

ALPENA CITY COUNCIL MEETING

July 15, 2019 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular and Closed Sessions of July 1, 2019.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$751,043.72.
 - B. Ballot for Michigan Municipal League Board of Trustees Election.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
 - A. Michigan Brown Trout Festival Week, July 19-28, 2019.
 - B. Michigan Municipal Executives Summer Workshop.
10. Public Hearing.

Determination of Necessity – Special Assessment Project No. 124, Merchant Street – Miller Street to Lake Street.

 - A. Open Public Hearing.
 - B. Presentation by City Engineer, Richard Sullenger.
 - C. Open Public Comment.
 - D. Request Written Comments Received in the City Clerk's Office.
 - E. Close Public Comment.
 - F. Adoption of Resolution No. 2019-14, Determination of Necessity for Merchant Street from Miller Street to Lake Street.
11. Report of Officers.
12. Communications and Petitions.
13. Unfinished Business.

Syringe Service Program

 - A. Presentation by Brandon Hool, Harm Reduction Analyst with the Michigan Dept. of Health & Human Services.

B. Public Safety Presentation.

C. Draft Ordinance 19-447 Amendment.

14. New Business.

A. Capital Project Changes for LaForest Street and Oliver Street.

B. 2019 Capital Improvements Project Phase II Bid Recommendation.

C. Resolution for Dial-A-Ride Millage Ballot Language for the November 5, 2019 Election.

D. Amendments to the TBTA Articles of Incorporation.

15. Adjourn.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

July 1, 2019

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Nielsen, and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MODIFICATIONS TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to add a workshop to discuss the community profile after the closed session to the agenda.

Carried by unanimous vote.

MINUTES

The minutes of the open and closed session of the June 17, 2019 meeting were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$580,451.12 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Noise Variance Until Midnight and Lake Street Closure on August 17, 2019 for Chief's Bar & Grill located at 626 N Second Avenue.
3. Noise Variance Until Midnight on July 13, 2019 for Joe's Bar located at 1300 Ford Avenue.
4. Rally to Save the Children in Detention Centers by the People for Social Justice on July 12, 2019.

Carried by unanimous vote.

HURON HUMANE SOCIETY

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to approve the service agreement with the Huron Humane Society.

Carried by unanimous vote.

TARGET ALPENA DEVELOPMENT CORPORATION

Moved by Councilmember Nielsen, seconded by Councilmember Nowak, to approve the service agreement with Target Alpena Development Corporation.

Carried by unanimous vote.

THUNDER BAY ARTS COUNCIL

Moved by Councilmember Nielsen, seconded by Mayor Pro Tem Johnson, to approve the project agreement with the Thunder Bay Arts Council.

Carried by unanimous vote.

BUDGET AMENDMENT – HURON HUMANE SOCIETY

2018 - 2019

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the 2019 – 2020 contribution to the Huron Humane Society be increased to \$20,000.

Carried by unanimous vote.

ORDINANCE 19-446

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve Ordinance 19-446, an ordinance to rezone property located at 124 & 128 S First Avenue from OS-1 Office Service District to R-2 One-Family Residence District.

Carried by unanimous vote.

SYRINGE SERVICE PROGRAM

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to table the request by the Health Department for the Syringe Service Program.

Carried by unanimous vote.

BID – RESURFACING PROJECT BID

The following sealed bids were received on June 25, 2019 for the 2019 Resurfacing Project.

Everett Goodrich Trucking, Inc.	\$142,306.00
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Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to accept the bid from Everett Goodrich Trucking, Inc. in the amount of \$142,306.00, with the balance to be used to resurface an additional block.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:42 p.m.

RECONVENE - CLOSED SESSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the

Municipal Council adjourn to closed session at 6:54 p.m. to discuss water and sewer litigation.

Carried by unanimous vote.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council reconvened in open session at 7:06 p.m.

Carried by unanimous vote.

WORKSHOP

The Municipal Council discussed the community profile for the City Manager position as provided by the Walsh Municipal Services, LLC.

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the Municipal Council adjourned at 8:00 p.m.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

Page: 1/3

EXP CHECK RUN DATES 07/16/2019 - 07/16/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ADVANCE PROPERTY EXPOSURE INC	APX201901011	MOBILE DEVICE LICENSES	1,320.00
AIRGAS USA LLC	9089906656	SUPPLIES - FIRE/EMS DISP	53.40
AIRGAS USA LLC	9962868790	VEH MAINT - DPW	75.90
AIRGAS USA LLC	9090199152	SUPPLIES - FIRE/EMS DISP	48.84
AIS	T83945	VEH MAINT - DPW	71.63
ALLEGRA ALPENA	147369	DOWNTOWN BANNERS - DDA	3,836.20
ALPENA ALCONA MONTMORENCY ISD	070819	PAYMENT IN LIEU OF TAXES	5,125.22
ALPENA AREA CHAMBER OF COMM	18365	TARGET FY 19-20 EDC SVCS	20,000.00
ALPENA COMMUNITY COLLEGE	070819	PAYMENT IN LIEU OF TAXES	5,855.76
ALPENA COUNTY TREASURER	071019	IT CONTRACTED SVCS 07/19	7,959.00
ALPENA COUNTY TREASURER	070819	PAYMENT IN LIEU OF TAXES	21,154.52
ALPENA DIESEL SERVICE	60400	TURBO ASSY #40	(326.00)
ALPENA DIESEL SERVICE	60399	TURBO ASSY #40	(530.00)
ALPENA DIESEL SERVICE	60463	VEH MAINT - DPW	56.49
ALPENA DIESEL SERVICE	60582	VEH MAINT - DPW	83.26
ALPENA DIESEL SERVICE	60626	VEH MAINT - DPW	49.56
ALPENA DIESEL SERVICE	60728	VEH MAINT - DPW	88.77
ALPENA DIESEL SERVICE	60866	VEH MAINT - DPW	36.63
ALPENA DIESEL SERVICE	61395	VEH MAINT #94	94.54
ALPENA DIESEL SERVICE	61489	VEH MAINT #45	1,855.04
ALPENA DRY CLEANING CO	49614	UNIFORMS - POLICE	36.00
ALPENA LAWN CARE & MAINTENANCE	4730	MOWING - CODE ENFORCEMENT	680.00
ALPENA POWER COMPANY	071619	ELECTRIC	33,531.44
ALPENA PUBLIC SCHOOLS	070819	PAYMENT IN LIEU OF TAXES	4,191.33
ALPENA STREET PERFORMERS	129A	STREET PERFORMERS - DDA	1,000.00
ALPENA SUPPLY CO	S100168059.001	SUPPLIES - BOAT HARBOR	24.22
ALPENA SUPPLY CO	S100168566.001	SUPPLIES - CEMETERY	16.06
ALPENA SUPPLY CO	S100171193.001	SUPPLIES - BOAT HARBOR	7.18
ALPENA SUPPLY CO	S100172404.001	VEH MAINT - DPW	1.40
ALPENA SUPPLY CO	S100173093.001	MAINT - BOAT HARBOR	7.04
ALPENA SUPPLY CO	S100174430.001	SUPPLIES - SEWAGE	898.00
ALPENA SUPPLY CO	S100174530.001	MAINT - BOAT HARBOR	71.72
ALPENA SUPPLY CO	S100174847.001	VEH MAINT - DPW	142.56
ALPENA TOWNSHIP	062619	REIMB GARAGE NATURAL GAS - FIRE/EMS	23.71
AMAZON CAPITAL SERVICES INC	1CPW-CW31-T4PY	SUPPLIES - ENGINEER	39.42
AWC	787A	SECURITY SYSTEM UPGRADE - CITY HALL	8,810.00
BALL TIRE & GAS INC	165344	VEH MAINT - FIRE/EMS	314.64
BALL TIRE & GAS INC	165721	VEH MAINT - DPW	15.00
BALL TIRE & GAS INC	165827	VEH MAINT #46	401.87
BALL TIRE & GAS INC	166097	VEH MAINT - DPW	36.77
BALL TIRE & GAS INC	166274	VEH MAINT - POLICE	663.64
BELL EQUIPMENT COMPANY	0155684	VEH MAINT - DPW	298.41
BERG ASSESSING & CONSULTING INC	2983	2019 ASSESSMENT NOTICE MAILING	5,413.04
BP	56490918	GAS/FUEL - FIRE/EMS/EQ	8,966.07
BRUCE TILLINGER	063019	MECHANICAL INSP SVCS 06/19	2,320.00
BRUCE TILLINGER	063019A	PLUMBING INSP SVCS 06/19	1,483.00
BUILDING EXPRESS	37171	MAINT - PARKS	175.00
BUILDING EXPRESS	37172	MAINT - SANCTUARY	280.00
BUILDING EXPRESS	37183	MAINT - PARKS	280.00
CARQUEST AUTO PARTS	380576	VEH MAINT - FIRE/EMS	53.85
CARQUEST AUTO PARTS	380609	VEH MAINT - POLICE	2.18
CARQUEST AUTO PARTS	381139	VEH MAINT - FIRE/EMS	88.11
CARQUEST AUTO PARTS	381197	VEH MAINT - DPW	88.58
CARQUEST AUTO PARTS	381219	VEH MAINT - DPW	5.89
CARQUEST AUTO PARTS	381638	VEH MAINT - DPW	20.27
CARQUEST AUTO PARTS	381969	VEH MAINT #94	19.92
CARQUEST AUTO PARTS	382094	VEH MAINT #61	2.00
CARQUEST AUTO PARTS	382221	VEH MAINT - POLICE	29.11
CARQUEST AUTO PARTS	382377	VEH MAINT - DPW	22.18
CARQUEST AUTO PARTS	382970	VEH MAINT #66	29.50
CARQUEST AUTO PARTS	383014	VEH MAINT - FIRE/EMS	202.69
CARQUEST AUTO PARTS	383044	VEH MAINT - POLICE	12.93
CHARTER COMMUNICATIONS	0591 07/19	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	7316 07/19	FAX LINE - PUBLIC WORKS	89.98
CHARTER COMMUNICATIONS	2978 07/19	WATER TWR INTERNET SIGNALS	509.88
CHEMTRADE CHEMICALS US LLC	92671919	ALUMINUM SULFATE - WATER	3,835.38
CITY OF ALPENA	1016-001 0619	SEW/WATER - MARINA S	221.66
CITY OF ALPENA	1017-001 0619	SEW/WATER - MARINA N	221.78
CITY OF ALPENA	1018-001 0619	SEW/WATER - BOAT HARBOR	99.21
CITY OF ALPENA	1019-001 0619	SEW/WATER - HARBOR DR	36.66
CITY OF ALPENA	1020-001 0619	SEW/WATER - FISH CLN STN	2,360.99
CITY OF ALPENA	1021-001 0619	SEW/WATER - BH RESTROOMS	504.17

