	0	0	0
203-455-705.200	DENTAL INSURANCE	0	0	0	0
203-455-705.300	LIFE INSURANCE	0	0	0	0
203-455-705.400	FICA	0	0	0	0
203-455-705.900	LONG TERM DISABILITY	0	0	0	0
203-455-784.103	MAT/CONT - TRAF CONTROL	6,198	2,200	2,200	2,200
203-455-943.000	EQUIP RENT - TRAF CONTROL	92	200	300	300
TOTAL MAINTENANCE - TRAFFIC CONTROL		11,652	7,400	8,300	8,300
MAINTENANCE - SNOW & ICE					
203-456-701.104	SAL & WAGES - SNOW & ICE	29,435	28,500	27,000	27,000
203-456-705.104	FRINGES - SNOW & ICE	20,392	20,976	19,900	19,900
203-456-705.100	HEALTH INSURANCE	0	0	0	0
203-456-705.200	DENTAL INSURANCE	0	0	0	0
203-456-705.300	LIFE INSURANCE	0	0	0	0
203-456-705.400	FICA	0	0	0	0
203-456-705.900	LONG TERM DISABILITY	0	0	0	0
203-456-784.104	MAT/CONT - SNOW & ICE	16,664	19,000	17,000	17,000
203-456-943.000	EQUIP RENT - SNOW & ICE	72,750	72,000	70,000	70,000
TOTAL MAINTENANCE - SNOW & ICE		139,241	140,476	133,900	133,900

DEPARTMENTS	DESCRIPTION	17-18 ACTUAL	18-19 EST. CURRENT	19-20 BUDGET	20-21 PROJECTED
MAINTENANCE - STREETS					
203-459-701.101	SAL & WAGES - STREETS	72,604	73,000	74,000	75,000
203-459-705.101	FRINGES - STREETS	28,909	32,000	33,000	33,000
203-459-705.100	HEALTH INSURANCE	0	0	0	0
203-459-705.200	DENTAL INSURANCE	0	0	0	0
203-459-705.300	LIFE INSURANCE	0	0	0	0
203-459-705.400	FICA	0	0	0	0
203-459-705.900	LONG TERM DISABILITY	0	0	0	0
203-459-784.101	MAT/CONT - STREETS	29,387	32,000	35,000	35,000
203-459-943.000	EQUIP RENT - STREETS	92,499	90,000	95,000	95,000
TOTAL MAINTENANCE - STREETS		223,399	227,000	237,000	238,000
TOTAL EXPENDITURES		597,975	744,808	814,662	768,727

PROJECTED FUND BALANCE				
Budgeted Net Revenues (Expenditures)	6/30/2020		\$	(25,489)
Current Est. Operating Surplus (Deficit)	6/30/2019		\$	(233,319)
Fund Balance From Prior Year	6/30/2018		\$	615,215
FUND BALANCE AT END OF BUDGET YEAR 2019-20			\$	356,407



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

PROCLAMATION

WHEREAS, the Alpena Blues Coalition was started in November 2003 for the purpose of furthering blues music awareness and appreciation; and

WHEREAS, the first Alpena Blues Festival was held in 2004 and subsequent successful festivals have been held each year since; and

WHEREAS, the Blues Coalition provides a program called "Blues in the Schools/Music Outreach" as a way of raising awareness and educating students in traditional American Blues music; and

WHEREAS, events sponsored in the past include blues bands at the "Friday Night Downtown" concert series, blues performers at various venues around town, and fighting hunger in our community; and

WHEREAS, over the years, successful fundraisers have been held to support and promote awareness of upcoming Alpena Blues Festivals, this year's Festival will be held in Downtown Alpena. The Festival will be held on Saturday, June 22, 2019.

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, the week of June 16-22, 2019, as:

ALPENA BLUES WEEK

in Alpena and urge all area citizens to recognize and support the efforts of the Alpena Blues Coalition's 16th Annual Blues Festival.

Signed at Alpena, Michigan this 3rd day of June 2019.

Matthew J. Waligora
Mayor

Memorandum



Date: May 30, 2019
To: Mayor Waligora and Municipal Council Members
From: Anna Soik, Clerk/Treasurer/Finance Director *AS*
Subject: Costs and Voter Turnout May 7, 2019 Election

The costs for the May 7th Special Election totaled \$15,752, which will be billed to Alpena Public Schools. The highest expense at \$5,785 was to pay the election workers. For the next election, we will be consolidating the precincts temporarily to reduce expenses.

The City had 8,190 registered voters at the time of the election, which is a decrease of 11 voters since the last election. The voter turnout was just under 24% which equals 1,965 voters. Of that total, 387 voters were absentee.

Some interesting statistics are that 1,185 voters in the election were aged 60 and older. There were 1,085 females that voted versus 880 males. The largest group of voters at 634 was comprised of females aged 60 and older.

