

ALPENA CITY COUNCIL MEETING

July 5, 2016 - 7:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Regular Session of June 20, 2016.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
  - A. Bills to be Allowed, in the Amount of \$608,837.22.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
  - A. Bids.
    - 1) CPR Devices/Monitors.
    - 2) Reappraisal of Residential Class Bids.
12. Communications and Petitions.
13. Unfinished Business.
  - A. Second Reading – Ordinance No. 16-435 – An Ordinance Amending the Zoning Ordinance No. 148, Lots 7, 8, 9 & 10, Block 24 of the City of Alpena.
  - B. Second Reading – Ordinance No. 16-436 – An Ordinance Amending the Zoning Ordinance No. 148, Lot 7, Block 17 of the City of Alpena.
14. New Business.
15. Adjourn to Closed Session to Discuss;
  - 1) Current Labor Negotiations with Fire/Ambulance Union.

2) On-going Litigation with Alpena Township.

## **COUNCIL PROCEEDINGS**

**June 20, 2016**

The Municipal Council of the City of Alpena met in regular session in the City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nielsen, Nowak, Sexton and Johnson.

Absent: None

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **MINUTES**

The minutes of the special session of June 2, 2016, the regular session of June 6, 2016, and the closed session of June 6, 2016, were approved as printed.

### **CONSENT AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the amount of \$614,732.33 be allowed and the Mayor and City Clerk authorized to sign warrants in payment of same.
2. All Saints Parish 5K Color Run (New Event) – August 6, 2016.
3. The Fresh Palate – Request for Noise Variance and Alley Closure on July 4, August 13, September 10 and 24, and October 29, 2016, from 10 p.m. to 12 a.m.
4. Joe's Bar – Request for Noise Variance from 10 p.m. to 1:30 a.m. on July 31, 2016, for Outdoor Music.

Carried by unanimous vote.

### **ORDINANCE NO. 16-435**

Ordinance No. 16-435, being an Ordinance to Amend the Zoning Ordinance No. 148, Lots 7, 8, 9, and 10, Block 24, of the City of Alpena, was given its first presentation (reading) by the City Attorney.

### **ORDINANCE NO. 16-436**

Ordinance No. 16-436, being an Ordinance to Amend the Zoning Ordinance No. 148, Lot 7, Block 17, of the City of Alpena, was given its first presentation (reading) by the City Attorney.

### **WEBSITE DEVELOPMENT SOFTWARE**

The following sealed bids were received March 21, 2016, for the Website Development Software.

Company Name	Initial Cost	Yearly Cost	Five Year Cost
Revize	\$7,900	\$1,900	\$15,500
Civicplus	\$9,550	\$9,550	\$47,750
govoffice.com	\$12,320	\$2,250	\$21,320
Granicus	\$13,399	\$3,000	\$25,399
MunicipalCMS	\$14,895	\$2,496	\$24,879
egov	\$19,875	\$2,400	\$29,475
Civiclive	\$24,150	\$4,970	\$44,030
Thunderstruck	\$41,891		\$41,891
iconma	\$59,316	\$11,458	\$105,148

Moved by Councilmember Nowak, seconded by Councilmember Sexton, that the bid by Revize for a five-year, \$15,500 contract, be accepted.

On motion of Councilmember Nowak, seconded by Councilmember Sexton, the Municipal Council adjourned at 7:16 p.m.

MATTHEW J. WALIGORA  
MAYOR

ATTEST:

Karen Hebert  
City Clerk

## INVOICE REGISTER

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EXP CHECK RUN DATES 07/06/2016 - 07/06/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA AGENCY INC	35248	PROPERTY INSURANCE - DDA	54.00
ALPENA AREA CHAMBER OF COMM	070116	TARGET FY 16-17 EDC SVCS	10,000.00
AMERICAN UNITED LIFE INSURANCE	30320 07/16	PREMIUM-LIFE 07/16	855.36
ANDREW MARCEAU	050716	TRAVEL EXPENSE - AMB	41.44
BC/BS OF MICHIGAN	64088 07/16	PREMIUM-HEALTH 07/16	65,306.99
BLUE CROSS BLUE SHIELD OF MICHIGAN	AP15-1838	AMBULANCE REFUND	301.20
BRIAN CALDWELL	062616	TRAVEL EXPENSE - AMB	13.65
BRIAN CALDWELL	062316	TRAVEL EXPENSE - AMB	15.00
CHRISTOPHER MORRISON	061516	TRAVEL EXPENSE - AMB	43.85
COMERICA BANK	1852718608 16-17	HEALTH ACTUARY FUND	179,155.00
DANIEL HIBNER	061516	TRAVEL EXPENSE - AMB	24.55
DEAN RIVARD	060916	TRAVEL EXPENSE - AMB	32.67
DONNA HARDIES	AP15-1838	AMBULANCE REFUND	325.30
FASTENAL COMPANY	MIALP134943	SUPPLIES - PARKS	65.46
FASTENAL COMPANY	MIALP134944	SUPPLIES - PARKS	36.72
FRANKS KEY & LOCK SHOP INC	22134	SUPPLIES - PW/PKS	159.50
HOME DEPOT CREDIT SERVICES	5075896	SUPPLIES - FIRE	12.71
HOME DEPOT CREDIT SERVICES	4065511	SUPPLIES - PARKS	49.80
HOME DEPOT CREDIT SERVICES	2065662	SUPPLIES - PARKS	143.64
HOME DEPOT CREDIT SERVICES	22041	MAINT - BOAT HARBOR	214.50
HOME DEPOT CREDIT SERVICES	9011238	SUPPLIES - FIRE/AMB	188.98
HOME DEPOT CREDIT SERVICES	3060984	SUPPLIES - CITY HALL	19.94
HOME DEPOT CREDIT SERVICES	584210	SUPPLIES - FIRE	39.12
HUNT TREASURER	070116	07-09/16 CONTRIBUTION - POLICE	2,250.00
HURON HUMANE SOCIETY	070116	16-17 CONTRIBUTION	4,250.00
JAMES STACHLEWITZ	062716	TRAVEL EXPENSE - AMB	27.65
JASON ROUSE	062416	TRAVEL EXPENSE - AMB	58.99
JOHN TRUSS	062816	REIMB EMPLOYMENT EXP - FIRE/AMB	159.98
LAPPAN AGENCY INC	505829	UST INSURANCE - MARINA	2,025.00
MICHIGAN ASSOCIATION OF PLANNING	01097 07/16	2016-17 DUES - PLAN COMM	650.00
MICHIGAN MUNICIPAL LEAGUE	050116	2016-17 MEMBERSHIP DUES	5,950.00
MUTUAL OF OMAHA	074L5 07/16	PREMIUM-DISABILITY 07/16	850.90
NEMAA TREASURER	070116	2016-17 DUES - ASSESSOR	15.00
PARK FAMILY-REC CENTER LLC	070116	16-17 CONTRIBUTION	20,000.00
PSYBUS	16002	EMP EVALUATION - FIRE/AMB	585.00
RECYCLINGBIN.COM	10708	SUPPLIES - PKS/DDA	1,599.12
SUEZ WATER INC	201627904	CONT OPERATIONS 06/16	131,725.37
SUEZ WATER INC	501628051	CONT OPERATIONS 06/16	18,679.13
THE LINCOLN NATIONAL LIFE	202473 07/16	PREMIUM-DENTAL 07/16	8,794.23
TIM SLOSSER	052816	TRAVEL EXPENSE - AMB	34.47
TIM SLOSSER	062116	TRAVEL EXPENSE - AMB	15.00
UNITED STATES TREASURY	38-6004519 16-17	PCOR FEE	8.32
WALMART VISION CENTER	1240769	EMPLOYEE PHYS - PUBLIC WORKS	60.00