INVOICE REGISTER

Page: 2/3

EXP CHECK RUN DATES 07/16/2019 - 07/16/2019

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CITY OF ALPENA	1027-001 0619	SEW/WATER - FLOATING DOCKS	891.74
CITY OF ALPENA	1028-001 0619	SEW/WATER - BANDSHELL	84.17
CITY OF ALPENA	4211-001 0619	SEW/WATER - CITY HALL	569.25
CITY OF ALPENA	4212-001 0619	SEW/WATER - SEWAGE	1,007.10
CITY OF ALPENA	8111-002 0619	SEW/WATER - SPLASH PK	2,690.88
CITY OF ALPENA	9364-001 0619	SEW/WATER - BANDSHELL IRR	35.00
CITY OF ALPENA	10344-001 0619	SEW/WATER - DDA	49.17
CMP DISTRIBUTORS INC	59828	SUPPLIES - POLICE	971.40
COMERICA BANK	070119	HEALTH ACTUARY FUND	371,340.00
DE LAGE LANDEN FINANCIAL SERVICES	63766307	COPIER 07/19 - DDA	56.55
DE LAGE LANDEN FINANCIAL SERVICES	64133053	COPIER LEASE 08/19	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	27775	VEH MAINT - DPW	64.42
DEAN ARBOUR FORD LINCOLN MERCURY	27824	VEH MAINT - DEP FIRE CHF	212.74
DOG WASTE DEPOT	287339	SUPPLIES - CEM/PKS	367.05
DONALD H GILMET	063019	MILEAGE 06/19	160.66
DORNBOS SIGN & SAFETY INC	INV44704	SUPPLIES - PARKS	928.50
DOUGLAS KEOGH	070319	SUPPLIES - FIRE/EMS	120.00
DOUGLAS ROZNOWSKI	070319	WORK APPAREL ALLOW - EQ	32.00
DUANE GALBRAITH	062819	SEWER PERMIT REFUND	25.00
FAMILY ENTERPRISE EMBROIDERY	62604	UNIFORMS - PUBLIC WORKS	27.00
FASTENAL COMPANY	MIALP167510	SUPPLIES - PUBLIC WORKS	112.58
FASTENAL COMPANY	MIALP167699	VEH MAINT - DPW	35.12
FASTENAL COMPANY	MIALP167704	MAINT - WATER	18.85
FASTENAL COMPANY	MIALP167507	SUPPLIES - PUBLIC WORKS	10.78
FASTENAL COMPANY	MIALP167512	SUPPLIES - BOAT HARBOR	86.68
FITZPATRICK'S HARDWARE	5166477	SUPPLIES - FIRE/EMS	7.99
FITZPATRICK'S HARDWARE	5172351	VEH MAINT - DPW	6.99
FRANCIS ROSINSKI	063019	ELECTRICAL INSP SVCS 06/19	1,748.00
FRANKS KEY & LOCK SHOP INC	29949	SUPPLIES - FIRE/EMS	11.80
FRANKS KEY & LOCK SHOP INC	29954	SUPPLIES - FIRE/EMS	11.80
FRANKS KEY & LOCK SHOP INC	29994	SUPPLIES - BOAT HARBOR	8.99
FRONTIER	4175 07/19	TELEPHONE - FIRE/EMS	40.54
FRONTIER	5445 07/19	TELEPHONE - FIRE/EMS	74.74
FRONTIER	7204 07/19	ELEVATOR TELEPHONE - CITY HALL	57.20
FRONTIER	7430 07/19	ELEVATOR TELEPHONE - PUBLIC SAFETY	57.20
FRONTIER	9535 07/19	ALARM PHONE LINES - SEWER	515.54
GEORGE MORASKY	AP18-3263C	AMBULANCE REFUND	336.92
GLITZ & GLAMOUR BRIDAL & GIFTS	421289	UNIFORMS - FIRE/EMS	5.00
GREAT LAKES FIRE & SAFETY EQUIPMENT	71843	TURNOUT GEAR - FIRE	1,555.00
GREENWAY	063019	DUMPSTER CHARGES 06/19	1,204.25
HALLS SERV-ALL	T061819	RENTAL FEE - PARKS	1,734.83
HARGERS FEED & GARDEN	12788	FLOWERS - CH/PKS/BH/MAJ ST/CEM	2,774.50
HELEN STATON	AP18-2830C	AMBULANCE REFUND	100.20
HOME DEPOT CREDIT SERVICES	2580749	SUPPLIES - PARKS	7.98
HOME DEPOT CREDIT SERVICES	3563948	SUPPLIES - PARKS	120.54
HOME DEPOT CREDIT SERVICES	5063121	MAINT - PUBLIC SAFETY BLDG	97.57
HOME DEPOT CREDIT SERVICES	2564783	SUPPLIES - FIRE/EMS	37.23
HUMANA MILITARY	AP19-0738C	AMBULANCE REFUND	335.47
HURON HUMANE SOCIETY	070319	FY 19-20 CONTRIBUTION	5,000.00
INDUSTRIAL MARKETING & CONSULTING	042809	VEH MAINT - DPW	281.04
INTERSTATE BATTERY SYSTEM INC	23414626	VEH MAINT - DPW	237.90
KAY DONAKOWSKI	AP18-3696C	AMBULANCE REFUND	91.25
KCI	280185	POSTAGE/TAX MAILING SVCS	598.61
KENDALL ELECTRIC INC	S108047999.001	MAINT - LIGHTS	13.12
KENDALL ELECTRIC INC	S108060483.001	MAINT - LIGHTS	113.02
LAKE STATE RAILWAY CO	123078	2019 RR SIGNAL MAINT - MAJ ST	11,993.00
LAPPAN AGENCY INC	645919	UST INSURANCE - MARINA	1,926.00
LEWIS & LEWIS PROFESSIONAL	0406333S	TOPO SURVEY - ONTARIO ST	2,750.00
LINCOLN OUTDOOR CENTER INC	30574	SUPPLIES - PUBLIC WORKS	358.90
MACARTHUR CONSTRUCTION INC	US23 2018-06	US23N - NEW STREET CONSTRUCTION	16,846.20
MACARTHUR CONSTRUCTION INC	US23 2018-06A	US23N - NEW STREET CONSTRUCTION	19,505.83
MERTON LYONS	AP19-0929C	AMBULANCE REFUND	91.75
MICHIGAN ELECTION RESOURCES	10238	ELECTION SUPP - CLERK/TREAS	101.28
MICHIGAN PIPE & VALVE	T002164	SEWER MAINS - MASON ST	770.00
MID MICHIGAN HEALTH	062819	BLS CARDS - FIRE/EMS	12.00
MILLER OFFICE MACHINES	AR7391	SUPPLIES - DDA	28.22
MILLER OFFICE MACHINES	AR7403	COPIER MAINT 06/19 - CH/PSF	343.15
NORTHERN CLEANING & MAINTENANCE	070119	MAINT - DDA	60.00
NORTHERN TOOL SALES & RENTALS	71938	SUPPLIES - FIRE/EMS	39.88
OFFICE DEPOT	325821500001	SUPPLIES - ENGINEER	67.15
OMEGA ELECTRIC & SIGN CO INC	14349	DOG PARK MEMORIAL SIGN - N RIVERFRON	4,600.00
PHILLIPS EXPERT TREE	070119	MAINT - CH/PKS/MAJ ST	1,200.00