VOTER TURNOUT
05/07/2019 - MAY CONSOLIDATED
ALPENA CITY (01740)

	All	Voted	Percent	18-21	Voted	Percent	22-30	Voted	Percent	31-40	Voted	Percent	41-50	Voted	Percent	51-59	Voted	Percent	60+	Voted	Percent
WARD PRECINCT : 00001																					
Males	1235	166	13.44%	39	3	7.69%	187	5	2.67%	254	17	6.69%	217	20	9.22%	215	25	11.63%	323	96	29.72%
Females	1327	193	14.54%	53	1	1.89%	203	8	3.94%	225	22	9.78%	196	24	12.24%	252	43	17.06%	398	95	23.87%
No Gender	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
All	2562	359	14.01%	92	4	4.35%	390	13	3.33%	479	39	8.14%	413	44	10.65%	467	68	14.56%	721	191	26.49%
WARD PRECINCT : 00003																					
Males	556	154	27.70%	17	0	0.00%	66	3	4.55%	68	9	13.24%	82	20	24.39%	77	16	20.78%	246	106	43.09%
Females	801	197	24.59%	18	3	16.67%	68	4	5.88%	84	19	22.62%	94	21	22.34%	105	19	18.10%	432	131	30.32%
No Gender	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
All	1357	351	25.87%	35	3	8.57%	134	7	5.22%	152	28	18.42%	176	41	23.30%	182	35	19.23%	678	237	34.96%
WARD PRECINCT : 00004																					
Males	582	177	30.41%	22	5	22.73%	60	2	3.33%	83	14	16.87%	72	17	23.61%	86	19	22.09%	259	120	46.33%
Females	762	233	30.58%	18	3	16.67%	69	7	10.14%	97	30	30.93%	90	12	13.33%	121	30	24.79%	367	151	41.14%
No Gender	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
All	1344	410	30.51%	40	8	20.00%	129	9	6.98%	180	44	24.44%	162	29	17.90%	207	49	23.67%	626	271	43.29%
WARD PRECINCT : 00005																					
Males	607	195	32.13%	16	1	6.25%	71	5	7.04%	97	18	18.56%	94	18	19.15%	98	28	28.57%	231	125	54.11%
Females	718	241	33.57%	25	2	8.00%	66	12	18.18%	91	22	24.18%	123	36	29.27%	113	29	25.66%	300	140	46.67%
No Gender	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
All	1325	436	32.91%	41	3	7.32%	137	17	12.41%	188	40	21.28%	217	54	24.88%	211	57	27.01%	531	265	49.91%
WARD PRECINCT : 00006																					
Males	737	188	25.51%	20	2	10.00%	121	7	5.79%	144	28	19.44%	117	16	13.68%	113	31	27.43%	222	104	46.85%
Females	865	221	25.55%	23	4	17.39%	101	10	9.90%	134	31	23.13%	143	27	18.88%	156	32	20.51%	308	117	37.99%
No Gender	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
All	1602	409	25.53%	43	6	13.95%	222	17	7.66%	278	59	21.22%	260	43	16.54%	269	63	23.42%	530	221	41.70%
GRAND TOTALS:																					
Males	3717	880	23.68%	114	11	7.69%	505	22	4.36%	646	86	13.31%	582	91	15.64%	589	119	20.20%	1281	551	43.01%
Females	4473	1085	24.26%	137	13	1.89%	507	41	8.09%	631	124	19.65%	646	120	18.58%	747	153	20.48%	1805	634	35.12%
No Gender	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
All	8190	1965	23.99%	251	24	9.56%	1012	63	6.23%	1277	210	16.44%	1228	211	17.18%	1336	272	20.36%	3086	1185	38.40%

ORDINANCE NO. 19-444

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 58 – PARKS, RECREATION AND CITY PROPERTY, ARTICLE III. USE OF PARKS, RECREATIONAL FACILITIES AND CITY PROPERTY, Sec. 58.62 - PROHIBITED ACTS, BY THE ADDITION OF SUBPARAGRAPH (13).

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Chapter 58 – Parks, Recreation and City Property, Article II. Use of Parks, Recreational Facilities and City property, Section. 58.62 - Prohibited Acts, is hereby amended to add subparagraph (13) as follows:

(13) Smoking of tobacco in any form, **including vaping**, except as noted below:

- (a) Two (2) posted designated areas at the City Marina
- (b) Woodward Avenue Trailhead

This subsection specifically applies to City parks, beaches and recreation areas.

A person who violates this subparagraph is responsible for a municipal civil infraction, and shall be subject to a civil fine of not more than \$50 for the first infraction, \$100 for the second infraction and \$200 for each subsequent infraction.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND SHALL BE DULY PUBLISHED WITHIN 10 DAYS OF ADOPTION.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____ 2019.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: May 20, 2019
Adopted: _____, 2019
Published: _____, 2019

William A. Pfeifer, City Attorney



Alpena Downtown
Development Authority
124 E. Chisholm Street
Alpena, MI 49707

May 29, 2019

Anna Soik and members of City Council
City of Alpena
208 N. 1st Avenue
Alpena, MI 49707

RE: Resolution for Redevelopment Liquor License: Thunder Bay Theatre

I am writing to request a resolution from Alpena City Council to recommend the allocation of a Development District (DDA) Class C Liquor License to Thunder Bay Theatre, located at 400 N. Second Ave. Thunder Bay Theatre is in the process of completing all the necessary documentation to process their application to the Michigan Liquor Control Commission, and one of the requirements is a resolution from the local legislative body recommending its application for a new on-premises license.