**Total: 454,837.54**

**FISCAL YEAR END BILLS PAID ON 06/29/16 (SUMMARY ATTACHED) 153,999.68**

**TOTAL FOR 07/05/16 COUNCIL MEETING 608,837.22**

## INVOICE REGISTER

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EXP CHECK RUN DATES 06/29/2016 - 06/29/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED  
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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9052655374	SUPPLIES - AMB DISP	95.34
ALPENA AUTO ELECTRIC	54672	VEH MAINT #89	200.00
ALPENA BRAND ALLIANCE	062816	2015-16 SERVICE AGREEMENT	4,999.99
ALPENA DIESEL SERVICE	49659	VEH MAINT #40	(110.05)
ALPENA DIESEL SERVICE	49997	VEH MAINT - TOWER 1	116.23
ALPENA DIESEL SERVICE	50202	VEH MAINT #45	237.58
ALPENA MARKETPLACE PRODUCTIONS	100 06/16	TAPING FEES - COUNCIL MTG	450.00
ALPENA NEWS PUBLISHING CO	DA1481 05/16	PUBLISHING/ADV - POLICE	48.00
ALPENA PAPER & SUPPLY CO	467279	SUPPLIES - PW/PKS	371.21
ALPENA PAPER & SUPPLY CO	467392	SUPPLIES - AMB DISP	485.22
ALPENA POWER COMPANY	062916	ELECTRIC	10,588.12
AQUATIC DOCTORS LAKE MANAGEMENT INC	2557 07/16	MAINT - BOAT HARBOR	1,125.00
BILL FORBUSH	062916	PETTY CASH - PUBLIC SAFETY	18.87
BRIAN BEATTY	062516	SAFETY SHOE ALLOW - PW	172.82
CHARTER COMMUNICATIONS	0591 07/16	FAX LINE - CITY HALL	29.99
CHARTER COMMUNICATIONS	5434 07/16	FAX LINE - PUBLIC SAFETY	29.99
CHARTER COMMUNICATIONS	7316 07/16	FAX LINE - PUBLIC WORKS	59.98
CHUCKS CUSTOM DECALS	336	SUPPLIES - PUBLIC WORKS	48.00
CITY TREASURER	062916	PETTY CASH - CITY HALL	393.83
CLIFF ANSCHUETZ CHEVROLET	CVW214515	VEH MAINT - AMB	4.03
CLIFF ANSCHUETZ CHEVROLET	CVW214621	VEH MAINT - DPW	351.98
DANIEL HIBNER	061616	TRAVEL EXPENSE - AMB	52.24
DIGITAL-ALLY	ALPMI06142016DB1	IN-CAR VIDEO SYSTEMS - POLICE	6,550.00
DORNBOS SIGN & SAFETY INC	27164	SUPP/STORES - BH/SIGNS	59.24
EAGLE ENGINEERING & SUPPLY CO	48264	MAINT - LIGHTS	114.30
EAGLE SUPPLY CO	101492	SUPPLIES - PUBLIC WORKS	52.24
EAGLE SUPPLY CO	101394	SUPPLIES - POL/FIRE/AMB	191.00
ELECTION SOURCE	32635	SUPPLIES - ELECTION	614.99
ENVIRONMENTAL TESTING & CONSULTING	51974	RISK ASSESS - RENTAL REHAB	300.00
ENVIRONMENTAL TESTING & CONSULTING	51975	RISK ASSESS - RENTAL REHAB	300.00
FASTENAL COMPANY	MIALP134426	VEH MAINT - DPW	129.00
FASTENAL COMPANY	MIALP134625	MAINT - MAJ ST	53.00