INVOICE REGISTER

Page: 3/3

EXP CHECK RUN DATES 07/16/2019 - 07/16/2019

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0619	ELECTRIC - AIR BASE	28.97
Q+M	6579	MARKETING PLAN - DDA	5,900.00
REVIZE LLC	8493	WEBSITE TECH SUPPORT	1,900.00
SCHINDLER ELEVATOR CORPORATION	8105091889	ELEVATOR MAINT - PUBLIC SAFETY	2,651.28
SHI INTERNATIONAL CORP.	B10147528	FORTINET HDWE - IT	979.51
SPARTAN DISTRIBUTORS INC	11790887	VEH MAINT - DPW	82.81
SPECIFICATION STONE PRODUCTS	2404540	STORES - 22A STONE	2,882.76
SPECIFICATION STONE PRODUCTS	2411415	STORES - 22A STONE	2,935.38
STANDARD ELECTRIC CO	4006159-00	MAINT - CEMETERY	23.20
STANDARD ELECTRIC CO	4006258-00	MAINT - LIGHTS	282.12
STANDARD ELECTRIC CO	4006983-00	WATER MAINS - PARK PL	18.68
STANDARD ELECTRIC CO	4006486-01	MAINT - BOAT HARBOR	32.56
STANDARD ELECTRIC CO	4007384-00	WATER MAINS - PARK PL	150.00
STANDARD ELECTRIC CO	4007412-00	WATER MAINS - PARK PL	150.37
STANDARD ELECTRIC CO	4007436-00	WATER MAINS - PARK PL	913.72
STANDARD ELECTRIC CO	4007498-00	WATER MAINS - PARK PL	913.72
STANDISH MILLING COMPANY INC	0089609-IN	STORES - GRASS SEED	308.75
STATE OF MICHIGAN	070819	PAYMENT IN LIEU OF TAXES	66,822.92
STRYKER SALES CORP	2700562M	SUPPLIES - FIRE/EMS DISP	344.46
STRYKER SALES CORP	2703710M	SUPPLIES - FIRE/EMS DISP	169.49
STRYKER SALES CORP	2705405M	SUPPLIES - FIRE/EMS DISP	300.15
SUPERIOR IMAGE CLEANING	070219	CITY CUSTODIAL SERVICES	4,058.78
TELNET	168452	TELEPHONE	420.69
TERMINAL SUPPLY CO	47409-00	VEH MAINT - DPW	165.02
THE ALPENA NEWS	DC1107 06/19	PUBLISHING/ADVERTISING	1,733.75
THE ALPENA NEWS	LC1107 06/19	PUBLISHING/ADVERTISING	236.35
THE SHERWIN WILLIAMS CO	4784-3	SUPPLIES - CEMETERY	33.67
THE UPS STORE 5054	062519	SHIPPING FEES	71.31
THOMPSONS LINEN SERVICE	70483 06/19	UNIFORMS-PW/CEM/PKS/EQ	291.36
THUNDER BAY AREA	070119	2019 MEMBERSHIP DUES	100.00
THUNDER BAY ARTS COUNCIL	070219	ALPENA BI-PATH SCULPTURE PROJ	5,000.00
THUNDER BAY THEATRE	071019	FACADE IMPROVEMENT - DDA	5,000.00
THUNDER BAY THEATRE	1254	PROMO - DDA	50.00
TRACTOR SUPPLY CREDIT PLAN	200753619	VEH MAINT - DPW	73.97
TRAVERSE REPRODUCTION & SUPPLY	64946	PRINTER SERVICE - IT	750.35
TRUGREEN PROCESSING CENTER	105489068	MAINT - CEMETERY	38.05
UNIFIRST CORPORATION	1394893 06/19	SUPP/MAINT - CH/PSF/PW/EQUIP	459.50
UTILITY SERVICE CO INC	480987	MAINT - WATER TANKS	14,686.75
UTILITY SERVICE CO INC	480988	MAINT - WATER TANKS	12,120.69
VERIZON WIRELESS	9833158905	IPADS - GEN/FIRE/EMS	1,185.75
VISA/ELAN FINANCIAL SERVICES	1104 07/19	PROMO/FOOD/SERVICE	220.00
VISA/ELAN FINANCIAL SERVICES	1790 07/19	SUPP/TR REG/LISTING - POLICE	122.52
VISA/ELAN FINANCIAL SERVICES	2432 07/19	SUPP/TR REG - C/T	177.91
VISA/ELAN FINANCIAL SERVICES	3610 07/19	SUPP/PROMO/MAINT/DTE/FLOWERS-DDA	835.56
VISA/ELAN FINANCIAL SERVICES	6116 07/19	SUPP/TR EXP/LICENSE - FIRE/EMS	1,259.94
VISA/ELAN FINANCIAL SERVICES	6134 07/19	SUPP/DUES/PARK SIGNS - ENG/PW/PKS	1,466.60
VISA/ELAN FINANCIAL SERVICES	7337 07/19	SHIPPING FEES - PLAN	27.40
WATCHGUARD VIDEO	4REINV0009320	UTILITY POLICE INTERCEPTOR IN-CAR CAME	6,229.00
WEX BANK	60161381	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	2,608.93
WILLIAM BLAKER	070119	SEWER/WATER BILL REFUND	424.07

Total: 751,043.72



1675 Green Road
Ann Arbor, MI 48105-2530
T 734.662.3246 | 800.653.2483
F 734.662.8083
mml.org

to	Members of the MML Workers' Compensation Fund	from	Michael J. Forster
cc		date	June 24, 2019
pages	1	subject	2019 Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three (3) Trustees have agreed to seek election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 10. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the official ballot is located in the left navigation bar under *Online Forms*.

Thank you for your membership in the Worker's Compensation Fund, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster

Fund Administrator

THE CANDIDATES
Four-year terms beginning October 1, 2019



Devin Olson, City Manager, City of Munising

Devin has five years' experience as a municipal official, having served as Munising's City Manager since 2014. Devin has also served on MML's Transportation and Infrastructure Committee for three years. Devin is seeking election to his first term.



Adam Smith, City Manager/Municipal Executive, City of Grand Ledge

Adam has worked in local government since 2004 and currently serves as the City Manager/Municipal Executive of Grand Ledge. He is chair of the MML's Municipal Services Committee, formerly served six years as City Manager Representative on the Elected Officials Academy Board of Directors, and received the League's Special Award of Merit in 2013. Adam is an active member of Michigan Municipal Executives, having served on its Board of Directors from 2013-2016, and currently serving as its Advocacy Chairperson. He has given workshops on effective Council-Manager relationships. Adam has a Bachelor's Degree in Public Administration and a Master's in Administrative Leadership, both from Central Michigan University; a Certificate in Strategic Foresight from the University of Houston; and is a graduate of the Disney Institute for Leadership Excellence. Adam is seeking re-election to his second term.



David J. Tossava, Mayor, City of Hastings

David has over twelve years' municipal experience and has served as mayor of Hastings for two years. He also serves on the Board of Directors of the Michigan Association of Mayors. David is seeking election to his first term.

Michigan Municipal League
Workers' Compensation Fund

OFFICIAL BALLOT - 2019

Vote for three Trustees by marking the line to the left of the name for four year terms beginning October 1, 2019.

- _____ Devin Olson, Appointee
Manager, City of Munising
- _____ Adam Smith, Incumbent
Mayor/Municipal Executive,
City of Grand Ledge
- _____ David Tossava, Appointee
Mayor, City of Hastings

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Trustees of the Michigan Municipal League Workers' Compensation Fund.

Official Signature

Date:

**Ballot deadline:
August 10, 2019**

PROCLAMATION

WHEREAS, the non-profit organization known as The Michigan Brown Trout Festival has been incorporated since 1975 with a purpose to highlight the aquatic resources of the Thunder Bay area; and,

WHEREAS, the Michigan Brown Trout Festival is composed of numerous community support organizations and individuals who have generously given of their time and efforts to make this festival a continuing success; and,

WHEREAS, the festival draws people from around the state, Midwest and other points in North America to enjoy the best of what Alpena and the waters of Lake Huron have to offer; and,

WHEREAS, the Michigan Brown Trout Festival hosts numerous activities for children and adults of all ages; including educational fishing, sport fishing, teen dances, veteran's night, and plenty of food and live music, and,

WHEREAS, the Michigan Brown Trout Festival is held the third full week in July (plus the weekends at both ends) out of the small boat harbor in the downtown area. This year being the 45th annual festival; and,

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, July 19th to the 28th, 2019 as:

MICHIGAN BROWN TROUT FESTIVAL WEEK

in Alpena and urge all area citizens to recognize and support the efforts of the volunteers who comprise the Michigan Brown Trout Festival

Signed at Alpena, Michigan this 15th day of July 2019.

Matthew J. Waligora
Mayor



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

PROCLAMATION

WHEREAS, the council-manager system is the fastest growing and most prevalent form of local government in the country combining strong political leadership through elected officials and professional managerial leadership through an appointed government manager; and

WHEREAS, the Michigan Municipal Executives (MME) is an association of city, village, county and township managers and administrators whose purpose is to: strengthen the quality of local government through professional management; maintain ethical standards of the profession; and provide opportunities to enhance the professional development and training of its members; and

WHEREAS, to support the purpose of the MME a Winter Institute and a Summer Workshop are conducted each year in a host community to provide educational and networking opportunities on pertinent topics and issues facing managers and communities in Michigan, while showcasing the local community to its membership; and

WHEREAS, the City of Alpena has been afforded the honor of hosting the 2019 MME Summer Workshop, July 23-26;

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, the week of July 22-26, 2019, as:

MICHIGAN MUNICIPAL EXECUTIVES WEEK

in the City of Alpena and urge all area citizens to recognize the importance of professional managers and administrators to the varied communities across our state and to welcome them to our community.

Signed at Alpena, Michigan this 15th day of July 2019.

Matthew J. Waligora
Mayor



Memorandum

Date: July 8, 2019
To: Anna Soik, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: Merchant Street – Miller Street to Lake Street Special Assessment

PROJECT 124

The property owners fronting on Merchant Street between Miller Street and Lake Street have petitioned the City of Alpena to install curb and gutter improvements via a special assessment on this section of roadway. The Engineering Department has prepared an engineer's estimate for the work to be performed.

Total project costs are estimated at \$279,662.50, of which \$50,411.85 is eligible special assessment costs. This includes the curb and gutter work, sidewalk and ramp improvements, driveway improvements, and additional street width related costs. Per special assessment guidelines, the property owners would be responsible for 25% of these costs or \$12,602.96. With 560 feet of frontage along the street, the per front foot cost to the property owners will be \$22.51.

Of the 560 lineal feet of frontage, there is 252 lineal feet which is exempt due to corner lot credits. Thus only 308 feet of frontage will be assessed totaling \$6,933.08.