Through MCL 436.1521a(1)(b), businesses are able to apply for special Development District (DDA) License, provided they:

- Are located within a Downtown Development Authority (DDA) district that has had more than \$200,000 in investment in real and personal property over the preceding five years;
- Have expended \$75,000 into the rehabilitation or restoration of their building;
- Are engaged in activities related to dining, entertainment, or recreation;
- Are open to the general public and have a seating capacity of not less than 25 persons;
- And pay the license fee to the Michigan Liquor Control Commission for \$20,000.

Thunder Bay Theatre has fulfilled all the necessary requirements to make them eligible for a special DDA license.

It is within the City Master Plan and the DDA Strategic Plan to foster nighttime venues within the downtown district. This resolution simply lets the Liquor Control Commission know that we agree to allowing one of our special licenses to be allocated to this applicant—should they meet all of the additional application requirements.

I will be at the meeting on Monday to answer any questions you may have about these special DDA licenses.

Thank you,

A handwritten signature in cursive script, appearing to read "Anne Gentry".

Anne Gentry
Executive Director

989.356.6422

anneg@alpena.mi.us

web | alpenadda.com

social | Downtown Alpena



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval

(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Thunder Bay Theatre, Inc.

(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Development District- Class C License with Dance/Entertainment, Specific Purpose

(list specific licenses requested)

to be located at: 400 N. Second Ave. Alpena, Michigan 49707

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission


Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



Memorandum

Date: May 28, 2019
To: Anna Soik, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: Wilson Street Bid Recommendation

On May 24, 2019, the City received and opened bids for the Wilson Street Improvement Project. This project includes upsizing the 6" water main to 12" along Wilson Street from Johnson Street to approximately 1,400 feet north of the intersection, widening the intersection to provide a three-lane left turn section and improved turning movements.

Bid documents were sent to various potential bidders, plan rooms, and posted on the City of Alpena webpage. Two bids were received as follows:

MacArthur Construction	\$477,654
Elmer's Crane and Dozer, Inc.	\$393,346

The City currently has funds budgeted in both this fiscal year and next fiscal year in the water and street funds to undertake and complete this project. The project would be starting after school is off on summer break and prior to their start in the fall to minimize the impact to Besser School.

It is my recommendation, as City Engineer, that City Council award the Wilson Street Improvement Project to Elmer's Crane and Dozer, Inc., for the as bid unit prices totaling \$393,346.

Attachments





City of Alpena

Bid Name: Wilson Street Intersection and Water Improvements

Bid Open Date: 05/24/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Team Elmers		✓	\$ 393,346.00	
MacArthur Construction		✓	\$ 477,654.00	
			\$	
			\$	
			\$	
			\$	

Unofficial – “As-Read” Results – Subject to Verification

**City of Alpena Engineering Dept
Bid Comparison**

Contract ID: 2019-10
Description: Intersection and Water Improvements
Location: Wilson Street Johnson to 1500' North
Projects(s): 2019-10

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$484,476.75	23.16%	0.00%
1	(01953) Elmer's Crane and Dozer, Inc.	\$393,346.00	0.00%	-18.81%
2	(02668) MacArthur Construction, Inc.	\$477,654.00	21.43%	-1.40%