FASTENAL COMPANY	MIALP134845	VEH MAINT - DPW	104.16
FEDERAL EXPRESS	5-452-29122	SHIPPING FEES	32.32
FRANKS KEY & LOCK SHOP INC	22060	BLDG MAINT - POLICE	1,299.90
FRANKS KEY & LOCK SHOP INC	22108	SUPPLIES - POLICE	18.30
FRANKS KEY & LOCK SHOP INC	21924	BRIDGE MAINT - MAJ ST	128.95
FRANKS KEY & LOCK SHOP INC	22061	SUPPLIES - EQUIP	60.00
FRANKS KEY & LOCK SHOP INC	22112	SUPPLIES - CH/CEM/BH	22.00
FRONTIER	4-0167 06/16	TELEPHONE - WATER	134.80
FRONTIER	6-2515 06/16	TELEPHONE - WATER	51.07
FRONTIER	6-2992 06/16	TELEPHONE - WATER	113.68
GARANTS OFFICE SUPPLIES & PRINTING	62291	SUPPLIES - POLICE	238.00
GBS GOVT BUSINESS SYSTEMS	16-26492	SUPPLIES - ELECTION	50.00
GBS GOVT BUSINESS SYSTEMS	16-26751	SUPPLIES - ELECTION	115.33
GORNO FORD	H8520	2016 FORD INTERCEPTOR UTILITY - POLICE	26,780.00
GORNO FORD	H8521	2016 FORD INTERCEPTOR UTILITY - POLICE	26,780.00
GRAND TRAVERSE CRANE CORP	17263-G	VEH MAINT - DPW	398.87
GREAT LAKES FIRE & SAFETY INC	5637	TURNOUT GEAR - FIRE	2,234.00
GREAT LAKES FIRE & SAFETY INC	5638	TURNOUT GR/EXT MAINT - FIRE	142.95
HARGERS FEED & GARDEN	12608	MAINT - CH/CEM/PKS/GH/MAJ ST	1,404.00
INK AND TONER ALTERNATIVE	16-48723	SUPPLIES - IT	407.99
INTEGRITY MARKETING PRODUCTS	21359	UNIFORMS - FIRE/AMB	610.00
IRENE SHIEMKE	AP16-0522C	AMBULANCE REFUND	108.55
JAMES THATCHER	062716	TREE REIMB	260.50
JEFFERY KING	062516	TRAVEL EXPENSE - AMB	93.10
JENNIFER BERANT	062916	MILEAGE 09/15-06/16	15.10
JOHN BRODZIAK	062216	WORK APPAREL ALLOW - PW	27.41
JULIE KRAJNIAK	062916	MILEAGE 10/15-06/16	19.79
KEVIN ALEXANDER	062316	SAFETY SHOE/WORK APPAREL ALLOW - PW	300.00
KUSTOM SIGNALS INC	528235	RADAR UNITS - POLICE	2,170.00
LARRY'S AUTO COLLISION	8164	2016 FORD INTERCEPTOR UTILITY - POLICE	670.00
LEFAVE PHARMACY INC	061516	SUPPLIES - AMB DISP	40.00
LIQUID CALCIUM CHLORIDE INC	054985	DUST CONTROL - MAJ/LOC ST	5,377.22
LIQUID CALCIUM CHLORIDE INC	054989	DUST CONTROL - PW/PKS	2,210.54
MANAGEMENT & BEHAVIOR	062016	EMP EVALUATION - FIRE/AMB	1,725.00
MICHAEL C MISCHLEY	062416	SAFETY SHOE ALLOW - PKS	141.97
MICHAEL SANDERS	061516	TRAVEL EXPENSE - AMB	89.04
NETWORKFLEET INC	INVE0084471	GPS TRACKER UNITS - AMB	428.26
NETWORKFLEET INC	300660	GPS TRACKING SYSTEM - AMB	2.49
NETWORKFLEET INC	312429	GPS TRACKING SYSTEM - AMB	73.85
NETWORKFLEET INC	337566	GPS TRACKING SYSTEM - AMB	73.85