Attachments

Engineer's Opinion of Costs

Project Number: Merchant Street
Estimate Number: 1: Merchant Street from Miller to Lake
Project Type: Miscellaneous
Location: Merchant Street from Miller to Lake
Description:

Project Engineer: Rich Sullenger
Date Created: 4/8/2019
Date Edited: 4/8/2019
Fed/State #:
Fed Item:
Control Section:

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Category: 0001 Street						
0001	1500001	Mobilization, Max	1.000	LSUM	\$15,000.00	\$15,000.00
0002	2057021	_ Excavation, Earth, Modified	750.000	Cyd	\$10.00	\$7,500.00
0003	2057021	_ Subgrade Undercutting, Type II, Modified	1,000.000	Cyd	\$15.00	\$15,000.00
0004	2090001	Project Cleanup	1.000	LSUM	\$5,000.00	\$5,000.00
0005	3010002	Subbase, CIP	250.000	Cyd	\$10.00	\$2,500.00
0006	3027031	_ Aggregate Base, 22A, Modified	800.000	Ton	\$15.00	\$12,000.00
0007	4021202	Sewer Tap, 8 inch	2.000	Ea	\$300.00	\$600.00
0008	4021207	Sewer Tap, 24 inch	1.000	Ea	\$550.00	\$550.00
0009	4021208	Sewer Tap, 30 inch	1.000	Ea	\$800.00	\$800.00
0010	4027001	_ Sewer, CL A, Sch 40 PVC, 24 inch, Tr Det B	300.000	Ft	\$70.00	\$21,000.00
0011	4027001	_ Sewer, CL A, Sch40 PVC, 8 inch, Tr Det B2	120.000	Ft	\$45.00	\$5,400.00
0012	4037050	_ Dr Structure Cover, Repl and Adj, Case 1, Modified	5.000	Ea	\$1,000.00	\$5,000.00
0013	4037050	_ Dr Structure, 24 inch dia, with Cover and Casting, Special	2.000	Ea	\$1,600.00	\$3,200.00
0014	4037050	_ Dr Structure, 48 inch dia, with Cover and Casting, Special	2.000	Ea	\$3,500.00	\$7,000.00
0015	4040003	Underdrain, Bank, 6 inch	300.000	Ft	\$5.00	\$1,500.00
0016	4047050	_ Underdrain Outlet to Dr Structure, 6 inch	1.000	Ea	\$150.00	\$150.00
0017	5010061	HMA Approach	20.000	Ton	\$100.00	\$2,000.00
0018	5017031	_ HMA, 13A, Modified	200.000	Ton	\$80.00	\$16,000.00
0019	8107051	_ Remove and Replace Permanent Signage	1.000	LSUM	\$5,000.00	\$5,000.00
0020	8120022	Barricade, Type III, High Intensity, Lighted, Furn	4.000	Ea	\$125.00	\$500.00
0021	8120023	Barricade, Type III, High Intensity, Lighted, Oper	4.000	Ea	\$25.00	\$100.00

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0022	8120026	Pedestrian Type II Barricade, Temp	4.000	Ea	\$100.00	\$400.00
0023	8120170	Minor Traf Devices	1.000	LSUM	\$5,000.00	\$5,000.00
0024	8120250	Plastic Drum, High Intensity, Furn	10.000	Ea	\$30.00	\$300.00
0025	8120251	Plastic Drum, High Intensity, Oper	10.000	Ea	\$10.00	\$100.00
0026	8120350	Sign, Type B, Temp, Prismatic, Furn	250.000	Sft	\$6.00	\$1,500.00
0027	8120351	Sign, Type B, Temp, Prismatic, Oper	250.000	Sft	\$1.00	\$250.00
0028	8167011	_ Slope Restoration, Modified	850.000	Syd	\$7.00	\$5,950.00
0029	8247051	_ Contractor Staking, Modified	1.000	LSUM	\$5,000.00	\$5,000.00

Category 0001 Total: \$144,300.00

Category: 0002 Sanitary Sewer

0030	2030015	Sewer, Rem, Less than 24 inch	120.000	Ft	\$6.00	\$720.00
0031	4021205	Sewer Tap, 15 inch	2.000	Ea	\$500.00	\$1,000.00
0032	4021231	Sewer Bulkhead, 15 inch	1.000	Ea	\$500.00	\$500.00
0033	4027001	_ Sanitary Sewer, SDR 35, 15 inch, Tr Det B2	300.000	Ft	\$65.00	\$19,500.00
0034	4027050	_ Sanitary Sewer Service	7.000	Ea	\$3,000.00	\$21,000.00
0035	4037050	_ Dr Structure Cover, Repl and Adj, Case 1, Modified	1.000	Ea	\$1,000.00	\$1,000.00
0036	4037050	_ Dr Structure, 48 inch dia, with Cover and Casting, Special	1.000	Ea	\$3,500.00	\$3,500.00

Category 0002 Total: \$47,220.00

Category: 0003 Water Mains

0037	2037001	_ Water Main, Rem, Less Than 24 inch	100.000	Ft	\$6.00	\$600.00
0038	8237001	_ Water Main, DI, 12 inch, Tr Det G, Modified	310.000	Ft	\$75.00	\$23,250.00
0039	8237050	_ Bend, DI, 45 Degree, 12 inch	6.000	Ea	\$500.00	\$3,000.00
0040	8237050	_ Connect to Existing Water Main	2.000	Ea	\$2,000.00	\$4,000.00
0041	8237050	_ Fittings Not Shown on Plans	4.000	Ea	\$500.00	\$2,000.00
0042	8237050	_ Water Service	7.000	Ea	\$3,000.00	\$21,000.00
0043	8237051	_ Testing and Chlorination	1.000	LSUM	\$2,500.00	\$2,500.00

Category 0003 Total: \$56,350.00

Category: 0004 Special Assessment

0044	2040055	Sidewalk, Rem	95.000	Syd	\$6.50	\$617.50
0045	8010005	Driveway, Nonreinf Conc, 6 inch	185.000	Syd	\$45.00	\$8,325.00

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0046	8020023	Curb and Gutter, Conc, Det C4	600.000	Ft	\$20.00	\$12,000.00
0047	8030044	Sidewalk, Conc, 4 inch	500.000	Sft	\$6.00	\$3,000.00
0048	8030046	Sidewalk, Conc, 6 inch	350.000	Sft	\$7.00	\$2,450.00
0049	8157050	_ Acer platanoides "Autumn Blaze", 2 inch	3.000	Ea	\$600.00	\$1,800.00
0050	8157050	_ Ginkgo biloba, "Ginko Tree", 2 inch	3.000	Ea	\$600.00	\$1,800.00
0051	8157050	_ Prunus serrulata 'Kanzan', 2 inch	3.000	Ea	\$600.00	\$1,800.00

Category 0004 Total: \$31,792.50

Estimate Total: \$279,662.50

Parcel ID #	Signed Petition	Owner Name	Property Address	Mailing Address	Sp Assemt. Frontage	Exempt Frtg.	Assd. Frtg.	Cost/ FF	Total
092-117-000-470-00	Yes	Kim Bates	201 Miller Street	201 Miller St., Alpena, MI 49707	93	50	43	\$ 22.51	\$ 967.93
092-117-000-045-00	Yes	John Kelly	611 Merchant Street	611 Merchant St., Alpena, MI 49707	47		47	\$ 22.51	\$ 1,057.97
092-127-000-038-00	Yes	Victor Bays Sr.	623 Merchant Street	623 Merchant St., Alpena, Mi 49707	70	70	0	\$ 22.51	\$ -
092-127-000-039-00	Yes	Andrew Lindahl	613 Merchant Street	613 Merchant St., Alpena, Mi 49707	70		70	\$ 22.51	\$ 1,575.70
092-127-000-027-00	No	Michael Howard	132 Lake Street	410 S. 4th Av., Alpena, MI 49707	70	66	4	\$ 22.51	\$ 90.04
092-127-000-026-00	No	Scott Durfee	612 Merchant Street	612 Merchant St., Alpena, MI 49707	70		70	\$ 22.51	\$ 1,575.70
092-117-000-044-00	Yes	Wayne Blaski	131 Miller Street	131 Miller St., Alpena, MI 49707	140	66	74	\$ 22.51	\$ 1,665.74
					560	252	308	\$ 22.51	\$ 6,933.08

RESOLUTION NO. 2019-14
DETERMINATION OF NECESSITY FOR
2019 SPECIAL ASSESSMENT PROJECT NO. 124

WHEREAS, pursuant to notice duly given in accordance with the City Charter and the State statutes in such cases made and provided, the Municipal Council met on July 15, 2019, for the purpose of hearing objections to the proposed construction of certain street improvements consisting of concrete curb and gutter, sidewalks, trees, bituminous aggregate surface, driveway aprons, and related ancillary work upon and along the following streets and parts of streets:

Project No. 124 Merchant Street – Miller Street to Lake Street

and for the further purpose of receiving the report of the City Manager thereon, for considering and reviewing said report and determining the cost, extent and necessity of the improvement and what part or portion thereof should be paid by special assessment upon the property benefited, and what part, if any, should be paid by the City at large, and

WHEREAS, objections in writing from more than fifty percent (50%) of the owners of frontage to be assessed for such improvement were not received at or prior to such meeting of the Municipal Council,

BE IT RESOLVED:

1. The construction of concrete curb and gutter, sidewalks, trees, bituminous aggregate surface, driveway aprons, and related ancillary work, over the streets and parts of streets heretofore described, is determined to be a necessary local and public improvement, the plans and report of the City Manager thereon filed with the Council are adopted and approved and the City Manager is directed to proceed with said construction in accordance therewith.

2. The District benefited by said improvement is:

Merchant Street – Miller Street to Lake Street

The cost of said project is estimated to be \$279,662.50, of which \$6,933.08, shall be specially assessed to said district and the special assessment of the benefited district shall be spread on an assessment roll, which assessment shall be divided into five equal installments and the deferred installments shall bear interest and be payable as provided in the City Charter; the City at large shall bear the remaining portion of the cost of said improvement. Payment of the expense of construction shall be from the Local Street Fund of the City, which fund shall be reimbursed from the proceeds of the special assessments herein authorized when levied and paid.