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Elmer's Crane and Dozer, Inc.		(2) MacArthur Construction, Inc.	
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
Category: 0001 Streets									
0001	1500001	1	LSUM	\$44,000.00	\$44,000.00	\$10,000.00	\$10,000.00	\$30,000.00	\$30,000.00
	Mobilization, Max								
0002	2040055	710	Syd	\$7.00	\$4,970.00	\$6.00	\$4,260.00	\$6.00	\$4,260.00
	Sidewalk, Rem								
0003	2057021	1,570	Cyd	\$9.00	\$14,130.00	\$8.00	\$12,560.00	\$10.00	\$15,700.00
	_ Excavation, Earth, Modified								
0004	2090001	1	LSUM	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00
	Project Cleanup								
0005	3010002	500	Cyd	\$10.00	\$5,000.00	\$0.01	\$5.00	\$1.00	\$500.00
	Subbase, CIP								
0006	3027031	2,080	Ton	\$13.00	\$27,040.00	\$13.00	\$27,040.00	\$13.00	\$27,040.00
	_ Aggregate Base, 22A, Modified								
0007	3070141	89	Ton	\$25.00	\$2,225.00	\$20.00	\$1,780.00	\$20.00	\$1,780.00
	Shoulder, CI III								
0008	4021202	2	Ea	\$250.00	\$500.00	\$80.00	\$160.00	\$200.00	\$400.00
	Sewer Tap, 8 inch								
0009	4027001	115	Ft	\$45.00	\$5,175.00	\$43.00	\$4,945.00	\$60.00	\$6,900.00
	_ Sewer, CI A, Sch40 PVC, 12 inch, Tr Det B2								
0010	4027001	30	Ft	\$45.00	\$1,350.00	\$40.00	\$1,200.00	\$50.00	\$1,500.00
	_ Sewer, CI A, Sch40 PVC, 8 inch, Tr Det B2								
0011	4037050	6	Ea	\$1,000.00	\$6,000.00	\$990.00	\$5,940.00	\$1,000.00	\$6,000.00
	_ Dr Structure Cover, Repl and Adj, Case 1, Modified								
0012	4037050	2	Ea	\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$8,000.00
	_ Dr Structure, 48 inch dia, with Cover and Casting, Special								
0013	5017031	50	Ton	\$250.00	\$12,500.00	\$100.00	\$5,000.00	\$100.00	\$5,000.00
	_ HMA Approach, Modified								
0014	5017031	450	Ton	\$85.00	\$38,250.00	\$75.00	\$33,750.00	\$85.00	\$38,250.00
	_ HMA, 13A, Modified								
0015	8010005	63	Syd	\$50.00	\$3,150.00	\$42.80	\$2,696.40	\$43.00	\$2,709.00
	Driveway, Nonreinf Conc, 6 inch								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Elmer's Crane and Dozer, Inc.		(2) MacArthur Construction, Inc.	
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
Category: 0001 Streets									
0016	8020023	1,000	Ft	\$25.00	\$25,000.00	\$20.00	\$20,000.00	\$20.00	\$20,000.00
Curb and Gutter, Conc, Det C4									
0017	8020050	197	Ft	\$22.00	\$4,334.00	\$6.80	\$1,339.60	\$20.00	\$3,940.00
Driveway Opening, Conc, Det M									
0018	8030036	410	Sft	\$6.50	\$2,665.00	\$6.80	\$2,788.00	\$6.00	\$2,460.00
Sidewalk Ramp, Conc, 6 inch									
0019	8030044	5,525	Sft	\$4.75	\$26,243.75	\$5.80	\$32,045.00	\$5.00	\$27,625.00
Sidewalk, Conc, 4 inch									
0020	8037001	48	Ft	\$45.00	\$2,160.00	\$40.00	\$1,920.00	\$45.00	\$2,160.00
_ Detectable Warning Surface, Modified									
0021	8107051	1	LSUM	\$3,000.00	\$3,000.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00
_ Removing and Replacing Permanent Signage									
0022	8110022	100	Ft	\$0.50	\$50.00	\$1.75	\$175.00	\$5.00	\$500.00
Pavt Mrkg, Ovly Cold Plastic, 4 inch, White									
0023	8110126	320	Ft	\$0.60	\$192.00	\$1.75	\$560.00	\$2.00	\$640.00
Pavt Mrkg, Regular Dry, 4 inch, Yellow									
0024	8117001	20	Ft	\$12.00	\$240.00	\$8.00	\$160.00	\$12.00	\$240.00
_ Pavt Mrkg, Regular Dry, 24 inch, Stop Bar									
0025	8117001	72	Ft	\$6.00	\$432.00	\$2.00	\$144.00	\$3.00	\$216.00
_ Pavt Mrkg, Regular Dry, 6 inch, Cross Walk									
0026	8120022	8	Ea	\$125.00	\$1,000.00	\$80.00	\$640.00	\$80.00	\$640.00
Barricade, Type III, High Intensity, Lighted, Furn									
0027	8120023	8	Ea	\$25.00	\$200.00	\$10.00	\$80.00	\$1.00	\$8.00
Barricade, Type III, High Intensity, Lighted, Oper									
0028	8120026	6	Ea	\$100.00	\$600.00	\$110.00	\$660.00	\$110.00	\$660.00
Pedestrian Type II Barricade, Temp									
0029	8120170	1	LSUM	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00
Minor Traf Devices									
0030	8120250	50	Ea	\$30.00	\$1,500.00	\$17.00	\$850.00	\$17.00	\$850.00
Plastic Drum, High Intensity, Furn									

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Elmer's Crane and Dozer, Inc.		(2) MacArthur Construction, Inc.	
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
Category: 0001 Streets									
0031	8120251	50	Ea	\$10.00	\$500.00	\$1.00	\$50.00	\$1.00	\$50.00
Plastic Drum, High Intensity, Oper									
0032	8120350	200	Sft	\$5.00	\$1,000.00	\$6.00	\$1,200.00	\$3.00	\$600.00
Sign, Type B, Temp, Prismatic, Furn									
0033	8120351	200	Sft	\$1.00	\$200.00	\$1.00	\$200.00	\$1.00	\$200.00
Sign, Type B, Temp, Prismatic, Oper									
0034	8167011	1,760	Syd	\$7.00	\$12,320.00	\$7.30	\$12,848.00	\$6.00	\$10,560.00
_ Slope Restoration, Modified									
0035	8230421	3	Ea	\$275.00	\$825.00	\$125.00	\$375.00	\$500.00	\$1,500.00
Water Shutoff, Adj, Case 1									
0036	8247051	1	LSUM	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00
_ Contractor Staking, Modified									
Category 1 Totals:				\$268,251.75		\$201,871.00		\$255,388.00	
Category: 0003 Water Main									
0037	2050018	115	Cyd	\$50.00	\$5,750.00	\$66.00	\$7,590.00	\$25.00	\$2,875.00
Excavation, Rock									
0038	8237001	1,433	Ft	\$75.00	\$107,475.00	\$70.00	\$100,310.00	\$77.00	\$110,341.00
_ Water Main, DI, 12 inch, Tr Det G, Modified									
0039	8237050	2	Ea	\$600.00	\$1,200.00	\$330.00	\$660.00	\$1,000.00	\$2,000.00
_ Bend, DI, 90 Degree, 12 inch									
0040	8237050	2	Ea	\$350.00	\$700.00	\$300.00	\$600.00	\$500.00	\$1,000.00
_ Cap, DI, 12 inch									
0041	8237050	2	Ea	\$2,000.00	\$4,000.00	\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00
_ Connect to Existing Water Main									
0042	8237050	5	Ea	\$4,000.00	\$20,000.00	\$3,700.00	\$18,500.00	\$4,500.00	\$22,500.00
_ Fire Hydrant Assembly									
0043	8237050	5	Ea	\$400.00	\$2,000.00	\$840.00	\$4,200.00	\$1,000.00	\$5,000.00
_ Fire Hydrant Assembly, Rem									