# INVOICE REGISTER

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EXP CHECK RUN DATES 06/29/2016 - 06/29/2016  
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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NETWORKFLEET INC	350908	GPS TRACKING SYSTEM - AMB	73.85
NETWORKFLEET INC	364805	GPS TRACKING SYSTEM - AMB	73.85
NETWORKFLEET INC	379185	GPS TRACKING SYSTEM - AMB	73.85
NETWORKFLEET INC	394034	GPS TRACKING SYSTEM - AMB	73.85
NETWORKFLEET INC	409521	GPS TRACKING SYSTEM - AMB	73.85
NYE UNIFORM COMPANY	562928	UNIFORMS - POLICE	111.00
OMEGA ELECTRIC & SIGN CO INC	7256	2016 FORD INTERCEPTOR UTILITY - POLICE	928.00
PLUNKETT COONEY	10638393	ATTY FEES - GEN/POLICE	7,213.50
POWER LINE SUPPLY CO	56033681	LIGHTING - WOODWARD TRAILHEAD	5,271.12
POWER LINE SUPPLY CO	56040703	MAINT - LIGHTS	561.25
PRIORITY ONE EMERGENCY	70019412	2016 FORD INTERCEPTOR UTILITY - POLICE	8,705.00
PRIORITY ONE EMERGENCY	70019413	2016 FORD INTERCEPTOR UTILITY - POLICE	8,705.00
PRIORITY ONE EMERGENCY	70019477	2016 FORD INTERCEPTOR UTILITY - POLICE	390.00
PRIORITY ONE EMERGENCY	70019478	2016 FORD INTERCEPTOR UTILITY - POLICE	390.00
RAPID RESULTS	4811	DRUG/ALCOHOL SCREEN - PW/PKS	90.00
REVIZE LLC	4720	CITY WEBSITE DEVELOPMENT - IT	3,900.00
SHALLAS SERVICE STATION	8975	VEH MAINT #57	124.50
SPECIFICATION STONE PRODUCTS	2120246	MAINT - SEWER	78.37
SPECIFICATION STONE PRODUCTS	2123172	STORES - 6AA STONE	145.87
STRYKER SALES CORP	1958761	UPGRADE KIT - AMB	2,443.04
SUPERIOR FABRICATING INC	14483	MAINT - PUBLIC WORKS	121.00
TAMI ROMEL	062316	WORK APPAREL ALLOW - PW	45.56
TRAVIS MCPHERSON	062216	TRAVEL EXPENSE - AMB	66.88
UNITED STATES TREASURY	062716	NON-PROFIT APPL FEE - RIVER CTR	850.00
VALMONT INDUSTRIES	CD2091114	LIGHTING - WOODWARD TRAILHEAD	4,631.00
VERIZON WIRELESS	9766805747	TELEPHONE	570.37
VERIZON WIRELESS	9766883590	TELEPHONE	138.57
WEINKAUF PLUMBING & HEATING INC	75045	MAINT - MICH-E-KE-WIS	96.77
YOUNG GRAHAM ELSENHEIMER &	19410	WATER RATE NEGOTIATIONS	4,968.50

**Total: 153,999.68**

# Memorandum



To: Honorable Mayor and Council

From: Bill Forbush, Fire Chief 

Date: June 29, 2016

Re: Bids – CPR devices, monitors

On June 28, sealed bids were opened for the purchase of eight CPR compression devices, two high-performance CPR meters and two monitor-defibrillators. Funding for the project has been provided by a federal grant from the Federal Emergency Management Agency (FEMA), with the 5% local match reimbursed by Alpena County through the ambulance millage. There is no city cost.

Three bids were received, which are as follows:

AED Professionals Inc.	\$51,920	CPR devices and pads only
Henry Schein EMS	\$63,761	CPR devices, pads and CPR meters
Emerg. Medical Products	\$111,874.82	CPR devices, pads and CPR meters and monitor-defibrillators

Only the last bid included all of the required equipment, thus it was the only one meeting bid specifications. We anticipate having the new equipment in house this summer. The equipment will be used in our emergency cardiac care initiative, the details of which will be presented at a future meeting.

As Fire Chief, I recommend that the City award the bid for CPR compression devices, high-performance CPR meters and monitor-defibrillators to Emergency Medical Products in the amount of \$111,874.82.

Thank you for your continued cooperation and support.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena  
and Advanced Life Support Ambulance for Alpena County*



## CITY OF ALPENA

BID NAME: Medical EquipmentBID OPENING DATE: 6-28-2016

Bidder	Addendum	Bid Security	Base Bid	Remarks
Henry Schein EMS Irmo, SC	N/A	N/A	\$ 63,761	Bid all but Monitors
Emergency Medical Products Cudahy, WI	↓	↓	\$ 111,874.82	Bid All
ADE Professionals Pallatine, IL	↓	↓	\$ 51,920	CPR Arms & Pads only

Original Bid Sheet & Bids – Clerk's Office  
Copy of Bids – Dept. Head initiating bid

Unofficial - "As-Read" Results - Subject to Verification

WHEN SECONDS COUNT, TECHNOLOGY MATTERS™

# Lifeline ARM



## Automated Chest Compression (ACC) for Professionals

REVOLUTIONARY CPR DEVICE IS QUICK AND EASY TO DEPLOY AND USE

Any lifesaving technique demands a high level of excellence in its delivery during an emergency intervention. Such is the case with cardiopulmonary resuscitation (CPR) where a patient's chest compression fraction (CCF) can only be maximized if rescuers provide effective and uninterrupted CPR. In addition, effective manual CPR may be jeopardized, because CPR guidelines become difficult to maintain, as fatigue can occur in as little as 1-2 minutes.