3. Based upon the above cost estimate as certified by the City Manager and reported to the Municipal Council, the City Assessor shall proceed to spread that portion thereof herein provided on a special assessment roll and forward said roll to the Municipal Council.

Adoption of the above resolution was moved by Councilmember_____, seconded by Councilmember _____, and carried by unanimous vote.

I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held July 15, 2019.

Anna Soik
City Clerk

Soik, Anna

From: Jessica LaTourette <jlatourette@dhd4.org>
Sent: Monday, July 8, 2019 9:17 AM
To: Soik, Anna
Subject: RE: letters of support for syringe service program

Okay thank you so much for your help! Brandon Hool is a harm reduction analyst from the Michigan Department of Health and Human Services (MDHHS). He has been aiding in implementation of syringe service programs across the state. He has asked if he could be put on the agenda for the July 15th meeting. I'm wondering if it's possible for him to follow law enforcement as he is going to be there as a resource to ask questions and alleviate potential concerns?

Thanks,

Jessica LaTourette, RN
District Health Department 4
100 Woods Circle, Suite 200
Alpena, MI 49707
Phone: (989) 356-4507
Fax: 989-356-3529
Website: www.dhd4.org

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From: Soik, Anna <annas@ALPENA.MI.US>
Sent: Monday, July 8, 2019 9:05 AM
To: Jessica LaTourette <jlatourette@dhd4.org>
Subject: RE: letters of support for syringe service program

Hi Jessica,

The deadline of Thursday morning is to get items on the agenda. If letters continue to come in after Thursday, but before the meeting on Monday then I will add them to the record. Thank you.

Anna Soik
City Clerk/Treasurer/Finance Director
Phone: (989) 354-1721
Fax: (989) 354-1709
Email: annas@alpena.mi.us



From: Jessica LaTourette <jlatourette@dhd4.org>
Sent: Monday, July 8, 2019 8:58 AM
To: Soik, Anna <annas@ALPENA.MI.US>
Subject: letters of support for syringe service program

Good morning Anna,

I would like to submit these letters of support for the July 15th City Council Meeting. I will continue to submit them as they come in. Am I correct in thinking that in order for items to be submitted for the record, they must all be in by the Thursday prior to the meeting?

Thanks,

Jessica LaTourette, RN
District Health Department 4
100 Woods Circle, Suite 200
Alpena, MI 49707
Phone: (989) 356-4507
Fax: 989-356-3529
Website: www.dhd4.org

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ORDINANCE NO. 19-447

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 54 – OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE I. – IN GENERAL, SECTION 54.6 - Trafficking in, possession, or use of paraphernalia used with controlled substances BY AMENDING Section (c) *Possession, manufacture and sale of drug paraphernalia*, subparagraph (4)

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Sec. 54.6 Trafficking in, possession, or use of paraphernalia used with controlled substances

Section (c) *Possession, manufacture and sale of drug paraphernalia*, subparagraph (4) shall be amended as follows:

(4) This section does not apply to manufacturers, practitioners, pharmacists, owners of pharmacies and other persons whose conduct is in accordance with state law or by a state or local governmental agency or by a person specifically authorized by a state or local governmental agency to prevent the transmission of infectious agents.

This section shall not be construed to prohibit any possession, manufacture or use of hypodermics made unlawful by city ordinances.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE
MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR
MEETING HELD ON THE _____ DAY OF _____ 2019.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: July 15, 2019

Adopted: _____

Published: _____

William A. Pfeifer, City Attorney

PUBLIC HEALTH CODE (EXCERPT)
Act 368 of 1978

333.7457 Applicability of MCL 333.7451 to 333.7455.

Sec. 7457. Sections 7451 to 7455 do not apply to any of the following:

(a) An object sold or offered for sale to a person licensed under article 15 or under the occupational code, 1980 PA 299, MCL 339.101 to 339.2721, or any intern, trainee, apprentice, or assistant in a profession licensed under article 15 or under the occupational code, 1980 PA 299, MCL 339.101 to 339.2721, for use in that profession.

(b) An object sold or offered for sale to any hospital, sanitarium, clinical laboratory, or other health care institution including a penal, correctional, or juvenile detention facility for use in that institution.

(c) An object sold or offered for sale to a dealer in medical, dental, surgical, or pharmaceutical supplies.

(d) A blender, bowl, container, spoon, or mixing device not specifically designed for a use described in section 7451.

(e) A hypodermic syringe or needle sold or offered for sale for the purpose of injecting or otherwise treating livestock or other animals.

(f) An object sold, offered for sale, or given away by a state or local governmental agency or by a person specifically authorized by a state or local governmental agency to prevent the transmission of infectious agents.

History: Add. 1988, Act 139, Imd. Eff. June 3, 1988;—Am. 2006, Act 458, Eff. Mar. 20, 2007.

Popular name: Act 368




Memorandum

Date: July 1, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Budgeted Project Swap Out

The current budget includes the Oliver Street Project which involves the installation of water and sewer infrastructure from Laforest Avenue to Fourth Avenue. Funding of \$360,000 is appropriated in the water fund and \$240,000 in the sewer fund for a total project cost of \$600,000.

As we began the design for this project it was determined that we should delay this project and build the Laforest Street section, between Ripley Boulevard and Oliver Street first in lieu of a follow-up project to Oliver Street. The two projects were reversed in priority in the Capital Improvement Plan. The Laforest Street Project would run from Ripley Boulevard to Oliver Street and build the supporting infrastructure for the Oliver Street Project. \$200,000 is currently programmed in the Capital Improvement Plan for the Laforest Street Project as it is much shorter in length than the Oliver Street Project.

With the surplus funding, due to this change, we will modify the Laforest Street Project to include 1-2 blocks of Oliver Street and reduce the subsequent years of Oliver Street funding as a portion of the project would be completed. It is my recommendation, as City Engineer, to alter the City Budget and allow the Laforest Street Project to move forward ahead of the Oliver Street Project.






Memorandum

Date: July 8, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: 2019 Capital Improvements Project Phase II Bid Recommendation

On June 11, 2019, the City received and opened bids for 2019 Capital Improvements Project Phase II. This project includes installation of the water and sewer utilities, excavation, and installation of subbase, curb and gutter, HMA paving, and slope restoration on Maple Street, between Third Avenue and Washington Avenue.

Bid documents were sent to 10 (ten) firms and plan rooms and also posted on the City's Website with two bids received as listed below:

MacArthur Construction, Hillman \$ 666,288.00

Elmer's Crane and Dozer, Alpena \$ 730,973.50

Funding has been established with \$250,000 in the water fund, and \$250,000 in the sewer fund for this project. The as tabulated prices are below the engineers estimate but above the budgeted funding level. The Engineering Department has reviewed the unit prices for the bids received and has seen no anomalies in those unit prices.

The Engineering Department, via a separate memorandum, is suggesting a project swap, Laforest Street in lieu of Oliver Street for reasons outlined in that memorandum. With this swap occurring, the funding needed, above that which is budgeted, will be available for this project.

It is my recommendation, as City Engineer, that the project be awarded to MacArthur Construction, for the as tabulated bid unit prices totaling \$666,288.00.

Attachments



City of Alpena

Bid Name: 2019 CIP Phase II - Maple Street Bid Open Date: 06/11/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
MacArthur Construction Hillman	N/A	✓	\$ 666,288	
Team Elmer's Alpena	N/A	✓	\$ 730,973.50	
			\$	
			\$	
			\$	
			\$	

Unofficial – “As-Read” Results – Subject to Verification

Bid Comparison

C r ID	2019-08			
D r				
L	Maple Street - Third to Washington			
Pr	2019 CIP - Phase III			
R	B dd r	T I B d	O r L	O r E
0	ENGINEER S ESTIMATE	\$863,568.50	29.60	0.00
1	02668 MacArthur Construction, Inc.	\$666,288.00	0.00	-22.84
2	01953 Elmer s Crane and Dozer, Inc.	\$730,973.50	9.70	-15.35

L D	P y l r	C d	u y U	0 ENGINEER'S ESTIMATE		1 MacArthur Construction, Inc.		2 Elmer's Crane and Dozer, Inc.	
				B d Pr	T l	B d Pr	T l	B d Pr	T l
C r y 0001 S r l r									
0001	1500001		1 LSUM	\$50,000.00	\$50,000.00	\$15,000.00	\$15,000.00	\$34,000.00	\$34,000.00
	Mobilization, Ma								
0002	2030011		6 Ea	\$500.00	\$3,000.00	\$100.00	\$600.00	\$125.00	\$750.00
	Dr Structure, Rem								
0003	2030015		115 Ft	\$6.00	\$690.00	\$8.00	\$920.00	\$9.50	\$1,092.50
	Sewer, Rem, Less than 24 inch								
0004	2040055		533 Syd	\$10.00	\$5,330.00	\$6.00	\$3,198.00	\$6.00	\$3,198.00
	Sidewalk, Rem								
0005	2057021		2,500 Cyd	\$10.00	\$25,000.00	\$10.00	\$25,000.00	\$0.01	\$25.00
	E cavation, Earth, LM, Modified								
0006	2057021		200 Cyd	\$15.00	\$3,000.00	\$1.00	\$200.00	\$0.01	\$2.00
	Subgrade Undercutting, Type II, Modified								
0007	2080014		12 Ea	\$1,000.00	\$12,000.00	\$100.00	\$1,200.00	\$85.00	\$1,020.00
	Erosion Control, Filter Bag								
0008	2090001		1 LSUM	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00
	Project Cleanup								
0009	3010002		1,500 Cyd	\$10.00	\$15,000.00	\$1.00	\$1,500.00	\$0.01	\$15.00
	Subbase, CIP								
0010	3027031		3,325 Ton	\$12.00	\$39,900.00	\$13.00	\$43,225.00	\$16.00	\$53,200.00
	Aggregate Base, 22A, Modified								
0011	4027001		300 Ft	\$45.00	\$13,500.00	\$40.00	\$12,000.00	\$45.00	\$13,500.00
	Sewer, CI A, Sch40 PVC, 8 inch, Tr Det B								
0012	4027050		6 Ea	\$500.00	\$3,000.00	\$100.00	\$600.00	\$75.00	\$450.00
	Sewer Bulkhead, 8 inch								
0013	4030308		6 Ea	\$500.00	\$3,000.00	\$200.00	\$1,200.00	\$80.00	\$480.00
	Dr Structure, Tap, 8 inch								
0014	4030312		2 Ea	\$500.00	\$1,000.00	\$250.00	\$500.00	\$100.00	\$200.00
	Dr Structure, Tap, 12 inch								
0015	4037050		3 Ea	\$1,000.00	\$3,000.00	\$800.00	\$2,400.00	\$975.00	\$2,925.00
	Dr Structure Cover, Repl and Adj, Case 1, Modified								