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Elmer's Crane and Dozer, Inc.		(2) MacArthur Construction, Inc.	
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
Category: 0003 Water Main									
0044	8237050	12	Ea	\$1,000.00	\$12,000.00	\$520.00	\$6,240.00	\$650.00	\$7,800.00
_ Fittings Not Shown on Plans									
0045	8237050	8	Ea	\$2,200.00	\$17,600.00	\$2,270.00	\$18,160.00	\$2,500.00	\$20,000.00
_ Gate Valve and Box, 12 inch, Modified									
0046	8237050	1	Ea	\$500.00	\$500.00	\$135.00	\$135.00	\$200.00	\$200.00
_ Plug, DI, 6 inch									
0047	8237050	1	Ea	\$2,500.00	\$2,500.00	\$430.00	\$430.00	\$550.00	\$550.00
_ Solid Sleeve, DI, 12 inch									
0048	8237050	1	Ea	\$2,500.00	\$2,500.00	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00
_ Tapping Sleeve, DI, 12 inch									
0049	8237050	2	Ea	\$1,000.00	\$2,000.00	\$670.00	\$1,340.00	\$1,000.00	\$2,000.00
_ Tee, DI, 12 inch x 12 inch									
0050	8237050	5	Ea	\$800.00	\$4,000.00	\$520.00	\$2,600.00	\$900.00	\$4,500.00
_ Tee, DI, 12 inch x 6 inch									
0051	8237050	1	Ea	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
_ Valve Dr Structure, 96 inch dia, with Cover and Casting, Special									
0052	8237050	6	Ea	\$4,000.00	\$24,000.00	\$1,650.00	\$9,900.00	\$3,000.00	\$18,000.00
_ Water Service, Varies 1 inch to 6 inch									
0053	8237051	1	LSUM	\$2,500.00	\$2,500.00	\$1,310.00	\$1,310.00	\$3,000.00	\$3,000.00
_ Testing and Chlorination									
Category 3 Totals:				\$216,225.00		\$191,475.00		\$222,266.00	
Bid Totals:				\$484,476.75		\$393,346.00		\$477,654.00	

Bids Due: May 24, 2019
Time: 2:00 p.m.

BID LIST
Wilson Street Intersection and Water Improvements

- | | |
|--|---|
| 1. MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
(989) 379-4024
adrianmacarthur@hotmail.com | 7. Zann Brothers Construction
2325 Gordon Road
Alpena, MI 49707
(989) 464-8114
zannbros@charter.net |
| 2. Everett Goodrich
3851 Werth Road
Alpena, MI 49707
(989) 356-1791
goodrich_paving@yahoo.com | 8. Hunt Brothers
5828 M-55
Whittemore, MI 48770
(989) 362-2457
lynn@huntbroconcrete.com |
| 3. Team Elmer's
704 E. Progress
Hillman, MI 49746
(989) 742-4531
jallen@teamelmers.com | 9. Bolen's Asphalt Paving
875 Airport Road
East Tawas, MI 48730
(989) 989-984-0923
bolen_asphalt@yahoo.com |
| 4. Bedrock Contracting
2040 Hamilton Road
Alpena, MI 49707
(989) 358-2400
office@bedrockcon.com | 10. Environmental Excavating
3555 M-32 W.
Alpena, MI 49707
(989) 356-1161
Jhansen5@charter.net |
| 5. D.J. McQuestion & Sons, Inc.
17708 18 Mile Road
LeRoy, MI 49655
tompep@djmquestion.com | |
| 6. Ryan Brothers
14314 Pratt Road
Ossineke, MI 49766
(989) 370-1358
ryanbrosinc@hotmail.com | |




Memorandum

Date: May 22, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: 2019 RAS Pump Replacement

On May 21, 2019, the City received and opened bids for the 2019 RAS, Return Activated Sludge, Pump Replacement. This project includes replacement of existing pumps within the Water Recycling Plant which have exceeded their life expectancy. In addition, replacing the existing motor with high efficiency motors equipped with variable frequency drives, VFD's will reduce future operating expenses.

Bid documents were sent to various firms and plan rooms with six bids received as listed below:

Kerr Pumps	\$24,464.00
Professional Pumps	\$26,936.00
Kennedy Industries	\$27,662.00
Detroit Pump	\$31,656.00
Alpena Supply - Base Bid	\$35,173.33
Alpena Supply – Alternate	\$38,186.66
DuBois-Cooper	\$39,585.00

Due to the lead time on the pumps, the project will not be able to be completed until after July 1, 2019, requiring this year's funding to be moved into next fiscal year. This lead time will also necessitate an extension of the contract time. The time extension request was not unique to Kerr Pump as several companies requested an extension as part of the bidding process.

The proposed pumps and variable speed drives, from the low bidder, were reviewed by Suez employees and Control Systems, who will integrate the VFD's, and both agree they will integrate into the existing system without issues. Funding has been established in the sewer fund for this project as part of a multi-year replacement based on a prior budgetary quote received. The price received from Kerr Pumps was lower than anticipated.