Defibtech is proud to introduce the Lifeline ARM Automated Chest Compression (ACC) device, a mechanical solution when effective manual CPR isn't possible, for example due to a shortage of personnel or during patient transport. When used as an adjunct to manual CPR, it ensures effective CPR for adults with compression depth (2 inches/5 cm) and rate (at least 100 per minute), as recommended in current AHA/ERC guidelines.

The Lifeline ARM ACC device is comprised of a state-of-the-art compression module paired with a specially designed lightweight yet sturdy frame. An innovative motor design ensures efficient and smooth operation of the compression piston, and a smart software driven motor control algorithm

provides accurate CPR rates and compression depth for variable patient chest resistances.

The rigidity of the frame and backboard allow operation without undue deflection or distortion that could compromise consistent compression depth. The Lifeline ARM ACC device, with its intuitive user interface and automated operation, enhances the precision, dexterity, and control needed when performing CPR.

Advanced battery technology allows for unmatched operational times and long service life across a wide temperature range. Flexible power options include efficient battery swapping features and external AC power input. Field upgradable software enhances its serviceability and makes it adaptable to future resuscitation protocol requirements.

The innovative and elegant design of the Lifeline ARM ACC device affords portability, speedy deployment, compressions with or without rescue breaths, and event capture. Defibtech continues to provide superior value, design, and technical innovation in products with powerful features, functions, and ease of use. The results are truly useful products for helping save lives.



Defibtech, LLC | 741 Boston Post Road, Guilford, CT 06437 USA  
www.defibtech.com | 1-866-DEFIB-4U (1-866-333-4248) or 1-203-453-4507

# Lifeline ARM Automated Chest Compression Device

## RMU-1000 TECHNICAL SPECIFICATIONS†

### COMPRESSIONS

#### COMPRESSION MODES

Continuous Compressions;  
Compressions with Breathing  
(30:2, 30 compressions with  
3-second pause for ventila-  
tion) factory default; future  
protocols via field updates

#### COMPRESSION DEPTH

2.1 inches  $\pm$ 0.1 inches  
(5.3 cm  $\pm$ 0.3 cm)  
from start position  
(nominal patient)

#### COMPRESSION FREQUENCY

101  $\pm$ 1 compressions  
per minute

#### COMPRESSION DUTY CYCLE

50%  $\pm$ 5%

### PHYSICAL

#### SIZE (assembled)

23.5 x 20.75 x 9 inches  
(59.7 x 52.7 x 22.9 cm)

#### SIZE (in carrying case)

20 x 20 x 10 inches  
(50.8 x 50.8 x 25.4 cm)

#### WEIGHT (with battery pack)

15.9 lbs (7.1 kg)

#### ADULT PATIENT RANGES

Adult patients that fit into  
the ACC:

Chest width –  
18 inches (45.7 cm) max

Chest height –  
6.5 to 11.8 inches  
(16.5 to 30 cm)

Use of the RMU-1000 is not  
restricted by patient weight

### AC POWER ADAPTER

#### MODEL NUMBER

RPM-1000

#### RATED OUTPUT

24.0V  $\pm$ 5% @ 4.2A

#### INPUT VOLTAGE

85 - 264VAC  
(100 - 240VAC nominal)

#### INPUT FREQUENCY

47 - 63Hz

#### INPUT CURRENT

<2.3A rms

#### OPERATING TEMPERATURE

0 to 40°C (32 to 104°F)  
full load

#### STORAGE TEMPERATURE

-40 to 85°C (-40 to 185°F)

#### ELECTROMAGNETIC COMPATIBILITY (EMISSIONS & IMMUNITY)

IEC 60601-1-2

### ENVIRONMENTAL

#### OPERATING / MAINTENANCE TEMPERATURE

0 to 40°C (32 to 104°F)