L D	P y l r	C d u	y U y U	0 ENGINEER'S ESTIMATE		1 MacArthur Construction, Inc.		2 Elmer's Crane and Dozer, Inc.	
				B d Pr	T I	B d Pr	T I	B d Pr	T I
C r y 0001 S r l r									
0016	4037050		11 Ea	\$1,500.00	\$16,500.00	\$1,400.00	\$15,400.00	\$2,030.00	\$22,330.00
	Dr Structure, 24 inch, with cover and casting, Special								
0017	4037050		1 Ea	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$2,400.00	\$2,400.00
	Dr Structure, 48 inch dia, with Cover and Casting, Special								
0018	4040073		400 Ft	\$5.00	\$2,000.00	\$5.00	\$2,000.00	\$4.00	\$1,600.00
	Underdrain, Subgrade, 6 inch								
0019	4047050		2 Ea	\$500.00	\$1,000.00	\$100.00	\$200.00	\$75.00	\$150.00
	Underdrain Outlet to Dr Structure, 6 inch								
0020	5010061		135 Ton	\$100.00	\$13,500.00	\$100.00	\$13,500.00	\$100.00	\$13,500.00
	HMA Approach								
0021	5017031		750 Ton	\$85.00	\$63,750.00	\$77.00	\$57,750.00	\$77.00	\$57,750.00
	HMA, 13A, Modified								
0022	8010005		515 Syd	\$45.00	\$23,175.00	\$43.00	\$22,145.00	\$45.00	\$23,175.00
	Driveway, Nonreinf Conc, 6 inch								
0023	8020023		4,710 Ft	\$25.00	\$117,750.00	\$20.00	\$94,200.00	\$21.00	\$98,910.00
	Curb and Gutter, Conc, Det C4								
0024	8030010		50 Ft	\$45.00	\$2,250.00	\$40.00	\$2,000.00	\$40.00	\$2,000.00
	Detectable Warning Surface								
0025	8030036		610 Sft	\$7.50	\$4,575.00	\$6.00	\$3,660.00	\$9.00	\$5,490.00
	Sidewalk Ramp, Conc, 6 inch								
0026	8030044		3,450 Sft	\$6.00	\$20,700.00	\$6.00	\$20,700.00	\$7.50	\$25,875.00
	Sidewalk, Conc, 4 inch								
0027	8030046		975 Sft	\$7.50	\$7,312.50	\$6.00	\$5,850.00	\$8.50	\$8,287.50
	Sidewalk, Conc, 6 inch								
0028	8107051		1 LSUM	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
	Remove and Replace Permanent Signage								
0029	8120022		10 Ea	\$150.00	\$1,500.00	\$80.00	\$800.00	\$80.00	\$800.00
	Barricade, Type III, High Intensity, Lighted, Furn								
0030	8120023		10 Ea	\$25.00	\$250.00	\$10.00	\$100.00	\$10.00	\$100.00
	Barricade, Type III, High Intensity, Lighted, Oper								

L P y l C d u y U				0 ENGINEER'S ESTIMATE		1 MacArthur Construction, Inc.		2 Elmer's Crane and Dozer, Inc.	
D r				B d Pr T l		B d Pr T l		B d Pr T l	
C ry 0001 S r l r									
0031	8120026	10	Ea	\$150.00	\$1,500.00	\$110.00	\$1,100.00	\$1.00	\$10.00
Pedestrian Type II Barricade, Temp									
0032	8120170	1	LSUM	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$40,000.00	\$40,000.00
Minor Traf Devices									
0033	8120250	20	Ea	\$50.00	\$1,000.00	\$23.00	\$460.00	\$17.00	\$340.00
Plastic Drum, High Intensity, Furn									
0034	8120251	20	Ea	\$5.00	\$100.00	\$1.00	\$20.00	\$1.00	\$20.00
Plastic Drum, High Intensity, Oper									
0035	8120350	200	Sft	\$8.00	\$1,600.00	\$5.00	\$1,000.00	\$6.00	\$1,200.00
Sign, Type B, Temp, Prismatic, Furn									
0036	8120351	200	Sft	\$1.00	\$200.00	\$1.00	\$200.00	\$1.00	\$200.00
Sign, Type B, Temp, Prismatic, Oper									
0037	8167011	7,000	Syd	\$10.00	\$70,000.00	\$6.00	\$42,000.00	\$7.00	\$49,000.00
Slope Restoration, Modified									
0038	8247051	1	LSUM	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00
Contractor Staking, Modified									
C ry 1 T l				46, 82 0		41 ,128 00		4 6,49 00	
C ry 0002 S r l									
0039	2030011	3	Ea	\$500.00	\$1,500.00	\$200.00	\$600.00	\$125.00	\$375.00
Dr Structure, Rem									
0040	2030015	891	Ft	\$6.00	\$5,346.00	\$10.00	\$8,910.00	\$9.50	\$8,464.50
Sewer, Rem, Less than 24 inch									
0041	4021202	1	Ea	\$500.00	\$500.00	\$800.00	\$800.00	\$75.00	\$75.00
Sewer Tap, 8 inch									
0042	4021205	1	Ea	\$500.00	\$500.00	\$500.00	\$500.00	\$130.00	\$130.00
Sewer Tap, 15 inch									
0043	4027001	55	Ft	\$100.00	\$5,500.00	\$60.00	\$3,300.00	\$55.00	\$3,025.00
Sanitary Sewer, SDR 35, 15 inch, Tr Det B2									

L P y l C d u y U				0 ENGINEER'S ESTIMATE		1 MacArthur Construction, Inc.		2 Elmer's Crane and Dozer, Inc.	
D r				B d Pr T l		B d Pr T l		B d Pr T l	
C ry 0002 S r l									
0044	4027001	1,128	Ft	\$55.00	\$62,040.00	\$50.00	\$56,400.00	\$53.00	\$59,784.00
Sanitary Sewer, SDR 35, 8 inch, Tr Det B2									
0045	4027050	28	Ea	\$1,500.00	\$42,000.00	\$1,200.00	\$33,600.00	\$1,450.00	\$40,600.00
Sanitary Sewer Service									
0046	4027050	1	Ea	\$500.00	\$500.00	\$100.00	\$100.00	\$75.00	\$75.00
Sewer Bulkhead, 10 inch									
0047	4027050	1	Ea	\$500.00	\$500.00	\$100.00	\$100.00	\$75.00	\$75.00
Sewer Bulkhead, 8 inch									
0048	4037050	2	Ea	\$1,000.00	\$2,000.00	\$900.00	\$1,800.00	\$450.00	\$900.00
Dr Structure Cover, Repl and Adj, Case 1, Modified									
0049	4037050	3	Ea	\$2,500.00	\$7,500.00	\$3,500.00	\$10,500.00	\$2,300.00	\$6,900.00
Dr Structure, 48 inch dia, with Cover and Casting, Special									
C ry 2 T l				12 ,886 00		116,610 00		120,40 0	
C ry 000 W r l									
0050	8230431	4	Ea	\$500.00	\$2,000.00	\$350.00	\$1,400.00	\$150.00	\$600.00
Gate Bo , Adj, Case 1									
0051	8237001	20	Ft	\$100.00	\$2,000.00	\$55.00	\$1,100.00	\$52.00	\$1,040.00
Water Main, DI, 6 inch, Tr Det G, Modified									
0052	8237001	1,140	Ft	\$75.00	\$85,500.00	\$60.00	\$68,400.00	\$53.00	\$60,420.00
Water Main, DI, 8 inch, Tr Det G, Modified									
0053	8237050	2	Ea	\$500.00	\$1,000.00	\$350.00	\$700.00	\$200.00	\$400.00
Bend, DI, 30 Degree, 4 inch									
0054	8237050	4	Ea	\$500.00	\$2,000.00	\$400.00	\$1,600.00	\$300.00	\$1,200.00
Bend, DI, 45 Degree, 6 inch									
0055	8237050	6	Ea	\$2,500.00	\$15,000.00	\$1,000.00	\$6,000.00	\$2,800.00	\$16,800.00
Connect to Existing Water Main									
0056	8237050	1	Ea	\$500.00	\$500.00	\$900.00	\$900.00	\$700.00	\$700.00
Cross, DI, 8 inch 8 inch									