With the funding available in both this fiscal year and next, the replacement of all four pumps can be completed at one time. It is my recommendation, as City Engineer, that the project be awarded to Kerr Pumps to supply four pumps totaling \$48,928, with a delivery date by December 31, 2019.

Attachments



BID PROPOSAL

I. The Following Proposal is Hereby Made to:

The City of Alpena, 208 N. First Avenue, Alpena, Michigan, 49707.

II. Evaluation Section

Please attach pages in accordance with the section "Evaluation". Failure to provide this information shall make the bid ineligible.

III. Stipulated Amount

The Undersigned hereby proposes and agrees to furnish all necessary labor, tools, apparatus and other means of construction, and do all the work, for the unit prices named in the itemized bid to complete the work herein described for the City of Alpena all in accordance with the specifications and other contract documents prepared by the City of Alpena Engineering Department.

Prices and notations must be made below in ink or typed. Prices shall be for new items only unless specified otherwise. Any form of pricing corrections made to the proposal by the bidder prior to submission should be initialed in ink by the person signing the proposal.

The City of Alpena shall perform a mathematical check. In the event that a total is incorrect for any one or more items, the unit price recorded for that item will be multiplied by the bid quantity to obtain a new item and project total.

Item	Qty / Unit	Unit Price	Extension
RAS Pump, Motor, and VFD	2 Each	\$ 12,232	\$ 24,464
Total Bid			\$ 24,464

IV. Addenda

The Undersigned hereby acknowledges receipt of the following addenda:

Addenda No.

Dated

#1

5/10/2019

V. Execution of Agreement and Furnishing Bonds

Within ten (10) days of receiving the prepared contract documents, the Undersigned agrees to execute the form of agreement included as part of the contract documents and to furnish a faithful performance bond in an amount equal to one hundred percent (100%) of the contract amount and a labor and material payment bond in an amount equal to one hundred percent (100%) of the contract amount.

VI. Subcontractor Acknowledgment

The Undersigned hereby acknowledges all subcontractors to be utilized on the above stated projects. The successful bidder agrees to bind every subcontractor by the terms of the contract documents. The City reserves the right to disqualify any potential subcontractor listed herein and any subcontractors which the contractor may elect to use on the project. The City reserves the right to require subcontractors to submit the information required in the section "Award Process". The contract documents shall not be construed as creating any contractual relation between any subcontractor and the Owner. All subcontractors shall be held accountable to the criteria and obligations as described by specifications and contract documents herein. Failure to list subcontractors may result in rejection of the bid.

Subcontractor

Item of Work

VII. Execution of Contract

A Contract will be executed with the responsive and responsible bidder who offers the best value to the City of Alpena upon approval by City Council.

VIII. Bid Price Guarantee

The bidder shall honor the individual bid prices and project bid total for a period of sixty (60) days following the bid submittal date.

See Comments
on Kerr
Quote
QTB
186497
Attached
JCA

X. Contract Time

If awarded the contract, the Undersigned shall start work on the project within ten (10) days or on an agreed upon date after the receipt of the executed contract, which shall serve as the notice to proceed, and shall complete all work described in the contract by **November 1, 2019**. Five Hundred (\$500) dollars per day will be deducted from monies due the Contractor for each calendar day, exclusive of Sundays and holidays, that the work remains uncompleted beyond the completion date. Written extensions will be reviewed and may be approved by the City Engineer with justifications.

X. Owners Rights Reserved

The Undersigned understands that the Owner reserves the right to reject any or all proposals or to waive any formality or technicality in any proposal in the interest of the Owner in accordance with section "Award Process".

XI. Termination

The City shall have the right to terminate this contract with a ten (10) day written notice to the other party. If the Contractor fails to maintain continuous work practices or delays completion of the project, the City may consider this default of the Contract.

XII. This Proposal is Submitted By:

Company Name Kerr Pump & Supply
By Joe Ash
Title Sales Manager
Address 12880 Cloverdale
City, State & Zip Oak Park, ME 48237
Telephone No. (248) 543-3880



Quote Date
5/15/2019

PO Number
2019 RAS REPLACEMENT

Quoted By
Joe Ash
Municipal Sales
Manager

Quote Number
QTE186447

Bill To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

Ship To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

PO Number	Ship Method	Salesperson	Exp Ship	Pay Terms	Customer No.	
2019 RAS REPLACEMENT	TRUCK-PPD/ALLD	HITSMAN		N30	ALPEN004	
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
CONFIGURE FAIRBANKS MORSE	RAS PUMP, MOTOR AND VFD. FAIRBANKS MODEL 6-5423 PER ATTACHED DIMENSIONS AND PERFORMANCE CURVE FACTORY LEADTIME FOR ORDER PLACED TODAY ALLOWS FOR SHIPMENT BY 11/02/2019. FACTORY LEADTIMES ARE SUBJECT TO CHANGE BASED ON CURRENT AVAILABILITY. ACCEPTANCE OF 11/01/2019 DELIVERY CAN ONLY BE AGREED UPON AT TIME OF ORDER ENTRY AND CONFIRMATION OF FACTORY LEADTIME.	2	0	EA	\$12,232.00	\$24,464.00

ALL PRICES QUOTED HEREIN ARE FIRM FOR 30 DAYS AND DO NOT INCLUDE TAXES WHICH MAY APPLY AT TIME OF SHIPMENT. ALL PRICING IS QUOTED NET, EXWORKS, FREIGHT COLLECT OR PREPAY AND ADD.