#### STANDBY / STORAGE / TRANSPORT TEMPERATURE

-20 to 70°C (-4 to 158°F)

#### HUMIDITY

5% to 95% (non-condensing)

#### VIBRATION

MIL-STD-810G 514.6  
Category 20 (Ground)

#### SEALING / WATER RESISTANCE

IEC 60529 class IP43  
(battery pack installed)

#### ELECTROMAGNETIC COMPATIBILITY (EMISSIONS & IMMUNITY)

IEC 60601-1-2:2007/AC: 2010

#### DESIGN STANDARDS

Meets applicable requirements of:

- IEC 60601-1
- UL 60601-1
- CAN/CSA C22.2 60601-1
- IEC 60601-1-2

#### DEVICE CLASSIFICATION

Internally powered Class II  
(with external power  
source)

### BATTERY PACK

#### MODEL NUMBER

RBP-1000

#### BATTERY TYPE

18.5V, 5300 mAh, Lithium-ion.  
Rechargeable, recyclable.

#### OPERATION TIME

1 hour (nominal patient)\*

#### BATTERY PACK CHARGE TIME

Less than 3 hours in ACC\*  
Less than 2 hours in external  
battery pack charging station\*

#### BATTERY PACK USEFUL LIFE

Recommended to replace  
battery pack every 3 years  
or if battery pack indicator  
displays a replace battery pack  
condition (~300 charge/  
discharge cycles)

#### BATTERY PACK OPERATING TEMPERATURE

0 to 40°C (32 to 104°F)  
ambient

#### CHARGING TEMPERATURE

0 to 40°C (32 to 104°F)  
ambient

#### STORAGE TEMPERATURE

0 to 40°C (32 to 104°F);  
-20 to 60°C (-4 to 140°F)  
short-term <1 month

#### SEALING / WATER RESISTANCE

IEC 60529 class IP44

\*typical, with new battery at 25° C

†Specifications subject to change without notice



Defibtech, LLC • Guilford, CT 06437 USA • 1-203-453-4507 • 1-866-DEFIB-4U (1-866-333-4248)  
www.defibtech.com

Rx ONLY



ELECTRONIC DISTRIBUTION

RAC-A1702EN-BK

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# Memorandum

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Date: June 29, 2016

To: Alpena Municipal Council

Copy: Greg Sundin, City Manager and Karen Hebert, City Clerk/Treasurer/Finance Director

From: Jeff Shea, City Assessor 

Subject: Reappraisal of Residential Class Bids

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The quality and accuracy of the residential assessment records in the City have been slowly deteriorating because a comprehensive inspection of each of the parcels has not been conducted in many years. While many of the houses have been properly maintained and even improved since the last city-wide inspection, many have also gone the other way due to deferred maintenance and neglect. The only way to correct this issue and fairly depreciate the buildings is to conduct an inspection of each of the parcels to determine how the buildings on these parcels have been maintained over the years and what condition they are in currently.

This problem was realized as far back as 2009 when comparing sale prices to assessed values. I noticed that we were getting a bigger discrepancy in the sale price versus assessed value comparison. Some properties were selling far over the value indicated by the assessed value and some were selling way under. In researching the reason for the discrepancy, usually the reason was that we had valued the building as being in way better or way worse condition than actually existed. Since then we have tried various methods to correct the problem, such as using summer help to conduct a reappraisal. This method did not work because, even though the summer student conducting the reappraisal was collecting good data, in one summer only about 15% of the parcels were completed. At this rate it would take 7 years to complete the reappraisal. By the time the reappraisal was complete, the parcels inspected in the first couple years would be out of date. The best way to complete the reappraisal process, to keep it as fair as possible for the taxpayers of the City, is to complete the process in the least amount of time possible.

The reappraisal project first appeared in the 2010/2011 CIP and kept getting pushed back until this year when City Manager Sundin insisted this project receive a high priority and it was included in the adopted 2016/2017 CIP and subsequently the 2016/2017 Budget.