L P y l C d u y U				0 ENGINEER'S ESTIMATE		1 MacArthur Construction, Inc.		2 Elmer s Crane and Dozer, Inc.	
D r				B d Pr T l		B d Pr T l		B d Pr T l	
C ry 000 W r l									
0057	8237050		1 Ea	\$4,500.00	\$4,500.00	\$4,100.00	\$4,100.00	\$4,800.00	\$4,800.00
Fire Hydrant Assembly									
0058	8237050		1 Ea	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$690.00	\$690.00
Fire Hydrant Assembly, Rem									
0059	8237050		5 Ea	\$500.00	\$2,500.00	\$400.00	\$2,000.00	\$450.00	\$2,250.00
Fittings Not Shown on Plans									
0060	8237050		7 Ea	\$1,800.00	\$12,600.00	\$1,500.00	\$10,500.00	\$1,250.00	\$8,750.00
Gate Valve and Bo , 8 inch, Modified									
0061	8237050		1 Ea	\$500.00	\$500.00	\$350.00	\$350.00	\$275.00	\$275.00
Reducer, DI, 8 inch 4 inch									
0062	8237050		2 Ea	\$500.00	\$1,000.00	\$350.00	\$700.00	\$300.00	\$600.00
Reducer, DI, 8 inch 6 inch									
0063	8237050		1 Ea	\$500.00	\$500.00	\$700.00	\$700.00	\$450.00	\$450.00
Tee, DI, 8 inch 6 inch									
0064	8237050		28 Ea	\$2,000.00	\$56,000.00	\$1,000.00	\$28,000.00	\$1,200.00	\$33,600.00
Water Service									
0065	8237051		1 LSUM	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$1,500.00	\$1,500.00
Testing and Chlorination									
C ry T l				189,100 00		1 6, 0 00		1 4,0 00	
B d T l				86 , 68 0		666,288 00		0,9 0	

Bids Due: June 11, 2019
Time: 2:00 p.m.

BID LIST
2019 Capital Improvements Project – Phase II

1. MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
(989) 379-4024
adrianmacarthur@hotmail.com
2. Everett Goodrich
3851 Werth Road
Alpena, MI 49707
(989) 356-1791
goodrich_paving@yahoo.com
3. Team Elmer's
704 E. Progress
Hillman, MI 49746
(989) 742-4531
jallen@teamelmers.com
4. Bedrock Contracting
2040 Hamilton Road
Alpena, MI 49707
(989) 358-2400
office@bedrockcon.com
5. D.J. McQuestion & Sons, Inc.
17708 18 Mile Road
LeRoy, MI 49655
tompep@djmquestion.com
6. Ryan Brothers
14314 Pratt Road
Ossineke, MI 49766
(989) 370-1358
ryanbrosinc@hotmail.com
7. Zann Brothers Construction
2325 Gordon Road
Alpena, MI 49707
(989) 464-8114
zannbros@charter.net
8. Hunt Brothers
5828 M-55
Whittemore, MI 48770
(989) 362-2457
lynn@huntbroconcrete.com
9. Bolen's Asphalt Paving
875 Airport Road
East Tawas, MI 48730
(989) 989-984-0923
bolen_asphalt@yahoo.com
10. Environmental Excavating
3555 M-32 W.
Alpena, MI 49707
(989) 356-1161
Jhansen5@charter.net



Thunder Bay Transportation: 989-354-2487
DART Dial-A-Ride: 989-356-4596
Andrew Sundin General Manager: 989-255-0923

3859 US 23 North, Alpena, MI 49707

Date: July 9, 2019

To: Mayor Matthew J. Waligora

Alpena City Council Members

From: Adam Poll, TBTA Board President

CC: Anna Soik, City Clerk/Treasurer/Finance Director

RE: 2019 DART Millage Request

In August 2006, the City of Alpena entered into an agreement with Thunder Bay Transportation Authority (TBTA) to maintain public transportation services within the City, both TBTA and Dial-A-Ride (DART). In particular the following were agreed to by both parties:

- The City will provide to TBTA the full amount of the millage as approved and levied by the City for the purpose of providing demand/response public transportation services within the current and any amended DART service area.
- TBTA and the City will review the millage rate to determine the continued need for the millage and the proposed rate. If the millage is determined to be necessary for the continued effective and efficient operation of the service, the City will place the millage proposal on the ballot.
- TBTA will operate routes and provide service that are conducive to the transportation needs of City residents and maintain system hours and fare structure within the service area that were in effect at the time of the agreement.

The current 4-year DART operating millage of 0.65 levied by the City expires this year. For the current year it is estimated that the millage will generate approximately \$150,000 in revenue for the Authority. These funds may only be used to support the operation of DART and amount to approximately 15% of its overall operating budget. The fare structure has remained at the level in effect at the time of the TBTA/DART merger at \$1.50 (full fare price) and \$0.75 (child, senior and disabled). State and Federal funding equates to 56% of the operating budget while the fare box generates only 8% of the system's revenues leaving a short fall of 21%. The maintenance of the DART system has long been viewed as a quality of life issue with the general citizenry and the electorate of the City. Consequently, support of the millage has historically been considered more important than an increase in fares, as an increase in fares would impact those that most desperately need the service, but have limited resources to absorb fare increases.

Due to increases in operating expenses and reductions in revenue from other sources, we feel the need to ask for an increase in millage by raising to 1 mil. It is estimated that this increase would bring in \$243,215 which is an increase of \$93,215. This would help raise the percentage to 25% of DART's operating expenses leaving a gap of 11% which is more manageable. On an average household valued at \$100,000 with a taxable value of \$50,000, this would cost the taxpayer \$50 per year, an increase of \$17.50 per year over the current millage.

Since 2007 DART has seen its ridership increase by over 35%. In the 2018 fiscal year 91,726 passengers were served. Of this ridership about 80% are City residents and three quarters are reduced fare riders. For the current fiscal year, 66,202 passengers have been transported so far and the projected total ridership for the year is expected to be approximately 90,000.

Since 1975 there have been eleven (11) DART millage requests, all of which have been overwhelmingly approved by the Alpena electorate, a clear reflection of the value the community has placed on DART and the service it provides. Once again TBTA respectfully requests that Council support Dial-A-Ride by the placement of a four-year millage increase at a rate of 1 mill per year on the November 5, 2019 general election ballot by the adoption of attached Resolution No. 2019-15.

RESOLUTION NO. 2019-15
RESOLUTION TO PLACE DIAL-A-RIDE, n/k/a THUNDER BAY
TRANSPORTATION AUTHORITY MILLAGE REQUEST ON THE
NOVEMBER 5, 2019 GENERAL ELECTION BALLOT

WHEREAS, the City of Alpena has been operating a public transportation system called Dial-A-Ride since July 1974, now known as Thunder Bay Transportation Authority. Dial-A-Ride was financed the first year by the State of Michigan, and after that at various times, with the assistance of the Federal Government, General Funds of the City, Federal Revenue Sharing Funds of the City, and a special voted millage; and

WHEREAS, on November 4, 1975, the electors of the City of Alpena voted to provide one-half mill on each dollar of the assessed valuation, as equalized for the years 1976 and 1977; and

WHEREAS, on April 4, 1978, the electors of the City of Alpena voted to provide one-half mill on each dollar of the assessed valuation, as equalized, for the years 1978 and 1979; and

WHEREAS, on November 2, 1982, the electors of the City of Alpena voted to provide one-half mill on each dollar of the assessed valuation, as equalized, for the years 1983, 1984 and 1985; and

WHEREAS, on April 23, 1985, the electors of the City of Alpena voted to provide one-half mill on each dollar of the assessed valuation, as equalized, for the years 1986, 1987, 1988 and 1989; and

WHEREAS, on November 7, 1989, the electors of the City of Alpena voted to provide one-half mill on each dollar of the assessed valuation, as equalized for the years 1990, 1991, 1992 and 1993; and

WHEREAS, on November 2, 1993, the electors of the City of Alpena voted to provide one-half mill on each dollar of taxable valuation for the years 1994, 1995, 1996 and 1997; and

WHEREAS, on November 4, 1997, the electors of the City of Alpena voted to provide one-half mill on each dollar of taxable valuation for the years 1998, 1999, 2000 and 2001; and

WHEREAS, on November 6, 2001, the electors of the City of Alpena voted to provide one-half mill on each dollar of taxable valuation for four years, the years 2002, 2003, 2004 and 2005; and

WHEREAS, on November 8, 2005, the electors of the City of Alpena voted to provide 0.65 mill on each dollar of taxable valuation for 2 years, the years 2006 and 2007; and

WHEREAS, on November 6, 2007, the electors of the City of Alpena voted to provide 0.65 mill on each dollar of taxable valuation for 4 years, the years 2008, 2009, 2010, and 2011; and

WHEREAS, on November 8, 2011, the electors of the City of Alpena voted to provide 0.65 mill on each dollar of taxable valuation for 4 years, the years 2012, 2013, 2014 and 2015; and

WHEREAS, on November 3, 2015, the electors of the City of Alpena voted to provide 0.65 mil on each dollar of taxable valuation for 4 years, the years of 2016, 2017, 2018 and 2019; and

WHEREAS, the City of Alpena is without sufficient funds to operate Dial-A-Ride n/k/a Thunder Bay Transportation Authority from general revenues; and

WHEREAS, Section 10.5 of the City Charter permits the Charter tax rate limitation therein imposed to be increased upon an approving vote of a majority of the electors voting thereon; and

WHEREAS, the Municipal Council deems it necessary to increase the Charter tax rate limitation by 1.00 mill for a period of four (4) years, the years 2020, 2021, 2022 and 2023, for the purpose of providing funds for the operation of public transportation services for the benefit

of the residents in the existing Dial-A-Ride service area, which Dial-A-Ride system is now merged with and known as Thunder Bay Transportation Authority.