THIS QUOTE IS ISSUED SUBJECT TO KERR PUMP & SUPPLY STANDARD TERMS AND CONDITIONS, A COPY OF WHICH IS AVAILABLE ON OUR WEBSITE. THE TERMS OF PAYMENT ARE NET 30 DAYS SUBJECT TO CREDIT APPROVAL

Subtotal	\$24,464.00
Trade Disc	\$0.00
Freight	\$0.00
Misc	\$0.00
Tax	\$0.00
Total	\$24,464.00

All quotations and contracts are subject to Kerr Pump and Supply, Inc. Terms and Conditions of Sale dated 1/1/2018, a copy of which can be found on our website kerrpump.com. Placing an order is acceptance of these terms. Shipment time is an approximation based on current inventory and factory production schedules. Quotation is valid for 30 days from Quote date.

City of Alpena

Bid Name: 2019 RAS Pump Replacement

Bid Open Date: 05/21/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Detroit Pump	#1 ✓		\$ 31,656	
Kennedy Industries	#1 ✓		\$ 27,662	
Alpena Supply	#1 No		\$ 38,186.66 alternate 35,173.33 base	
Kerr Pumps	#1 ✓		\$ 24,464	
DuBois-Cooper	#1 ✓		\$ 39,585	
Professional Pump Inc.	#1 ✓		\$ 26,936	

Unofficial – "As-Read" Results – Subject to Verification

Bids Due: May 21, 2019
Time: 2:00 P.M.

BID LIST
2019 RAS Pump Replacement

1. JGM Valve
1155 Welch Road, Suite D
Commerce, MI 48390
Ph: 248-926-6200
contact@jgmvalve.com
2. Kerr Pump and Supply
12880 Cloverdale
Oak Park, MI 48237
Ph: 248-543-3880
sales@kerrpump.com
3. Alpena Supply
410 S. Eleventh Ave.
Alpena, MI 49707
Ph: 989-354-2181
garysuszek@alpenasupply.com
4. Detroit Pump & Mfg. Co
450 Fair Ave; Building D
Ferndale, MI 48220
Ph: 248-544-4242
Patrick.barckholtz@detroitpump.com
5. DuBois-Cooper
905 Penniman
Plymouth, MI 48170
Ph: 734-890-9839
jfrederick@duboiscooper.com
6. Kennedy Industries, Inc.
52900 West Grand River Avenue
New Hudson, MI 48165
Ph: 248-684-1200
info@kennedyind.com
7. Kendall Electric
1240 US 23 North
Alpena, MI 49707
Ph: 989-356-3411
salesalp@kendallelectric.com
8. Omega Electric
1109 Crittenden Drive
Alpena, MI 49707
Ph: 989-358-8243
Omegaelectric1@gmail.com
9. Thunder Bay Electric
1693 M-32 West
Alpena, MI 49707
Ph: 989-354-2840
vickie@thunderbayelectric.com
10. Tempest Enterprises
3213 Forest Road
Gaylord, MI 49735
Ph: 989-390-5008
BrianT@TempestEnterprises.com
11. AE2S/EIM
Matt Tolan – 989-464-5013
Mtolan7698@gmail.com
Bruce Caudill – 906-287-1173
Bruce.Caudill@eimcompany.us
12. Buist Electric
2-84th Street SW
Bryon Center, MI 49315
Ph: 616-878-5216
jblount@buistelectric.com


Bids Due: May 21, 2019
Time: 2:00 P.M.

BID LIST
2019 RAS Pump Replacement

13. Control Solutions
8535 Byron Commerce Dr. Ste A
Byron Center, MI 49315
Ph: 616-583-6000
jkauffman@controlyourbuilding.com
jwysocki@controlyourbuilding.com

Memorandum



To: Honorable Mayor Matthew Waligora and Council
From: Bill Forbush, Chief 
Date: May 29, 2019
Re: Fireworks Ordinance Revision

In response to requests from local units of government to revise and enhance the Fireworks Safety Act of 2012, the Michigan Legislature amended it in 2018 as follows:

A local unit of government may enact an ordinance regulating the ignition, discharge, and use of consumer fireworks, including, but not limited to, an ordinance prescribing the hours of the day or night during which a person may ignite, discharge, or use consumer fireworks. If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

- (a) December 31 until 1 a.m. on January 1.*
- (b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.*
- (c) June 29 to July 4 until 11:45 p.m. on each of those days.*
- (d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.*
- (e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.*

An ordinance shall impose a civil fine of \$1,000 for each violation of the ordinance and no other fine or sanction. The ordinance must provide for the remittance of \$500 of the fine collected under the ordinance to the local law enforcement agency responsible for enforcing the ordinance.

The primary changes in the law are that local units of government are now permitted to restrict the use of consumer fireworks to fewer days, and specific penalties for non-compliance are prescribed. Under the new state law, fines are set at \$1000 and no other fine or sanction can be imposed. As you know, Alpena police and fire officers make every attempt to gain compliance without issuing a citation, but resistant or repeat offenders would be subject to the new penalties. There are also specific criteria for burn bans during dry conditions.