On May 26, 2016 requests for proposals for the reappraisal of the residential class in the City were sent to various firms we were aware of that could complete this project, asking

for a two (2) year time frame to complete the project. RFPs were sent to eight (8) different firms and proposals were received from three (3) of the firms. The results are as follows:

Preston Community Services from Laingsburg MI	\$45.00/parcel.
Berg Assessing & Consulting from Rogers City	\$47.50/parcel.
Tyler Technologies from Moraine OH	\$51.91/parcel.

Based on the estimated parcel count of 4,088, the total project cost bid is as follows:

Preston Community Services from Laingsburg MI	\$183,960.
Berg Assessing & Consulting from Rogers City	\$194,180.
Tyler Technologies from Moraine OH	\$212,200.

The local bidder's preference does not apply because none of the businesses had a legal and permanent business address in the City or County of Alpena. The references listed on the proposals were contacted to determine if other local governmental units were satisfied with the work performed by these firms. The results were that all of the firms came highly recommended by the units they had worked for in the past. It is my opinion that all of the firms submitting proposals are qualified to complete the project with accuracy and professionalism. However, the low bid submitted by Preston Community Services cannot be considered because this company has already contracted with the County of Alpena to run their Equalization Department. According to Heather Frick, Executive Director of the Michigan State Tax Commission, it would be a conflict of interest for them to equalize values that they prepared at the City level.

The next lowest bidder is Berg Assessing and Consulting. They have performed reappraisals for several local units in our area including Green, Maple Ridge, and Wellington Townships in Alpena County, and Bismark, Case, and Rogers Townships in Presque Isle County. Berg's proposal also contained a provision that if the appraisal data cannot be delivered by the time requested, November 1, 2017, a 10% penalty would apply, taking the cost per parcel from \$47.50 to \$42.75. This would lower the total cost of the project from \$194,180 to \$174,762, a savings of \$19,418.

It is my recommendation, as City Assessor, to award the bid to Berg Assessing and Consulting, for the as bid price of \$47.50/parcel and authorize the Mayor so sign the contract for services. At \$47.50/parcel, with approximately 4,088 parcels to be reappraised, the total cost over the two year period would be \$194,180. The payment method would be to not expend more than one half of the total project cost in the fiscal year 2016/2017 and pay the other half of the contract in the 2017/2018 fiscal year. Half of the total cost of \$194,180 would be \$97,090. We currently have \$90,000 budgeted for this service in the 2016/2017 budget. The extra \$7,090 needed to complete our payment for this fiscal year will come from the Professional and Contractual line in the General Fund.



**ORDINANCE NO. 16-435**

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 148 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

1. The Zoning Ordinance of the City of Alpena, being Ordinance No. 148 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcel is hereby changed from R-T (Two Family Residential) to CCD (Commercial Corridor District):

LOTS 7, 8, 9 & 10, BLOCK 24 OF THE VILLAGE NOW CITY OF ALPENA

Commonly known as 825 Lockwood Street being purchased by Thunder Bay Chrysler, Jeep, Dodge from St. Anne's Catholic Church.

**EFFECTIVE DATE**

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE \_\_\_\_\_ DAY OF JULY 2016

\_\_\_\_\_  
MATTHEW J. WALIGORA  
Mayor

\_\_\_\_\_  
KAREN HEBERT  
City Clerk/Treasurer/Finance Director

First Presented: June 20, 2016  
Adopted: July \_\_\_\_, 2016  
Published: \_\_\_\_\_

WILLIAM A. PFEIFER, CITY ATTORNEY

**ORDINANCE NO. 16-436**

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 148 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

1. The Zoning Ordinance of the City of Alpena, being Ordinance No. 148 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcel is hereby changed from R-T (Two Family Residential) to P-1 (Vehicular Parking District):

THE NORTHEASTERLY 50 FEET OF THE SOUTHWESTERLY 70 FEET OF LOT 7, BLOCK 17 OF THE VILLAGE NOW CITY OF ALPENA

A portion of the commonly known address of 112 S. Eighth Avenue owned by Greg Burg.

**EFFECTIVE DATE**

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE \_\_\_\_\_ DAY OF JULY, 2016

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WILLIAM A. PFEIFER, CITY ATTORNEY