NOW, THEREFORE, BE IT RESOLVED, that there be placed upon the ballot at the regular City election to be held November 5, 2019, the following proposition:

DIAL-A-RIDE n/k/a THUNDER BAY TRANSPORTATION
AUTHORITY MILLAGE PROPOSAL

Shall the Charter limitation on the total amount of taxes which may be assessed against all property in the City of Alpena, Michigan be increased as provided by Section 10.5 of the Alpena City Charter by 1 mill on each dollar (\$1.00 on each \$1,000.00) of the taxable valuation for four (4) years, the years 2020, 2021, 2022 and 2023, for the purpose of continuing the operation of the Dial-A-Ride Transportation System, by the Thunder Bay Transportation Authority in the existing Dial-A-Ride service area; the estimate of the revenue the City will receive in 2020 if the millage is approved and levied in the 2020 calendar year is approximately \$243,215 from local property taxes. (This is an increase of the current 0.65 mill levy to 1 mil for public transportation purposes.)

Yes ☐

No ☐

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to do all things necessary to submit this proposition to the electors in accordance with the laws of the State of Michigan and the Charter of the City of Alpena.

Councilmember _____ moved adoption of the above resolution, seconded by
Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY**: that the above
is a true copy of a resolution adopted by the Municipal Council at a regular meeting held July
15, 2019.

Anna Soik
City Clerk



Thunder Bay Transportation: 989-354-2487
 DART Dial-A-Ride: 989-356-4596
 Andrew Sundin General Manager: 989-255-0923

3859 US 23 North, Alpena, MI 49707

Date: July 7, 2019

To: Mayor Matthew J. Waligora

Alpena City Council Members

From: Adam Poll, TBTA Board President

RE: TBTA Articles of Incorporation

In 2006, Thunder Bay Transportation Authority was created with founding members of the City of Alpena, Alpena County, Alcona County and Montmorency County. At the time of creation Articles of Incorporation and By-Laws were drafted. In order for the Articles to be amended there needs to be a vote of the founding entities of its approval.

We have recently come to the conclusion that there are two specific areas that our Articles need to be amended. The first is a change of address for our facility since we have recently moved. The change would be from 2040 U.S. 23 South Alpena, MI 49707 to 3859 U.S. 23 North Alpena, MI 49707. The second change concerns the makeup of our board. The way the Articles are currently written has very specific organizations that are allowed. We would like to broaden this to allow more organizations to make up our Board of Directors. The proposed change is as follows:

At the first meeting of the BOARD, the four Board Members initially appointed shall appoint three additional Board Members which are representative of Education ~~the Intermediate School District~~, the Senior and Disabled/Vulnerable Handicapper population, Healthcare ~~the Regional Medical Facility~~, and a Human Service Agency and/or a Community Agency.

With this change we feel we will be able to have a better representation of our community and the leadership and direction for the future of Thunder Bay Transportation Authority.

**ARTICLES OF INCORPORATION
OF
THUNDER BAY TRANSPORTATION AUTHORITY
TABLE OF CONENTS**

ARTICLE I.....	2
Name of Corporation	
ARTICLE II.....	2
Incorporating Political Subdivisions and Service Area	
ARTICLE III.....	2
Statutory Authority	
ARTICLE IV.....	2
Financial	
ARTICLE V.....	2
Address	
ARTICLE VI.....	2
Name and Address of Incorporators	
ARTICLE VII.....	2
Purposes	
ARTICLE VIII.....	3
Powers	
ARTICLE IX.....	3
The Board	
ARTICLE X.....	5
Budget	
ARTICLE XI.....	5
Dissolution	
ARTICLE XII.....	5
Amendment of the Articles	
ARTICLE XIII.....	5
Effective Date	

ARTICLE I

The name of the Corporation is THUNDER BAY TRANSPORTATION AUTHORITY, hereinafter referred to as "THUNDER BAY".

ARTICLE II

The incorporating political subdivisions of THUNDER BAY are the County of Alcona, County of Alpena, County of Montmorency, and the City of Alpena.

ARTICLE III

THUNDER BAY is organized pursuant to 1986 PA 196 as amended being MCL 124.51.

ARTICLE IV

THUNDER BAY is to be financed through grants of money or property from federal or state governments, other revenues from federal or state governments, fees from riders, fees from contract users, financial contributions from federal, state, county, city or township governments, and other means as authorized by statute.

ARTICLE V

The registered office of THUNDER BAY shall be at:

[3859 U.S. 23 North 3020 U.S. 23 South](#)

Alpena, MI 49707

And the registered agent at that address is the Thunder Bay Transit System Authority General Manager.

ARTICLE VI

The name and address of the INCORPORATORS are as follows:

The County of Montmorency, the County of Alpena, the County of Alcona, and the City of Alpena.

ARTICLE VII

The purposes for which Thunder Bay Transportation Authority is created are to, pursuant to Act 196 of 1986, as amended, plan, promote, purchase, acquire, establish, own, lease operate or cause to be operated, maintained, improved, enlarged, or modernized, a public mass transit system within the legal boundaries of the incorporating public bodies as authorized by 1986 PA 196 as amended being MCL 124.51.

ARTICLE VIII

THUNDER BAY is hereby empowered to do anything authorized or permitted by Public Act 196 of 1986, as amended, and to do any other lawful act reasonable and/or necessary, proper, suitable or convenient for the achievement of furtherance of the purposes above stated.

ARTICLE IX

1. THUNDER BAY shall be directed and governed by a seven-person Board of Directors, hereinafter referred to as the "BOARD".
2. Each of the four incorporating public bodies shall appoint one person to the BOARD. At the first meeting of the BOARD, the four Board Members initially appointed shall appoint three additional Board Members which are representative of Education the Intermediate School District, the Senior and Disabled/Vulnerable Handicapper population, Healthcare the Regional Medical Facility, and a Human Service Agency and/or a Community Agency.
3. Members of the BOARD must be at least eighteen (18) years of age and residents of THUNDER BAY service area. The service area shall be determined by THUNDER BAY Board Directors pursuant to the requirements of 1986 PA 196 as amended being MCL 124.51.
4. The term of each Board Member shall be for a term of three (3) years, except that for the first appointment the term shall be staggered as to length. Therefore, the length of term is as follows:

The term of the original appointment for Alpena County shall be one (1) year in length with subsequent terms all three (3) years in length.

The term of the original appointment for Alcona County shall be two (2) years in length with subsequent terms all three (3) years in length.

The term of the original appointment for Montmorency County shall be three (3) years in length with subsequent terms all three (3) years in length.

The term of the original appointment for the City of Alpena shall be four (4) years in length with subsequent terms all three (3) years in length.

At the first BOARD meeting of the AUTHORITY the additional three (3) Board Members shall all be appointed for a term of one (1), two (2), and three (3) years respectively, with the appointing members designating the original term when making the appointment. All Board Members, after serving their original staggered term, shall be appointed for a term of three (3) years.

All Board Members shall serve at the pleasure of the appointing AUTHORITY and may be removed, before completing their full term, in the same manner by which they were appointed. All Board Members, once appointed, shall continue to serve until reappointed, removed, a replacement is appointed, or they resign. After the original staggered terms all terms of the office for each Board Member shall be fixed for a period of three (3) years.

All persons appointed to fill a vacancy created by the death, resignation, or removal of an appointed and serving Board member shall only service to fill the original and remaining term of the Board member they replaced.

5. The Board as fully constituted shall hold an initial meeting at a time and place selected and agreed to by the Board Members for the purpose of electing officers, adopting by-laws, and taking any other action the BOARD deems necessary. Thereafter, the BOARD shall hold at least an annual meeting at such place and time as shall be fixed by the BOARD. The BOARD shall at its initial meeting, and at each annual meeting thereafter, elect a President, Vice President and Secretary. The BOARD shall have the authority to appoint a treasurer and recording secretary who need not be members of the BOARD. The BOARD shall transact such other business as may be necessary at its annual meeting and shall fix the time and place for regular meetings.
6. The BOARD shall keep a written or printed record of every meeting, which record shall be subject to the provisions of Public Acts 276 of 1976, as amended (Open Meetings Act). The business that the Board of Directors performs shall be conducted at a public meeting held in compliance with the Michigan Open Meeting Act being PA 276 of 1976 (MCL 38.581, et. Seq).
7. The BOARD shall supply a system of accounts to conform to the system required by law and shall provide for the auditing of said accounts in accordance with law.
8. The BOARD may employ a General Manager with such duties and authority as shall be determined by the BOARD, or it may contract with a private firm to provide management or other services as it deems appropriate under the supervision of the BOARD.
9. The BOARD shall adopt rules, regulations, and/or policies governing the employees, property, and facilities under its jurisdiction.
10. The BOARD shall have prepared an annual report regarding the operation and financial condition of THUNDER BAY, which report shall be available to the public and submitted to the incorporating political subdivisions.
11. The BOARD shall adopt by-laws, policies and procedures it deems reasonably necessary or proper for the conduct of the business of the BOARD and for accomplishing the purposes for which THUNDER BAY is created.
12. The THUNDER BAY TRANSIT AUTHORITY Board Secretary shall be charged with the responsibility of causing these Articles of Incorporation to be filed as provided in Act 196 of 1986, as amended. The Board Secretary shall be responsible to publish these Articles in a publication of general circulation within the service area of Thunder Bay.

ARTICLE X

THUNDER BAY shall annually adopt a budget as required by 1951 PA 51, as amended; provided, however, that no budget shall be adopted without concurrence of all Board Members appointed and serving. The original budget as adopted shall include revenues, expenses, and services that

exist in any contract between Thunder Bay Transportation Authority and any other public or private entities that is in effect on the date the budget is adopted.

Subsequent budgets shall also include this information.

ARTICLE XI

THUNDER BAY may be dissolved in accordance with the provisions of Act 196 of 1986, as amended.

ARTICLE XII

These Articles of Incorporation may be amended at any time by two-thirds (2/3) vote of the entire Board of Directors, and with concurrence of the incorporating bodies.

ARTICLE XIII

THUNDER BAY shall become operative and the Articles of Incorporation effective on 1st day of October, 2005.