In order for our ordinance to be compliant with state law, it must be amended. City Attorney Bill Pfeifer and I have drafted, and City Manager Greg Sundin has approved, the attached language to bring us into compliance. Council can choose to pass the amendment bringing our ordinance into line with the 2018 law, or rescind our ordinance entirely, thus giving up all regulation of fireworks in the City. I would respectfully recommend that the City adopt the statutory changes in our ordinance. I would be happy to answer any questions you may have. Thank you for your consideration.

ORDINANCE NO. 19-445

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 38 – FIRE PREVENTION AND PROTECTION, ARTICLE I. – IN GENERAL, SECTION 38.4 - *AUTHORITY OF COUNCIL TO PERMIT PUBLIC DISPLAYS OF FIREWORKS* BY AMENDING SECTION (2) *General prohibition on ignition, discharge and use of consumer fireworks*; SECTION (3) *Additional prohibitions* and SECTION (5) *Enforcement, Seizure of Fireworks and Penalties*.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Sec. 38-4. - Fireworks.

- A. Section (2) *General prohibition on ignition, discharge and use of consumer fireworks* shall be amended as follows:

Section (2) *General prohibition on ignition, discharge and use of consumer fireworks.*

- a. No person shall ignite, discharge or use fireworks within the city at any time, except on the following dates after 11 am:**

- (i) December 31 until 1 a.m. on January 1.**
- (ii) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.**
- (iii) June 29 to July 4 until 11:45 p.m. on each of those days.**
- (iv) July 5, if that date is a Friday or Saturday, until 11:45 p.m.**
- (v) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.**

- b. The use of low-impact fireworks are permitted year-round.

- c. Chinese lanterns, sky lanterns and/or Kongming lanterns or any similar devices are not classified as "fireworks" and are therefore not regulated by the State Fireworks Safety Act. In the interest of public safety the sale, storage, possession or use of Chinese lanterns, sky lanterns and/or Kongming lanterns or any similar devices within the city is prohibited.

- B. Section (3) *Additional prohibitions* shall be amended to add subsection d. as follows:

d. No burning restriction

Pursuant to MCL 29.7d (1) If the environmental concerns based on the department of natural resources fire division criteria are elevated to extreme fire conditions or if the environmental concerns based on the department of natural resources fire division criteria are elevated to very high for 72 consecutive hours, the commanding officer of the fire department of a city, village,

township, or county, in consultation with the department of natural resources, has the authority to enforce a no burning restriction that includes a ban on the ignition, discharge, and use of consumer fireworks within a city. If a no burning restriction is instituted under this subsection, the commanding officer of the fire department enforcing the restriction shall ensure that adequate notice of the restriction is provided to the public.

C. Section (5) *Enforcement, seizure of fireworks and penalties* shall be amended as follows:

1. Section (5) c shall be amended to read as follows:

- c. Any person who violates this section is guilty of a **criminal misdemeanor** which shall be punishable upon conviction thereof by a fine of **\$1,000 for each violation of the ordinance and no other fine or sanction. Pursuant to MCL 28.457(3) this ordinance directs that \$500 of the fine collected be remitted to the local law enforcement agency responsible for its enforcement.**

2. Section (5) e shall be repealed in its entirety.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____ 2019.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: June 3, 2019

Adopted: _____


Published: _____

William A. Pfeifer, City Attorney

Memorandum



To: Honorable Mayor Matthew Waligora and Council

From: Bill Forbush, Chief 

Date: May 29, 2019

Re: CPS 18 Revision

Council Policy Statement 18 regulates the procedures to be employed when making purchases or contracts for the City. On page 13 of the policy, it addresses state bid purchases because larger purchases like vehicles, radios and other technology is often considerably less expensive by leveraging the massive buying power of the state government rather than bidding for one or two items for Alpena alone.

Over the past ten years or so, many if not most units of government have expanded this to include participation in a number of intergovernmental purchasing programs comprised of local governments, school districts and the like. By working together, these governments are able to secure more favorable pricing than they could individually. The Michigan Intergovernmental Trade Network (MITN) is one such consortium that includes over 218 local governmental bodies in Michigan. Other examples are the Oakland County Purchasing Program, and BidNet.

We are asking that one paragraph of our policy be amended as follows:

CPS 18 – Page 13

8) STATE AND OTHER INTERGOVERNMENTAL COOPERATIVE PURCHASING PROGRAMS

*a) Application - The City shall maintain its membership in the State of Michigan's Extended Purchasing Program and will comply with all of the program's rules and regulations. **The City may participate in other intergovernmental cooperative purchasing programs, including but not limited to Michigan Intergovernmental Trade Network (MITN), BidNet and the Oakland County Cooperative Purchasing Program.***

*b) Conditions for Use - All purchases made through the State Purchasing Program, **or other intergovernmental cooperative purchasing programs approved by the City Manager and City Clerk/Treasurer/Finance Director,** shall be considered to have fully complied with this policy. The City Manager and City Clerk/Treasurer/Finance Director shall approve all such purchases except for those capital outlay purchases not identified in the City Budget.*

This language has been reviewed by City Manager Greg Sundin, Clerk/Treasurer/Finance Director Anna Soik and City Attorney Bill Pfeifer with no objection or further revision.

We believe that this modification will enable us to procure some of our products and services more cost effectively while retaining the intent of CPS 18. Thank you for your consideration.